

Attachment 1

CHARGE TO THE MPWMD POLICY ADVISORY COMMITTEE (PAC)

As adopted by the Board of Directors on December 12, 2005

1. Primary Function

The Policy Advisory Committee (PAC) provides recommendations to the District Board of Directors on policy matters referred by the Board related to water use and consumption within the Monterey Peninsula Water Management District. The PAC recommends action on policies related to these subjects at the request of the Board of Directors.

2. Process

The PAC meets as needed to provide a forum for policy-related deliberation and discussion and to provide recommendations to the District Board of Directors on issues related to water demand management and water conservation. The PAC meets the definition of a “legislative body” as defined by the Brown Act; therefore, all meetings shall be noticed and open to the public in compliance with the Brown Act.

3. Composition and Structure

- a) The PAC is comprised of one elected representative from each land use jurisdiction of the MPWMD (i.e. the Monterey Peninsula Airport District, County of Monterey, and each city located within the boundaries of the MPWMD).
- b) A quorum of five (5) PAC members shall be required for an official meeting to be conducted. Action may be taken by majority vote of those PAC members present.
- c) The chair of the District Board of Directors shall act as the committee chairperson, but shall have no vote.
- d) The General Manager or other designated staff member(s) of the District shall provide support as appropriate.

4. Responsibilities of the Committee

- a) To meet as required on the call of the committee chair, a majority of committee members, or by necessity of pending recommendations of the Technical Advisory Committee.
- b) To provide timely advice to the MPWMD staff and recommendations to the District Board of Directors on matters related to water demand management and conservation as it affects their jurisdictions.
- c) To undertake other tasks as designated by the Board.