

## Attachment 4

### **CHARGE TO THE MPWMD WATER DEMAND COMMITTEE**

*As adopted by the Board of Directors on June 20, 2022*

1. Primary Function

The committee shall provide advice and recommendations to the Board of Directors and staff of the Monterey Peninsula Water Management District on matters affecting water permits, conservation, and other related subjects.

2. Process

The committee meets as needed to provide a forum for in-depth deliberation and discussion and to provide recommendations and direction to staff on issues related to water permit processes and applications, and conservation policies and issues. All Water Demand Committee meetings ordinarily are noticed and open to the public by Board policy; however, this committee is not considered to be a “legislative body” as defined by the Ralph M. Brown Act.”

3. Composition and Structure

- a) The Water Demand Committee is comprised of three Board members with two alternates. The members of the Water Demand Committee and its chair shall be appointed by the Board Chair and approved by the Board, typically for the calendar year.
- b) A quorum of two (2) Water Demand Committee members shall be required for an official meeting to be conducted. Action may be taken by majority vote of those Water Demand Committee members present.
- c) The General Manager or other designated staff member(s) shall provide support as appropriate.

4. Responsibilities of the Committee

- a) To meet as required on the call of the committee chair, a majority of committee members, Board of Directors or by the General Manager.
- b) To provide timely advice to the MPWMD staff and recommendations to the District Board of Directors on matters related to water permits and conservation.
- c) To undertake other tasks as designated by the Board Chairperson.