

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM, *unless otherwise noted.*



AGENDA  
**Regular Meeting**  
**Board of Directors**  
**Monterey Peninsula Water Management District**  
\*\*\*\*\*  
**Monday, October 21, 2024 at 6:00 p.m. [PST]**

Meeting Location: MPWMD – Main Conference Room  
5 Harris Court, Building G, Monterey, CA 93940

[This is an In-Person meeting. Remote participation may be offered via Zoom, but this is optional as connectivity cannot be assured and thus is not a necessary requisite for the meeting to proceed in-person.]

To Join via Zoom- Teleconferencing means, please click the link below:  
<https://mpwmd-net.zoom.us/j/81127550370?pwd=pSogMLYpDV1TS4I39B6Q8FAb7zWvlg.1>

Or join at: <https://zoom.us/>  
Webinar ID: 811 2755 0370  
Passcode: 102124  
To Participate by Phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 5 of this agenda.**

You may also view the live webcast on AMP <https://accessmediaproductions.org/>  
scroll down to the bottom of the page and select AMP 1.

This agenda was posted at the District website ([www.mpwmd.net](http://www.mpwmd.net)) and at 5 Harris Court, Bldg. G, Monterey, California on Thursday, October 17, 2024. Staff notes will be available on the District web site at  
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>  
by 5:00 P.M. on Friday, October 18, 2024.

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**CALL TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

<p><b>Board of Directors</b> Amy Anderson, Chair – Division 5 George Riley, Vice-Chair – Division 2 Alvin Edwards – Division 1 Marc Eisenhart – Division 3 Karen Paull – Division 4 Mary L. Adams– Monterey County Board of Supervisors Representative Ian Oglesby– Mayoral Representative</p> <p><b>General Manager</b> David J. Stoldt</p>
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<p><b>Mission Statement</b> Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.</p> <p><b>Vision Statement</b> Model ethical, responsible, and responsive governance in pursuit of our mission.</p> <p><b>Board's Goals and Objectives</b> Are available online at: <a href="https://www.mpwmd.net/who-we-are/mission-vision-goals/">https://www.mpwmd.net/who-we-are/mission-vision-goals/</a></p>
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**ADDITIONS AND CORRECTIONS TO THE AGENDA** – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

**ORAL COMMUNICATIONS** – *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

**CONSENT CALENDAR** - *The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “\*\*”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.*

1. Consider Adoption of Minutes of the Regular Board Meeting on September 16, 2024
2. Consider Adoption of Treasurer’s Report for August 2024
3. Receive Pension Reporting Standards - Government Accounting Standards Board Statement No. 68 Accounting Valuation Report
4. Consider Adoption of Resolution No. 2024-12 – Amendment to the MPWMD Conflict of Interest Code

#### **GENERAL MANAGER’S REPORT**

5. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision (*Verbal Report*)
6. Other Updates

#### **REPORT FROM DISTRICT COUNSEL**

7. Report From District Counsel; Report out on Closed Session from September 16 and October 11, 2024

#### **DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

8. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**ACTION ITEMS** – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

9. Consider Adoption of Modifications to Salary Survey Results Adopted July 15, 2024, and Amend Memoranda of Understanding with Bargaining Units Accordingly

*Recommended Action: The Board will consider adopting modifications to the salary survey results adopted by the Board on July 15, 2024.*

10. Consider Approval of Resolution No. 2024-13 Supporting Closure of Open Water Permits by Implementing a One-Time Amnesty Period

*Recommended Action: The Board will consider a one-year period to use the District Reserve and suspension of several rules to facilitate closure of older water permits.*

11. Consider Approval of Funds for Executive Search Firm for Recruitment of Assistant General Manager

Recommended Action: The Board will consider approving up to \$37,000 to conduct a search for an Assistant General Manager.

**DISCUSSION ITEMS** – Public Comment will be received. Please limit your comments to three (3) minutes per item.

12. Update on Water Allocation Process

Recommended Action: The Board will receive an update from the General Manager on the Water Allocation Process.

**INFORMATIONAL ITEMS/STAFF REPORTS** - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

13. Report on Activity/Progress on Contracts Over \$25,000
14. Status Report on Spending – Public’s Ownership of Monterey Water System
15. Letters Received and Sent Supplemental Letter Packet
16. Committee Reports
17. Monthly Allocation Report
18. Water Conservation Program Report for September 2024
19. Carmel River Fishery Report for September 2024
20. Quarterly Carmel River Riparian Corridor Management Program Report
21. Monthly Water Supply and California American Water Production Report  
 [Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources]

**ADJOURNMENT**

Board Meeting Schedule		
Monday, November 14, 2024	Regular	6:00 p.m.
Monday, December 16, 2024	Regular	6:00 p.m.

Board Meeting Television and On-Line Broadcast Schedule	
<b>Television Broadcast</b>	<b>Viewing Area</b>
Comcast Ch. 24   View live broadcast on meeting dates, and replays on Mondays, Tuesdays and Thursdays at 4:00 p.m.	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
<b>Internet Broadcast</b>	
AMP 1   View live broadcast on meeting dates, and replays on Mondays, Tuesdays, and Thursdays at 4:00 p.m. and at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to <b>AMP 1</b> .	
Monterey County Government Channel   Replays only at 9:00 a.m. on Saturdays at <a href="http://www.mgtvonline.com">www.mgtvonline.com</a>	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - <a href="https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg">https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg</a>	

### Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests at least 48 hours prior to the scheduled meeting date/time to Sara Reyes, Board Clerk by e-mail at [sara@mpwmd.net](mailto:sara@mpwmd.net) or at (831) 658-5610.

### Provide Public Comment at the Meeting

#### Attend In-Person

The Board meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required.

**Attend via Zoom:** See below “Instructions for Connecting to the **Zoom Meeting**”

#### Submission of Public Comment via E-mail

Send comments to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Board. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District’s website as part of the agenda packet for the meeting.

#### Submission of Written Public Comment

All documents submitted by the public must have no less than fifteen (15) copies to be received and distributed by the **Clerk** prior to the Meeting.

#### Document Distribution

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of the Board of Directors that are provided to a majority of the members less than 72 hours before the meeting will be made available at the **District Office, 5 Harris Court, Building G, Monterey, CA** during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

### Instructions for Connecting to the **Zoom Meeting**

**The public may remotely view and participate in the meeting to make public comment by computer, by phone or smart device.**

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device or telephone. (Your device must have audio capability to participate).

To Join via Zoom- Teleconferencing means, please click the link below:

<https://mpwmd-net.zoom.us/j/81127550370?pwd=pSogMLYpDV1TS4I39B6Q8FAb7zWvlg.1>

Or join at: <https://zoom.us/>

Webinar ID: 811 2755 0370

Passcode: 102124

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

**COMPUTER / SMART DEVICE USERS:** You can find the raise hand option under your participant's name.

**TELEPHONE USERS:** The following commands can be entered using your phone’s dial pad:

- \*6 – Toggle Mute / Unmute
- \*9 – Raise Hand

2. Staff will call your name or the last four digits of your phones number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

*Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:*  
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>



**ITEM: CONSENT CALENDAR****1. CONSIDER ADOPTION OF MINUTES OF THE REGULAR BOARD MEETING ON SEPTEMBER 16, 2024****Meeting Date: October 21, 2024** **Budgeted: N/A****From: David J. Stoldt,  
General Manager** **Program/  
Line Item No.: N/A****Prepared By: Sara Reyes** **Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

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**SUMMARY:**

Attached for consideration are the draft minutes of the MPWMD Board of Director's Regular Meeting held on September 16, 2024 (**Exhibit 1-A**).

**RECOMMENDATION:** The Board will consider adopting the draft minutes of the Regular Meeting on September 16, 2024.

**EXHIBITS****1-A** MPWMD Board of Director's Regular Board Meeting on September 16, 2024

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**EXHIBIT 1-A**

**Draft Minutes  
Special and Regular Meeting  
Board of Directors  
Monterey Peninsula Water Management District  
September 16, 2024 at 6:00 P.M.**

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G, Monterey, CA 93940 AND  
By Teleconferencing Means - *Zoom*

**CALL TO ORDER**

Chair Anderson called the meeting to order at 6:00 p.m.

**ROLL CALL**

**Board Members Present**

Amy Anderson, Chair  
George Riley, Vice Chair  
Karen Paull – via Zoom  
Mayor Ian Oglesby  
Supervisor Mary Adams  
Alvin Edwards  
Marc Eisenhart

**Board Members Absent**

None

**District Staff Members Present**

Nishil Bali, Administrative Services Manager/ Chief  
Financial Officer  
Jonathan Lear, Water Resources Manager  
Maureen Hamilton, District Engineer  
Stephanie Locke, Water Demand Manager  
Thomas Christensen, Environmental Resources Manager  
Sara Reyes, Executive Assistant/Board Clerk

**District Staff Members Absent**

David Stoldt, General Manager

**District Counsel Present**

Michael Laredo, De Lay & Laredo

Fran Farina, De Lay & Laredo (*via Zoom*)

**PLEDGE OF ALLEGIANCE**

The assembly recited the Pledge of Allegiance.

**ADDITIONS AND CORRECTIONS TO THE AGENDA**

None. Nishil Bali, Chief Financial Officer, reported that General Manager David Stoldt is attending the WaterReuse California Award ceremony in Garden Grove, CA. The District and California American Water have been selected as winners in the category of Recycled Water Customer of the Year.

**ORAL COMMUNICATIONS**

Chair Anderson opened Oral Communications; *the following comments were directed to the Board:*

- (1) Rick Heuer, President of the Monterey Peninsula Taxpayers Association (MPTA), urged the Board to cease spending public funds on lawsuits initiated by the MPTA. Mr. Heuer noted these lawsuits pertain to the collection of the Water Supply Charge from property owners served by the District.

- (2) Tom Rowley, echoed Rick Heuer’s sentiments and urged the Board to take necessary action.
- (3) Melodie Chrislock, asked when will the MPTA cease its lawsuits against the Water Management District.

*No further comments were directed to the Board.*

### **CONSENT CALENDAR**

Chair Anderson introduced the matter.

Director Riley offered a motion with a second by Director Edwards, to approve the Consent Calendar. The motion passed by a roll call vote of 7-Ayes (Oglesby, Eisenhart, Anderson, Riley, Adams, Paull, and Edwards), and 0-Noes.

**The following agenda items were accepted as part of the Consent Calendar:**

- Consider Adoption of Minutes of the Regular Board Meeting on August 19, 2024**
- Consider Adoption of Treasurer’s Report for July 2024**
- Consider Approval of the Fourth Quarter Fiscal Year 2023-2024 Investment Report**

### **PRESENTATION ON GIS PROJECTS**

Nishil Bali, Chief Financial Officer/Administrative Services Manager, introduced the matter.

- Patrick Kelleher, the District’s GIS Consultant, provided a report on GIS projects via slide-deck presentation titled “Geographic Information System Status Report”. Mr. Kelleher discussed various components of ArcGIS and how GIS is used by the District. The Board engaged in discussions. *A copy of the presentation is available at the District office and can be found on the District website.*

### **GENERAL MANAGER’S REPORT**

Nishil Bali, Chief Financial Officer/Administrative Services Manager, reported that the General Manager will report on the following items at the October 21, 2024 Board meeting:

- Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
- Update on Water Supply Projects
- Update on Water Allocation Process

### **REPORT FROM DISTRICT COUNSEL**

Chair Anderson introduced the matter.

#### **4. Report From District Counsel**

District Counsel Michael Laredo referred to the memorandum dated September 11, 2024, and directed the Board to page 27 of the meeting packet. He then introduced District Counsel David Laredo, who reviewed the memorandum with the Board.

### **DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

Chair Anderson introduced the matter.

#### **5. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations**

- Directors Edwards, Anderson, Adams, and Paull reported that they attended the Water Allocation meeting on September 11, 2024, hosted by General Manager David Stoldt, which was also attended by city officials.

### **PUBLIC HEARING**

Chair Anderson introduced the matter.

**6. Consider Second Reading and Adoption of Ordinance No. 195 Adding Rule 19.9 to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act**

Maureen Hamilton, District Engineer provided information on this item via slide-deck presentation titled “Consider the Second Reading and Adoption of Ordinance No. 195 Adding Rule 19.9 to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act”. The Board engaged in discussion. *A copy of the presentation is available at the District office and can be found on the District website.*

Chair Anderson opened the public comment; no comments were directed to the Board.

A motion was made by Director Eisenhart with a second by Director Riley to adopt Ordinance No. 195, adding Rule 19.9 to provide Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act. The motion passed by a roll call vote of 7-Ayes (Oglesby, Eisenhart, Paull, Edwards, Riley, Adams and Anderson), and 0-Noes.

**7. Consider Adoption of October through December 2024 Quarterly Water Supply Strategy and Budget**

Jonathan Lear, Water Resources Manager provided information on this item via slide-deck presentation titled “Consider Adoption of Oct-Dec 2024 Quarterly Water Supply Strategy and Budget for California American Water”. The Board engaged in discussion. *A copy of the presentation is available at the District office and can be found on the District website.*

Chair Anderson opened the public comment; no comments were directed to the Board.

A motion was made by Director Adams with a second by Director Oglesby to adopt the October through December 2024 Quarterly Water Supply Strategy and Budget. The motion passed by a roll call vote of 7-Ayes (Oglesby, Eisenhart, Paull, Edwards, Riley, Adams, and Anderson), and 0-Noes.

**8. Consider Adoption of Resolution No. 2024-11 Modifying rule 160 – Regulatory Water Production Targets for California American Water Systems**

Jonathan Lear, Water Resources Manager provided information on this item via slide-deck presentation titled “Consider Adoption of Resolution Modifying Rule 160 – Regulatory Water Production Targets for California American Water Systems”. Mr. Lear outlined the specifics of Rule 160 and Tables XV-1, XV-2 and XV-3. The Board engaged in discussion. *A copy of the presentation is available at the District office and can be found on the District website.*

Chair Anderson opened the public comment; no comments were directed to the Board.

A motion was made by Director Oglesby with a second by Director Adams to adopt Resolution No. 2024-11 modifying Rule 160. The motion passed by a roll call vote of 7-Ayes (Oglesby, Paull, Eisenhart, Edwards, Riley, Adams, and Anderson), and 0-Noes.

**INFORMATIONAL ITEMS/STAFF REPORTS**

- 9. Report on Activity/Progress on Contracts Over \$25,000
- 10. Status Report on Spending – Public’s Ownership of Monterey Water System
- 11. Letters Received
- 12. Committee Reports
- 13. Monthly Allocation Report
- 14. Water Conservation Program Report for August 2024
- 15. Carmel River Fishery Report for August 2024
- 16. Monthly Water Supply and California American Water Production Report

*These items were informational only and no action was taken. Copies of these reports are available at the District office and can be found on the District website.*

**RECEIVE PUBLIC COMMENT ON CLOSED SESSION ITEM**

Chair Anderson opened the public comment; no comments were directed to the Board.

**ADJOURN TO CLOSED SESSION**

**17. Monterey Peninsula Taxpayer’ s Association, Inc., et al v MPWMD; Monterey County Superior Court  
21CV003066 Sixth District Court of Appeal H051128**

Chair Anderson adjourned to closed session at 7:32 pm.

**ADJOURNMENT**

The meeting adjourned at approximately 8:12 pm.

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Sara Reyes, Deputy District Secretary

Minutes approved by the MPWMD Board of Directors on \_\_\_\_\_, 2024

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**ITEM: CONSENT CALENDAR****2. CONSIDER ADOPTION OF TREASURER'S REPORT FOR AUGUST 2024****Meeting Date: October 21, 2024**                      **Budgeted: N/A****From: David J. Stoldt,**                      **Program/ N/A**  
**General Manager**                      **Line Item No.:****Prepared By: Nishil Bali**                      **Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: The Finance and Administration Committee reviewed this item on October 14, 2024 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

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**SUMMARY: Exhibit 2-A** comprises the Treasurer's Report for August 2024. **Exhibit 2-B** includes listings of check disbursements for the period August 1-31, 2024. Checks, virtual checks (AP Automation), direct deposits of employee paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,882,719.35. There were \$27,069 in conservation rebates paid out during the current period. **Exhibit 2-C** reflects the unaudited version of the Statement of Revenues and Expenditures for the month ending August 31, 2024.

**RECOMMENDATION:** The Finance and Administration Committee recommends that the Board adopt the August 2024 Treasurer's Report and Statement of Revenues and Expenditures and ratify the disbursements made during the month.

**EXHIBITS****2-A** Treasurer's Report**2-B** Listing of Cash Disbursements-Regular**2-C** Statement of Revenues and Expenditures



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR AUGUST 2024**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities*</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
<b>Beginning Balance</b>	<b>\$122,606.11</b>	<b>\$7,061,688.44</b>	<b>\$12,607,169.67</b>	<b>9,110,031.53</b>	<b>\$28,888,716.18</b>	<b>\$318,319.26</b>
Fees/Deposits		1,188,277.86			1,188,277.86	266,490.43
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				12,779.57	12,779.57	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	3,000,000.00	(3,000,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(584,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(671.77)				(671.77)	
Credit Card Fees					0.00	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits**	(165,474.74)				(165,474.74)	
Payroll Checks/Direct Deposits	(190,638.07)				(190,638.07)	
General Checks	(3,776.81)				(3,776.81)	
Rebate Payments	(27,069.00)				(27,069.00)	
Bank Draft Payments	(13,205.89)				(13,205.89)	
AP Automation Payments	(1,481,883.07)				(1,481,883.07)	
<b>Ending Balance</b>	<b>\$1,239,886.76</b>	<b>\$5,249,966.30</b>	<b>\$12,607,169.67</b>	<b>\$9,122,811.10</b>	<b>\$28,219,833.83</b>	<b>\$809.69</b>

\* Fixed Income investments are reported at face value



**EXHIBIT 2-B**

11

**My Check Report**

By Check Number

Date Range: 08/01/2024 - 08/31/2024



Monterey Peninsula Water Management Di

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK -Bank of America Checking</b>						
<b>Payment Type: Regular</b>						
00829	Daniel K. Finklea	08/01/2024	Regular	0.00	-497.69	19386
00084	Iverson Tree Service	08/01/2024	Regular	0.00	-1,000.00	20105
04718	Andrea Fuerst	08/26/2024	Regular	0.00	-1,083.06	20234
00254	MoCo Recorder	08/01/2024	Regular	0.00	-29.00	23322
10723	Donald D. Riehl	08/01/2024	Regular	0.00	-2,709.56	24278
00254	MoCo Recorder	08/01/2024	Regular	0.00	-29.00	27800
16680	CM Pros	08/01/2024	Regular	0.00	-150.00	32700
16616	John A Miller/Mary Weber	08/01/2024	Regular	0.00	-75.00	32714
16668	Jon & Laura Maxon	08/01/2024	Regular	0.00	-75.00	32715
16710	Staci Giovino	08/01/2024	Regular	0.00	-75.00	32741
00036	Parham Living Trust	08/01/2024	Regular	0.00	-850.00	36859
19766	Spencer Chaney	08/01/2024	Regular	0.00	-37.38	37627
19764	Katrina Herrmann	08/01/2024	Regular	0.00	-24.08	39392
01002	Monterey County Clerk	08/23/2024	Regular	0.00	50.00	40863
16717	State Water Resources Control Board	08/23/2024	Regular	0.00	2,985.00	40864
01349	Suresh Prasad	08/23/2024	Regular	0.00	741.81	40865
04718	Andrea Fuerst	08/30/2024	Regular	0.00	1,083.06	40866
16680	CM Pros	08/30/2024	Regular	0.00	150.00	40867
00829	Daniel K. Finklea	08/30/2024	Regular	0.00	497.69	40868
10723	Donald D. Riehl	08/30/2024	Regular	0.00	2,709.56	40869
00084	Iverson Tree Service	08/30/2024	Regular	0.00	1,000.00	40870
16616	John A Miller/Mary Weber	08/30/2024	Regular	0.00	75.00	40871
16668	Jon & Laura Maxon	08/30/2024	Regular	0.00	75.00	40872
19764	Katrina Herrmann	08/30/2024	Regular	0.00	24.08	40873
00254	MoCo Recorder	08/30/2024	Regular	0.00	29.00	40874
00254	MoCo Recorder	08/30/2024	Regular	0.00	29.00	40875
00036	Parham Living Trust	08/30/2024	Regular	0.00	850.00	40876
19766	Spencer Chaney	08/30/2024	Regular	0.00	37.38	40877
16710	Staci Giovino	08/30/2024	Regular	0.00	75.00	40878
<b>Total Regular:</b>				<b>0.00</b>	<b>3,776.81</b>	

## My Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
00763	ACWA-JPIA	08/02/2024	Virtual Payment	0.00	341.00	APA005139
01188	Alhambra	08/02/2024	Virtual Payment	0.00	169.07	APA005140
00983	Beverly Chaney	08/02/2024	Virtual Payment	0.00	1,455.51	APA005141
00252	Cal-Am Water	08/02/2024	Virtual Payment	0.00	124,330.18	APA005142
25756	Craig S Newman	08/02/2024	Virtual Payment	0.00	775.00	APA005143
26677	David Federico	08/02/2024	Virtual Payment	0.00	25.00	APA005144
18734	DeVeera Inc.	08/02/2024	Virtual Payment	0.00	1,098.00	APA005145
00222	M.J. Murphy	08/02/2024	Virtual Payment	0.00	54.43	APA005146
22336	Maggiora Bros. Drilling, INC	08/02/2024	Virtual Payment	0.00	141,075.00	APA005147
13396	Navia Benefit Solutions, Inc.	08/02/2024	Virtual Payment	0.00	200.00	APA005148
04359	The Carmel Pine Cone	08/02/2024	Virtual Payment	0.00	726.00	APA005149
00750	Valley Saw & Garden Equipment	08/02/2024	Virtual Payment	0.00	515.80	APA005150
00010	Access Monterey Peninsula	08/15/2024	Virtual Payment	0.00	875.00	APA005295
00767	AFLAC	08/15/2024	Virtual Payment	0.00	612.90	APA005296
23349	American Red Cross	08/15/2024	Virtual Payment	0.00	1,269.50	APA005297
00263	Arlene Tavani	08/15/2024	Virtual Payment	0.00	1,088.93	APA005298
16468	Biomark, Inc.	08/15/2024	Virtual Payment	0.00	3,838.50	APA005299
00028	Colantuono, Highsmith, & Whatley, PC	08/15/2024	Virtual Payment	0.00	1,887.50	APA005300
00281	CoreLogic Information Solutions, Inc.	08/15/2024	Virtual Payment	0.00	1,626.22	APA005301
06001	Cypress Coast Ford	08/15/2024	Virtual Payment	0.00	2,251.08	APA005302
20710	FISHBIO	08/15/2024	Virtual Payment	0.00	29,912.00	APA005303
12655	Graphicsmiths	08/15/2024	Virtual Payment	0.00	400.00	APA005304
00235	Green Rubber- Kennedy AG	08/15/2024	Virtual Payment	0.00	415.94	APA005305
02833	Greg James	08/15/2024	Virtual Payment	0.00	1,455.51	APA005306
00986	Henrietta Stern	08/15/2024	Virtual Payment	0.00	1,455.51	APA005307
00094	John Arriaga	08/15/2024	Virtual Payment	0.00	4,500.00	APA005308
19897	John K. Cohan dba Telemetrix	08/15/2024	Virtual Payment	0.00	16,623.75	APA005309
06999	KBA Document Solutions, LLC	08/15/2024	Virtual Payment	0.00	26,202.43	APA005310
05830	Larry Hampson	08/15/2024	Virtual Payment	0.00	1,455.51	APA005311
13431	Lynx Technologies, Inc	08/15/2024	Virtual Payment	0.00	3,150.00	APA005312
00222	M.J. Murphy	08/15/2024	Virtual Payment	0.00	142.34	APA005313
00259	Marina Coast Water District	08/15/2024	Virtual Payment	0.00	2,692.55	APA005314
00242	MBAS	08/15/2024	Virtual Payment	0.00	322.00	APA005315
16182	Monterey County Weekly	08/15/2024	Virtual Payment	0.00	2,736.00	APA005316
00274	Monterey One Water	08/15/2024	Virtual Payment	0.00	883,239.75	APA005317
01353	Monterey Peninsula Chamber of Commerce	08/15/2024	Virtual Payment	0.00	450.00	APA005318
00154	Peninsula Messenger Service	08/15/2024	Virtual Payment	0.00	396.00	APA005319
00755	Peninsula Welding Supply, Inc.	08/15/2024	Virtual Payment	0.00	64.50	APA005320
00262	Pure H2O	08/15/2024	Virtual Payment	0.00	65.54	APA005321
04709	Sherron Forsgren	08/15/2024	Virtual Payment	0.00	482.22	APA005322
19700	Shute, Mihaly & Weinberger LLP	08/15/2024	Virtual Payment	0.00	11,110.45	APA005323
04359	The Carmel Pine Cone	08/15/2024	Virtual Payment	0.00	2,635.00	APA005324
09425	The Ferguson Group LLC	08/15/2024	Virtual Payment	0.00	18,900.00	APA005325
17965	The Maynard Group	08/15/2024	Virtual Payment	0.00	1,815.79	APA005326
23550	WellmanAD	08/15/2024	Virtual Payment	0.00	8,525.00	APA005327
06009	yourservicesolution.com	08/15/2024	Virtual Payment	0.00	4,148.00	APA005328
20230	Zoom Video Communications Inc	08/15/2024	Virtual Payment	0.00	470.32	APA005329
01015	American Lock & Key	08/23/2024	Virtual Payment	0.00	113.08	APA005331
00760	Andy Bell	08/23/2024	Virtual Payment	0.00	622.00	APA005332
00252	Cal-Am Water	08/23/2024	Virtual Payment	0.00	6,256.40	APA005333
25756	Craig S Newman	08/23/2024	Virtual Payment	0.00	1,550.00	APA005334
08109	David Olson, Inc.	08/23/2024	Virtual Payment	0.00	1,232.65	APA005335
03857	Joe Oliver	08/23/2024	Virtual Payment	0.00	733.00	APA005336
00222	M.J. Murphy	08/23/2024	Virtual Payment	0.00	19.29	APA005337
01012	Mark Dudley	08/23/2024	Virtual Payment	0.00	540.00	APA005338
00223	Martins Irrigation Supply	08/23/2024	Virtual Payment	0.00	101.56	APA005339
04715	Matthew Lyons	08/23/2024	Virtual Payment	0.00	347.71	APA005340
00118	MB Carpet & Janitorial Inc.	08/23/2024	Virtual Payment	0.00	1,260.00	APA005341
16182	Monterey County Weekly	08/23/2024	Virtual Payment	0.00	4,483.00	APA005342
24869	Raftelis Financial Consultants, Inc.	08/23/2024	Virtual Payment	0.00	1,382.50	APA005343

## My Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
04366	Tom Lindberg	08/23/2024	Virtual Payment	0.00	1,152.30	APA005344
12187	Toro Petroleum Cop.	08/23/2024	Virtual Payment	0.00	1,040.99	APA005345
00269	U.S. Bank	08/23/2024	Virtual Payment	0.00	7,547.71	APA005346
07769	University Corporation at Ryan Ranch	08/23/2024	Virtual Payment	0.00	2,856.68	APA005347
00271	UPEC, Local 792	08/23/2024	Virtual Payment	0.00	1,212.00	APA005348
01188	Alhambra	08/29/2024	Virtual Payment	0.00	163.07	APA005443
00252	Cal-Am Water	08/29/2024	Virtual Payment	0.00	7,486.16	APA005444
05370	California Secretary of State	08/29/2024	Virtual Payment	0.00	860.00	APA005445
12601	Carmel Valley Ace Hardware	08/29/2024	Virtual Payment	0.00	16.47	APA005446
00046	De Lay & Laredo	08/29/2024	Virtual Payment	0.00	37,756.00	APA005447
18734	DeVeera Inc.	08/29/2024	Virtual Payment	0.00	15,911.96	APA005448
00192	Extra Space Storage	08/29/2024	Virtual Payment	0.00	491.00	APA005449
04717	Inder Osahan	08/29/2024	Virtual Payment	0.00	1,417.20	APA005450
16182	Monterey County Weekly	08/29/2024	Virtual Payment	0.00	970.00	APA005451
13396	Navia Benefit Solutions, Inc.	08/29/2024	Virtual Payment	0.00	2,704.14	APA005452
00036	Parham Living Trust	08/29/2024	Virtual Payment	0.00	850.00	APA005453
13394	Regional Government Services	08/29/2024	Virtual Payment	0.00	1,305.00	APA005454
17968	Rutan & Tucker, LLP	08/29/2024	Virtual Payment	0.00	30,283.44	APA005455
00176	Sentry Alarm Systems	08/29/2024	Virtual Payment	0.00	125.50	APA005456
04359	The Carmel Pine Cone	08/29/2024	Virtual Payment	0.00	2,635.00	APA005457
00225	Trowbridge Enterprises Inc.	08/29/2024	Virtual Payment	0.00	297.20	APA005458
00229	Tyler Technologies	08/29/2024	Virtual Payment	0.00	34,907.72	APA005459
00269	U.S. Bank	08/29/2024	Virtual Payment	0.00	1,400.00	APA005460
22792	Uline	08/29/2024	Virtual Payment	0.00	1,331.61	APA005461
08105	Yolanda Munoz	08/29/2024	Virtual Payment	0.00	540.00	APA005462
<b>Total Virtual Payment:</b>				<b>0.00</b>	<b>1,481,883.07</b>	

My Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Payment Type: Bank Draft</b>						
00256	PERS Retirement	08/27/2024	Bank Draft	0.00	22,106.99	DFT003437
00266	I.R.S.	08/02/2024	Bank Draft	0.00	4.00	DFT0003389
00266	I.R.S.	08/02/2024	Bank Draft	0.00	70.48	DFT0003390
00266	I.R.S.	08/02/2024	Bank Draft	0.00	301.32	DFT0003391
00252	Cal-Am Water	08/02/2024	Bank Draft	0.00	304.14	DFT0003392
00282	PG&E	08/02/2024	Bank Draft	0.00	3,242.63	DFT0003393
18163	Wex Bank	08/02/2024	Bank Draft	0.00	237.19	DFT0003394
00766	Standard Insurance Company	08/02/2024	Bank Draft	0.00	1,504.29	DFT0003395
00266	I.R.S.	08/09/2024	Bank Draft	0.00	21,693.85	DFT0003396
00266	I.R.S.	08/09/2024	Bank Draft	0.00	4,238.44	DFT0003397
00267	Employment Development Dept.	08/09/2024	Bank Draft	0.00	9,257.91	DFT0003398
00266	I.R.S.	08/09/2024	Bank Draft	0.00	21.14	DFT0003399
00277	Home Depot Credit Services	08/15/2024	Bank Draft	0.00	140.55	DFT0003400
00282	PG&E	08/15/2024	Bank Draft	0.00	294.73	DFT0003401
07627	Purchase Power	08/15/2024	Bank Draft	0.00	500.00	DFT0003402
00221	Verizon Wireless	08/15/2024	Bank Draft	0.00	1,269.42	DFT0003403
18163	Wex Bank	08/15/2024	Bank Draft	0.00	1,527.64	DFT0003404
00768	MissionSquare Retirement- 302617	08/09/2024	Bank Draft	0.00	5,068.64	DFT0003407
00769	Laborers Trust Fund of Northern CA	08/12/2024	Bank Draft	0.00	38,525.00	DFT0003410
00266	I.R.S.	08/23/2024	Bank Draft	0.00	20,085.01	DFT0003411
00266	I.R.S.	08/23/2024	Bank Draft	0.00	3,956.96	DFT0003412
00267	Employment Development Dept.	08/23/2024	Bank Draft	0.00	8,303.55	DFT0003413
00266	I.R.S.	08/23/2024	Bank Draft	0.00	49.92	DFT0003414
00277	Home Depot Credit Services	08/23/2024	Bank Draft	0.00	58.26	DFT0003415
00282	PG&E	08/23/2024	Bank Draft	0.00	1,535.38	DFT0003416
00252	Cal-Am Water	08/30/2024	Bank Draft	0.00	196.35	DFT0003417
00277	Home Depot Credit Services	08/30/2024	Bank Draft	0.00	102.69	DFT0003418
00282	PG&E	08/30/2024	Bank Draft	0.00	3,359.32	DFT0003419
04736	Pitney Bowes Global Financial Svc, LLC	08/30/2024	Bank Draft	0.00	437.59	DFT0003420
00768	MissionSquare Retirement- 302617	08/26/2024	Bank Draft	0.00	4,668.64	DFT0003439
00766	Standard Insurance Company	08/29/2024	Bank Draft	0.00	1,567.21	DFT0003440
00256	PERS Retirement	08/15/2024	Bank Draft	0.00	24,051.39	DFT0003445
<b>Total Bank Draft:</b>				<b>0.00</b>	<b>178,680.63</b>	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	16	0.00	10,411.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	13	0.00	-6,634.77
Bank Drafts	50	32	0.00	178,680.63
EFT's	0	0	0.00	0.00
Virtual Payments	149	85	0.00	1,481,883.07
	<b>218</b>	<b>146</b>	<b>0.00</b>	<b>1,664,340.51</b>

## My Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
05004	AUDREY F MORRIS	08/26/2024	Regular	0.00	-400.00	16285
05855	Andrea Bohn Eisinger	08/01/2024	Regular	0.00	-50.00	17218
06242	Melinia Honjo	08/01/2024	Regular	0.00	-500.00	17760
09144	REBECCA MOORE	08/01/2024	Regular	0.00	-550.00	22045
09824	DENISE BOEHLJE	08/01/2024	Regular	0.00	-500.00	23166
10103	JEANIE BECK	08/01/2024	Regular	0.00	-500.00	23761
10189	KIRK STEWART	08/01/2024	Regular	0.00	-500.00	23883
10615	JULIANNA HANSEN	08/01/2024	Regular	0.00	-500.00	24125
11265	ROBERT SIMONE	08/01/2024	Regular	0.00	-500.00	25347
11684	MARY CLAYPOOL	08/26/2024	Regular	0.00	-100.00	26026
11683	MARY CLAYPOOL	08/26/2024	Regular	0.00	-100.00	26027
12154	SERGEY FRIDMAN	08/01/2024	Regular	0.00	-125.00	26363
14664	DENNIS B BLOCH	08/01/2024	Regular	0.00	-500.00	30171
14581	GLENN R WALKER	08/26/2024	Regular	0.00	-500.00	30181
15220	GUS PREMUTATI	08/01/2024	Regular	0.00	-500.00	30455
15736	Carrie Bosley	08/01/2024	Regular	0.00	-625.00	31173
16614	Custom House Realty	08/01/2024	Regular	0.00	-150.00	32429
16892	MICHAEL & LINDA DELEHUNT	08/01/2024	Regular	0.00	-500.00	33275
18132	DENNIS W SUTTON	08/01/2024	Regular	0.00	-75.00	34489
18643	Yoko Hoffman	08/26/2024	Regular	0.00	-75.00	35524
19014	William Terry	08/01/2024	Regular	0.00	-500.00	36115
19374	Sara Jagetic	08/01/2024	Regular	0.00	-500.00	36550
19668	Kathryn Rubiano	08/01/2024	Regular	0.00	-500.00	37380
20956	Aracely Mejia	08/01/2024	Regular	0.00	-500.00	39164
21038	Michael Atteridge	08/26/2024	Regular	0.00	-500.00	39228
05855	Andrea Bohn Eisinger	08/30/2024	Regular	0.00	50.00	40879
20956	Aracely Mejia	08/30/2024	Regular	0.00	500.00	40880
05004	AUDREY F MORRIS	08/30/2024	Regular	0.00	400.00	40881
15736	Carrie Bosley	08/30/2024	Regular	0.00	625.00	40882
16614	Custom House Realty	08/30/2024	Regular	0.00	150.00	40883
09824	DENISE BOEHLJE	08/30/2024	Regular	0.00	500.00	40884
14664	DENNIS B BLOCH	08/30/2024	Regular	0.00	500.00	40885
18132	DENNIS W SUTTON	08/30/2024	Regular	0.00	75.00	40886
14581	GLENN R WALKER	08/30/2024	Regular	0.00	500.00	40887
15220	GUS PREMUTATI	08/30/2024	Regular	0.00	500.00	40888
10103	JEANIE BECK	08/30/2024	Regular	0.00	500.00	40889
10615	JULIANNA HANSEN	08/30/2024	Regular	0.00	500.00	40890
19668	Kathryn Rubiano	08/30/2024	Regular	0.00	500.00	40891
10189	KIRK STEWART	08/30/2024	Regular	0.00	500.00	40892
11684	MARY CLAYPOOL	08/30/2024	Regular	0.00	100.00	40893
11683	MARY CLAYPOOL	08/30/2024	Regular	0.00	100.00	40894
06242	Melinia Honjo	08/30/2024	Regular	0.00	500.00	40895
16892	MICHAEL & LINDA DELEHUNT	08/30/2024	Regular	0.00	500.00	40896
21038	Michael Atteridge	08/30/2024	Regular	0.00	500.00	40897
09144	REBECCA MOORE	08/30/2024	Regular	0.00	550.00	40898
11265	ROBERT SIMONE	08/30/2024	Regular	0.00	500.00	40899
19374	Sara Jagetic	08/30/2024	Regular	0.00	500.00	40900
12154	SERGEY FRIDMAN	08/30/2024	Regular	0.00	125.00	40901
19014	William Terry	08/30/2024	Regular	0.00	500.00	40902
18643	Yoko Hoffman	08/30/2024	Regular	0.00	75.00	40903
<b>Total Regular*:</b>				<b>0.00</b>	<b>0.00</b>	

\*Uncashed outstanding rebate checks from prior fiscal years (2013-2021) were reversed so they can be re-issued again

## My Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
27281	Jason Press	08/02/2024	Virtual Payment	0.00	625.00	APA005138
27475	Andrea Goodacre Jarvis	08/23/2024	Virtual Payment	0.00	500.00	APA005349
20251	Ann Wright	08/23/2024	Virtual Payment	0.00	125.00	APA005350
27497	Benjamin Barger	08/23/2024	Virtual Payment	0.00	500.00	APA005351
27509	Bonnie Cooper	08/23/2024	Virtual Payment	0.00	200.00	APA005352
27488	Cathy Bozzo	08/23/2024	Virtual Payment	0.00	500.00	APA005353
27533	Charles Prober	08/23/2024	Virtual Payment	0.00	200.00	APA005354
27551	Charles R Lewis JR	08/23/2024	Virtual Payment	0.00	200.00	APA005355
27537	Cheryl Parker	08/23/2024	Virtual Payment	0.00	200.00	APA005356
27543	Colleen Logan	08/23/2024	Virtual Payment	0.00	200.00	APA005357
27554	Dan Sojka	08/23/2024	Virtual Payment	0.00	75.00	APA005358
27528	Daniel O'Brien	08/23/2024	Virtual Payment	0.00	169.00	APA005359
27555	David G Miller	08/23/2024	Virtual Payment	0.00	75.00	APA005360
27550	Dean Schmidt	08/23/2024	Virtual Payment	0.00	169.00	APA005361
27540	Debby Majors-Degnan	08/23/2024	Virtual Payment	0.00	200.00	APA005362
19949	Denise Zimmerer	08/23/2024	Virtual Payment	0.00	199.00	APA005363
27521	Dennis Deis	08/23/2024	Virtual Payment	0.00	200.00	APA005364
27512	Devin Church	08/23/2024	Virtual Payment	0.00	200.00	APA005365
27489	Diane Mall	08/23/2024	Virtual Payment	0.00	500.00	APA005366
27495	Diane Perkins	08/23/2024	Virtual Payment	0.00	500.00	APA005367
27494	Duane Borba	08/23/2024	Virtual Payment	0.00	500.00	APA005368
27546	Duane Zitzner	08/23/2024	Virtual Payment	0.00	169.00	APA005369
27498	Elizabeth Taylor	08/23/2024	Virtual Payment	0.00	500.00	APA005370
27530	Eric Ebell	08/23/2024	Virtual Payment	0.00	200.00	APA005371
27549	Everett Reed	08/23/2024	Virtual Payment	0.00	200.00	APA005372
27504	Gayla Crisler	08/23/2024	Virtual Payment	0.00	125.00	APA005373
27538	Gerald A Tarsitano	08/23/2024	Virtual Payment	0.00	200.00	APA005374
20031	Guy Lassabatere	08/23/2024	Virtual Payment	0.00	500.00	APA005375
27507	Harold Millan	08/23/2024	Virtual Payment	0.00	100.00	APA005376
27478	Janet E Simas	08/23/2024	Virtual Payment	0.00	500.00	APA005377
27510	Jeff Salmon	08/23/2024	Virtual Payment	0.00	200.00	APA005378
27514	Jeffrey Edmonds	08/23/2024	Virtual Payment	0.00	200.00	APA005379
27485	Jeffrey T. Bortz	08/23/2024	Virtual Payment	0.00	500.00	APA005380
27517	Joanne Perron	08/23/2024	Virtual Payment	0.00	169.00	APA005381
27499	Jody Emerson	08/23/2024	Virtual Payment	0.00	500.00	APA005382
27508	John Archer	08/23/2024	Virtual Payment	0.00	200.00	APA005383
27477	John Casey Hilbert	08/23/2024	Virtual Payment	0.00	500.00	APA005384
27547	John Guertin	08/23/2024	Virtual Payment	0.00	200.00	APA005385
27516	Jolene Walsh	08/23/2024	Virtual Payment	0.00	200.00	APA005386
27480	Joseph A James	08/23/2024	Virtual Payment	0.00	500.00	APA005387
19913	Justin Bell	08/23/2024	Virtual Payment	0.00	200.00	APA005388
27486	Karla Lundin	08/23/2024	Virtual Payment	0.00	500.00	APA005389
27529	Kelly A Maschmeyer	08/23/2024	Virtual Payment	0.00	169.00	APA005390
27558	Kevin Baum	08/23/2024	Virtual Payment	0.00	75.00	APA005391
27522	Kevin Miller	08/23/2024	Virtual Payment	0.00	200.00	APA005392
22828	Kevin Solliday	08/23/2024	Virtual Payment	0.00	500.00	APA005393
27493	Kim Tran	08/23/2024	Virtual Payment	0.00	500.00	APA005394
27545	Laura Avedisian	08/23/2024	Virtual Payment	0.00	200.00	APA005395
27476	Lauren Young	08/23/2024	Virtual Payment	0.00	500.00	APA005396
27553	Leonard Yoshiyama	08/23/2024	Virtual Payment	0.00	75.00	APA005397
27496	Leticia Garcia	08/23/2024	Virtual Payment	0.00	500.00	APA005398
27542	Lewis Adams	08/23/2024	Virtual Payment	0.00	200.00	APA005399
27483	Linda Marinovich	08/23/2024	Virtual Payment	0.00	500.00	APA005400
27484	Lora Jorgensen	08/23/2024	Virtual Payment	0.00	500.00	APA005401
27531	Lorna Bradley	08/23/2024	Virtual Payment	0.00	169.00	APA005402
27501	Mackenzie Hanson	08/23/2024	Virtual Payment	0.00	500.00	APA005403
27548	Mads Bjerre	08/23/2024	Virtual Payment	0.00	200.00	APA005404
27487	Mark Eckles	08/23/2024	Virtual Payment	0.00	500.00	APA005405
27503	Mark Murphy	08/23/2024	Virtual Payment	0.00	125.00	APA005406
27532	Martin Loomis	08/23/2024	Virtual Payment	0.00	200.00	APA005407

My Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
27518	Marvin Rose	08/23/2024	Virtual Payment	0.00	200.00	APA005408
24106	Matthew Ledford	08/23/2024	Virtual Payment	0.00	200.00	APA005409
27506	Megan Smith	08/23/2024	Virtual Payment	0.00	399.00	APA005410
26777	Michael Badger	08/23/2024	Virtual Payment	0.00	125.00	APA005411
27536	Michael Collins	08/23/2024	Virtual Payment	0.00	200.00	APA005412
21980	Michael Morris	08/23/2024	Virtual Payment	0.00	200.00	APA005413
27544	Michael W. Kidd	08/23/2024	Virtual Payment	0.00	169.00	APA005414
27535	Molly Kossow	08/23/2024	Virtual Payment	0.00	200.00	APA005415
27511	Murat Ozgur	08/23/2024	Virtual Payment	0.00	200.00	APA005416
27490	Nancy Zimmerman	08/23/2024	Virtual Payment	0.00	575.00	APA005417
27559	Pamela Thayer	08/23/2024	Virtual Payment	0.00	75.00	APA005418
27557	Paul W. Davis	08/23/2024	Virtual Payment	0.00	150.00	APA005419
27513	Peter B Kaiser	08/23/2024	Virtual Payment	0.00	200.00	APA005420
27500	Peter Massey	08/23/2024	Virtual Payment	0.00	500.00	APA005421
27527	Phyllis Shane	08/23/2024	Virtual Payment	0.00	200.00	APA005422
27481	Ray Koh	08/23/2024	Virtual Payment	0.00	800.00	APA005423
27515	Richard Kasbeer	08/23/2024	Virtual Payment	0.00	169.00	APA005424
19617	Roger Stodola	08/23/2024	Virtual Payment	0.00	200.00	APA005425
27479	Satina Ciandro	08/23/2024	Virtual Payment	0.00	500.00	APA005426
27552	Scot Johnson	08/23/2024	Virtual Payment	0.00	200.00	APA005427
27541	Stanley Pearlman	08/23/2024	Virtual Payment	0.00	200.00	APA005428
27492	Su Ling Lin	08/23/2024	Virtual Payment	0.00	500.00	APA005429
27525	Taher Khorakiwala	08/23/2024	Virtual Payment	0.00	200.00	APA005430
27502	Tamara Selyangina	08/23/2024	Virtual Payment	0.00	125.00	APA005431
27482	Thomas Gaudoin & Theresa Gaudoin	08/23/2024	Virtual Payment	0.00	500.00	APA005432
27556	Thomas Murray	08/23/2024	Virtual Payment	0.00	75.00	APA005433
27519	Tim Conway	08/23/2024	Virtual Payment	0.00	200.00	APA005434
27523	Todd Schmidt	08/23/2024	Virtual Payment	0.00	200.00	APA005435
27520	Tom Brocato	08/23/2024	Virtual Payment	0.00	200.00	APA005436
27539	Wally Gallaway	08/23/2024	Virtual Payment	0.00	169.00	APA005437
27534	Wayne Scholes	08/23/2024	Virtual Payment	0.00	200.00	APA005438
27505	Wendi Giles	08/23/2024	Virtual Payment	0.00	125.00	APA005439
27526	Wendy Fields	08/23/2024	Virtual Payment	0.00	200.00	APA005440
27524	Wendy Good	08/23/2024	Virtual Payment	0.00	200.00	APA005441
27491	William Mochizuki	08/23/2024	Virtual Payment	0.00	500.00	APA005442
<b>Total Virtual Payment:</b>				<b>0.00</b>	<b>27,069.00</b>	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	25	25	0.00	9,750.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	25	0.00	-9,750.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	95	95	0.00	27,069.00
	<b>120</b>	<b>145</b>	<b>0.00</b>	<b>27,069.00</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	41	0.00	20,161.58
Manual Checks	0	0	0.00	0.00
Voided Checks*	0	38	0.00	-16,384.77
Bank Drafts	50	32	0.00	178,680.63
EFT's	0	0	0.00	0.00
Virtual Payments	244	180	0.00	1,508,952.07
	<b>338</b>	<b>291</b>	<b>0.00</b>	<b>1,691,409.51</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	8/2024	1,691,409.51
			<b>1,691,409.51</b>

\*Uncashed outstanding rebate checks from prior fiscal years (2013-2021) were reversed so they can be re-issued again



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE MONTH AUGUST 31, 2024

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>Current FY Year-to-Date Actual</u>	<u>Current FY Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
<b>REVENUES</b>							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000	\$ -
Water supply charge			-	-	-	3,400,000	-
User fees	459,495	176,832	107,171	743,497	743,497	6,600,000	624,800
PWM Water Sales			1,045,127	1,045,127	1,731,116	14,619,500	2,481,600
Capacity fees			64,132	64,132	140,149	300,000	33,667
Permit fees	-	20,885	-	20,885	32,781	198,000	36,174
Investment income	4,090	4,473	4,217	12,780	12,780	390,000	31,800
Miscellaneous	-	-	-	-	-	15,000	1,495
<b>Sub-total district revenues</b>	<b>463,585</b>	<b>202,190</b>	<b>1,220,647</b>	<b>1,886,422</b>	<b>2,660,323</b>	<b>28,222,500</b>	<b>3,209,536</b>
Project reimbursements	-	-	-	-	19,984	11,455,050	80,759
Legal fee reimbursements		450		450	900	15,000	600
Grants	3,724	-	-	3,724	3,724	2,552,168	62,886
Recording fees		5,733		5,733	9,033	60,000	9,350
<b>Sub-total reimbursements</b>	<b>3,724</b>	<b>6,183</b>	<b>-</b>	<b>9,907</b>	<b>33,641</b>	<b>14,082,218</b>	<b>153,595</b>
From Reserves	-	-	-	-	-	555,000	-
<b>Total revenues</b>	<b>467,309</b>	<b>208,373</b>	<b>1,220,647</b>	<b>1,896,329</b>	<b>2,693,964</b>	<b>42,859,718</b>	<b>3,363,131</b>
<b>EXPENDITURES</b>							
<b>Personnel:</b>							
Salaries	95,237	69,521	121,511	286,269	448,259	3,301,000	385,773
Retirement	8,567	5,586	11,214	25,367	643,813	864,902	541,194
Unemployment Compensation	-	-	-	-	-	10,100	-
Auto Allowance	92	92	277	462	808	11,000	808
Deferred Compensation	165	165	495	825	1,444	18,812	1,639
Temporary Personnel	-	-	-	-	-	10,000	-
Workers Comp. Ins.	3,784	341	2,715	6,839	10,875	74,543	10,312
Employee Insurance	18,451	13,355	19,897	51,703	94,722	688,319	84,771
Medicare & FICA Taxes	1,434	1,067	1,828	4,329	6,855	72,785	5,628
Personnel Recruitment	-	-	-	-	150	8,000	306
Other benefits	66	64	70	200	400	8,500	200
Staff Development	121	118	1,024	1,263	2,532	29,500	1,938
<b>Sub-total personnel costs</b>	<b>127,918</b>	<b>90,310</b>	<b>159,029</b>	<b>377,257</b>	<b>1,209,858</b>	<b>5,097,461</b>	<b>1,032,569</b>
<b>Services &amp; Supplies:</b>							
Board Member Comp	846	846	872	2,565	4,995	37,000	2,025
Board Expenses	88	85	93	266	612	10,000	572
Rent	587	157	597	1,341	1,832	29,200	4,202
Utilities	1,282	1,243	1,360	3,885	7,859	41,200	5,772
Telephone	1,248	935	769	2,952	6,027	51,000	8,316
Facility Maintenance	1,801	1,747	1,910	5,458	10,689	54,000	5,374
Bank Charges	703	682	746	2,132	3,069	25,100	1,553
Office Supplies	254	61	269	584	3,285	24,700	1,047
Courier Expense	178	172	189	539	935	7,600	1,473
Postage & Shipping	-	-	-	-	83	7,500	500
Equipment Lease	-	-	-	-	1,344	13,200	872
Equip. Repairs & Maintenance	-	-	-	-	-	5,100	1,175
Photocopy Expense	-	-	-	-	-	600	-
Printing/Duplicating/Binding	-	-	-	-	-	1,500	-
IT Supplies/Services	25,140	24,405	26,635	76,180	84,140	310,600	65,947
Operating Supplies	480	126	341	948	6,019	6,600	4,246
Legal Services	2,426	2,825	11,431	16,682	51,408	400,000	59,994
Professional Fees	8,087	23,592	8,577	40,256	60,236	458,000	52,068



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE MONTH AUGUST 31, 2024**

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>Current FY Year-to-Date Actual</u>	<u>Current FY Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Transportation	1,060	59	256	1,376	5,973	41,000	7,195
Travel	-	505	-	505	505	21,000	(891)
Meeting Expenses	942	834	913	2,689	4,104	21,200	639
Insurance	-	-	-	-	47,569	300,000	45,499
Legal Notices	-	2,145	-	2,145	2,145	2,600	-
Membership Dues	45	43	47	135	2,035	47,900	893
Public Outreach	999	969	1,059	3,027	3,027	3,500	1,600
Assessors Administration Fee	-	-	-	-	-	34,000	-
Miscellaneous	-	-	-	-	-	3,000	-
<b>Sub-total services &amp; supplies costs</b>	<b>46,166</b>	<b>61,433</b>	<b>56,066</b>	<b>163,665</b>	<b>307,890</b>	<b>1,957,100</b>	<b>270,070</b>
Project expenditures	60,972	37,671	146,920	245,563	1,031,991	34,270,646	2,725,126
Fixed assets	4,242	3,878	3,999	12,119	12,119	85,000	875
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	250,000	-
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	313,000	-
General fund balance	-	-	-	-	-	616,511	-
Debt Reserve	-	-	-	-	-	-	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
<b>Sub-total other</b>	<b>65,213</b>	<b>41,549</b>	<b>150,919</b>	<b>257,682</b>	<b>1,044,110</b>	<b>35,805,157</b>	<b>2,726,001</b>
<b>Total expenditures</b>	<b>239,297</b>	<b>193,292</b>	<b>366,015</b>	<b>798,604</b>	<b>2,561,858</b>	<b>42,859,719</b>	<b>4,028,640</b>
<b>Excess (Deficiency) of revenues over expenditures</b>	<b>\$ 228,011</b>	<b>\$ 15,081</b>	<b>\$ 854,632</b>	<b>\$ 1,097,724</b>	<b>\$ 132,106</b>	<b>\$ (0)</b>	<b>\$ (665,508)</b>

**ITEM: CONSENT CALENDAR****3. RECEIVE PENSION REPORTING STANDARDS – GOVERNMENT ACCOUNTING STANDARDS BOARD STATEMENT NO. 68 ACCOUNTING VALUATION REPORT****Meeting Date: October 21, 2024 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Nishil Bali Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: The Finance and Administration Committee reviewed this item on October 14, 2024, and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

**SUMMARY:** In 2012, the Government Accounting Standards Board (GASB) approved Statement No. 68 to improve the financial reporting of pensions by local governments. GASB 68, formally titled *Accounting and Financial Reporting for Pensions*, established new accounting and financial reporting standards for local governments that provide their employees with pensions. This standard requires government agencies to report pension information to increase transparency about pension costs and to help decision-makers factor in the financial impact of total pension obligations. This Statement established standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expense/expenditures including the methods and assumptions that should be used for defined benefit pensions to project benefit payments and discount projected benefit payments to their actuarial present value. It is noteworthy to mention that the GASB 68 standard only applies to reporting the liability and does not stipulate any requirement for funding the liability.

The District participates in the CalPERS cost-sharing multiple-employer defined benefit pension plan. The District's Net Pension Liability as of June 30, 2023 (latest available measurement date), is estimated at \$7,591,672. See table below:

	<b>Miscellaneous Risk Pool</b>	<b>Allocation Factor</b>	<b>MPWMD Share</b>
Total Pension Liability	\$22,693,312,153	0.0012125	\$27,515,641
Risk Pool Fiduciary Net Position	\$17,692,895,076	0.0011261	\$19,923,969
Net Pension Liability/(Asset)	\$5,000,417,077		\$7,591,672

In comparison, the District's Net Pension Liability as of June 30, 2022, was estimated at \$7,088,606. It is to be noted that the Net Pension Liability can change significantly from year to year based on the market conditions and the position of the District's Fiduciary Net Position (District's Market Value of Assets). For example, if the actual CalPERS investment earnings rate

decreases from the projected annual rate of investment return (currently set at 6.8%) as was the case for this period, the unfunded Net Pension Liability increases for the same future pension obligation.

The District's outside auditing firm, CliftonLarsonAllen, will provide a final opinion on the appropriateness of the GASB 68 allocation that will be presented in the FY 2023-2024 Annual Comprehensive Financial Report. The pension liability that is reported in the Annual Comprehensive Financial Report for GASB 68 purposes does not impact the District's budget. The District's annual budget process will continue to use the annual pension costs that are provided by CalPERS in the actuarial valuation report in July of each year. This report provides the employer contribution rate that is used to determine the annual pension cost for the District.

The District budget starting with fiscal year 2018-2019 has included an additional \$100,000 set aside towards pension reserve funds. The pension reserve balance as of 06/30/2024 was \$600,000.

Details of existing employees in the District plan are as follows:

Classic Plan (hired prior to 01/01/2013)	9 employees
PEPRA Plan (hired after 01/01/2013)	16 employees

**RECOMMENDATION:** The Finance and Administration Committee recommends that the Board receive the GASB 68 Accounting Valuation Report.

**BACKGROUND:** Local governments with pensions have a total pension liability, which is the obligation to pay deferred pension benefits in the future. When the total pension liability is greater than the pension plan's assets there is a net pension liability, also known as unfunded pension liability. GASB 68 requires governments to report their net pension liability on their government-wide financial statements, as well as in the proprietary fund statements, in the Annual Financial Report. Government-wide financial statements report information about the government as a whole without displaying individual funds or fund types.

As with past practice, the District will continue to pay the annual required contribution for the pension liabilities as identified in the annual CalPERS actuarial report. The last actuarial report, which informs the District of its FY 2024-2025 pension payments and rates, was released in July 2023. There may be minor discrepancies between the reports since the GASB 68 reports are based on actuarial analysis using employee census data that is two years in arrears while the July actuarial reports are based on current calendar year employee census data.

The annual contribution rate prescribed by CalPERS includes amortization of the unfunded Net Pension Liability. Other strategies to reduce the unfunded liability might include reducing the amortization schedule through increased annual contributions over and above the annual contribution calculated by CalPERS, paying portions of the liability as a lump sum over time, and issuing bonds to increase the District's market value of assets, which would require annual debt repayments. These approaches do not ensure the unfunded liability would not continue to vary based on market performance over time.

The District has been setting aside funds for the unfunded pension and other post-employment benefits. With each budget cycle, staff will continue to recommend adding additional funds to these reserve accounts. Eventually, the District may also consider setting up a Section 115 trust fund – a tax-exempt trust that prefunds post-retirement employee benefits including pensions.

## **EXHIBIT**

### **3-A GASB 68 Accounting Valuation Report**

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## **GASB 68 Accounting Report**

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**Prepared for  
Miscellaneous Risk Pool,  
a Cost-Sharing Multiple-Employer  
Defined Benefit Pension Plan**

**Measurement Date of June 30, 2023**



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### **Appendix A – Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

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### **Appendix B – Interest and Total Projected Earnings**

Risk Pool Interest on Total Pension Liability and Total Projected Earnings	B-1
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### **Appendix C – Schedule of Collective Pension Amounts**

Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2023	C-1
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## Actuarial Certification

This report provides disclosure and reporting information as required under Governmental Accounting Standards Board Statement 68 (GASB 68) for the Miscellaneous Risk Pool, which is part of the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (the Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS), for the measurement period ended June 30, 2023.

This report is to be viewed solely for the purpose of financial accounting requirements. Any usage of the contents provided in this report for purposes other than financial accounting requirements would be inappropriate.

This accounting report relies on liabilities and related validation work performed by the CalPERS Actuarial Office as part of the June 30, 2022 annual funding valuation. The census data and benefit provisions underlying the liabilities were prepared as of June 30, 2022 and certified as part of the annual funding valuation by the CalPERS Actuarial Office. The June 30, 2022 liabilities, which were rolled forward to June 30, 2023 and used for this accounting report, are based on actuarial assumptions adopted by the CalPERS Board of Administration and consistent with the requirements of GASB 68. The assumptions and methods are internally consistent and reasonable for PERF C. The asset information used in this accounting report is provided by the CalPERS Financial Office.

With the provided liability and asset information, the total pension liability, net pension liability, deferred inflows and outflows and pension expense were developed for the measurement period using standard actuarial techniques.

The undersigned are actuaries who satisfy the *Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States* with regard to pensions.

Chyna Nakao, FSA, EA, FCA, MAAA  
Senior Actuary, CalPERS

Cheuk Kiu (Jet) Au, ASA, MAAA  
Senior Actuary, CalPERS



## Introduction

This is the GASB 68 accounting report for the Miscellaneous Risk Pool for the measurement date June 30, 2023. The Public Agency cost-sharing multiple-employer defined benefit pension plan (the Plan or PERF C) is administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety valuation rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety valuation rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan regardless of the number of valuation rate plans the employer sponsors. Each employer should combine information provided for their participation in the miscellaneous and/or safety pools to report them as one Plan in their financial statements.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Measurement Period	July 1, 2022 to June 30, 2023

### Pension Plan Fiduciary Net Position

The plan fiduciary net position disclosed in the GASB 68 accounting report may differ from the plan assets reported in the funding valuation report due to several reasons. For example, for the accounting reports, CalPERS must keep items such as deficiency reserves and fiduciary self-insurance included as assets. These amounts are excluded for rate setting purposes in the funding valuation.

### Subsequent Events

During the time period between the valuation date and the publication of this report, price inflation has been higher than the assumed rate of 2.3% per annum. Since inflation influences cost of living adjustments for retirees and beneficiaries and active member pay increases, higher inflation is likely to put at least some upward pressure on the pension expense and the net pension liability in future valuations. The actual impact of higher inflation on future valuation results will depend on, among other factors, how long higher inflation persists. At this time, we continue to believe the long-term price inflation assumption of 2.3% per annum is appropriate.

## Changes in the Miscellaneous Risk Pool Net Pension Liability

The following table shows the changes in the net pension liability recognized over the measurement period.

	Increase (Decrease)		
	Total Pension Liability (a)	Risk Pool Fiduciary Net Position (b)	Net Pension Liability/(Asset) (c) = (a) – (b)
<b>Balance at: 06/30/2022</b>	<b>\$21,449,898,398</b>	<b>\$16,770,671,339</b>	<b>\$4,679,227,059</b>
<b>Beginning of Year Adjustment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Adjusted Balance at: 06/30/2022</b>	<b>\$21,449,898,398</b>	<b>\$16,770,671,339</b>	<b>\$4,679,227,059</b>
<b>Changes Recognized for the Measurement Period:</b>			
Service Cost	525,033,498		525,033,498
Interest on Total Pension Liability	1,482,271,223		1,482,271,223
Changes of Benefit Terms	172,170		172,170
Changes of Assumptions	0		0
Differences Between Expected and Actual Experience	303,271,782		303,271,782
Net Plan to Plan Resource Movement		20,255	(20,255)
Contributions – Employer		735,524,264	(735,524,264)
Contributions – Employees		230,175,787	(230,175,787)
Net Investment Income		1,036,096,150	(1,036,096,150)
Benefit Payments, Including Refunds of Employee Contributions	(1,067,334,918)	(1,067,334,918)	0
Administrative Expense		(12,257,801)	12,257,801
Other Miscellaneous (Income)/Expense		0	0
<b>Net Changes During 2022-23</b>	<b>\$1,243,413,755</b>	<b>\$922,223,737</b>	<b>\$321,190,018</b>
<b>Balance at: 06/30/2023</b>	<b>\$22,693,312,153</b>	<b>\$17,692,895,076</b>	<b>\$5,000,417,077</b>

### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

	Discount Rate -1% 5.90%	Current Discount Rate 6.90%	Discount Rate +1% 7.90%
Risk Pool's Net Pension Liability/(Asset)	\$8,069,591,033	\$5,000,417,077	\$2,474,223,419

## Pension Expense/(Income) for the Measurement Period Ended June 30, 2023

Description	Amount
Service Cost	\$525,033,498
Interest on Total Pension Liability	1,482,271,223
Changes of Benefit Terms	172,170
Recognized Changes of Assumptions	177,586,886
Recognized Differences Between Expected and Actual Experience	118,481,956
Net Plan to Plan Resource Movement	(20,255)
Employee Contributions	(230,175,787)
Projected Earnings on Pension Plan Investments	(1,152,251,744)
Recognized Differences Between Projected and Actual Earnings on Plan Investments	163,653,175
Administrative Expense	12,257,801
Other Miscellaneous (Income)/Expense	0
<b>Total Pension Expense/(Income)</b>	<b>\$1,097,008,923</b>

Note: Employers should also include changes in proportion and differences between actual and proportionate share of contributions in the pension expense computation.

## Deferred Outflows and Deferred Inflows of Resources Related to Pensions

The following table presents deferred outflows and deferred inflows of resources related to pensions as of June 30, 2023. Note that no adjustments have been made for contributions subsequent to the measurement date. Appropriate treatment of any contributions made after the measurement date is the responsibility of the employer. Employers are also responsible for determining the difference between the employers' actual and allocated contributions and changes in proportion.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$301,897,706	\$0
Differences Between Expected and Actual Experience	\$255,448,351	(\$39,626,181)
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	809,612,518	0
<b>Total</b>	<b>\$1,366,958,575</b>	<b>(\$39,626,181)</b>

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Measurement Periods Ended June 30:	Deferred Outflows/(Inflows) of Resources
2024	\$415,576,710
2025	277,208,944
2026	611,315,622
2027	23,231,118
2028	0
Thereafter	0

### Expected Average Remaining Service Lifetime (EARSL)

The EARSL for PERF C for the measurement period ending June 30, 2023 is 3.8 years, which was obtained by dividing the total service years of 600,538 (the sum of remaining service lifetimes of the active employees) by 160,073 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

## Required Supplementary Information

### Summary of Changes of Benefits or Assumptions

Changes of Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees such as Golden Handshakes, service purchases, and other prior service costs. Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors. Additionally, the figures above do not include any liability impact that occurred after the June 30, 2022 valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

In 2022, SB 1168 increased the standard retiree lump sum death benefit from \$500 to \$2,000 for any death occurring on or after July 1, 2023. For pooled plans this is a Class 3 benefit and there is no normal cost surcharge. The impact on the unfunded liability is included in the pool's differences between expected and actual experience.

Changes of Assumptions: There were no assumption changes in 2023. Effective with the June 30, 2021 valuation date (June 30, 2022 measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. In addition, demographic assumptions and the price inflation assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. The accounting discount rate was 7.15% for measurement dates June 30, 2017 through June 30, 2021, 7.65% for measurement dates June 30, 2015 through June 30, 2016, and 7.50% for measurement date June 30, 2014.

Employers should refer to CalPERS' Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023, which may be accessed on the CalPERS website at [www.calpers.ca.gov](http://www.calpers.ca.gov), to obtain the required supplementary information for proper financial reporting.



## Appendices

- **Appendix A – Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**
- **Appendix B – Interest and Total Projected Earnings**
- **Appendix C – Schedule of Collective Pension Amounts**



## Appendix A

### Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

- Schedule of Changes of Assumptions
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Changes of Assumptions
- Schedule of Differences Between Expected and Actual Experience
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Expected and Actual Experience
- Schedule of Differences Between Projected and Actual Earnings on Pension Plan Investments
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Projected and Actual Earnings on Pension Plan Investments
- Summary of Recognized Deferred Outflows of Resources and Deferred Inflows of Resources



**Schedule of Changes of Assumptions**

**Increase (Decrease) in Pension Expense Arising From the Recognition of the  
 Effects of Changes of Assumptions**

Measurement Date	Changes of Assumptions	Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Changes of Assumptions							
			2023	2024	2025	2026	2027	2028	Thereafter	
2014	\$0	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	(242,065,946)	3.8	0	0	0	0	0	0	0	0
2016	0	0.0	0	0	0	0	0	0	0	0
2017	907,027,295	3.8	0	0	0	0	0	0	0	0
2018	(142,903,842)	3.8	0	0	0	0	0	0	0	0
2019	0	0.0	0	0	0	0	0	0	0	0
2020	0	0.0	0	0	0	0	0	0	0	0
2021	0	0.0	0	0	0	0	0	0	0	0
2022	657,071,478	3.7	177,586,886	177,586,886	124,310,820	0	0	0	0	0
2023	0	0.0	0	0	0	0	0	0	0	0
<b>Net Increase (Decrease) in Pension Expense</b>			<b>\$177,586,886</b>	<b>\$177,586,886</b>	<b>\$124,310,820</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Changes of Assumptions**

Measurement Date	Increase in Total Pension Liability (a)	Decrease in Total Pension Liability (b)	Amounts Recognized in Pension Expense Through June 30, 2023 (c)	Balances at June 30, 2023	
				Deferred Outflows of Resources (a) – (c)	Deferred Inflows of Resources (b) – (c)
2014	\$0	\$0	\$0	\$0	\$0
2015	0	(242,065,946)	(242,065,946)	0	0
2016	0	0	0	0	0
2017	907,027,295	0	907,027,295	0	0
2018	0	(142,903,842)	(142,903,842)	0	0
2019	0	0	0	0	0
2020	0	0	0	0	0
2021	0	0	0	0	0
2022	657,071,478	0	355,173,772	301,897,706	0
2023	0	0	0	0	0
				<b>\$301,897,706</b>	<b>\$0</b>

**Schedule of Differences Between Expected and Actual Experience**

**Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Differences Between Expected and Actual Experience**

Measurement Date	Differences Between Expected and Actual Experience	Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Differences Between Expected and Actual Experience							
			2023	2024	2025	2026	2027	2028	Thereafter	
2014	\$0	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	25,585,821	3.8	0	0	0	0	0	0	0	0
2016	(3,805,440)	3.7	0	0	0	0	0	0	0	0
2017	(102,359,669)	3.8	0	0	0	0	0	0	0	0
2018	196,241,321	3.8	0	0	0	0	0	0	0	0
2019	251,306,290	3.8	0	0	0	0	0	0	0	0
2020	77,379,161	3.8	16,290,350	0	0	0	0	0	0	0
2021	169,063,216	3.7	45,692,761	31,984,933	0	0	0	0	0	0
2022	(86,245,219)	3.7	(23,309,519)	(23,309,519)	(16,316,662)	0	0	0	0	0
2023	303,271,782	3.8	79,808,364	79,808,364	79,808,364	63,846,690	0	0	0	0
<b>Net Increase (Decrease) in Pension Expense</b>			<b>\$118,481,956</b>	<b>\$88,483,778</b>	<b>\$63,491,702</b>	<b>\$63,846,690</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Expected and Actual Experience**

Measurement Date	Experience Losses (a)	Experience Gains (b)	Amounts Recognized in Pension Expense Through June 30, 2023 (c)	Balances at June 30, 2023	
				Deferred Outflows of Resources (a) – (c)	Deferred Inflows of Resources (b) – (c)
2014	\$0	\$0	\$0	\$0	\$0
2015	25,585,821	0	25,585,821	0	0
2016	0	(3,805,440)	(3,805,440)	0	0
2017	0	(102,359,669)	(102,359,669)	0	0
2018	196,241,321	0	196,241,321	0	0
2019	251,306,290	0	251,306,290	0	0
2020	77,379,161	0	77,379,161	0	0
2021	169,063,216	0	137,078,283	31,984,933	0
2022	0	(86,245,219)	(46,619,038)	0	(39,626,181)
2023	303,271,782	0	79,808,364	223,463,418	0
				<b>\$255,448,351</b>	<b>(\$39,626,181)</b>

**Schedule of Differences Between Projected and Actual Earnings on Pension Plan Investments**

**Increase (Decrease) in Pension Expense Arising From the Recognition of the Differences  
 Between Projected and Actual Earnings on Pension Plan Investments**

Measurement Date	Differences Between Projected and Actual Earnings on Pension Plan Investments	Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Differences Between Projected and Actual Earnings on Pension Plan Investments						
			2023	2024	2025	2026	2027	2028	Thereafter
2014	(\$910,997,066)	5.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	571,477,513	5.0	0	0	0	0	0	0	0
2016	772,867,770	5.0	0	0	0	0	0	0	0
2017	(448,702,781)	5.0	0	0	0	0	0	0	0
2018	(169,486,738)	5.0	0	0	0	0	0	0	0
2019	70,735,658	5.0	14,147,130	0	0	0	0	0	0
2020	300,498,116	5.0	60,099,623	60,099,624	0	0	0	0	0
2021	(2,290,312,540)	5.0	(458,062,508)	(458,062,508)	(458,062,508)	0	0	0	0
2022	2,621,189,057	5.0	524,237,811	524,237,811	524,237,811	524,237,813	0	0	0
2023	116,155,594	5.0	23,231,119	23,231,119	23,231,119	23,231,119	23,231,118	0	0
<b>Net Increase (Decrease) in Pension Expense</b>			<b>\$163,653,175</b>	<b>\$149,506,046</b>	<b>\$89,406,422</b>	<b>\$547,468,932</b>	<b>\$23,231,118</b>	<b>\$0</b>	<b>\$0</b>

**Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Projected and Actual Earnings on Pension Plan Investments**

Measurement Date	Investment Earnings Less Than Projected (a)	Investment Earnings Greater Than Projected (b)	Amounts Recognized in Pension Expense Through June 30, 2023 (c)	Balances at June 30, 2023	
				Deferred Outflows of Resources (d) = (a) – (c)	Deferred Inflows of Resources (e) = (b) – (c)
2014	\$0	(\$910,997,066)	(\$910,997,066)	\$0	\$0
2015	571,477,513	0	571,477,513	0	0
2016	772,867,770	0	772,867,770	0	0
2017	0	(448,702,781)	(448,702,781)	0	0
2018	0	(169,486,738)	(169,486,738)	0	0
2019	70,735,658	0	70,735,658	0	0
2020	300,498,116	0	240,398,492	60,099,624	0
2021	0	(2,290,312,540)	(1,374,187,524)	0	(916,125,016)
2022	2,621,189,057	0	1,048,475,622	1,572,713,435	0
2023	116,155,594	0	23,231,119	92,924,475	0
				<b>\$1,725,737,534</b>	<b>(\$916,125,016)</b>
				<b>Net Deferred Outflows/(Inflows) of Resources</b>	
				<b>(d) + (e)</b>	
				<b>\$809,612,518</b>	

**Note:** GASB 68 paragraph 33 requires that deferred outflows of resources and deferred inflows of resources arising from differences between projected and actual pension plan investment earnings in different measurement periods should be aggregated and reported as a net deferred outflow or inflow.

**Summary of Recognized Deferred Outflows of Resources and Deferred Inflows of Resources**

**Net Increase (Decrease) in Pension Expense**

	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Thereafter</b>
Changes of Assumptions	\$177,586,886	\$177,586,886	\$124,310,820	\$0	\$0	\$0	\$0
Differences Between Expected and Actual Experience	118,481,956	88,483,778	63,491,702	63,846,690	0	0	0
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	163,653,175	149,506,046	89,406,422	547,468,932	23,231,118	0	0
<b>Grand Total</b>	<b>\$459,722,017</b>	<b>\$415,576,710</b>	<b>\$277,208,944</b>	<b>\$611,315,622</b>	<b>\$23,231,118</b>	<b>\$0</b>	<b>\$0</b>



## Appendix B

### Interest and Total Projected Earnings

- Risk Pool Interest on Total Pension Liability and Total Projected Earnings



**Risk Pool Interest on Total Pension Liability and Total Projected Earnings**

<b>Interest on Total Pension Liability</b>	<b>Amount for Period (a)</b>	<b>Portion of Period (b)</b>	<b>Interest Rate (c)</b>	<b>Interest on the Total Pension Liability (a) X (b) X (c)</b>
Beginning Total Pension Liability	\$21,449,898,398	100%	6.90%	\$1,480,042,989
Changes of Benefit Terms	172,170	100%	6.90%	11,880
Changes of Assumptions	0	100%	6.90%	0
Difference Between Expected and Actual Experience	303,271,782	100%	6.90%	20,925,753
Service Cost	525,033,498	50%	6.90%	18,113,656
Benefit Payments, Including Refunds of Employee Contributions	(1,067,334,918)	50%	6.90%	(36,823,055)
<b>Total Interest on Total Pension Liability</b>				<b>\$1,482,271,223</b>

<b>Projected Earnings on Pension Plan Investments</b>	<b>Amount for Period (a)</b>	<b>Portion of Period (b)</b>	<b>Projected Rate of Return (c)</b>	<b>Projected Earnings (a) X (b) X (c)</b>
Beginning Plan Fiduciary Net Position Excluding Receivables <sup>1</sup>	\$16,755,096,102	100%	6.90%	\$1,156,101,631
Net Plan to Plan Resource Movement	20,255	50%	6.90%	699
Employer Contributions	735,524,264	50%	6.90%	25,375,587
Employee Contributions <sup>2</sup>	232,457,288	50%	6.90%	8,019,776
Benefit Payments, Including Refunds of Employee Contributions	(1,067,334,918)	50%	6.90%	(36,823,055)
Administrative Expense	(12,257,801)	50%	6.90%	(422,894)
Other Miscellaneous Income/(Expense)	0	50%	6.90%	0
<b>Total Projected Earnings</b>				<b>\$1,152,251,744</b>

<sup>1</sup> Includes any beginning of year adjustment. Contribution receivables for employee service buybacks, totaling \$15,575,237 as of June 30, 2022, were excluded for purposes of calculating projected earnings on pension plan investments.

<sup>2</sup> The increase/(decrease) in contribution receivables for employee service buybacks, totaling (\$2,281,501) during fiscal year 2022-23, was excluded for purposes of calculating projected earnings on pension plan investments.



## Appendix C

### Schedule of Collective Pension Amounts

- Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2023



**Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2023**

	<b>Miscellaneous</b>	<b>Safety</b>	<b>Total</b>
Total Pension Liability	\$22,693,312,153	\$29,748,672,121	\$52,441,984,274
Plan Fiduciary Net Position	\$17,692,895,076	\$22,273,738,616	\$39,966,633,692
<b>Net Pension Liability</b>	<b>\$5,000,417,077</b>	<b>\$7,474,933,505</b>	<b>\$12,475,350,582</b>
Deferred Outflows of Resources			
Changes of Assumptions	\$301,897,706	\$436,247,121	\$738,144,827
Differences Between Expected and Actual Experience	255,448,351	548,797,897	804,246,248
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	809,612,518	1,022,942,619	1,832,555,137
<b>Total Deferred Outflows of Resources Excluding Employer Specific Amounts<sup>1</sup></b>	<b>\$1,366,958,575</b>	<b>\$2,007,987,637</b>	<b>\$3,374,946,212</b>
Deferred Inflows of Resources			
Changes of Assumptions	\$0	\$0	\$0
Differences Between Expected and Actual Experience	(39,626,181)	(46,982,909)	(86,609,090)
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	0	0	0
<b>Total Deferred Inflows of Resources Excluding Employer Specific Amounts<sup>1</sup></b>	<b>(\$39,626,181)</b>	<b>(\$46,982,909)</b>	<b>(\$86,609,090)</b>
<b>Plan Pension Expense</b>	<b>\$1,097,008,923</b>	<b>\$1,517,707,879</b>	<b>\$2,614,716,802</b>

<sup>1</sup> No adjustments have been made for employer specific amounts such as changes in proportion, differences between employer contributions and proportionate share of contributions, and contributions to the Plan subsequent to the measurement date as defined in paragraphs 54, 55, and 57 of GASB 68. Appropriate treatment of such amounts is the responsibility of the employer.









**EXHIBIT 4-A**

**DRAFT**

**RESOLUTION NO. 2024-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
AMENDING THE MPWMD CONFLICT OF INTEREST CODE**

**WHEREAS** the Monterey Peninsula Water Management District (MPWMD) Conflict of Interest Code was last amended on October 19, 2020; and

**WHEREAS** the Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially, and if amendments are necessary the amended code must be forwarded to the Monterey County Board of Supervisors for approval; and

**WHEREAS**, the MPWMD Board of Directors has reviewed its Conflict of Interest Code and concluded that the list of Designated Positions should be amended under Appendix A: Designated Positions, refer to **Attachment 1**.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Monterey Peninsula Water Management District that the MPWMD Conflict of Interest Code shall be amended as provided in **Attachment 1** and forwarded to the Monterey County Board of Supervisors.

**PASSED AND ADOPTED** on this \_\_\_ day of \_\_\_\_\_ 2024 on a motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ by the following vote, to wit:

**AYES:**

**NAYS:**

**ABSENT:**

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the \_\_\_ day of \_\_\_\_\_ 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
David J. Stoldt  
Secretary to the Board





**CONFLICT OF INTEREST CODE  
OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**

*Amended by MPWMD Resolution No. 2024-12 on \_\_\_\_\_*  
*Amended by MPWMD Resolution 2020-15 on October 21, 2020*  
*Approved by Monterey County Board of Supervisors on November 17, 2020*

The Political Reform Act of 1974 (Government Code sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing, the Fair Political Practices Commission may amend the standard code to conform to amendments of the Political Reform Act. Therefore, the terms of section 18730 of title 2 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission together with the attached Appendices designating positions and establishing disclosure categories are hereby incorporated by reference and together constitute the Conflict of Interest Code of the Monterey Peninsula Water Management District (hereafter "District").

Individuals holding designated positions shall file their statement of economic interests with the District Secretary which will make the statements available for public inspection and reproduction pursuant to Government Code section 81008. Upon receipt of the statements for positions listed in Appendix A, the District shall make and retain copies and forward the original of the statements to the code reviewing body, the Monterey County Board of Supervisors, by providing the documents to the office of the Monterey County Clerk to the Board. Statements for all other designated positions shall be retained by the District.

Attachments: Appendix A: Designated Positions  
 Appendix B: Disclosure Categories

Amended: 1979, 1983, 1986, 1979, 2006, 2013, 2016, 2018, 2020 and 2024

## APPENDIX A: DESIGNATED POSITIONS

<u>Designated Positions</u> <sup>1</sup>	<u>Assigned Disclosure Category</u>
Board of Directors	1
General Manager	1
Assistant General Manager	1
District Counsel	1
District Engineer	1
CFO/Administrative Services Division Manager	1
Water Demand Division Manager	1
Water Resources Division Manager	1
Environmental Resources Division Manager	1

### Consultants

For purposes of this Code, “consultant” has the same meaning as set forth in 2 Cal. Code Regs., tit. 2, section 18701(a)(2), as follows:

“Consultant” means an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
1. Approve a rate, rule, or regulation;
  2. Adopt or enforce a law,
  3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
  4. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
  5. Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
  6. Grant agency approval to a plan, design, report, study, or similar item;
  7. Adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof, or
- (B) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency’s Conflict of Interest Code.

Consultants to the District shall be subject to disclosure under Category 1, subject to the following limitation: The General Manager of the District may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure

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<sup>1</sup> Public officials who manage public investments are not covered by the Conflict of Interest Code because they must file a statement of economic interests pursuant to Government Code section 87200. Therefore, those positions are listed under Designated Positions for information purposes only.

requirements of Category 1. In such cases, the General Manager of the District may designate a different disclosure requirement. Such determination must be made in writing and shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the consultant's disclosure requirements. Such determination by the General Manager of the District is a public record and shall be retained for public inspection in the same manner and location as the District's Conflict of Interest Code.

## **APPENDIX B: DISCLOSURE CATEGORIES**

### General Provisions Applicable to All Categories

When an individual who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

When an individual who holds a designated position is required to disclose sources of income, he or she shall include gifts received from donors located inside as well as outside the jurisdiction.

When an individual who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below if it is located within the jurisdiction, or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by District.

When an individual who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction of the Monterey Peninsula Water Management District is the area of the County of Monterey within the District boundaries as described in West's Annotated California Codes, Water Code, Appendix Section 118.

### Category 1

A designated position in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.

### Category 2

A designated position in this category must report all investments, business positions, and sources of income, including gifts, loans, and travel payments.

### Category 3

A designated position in this category must report all interests in real property.

#### Category 4

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the District.

#### Category 5

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to supply materials, products, supplies, commodities, services, machinery, vehicles, or equipment utilized by the District.

#### Category 6

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to receive grants or other monies from or through the District.

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**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

9/26/2024

Amy Anderson  
Chair  
Monterey Peninsula Water Management District, California

Dear Amy:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2023 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine  
Director, Technical Services



Government Finance Officers Association

Certificate of  
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for Excellence  
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Presented to

**Monterey Peninsula Water Management District  
California**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2023

*Christopher P. Morill*

Executive Director/CEO



**Monterey One Water**  
Providing Cooperative Water Solutions

## Staff Report

**TO:** M1W GM & Director of Engineering  
**FROM:** Dave Lindow, Pure Water Monterey Program Manager  
**DATE:** September 19, 2024  
**SUBJECT:** **Update on Pure Water Monterey Expansion and Pure Water Monterey Projects**

---

### **Pure Water Monterey Expansion (PWM X)**

- AWPf Expansion Construction Status
  - ✓ AWPf shutdowns being planned / executed; SOR #12 under development.
  - ✓ Microfiltration & Reverse Osmosis treatment units fabrication nearing completion; factory testing to be witnessed by Engineer's membrane design subconsultant (Separation Processes Inc.) and possibly M1W operations staff. Shipping from Rancho Cucamonga, CA factory planned for late-October 2024.
  - ✓ Ozone treatment unit to be delivered by November 2024.
  - ✓ Major electrical equipment to be delivered starting in December 2024
  - ✓ Change Order #2 with seven items for \$181,641 processed in September, 66% of change order costs M1W-initiated, no schedule impact, includes:
    - Ozone auto-strainers modifications
    - CL & NH3 analyzer panels 6.2 & 7.2 modifications
    - Microfiltration feed pump piping and support X2
    - Reverse Osmosis feed pump motor upgrade
    - Piping modifications for new PRV at PWPS discharge header X2
  - ✓ Change Order #3 with two items for ~ \$987,000 being negotiated now, 100% of change order costs M1W-initiated, no schedule impact, includes:
    - Reverse osmosis treatment train modifications
    - Microfiltration & reverse osmosis flush system modifications
  - ✓ To avoid project delays, an American Iron & Steel (AIS) Availability Waiver Application is being submitted to PWM X federal funding agencies for the 25 butterfly valves required for Change Order #3 work.
  - ✓ A construction contingency increase (~\$1M) for Change Order #3 will be requested during the November 2024 RWC/Board approval cycle.
  
- Injection Wells Phase 4 Construction Status
  - ✓ Installation of Deep Injection Well No. 6 (DIW-6) started with mobilization of a bucket auger to place the 54-inch conductor casing at upper portion of the well.

- ✓ A separate reverse rotary drill rig has completed the 1,170-ft deep pilot borehole for DIW-6. Reaming of the final borehole should be completed by the end of September 2024, at which time well casing installation will begin.
  - ✓ DIW-5 construction is complete, pump testing and well development is ongoing, and will hopefully be completed by the end of September 2024.
  - ✓ By late-October, construction should start on the purified recycled water pipeline (1.9 miles of 24-inch diameter pipe) connecting the new Eastern Wellfield to the existing Black Horse reservoir.
  - ✓ Injection well backwash pumps X2 to be delivered by December 2024.
  - ✓ Major electrical equipment to be delivered by March 2025.
  - ✓ Change Order #2 with five items for \$71,391 being finalized, no schedule impact.
  - ✓ A construction contingency increase (~\$750K) for injection well field backwash pumps VFD upgrades which are 100% M1W-initiated will be requested during the November 2024 RWC/Board approval cycle.
- PWM X permitting activities with the State Division of Drinking Water (DDW) and the RWQCB continue on the Amended Title 22 Engineering Report to permit injection of up to 5,750 AFY as groundwater replenishment to the Seaside Basin.
    - ✓ After +7-month DDW review period, DDW comment letter received 9-10-24.
    - ✓ PWM X permitting team resolving DDW’s technical comments, but several issues will eventually require other interagency action, e.g., MCWD-CalAm intertie agreement and increased CalAm extraction capabilities.
    - ✓ DDW-mandated Public Hearing of T22 Eng Report will slip to late-2024.
    - ✓ Delayed DDW review/approval of T22 Eng Report will slip RWQCB adoption of WDR-WRR permits previously forecasted as June 2025 to October 2025. It’s possible securing the WDR-WRR permits may slip further to December 2025.
  - M1W & MPWMD secured grants totaling ~\$42 million from state and federal sources. EPA Water Infrastructure Finance and Innovation Act (WIFIA) loan and grant payment requests are being paid on a timely basis. Funding source status table below:

<b>PWM X Loan &amp; Grant Reimbursements Status through June 30, 2024</b>		
<b>Funding Sources</b>	<b>Requested Amount</b>	<b>Amount Received</b>
EPA WIFIA Loan (\$77M upper limit)	\$12,037,726.46	\$12,037,726.46
<b>Grants</b>		
California State Water Board - Governor’s Earmark (\$4.8M)	\$1,037,314.25	\$819,674.25
California DWR Urban Community Drought Relief (\$11.94M)	\$2,864,511.83	\$446,274.00
California State Revolving Fund: Recycled Water (\$15M)	\$ -	\$ -
US Bureau of Reclamation Title XVI (\$10.32M)	\$ -	\$ -
<b>Total</b>	<b>\$3,901,826</b>	<b>\$1,265,948</b>

- The attached PWM X schedule illustrates that all the new PWM X facilities will be operational by the end of 2025.

### **Pure Water Monterey (PWM)**

- August 2024 recharge was 250 AF. August 2024 recharge was 24% less than the August 2023 recharge volume of 327 AF.
- September 2024 recharge volumes trending toward a 300 AF month which would be 38% more than the September 2023 recharge volume of 218 AF.
- Total PWM water recharged to the Seaside Basis by mid-September 2024 is 15,730 AF.

### **Source Water Pump Stations and Advanced Water Purification Facility**

- Reclamation Ditch PS and Blanco Drain PS are operational (as-needed).
- AWWPF is operational.

### **Water Conveyance Pipeline and Blackhorse Reservoir**

- The pipeline & Blackhorse reservoir are conveying purified recycled water full-time to the injection facilities.

### **Purified Recycled Water for Irrigation**

- The Bayonet & Black Horse golf courses turf irrigation is being supplemented with purified recycled water. Marina Coast Water District is the PWM recycled water retailer.

### **Injection Wells Facilities for Groundwater- Recharge**

- All injection wells are in service; recharge volumes are being managed appropriately.

ATTACHMENT: PWM Expansion Schedule Gantt Chart



**De LAY & LAREDO**  
ATTORNEYS AT LAW

---

**David C. Laredo**  
**Frances M. Farina**  
**Michael D. Laredo**

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(1919 – 2018)

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October 15, 2024

TO: Chair Anderson, Members of the Board and General Manager Stoldt

FROM: David C. Laredo, Counsel

RE: General Report of Pending Litigation effective October 15, 2024

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This memo presents a public summary of litigations matters that are deemed to be open and active. This is a recurring memo; data that is newly updated since last month's report are shown in **highlighted text**.

**1 – Monterey Peninsula Taxpayers Association (MPTA) cases:**

Cases brought by MPTA are part of a series of six (6) separate lawsuits. These six cases collectively challenge various aspects of the District's collection of the Water Supply Charge.

**1.a MPTA I – MPTA v. MPWMD; M123512**

The initial challenge brought by MPTA regarding District collection of the Water Supply Charge was resolved by order of Superior Court Judge Thomas Wills in favor of the District, and against the challenge brought by MPTA.

**1.b MPTA II – MPTA v. MPWMD; Monterey County Superior Court 21CV003066  
6th Dist. Court of Appeal H0-51128**

The second challenge brought by MPTA against District collection of the Water Supply Charge was resolved by Superior Court Judge Panetta against the District and in favor of MPTA. An appeal of the trial court decision was taken before the Sixth District Court of Appeal but the Appellate Court affirmed the trial decision to the effect that the sunset provisions set forth in District Ordinance No. 152 had been met and the District erred in not discontinuing collection of the Water Supply Charge.

At its regular Board meeting on September 16, 2024, the agreed to forgo efforts to for the Court of Appeal to re-hear the case, or to Petition the CA Supreme Court for further review of the case.

The Court, in response to the District's letter request, did correct two factual errors in the opinion that described the District's relationship with Cal-Am.

- First, an inaccurate recitation of fact in the original Decision stated MPWMD contracts with Cal-Am to supply water. Because this characterization is not accurate, the District asked the Court to correct the opinion by removing the word "contract" and instead stating the District

- “works with Cal-Am.”
- Second, an inaccurate recitation of fact in the original Decision stated the District’s jurisdiction included two Cal-Am subsystems: Chualar, and Ralph Lane. Because this characterization is not accurate the District asked the Court to correct the opinion by removing the reference to those two subsystems.

Litigation counsel has had preliminary discussions with Eric Benik and Prescott Littlefield, counsel for MPTA, as to how wrap up all litigation, and address potential refunds and attorney’s fees.

**1.c MPTA III – MPTA v. MPWMD; Monterey County Superior Court 22CV002113**

MPTA brought this third challenge against District collection of the Water Supply Charge on the owners served by the District, raising different grounds as compared to the allegations in both MPTA I and MPTA II.

The parties have agreed to postpone active litigation of this matter and all other MPTA actions pending implementation the Sixth District Court of Appeal ruling in connection with MPTA II.

**1.d MPTA IV - MPTA v. MPWMD; Monterey County Superior Court 23CV002453**

MPTA brought this fourth challenge against District collection of the Water Supply Charge on the owners served by the District, raising grounds similar to MPTA III but extending the term for the following applicable tax year.

The parties have agreed to postpone active litigation of this matter and all other MPTA actions pending implementation the Sixth District Court of Appeal ruling in connection with MPTA II.

**1.e MPTA V - MPTA v. MPWMD; Monterey County Superior Court 24CV002642**

MPTA has filed this fifth challenge against District collection of the Water Supply Charge, raising grounds similar to MPTA III and IV with respect to this current tax year, but this action also includes class claims and frames a class action on behalf of property owners.

The parties have agreed to postpone active litigation of this matter and all other MPTA actions pending implementation the Sixth District Court of Appeal ruling in connection with MPTA II.

**1.f MPTA VI - MPTA v. MPWMD; Monterey County Superior Court 24CV003408**

This lawsuit represents the sixth challenge MPTA against District collection of the Water Supply Charge which was filed at the end of August, 2024. This action is similar to complaints filed in MPTA III, IV and V, and is a new reverse-validation case.

Although the parties agreed to postpone active litigation of this matter and all other MPTA actions pending implementation the Sixth District Court of Appeal ruling in connection with MPTA II, MPWMD did timely file an Answer to the complaint in this matter to protect its interests.

## **2 – MPWMD v. Cal-Am; 23CV004102**

This pending lawsuit embodies the District’s effort to fulfill the electoral mandate of Measure J to acquire ownership and operation of Cal-Am’s Monterey Division water supply facilities.

Judge Vanessa Vallarta is the presiding judge for this case. It remains at an early stage.

Cal-Am challenged aspects of the lawsuit (by demurrer). Judge Vallarta held a second hearing on the demurrer for Friday, August 23, 2024, and issued a tentative ruling indicated her intention to resolve the matter in favor of the District and against Cal-Am. Following oral argument Judge Vallarta took the matter under submission, stating her intent to provide a revised final order that is likely to align with her tentative ruling. A final ruling on the demurrer is expected in a week or two.

Cal-Am has provided notice of its intent to take the deposition of General Manager Stoldt to delve into the factual basis underlying this lawsuit.

## **3 – MPWMD v. Local Agency Formation Commission (LAFCO); Cal-Am; 22CV000925 6th Dist. Court of Appeal H051849**

The District brought this lawsuit to challenge LAFCO’s conduct and administrative decisions regarding exercise of District powers to acquire Cal-Am water system facilities in accord with the voter mandate in Measure J. On December 7, 2023 Judge Thomas Wills ruled in favor of the District, and against LAFCO. The matter is now on appeal before the Sixth District Court of Appeal. Briefing schedules and dates for oral argument will be clarified on December 6, 2024.

## **4 – City of Marina; MPWMD, et al, v. California Coastal Commission (CCC); Cal-Am; 22CV004063**

This pending lawsuit incorporates multiple actions by Petitioners City of Marina, the Marina Coast Water District (MCWD), the MCWD Groundwater Sustainability Agency and MPWMD that collectively challenge CCC issuance of a Coastal Development Permit to Cal-Am to grant conditioned approval of Cal-Am’s proposed Desalination Project. Cal-Am is a direct party as a real party in interest to this proceeding.

Petitioners filed Opening Briefs in July. Opposition Briefs were filed in September. Reply Briefs were filed on October 3. A hearing on the merits is anticipated to be held on November 13, 2024 before Judge Wills in Department 15 of the Superior Court.

## **5 – Matters Pending before the California Public Utilities Commission (CPUC) Actions pertaining to the Cal-Am Water System**

The following actions are separate pending proceedings in which MPWMD is involved due to their impact on the Monterey area or upon the Cal-Am water system.

### **5.a A.21-11-024 Cal-Am Amended Water Purchase Agreement**

This action deals with Cal-Am's request to purchase water from the Pure Water Replenishment Project and its expansion.

Earlier phases of this case dealt primarily with Cal-Am's request that the CPUC authorize the Company to enter into the Amended and Restated Water Purchase Agreement for Pure Water Expansion. The most recent phase has addressed the need to update water supply and water demand calculations related to the Cal-Am system.

Phase 2 briefs have been filed by all parties. It is not clear when a Proposed Decision will be issued by the assigned ALJ or when the matter may be submitted for action by the full Commission. An Order Extending Statutory Deadline to 12/31/2024 was published 7/16/2024.

District staff and counsel have set several ex parte meetings with staff of CPUC Commissioners to ensure they have an up-to-date understanding of issues pertaining to the proposed decision.

### **5.b A.22-07-001 Cal-Am 2022 General Rate Case (GRC)**

This action deals with Cal-Am triennial request that the CPUC approve both rates and charges, and changes to the Cal-Am operating system for a three-year rate cycle. The evidentiary phase of the case has been concluded. ALJ Rambo conducted the evidentiary hearing. The case has been reassigned effective 4/22/2024 from Commissioner Genevieve Shiroma to Commissioner Karen Douglas because the former Commissioner left the Commission.

A proposed decision was issued by the ALJ that partially accepts and partially rejects the partial proposed settlement submitted by Cal-Am and the Public Advocates Office.

**Comments on the PD have been submitted by all parties.** Commission action on the Proposed Decision is expected later this calendar year. An Order Extending Statutory Deadline to March 30, 2025, was received 8/30/2024.

### **5.c R.22-04-003 CPUC Acquisition Rulemaking**

This action deals with CPUC Rulemaking. It impacts statewide public utility systems and has particular impact on the Cal-Am system. The scope of the proceeding is to propose rules to provide a framework for Public Water System Investment and Consolidation. The effect of these rules may promote or discourage transfer of local costs which would impose subsidies of local costs to non-local systems. The scope of these regulations may affect purchase prices for distressed assets and impose subsidies on local ratepayers.

It is not clear when a Proposed Decision will be issued by the assigned ALJ or when the matter may be submitted for consideration by the full Commission. **On Sept 12, 2024 an Order extended the Statutory Deadline to March 30, 2025.**

In addition to pending matters of active litigation referenced above, two matters of threatened litigation exist. as referenced below.

### **6 – Cal-Am v. MPWMD and Monterey One Water (action threatened by not yet filed)**

By letter, Cal-Am threatened to file a breach of contract action relating to the Aquifer Storage & Recovery (ASR) Agreement among the parties. The dispute relates to the status of ASR Well.

The parties continue to cooperatively resolve their concerns and have entered into seven consecutive agreements to toll (extend) filing deadlines and facilitate their ability to reach a mutually acceptable settlement.

Cal-Am's most recent comment states it "has been working diligently to address both extraction and injection concerns relating to ASR-04. Due to a variety of technical and several DDW-related procedural issues we now believe that this will not be fully resolved for several months and perhaps up to a year."

***7 – Sierra Club v. Monterey Peninsula Water Management District, et al., Case No. M108149/M66343 (consolidated for trial); Sixth District Court of Appeal, Case No. H037286.***

On July 24, 2024, an attorney for the Sierra Club, Larry Silver, sent an email advising they will be retaining counsel to reactivate a claim for attorney's fees related to an earlier lawsuit referenced above.

The underlying dispute related to this threat relates to the Sierra Club challenge to a water distribution system permit issued by the District for the Monterey Bay Shores Ecoresort project. Both the trial court and appellate court validated all actions taken by the District in that matter. The Court of Appeal rejected the central Sierra Club argument – that the District failed to consider environmental impacts "associated with" issuance of the permit, specifically impacts on the Carmel River. Moreover, the 6th District noted the Sierra Club did not point to any evidence that indicated the conditions of approval were insufficient to ensure no Carmel River Water would be used to serve the Ecoresort. The Court noted that "unsubstantiated fears and desires of project opponents do not constitute substantial evidence."

As a notable condition of their permit, both Cal-Am and SNG agreed to reimburse costs incurred by the District for its attorney efforts, both at the trial and appellate levels. To record this obligation, MPWMD, Cal-Am and SNG entered into a Joint Defense Agreement relating to legal proceedings associated with the WDS permit. The Joint Defense was later amended by the parties to include proceedings associated with the Appeal, H037286.

District Counsel is coordinating review and response occasioned by the July 24, 2024 Sierra Club demand. Action is needed at this time with respect to the email advising the Sierra Club intends to reactivate a claim for attorney's fees referenced above.



**ITEM: ACTION ITEM****9. CONSIDER ADOPTION OF MODIFICATIONS TO SALARY SURVEY RESULTS ADOPTED JULY 15, 2024, AND AMEND MEMORANDA OF UNDERSTANDING WITH BARGAINING UNITS ACCORDINGLY****Meeting Date: October 21, 2024 Budgeted: N/A****From: David J. Stoldt Program/ N/A  
General Manager Line Item: N/A****Prepared By: David J. Stoldt Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

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**SUMMARY:** At its July 15, 2024 meeting the District Board adopted changes to employee salary schedules based on a salary survey undertaken by the collective bargaining units, and further researched and analyzed by District staff. Subsequent to adoption, the General Manager reviewed the adopted salary schedules and found four areas that needed additional investigation and possible adjustment. The areas are:

1. Was the Office Specialist II changes made appropriate, or was the adjustment too high, and potentially in need of downward adjustment or Y-listing? Because the position is linked to the Office Specialist I position, the Office Specialist I was adjusted a similar amount.
2. The District Engineer and the Senior Fisheries Biologist were advanced to Range 54 and 51, respectfully. However, the Division Managers' positions fall in Ranges 51 to 62. This raises the question of whether Manager positions are placed too low relative to staff line positions which have no managerial responsibilities.
3. Was the Conservation Technician I and II properly analyzed against identified comparable positions?
4. Was the Meter Program Coordinator properly analyzed against identified comparable positions?

**RECOMMENDATION:** The General Manager recommends the Board make the following adjustments to the salary schedule: (i) move the Environmental Resources Manager and the Water Demand Manager to Range 55, and (ii) move the Meter Program Coordinator from Range 21 to Range 23.

**DISCUSSION:** Each of the four areas of concern were evaluated.

1. The Office Specialist II (OS II) position was re-analyzed to determine if it had inadvertently been compared to higher-level or more senior positions which would have resulted in the OS II and OS I positions having been placed too high in the salary schedules adopted July 15<sup>th</sup>. However, there was insufficient evidence to conclude such. The adjustment adopted July 15<sup>th</sup> is deemed appropriate and no change is recommended.
2. The highest salary Ranges for senior-level staff are as follows:

CFO/Administrative Services Manager	62
Water Resources Manager	57
District Engineer	54
Environmental Resources Manager	52
Water Demand Manager	51
Senior Fisheries Biologist	51

The Manager position is responsible for the management, assignments, performance, and review of 4 to 6 other people, as well as individual duties. The District Engineer and Senior Fisheries Biologist do not. To correct this inequity, it is recommended that the Environmental Resources Manager and the Water Demand Manager be elevated to Range 55.

3. The Conservation Technician I and II positions were re-analyzed to determine if they had inadvertently been compared to lower-level or more junior positions which would have resulted in the positions having been misplaced in the salary schedules adopted July 15<sup>th</sup>. Recall that no adjustment was made at that time. However, there was insufficient evidence to conclude that the comparative positions were incorrect. The adjustment adopted July 15<sup>th</sup> is deemed appropriate and no change is recommended. However, the existing Conservation Technician I is due for promotion following a performance review, hence will receive a commensurate adjustment upward in salary.
4. At the time of the adoption of the salary survey adjustments, the Meter Program Coordinator position had been compared to only one single comparator agency and no adjustment was made. Upon re-analysis, six comparable positions were found which support moving the position from Range 21 to Range 23.

## **EXHIBITS**

None

**ITEM: ACTION ITEM****10. CONSIDER APPROVAL OF RESOLUTION 2024-13 SUPPORTING CLOSURE OF OPEN WATER PERMITS BY IMPLEMENTING A ONE-TIME AMNESTY PERIOD**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Water Demand Division Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: Yes.**

**Committee Recommendation: Water Demand Committee supported concept of “amnesty” period and use of District Reserve to close open Water Permits.**

**CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

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**SUMMARY:** The Water Demand Division has two Conservation Representatives responsible for inspecting properties to ensure compliance with permit and conservation requirements. Each year, the District issues approximately 850 Water Permits. In addition to permitting, the District conducts over 700 permit inspections and more than 900 conservation inspections. In many cases, these inspections overlap. Unfortunately, approximately 25 percent of the permit inspections fail, primarily due to unapproved water fixtures added without amending the Water Permit.

#### **Common Reasons for Inspection Failures**

Properties frequently fail inspections for the following reasons:

- No Water Permit – Unpermitted water fixtures (residential) were found during the inspection and there is no open permit.
- Wrong toilets or water fixtures – Site was required to have lower toilet flush volume or flow rate than installed.
- Wrong appliance – Dishwasher, clothes washer, hot water system, etc., did not meet requirement.
- Less water fixtures – All permitted fixtures were not installed, and an amendment is required.
- Landscape Water Permit required – There was new landscaping or a refurbished landscape that required a Landscape Water Permit.
- Landscape change – Landscape was not installed according to the Landscape Water Permit.
- New structure requirements (instant access hot water system, submeter) were not installed.
- Wrong water source – Used potable water in place of well water.
- There is a Notice of Non-Compliance on the title (rationing, Change of Ownership, etc.).
- Did not successfully complete permanent removal of water fixture.
- No Water Distribution System Permit – The project is on a well, but the proper permit was not secured.

- No landscape submeter was installed when there was a Landscape Water Permit.
- Wrong urinals were installed in a non-residential use.
- A leak or leaks were identified that require corrective action.
- A non-residential change of use was not permitted properly or at all.
- Non-residential use is missing non-residential conservation signage or other conservation/water waste requirements.

As the District prepares for the allocation of water from the Pure Water Monterey Expansion (PWM), the focus is on resolving “open” permits – those that have not achieved a successful final inspection or have other compliance issues. There are approximately 1,600 open permits from 1993-2022.

Over the past 15 years, the District has made significant investments in two large-scale database projects to manage its demand management programs. The current database now contains nearly 40,000 individual property records. The most recent system, called Accela, is particularly capable of handling the follow-up required for non-compliant, "open" permits. With the Accela program, staff is prioritizing the completion of final inspections for open permits. This is the first step in the effort to close these permits efficiently. After this initial phase of final inspections, there will be a need to follow up on the other non-compliant permits to ensure full compliance across all records.

### **Types of Open Water Permits**

1. **No Final Inspection:** A condition of a Water Permit is a final inspection to verify that the permitted fixtures were installed. The District requires the property owner or agent contact the District upon project completion to schedule the inspection and this information is noted on the Water Permit and stamped plans. The final inspection may not be scheduled for several reasons, including: the contractor or agent who signed for the permit failing to arrange the inspection; the property owner being unaware of the inspection requirement due to having an agent manage the permit; ownership transfers where new owners are not informed of the open permit; or situations where the project was never completed, and the owner or agent did not notify the District.
2. **Final Inspection with Violations:** When a property fails an inspection, the property owner (and, in some cases, the Jurisdiction) is notified. The owner has 30 days to make the necessary corrections, or further action may be initiated. A follow-up letter informs the owner that a Notice of Non-Compliance will be filed on the property title if the corrections are not completed within a specified timeframe.
3. **Notice of Non-Compliance Recorded:** Properties that have a Notice of Non-Compliance due to unresolved violations.
4. **Unpermitted Fixtures Identified:** Sites identified during inspections as having unpermitted fixtures, but lacking a Water Permit, are not classified as "open" permits. However, they still require a Water Permit to comply with District regulations and should be included in the proposed amnesty period.

Resolution 24-13 introduces an "amnesty" period that extends until September 2025. During this time, property owners with open permits will have the opportunity to clear their violations more easily. This will be achieved by temporarily suspending certain rules, thus reducing the burden on property owners and encouraging them to resolve outstanding issues without facing significant hardship. The intended outcome is to achieve substantial compliance and close permits that might otherwise remain unresolved for an indefinite period.

**RECOMMENDATION:** Staff recommends the Board adopt Resolution No. 2024-13 (**Exhibit 10-A**) to authorize the use of the District Reserve Allocation and suspend specific rules to facilitate the closure of older open Water Permits.

The Water Demand Committee met on October 3, 2024, to discuss the background and classification of permits, focusing on the idea of an amnesty period and the utilization of the District Reserve Allocation. The committee agreed to create a level playing field by incorporating the District Reserve into the process. Staff was tasked with refining and detailing these program concepts to present to the Board for further consideration during the October meeting.

**DISCUSSION:** Staff is requesting Board approval of Resolution No. 2024-13 to help close certain open Water Permits and address unpermitted water fixtures by temporarily adjusting several rules and waiving fees through September 30, 2025. The following is a breakdown of the key actions being proposed:

#### **1. Utilization of the District Reserve Allocation:**

- Water from an allocation is required before an amended Water Permit can be issued. As the Water Use Capacity discussed in this staff report has been “in the system” for years, it use should be accounted for before the allocation of PWM. District management has notified the Jurisdictions of their future PWM allocation and does not believe the new allocation should be diminished by the action proposed herein. The use of the District Reserve will put all parties eligible to close permits on a level playing field.
- The District Reserve Allocation, which contains 8.607 acre-feet of water, will be utilized to facilitate the closing of open permits by permitting unpermitted water fixtures identified during final inspections.
- The District will replenish this reserve when water is allocated from the PWM project.
- This action is designed to guarantee that all property owners have equal access to the District Reserve Allocation when addressing open permits and unpermitted water fixtures. However, a key condition is that properties with previously purchased Entitlements—such as those in Pebble Beach or Malpaso—must first use their Entitlement water before they are allowed to access water from the District Reserve.
- This ensures a fair and equitable process while preserving the District Reserve for those who don’t already have a water Entitlement. The Entitlements act as a first resource for those property owners, while the District Reserve provides a back-up for other properties without such pre-purchased water rights.

## 2. Suspension of Rule 21 (Applications), Section B-2:

- The requirement for complete construction plans for modifications found during final inspection will be suspended as most of these projects have been completed for many years.
- Any unpermitted fixtures are documented during inspection.

## 3. Suspension of Rule 23 (Process):

- **Section A-1-k:** The collection of a Capacity Fee will be suspended. The current Capacity Fee is \$35,019 per acre-foot, or \$363.50 per fixture unit.
- **Section A-1-m:** The requirement for staff to stamp construction plans (except for landscape-related permits) will also be suspended.

## 4. Suspension of Capacity Fees under Rule 24:

- **Section A-1-e-(1) (Residential Water Use Capacity Calculation) and Section B-1-g-(1) (Non-Residential Water Use Capacity Calculation)** will be suspended, removing the need to pay Capacity Fees to close open permits during the amnesty period.
- This will reduce financial hardship, particularly for property owners who did not own the property when the violations occurred.

## 5. Suspension of Fees under Rule 60-K (Fees Related to Permit Modification or Enforcement):

- Administrative and legal fees will be waived for the specific permits covered by the resolution. This includes fees for permit processing, deed restriction preparation/review, recording costs, Capacity Fees, and inspection fees.
- On average, these fees amount to about \$142, with an additional \$152 if a deed restriction needs to be amended.

By suspending these fees and rules, the resolution aims to encourage property owners to resolve their violations without facing financial or administrative burdens.

### **Implementation of Amnesty Period**

The staff proposal recommends limiting the amnesty period to a specific group of older permits that have remained "open" in the District's database. The amnesty period would apply to Water Permits issued prior to October 1, 2022, that are still in an "open" status. These older permits represent cases where projects were either incomplete or unresolved in the District's records, and the goal is to bring them into compliance during the amnesty period.

The permits that would qualify for closure under the proposed amnesty period include those in the following circumstances:

## 1. Open Water Permits with No Final Inspection

An ongoing effort is focused on reaching out to current property owners who hold open Water Permits issued between 1993 and 2017. These owners are being requested to schedule the final inspection needed to close their permits. Approximately 1,500 permits from 1993 through 2016 remain in an “open” status without a final inspection.

For permits issued after 2017, the District has already sent letters to property owners, and Notices of Non-Compliance have been recorded for those who did not take action to contact the District or close the permit.

This current effort will have three potential outcomes for each permit:

- **Final Inspection Completed:** The property owner complies, and the permit is closed after inspection.
- **No Action:** The permit remains open if no response or action is taken by the property owner.
- **Extension of Time:** The property is still under construction, and more time is granted for completion and compliance.

By utilizing the proposed rule suspensions (such as the waiving of certain fees and requirements), staff anticipates that a significant number of these permits can be closed during the amnesty period. This streamlined process will reduce the administrative burden and make it easier for property owners to resolve their open permits.

It's important to recognize that Water Permit requirements have evolved over the years. When conducting a final inspection for an open permit, staff will refer to the requirements that were in place at the time the permit was originally issued, rather than current standards. This means that if an older permit is being closed, it will not be subject to today's efficiency requirements, such as those for ultra-high efficiency toilets or rain sensors. The focus will remain on ensuring compliance with the regulations that applied when the permit was issued, allowing property owners to close their permits without needing to retrofit or upgrade to meet current codes.

## 2. Open Non-Compliant Permits, including Properties with Notices of Non-Compliance

Approximately 50 properties that failed inspections between 1993 and 2017 due to unpermitted fixtures have received Notices of Non-Compliance for their violations. Staff plans to proactively contact the property owners of these sites, providing them with information about the amnesty period and guidance on how to rectify their violations.

Key points regarding this outreach and the consequences of non-compliance include:

- **Information and Guidance:** Property owners of sites with Notices of Non-Compliance that failed inspections due to unpermitted fixtures between 1993 and October 1, 2024, will

receive detailed information on the amnesty period, including how to proceed with correcting their violations and the steps needed to obtain the necessary permits.

- **Deadline for Compliance:** The amnesty period will be available until September 30, 2025. Property owners are encouraged to take action within this timeframe to avoid further penalties.
- **Consequences of Non-Compliance:** If property owners do not take advantage of the amnesty period and remain non-compliant after it concludes, the following actions may occur:

**Collection of Fees Owed:** The District will begin collecting any outstanding fees associated with the unpermitted fixtures.

**Debits to the Jurisdiction's Allocation:** There may be impacts on the allocation of water to the jurisdiction where the non-compliance is noted.

**Legal Enforcement:** In cases of continued non-compliance, the District may need to pursue additional legal actions to enforce compliance.

### 3. **Properties that did not have a Water Permit on file, but unpermitted water fixtures were found on inspection.**

There are some inspections that occurred for a transfer of ownership prior to 2017 that remain non-compliant. Once the two previous groups have been targeted, staff will attempt to identify and contact these property owners to permit the fixtures.

#### **Communication Strategy**

In addition to the letters sent to holders of open permits, the District will implement several outreach strategies to ensure that property owners are aware of the amnesty period and the opportunity to address non-compliance issues. These strategies include:

**Legal Notices:** At least two legal notices will be published in both the Carmel Pinecone and the Monterey County Weekly. This will help to reach a broader audience and inform the community about the amnesty program.

**Collaboration with Local Organizations:** Staff will engage with the Monterey County Association of Realtors and managers in the planning and building departments to disseminate information about the program. This collaboration seeks to ensure that real estate professionals and municipal staff are well-informed and can assist property owners in understanding their options.

**Summary Report to Jurisdictions:** At the conclusion of the amnesty period, the District will provide a summary of the remaining non-compliant properties to the relevant jurisdictions. This report will allow local authorities to review the status of these properties and take appropriate actions to bring them into compliance.

**Opportunity for Compliance Before Debits:** Jurisdictions will have the opportunity to address any remaining non-compliance issues before the District debits their PWM (Pure Water Monterey) Allocation after the amnesty period. This proactive approach aims to prevent further implications for the jurisdictions while encouraging property owners to resolve their violations.

These outreach efforts are designed to maximize awareness and participation in the amnesty period, ultimately leading to improved compliance and responsible water management within the community.

### **Conclusion**

Going forward, the District will ensure all Jurisdictions are engaged in the inspection process to prevent permit final inspections from being overlooked. Ongoing communication with each Jurisdiction will emphasize the importance of final inspections.

### **EXHIBIT**

**10-A** Resolution No. 2024-13, Supporting Closure of Open Water Permits by Implementing a One-Time Amnesty Period





**EXHIBIT 10-A**

**DRAFT**

**RESOLUTION NO. 2024-13  
A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
SUPPORTING CLOSURE OF OPEN WATER PERMITS BY  
IMPLEMENTING A ONE-TIME AMNESTY PERIOD**

**WHEREAS**, District Rule 23 requires a final inspection from the District upon completion of a project that has a Water Permit. If the completed project varies from the permitted project, application for an amended Water Permit is required; and

**WHEREAS**, approximately 1,500 permits are in an “open” status with no final inspection, and District staff are sending letters requesting the owner schedule the final inspection; and

**WHEREAS**, another 50+ properties have Notices of Non-Compliance due to water fixtures having been added without amending the Water Permit; and

**WHEREAS**, there are inspections that occurred for a transfer of ownership prior to 2017 that did not have a Water Permit on file, but unpermitted water fixtures were found on inspection; and

**WHEREAS**, the District is approaching the allocation of water from the Pure Water Monterey Expansion (PWM), and the Water Demand Division staff are focused on clearing up what are called “open” permits; and

**WHEREAS**, to enable closure on these open permits, staff is proposing an “amnesty” period through September 2025, where open permits could be expeditiously cleared utilizing suspension of several rules to provide the property owner the opportunity to clear the violation(s) without hardship. The result will be significant compliance of permits that would otherwise remain in an “open” status indefinitely.

**NOW THEREFORE BE IT RESOLVED AND ORDERED** that the Board of Directors of the Monterey Peninsula Water Management District Water authorizes an amnesty period through September 30, 2025, that suspends certain rules for a specific class of Water Permits to enable the completion of these permits expeditiously. Water Permits issued prior to October 1, 2022, that are in an “open” status in the District’s permit database, as well as properties that did not have a Water Permit on file and unpermitted water fixtures were found during a pre-2017 inspection, shall make up this group.

**BE IT FURTHER RESOLVED AND ORDERED** that the Board of Directors of the Monterey Peninsula Water Management District Water recognizes that water from an allocation is required before an amended Water Permit can be issued, and for the amnesty period the use of

the District Reserve Allocation is warranted to close the books. Properties that have a previously purchased Entitlement (e.g., Pebble Beach and Malpasos) shall be required to use their Entitlement before using the District Reserve.

**BE IT FURTHER RESOLVED AND ORDERED** that the Board of Directors of the Monterey Peninsula Water Management District Water suspends the following rules for this class of Water Permits through September 30, 2025:

- Rule 21 (Applications), Section B-2, requiring Complete Construction Plans for modifications found on final inspection.
- Rule 23 (Process), Section A-1-k requiring collection of a Capacity Fee.
- Rule 23 (Process) Section A-1-m requiring staff to stamp construction plans, except for required Landscape Water Permits and their amendments
- Rule 24 (Calculation of Water Use Capacity and Capacity Fees) Section A-1-e-(1) (Residential Calculation of Water Use Capacity) and Section B-1-g-(1) (Non-Residential Calculation of Water Use Capacity).
- Rule 60-K (Fees Related to Permit Modification or Enforcement).

**PASSED AND ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2024, on a motion of Director \_\_\_\_\_ with a second by Director \_\_\_\_\_ by the following vote, to wit:

**AYES:**

**NAYS:**

**ABSENT:**

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing resolution was duly adopted on the day of \_\_\_\_\_ 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
David J. Stoldt,  
Secretary to the Board







**BOB MURRAY  
& ASSOCIATES**

*Experts In Executive Search*

**A Proposal to Conduct an Executive Recruitment**

**for the Position of**

**ASSISTANT GENERAL MANAGER**

**on behalf of the**



1544 Eureka Road, Suite 280  
Roseville, CA 95661  
(916) 784-9080  
(916) 784-1985 fax



October 2, 2024

Mr. David Stoldt  
 General Manager  
 Monterey Peninsula Water Management District  
 5 Harris Ct Building G  
 Monterey, CA 93940

**Submitted via email to: [simona@mpwmd.net](mailto:simona@mpwmd.net)**

Dear Mr. Stoldt:

Bob Murray & Associates is pleased to submit a proposal to conduct the Assistant General Manager recruitment for the Monterey Peninsula Water Management District. The following details our qualifications and describes our systematic—yet flexible—method of identifying, recruiting, and screening outstanding candidates on your behalf. It also includes a proposed budget, timeline, and guarantee.

At Bob Murray & Associates, we pride ourselves on providing quality service to local governments, non-profit agencies, and private firms. Our recruitment process helps you to determine the direction of the search and the types of candidates you seek while capitalizing on our decades of experience and vast network of contacts to reach those candidates. Our expertise ensures that the candidates we present to the Monterey Peninsula Water Management District will match the criteria you have established, be a positive placement for your organization, and be outstanding in their field.

Current and recent Assistant General Manager recruitments we have completed similar in size and scope to your upcoming search include the following:

#### 2024

Glenn-Colusa Irrigation District, CA (General Manager)  
 West Basin Municipal Water District, CA (Assistant General Manager) (limited scope)  
 Western Placer Waste Management Authority, CA (General Manager)

#### 2023

Kinneloa Irrigation District, CA (General Manager)  
 Mountain House Community Services District, CA (Deputy General Manager)  
 Nipomo Community Services District, CA (General Manager)

#### 2022

Azusa, CA (General Manager, Light & Water)  
 Las Gallinas Valley Sanitary District, CA (General Manager)  
 Monterey County Water Resources Agency, CA (General Manager)  
 Oakdale Irrigation District, CA (General Manager)  
 San Francisco, PUC (Assistant General Manager and CFO)  
 Tamalpais Community Services District, CA (General Manager)  
 Town of Discovery Bay Community Services District, CA (Assistant General Manager)  
 West Basin Municipal Water District, CA (General Manager)

We work as a team on every search at Bob Murray & Associates. Your Project Lead would be Adele Fresé, Stacey Stevenson, or Jon Lewis, who would not only direct and supervise the project team from beginning to end but also serve as the Recruiter for the project as well.

To learn first-hand of the quality of our services and why the majority of our engagements come from repeat and referred clients, we invite you to contact the references listed on page 12 of the attached proposal.

We look forward to your favorable consideration of our qualifications. Please do not hesitate to contact us at (916) 784-9080 with any questions.

Sincerely,



Valerie Gaeta Phillips  
President, Bob Murray & Associates

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## THE RECRUITMENT PROCESS

Bob Murray & Associates' recruiters are specialists in finding positive placements and providing security and fairness to candidates and clients while ensuring the integrity of the search process. Outlined below are the steps in our proven recruitment process, refined through our 30+ years of experience in executive recruiting.

### STEP 1 DEVELOP THE CANDIDATE PROFILE

Our understanding of the Monterey Peninsula Water Management District's needs will be key to a successful search. Adele Fresé, Stacey Stevenson, or Jon Lewis will meet with the General Manager and key stakeholders to learn as much as possible about the ideal candidate for the Assistant General Manager position. We want to become familiar with the values and culture of the organization, as well as to understand the current and future issues, challenges, and opportunities in the Monterey Peninsula Water Management District.

Your Recruiter will review and help define the General Manager's wish-list regarding the ideal candidate's personality, management style, knowledge, skills, and abilities and will work with the General Manager to identify expectations regarding education and experience. The General Manager and your Recruiter will discuss compensation, benefits, and other key information necessary to ensure that outstanding candidates are attracted to this opportunity. The profile we develop together at this stage will drive subsequent recruitment efforts.

#### *Optional Service: Community and Staff Involvement*

We find that many of our clients value a recruitment process that opens the opportunity for community members, business leaders, organization representatives, and employees to provide input regarding the ideal candidate. Our recruiters are skilled in designing and facilitating forums, town hall meetings, and online surveys that allow equitable involvement from a variety of constituencies and in consolidating feedback into a cohesive narrative of common themes.

If the Monterey Peninsula Water Management District so desires, we will work with the General Manager to create a customized community and/or staff input process.

### STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS

Your Recruiter and your dedicated Recruitment Coordinator will use the candidate profile developed with the Monterey Peninsula Water Management District to create a professional recruitment brochure, with the assistance of our professional graphic designer. The four-page, full-color brochure will describe the community, organization, position, ideal candidate, and compensation and will include pictures provided by the Monterey Peninsula Water Management District that you feel best represent your organization and your community.

Upon your approval, your Recruiter will send the brochure by postal mail and email to a targeted audience, personally inviting potential candidates to apply for the Assistant General Manager position. We will also place the recruitment brochure on our [website](#), which attracts over 11,000

unique hits weekly and is a trusted resource for candidates seeking executive and professional positions. Two sample brochures are included in this proposal package for your reference.

Your Recruiter will also design an effective advertising campaign appropriate for the Assistant General Manager recruitment. Our broadest outreach comes through our active social media involvement on [Facebook](#), [LinkedIn](#), and [Twitter](#), where upcoming and current positions are posted. Sources such as *Western City Magazine*, PublicCEO, and the Careers in Government website will be used to reach an extensive local government audience, while position-specific postings will be chosen to attract candidates who have built their careers in and are committed to the Assistant General Manager field.

Suggested Assistant General Manager-specific advertising sources for the Monterey Peninsula Water Management District's search include:

- ◆ Association of California Water Agencies
- ◆ Air and Waste Management Association
- ◆ American Water Resources Association
- ◆ American Water Works Association
- ◆ Association of Women in Water, Energy, and the Environment

Bob Murray & Associates does not typically place ads with job aggregators or general job posting sites such as CareerBuilder, Monster, or Indeed, as we have found that the broad reach of these sites does not necessarily lead to quality candidates for executive and professional positions.

#### *Reaching Diverse Candidates*

Bob Murray & Associates, a woman- and minority-owned business, is proud of its commitment to attracting and placing diverse candidates. Not only do we place advertisements with websites designed to attract minority and female candidates, but our President, Valerie Phillips, is a member herself of many diversity-focused organizations including the Local Government Hispanic Network, the League of Women in Government, the Professional Women's Network, Mexican Professionals, and Women Leading Government. She networks frequently with fellow members to gain insight into which potential candidates are leaders in their field.

Your Recruiter will seek to reach candidates in communities and organizations with demographic profiles and populations served like that of the Monterey Peninsula Water Management District, to maximize the potential for individuals from a wide variety of backgrounds, cultures, physical abilities, life experiences, and gender to be considered for the Assistant General Manager position.

### **STEP 3 RECRUIT CANDIDATES**

The strongest candidates are often those who are successful and content in their current positions and need to be sold on a new opportunity. Our extensive network of contacts, developed through over 1,400 successful placements, is a primary source for identifying and obtaining referrals for these candidates. Our in-house database of 40,000 current and former executive and professional candidates is a valuable resource that can only be built over time—time that we have invested into perfecting our process for finding the right candidates for our clients. Our aggressive outreach efforts are focused on phone calls to personally invite potential applicants, answer questions, and

allay any reservations, and these efforts are essential to the success of the Assistant General Manager recruitment.

#### **STEP 4 SCREEN CANDIDATES**

Following the closing date for the recruitment, your Recruiter will screen all resumes we have received, using the criteria established in the candidate profile as a basis upon which to narrow the field of candidates. Internal candidates receive sensitive consideration, and your Recruiter will discuss with the General Manager how the Monterey Peninsula Water Management District wishes to proceed with these candidates.

#### **STEP 5 CONDUCT PRELIMINARY INTERVIEWS**

Your Recruiter will personally interview the top 10 to 15 candidates from the resume screening, with the goal of determining which candidates have the greatest potential to succeed in your organization. To reduce travel-related expenses to our clients and increase efficiency in the search process, these interviews are typically conducted via Zoom, Skype, or other convenient videoconferencing applications.

#### **STEP 6 SEARCH PUBLIC RECORDS**

Under the direction of your Recruiter, your dedicated Recruitment Coordinator will conduct a review of published print and online articles for each recommended candidate. Sources include Lexis-Nexis™, Google, social media, and our contacts in the field. This will alert your Recruiter to any further detailed inquiries we may need to make before our recommendations are finalized.

#### **STEP 7 MAKE RECOMMENDATIONS**

Based on our findings during the preliminary interview process, your Recruiter will recommend a limited number of candidates for your further consideration. Your Recruiter will make specific recommendations and will help facilitate discussions regarding the candidate pool, but the final determination of those to be considered will be up to you.

We typically recommend 6-8 candidates that we feel will best match your expectations, and we prepare a detailed written report on each candidate. This bound report provided to each member of the decision-making body includes:

- ◆ Candidate list with Recommended Finalists identified in *Group 1* and *Group 2* (primary and secondary recommendations), as well as *Internal* candidates
- ◆ Summary of experience and education for each Recommended Finalist candidate
- ◆ Complete cover letter and resume for each Recommended Finalist candidate
- ◆ List of *Other Applicants* (those who did not meet minimum qualifications or were otherwise unsuitable, based on our screening process)

Bob Murray & Associates maintains all search records for a period of seven (7) years following each recruitment, and we are happy to forward cover letters and resumes for each applicant by postal mail or email as soon as the recruitment closes to new applications.

## STEP 8 FACILITATE FINAL INTERVIEWS

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will work with the Monterey Peninsula Water Management District to craft and implement an interview approach that fits your needs. This may include individual and panel interviews by the General Manager and key stakeholders, community/employee interview panels, writing and presentation samples, meet-and-greets, or another specialized process element your Recruiter helps the Monterey Peninsula Water Management District to design.

Your Recruiter will be present on-site during the interviews to facilitate as necessary during the process and to guide discussion to consensus regarding final candidates. Bound interview books will be provided to each interview panel member containing:

- Recruitment brochure with candidate profile
- Interview schedule
- Suggested interview questions
- Experience summary, cover letter, resume, and rating form for each candidate
- Ranking forms for use during the panel interview process

We will work closely with your staff to coordinate and schedule interviews. Our goal is to ensure that each candidate has a very positive experience, as the way the entire process is conducted will influence the final candidates' perception of your organization.

## STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS

Your Recruiter and your Recruitment Coordinator will conduct detailed reference checks for up to three (3) final candidates. To gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. In addition to gaining a 360-degree view of candidates from the perspective of their supervisors, subordinates and peers for the past several years, we will make a point of speaking confidentially to individuals who may have further insight into a candidate's abilities but who may not be on their preferred list of contacts.

Your Recruitment Coordinator will work with candidates and our professional backgrounding firm, HireRight, to conduct credit, civil litigation, and motor vehicle record checks and verify candidates' degrees.

## STEP 10 ASSIST IN NEGOTIATIONS

We recognize the critical importance of successful negotiations and can serve as your representative during this process. Your Recruiter knows what other organizations have done to put deals together with great candidates and what the current market is like for Assistant General Manager positions in organizations like the Monterey Peninsula Water Management District's. Your Recruiter will be available to advise you regarding current approaches to difficult issues, such as housing and relocation. We will represent your interests and advise the chosen candidate and

you regarding salary, benefits, and employment agreements, with the goal of putting together a deal that results in the appointment of your chosen candidate. With our proven experience and vested interest in a positive outcome, we can turn a very difficult aspect of the recruitment into one that is straightforward and agreeable for all parties involved.

## **COMPLETE ADMINISTRATIVE ASSISTANCE**

We receive many unsolicited testimonials each year from clients and candidates alike noting our prompt, considerate, accurate, and professional service during the search process. Throughout the recruitment, in time intervals that suit the Monterey Peninsula Water Management District, we will provide you with updates on the status of the search and attend to all administrative details on your behalf.

Candidates receive immediate acknowledgement of their applications, as well as personal phone calls and/or emails (as appropriate) advising them of their status at each critical point in the recruitment. Candidates who receive preliminary or final interviews and are not chosen to move forward in the interview process will receive personal calls from your Recruiter on behalf of the Monterey Peninsula Water Management District.

It is our internal company standard that all inquiries from clients and candidates receive a response within the same business day whenever possible, and certainly within 24 hours if the inquiry is received during the work week. Your recruiter will be available to the Monterey Peninsula Water Management District by office phone, cell phone, and email at any time to ensure a smooth and stress-free recruitment process.



## COSTS AND GUARANTEE

### PROFESSIONAL FEE AND EXPENSES

The fixed, flat professional services fee for conducting the Assistant General Manager recruitment on behalf of the Monterey Peninsula Water Management District is \$22,000. Services provided for in this fee consist of all steps outlined in this proposal, including two (2) days of meetings on site. The professional fee does not limit the amount of time invested by Bob Murray & Associates in promoting a successful outcome for this project. In fact, our mission for this project is to ensure we assist in identifying the right candidate for the Monterey Peninsula Water Management District. Therefore, Your Recruiter will contact the General Manager at the first anniversary of the placement to confirm an effective transition has occurred.

The Monterey Peninsula Water Management District will also be responsible for reimbursing expenses Bob Murray & Associates incurs on your behalf. We estimate expenses for this project not to exceed \$8,000. Reimbursable expenses include (but are not limited to) such items as the cost of recruiter travel; clerical support; brochure development; placement of ads; credit and civil background checks; education verification; and public records searches. Postage, printing, photocopying, and telephone charges are allocated costs and included in the expense estimate. *In no instance will expenses exceed this estimate without prior approval from the Monterey Peninsula Water Management District.*

Expense reimbursement for candidate travel related to on-site interviews will be the responsibility of the Monterey Peninsula Water Management District.

Professional Fees and Reimbursable Expenses	
<b>Professional Services (Fixed Flat Fee)</b>	\$22,000
<b>Reimbursable Expenses</b> <i>Example costs and approximate amounts include:</i>	
Brochure Design and Printing (\$1,275)	
Advertising (\$2,700)	\$8,000
Background Checks – 3 candidates (\$650)	
Consultant Travel (\$2,300)	
Other expenses – supplies, shipping, clerical (\$1,075)	
<b>Not-to-Exceed Total</b>	<b>\$30,000</b>

#### *Optional Services*

- Community/Staff Input Forum: \$1,500/day, plus travel expenses
- Online survey: \$1,000 (Surveys include formatting questions and preparing survey link. Services do not include summaries or analysis of data.)
- Additional on-site meeting days: \$1,500/day/recruiter, plus travel expenses
- Additional background checks: \$250/candidate
- Additional reference checks: \$500/candidate
- Additional hires: \$6,500/candidate
- Other services: \$250/hour or \$1,500/day

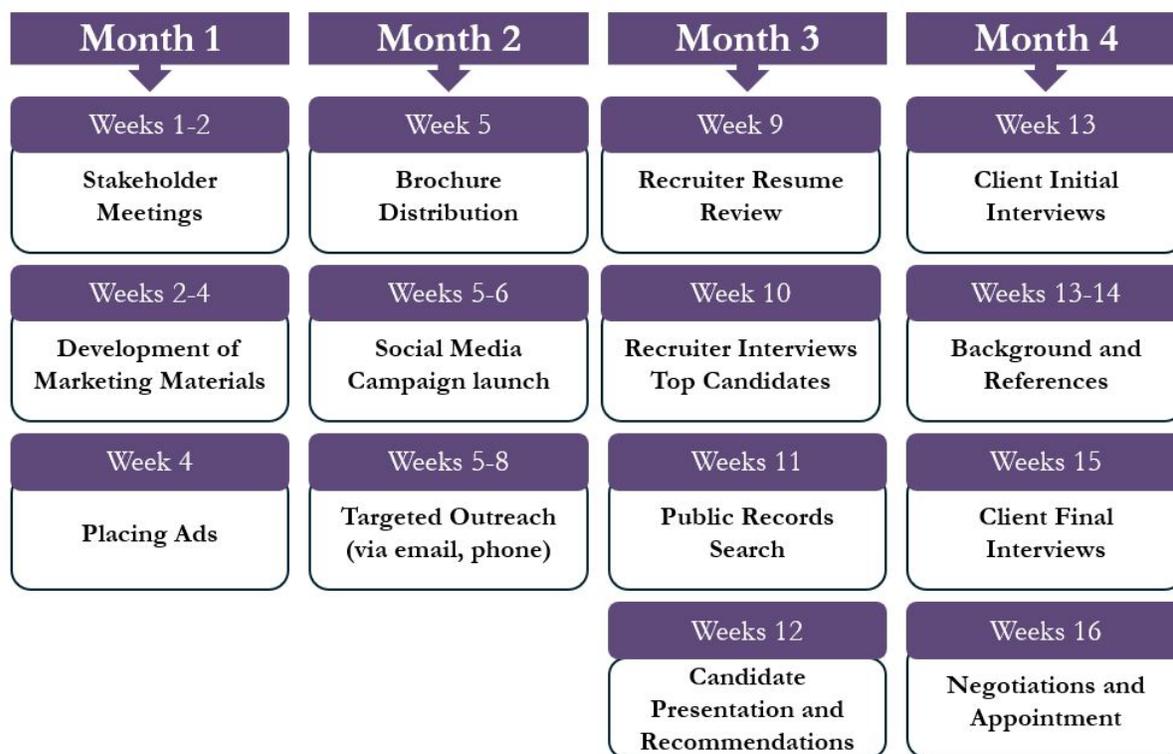
## GUARANTEE

Should a candidate recommended by our firm position resign or be terminated within the first 12 months of employment, we will provide the Monterey Peninsula Water Management District with professional services to secure a replacement. Services will be provided at no cost, aside from expenses incurred on the Monterey Peninsula Water Management District's behalf during the new search. We are confident in our ability to recruit outstanding candidates and do not expect the General Manager to find it necessary to exercise this provision of our proposal.

## RECRUITMENT SCHEDULE

We are prepared to start work on this assignment upon receipt of a signed professional services agreement or other written, authorized notification. A full search can be completed in 13-16 weeks from the date of initial meetings with our client.

The final recruitment schedule will be determined in collaboration with Monterey Peninsula Water Management District. A typical timeline of tasks and events is included here for reference.



## FIRM PROFILE

### *OUR STAFF*

Bob Murray & Associates is a small firm focusing exclusively on executive search services. We have a team of thirteen (13):

- ◆ Bob Murray, *Founder*
- ◆ Valerie Gaeta Phillips, *President*
- ◆ Gary Phillips, *Executive Vice President*
- ◆ Joel Bryden, *Vice President*
- ◆ Yasmin Beers, *Senior Executive Recruiter*
- ◆ Adele Fresé, *Senior Executive Recruiter*
- ◆ Stacy Stevenson, *Senior Executive Recruiter*
- ◆ Jon Lewis, *Executive Recruiter*
- ◆ Stephanie Dietz, *Executive Recruiter*
- ◆ Alexandria Kopack, *Recruitment and Operations Manager*
- ◆ Kathy Lolas, *Senior Recruitment Coordinator*
- ◆ Grace Marshall, *Senior Recruitment Coordinator*
- ◆ Steph Souza, *Recruitment Coordinator*

### **ADELE FRESÉ, SENIOR EXECUTIVE RECRUITER**

Adele Fresé brings 27 years of local government experience to Bob Murray & Associates, having retired as Chief of Police in Salinas, CA prior to joining the firm in 2021. Adele began her public service career in 1985 as an active-duty member of the United States Marine Corps before serving the City of Corpus Christi for 20 years.

Adele has extensive experience in hiring and promotional processes, as well as interviewing candidates for advancement in all aspects of local government.

During her 7 years as a Chief of Police, Adele exercised strong leadership and implemented monumental changes leading to the diversification of her agency's sworn staff. Adele's commitment to collaboration with the public and law enforcement agencies earned her the Partner of the Year Award from Homeland Security Investigations, and her Department the Community Policing Award from the Community Policing Institute of California.

Adele received her Bachelor of Science degree in Criminal Justice Administration from California State University at Hayward, and a minor degree in Sociology. She earned a Master of Science in Public Safety, completed the Senior Executives in State and Local Government program at the Harvard Kennedy School, and PERF's Senior Management Institute for Police. She is a Texas Certified Public Manager.

### **STACEY STEVENSON, SENIOR EXECUTIVE RECRUITER**

In Ms. Stevenson's 32 years of service in municipal government, she worked for the California cities of San Diego, National City, and Murrieta. Ms. Stevenson began her professional career in City of San Diego as a Personnel Analyst and went on to work in the Personnel, Metropolitan Wastewater, Engineering, and Contracting departments; as well as the City Manager's office, progressing from Analyst to Deputy Director. She also assumed special projects such as the creation and opening of the City's neighborhood service centers and Liaison to the City Council.

From San Diego she joined the City of National City where she served as the Director of Human Resources, the Director of Administrative Services, and Deputy City Manager. She oversaw Community Services, Finance, Human Resources, and Information Technology; and managed special projects such as the balloting and passage of the City's local sales tax and the implementation of a new payroll module.

In the City of Murrieta, Ms. Stevenson served as Administrative Services Director and Deputy City Manager, again overseeing Community Services, Finance, Human Resources, and Information Technology, and managing special projects. Ms. Stevenson has also served as a commissioner on both the Child Care and Civil Service Commissions for the City of Chula Vista.

Ms. Stevenson holds a Bachelor's degree in Industrial Organizational Psychology as well as a Master of Business Administration degree with an emphasis in Human Resource Management.

### **JON LEWIS, EXECUTIVE RECRUITER**

Jon Lewis brings over 30 years of municipal government experience to Bob Murray and Associates. Jon began his career in public service in 1991 with the City of Newport Beach, an iconic coastal community of 53 square miles in Southern California. After successfully working his way through the ranks of the Police Department, he honorably retired in December of 2022 after serving as the Chief of Police for nearly seven years. Jon is known for his commitment to selfless service, ethical leadership and maintaining longstanding community partnerships. During his tenure as Chief of Police, the Newport Beach Police Department achieved reduction in crime to historic lows through effective, data-driven community policing strategies as well as excellence in emergency response and 911 call answer times.

Jon graduated with honors from California State University Long Beach with a Bachelor of Science degree in Criminal Justice and Speech Communication and holds a Master of Arts degree in Criminal Justice from Chapman University. He is a graduate of several advanced law enforcement training courses including the California Commission on Peace Officer Standards and Training Command College. Jon has authored two university-level textbooks in criminal justice and is an instructor with the Center for Criminal Justice Research and Training at California State University Long Beach.

He and his wife, Darcy, have two children and reside in Orange County.

### *CORPORATION*

Bob Murray & Associates was founded in May 2000 and operated under the corporation name MBN Services, Inc. until June 2014; our new corporation name is GVP Ventures, Inc., incorporated in California in 2014. Contact information for the corporation and the firm is as follows:

GVP Ventures, Inc. OR Bob Murray & Associates  
1544 Eureka Road, Ste. 280  
Roseville, CA 95661  
(916) 784-9080  
apply@bobmurrayassoc.com

Our corporation and firm are financially sound (and have been so since 2000), with documentation from our accountant available to your organization prior to final execution of a professional service agreement. We have never been involved in any litigation, aside from our personnel serving as expert witnesses when called to do so.

### *PROFESSIONAL ASSOCIATIONS*

Our firm, represented by either our President or our Executive Vice President, are involved in the following organizations to remain engaged with current and future issues relevant to the work we conduct on behalf of clients like Monterey Peninsula Water Management District:

- California Special Districts Association
- California City Management Foundation (CCMF)
- Engaging Local Government Leaders (ELGL)
- International City/County Management Association (ICMA)
- International Network of Asian Public Administrators (I-NAPA)
- League of California Cities
- League of Women in Government
- Municipal Management Association of Northern California (MMANC)
- Municipal Management Association of Southern California (MMASC)
- National Forum for Black Public Administrators (NFBPA)

Members of our leadership team not only attend events sponsored by these associations but are also frequently called upon to serve as panel members and to provide specialized lectures regarding industry-specific issues.

Recent and upcoming speaking engagements and trainings provided by our staff include:

- “Role of the Chief” class, annually presented by Jon Lewis on behalf of the California Police Chiefs Association;
- MMANC and MMASC annual mock interviews;
- Annual League of California Cities Booth; and
- Annual League of California Cities City Manager’s Conference (City Manager hosted event).

## REFERENCES

Clients and candidates are the best testament to our ability to conduct quality searches. Clients for whom Bob Murray & Associates has recently conducted similar searches are listed below:

**CLIENT:** Glenn-Colusa Irrigation District, CA  
**POSITION:** General Manager  
**REFERENCE:** Mr. Logan Dennis, Board Member  
 Mr. Blake Vann, Board Member  
 (530) 934-8881

**CLIENT:** Western Placer Waste Management Authority, CA  
**POSITION:** General Manager  
**REFERENCE:** Ms. Bonnie Gore, Board Member  
 (916) 672-7046

**CLIENT:** Mountain House Community Services District, CA  
**POSITION:** Deputy General Manager  
**REFERENCE:** Mr. Steven Pinkerton, General Manager  
 (209) 831-2300

**CLIENT:** Nipomo Community Services District, CA  
**POSITION:** General Manager  
**REFERENCE:** Ms. Jana Ettetdgue, Finance Director  
 (805) 929-1133

*We appreciate the Monterey Peninsula Water Management District's consideration of our proposal and look forward to working with you.*



October 4, 2024

Mr. David J. Stoldt  
General Manager  
Monterey Peninsula  
Water Management District  
5 Harris Court, Building G  
Monterey, California 93940

Via Email: [simona@mpwmd.net](mailto:simona@mpwmd.net)

Mr. Stoldt,

We are pleased to submit this Letter Proposal to recruit for the position of Assistant General Manager for the Monterey Peninsula Water Management District. We will *facilitate the recruitment process* and professionally *add value* to the entire recruitment and selection process.

## Recent Utility Related Search Engagements

Below is a sampling of recent utility related searches at the executive level. We have only listed those agencies in California since the search for MPWMD will be focused in-state.

- Big Bear Municipal Water District, CA
  - General Manager (2024)
- Crescenta Valley Water District, CA
  - General Manager (2023)
- Elsinore Valley Municipal Water District
  - Assistant General Manager (2020)
  - Principal Engineer (2023)
- Fresno, CA
  - Director of Public Utilities (2022)
- Georgetown Divide Public Utility District
  - General Manager (2021)
- Glendale, CA
  - General Manager, Water & Power Department (2021)
- Manhattan Beach, CA
  - Utilities Manager (2023)
- North Kern Water Storage District, CA
  - General Manager (2021)

- North Marin Water District, CA
  - Assistant General Manager/Chief Engineer (2022)
- Oro Loma Sanitary District, CA
  - General Manager (2022)
- San Lorenzo Valley Water District, CA
  - General Manager (Current Search)
- Tri-Dam Project, CA
  - General Manager (2022)
- Water Facilities Authority, CA
  - General Manager (2023)
- WateReuse Association-CA, CA
  - Managing Director (2024)
- Westside Water Authority, CA
  - Executive Director/General Manager (2020)

## Project Staffing

The reputation of the search firm and personal commitment of the recruiters define the difference between the success and failure of any given recruitment. Ralph Andersen & Associates' search professionals are acknowledged leaders in the field and possess a broad range of skills and experience in the areas of local government management, executive search, and related disciplines. Only senior members of Ralph Andersen & Associates are assigned to lead search assignments, ensuring that their broad experience and knowledge of the industry is brought to bear on our clients' behalf.

The Monterey Peninsula Water Management District will have the search team of Ms. Heather Renschler as Project Director supported by Mr. John Rossi Senior Consultant. ***Ms. Renschler will be the lead and primary recruiter on this engagement. The Search Team will have all the resources and full support of our firm fully dedicated to ensuring the highest quality outcome during this important recruitment process.***

### Ms. Heather Renschler, Project Director



Ms. Renschler has been with Ralph Andersen & Associates for more than 38 years and is the firm's President/CEO. Ms. Renschler has overseen the recruitment practice of Ralph Andersen & Associates for the last 26 years and, as a result, is often involved with recruitments on a national scale and those of a highly sensitive and critical nature. She is experienced at working with boards, city councils, staff members, and selection committees in the recruitment and selection process.

Ms. Renschler has extensive experience in conducting public sector recruitments and, as a result, has developed a network of contacts and potential candidates on a national basis. Ms. Renschler has had significant involvement in human resources related searches over an extended period of time, and as a result, has an extensive network from which to attract potential candidates.

Prior to joining Ralph Andersen & Associates, Ms. Renschler had extensive private sector experience in the areas of construction management, health care, and public accounting. Ms. Renschler attended the University of Toledo and majored in Accounting and Journalism and obtained a Bachelor's degree in Public Administration from the University of San Francisco.

### **Mr. John Rossi, Senior Consultant**



Mr. Rossi, Senior Consultant with Ralph Andersen & Associates, specializes in executive search and consulting for water utilities and other public agencies. He has had an extensive career in the public water and wastewater utility sector and has held the positions of CEO/General Manager with three agencies in California over an 18 year period. As General Manager of the Western Municipal Water District, Mr. Rossi was responsible for the 500-square mile water district including wholesale and retail water, wastewater, and reclaimed water operations. Mr. Rossi was previously a court appointed Watermaster for the Santa Ana River surface water and Western ground water adjudications.

Mr. Rossi has served on a number of boards of state and national water related associations such as the Association of California Water Agencies, WateReuse, Urban Water Institute, and the California Municipal Utilities Association where he served as President. He was a founding member of the California Utility Executives Management Association and past President as well as being elected to his local water board – the Rancho California Water District where he is currently serving as President. Mr. Rossi was recognized by the Association of California Water Agencies with their Excellence in Leadership award in 2013 for his contributions to the water industry. He also served on the University of California Riverside's Board of the Water Policy and Science Center.

Prior to work in the water utility industry, Mr. Rossi began his career in public accounting and specialized in work with private water companies and water districts including rate work with the California Public Utilities Commission.

Mr. Rossi has a Bachelor's degree in Business Administration and is a Certified Public Accountant (inactive) in the State of California.

### **Paraprofessional and Support Staff**

Paraprofessional, graphics, and support staff will provide administrative support to the consultant team on recruitment assignments. These may include Ms. Diana Haussmann, Ms. Christen Sanchez, Ms. Hannah Jones, Ms. Karen AllGood, and Ms. Tina Keller.



### **Approach to Executive Search**

The successful search process relies heavily on person-to-person contact to identify outstanding potential candidates and, in the evaluation phase, to gain a complete understanding of the background,

experience, and management style of the top candidates. The executive recruitment techniques used by Ralph Andersen & Associates have been developed and used successfully with hundreds of clients for more than 52 years.

We feel that the key elements of the *full search* process, which can be tailored to fit the specific needs of the District, should include:

- Developing a comprehensive position profile based upon information obtained in various meetings with the General Manager, Human Resources, and other designated District staff.
- Reviewing current compensation and recommending changes based upon market and competitive conditions.
- Extensive personal outreach to highly qualified candidates throughout California and the Western Region.
- A marketing strategy that uses selected advertising to supplement the extensive candidate identification process, the Internet, and professional contacts throughout California.
- A screening process that narrows the field of candidates to those that most closely match the needs of the District and is based on screening interviews with the top candidates. Candidates' education, experience, and credentials are matched to the criteria established in the position profile.
- Candidates would be screened via video technology to determine their overall "match."
- Delivering a product in the form of a search report that recommends a top group of candidates and provides the General Manager with detailed information about their backgrounds and experience.
- Assistance during the interview and selection process and in the negotiation of a compensation package.

Ralph Andersen & Associates has an outstanding reputation for being thorough and professional in the approach it takes in recruitments. Each candidate's match with the position is based on the individual's own set of professional experiences, management style, education and credentials, and overall fit with the organization and executive leadership.

## **Search Work Plan**

This section describes the usual steps in the search for a new Assistant General Manager for the Monterey Peninsula Water Management District. This recruitment will be under the direction Ms. Heather Renschler, Project Director.

### **Task 1 – Review Project Management Approach**

The Search Team will begin work after the District provides a contract or, alternatively, an official notice to proceed. The first task will include established individual and/or group video meetings with the General Manager, human resources staff, and others (done via the Zoom Technologies application), as appropriate, to finalize the recruiting and selection process. This will include discussion of the project management for this search, review of the work plan, confirmation of timing, and communication methods. Working collaboratively with the General Manager, human resources staff, and key District staff, this task will result in a more definitive timetable.

As part of our overall approach to this project, the Search Team will deliver regular status reports at each stage of the search. Additionally, the Search Team will be highly accessible and responsive to client requests and inquiries.

## **Task 2 – Develop Position Profile**

The position profile for the Assistant General Manager is the guide for the entire search process. The development of the profile includes the collection of technical information and recruitment criteria.

### **Technical Information**

A member of the Search Team will conduct video meetings with the General Manager, human resources staff, key staff members, as directed by the District to gain an understanding of the experience and professional background requirements desired in the Assistant General Manager. These meetings, all done via video conferencing, will also help the Search Consultant gain an understanding of the work environment and the issues facing the Monterey Peninsula Water Management District.

### **Recruitment Criteria**

The recruitment criteria are those personal and professional characteristics and experiences desired in the Assistant General Manager. The criteria should reflect the goals and priorities of the Monterey Peninsula Water Management District.

Subsequent to the development and adoption of the candidate profile, the technical information and recruitment criteria will be documented in an information brochure prepared by Ralph Andersen & Associates. The brochure will be reviewed by the District in draft format, revised as appropriate, and published for use throughout the search.

Information obtained through individual meetings can be summarized if needed or more appropriately captured in the brochure as part of the search process. Important to note, the source of the information will remain confidential.

## **Task 3 – Outreach and Recruiting**

This task is among the most important of the entire search. It is the focus of the activities of the Search Team and includes specific outreach and recruiting activities briefly described below.

### **Outreach**

An accelerated outreach and advertising campaign will be developed. It will include the placement of ads in publications such as the BC Water Jobs, California Special District Association (CSDA), Association of California Water Agencies (ACWA), Western City Magazine, and other professional associations. Specific Internet sites related to government will be used as a method of extending the specific outreach in a short period of time.

Additionally, the advertisement and the full text of the position profile (the recruitment brochure) will be placed on Ralph Andersen & Associates' website, which is accessed by a large number of qualified candidates. This method of outreach to potential applicants provides a confidential source that is monitored by many key level executives on an on-going basis.

### **Candidate Identification**

Ralph Andersen & Associates will use their extensive contacts to focus the recruiting effort. In making these contacts, the Search Team will target those individuals who meet the criteria set by the District. Each of the candidates identified through the recruiting efforts will be sent an

information brochure. Candidates will also be contacted directly to discuss the position and to solicit their interest in being considered.

Both the outreach and recruiting activities will result in applications and resumes from interested candidates. As they are received, resumes will be acknowledged and candidates will be advised of the general timing of the search process. The following tasks involve the actual selection process, once all resumes have been received.

#### **Task 4 – Candidate Evaluation**

This task will be conducted following the application closing date. It includes the following specific activities:

##### **Screening**

All of the applications will be carefully reviewed. Those that meet the recruitment criteria and minimum qualifications will be identified and subject to a more detailed evaluation. This evaluation will include consideration of such factors as professional experience, and size and complexity of the candidate's current organization as compared to the candidate profile.

##### **Preliminary Research and Internet Review**

The research staff of Ralph Andersen & Associates, under the direction of the Search Team, will conduct preliminary research and internet review for those candidates identified as the most qualified as a result of the screening process. This level of research will be done on a limited number of candidates to learn more about each candidate's public profile and related information that is available on the internet.

##### **Preliminary Interviews via Video Technology**

A member of the Search Team will conduct preliminary interviews with the top group of candidates identified through the screening and preliminary research and Internet review processes. The interviews are extensive and designed to gain additional information about the candidates' experience, management style, and "fit" with the recruitment criteria. Interviews will be conducted using video technology.

The screening portion of the candidate evaluation process will typically reduce the field of applicants to approximately four (4) to six (6) individuals. Those individuals will be reviewed with the District prior to proceeding with the individual interviews.

#### **Task 5 – Search Report**

After completing Task 4, all documentation will be supplied to the District electronically. No hard copies will be supplied to the District for any phase of this search engagement. The Search Team will prepare detailed information for review including resumes uploaded to a file sharing system (i.e., ShareFile). The Search Team will conduct a video conference with the General Manager, human resources staff, or other designated representatives to review the search report on the top candidates. The report divides all of the candidates into four groups including 1) the top group of candidates that are recommended to be interviewed via video by the District; 2) a backup group to the first group; 3) no further consideration group; and 4) lacks minimum qualifications. The search report will include candidate resumes and cover letters. The results of preliminary media research will be included. This video meeting will result in a confirmed group of top candidates for the General Manager to further consider.

Important to note, we do not conduct references on all of the finalist candidates until the top candidate has been selected. Periodically, we may recommend conducting references on the top two candidates to assist the hiring authority in the final selection and this is done in the final stages of the search process and may involve a supplemental fee. Verifications such as credit check, DMV Report, and civil/criminal are typically conducted once a contingent offer is made to the selected candidate unless the finalist candidate(s) give explicit approval and sign a release to proceed. Verifications are not conducted on all finalists other than the more standard education check before interviewing with the General Manager.

The results of the Search Report will be a confirmed group of finalist candidates that the General Manager will interview.

### **Task 6 – Selection**

The final selection process will vary depending upon the desires of the District. The typical services provided by Ralph Andersen & Associates in the selection process are described briefly below:

- The Search Team will coordinate the selection process for the finalist group of candidates. This includes handling the logistical matters with candidates and with the District.
- Ralph Andersen & Associates will prepare an electronic interview booklet (uploaded to a file sharing program such as DropBox or ShareFile) that includes the resume, cover letter, and preliminary media research for each candidate. In addition, this electronic information will contain suggested questions and areas for discussion based upon the recruitment criteria. Electronic copies of the interview booklet will be provided in advance of the candidate interviews. No hard copies of material will be provided. Should the District desire hard copies, that will be the responsibility of the District to produce and distribute.
- The Search Team will facilitate the Interviews to assist the District through the selection process. This assistance will include an initial orientation, candidate introductions, and facilitation of discussion of candidates after all interviews have been completed.
- Additionally, verifications will be made on the top two candidates and will include education verifications, Department of Motor Vehicle check, and credit check. Due to legislation, criminal checks (“Ban the Box”) are only permissible when a contingent offer of employment is made. The results of these verifications will be discussed with the District at the appropriate time.
- Reference checks will be conducted on the top candidate. The results of these reference checks will be discussed with the District at the appropriate time. Reference checks on more than one candidate will incur a supplemental fee.
- As needed, a member of the Search Team is available to provide assistance to the District in the final selection as may be desired. This assistance may include providing or obtaining any additional information desired to assist in making the final selection decision.

### **Task 7 – Negotiation**

A member of the Search Team is available to assist the District in negotiating a compensation package with the selected candidate. This includes recommendations on setting compensation levels.

## Task 8 – Close Out

After the District has reached agreement with the individual selected for the position, the Search Consultant will close out the search. These activities will include advising all of the finalist candidates of the status of the search by telephone.

## Project Timing

We anticipate a timeframe of approximately 90 – 120 days from the execution of the agreement between the District and Ralph Andersen & Associates to when the finalists are presented for an interview. Negotiation with the top candidate will take an additional week after finalist interviews.

We are prepared to begin this recruitment effort within 10 days upon notification of award.

A sample timeline is provided below.

Task	Estimated Week of Completion
Task 1 – Review Project Management Approach	Week One
Task 2 – Develop Position Profile and Recruitment Brochure	Week One – Week Two
Task 3 – Outreach and Recruiting	Week Two – Seven
Task 4 – Candidate Evaluation	Ongoing Throughout Process (typically more focused during Week Six and Week Seven)
Task 5 – Search Report	Week Eight – Week Nine
Task 6 – Selection	Week Nine – Week Ten
Task 7 – Negotiation	Week Ten – Week Eleven
Task 8 – Close Out	Week Twelve

## Project Cost

The recruitment efforts for a new Assistant General Manager will be a comprehensive search process with a focus in California. The review of resumes and qualifications will be conducted on all candidates that submit giving the District the ability to select from a broad field of qualified candidates. **The professional services fee (inclusive of expenses\*) to perform the Assistant General Manager search will be a fixed fee of \$36,750.**

**\*Note** – Expenses included in this fixed fee include such items as advertisements, consultant interaction (anticipated to be primarily through videoconferencing with the exception of finalist interviews), clerical, research, graphic design, printing (documentation submitted using file-sharing software), postage and delivery, verifications and Internet and Lexis/Nexis searches on the top candidates. References will be conducted on the top candidate during the final stage of the process.

**Invoicing** – Ralph Andersen & Associates will bill the District in four installment payments as follows:

- Following kick-off and finalization of recruitment brochure - \$11,025
- After the closing date - \$11,025
- After finalist interviews - \$11,025
- Upon placement - \$3,675

Progress payments will be due upon receipt.

**Brochure** – A full color electronic brochure will be developed for the Assistant General Manager recruitment. All pictures will be the responsibility of the District. The District will also be responsible for ensuring that there are no copyright restrictions on the photographs supplied to Ralph Andersen & Associates and that the District will agree to pay any and all related charges or fines if a copyright violation is incurred either during the search itself or subsequently.

**Exclusions** – The Monterey Peninsula Water Management District will be responsible for all candidate expenses related to on-site interviews.

### **Ralph Andersen & Associates' Guarantee**

Ralph Andersen & Associates offers the industry-standard guarantee on our full search services. If, within a one-year period after appointment, the Assistant General Manager of the Monterey Peninsula Water Management District resigns or is dismissed for cause, we will conduct another search free of all charges for professional services. The District would be expected to pay for the reimbursement of all incurred expenses.

If a placement is not made in the first outreach effort, the Consultant will conduct a second outreach effort with no charge for Professional Services. The District would be expected to pay for all incurred expenses.



Should you need any additional information, please feel free to call Ms. Renschler at (916) 630-4900 (office) or (916) 804-2885 (cell).

Respectfully Submitted,

*Ralph Andersen & Associates*

Ralph Andersen & Associates



# WBCP RECRUITMENT SERVICES

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## OPTION 1

### PARTIAL RECRUITMENT

ADVERTISING & HEADHUNTING

**Consulting Services:  
\$5,900**

#### CONSULTING SERVICES INCLUDE:

- Hiring authority and stakeholder meetings (up to 2 hours for community/employee engagement)
- Develop ideal candidate profile & recruitment timeline
- Produce recruitment announcement
- Produce and implement advertising campaign
- Headhunt (LinkedIn, past lists, databases, associations, etc.)
- Implement direct mail campaign (as needed)

*Plus expenses: Between \$3,000 - \$4,500 for the advertising plan and creative brochure*

*Does not include:*

- Travel to client location
- Interview panel coordination
- Background or reference checks
- 12-24 month guarantee

## OPTION 2

### PARTIAL RECRUITMENT

UP TO INTERVIEWS

**Consulting Services:  
\$18,900**

#### CONSULTING SERVICES INCLUDE:

*Everything in Option 1, plus...*

- Hiring authority and stakeholder meetings (up to 8 hours for community/employee engagement)
- Application screening
- Shortlist recommendations
- Produce recommended selection assessment tools
- Coordinate candidate scheduling and invitations to interview

*Plus expenses: Between \$3,000 - \$4,900 for the advertising plan and creative brochure*

*Does not include:*

- Travel to client location
- Interview panel coordination
- Background or reference checks
- 12-24 month guarantee

## OPTION 3

### FULL SEARCH SERVICES

**Consulting Services:  
\$24,900 - \$28,900\***

*\*Depending on position*

#### CONSULTING SERVICES INCLUDE:

*Everything in Option 2, plus...*

- Hiring authority and stakeholder meetings (up to 2 days of community/employee engagement)
- Panel coordination & interview facilitation
- Background and reference checks
- Virtual and/or in-person interviews (travel up to 2 trips) to client location
- 12-24 month guarantee

*Plus expenses: Between \$5,500 - \$7,900 for the advertising plan and creative brochure; travel expenses; shipping; multiple panel facilitation, etc.*



**WBCP**

[www.wbcpinc.com](http://www.wbcpinc.com)

Wendi Brown, President/Owner

wendi@wbcpinc.com | 541-664-0376 / 866-929-WBCP

## HOURLY RECRUITMENT SERVICES

SENIOR RECRUITMENT  
CONSULTING SERVICES

\$250/hour



**ITEM: DISCUSSION ITEM****12. UPDATE ON WATER ALLOCATION PROCESS**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item:</b>	<b>N/A N/A</b>
<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

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**SUMMARY:** The District convened a meeting of the jurisdictions until September 12, 2024 to provide a detailed overview of the District's methodology and process for allocation of the new supplies. The meeting reviewed the following, including but not limited to:

- Existing water demand by jurisdiction;
- The methodology of forecast for water demand by jurisdiction;
- The alternate methodology for determining demands for the Airport District and the Navy, Presidio, and Coast Guard;
- Impact, if any, of the Regional Housing Needs Allocation (RHNA);
- How much shall be allocated and how much retained in District Reserve; and
- How to incorporate existing unused jurisdictional allocations;

The District will make a presentation to the County Supervisors, City Councils, and Airport Board in the coming weeks similar to the presentation to be made to the District Board at this meeting. The General Manager will report back to the Board at its December meeting.

**RECOMMENDATION:** It is recommended that the Board (a) Receive the presentation by the General Manager on the 2024-2025 Water Allocation Process; and (b) Provide direction to staff on any alternative recommendations or proposals.

**DISCUSSION:** The Amended and Restated Water Purchase Agreement for the Pure Water Monterey (PWM) Expansion project was signed in March 2023. Construction of the PWM Expansion is expected to be complete in the fourth quarter of 2025. The Monterey Peninsula Water Management District (District) believes the PWM Expansion is expected to bring the permanent replacement water supply that will enable the lifting of the cease and desist order (CDO) and the moratorium on the setting of new meters, if Cal-Am, the District, and the State Water Board all cooperate.

A portion of the new supply over and above existing demand will be allocated to local jurisdictions through a process led by the District, involving first the staff of the affected jurisdictions, and then the District's recommendations will be brought to the jurisdictions' boards/city councils. This item represents the presentation of the District's proposed 2024-25 Water Allocation Process.

In May 2023, the District authorized an environmental consultant to perform a literature review of Environmental Impact Reports (EIRs), Supplemental EIRs, general plans, etc for water projects and future growth and then advise the District through a technical memorandum on the appropriate environmental action for the Allocation Process. The Technical Memorandum concluded (a) that the proposed water allocation qualifies as a project under CEQA because it is being undertaken by a public agency (the District) and has the potential for reasonably foreseeable indirect physical changes in the environment, such as facilitating land development through the provision of increased water supplies. In other words, the additional water that would be available to jurisdictions in the District's service area could facilitate development that would have otherwise been impossible due to lack of water availability; and (b) The document review determined that the Pure Water Monterey 2021 Supplemental EIR (SEIR) had already analyzed the growth-inducing and secondary environmental effects associated with the proposed water allocation, which is, in practice, a continuation of the District's existing water allocation program. Based on those findings, the District undertook preparation of an Addendum to the SEIR.

The District prepared the EIR Addendum which supported the District's determination that the additional water allocation is within the scope of the 2021 SEIR, did not require subsequent action under *CEQA Guidelines* Section 15162 and, in conjunction with the 2021 SEIR, adequately analyzes potential environmental impacts. The Addendum was adopted by the District Board in February 2024.

At its August 2023 meeting the District Board reviewed a schedule of activities leading to the allocation of water to the jurisdictions. However, due to delay in the County process of adopting a 2023-2031 Draft Housing Element to send to the State, and revisions to the City of Monterey's Draft Housing Element in July, the District did not convene a meeting of the jurisdictions until September 12, 2024 to provide a detailed overview of the District's methodology and process for allocation of the new supplies.

Staff representing each of the cities, including five city managers, the Airport, the military service branches, and several County departments attended the September 12<sup>th</sup> workshop at District offices.

The September 12<sup>th</sup> meeting reviewed the following, including but not limited to:

- Existing water demand by jurisdiction;
- The methodology of forecast for water demand by jurisdiction;
- The alternate methodology for determining demands for the Airport District and the Navy, Presidio, and Coast Guard;
- Impact, if any, of the Regional Housing Needs Allocation (RHNA);
- How much shall be allocated and how much retained in District Reserve; and
- How to incorporate existing unused jurisdictional allocations;

The presentation to be provided to the Board at its October 21<sup>st</sup> meeting will summarize the allocation process and proposed allocations.

## **EXHIBITS**

None





**EXHIBIT 13-A**

**Monterey Peninsula Water Management District  
Status on District Open Contracts (over \$25K)  
For The Period August 2024**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Current Period Activity	P.O. Number	
1	Monterey One Water	PWM Expansion State Water Control Board Grant	9/22/2022	\$ 4,800,000.00	\$ 819,674.25	\$ -	\$ 819,674.25		PO03753
2	Monterey One Water	Urban Community Drought Grant	9/22/2022	\$ 11,935,206.00	\$ 446,274.00	\$ -	\$ 446,274.00		PO03726
3	DUDEK	IRWM IR2 Grant Administration	10/1/2022	\$ 90,510.00	\$ 577.50	\$ 1,196.25	\$ 1,773.75	Current period activity for IRWM2 grant administration	PO03718
4	Colantuono, Highsmith, & Whatley, PC	MTA Legal services for appeal to Water Supply Charge	9/15/2021	\$ 50,000.00	\$ 29,195.08	\$ 4,706.00	\$ 33,901.08	Current period activity for MTA legal services	PO03715
5	John K. Cohan dba Telemetrix	Consultant Services for Sleepy Hollow Facility	6/30/2023	\$ 29,600.00	\$ 12,015.49	\$ -	\$ 12,015.49		PO03693
6	Rutan & Tucker, LLP	Measure J/Rule 19.8 Eminent Domain Phase IV	2/24/2023	\$ 200,000.00	\$ 107,892.86	\$ 44,892.34	\$ 152,785.20		PO03639
7	Telemetrix	Flood Repair Services for Sleepy Hollow Facility	1/23/2023	\$ 85,000.00	\$ 41,124.09	\$ -	\$ 41,124.09		PO03556
8	Rincon Consultants, Inc.	Environmental Consulting Services for Water Allocation	5/25/2023	\$ 29,000.00	\$ 21,944.25	\$ -	\$ 21,944.25		PO03525
9	Tyler Technologies	Software Maintenance 24-25	5/20/2024	\$ 36,607.72	\$ -	\$ 34,907.72	\$ 34,907.72	Current period activity for Tyler Incode (Finance ERP) annual subscription	PO03737
10	Schaaf & Wheeler	Drawing Support Services	4/23/2023	\$ 30,000.00	\$ 6,752.50	\$ -	\$ 6,752.50		PO03474
11	Lynx Technologies, Inc	GIS Consultant Contract for 2024-2025	5/20/2024	\$ 35,000.00	\$ -	\$ 7,725.00	\$ 7,725.00	Current period activity for GIS services	PO03795
12	DeVeera Inc.	IT Managed Services Contract and subscriptions FY 2024-2025	5/20/2024	\$ 95,500.00	\$ -	\$ 7,955.98	\$ 7,955.98	Current period activity for managed IT services	PO03815
13	JEA & Associates	Legislative and Administrative Services	7/1/2024	\$ 54,000.00	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	Current period retainer billing	PO03761
14	The Ferguson Group LLC	Contract for Legislative Services for FY 2024-2025	7/1/2024	\$ 79,100.00	\$ 6,300.00	\$ 6,300.00	\$ 12,600.00	Current period retainer billing	PO03760
15	Maggiora Bros. Drilling, Inc	ASR Support from Maggiora Bros for Well Work	6/20/2023	\$ 50,000.00	\$ -	\$ -	\$ -		PO03407
16	Montgomery & Associates	Groundwater Modeling Montgomery Contract	6/27/2024	\$ 55,000.00	\$ -	\$ -			PO03750
17	Pueblo Water Resources, Inc.	ASR Operations Support	6/20/2023	\$ 25,000.00	\$ 587.50	\$ 940.00	\$ 1,527.50	Current period activity for ASR operations support	PO03406
18	CSC	Recording Fees	7/1/2024	\$ 60,000.00	\$ 10,000.00	\$ -	\$ 10,000.00		PO03754
19	WellmanAD	Public Outreach Consultant	7/17/2024	\$ 94,500.00	\$ 7,875.00	\$ 15,750.00	\$ 23,625.00	Current period payment for public outreach retainer	PO03735
20	Montgomery & Associates	Tularcitos ASR Feasibility Study	3/20/2023	\$ 119,200.00	\$ 14,642.00	\$ -	\$ 14,642.00		PO03368
21	Kevin Robert Knapp/ Tierra Plan LLC	Surface Water Data Portal	11/14/2022	\$ 27,730.00	\$ 24,025.81	\$ -	\$ 24,025.81		PO03302
22	City of Monterey	MPWMD Local Water Project Development Grant	10/17/2022	\$ 25,000.00	\$ 14,955.50	\$ -	\$ 14,955.50		PO03242
23	Montgomery & Associates	Annual Groundwater Modeling Support	6/20/2022	\$ 50,000.00	\$ 11,881.00	\$ -	\$ 11,881.00		PO03193
24	Telemetrix	Consultant Services for Sleepy Hollow Facility	6/20/2022	\$ 27,060.00	\$ 24,554.64	\$ -	\$ 24,554.64		PO03121
25	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Water Rights	8/15/2022	\$ 75,000.00	\$ 45,490.46	\$ -	\$ 45,490.46		PO03113
26	Monterey One Water	PWM Expansion Project Amd #6	11/15/2021	\$ 1,200,000.00	\$ 909,545.39	\$ -	\$ 909,545.39		PO03042
27	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,935,602.04	\$ -	\$ 1,935,602.04		PO02604

**Monterey Peninsula Water Management District**  
**Status on District Open Contracts (over \$25K)**  
**For The Period August 2024**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Current Period Activity	P.O. Number
28	City of Sand City	IRWM Grant Reimbursement	3/28/2022	\$ 1,084,322.50	\$ 33,435.30	\$ -	\$ 33,435.30	PO03093
29	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 53,325.00	\$ -	\$ 53,325.00	PO02847
30	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 484,000.00	\$ 450,555.61	\$ -	\$ 450,555.61	PO02843
31	Reiff Manufacturing	Quarantine tanks for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00	\$ -	\$ 40,350.00	PO02824
32	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 46,108.64	\$ -	\$ 46,108.64	PO02693
33	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 6,521.66	\$ -	\$ 6,521.66	PO02371
34	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87	\$ -	\$ 26,878.87	PO01880
35	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 250,000.00	\$ 249,425.78	\$ -	\$ 249,425.78	PO01707
36	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11	\$ -	\$ 44,318.11	PO01510
37	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,168.85	\$ -	\$ 57,168.85	PO01628
38	Maggiore Bros. Drilling, Inc	ASR1 and ASR2 Well Rehabilitation	5/20/2024	\$ 509,534.00	\$ 141,075.00	\$ 114,451.25	\$ 255,526.25	ASR Well Rehab invoice PO03762
39	FishBio	Weir Repairs	1/23/2023	\$ 32,512.00	\$ 29,912.00	\$ -	\$ 29,912.00	Weir repair invoice PO03796
40	Clifton Larson Allen LLP	Audit & Related Services for FY 24-25	8/21/2023	\$ 84,525.00	\$ -	\$ -	\$ -	PO03771
41	Onpoint Generators, Inc	Purchase & installation of Generator	6/27/2024	\$ 58,900.00	\$ 5,890.00	\$ -	\$ 5,890.00	PO03751
42	Kyocera Document Solutions of America Inc.	Lease Agreement for three Copiers for 60 months	8/1/2024	\$ 29,424.00	\$ -	\$ -	\$ -	PO03790

**ITEM: INFORMATIONAL ITEM/STAFF REPORT****14. STATUS REPORT ON – PUBLIC’S OWNERSHIP OF MONTEREY WATER SYSTEM**

**Meeting Date:** October 21, 2024                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Nishil Bali                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on October 14, 2024.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** Attached for review as **Exhibit 14-A** is a monthly status report on spending – Public’s Ownership of Monterey Water System for the period August 2024. This status report is provided for information only, no action is required.

**EXHIBIT****14-A** Status Report on Spending – Public’s Ownership of Monterey Water System

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**Monterey Peninsula Water Management District  
 Status on Public's Ownership of Monterey Water System - Phase IV  
 Eminent Domain Proceedings through Bench Trial  
 Through August 2024**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Phase IV - Authorization (unallocated)	11/13/2023	\$ 50,000.00	\$ -		\$ -	\$ 50,000.00	
2	Eminent Domain Legal Counsel (Rutan)	12/16/2019	\$ 200,000.00	\$ 108,836.86	\$ 44,892.34	\$ 153,729.20	\$ 46,270.80	PA00009-01
3	Eminent Domain Legal Counsel (SMW)*	12/16/2019	\$ 100,000.00	\$ 100,303.55		\$ 100,303.55	\$ (303.55)	PA00009-02
4	Financial Services (Raftelis)	8/21/2023	\$ 200,000.00	\$ 16,292.50	\$ 1,382.50	\$ 17,675.00	\$ 182,325.00	PA00009-03
5	District Legal Counsel*		\$ 70,000.00	\$ 80,164.99	\$ 3,492.50	\$ 83,657.49	\$ (13,657.49)	PA00009-05
	<b>Total</b>		<b>\$ 620,000.00</b>	<b>\$ 305,597.90</b>	<b>\$ 49,767.34</b>	<b>\$ 355,365.24</b>	<b>\$ 264,634.76</b>	

**Status on Public's Ownership of Monterey Water System - Phase III  
 Appraisal through Resolution of Necessity  
 Through October 2023**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/16/2019	\$ 200,000.00	\$ 98,283.28		\$ 98,283.28	\$ 101,716.72	PA00007-01
2	Appraisal Services	4/17/2023	\$ 220,000.00	\$ 220,000.75		\$ 220,000.75	\$ (0.75)	PA00007-03
3	District Legal Counsel	12/16/2019	\$ 100,000.00	\$ 46,361.50		\$ 46,361.50	\$ 53,638.50	PA00007-05
4	Real Estate Appraiser	8/15/2022	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64	\$ 26,690.36	PA00007-06
5	Water Rights Appraisal	8/15/2022	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46	\$ 29,509.54	PA00007-10
6	Contingency/Miscellaneous	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00007-20
	<b>Total</b>		<b>\$ 675,000.00</b>	<b>\$ 463,445.63</b>	<b>\$ -</b>	<b>\$ 463,445.63</b>	<b>\$ 211,554.37</b>	

**Status on Public's Ownership of Monterey Water System - Phase II  
EIR & LAFCO Application  
Through September 2022**

<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1 Eminent Domain Legal Counsel	9/20/2021	\$ 345,000.00	\$ 168,265.94		\$ 168,265.94	\$ 176,734.06	PA00005-01
2 CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3 Appraisal Services	9/20/2021	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4 Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5 District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 162,254.16		\$ 162,254.16	\$ (122,254.16)	PA00005-05
6 MAI Appraiser	6/15/2020	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7 Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8 LAFCO Process	11/15/2021	\$ 240,000.00	\$ 217,784.62		\$ 217,784.62	\$ 22,215.38	PA00005-08
9 PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,900.00		\$ 25,900.00	\$ 2,100.00	PA00005-09
10 Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 38,707.08		\$ 38,707.08	\$ 250,364.92	PA00005-20
<b>Total</b>		<b>\$ 1,909,000.00</b>	<b>\$ 1,194,244.45</b>	<b>\$ -</b>	<b>\$ 1,194,244.45</b>	<b>\$ 714,755.55</b>	
1 Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 141,280.62		\$ 141,280.62	\$ 58,719.38	PA00005-15
1 Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 400,000.00	\$ 389,365.52		\$ 389,365.52	\$ 10,634.48	PA00005-16

**Status on Public's Ownership of Monterey Water System - Phase I**  
**Financial Feasibility**  
**Through November 2019**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 160,998.16		\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ 27,000.00		\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consultant	2/21/2019	\$ 355,000.00	\$ 286,965.17		\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 41,897.59		\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 45,495.95		\$ 45,495.95	\$ (15,495.95)	PA00002-10
	<b>Total</b>		<b>\$ 650,000.00</b>	<b>\$ 646,578.56</b>	<b>\$ -</b>	<b>\$ 646,578.56</b>	<b>\$ 3,421.44</b>	

\* Amount spent corrected based on cumulative spending



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****15. LETTERS RECEIVED AND SENT****Meeting Date:** October 21, 2024 **Budgeted:** N/A**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.:** N/A**Prepared By:** Sara Reyes **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** N/A**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

A list of letters sent by and/or received by the Board Chair and/or General Manager between September 12, 2024, and October 16, 2024, is shown below.

The purpose of including a list of these letters in the Board packet is to inform the Board and interested citizens. Copies of the letters are available for public review at the District office. If a member of the public would like to receive a copy of any letter listed, please contact the District office. Reproduction costs will be charged. The letters can also be downloaded from the District's website at [www.mpwmd.net](http://www.mpwmd.net).

Author	Addressee	Date	Topic
Michele Mark Levine	Amy Anderson, Chair	9/26/2024	Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting









## **EXHIBIT 16-A**

### **Final Minutes Legislative Advocacy Committee of the Monterey Peninsula Water Management District Wednesday, April 24, 2024**

*The meeting was conducted via Teleconference - by Zoom.*

#### **Call to Order**

Chair Adams called the meeting to order at 1:06 p.m.

#### **Committee members present:**

Mary Adams, Chair  
Ian Oglesby  
Alvin Edwards

#### **Committee members absent:**

None

#### **Staff members present:**

David J. Stoldt, General Manager  
Sara Reyes, Sr. Office Specialist

#### **District Counsel present:**

David Laredo with De Lay and Laredo  
Michael Laredo with De Lay and Laredo

#### **Legislative Consultant:**

John Arriaga, JEA & Associates  
Laurie Johnson, JEA & Associates  
Roger Gwinn, The Ferguson Group  
Chris Kearney, The Ferguson Group  
Chris Cummins, The Ferguson Group

#### **Comments from the Public:**

No comments were directed to the committee.

#### **Action Items**

##### **1. Consider Adoption of the January 24, 2024 Committee Meeting Minutes**

Chair Adams introduced the matter and opened public comment; no comments were directed to the committee.

A motion was offered by Director Edwards with a second from Director Oglesby to approve the January 24, 2024 Committee meeting minutes. The motion passed on a roll-call vote of 3-Ayes (Edwards, Adams and Oglesby), and 0-Noes.

#### **Discussion Items**

##### **2. Report from The Ferguson Group on Federal Legislative and Regulatory Activities**

Chair Adams introduced the item. Chris Kearney with The Ferguson Group (TFG) provided a

report and made the following points to include, but are not limited to:

- March 23, 2024: Congress passed Further Consolidated Appropriations Act of 2024
- April 17, 2024: The Fiscal Year (FY) 2025 process formally began
- Federal regulation establishing first-time enforceable limits for six different types of polyfluoroalkyl substances (PFAS) in drinking water

Roger Gwinn with TFG made the following points to include, but are not limited to:

- TFG worked with MPWMD to submit Community Project Funding/Congressionally Directed Spending requests
  - Monterey Peninsula Stormwater Diversion and Recycling Project
  - Construction, Environmental Infrastructure for the Olivier Street Stormwater Diversion
  - Feasibility and Design of Other Diversion and Recycling Projects
- 3.2 million request by MPWMD under the Environmental Protection Agency State Journal Assistance grants program for Seaside Municipal Well

Chris Cummins with TFG referred to the Legislative Tracker and made the following points to include, but are not limited to:

- STREAM Act Light bill – would provide 30 million dollars for the installation and construction of permanent drought facilities and would increase the water supply by modernizing infrastructure throughout California
- WATER for California Act – would provide long-term water supply supplemental of easing restrictions
- Bills that did not make this cycle:
  - Drought Resilient Infrastructure Act – would allow for the Army Corps of Engineers to provide resources and authorities to support communities experiencing long-term droughts
  - Future of Water Act – would specifically prohibit any increases of water prices that would come from water market manipulation or any types of over speculation and it would prohibit the trading of water or water rights and commodity futures.

### 3. Report from JEA & Associates on Legislative Status and Bill Tracking

John Arriaga provided introductory remarks and stated the budget continues to be the priority topic and is causing legislation to get hung up in appropriations.

Laurie Johnson made the following points to include, but are not limited to:

- Budget Update
- Legislative Updates
  - AB 2257 – ACWA Sponsored / JEA recommends Support
  - AB 2302 – Sponsored by City of Pismo Beach, supported by ACWA and CMUA (California Municipal Utilities Association) / JEA recommends Support
  - AB 2561 – Labor vs. Counties and CMUA / JEA recommends Oppose
  - SB 1188 – Opposed by CMUA / JEA has no position
  - SB1210 – Opposed by ACWA / JEA has no position
  - SB1440 – JEA has no position

John Arriaga made the following points to include, but are not limited to:

- Update on bonds and initiatives
  - Climate/water bond -- bills have been sidelined but JEA will continue to closely monitor all developments and provide updates to the Legislative Advocacy Committee

- Initiative #1935 – sponsored by the California Business Roundtable and known as the Taxpayer Protection and Government Accountability Act – would significantly restrict the ability of cities to raise taxes and fees, including retroactively.

**4. Status of Request Applications for FY 2024-25 Earmarks**

General Manager Stoldt reported that Roger Gwinn addressed this issue in his report. Mr. Stoldt referred to the requests, filed applications, and letters of support shown under Exhibit 4-A.

**Other Items**

**5. Suggest Items to Place on a Future Committee Agenda**

None

**Adjournment:**

There being no further business, Chair Adams adjourned the meeting at 2:22 p.m.

/ s/ Sara C. Reyes

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Sara C. Reyes, Committee Clerk to the  
*MPWMD Legislative Advocacy Committee*

Approved by the MPWMD Legislative Committee on September 30, 2024

Approved by the MPWMD Board of Directors on October 21, 2024

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## **EXHIBIT 16-B**

### **Final Minutes Monterey Peninsula Water Management District Water Demand Committee Thursday, August 1, 2024**

#### **Call to Order / Roll Call**

Chair Edwards called the meeting to order at 1:31 p.m.

Committee members present: Alvin Edwards - Chair  
Amy Anderson  
Karen Paull

Committee members absent: None

District staff members present: David J. Stoldt, General Manager  
Stephanie Locke, Water Demand Manager

District staff members absent: Sara Reyes, Board Clerk

District Counsel Present: Fran Farina with DeLay and Laredo

Comments from the Public: Chair Edwards opened public comment; *no comments were directed to the committee.*

#### **Action Item**

##### **1. Consider Adoption of Committee Minutes from April 4, 2024**

Chair Edwards introduced the matter and opened public comment; *no comments were directed to the committee.*

A motion was made by Edwards with a second by Anderson to approve the April 4, 2024, Committee Meeting minutes. The motion passed on a roll-call vote of 2-Ayes (Anderson and Edwards), 0-Noes, and 1-Abstention (Paull).

#### **Discussion Items**

##### **2. Update on 2024 Water Allocation Process**

General Manager Stoldt provide a brief report on this item and discussed:

- Allocation Supply and Demand component
- Supply Analysis
- Demand Analysis
- Allocation Goal

Committee discussion followed. Chair Edwards requested this report be presented to the full Board at the August 19, 2024 Board meeting.

**Suggest Items to be Placed on a Future Agenda**

None

**Adjournment**

There being no further business, Chair Edwards adjourned the meeting at 2:42 p.m.

/s/ Sara Reyes

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Sara Reyes, Board Clerk to the  
*MPWMD Water Demand Committee*

Approved by the MPWMD Water Demand Committee on October 3, 2024  
Received by the MPWMD Board of Director’s on October 21, 2024

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## EXHIBIT 16-C

### FINAL MINUTES

#### Monterey Peninsula Water Management District Finance and Administration Committee *September 9, 2024*

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
(*Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means*)

#### **Call to Order**

Chair Riley called the meeting to order at 2:02 PM.

Committee members present: George Riley, Chair  
Alvin Edwards  
Karen Paull

District staff members present: Nishil Bali, Chief Financial Officer /Administrative Services Manager  
Sara Reyes, Executive Assistant/Board Clerk

District Counsel present: David Laredo, DeLay & Laredo

#### **Additions / Corrections to Agenda:**

Nishil Bali, Chief Financial Officer/Administrative Services Manager, reported that he will address a revised Exhibit 2-C being presented to the Committee. Mr. Bali also noted that further revisions may be made during the discussion of Item 7.

#### **Comments from the Public:**

None

#### **Action Items:**

1. **Consider Adoption of August 12, 2024 Committee Meeting Minutes**  
On a motion by Edwards and second by Paull, the minutes of the August 12, 2024 meeting were approved 3-0 (Edwards, Paull and Riley) and 0-Noes.
2. **Consider Adoption of Treasurer's Report for July 2024**  
On a motion by Riley and second by Paull, the Finance and Administration Committee recommended that the Board adopt the July 2024 Treasurer's Report and Statement of Revenues and Expenditures and ratify the disbursements made during the month. The motion passed unanimously on a 3 – 0 vote.
3. **Consider Approval of the Fourth Quarter Fiscal Year 2023-2024 Investment Report**  
On a motion by Edwards and second by Paull, the Finance and Administration Committee

recommended that the Board approve the Fourth Quarter Fiscal Year 2023-2024 Investment Report. The motion passed unanimously on a 3 – 0 vote.

**Informational Items:**

4. **Report on Activity/Progress on Contracts Over \$25,000**  
This item was presented as information to the committee. No action was required or taken by the committee.
5. **Status Report on Spending – Public’s Ownership of Monterey Water System**  
This item was presented as information to the committee.

**Discussion Item:**

6. **Update GIS Projects**  
Nishil Bali, Chief Financial Officer/Administrative Services Division Manager, reported that several GIS databases are under development. Patrick Gallagher, the District’s GIS consultant, will present a report to the full Board at its September 16, 2024, meeting.
7. **Review Draft September 16, 2024 Regular Board Meeting Agenda**

**Adjournment**

There being no further business, Chair Riley adjourned the meeting at 2:51 PM.

/s/ Sara Reyes

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Sara Reyes, Committee Clerk to the  
*MPWMD Finance and Administration Committee*

Reviewed and Approved by the MPWMD Finance and Administration Committee on October 14, 2024.  
Received by the MPWMD Board of Directors on October 21, 2024.

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**ITEM: INFORMATIONAL ITEM/STAFF REPORT****17. MONTHLY ALLOCATION REPORT**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program:</b>	<b>N/A</b>
		<b>Line Item No.:</b>	
<b>Prepared By:</b>	<b>Gabriela Bravo</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

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**SUMMARY:** As of September 30, 2024, a total of **26.831** acre-feet (**7.9%**) of the Paralta Well Allocation remained available for use by the Jurisdictions. Pre-Paralta water in the amount of **30.433** acre-feet is available to the Jurisdictions, and **28.123** acre-feet is available as public water credits.

**Exhibit 17-A** shows the amount of water allocated to each Jurisdiction from the Paralta Well Allocation, the quantities permitted in September 2024 (“changes”), and the quantities remaining. The Paralta Allocation had no debits in September 2024.

**Exhibit 17-A** also shows additional water available to each of the Jurisdictions. Additional water from expired or canceled permits that were issued before January 1991 are shown under “PRE-Paralta.” Water credits used from a Jurisdiction’s “public credit” account are also listed. Transfers of Non-Residential Water Use Credits into a Jurisdiction’s Allocation are included as “public credits.” **Exhibit 17-B** shows water available to Pebble Beach Company and Del Monte Forest Benefited Properties, including Macomber Estates, Griffin Trust. Another table in this exhibit shows the status of Sand City Water Entitlement and the Malpaso Water Entitlement.

**BACKGROUND:** The District’s Water Allocation Program, associated resource system supply limits, and Jurisdictional Allocations have been modified by a number of key ordinances. These key ordinances are listed in **Exhibit 17-C**.

**EXHIBITS****17-A** Monthly Allocation Report**17-B** Monthly Entitlement Report**17-C** District’s Water Allocation Program Ordinances



**EXHIBIT 17-A**  
**MONTHLY ALLOCATION REPORT**  
 Reported in Acre-Feet  
 For the month of September 2024

Jurisdiction	Paralta Allocation*	Changes	Remaining	PRE-Paralta Water	Changes	Remaining	Public Credits	Changes	Remaining	Total Available
<b>Airport District</b>	8.100	0.000	5.197	0.000	0.000	0.000	0.000	0.000	0.000	5.197
<b>Carmel-by-the-Sea</b>	19.410	0.000	1.398	1.081	0.000	1.081	0.910	0.000	0.182	2.661
<b>Del Rey Oaks</b>	8.100	0.000	0.000	0.440	0.000	0.000	0.000	0.000	0.000	0.000
<b>Monterey</b>	76.320	0.000	0.298	50.659	0.000	0.181	38.121	0.000	2.451	2.920
<b>Monterey County</b>	87.710	0.000	10.578	13.080	0.000	0.352	7.827	0.000	1.181	12.121
<b>Pacific Grove</b>	25.770	0.010 Cr	0.010	1.410	0.000	0.014	15.874	0.000	0.002	0.026
<b>Sand City</b>	51.860	0.000	0.000	0.838	0.000	0.000	24.717	0.000	23.163	23.163
<b>Seaside</b>	65.450	0.000	0.743	34.438	0.000	28.805	2.693	0.000	1.144	30.692
<b>District Reserve</b>	9.000	0.000	8.607	N/A			N/A			8.607
<b>TOTALS</b>	<b>342.720</b>	<b>0.010 Cr</b>	<b>26.831</b>	<b>101.946</b>	<b>0.000</b>	<b>30.433</b>	<b>90.142</b>	<b>0.000</b>	<b>28.123</b>	<b>85.387</b>

Allocation Holder	Water Available	Changes this Month	Total Demand from Water Permits Issued	Remaining Water Available
<b>Quail Meadows</b>	33.000	0.000	32.320	0.680
<b>Water West</b>	12.760	0.033	10.125	2.635

\* Does not include 15.280 Acre-Feet from the District Reserve prior to adoption of Ordinance No. 73.



**EXHIBIT 17-B**  
**MONTHLY ALLOCATION REPORT**  
**ENTITLEMENTS**  
**Reported in Acre-Feet**  
**For the month of September 2024**  
**Recycled Water Project Entitlements**

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
<b>Pebble Beach Co. *</b>	191.350	0.120	32.282	159.068
<b>Del Monte Forest Benefited Properties (Pursuant to Ord No. 109)</b>	173.650	0.096	79.838	93.812
<b>Macomber Estates</b>	10.000	0.000	10.000	0.000
<b>Griffin Trust</b>	5.000	0.000	4.829	0.171
<b>CAWD/PBCSD Project Totals</b>	<b>380.000</b>	<b>0.216</b>	<b>126.949</b>	<b>253.051</b>

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
<b>City of Sand City</b>	206.000	0.000	23.234	182.766
<b>Malpas Water Company</b>	80.000	0.086	23.943	56.057
<b>D.B.O. Development No. 30</b>	13.950	0.000	3.913	10.037
<b>City of Pacific Grove</b>	38.390	0.139	18.022	20.368
<b>Cypress Pacific</b>	3.170	0.000	3.170	0.000
<b>City of Seaside</b>	10.817	0.000	10.817	0.000

\* Increases in the Del Monte Forest Benefited Properties Entitlement will result in reductions in the Pebble Beach Co. Entitlement.



## EXHIBIT 17-C

### **District's Water Allocation Program Ordinances**

**Ordinance No. 1** was adopted in September 1980 to establish interim municipal water allocations based on existing water use by the jurisdictions. Resolution 81-7 was adopted in April 1981 to modify the interim allocations and incorporate projected water demands through the year 2000. Under the 1981 allocation, Cal-Am's annual production limit was set at 20,000 acre-feet.

**Ordinance No. 52** was adopted in December 1990 to implement the District's water allocation program, modify the resource system supply limit, and to temporarily limit new uses of water. As a result of Ordinance No. 52, a moratorium on the issuance of most water permits within the District was established. Adoption of Ordinance No. 52 reduced Cal-Am's annual production limit to 16,744 acre-feet.

**Ordinance No. 70** was adopted in June 1993 to modify the resource system supply limit, establish a water allocation for each of the jurisdictions within the District, and end the moratorium on the issuance of water permits. Adoption of Ordinance No. 70 was based on development of the Paralta Well in the Seaside Groundwater Basin and increased Cal-Am's annual production limit to **17,619** acre-feet. More specifically, Ordinance No. 70 allocated 308 acre-feet of water to the jurisdictions and 50 acre-feet to a District Reserve for regional projects with public benefit.

In addition to releasing water from the development of the Paralta Well, Ordinance No. 70 established a "special reserve" of 12.76 acre-feet of water saved by system improvements to the former Water West System when it was purchased and integrated into Cal-Am. This reserve was made available to properties in the former Water West System on a first-come, first-served basis. The ordinance also increased Cal-Am's production limit for savings related to the annexation of the Quail Meadows subdivision.

**Ordinance No. 73** was adopted in February 1995 to eliminate the District Reserve and allocate the remaining water equally among the eight jurisdictions. Of the original 50 acre-feet that was allocated to the District Reserve, 34.72 acre-feet remained and was distributed equally (4.34 acre-feet) among the jurisdictions.

**Ordinance No. 74** was adopted in March 1995 to allow the reinvestment of toilet retrofit water savings on single-family residential properties. The reinvested retrofit credits must be repaid by the jurisdiction from the next available water allocation and are limited to a maximum of 10 acre-feet. This ordinance sunset in July 1998.

**Ordinance No. 75** was adopted in March 1995 to allow the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities. Fifteen percent of the savings are set aside to meet the District's long-term water conservation goal and the remainder of the savings are credited to the jurisdictions allocation. This ordinance sunset in July 1998.

**Ordinance No. 83** was adopted in April 1996 and set Cal-Am's annual production limit at **17,621** acre-feet and the non-Cal-Am annual production limit at **3,046** acre-feet. The modifications to the production limit were made based on the agreement by non-Cal-Am water users to permanently reduce annual water production from the Carmel Valley Alluvial Aquifer in exchange for water service from Cal-Am. As part of the agreement, fifteen percent of the historical non-Cal-Am production was set aside to meet the District's long-term water conservation goal.

**Ordinance No. 87** was adopted in February 1997 as an urgency ordinance establishing a community benefit allocation for the planned expansion of the Community Hospital of the Monterey Peninsula (CHOMP). Specifically, a special reserve allocation of 19.60 acre-feet of production was created exclusively for the benefit of CHOMP. With this new allocation, Cal-Am's annual production limit was increased to **17,641** acre-feet and the non-Cal-Am annual production limit remained at **3,046** acre-feet.

**Ordinance No. 90** was adopted in June 1998 to continue the program allowing the reinvestment of toilet retrofit water savings on single-family residential properties for 90-days following the expiration of Ordinance No. 74. This ordinance sunset in September 1998.

**Ordinance No. 91** was adopted in June 1998 to continue the program allowing the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities.

**Ordinance No. 90 and No. 91** were challenged for compliance with CEQA and nullified by the Monterey Superior Court in December 1998.

**Ordinance No. 109** was adopted on May 27, 2004, revised Rule 23.5 and adopted additional provisions to facilitate the financing and expansion of the CAWD/PBCSD Recycled Water Project.

**Ordinance No. 132** was adopted on January 24, 2008, established a Water Entitlement for Sand City and amended the rules to reflect the process for issuing Water Use Permits.

**Ordinance No. 165** was adopted on August 17, 2015, established a Water Entitlement for Malpas Water Company and amended the rules to reflect the process for issuing Water Use Permits.

**Ordinance No. 166** was adopted on December 15, 2015, established a Water Entitlement for D.B.O. Development No. 30.

**Ordinance No. 168** was adopted on January 27, 2016, established a Water Entitlement for the City of Pacific Grove.

**ITEM: INFORMATIONAL ITEM/STAFF REPORT****18. WATER CONSERVATION PROGRAM REPORT FOR SEPTEMBER 2024**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Kyle Smith</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

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*The following information reflects activities undertaken by the Water Demand Division during the month of **September 2024**.*

**I. MANDATORY WATER CONSERVATION RETROFIT PROGRAM**

District Regulation XIV requires the retrofit of water fixtures upon Change of Ownership or Use with High Efficiency Toilets (HET) (1.28 gallons-per-flush), 2.0 gallons-per-minute (gpm) Showerheads, 1.2 gpm Washbasin faucets, 1.8 gpm Kitchen, Utility, and Bar Sink faucets, and Rain Sensors on all automatic Irrigation Systems. Property owners must certify the Site meets the District's water efficiency standards by submitting a Water Conservation Certification Form (WCC), and a Site inspection is occasionally conducted to verify compliance. Properties that do not require an inspection are issued a Conservation Certification document.

**A. Changes of Ownership**

Information is obtained monthly from *Realquest.com* on properties transferring ownership within the District. The information is compared against the properties that have submitted WCCs. Details on **129** property transfers that occurred were added to the database.

**B. Certification**

The District received **50** Water Conservation Certification Forms. Data on ownership, transfer date, and status of water efficiency standard compliance were entered into the database.

**C. Verification**

**29** properties were verified compliant with Rule 144 (Retrofit Upon Change of Ownership or Use). Of the **29** verifications, **12** properties verified compliance by submitting certification forms and/or receipts. District staff completed **29** Site inspections. Of the **29** properties visited, **17 (58%)** passed.

**D. Non-Residential Compliance with Water Efficiency Standards**

By January 1, 2014, all Non-Residential properties were required to meet Rule 143, Water Efficiency Standards for Existing Non-Residential Uses. District inspectors performed **five** verification inspections.

As part of the Non-Residential compliance effort, MPWMD notifies California American Water (Cal-Am) of properties with landscaping. Cal-Am staff then schedules an outdoor audit to verify compliance with the Rate Best Management Practices (BMPs). (Compliance with MPWMD's Rule 143 achieves Rate BMP compliance for indoor water uses.) Properties with landscaping must comply with Cal-Am's outdoor Rate BMPs to avoid rates in Division 4 (customers that are not in compliance with Rate BMPs). Rate BMPs are used to determine the appropriate Non-Residential rate division for each customer (there are four different rates based on the amount of irrigated area and compliance/noncompliance with the Rate BMPs).

MPWMD referred **no** property to Cal-Am for verification of outdoor Rate BMPs.

E. Water Waste Enforcement

The District has a Water Waste Hotline 831-658-5653 or an online form to report Water Waste occurrences at [www.mpwmd.net](http://www.mpwmd.net) or [www.montereywaterinfo.org](http://www.montereywaterinfo.org). There were **six** Water Waste responses during the past month. There were **no** repeated incidents that resulted in a fine.

## II. WATER DEMAND MANAGEMENT

A. Permit Processing

District Rule 23 requires a Water Permit application for all properties that propose to expand or modify water use on a Site, including New Construction and Remodels. District staff processed and issued **55** Water Permits. **Nine** permits were issued using Water Entitlements (Pebble Beach Company, Malpas Water, Sand City, etc.). **No** permits involved a debit to a Public Water Credit account. **Three** Meter Split Permits and **eight** Hydrant Meter Permits were issued.

District Rule 24-3-A allows the addition of a second Bathroom in an existing Dwelling Unit that has only one Bathroom. Of the **55** Water Permits issued, **three** were issued under this provision.

B. Permit Compliance

Staff completed **71** site inspections during September. **56** properties passed the interior inspection, and **six** properties failed due to unpermitted fixtures. **Three** properties were inspected to complete a Landscape Water Permit: **none** failed.

C. Notary Services

District staff provided Notary services for **49** customers.

D. Rebates

The District processes rebate applications to ensure that only voluntary replacement of higher efficiency devices receive rebates. The comprehensive list of available rebates can be found in [Rule 141](#). Monthly statistics are shown on the following page.

**EXHIBIT****18-A** Rebate report for September 2024

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REBATE PROGRAM SUMMARY		September-2024			2024 YTD		1997 - Present	
<b>I. Application Summary</b>								
A.	Applications Received	142			954		31,960	
B.	Applications Approved	125			849		25,111	
C.	Single Family Applications	124			843		27,996	
D.	Multi-Family Applications	1			5		1,629	
E.	Non-Residential Applications	0			1		363	
<b>II. Type of Devices Rebated</b>		Number of Devices	Rebate Paid	Estimated AF	Gallons Saved	Year to Date Number	Year to Date Paid	Year to Date Estimated AF
A.	High Efficiency Toilet (HET)	4	\$300.00	0.020000	6,517	79	\$6,199.00	0.39500
B.	Ultra HET	3	\$375.00	0.030000	9,776	24	\$3,000.00	0.24000
C.	Toilet Flapper	1	\$15.00	0.000000	0	2	\$24.98	0.00000
D.	High Efficiency Dishwasher	14	\$1,750.00	0.042000	13,686	106	\$13,623.00	0.31800
E.	High Efficiency Clothes Washer - Res	36	\$17,700.00	0.579600	188,863	301	\$150,650.99	4.84610
F.	High Efficiency Clothes Washer - Com			0.000000	0	1	\$1,000.00	0.09000
G.	Instant-Access Hot Water System			0.000000	0	8	\$1,600.00	0.04000
H.	Zero Use Urinals			0.000000	0	0	\$0.00	0.00000
I.	Pint Urinals			0.000000	0	0	\$0.00	0.00000
J.	Cisterns	1	\$55.00	0.000000	0	7	\$4,587.20	0.00000
K.	Smart Controllers			0.000000	0	13	\$2,095.22	0.00000
L.	Rotating Sprinkler Nozzles			0.000000	0	0	\$0.00	0.00000
M.	Moisture Sensors			0.000000	0	1	\$25.00	0.00000
N.	Lawn Removal & Replacement			0.000000	0	0	\$0.00	0.00000
O.	Graywater			0.000000	0	0	\$0.00	0.00000
P.	Other - Smart Flowmeters	69	\$13,619.15	0.000000	0	338	\$66,487.14	0.00000
Q.	Smart Toilet Leak Detectors			0.000000	0	0	\$0.00	0.00000
<b>III. TOTALS</b>		128	\$33,814.15	0.651600	218,842	880	\$249,292.53	5.92910
<b>IV. TOTALS Since 1997</b>						Paid Since 1997: \$ 6,608,047		598.1 Acre-Feet Per Year Saved Since 1997 (from quantifiable retrofits)



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****19. CARMEL RIVER FISHERY REPORT FOR SEPTEMBER 2024****Meeting Date: October 21, 2024 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Cory Hamilton Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

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**AQUATIC HABITAT AND FLOW CONDITIONS:** Above average rainfall this spring kept river flows well above the long-term average for this time of the year. The river is still connected to the lagoon. Steelhead migration conditions were adequate for juvenile fish in the mainstem, but most tributaries have gone intermittent. Low flow MOA conditions were met on July 8<sup>th</sup>, Los Padres reservoir ceased spilling and began utilizing storage on July 12<sup>th</sup>. Stream conditions continue to slowly degrade as we continue through the end of summer and the beginning of fall. At the end of September, Los Padres Reservoir water surface elevation (WSE) was 1,024 ft with 966 acre-foot of water storage. Flow release out of the reservoir was 10 cfs, while the incoming flow into the reservoir was 5 cfs.

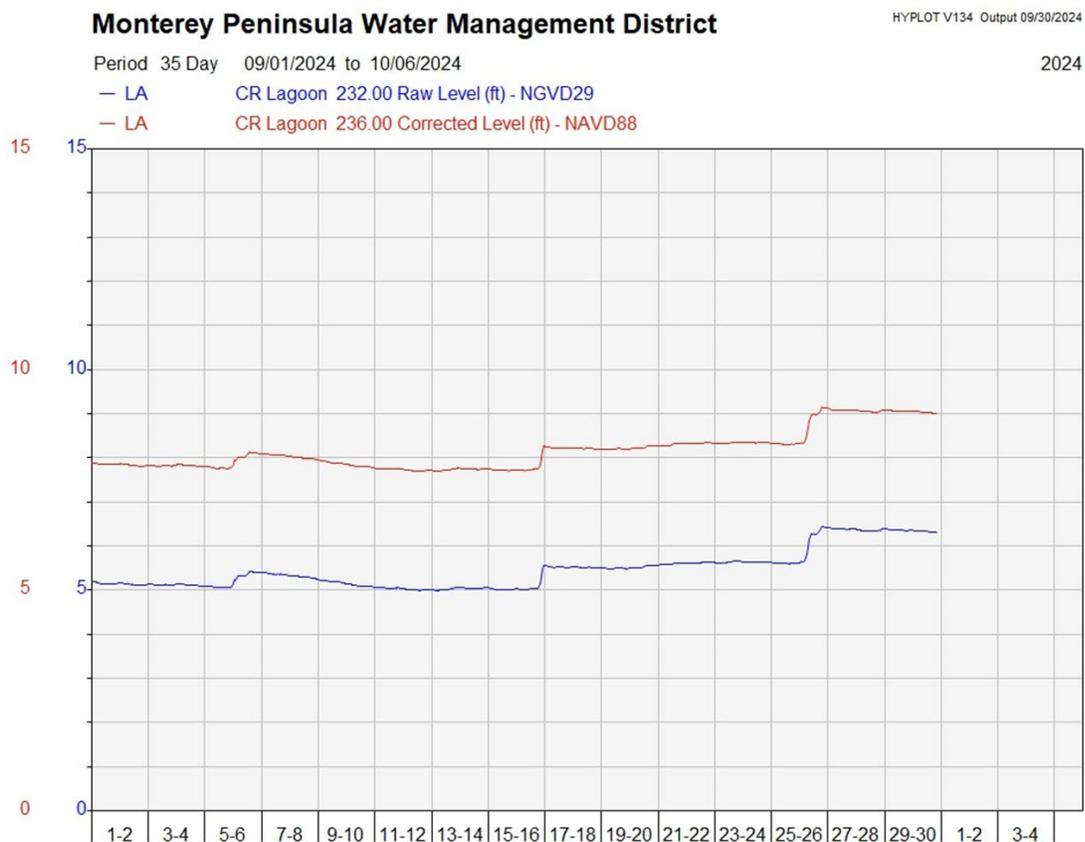
September's streamflow at the Sleepy Hollow Weir gaging station ranged from 11 to 12 cfs (mean 11.5 cfs), while flows at the Highway 1 gage ranged from 1.7 to 5.1 cfs (mean 2.7 cfs).

There was a trace of rainfall in September as recorded at the San Clemente gauge. The total rainfall for Water Year (WY) 2024 (which started October 1, 2023) is 24.18 inches, or 114% of the long-term year-to-date average of 21.22 inches.

**FISH RESCUE:** Staff started conducting rescues on May 13<sup>th</sup> in tributaries as they began to dry back. All fish were released into the Carmel River at the tributary's confluence. As of the end of July, a total of 5,279 fish have been rescued (4,830 YOY, 416 yearlings, and 28 morts) out of the tributaries. Staff continues to monitor degrading conditions in the lower mainstem Carmel River in case rescues need to be initiated there.

**CARMEL RIVER LAGOON:** In August, the lagoon's Water Surface Elevation (WSE) ranged from approximately 7.8-9.1 feet (NGVD 1988) (see graph below). Water quality depth-profiles were conducted at five sites on September 26, 2024, while the lagoon mouth was closed, water surface elevation was 9.0 feet at the time of sampling, and river inflow was approximately 2.0 cfs. The North Arm of the lagoon is dry. Steelhead migration conditions were still adequate with connection to the river but was closed to the ocean. There is a salinity stratification layer at about 1.0 meter depth, below this depth salinity increases sharply. High salinity observations reduce the amount of suitable habitat for juvenile fish. Salinity levels ranged from 1-18 parts per thousand

(ppt), water temperatures ranged from 61-68 degrees Fahrenheit, and dissolved oxygen (DO) levels ranged from 4.9 -12.8 mg/l.



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****20. QUARTERLY CARMEL RIVER RIPARIAN CORRIDOR MANAGEMENT PROGRAM REPORT**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>Dave Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Thomas Christensen</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

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**IRRIGATION OF RIPARIAN VEGETATION:** The supplemental watering of riparian restoration plantings is currently being carried out for the summer and fall season at seven Monterey Peninsula Water Management District (District) riparian habitat restoration sites. The following irrigation systems were in use April through September: Sleepy Hollow, deDampierre, Trail and Saddle Club, Begonia, Schulte, Valley Hills, and San Carlos.

**Water Use in Acre-Feet 2024 (AF)**  
(preliminary values subject to revision)

January - March	0.00 AF
April - June	0.41
July – September	<u>1.53</u>
Year-to-date	1.94 AF

**MONITORING OF RIPARIAN VEGETATION:** Starting in July 2024, staff recorded observations of canopy vigor on target willow and cottonwood trees to provide an indication of plant water stress and corresponding soil moisture levels. Four locations (Rancho Cañada, San Carlos, Valley Hills, and Schulte) are monitored for canopy ratings based on a scale from one to ten. This scale evaluates characteristics such as yellowing leaves and percentages of defoliation (see scale on **Exhibit 20-A**). A total of 12 willows and 12 cottonwoods at these locations provide a data set of established and planted sample trees that are representative of trees in the Carmel River riparian corridor. Combined with monthly readings from the District’s array of monitoring wells and pumping records for large-capacity Carmel Valley wells in the California American Water service area, the District’s monitoring provides insight into the status of soil moisture through the riparian corridor.

Current monitoring results for the 2024 monitoring season to date show that riparian vegetation is experiencing little to no moisture stress associated groundwater extraction because of the wet winter. It is important to note that irrigation around municipal wells is carried out to help alleviate

impacts from water extraction. The graph in **Exhibit 20-A** shows average canopy ratings for willows and cottonwoods in selected restoration sites in lower Carmel Valley. The graph in **Exhibit 20-B** shows impacts to water table elevations. The types of monitoring measurements made during July through September are as follows:

**Monitoring Measurement**

Canopy ratings	(See <b>Exhibit 20-A</b> for trends.)
Groundwater levels (monitoring wells)	(See <b>Exhibit 20-B</b> for trends.)
Groundwater pumping (production wells)	

**OTHER TASKS PERFORMED SINCE THE JULY 2024 QUARTERLY REPORT:**

1. **Regional General Permit:** District staff have been working to renew the Regional General Permit (RGP) with the U.S. Army Corps of Engineers. This permit allows the District to carry out vegetation management along the Carmel River. The work helps reduce blockages in the Carmel River and reduces the risk associated with downed trees and encroaching vegetation in the active channel. Vegetation management work is expected to be completed by the end of October.

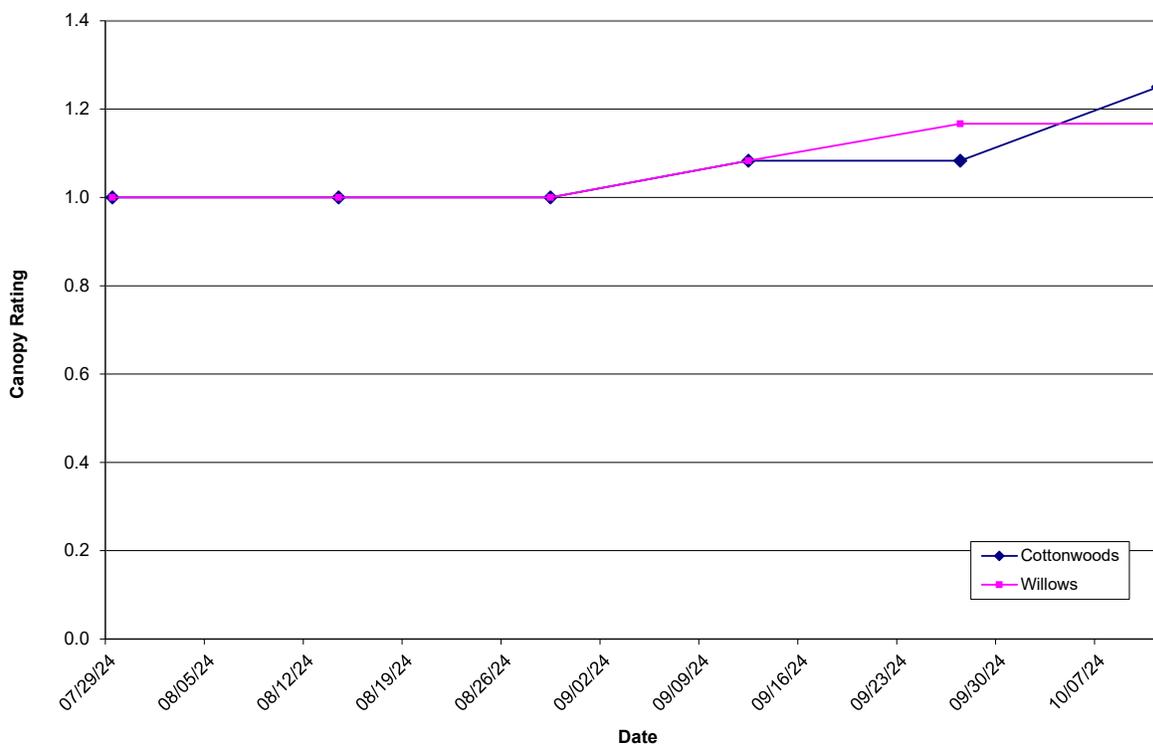
**EXHIBITS**

**20-A** Average Willow and Cottonwood Canopy Rating

**20-B** Depth to Groundwater

### EXHIBIT 20-A

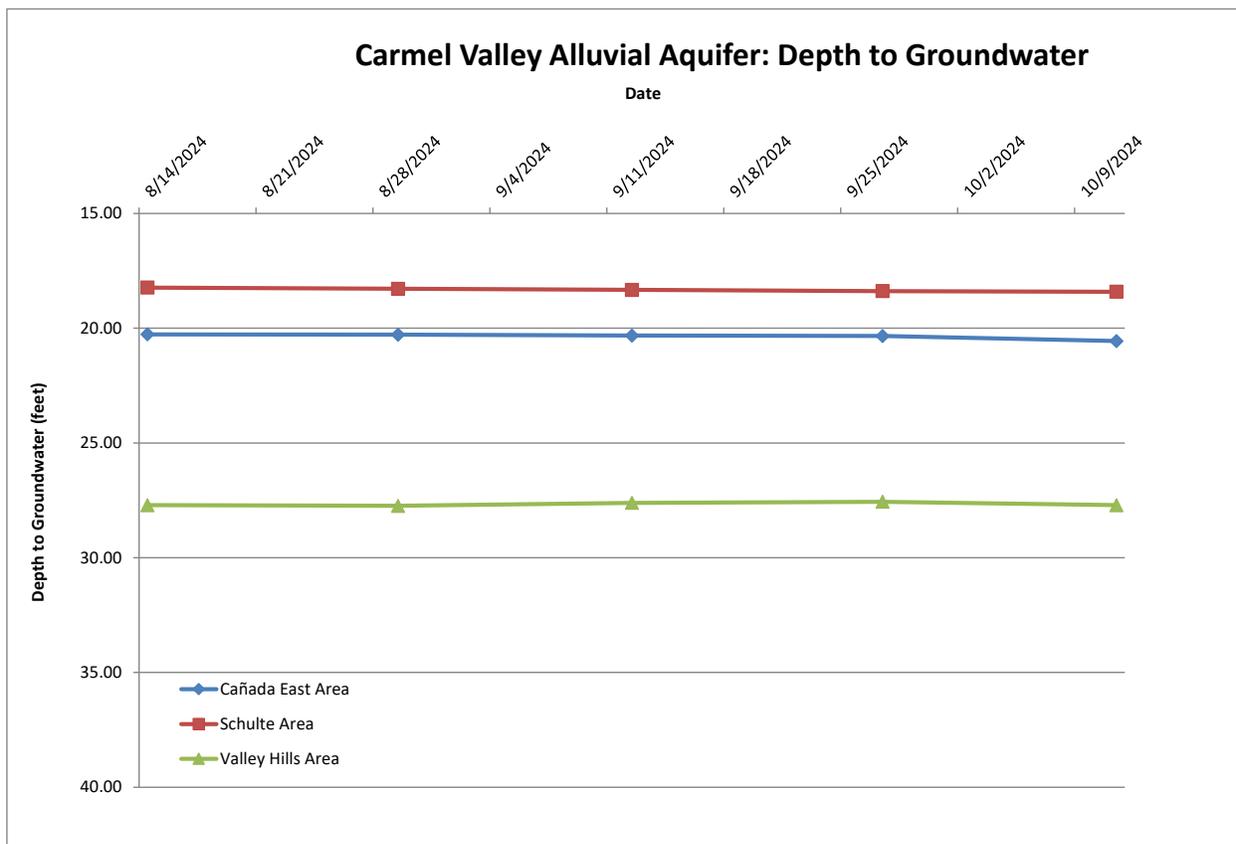
**Carmel River Riparian Vegetation:  
Average Canopy Rating for Cottonwoods and Willows**



Canopy Rating Scale		Stress Level
1=	Green, obviously vigorous	none, no irrigation required
2=	Some visible yellowing	low, occasional irrigation required
3=	Leaves mostly yellowing	moderate, regular irrigation required
4=	< 10% Defoliated	moderate, regular irrigation required
5=	Defoliated 10% to 30%	moderate, regular irrigation required
6=	Defoliated 30% to 50%	moderate to high, additional measures required
7=	Defoliated 50% to 70%	high stress, risk of mortality or canopy dieback
8=	Defoliated 70% to 90%	high stress, risk of mortality or canopy dieback
9=	> 90% Defoliated	high stress, risk of mortality or canopy dieback
10=	Dead	consider replanting



**EXHIBIT 20-B**





**ITEM: INFORMATIONAL ITEM/STAFF REPORT****21. MONTHLY WATER SUPPLY AND CALIFORNIA AMERICAN WATER PRODUCTION REPORT**

<b>Meeting Date:</b>	<b>October 21, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A**

**CEQA Compliance: Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources.**

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**Exhibit 21-A** shows the water supply status for the Monterey Peninsula Water Resources System (MPWRS) as of **October 1, 2024**. This system includes the surface water resources in the Carmel River Basin, the groundwater resources in the Carmel Valley Alluvial Aquifer and the Seaside Groundwater Basin. **Exhibit 21-A** is for Water Year (WY) 2024 and focuses on three factors: rainfall, runoff, and storage. The rainfall and Streamflow values are based on measurements in the upper Carmel River Basin at Sleepy Hollow Weir.

**Water Supply Status:** Rainfall through **September** 2024 totaled **0.00 inches** and brings the cumulative rainfall total for WY 2024 to **24.17 inches**, which is **114%** of the long-term average through **September**. Estimated unimpaired runoff through **September** totaled **641 acre-feet (AF)** and brings the cumulative runoff total for WY 2024 to **83,879 AF**, which is **122%** of the long-term average through **September**. Usable storage for the MRWPRS was **26,890 acre-feet**, which is **96%** of average through **September**, and equates to **81%** percent of system capacity.

**Production Compliance:** Under State Water Resources Control Board (SWRCB) Cease and Desist Order No. 2016-0016 (CDO), California American Water (Cal-Am) is allowed to produce no more than 3,376 AF of water from the Carmel River in WY 2024. Through **September**, using the CDO accounting method, Cal-Am has produced **3,347 AF** from the Carmel River (excluding **410 AF** of Table 13 and **73 AF** of Mal Paso.) In addition, under the Seaside Basin Decision, Cal-Am is allowed to produce 1,474 AF of water from the Coastal Subareas and 0 AF from the Laguna Seca Subarea of the Seaside Basin in WY 2024. Through **September**, Cal-Am has produced **1,545 AF** from the Seaside Groundwater Basin. Through **September**, **1,519 AF** of Carmel River Basin groundwater have been diverted for Seaside Basin injection; **0 AF** have been recovered for customer use, **410 AF** have been diverted under Table 13 water rights, and **3,355 AF** of Pure Water Monterey recovered. Cal-Am has produced **8,972 AF** for customer use from all sources through **September**. **Exhibit 21-B** shows production by source. Some of the values in this report may be revised in the future as Cal-Am finalizes their production values and monitoring data.

**EXHIBITS****21-A** Water Supply Status: **October 1, 2024****21-B** Monthly Cal-Am production by source: WY 2024



**EXHIBIT 21-A**

**Monterey Peninsula Water Management District  
Water Supply Status  
October 1, 2024**

<b>Factor</b>	<b>Oct – Sep 2024</b>	<b>Average To Date</b>	<b>Percent of Average</b>	<b>Oct – Sep 2023</b>
<b>Rainfall (Inches)</b>	24.17	21.44	114%	35.23
<b>Runoff (Acre-Foot)</b>	83,879	68,990	122%	209,060
<b>Storage<sup>5</sup> (Acre-Foot)</b>	26,890	27,890	96%	27,670

**Notes:**

1. Rainfall and runoff estimates are based on measurements at San Clemente Dam. Annual rainfall and runoff at Sleepy Hollow Weir average 21.22 inches and 67,246 acre-feet, respectively. Annual values are based on the water year that runs from October 1 to September 30 of the following calendar year. The rainfall and runoff averages at the Sleepy Hollow Weir site are based on records for the 1922-2022 and 1902-2022 periods respectively.
2. The rainfall and runoff totals are based on measurements through the dates referenced in the table.
3. Storage estimates refer to usable storage in the Monterey Peninsula Water Resources System (MPWRS) that includes surface water in Los Padres and San Clemente Reservoirs and ground water in the Carmel Valley Alluvial Aquifer and in the Coastal Subareas of the Seaside Groundwater Basin. The storage averages are end-of-month values and are based on records for the 1989-2022 period. The storage estimates are end-of-month values for the dates referenced in the table.
4. The maximum storage capacity for the MPWRS is currently 33,130 acre-feet.



## Production vs. CDO and Adjudication to Date: WY 2024

(All values in Acre-Feet)

Year-to-Date Values	MPWRS				Water Projects and Rights					
	Carmel River Basin <sup>2,6</sup>	Seaside Groundwater Basin		MPWRS Total	ASR Recovery	PWM Recovery	Table 13 <sup>7</sup>	Sand City <sup>3</sup>	Water Projects and Rights Total	
		Coastal	Laguna Seca							Ajudication Compliance
Target	3,535	2,105	0	2,105	5,640	200	3,315	138	300	3,953
Actual <sup>4</sup>	3,347	1,545	137	1,682	5,029	0	3,355	410	105	3,870
Difference	188	560	-137	423	611	200	-40	-272	195	83
WY 2023 Actual	2,417	1,442	129	1,571	3,988	806	3,548	511	173	5,038

1. This table is current through the date of this report.
2. For CDO compliance, ASR, Mal Paso, and Table 13 diversions are included in River production per State Board.
3. Sand City Desal, Table 13, and ASR recovery are also tracked as water resources projects.
4. To date, 1519 AF and 410 AF have been produced from the River for ASR and Table 13 respectively.
5. All values are rounded to the nearest Acre-Foot.
6. For CDO Tracking Purposes, ASR production for injection is capped at 600 AFY.
7. Table 13 diversions are reported under water rights but counted as production from the River for CDO tracking.

## Monthly Production from all Sources for Customer Service: WY 2024

(All values in Acre-Feet)

	Carmel River Basin	Table 13	Mal Paso	Seaside Basin	ASR Recovery	PWM Recovery	Sand City	Total
Oct-23	220	0	7	347	0	254	0	828
Nov-23	224	0	6	169	0	305	19	724
Dec-23	192	0	5	40	0	393	17	647
Jan-24	278	23	5	38	0	270	0	613
Feb-24	40	94	6	38	0	380	0	558
Mar-24	155	101	6	39	0	324	0	625
Apr-24	158	98	5	38	0	339	0	639
May-24	157	94	4	232	0	300	10	797
Jun-24	559	0	5	192	0	61	16	833
Jul-24	471	0	8	275	0	164	26	944
Aug-24	463	0	8	198	0	250	13	932
Sep-24	431	0	7	76	0	313	5	832
<b>Total</b>	<b>3,347</b>	<b>410</b>	<b>73</b>	<b>1,682</b>	<b>0</b>	<b>3,355</b>	<b>105</b>	<b>8,972</b>
WY 2023	2,423	511	86	1,571	806	3,548	173	9,118

1. This table is produced as a proxy for customer demand.
2. Numbers are provisional and are subject to update.



## Supplement to October 21, 2024 MPWMD Board Packet

Attached are copies of letters sent and/or received between **September 12, 2024** and **October 16, 2024**. These letters are listed in the Monday, October 21, 2024 Board Packet under Letters Received.

Author	Addressee	Date	Topic
<b>Michele Mark Levine</b>	Amy Anderson, Chair	9/26/2024	Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting



**Government Finance Officers Association**

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Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

9/26/2024

Amy Anderson  
Chair  
Monterey Peninsula Water Management District, California

Dear Amy:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2023 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine  
Director, Technical Services