Public Outreach Committee, October 25, 2021 Discussion Item 3

## **Questions Asked About Email Lists**

- 1. Mailchimp vs. Constant Contact and Others
  - a. Advantages Mailchimp
    - i. User-friendly
    - ii. Insightful reporting and analytics
    - iii. Affordable (\$56/month)
    - iv. Grows mailing list (signup forms)
    - v. Divides mailing list (tailor to specific groups)
    - vi. Scheduled sending options
  - b. Disadvantages
    - i. Price increases with list size
    - ii. Templates may not meet MPWMD needs
  - c. iContact (TMD Recommendation)
    - i. Pricing based on contact list size
    - ii. TMD to explain recommendation
- 2. What is the best method to collect new addresses?
  - a. Opt-in method through links and print/digital ads
  - b. QR codes can go straight to sign up form
  - c. Sign up form on website (existing method)
  - d. Mailchimp can import Excel, Google sheets, or .CVS files
- 3. Is maintaining the list man-power intensive?
  - a. Weekly review/updates recommended
- 4. What can be done about duplicate entries?
  - a. Mailchimp and Constant Contact identify duplicates when importing
  - b. Self-entry might require deletion of duplicates during weekly review
- 5. Goals
  - a. Update existing mailing list to remove expired email addresses
  - b. Grow email list using advertising and other methods
  - c. Use email list to send semi-annual or more frequent news/offers