

Attachment 2

CHARGE TO THE MPWMD TECHNICAL ADVISORY COMMITTEE (TAC)

Adopted by the MPWMD Board on January 24, 2008

1. **Primary Function**

The Technical Advisory Committee (TAC) considers topics referred by the Board related to water use and consumption within the Monterey Peninsula Water Management District and reviews policies under development to ensure that they reflect the interests of the land use jurisdictions located within the District's boundaries. The TAC provides technical advice and recommendations to the District's Board of Directors and staff and serves as technical advisors to the Policy Advisory Committee (PAC).

2. **Process**

The TAC meets as needed to provide a forum for in-depth deliberation and discussion and to provide recommendations and direction to staff on issues related to water demand management and water conservation. The TAC meets the definition of a "legislative body" as defined by the Brown Act; therefore, all meetings shall be noticed and open to the public in compliance with the Brown Act.

3. **Composition and Structure**

- a) The TAC is comprised of a member representing each land use jurisdiction (i.e. the Monterey Peninsula Airport District, County of Monterey, and each city located within the boundaries of the MPWMD).
- b) A quorum of five (5) TAC members shall be required for an official meeting to be conducted. Action may be taken by majority vote of those TAC members present.
- c) The chair and vice chair of the committee shall be elected by the members of the TAC annually, or biennially at the first meeting conducted in the calendar year.
- d) The General Manager or other designated staff member(s) of the District shall provide support as appropriate.

4. **Responsibilities of the TAC**

- a) To meet as required on the call of the committee chair or a majority of committee members.
- b) To provide timely advice to the MPWMD staff and recommendations to the District Board of Directors on technical matters related to water demand management and conservation as it affects their jurisdictions.
- c) To undertake other tasks as designated by the Board.