

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on Friday, May 5, 2023. Staff notes will be available on the District web site at <https://www.mpwmd.net/who-we-are/committees/board-committees/administrative-committee/> by 5:00 P.M. on Friday, May 5, 2023.



AGENDA
**Finance and Administration Committee
 of the Monterey Peninsula Water Management District**

Monday, May 8, 2023 at 2:00 PM [PST]

Meeting Location: MPWMD -- Main Conference Room
 5 Harris Court, Building G, Monterey, CA 93940
 [Hybrid: In-Person and via Zoom]

To join by Zoom, please click the link below:
<https://mpwmd-net.zoom.us/j/84418356972?pwd=RHZ6blZjSVNjM3ozSXFubDgzR0xpdz09>

Or join at: <https://zoom.us/>
 Webinar ID: 844 1835 6972
 Meeting password: 05082023
 To Participate by Phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.

<p>Finance and Administration Committee Members: Amy Anderson – Chair Alvin Edwards Marc Eisenhart</p> <p>Alternate: George Riley</p> <p>Staff Contact: Suresh Prasad Sara Reyes</p>	<p>Call to Order / Roll Call</p> <p>Additions and Corrections to the Agenda</p> <p>Comments from Public – <i>The public may comment on any item within the District’s jurisdiction. Please limit your comments to three minutes in length.</i></p> <p>Action Items – <i>Public comment will be received. Please limit your comments to three (3) minutes per item.</i></p> <p>P.1 1. Consider Adoption of April 10, 2023 Committee Meeting Minutes</p> <p>P.5 2. Consider Approval of Expenditure of Funds for Additional Functionality Improvements to the Accela Database</p> <p>P.9 3. Consider Recommendation to Authorize the General Manager to Enter Into a Contract with Radiant Landscaping, Inc. to Provide Landscape Maintenance Services</p> <p>P.31 4. Consider Adoption of Treasurer’s Report for March 2023</p> <p>P.45 5. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2022-2023</p> <p>P.53 6. Consider Approval of Third Quarter Fiscal Year 2022-2023 Investment Report</p>
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Mission Statement

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

Vision Statement

Model ethical, responsible, and responsive governance in pursuit of our mission.

Board's Goals and Objectives

Are available online at <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

Informational Items - Public comment will be received. Please limit your comments to three (3) minutes per item.

P.57 7. Report on Activity / Progress on Contracts Over \$25,000

P.63 8. Status Report on Measure J / Rule 19.8 Phase II Spending

Discussion/Other Items - Public comment will be received. Please limit your comments to three (3) minutes per item.

9. Financial Impact of Monterey Peninsula Taxpayers Association Ruling (*Verbal Report*)

10. Update on Expenditure of Contingency Funds Used for the Sleepy Hollow Steelhead Rearing Facility Rearing Channel Rehabilitation Project (*Verbal Report*)

P.67 11. Review Draft May 15, 2023 Regular Board Meeting Agenda and May 25, 2023 Special Board Meeting Agenda (Budget Workshop)

Suggest Items to be Placed on Future Agendas

Adjournment

Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please send a description of the requested materials and preferred alternative format or auxiliary aid or service at least 48 hours prior to the scheduled meeting date/time. Requests should be forwarded to: (1) Sara Reyes by e-mail at sara@mpwmd.net or at (831) 658-5610; and (2) Joel G. Pablo by e-mail at joel@mpwmd.net, or at (831) 658-5652.

Provide Public Comment at the Meeting

Attend In-Person

The Finance and Administration Committee meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Committee Clerk.

Attend via Zoom: See below "Instructions for Connecting to the **Zoom Meeting**."

Submission of Public Comment via E-mail

Send comments to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Committee. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District's website as part of the agenda packet for the meeting.

Submission of Written Public Comment

All documents submitted by the public must have no less than six (6) copies to be received and distributed by the **Clerk** prior to the Meeting.

Document Distribution

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of a legislative body that are provided to a majority of the members less than 72 hours before the meeting will be made available at the District Office, 5 Harris Court, Building G., Monterey, CA, during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

Instructions for Connecting to the **Zoom Meeting**

The public may remotely view and participate in the meeting to make public comment by computer, by phone or smart device.

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device or telephone. (Your device must have audio capability to participate).

To join via Zoom-Teleconferencing, please click the link below:

<https://mpwmd-net.zoom.us/j/84418356972?pwd=RHZ6bUZjSVNjM3ozSXFubDgzR0xpdz09>

Or join at: <https://zoom.us/>

Webinar ID: 844 1835 6972

Meeting password: 05082023

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

COMPUTER / SMART DEVICE USERS: You can find the raise hand option under your participant name.

TELEPHONE USERS: The following commands can be entered using your phone’s dial pad:

- *6 – Toggle Mute / Unmute
- *9 – Raise Hand

2. Staff will call your name or the last four digits of your phone number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>

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FINANCE AND ADMINISTRATION COMMITTEE**ITEM: ACTION ITEM****1. CONSIDER ADOPTION OF APRIL 10, 2023, COMMITTEE MEETING MINUTES****Meeting Date: May 8, 2023****From: David J. Stoldt,
General Manager****Prepared By: Sara Reyes**

SUMMARY: Draft minutes of the April 10, 2023, Finance and Administration Committee meeting are attached as **Exhibit 1-A**.**RECOMMENDATION:** The Finance and Administration Committee should review the minutes and adopt them by motion.**EXHIBIT****1-A Draft Minutes of April 10, 2023 Committee Meeting**



EXHIBIT 1-A

DRAFT MINUTES

Monterey Peninsula Water Management District Finance and Administration Committee *April 10, 2023*

Meeting Location: District Office, Main Conference Room
5 Harris Court, Building G., Monterey, CA 93940
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

Call to Order

The meeting was called to order at 2:00 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Marc Eisenhart

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Maureen Hamilton, Sr. Water Resources Engineer
Joel Pablo, Board Clerk/Executive Assistant
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda:

None

Comments from the Public: None

Items on the April 17, 2023 Special and Regular Board Meeting Agenda

1. Consider Adoption of March 13, 2023 Committee Meeting Minutes

On a motion by Edwards and second by Eisenhart, the minutes of the March 13, 2023 meeting were approved on a roll call vote of 3 – 0 by Eisenhart, Edwards and Anderson.

2. Consider Recommendation to Authorize the General Manager to Enter Into a Contract with Schaaf & Wheeler to Provide Drawing Support Services

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended the Board authorize the General Manager to enter a contract with Schaaf & Wheeler to provide drawing support services to MPWMD for an amount not-to-exceed \$30,000. The motion was approved on a roll call vote of 3 – 0 by Edwards, Eisenhart and Anderson.

3. Consider Expenditure of Budgeted Funds for Water Conservation Equipment

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended that the Board approve the spending of \$13,000 to renew the District's stock of water conservation equipment. The motion was approved on a roll call vote of 3 – 0 by Edwards, Eisenhart and Anderson.

4. Review Draft April 17, 2023 Regular Board Meeting Agenda

The committee reviewed the draft agenda and made no changes.

Suggest Items to be Placed on Future Agendas

Director Eisenhart followed up with his request from the March 13, 2023 Finance and Administration Committee (FAC) where he asked if staff could provide the committee with an update on the financial impact of the MPTA ruling and the status of the Rehabilitation Project. Suresh Prasad, Administrative Services Manager/Chief Financial Officer stated an update would be provided at the May 8, 2023 FAC meeting.

Adjournment

The meeting adjourned at 2:29 PM.

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FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

2. CONSIDER APPROVAL OF EXPENDITURE OF FUNDS FOR ADDITIONAL FUNCTIONALITY IMPROVEMENTS TO THE ACCELA DATABASE

Meeting Date:	May 8, 2023	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	26-05-781155
Prepared By:	Stephanie Kister	Cost Estimate:	\$4,800

Committee Recommendation: The Finance and Administration Committee reviewed this item on May 8, 2023, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District currently has a contract with Etech Consulting, LLC to revise and enhance the District's Accela database for the permitting and conservation programs. Part of this project involves a new online portal, Accela Citizen Access, that will allow the public to log in and view District records for individual properties and to submit applications and payments. Records that have been uploaded into Accela since it launched in 2018 are available in Accela Citizen Access, but records uploaded from the former database (Zone 24/7) require additional coding to make them accessible to the public.

This project outlined in the Statement of Work (**Exhibit 2-A**) will associate the Zone 27/7 documents with a "mother" property file that will make the documents accessible to the public when they visit the web portal. Without this work, these older documents will not be visible to the public, although they are visible to staff. Making these documents visible to the public is important because the public needs a complete record to review when accessing the database. Staff is requesting approval of an expenditure of \$4,800 to do this work. The entire project should be completed in the next month.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board approve the expenditure of \$4,800 for the work identified in **Exhibit 2-A: Statement of Work with ETech Consulting, LLC**. Funding for this work is included in 26-05-781155 (Best Management Practices).

EXHIBIT

2-A ETech Consulting, LLC: Statement of Work

Statement of Work

This document defines the scope of work to be provided to **Monterey Peninsula Water Management District (MPWMD)**. This document may be refined, modified, cancelled, and/or terminated in whole or in part by mutual agreement.

Job Description

At high level, ETech Consulting will assist MPWMD with parcel document conversion.

During the original implementation, all legacy documents were uploaded to parcels. While documents exist on parcels and staff is able to access those, parcel documents cannot be accessed via Citizen Access portal.

ETech will lead the conversion effort and specifically assist in the following areas:

1. Assessing Parcels with Documents that do NOT have associated Base Premise Record
2. Develop and Execute Batch script to create (shell/empty) Based Premise record for the parcels assessed.
3. Develop script to convert existing parcel documents to be documents under base premise records.

Assigned Personnel

- Georgiy Sichinava – Business Analyst
- Erich von Trapp - Senior Technical Consultant

Assumptions

- The agency will provide Subject Matter Experts (SMEs) to identify desired solution functionality.
- Record Types within Civic Platform are fully configured to meet the needs of Data Conversion processes.
- Acceptance of all deliverables shall occur within 14 calendar days after delivery.
- UAT will take place throughout the implementation.
- ETech Consulting, LLC will assist with documentation and communication of Accela Support related issues.
- ETech Consulting, LLC is not responsible for delays caused by the Accela environment or Accela support.

Expected Timeline

April 10 – April 30, 2023

Payment Terms

Invoicing shall be submitted on a monthly basis for the work performed based on the hours actually worked. Payment to ETech Consulting, LLC shall be mailed or made via ACH within thirty (30) days of receiving the invoice. If the thirty (30) day period falls on a weekend or holiday, payment shall be issued the following business day.

Expenses Covered

None

Work Location

Remote

Service Estimate

ETech Consulting, LLC

160 Liberty Street Suite 111
Salem, OR 97301

Date: April 10, 2023

To:

Monterey Peninsula Water Management District

Attn:

Service Description

ETech Consulting will provide consulting and technical services related to Data Conversion of Environmental Health Records

Item	Qty	Rate	Amount
Technical Management	20	175	4,800
Total			\$4,800

Thank you for your business!

ETech Consulting, LLC

Signature

Name

Title

Date

MPWMD

Signature

Name

Title

Date

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

3. CONSIDER RECOMMENDATION TO AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH RADIANT LANDSCAPING, INC. TO PROVIDE LANDSCAPE MAINTENANCE SERVICES

Meeting Date:	May 8, 2023	Budgeted:	Yes
From:	Dave Stoldt General Manager	Program/ Line Item No.:	1-2-1/ 35-04-786004 transfer to 35-04-786005
Prepared By:	Maureen Hamilton	Cost Estimate:	\$10,455

General Counsel Approval: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on May 8, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Santa Margarita ASR site weeds impede operation and need to be managed. Operator access to the outside treatment header is impeded, the automatic gate safety eyes are regularly impeded, and the weeds are unsightly. Annual and bi-annual weeding has not proven sufficient. Final landscaping is on hold until recycled water is available for irrigation.

The work includes monthly hand weeding, sweeping, weed whacking, and gate track cleaning; as well as annual basin bottom clearing, drain inlet clearing, and ethical pest control. Work will be conducted on a per-visit lump sum basis not to exceed \$10,455 for thirteen monthly visits and two annual visits. Landscape maintenance is reimbursable by Cal Am.

A Request for Quotations and outreach to six local companies yielded one quote. Radiant Landscaping is located in Salinas, has been incorporated since 2017, has a C27 Landscaping License, and is bonded and insured. All references highly recommend the company.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board authorize the General Manager to enter into a contract with Radiant Landscaping, Inc. to provide landscape maintenance services at the Santa Margarita ASR Facility in the amount not to exceed \$10,455.

EXHIBIT

3-A Draft Contract

EXHIBIT 3-A

AGREEMENT BETWEEN THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AND XXX FOR SERVICES TO PROVIDE XXXXXX

THIS AGREEMENT is entered into this XXX day of XXX, 2023, by and between Radiant Landscaping Inc., hereinafter called "Consultant," and the Monterey Peninsula Water Management District, hereinafter called "MPWMD".

SECTION I - SCOPE OF SERVICES

MPWMD hereby engages Consultant for services as set forth in **Exhibit A**, Scope of Work.

SECTION II COMPENSATION

A. FEE SCHEDULE

Fees payable to Consultant for services specified herein shall be in accordance with the Budget and Fee Schedule in **Exhibit B**.

B. METHOD OF PAYMENT

Payment of fees shall be based on work completed, as documented in monthly billings submitted by Consultant. Monthly billings shall include previous invoice amount, current invoice amount, and remaining budget. Work reports shall be rendered in accordance with the schedule shown in **Exhibit C**, Work Schedule.

Payments are due and payable within thirty (30) days after receipt of each invoice subject to a finding by MPWMD that work performed has been satisfactory and that payment is for the work specified in **Exhibit A**, Scope of Work. Where MPWMD finds the work to be unsatisfactory, MPWMD shall describe deficiencies in writing to Consultant within ten (10) days.

The final invoice for work performed shall be submitted not later than sixty (60) days following notification by MPWMD of completion of such work. The final invoice shall be paid not later than thirty (30) days after receipt of the final invoice.

C. MAXIMUM PAYMENT

Payments to Consultant for services rendered and expenses incurred under this Agreement **shall not exceed \$10,455** for thirteen (13) monthly visits and two (2) annual visits.

D. PREVAILING WAGE

Reference is hereby made to the wage scale established by the State Director of the Department of Industrial Relations which is hereby specified as the rate of prevailing wage to paid workers on this project, and the provisions of Article 2, Chapter 1, Part 7, Division 2 (commencing with Section 1770) of the Labor Code shall be complied with. A copy of the prevailing wage rates is on file and may be inspected at the MPWMD office.

SECTION III TIME OF PERFORMANCE

Consultant shall begin work upon the effective date of this Agreement and shall complete all tasks described herein according to the schedule shown in **Exhibit C**, Work Schedule, and consistent with the professional skill and care ordinarily provided by engineering professionals practicing in the State of California under the same or similar circumstances.

SECTION V RESPONSIBILITIES

- A. The Contractor shall have all applicable **licenses** and permits, including a C-27 license.
- B. Consultant represents that it has or will secure at its own expense all personnel, materials, and related services required to perform the services under this Agreement. Consultant shall act as an independent consultant and not as an agent or employee of MPWMD. Consultant shall have exclusive and complete control over its employees and subcontractors, and shall determine the method of performing the services hereunder.
- C. Nothing is allowed to be put in the large percolation **basin**; including but not limited to debris, dirt, or liquid of any kind.
- D. No **dirt** may be removed from the property.
- E. ALL workers must take annual **Unexploded Ordnance (UXO) training**, available in English and Spanish, on-line at [index \(fortordsafety.com\)](http://index(fortordsafety.com)). The site is located on the Former Fort Ord in a Munitions Response Area and training is required for all individuals involved in ground disturbing work. The training takes approximately 30 minutes. Certificates must be saved and copies sent to the MPWMD Project Manager each August for the prior fiscal year.
- F. MPWMD shall coordinate and arrange for all meetings required to be held with other agencies or persons hereunder, unless otherwise specified in **Exhibit A**, Scope of Services.
- G. The officers, agents, and employees of MPWMD shall cooperate with Consultant in the performance of services under this agreement without charge to Consultant. Consultant agrees to use such services insofar as feasible in order to effectively discharge Consultant's obligations hereunder and further agrees to cooperate with MPWMD's officers, agents and employees.
- H. The Consultant agrees to indemnify, defend and save harmless MPWMD, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all consultants, subcontractors, material men, laborers and any other person, firm or corporation who may be injured or damaged by the negligent acts, errors, and/or omissions of the Consultant, Consultant's employees, or Consultant's subcontractors or subconsultants in the performance of this Agreement.

- I. Consultant shall provide products and perform all services required pursuant to this Agreement in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care, skill, and diligence ordinarily exercised under similar conditions (Standard of Care) by a member of Consultant's profession currently practicing in California.
- J. The Contractor shall immediately report any hazardous conditions to MPWMD. In the event of any incidents, altercations or accidents involving the public, Contractor employees, or MPWMD employees, the Contractor will notify MPWMD immediately.

SECTION VII INSURANCE

- A. Consultant shall obtain and keep insurance policies in full force and effect as shown in **Exhibit D**, Insurance Requirements.
- B. Consultant shall provide photocopies of his/her current Automobile insurance policy [or policies], including endorsements thereto, or current certificates of insurance in lieu thereof, to MPWMD.
- C. Consultant shall require any subcontractor to provide evidence of the same insurance coverages specified in VII.A.
- D. Consultant shall provide notice to MPWMD of any cancellation or material change in insurance coverage where MPWMD has been named as additional insured, such notice to be delivered to the MPWMD in accord with Section XV of this Agreement at least ten (10) days before the effective date of such change or cancellation of insurance.
- E. Evidence acceptable to MPWMD that Consultant has complied with the provisions of this Section VII shall be provided to the MPWMD, prior to commencement of work under this Agreement.
- F. All policies carried by the Consultant shall provide primary coverage instead of any and all other policies that may be in force. MPWMD shall not be responsible for any premium due for the insurance coverages specified in this Agreement.

SECTION VIII CHANGES AND CHANGED CONDITIONS

If, during the course of the work herein contemplated, the need to change the Scope of Work or the Work Schedule should arise, for whatever reasons, whichever party first identifies such need to change shall notify the other party in writing. The representatives of the parties shall meet within seven (7) working days of the date of such notice to discuss the need for change so identified and to set the proposed action to be taken by the parties. A change in the Scope of Work may also result in a change in the compensation amount. Compensation changes shall be based upon the Consultant Budget and Fee Schedule (**Exhibit B**) attached hereto. Any changes agreed to shall be documented by duly executed amendments to this Agreement.

SECTION IX TERMINATION

- A. MPWMD may terminate Consultant's services at any time by written notice to Consultant at least thirty (30) days prior to such termination. Upon receipt of written notice from MPWMD that this Agreement is terminated, Consultant shall submit an invoice for an amount that represents the value of services actually performed to the date of said notice for which he/she has not previously been compensated. Upon approval of this invoice by MPWMD, Consultant shall be paid from the sum found due, and MPWMD shall have no further obligation to Consultant, monetarily or otherwise.
- B. Upon receipt of written notice of termination, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise).

SECTION X SUB-CONTRACTING AND ASSIGNABILITY

Consultant shall not sub-contract any portion of the work required by this Agreement nor otherwise assign or transfer any interest in it without prior written approval of MPWMD. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

SECTION XI DISCRIMINATION AND FAIR EMPLOYMENT

Attention is directed to Section 1735 of the California Labor Code, which reads as follows:

“No discrimination shall be made in the employment of persons upon public works because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons, except as provided in Section 12940 of the government code and every Consultant for public works violating this section is subject to all penalties imposed by a violation of this chapter.”

During the performance of this Agreement, Consultant and its contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Consultant and its contractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and its contractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

SECTION XII INTEREST OF CONSULTANT

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement.

SECTION XIII CONTINGENT FEES

Consultant warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Agreement, and that he/she has not paid or agreed to pay any company, or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gifts, or other consideration, contingent upon or resulting from the award or making of this Agreement. For breach of violation of this warranty, MPWMD shall have the right to annul this Agreement without liability or at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage, gift or contingent fee.

SECTION XIV DISPUTES

In the event of a dispute arising out of the performance of this Agreement either party shall, as soon as a conflict is identified, submit a written statement of the conflict to the other party. Within five (5) working days of receipt of such a statement of conflict, the second party will respond and a meeting will be arranged not more than five (5) working days thereafter to arrive at a negotiated settlement or procedure for settlement. If, within twenty (20) working days from the initial filing of a statement of conflict an agreement cannot be reached, it is agreed that the dispute may be resolved in a court of law competent to hear this matter. This Agreement shall be construed in accord with California law and it is agreed that venue shall be in the County of Monterey. The prevailing party shall be awarded costs of suit, and attorneys' fees.

SECTION XV NOTICES

All communications to either party by the other shall be deemed given when made in writing and delivered or mailed to such party at its respective address, as follows:

MPWMD: Simona Mossbacher
 Monterey Peninsula Water Management District
 5 Harris Court, Building G
 or
 P. O. Box 85
 Monterey, CA 93942-0085

CONSULTANT: XXX
 XXX

SECTION XVI AMENDMENTS

This Agreement together with **Exhibits A, B, C and D** sets forth the entire understanding of the parties with respect to the subject matter herein. There are no other agreements expressed or implied, oral or written, except as set forth herein. This Agreement may not be amended except upon written amendment, executed by both parties hereto.

SECTION XVII ATTACHMENTS

The following exhibits attached hereto and referred to in the preceding sections are, by reference, incorporated herein and made an integral part of this Agreement:

- Exhibit A.** Scope of Work
- Exhibit B.** Budget and Fee Schedule
- Exhibit C.** Work Schedule
- Exhibit D.** Insurance Requirements
- Exhibit E.** Drug Free Workplace Certification
- Exhibit F.** Special Conditions

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the day and year first above written.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

_____ **Date** _____

BY: David J. Stoldt, General Manager

CONSULTANT

_____ **Date** _____

BY:

FEDERAL TAX IDENTIFICATION NUMBER:

EXHIBIT A – SCOPE OF WORK

The scope of work is to provide regular landscaping at MPWMD's Aquifer Storage and Recovery (ASR) Facility located at 1910 General Jim Moore Boulevard in Seaside, California.

Monthly services include:

1. **Weed Control:** On each visit, the Contractor is to provide weed control for the complete suppression/removal of weed growth.
 - a. The use of pesticides and/or herbicides is not permitted.
 - b. Decomposed Granite areas must be weed free after each visit.
 - c. **Litter & Debris Control:** On each visit, the Contractor shall be responsible for the collection and removal of vegetative litter debris from all horticultural areas within the contracted site. All material is to be disposed of off-site in an acceptable manner.
2. **Decomposed Granite Areas:** All bed surfaces are to be raked, foreign materials removed. Rock should be raked away from drains at the front of the property.
3. **Paved Areas:**
 - a. Plant material must be pruned to keep clear of any roadways, sidewalks, service boxes, fire hydrants and signage at all times.
 - b. Sidewalks and driveways shall be blown free of maintenance and seasonal related debris.
 - c. Moss or mold growing next to the front building drains shall be removed.
 - d. Sweeping/raking up and disposing of loose soil.
 - e. Dirt may not be put down the drains. Dirt can be moved to the north side of the site.
4. **Gates:**
 - a. Tracks for rolling gates shall be blown and rocks removed so they are free of debris.
 - b. Plants lining the gate tracks shall be trimmed, weeds removed.
 - c. Electric eyes shall be free of interfering plants.
 - d. Mothballs shall be put in the control units.

Annual services include:

1. Clean **drain inlets**, create rock berm around the inlets at the front of the property. This work must be done in the dry season after July 1 and before September 30.
2. **Clear Basin floor.** This work is expected to be performed this calendar year.
 - a. All plantings must be removed from site and disposed of at an authorized location by the Landscaper.
 - b. Access to the Basin may be accomplished at the southeast corner of the basin.
 - c. No access is permitted near any infrastructure.
3. **Pest control.** Try eco-friendly first.

EXHIBIT B – BUDGET AND FEE SCHEDULE

Monthly Service \$595.00 per visit

Annual Service \$1,360.00 per visit.

EXHIBIT C – WORK SCHEDULE

Monthly Work:

June 2023 through June 2024.

Annual Work:

May 31, 2023 to September 30 2024

May 31, 2024 to June 30, 2024

EXHIBIT D – INSURANCE REQUIREMENTS

- I. Subgrantee shall provide evidence of valid and collectible insurance carried for those exposures indicated by an "X".
 - A. ☐ Professional Liability Errors & Omissions
 - B. ☒ Workers Compensation and Employers Liability
 - C. ☒ Automobile Liability - "Any Auto - Symbol 1"
 - D. ☒ Comprehensive General Liability, including Bodily Injury, Property Damage and Personal Injury
 - E. ☐ Owners & Contractors Protective
 - F. ☐ Protection & Indemnity (Marine/Aviation)
- II. The minimum limit of protection provided by insurance policies for each of the coverages listed above shall be not less than \$2,000,000. The procurement and maintenance by the Subgrantee of the policies required to be obtained and maintained by Subgrantee under this Agreement shall not relieve or satisfy Subgrantee's obligation to indemnify, defend and save harmless the District.
- III. Evidence of insurance carried shall be Certificates of Insurance for the current policies. The District shall be listed as a certificate holder on the Subgrantee's Comprehensive General Liability insurance policy and the policy must be endorsed to provide a 60-day prior written notice of cancellation.
- IV. The District requires that all Subgrantees carry a commercial liability policy written on a broad comprehensive general liability form.
 - A. Such protection is to include coverage for the following hazards, indicated by an "X":
 1. ☒ Premises and Operations
 2. ☒ Products and Completed Operations
 3. ☐ Explosion Collapse and Underground
 4. ☒ Broad Form Blanket Contractual
 5. ☒ Broad Form Property Damage
 6. ☒ Personal Injury, A, B & C
 7. ☒ Employees named as Persons Insured
 8. ☒ Protective and/or Contingent Liability (O&CP)
 - B. The "Persons Insured" provision on each comprehensive general liability policy shall include as an insured the "Monterey Peninsula Water Management District, its officers, directors, agents and employees."
 - C. This policy shall contain a severability of interest clause or similar language to the following:

"The insurance afforded applies separately to each insured against whom claim is made or suit is brought including claims made or suits brought by any persons included within the persons insured provision of the insurance against any other such person or organization."

- D. All policies shall contain a provision that the insurance company shall give the District at least thirty (30) days prior written notice mailed to the address shown below prior to any cancellation, lapse or non-renewal. The 30-day written notice must be shown on all certificates of insurance.
- E. Certificates of Insurance for the current policies shall be delivered by the Subgrantee to the Risk Manager for the District as verification that terms A, B, C and D have been met.
- V. All insurance correspondence, certificates, binders, etc., shall be mailed to:
 - Monterey Peninsula Water Management District
 - Attn: Administrative Services Manager
 - 5 Harris Court, Building G
 - P.O. Box 85
 - Monterey, CA 93942-0085
- VI. All policies carried by the Subgrantee shall be primary coverage to any and all other policies that may be in force. The District shall not be responsible for payment of premiums due as a result of compliance with the terms and conditions of the insurance requirements.
- VII. All such policies of insurance shall be issued by domestic United States insurance companies with general policy holders' rating of not less than "B" and admitted to do business in the State of California. The policies of insurance so carried shall be carried and maintained throughout the term of this Agreement.

EXHIBIT E – DRUG-FREE WORKPLACE CERTIFICATION

The District is committed to maintaining a work environment free from the influence of alcohol and drugs in keeping with the spirit and intent of the Drug-Free Workplace Acts of 1988 and 1990. Illegal drugs in the workplace are a danger to all of us. They impair health, promote crime, lower productivity and quality, and undermine public confidence in the work we do. The use of any controlled substances is inconsistent with the behavior expected of our employees, contractors, and subcontractors. It subjects all employees, contractors, and subcontractors, as well as visitors to our facilities and work site, to unacceptable safety risks and undermines the District's ability to operate effectively and efficiently. In this connection, any location at which Monterey Peninsula Water Management District business is conducted, whether on District property or at any other site, is declared to be a drug-free workplace. This means that:

1. All employees, contractors, and subcontractors are absolutely prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession, sale, or use of a controlled substance in the workplace or while engaged in District business off our premises. Violation of this policy by contractors or subcontractors could result in termination of the contract for their services.
2. Employees, contractors, and subcontractors have the right to know the dangers of drug abuse in the workplace, the Monterey Peninsula Water Management District's policy about it, and what help is available to combat drug problems.
3. Any employee, contractor, or subcontractor convicted of violating a criminal drug statute in this agency's workplace must inform the District of such conviction (including pleas of guilty and nolo contendere) within five (5) days of its occurrence. Failure to do so by a contractor or subcontractor could result in termination of the contract for their services. By law, the District will notify the federal contracting officer within ten (10) days of receiving any notice of such a conviction.

ALL CONTRACTORS AND SUBCONTRACTORS ARE ASKED TO ACKNOWLEDGE THAT THEY HAVE READ THE ABOVE POLICY AND AGREE TO ABIDE BY IT IN ALL RESPECTS. BY LAW, THIS ACKNOWLEDGEMENT AND AGREEMENT ARE REQUIRED OF YOU AS A CONDITION OF ENTERING INTO THIS AGREEMENT.

EXHIBIT F – SPECIAL CONDITIONS

As used herein, the term "work" refers to the articles, equipment, materials, supplies, services and labor as specified, designated or otherwise required by the scope of work and the Request for Quote (RFQ).

1. The Contractor shall have all applicable **licenses** and permits, including a C-27 license.
2. Work must adhere to the City of Seaside **noise** Ordinance 9.12.
3. **Hours** of work as of the writing of this RFQ are:
 - a. 7 a.m. to 7 p.m. Monday through Friday and
 - b. 9 a.m. to 7 p.m. Saturday, Sunday, and holidays.
 - c. Hours are subject to change by the City of Seaside.
4. Provider to **notify** MPWMD two (2) weeks before and less than one (1) week after landscape services at the operating facility.
5. Nothing is allowed to be put in the large percolation **basin**; including but not limited to debris, dirt, or liquid of any kind.
6. No **dirt** may be removed from the property.
7. ALL workers must take annual **Unexploded Ordnance (UXO) training**, available in English and Spanish, on-line at [index \(fortordsafety.com\)](https://index.fortordsafety.com). The site is located on the Former Fort Ord in a Munitions Response Area and training is required for all individuals involved in ground disturbing work. The training takes approximately 30 minutes. Certificates must be saved and copies sent to the MPWMD Project Manager each August for the prior fiscal year.
8. The Contractor shall have valid business, automobile, and workers compensation **insurance** in effect.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

4. CONSIDER ADOPTION OF TREASURER'S REPORT FOR MARCH 2023

Meeting Date: May 8, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee considered this item on May 8, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 4-A comprises the Treasurer's Report for March 2023. Exhibit 4-B and Exhibit 4-C are listings of check disbursements for the period March 1-31, 2023. Checks, virtual checks (AP Automation), direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$2,527,501.98. There were \$0 in conservation rebates paid out during the current period. Exhibit 4-D reflects the unaudited version of the financial statements for the month ending March 31, 2023.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board adopt the March 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 4-A** Treasurer's Report
- 4-B** Listing of Cash Disbursements-Regular
- 4-C** Listing of Cash Disbursements-Payroll
- 4-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR MARCH 2023**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$474,801.98	\$7,688,280.19	\$9,758,646.86	\$6,741,818.44	\$24,663,547.47	\$186,040.56
Fee Deposits		1,565,975.69			1,565,975.69	346,557.90
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				15,691.47	15,691.47	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	3,000,000.00	(3,000,000.00)			0.00	
Transfer - Money Market/Multi-Bank		(750,000.00)		750,000.00	0.00	
Transfer to CAWD					0.00	(520,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	-				0.00	
Credit Card Fees	(533.82)				(533.82)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(146,258.18)				(146,258.18)	
Payroll Checks/Direct Deposits	(148,364.94)				(148,364.94)	
General Checks	(2,352.68)				(2,352.68)	
Rebate Payments	-				0.00	
Bank Draft Payments	(21,431.91)				(21,431.91)	
AP Automation Payments	(2,208,560.45)				(2,208,560.45)	
Ending Balance	\$947,300.00	\$5,504,255.88	\$9,758,646.86	\$7,507,509.91	\$23,717,712.65	\$12,598.46

EXHIBIT 4-B

35

Check Report

By Check Number

Date Range: 03/01/2023 - 03/31/2023



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
00993	Harris Court Business Park	03/03/2023	Regular	0.00	360.77	40770
00993	Harris Court Business Park	03/03/2023	Regular	0.00	360.49	40771
06746	POSTMASTER	03/03/2023	Regular	0.00	176.00	40772
00224	City of Monterey	03/17/2023	Regular	0.00	50.00	40774
06746	POSTMASTER	03/17/2023	Regular	0.00	290.00	40775
00224	City of Monterey	03/31/2023	Regular	0.00	840.00	40776
01020	Sara Reyes - Petty Cash Custodian	03/31/2023	Regular	0.00	275.42	40778
Total Regular:				0.00	2,352.68	

Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
00983	Beverly Chaney	03/03/2023	Virtual Payment	0.00	126.21	APA002096
04041	Cynthia Schmidlin	03/03/2023	Virtual Payment	0.00	957.29	APA002097
18734	DeVeera Inc.	03/03/2023	Virtual Payment	0.00	11,137.98	APA002098
05164	GardenSoft	03/03/2023	Virtual Payment	0.00	5,000.00	APA002099
12655	Graphicsmiths	03/03/2023	Virtual Payment	0.00	107.90	APA002100
02833	Greg James	03/03/2023	Virtual Payment	0.00	804.58	APA002101
04717	Inder Osahan	03/03/2023	Virtual Payment	0.00	1,371.96	APA002102
00094	John Arriaga	03/03/2023	Virtual Payment	0.00	3,400.00	APA002103
00022	Joseph T. King	03/03/2023	Virtual Payment	0.00	2,355.00	APA002104
01012	Mark Dudley	03/03/2023	Virtual Payment	0.00	540.00	APA002105
00270	Monterey Sanitary Supply	03/03/2023	Virtual Payment	0.00	125.44	APA002106
13396	Navia Benefit Solutions, Inc.	03/03/2023	Virtual Payment	0.00	100.00	APA002107
23759	Ozark Underground Lab, Inc	03/03/2023	Virtual Payment	0.00	983.01	APA002108
00154	Peninsula Messenger Service	03/03/2023	Virtual Payment	0.00	835.00	APA002109
00262	Pure H2O	03/03/2023	Virtual Payment	0.00	65.54	APA002110
04709	Sherron Forsgren	03/03/2023	Virtual Payment	0.00	472.32	APA002111
09425	The Ferguson Group LLC	03/03/2023	Virtual Payment	0.00	6,000.00	APA002112
17965	The Maynard Group	03/03/2023	Virtual Payment	0.00	1,731.96	APA002113
00750	Valley Saw & Garden Equipment	03/03/2023	Virtual Payment	0.00	753.81	APA002114
04707	VertiGIS	03/03/2023	Virtual Payment	0.00	5,901.00	APA002115
00010	Access Monterey Peninsula	03/17/2023	Virtual Payment	0.00	7,875.00	APA002116
00763	ACWA-JPIA	03/17/2023	Virtual Payment	0.00	368.00	APA002117
00767	AFLAC	03/17/2023	Virtual Payment	0.00	869.48	APA002118
01188	Alhambra	03/17/2023	Virtual Payment	0.00	176.24	APA002119
00760	Andy Bell	03/17/2023	Virtual Payment	0.00	618.00	APA002120
00263	Arlene Tavani	03/17/2023	Virtual Payment	0.00	1,036.53	APA002121
00253	AT&T	03/17/2023	Virtual Payment	0.00	1,087.46	APA002122
00252	Cal-Am Water	03/17/2023	Virtual Payment	0.00	8,495.10	APA002123
00083	Clifton Larson Allen LLP	03/17/2023	Virtual Payment	0.00	10,000.00	APA002124
00028	Colantuono, Highsmith, & Whatley, PC	03/17/2023	Virtual Payment	0.00	601.50	APA002125
00281	CoreLogic Information Solutions, Inc.	03/17/2023	Virtual Payment	0.00	1,526.39	APA002126
06001	Cypress Coast Ford	03/17/2023	Virtual Payment	0.00	348.96	APA002127
00046	De Lay & Laredo	03/17/2023	Virtual Payment	0.00	30,010.00	APA002128
18734	DeVeera Inc.	03/17/2023	Virtual Payment	0.00	20,992.78	APA002129
18225	DUDEK	03/17/2023	Virtual Payment	0.00	725.00	APA002130
22793	ETech Consulting, LLC	03/17/2023	Virtual Payment	0.00	8,480.00	APA002131
02656	Graniterock	03/17/2023	Virtual Payment	0.00	2,477.79	APA002132
00073	Grindstone Sharpening	03/17/2023	Virtual Payment	0.00	163.06	APA002133
00986	Henrietta Stern	03/17/2023	Virtual Payment	0.00	1,371.96	APA002134
03965	Irrigation Association	03/17/2023	Virtual Payment	0.00	500.00	APA002135
24162	James Tynan	03/17/2023	Virtual Payment	0.00	210.00	APA002136
03857	Joe Oliver	03/17/2023	Virtual Payment	0.00	1,371.96	APA002137
05371	June Silva	03/17/2023	Virtual Payment	0.00	692.40	APA002138
06999	KBA Docusys	03/17/2023	Virtual Payment	0.00	1,180.00	APA002139
05830	Larry Hampson	03/17/2023	Virtual Payment	0.00	1,755.00	APA002140
13431	Lynx Technologies, Inc	03/17/2023	Virtual Payment	0.00	3,150.00	APA002141
00222	M.J. Murphy	03/17/2023	Virtual Payment	0.00	188.77	APA002142
00259	Marina Coast Water District	03/17/2023	Virtual Payment	0.00	1,473.86	APA002143
00223	Martins Irrigation Supply	03/17/2023	Virtual Payment	0.00	450.98	APA002144
00242	MBAS	03/17/2023	Virtual Payment	0.00	3,097.00	APA002145
00118	Monterey Bay Carpet & Janitorial Svc	03/17/2023	Virtual Payment	0.00	1,260.00	APA002146
00275	Monterey County Herald	03/17/2023	Virtual Payment	0.00	663.36	APA002147
16182	Monterey County Weekly	03/17/2023	Virtual Payment	0.00	231.00	APA002148
00274	Monterey One Water	03/17/2023	Virtual Payment	0.00	1,475,446.29	APA002149
13396	Navia Benefit Solutions, Inc.	03/17/2023	Virtual Payment	0.00	777.91	APA002150
00036	Parham Living Trust	03/17/2023	Virtual Payment	0.00	850.00	APA002151
00755	Peninsula Welding Supply, Inc.	03/17/2023	Virtual Payment	0.00	196.56	APA002152
19700	Shute, Mihaly & Weinberger LLP	03/17/2023	Virtual Payment	0.00	20,425.59	APA002153
09989	Star Sanitation Services	03/17/2023	Virtual Payment	0.00	117.61	APA002154
04719	Telit Io T Platforms, LLC	03/17/2023	Virtual Payment	0.00	165.09	APA002155

Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
04366	Tom Lindberg	03/17/2023	Virtual Payment	0.00	47.16	APA002156
00225	Trowbridge Enterprises Inc.	03/17/2023	Virtual Payment	0.00	789.98	APA002157
23764	Tyman Construction Inc.	03/17/2023	Virtual Payment	0.00	435,668.10	APA002158
00269	U.S. Bank	03/17/2023	Virtual Payment	0.00	11,508.39	APA002159
00271	UPEC, Local 792	03/17/2023	Virtual Payment	0.00	1,188.00	APA002160
00750	Valley Saw & Garden Equipment	03/17/2023	Virtual Payment	0.00	93.61	APA002161
04360	WateReuse Association	03/17/2023	Virtual Payment	0.00	10,000.00	APA002162
23550	WellmanAD	03/17/2023	Virtual Payment	0.00	8,325.00	APA002163
20230	Zoom Video Communications Inc	03/17/2023	Virtual Payment	0.00	448.69	APA002164
18734	DeVeera Inc.	03/23/2023	Virtual Payment	0.00	1,365.99	APA002165
00192	Extra Space Storage	03/23/2023	Virtual Payment	0.00	1,184.00	APA002166
02656	Graniterock	03/23/2023	Virtual Payment	0.00	59.43	APA002167
23552	LoopUp, LLC	03/23/2023	Virtual Payment	0.00	13.74	APA002168
13396	Navia Benefit Solutions, Inc.	03/23/2023	Virtual Payment	0.00	777.91	APA002169
04736	Pitney Bowes Global Financial Svc, LLC	03/23/2023	Virtual Payment	0.00	392.41	APA002170
23892	PSTS, Inc	03/23/2023	Virtual Payment	0.00	165.00	APA002171
24163	Quality Print & Copy LLC	03/23/2023	Virtual Payment	0.00	267.58	APA002172
00251	Rick Dickhaut	03/23/2023	Virtual Payment	0.00	540.00	APA002173
00176	Sentry Alarm Systems	03/23/2023	Virtual Payment	0.00	185.50	APA002174
09425	The Ferguson Group LLC	03/23/2023	Virtual Payment	0.00	60.07	APA002175
22792	Uline	03/23/2023	Virtual Payment	0.00	1,791.32	APA002176
00750	Valley Saw & Garden Equipment	03/23/2023	Virtual Payment	0.00	297.23	APA002177
08105	Yolanda Munoz	03/23/2023	Virtual Payment	0.00	540.00	APA002178
00010	Access Monterey Peninsula	03/31/2023	Virtual Payment	0.00	875.00	APA002179
04045	California Society of Municipal Finance Officers	03/31/2023	Virtual Payment	0.00	100.00	APA002180
00224	City of Monterey	03/31/2023	Virtual Payment	0.00	697.75	APA002181
11822	CSC	03/31/2023	Virtual Payment	0.00	10,000.00	APA002182
00046	De Lay & Laredo	03/31/2023	Virtual Payment	0.00	28,805.57	APA002183
21199	G3LA, LLC	03/31/2023	Virtual Payment	0.00	3,250.00	APA002184
00993	Harris Court Business Park	03/31/2023	Virtual Payment	0.00	360.77	APA002185
00993	Harris Court Business Park	03/31/2023	Virtual Payment	0.00	360.49	APA002186
04717	Inder Osahan	03/31/2023	Virtual Payment	0.00	1,371.96	APA002187
11223	In-Situ	03/31/2023	Virtual Payment	0.00	327.94	APA002188
07622	KISTERS North America, Inc.	03/31/2023	Virtual Payment	0.00	4,000.00	APA002189
00222	M.J. Murphy	03/31/2023	Virtual Payment	0.00	34.33	APA002190
16182	Monterey County Weekly	03/31/2023	Virtual Payment	0.00	970.00	APA002191
00270	Monterey Sanitary Supply	03/31/2023	Virtual Payment	0.00	346.61	APA002192
19700	Shute, Mihaly & Weinberger LLP	03/31/2023	Virtual Payment	0.00	23,291.48	APA002193
04359	The Carmel Pine Cone	03/31/2023	Virtual Payment	0.00	726.00	APA002194
00024	Three Amigos Pest Control DBA Central Coast Exte	03/31/2023	Virtual Payment	0.00	104.00	APA002195
18737	U.S. Bank Equipment Finance	03/31/2023	Virtual Payment	0.00	871.81	APA002196
05378	Water Awareness Committee	03/31/2023	Virtual Payment	0.00	1,000.00	APA002197
Total Virtual Payment:				0.00	2,207,398.45	

Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00252	Cal-Am Water	03/03/2023	Bank Draft	0.00	78.79	DFT0002757
00252	Cal-Am Water	03/03/2023	Bank Draft	0.00	181.21	DFT0002758
00758	FedEx	03/03/2023	Bank Draft	0.00	213.18	DFT0002759
00221	Verizon Wireless	03/03/2023	Bank Draft	0.00	1,387.96	DFT0002761
18163	Wex Bank	03/03/2023	Bank Draft	0.00	153.81	DFT0002762
00277	Home Depot Credit Services	03/03/2023	Bank Draft	0.00	863.41	DFT0002769
00266	I.R.S.	03/10/2023	Bank Draft	0.00	14,044.93	DFT0002771
00266	I.R.S.	03/10/2023	Bank Draft	0.00	3,020.28	DFT0002772
00267	Employment Development Dept.	03/10/2023	Bank Draft	0.00	5,528.89	DFT0002773
00266	I.R.S.	03/10/2023	Bank Draft	0.00	387.04	DFT0002774
00266	I.R.S.	03/09/2023	Bank Draft	0.00	20.31	DFT0002775
00266	I.R.S.	03/09/2023	Bank Draft	0.00	78.30	DFT0002776
00266	I.R.S.	03/09/2023	Bank Draft	0.00	334.80	DFT0002777
00769	Laborers Trust Fund of Northern CA	03/10/2023	Bank Draft	0.00	35,650.00	DFT0002778
00252	Cal-Am Water	03/17/2023	Bank Draft	0.00	182.42	DFT0002779
00758	FedEx	03/17/2023	Bank Draft	0.00	352.59	DFT0002780
00277	Home Depot Credit Services	03/17/2023	Bank Draft	0.00	127.11	DFT0002781
00282	PG&E	03/17/2023	Bank Draft	0.00	3.32	DFT0002782
00282	PG&E	03/17/2023	Bank Draft	0.00	11,727.97	DFT0002783
18163	Wex Bank	03/17/2023	Bank Draft	0.00	1,060.88	DFT0002784
00266	I.R.S.	03/24/2023	Bank Draft	0.00	13,959.11	DFT0002785
00266	I.R.S.	03/24/2023	Bank Draft	0.00	3,008.96	DFT0002786
00267	Employment Development Dept.	03/24/2023	Bank Draft	0.00	5,489.25	DFT0002787
00266	I.R.S.	03/24/2023	Bank Draft	0.00	338.66	DFT0002788
16235	California Department of Tax and Fee Administrat	03/23/2023	Bank Draft	0.00	18.72	DFT0002789
00252	Cal-Am Water	03/31/2023	Bank Draft	0.00	235.38	DFT0002790
00252	Cal-Am Water	03/31/2023	Bank Draft	0.00	78.79	DFT0002791
00282	PG&E	03/31/2023	Bank Draft	0.00	479.72	DFT0002792
00282	PG&E	03/31/2023	Bank Draft	0.00	2,365.71	DFT0002793
00221	Verizon Wireless	03/31/2023	Bank Draft	0.00	1,324.31	DFT0002794
18163	Wex Bank	03/31/2023	Bank Draft	0.00	310.88	DFT0002795
00758	FedEx	03/31/2023	Bank Draft	0.00	285.75	DFT0002796
00256	PERS Retirement	03/03/2023	Bank Draft	0.00	17,813.86	DFT0002824
00256	PERS Retirement	03/17/2023	Bank Draft	0.00	17,829.18	DFT0002825
00256	PERS Retirement	03/17/2023	Bank Draft	0.00	-17,829.18	DFT0002825
00768	MissionSquare Retirement- 302617	03/10/2023	Bank Draft	0.00	5,463.09	DFT0002842
00768	MissionSquare Retirement- 302617	03/24/2023	Bank Draft	0.00	16,189.27	DFT0002843
00256	PERS Retirement	03/24/2023	Bank Draft	0.00	17,828.79	DFT0002844
00256	PERS Retirement	03/17/2023	Bank Draft	0.00	17,828.82	DFT0002846
00768	MissionSquare Retirement- 302617	03/24/2023	Bank Draft	0.00	5,463.09	DFT0002848
Total Bank Draft:				0.00	183,879.36	

Bank Code APBNK

Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	7	0.00	2,352.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	66	40	0.00	183,879.36
EFT's	0	0	0.00	0.00
Virtual Payments	166	102	0.00	2,207,398.45
	239	149	0.00	2,393,630.49

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	7	0.00	2,352.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	66	40	0.00	183,879.36
EFT's	0	0	0.00	0.00
Virtual Payments	166	102	0.00	2,207,398.45
	239	149	0.00	2,393,630.49

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	3/2023	2,393,630.49
			2,393,630.49



Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
7107	03/10/2023	Regular	1077	Pablo, Joel G	0.00	2,300.40	2,300.40
7108	03/10/2023	Regular	1024	Stoldt, David J	0.00	6,435.98	6,435.98
7109	03/10/2023	Regular	1044	Bennett, Corryn D	0.00	2,490.90	2,490.90
7110	03/10/2023	Regular	1078	Mossbacher, Simona F	0.00	2,374.72	2,374.72
7111	03/10/2023	Regular	1018	Prasad, Suresh	0.00	3,922.08	3,922.08
7112	03/10/2023	Regular	1019	Reyes, Sara C	0.00	2,087.16	2,087.16
7113	03/10/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,085.80	2,085.80
7114	03/10/2023	Regular	1081	Banker-Hix, William C	0.00	2,350.54	2,350.54
7115	03/10/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,555.94	3,555.94
7116	03/10/2023	Regular	6063	Hampson, Larry M	0.00	2,408.87	2,408.87
7117	03/10/2023	Regular	1011	Lear, Jonathan P	0.00	4,544.60	4,544.60
7118	03/10/2023	Regular	1012	Lindberg, Thomas L	0.00	2,885.24	2,885.24
7119	03/10/2023	Regular	1080	Steinmetz, Cory S	0.00	2,212.22	2,212.22
7120	03/10/2023	Regular	1045	Atkins, Daniel N	0.00	2,253.01	2,253.01
7121	03/10/2023	Regular	1004	Chaney, Beverly M	0.00	2,867.07	2,867.07
7122	03/10/2023	Regular	1005	Christensen, Thomas T	0.00	3,406.72	3,406.72
7123	03/10/2023	Regular	1007	Hamilton, Cory R	0.00	2,459.07	2,459.07
7124	03/10/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,082.99	2,082.99
7125	03/10/2023	Regular	1048	Lumas, Eric M	0.00	2,188.10	2,188.10
7126	03/10/2023	Regular	1001	Bravo, Gabriela D	0.00	2,789.85	2,789.85
7127	03/10/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,729.20	1,729.20
7128	03/10/2023	Regular	1076	Jakic, Tricia	0.00	2,240.48	2,240.48
7129	03/10/2023	Regular	1010	Kister, Stephanie L	0.00	2,777.89	2,777.89
7130	03/10/2023	Regular	1017	Locke, Stephanie L	0.00	3,723.12	3,723.12
7131	03/10/2023	Regular	1082	Osborn, Carrie S	0.00	2,096.77	2,096.77
7132	03/10/2023	Regular	1040	Smith, Kyle	0.00	2,794.58	2,794.58
7133	03/09/2023	Regular	7015	Adams, Mary L	0.00	353.71	353.71
7134	03/09/2023	Regular	7020	Anderson, Amy E	0.00	623.36	623.36
7135	03/09/2023	Regular	7022	Eisenhart, Marc A	0.00	249.34	249.34
7136	03/09/2023	Regular	7023	Oglesby, Ian N	0.00	124.67	124.67
7137	03/09/2023	Regular	7019	Paull, Karen P	0.00	374.02	374.02
7138	03/09/2023	Regular	7018	Riley, George T	0.00	374.02	374.02
7139	03/24/2023	Regular	1077	Pablo, Joel G	0.00	2,300.41	2,300.41
7140	03/24/2023	Regular	1024	Stoldt, David J	0.00	6,435.98	6,435.98
7141	03/24/2023	Regular	1044	Bennett, Corryn D	0.00	2,490.90	2,490.90
7142	03/24/2023	Regular	1078	Mossbacher, Simona F	0.00	2,374.73	2,374.73
7143	03/24/2023	Regular	1018	Prasad, Suresh	0.00	3,922.08	3,922.08
7144	03/24/2023	Regular	1019	Reyes, Sara C	0.00	2,087.16	2,087.16
7145	03/24/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,085.80	2,085.80
7146	03/24/2023	Regular	1081	Banker-Hix, William C	0.00	2,350.54	2,350.54
7147	03/24/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,555.95	3,555.95
7148	03/24/2023	Regular	6063	Hampson, Larry M	0.00	2,174.05	2,174.05
7149	03/24/2023	Regular	1011	Lear, Jonathan P	0.00	4,544.60	4,544.60
7150	03/24/2023	Regular	1012	Lindberg, Thomas L	0.00	2,885.24	2,885.24
7151	03/24/2023	Regular	1080	Steinmetz, Cory S	0.00	2,212.22	2,212.22
7152	03/24/2023	Regular	1045	Atkins, Daniel N	0.00	2,253.01	2,253.01
7153	03/24/2023	Regular	1004	Chaney, Beverly M	0.00	2,867.07	2,867.07
7154	03/24/2023	Regular	1005	Christensen, Thomas T	0.00	3,406.72	3,406.72
7155	03/24/2023	Regular	1007	Hamilton, Cory R	0.00	2,459.06	2,459.06
7156	03/24/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,082.98	2,082.98
7157	03/24/2023	Regular	1048	Lumas, Eric M	0.00	2,188.09	2,188.09
7158	03/24/2023	Regular	1001	Bravo, Gabriela D	0.00	2,789.87	2,789.87
7159	03/24/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,729.20	1,729.20
7160	03/24/2023	Regular	1076	Jakic, Tricia	0.00	2,240.48	2,240.48
7161	03/24/2023	Regular	1010	Kister, Stephanie L	0.00	2,777.89	2,777.89
7162	03/24/2023	Regular	1017	Locke, Stephanie L	0.00	3,723.12	3,723.12
7163	03/24/2023	Regular	1082	Osborn, Carrie S	0.00	2,096.77	2,096.77

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
7164	03/24/2023	Regular	1040	Smith, Kyle	0.00	2,794.58	2,794.58
40773	03/09/2023	Regular	7009	Edwards, Alvin	374.02	0.00	374.02
Total:					374.02	147,990.92	148,364.94

42



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH MARCH 31, 2023

	Mitigation	Conservation	Water Supply	Current Period Activity	Current FY Year-to-Date Actual	Current FY Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,429,959	\$ 2,500,000	\$ 1,297,364
Water supply charge			-	-	2,022,764	3,400,000	2,031,182
User fees	3,989	736	-	4,725	3,862,124	5,500,000	3,886,916
Mitigation revenue	-			-	-	-	-
PWM Water Sales			1,513,078	1,513,078	11,149,051	12,201,000	7,257,651
Capacity fees			50,737	50,737	280,635	500,000	391,550
Permit fees	50	16,419		16,469	153,957	198,000	180,880
Investment income	-	-	-	-	115,544	80,000	18,115
Miscellaneous	85	75	90	249	14,331	15,000	19,344
Sub-total district revenues	4,123	17,229	1,563,904	1,585,257	19,028,364	24,394,000	15,083,001
Project reimbursements	-	-	-	-	1,917,619	2,775,200	1,232,724
Legal fee reimbursements		-		-	3,150	16,000	3,450
Grants	-	-	-	-	333,785	3,470,200	353,735
Recording fees		1,551		1,551	23,441	20,000	40,810
Sub-total reimbursements	-	1,551	-	1,551	2,277,995	6,281,400	1,630,719
From Reserves	-	-	-	-	-	2,020,000	-
Total revenues	4,123	18,780	1,563,904	1,586,808	21,306,360	32,695,400	16,713,721
EXPENDITURES							
Personnel:							
Salaries	76,080	51,731	91,490	219,301	1,984,551	2,920,500	1,894,539
Retirement	6,694	4,661	8,399	19,754	704,014	791,900	627,493
Unemployment Compensation	-	-	-	-	-	10,000	450
Auto Allowance	92	92	277	462	4,292	6,000	4,315
Deferred Compensation	161	161	482	803	7,228	10,500	7,078
Temporary Personnel	-	-	-	-	6,264	10,000	28,588
Workers Comp. Ins.	3,053	287	2,382	5,723	53,158	57,100	52,528
Employee Insurance	16,415	12,378	16,536	45,330	390,718	589,000	347,991
Medicare & FICA Taxes	1,370	850	1,488	3,708	33,352	50,500	33,263
Personnel Recruitment	-	-	-	-	513	8,000	802
Other benefits	34	30	36	100	1,578	2,000	1,578
Staff Development	278	245	434	957	7,408	32,800	2,930
Sub-total personnel costs	104,178	70,436	121,524	296,138	3,193,077	4,488,300	3,001,555
Services & Supplies:							
Board Member Comp	1,426	1,426	1,469	4,320	24,030	37,000	24,570
Board Expenses	586	492	598	1,676	4,906	9,000	3,122
Rent	828	355	851	2,034	17,964	24,200	19,329
Utilities	1,071	945	1,134	3,149	26,191	33,200	22,959
Telephone	2,201	1,645	1,678	5,525	35,640	47,000	32,664
Facility Maintenance	752	663	796	2,211	26,778	55,000	32,338
Bank Charges	182	160	192	534	11,440	25,000	24,674
Office Supplies	2,122	2,755	2,220	7,097	28,861	24,200	7,909
Courier Expense	309	272	327	908	6,445	7,600	5,304
Postage & Shipping	121	107	128	355	3,234	7,900	2,877
Equipment Lease	518	329	417	1,264	9,058	18,000	9,059
Equip. Repairs & Maintenance	-	-	-	-	3,031	5,000	1,870
Photocopy Expense					-		
Printing/Duplicating/Binding	-	-	-	-	-	600	2
IT Supplies/Services	3,094	2,730	3,276	9,101	248,182	250,000	204,823
Operating Supplies	563	199	239	1,001	4,672	21,200	20,755
Legal Services	6,918	6,703	25,796	39,417	237,394	400,000	206,238



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH MARCH 31, 2023

	Mitigation	Conservation	Water Supply	Current Period Activity	Current FY Year-to-Date Actual	Current FY Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	9,780	8,629	10,355	28,764	227,669	460,000	261,990
Transportation	3,591	111	217	3,919	22,145	31,000	25,670
Travel	9	16	37	62	17,924	18,000	3,483
Meeting Expenses	1,619	1,429	1,714	4,762	14,630	21,200	12,525
Insurance	5,777	3,755	4,911	14,443	130,038	160,000	101,338
Legal Notices	79	69	83	231	231	3,200	476
Membership Dues	3,530	4,000	3,600	11,130	46,518	42,200	33,967
Public Outreach	150	150	150	450	1,060	3,000	1,175
Assessors Administration Fee	-	-	-	-	-	34,000	-
Miscellaneous	-	-	-	-	393	3,200	387
Sub-total services & supplies costs	45,225	36,940	60,188	142,354	1,148,433	1,740,700	1,059,503
Project expenditures	60,273	43,353	49,038	152,664	12,143,067	24,095,500	11,216,360
Fixed assets	345	305	365	1,015	325,826	450,000	94,011
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	250,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	49,009	230,000	52,387
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	408,500	-
General fund balance	-	-	-	-	270	262,400	-
Debt Reserve	-	-	-	-	-	500,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	60,619	43,658	49,403	153,679	12,518,171	26,466,400	11,362,758
Total expenditures	210,022	151,034	231,114	592,171	16,859,681	32,695,400	15,423,817
Excess (Deficiency) of revenues over expenditures	\$ (205,899)	\$ (132,254)	\$ 1,332,790	\$ 994,637	\$ 4,446,679	\$ -	\$ 1,289,904

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: ACTION ITEM

5. RECEIVE AND FILE THIRD QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2022-2023

Meeting Date:	May 8, 2023	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on May 8, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The third quarter of Fiscal Year (FY) 2022-2023 concluded on March 31, 2023. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 5-A**. **Exhibits 5-B** and **5-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the current quarter of FY 2022-2023 to the amounts budgeted for that same time-period. Total revenues collected were \$21,306,360, or 86.9% of the budgeted amount of \$24,521,550. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,022,764, or 79.3% of the budget for the period. The first installment of this revenue was received in December 2022. The second installment will be received in April 2023.
- Property tax revenues were \$1,429,959, or 76.3% of the budget for the period. The first installment of this revenue was received in December 2022. The second installment will be received in April 2023.
- User fee revenues were \$3,862,124, or about 93.6% of the amount budgeted. This is slightly lower than the budgeted amount.
- Pure Water Monterey Water Sales revenue was \$11,149,051, or 121.8% of the budget for the period. This is water sales revenue for water purchased from Monterey One Water and sold to California American Water and is a pass-through to the District.
- Connection Charge revenues were \$280,635, or 74.8% of the budget for the period. Actual collection was lower than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There were less connections received than budgeted for the current quarter.

- Permit Fees revenues were \$153,957, or 103.7% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There were more permits received than budgeted for the current quarter.
- Interest revenues were \$115,544, or 192.6% of the budget for the period. Actual interest was higher than budgeted as there has been a rise in interest rates.
- Reimbursements of \$1,944,210 or 92.2% of the budget. This is based on actual spending and collection of reimbursement project funds. This is due to projects being deferred and continued to next quarter. Additionally, \$1.5 million of reimbursement from M1W related to PWM project is included in this line.
- Grant revenue of \$333,785, or 12.8% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$14,331 or about 127.4% of the budgeted amount. This category includes insurance refunds, miscellaneous reimbursements, and other miscellaneous services. Actual collections were higher than anticipated.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$16,859,412 were about 68.8% of the budgeted amount of \$24,521,550 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$3,193,077 were about 94.9% of the budget. This was slightly lower than the anticipated budget.
- Expenditures for supplies and services were \$1,148,433, or about 88.0% of the budgeted amount. This was lower than the anticipated budget due to legal and consulting services being lower than anticipated for the current quarter.
- Fixed assets purchases of \$325,826 represented around 96.5% of the budgeted amount. This was due to some of the fixed asset purchases deferred to next quarter.
- Funds spent for project expenditures were \$12,143,067, or approximately 67.2% of the amount budgeted for the period. This is lower than budgeted due to some of the project spending being deferred to next quarter. This line also includes water purchased from Monterey One Water.
- Debt Service included costs of \$49,009, or 9.0% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this quarter.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

EXHIBITS

5-A Revenue and Expenditure Table

5-B Revenue Graph

5-C Expenditure Graph

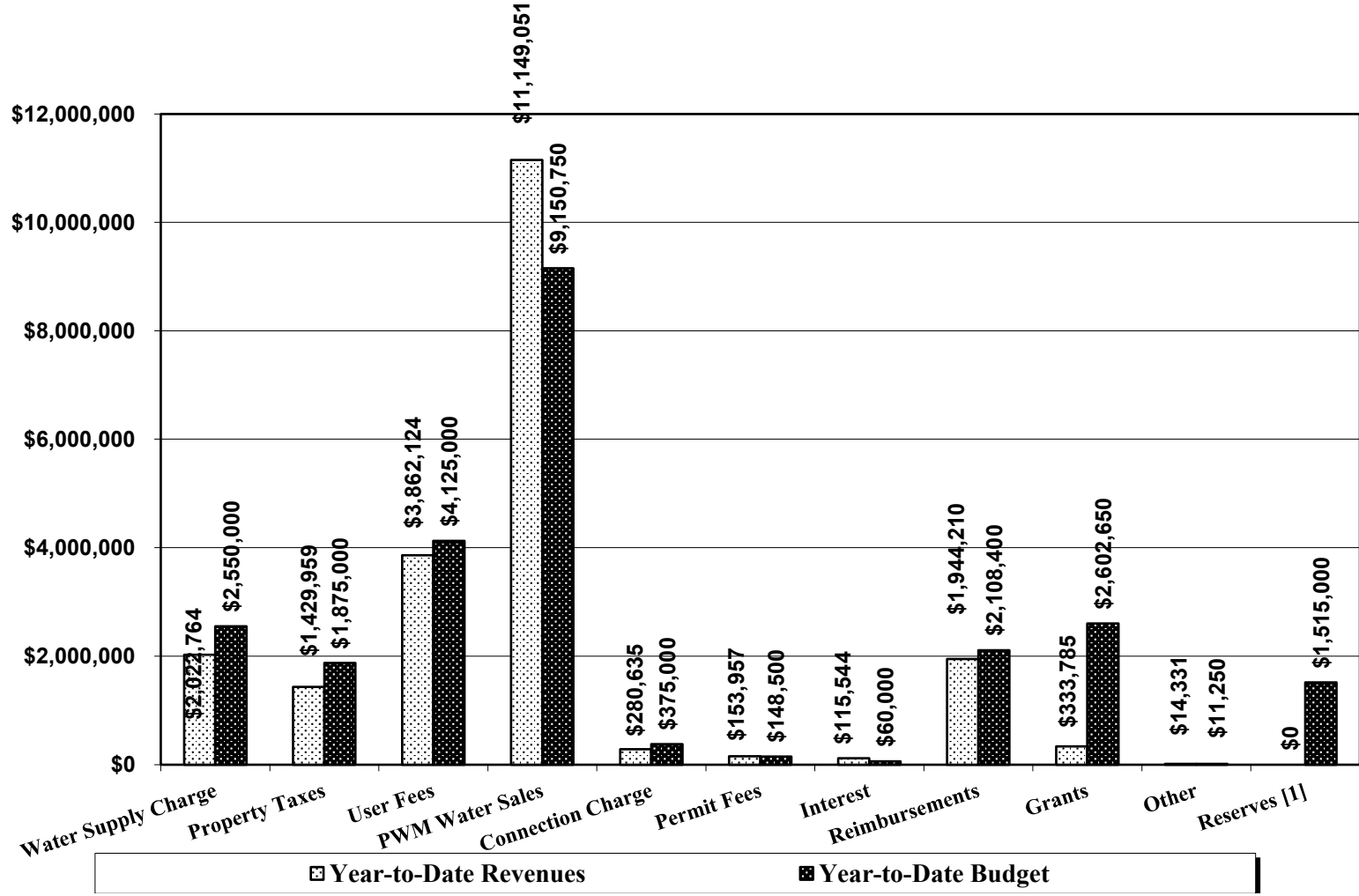
**Monterey Peninsula Water Management District
Financial Activity as of March 31, 2023
Fiscal Year 2022-2023**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,022,764	\$2,550,000	\$527,236	79.3%
Property Taxes	\$1,429,959	\$1,875,000	\$445,041	76.3%
User Fees	\$3,862,124	\$4,125,000	\$262,876	93.6%
PWM Water Sales	\$11,149,051	\$9,150,750	(\$1,998,301)	121.8%
Connection Charge	\$280,635	\$375,000	\$94,365	74.8%
Permit Fees	\$153,957	\$148,500	(\$5,457)	103.7%
Interest	\$115,544	\$60,000	(\$55,544)	192.6%
Reimbursements	\$1,944,210	\$2,108,400	\$164,190	92.2%
Grants	\$333,785	\$2,602,650	\$2,268,865	12.8%
Other	\$14,331	\$11,250	(\$3,081)	127.4%
Reserves [1]	\$0	\$1,515,000	\$1,515,000	0.0%
Total Revenues	<u>\$21,306,360</u>	<u>\$24,521,550</u>	<u>\$3,215,190</u>	<u>86.9%</u>

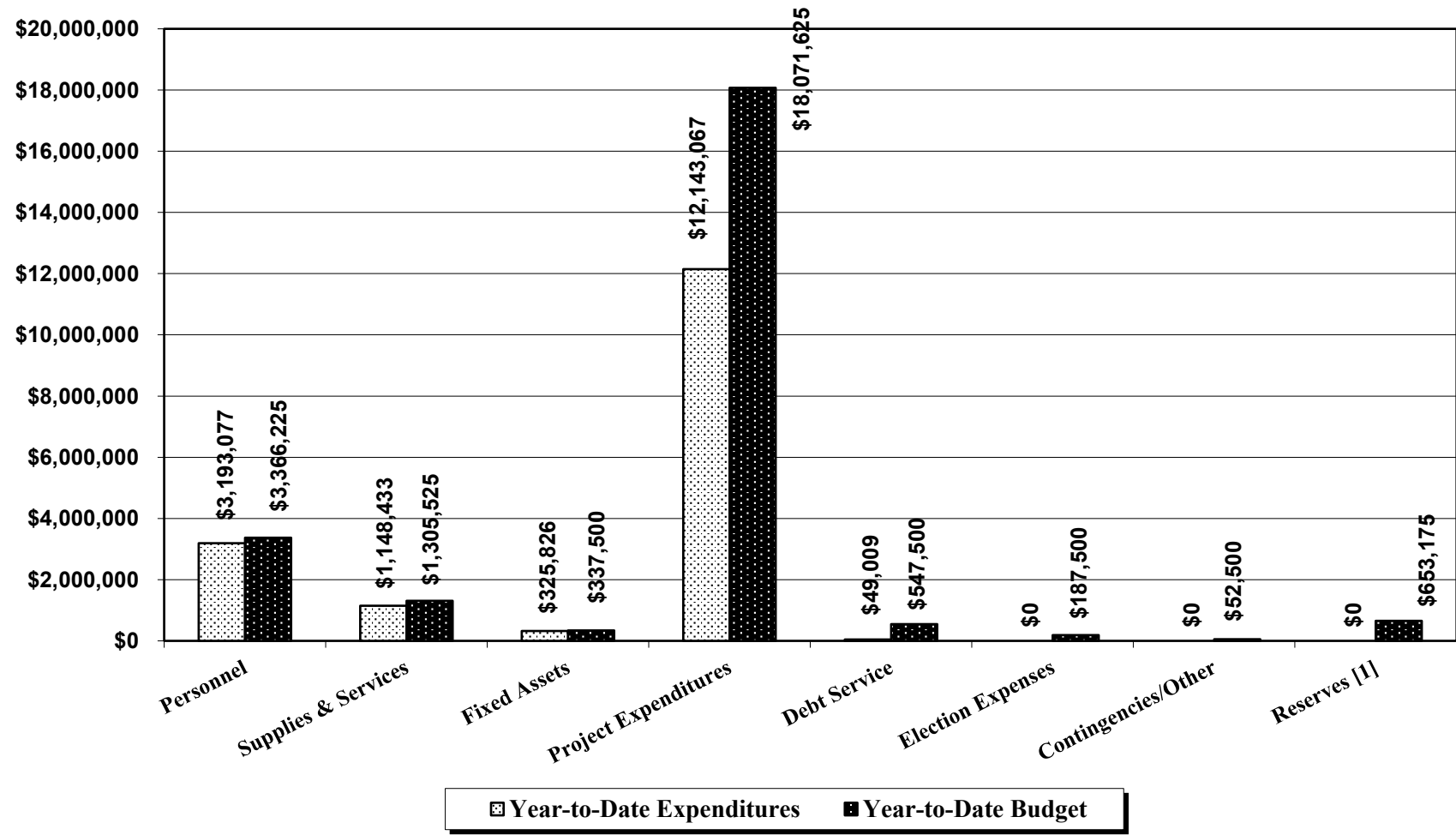
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$3,193,077	\$3,366,225	\$173,148	94.9%
Supplies & Services	\$1,148,433	\$1,305,525	\$157,092	88.0%
Fixed Assets	\$325,826	\$337,500	\$11,674	96.5%
Project Expenditures	\$12,143,067	\$18,071,625	\$5,928,558	67.2%
Debt Service	\$49,009	\$547,500	\$498,491	9.0%
Election Expenses	\$0	\$187,500	\$187,500	0.0%
Contingencies/Other	\$0	\$52,500	\$52,500	0.0%
Reserves [1]	\$0	\$653,175	\$653,175	0.0%
Total Expenditures	<u>\$16,859,412</u>	<u>\$24,521,550</u>	<u>\$7,662,138</u>	<u>68.8%</u>

[1] Budget column includes fund balance, water supply carry forward,
and reserve fund

REVENUES
Fiscal Year Ended March 31, 2023
 Year-to-Date Actual Revenues \$21,306,360
 Year-to-Date Budgeted Revenues \$24,521,550



EXPENDITURES
Fiscal Year Ended March 31, 2023
 Year-to-Date Actual Exenditures \$16,859,412
 Year-to-Date Budgeted Expenditures \$24,521,550



FINANCE AND ADMINISTRATION COMMITTEE

6. CONSIDER APPROVAL OF THIRD QUARTER FISCAL YEAR 2022-2023 INVESTMENT REPORT

Meeting Date:	May 8, 2023	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee considered this item on May 8, 2023 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 6-A** is the report for the quarter ending March 31, 2023. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is also in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Finance and Administration Committee should recommend that the Board approve the Third Quarter Fiscal Year 2022-2023 Investment Report.

EXHIBIT

6-A Investment Report as of March 31, 2023

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF MARCH 31, 2023**

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	03/31/23	04/01/23	\$9,758,646	\$9,758,646	\$9,758,646	2.740%	41.15%
Bank of America:							
Money Market	03/31/23	04/01/23	5,504,255	5,504,255	5,504,255	0.000%	
Checking	03/31/23	04/01/23	947,300	947,300	947,300	0.000%	
			\$6,451,555	\$6,451,555	\$6,451,555		27.20%
Multi-Bank Securities Cash Account	03/31/23	04/01/23	128,509	128,509	128,509	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	07/12/22	07/12/23	\$250,000	\$250,000	\$248,505	2.900%	
Interest Bearing Certificate of Deposit	11/28/22	11/28/23	\$250,000	\$250,000	\$249,575	4.850%	
Interest Bearing Certificate of Deposit	11/30/22	11/30/23	\$250,000	\$250,000	\$249,510	4.900%	
Interest Bearing Certificate of Deposit	12/09/22	12/08/23	\$250,000	\$250,000	\$249,535	4.850%	
Interest Bearing Certificate of Deposit	09/28/22	03/28/24	\$250,000	\$250,000	\$247,435	4.050%	
Interest Bearing Certificate of Deposit	10/09/21	04/29/24	\$250,000	\$250,000	\$238,325	0.600%	
Interest Bearing Certificate of Deposit	09/30/20	09/30/24	\$249,000	\$249,000	\$232,456	0.400%	
Interest Bearing Certificate of Deposit	03/31/23	09/30/24	\$250,000	\$250,000	\$251,687	5.500%	
Interest Bearing Certificate of Deposit	11/30/21	11/29/24	\$250,000	\$250,000	\$233,577	0.850%	
Interest Bearing Certificate of Deposit	12/07/22	12/09/24	\$250,000	\$250,000	\$249,585	4.900%	
Interest Bearing Certificate of Deposit	03/13/20	03/13/25	\$249,000	\$249,000	\$231,848	1.250%	
Interest Bearing Certificate of Deposit	03/27/23	03/27/25	\$249,000	\$249,000	\$252,357	5.450%	
Interest Bearing Certificate of Deposit	03/30/20	03/31/25	\$248,000	\$248,000	\$232,301	1.600%	
Interest Bearing Certificate of Deposit	03/04/22	09/04/25	\$250,000	\$250,000	\$231,852	1.750%	
Interest Bearing Certificate of Deposit	09/22/20	09/22/25	\$249,000	\$249,000	\$223,793	0.550%	
Interest Bearing Certificate of Deposit	06/16/21	06/16/26	\$249,000	\$249,000	\$219,438	0.900%	
Interest Bearing Certificate of Deposit	07/14/21	07/14/26	\$250,000	\$250,000	\$220,652	1.000%	
Interest Bearing Certificate of Deposit	07/22/21	07/22/26	\$250,000	\$250,000	\$220,090	0.950%	
Interest Bearing Certificate of Deposit	10/27/21	10/27/26	\$250,000	\$250,000	\$218,420	1.050%	
Interest Bearing Certificate of Deposit	01/07/22	01/07/27	\$250,000	\$250,000	\$220,937	1.500%	
Interest Bearing Certificate of Deposit	05/11/22	05/11/27	\$250,000	\$250,000	\$232,867	3.050%	
Interest Bearing Certificate of Deposit	05/12/22	05/12/27	\$250,000	\$250,000	\$234,242	3.200%	
Interest Bearing Certificate of Deposit	07/12/22	07/12/27	\$245,000	\$245,000	\$230,493	3.350%	
Interest Bearing Certificate of Deposit	09/06/22	09/15/27	\$250,000	\$250,000	\$237,247	3.600%	
Interest Bearing Certificate of Deposit	09/30/22	09/30/27	\$250,000	\$250,000	\$241,115	4.000%	
Interest Bearing Certificate of Deposit	02/10/23	02/10/28	\$250,000	\$250,000	\$243,480	4.250%	
Interest Bearing Certificate of Deposit	03/23/23	03/23/28	\$250,000	\$250,000	\$250,570	4.900%	
			\$6,738,000	\$6,738,000	\$6,391,892	2.821%	28.41%
Multi-Securities Bank Securities:							
U.S. Government Bonds	02/25/21	02/25/26	\$390,000	\$390,000	\$351,101	0.700%	
U.S. Government Bonds	03/10/22	03/10/27	\$250,000	\$250,000	\$235,315	2.500%	
			\$640,000	\$640,000	\$586,416	1.403%	2.70%
TOTAL MPWMD			\$23,716,710	\$23,716,710	\$23,317,018	1.967%	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Bank of America:							
Money Market Fund	03/31/23	04/01/23	12,598	12,598	\$12,598	0.000%	100.00%
TOTAL WASTEWATER RECLAMATION PROJECT			\$12,598	\$12,598	\$12,598	0.000%	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2022-2023 annual budget adopted on June 20, 2022.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: INFORMATIONAL ITEM

7. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: May 8, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on May 8, 2023.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review as **Exhibit 7-A**, monthly status report on contracts over \$25,000 for the period March 2023. This status report is provided for information only, no action is required.

EXHIBIT

7-A Status on District Open Contracts (over \$25k)

EXHIBIT 7-A

59

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period March 2023**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 City of Monterey	MPWMD Local Water Project Development Grant	10/17/2022	\$ 25,000.00	\$ 12,831.50		\$ 12,831.50			PO03242
2 DeVeera Inc.	HP Smart Array 2062 SAN Server	12/12/2022	\$ 160,000.00	\$ 157,273.63		\$ 157,273.63			PO03222
3 DeVeera Inc.	Board Conference Room A/V Upgrade	12/12/2022	\$ 30,000.00	\$ 17,997.00	\$ 1,015.00	\$ 19,012.00		Current period billing for upgrade of A/V Room equipment	PO03221
4 Access Monterey Peninsula	Board Conference Room A/V Upgrade	12/12/2022	\$ 25,000.00	\$ 20,528.37		\$ 20,528.37			PO03220
5 Tyman Construction Inc.	Sleepy Hollow Rearing Channel Rehabilitation	11/14/2022	\$ 693,000.00	\$ 435,668.10		\$ 435,668.10			PO03195
6 Montgomery & Associates	Annual Groundwater Modeling Support	6/20/2022	\$ 50,000.00	\$ -		\$ -			PO03193
7 Clifton Larson Allen LLP	Audit for FYE 06/30/2022	6/15/2020	\$ 71,000.00	\$ 61,000.00	\$ 10,000.00	\$ 71,000.00		Current period billing for audit work	PO03160
8 WellmanAD	Public Outreach Consultant	10/10/2022	\$ 70,875.00	\$ 39,375.00	\$ 8,325.00	\$ 47,700.00		Current period retainer billing for outreach services	PO03155
9 Telemetrix	Consultant Services for Sleepy Hollow Facility	6/20/2022	\$ 27,060.00	\$ 5,115.00		\$ 5,115.00			PO03121
10 ETech Consulting, LLC	Accela Improvements	5/16/2022	\$ 52,000.00	\$ 47,040.00		\$ 47,040.00			PO02969
11 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Water Rights Phase 3	8/15/2022	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46			PO03113
12 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Real Estate Phase 3	8/15/2022	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64			PO03112
13 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase 3	8/15/2022	\$ 160,000.00	\$ 119,130.85		\$ 119,130.85			PO03111
14 Rutan & Tucker, LLP	Measure J/Rule 19.8 Eminent Domain Phase 3	12/16/2019	\$ 175,000.00	\$ 2,512.50	\$ 14,000.00	\$ 16,512.50		Current period billing for Measure J eminent domain services	PO03110
15 Lynx Technologies, Inc	GIS Consultant Contract for 2022-2023	6/20/2022	\$ 35,000.00	\$ 16,950.00	\$ 975.00	\$ 17,925.00		Current period billing for GIS services	PO03048
16 Regional Government Services	HR Contracted Services for FY 2022-2023	6/20/2022	\$ 35,000.00	\$ 8,576.15		\$ 8,576.15			PO03047
17 Monterey One Water	PWM Expansion Project Amd #6	11/15/2021	\$ 1,200,000.00	\$ 483,114.17		\$ 483,114.17			PO03042
18 Martin B. Feeney, PG, CHG	Installation of sampling pump in Paralta Test for RWQCB Permit Sampling	7/18/2022	\$ 30,000.00	\$ 29,915.69		\$ 29,915.69			PO03040
19 JEA & Associates	Legislative and Administrative Services - FY 2022-2023	7/18/2022	\$ 44,300.00	\$ 23,800.00	\$ 3,400.00	\$ 27,200.00		Current period retainer billing	PO03037
20 The Ferguson Group LLC	Contract for Legislative Services for FY 2022-2023	7/18/2022	\$ 75,500.00	\$ 48,504.63	\$ 6,053.69	\$ 54,558.32		Current period retainer billing	PO03036
21 DeVeera Inc.	IT Managed Services Contract FY 2022-2023	6/15/2020	\$ 60,480.00	\$ 40,320.00	\$ 5,040.00	\$ 45,360.00		Current period billing for IT managed services	PO03028
22 DeVeera Inc.	BDR Datto Services Contract FY 2022-2023	9/6/2019	\$ 26,352.00	\$ 15,372.00	\$ 2,196.00	\$ 17,568.00		Current period billing for IT backup services	PO03027
23 CSC	Recording Fees	7/22/2022	\$ 50,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00			PO03010
24 Pueblo Water Resources, Inc.	ASR Operations Support	6/20/2022	\$ 75,000.00	\$ -		\$ -			PO02983
25 MBAS	ASR Water Quality FY 2022-2023	6/20/2022	\$ 40,000.00	\$ 7,098.00	\$ 3,042.00	\$ 10,140.00		Current period billing for ASR related water quality testing	PO02982
26 Monterey Peninsula Engineering	Install quarantine tanks at the Sleepy Hollow facility	3/21/2022	\$ 262,500.00	\$ 227,855.12		\$ 227,855.12			PO02967
27 City of Sand City	IRWM Grant Reimbursement	3/28/2022	\$ 1,084,322.50	\$ 4,598.75		\$ 4,598.75			PO03093

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period March 2023**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
28	Marina Coast Water District	IRWM Grant Reimbursement	3/28/2022	\$ 83,079.00	\$ 2,255.50		\$ 2,255.50		PO02947
29	City of Seaside	IRWM Grant Reimbursement	3/28/2022	\$ 578,987.90	\$ 317,190.32		\$ 317,190.32		PO02948
30	Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ 31,941.00		\$ 31,941.00		PO02849
31	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 33,022.50	\$ 326.25	\$ 33,348.75	Current period billing for Prop 1 IRWM grant administration services	PO02847
32	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 300,000.00	\$ 241,843.40	\$ 34,924.30	\$ 276,767.70	Current period billing for LAFCO Measure J litigation services	PO02843
33	Reiff Manufacturing	Quarantine tanks with for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00		PO02824
34	Psomas	Measure J/Rule 19.8 MPWMD Survey Services	9/20/2021	\$ 28,000.00	\$ 25,900.00		\$ 25,900.00		PO02791
35	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 44,243.86	\$ 752.28	\$ 44,996.14	Current period billing for Sleepy Hollow engineering services	PO02693
36	Zim Industries, Inc.	ASR 1 Rehabilitation	2/25/2021	\$ 113,350.00	\$ 106,277.25		\$ 106,277.25		PO02650
37	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,662,829.66		\$ 1,662,829.66		PO02604
38	Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31		PO02601
39	Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Procs	5/17/2021	\$ 232,800.00	\$ 210,584.62		\$ 210,584.62		PO02598
40	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 140,933.56		\$ 140,933.56		PO02490
41	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 6,521.66		\$ 6,521.66		PO02371
42	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44		\$ 25,970.44		PO02363
43	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29		PO02197
44	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87		PO02163
45	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 36,733.65	\$ 871.81	\$ 37,605.46	6/30/2024 Current period billing for photocopy machine lease	PO02108
46	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70		PO02095
47	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94		PO02094
48	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05		PO01986
49	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32		PO01985
50	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87		PO01880
51	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33		PO01824
52	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
53	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 2,075,000.00	\$ 2,047,318.58		\$ 2,047,318.58		PO01726
54	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 200,000.00	\$ 138,873.10	\$ 11,830.00	\$ 150,703.10	Current period billing for MPTA legal matter	PO01707

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period March 2023

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
55	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,168.85		\$ 57,168.85		PO01628
56	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
57	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50		PO01509
58	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32		PO01321
59	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 794,920.00	\$ 785,389.80		\$ 785,389.80		PO01268
60	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
61	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2023	PO01100
62	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
63	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 320,000.00	\$ 316,085.56		\$ 316,085.56		PO01072
64	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00		PO00123
65	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122

FINANCE AND ADMINISTRATION COMMITTEE

ITEM: INFORMATIONAL ITEM

8. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE III SPENDING

Meeting Date: May 8, 2023 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Finance and Administration Committee reviewed this item on May 8, 2023.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review as **Exhibit 8-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period March 2023. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on Measure J/Rule 19.8 Phase II Spending

EXHIBIT 8-A

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase III
Through March 2023**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 175,000.00	\$ 140,903.06	\$ 14,000.00	\$ 154,903.06	\$ 20,096.94	PA00007-01
2	Appraisal Services	12/16/2019	\$ 160,000.00	\$ 119,130.85		\$ 119,130.85	\$ 40,869.15	PA00007-03
3	District Legal Counsel	12/16/2019	\$ 100,000.00	\$ 23,333.50	\$ 9,747.00	\$ 33,080.50	\$ 66,919.50	PA00007-05
4	Real Estate Appraiser	12/16/2019	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64	\$ 26,690.36	PA00007-06
5	Water Rights Appraisal	12/16/2019	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46	\$ 29,509.54	PA00007-10
6	Contingency/Miscellaneous	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00007-20
	Total		\$ 590,000.00	\$ 382,167.51	\$ 23,747.00	\$ 405,914.51	\$ 184,085.49	

1	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 140,303.06		\$ 140,303.06	\$ 59,696.94	PA00005-15
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1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 250,000.00	\$ 198,126.33		\$ 198,126.33	\$ 51,873.67	PA00005-16
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**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through September 2022**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 168,265.94		\$ 168,265.94	\$ 176,734.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 162,254.16		\$ 162,254.16	\$ (122,254.16)	PA00005-05

6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 217,784.62		\$ 217,784.62	\$ 22,215.38	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,308.49		\$ 25,308.49	\$ 2,691.51	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 39,298.59		\$ 39,298.59	\$ 249,773.41	PA00005-20
	Total		\$ 1,909,000.00	\$ 1,194,244.45	\$ -	\$ 1,194,244.45	\$ 714,755.55	

Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM, *unless otherwise noted.*



Version 1

AGENDA

Special and Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, May 15, 2023 at 5:00 p.m. [PST]

Meeting Location: MPWMD – Main Conference Room
5 Harris Court, Building G, Monterey, CA 93940
[Hybrid: In-Person and via Zoom]

To Join by Zoom, please click the link below:

<https://mpwmd-net.zoom.us/j/81906239158?pwd=MHpLYmJkTGZER3RYVXRITmRyRHlXZz09>

Or join at: <https://zoom.us/>

Webinar ID: 819 0623 9158

Passcode: 05152023

To Participate by Phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 5 of this agenda.

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on Thursday, May 11, 2023. Staff notes will be available on the District web site at <http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/> by 5:00 P.M. on Thursday, May 11, 2023

CLOSED SESSION AT 5:00 P.M.

CALL TO ORDER / ROLL CALL

Board of Directors

Mary L. Adams, Chair – Monterey County Board of Supervisors Representative
Amy Anderson, Vice Chair – Division 5
Alvin Edwards – Division 1
George Riley – Division 2
Marc Eisenhart – Division 3
Karen Paull – Division 4
Ian Oglesby – Mayoral Representative

General Manager

David J. Stoldt

Mission Statement

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

Vision Statement

Model ethical, responsible, and responsive governance in pursuit of our mission.

Board's Goals and Objectives

Are available online at: <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

ADDITIONS AND CORRECTIONS ON THE CLOSED SESSION AGENDA BY DISTRICT COUNSEL – *District Counsel will announce agenda corrections and proposed additions, which may be acted on by the Directors as provided in Sections 54954.2 of the California Government Code.*

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA – *Members of the public may address the Board on the item or items listed on the Closed Session agenda.*

CLOSED SESSION – *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

CS 1. *Intentionally Left Blank*

CS 2. *Intentionally Left Blank*

CS 3. *Intentionally Left Blank*

RECESS TO CLOSED SESSION

Any Closed Session Items not completed may be continued to after the end of all open session items.

REGULAR SESSION AT 6:00 P.M.

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO THE AGENDA – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

ORAL COMMUNICATIONS – *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - *The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.*

1. Consider Adoption of Minutes of the Special Board Meeting on Monday, April 3, 2023 and Regular Board Meeting on Monday, April 17, 2023
2. Consider Adoption of Treasurer’s Report for March 2023
3. Consider Adoption of Resolution No. 2023 – 06 – Amending Fees And Charges Table – Rule 60
4. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2022-2023
5. Consider Approval of Third Quarter Fiscal Year 2022-2023 Investment Report
6. Consider Approval of Expenditure to Amend Contract with ETech Consulting, LLC for Functionality Improvements to the Accela Water Demand Division Database
7. Consider Recommendation to Authorize the General Manager to Enter into a Contract with Radiant Landscaping, Inc. to Provide Landscape Maintenance Services

GENERAL MANAGER’S REPORT

8. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision (*Verbal Report*)
9. Update on Water Supply Projects (*Verbal Report*)

10. Overview of the FEMA / CAL Office of Emergency Services Reimbursement Process / Outcomes
11. Request Input of District Website

REPORT FROM DISTRICT COUNSEL

12. Update on Pending Litigation
13. Reportable Action from Closed Session on Monday, May 15, 2023

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

14. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARING – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

15. Receive and Confirm Water Supply Forecast for Period of May 1, 2023 -- September 30, 2024 – and Consider Adopting Resolution 2023 - 07 to Amend Rationing Table XV-4

[CEQA Compliance: Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1) ESA Compliance: Consistent with the September 2001 and February 2009 Conservation Agreements between the National Marine Fisheries Service and California American Water to minimize take of listed steelhead in the Carmel River and Consistent with SWRCB WR Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016.]

Recommended Action: *The Board will receive a report on the available water supply and determine whether water-rationing triggers have been met and consider adoption of Resolution 2023 – 07.*

INFORMATIONAL ITEMS/STAFF REPORTS - *The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.*

16. Report on Activity/Progress on Contracts Over \$25,000
17. Status Report on Measure J / Rule 19.8 Phase II Spending
18. Letters Received
19. Committee Reports
20. Monthly Allocation Report
21. Water Conservation Program Report
22. Carmel River Fishery Report for April 2023
23. Monthly Water Supply and California American Water Production Report
[Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources]

ADJOURNMENT

Board Meeting Schedule			
Thursday, May 25, 2023	<i>Special - Budget Workshop</i>	6:00 p.m.	<i>Hybrid</i>
Tuesday, June 20, 2023	<i>Regular- Budget Adoption</i>	6:00 p.m.	<i>Hybrid</i>
Monday, July 17, 2023	<i>Regular</i>	6:00 p.m.	<i>Hybrid</i>
<i>Hybrid: In-Person at the District Main Conference Room and via Zoom- Teleconferencing Means.</i>			

Board Meeting Television and On-Line Broadcast Schedule
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Television Broadcast	Viewing Area
Comcast Ch. 24 View live broadcast on meeting dates, and replays on Mondays, Tuesdays and Thursdays at 4:00 p.m.	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
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AMP 1 View live broadcast on meeting dates, and replays on Mondays, Tuesdays, and Thursdays at 4:00 p.m. and at https://accessmediaproductions.org/ scroll to AMP 1 .	
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Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests at least 48 hours prior to the scheduled meeting date/time: (1) Joel G. Pablo, Board Clerk by e-mail at joel@mpwmd.net, or at (831) 658-5652; and (2) Sara Reyes, Sr. Office Specialist by e-mail at sara@mpwmd.net or at (831) 658-5610.

Provide Public Comment at the Meeting

Attend In-Person

The Board meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Board Clerk.

Attend via Zoom: See below “Instructions for Connecting to the **Zoom Meeting**”

Submission of Public Comment via E-mail

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Submission of Written Public Comment

All documents submitted by the public must have no less than fifteen (15) copies to be received and distributed by the **Clerk** prior to the Meeting.

Document Distribution

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meeting will be made available at the District Office, 5 Harris Court, Building G., Monterey, CA, during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

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To Join by Zoom, please click the link below:

<https://mpwmd-net.zoom.us/j/81906239158?pwd=MHpLYmJkTGZER3RYVXRlTmRyRHlXZz09>

Or join at: <https://zoom.us/>

Webinar ID: 819 0623 9158

Passcode: 05152023

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

COMPUTER / SMART DEVICE USERS: You can find the raise hand option under your participant name.

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This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



Agenda **(DRAFT)**
Special Meeting
Board of Directors
Workshop on Proposed FY2023-24 Budget
Monterey Peninsula Water Management District

Thursday, May 25, 2023, 6:00 p.m. [PST]

Meeting Location: Main Conference Room
 5 Harris Court, Building G, Monterey, CA 93940
 [Hybrid: In-Person and via Zoom]

Join the meeting at this link:

<https://mpwmd-net.zoom.us/j/86863042009?pwd=UXBKNmc0dkFGQWIEVjBkcZRGWUloUT09>

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Webinar ID: 868 6304 2009

Passcode: 05252023

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on Thursday, May 18, 2023. Staff notes will be available on the District web site at <http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/> by 5:00 P.M. on Friday, May 19, 2023

CALL TO ORDER / ROLL CALL

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DISCUSSION ITEM – *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

1. Review Proposed MPWMD Fiscal Year 2023-24 Budget and Resolution 2023 – 08.

***Recommended Action:** The Board will review the proposed budget for Fiscal Year 2023-24. General direction will be given to staff, but the Board will take no formal action. The Board is scheduled to consider adoption of the budget at the regular monthly meeting on Tuesday, June 20, 2023. Some issues the Directors may discuss in relation to the proposed Budget could be brought forward for further consideration at future meetings of the Board.*

ADJOURNMENT

Board Meeting Schedule			
Tuesday, June 20, 2023	Regular- Budget Adoption	6:00 pm	Hybrid
Monday, July 17, 2023	Regular Meeting	6:00 pm	Hybrid
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