



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, May 6, 2022.

**Administrative Committee**

**Members:**

Amy Anderson – Chair  
Alvin Edwards  
Karen Paull

**Alternate:** Safwat Malek

**Staff Contact:**

Suresh Prasad  
Sara Reyes

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at [www.mpwmd.net](http://www.mpwmd.net). Documents distributed at the meeting will be made available in the same manner.

**AGENDA**

**Administrative Committee  
of the Monterey Peninsula Water Management District**

\*\*\*\*\*

Monday, May 9, 2022 2:00 PM, Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at:

<https://us06web.zoom.us/j/82352022929?pwd=S0dSS0h1YW1UemZCUHA1WkZjUkp0QT09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 823 5202 2929

Meeting password: 05092022

Participate by phone: (669) 900-9128

**For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.**

**Call to Order/Roll Call**

**Additions / Corrections to Agenda**

**Comments from Public** – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

**Action Items** – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of April 11, 2022, Committee Meeting Minutes
2. Receive Cybersecurity Vulnerability Assessment and Security Posture Report
3. Consider Approval of "Mulch Madness" Contingency Funding
4. Consider Expenditure of Budgeted Funds for Water Conservation Equipment
5. Consider Approval of Expenditure for Functionality Improvements to the Accela Water Demand Division Database
6. Consider Approval of Expenditure for Purchase of Ford F150 4X4 Truck
7. Declaration of Surplus Assets
8. Consider Adoption of Treasurer's Report for March 2022
9. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2021-2022
10. Consider Approval of Third Quarter Fiscal Year 2021-2022 Investment Report

**Informational Items** - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

11. Report on Activity/Progress on Contracts Over \$25,000
12. Status Report on Measure J/Rule 19.8 Phase II Spending

**Discussion/Other Items** - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

13. Review Third Quarter Legal Services Activity Report for Fiscal Year 2021-2022

14. Review Draft May 16, 2022 Special and Regular Board Meeting Agenda and May 26, 2022 Special Meeting/Budget Workshop Agenda

### **Suggest Items to be Placed on Future Agendas**

### **Adjournment**

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on May 6, 2022 to [sara@mpwmd.net](mailto:sara@mpwmd.net) or call 831-658-5610. Additionally, requests can be sent to Joel Pablo at [joel@mpwmd.net](mailto:joel@mpwmd.net) or 831-658-5652.

## **Instructions for Connecting to the Zoom Meeting**

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

**Begin:** Within 10 minutes of the meeting start time from your computer click on this link: <https://us06web.zoom.us/j/82352022929?pwd=S0dSS0hIYW1UemZCUHA1WkZjUkp0QT09> or paste the link into your browser.

### **DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)**

#### **USING A DESKTOP COMPUTER OR LAPTOP**

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

#### **COMPUTER AUDIO**

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
  - If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”.
  - If yes, please proceed by clicking “Join with Computer Audio”

#### **PHONE CALL**

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

#### **USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE**

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

#### **DIAL IN**

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

### **Presenting Public Comment**

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press \*6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press \*9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press \*9 to end the call.

### **Submit Written Comments**

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBLIC". Comments must be received by noon on Monday, May 9, 2022. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.



**ADMINISTRATIVE COMMITTEE****1. CONSIDER ADOPTION OF APRIL 11, 2022 COMMITTEE MEETING MINUTES****Meeting Date:** May 9, 2022**From:** David J. Stoldt,  
General Manager**Prepared By:** Sara Reyes**SUMMARY:** Draft minutes of the April 11, 2022, Administrative Committee meeting are attached as **Exhibit 1-A**.**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.**EXHIBIT****1-A** Draft Minutes of April 11, 2022 Committee Meeting





## EXHIBIT 1-A

### DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee *April 11, 2022*

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.*

#### **Call to Order**

The virtual meeting was called to order at 2:0 PM via Zoom.

Committee members present: Amy Anderson, Chair  
Alvin Edwards  
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Thomas Christensen, Environmental Resources Manager  
Larry Hampson, District Engineer  
Stephanie Locke, Water Demand Manager  
Stephanie Kister Campbell, Conservation Analyst  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

**Additions / Corrections to Agenda: None**

**Comments from the Public: None**

#### **Items on Board Agenda for April 18, 2022**

##### **1. Consider Adoption of March 14, 2022 Committee Meeting Minutes**

On a motion by Paull and second by Edwards, the minutes of the March 14, 2022 meeting were approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

##### **2. Consider Increase of Funds for Consultant Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems**

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board authorize the General Manager to amend an agreement with Telemetrix, Inc. for consultant services in an amount not-to-exceed \$8,060. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**3. Consider Approval of Expenditure of Budgeted Funds for the “Mulch Madness” Conservation Event**

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board approve the expenditure of up to \$10,000 to partner with California American Water for the Mulch Madness conservation program. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**4. Approve Expenditure of Budgeted Funds to Corporation Service Company – Document Recording Fees**

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board approve the expenditure of \$24,000 for recording fees for Fiscal Year 2021-2022. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

**5. Declaration of Surplus Assets**

On a motion by Anderson and second by Edwards, the Administrative Committee recommended that the Board declare the items presented in the exhibit as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

**6. Consider Adoption of Treasurer’s Report for February 2022**

On a motion by Anderson and second by Edwards, the Administrative Committee recommended that the Board adopt the February 2022 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

**7. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Review Draft April 18, 2022 Board Meeting Agenda**

The Committee reviewed the draft agenda and requested Item 6 – Consider Expenditure of Budgeted Funds for the “Mulch Madness” Conservation Event, be listed as an Action Item on the agenda so that staff could announce this event to the public. District Counsel David Laredo suggested the closed session meeting scheduled for 5 PM on April 18, 2022, be cancelled since there is no new information to be discussed by the Board and the information originally to be discussed in closed session, will be discussed in open session under the report from District Counsel. The committee made no other changes to the agenda.

**Suggest Items to be Placed on Future Agendas**

None

**Adjournment**

The meeting adjourned at 2:50 PM.

U:\staff\Board\_Committees\Admin\2022\20220509\01\Item-1-Exh-A.docx



## ADMINISTRATIVE COMMITTEE

### 2. RECEIVE CYBERSECURITY VULNERABILITY ASSESSMENT AND SECURITY POSTURE REPORT

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>Information Technology</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$0</b>

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Due to surge in ransomware activities around the world, on September 20, 2021, Board authorized staff to complete a Cybersecurity Vulnerability Assessment (CVA) study that could potentially identify security gaps in the District's Information Technology (IT) network infrastructure. The study was conducted by DeVeera Inc., the District's current IT consultant.

The study has been completed and the results of the findings and recommendations are being shared with the Board. There are two parts to the report, an Executive Summary Report (attached as an Exhibit) and a full comprehensive analysis report. Due to security concerns, the comprehensive detailed report will not be shared in the public domain, but will remain as a confidential report with the District management.

Representatives from DeVeera Inc., will be available at the meeting to discuss the details of the report.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board receive the Cybersecurity Vulnerability Assessment Report.

**IMPACT TO STAFF/RESOURCES:** None.

**BACKGROUND:** The District's IT Infrastructure supports all facets of District's computing needs including e-mail, Data Storage, Network and Data Security, Water Demand Database Application, GIS Application and Storage, Web Hosting, Financial Applications, SQL server databases and numerous other needs.

It is extremely important for the District to maintain its IT systems and address any security vulnerability that may exist within the system. DeVeera Inc. has been the District's IT consultant for past 2 years and fully understands the District IT network infrastructure. The CVA consultant that primarily completed the report has been in the cybersecurity business for two decades.

**EXHIBIT**

**2-A** Cybersecurity Vulnerability Assessment and Security Posture Report

U:\staff\Board\_Committees\Admin\2022\20220509\02\Item-2.docx

**EXHIBIT 2-A**

*Executive Summary (Public)*  
*for*  
***Cybersecurity Vulnerability Assessment and  
Security Posture Review***

March 11, 2022

**Prepared for:**

Monterey Peninsula Water Management District

**Prepared by:**

Eugen Matei, CISSP, Cybersecurity Consultant

## Contents

<b>Executive Summary</b> .....	3
<b>Overall Security Posture</b> .....	4
<b>Risk Ratings Defined</b> .....	7
<b>Summary of Recommendations</b> .....	8
<b>Conclusion</b> .....	9

## Executive Summary

### Overview

Deveera Technology was contracted by the Monterey Peninsula Water Management District in September of 2021 to perform a Cybersecurity Vulnerability Assessment and Security Posture Review for the MPWMD. The approach to the engagement involved a physical site visit to review the organization's facilities and perform data collection regarding current operations, technical systems, and existing security practices operations. The second phase of the engagement involved remote security assessments and audits guided by the Center for Internet Security privacy controls. The result of the assessment met all requirements of the originating request-for-proposal (RFP) and included detailed reports of findings and actionable recommendations as final deliverables to the organization. The project was completed successfully.

This Project began in October 2021 and was completed in March 2022.

This Project included but was not limited to the following:

- Site visit and security walk-around of the MPWMD
- Meeting and interviews with relevant staff
- Custom approach to assessing additional MPWMD networks
- Depth-in-defense checklist for each MPWMD network
- Internal vulnerability network security scans
- External vulnerability network security scans
- Review of critical IT infrastructure and systems
- Review of current IT policies and procedures
- Review of special security concerns revealed during site visits

## Overall Security Posture

The Monterey Peninsula Water Management District currently has an overall security posture rating of **LOW/MODERATE**. This rating is an indicator of how prepared the MPWMD is regarding current cybersecurity practices, policies, and operations that would protect the organization from cyber incidents.

The rating is derived from the compiled information attained through the recent security assessment. This security posture rating is the conclusion of the Security Consultant performing the Project and is also based on his experiences completing full quantitative CIS-mapped checklists of similar-sized local government organizations. Several recommendations are provided. Applying the recommendations can improve the overall security posture of the MPWMD.

From the perspective of MITRE's ATT&CK framework (Adversarial Tactics, Techniques & Common Knowledge), MPWMD Information System preventive and detective capabilities seem to be low/moderate, lacking detective capabilities across the board.

ATT&CK Activity	Preventive Capability	Detective Capability
Initial Access	Moderate	Low
Execution	Moderate	Low
Persistence	Moderate	Low
Privilege Escalation	Moderate	Low
Defense Evasion	Moderate	Low
Credential Access	Moderate	Low
Discovery	Moderate	Low
Lateral Movement	Moderate	Low
Collection	Moderate	Low
Command and Control	Low	Low
Exfiltration	Low	Low

MPWMD Information System security posture has been evaluated against the top 20 CIS Critical security controls and sub-controls mentioned in the table below, revealing an overall organization maturity level of 1.94 out of maximum 5.0.

Control	Family
1	Inventory and Control of Hardware Assets
2	Inventory and Control of Software Assets
3	Continuous Vulnerability Management
4	Controlled Use of Administrative Privileges
5	Secure Configuration for Hardware and Software
7	Email and Web Browser Protections
8	Malware Defenses

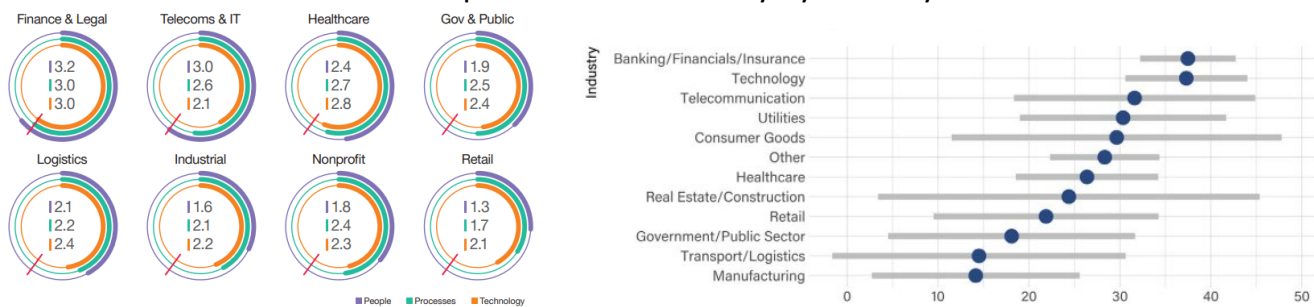
Control	Family
9	Limitation and Control of Network Ports
10	Data Recovery Capability
11	Secure Configurations for Network Devices
12	Boundary Defense
13	Data Protection
14	Controlled Access Based on the Need to Know
15	Wireless Access Control
16	Account Monitoring and Control
17	Implement a Security Awareness and Training Program
18	Application Software Security
19	Incident Response and Management
20	Penetration Tests and Red Team Exercises

Maturity level:	Description:	Score:
<b>Level One</b>	Policies Complete	0.16
<b>Level Two</b>	Controls 1-5 Implemented	0.43
<b>Level Three</b>	All Controls Implemented	0.42
<b>Level Four</b>	All Controls Automated	0.36
<b>Level Five</b>	All Controls Reported	0.33

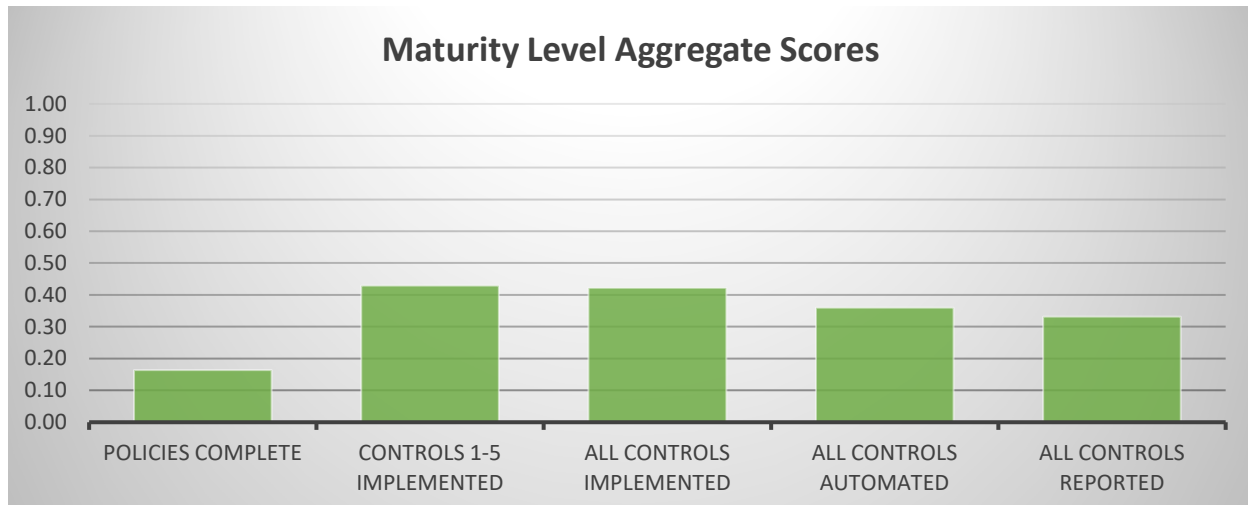
**Maturity Rating\*:** 1.71

\*Rating is on a 0-5 scale.

### Comparison: Risk Maturity by industry



Ref: <https://orange cyberdefense.com/global/white-papers/2019-security-maturity-report/>  
<https://www.fairinstitute.org/2019-risk-management-maturity-survey-results-webinar>



### Top Cybersecurity Risk Items:

The security assessment led to the discovery of several areas of high-risk.

- Boundary Defense
- Maintenance, Monitoring, and Analysis of Audit Logs
- Inventory and Control of Hardware Assets
- Inventory and Control of Software Assets
- Data Protection



## Risk Ratings Defined

Each security control is assigned a risk rating. Each risk rating considers impact, likelihood, and Information Security Maturity (ISM). Other mitigating controls and relevant risk factors are noted within each rating as described below.

<b>Critical</b>	There is limited evidence that controls and safeguards, to include key risk indicator controls, have been designed and implemented to protect organizational assets. Critical vulnerabilities with the presence of applicable threats exist within the environment assessed. A compromise of vulnerabilities is possible and likely based on the current state. A compromise could cause a serious and negative impact to the organization to include substantial financial loss, lack of compliance with regulatory or contractual requirements, and impact to the company brand and reputation. The organization would likely have an impaired ability to operate if the risks were realized.
<b>High</b>	There are a limited number of controls and safeguards that have been implemented to protect organizational assets. Vulnerabilities, to include critical, still exist and are in the presence of applicable threats. A compromise of vulnerabilities is possible and would cause a serious impact to the organization to include financial loss, lack of compliance with regulatory or contractual requirements, and impact to the company brand and reputation.
<b>Moderate</b>	The majority of the most critical controls and safeguards have been implemented to protect organizational assets. Vulnerabilities still exist and are in the presence of applicable threats. A compromise of these less critical vulnerabilities is possible and would likely be contained to a business unit or division within the organization. Exercised vulnerabilities could cause a negative impact including financial loss.
<b>Low</b>	All critical controls and safeguards have been implemented to protect organizational assets including additional compensating controls. There are no identified vulnerabilities in the presence of applicable threats at this time. Potential impact would be localized to the project level with minimal financial loss.

## Summary of Recommendations

### **Administrative Controls**

Administrative Controls form the framework for managing an effective security program and they are sometimes referred to as the “human” part of information security. Administrative Controls inform stakeholders on how organizational leadership expects day-to-day operations to be conducted and they provide guidance on what actions or activities workforce members are expected to perform. Common Administrative Controls include policies, security awareness training, guidelines, standards, and procedures.

#### Recommendations

- Develop a formal, written Cybersecurity Policy that addresses the specific operational needs
- Establish an Enterprise Risk Management strategy that associates cybersecurity investments with enterprise business plans

### **External Perimeter Technical Controls**

External Perimeter Technical Controls are the controls that are technical in nature and used on the perimeter organization's technical domain (the gateways or firewalls). For the purposes of this assessment, switches, intrusion prevention systems, and wireless systems are included.

#### Recommendations

- Employ multifactor authentication
- Filtering tier for Internet facing web applications

### **Internal Systems Technical Controls**

Internal Technical Controls are the controls that are technical in nature and used within the organization's technical domain (inside the gateways or firewalls). Internal technical controls include items such servers, Active Directory authentication, anti-virus software, and mobile device management (MDM).

#### Recommendations

- Operations Security: Implement centralized log/event collection system with reporting and correlation capabilities (SIEM)
- Implement asset inventory systems
- Network segregation/Access Control
- Server and Workstation Hardening
- Data Security

## Conclusion

The Monterey Peninsula Water Management District has taken the best first step by implementing the comprehensive Information Security Assessment. The assessment serves as a guide and indicator for improvements regarding information security. The assessment can help catalyze the implementation of a formal Information Security Program to improve the security posture for the entire organization and all departments. However, actions taken by the organization after that initial report is issued, will define the quality and maturity of the way in which it handles security as time moves forward.

Threat actors (hackers) will continue to attack government systems, both targeted and untargeted, while frequency and intensity of attacks will continue to grow with time. The implementation of an information security program will put measures in place to assist the MPWMD moving forward. Systems change and new vulnerabilities will always develop. Implementing and maintaining information security is not a one-time event but an ongoing process. Keeping up with Information Technology is already a challenging task for all IT staff and technology service providers. Keeping up with Information Security is even more challenging and therefore, has evolved into its own profession.

Therefore, the single most important recommendation for the MPWMD is the establishment of an ongoing Information Security Program to address current risks and remediation's identified in the report and those to come in the future.

The two most important aspects of implementing a formal Information Security Program are to engage a security professional on a regular basis and to have that security professional report directly to the highest levels of administration.

The detailed Security Assessment Report has been provided to the management. However, due to the sensitivity of the contents, it will not be available publicly.



## ADMINISTRATIVE COMMITTEE

### 3. CONSIDER APPROVAL OF “MULCH MADNESS” CONTINGENCY FUNDING

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Conservation Program 4-2-2-O</b>
<b>Prepared By:</b>	<b>Stephanie Kister</b>	<b>Cost Estimate:</b>	<b>NTE \$10,000</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on May 9, 2022, and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** As the District and Cal-Am prepare to launch the “Mulch Madness” conservation event in May, staff is requesting approval of contingency funds to augment the program if there is demand for additional mulch vouchers. The initial program budget includes \$7,500 in mulch reimbursements (approximately 228 free mulch vouchers). It is likely that Cal-Am customers will move to Stage 2 of the Monterey Peninsula Water Conservation and Rationing Plan in early June in response to state requirements, resulting in an increase in water efficiency messaging and awareness. Staff would like approval of up to \$10,000 in contingency funds to augment the program if it is more popular than anticipated. Funding is in the current budget. The Board of Directors approved an expenditure of up to \$10,000 of budgeted funds at the April 2022 board meeting, which amounts to one-half of the initial program costs as we are cost-sharing with California American Water.

**BACKGROUND:** The District, in partnership with California American Water (CAW), has planned a spring “Mulch Madness” event to promote water conservation in the landscape by providing reduced cost mulch to District occupants. Mulch is a layer of organic material, usually bark/wood chips, leaves, and grasses, but can include items such as newspaper, straw and hay. It is applied in the landscape to the surface of the soil to conserve soil moisture, improve fertility, regulate soil temperature, and reduce weed growth. Mulch can reduce water use by 20-25 percent. As an organic product, it decomposes into soil over time and needs to be topped off annually.

“Mulch Madness” will provide two cubic yards of free mulch to MPWMD/CAW customers, both commercial and residential properties. The mulch will be provided by Tope’s Sustainable Garden Center, 115 Monterey Salinas Hwy, Salinas, at a heavily discounted rate of \$15/cubic yard (cu yd) compared to the normal \$35/cu yd, for a total cost of \$30 per customer, plus tax (two other Peninsula vendors refused to offer a discount). Customers must pick up the mulch or pay a delivery cost. Two cubic yards will fit in a truck bed or in the back of most cars. Tope’s has agreed to offer additional mulch to the customer at \$25/cu yd, a discount of nearly 30% off the normal price. There is no limit on the amount of discounted mulch the customer may purchase. The type of

mulch is recycled green waste from local tree trimming/removal vendors, primarily Monterey Pine and Monterey Cypress.

The giveaway will be promoted by email using CAW's email database, through MPWMD/CAW social media pages, and with print ads in local papers. To confirm eligibility, customers will be required to fill out a form on Montereywaterinfo.org which will be reviewed by CAW staff. Once approved, they will be issued a voucher to present to Tope's. Tope's will bill MPWMD/CAW for the number of vouchers redeemed.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board approve contingency funds of up to \$10,000 for additional free mulch vouchers and advertising, if needed.

**IMPACT TO STAFF/RESOURCES:** Funds for this expenditure were included in item 4-2-2-O in the Fiscal Year 2021-2022 budget.

**EXHIBITS**

None

## ADMINISTRATIVE COMMITTEE

### 4. CONSIDER EXPENDITURE OF BUDGETED FUNDS FOR WATER CONSERVATION EQUIPMENT

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Conservation Devices 26-05-781187</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$15,100</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** The District currently provides water conservation equipment to the public upon request and makes equipment available at various public events and workshops. This equipment includes 1.5 gallons per minute (gpm) showerheads, automatic shut-off hose nozzles, faucet aerators, and other water efficient equipment and devices. In the upcoming months, the District will be involved with local Earth Day events and other outreach efforts and workshops. As part of these activities, staff offers water saving devices to District residents and businesses.

Staff is requesting approval for the expenditure of \$15,100 in budgeted funds to renew the stock of conservation equipment. Staff routinely checks with various vendors to ensure that the District receives the best prices available for the equipment needed. Of this amount, the General Manager authorized the expenditure of \$7,436.46 for showerheads in the month of April to allow the purchase while the vendor had the parts available. The remaining funds will be used for the purchase of the other equipment if authorized by the Board.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board approve the spending of \$15,100 to renew the District's stock of water conservation equipment.

**IMPACT TO STAFF/RESOURCES:** Funds for this expenditure are included in the Fiscal Year 2021-2022 Water Conservation Program budget on line 4-2-2-D.

## EXHIBIT

**4-A** Quote from AM Conservation Group, Inc.









## ADMINISTRATIVE COMMITTEE

### 5. CONSIDER APPROVAL OF EXPENDITURE FOR FUNCTIONALITY IMPROVEMENTS TO THE ACCELA WATER DEMAND DIVISION DATABASE

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>XXXX XX-XX-</b>
<b>Prepared By:</b>	<b>Stephanie Kister</b>	<b>Cost Estimate:</b>	<b>\$55,000</b>

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

---

**BACKGROUND:** The District’s Water Demand Division (WDD) is responsible for processing water permits, conducting inspections, managing conservation and rebate programs, and other water use regulatory functions affecting residential and non-residential properties within the District boundaries. In 2017, the Board adopted a strategic goal to “Develop Long Term Information Technology Plan – Replace Water Demand Database.” The expectation for the new database was to have a single-entry comprehensive database system that would eliminate duplication of effort and increase the effectiveness and responsiveness of the WDD. The new system would also be made available to the public via internet.

In 2017, the Board approved a contract with Accela for \$775,000.00 to purchase, customize and implement the use of their software database for the WDD. The requirements specifications for Accela included permits tracking and inventories for all types of water fixtures, credits and debits occurring as part of the water permit process, financial accounting for revenue and accounts receivables, and maintaining and tracking allocations for the various jurisdictions. Many of these specifications required customizations to the original software to make it functional. As work to customize the program to these specifications went on, it was noted that Accela needed additional funding to make some of the modifications while other specifications were not technically possible with the software. The database was launched in 2018, past schedule and without all the specifications realized.

**SUMMARY:** The Water Demand Division database was launched in 2018 without full functionality due to funding limits, time schedules and technical limitations. Staff requests \$55,000.00 of budgeted funds to allow Accela to correct, complete and enhance the WDD database functionality. Changes required include expanding and launching the online portal so that the public may view documents, pay fees, and submit all types of applications. Additional reports will be created as well as new automation features to save staff time. Corrections to the allocation tracking, Second Bathroom Protocol tracking, and Mixed-Use tracking functionality will be attempted. Lastly, a portion of the budget is specifically to create an intertie between the MPWMD

Accela software and the Monterey County Accela software. This would allow seamless updates on permit status between the two agencies saving time for both staff and the public.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board authorize the General Manager or the Chief Financial Officer to enter into an agreement (**Exhibit 5-A**) with Accela Inc. for an amount of \$55,000.00 (\$48,960.00 for the actual contract plus contingencies), to increase functionality of the WDD database system. District's FY 2021-2022 Budget includes \$55,000 for this project.

**EXHIBIT**

**5-A** Statement of Work

# Statement of Work

This document defines the scope of work to be provided to **Monterey Peninsula Water Management District, California (MPWMD)**. This document may be refined, modified, cancelled, and/or terminated in whole or in part by mutual agreement.

## Job Description

At high level, ETech Consulting will assist MPWMD configuring addition enhancements within Accela Civic Platform, make updates to existing configuration as well as provide user training and knowledge transfer throughout the project duration. Tentative list of enhancements is provided in Appendix A.

## Assigned Personnel

- Emmett Wylam – Technical Architect
- Linda Charron – Implementation Consultant
- Erich von Trapp – Senior Technical Consultant

## Assumptions

- 
- Projects will be implemented using AGILE Methodology
- The agency will provide Subject Matter Experts (SMEs) to identify desired solution functionality
- Agency staff will perform UAT

Acceptance of all deliverables shall occur within 14 calendar days after delivery

UAT will take place throughout the implementation per AGILE best practices.

ETech Consulting, LLC will assist with documentation and communication of Accela Support related issues

ETech Consulting, LLC is not responsible for delays caused by the Accela environment or Accela support.

## Expected Project Duration

3 months

## Payment Terms

Invoicing shall be submitted once the deliverable is completed based on the line items indicated in the Service Estimate. Payment to ETech Consulting, LLC shall be mailed or made via ACH within thirty (30) days of receiving the invoice. If the thirty (30) day period falls on a weekend or holiday, payment shall be issued the following business day.

## Expenses Covered

None

## Work Location

Remote

# Service Estimate

## ETech Consulting, LLC

3445 Torrey Pines Drive South  
Salem, OR 97302

Date: December 23, 2021

To:

## Accela (MPWMD)

Attn:

## Service Description

ETech Consulting will assist Monterey Peninsula Water Management District with configuring Civic Platform Enhancements.

## Itemized Estimate (Not-to-exceed)

Item	Hours	Amount
Technical Management	256	40,960
(optional) Monterey County Accela Interface Design Document	50	8,000
<b>Total</b>		<b>48,960</b>

*Thank you for your business!*

## Appendix A

### Main concerns:

- Get ACA up and running, turn on online applications for multiple record types
- Edits to current reports
  - Example: Water Permit -MPWMD header/logo on 2nd page, All fixtures on page
- New Reports – Invoice, Deed Restrictions
- Additional “magic” to automate processes
  - Fees populate for LOUs, Fees for Wells
  - New Construction/New Connection – fixtures and requirements automatically roll over
  - All fees invoiced automatically
  - Duplicate record if multiple Connections entered
  - Bulk record creation from Excel
- 2nd try at features not completed in 1st round
  - Tracking of WUP, WUCs, Allocation, Entitlement on Water Permits
  - Deed Restrictions-List of water fixtures as on permit
  - Reports: Allocation Report, Entitlement Report, Type of Permits (Ad Hoc)
  - Mixed-Use Permits Calculations
  - 2nd bathroom fixtures – no credit
- New Programming
  - Edits to second bath protocol

### Wish List:

- (optional) Interface to Monterey County Accela
  - Tie-in with Monterey County Accela to approve permits and final inspections





**ADMINISTRATIVE COMMITTEE**

**6. CONSIDER APPROVAL OF EXPENDITURE FOR PURCHASE OF FORD F150 4X4 TRUCK**

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Fixed Assets 24-04-914000</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$42,000</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** The Fiscal Year (FY) 2021-2022 Budget includes funds to replace Ford F150 (Unit #9) truck this fiscal year. Unit 9 truck is approximately 20 years old and needs to be replaced. This vehicle will be used towards the Mitigation program in the Environmental Resources division.

District is part of the Ford Fleet Program which provides incentives in price break. Staff requested bids from three different Ford vendors, however, only one responded with a quote for the truck. Due to highly unstable market conditions, vendors are not willing to provide estimates due to shortage of vehicles. Ford has also reduced the fleet discount for their customers. Cypress Coast Ford is the only vendor that responded, and their quote is attached as **Exhibit 6-A**. The vehicle provided in the proposals meets all specifications of the District. The final price will take into consideration of trade-in of the replacement vehicle. The trade-in amounts are not known at this time. The prices are summarized in the following table:

	<b>Cypress Coast Ford</b>	<b>North Bay Ford</b>	<b>Salinas Valley Ford</b>
Ford F150 Truck	\$40,939.26	\$N/A	\$N/A
Trade-In Value	N/A	N/A	N/A
<b>Total Price</b>	<b>\$40,939.26</b>	<b>\$N/A</b>	<b>\$N/A</b>

**RECOMMENDATION:** The Administrative Committee should recommend that the Board authorize expenditure of funds to purchase Ford 150 truck from Cypress Coast Ford at a not-to-exceed price of \$42,000, which includes contingencies for documentation and additional taxes as required by law. This authorization would also include trading-in the old vehicle the replacement vehicle. Trade-in figure is not known at this time.

**BACKGROUND:** The Fiscal Year 2020-2021 Budget includes funds for the purchase of Ford F150 4x4 truck. In order to make it accessible for field use, the vehicles must be equipped with four-wheel drive function. This vehicle will be primarily used for the Mitigation program in the

Environmental Resources division.

**EXHIBIT**

**6-A** Truck proposals

U:\staff\Board\_Committees\Admin\2022\20220509\06\Item-6.docx

**Cypress Coast Ford Lincoln**

Date: 5/3/2022

Salesperson: \_\_\_\_\_

Manager: Christian Saban

**FOR INTERNAL USE ONLY**

**BUSINESS NAME** \_\_\_\_\_ **Home Phone :** \_\_\_\_\_  
**CONTACT** \_\_\_\_\_

**Address :** \_\_\_\_\_ **Work Phone :** \_\_\_\_\_

**E-Mail :** \_\_\_\_\_ **Cell Phone :** \_\_\_\_\_

**VEHICLE**

**Stock # :** \_\_\_\_\_ **New / Used :** **New** **VIN :** \_\_\_\_\_ **Mileage:** \_\_\_\_\_

**Vehicle :** \_\_\_\_\_ **Color :** \_\_\_\_\_

**Type :** \_\_\_\_\_

Market Value Selling Price	40,965.00
Discount	3,500.00
Adjusted Price	37,465.00
Tax	3,465.51
Non Tax Fees	8.75
Cash Deposit	.00
<b>Balance</b>	<b>40,939.26</b>





Preview Order B216 - F1E - 4x4 Regular Cab: Order Summary Time of Preview: 02/16/2022 09:18:28

Dealership Name: Cypress Coast Ford

Sales Code : F72409

Dealer Rep. Christian Saban Type Fleet Vehicle Line F-150 Order Code B216  
 Customer Name mpwmd Priority Code K1 Model Year 2022 Price Level 235

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 REGULAR CAB - 141	\$34935	CA NEW MTR VEHICLE BOARD FEES	\$0
141 INCH WHEELBASE	\$0	JOB #2 ORDER	\$0
TOTAL BASE VEHICLE	\$34935	FORD FLEET SPECIAL ADJUSTMENT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
VINYL 40/20/40 FRONT SEAT	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	TRAILER TOW PACKAGE	\$1090
EQUIPMENT GROUP 101A	\$2080	.INTEGRATED TRAILER BRAKE CONT	\$0
.XL SERIES	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.XL POWER EQUIPMENT GROUP	\$0	FLEX FUEL VEHICLE	\$0
.CRUISE CONTROL	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.REVERSE SENSING SYSTEM	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
17" SILVER STEEL WHEELS	\$0	FUEL CHARGE	\$0
3.3L V6 PFDI	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
ELEC TEN SPEED AUTO W/TOW MODE	\$0	PRICED DORA	\$0
.265/70R 17 BSW ALL TERRAIN	\$0	ADVERTISING ASSESSMENT	\$0
3.73 ELECTRONIC LOCK RR AXLE	\$570	DESTINATION & DELIVERY	\$1695
6325# GVWR PACKAGE	\$0		
			MSRP
TOTAL BASE AND OPTIONS			\$40965
XL HIGH DISCOUNT			\$ 750
TOTAL			\$40215

ORDERING FIN: KP251 END USER FIN: KP251

Customer Name  
 Customer Address:

Customer Email:  
 Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.  
 This is not an invoice.*



## ADMINISTRATIVE COMMITTEE

### 7. DECLARATION OF SURPLUS ASSETS

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

**SUMMARY:** In accordance with Article 16, Section 6 of the California Constitution, the Monterey Peninsula Water Management District (District), as a public entity, may dispose of property that it no longer needs provided that such property is transferred for fair and adequate value. The District may establish its own internal controls to ensure that value is accurately assessed. In the event the excess property has no value, the District may establish its own rules and protocol for disposal. On July 21, 2003, the Board of Directors adopted a Policy Regarding Disposal of Surplus Property. The guidelines set forth in the District's policy state that Surplus District property that is determined to have no value may be donated to a non-profit organization that is willing to accept it or disposed of at a landfill or by other appropriate manner. Items listed on **Exhibit 7-A** have been determined to be of no value and needs to be declared as surplus.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board declare the items listed on **Exhibit 7-A** as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District.

#### EXHIBIT

**7-A** Surplus List





**EXHIBIT 7-A**

<b><u>Description</u></b>	<b><u>Serial No.</u></b>
1. Corded Telephone	N/A
2. Samsung Syncmaster 920w VGA monitor 720p	MJ19H9NL321739N
3. Desktop PC Tower (4 qty) Outdated Windows XP/Vista. Hard drives removed for data	N/A
4. Norstar Telephone	N/A
5. Cisco WAP150 (Outdated AP)	N/A
6. Brother HL-2170W B/W Printer	U61946A8J371219
7. HP IQ500 PC	N/A
8. Droid Cellphone (screen shattered)	N/A
9. Envision VGA Monitor	N/A
10. ViewSonic VGA Monitor	PVW061004305
11. Lenovo Thinkpad	R9-BNMES
12. Visio Laptop	3100128
13. HP Laptop	CNF6320X54
14. Toshiba Laptop (only used to download CRIOX @ LPR. Last download 9/16/21)	54081701PU



**ADMINISTRATIVE COMMITTEE****8. CONSIDER ADOPTION OF TREASURER'S REPORT FOR MARCH 2022****Meeting Date:** May 9, 2022 **Budgeted:** N/A**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.:** N/A**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee considered this item on May 9, 2022 and recommended \_\_\_\_\_.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Exhibit 8-A comprises the Treasurer's Report for March 2022. Exhibit 8-B and Exhibit 8-C are listings of check disbursements for the period March 1-31, 2022. Checks, virtual checks (AP Automation), direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,831,039.53. There were \$29,699.00 conservation rebates paid out during the current period. Exhibit 8-D reflects the unaudited version of the financial statements for the month ending March 31, 2022.

**RECOMMENDATION:** The Administrative Committee should recommend the Board adopt the March 2022 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

**EXHIBITS**

- 8-A** Treasurer's Report
- 8-B** Listing of Cash Disbursements-Regular
- 8-C** Listing of Cash Disbursements-Payroll
- 8-D** Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR MARCH 2022**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
<b>Beginning Balance</b>	\$479,165.67	\$6,533,405.74	\$10,640,036.42	\$3,427,130.94	\$21,079,738.77	\$484,366.25
Fee Deposits		538,508.35			538,508.35	418,126.37
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				3,752.77	3,752.77	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	2,000,000.00	(2,000,000.00)			0.00	
Transfer - Money Market/Multi-Bank		(500,000.00)		500,000.00	0.00	
Transfer to CAWD					0.00	(890,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(1,060.14)				(1,060.14)	
Credit Card Fees	(1,083.83)				(1,083.83)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(129,783.83)				(129,783.83)	
Payroll Checks/Direct Deposits	(135,162.81)				(135,162.81)	
General Checks	(203,530.06)				(203,530.06)	
Bank Draft Payments	(21,418.38)				(21,418.38)	
AP Automation Payments	(1,339,000.48)				(1,339,000.48)	
<b>Ending Balance</b>	<b>\$648,126.14</b>	<b>\$4,571,914.09</b>	<b>\$10,640,036.42</b>	<b>\$3,930,883.71</b>	<b>\$19,790,960.36</b>	<b>\$12,492.62</b>



**EXHIBIT 8-B**

43

**Check Report**

By Check Number

Date Range: 03/01/2022 - 03/31/2022



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
00993	Harris Court Business Park	03/24/2022	Regular	0.00	684.91	40644
16823	Mercer-Fraser Company	03/24/2022	Regular	0.00	93,755.91	40645
01020	Sara Reyes - Petty Cash Custodian	03/24/2022	Regular	0.00	304.63	40646
00269	U.S. Bank	03/24/2022	Regular	0.00	4,496.11	40647
	**Void**	03/24/2022	Regular	0.00	0.00	40648
	**Void**	03/24/2022	Regular	0.00	0.00	40649
14036	City of Sand City	03/31/2022	Regular	0.00	13,077.50	40650
10223	DMV Renewal	03/31/2022	Regular	0.00	28.00	40651
00259	Marina Coast Water District	03/31/2022	Regular	0.00	61,484.00	40652
<b>Total Regular:</b>				<b>0.00</b>	<b>173,831.06</b>	

## Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
00763	ACWA-JPIA	03/04/2022	Virtual Payment	0.00	268.22	APA000350
14037	AECOM Technical Services, Inc.	03/04/2022	Virtual Payment	0.00	7,455.00	APA000351
04040	City of Seaside	03/04/2022	Virtual Payment	0.00	476.10	APA000352
18734	DeVeera Inc.	03/04/2022	Virtual Payment	0.00	7,854.90	APA000353
18225	DUDEK	03/04/2022	Virtual Payment	0.00	14,192.50	APA000354
00758	FedEx	03/04/2022	Virtual Payment	0.00	367.96	APA000355
00993	Harris Court Business Park	03/04/2022	Virtual Payment	0.00	400.14	APA000356
00993	Harris Court Business Park	03/04/2022	Virtual Payment	0.00	360.49	APA000357
00993	Harris Court Business Park	03/04/2022	Virtual Payment	0.00	364.38	APA000358
00993	Harris Court Business Park	03/04/2022	Virtual Payment	0.00	360.77	APA000359
00277	Home Depot Credit Services	03/04/2022	Virtual Payment	0.00	105.61	APA000360
04717	Inder Osahan	03/04/2022	Virtual Payment	0.00	1,332.00	APA000361
11223	In-Situ	03/04/2022	Virtual Payment	0.00	1,699.30	APA000362
06999	KBA Docusys	03/04/2022	Virtual Payment	0.00	964.13	APA000363
13431	Lynx Technologies, Inc	03/04/2022	Virtual Payment	0.00	375.00	APA000364
00222	M.J. Murphy	03/04/2022	Virtual Payment	0.00	148.05	APA000365
00259	Marina Coast Water District	03/04/2022	Virtual Payment	0.00	262,477.00	APA000366
05829	Mark Bekker	03/04/2022	Virtual Payment	0.00	1,328.00	APA000367
01012	Mark Dudley	03/04/2022	Virtual Payment	0.00	540.00	APA000368
00120	Martin B. Feeney, PG, CHG	03/04/2022	Virtual Payment	0.00	3,800.00	APA000369
00242	MBAS	03/04/2022	Virtual Payment	0.00	1,380.00	APA000370
00118	Monterey Bay Carpet & Janitorial Svc	03/04/2022	Virtual Payment	0.00	1,260.00	APA000371
00275	Monterey County Herald	03/04/2022	Virtual Payment	0.00	549.74	APA000372
22201	Montgomery & Associates	03/04/2022	Virtual Payment	0.00	1,065.00	APA000373
13396	Navia Benefit Solutions, Inc.	03/04/2022	Virtual Payment	0.00	100.00	APA000374
00154	Peninsula Messenger Service	03/04/2022	Virtual Payment	0.00	781.00	APA000375
06746	POSTMASTER	03/04/2022	Virtual Payment	0.00	265.00	APA000376
18544	Psomas	03/04/2022	Virtual Payment	0.00	11,374.75	APA000377
00159	Pueblo Water Resources, Inc.	03/04/2022	Virtual Payment	0.00	1,971.10	APA000378
00262	Pure H2O	03/04/2022	Virtual Payment	0.00	65.54	APA000379
13394	Regional Government Services	03/04/2022	Virtual Payment	0.00	1,055.00	APA000380
04709	Sherron Forsgren	03/04/2022	Virtual Payment	0.00	976.80	APA000381
02838	Solinst Canada Ltd	03/04/2022	Virtual Payment	0.00	182.93	APA000382
09989	Star Sanitation Services	03/04/2022	Virtual Payment	0.00	71.01	APA000383
09425	The Ferguson Group LLC	03/04/2022	Virtual Payment	0.00	8,000.00	APA000384
17965	The Maynard Group	03/04/2022	Virtual Payment	0.00	1,525.35	APA000385
00225	Trowbridge Enterprises Inc.	03/04/2022	Virtual Payment	0.00	46.92	APA000386
18737	U.S. Bank Equipment Finance	03/04/2022	Virtual Payment	0.00	871.81	APA000387
00207	Universal Staffing Inc.	03/04/2022	Virtual Payment	0.00	1,751.04	APA000388
00249	A.G. Davi, LTD	03/10/2022	Virtual Payment	0.00	395.00	APA000389
00010	Access Monterey Peninsula	03/10/2022	Virtual Payment	0.00	875.00	APA000390
00263	Arlene Tavani	03/10/2022	Virtual Payment	0.00	1,049.60	APA000391
00253	AT&T	03/10/2022	Virtual Payment	0.00	887.76	APA000392
00281	CoreLogic Information Solutions, Inc.	03/10/2022	Virtual Payment	0.00	1,354.37	APA000393
05164	GardenSoft	03/10/2022	Virtual Payment	0.00	5,000.00	APA000394
12655	Graphicsmiths	03/10/2022	Virtual Payment	0.00	335.40	APA000395
00094	John Arriaga	03/10/2022	Virtual Payment	0.00	3,200.00	APA000396
05371	June Silva	03/10/2022	Virtual Payment	0.00	644.40	APA000397
00222	M.J. Murphy	03/10/2022	Virtual Payment	0.00	25.82	APA000398
07418	McMaster-Carr	03/10/2022	Virtual Payment	0.00	34.63	APA000399
09129	Monterey County Hospitality Association (MCHA)	03/10/2022	Virtual Payment	0.00	633.33	APA000400
16182	Monterey County Weekly	03/10/2022	Virtual Payment	0.00	1,338.75	APA000401
22247	Pacific Grove Press	03/10/2022	Virtual Payment	0.00	405.00	APA000402
00036	Parham Living Trust	03/10/2022	Virtual Payment	0.00	850.00	APA000403
00755	Peninsula Welding Supply, Inc.	03/10/2022	Virtual Payment	0.00	64.50	APA000404
06746	POSTMASTER	03/10/2022	Virtual Payment	0.00	166.00	APA000405
00251	Rick Dickhaut	03/10/2022	Virtual Payment	0.00	557.00	APA000406
00225	Trowbridge Enterprises Inc.	03/10/2022	Virtual Payment	0.00	50.67	APA000407
00207	Universal Staffing Inc.	03/10/2022	Virtual Payment	0.00	972.80	APA000408
00271	UPEC, Local 792	03/10/2022	Virtual Payment	0.00	1,018.50	APA000409



## Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
05378	Water Awareness Committee	03/10/2022	Virtual Payment	0.00	1,000.00	APA000410
20230	Zoom Video Communications Inc	03/10/2022	Virtual Payment	0.00	448.69	APA000411
01188	Alhambra	03/17/2022	Virtual Payment	0.00	120.10	APA000472
00760	Andy Bell	03/17/2022	Virtual Payment	0.00	631.00	APA000473
14567	Applicant Information	03/17/2022	Virtual Payment	0.00	59.00	APA000474
12601	Carmel Valley Ace Hardware	03/17/2022	Virtual Payment	0.00	30.82	APA000475
06001	Cypress Coast Ford	03/17/2022	Virtual Payment	0.00	145.05	APA000476
02660	Forestry Suppliers Inc.	03/17/2022	Virtual Payment	0.00	124.38	APA000477
00277	Home Depot Credit Services	03/17/2022	Virtual Payment	0.00	13.19	APA000478
03857	Joe Oliver	03/17/2022	Virtual Payment	0.00	1,332.00	APA000479
05371	June Silva	03/17/2022	Virtual Payment	0.00	308.50	APA000480
05830	Larry Hampson	03/17/2022	Virtual Payment	0.00	894.30	APA000481
00222	M.J. Murphy	03/17/2022	Virtual Payment	0.00	66.73	APA000482
00259	Marina Coast Water District	03/17/2022	Virtual Payment	0.00	1,105.88	APA000483
07418	McMaster-Carr	03/17/2022	Virtual Payment	0.00	105.93	APA000484
19448	Monroe Stone Insurance Solutions, Inc.	03/17/2022	Virtual Payment	0.00	28.64	APA000485
22201	Montgomery & Associates	03/17/2022	Virtual Payment	0.00	384.00	APA000486
13396	Navia Benefit Solutions, Inc.	03/17/2022	Virtual Payment	0.00	700.83	APA000487
13394	Regional Government Services	03/17/2022	Virtual Payment	0.00	3,805.75	APA000488
00176	Sentry Alarm Systems	03/17/2022	Virtual Payment	0.00	185.50	APA000489
09989	Star Sanitation Services	03/17/2022	Virtual Payment	0.00	71.01	APA000490
04719	Telit IoT Platforms, LLC	03/17/2022	Virtual Payment	0.00	235.98	APA000491
00046	De Lay & Laredo	03/24/2022	Virtual Payment	0.00	20,496.90	APA000492
18734	DeVeera Inc.	03/24/2022	Virtual Payment	0.00	198.61	APA000493
00192	Extra Space Storage	03/24/2022	Virtual Payment	0.00	1,127.00	APA000494
02660	Forestry Suppliers Inc.	03/24/2022	Virtual Payment	0.00	1,667.29	APA000495
00083	Hayashi & Wayland Accountancy Corp.	03/24/2022	Virtual Payment	0.00	3,934.20	APA000496
00117	Marina Backflow Company	03/24/2022	Virtual Payment	0.00	75.00	APA000497
05829	Mark Bekker	03/24/2022	Virtual Payment	0.00	1,182.00	APA000498
01012	Mark Dudley	03/24/2022	Virtual Payment	0.00	540.00	APA000499
00278	Monterey Tire Service	03/24/2022	Virtual Payment	0.00	942.13	APA000500
13396	Navia Benefit Solutions, Inc.	03/24/2022	Virtual Payment	0.00	700.83	APA000501
04736	Pitney Bowes Global Financial Svc, LLC	03/24/2022	Virtual Payment	0.00	392.41	APA000502
13430	Premiere Global Services	03/24/2022	Virtual Payment	0.00	35.25	APA000503
13394	Regional Government Services	03/24/2022	Virtual Payment	0.00	830.00	APA000504
00176	Sentry Alarm Systems	03/24/2022	Virtual Payment	0.00	238.55	APA000505
09425	The Ferguson Group LLC	03/24/2022	Virtual Payment	0.00	64.73	APA000506
00225	Trowbridge Enterprises Inc.	03/24/2022	Virtual Payment	0.00	245.24	APA000507
00207	Universal Staffing Inc.	03/24/2022	Virtual Payment	0.00	1,945.60	APA000508
08105	Yolanda Munoz	03/24/2022	Virtual Payment	0.00	540.00	APA000509
00249	A.G. Davi, LTD	03/31/2022	Virtual Payment	0.00	63.39	APA000510
14037	AECOM Technical Services, Inc.	03/31/2022	Virtual Payment	0.00	37,960.00	APA000511
12601	Carmel Valley Ace Hardware	03/31/2022	Virtual Payment	0.00	27.14	APA000512
00224	City of Monterey	03/31/2022	Virtual Payment	0.00	697.75	APA000513
00277	Home Depot Credit Services	03/31/2022	Virtual Payment	0.00	274.43	APA000514
04717	Inder Osahan	03/31/2022	Virtual Payment	0.00	1,332.00	APA000515
16182	Monterey County Weekly	03/31/2022	Virtual Payment	0.00	262.50	APA000516
00274	Monterey One Water	03/31/2022	Virtual Payment	0.00	887,811.95	APA000517
13396	Navia Benefit Solutions, Inc.	03/31/2022	Virtual Payment	0.00	100.00	APA000518
00257	Pacific Grove Chamber of Commerce	03/31/2022	Virtual Payment	0.00	590.00	APA000519
00036	Parham Living Trust	03/31/2022	Virtual Payment	0.00	850.00	APA000520
00251	Rick Dickhaut	03/31/2022	Virtual Payment	0.00	557.00	APA000521
20709	Riley Gallagher	03/31/2022	Virtual Payment	0.00	26.91	APA000522
00024	Three Amigos Pest Control DBA Central Coast Exte	03/31/2022	Virtual Payment	0.00	104.00	APA000523
00203	ThyssenKrup Elevator	03/31/2022	Virtual Payment	0.00	1,524.71	APA000524
18737	U.S. Bank Equipment Finance	03/31/2022	Virtual Payment	0.00	871.81	APA000525
00207	Universal Staffing Inc.	03/31/2022	Virtual Payment	0.00	972.80	APA000526
<b>Total Virtual Payment:</b>				<b>0.00</b>	<b>1,339,000.48</b>	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Payment Type: Bank Draft</b>						
18163	Wex Bank	03/04/2022	Bank Draft	0.00	207.64	DFT0002268
00252	Cal-Am Water	03/04/2022	Bank Draft	0.00	80.57	DFT0002269
00252	Cal-Am Water	03/04/2022	Bank Draft	0.00	143.59	DFT0002270
00266	I.R.S.	03/11/2022	Bank Draft	0.00	12,906.39	DFT0002271
00266	I.R.S.	03/11/2022	Bank Draft	0.00	2,717.36	DFT0002272
00267	Employment Development Dept.	03/11/2022	Bank Draft	0.00	5,323.21	DFT0002273
00266	I.R.S.	03/11/2022	Bank Draft	0.00	541.32	DFT0002274
00252	Cal-Am Water	03/10/2022	Bank Draft	0.00	160.64	DFT0002276
00282	PG&E	03/10/2022	Bank Draft	0.00	9.86	DFT0002277
00282	PG&E	03/10/2022	Bank Draft	0.00	50.41	DFT0002278
18163	Wex Bank	03/10/2022	Bank Draft	0.00	1,636.75	DFT0002279
00256	PERS Retirement	03/01/2022	Bank Draft	0.00	15,582.49	DFT0002282
00767	AFLAC	03/17/2022	Bank Draft	0.00	869.48	DFT0002283
00758	FedEx	03/17/2022	Bank Draft	0.00	315.34	DFT0002284
00282	PG&E	03/17/2022	Bank Draft	0.00	11,891.97	DFT0002286
00282	PG&E	03/17/2022	Bank Draft	0.00	28.43	DFT0002287
00266	I.R.S.	03/18/2022	Bank Draft	0.00	10.27	DFT0002288
00266	I.R.S.	03/18/2022	Bank Draft	0.00	43.10	DFT0002289
00266	I.R.S.	03/18/2022	Bank Draft	0.00	184.14	DFT0002290
00256	PERS Retirement	03/22/2022	Bank Draft	0.00	200.00	DFT0002291
00266	I.R.S.	03/25/2022	Bank Draft	0.00	13,358.35	DFT0002292
00266	I.R.S.	03/25/2022	Bank Draft	0.00	2,801.04	DFT0002293
00267	Employment Development Dept.	03/25/2022	Bank Draft	0.00	5,608.66	DFT0002294
00266	I.R.S.	03/25/2022	Bank Draft	0.00	402.04	DFT0002295
00768	ICMA	03/11/2022	Bank Draft	0.00	4,401.59	DFT0002296
00758	FedEx	03/24/2022	Bank Draft	0.00	179.16	DFT0002297
00277	Home Depot Credit Services	03/24/2022	Bank Draft	0.00	85.71	DFT0002298
00282	PG&E	03/24/2022	Bank Draft	0.00	2,111.95	DFT0002299
00221	Verizon Wireless	03/24/2022	Bank Draft	0.00	1,325.03	DFT0002300
00252	Cal-Am Water	03/31/2022	Bank Draft	0.00	83.73	DFT0002301
00252	Cal-Am Water	03/31/2022	Bank Draft	0.00	140.28	DFT0002302
06268	Comcast	03/31/2022	Bank Draft	0.00	38.38	DFT0002303
00282	PG&E	03/31/2022	Bank Draft	0.00	472.76	DFT0002304
18163	Wex Bank	03/31/2022	Bank Draft	0.00	168.05	DFT0002305
00256	PERS Retirement	03/18/2022	Bank Draft	0.00	15,582.49	DFT0002311
00256	PERS Retirement	03/22/2022	Bank Draft	0.00	15,975.79	DFT0002312
00768	ICMA	03/25/2022	Bank Draft	0.00	4,401.59	DFT0002314
00769	Laborers Trust Fund of Northern CA	03/17/2022	Bank Draft	0.00	29,744.00	DFT0002321
00766	Standard Insurance Company	03/29/2022	Bank Draft	0.00	1,418.65	DFT0002383
<b>Total Bank Draft:</b>				<b>0.00</b>	<b>151,202.21</b>	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	7	0.00	173,831.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	52	39	0.00	151,202.21
EFT's	0	0	0.00	0.00
Virtual Payments	135	117	0.00	1,339,000.48
	<b>231</b>	<b>165</b>	<b>0.00</b>	<b>1,664,033.75</b>

## Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
<b>Payment Type: Virtual Payment</b>						
22568	Ada Chen	03/17/2022	Virtual Payment	0.00	600.00	APA000412
22000	Alison McGill	03/17/2022	Virtual Payment	0.00	200.00	APA000413
22586	Allison Bonanfant	03/17/2022	Virtual Payment	0.00	500.00	APA000414
22594	Andrea Gargotta	03/17/2022	Virtual Payment	0.00	500.00	APA000415
22573	Brent Gasperson	03/17/2022	Virtual Payment	0.00	500.00	APA000416
22613	Bruce Hermann	03/17/2022	Virtual Payment	0.00	75.00	APA000417
22600	Carolyn Moore	03/17/2022	Virtual Payment	0.00	250.00	APA000418
22601	Chris Balog	03/17/2022	Virtual Payment	0.00	125.00	APA000419
22603	Chris Hudson	03/17/2022	Virtual Payment	0.00	125.00	APA000420
22595	Craig Chavez	03/17/2022	Virtual Payment	0.00	500.00	APA000421
22596	Cris Staedler	03/17/2022	Virtual Payment	0.00	500.00	APA000422
22570	Dan Miller	03/17/2022	Virtual Payment	0.00	500.00	APA000423
22616	Deborah Stark	03/17/2022	Virtual Payment	0.00	150.00	APA000424
22597	Debra Susan Cummings	03/17/2022	Virtual Payment	0.00	500.00	APA000425
22578	Faye Stirling	03/17/2022	Virtual Payment	0.00	500.00	APA000426
22569	Jack Kay & Susan Kay	03/17/2022	Virtual Payment	0.00	500.00	APA000427
22602	James Jenifer	03/17/2022	Virtual Payment	0.00	125.00	APA000428
22580	Jean Kim	03/17/2022	Virtual Payment	0.00	500.00	APA000429
22598	Jeff Cann	03/17/2022	Virtual Payment	0.00	500.00	APA000430
22589	JKL Pebble LLC c/o Karen Lockwood	03/17/2022	Virtual Payment	0.00	500.00	APA000431
22581	Joanne White	03/17/2022	Virtual Payment	0.00	500.00	APA000432
22612	Judy Maller	03/17/2022	Virtual Payment	0.00	75.00	APA000433
22591	Julius Minjing Chen	03/17/2022	Virtual Payment	0.00	500.00	APA000434
22618	Karen R Harris	03/17/2022	Virtual Payment	0.00	75.00	APA000435
22590	Kedra Gluck	03/17/2022	Virtual Payment	0.00	500.00	APA000436
22582	Kevin Baum	03/17/2022	Virtual Payment	0.00	500.00	APA000437
22609	Kristin Ensign	03/17/2022	Virtual Payment	0.00	450.00	APA000438
22593	Kristina Bayless	03/17/2022	Virtual Payment	0.00	500.00	APA000439
22607	Laura Paxton	03/17/2022	Virtual Payment	0.00	125.00	APA000440
22588	Lori Mazzuca	03/17/2022	Virtual Payment	0.00	500.00	APA000441
22604	Luke Spence	03/17/2022	Virtual Payment	0.00	125.00	APA000442
22592	Marco Pennisi	03/17/2022	Virtual Payment	0.00	500.00	APA000443
22339	Margaret Scattini	03/17/2022	Virtual Payment	0.00	125.00	APA000444
09267	MARION KOPMANN	03/17/2022	Virtual Payment	0.00	500.00	APA000445
22587	Mark Tamagni	03/17/2022	Virtual Payment	0.00	500.00	APA000446
22584	Mary Grace Maher	03/17/2022	Virtual Payment	0.00	500.00	APA000447
22615	Melanie Cardinalli	03/17/2022	Virtual Payment	0.00	75.00	APA000448
22608	Michael Yee	03/17/2022	Virtual Payment	0.00	125.00	APA000449
19582	Mona Ramnathkar	03/17/2022	Virtual Payment	0.00	125.00	APA000450
22571	Nathan Voigtschild	03/17/2022	Virtual Payment	0.00	500.00	APA000451
22575	Nicole Fukuda	03/17/2022	Virtual Payment	0.00	625.00	APA000452
22567	Nora Meany	03/17/2022	Virtual Payment	0.00	400.00	APA000453
22576	Pamela Keindl	03/17/2022	Virtual Payment	0.00	500.00	APA000454
22585	Patricia A Payne	03/17/2022	Virtual Payment	0.00	500.00	APA000455
22614	Paul Brocchini	03/17/2022	Virtual Payment	0.00	75.00	APA000456
22611	Phyllis Kimber	03/17/2022	Virtual Payment	0.00	75.00	APA000457
22617	Rima Crow	03/17/2022	Virtual Payment	0.00	75.00	APA000458
22577	Robert Hight	03/17/2022	Virtual Payment	0.00	500.00	APA000459
22599	Ronald Fenstermaker	03/17/2022	Virtual Payment	0.00	500.00	APA000460
22574	Sandra Lima	03/17/2022	Virtual Payment	0.00	500.00	APA000461
22620	Scott and Shelley Bilyeu	03/17/2022	Virtual Payment	0.00	489.00	APA000462
22572	Shirley Faxon	03/17/2022	Virtual Payment	0.00	500.00	APA000463
22579	Stephan & Joan Robinson	03/17/2022	Virtual Payment	0.00	500.00	APA000464
22566	Stuart & Lena Clark	03/17/2022	Virtual Payment	0.00	8,610.00	APA000465
21310	Theodore Kier	03/17/2022	Virtual Payment	0.00	500.00	APA000466
22619	Thomas Mork	03/17/2022	Virtual Payment	0.00	75.00	APA000467
22606	Tim Martin	03/17/2022	Virtual Payment	0.00	125.00	APA000468
22605	Trischa Tuesta	03/17/2022	Virtual Payment	0.00	125.00	APA000469
22610	Victor Carranza	03/17/2022	Virtual Payment	0.00	75.00	APA000470

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
22583	William W Wong	03/17/2022	Virtual Payment	0.00	500.00	APA000471
<b>Total Virtual Payment:</b>				<b>0.00</b>	<b>29,699.00</b>	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	60	60	0.00	29,699.00
	<b>60</b>	<b>60</b>	<b>0.00</b>	<b>29,699.00</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	7	0.00	173,831.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	52	39	0.00	151,202.21
EFT's	0	0	0.00	0.00
Virtual Payments	195	177	0.00	1,368,699.48
	<b>291</b>	<b>225</b>	<b>0.00</b>	<b>1,693,732.75</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	3/2022	1,693,732.75
			<b>1,693,732.75</b>



**EXHIBIT 8-C**



Monterey Peninsula Water Management Dist

**Payroll Bank Transaction Report**

By Payment Number

Date: 3/1/2022 - 3/31/2022

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
6366	03/11/2022	Regular	1077	Pablo, Joel G	0.00	2,127.37	2,127.37
6367	03/11/2022	Regular	1024	Stoldt, David J	0.00	6,059.05	6,059.05
6368	03/11/2022	Regular	1044	Bennett, Corryn D	0.00	2,001.57	2,001.57
6369	03/11/2022	Regular	1078	Mossbacher, Simona F	0.00	2,192.73	2,192.73
6370	03/11/2022	Regular	1018	Prasad, Suresh	0.00	3,943.54	3,943.54
6371	03/11/2022	Regular	1019	Reyes, Sara C	0.00	2,012.03	2,012.03
6372	03/11/2022	Regular	1081	Banker-Hix, William C	0.00	2,065.15	2,065.15
6373	03/11/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,412.90	3,412.90
6374	03/11/2022	Regular	6063	Hampson, Larry M	0.00	2,867.97	2,867.97
6375	03/11/2022	Regular	1011	Lear, Jonathan P	0.00	4,368.41	4,368.41
6376	03/11/2022	Regular	1012	Lindberg, Thomas L	0.00	2,773.80	2,773.80
6377	03/11/2022	Regular	1080	Steinmetz, Cory S	0.00	2,083.09	2,083.09
6378	03/11/2022	Regular	1045	Atkins, Daniel N	0.00	2,125.26	2,125.26
6379	03/11/2022	Regular	1004	Chaney, Beverly M	0.00	2,788.51	2,788.51
6380	03/11/2022	Regular	1005	Christensen, Thomas T	0.00	3,815.66	3,815.66
6381	03/11/2022	Regular	1079	Gallagher, Riley M	0.00	2,401.62	2,401.62
6382	03/11/2022	Regular	1007	Hamilton, Cory R	0.00	2,358.04	2,358.04
6383	03/11/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	392.49	392.49
6384	03/11/2022	Regular	1048	Lumas, Eric M	0.00	2,021.08	2,021.08
6385	03/11/2022	Regular	1001	Bravo, Gabriela D	0.00	2,726.34	2,726.34
6386	03/11/2022	Regular	1076	Jakic, Tricia	0.00	2,563.18	2,563.18
6387	03/11/2022	Regular	1010	Kister, Stephanie L	0.00	2,677.79	2,677.79
6388	03/11/2022	Regular	1017	Locke, Stephanie L	0.00	3,596.21	3,596.21
6389	03/11/2022	Regular	1040	Smith, Kyle	0.00	2,578.92	2,578.92
6390	03/18/2022	Regular	7015	Adams, Mary L	0.00	239.07	239.07
6391	03/18/2022	Regular	7020	Anderson, Amy E	0.00	249.34	249.34
6392	03/18/2022	Regular	7019	Paull, Karen P	0.00	374.02	374.02
6393	03/18/2022	Regular	7018	Riley, George T	0.00	249.34	249.34
6394	03/25/2022	Regular	1077	Pablo, Joel G	0.00	2,127.37	2,127.37
6395	03/25/2022	Regular	1024	Stoldt, David J	0.00	6,059.05	6,059.05
6396	03/25/2022	Regular	1044	Bennett, Corryn D	0.00	4,525.31	4,525.31
6397	03/25/2022	Regular	1078	Mossbacher, Simona F	0.00	2,192.73	2,192.73
6398	03/25/2022	Regular	1018	Prasad, Suresh	0.00	3,943.54	3,943.54
6399	03/25/2022	Regular	1019	Reyes, Sara C	0.00	2,012.03	2,012.03
6400	03/25/2022	Regular	1081	Banker-Hix, William C	0.00	2,252.50	2,252.50
6401	03/25/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,412.91	3,412.91
6402	03/25/2022	Regular	6063	Hampson, Larry M	0.00	2,305.03	2,305.03
6403	03/25/2022	Regular	1011	Lear, Jonathan P	0.00	4,368.41	4,368.41
6404	03/25/2022	Regular	1012	Lindberg, Thomas L	0.00	2,773.82	2,773.82
6405	03/25/2022	Regular	1080	Steinmetz, Cory S	0.00	2,083.08	2,083.08
6406	03/25/2022	Regular	1045	Atkins, Daniel N	0.00	2,125.25	2,125.25
6407	03/25/2022	Regular	1004	Chaney, Beverly M	0.00	2,788.51	2,788.51
6408	03/25/2022	Regular	1005	Christensen, Thomas T	0.00	3,815.66	3,815.66
6409	03/25/2022	Regular	1079	Gallagher, Riley M	0.00	2,322.43	2,322.43
6410	03/25/2022	Regular	1007	Hamilton, Cory R	0.00	2,358.04	2,358.04
6411	03/25/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	219.79	219.79
6412	03/25/2022	Regular	1048	Lumas, Eric M	0.00	2,021.08	2,021.08
6413	03/25/2022	Regular	1001	Bravo, Gabriela D	0.00	2,726.34	2,726.34
6414	03/25/2022	Regular	1076	Jakic, Tricia	0.00	2,563.18	2,563.18
6415	03/25/2022	Regular	1010	Kister, Stephanie L	0.00	2,677.79	2,677.79
6416	03/25/2022	Regular	1017	Locke, Stephanie L	0.00	3,596.22	3,596.22
6417	03/25/2022	Regular	1040	Smith, Kyle	0.00	2,578.92	2,578.92
40643	03/18/2022	Regular	7009	Edwards, Alvin	249.34	0.00	249.34
<b>Total:</b>					<b>249.34</b>	<b>134,913.47</b>	<b>135,162.81</b>







**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE MONTH MARCH 31, 2022

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2021/2022 Year-to-Date Actual	FY 2021/2022 Annual Budget	Prior FY Year-to-Date Actual
<b>REVENUES</b>							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,297,364	\$ 2,300,000	\$ 1,236,027
Water supply charge			-	-	2,031,182	3,400,000	2,028,469
User fees	237,114	90,475	53,178	380,766	3,886,916	5,300,000	4,012,701
Mitigation revenue	-			-	-	-	-
PWM Water Sales			960,104	960,104	7,257,651	9,828,000	3,657,587
Capacity fees			29,013	29,013	391,550	400,000	329,358
Permit fees	-	22,492		22,492	180,880	198,000	140,375
Investment income	440	2,140	1,173	3,753	18,048	130,000	15,652
Miscellaneous	92	58	74	224	19,344	15,000	9,959
<b>Sub-total district revenues</b>	<b>237,646</b>	<b>115,165</b>	<b>1,043,542</b>	<b>1,396,352</b>	<b>15,082,935</b>	<b>21,571,000</b>	<b>11,430,130</b>
Project reimbursements	-	1,200	-	1,200	1,158,752	1,802,100	1,021,752
Legal fee reimbursements		600		600	3,450	16,000	1,606
Grants	-	-	-	-	353,735	1,096,200	82,253
Recording fees		4,400		4,400	40,810	10,400	31,125
<b>Sub-total reimbursements</b>	<b>-</b>	<b>6,200</b>	<b>-</b>	<b>6,200</b>	<b>1,556,747</b>	<b>2,924,700</b>	<b>1,136,736</b>
From Reserves	-	-	-	-	-	2,802,100	-
<b>Total revenues</b>	<b>237,646</b>	<b>121,365</b>	<b>1,043,542</b>	<b>1,402,552</b>	<b>16,639,682</b>	<b>27,297,800</b>	<b>12,566,866</b>
<b>EXPENDITURES</b>							
Personnel:							
Salaries	74,755	38,989	86,621	200,365	1,894,539	2,611,200	1,815,995
Retirement	6,462	3,693	7,966	18,121	627,493	707,100	568,892
Unemployment Compensation	-	-	-	-	450	12,000	4,903
Auto Allowance	92	92	277	462	4,315	6,000	4,339
Deferred Compensation	151	151	454	757	7,078	10,000	6,950
Temporary Personnel	1,868	1,214	1,588	4,669	28,588	50,000	-
Workers Comp. Ins.	3,026	216	2,237	5,479	52,528	66,800	44,759
Employee Insurance	16,995	9,091	16,169	42,255	346,038	506,900	339,172
Medicare & FICA Taxes	1,388	621	1,408	3,417	33,263	43,600	34,482
Personnel Recruitment	24	15	20	59	802	3,000	-
Other benefits	40	26	34	100	1,578	2,000	1,579
Staff Development	180	794	131	1,105	2,930	15,300	3,101
<b>Sub-total personnel costs</b>	<b>104,982</b>	<b>54,903</b>	<b>116,904</b>	<b>276,789</b>	<b>2,999,602</b>	<b>4,033,900</b>	<b>2,824,172</b>
Services & Supplies:							
Board Member Comp	802	802	826	2,430	24,570	34,000	29,565
Board Expenses	106	69	90	266	3,122	4,000	4,864
Rent	1,105	293	1,037	2,435	19,329	24,200	19,170
Utilities	1,037	656	886	2,579	22,959	33,200	21,024
Telephone	1,615	912	888	3,415	32,664	50,000	40,846
Facility Maintenance	3,052	2,033	2,544	7,629	32,338	56,600	47,180
Bank Charges	938	609	809	2,356	24,674	20,000	13,669
Office Supplies	468	337	309	1,114	7,909	19,000	9,883
Courier Expense	228	148	194	570	5,304	6,000	3,506
Postage & Shipping	100	51	67	218	2,877	5,900	2,208
Equipment Lease	518	329	417	1,264	9,059	13,000	9,545
Equip. Repairs & Maintenance	-	-	-	-	1,870	7,000	1,621
Photocopy Expense					-		
Printing/Duplicating/Binding	-	-	-	-	2	500	59
IT Supplies/Services	3,352	2,179	2,849	8,379	204,823	231,000	185,081
Operating Supplies	730	1,619	650	2,999	20,755	16,700	3,377
Legal Services	4,492	4,212	4,781	13,485	206,238	400,000	214,990



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE MONTH MARCH 31, 2022**

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>FY 2021/2022 Year-to-Date Actual</u>	<u>FY 2021/2022 Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Professional Fees	9,126	5,921	7,725	22,773	261,990	455,000	239,105
Transportation	2,123	145	478	2,747	25,670	31,000	15,784
Travel	-	-	-	-	3,483	14,000	3,247
Meeting Expenses	550	344	450	1,344	12,525	19,600	12,250
Insurance	4,461	2,900	3,792	11,153	100,423	134,000	75,722
Legal Notices	190	124	162	476	476	3,100	-
Membership Dues	489	1,318	416	2,223	33,967	35,400	31,502
Public Outreach	24	16	20	60	1,175	2,600	250
Assessors Administration Fee	-	-	-	-	-	30,000	-
Miscellaneous	-	-	-	-	387	3,100	386
<b>Sub-total services &amp; supplies costs</b>	<b>35,507</b>	<b>25,016</b>	<b>29,393</b>	<b>89,916</b>	<b>1,058,589</b>	<b>1,648,900</b>	<b>984,833</b>
Project expenditures	354,455	1,039	1,055,907	1,411,401	11,282,053	18,827,200	8,300,134
Fixed assets	-	-	-	-	94,011	448,500	34,270
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	52,387	730,000	62,231
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	339,300	-
General fund balance	-	-	-	-	-	500,000	-
Debt Reserve	-	-	-	-	-	500,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
<b>Sub-total other</b>	<b>354,455</b>	<b>1,039</b>	<b>1,055,907</b>	<b>1,411,401</b>	<b>11,428,451</b>	<b>21,615,000</b>	<b>8,396,635</b>
<b>Total expenditures</b>	<b>494,944</b>	<b>80,958</b>	<b>1,202,204</b>	<b>1,778,106</b>	<b>15,486,642</b>	<b>27,297,800</b>	<b>12,205,640</b>
<b>Excess (Deficiency) of revenues over expenditures</b>	<b>\$ (257,298)</b>	<b>\$ 40,406</b>	<b>\$ (158,662)</b>	<b>\$ (375,554)</b>	<b>\$ 1,153,040</b>	<b>\$ -</b>	<b>\$ 361,226</b>

## ADMINISTRATIVE COMMITTEE

### 9. RECEIVE AND FILE THIRD QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2021-2022

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** The third quarter of Fiscal Year (FY) 2021-2022 concluded on March 31, 2022. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 9-A**. **Exhibits 9-B** and **9-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

#### REVENUES

The revenue table compares amounts received through the third quarter of FY 2021-2022 to the amounts budgeted for that same time-period. Total revenues collected were \$16,639,682, or 81.3% of the budgeted amount of \$20,473,350. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,031,182, or 79.7% of the budget for the period. The first installment of this revenue was received in December 2021. The second installment will be received in April 2022.
- Property tax revenues were \$1,297,364, or 75.2% of the budget for the period. The first installment of this revenue was received in December 2021. The second installment will be received in April 2022.
- User fee revenues were \$3,886,916, or about 97.8% of the amount budgeted. This is slightly lower than the budgeted amount as collections for March was received after close of fiscal quarter.
- Pure Water Monterey Water Sales revenue was \$7,257,651, or 98.5% of the budget for the period. This is water sales revenue for water purchased from Monterey One Water and sold to California American Water and is a pass-through to the District.
- Connection Charge revenues were \$391,550, or 130.5% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There were more connections received than budgeted for the current quarter.
- Permit Fees revenues were \$180,880, or 121.8% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based

on estimated number of customers pulling permits. There were more permits received than budgeted for the current quarter.

- Interest revenues were \$18,048, or 18.5% of the budget for the period. Most of the interest income revenue is realized in fourth quarter of the fiscal year. Additionally, current quarter interest rates have been down compared to rates from previous years.
- Reimbursements of \$1,203,012 or 87.7% of the budget. This is based on actual spending and collection of reimbursement project funds. This is due to projects being deferred and continued to next quarter.
- Grant revenue of \$353,735, or 43.0% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$19,344 or about 171.9% of the budgeted amount. This category includes insurance refunds, miscellaneous reimbursements, and other miscellaneous services. Actual collections were higher than anticipated.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

## **EXPENDITURES**

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$15,486,642 were about 75.6% of the budgeted amount of \$20,473,350 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,999,602 were about 99.1% of the budget. This was in line with the budgeted number.
- Expenditures for supplies and services were \$1,058,589, or about 85.6% of the budgeted amount. This was lower than the anticipated budget due to legal and consulting services being lower than anticipated for the current quarter.
- Fixed assets purchases of \$94,011 represented around 27.9% of the budgeted amount. This was due to some of the fixed asset purchases deferred to next quarter.
- Funds spent for project expenditures were \$11,282,053, or approximately 79.9% of the amount budgeted for the period. This is lower than budgeted due to some of the project spending being deferred to next quarter. This line also includes water purchased from Monterey One Water.
- Debt Service included costs of \$52,387, or 9.6% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this quarter.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

## **EXHIBITS**

- 9-A** Revenue and Expenditure Table
- 9-B** Revenue Graph
- 9-C** Expenditure Graph

**Monterey Peninsula Water Management District  
Financial Activity as of March 31, 2022  
Fiscal Year 2021-2022**

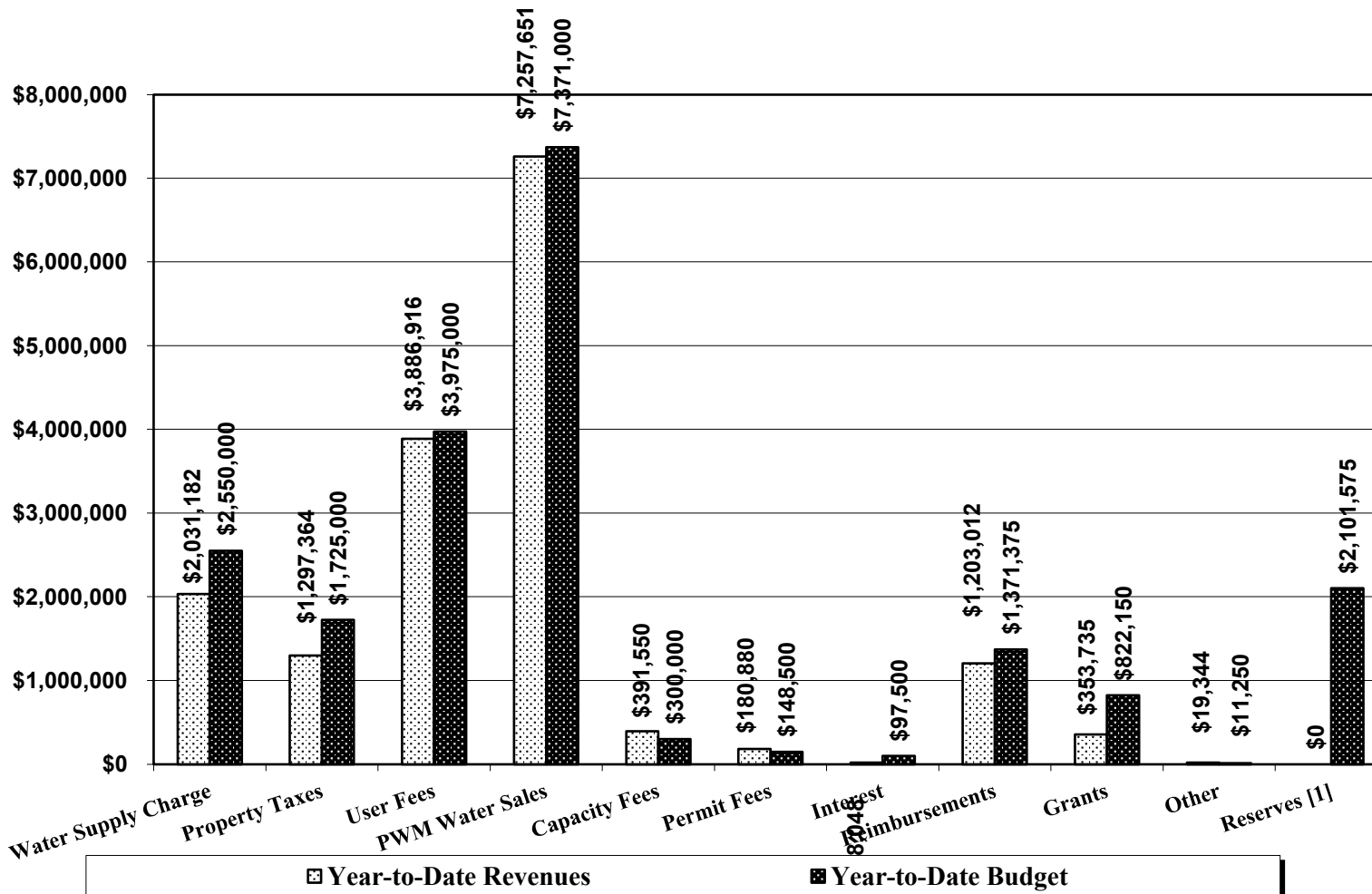
	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,031,182	\$2,550,000	\$518,818	79.7%
Property Taxes	\$1,297,364	\$1,725,000	\$427,636	75.2%
User Fees	\$3,886,916	\$3,975,000	\$88,084	97.8%
PWM Water Sales	\$7,257,651	\$7,371,000	\$113,349	98.5%
Capacity Fees	\$391,550	\$300,000	(\$91,550)	130.5%
Permit Fees	\$180,880	\$148,500	(\$32,380)	121.8%
Interest	\$18,048	\$97,500	\$79,452	18.5%
Reimbursements	\$1,203,012	\$1,371,375	\$168,363	87.7%
Grants	\$353,735	\$822,150	\$468,415	43.0%
Other	\$19,344	\$11,250	(\$8,094)	171.9%
Reserves [1]	\$0	\$2,101,575	\$2,101,575	0.0%
Total Revenues	\$16,639,682	\$20,473,350	\$3,833,668	81.3%

	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,999,602	\$3,025,425	\$25,823	99.1%
Supplies & Services	\$1,058,589	\$1,236,675	\$178,086	85.6%
Fixed Assets	\$94,011	\$336,375	\$242,364	27.9%
Project Expenditures	\$11,282,053	\$14,120,400	\$2,838,347	79.9%
Debt Service	\$52,387	\$547,500	\$495,113	9.6%
Contingencies/Other	\$0	\$52,500	\$52,500	0.0%
Reserves [1]	\$0	\$1,154,475	\$1,154,475	0.0%
Total Expenditures	\$15,486,642	\$20,473,350	\$4,986,708	75.6%

[1] Budget column includes fund balance, water supply carry forward, and reserve fund



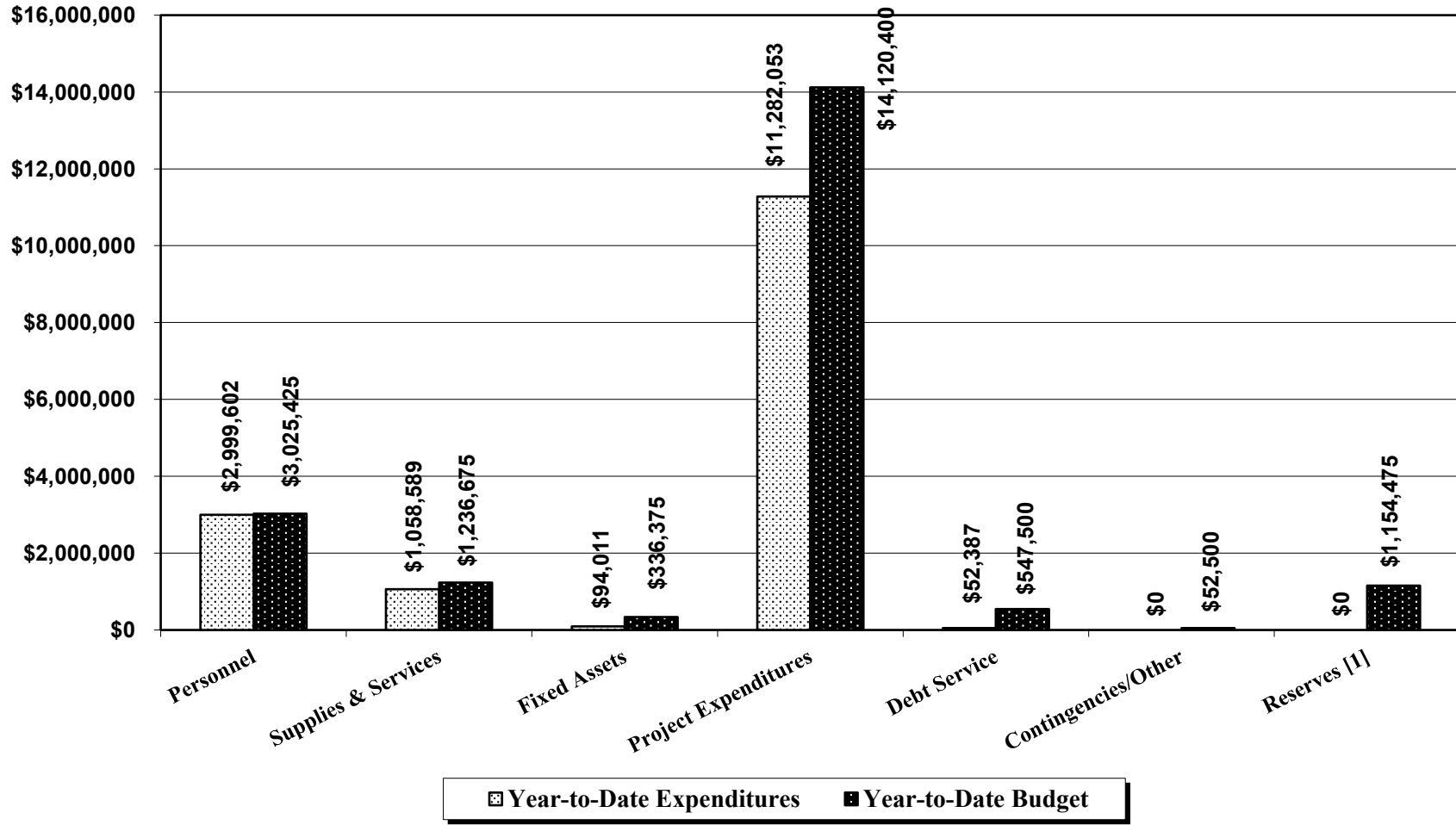
**REVENUES**  
**Fiscal Year Ended March 31, 2022**  
 Year-to-Date Actual Revenues \$16,639,682  
 Year-to-Date Budgeted Revenues \$20,473,350







**EXPENDITURES**  
**Fiscal Year Ended March 31, 2022**  
 Year-to-Date Actual Expenditures \$15,486,642  
 Year-to-Date Budgeted Expenditures \$20,473,350









**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
INVESTMENT REPORT AS OF MARCH 31, 2022**

**MPWMD**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	03/31/22	04/01/22	\$10,640,036	\$10,640,036	\$10,640,036	0.320%	53.76%
Bank of America:							
Money Market	03/31/22	04/01/22	4,571,914	4,571,914	4,571,914	0.000%	
Checking	03/31/22	04/01/22	648,126	648,126	648,126	0.000%	
			\$5,220,040	\$5,220,040	\$5,220,040		26.38%
Multi-Bank Securities Cash Account	03/31/22	04/01/22	49,884	49,884	49,884	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	02/06/20	02/06/23	\$247,000	\$247,000	\$248,457	1.800%	
Interest Bearing Certificate of Deposit	10/09/21	04/29/24	\$250,000	\$250,000	\$242,113	0.600%	
Interest Bearing Certificate of Deposit	09/30/20	09/30/24	\$249,000	\$249,000	\$237,312	0.400%	
Interest Bearing Certificate of Deposit	11/30/21	11/29/24	\$250,000	\$250,000	\$240,085	0.850%	
Interest Bearing Certificate of Deposit	03/13/20	03/13/25	\$249,000	\$249,000	\$239,949	1.250%	
Interest Bearing Certificate of Deposit	03/30/20	03/31/25	\$248,000	\$248,000	\$241,220	1.600%	
Interest Bearing Certificate of Deposit	03/04/22	09/04/25	\$250,000	\$250,000	\$243,268	1.750%	
Interest Bearing Certificate of Deposit	09/22/20	09/22/25	\$249,000	\$249,000	\$232,300	0.550%	
Interest Bearing Certificate of Deposit	06/16/21	06/16/26	\$249,000	\$249,000	\$232,033	0.900%	
Interest Bearing Certificate of Deposit	07/14/21	07/14/26	\$250,000	\$250,000	\$233,715	1.000%	
Interest Bearing Certificate of Deposit	07/22/21	07/22/26	\$250,000	\$250,000	\$233,118	0.950%	
Interest Bearing Certificate of Deposit	10/27/21	10/27/26	\$250,000	\$250,000	\$233,005	1.050%	
Interest Bearing Certificate of Deposit	01/07/22	01/07/27	\$250,000	\$250,000	\$237,313	1.500%	
			\$3,241,000	\$3,241,000	\$3,093,885	1.088%	16.38%
Multi-Securities Bank Securities:							
U.S. Government Bonds	02/25/21	02/25/26	\$390,000	\$390,000	\$365,992	0.700%	
U.S. Government Bonds	03/10/22	03/10/27	\$250,000	\$250,000	\$246,700	2.500%	
			\$640,000	\$640,000	\$612,692	1.403%	3.23%
<b>TOTAL MPWMD</b>			<b>\$19,790,960</b>	<b>\$19,790,960</b>	<b>\$19,616,537</b>	<b>0.396%</b>	

**CAWD/PBCSD WASTEWATER RECLAMATION PROJECT**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							8.60%
Certificate Payment Fund	03/31/22	04/01/22	818	818	818	0.000%	
Interest Fund	03/31/22	04/01/22	338	338	338	0.000%	
Rebate Fund	03/31/22	04/01/22	19	19	19	0.000%	
			\$1,176	\$1,176	\$1,176	0.000%	
Bank of America:							91.40%
Money Market Fund	12/31/21	01/01/22	12,493	12,493	\$12,493	0.000%	
<b>TOTAL WASTEWATER RECLAMATION PROJECT</b>			<b>\$13,669</b>	<b>\$13,669</b>	<b>\$13,669</b>	<b>0.000%</b>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2021-2022 annual budget adopted on June 21, 2021.



**ADMINISTRATIVE COMMITTEE****11. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000**

**Meeting Date:** May 9, 2022 **Budgeted:** N/A

**From:** David J. Stoldt, **Program/** N/A  
General Manager **Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Attached for review is **Exhibit 11-A** monthly status report on contracts over \$25,000 for the period March 2022. This status report is provided for information only, no action is required.

**EXHIBIT**

**11-A** Status on District Open Contracts (over \$25k)





**EXHIBIT 11-A**

**Monterey Peninsula Water Management District  
Status on District Open Contracts (over \$25K)  
For The Period March 2022**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period Spending	Expended To Date	Expected Completion			
1	Maggiora Bros. Drilling, Inc.	FO 09 Destruction	9/20/2021	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00		Current period billing for FO 09 well destruction	PO02904
2	Marina Coast Water District	IRWM Grant Reimbursement	3/28/2022	\$ 61,484.00	\$ -	\$ 61,484.00	\$ 61,484.00		IRWM grant reimbursement	PO02881
3	Marina Coast Water District	IRWM Grant Reimbursement	3/3/2022	\$ 262,477.00	\$ -	\$ 262,477.00	\$ 262,477.00		IRWM grant reimbursement	PO02858
4	Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ 1,449.00	\$ 792.00	\$ 2,241.00		Current period billing for groundwater monitoring support	PO02849
5	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 14,192.50	\$ 900.00	\$ 15,092.50		Current period billing for Prop 1 IRWM grant administration services	PO02847
6	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 50,000.00	\$ 1,701.00		\$ 1,701.00			PO02843
7	Reiff Manufacturing	Quarantine tanks with for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00			PO02824
8	Psomas	Measure J/Rule 19.8 MPWMD Survey Services	9/20/2021	\$ 28,000.00	\$ 25,900.00		\$ 25,900.00			PO02791
9	Hayashi & Wayland	Audit services	6/15/2020	\$ 69,500.00	\$ 65,565.80	\$ 3,934.20	\$ 69,500.00		Current period billing for auditing services	PO02783
10	Regional Government Services	Human Resouces contractual services	6/21/2021	\$ 70,000.00	\$ 26,252.15	\$ 1,588.35	\$ 27,840.50		Current period billing for HR services	PO02698
11	The Marketing Department	Outreach Consultant Contract FY 2021/2022	6/21/2021	\$ 51,000.00	\$ 25,500.00	\$ 4,250.00	\$ 29,750.00		Current period retainer billing for outreach services	PO02696
12	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 11,785.12	\$ 1,958.31	\$ 13,743.43		Current period billing for Sleepy Hollow engineering services	PO02693
13	DeVeera Inc.	Dell PE R740XD Series Server (2)	6/21/2021	\$ 60,000.00	\$ -		\$ -			PO02666
14	Zim Industries, Inc.	ASR 1 Rehabilitation	2/25/2021	\$ 113,350.00	\$ 106,277.25		\$ 106,277.25			PO02650
15	DeVeera Inc.	IT Managed Services Contract for FY 2021/2022	6/21/2021	\$ 58,728.00	\$ 39,147.20	\$ 4,893.40	\$ 44,040.60		Current period billing for IT managed services	PO02647
16	DeVeera Inc.	BDR Datto Services Contract FY 2021/2022	6/21/2021	\$ 26,352.00	\$ 17,568.00	\$ 2,196.00	\$ 19,764.00		Current period billing for IT backup services	PO02646
17	The Ferguson Group LLC	2021-22 - Legislative and Administrative Services	6/21/2021	\$ 99,500.00	\$ 64,658.58	\$ 8,074.99	\$ 72,733.57		Current period retainer billing	PO02645
18	JEA & Associates	Legislative and Administrative Services	6/21/2021	\$ 43,400.00	\$ 25,600.00	\$ 3,200.00	\$ 28,800.00		Current period retainer billing	PO02644
19	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/21/2021	\$ 35,000.00	\$ 8,150.00	\$ 1,725.00	\$ 9,875.00		Current period billing for GIS services	PO02637
20	Pueblo Water Resources, Inc.	ASR Operations Support	6/21/2021	\$ 75,000.00	\$ 53,807.14		\$ 53,807.14			PO02630
21	MBAS	ASR Water Quality	6/21/2021	\$ 40,000.00	\$ 36,712.50		\$ 36,712.50			PO02627
22	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,109,051.76		\$ 1,109,051.76			PO02604
23	Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31			PO02601
24	Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Proces	5/17/2021	\$ 232,800.00	\$ 198,117.23		\$ 198,117.23			PO02598
25	FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ 126,799.07		\$ 126,799.07			PO02586
26	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57			PO02490

**Monterey Peninsula Water Management District**  
**Status on District Open Contracts (over \$25K)**  
**For The Period March 2022**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Expended To Date		Expended To Date	Expended To Date			
27	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50				PO02398
28	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 5,677.76		\$ 5,677.76				PO02371
29	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44		\$ 25,970.44				PO02363
30	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00				PO02316
31	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 188,683.75		\$ 188,683.75				PO02282
32	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50				PO02281
33	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54				PO02273
34	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 167,535.44		\$ 167,535.44				PO02236
35	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29				PO02197
36	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87				PO02163
37	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 26,271.93	\$ 871.81	\$ 27,143.74	6/30/2024	Current period billing for photocopy machine lease		PO02108
38	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70				PO02095
39	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94				PO02094
40	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05				PO01986
41	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32				PO01985
42	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87				PO01880
43	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2022			PO01874
44	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33				PO01824
45	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39				PO01778
46	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 99,250.00		\$ 99,250.00				PO01777
47	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 2,075,000.00	\$ 2,038,705.71		\$ 2,038,705.71				PO01726
48	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 50,000.00	\$ 39,964.43		\$ 39,964.43				PO01707
49	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 59,881.35		\$ 59,881.35				PO01628
50	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11				PO01510
51	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50				PO01509
52	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32				PO01321
53	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 633,267.50	\$ 37,960.00	\$ 671,227.50		Current period billing for Los Padres Dsam Study		PO01268

**Monterey Peninsula Water Management District**  
**Status on District Open Contracts (over \$25K)**  
**For The Period March 2022**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Expended To Date		Expended To Date	Expended To Date			
54	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06				PO01202
55	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2022			PO01100
56	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00				PO01076
57	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 320,000.00	\$ 316,085.56		\$ 316,085.56				PO01072
58	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00				PO00123
59	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98				PO00122



**ADMINISTRATIVE COMMITTEE****12. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING**

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on May 9, 2022.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Attached for review is **Exhibit 12-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period March 2022. This status report is provided for information only, no action is required.

**EXHIBIT****12-A** Status on Measure J/Rule 19.8 Phase II Spending



**Monterey Peninsula Water Management District  
Status on Measure J/Rule 19.8 Spending Phase II  
Through March 2022**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Contract/Approved Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 167,535.44		\$ 167,535.44	\$ 177,464.56	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 153,316.66	\$ 1,705.00	\$ 155,021.66	\$ (115,021.66)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 205,317.23		\$ 205,317.23	\$ 34,682.77	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,308.49		\$ 25,308.49	\$ 2,691.51	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 36,288.96		\$ 36,288.96	\$ 252,783.04	PA00005-20
	<b>Total</b>		<b>\$ 1,909,000.00</b>	<b>\$ 1,169,099.43</b>	<b>\$ 1,705.00</b>	<b>\$ 1,170,804.43</b>	<b>\$ 738,195.57</b>	
1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57	\$ 65,179.43	PA00005-15
1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 50,000.00	\$ 1,701.00		\$ 1,701.00	\$ 48,299.00	PA00005-16

**Phase I Costs**  
**Status on Measure J/Rule 19.8 Spending**  
**Through November 2019**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Contract Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	<b>Total</b>		<b>\$ 650,000.00</b>	<b>\$ 524,409.97</b>	<b>\$ 120,418.59</b>	<b>\$ 644,828.56</b>	<b>\$ 5,171.44</b>	



## ADMINISTRATIVE COMMITTEE

### 13. REVIEW THIRD QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2021-2022

<b>Meeting Date:</b>	<b>May 9, 2022</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** This is an informational item only.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** The third quarter Legal Services Activity Report for Fiscal Year 2021-2022 is attached as **Exhibits 13-A** and **13-B**. The information presented are in a table and graph format and compares the actual third quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 71% of the total legal budget.

#### EXHIBITS

**13-A** Legal Services Costs Update Table

**13-B** Legal Services Graph by Fiscal Year



**EXHIBIT 13-A**

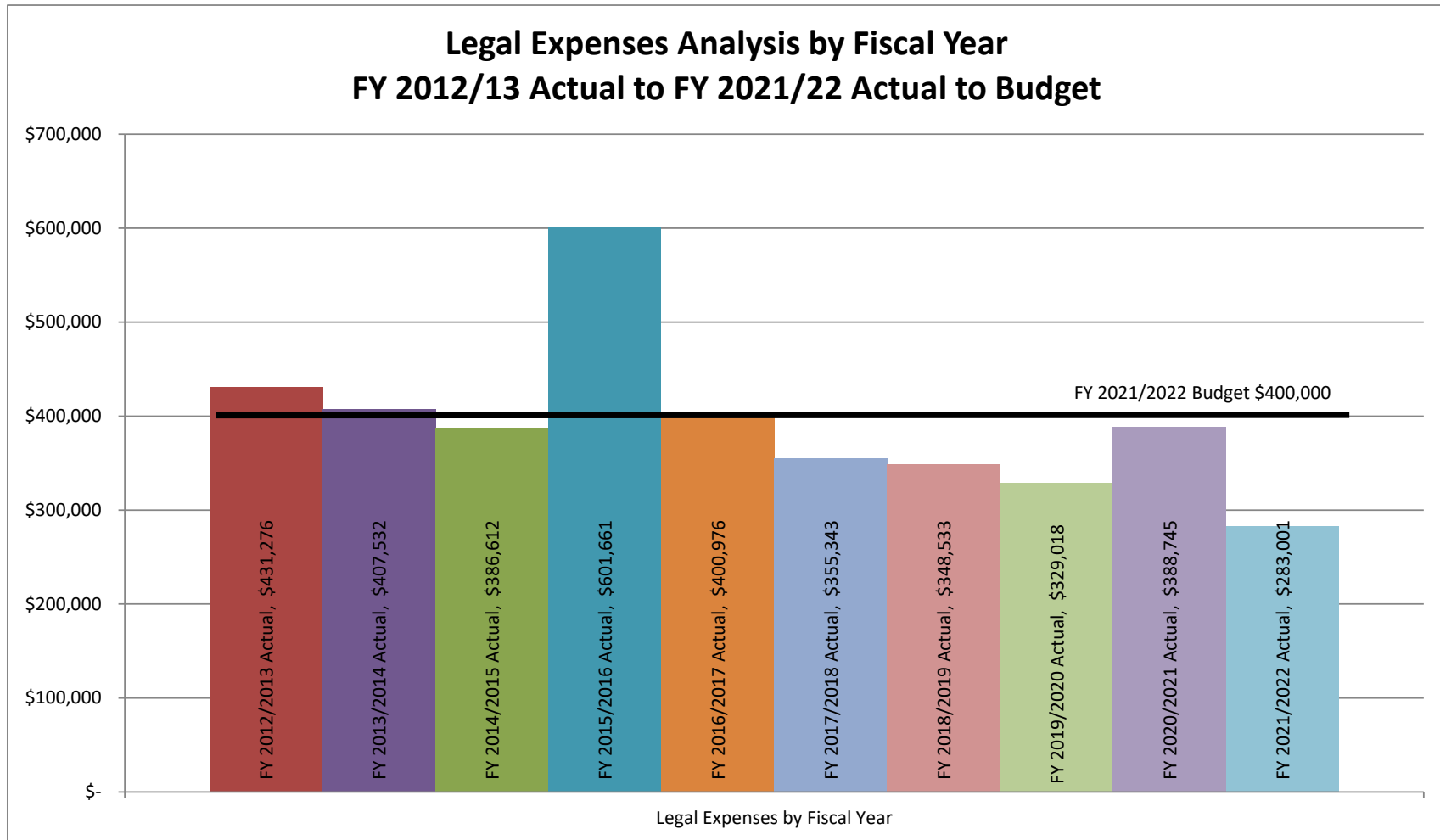
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
LEGAL SERVICES COSTS UPDATE  
REPORT FOR QUARTER ENDED MARCH 31, 2022

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2021/2022 Budget
			January 2021	February 2021	March 2021		
<b><u>Delay &amp; Laredo</u></b>							
WMD-001	Retained General Counsel Service	37,506.00	6,501.00	6,500.00	6,500.00	57,007.00	
WMD-002	Non-Retained General Counsel Service	18,020.00	1,490.40	(65.70)	2,640.00	22,084.70	
WMD-003	Special Legal Services	-	-	-	-	-	
WMD-003-01	Desal A.12-04-019	1,139.50	27.60	82.50	-	1,249.60	
WMD-003-03	SCD - A.10-09-019	-	-	-	-	-	
WMD-003-05	218 Fee A.10-01-012	530.00	-	-	-	530.00	
WMD-003-06	SWRCB Proceedings	715.50	55.20	-	-	770.70	
WMD-003-07	CPUC Proceedings (General)	477.00	138.00	-	-	615.00	
WMD-003-09	Seaside Basin Watermaster	397.50	82.80	-	-	480.30	
WMD-003-10	Special Counsel Oversight	26.50	165.60	-	-	192.10	
WMD-003-11	MPWMD vs. SWRCB (CDO)	424.00	-	-	-	424.00	
WMD-003-13	Groundwater Replenishment (GWR) Project	7,982.00	-	-	-	7,982.00	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	-	-	-	-	-	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	233.50	-	-	55.00	288.50	
WMD-003-20	2016 GRC - A. 16-07-002	53.00	-	-	-	53.00	
WMD-003-22	Cal-Am vs MPWMD, SWRCB	-	-	-	-	-	
WMD-003-23	Heuer vs. Valenzuela	-	-	-	-	-	
WMD-003-24	MCWD vs. PUC; City of Marina vs. PUC Case	-	-	-	-	-	
WMD-003-25	A.19-07-004 General Rate Case	12,322.50	966.00	55.00	220.00	13,563.50	
WMD-003-26	Laguna Seca Connection Moratorium	-	-	-	-	-	
WMD-003-27	CPUC Petition to Modify D.18-09-017	19,583.50	-	165.00	440.00	20,188.50	
WMD-003-28	Jensco v. MPWMD	4,240.00	2,428.80	1,677.50	1,375.00	9,721.30	
WMD-003-29	MPTA (2021) v. MPWMD	8,665.50	607.20	1,457.50	962.50	11,692.70	
WMD-003-30	A.21-11-024 Cal-AM PWMX WPA	7,075.50	8,362.80	4,675.00	7,645.00	27,758.30	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	132.50	-	-	-	132.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	6,598.50	248.40	1,457.50	1,292.50	9,596.90	
WMD-005-02	Reclamation Matters	-	-	-	-	-	
WMD-005-03	WDS Permits and Water Rights Review	10,759.00	1,131.60	1,677.50	1,815.00	15,383.10	
WMD-005-04	ASR	79.50	-	-	-	79.50	
WMD-005-05	Public Records Request	1,563.50	496.80	-	-	2,060.30	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	-	-	-	-	-	
WMD-005-07	Cal-Am vs MPWMD (LAFCO-CEQA)	2,597.00	303.60	-	-	2,900.60	
MPWMD 70	Feasibility Study	21,730.00	1,490.40	1,110.10	-	24,330.50	
MPWMD-77	MPWMD v. LAFCO	1,669.50	3,312.00	1,705.00	1,705.00	8,391.50	
	<b>Sub-total (Delay &amp; Laredo)</b>	<b>164,521.00</b>	<b>27,808.20</b>	<b>20,496.90</b>	<b>24,650.00</b>	<b>237,476.10</b>	
<b><u>Goodin, MacBride, Squeri, Day &amp; Lamprey, LLP</u></b>							
3465-002	Measure J/PWM Water Projects	14,860.33	-	-	-	14,860.33	
<b><u>Colantuono, Highsmith &amp; Whatley, PC</u></b>							
	Prop 218 Advice	16,265.75	-	-	-	16,265.75	
	MPTA	12,179.00	-	-	2,219.50	14,398.50	
	MCWD vs PUC	-	-	-	-	-	
	Measure J Activities	-	-	-	-	-	
	<b>Total</b>	<b>\$ 207,826.08</b>	<b>\$ 27,808.20</b>	<b>\$ 20,496.90</b>	<b>\$ 26,869.50</b>	<b>\$ 283,000.68</b>	<b>\$400,000.00<sup>[1]</sup></b>

71%

[1] Budget column includes legal budget of \$400,000.







This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



**Draft (Version 3)**

**Agenda**

**Special and Regular Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

\*\*\*\*\*

**Monday, May 16, 2022 at 5:00 p.m., Virtual Meeting**

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361 (Rivas), this meeting will be conducted via Zoom Video/Teleconference only.*

Join the meeting at this link:

<https://us06web.zoom.us/j/87495529718?pwd=VUF1c0tHeFVMOGdTZjNnYm1MakIwQT09>

Or join at: <https://zoom.us/>

Webinar ID: 874 9552 9718

Passcode: 05162022

Participate by phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.**

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select AMP 1.

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 PM on Friday, May 13, 2022

**CLOSED SESSION AT 5:00 P.M.**

**CALL TO ORDER / ROLL CALL**

**ADDITIONS AND CORRECTIONS ON THE CLOSED SESSION AGENDA BY DISTRICT**

**COUNSEL-** *District Counsel will announce agenda corrections and proposed additions, which may be acted on by the Directors as provided in Sections 54954.2 of the California Government Code..*

**Board of Directors**

Karen Paull, Chair – Division 4  
 Mary L. Adams, Vice Chair – Monterey County  
 Board of Supervisors Representative  
 Alvin Edwards – Division 1  
 George Riley – Division 2  
 Safwat Malek – Division 3  
 Amy Anderson – Division 5  
 Clyde Roberson – Mayoral Representative

**General Manager**

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G, Monterey, California on Friday, May 13, 2022. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next scheduled meeting of the MPWMD Board of Directors will be on Thursday, May 26, 2022 (Budget Workshop) and Monday, June 20, 2022.

**PUBLIC COMMENT ON THE CLOSED SESSION AGENDA-** Members of the public may address the Board on the item or items listed on the Closed Session agenda.

**CLOSED SESSION** – *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

CS 1 Conference with Legal Counsel – As permitted by Government Code §54956.9 – the board will review one case of pending litigation:

- (a) MPWMD, *Plaintiff* v. LAFCO of Monterey County, et al., *Defendants*; Monterey County Superior Court Case No.: 22CV000925.

CS 2 Conference with Real Property Negotiators - As permitted by Government Code §54956.7 to review real property negotiations:

- (a) The board will meet with its real property negotiators, General Manager Stoldt and General Counsel Laredo, to consider acquisition of private utility properties owned by California American Water Company (and described in Measure J of 2018); the conference will address both price and terms of payment.

CS 3 Conference with Legal Counsel – Existing Litigation (Government Code §54956.9):

- (a) Cal-Am Application to Obtain Approval of the Amended and Restated Water Purchase Agreement for the Pure Water Monterey Groundwater Replenishment Project. California Public Utilities Commission: Case No.: A. 21-11-024

CS 4 Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code §54956.9(b): Two (2) potential cases involving:

- (a) Mercer- Fraser Co. & MPWMD, et al.
- (b) Threatened breach of contract relating to the Storage and Recovery Agreement and the Water Purchase Agreement between Cal-Am and MPMWD.

### **CONVENE TO CLOSED SESSION**

---

### **RECONVENE TO OPEN SESSION**

### **CALL TO ORDER / ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO THE AGENDA** - *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

**ORAL COMMUNICATIONS-** - *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*



**CONSENT CALENDAR** - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “\*\*”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the April 18, 2022 Regular Board Meeting
2. Consider Adopting Draft Resolution No. 2022-12 Authorizing Remote Teleconferencing Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act and AB 361 (*Rivas*)
3. Consider Adoption of Treasurer's Report for March 2022
4. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2021-22
5. Consider Approval of Third Quarter Fiscal Year 2021-22 Investment Report
6. Consider Approval of “Mulch Madness” Contingency Funding
7. Consider Expenditure of Budgeted Funds for Water Conservation Equipment
8. Consider Approval of Expenditure for Functionality Improvements to the Accela Water Demand Division Database
9. Receive Cybersecurity Vulnerability Assessment and Security Posture Report
10. Consider Approval of Expenditure for Purchase of Ford F150 4X4 Truck

#### **GENERAL MANAGER’S REPORT**

11. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
12. Update on Development of Water Supply Projects
13. Discussion on SB 1157 Hertzberg
14. Drought Messaging and Funding

#### **REPORT FROM DISTRICT COUNSEL**

#### **DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

15. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**PUBLIC HEARING** -- – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

16. Receive and Confirm Water Supply Forecast for Period of May 1, 2022 -- September 30, 2023 – and Consider Adopting Resolution 2022-13 to Amend Rationing Table XV-4

*Recommended Action: The Board will receive a report on the available water supply and determine whether water-rationing triggers have been met and consider adoption of Resolution 2022-13.*

**ACTION ITEMS** – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

17. Revised Committee Charges- Freq. of Meetings

*Recommended Action:*

- XX. *Intentionally Left Blank*

*Recommended Action:*

**INFORMATIONAL ITEMS/STAFF REPORTS** - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

18. Report on Activity/Progress on Contracts Over \$25,000

19. Status Report on Measure J/Rule 19.8 Phase II Spending
20. Letters Received
21. Committee Reports
22. Monthly Allocation Report
23. Water Conservation Program Report
24. Carmel River Fishery Report for April 2022
25. Monthly Water Supply and California American Water Production Report

### ADJOURNMENT

Board Meeting Schedule			
Thursday, May 26, 2022	Special- Budget Workshop	6:00 p.m.	<i>Virtual – Zoom</i>
Monday, June 20, 2022	Regular- Budget Adoption	6:00 p.m.	<i>Virtual – Zoom</i>
Monday, July 18, 2022	Regular Meeting	6:00 p.m.	<i>Virtual – Zoom</i>

Board Meeting Television and On-Line Broadcast Schedule	
<b>Television Broadcast</b>	<b>Viewing Area</b>
Comcast Ch. 24   View live broadcast on meeting dates, and replays on Mondays and Tuesdays at 4:00 p.m. and Thursday nights <b>TIME</b>	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel)   Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
<b>Internet Broadcast</b>	
AMP 1   View live broadcast on meeting dates, and replays on Mondays and Tuesdays at 4:00 p.m. and Thursday nights <b>TIME</b> at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to AMP 1.	
Monterey County Government Channel   Replays only at 9:00 a.m. on Saturdays at <a href="http://www.mgtvonline.com">www.mgtvonline.com</a>	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - <a href="https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg">https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg</a>	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, May 13, 2022 to [joel@mpwmd.net](mailto:joel@mpwmd.net), or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5610.

### Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

**Begin:** Within 10 minutes of the meeting start time from your computer click on this link: <https://us06web.zoom.us/j/87495529718?pwd=VUFic0tHeFVMOGdTZjNnYm1MaklwQT09> or paste the link into your browser.

**DETERMINE WHICH DEVICE YOU WILL BE USING**  
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

**USING A DESKTOP COMPUTER OR LAPTOP**

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

**COMPUTER AUDIO**

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
  - If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
  - If yes, please proceed by clicking “Join with Computer Audio”

**PHONE CALL**

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.
 

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

**USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE**

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

**DIAL IN**

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

### Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, dial \*6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press \*9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press \*9 to end the call.

### Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on Monday, May 16, 2022. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



**Preliminary Draft Agenda**

**Special Meeting**

**Board of Directors**

**Workshop on Proposed FY2022-23 Budget  
Monterey Peninsula Water Management District**

\*\*\*\*\*

**Thursday, May 26, 2022, 6:00 PM, Virtual Meeting**

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.*

Join the meeting at this link:

<https://us06web.zoom.us/j/83179413389?pwd=bHBnZXUyc0FXNmIRY0R5Z09wdGtDdz09>

Or join at: <https://zoom.us/>

Webinar ID: 831 7941 3389

Passcode: 05262022

Participate by phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.**

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select AMP 1.

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>  
by 5:00 PM on Friday, May 20, 2022

**CALL TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO AGENDA** - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

**Board of Directors**

Karen Paull, Chair – Division 4  
Mary L. Adams, Vice Chair – Monterey County  
Board of Supervisors Representative  
Alvin Edwards – Division 1  
George Riley – Division 2  
Safwat Malek – Division 3  
Amy Anderson – Division 5  
Clyde Roberson – Mayoral Representative

**General Manager**

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey, California on **May 20, 2022**. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next meeting of the Board is set for Monday, June 20, 2022 at 6:00 PM.

**DISCUSSION ITEMS-** *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

1. Review Proposed MPWMD Fiscal Year 2022-23 Budget and Resolution 2022-14

***Recommended Action:** The Board will review the proposed budget for Fiscal Year 2022-23. General direction will be given to staff, but the Board will take no formal action. The Board is scheduled to consider adoption of the budget at the regular monthly meeting on June 20, 2022. Some issues the Directors may discuss in relation to the proposed Budget could be brought forward for further consideration at future meetings of the Board.*

#### ADJOURNMENT

Board Meeting Schedule			
Monday, June 20, 2022	Regular- Budget Adoption	6:00 pm	Virtual - Zoom
Monday, July 18, 2022	Regular Meeting	6:00 pm	Virtual - Zoom
Monday, August 15, 2022	Regular Meeting	6:00 pm	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule	
<b>Television Broadcast</b>	<b>Viewing Area</b>
Comcast Ch. 24   View live broadcast on meeting dates, and replays on Mondays and Tuesdays at 4:00 p.m. and Thursday nights <b>TIME</b>	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
<b>Internet Broadcast</b>	
AMP 1   View live broadcast on meeting dates, and replays on Mondays and Tuesdays at 4:00 p.m. and Thursday nights <b>TIME</b> at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to AMP 1.	
Monterey County Government Channel   Replays only at 9:00 a.m. on Saturdays at <a href="http://www.mgtvonline.com">www.mgtvonline.com</a>	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - <a href="https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg">https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg</a>	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by 5:00 pm on Monday, May 23, 2022 to [joel@mpwmd.net](mailto:joel@mpwmd.net), or call (831) 658-5652.

#### Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

**Begin:** Within 10 minutes of the meeting start time from your computer click on this link: <https://us06web.zoom.us/j/83179413389?pwd=bHBnZXUyc0FXNmRlRY0R5Z09wdGtDdz09> or paste the link into your browser.

**DETERMINE WHICH DEVICE YOU WILL BE USING**  
 (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

**USING A DESKTOP COMPUTER OR LAPTOP**

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

**COMPUTER AUDIO**

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.  
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”  
•If yes, please proceed by clicking “Join with Computer Audio”

**PHONE CALL**

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.
 

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

**USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE**

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

**DIAL IN**

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.
 

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

### Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, push \*6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press \*9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press \*9 to end the call.

### Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on May 26, 2022. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.