

This meeting has been noticed according to the Brown Act rules.



AGENDA
**Finance and Administration Committee
of the Monterey Peninsula Water Management District**

November 6, 2023 at 2:00 PM [PST]

Meeting Location: MPWMD -- Main Conference Room
5 Harris Court, Building G, Monterey, CA 93940

[This is an In-Person meeting. Remote participation may be offered via Zoom, but this is optional as connectivity cannot be assured and thus is not a necessary requisite for the meeting to proceed in-person.]

To join by Zoom, please click the link below:

<https://mpwmd-net.zoom.us/j/87467483208?pwd=U6LQvEy7rRQ6YLFOF48RqB6oQGt7ED.1>

Or join at: <https://zoom.us/>

Webinar ID: 874 6748 3208

Meeting password: 11062023

To Participate by Phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on Friday, November 3, 2023. Staff notes will be available on the District website at <https://www.mpwmd.net/who-we-are/committees/board-committees/administrative-committee/> by 5:00 p.m. on Friday, November 3, 2023.

**Finance and
Administration
Committee Members:**
Amy Anderson – Chair
Alvin Edwards
Marc Eisenhart

Alternate:
George Riley

Staff Contact:
Suresh Prasad
Sara Reyes

Call to Order / Roll Call

Additions and Corrections to the Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of October 5, 2023 Committee Meeting Minutes
2. Consider Adoption of Treasurer's Report for September 2023
3. Receive and File First Quarter Financial Activity Report for Fiscal Year 2023-2024
4. Consider Approval of First Quarter Fiscal Year 2023-2024 Investment Report
5. Consider Converting the Associate Hydrologist Position to Meter Program Coordinator Position
6. Consider Authorizing CLA-VAL Western Regional Service to Proceed with Five

Mission Statement

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

Vision Statement

Model ethical, responsible, and responsive governance in pursuit of our mission.

Board's Goals and Objectives

Are available online at <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

Year Maintenance and Servicing of Valves at the Santa Margarita Aquifer Storage & Recovery Facility

7. Consider Recommendation to the Board to Fund Rebates in the California American Water System Between January 1, 2024, and the Availability of Funding from the California American Water General Rate Case

Informational Items - Public comment will be received. Please limit your comments to three (3) minutes per item.

8. Report on Activity/Progress on Contracts Over \$25,000
9. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - Public comment will be received. Please limit your comments to three (3) minutes per item.

10. Review Draft November 13, 2023 Special and Regular Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please send a description of the requested materials and preferred alternative format or auxiliary aid or service at least 48 hours prior to the scheduled meeting date/time. Requests should be forwarded to: (1) Sara Reyes by e-mail at sara@mpwmd.net or at (831) 658-5610.

Provide Public Comment at the Meeting

Attend In-Person

The Finance and Administration Committee meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Committee Clerk.

Attend via Zoom: See below "Instructions for Connecting to the **Zoom Meeting**."

Submission of Public Comment via E-mail

Send comments to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Committee. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District's website as part of the agenda packet for the meeting.

Submission of Written Public Comment

All documents submitted by the public must have no less than six (6) copies to be received and distributed by the **Clerk** prior to the Meeting.

Document Distribution

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of a legislative body that is provided to a majority of the members less than 72 hours before the meeting will be made available at the District Office, 5 Harris Court, Building G., Monterey, CA, during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

Instructions for Connecting to the **Zoom Meeting**

The public may remotely view and participate in the meeting to make public comments by computer, by phone, or smart device.

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device, or telephone. (Your device must have audio capability to participate).

To join via Zoom-Teleconferencing, please click the link below:

<https://mpwmd-net.zoom.us/j/87467483208?pwd=U6LQvEy7rRQ6YLF0F48RqB6oQGt7ED.1>

Or join at: <https://zoom.us/>

Webinar ID: 874 6748 3208

Meeting password: 11062023

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

COMPUTER / SMART DEVICE USERS: You can find the raise hand option under your participant name.

TELEPHONE USERS: The following commands can be entered using your phone’s dial pad:

- *6 – Toggle Mute / Unmute
- *9 – Raise Hand

2. Staff will call your name or the last four digits of your phone number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>

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FINANCE AND ADMINISTRATION COMMITTEE**ITEM: ACTION ITEM****1. CONSIDER ADOPTION OF OCTOBER 5, 2023 COMMITTEE MEETING MINUTES****Meeting Date: November 6, 2023****From: David J. Stoldt,
General Manager****Prepared By: Sara Reyes**

SUMMARY: Draft minutes of the October 5, 2023, Finance and Administration Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Finance and Administration Committee should review the minutes and adopt them by motion.

EXHIBIT**1-A Draft Minutes of October 5, 2023 Committee Meeting**



EXHIBIT 1-A

DRAFT MINUTES

Monterey Peninsula Water Management District Finance and Administration Committee October 5, 2023

Meeting Location: District Office, Main Conference Room
5 Harris Court, Building G., Monterey, CA 93940
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

Call to Order

Chair Anderson called the meeting to order at 11:30 AM.

Committee members present: Amy Anderson, Chair
Alvin Edwards
George Riley

Committee members absent: Marc Eisenhart

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jon Lear, Water Resources Manager
Maureen Hamilton, District Engineer
Kristina Pacheco, Executive Assistant/Board Clerk
Sara Reyes, Sr. Office Specialist

District staff members absent: None

District Counsel present: None

Additions / Corrections to Agenda:

None

Comments from the Public:

None

Action Items:

1. Consider Adoption of September 11, 2023 Committee Meeting Minutes

On a motion by Edwards and second by Anderson, the minutes of the September 11, 2023 meeting were approved 2 – 0 with 1 abstain vote by Riley.

2. Consider Adoption of Treasurer's Report for August 2023

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board adopt the August 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved unanimously on a 3 – 0 vote.

3. Declaration of Surplus Assets

On a motion by Anderson and second by Edwards, the Finance and Administration Committee recommended that the Board declare the items listed on Exhibit 3-A as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved unanimously on a 3 – 0 vote.

4. Consider Converting the Associate Hydrologist Position to Meter Program Coordinator Position

On a motion by Edwards and second by Riley, the Finance and Administration Committee recommended that the Board authorize the General Manager to convert the Associate Hydrologist Position to Meter Coordinator Position at Range 21 and begin the recruitment process. The motion was approved unanimously on a 3 – 0 vote.

Informational Items:

5. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

6. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

Discussion Item:

7. Review Draft October 16, 2023 Regular Board Meeting Agenda

General Manager Stoldt reviewed the draft agenda with the committee. No changes were made by the committee.

Adjournment

Chair Anderson adjourned the meeting at 12:34 PM.

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FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

2. CONSIDER ADOPTION OF TREASURER'S REPORT FOR SEPTEMBER 2023

Meeting Date: November 6, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee considered this item on November 6, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 2-A comprises the Treasurer's Report for September 2023. **Exhibit 2-B** and **Exhibit 2-C** are listings of check disbursements for the period September 1-30, 2023. Checks, virtual checks (AP Automation), direct deposits of employee paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$2,362,716.78. There were no conservation rebates paid out during the current period. **Exhibit 2-D** reflects the unaudited version of the financial statements for the month ending September 30, 2023.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board adopt the September 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 2-A** Treasurer's Report
- 2-B** Listing of Cash Disbursements-Regular
- 2-C** Listing of Cash Disbursements-Payroll
- 2-D** Financial Statements – Not Available

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR SEPTEMBER 2023**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$68,875.65	\$4,048,714.63	\$9,901,551.05	\$8,827,348.31	\$22,846,489.64	\$787,785.84
Fee Deposits		1,161,212.34			1,161,212.34	587,720.03
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				25,200.08	25,200.08	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	3,000,000.00	(3,000,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(290,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	-				0.00	(5.00)
Credit Card Fees	(1,163.50)				(1,163.50)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(133,131.08)				(133,131.08)	
Payroll Checks/Direct Deposits	(148,053.02)				(148,053.02)	
General Checks	(1,440.00)				(1,440.00)	
Rebate Payments	-				0.00	
Bank Draft Payments	(15,211.13)				(15,211.13)	
AP Automation Payments	(2,063,718.05)				(2,063,718.05)	
Ending Balance	\$706,158.87	\$2,209,926.97	\$9,901,551.05	\$8,852,548.39	\$21,670,185.28	\$1,085,500.87

EXHIBIT 2-B

9

Check Report

By Check Number

Date Range: 09/01/2023 - 09/30/2023



Monterey Peninsula Water Management Di

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
01002	Monterey County Clerk	09/08/2023	Regular	0.00	50.00	40799
25463	Middlebury Institute of International Studies	09/26/2023	Regular	0.00	640.00	40800
06746	POSTMASTER	09/29/2023	Regular	0.00	750.00	40801
Total Regular:				0.00	1,440.00	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
25462	171 Spindrift, LLC, a Delaware Limited Liability C	09/08/2023	Virtual Payment	0.00	225.00	APA003211
00763	ACWA-JPIA	09/08/2023	Virtual Payment	0.00	740.48	APA003212
00767	AFLAC	09/08/2023	Virtual Payment	0.00	771.59	APA003213
01188	Alhambra	09/08/2023	Virtual Payment	0.00	140.88	APA003214
00263	Arlene Tavani	09/08/2023	Virtual Payment	0.00	1,040.00	APA003215
12601	Carmel Valley Ace Hardware	09/08/2023	Virtual Payment	0.00	144.32	APA003216
18734	DeVeera Inc.	09/08/2023	Virtual Payment	0.00	8,916.71	APA003217
18225	DUDEK	09/08/2023	Virtual Payment	0.00	1,993.75	APA003218
00192	Extra Space Storage	09/08/2023	Virtual Payment	0.00	1,251.00	APA003219
21199	G3LA, LLC	09/08/2023	Virtual Payment	0.00	1,500.00	APA003220
02833	Greg James	09/08/2023	Virtual Payment	0.00	804.58	APA003221
00073	Grindstone Sharpening	09/08/2023	Virtual Payment	0.00	44.00	APA003222
00993	Harris Court Business Park	09/08/2023	Virtual Payment	0.00	360.49	APA003223
00993	Harris Court Business Park	09/08/2023	Virtual Payment	0.00	360.77	APA003224
04717	Inder Osahan	09/08/2023	Virtual Payment	0.00	1,413.12	APA003225
05371	June Silva	09/08/2023	Virtual Payment	0.00	732.40	APA003226
05830	Larry Hampson	09/08/2023	Virtual Payment	0.00	1,413.12	APA003227
13431	Lynx Technologies, Inc	09/08/2023	Virtual Payment	0.00	3,750.00	APA003228
00222	M.J. Murphy	09/08/2023	Virtual Payment	0.00	167.27	APA003229
00259	Marina Coast Water District	09/08/2023	Virtual Payment	0.00	2,553.01	APA003230
01012	Mark Dudley	09/08/2023	Virtual Payment	0.00	540.00	APA003231
00242	MBAS	09/08/2023	Virtual Payment	0.00	2,795.00	APA003232
16182	Monterey County Weekly	09/08/2023	Virtual Payment	0.00	970.00	APA003233
00274	Monterey One Water	09/08/2023	Virtual Payment	0.00	603,252.20	APA003234
22201	Montgomery & Associates	09/08/2023	Virtual Payment	0.00	1,998.00	APA003235
13396	Navia Benefit Solutions, Inc.	09/08/2023	Virtual Payment	0.00	852.91	APA003236
23759	Ozark Underground Lab, Inc	09/08/2023	Virtual Payment	0.00	1,406.23	APA003237
00262	Pure H2O	09/08/2023	Virtual Payment	0.00	65.54	APA003238
24871	Radiant Landscaping Inc.	09/08/2023	Virtual Payment	0.00	3,095.00	APA003239
00251	Rick Dickhaut	09/08/2023	Virtual Payment	0.00	540.00	APA003240
04703	Schaaf & Wheeler	09/08/2023	Virtual Payment	0.00	25,632.50	APA003241
19700	Shute, Mihaly & Weinberger LLP	09/08/2023	Virtual Payment	0.00	3,404.74	APA003242
17965	The Maynard Group	09/08/2023	Virtual Payment	0.00	1,495.44	APA003243
00024	Three Amigos Pest Control DBA Central Coast E	09/08/2023	Virtual Payment	0.00	104.00	APA003244
00269	U.S. Bank	09/08/2023	Virtual Payment	0.00	3,745.14	APA003245
18737	U.S. Bank Equipment Finance	09/08/2023	Virtual Payment	0.00	871.81	APA003246
00271	UPEC, Local 792	09/08/2023	Virtual Payment	0.00	1,188.00	APA003247
23550	WellmanAD	09/08/2023	Virtual Payment	0.00	650.00	APA003248
08105	Yolanda Munoz	09/08/2023	Virtual Payment	0.00	1,080.00	APA003249
00767	AFLAC	09/15/2023	Virtual Payment	0.00	771.59	APA003250
00253	AT&T	09/15/2023	Virtual Payment	0.00	1,358.82	APA003251
12601	Carmel Valley Ace Hardware	09/15/2023	Virtual Payment	0.00	121.70	APA003252
17966	Carmel Valley Ironworks, Inc.	09/15/2023	Virtual Payment	0.00	3,000.00	APA003253
06001	Cypress Coast Ford	09/15/2023	Virtual Payment	0.00	118.24	APA003254
18734	DeVeera Inc.	09/15/2023	Virtual Payment	0.00	476.45	APA003255
03964	EWING	09/15/2023	Virtual Payment	0.00	8.60	APA003256
20710	FISHBIO	09/15/2023	Virtual Payment	0.00	3,403.11	APA003257
00222	M.J. Murphy	09/15/2023	Virtual Payment	0.00	85.14	APA003258
00259	Marina Coast Water District	09/15/2023	Virtual Payment	0.00	177.74	APA003259
00223	Martins Irrigation Supply	09/15/2023	Virtual Payment	0.00	147.15	APA003260
00274	Monterey One Water	09/15/2023	Virtual Payment	0.00	1,241,205.62	APA003261
00154	Peninsula Messenger Service	09/15/2023	Virtual Payment	0.00	749.00	APA003262
00755	Peninsula Welding Supply, Inc.	09/15/2023	Virtual Payment	0.00	64.50	APA003263
13394	Regional Government Services	09/15/2023	Virtual Payment	0.00	30.75	APA003264
04709	Sherron Forsgren	09/15/2023	Virtual Payment	0.00	472.32	APA003265
09989	Star Sanitation Services	09/15/2023	Virtual Payment	0.00	117.61	APA003266
04366	Tom Lindberg	09/15/2023	Virtual Payment	0.00	45.95	APA003267
14680	Tope's Tree Service	09/15/2023	Virtual Payment	0.00	6,400.00	APA003268
00225	Trowbridge Enterprises Inc.	09/15/2023	Virtual Payment	0.00	314.64	APA003269
00750	Valley Saw & Garden Equipment	09/15/2023	Virtual Payment	0.00	139.05	APA003270

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00281	CoreLogic Information Solutions, Inc.	09/21/2023	Virtual Payment	0.00	2,155.63	APA003271
06001	Cypress Coast Ford	09/21/2023	Virtual Payment	0.00	126.99	APA003272
00192	Extra Space Storage	09/21/2023	Virtual Payment	0.00	1,251.00	APA003273
00986	Henrietta Stern	09/21/2023	Virtual Payment	0.00	1,413.12	APA003274
03857	Joe Oliver	09/21/2023	Virtual Payment	0.00	705.00	APA003275
00222	M.J. Murphy	09/21/2023	Virtual Payment	0.00	41.55	APA003276
00118	Monterey Bay Carpet & Janitorial Svc	09/21/2023	Virtual Payment	0.00	1,260.00	APA003277
16182	Monterey County Weekly	09/21/2023	Virtual Payment	0.00	970.00	APA003278
13396	Navia Benefit Solutions, Inc.	09/21/2023	Virtual Payment	0.00	752.91	APA003279
00036	Parham Living Trust	09/21/2023	Virtual Payment	0.00	1,700.00	APA003280
04736	Pitney Bowes Global Financial Svc, LLC	09/21/2023	Virtual Payment	0.00	34.22	APA003281
00251	Rick Dickhaut	09/21/2023	Virtual Payment	0.00	540.00	APA003282
20185	The Marketing Department, Inc.	09/21/2023	Virtual Payment	0.00	330.00	APA003283
23550	WellmanAD	09/21/2023	Virtual Payment	0.00	8,425.00	APA003284
08105	Yolanda Munoz	09/21/2023	Virtual Payment	0.00	540.00	APA003285
01188	Alhambra	09/27/2023	Virtual Payment	0.00	231.22	APA003286
12601	Carmel Valley Ace Hardware	09/27/2023	Virtual Payment	0.00	34.89	APA003287
06001	Cypress Coast Ford	09/27/2023	Virtual Payment	0.00	545.74	APA003288
00046	De Lay & Laredo	09/27/2023	Virtual Payment	0.00	39,677.50	APA003289
18225	DUDEK	09/27/2023	Virtual Payment	0.00	2,175.00	APA003290
12655	Graphicsmiths	09/27/2023	Virtual Payment	0.00	289.90	APA003291
00993	Harris Court Business Park	09/27/2023	Virtual Payment	0.00	360.49	APA003292
00993	Harris Court Business Park	09/27/2023	Virtual Payment	0.00	360.77	APA003293
04717	Inder Osahan	09/27/2023	Virtual Payment	0.00	1,413.12	APA003294
00094	John Arriaga	09/27/2023	Virtual Payment	0.00	3,400.00	APA003295
19897	John K. Cohan dba Telemetrix	09/27/2023	Virtual Payment	0.00	2,287.00	APA003296
23552	LoopUp, LLC	09/27/2023	Virtual Payment	0.00	26.58	APA003297
01012	Mark Dudley	09/27/2023	Virtual Payment	0.00	540.00	APA003298
00242	MBAS	09/27/2023	Virtual Payment	0.00	1,185.00	APA003299
00755	Peninsula Welding Supply, Inc.	09/27/2023	Virtual Payment	0.00	131.59	APA003300
04736	Pitney Bowes Global Financial Svc, LLC	09/27/2023	Virtual Payment	0.00	392.41	APA003301
07627	Purchase Power	09/27/2023	Virtual Payment	0.00	500.00	APA003302
09925	QED Environmental Systems	09/27/2023	Virtual Payment	0.00	1,622.53	APA003303
13394	Regional Government Services	09/27/2023	Virtual Payment	0.00	30.75	APA003304
17968	Rutan & Tucker, LLP	09/27/2023	Virtual Payment	0.00	19,680.00	APA003305
04703	Schaaf & Wheeler	09/27/2023	Virtual Payment	0.00	3,792.50	APA003306
00176	Sentry Alarm Systems	09/27/2023	Virtual Payment	0.00	185.50	APA003307
19700	Shute, Mihaly & Weinberger LLP	09/27/2023	Virtual Payment	0.00	14,027.05	APA003308
02838	Solinst Canada Ltd	09/27/2023	Virtual Payment	0.00	2,330.27	APA003309
09989	Star Sanitation Services	09/27/2023	Virtual Payment	0.00	160.03	APA003310
09425	The Ferguson Group LLC	09/27/2023	Virtual Payment	0.00	6,000.00	APA003311
00024	Three Amigos Pest Control DBA Central Coast E:	09/27/2023	Virtual Payment	0.00	104.00	APA003312
18737	U.S. Bank Equipment Finance	09/27/2023	Virtual Payment	0.00	871.81	APA003313
Total Virtual Payment:				0.00	2,063,818.05	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	09/08/2023	Bank Draft	0.00	14,178.47	DFT0002985
00266	I.R.S.	09/08/2023	Bank Draft	0.00	3,073.56	DFT0002986
00267	Employment Development Dept.	09/08/2023	Bank Draft	0.00	5,612.61	DFT0002987
00266	I.R.S.	09/08/2023	Bank Draft	0.00	92.76	DFT0002988
00266	I.R.S.	09/08/2023	Bank Draft	0.00	6.81	DFT0002990
00266	I.R.S.	09/08/2023	Bank Draft	0.00	62.68	DFT0002991
00266	I.R.S.	09/08/2023	Bank Draft	0.00	267.84	DFT0002992
00252	Cal-Am Water	09/08/2023	Bank Draft	0.00	78.79	DFT0002994
00252	Cal-Am Water	09/08/2023	Bank Draft	0.00	164.96	DFT0002995
00252	Cal-Am Water	09/08/2023	Bank Draft	0.00	186.27	DFT0002996
00758	FedEx	09/08/2023	Bank Draft	0.00	223.91	DFT0002997
00277	Home Depot Credit Services	09/08/2023	Bank Draft	0.00	367.47	DFT0002998
00282	PG&E	09/08/2023	Bank Draft	0.00	2,338.03	DFT0002999
00282	PG&E	09/08/2023	Bank Draft	0.00	108.41	DFT0003000
18163	Wex Bank	09/08/2023	Bank Draft	0.00	157.72	DFT0003001
00769	Laborers Trust Fund of Northern CA	09/08/2023	Bank Draft	0.00	35,650.00	DFT0003002
00758	FedEx	09/15/2023	Bank Draft	0.00	228.18	DFT0003004
00277	Home Depot Credit Services	09/15/2023	Bank Draft	0.00	381.88	DFT0003005
00282	PG&E	09/15/2023	Bank Draft	0.00	21.95	DFT0003006
00282	PG&E	09/15/2023	Bank Draft	0.00	923.82	DFT0003007
00282	PG&E	09/15/2023	Bank Draft	0.00	26.54	DFT0003008
18163	Wex Bank	09/15/2023	Bank Draft	0.00	1,428.76	DFT0003009
00266	I.R.S.	09/22/2023	Bank Draft	0.00	14,106.94	DFT0003010
00266	I.R.S.	09/22/2023	Bank Draft	0.00	3,137.58	DFT0003011
00267	Employment Development Dept.	09/22/2023	Bank Draft	0.00	5,610.75	DFT0003012
00266	I.R.S.	09/22/2023	Bank Draft	0.00	54.18	DFT0003013
00758	FedEx	09/21/2023	Bank Draft	0.00	171.45	DFT0003014
00277	Home Depot Credit Services	09/21/2023	Bank Draft	0.00	1,149.62	DFT0003015
00768	MissionSquare Retirement- 302617	09/08/2023	Bank Draft	0.00	5,630.97	DFT0003017
00768	MissionSquare Retirement- 302617	09/22/2023	Bank Draft	0.00	5,630.97	DFT0003018
00256	PERS Retirement	09/06/2023	Bank Draft	0.00	20,007.47	DFT0003022
00282	PG&E	09/29/2023	Bank Draft	0.00	2,602.41	DFT0003023
00277	Home Depot Credit Services	09/29/2023	Bank Draft	0.00	361.15	DFT0003024
00221	Verizon Wireless	09/29/2023	Bank Draft	0.00	2,669.15	DFT0003025
18163	Wex Bank	09/29/2023	Bank Draft	0.00	121.97	DFT0003026
00766	Standard Insurance Company	09/25/2023	Bank Draft	0.00	1,498.69	DFT0003027
00256	PERS Retirement	09/20/2023	Bank Draft	0.00	20,007.49	DFT0003048
Total Bank Draft:				0.00	148,342.21	

	Bank Code APBNK	Summary		
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	1,440.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	64	37	0.00	148,342.21
EFT's	0	0	0.00	0.00
Virtual Payments	164	103	0.00	2,063,818.05
	231	143	0.00	2,213,600.26

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	1,440.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	64	37	0.00	148,342.21
EFT's	0	0	0.00	0.00
Virtual Payments	164	103	0.00	2,063,818.05
	231	143	0.00	2,213,600.26

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	9/2023	2,213,600.26
			2,213,600.26

EXHIBIT 2-C

Monterey Peninsula Water Management District

Payroll Bank Transaction Report

By Payment Number

Date: 9/1/2023 - 9/30/2023

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
7483	09/08/2023	Regular	1086	Pacheco, Kristina B	0.00	2,273.60	2,273.60
7484	09/08/2023	Regular	1024	Stoldt, David J	0.00	6,545.45	6,545.45
7485	09/08/2023	Regular	1044	Bennett, Corryn D	0.00	2,533.74	2,533.74
7486	09/08/2023	Regular	1078	Mossbacher, Simona F	0.00	2,411.65	2,411.65
7487	09/08/2023	Regular	1018	Prasad, Suresh	0.00	4,041.75	4,041.75
7488	09/08/2023	Regular	1019	Reyes, Sara C	0.00	2,258.75	2,258.75
7489	09/08/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,198.24	2,198.24
7490	09/08/2023	Regular	1081	Banker-Hix, William C	0.00	2,383.29	2,383.29
7491	09/08/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,615.31	3,615.31
7492	09/08/2023	Regular	1011	Lear, Jonathan P	0.00	4,653.94	4,653.94
7493	09/08/2023	Regular	1012	Lindberg, Thomas L	0.00	2,958.28	2,958.28
7494	09/08/2023	Regular	1080	Steinmetz, Cory S	0.00	2,278.85	2,278.85
7495	09/08/2023	Regular	1045	Atkins, Daniel N	0.00	2,284.15	2,284.15
7496	09/08/2023	Regular	1004	Chaney, Beverly M	0.00	2,948.70	2,948.70
7497	09/08/2023	Regular	1005	Christensen, Thomas T	0.00	3,497.94	3,497.94
7498	09/08/2023	Regular	1007	Hamilton, Cory R	0.00	2,525.80	2,525.80
7499	09/08/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,201.96	2,201.96
7500	09/08/2023	Regular	6078	Kneemeyer, Cinthia A	0.00	617.38	617.38
7501	09/08/2023	Regular	1048	Lumas, Eric M	0.00	2,218.45	2,218.45
7502	09/08/2023	Regular	1001	Bravo, Gabriela D	0.00	2,871.42	2,871.42
7503	09/08/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,755.85	1,755.85
7504	09/08/2023	Regular	1010	Kister, Stephanie L	0.00	2,937.22	2,937.22
7505	09/08/2023	Regular	1017	Locke, Stephanie L	0.00	3,806.73	3,806.73
7506	09/08/2023	Regular	1076	Nguyen, Tricia K	0.00	2,395.08	2,395.08
7507	09/08/2023	Regular	1082	Osborn, Carrie S	0.00	2,127.84	2,127.84
7508	09/08/2023	Regular	1040	Smith, Kyle	0.00	2,834.59	2,834.59
7509	09/08/2023	Regular	7015	Adams, Mary L	0.00	242.53	242.53
7510	09/08/2023	Regular	7020	Anderson, Amy E	0.00	498.69	498.69
7511	09/08/2023	Regular	7022	Eisenhart, Marc A	0.00	249.34	249.34
7512	09/08/2023	Regular	7023	Oglesby, Ian N	0.00	124.67	124.67
7513	09/08/2023	Regular	7019	Paull, Karen P	0.00	374.02	374.02
7514	09/08/2023	Regular	7018	Riley, George T	0.00	249.34	249.34
7515	09/22/2023	Regular	1086	Pacheco, Kristina B	0.00	2,273.60	2,273.60
7516	09/22/2023	Regular	1024	Stoldt, David J	0.00	6,472.41	6,472.41
7517	09/22/2023	Regular	1044	Bennett, Corryn D	0.00	2,533.74	2,533.74
7518	09/22/2023	Regular	1078	Mossbacher, Simona F	0.00	2,411.64	2,411.64
7519	09/22/2023	Regular	1018	Prasad, Suresh	0.00	4,041.75	4,041.75
7520	09/22/2023	Regular	1019	Reyes, Sara C	0.00	2,258.74	2,258.74
7521	09/22/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,198.23	2,198.23
7522	09/22/2023	Regular	1081	Banker-Hix, William C	0.00	2,383.30	2,383.30
7523	09/22/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,615.33	3,615.33
7524	09/22/2023	Regular	1011	Lear, Jonathan P	0.00	4,653.94	4,653.94
7525	09/22/2023	Regular	1012	Lindberg, Thomas L	0.00	2,958.28	2,958.28
7526	09/22/2023	Regular	1080	Steinmetz, Cory S	0.00	2,278.85	2,278.85
7527	09/22/2023	Regular	1045	Atkins, Daniel N	0.00	2,284.14	2,284.14
7528	09/22/2023	Regular	1004	Chaney, Beverly M	0.00	2,948.70	2,948.70
7529	09/22/2023	Regular	1005	Christensen, Thomas T	0.00	3,497.94	3,497.94
7530	09/22/2023	Regular	1007	Hamilton, Cory R	0.00	2,525.80	2,525.80
7531	09/22/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,201.96	2,201.96
7532	09/22/2023	Regular	6078	Kneemeyer, Cinthia A	0.00	403.57	403.57
7533	09/22/2023	Regular	1048	Lumas, Eric M	0.00	2,218.45	2,218.45
7534	09/22/2023	Regular	1001	Bravo, Gabriela D	0.00	2,871.44	2,871.44
7535	09/22/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,755.85	1,755.85
7536	09/22/2023	Regular	1010	Kister, Stephanie L	0.00	2,937.22	2,937.22
7537	09/22/2023	Regular	1017	Locke, Stephanie L	0.00	3,806.74	3,806.74
7538	09/22/2023	Regular	1076	Nguyen, Tricia K	0.00	2,395.08	2,395.08
7539	09/22/2023	Regular	1082	Osborn, Carrie S	0.00	2,127.84	2,127.84

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	16 Total Payment
7540	09/22/2023	Regular	1040	Smith, Kyle	0.00	2,834.59	2,834.59
40798	09/08/2023	Regular	7009	Edwards, Alvin	249.34	0.00	249.34
Total:					249.34	147,803.68	148,053.02



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH SEPTEMBER 30, 2023

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>Current FY Year-to-Date Actual</u>	<u>Current FY Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000	\$ -
Water supply charge			-	-	-	3,400,000	(89)
User fees	394,908	151,976	92,107	638,992	1,263,792	6,000,000	668,234
Mitigation revenue	-			-	-	-	-
PWM Water Sales			-	-	2,481,600	13,275,500	3,067,727
Capacity fees			35,650	35,650	69,317	500,000	100,416
Permit fees	-	20,961		20,961	57,135	198,000	57,457
Investment income	(8,212)	(12,506)	(5,821)	(26,539)	(26,539)	150,000	5,649
Miscellaneous	94	91	100	286	1,780	15,000	13,647
Sub-total district revenues	386,791	160,523	122,036	669,349	3,847,085	26,138,500	3,913,042
Project reimbursements	275,318	-	-	275,318	332,083	1,251,200	145,488
Legal fee reimbursements		300		300	900	16,000	600
Grants	-	-	-	-	62,886	18,940,000	43,028
Recording fees		5,060		5,060	14,410	25,000	13,530
Sub-total reimbursements	275,318	5,360	-	280,678	410,280	20,232,200	202,646
From Reserves	-	-	-	-	-	2,067,550	-
Total revenues	662,108	165,883	122,036	950,027	4,257,365	48,438,250	4,115,688
EXPENDITURES							
Personnel:							
Salaries	75,813	47,974	96,641	220,428	606,201	2,902,800	585,902
Retirement	7,646	4,861	10,127	22,633	563,828	820,700	576,839
Unemployment Compensation	-	-	-	-	-	10,100	-
Auto Allowance	92	92	277	462	1,269	6,000	1,292
Deferred Compensation	165	165	495	825	2,465	10,700	2,008
Temporary Personnel	-	-	-	-	-	10,000	6,264
Workers Comp. Ins.	3,208	268	2,468	5,944	16,256	56,600	16,065
Employee Insurance	16,866	12,030	18,069	46,965	131,736	583,700	118,751
Medicare & FICA Taxes	1,293	817	1,399	3,510	9,138	49,500	10,010
Personnel Recruitment	-	-	-	-	306	8,000	180
Other benefits	33	32	35	100	300	2,000	300
Staff Development	(78)	72	833	827	2,868	26,400	5,605
Sub-total personnel costs	105,037	66,312	130,345	301,694	1,334,367	4,486,500	1,323,216
Services & Supplies:							
Board Member Comp	1,693	1,693	1,744	5,130	7,155	37,000	6,345
Board Expenses	106	69	90	266	838	8,000	1,563
Rent	838	400	863	2,101	6,303	26,300	5,931
Utilities	1,120	1,086	1,188	3,393	9,165	33,200	9,263
Telephone	1,628	1,266	1,112	4,005	12,249	47,000	12,730
Facility Maintenance	733	715	774	2,222	7,596	55,100	7,348
Bank Charges	384	372	407	1,164	2,717	25,100	7,066
Office Supplies	745	780	704	2,229	3,276	24,200	8,814
Courier Expense	261	253	277	790	2,263	7,600	2,234
Postage & Shipping	-	-	-	-	500	7,500	1,364
Equipment Lease	532	338	428	1,298	2,170	13,100	3,008
Equip. Repairs & Maintenance	46	-	-	46	1,221	5,100	964
Photocopy Expense	-	-	-	-	-	-	-
Printing/Duplicating/Binding	-	-	-	-	-	-	-
IT Supplies/Services	3,016	2,859	3,197	9,072	75,019	260,000	113,516
Operating Supplies	698	1,479	37	2,214	6,459	21,200	633



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH SEPTEMBER 30, 2023

	Mitigation	Conservation	Water Supply	Current Period Activity	Current FY Year-to-Date Actual	Current FY Annual Budget	Prior FY Year-to-Date Actual
Legal Services	7,332	6,726	33,106	47,165	107,159	400,000	61,663
Professional Fees	11,427	11,081	12,119	34,627	86,694	455,100	37,406
Transportation	4,266	64	551	4,881	12,076	31,000	6,220
Travel	-	-	-	-	85	19,500	8,612
Meeting Expenses	359	348	381	1,088	1,726	19,800	3,170
Insurance	-	-	-	-	-	250,000	43,330
Legal Notices	-	-	-	-	-	2,600	-
Membership Dues	-	-	-	-	893	41,200	1,563
Public Outreach	-	-	-	-	1,600	3,100	40
Assessors Administration Fee	-	-	-	-	-	34,000	-
Miscellaneous	-	-	-	-	-	3,200	-
Sub-total services & supplies costs	35,184	29,528	56,978	121,690	347,165	1,829,900	342,783
Project expenditures	24,888	10,808	54,684	90,381	2,815,539	36,631,100	3,578,041
Fixed assets	-	-	-	-	875	230,000	11,245
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	-	-	213
Flood drought reserve	-	-	-	-	-	171,056	-
Capital equipment reserve	-	-	-	-	-	330,300	-
General fund balance	-	-	-	-	-	1,089,394	-
Debt Reserve	-	-	-	-	-	-	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Water Supply Charge Reserve	-	-	-	-	-	3,400,000	-
Other	-	-	-	-	-	-	-
Sub-total other	24,888	10,808	54,684	90,381	2,816,414	42,121,850	3,589,499
Total expenditures	165,110	106,648	242,007	513,765	4,497,946	48,438,250	5,255,498
Excess (Deficiency) of revenues over expenditures	\$ 496,999	\$ 59,234	\$ (119,971)	\$ 436,262	\$ (240,581)	\$ -	\$ (1,139,810)

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

3. RECEIVE AND FILE FIRST QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2023-2024

Meeting Date: November 6, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The first quarter of Fiscal Year (FY) 2023-2024 concluded on September 30, 2023. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 3-A**. **Exhibits 3-B** and **3-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the first quarter of FY 2023-2024 to the amounts budgeted for that same time-period. Total revenues collected were \$4,257,364, or 35.2% of the budgeted amount of \$12,109,563. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$0, or 0.0% of the budget for the period. The first installment of this revenue is expected to be received in December 2023.
- Property tax revenues were \$0, or 0% of the budget for the period. The first installment of this revenue is expected to be received in December 2023.
- User fee revenues were \$1,263,792, or about 84.3% of the amount budgeted. This is lower than the budgeted amount as collections for September was received after close of fiscal quarter.
- Pure Water Monterey Water Sales revenue was \$2,481,600, or 74.8% of the budget for the period. This is water sales revenue for water purchased from Monterey One Water and sold to California American Water and is a pass-through to the District.
- Connection Charge revenues were \$69,317, or 55.5% of the budget for the period. Actual collection was lower than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There were less connections received than budgeted for the current quarter.
- Permit Fees revenues were \$57,135, or 115.4% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based

on estimated number of customers pulling permits. There were more permits received than budgeted for the current quarter.

- Interest revenues were (\$26,539), or -70.8% of the budget for the period. Actual interest includes accrual reversals from prior year. Most of the interest income revenue is realized in Quarter 4 of the fiscal year.
- Reimbursements of \$347,393, or 107.5% of the budget. This is based on actual spending and collection of reimbursement project funds.
- Grant revenue of \$62,886, or 1.3% of the budget. Actual amount was lower than budgeted due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$1,780, or about 47.5% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services. Actual collections were higher than anticipated.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$4,497,946 were about 37.1% of the budgeted amount of \$12,109,563 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$1,334,367 were about 119.0% of the budget. This was slightly higher than the anticipated budget due to CalPERS employer portion of the unfunded liability paid upfront for the fiscal year.
- Expenditures for supplies and services were \$347,165, or about 75.9% of the budgeted amount. This was lower than the anticipated budget due to legal and consulting services being lower than anticipated for the current quarter.
- Fixed asset purchases of \$875 represented around 1.5% of the budgeted amount. This was due to some of the fixed asset purchases deferred to next quarter.
- Funds spent for project expenditures were \$2,815,539, or approximately 30.7% of the amount budgeted for the period. This is lower than budgeted due to some of the project spending being deferred to next quarter.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this quarter.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

EXHIBITS

3-A Revenue and Expenditure Table

3-B Revenue Graph

3-C Expenditure Graph

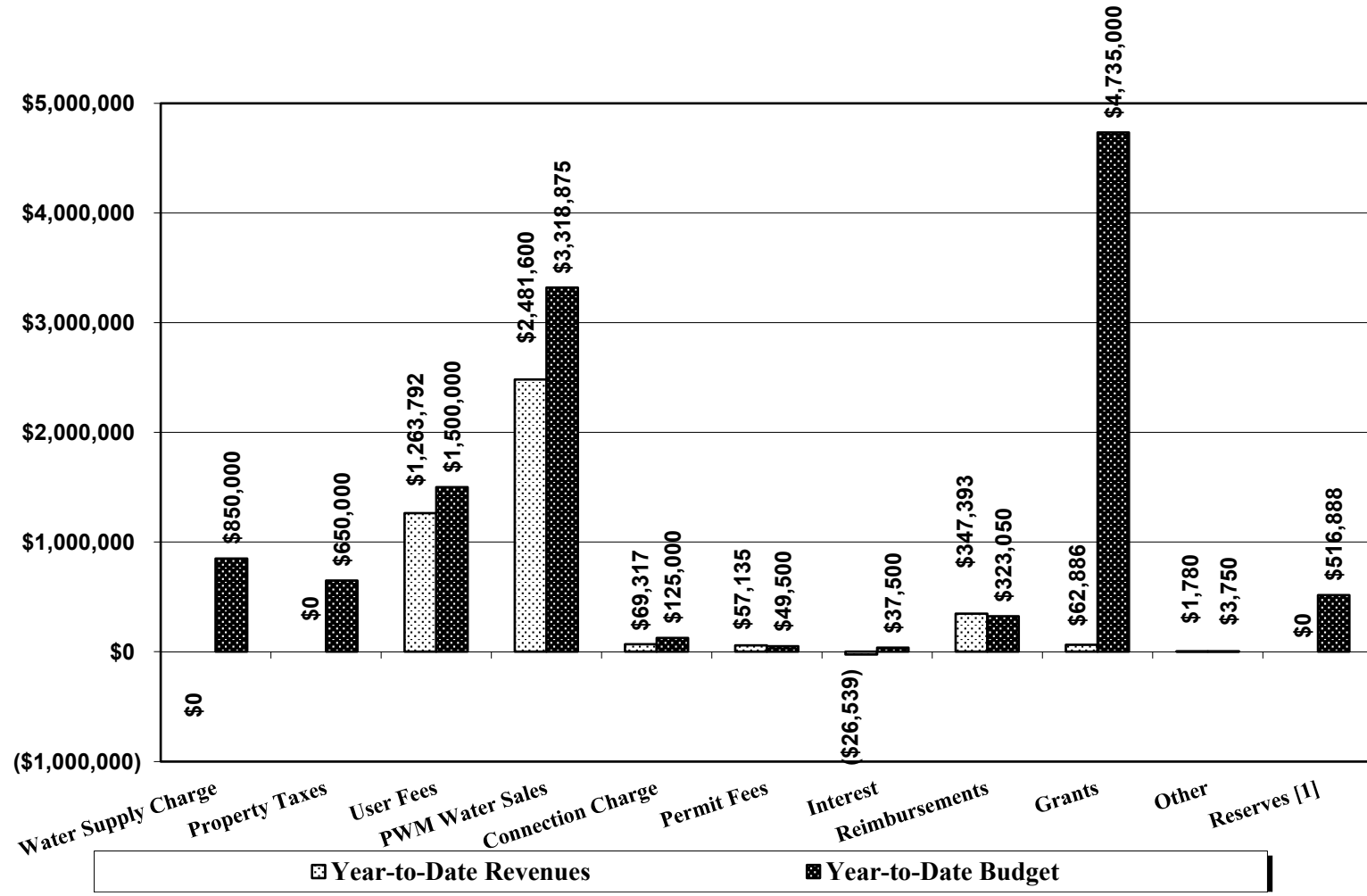
**Monterey Peninsula Water Management District
Financial Activity as of September 30, 2023
Fiscal Year 2023-2024**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$0	\$850,000	\$850,000	0.0%
Property Taxes	\$0	\$650,000	\$650,000	0.0%
User Fees	\$1,263,792	\$1,500,000	\$236,208	84.3%
PWM Water Sales	\$2,481,600	\$3,318,875	\$837,275	74.8%
Connection Charge	\$69,317	\$125,000	\$55,683	55.5%
Permit Fees	\$57,135	\$49,500	(\$7,635)	115.4%
Interest	(\$26,539)	\$37,500	\$64,039	-70.8%
Reimbursements	\$347,393	\$323,050	(\$24,343)	107.5%
Grants	\$62,886	\$4,735,000	\$4,672,114	1.3%
Other	\$1,780	\$3,750	\$1,970	47.5%
Reserves [1]	\$0	\$516,888	\$516,888	0.0%
Total Revenues	\$4,257,364	\$12,109,563	\$7,852,199	35.2%

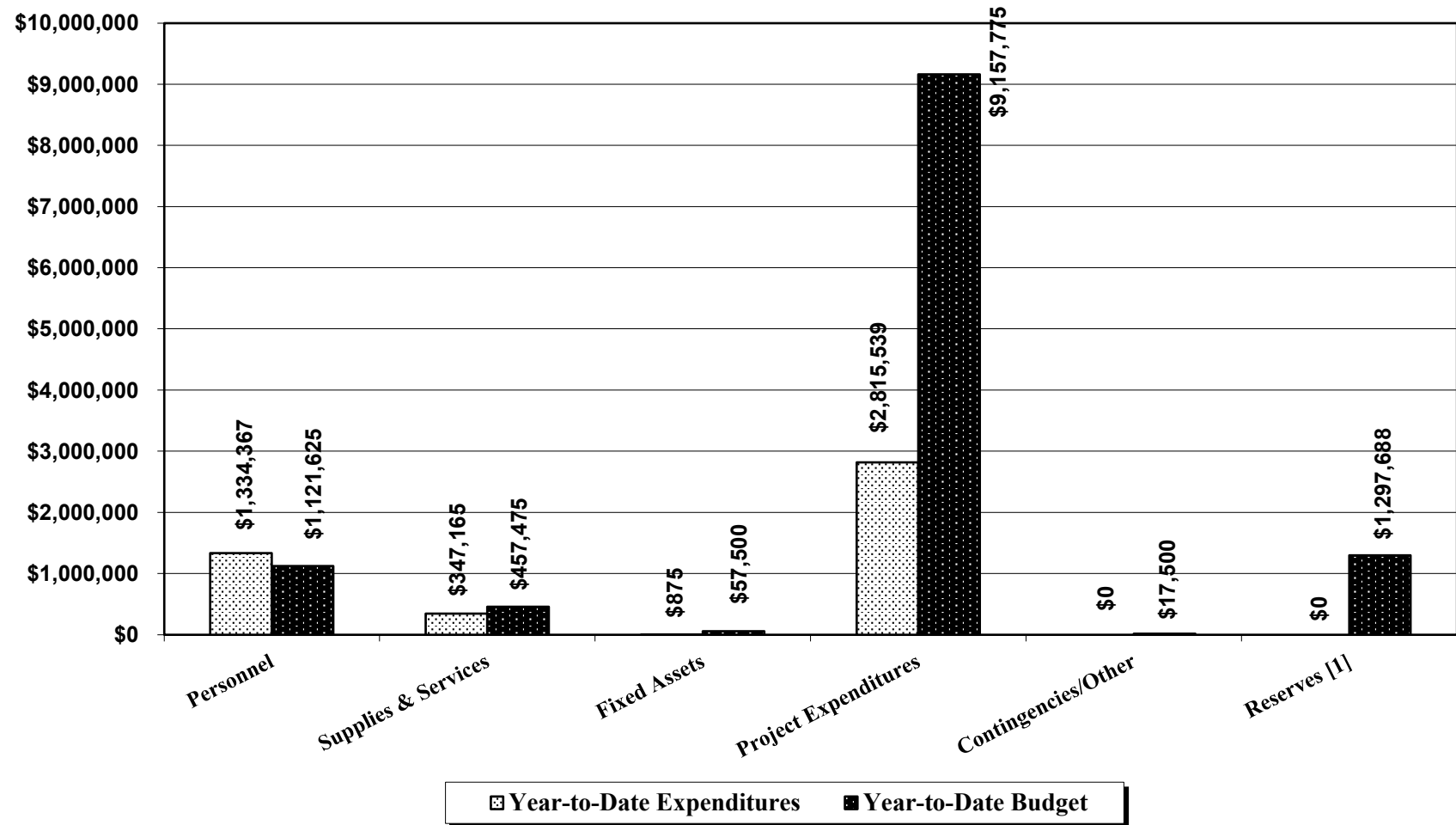
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$1,334,367	\$1,121,625	(\$212,742)	119.0%
Supplies & Services	\$347,165	\$457,475	\$110,310	75.9%
Fixed Assets	\$875	\$57,500	\$56,625	1.5%
Project Expenditures	\$2,815,539	\$9,157,775	\$6,342,236	30.7%
Contingencies/Other	\$0	\$17,500	\$17,500	0.0%
Reserves [1]	\$0	\$1,297,688	\$1,297,688	0.0%
Total Expenditures	\$4,497,946	\$12,109,563	\$7,611,617	37.1%

[1] Budget column includes fund balance, water supply carry forward,
and reserve fund

REVENUES
Fiscal Year Ended September 30, 2023
 Year-to-Date Actual Revenues \$4,257,364
 Year-to-Date Budgeted Revenues \$12,109,563



EXPENDITURES
Fiscal Year Ended September 30, 2023
 Year-to-Date Actual Exenditures \$4,497,946
 Year-to-Date Budgeted Expenditures \$12,109,563



FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

4. CONSIDER APPROVAL OF FIRST QUARTER FISCAL YEAR 2023-2024 INVESTMENT REPORT

Meeting Date: November 6, 2023 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee considered this item on November 6, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 4-A** is the report for the quarter ending September 30, 2023. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is also in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board approve the First Quarter Fiscal Year 2023-2024 Investment Report.

EXHIBIT

4-A Investment Report as of September 30, 2023

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF SEPTEMBER 30, 2023**

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	09/30/23	10/01/23	\$9,901,551	\$9,901,551	\$9,901,551	3.590%	45.69%
Bank of America:							
Money Market	09/30/23	10/01/23	2,209,927	2,209,927	2,209,927	0.000%	
Checking	09/30/23	10/01/23	706,159	706,159	706,159	0.000%	
			<u>\$2,916,086</u>	<u>\$2,916,086</u>	<u>\$2,916,086</u>		13.46%
Multi-Bank Securities Cash Account	09/30/23	10/01/23	223,548	223,548	223,548	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	11/28/22	11/28/23	\$250,000	\$250,000	\$249,765	4.850%	
Interest Bearing Certificate of Deposit	11/30/22	11/30/23	\$250,000	\$250,000	\$249,678	4.900%	
Interest Bearing Certificate of Deposit	12/09/22	12/08/23	\$250,000	\$250,000	\$249,720	4.850%	
Interest Bearing Certificate of Deposit	09/28/22	03/28/24	\$250,000	\$250,000	\$248,285	4.050%	
Interest Bearing Certificate of Deposit	04/12/23	04/12/24	\$250,000	\$250,000	\$249,835	5.350%	
Interest Bearing Certificate of Deposit	10/09/21	04/29/24	\$250,000	\$250,000	\$243,055	0.600%	
Interest Bearing Certificate of Deposit	09/30/20	09/30/24	\$249,000	\$249,000	\$236,313	0.400%	
Interest Bearing Certificate of Deposit	03/31/23	09/30/24	\$250,000	\$250,000	\$249,520	5.500%	
Interest Bearing Certificate of Deposit	11/30/21	11/29/24	\$250,000	\$250,000	\$236,475	0.850%	
Interest Bearing Certificate of Deposit	12/07/22	12/09/24	\$250,000	\$250,000	\$247,763	4.900%	
Interest Bearing Certificate of Deposit	03/13/20	03/13/25	\$249,000	\$249,000	\$233,739	1.250%	
Interest Bearing Certificate of Deposit	03/27/23	03/27/25	\$250,000	\$250,000	\$249,318	5.450%	
Interest Bearing Certificate of Deposit	03/30/20	03/31/25	\$248,000	\$248,000	\$233,755	1.600%	
Interest Bearing Certificate of Deposit	04/04/23	04/04/25	\$250,000	\$250,000	\$247,890	5.050%	
Interest Bearing Certificate of Deposit	03/04/22	09/04/25	\$250,000	\$250,000	\$232,478	1.750%	
Interest Bearing Certificate of Deposit	09/22/20	09/22/25	\$249,000	\$249,000	\$225,748	0.550%	
Interest Bearing Certificate of Deposit	05/30/23	05/29/26	\$250,000	\$250,000	\$247,185	5.000%	
Interest Bearing Certificate of Deposit	06/16/21	06/16/26	\$249,000	\$249,000	\$220,507	0.900%	
Interest Bearing Certificate of Deposit	07/14/21	07/14/26	\$250,000	\$250,000	\$221,605	1.000%	
Interest Bearing Certificate of Deposit	07/22/21	07/22/26	\$250,000	\$250,000	\$221,098	0.950%	
Interest Bearing Certificate of Deposit	10/27/21	10/27/26	\$250,000	\$250,000	\$219,358	1.050%	
Interest Bearing Certificate of Deposit	01/07/22	01/07/27	\$250,000	\$250,000	\$221,388	1.500%	
Interest Bearing Certificate of Deposit	05/11/22	05/11/27	\$250,000	\$250,000	\$231,650	3.050%	
Interest Bearing Certificate of Deposit	05/12/22	05/12/27	\$250,000	\$250,000	\$232,860	3.200%	
Interest Bearing Certificate of Deposit	07/12/22	07/12/27	\$245,000	\$245,000	\$228,923	3.350%	
Interest Bearing Certificate of Deposit	09/06/22	09/15/27	\$250,000	\$250,000	\$235,350	3.600%	
Interest Bearing Certificate of Deposit	09/30/22	09/30/27	\$250,000	\$250,000	\$238,740	4.000%	
Interest Bearing Certificate of Deposit	02/10/23	02/10/28	\$250,000	\$250,000	\$240,125	4.250%	
Interest Bearing Certificate of Deposit	03/23/23	03/23/28	\$250,000	\$250,000	\$246,303	4.900%	
Interest Bearing Certificate of Deposit	07/26/23	07/26/28	\$250,000	\$250,000	\$246,908	5.000%	
Interest Bearing Certificate of Deposit	07/26/23	07/26/28	\$250,000	\$250,000	\$246,908	5.000%	
Interest Bearing Certificate of Deposit	08/22/23	08/22/28	\$250,000	\$250,000	\$245,750	4.900%	
			<u>\$7,989,000</u>	<u>\$7,989,000</u>	<u>\$7,627,991</u>	<u>3.238%</u>	36.87%
Multi-Securities Bank Securities:							
U.S. Government Bonds	02/25/21	02/25/26	\$390,000	\$390,000	\$350,446	0.700%	
U.S. Government Bonds	03/10/22	03/10/27	\$250,000	\$250,000	\$229,368	2.500%	
			<u>\$640,000</u>	<u>\$640,000</u>	<u>\$579,814</u>	<u>1.403%</u>	2.95%
TOTAL MPWMD			<u>\$21,670,185</u>	<u>\$21,670,185</u>	<u>\$21,248,990</u>	<u>2.875%</u>	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Bank of America:							
Money Market Fund	09/30/23	10/01/23	1,085,501	1,085,501	\$1,085,501	0.000%	100.00%
TOTAL WASTEWATER RECLAMATION PROJECT			<u>\$1,085,501</u>	<u>\$1,085,501</u>	<u>\$1,085,501</u>	<u>0.000%</u>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2023-2024 annual budget adopted on June 20, 2023.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

5. CONSIDER CONVERTING THE ASSOCIATE HYDROLOGIST POSITION TO METER PROGRAM COORDINATOR POSITION

Meeting Date:	November 6, 2023	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Jonathan Lear	Cost Estimate:	Cost Savings of (\$26,900)

General Counsel Approval: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Water Resources Division currently holds the employee positions of Division Manager, Senior Water Resources Engineer, Associate Hydrologist, and two Assistant Hydrologists. On 9/16/23, the employee in Associate Hydrologist Position tendered a letter of resignation and will retire on 12/30/23 after over 35 years of service to the District. This position is classed as a Hydrologist position with a ladder between the Assistant and Associate levels. Currently there are two filled Assistant Hydrologist Positions that are covering the District's hydrologic monitoring, project operations, and supporting the Metering Program. The Associate Hydrologist supports the hydrologic monitoring but primarily is managing the well metering and supporting the technical aspects of the Water System Permitting process.

The Water Resources Division is seeking to convert the Associate Hydrologist position into a Meter Program Coordinator position. The purpose of converting the position is to restructure the Water Resources Division to place the metering program and permit support into one specified position. District rules require metering, inspection of meters, and reporting of water use to the General Manager and Board. Staffing this program with a dedicated employee rather than supporting it with the Hydrologists will provide continuity to the program and better customer support to the public and permitting process. Converting the position would allow the Program to be managed by someone not required to have an education in Hydrology but would provide support under the direction of Hydrologists to the Hydrologic Monitoring Program during busy times when tasks require two employees for safety reasons.

Converting the position has a cost savings of \$26,900 in the second half of FY 2023-2024 due to the difference in salary between the positions. District Staff would like to begin the recruitment process immediately should the conversion of the position be approved so that the outgoing employee and the new employee have some overlap for training. The cost savings identified for the second half of this FY will offset the time when both salaries are being paid. When the District

employee in the Associate Hydrologist Positions retires on 12/30/2023, the Associate Hydrologist Position will be sunset.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board convert the Associate Hydrologist Position to Meter Coordinator Position at Range 21 and begin the recruitment process.

BACKGROUND: Tom Lindberg accepted his position as an Assistant Hydrologist at the District on 07/01/1984. Tom tendered his resignation indicating he was retiring from District service effective 12/30/2023. Tom has been a great asset to the District for over 30 years and has helped establish the Districts Aquifer Storage and Recovery Program and managed the Meter Program as required by District Rules. The data his program generates helps to inform water use trends and inform water resources planning. He provided excellent service to the Monterey Peninsula residents.

EXHIBIT

5-A Meter Program Coordinator Job Description

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EXHIBIT 5-A

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

METER PROGRAM COORDINATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under general direction to plan, organize, coordinate and perform field and office work related to the District Well Metering Program. Maintain Well Registration Program and provide technical support to the Water Demand Division related to Water Distribution System Permitting. To receive and resolve meter reads and questions, provide technical direction related to the Meter Program, and establish field relationships and access agreements with well owners. Monitor acquisition and accuracy of meter reads and follow up with well owners to verify. Lend assistance as needed to the Streamflow, Groundwater, Project Operations, Fisheries, and Riparian Programs. Provide excellent customer service.

DISTINGUISHING CHARACTERISTICS

This single position class is responsible for working independently with some direction to maintain the well reporting program, complete reporting required by District Rules, and technically support the Water Distribution System Permitting process.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Water Resources Manager.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:

Essential Functions:

1. Maintain the well reporting program; distribute, collect and compile annual production reports from all well owners and operators in the District.
2. Perform well registration; maintain current well contact list, receive new permits from County Health Department, mail letters and forms, locate wells on map, assign numbers and reference to assessor parcel number; review well logs; update District database and well files in Property Files.
3. Walks or drives District vehicle to assigned route and reads meters.
4. Delivers and hangs door tags at assigned addresses related to meter reads and well inspections.
5. Works with land owners to establish access to well meters should the well owner want District Staff to read the well meter.
6. Inspects well meter equipment and works with well owners to arrange repairs to maintain working meters on registered wells.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Meter Program Coordinator (*Continued*)

7. Follows up with well owners related to inaccurate meter readings, inaccessible wells, and high consumption.
8. Read water meters on medium and large wells; maintain records on spreadsheet, calculate production and report to General Manager; notify well owners of violations and discrepancies.
9. Assist Fishery Biologists and Technicians; assist with fish rescue operations and population surveys.
10. Assist with high flow streamflow and groundwater programs as needed.
11. Assist Environmental Resources Division; provide training and expertise in the monitoring of riparian and wetland vegetation.
12. Prepare a variety of reports; compose text and develop charts, graphs, and maps.
13. Write letters to well owners to explain the meter program process.
14. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
15. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
16. Serve as District representative on interview panels for other agencies as necessary.
17. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a well production monitoring program.

A variety of meters and meter reading equipment.

Computer applications related to hydrology including data management, word processing and report writing.

Mathematics and statistics..

Basic drafting methods, techniques and tools.

Proper and safe use of hand and power tools.

Basic carpentry, pipe fitting and cement working techniques.

Laws, regulations, and District rules relating to wells, water distribution, and water production.

Global positioning satellite systems for mapping.

Operation of pumps and water meters.

Occupational hazards and standard safety practices.

Ability to:

Develop and maintain databases and spreadsheets.

Accurately compile and analyze data.

Prepare and interpret maps.

Learn Geographical Information System (GIS) software

Troubleshoot electrical and mechanical equipment.

Utilize a computer terminal for data management, data processing and word processing.

Operate equipment in a safe and effective manner.

Perform instrument calibration.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Meter Program Coordinator (*Continued*)

Use proper techniques to acquire water quality samples.
 Complete chain of custody forms for water quality and biological samples.
 Operate GPS equipment to locate wells and other monitoring sites.
 Work independently in the absence of supervision.
 Understand and follow oral and written instructions.
 Communicate clearly and concisely, both orally and in writing.
 Establish and maintain effective working relationships with those contacted in the course of work.
 Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines — *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Experience

Three years of increasingly responsible water resource management experience.

Training

Equivalent to a Bachelor's degree from an accredited college or university with major course work in hydrology, geology, environmental sciences, engineering or a related field.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

WORKING CONDITIONS

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions:

Office and field environment with some travel to attend meetings; work in and around water; exposure to all types of weather and temperature conditions; exposure to poisonous plants, animals, and/or insects; work closely with others and work alone; irregular work hours; exposure to computer screens, atmospheric conditions, and slippery and uneven conditions; working with machinery. May work alone in extreme weather conditions including heat, wind, and rain.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for moderate to heavy lifting and carrying; walking, standing and sitting for prolonged periods of time; bending, climbing and reaching; operating motorized vehicles and equipment.

Vision:

See in the normal visual range with or without correction; specific vision abilities required by this job include close and distance vision, color perception and depth perception.

Hearing:

Hear in the normal audio range with or without correction.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

6. CONSIDER AUTHORIZING CLA-VAL WESTERN REGIONAL SERVICE TO PROCEED WITH FIVE YEAR MAINTENANCE AND SERVICING OF VALVES AT THE SANTA MARGARITA AQUIFER STORAGE & RECOVERY FACILITY

Meeting Date:	November 6, 2023	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/	Water Supply Projects, Hydrologic
		Line Item:	1-2-1-B2 (ASR)
Prepared By:	Jonathan Lear	Cost Estimate:	\$8,100

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to retain CLA-VAL Western Regional Service to service CLA-VAL pressure reducing and pressure sustaining valves at the Santa Margarita Facility. Funds expended to complete this work will be reimbursed to the District through the Aquifer Storage & Recovery Project Management and Operations agreement between the District and California American Water (CAW). The requested amount is larger than the quote to include a 10% contingency for replacement parts that are not covered in the quoted rebuild kits and an estimate for tax. The last service of these valves was June 2017.

RECOMMENDATION: The Finance and Administration Committee should recommend the Board authorize the General Manager to enter into an agreement with CLA-VAL Western Regional Service to complete the five-year maintenance of the CLA-VALs located at the Santa Margarita ASR facility.

BACKGROUND: During the ASR injection season, portions of the CAW Monterey Main System are being used for water storage and transmittance of water diverted from the Carmel River and delivered to the ASR injection facilities. Because the system is also supplying water to CAW customers, it is subject to daily and seasonal variations in customer demand. Changes in demand result in pressure variations to the water delivered at the ASR facilities. Pressure reducing and pressure sustaining valves help to maintain constant injection rates and protect the ASR wells from spikes in system pressure. This equipment requires servicing from approved contractors every five years in order to maintain guarantee of functionality.

EXHIBIT

6-A Quote for Annual service of ASR CLA-VAL infrastructure at the Santa Margarita Facility.

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**EXHIBIT 6-A**

³⁹
Cla-Val Co
24100 Water Street Perris, CA 92570
ServiceNCal@cla-val.com | 855-512-6965
Salesperson: Alex Martell
Alex.Martell@cla-val.com |
<https://cla-val.com>

Estimate

Parent Account: 6007-0 MONTEREY PENINSULA WATER MANAGEMENT DISTRICT P.O. BOX 85 MONTEREY, CA 93942-0085 United States	Service Account: Monterey Peninsula Water Management District Site 1	Reported By: Cory Steinmetz Phone: Mobile: 831-324-5201 Email: csteinmetz@mpwmd.net
Estimate #: WO-00008188	Estimate Type: Preventative Maintenance	20% Off List Price

DETAILS

12" 58-01

Model		658	Size	10"	
Quantity	Product			Unit Price	Total Amount
1.00	10" Kit, Rubber Rebuild 100 NBR 150/300			\$562.40	\$562.40
1.00	3/8" Kit, Hytrol 100 81-01 S-B			\$106.40	\$106.40
1.00	CRL/55L-60 Kit, Rubber Rebuld H/TQ SB			\$132.80	\$132.80
2.00	O-RING X105	-011	FPM	\$0.80	\$1.60
					\$803.20

12" 58-01 #2

Model		693	Size	10"	
Quantity	Product			Unit Price	Total Amount
1.00	10" Kit, Rubber Rebuild 100 NBR 150/300			\$562.40	\$562.40
1.00	3/8" Kit, Hytrol 100 81-01 S-B			\$106.40	\$106.40
1.00	CRL/55L-60 Kit, Rubber Rebuild H/TQ SB			\$132.80	\$132.80
2.00	O-RING X105	-011	FPM	\$0.80	\$1.60
					\$803.20

8" 93-01

Model		693	Size	6"	
Quantity	Product			Unit Price	Total Amount
1.00	3/8" Kit, Hytrol 100 81-01 S-B			\$106.40	\$106.40
1.00	6" Kit, Rubber Rebuild 100 NBR 150/300			\$314.40	\$314.40
1.00	CRD/CDHS18 Kit, Rubber Rebuild 3/8" SR			\$106.40	\$106.40
					\$527.20

8" 93-01 #2

Model		93	Size	6"
-------	--	----	------	----

Quantity	Product	Unit Price	Total Amount
1.00	3/8" Kit, Hytrol 100 81-01 S-B	\$106.40	\$106.40
1.00	6" Kit, Rubber Rebuild 100 NBR 150/300	\$314.40	\$314.40
1.00	CRD/CDHS18 Kit, Rubber Rebuild 3/8" SR	\$106.40	\$106.40
			\$527.20

Labor/Travel

Model	Size		
Quantity	Product	Unit Price	Total Amount
8.00	Labor, Prevailing Wage 2 People	\$349.00	\$2,792.00
6.00	Travel - 2 People	\$150.00	\$900.00
1.00	Travel Expenses- Lodging & Meals	\$500.00	\$500.00
			\$4,192.00

Pre-Tax Estimate Total: \$6,852.80

NOTES:

For Scheduling, please contact: ServiceNCal@cla-val.com or 951-657-1718

Terms of Service:

1. Provide unobstructed site access for control valve service. This includes valves that are submerged under water, buried partially/completely with dirt, gravel, or other debris.
2. Customer responsible for isolating upstream and downstream isolation valves for zero pressure working conditions and/or draining pipeline if required prior to Cla-Val service arrival.
3. Providing overall safe working environment and notifying Cla-Val Service of potential hazards. (Permit Required Confined Space, Ladder Required For Access, Inside Building, Manhole Access, etc.)
4. Eight inch (8") and larger valves must have access for lifting equipment and/or crane truck to provide lifting assistance.
5. If customer has own lifting equipment (crane, hoist, etc.) customer is responsible for operating lifting equipment.
6. Delays caused by inoperable isolation valves, site access, etc., will be billed at standard labor rates.
7. Estimate does not include wear items, including but not limited to, diaphragm washer, disc retainer, stem/stem nut, valve seat, body, cover, hydraulic pilots, tubing, fittings, and solenoids unless otherwise stated in scope of work or listed in estimate.
8. Work shall occur during normal business hours. Weekend and after hours available for additional fee.
9. Estimate valid for 30 days.
10. Estimate is an approximation and is not guaranteed. Service is billed on actual time and materials.

Terms and Conditions: https://www.cla-val.com/documents/pdf3/CV_Customer_terms.pdf

By agreeing to this Estimate, I am affirming I am authorized to legally obligate the Company/Municipality/Utility/Tribe/Entity/ Organization listed on this Estimate to pay for goods and services provided under this Estimate, regardless of Purchase Order or Contract/Agreement on file. An invoice will follow the Cla-Val Service Report and/or Estimate and will be due upon receipt, unless otherwise explicitly stated on previously established purchase order or agreement. Interest will accrue at the rate of 1% per month from Invoice date.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

7. CONSIDER RECOMMENDATION TO THE BOARD TO FUND REBATES IN THE CALIFORNIA AMERICAN WATER SYSTEM BETWEEN JANUARY 1, 2024, AND THE AVAILABILITY OF FUNDING FROM THE CALIFORNIA AMERICAN WATER GENERAL RATE CASE

Meeting Date: November 6, 2023 Budgeted: No

From: David J. Stoldt, Program/ N/A
General Manager Line Item No.:

Prepared By: Stephanie Locke Cost Estimate: \$200,000

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The Peninsula's highly successful water saving rebate program is primarily funded by customer collections that are renewed as part of Cal-Am's General Rate Cases (GRC) every three years. The current GRC ends on December 31, 2023. The decision on the 2024-2026 GRC (filed in July 2022) is anticipated in mid-2024. Rather than shutting the Rebate Program down and reducing the current momentum, staff is requesting the Board authorize advance funding from the General Reserve Fund to continue the program until Cal-Am's GRC is approved and funds are available. The District has prefunded rebates in the past three GRCs while awaiting the final decision.

The pending GRC includes \$1.1 million in rebate funding for the Monterey Peninsula for the next three years. Between January 1, 2021, until the GRC is approved with funding for the rebate program, Cal-Am will be collecting only interim rates and is unable to reimburse the District until final approval of the GRC. Although there is a slight risk that rebate funding will not be approved by the CPUC, the program has been funded since 2007.

The District will be funding rebate advances from its general reserve fund. Cal-Am will reimburse the District for the advanced rebates following GRC approval. If authorized by the Board, the District will process and pay rebates up to a maximum of \$200,000 for the first six months of 2024 and invoice Cal-Am for the expenditures when/if they receive GRC approval. Funding for this reimbursable expenditure was not included in the 2023-2024 budget and will be included in the mid-year adjustment. If needed, funding for Fiscal Year 2024-25 will be included in the next budget cycle.

The District/Cal-Am Rebate Program is credited with a significant portion of the water savings since the Cease and Desist Order in 2009 (savings are reported monthly in the Water Conservation

Program Report). The program offers extensive and generous rebates that motivate customers to purchase and install water efficient appliances. Shutting the program down until funding is available would negatively impact the community and the vendors. In 2011, the program was suspended awaiting the 2012 GRC approval. Once funding became available, it took approximately 18 months to achieve current participation levels. Given the urgency of conservation and the Cease and Desist Order (CDO), staff recommends the Board authorize interim funding.

RECOMMENDATION: The Finance and Administration Committee should recommend the Board approve interim funding up to \$200,000 through June 2023 for the Rebate Program from the District's general reserve fund. District expenditures for Cal-Am customers will be reimbursed by Cal-Am when a rebate fund is approved in the GRC.

EXHIBIT

None

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: INFORMATIONAL ITEM

8. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: November 6, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review as **Exhibit 8-A**, monthly status report on contracts over \$25,000 for the period September 2023. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on District Open Contracts (over \$25k)

EXHIBIT 8-A

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**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period September 2023**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 Clifton Larson Allen LLP	Audit for FYE 06/30/2023	8/21/2023	\$ 64,000.00	\$ -	\$ 18,900.00	\$ 18,900.00		Current period billing for audit services	PO03541
2 Rincon Consultants, Inc.	Environmental Consulting Services for Water Allocation	5/25/2023	\$ 29,000.00	\$ -	\$ 21,944.25	\$ 21,944.25		Current period billing for water allocation consulting services	PO03525
3 Regional Government Services	HR Contracted Services for FY 2023-2024	6/20/2023	\$ 25,000.00	\$ 61.50	\$ 3,476.63	\$ 3,538.13		Current period billing for HR contract services	PO03499
4 Tyler Technologies	Incode Software Maintenance 09/2023-08/2024	6/20/2023	\$ 33,266.25	\$ 32,673.11		\$ 32,673.11			PO03476
5 Schaaf & Wheeler	Drawing Support Services	4/23/2023	\$ 30,000.00	\$ 6,752.50		\$ 6,752.50			PO03474
6 Lynx Technologies, Inc	GIS Consultant Contract for 2023-2024	6/20/2023	\$ 35,000.00	\$ 5,475.00	\$ 3,375.00	\$ 8,850.00		Current period billing for GIS services	PO03475
7 DeVeera Inc.	IT Managed Services Contract FY 2023-2024	6/15/2020	\$ 62,500.00	\$ 10,384.00	\$ 5,192.00	\$ 15,576.00		Current period billing for IT managed services	PO03433
8 JEA & Associates	Legislative and Administrative Services - FY 2022-2023	6/20/2023	\$ 40,800.00	\$ 6,800.00	\$ 3,400.00	\$ 10,200.00		Current period retainer billing	PO03412
9 The Ferguson Group LLC	Contract for Legislative Services for FY 2023-2024	6/20/2023	\$ 72,000.00	\$ 12,034.54	\$ 6,000.00	\$ 18,034.54		Current period retainer billing	PO03411
10 Montgomery & Associates	Annual Groundwater Modeling Support	6/20/2023	\$ 55,000.00	\$ -		\$ -			PO03408
11 Maggiora Bros. Drilling, Inc	ASR Support from Maggiora Bros for Well Work	6/20/2023	\$ 50,000.00	\$ -		\$ -			PO03407
12 Pueblo Water Resources, Inc.	ASR Operations Support	6/20/2023	\$ 25,000.00	\$ -		\$ -			PO03406
13 CSC	Recording Fees	7/1/2023	\$ 50,000.00	\$ 10,000.00		\$ 10,000.00			PO03402
14 WellmanAD	Public Outreach Consultant	7/1/2023	\$ 94,500.00	\$ 15,850.00	\$ 7,875.00	\$ 23,725.00		Current period payment for public outreach retainer	PO03380
15 Montgomery & Associates	Tularcitos ASR Feasibility Study	3/20/2023	\$ 119,200.00	\$ 14,642.00		\$ 14,642.00			PO03368
16 Kevin Robert Knapp	Surface Water Data Portal	11/14/2022	\$ 27,730.00	\$ 20,183.31		\$ 20,183.31			PO03302
17 City of Monterey	MPWMD Local Water Project Development Grant	10/17/2022	\$ 25,000.00	\$ 14,955.50		\$ 14,955.50			PO03242
18 DeVeera Inc.	HP Smart Array 2062 SAN Server	12/12/2022	\$ 160,000.00	\$ 157,273.63		\$ 157,273.63			PO03222
19 DeVeera Inc.	Board Conference Room A/V Upgrade	12/12/2022	\$ 30,000.00	\$ 19,012.00		\$ 19,012.00			PO03221
20 Access Monterey Peninsula	Board Conference Room A/V Upgrade	12/12/2022	\$ 25,000.00	\$ 24,383.71		\$ 24,383.71			PO03220
21 Tyman Construction Inc.	Sleepy Hollow Rearing Channel Rehabilitation	11/14/2022	\$ 757,000.00	\$ 710,908.75		\$ 710,908.75			PO03195
22 Montgomery & Associates	Annual Groundwater Modeling Support	6/20/2022	\$ 50,000.00	\$ 7,957.00		\$ 7,957.00			PO03193
23 Telemetrix	Consultant Services for Sleepy Hollow Facility	6/20/2022	\$ 27,060.00	\$ 24,554.64		\$ 24,554.64			PO03121
24 ETech Consulting, LLC	Accela Improvements	5/16/2022	\$ 52,000.00	\$ 51,000.00		\$ 51,000.00			PO02969
25 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Water Rights Phase 3	8/15/2022	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46			PO03113
26 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Real Estate Phase 3	8/15/2022	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64			PO03112

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period September 2023

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
27	Rutan & Tucker, LLP	Measure J/Rule 19.8 Eminent Domain Phase 3	12/16/2019	\$ 175,000.00	\$ 47,771.60	\$ 11,086.74	\$ 58,858.34	Current period billing for Measure J legal services	PO03110
28	Regional Government Services	HR Contracted Services for FY 2022-2023	6/20/2022	\$ 35,000.00	\$ 8,657.15		\$ 8,657.15		PO03047
29	Monterey One Water	PWM Expansion Project Amd #6	11/15/2021	\$ 1,200,000.00	\$ 909,545.39		\$ 909,545.39		PO03042
30	Martin B. Feeney, PG, CHG	Installation of sampling pump in Paralta Test for RWQCB Permit Sampling	7/18/2022	\$ 30,000.00	\$ 29,915.69		\$ 29,915.69		PO03040
31	DeVeera Inc.	BDR Datto Services Contract FY 2022-2024	9/6/2019	\$ 32,940.00	\$ 28,548.00	\$ 2,196.00	\$ 30,744.00	Current period billing for IT backup services	PO03027
32	CSC	Recording Fees	7/22/2022	\$ 50,000.00	\$ 30,000.00		\$ 30,000.00		PO03010
33	MBAS	ASR Water Quality FY 2022-2023	6/20/2022	\$ 40,000.00	\$ 14,202.00		\$ 14,202.00		PO02982
34	Monterey Peninsula Engineering	Install quarantine tanks at the Sleepy Hollow facility	3/21/2022	\$ 262,500.00	\$ 227,855.12		\$ 227,855.12		PO02967
35	City of Sand City	IRWM Grant Reimbursement	3/28/2022	\$ 1,084,322.50	\$ 19,554.85		\$ 19,554.85		PO03093
36	Marina Coast Water District	IRWM Grant Reimbursement	3/28/2022	\$ 83,079.00	\$ 42,375.00		\$ 42,375.00		PO02947
37	City of Seaside	IRWM Grant Reimbursement	3/28/2022	\$ 578,987.90	\$ 442,866.17		\$ 442,866.17		PO02948
38	Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ 39,653.00		\$ 39,653.00		PO02849
39	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 42,628.75	\$ 2,175.00	\$ 44,803.75	Current period billing for Prop 1 IRWM grant administration services	PO02847
40	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 400,000.00	\$ 343,894.10		\$ 343,894.10		PO02843
41	Reiff Manufacturing	Quarantine tanks with for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00		PO02824
42	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 45,493.64	\$ 615.00	\$ 46,108.64	Current period billing for sleepy hollow engineering services	PO02693
43	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,839,650.64		\$ 1,839,650.64		PO02604
44	Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31		PO02601
45	Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Proces	5/17/2021	\$ 232,800.00	\$ 210,584.62		\$ 210,584.62		PO02598
46	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 140,933.56		\$ 140,933.56		PO02490
47	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 6,521.66		\$ 6,521.66		PO02371
48	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44		\$ 25,970.44		PO02363
49	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29		PO02197
50	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87		PO02163
51	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 41,092.70	\$ 1,743.62	\$ 42,836.32	6/30/2024 Current period billing for photocopy machine lease	PO02108
52	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70		PO02095

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period September 2023

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
53	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94		PO02094
54	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05		PO01986
55	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32		PO01985
56	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87		PO01880
57	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33		PO01824
58	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
59	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 250,000.00	\$ 211,704.68	\$ 21,722.75	\$ 233,427.43	Current period billing for MPTA legal matter	PO01707
60	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,168.85		\$ 57,168.85		PO01628
61	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
62	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
63	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2023	PO01100

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: INFORMATIONAL ITEM

9. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE III/IV SPENDING

Meeting Date: November 6, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on November 6, 2023.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review as **Exhibit 9-A** is, the monthly status report on Measure J/Rule 19.8 spending for the period September 2023. This status report is provided for information only, no action is required.

EXHIBIT

9-A Status on Measure J/Rule 19.8 Phase III/IV Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase IV
Through September 2023**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00009-01
2	Appraisal Services	12/16/2019	\$ 20,000.00	\$ 10,629.00	\$ 720.00	\$ 11,349.00	\$ 8,651.00	PA00009-03
3	District Legal Counsel	12/16/2019	\$ -	\$ -	\$ 5,557.50	\$ 5,557.50	\$ (5,557.50)	PA00009-05
4	Contingency/Miscellaneous	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00007-20
	Total		\$ 20,000.00	\$ 10,629.00	\$ 6,277.50	\$ 16,906.50	\$ 3,093.50	

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase III
Through September 2023**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 200,000.00	\$ 186,162.16	\$ 11,086.74	\$ 197,248.90	\$ 2,751.10	PA00007-01
2	Appraisal Services	12/16/2019	\$ 220,000.00	\$ 220,000.75		\$ 220,000.75	\$ (0.75)	PA00007-03
3	District Legal Counsel	12/16/2019	\$ 100,000.00	\$ 46,361.50		\$ 46,361.50	\$ 53,638.50	PA00007-05
4	Real Estate Appraiser	12/16/2019	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64	\$ 26,690.36	PA00007-06
	Legal Assistance Oderman			\$ -	\$ 9,728.00			PA00007-07
5	Water Rights Appraisal	12/16/2019	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46	\$ 29,509.54	PA00007-10
6	Contingency/Miscellaneous	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00007-20
	Total		\$ 675,000.00	\$ 551,324.51	\$ 20,814.74	\$ 562,411.25	\$ 112,588.75	

1	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 140,303.06		\$ 140,303.06	\$ 59,696.94	PA00005-15
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1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 250,000.00	\$ 198,126.33		\$ 198,126.33	\$ 51,873.67	PA00005-16
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Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through September 2022

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 168,265.94		\$ 168,265.94	\$ 176,734.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 162,254.16		\$ 162,254.16	\$ (122,254.16)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 217,784.62		\$ 217,784.62	\$ 22,215.38	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,308.49		\$ 25,308.49	\$ 2,691.51	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 39,298.59		\$ 39,298.59	\$ 249,773.41	PA00005-20
	Total		\$ 1,909,000.00	\$ 1,194,244.45	\$ -	\$ 1,194,244.45	\$ 714,755.55	

Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01

2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consultat	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM, *unless otherwise noted.*



AGENDA (Draft as of 10/26/23)
Special and Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, November 13, 2023 at 5:00 p.m. [PST]

Meeting Location: MPWMD – Main Conference Room
 5 Harris Court, Building G, Monterey, CA 93940

[This is an In-Person meeting. Remote participation may be offered via Zoom, but this is optional as connectivity cannot be assured and thus is not a necessary requisite for the meeting to proceed in-person.]

To Join via Zoom- Teleconferencing means, please click the link below:

<https://mpwmd-net.zoom.us/j/86570349585?pwd=Q5Sjamu7tdF9C17yaqc286Xeb1slEb.1>

Or join at: <https://zoom.us/>

Webinar ID: 865 7034 9585

Passcode: 11132023

To Participate by Phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 5 of this agenda.

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 P.M. on Thursday, November 9, 2023

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on [REDACTED]. Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 P.M. on Thursday, November 9, 2023.

CLOSED SESSION AT 5:00 P.M.

CALL TO ORDER / ROLL CALL

Board of Directors

Mary L. Adams, Chair – Monterey County Board of Supervisors Representative
 Amy Anderson, Vice Chair – Division 5
 Alvin Edwards – Division 1
 George Riley – Division 2
 Marc Eisenhart – Division 3
 Karen Paull – Division 4
 Ian Oglesby – Mayoral Representative

General Manager

David J. Stoldt

Mission Statement

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

Vision Statement

Model ethical, responsible, and responsive governance in pursuit of our mission.

Board's Goals and Objectives

Are available online at: <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

ADDITIONS AND CORRECTIONS TO THE AGENDA – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA – *Members of the public may address the Board on the item or items listed on the Closed Session agenda.*

CLOSED SESSION – *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

- CS 1. Conference with Legal Counsel - Existing Litigation (§54956.9(d)(1)) (City Monterey Peninsula Water Management District v. Local Agency Formation Commission of Monterey County); Monterey County Superior Court) – Case No. 22CV000925
- CS 2. Pursuant to Government Code §54956.9(c), the board will confer with district counsel to review three matters of potential/anticipated litigation.
- CS 3. Public Employee Performance Evaluation, (Pursuant to CA Gov Code Sec. 54957 of the Government Code) - Title: General Manager

RECESS TO CLOSED SESSION

Any Closed Session Items not completed may be continued to after the end of all open session items.

REGULAR SESSION AT 6:00 P.M.

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO THE AGENDA – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

ORAL COMMUNICATIONS – *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - *The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.*

- 1. Consider Adoption of Minutes of the Special Board Meeting on September 7, 2023, the Regular Board Meeting on September 18, 2023 and, the Special Meeting on October 10, 2023
- 2. Consider Adoption of Treasurer’s Report for August 2023
- 3. Consider Adoption of Treasurer’s Report for September 2023
- 4. Consider Converting the Associate Hydrologist Position to Meter Program Coordinator Position

5. Consider Authorizing CLA-VAL Western Regional Service to Proceed with Five Year Maintenance and Servicing of Valves at the Santa Margarita Aquifer Storage & Recovery Facility

GENERAL MANAGER'S REPORT

6. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision (*Verbal Report*)
7. Update on Water Supply Projects (*Verbal Report*)

REPORT FROM DISTRICT COUNSEL

8. Update on Pending Litigation
9. Reportable Action from Closed Session on Monday, October 16, 2023

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

ACTION ITEMS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

11. Consider Recommendation to the Board to Fund Rebates in the California American Water System Between January 1, 2024, and the Availability of Funding from the California American Water General Rate Case
12. Consider Authorization of \$400,000 for Acquisition of Monterey Water System Phase IV Activities

DISCUSSION ITEMS – *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

13. Update on Water Demand by Jurisdiction
14. Water Allocation Process Schedule

INFORMATIONAL ITEMS/STAFF REPORTS - *The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.*

15. Report on Activity/Progress on Contracts Over \$25,000
16. Status Report on Measure J / Rule 19.8 Phase II Spending
17. Letters Received
18. Committee Reports
19. Monthly Allocation Report
20. Water Conservation Program Report
21. Carmel River Fishery Report for September 2023
22. Carmel River Fishery Report for October 2023
23. Monthly Water Supply and California American Water Production Report
[Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources]
24. Quarterly Water Use Credit Transfer Status Report
25. Quarterly Carmel River Riparian Corridor Management Program Report

Board Meeting Schedule		
Monday, December 11, 2023	<i>Regular</i>	6:00 p.m.
Monday, January 22, 2024	<i>Regular</i>	6:00 p.m.
Monday, February 12, 2024	<i>Regular</i>	6:00 p.m.

Board Meeting Television and On-Line Broadcast Schedule	
Television Broadcast	Viewing Area
Comcast Ch. 24 View live broadcast on meeting dates, and replays on Mondays, Tuesdays and Thursdays at 4:00 p.m.	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
Internet Broadcast	
AMP 1 View live broadcast on meeting dates, and replays on Mondays, Tuesdays, and Thursdays at 4:00 p.m. and at https://accessmediaproductions.org/ scroll to AMP 1 .	
Monterey County Government Channel Replays only at 9:00 a.m. on Saturdays at www.mgtvonline.com	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests at least 48 hours prior to the scheduled meeting date/time to Sara Reyes, Board Clerk by e-mail at sara@mpwmd.net or at (831) 658-5610.

Provide Public Comment at the Meeting

Attend In-Person

The Board meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Board Clerk.

Attend via Zoom: See below “Instructions for Connecting to the **Zoom Meeting**”

Submission of Public Comment via E-mail

Send comments to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Board. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District’s website as part of the agenda packet for the meeting.

Submission of Written Public Comment

All documents submitted by the public must have no less than fifteen (15) copies to be received and distributed by the **Clerk** prior to the Meeting.

Document Distribution

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of the Board of Directors that are provided to a majority of the members less than 72 hours before the meeting will be made available at the **District Office, 5 Harris Court, Building G, Monterey, CA** during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

Instructions for Connecting to the Zoom Meeting

The public may remotely view and participate in the meeting to make public comment by computer, by phone or smart device.

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device or telephone. (Your device must have audio capability to participate).

To Join via Zoom- Teleconferencing means, please click the link below:

<https://mpwmd-net.zoom.us/j/86570349585?pwd=Q5Sjamu7tdF9Cl7yaqc286Xeb1slEb.1>

Or join at: <https://zoom.us/>

Webinar ID: 865 7034 9585

Passcode: 11132023

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

COMPUTER / SMART DEVICE USERS: You can find the raise hand option under your participant name.

TELEPHONE USERS: The following commands can be entered using your phone’s dial pad:

- *6 – Toggle Mute / Unmute
- *9 – Raise Hand

2. Staff will call your name or the last four digits of your phones number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>

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