

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, May 10, 2018.



**Administrative Committee**

**Members:**

Andrew Clarke  
Brenda Lewis, Chair  
Molly Evans

**Alternate:**

Ralph Rubio

**Staff Contact:**

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at [www.mpwmd.net](http://www.mpwmd.net). Documents distributed at the meeting will be made available in the same manner.

AGENDA  
**Administrative Committee**  
**of the Monterey Peninsula Water Management District**

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**Monday, May 14, 2018, 3:30 pm**

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

**Call to Order**

**Comments from Public** – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

**Items on Board Agenda for May 21, 2018**

1. Consider Adoption of Minutes of April 9, 2018 Committee Meeting
2. Consider Two-Year Extension for Use of Local Water Project Grant Funds – City of Seaside
3. Consider Approval for Repair and Maintenance of the Sleepy Hollow Steelhead Rearing Facility Cooling Tower
4. Consider Authorizing the General Manager to Enter into Access and Maintenance Agreements for the Carmel River Bank Stabilization Project at Rancho San Carlos Road
5. Authorize the General Manager to Enter into an Agreement with the Carmel Valley Trail and Saddle Club to Use an Irrigation Well for Mitigation Plantings and to Make Non Substantive Changes to the Draft Agreement
6. Declaration of Surplus Assets
7. Consider Adoption of Treasurer's Report for March 2018
8. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2017-18
9. Consider Approval of Third Quarter Fiscal Year 2017-18 Investment Report
10. Discuss and Recommend Creating Reserves for Pension Retirement and Other Post-Employment Benefits (OPEB) Unfunded Liability

**Other Business**

11. Review Third Quarter Legal Services Activity Report for Fiscal Year 2017-18
12. Review Draft May 21, 2018 Board Meeting Agenda

**Adjournment**

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on May 11, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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**ADMINISTRATIVE COMMITTEE****1. ADOPT MINUTES OF APRIL 9, 2018 COMMITTEE MEETING**

**Meeting Date:** May 14, 2018

**From:** David J. Stoldt,  
General Manager

**Prepared By:** Sara Reyes

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**SUMMARY:** Draft minutes of the April 9, 2018 Administrative Committee meeting are attached as **Exhibit 1-A**.

**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.

**EXHIBIT**

**1-A** Draft Minutes of April 9, 2018 Committee Meeting





## **EXHIBIT 1-A**

### **DRAFT MINUTES**

### **Monterey Peninsula Water Management District Administrative Committee April 9, 2018**

#### **Call to Order**

The meeting was called to order at 3:34 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair  
Andrew Clarke  
Molly Evans

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Sara Reyes, Sr. Office Specialist

#### **Oral Communications**

Dan Turner reported he attended the Carmel River Advisory Committee meeting for the first time. He stated it was interesting to hear what the District has been doing with river work and he was impressed and learned a lot.

#### **Items on Board Agenda for April 16, 2018**

##### **1. Consider Adoption of Minutes of February 12, 2018 Committee Meeting**

On a motion by Evans and second by Clarke, the minutes of the February 12, 2018 meeting were approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

##### **2. Consider Authorizations for Proposition 1 Disadvantaged Community Grant**

**(A) Consider Authorizing the General Manager to Enter Into a Grant Agreement;**

**(B) Consider Expenditure of Funds to Retain a Consultant to Administer High Efficiency Appliance Retrofit Targets (Heart) Pilot Program, and**

**(C) Consider Expenditure of Funds to Retain a Consultant to Provide Assistance with the MPWMD Disadvantaged Community Needs Assessment**

On a motion by Clarke and second by Evans, the committee: 1) recommended the Board authorize the General Manager to enter into a grant agreement with the Regional Water Management Foundation for grant funds for the MPWMD Disadvantaged Community Needs Assessment and HEART projects, in an amount not-to-exceed \$252,693, and 2) authorize the General Manager to enter into contract agreements for services to conduct the MPWMD Disadvantaged Community Needs assessment, in an amount not-to-exceed \$100,000 and to implement the HEART project, in an amount not-to-exceed \$152,693. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

##### **3. Consider Expenditure of Funds to Contract with with Ventana Wildlife Society for Carmel River Avian Habitat Monitoring**

On a motion by Evans and second by Clarke, the committee recommend the Board authorize the General Manager to enter into a contract with the Ventana Wildlife society for avian habitat monitoring

work along the Carmel River at a cost not-to-exceed \$4,718 with the scope of work, costs and schedule presented by Ventana Wildlife Society. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

**4. Consider Entering into Agreements with California American Water and Denise Duffy & Associates for the Los Padres Dam Gravel Augmentation Project**

On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to: 1) enter into a reimbursement agreement with California American Water for MPWMD expenses associated with obtaining permits for placement of gravel at Los Padres Dam; and 2) enter into an agreement with Denise Duffy & Associates for a not-to-exceed amount of 45,000 for assistance with permit acquisition. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

**5. Consider Authorizing an Amendment to the Agreement for Services for the Los Padres Dam and Reservoir Alternatives Study**

On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to amend an existing agreement with AECOM, Inc. for the Los Padres Dam alternatives study to increase the not-to-exceed amount by \$41,000. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

**6. Consider Entering into an Agreement with the Big Sur Land Trust to Fund an Update of the Integrated Regional Water Management Plan for the Monterey Peninsula, Carmel Bay, and Southern Monterey Bay**

On a motion by Evans and second by Clarke, the committee recommended the Board authorize the General Manager to enter into an agreement with the Big Sur Land Trust to carry out and IRWM Plan update and facilitate a project solicitation process for a not-to-exceed amount of \$34,000. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

**7. Authorize Additional Expenditure of Budgeted Funds for Passive Integrated Transponder (PIT) Tag Reading Equipment to Monitor Juvenile Steelhead Emigration and Eventual Adult Returns**

On a motion by Clarke and second by Evans, the committee recommended the Board authorize additional expenditure of budgeted funds in the amount of \$3,200 to cover the costs of keeping the PIT tag antennae arrays operating, and buying additional tags as needed throughout the rest of the fiscal year. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

**8. Consider Adoption of Treasurer's Report for February 2018**

On a motion by Evans and second by Clarke, the committee recommend the Board adopt the February 2018 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

**9. Review Draft April 16, 2018 Board Meeting Agenda**

A revised agenda was distributed to the committee for review. No action was taken by the committee.

**Adjournment**

The meeting was adjourned at 4:44 PM.

## ADMINISTRATIVE COMMITTEE

### 2. CONSIDER TWO YEAR EXTENSION FOR USE OF LOCAL WATER PROJECT GRANT FUNDS – CITY OF SEASIDE

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>Dave Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Water Supply Projects 1-10-1</b>
<b>Prepared By:</b>	<b>Arlene Tavani</b>	<b>Cost Estimate:</b>	<b>\$106,900 – Previously approved</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** Attached as **Exhibit 2-A** is a letter from the City of Seaside requesting a two-year extension of time to utilize Local Water Project Grant funds that will expire on June 30, 2018. The District issued the City a \$106,900 grant in 2015 for planning and construction of a non-potable water system that would offset potable supply from the Seaside municipal water system. No grant funds have yet been issued to the City. The City requests a two-year extension to complete the project and seek reimbursement. If approved, the agreement would be extended to June 30, 2020.

**RECOMMENDATION:** The Administrative Committee should recommend that the Board of Directors approve the request from the City of Seaside for a two-year extension of the Local Water Project Grant to June 30, 2020.

**IMPACT TO STAFF/RESOURCES:** Funds are included in Water Supply Projects, Line Item 1-10-1 “Local Water Projects” in the Fiscal Year 2017-18 budget adopted by the Board of Directors on June 19, 2017.

## EXHIBIT

**2-A** April 11, 2018 Letter from Rick Riedl, City of Seaside







**Department of Public Works**

440 Harcourt Avenue  
Seaside, CA 93955

Telephone (831) 899-6825  
FAX (831) 899-6211

April 11, 2018

David J. Stoldt, General Manager  
Local Projects Application  
Monterey Peninsula Water Management District  
PO Box 85  
Monterey, CA 93942-0085  
Via email [dstoldt@mpwmd.net](mailto:dstoldt@mpwmd.net)

RECEIVED

APR 18 2018

MPWMD

**Subject: Grant for Local Water Project – Request for Extension**

The City of Seaside submitted an application to the Monterey Peninsula Water Management District (MPWMD) for grant monies to design and construct a system to provide non-potable water for public works activities such as sewer line cleaning, street sweeping, storm drain cleaning, and other maintenance and construction needs. On October 19, 2015, the MPWMD Board of Directors approved funding the City of Seaside's proposal in the amount of one hundred six thousand nine hundred dollars (\$106,900). The grant is set to expire on June 30, 2018. Since the grant funds have not been expended and the project has not been completed, the City requests a two year extension to complete the project and seek reimbursement under this grant. Please advise if the MPWMD is receptive to this request.

You may contact the undersigned at [Riedl@ci.seaside.ca.us](mailto:Riedl@ci.seaside.ca.us) or 831-899-6884 to discuss any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rick Riedl".

Rick Riedl, PE  
City Engineer / Public Works Services Manager

Copy: Craig Malin, City Manager  
Daphne Hodgson, Deputy City Manager – Administrative Services  
Scott Ottmar, Senior Civil Engineer



## ADMINISTRATIVE COMMITTEE

### 3. CONSIDER APPROVAL FOR REPAIR AND MAINTENANCE OF THE SLEEPY HOLLOW STEELHEAD REARING FACILITY COOLING TOWER

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Fisheries 2-3-1A, 2-3-1I</b>
<b>Prepared By:</b>	<b>Beverly Chaney</b>	<b>Cost Estimate:</b>	<b>\$51,000</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** Project is exempt as defined by the California Environmental Quality Act Guidelines section 15301(i).

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**SUMMARY:** The Sleepy Hollow Steelhead Rearing Facility (Facility) has a large cooling tower onsite for the purpose of reducing the temperature of the raw incoming river water to acceptable levels for the rearing of rescued steelhead. Built in 2002, the tower is in need of normal repair and maintenance to the internal and external plastic panels that air and water pass over to create the evaporative cooling of the water. Over time, these panels have become clogged with deposits and damaged by sun and physical contact. The fan motor is also in need of replacement due to moisture damage and wear. We have a replacement motor onsite and the contractor will do the switch-out with a crane.

**RECOMMENDATION:** Authorize the General Manager to enter into an agreement with Cooling Tower Technologies (CTT) for cooling tower repair work for a not-to-exceed amount of \$51,000 for materials and labor.

**DISCUSSION:** The cooling tower was installed at the Facility in 2002. Minor to moderate repairs have been done to the plumbing and fan components over the years, but the large plastic panels and internal media and are now worn and in need of replacement in order for the tower to effectively cool the river water to healthy levels for steelhead rearing. Additionally, the motor is old and corroded and should be replaced with an existing stand-by motor onsite. Staff hopes to have this work completed before the start of the large intake retrofit project at the Facility this summer through fall.

Staff contacted five California companies that reportedly do this type of cooling tower work and received replies from three. CTT had the lowest bid and also has familiarity with our Facility as they have done previous repair work on the tower.

**IMPACT TO STAFF/RESOURCES:** Funds for this project are included in the FY 2017-18 budget under “Aquatic Resources Fisheries” line item 2-3-1A Sleepy Hollow Facility

Operations, General operations and maintenance, Account 24-04-785813, \$42,000; and line item 2-3-1I Intake/cold well repair and maintenance, Account 24-04-785813, \$10,000.

**EXHIBIT**

**3-A** Proposal from Cooling Tower Technologies dated February 25, 2018.

**EXHIBIT 3-A**

**To:** Beverly Chaney  
**Phone:** (831)658-5644  
**Email:** [Beverly@mpwmd.net](mailto:Beverly@mpwmd.net)

Dear Ms. Chaney

We're pleased to provide you with our proposal to remove and replace the cooling tower components at your sleepy hollow site. Our cost below is for one (1) tower.

**Scope of Work:**

- Lock out, tag out (LOTO) all necessary equipment
- Remove Drift eliminators, Fill media and air in-take louvers. Place in disposal bins for removal (Customer shall supply disposal bins)
- Inspect and repair or clean hot water distribution system
- Remove and replace fan motor (Motor shall be provided by customer)
- Install new fill media, Drift eliminators and air in-take louvers
- Double check/confirm proper alignment on driven and driving poullies.
- Start up tower and make adjustments as required.
- Provide writen report of project upon project completion.
- Clean up and remove all project related debris

**Total Project Cost as Described Above ..... \$50,891.00**

**EXHIBIT 3-A****What you can expect when accepting a proposal from Creative Cooling Technologies:**

Our mission is to raise the expectations of what our customers can expect from a full service HVAC and cooling tower contractor. Creative Cooling Technologies will accomplish this by providing a high level of quality and workmanship on all of our projects, with good communication between us and our customers. We will also accomplish this with good communication and respect with our employees, our vendors and all of our suppliers, ultimately providing an exceptional experience with all of those that we work with, on a daily basis.

Agreed and Accepted:

Agreed and Accepted:

**Creative Cooling Technologies****Monterrey Peninsula Water management district.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Francisco Barragan**

Title: \_\_\_\_\_

**(925)727-1612**

Purchase Order #: \_\_\_\_\_

Date: \_\_\_\_\_

**Notes:**

- 1) Proposal cost shall be honored for 30 days from the date on the introduction page of this proposal. Any authorization to proceed beyond that date will be subject to a re-bid process.
- 2) 50% payment shall be paid upon receipt of P.O. for Materials



4712 E. 2ND ST SUITE# 842 LONG BEACH CA 90803

| LIC. # 1028537

## EXHIBIT 3-A

### TERMS AND CONDITIONS

a.) Engagement of Services: Once the customer authorizes work, Creative Cooling Technologies, Inc., is committed to certain "ramp up" expenses both direct and indirect (i.e., specific training, travel, special tools, materials, project management, etc.), which are generally priced into the entire scope of the project. If the project is canceled, delayed, or significantly changed through no fault of Creative Cooling Technologies, Inc., these expenses will be due and payable to Creative Cooling Technologies, Inc., on a pro-rata basis. Any such requests for reimbursement of these expenses will be itemized and defined.

b.) Changes to Scope of Work: Creative Cooling Technologies, Inc., will notify the customer if there is a material change to the scope of work that will require Creative Cooling Technologies, Inc., to expend more monies than originally budgeted. The customer agrees to pay Creative Cooling Technologies, Inc., for such expenses plus reasonable profit and overhead if the customer desires to continue under the changed Scope of Work.

c.) Permits: If applicable, permits are not included unless specifically noted otherwise. Permits, inspection fees, drawings, etc., will be provided by Creative Cooling Technologies, Inc. at the cost of obtaining them.

d.) Creative Cooling Technologies, Inc. Employees: The customer agrees that it shall not hire any employee of Creative Cooling Technologies, Inc., who is currently working on a project for the customer, or any employee of Creative Cooling Technologies, Inc. who has worked on a project for the customer within the last twelve months. The customer further agrees not to hire any former Creative Cooling Technologies, Inc., employee that performed any work on a project for the customer at any time within the prior twelve months. The customer agrees and understands that this provision is necessary so that Creative Cooling Technologies, Inc., can protect its investment of time and money in its employees, as well as any confidential or proprietary information known by its employees.

e.) Payment Terms: Standard payment terms are net due in (30) days from invoice date unless stated differently on the front of this proposal. A service charge may be charged on all past due amounts. Charges are computed at the lower of 1.5% per month or the maximum allowed by law. Amounts will be considered past due (30) days after date of invoice. You may avoid a service charge or additional service charges upon payment at any time of the unpaid balance.

f.) Warranty: Creative Cooling Technologies, Inc., will warranty all labor and material furnished and installed by Creative Cooling Technologies, Inc., excluding lamps and fuses, on all mechanical service work for (1) year. Creative Cooling Technologies, Inc., will honor the manufacturer's warranty on all other products furnished by Creative Cooling Technologies, Inc. Creative Cooling Technologies, Inc. must be notified of any potential warranty work. The disposition of the work in question will be determined by or its approved affiliate. Any alleged warranty work done by others will not be paid for by Creative Cooling Technologies, Inc.

g.) Indemnity: The customer agrees to defend and indemnify Creative Cooling Technologies, Inc. from any and all third-party claims, demands, actions, lawsuits, liability, damages and/or costs, including reasonable attorneys' fees and expert fees, arising out of or relating to Creative Cooling Technologies work under this agreement or the Scope of Work under this agreement, unless claims relate to negligent acts of Creative Cooling Technologies or others hired by Creative Cooling Technologies.

h.) Attorneys' Fees: If Creative Cooling Technologies is required to hire attorneys to collect amounts owed under this agreement, the customer agrees to reimburse Creative Cooling Technologies for attorneys' fees, expert fees and other legal expenses that it may incur to collect such amount.

i.) Incorporation by Reference: Unless expressly agreed in writing otherwise, these Standard Terms and Conditions are a part of, and hereby incorporated by reference, to all Proposals submitted by Creative Cooling Technologies to the customer and Credit Agreement signed by the customer, and all terms and conditions of any such Proposals or Credit Agreements.

j.) Confidentiality Notice: The information contained in this proposal and any attachments is considered a confidential and/or privileged communication between Creative Cooling Technologies and proposed Company.







## ADMINISTRATIVE COMMITTEE

### 4. CONSIDER AUTHORIZING THE GENERAL MANAGER TO ENTER INTO ACCESS AND MAINTENANCE AGREEMENTS FOR THE CARMEL RIVER BANK STABILIZATION PROJECT AT RANCHO SAN CARLOS ROAD

**Meeting Date:** May 14, 2018 **Budgeted:** N/A

**From:** David J. Stoldt  
General Manager **Program/  
Line Item No.:**

**Prepared By:** Larry Hampson **Cost Estimate:** N/A

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378

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**SUMMARY:** The District has designed a project to stabilize a portion of the Carmel River downstream of Rancho San Carlos Road that underwent significant streambank erosion in the winter of 2017. The project work could affect up to eight parcels as shown in **Exhibit 4-A**. A project access agreement is required to allow the District to carry out works on these private properties. In addition, the District has found that a 10-year agreement normally provides enough time to ensure that the project works are successful. Attached as **Exhibit 4-B** is a standard access and maintenance agreement.

The agreement provides the District access into the riverbed for heavy construction equipment and allows District staff to continue to maintain irrigation systems and carry out repair work, if necessary. To address concerns about potential liability that may arise from carrying out this type of work in the river, the District provides each property owner indemnification not to exceed \$75,000 per property. There have been no lawsuits against the District resulting from this type of project.

**RECOMMENDATION:** If this item is adopted with the Consent Calendar, the General Manager will be authorized to make non-substantive changes to the sample access and maintenance agreement and to enter into agreement for the Carmel River Bank Stabilization Project at Rancho San Carlos Road.

**IMPACT TO STAFF/RESOURCES:** Entering into agreements has no immediate fiscal impact. Authorization to expend funds for the project will be on a future agenda.

## EXHIBITS

**4-A** Parcel map and listing

**4-B** Sample access and maintenance agreement



**CARMEL RIVER BANK STABILIZATION AT RANCHO SAN CARLOS ROAD**

015-251-010-000

Forrest Arthur

SANTA LUCIA COMMUNITY SERVICES DISTRICT

1 Rancho San Carlos Road

Carmel, California 93923

015-251-027-000

Margarita Moratz

26630 Rancho San Carlos Rd

Carmel CA 93923-9507

015-251-028-000

Florence Miller

26620 Rancho San Carlos Rd

Carmel CA 93923-9507

015-251-032-000

Anthony Villafranca

560 E. Alisal St.

Salinas CA 939052545

015-251-041-000

Laura Pasten

26580 Rancho San Carlos Rd

Carmel CA 93923-9507

015-251-043-000

Lloyd & Barbara Ann Zellmer

26570 Rancho San Carlos Rd

Carmel CA 93923-9507

157-121-027-000

Max Schroeder

Quail Lodge

8205 Valley Greens Drive

Carmel CA 93923-9512

157-121-028-000

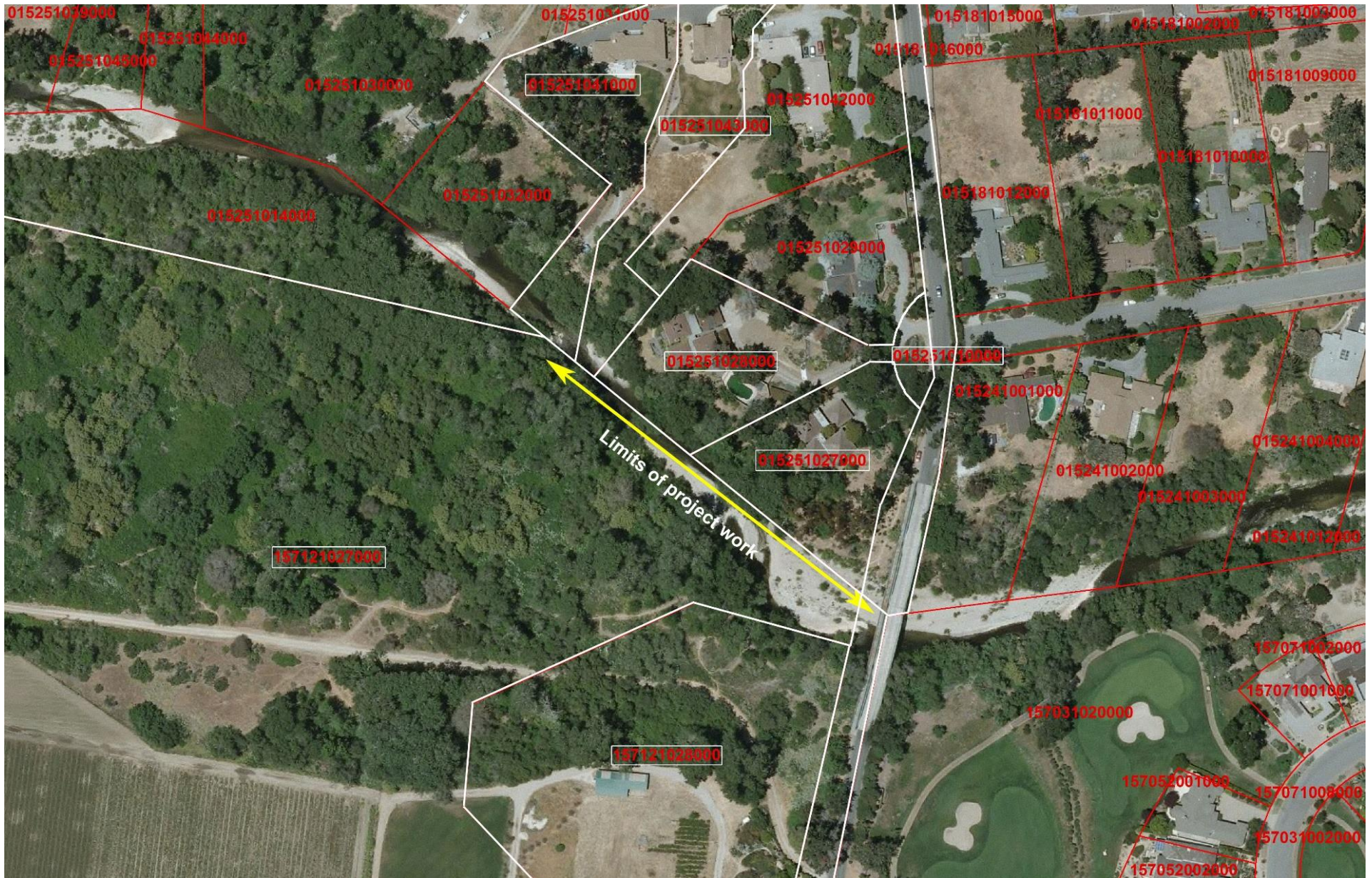
Max Schroeder

Quail Lodge

8205 Valley Greens Drive

Carmel CA 93923-9512





Assessor's Parcels



**EXHIBIT 4-B**

**Recording Requested By: Monterey Peninsula Water Management District**

**When Recorded, mail to: MPWMD  
P.O. Box 85  
Monterey, CA 93942-0085**

**CARMEL RIVER BANK STABILIZATION AT**

**RANCHO SAN CARLOS ROAD**

**RIGHT-OF-ENTRY AND PROJECT PERMISSION**

The Owner of Assessor's Parcel Number \_\_\_\_\_ (hereinafter referred to as "Property") desires to restore and protect streambanks located on the Property adjacent to the Carmel River. The Monterey Peninsula Water Management District (hereinafter referred to as "District") is the public agency charged with the responsibility for the integrated management of the ground and surface water resources affecting Carmel Valley and the Monterey Peninsula. The District desires to implement a bank stabilization project (hereinafter referred to as "Project") to rebuild streambanks, reduce the potential for streambank erosion, restore channel stability, and restore riparian habitat in the channel of the Carmel River located on the Property.

The work to be performed shall be in accordance with the plans and specifications prepared by the District for this Project. The work shall involve: (1) selective removal of existing vegetation and grading for temporary access for equipment access into the channel; (2) grading of streambanks and relocation of the low flow channel; (3) placement of rock riprap and a log crib wall along portions of the streambank; (4) revegetation of the banks, terrace area and areas disturbed by construction activities; (5) installation of an irrigation system; and (6) monitoring and maintenance of the project area.

The District shall be responsible for securing all applicable permits and agreements. All works shall be performed between the hours of 7 a.m. and 6 p.m., Monday through Friday. This agreement, however, is not a promise or guarantee by the District to perform the works described herein. The District Engineer may declare an emergency situation during which the District may, with reasonable notice, enter upon the Property to install or maintain the described works outside of normal business hours. Such emergencies include, but are not limited to, damage from erosion, flooding, vandalism, theft, or accidents.

Heavy construction equipment, including, but not limited to, backhoes, loaders, bulldozers, excavators, and 10-or 15-cubic yard hauling trucks, may be used to install and maintain project works. The District shall notify the Owner a minimum of 48 hours in advance of the start of the Project. Access into the riverbed for equipment will be from one or both of the two following locations: 1) over a temporary ramp to be constructed on the south side of the river near Rancho San Carlos Road; or 2) over a permanent ramp located on APN 015-251-030 (California American Water Company).

The District shall indemnify, defend, and hold harmless the Owner from any costs, actions, claims, liabilities, losses, or expenses which may occur due to any injury caused by the District and/or its agents, contractors, inspectors, or employees during the installation of the project works or as a result of maintenance performed by the District and/or its agents, contractors, inspectors, or employees. The District shall repair damage to the Property caused by the District during construction of the work by the District and/or its agents. This provision, however, shall not be construed to provide a guarantee or assurance that the project shall provide any flood or erosion protection to this or any other property. In all circumstances, the effect of this offer to indemnify, defend, and hold harmless under this paragraph is limited, and under no circumstances shall the aggregate costs paid by the District pursuant to this indemnity provision exceed the sum of \$75,000. This provision shall not create a presumption or inference that any future damage or loss has been caused by the District and/or its agents, contractors, inspectors, or employees during the installation or maintenance of the project, or otherwise.

Maintenance activities may include, but are not limited to, repair of works installed with the Project, vegetation clearing, and project monitoring. Repair of installed works may require the use of mechanized equipment within the riverbed and on the riverbanks. Maintenance of irrigation systems may require the use of vehicles in the riverbed and on the riverbanks. A brush chipper may be used within the riverbed or on the bank to chip vegetation.

The erosion protection works to be installed as part of the Project are designed to reduce the risk of erosion from flows up to the 10% chance flood (a flood that occurs once in ten years, on average). The 10% chance flood for this project is defined as the 10% chance flood at the U.S. Geological Survey gaging station located at the Via Mallorca Bridge, referred to as the "Near Carmel" gage. The Project is not intended to provide flood protection and the Project does not ensure that the Property described will be immune from future erosion damage.

This agreement shall commence on the date of signature by the Owner and shall terminate after 10 years.

Owner, by this agreement, gives permission for the District and its contractors to enter the Property for the purposes of completing and maintaining the works described herein.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Larry Hampson, District Engineer  
Monterey Peninsula Water Management District

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Owner





## ADMINISTRATIVE COMMITTEE

### 5. AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH THE CARMEL VALLEY TRAIL AND SADDLE CLUB TO USE AN IRRIGATION WELL FOR MITIGATION PLANTINGS AND TO MAKE NON SUBSTANTIVE CHANGES TO THE DRAFT AGREEMENT

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Irrigation Program 2-1-1</b>
<b>Prepared By:</b>	<b>Thomas Christensen</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** On July 15, 1993 the District and the Carmel Valley Trail and Saddle Club (Trail and Saddle Club) signed an agreement that allowed the District to drill a well on the Trail and Saddle Club property. The original purpose of this well was to allow the District to irrigate riparian plantings at the DeDampierre Restoration Project along the Carmel River. The Trail and Saddle Club also has a connection to the well for irrigation on their property. This agreement has now expired and the District and the Trail and Saddle Club would like to renew the agreement so that mitigation and restoration plantings can continue to be irrigated. **The District shares the electrical and maintenance costs with the Trail and Saddle Club on a pro rata basis, based on the amount of water use each party carries out.**

**RECOMMENDATION:** Authorize the General Manager to enter into an agreement with the Trail and Saddle Club to use the Trail and Saddle Club Irrigation Well for irrigation of riparian mitigation plantings and to make non substantive changes to the Draft Carmel Valley Trail and Saddle Club Well Use Agreement (**Exhibit 5-A**)

**DISCUSSION:** For many years, the District has been using the Trail and Saddle Club Irrigation Well to irrigate mitigation plantings that compensate for vegetation management activities in the Carmel River. New plantings are typically irrigated for up to five years before they are established enough to endure the summer months. These plantings are monitored and are reported in Mitigation Reports to the regulatory agencies.

**IMPACT TO STAFF/RESOURCES:** Funds for the use and maintenance of this well are included in the FY 2017-18 budget under “Riparian Mitigations,” line item 2-1-1 Operate and Maintain District Project Systems, Account 24-03-785012.

## EXHIBIT

### 5-A Draft Carmel Valley Trail and Saddle Club Well Use Agreement



**EXHIBIT 5-A**

Recording requested by: Monterey Peninsula Water Management District

When recorded mail to:

Monterey Peninsula Water Management District  
P.O. Box 85  
Monterey, CA 93942-0085

**Well Use Agreement****Carmel Valley Trail and Saddle Club Irrigation Well****1. Recitals**

Whereas, the Carmel Valley Trail and Saddle Club, hereinafter referred to as "Owner," owns and controls the land described by Assessor's Parcel Number 189-111-033, hereinafter referred to as "Property," and desires to protect the Property from erosion by allowing the irrigation of riparian vegetation.

Whereas, the Monterey Peninsula Water Management District, hereinafter referred to as "District", is a public agency authorized to undertake works and projects for the protection of property along the Carmel River from possible erosion. To this end, the District has planted restoration plantings as part of a restoration project, hereinafter referred to as "Project," to reduce potential erosion from river flows on the Property. The District desires to irrigate riparian vegetation planted as a part of this Project from a well located on the Property.

Therefore, the Owner and District do hereby agree to the following:

**2. Installation and Location**

The Owner, together with his agents, successors and assigns, previously granted to the District, its agents, successors or assigns, the right to drill, install, operate and maintain an irrigation well that is approximately seventy-five (75) feet deep and six (6) inches in diameter. The location of the irrigation well is within a twenty (20) foot by twenty (20) foot site within parcel 189-111-033. The District shall provide to the Owner one (1) three-(3) inch diameter outlet located within the well site that is capable of providing water from the well for use by the Owner.

### **3. Pro Rata Cost Sharing**

The District shall record the water use of the Owner and District and shall provide the Owner with a formula for cost sharing which is based on the actual amount of water used by each Party to this agreement. The District shall use a cumulative total of water use to determine the pro rata share of costs for maintenance and repair of the well.

The Owner and the District shall record meter readings at the beginning of each month and shall calculate the appropriate factor for apportioning the cost of providing electricity to the well. On a monthly basis, the Owner shall provide a copy of the utility bill(s) to the District and shall apportion the bill according to the quantity of water used by each party during the preceding month. The District shall pay the Owner for electrical costs associated with the District's use of the well within thirty (30) days of the presentation of a bill for such use.

### **4. Well Site Appearance**

The well is protected by a fence that was installed by the Owner. The fenced area shall be large enough to accommodate all appurtenances necessary for the proper functioning of the well and irrigation system.

### **5. Location of Utilities and Waterlines**

The District shall have the right to install a timed electrical irrigation system for use in irrigating the riparian corridor. All electric utilities shall be in underground conduits in conformance with utility company standards. All irrigation waterlines shall be installed underground on the property except for irrigation lines installed within twenty-five (25) feet of the river bank. Plans and specifications for improvements shall be reviewed and approved by the Owner prior to installation.

### **6. Description of Well Use and System Performance**

The use of this well by the District and the Owner shall be limited to non-potable uses of water. This well shall not be used as a domestic water supply. Water from this well shall not be sold, traded or bartered.

### **7. Right-of-Entry**

The District, its agents and assigns shall have a right-of-entry onto the property together with personal property necessary to effect this Agreement for the purposes of operating, maintaining and repairing District irrigation equipment and Project improvements subject to the following restrictions:

- a. All maintenance and repair work shall be carried out during normal business hours from 8 a.m. to 5 p.m. on Monday through Friday. At all other times, the District shall obtain permission from the Owner for entry for maintenance and repair work. The only exception to this is for an emergency declared by the District Engineer during which all reasonable attempts shall be made by the District to inform the Owner of the need for entry onto the Property.
- b. Entry shall be over existing roads and access onto the Owner's property. The Owner reserves the right to relocate access.

## **8. Irrigation Water Schedule and System Operation**

The Owner, together with its agents, successors, and assigns, grant to the District, and its agents, successors or assigns, the right to irrigate riparian vegetation along the Carmel River within the Project from a well located on the Property subject to the following conditions:

- a. The District shall cooperate with the Owner to provide adequate volume and water pressure for special events held on the Property. The District shall have the right to use of the well during the period of March 1 through November 31 for a maximum of sixteen (16) hours per week. During this period, the District shall have the right to use up to forty-five (45) gallons per minute (gpm) of water from the well. At all other times of the year, District use of the well shall be subject to Owner's use.
- b. If, by appropriate testing, it is determined that the well's production falls below 35 gpm, then the District and Owner shall promptly agree on improvements to the system which will allow irrigation of both the riparian corridor and the Owner's Property. The District reserves the right to make those improvements and to demand reimbursement of a fair share of the costs of improvements which are required to allow irrigation of both the Property and the Project. If the District elects not to make improvements, then the Owner and the District shall agree on a revised irrigation schedule.

## **9. Well Maintenance and Repairs**

The Owner shall be responsible for maintenance and repair of the well and appurtenances which are common to the operation of the District's irrigation system and the Owner's irrigation system. For those repairs in excess of \$1000, the Owner shall obtain written authorization from the District prior to effecting repairs. For such repairs, the District reserves the right to cause the repairs to be made or to contract for such repairs. If the District and Owner cannot agree on required repairs, a mutually acceptable consultant shall be hired to render an opinion. Such opinion shall be binding upon both parties. The District shall reimburse the Owner for a pro rata share of all reasonable maintenance and repair costs. This includes, but is not limited to: consultant's fees, repair work, parts and labor.

## **10. Maintenance of Riparian Irrigation System**

The District shall be solely responsible for the operation, maintenance and repair of the riparian irrigation system for the Project. For the purposes of this agreement, the riparian irrigation system begins downstream of the water meter installed to measure the District's water use.

## **11. Length of Agreement**

It is the District's intent to use water to establish riparian vegetation within the Project and thereafter, to maintain the vegetation in a healthy state during periods of drought. Therefore, the conditions of this agreement shall be in full force for a period of ten (10) years, beginning with the first irrigation season after the Agreement is recorded.

After the ten-year term, the District and the Owners may mutually agree to extend this Agreement based on terms and conditions mutually acceptable to both at that time.

## **12. Hold Harmless Agreement**

The District shall indemnify, defend, and hold harmless the Owner from any and all liability - which may occur as a result of the operation, maintenance or repair of the riparian irrigation system installed by the District for the Project as described in this Agreement. In all circumstances, the effect of this offer to indemnify, defend and hold harmless under this paragraph is limited, and under no circumstances shall the aggregate costs paid by the District pursuant to this indemnity provision exceed the sum of \$10,000. This provision shall not create a presumption or inference that any future damage or loss has been caused by the District and/or its agents, contractors, inspectors, or employees during the maintenance of the well, Project, or otherwise.

## **13. Recordation**

This agreement shall be recorded in the Office of the Monterey County Recorder. All expenses related thereto shall be the sole responsibility of the District. When recorded, this Agreement supersedes all previous Agreements between the Owners and the District.

## **14. Covenant to Run with the Land**

As the operation, maintenance and repair of the Project improvements and the described riparian irrigation system for the Project shall be used for protection of the property, the parties intend this Agreement to run with the land and to be binding upon all successors in interest to the parties without restriction, except as to term as written in the provisions for Length of Agreement.

WHEREFORE, this Well Use Agreement was executed by the parties on the date written below:

Signed: \_\_\_\_\_

Larry Bacon

Carmel Valley Trail and Saddle Club

Date\_\_\_\_\_

Signed: \_\_\_\_\_

David J. Stoldt, General Manager

Monterey Peninsula Water Management District

Date\_\_\_\_\_





## ADMINISTRATIVE COMMITTEE

### 6. DECLARATION OF SURPLUS ASSETS

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** In accordance with Article 16, Section 6 of the California Constitution, the District, as a public entity, may dispose of property that it no longer needs provided that such property is transferred for fair and adequate value. The District may establish its own internal controls to ensure that value is accurately assessed. In the event the excess property has no value, the District may establish its own rules and protocol for disposal. On July 21, 2003, the Board of Directors adopted a Policy Regarding Disposal of Surplus Property. The guidelines set forth in the District's policy state that Surplus District property that is determined to have no value may be donated to a non-profit organization that is willing to accept it or disposed of at a landfill or by other appropriate manner. Items listed on **Exhibit 6-A** have been determined to be of no value and needs to be declared as surplus.

**RECOMMENDATION:** Declare the items listed on **Exhibit 6-A** as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District.

### EXHIBIT

#### 6-A Surplus List



## **EXHIBIT 6-A**

### **LIST OF SURPLUS ITEMS**

	<u>Description</u>	<u>Serial No.</u>
1	NORTEL Audioconferencing Unit	12201586
2	APC Back-UPS 350	JB0226019404
3	HP LaserJet 8100N printer	USKG003471
4	White box computers (2 qty)	no S/N
5	Samsung 20" monitor	MJ19H9NL322371V
6	ACER 22" monitor	4803699342
7	Phillips 15" monitor	BZ000432113256
8	LASICO Series 1280 Digitizer	B88713
9	Generac Model SD075 Power System 120 BHP @1800 RPM	2013865
10	Generac Generator 75KW Output	no S/N



## ADMINISTRATIVE COMMITTEE

### 7. CONSIDER ADOPTION OF TREASURER'S REPORT FOR MARCH 2018

**Meeting Date:** May 14, 2018 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** Exhibit 7-A comprises the Treasurer's Report for March 2018. Exhibit 7-B, Exhibit 7-C and Exhibit 7-D are listings of check disbursements for the period March 1-31, 2018. Check Nos. 31606 through 31782, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$767,738.25. That amount included \$18,734.99 for conservation rebates. Exhibit 7-E reflects the unaudited version of the financial statements for the month ending March 31, 2018.

**RECOMMENDATION:** District staff recommends adoption of the March 2018 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its May 14, 2018 meeting and voted \_\_ to \_\_ to recommend \_\_\_\_\_.

#### EXHIBITS

- 7-A** Treasurer's Report
- 7-B** Listing of Cash Disbursements-Regular
- 7-C** Listing of Cash Disbursements-Payroll
- 7-D** Listing of Other Bank Items
- 7-E** Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR MARCH 2018**

<u>Description</u>						<b>PB</b>	
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	(\$54,209.48)	\$5,644,863.09	\$2,016,786.07	\$3,034,522.50	#####	\$0.00	\$840,397.79
Fee Deposits		74,845.33			74,845.33		382,017.19
Line of Credit Draw/Payoff					0.00		
Interest		163.16		1,908.46	2,071.62		3.73
Transfer to/from LAIF		(3,000,000.00)	3,000,000.00		0.00		
Transfer-Money Market to Checking	\$1,019,661.44	(1,019,661.44)			0.00		
Transfer-Money Market to W/Fargo		0.00		-	0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt					0.00		
Transfer to CAWD					0.00		(830,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$352.17)	(90.75)			(442.92)		(20.00)
Payroll Tax/Benefit Deposits	(57,748.07)				(57,748.07)		
Payroll Checks/Direct Deposits	(205,873.03)				(205,873.03)		
General Checks	(461,393.20)				(461,393.20)		
Bank Draft Payments	(42,371.78)				(42,371.78)		
<b>Ending Balance</b>	<b>\$197,713.71</b>	<b>\$1,700,119.39</b>	<b>\$5,016,786.07</b>	<b>\$3,036,430.96</b>	<b>\$9,951,050.13</b>	<b>\$0.00</b>	<b>\$392,398.71</b>





## Check Report

By Check Number

Date Range: 03/01/2018 - 03/31/2018



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK</b>	<b>-Bank of America Checking</b>					
01188	Alhambra	03/01/2018	Regular	0.00	157.98	31609
00253	AT&T	03/01/2018	Regular	0.00	803.12	31610
00236	AT&T Long Distance	03/01/2018	Regular	0.00	589.52	31611
04726	California Chamber of Commerce	03/01/2018	Regular	0.00	197.31	31612
00243	CalPers Long Term Care Program	03/01/2018	Regular	0.00	50.06	31613
00024	Central Coast Exterminator	03/01/2018	Regular	0.00	104.00	31614
00230	Cisco WebEx, LLC	03/01/2018	Regular	0.00	117.40	31615
00028	Colantuono, Highsmith, & Whatley, PC	03/01/2018	Regular	0.00	8,204.90	31616
00225	Escalon Services c/o Palace Business Solutions	03/01/2018	Regular	0.00	420.82	31617
12655	Graphicsmiths	03/01/2018	Regular	0.00	828.00	31618
00993	Harris Court Business Park	03/01/2018	Regular	0.00	721.26	31619
00083	Hayashi & Wayland Accountancy Corp.	03/01/2018	Regular	0.00	8,700.00	31620
00768	ICMA	03/01/2018	Regular	0.00	5,735.09	31621
04717	Inder Osahan	03/01/2018	Regular	0.00	1,183.47	31622
01002	Monterey County Clerk	03/01/2018	Regular	0.00	50.00	31623
13396	Navia Benefit Solutions, Inc.	03/01/2018	Regular	0.00	852.51	31624
13396	Navia Benefit Solutions, Inc.	03/01/2018	Regular	0.00	80.00	31625
00282	PG&E	03/01/2018	Regular	0.00	2,047.92	31626
00262	Pure H2O	03/01/2018	Regular	0.00	64.41	31627
13394	Regional Government Services	03/01/2018	Regular	0.00	3,048.90	31628
00251	Rick Dickhaut	03/01/2018	Regular	0.00	1,081.00	31629
01349	Suresh Prasad	03/01/2018	Regular	0.00	301.93	31630
09425	The Ferguson Group LLC	03/01/2018	Regular	0.00	36.93	31631
01008	U.S. Postal Service	03/01/2018	Regular	0.00	225.00	31632
00207	Universal Staffing Inc.	03/01/2018	Regular	0.00	4,511.36	31633
00221	Verizon Wireless	03/01/2018	Regular	0.00	611.09	31634
00754	Zone24x7	03/01/2018	Regular	0.00	2,036.00	31635
00760	Andy Bell	03/09/2018	Regular	0.00	26.00	31636
00252	Cal-Am Water	03/09/2018	Regular	0.00	124.77	31637
00252	Cal-Am Water	03/09/2018	Regular	0.00	84.49	31638
08109	David Olson, Inc.	03/09/2018	Regular	0.00	2,549.83	31639
00225	Escalon Services c/o Palace Business Solutions	03/09/2018	Regular	0.00	172.88	31640
05164	GardenSoft	03/09/2018	Regular	0.00	5,000.00	31641
00277	Home Depot Credit Services	03/09/2018	Regular	0.00	239.52	31642
00094	John Arriaga	03/09/2018	Regular	0.00	2,500.00	31643
00222	M.J. Murphy	03/09/2018	Regular	0.00	62.69	31644
00242	MBAS	03/09/2018	Regular	0.00	220.00	31645
13292	Pacific Global Services, Inc.	03/09/2018	Regular	0.00	217.09	31646
00154	Peninsula Messenger Service	03/09/2018	Regular	0.00	352.00	31647
00755	Peninsula Welding Supply, Inc.	03/09/2018	Regular	0.00	49.50	31648
00282	PG&E	03/09/2018	Regular	0.00	52.05	31649
00282	PG&E	03/09/2018	Regular	0.00	9.86	31650
05994	Robert Brower Sr.	03/09/2018	Regular	0.00	1,531.54	31651
04709	Sherron Forsgren	03/09/2018	Regular	0.00	715.47	31652
01351	Staples Credit Plan	03/09/2018	Regular	0.00	68.96	31653
04341	State Board of Equalization	03/09/2018	Regular	0.00	389.72	31654
04341	State Board of Equalization	03/09/2018	Regular	0.00	1,117.49	31655
04341	State Board of Equalization	03/09/2018	Regular	0.00	353.16	31656
04341	State Board of Equalization	03/09/2018	Regular	0.00	1,991.58	31657
00286	Stephanie L Locke	03/09/2018	Regular	0.00	100.00	31658
04719	Telit Io T Platforms, LLC	03/09/2018	Regular	0.00	244.55	31659
01008	U.S. Postal Service	03/09/2018	Regular	0.00	82.00	31660
00249	A.G. Davi, LTD	03/15/2018	Regular	0.00	395.00	31661
15399	Accela Inc.	03/15/2018	Regular	0.00	113,987.16	31662

**EXHIBIT 7-B**

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**Check Report****Date Range: 03/01/2018 - 03/31/2018**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00763	ACWA-JPIA	03/15/2018	Regular	0.00	356.70	31663
14037	AECOM Technical Services, Inc.	03/15/2018	Regular	0.00	65,143.00	31664
00767	AFLAC	03/15/2018	Regular	0.00	1,275.04	31665
00760	Andy Bell	03/15/2018	Regular	0.00	725.00	31666
00253	AT&T	03/15/2018	Regular	0.00	1,604.13	31667
09127	Ben Meadows	03/15/2018	Regular	0.00	357.89	31668
00036	Bill Parham	03/15/2018	Regular	0.00	650.00	31669
12188	Brown and Caldwell	03/15/2018	Regular	0.00	10,351.25	31670
01001	CDW Government	03/15/2018	Regular	0.00	5,378.24	31671
06268	Comcast	03/15/2018	Regular	0.00	248.05	31672
00281	CoreLogic Information Solutions, Inc.	03/15/2018	Regular	0.00	986.98	31673
04041	Cynthia Schmidlin	03/15/2018	Regular	0.00	682.59	31674
06001	Cypress Coast Ford	03/15/2018	Regular	0.00	3,144.92	31675
00986	Henrietta Stern	03/15/2018	Regular	0.00	1,183.47	31676
04707	Latitude Geographics	03/15/2018	Regular	0.00	3,700.00	31677
15601	LSA Associates, Inc.	03/15/2018	Regular	0.00	5,168.90	31678
00242	MBAS	03/15/2018	Regular	0.00	4,800.00	31679
16118	Outdoor Creations, Inc	03/15/2018	Regular	0.00	7,035.70	31680
03977	Pacific Crest Engineering, Inc.	03/15/2018	Regular	0.00	7,200.00	31681
00282	PG&E	03/15/2018	Regular	0.00	22.04	31682
16122	Ricardo Gamino	03/15/2018	Regular	0.00	225.00	31683
00176	Sentry Alarm Systems	03/15/2018	Regular	0.00	125.50	31684
00283	SHELL	03/15/2018	Regular	0.00	527.92	31685
04720	Teletec Communications, Inc.	03/15/2018	Regular	0.00	200.00	31686
00207	Universal Staffing Inc.	03/15/2018	Regular	0.00	1,638.56	31687
00271	UPEC, Local 792	03/15/2018	Regular	0.00	1,106.67	31688
04348	Water Education Foundation	03/15/2018	Regular	0.00	750.00	31689
00253	AT&T	03/22/2018	Regular	0.00	803.80	31727
00243	CalPers Long Term Care Program	03/22/2018	Regular	0.00	50.06	31728
01001	CDW Government	03/22/2018	Regular	0.00	645.10	31729
00028	Colantuono, Highsmith, & Whatley, PC	03/22/2018	Regular	0.00	32.50	31730
00192	Extra Space Storage	03/22/2018	Regular	0.00	793.00	31731
00993	Harris Court Business Park	03/22/2018	Regular	0.00	721.26	31732
00277	Home Depot Credit Services	03/22/2018	Regular	0.00	15.27	31733
03857	Joe Oliver	03/22/2018	Regular	0.00	1,183.47	31734
05830	Larry Hampson	03/22/2018	Regular	0.00	238.45	31735
00242	MBAS	03/22/2018	Regular	0.00	1,212.50	31736
00752	Professional Liability Insurance Service	03/22/2018	Regular	0.00	42.65	31737
07627	Purchase Power	03/22/2018	Regular	0.00	500.00	31738
00251	Rick Dickhaut	03/22/2018	Regular	0.00	1,081.00	31739
16121	Skillpath	03/22/2018	Regular	0.00	181.40	31740
00766	Standard Insurance Company	03/22/2018	Regular	0.00	1,562.41	31741
00258	TBC Communications & Media	03/22/2018	Regular	0.00	6,037.50	31742
08105	Yolanda Munoz	03/22/2018	Regular	0.00	540.00	31743
06826	County of Monterey	03/26/2018	Regular	0.00	525.60	31744
01188	Alhambra	03/30/2018	Regular	0.00	146.88	31745
00253	AT&T	03/30/2018	Regular	0.00	210.02	31746
00236	AT&T Long Distance	03/30/2018	Regular	0.00	338.45	31747
00252	Cal-Am Water	03/30/2018	Regular	0.00	405.73	31748
00243	CalPers Long Term Care Program	03/30/2018	Regular	0.00	50.06	31749
00024	Central Coast Exterminator	03/30/2018	Regular	0.00	104.00	31750
00237	Chevron	03/30/2018	Regular	0.00	307.61	31751
00230	Cisco WebEx, LLC	03/30/2018	Regular	0.00	260.00	31752
11822	CSC	03/30/2018	Regular	0.00	8,000.00	31753
02655	David Casarez	03/30/2018	Regular	0.00	4,800.00	31754
00046	De Lay & Laredo	03/30/2018	Regular	0.00	36,375.47	31755
00761	Delores Cofer	03/30/2018	Regular	0.00	18.00	31756
03964	EWING	03/30/2018	Regular	0.00	25.42	31757
00758	FedEx	03/30/2018	Regular	0.00	135.62	31758
08929	HDR Engineering, Inc.	03/30/2018	Regular	0.00	10,923.62	31759
00768	ICMA	03/30/2018	Regular	0.00	5,735.09	31760

**EXHIBIT 7-B**

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**Check Report****Date Range: 03/01/2018 - 03/31/2018**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
05371	June Silva	03/30/2018	Regular	0.00	432.06	31761
06745	KBA Docusys - Lease Payments	03/30/2018	Regular	0.00	947.22	31762
13431	Lynx Technologies, Inc	03/30/2018	Regular	0.00	525.00	31763
00222	M.J. Murphy	03/30/2018	Regular	0.00	109.82	31764
00223	Martins Irrigation Supply	03/30/2018	Regular	0.00	203.29	31765
12597	Maureen Hamilton	03/30/2018	Regular	0.00	33.76	31766
00118	Monterey Bay Carpet & Janitorial Svc	03/30/2018	Regular	0.00	2,000.00	31767
13396	Navia Benefit Solutions, Inc.	03/30/2018	Regular	0.00	852.51	31768
00257	Pacific Grove Chamber of Commerce	03/30/2018	Regular	0.00	590.00	31769
00282	PG&E	03/30/2018	Regular	0.00	2,229.93	31770
00282	PG&E	03/30/2018	Regular	0.00	702.72	31771
00282	PG&E	03/30/2018	Regular	0.00	10.23	31772
13430	Premier Global Services	03/30/2018	Regular	0.00	232.81	31773
00159	Pueblo Water Resources, Inc.	03/30/2018	Regular	0.00	13,390.75	31774
13394	Regional Government Services	03/30/2018	Regular	0.00	4,207.85	31775
00286	Stephanie L Locke	03/30/2018	Regular	0.00	197.60	31776
00258	TBC Communications & Media	03/30/2018	Regular	0.00	11,181.58	31777
09351	Tetra Tech, Inc.	03/30/2018	Regular	0.00	3,236.62	31778
09425	The Ferguson Group LLC	03/30/2018	Regular	0.00	8,000.00	31779
00221	Verizon Wireless	03/30/2018	Regular	0.00	621.10	31780
05378	Water Awareness Committee	03/30/2018	Regular	0.00	2,000.00	31781
00754	Zone24x7	03/30/2018	Regular	0.00	6,966.58	31782

Bank Code APBNK		Summary		
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	137	0.00	442,658.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>171</b>	<b>137</b>	<b>0.00</b>	<b>442,658.21</b>

**EXHIBIT 7-B**

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**Check Report****Date Range: 03/01/2018 - 03/31/2018**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
16154	ALEX SEDILLOS	03/22/2018	Regular	0.00	-3,100.00	31690
16154	ALEX SEDILLOS	03/16/2018	Regular	0.00	3,100.00	31690
16127	ALEXANDER CROSBY	03/16/2018	Regular	0.00	150.00	31691
16155	AMBROSE POLLOCK	03/16/2018	Regular	0.00	250.00	31692
16124	ANTHONY HARTFELT	03/16/2018	Regular	0.00	75.00	31693
16138	ANTHONY JOHNSON	03/16/2018	Regular	0.00	125.00	31694
16150	Arlene Coffman	03/16/2018	Regular	0.00	500.00	31695
16131	BUENA VISTA LAND COMPANY	03/16/2018	Regular	0.00	75.00	31696
16136	CAROLYN DAVI	03/16/2018	Regular	0.00	125.00	31697
16126	CATHERINE SIEGLER	03/16/2018	Regular	0.00	125.00	31698
16146	Charles Hanna	03/16/2018	Regular	0.00	500.00	31699
16139	COLLEEN QUANDT	03/16/2018	Regular	0.00	125.00	31700
16144	David Smiley	03/16/2018	Regular	0.00	499.99	31701
16134	EDWARD TRISCHMANN	03/16/2018	Regular	0.00	125.00	31702
16135	EUGENE NOVAK	03/16/2018	Regular	0.00	125.00	31703
16125	JEAN BAH0	03/16/2018	Regular	0.00	75.00	31704
16137	JEFF & NICOLE BURGHARDT	03/16/2018	Regular	0.00	625.00	31705
16153	Joan Howard	03/16/2018	Regular	0.00	500.00	31706
16157	JOHN DOMITER	03/16/2018	Regular	0.00	500.00	31707
16151	JOSEPH II & MARY GUERRA TRS	03/16/2018	Regular	0.00	500.00	31708
16147	JOSEPHINE R. LYNN	03/16/2018	Regular	0.00	500.00	31709
16140	LEWIS HENDERSON	03/16/2018	Regular	0.00	500.00	31710
16145	MARIE JANIS	03/16/2018	Regular	0.00	500.00	31711
16142	MARITZA CORRO	03/16/2018	Regular	0.00	500.00	31712
15723	MICHAEL CLARK	03/16/2018	Regular	0.00	500.00	31713
16152	Michael Huddleston	03/16/2018	Regular	0.00	500.00	31714
16133	MICHAEL PASCOE	03/16/2018	Regular	0.00	75.00	31715
16132	MICHAEL PASCOE	03/16/2018	Regular	0.00	75.00	31716
16159	MOHINI LATA SINGH	03/16/2018	Regular	0.00	500.00	31717
16149	PATRICIA EMERY	03/16/2018	Regular	0.00	500.00	31718
16128	PAUL WARFIELD	03/16/2018	Regular	0.00	75.00	31719
16158	RAYMOND R & BUELAH L DANDRIDGE TRS	03/16/2018	Regular	0.00	1,485.00	31720
16156	Riata Operating Account	03/16/2018	Regular	0.00	6,375.00	31721
16130	ROBERT M YOUNG	03/16/2018	Regular	0.00	75.00	31722
16129	ROBERT S OLIVER	03/16/2018	Regular	0.00	75.00	31723
16148	Sara Quiroz	03/16/2018	Regular	0.00	500.00	31724
16143	TIM O'SHEA	03/16/2018	Regular	0.00	500.00	31725
16141	WALTER KAHLE	03/16/2018	Regular	0.00	500.00	31726

**Bank Code REBATES-02 Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	37	0.00	21,834.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-3,100.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>37</b>	<b>38</b>	<b>0.00</b>	<b>18,734.99</b>

**All Bank Codes Check Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	208	174	0.00	464,493.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-3,100.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>208</b>	<b>175</b>	<b>0.00</b>	<b>461,393.20</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOL CASH FUND	3/2018	461,393.20
			<b>461,393.20</b>



**EXHIBIT 7-C**

Monterey Peninsula Water Management Dist

**Payroll Bank Transaction Report - MPWMD**

By Payment Number

Date: 3/1/2018 - 3/31/2018

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
3580	03/02/2018	Regular	1024	Stoldt, David J	0.00	5,636.77	5,636.77
3581	03/02/2018	Regular	1025	Tavani, Arlene M	0.00	2,088.29	2,088.29
3582	03/02/2018	Regular	1044	Bennett, Corryn D	0.00	1,567.13	1,567.13
3583	03/02/2018	Regular	1006	Dudley, Mark A	0.00	2,846.76	2,846.76
3584	03/02/2018	Regular	1039	Flores, Elizabeth	0.00	2,105.61	2,105.61
3585	03/02/2018	Regular	1018	Prasad, Suresh	0.00	4,081.26	4,081.26
3586	03/02/2018	Regular	1019	Reyes, Sara C	0.00	1,815.30	1,815.30
3587	03/02/2018	Regular	1002	Bekker, Mark	0.00	1,896.70	1,896.70
3588	03/02/2018	Regular	1005	Christensen, Thomas T	0.00	3,188.65	3,188.65
3589	03/02/2018	Regular	1042	Hamilton, Maureen C.	0.00	3,117.02	3,117.02
3590	03/02/2018	Regular	1008	Hampson, Larry M	0.00	3,081.69	3,081.69
3591	03/02/2018	Regular	1009	James, Gregory W	0.00	3,289.54	3,289.54
3592	03/02/2018	Regular	1011	Lear, Jonathan P	0.00	3,723.15	3,723.15
3593	03/02/2018	Regular	1012	Lindberg, Thomas L	0.00	2,745.73	2,745.73
3594	03/02/2018	Regular	1023	Stern, Henrietta L	0.00	693.37	693.37
3595	03/02/2018	Regular	1004	Chaney, Beverly M	0.00	2,492.41	2,492.41
3596	03/02/2018	Regular	1007	Hamilton, Cory R	0.00	2,231.75	2,231.75
3597	03/02/2018	Regular	1043	Suwada, Joseph	0.00	1,709.58	1,709.58
3598	03/02/2018	Regular	1026	Urquhart, Kevan A	0.00	2,217.49	2,217.49
3599	03/02/2018	Regular	1001	Ayala, Gabriela D	0.00	2,323.38	2,323.38
3600	03/02/2018	Regular	1041	Gonnerman, Maryan C	0.00	1,971.52	1,971.52
3601	03/02/2018	Regular	1010	Kister, Stephanie L	0.00	2,545.59	2,545.59
3602	03/02/2018	Regular	1017	Locke, Stephanie L	0.00	3,469.67	3,469.67
3603	03/02/2018	Regular	1014	Martin, Debra S	0.00	2,542.82	2,542.82
3604	03/02/2018	Regular	1040	Smith, Kyle	0.00	1,939.86	1,939.86
3605	03/02/2018	Regular	7015	Adams, Mary L	0.00	347.75	347.75
3606	03/02/2018	Regular	7013	Clarke, Andrew	0.00	439.11	439.11
3607	03/02/2018	Regular	7014	Evans, Molly F	0.00	489.11	489.11
3608	03/02/2018	Regular	7003	Lewis, Brenda	0.00	363.71	363.71
3609	03/16/2018	Regular	1024	Stoldt, David J	0.00	5,657.02	5,657.02
3610	03/16/2018	Regular	1025	Tavani, Arlene M	0.00	2,357.95	2,357.95
3611	03/16/2018	Regular	1044	Bennett, Corryn D	0.00	1,625.39	1,625.39
3612	03/16/2018	Regular	1006	Dudley, Mark A	0.00	3,303.29	3,303.29
3613	03/16/2018	Regular	1039	Flores, Elizabeth	0.00	2,213.86	2,213.86
3614	03/16/2018	Regular	1018	Prasad, Suresh	0.00	4,368.93	4,368.93
3615	03/16/2018	Regular	1019	Reyes, Sara C	0.00	2,032.81	2,032.81
3616	03/16/2018	Regular	1002	Bekker, Mark	0.00	2,125.23	2,125.23
3617	03/16/2018	Regular	1005	Christensen, Thomas T	0.00	3,387.37	3,387.37
3618	03/16/2018	Regular	1042	Hamilton, Maureen C.	0.00	3,247.58	3,247.58
3619	03/16/2018	Regular	1008	Hampson, Larry M	0.00	4,136.07	4,136.07
3620	03/16/2018	Regular	1009	James, Gregory W	0.00	3,340.01	3,340.01
3621	03/16/2018	Regular	1011	Lear, Jonathan P	0.00	3,896.89	3,896.89
3622	03/16/2018	Regular	1012	Lindberg, Thomas L	0.00	2,979.24	2,979.24
3623	03/16/2018	Regular	1023	Stern, Henrietta L	0.00	752.57	752.57
3624	03/16/2018	Regular	1004	Chaney, Beverly M	0.00	2,796.98	2,796.98
3625	03/16/2018	Regular	1007	Hamilton, Cory R	0.00	2,516.15	2,516.15
3626	03/16/2018	Regular	1043	Suwada, Joseph	0.00	2,044.95	2,044.95
3627	03/16/2018	Regular	1026	Urquhart, Kevan A	0.00	3,156.66	3,156.66
3628	03/16/2018	Regular	1001	Ayala, Gabriela D	0.00	2,773.20	2,773.20
3629	03/16/2018	Regular	1041	Gonnerman, Maryan C	0.00	2,025.90	2,025.90
3630	03/16/2018	Regular	1010	Kister, Stephanie L	0.00	2,857.40	2,857.40
3631	03/16/2018	Regular	1017	Locke, Stephanie L	0.00	3,655.25	3,655.25
3632	03/16/2018	Regular	1014	Martin, Debra S	0.00	2,593.54	2,593.54
3633	03/16/2018	Regular	1040	Smith, Kyle	0.00	1,985.96	1,985.96
3634	03/30/2018	Regular	1024	Stoldt, David J	0.00	5,636.77	5,636.77
3635	03/30/2018	Regular	1025	Tavani, Arlene M	0.00	2,088.29	2,088.29
3636	03/30/2018	Regular	1044	Bennett, Corryn D	0.00	1,567.13	1,567.13

Payment Number	EXHIBIT 7-C		Employee Number	Employee Name	Direct Deposit		Total Payment
	Payment Date	Payment Type			Check Amount	Amount <sup>46</sup>	
3637	03/30/2018	Regular	1006	Dudley, Mark A	0.00	2,846.76	2,846.76
3638	03/30/2018	Regular	1039	Flores, Elizabeth	0.00	2,105.61	2,105.61
3639	03/30/2018	Regular	1018	Prasad, Suresh	0.00	2,086.85	2,086.85
3640	03/30/2018	Regular	1019	Reyes, Sara C	0.00	1,815.30	1,815.30
3641	03/30/2018	Regular	1045	Atkins, Daniel	0.00	1,702.26	1,702.26
3642	03/30/2018	Regular	1002	Bekker, Mark	0.00	1,896.71	1,896.71
3643	03/30/2018	Regular	1005	Christensen, Thomas T	0.00	3,188.65	3,188.65
3644	03/30/2018	Regular	1042	Hamilton, Maureen C.	0.00	3,117.01	3,117.01
3645	03/30/2018	Regular	1008	Hampson, Larry M	0.00	3,081.69	3,081.69
3646	03/30/2018	Regular	1009	James, Gregory W	0.00	3,289.54	3,289.54
3647	03/30/2018	Regular	1011	Lear, Jonathan P	0.00	3,723.15	3,723.15
3648	03/30/2018	Regular	1012	Lindberg, Thomas L	0.00	2,745.73	2,745.73
3649	03/30/2018	Regular	1023	Stern, Henrietta L	0.00	1,488.22	1,488.22
3650	03/30/2018	Regular	1004	Chaney, Beverly M	0.00	2,492.41	2,492.41
3651	03/30/2018	Regular	1007	Hamilton, Cory R	0.00	2,231.74	2,231.74
3652	03/30/2018	Regular	1043	Suwada, Joseph	0.00	1,970.55	1,970.55
3653	03/30/2018	Regular	1026	Urquhart, Kevan A	0.00	2,217.50	2,217.50
3654	03/30/2018	Regular	1001	Ayala, Gabriela D	0.00	2,323.38	2,323.38
3655	03/30/2018	Regular	1041	Gonnerman, Maryan C	0.00	1,971.52	1,971.52
3656	03/30/2018	Regular	1010	Kister, Stephanie L	0.00	2,545.59	2,545.59
3657	03/30/2018	Regular	1017	Locke, Stephanie L	0.00	3,469.67	3,469.67
3658	03/30/2018	Regular	1014	Martin, Debra S	0.00	2,542.83	2,542.83
3659	03/30/2018	Regular	1040	Smith, Kyle	0.00	1,939.88	1,939.88
31606	03/02/2018	Regular	7006	Brower, Sr., Robert S	498.69	0.00	498.69
31607	03/02/2018	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
31608	03/02/2018	Regular	7016	Rubio, Ralph S	249.34	0.00	249.34
Totals:					997.37	204,875.66	205,873.03





Monterey Peninsula Water Management Dist

## Bank Transaction Report

## Transaction Detail

Issued Date Range: 03/01/2018 - 03/31/2018

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Accounts Payable</b>							
03/02/2018	03/31/2018	<a href="#">DFT0001092</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-10,947.67
03/02/2018	03/31/2018	<a href="#">DFT0001093</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-2,629.50
03/02/2018	03/31/2018	<a href="#">DFT0001094</a>	Employment Development Dept.	Accounts Payable	Pending Clear	Bank Draft	-4,478.92
03/02/2018	03/31/2018	<a href="#">DFT0001095</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-127.66
03/02/2018	03/31/2018	<a href="#">DFT0001097</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-105.74
03/02/2018	03/31/2018	<a href="#">DFT0001098</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-86.14
03/02/2018	03/31/2018	<a href="#">DFT0001099</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-368.28
03/02/2018	03/31/2018	<a href="#">DFT0001110</a>	PERS Retirement	Accounts Payable	Pending Clear	Bank Draft	-15,011.78
03/16/2018	03/31/2018	<a href="#">DFT0001103</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-12,645.83
03/16/2018	03/31/2018	<a href="#">DFT0001104</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-2,696.42
03/16/2018	03/31/2018	<a href="#">DFT0001105</a>	Employment Development Dept.	Accounts Payable	Pending Clear	Bank Draft	-5,250.12
03/16/2018	03/31/2018	<a href="#">DFT0001106</a>	I.R.S.	Accounts Payable	Pending Clear	Bank Draft	-138.56
03/20/2018	03/31/2018	<a href="#">DFT0001109</a>	Laborers Trust Fund of Northern CA	Accounts Payable	Pending Clear	Bank Draft	-27,360.00
03/30/2018		<a href="#">DFT0001113</a>	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-10,945.33
03/30/2018		<a href="#">DFT0001114</a>	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-2,651.20
03/30/2018		<a href="#">DFT0001115</a>	Employment Development Dept.	Accounts Payable	Outstanding	Bank Draft	-4,402.70
03/30/2018		<a href="#">DFT0001116</a>	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-274.00
<b>Accounts Payable Total: (17)</b>							<b>-100,119.85</b>
<b>General Ledger</b>							
03/15/2018	03/31/2018	<a href="#">SVC0000148</a>	03/2018 To Post Bank Service Charge	General Ledger	Pending Clear	Service Charge	-352.17
<b>General Ledger Total: (1)</b>							<b>-352.17</b>
<b>Report Total: (18)</b>							<b>-100,472.02</b>

## EXHIBIT 7-D

### Bank Transaction Report

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Issued Date Range: -

## Summary

Bank Account	Count	Amount
<a href="#">111 Bank of America Checking - 0000 8170 8210</a>	18	-100,472.02
<b>Report Total:</b>	<b>18</b>	<b>-100,472.02</b>

Cash Account	Count	Amount
<a href="#">99 99-10-100100 Pool Cash Account</a>	18	-100,472.02
<b>Report Total:</b>	<b>18</b>	<b>-100,472.02</b>

Transaction Type	Count	Amount
Bank Draft	17	-100,119.85
Service Charge	1	-352.17
<b>Report Total:</b>	<b>18</b>	<b>-100,472.02</b>



Monterey Peninsula Water Management Dist

# Statement of Revenue Over Expense - No Decimals

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	2,059,657	3,400,000	-1,340,343	60.58 %
R120 - Property Taxes Revenues	0	145,775	-145,775	0.00 %	1,057,937	1,750,000	-692,063	60.45 %
R130 - User Fees	0	341,136	-341,136	0.00 %	2,856,300	4,095,000	-1,238,700	69.75 %
R140 - Connection Charges	31,302	24,992	6,310	125.25 %	412,457	300,000	112,457	137.49 %
R150 - Permit Processing Fee	26,396	14,578	11,819	181.07 %	189,154	175,000	14,154	108.09 %
R160 - Well Registration Fee	50	0	50	0.00 %	2,225	0	2,225	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,400	4,665	-2,265	51.45 %	17,010	56,000	-38,990	30.38 %
R200 - Recording Fees	4,415	2,466	1,949	179.01 %	15,515	29,600	-14,085	52.42 %
R210 - Legal Fees	657	1,333	-676	49.29 %	3,735	16,000	-12,265	23.34 %
R220 - Copy Fee	8	0	8	0.00 %	91	0	91	0.00 %
R230 - Miscellaneous - Other	0	1,666	-1,666	0.00 %	16,899	20,000	-3,101	84.49 %
R250 - Interest Income	2,072	2,499	-428	82.89 %	17,150	30,000	-12,850	57.17 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	54,983	-54,983	0.00 %	0	660,000	-660,000	0.00 %
R270 - CAW - Rebates	0	21,650	-21,650	0.00 %	281,445	260,000	21,445	108.25 %
R290 - CAW - Miscellaneous	0	6,707	-6,707	0.00 %	0	80,500	-80,500	0.00 %
R300 - Watermaster	8,443	6,214	2,228	135.86 %	41,133	74,600	-33,467	55.14 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	0	342,708	-342,708	0.00 %	4,112,541	4,112,500	41	100.00 %
R310 - Other Reimbursements	0	2,441	-2,441	0.00 %	0	29,300	-29,300	0.00 %
R320 - Grants	0	37,458	-37,458	0.00 %	38,043	450,000	-411,957	8.45 %
R510 - Operating Reserve	0	71,130	-71,130	0.00 %	0	853,900	-853,900	0.00 %
<b>Total Revenue:</b>	<b>75,742</b>	<b>1,420,215</b>	<b>-1,344,473</b>	<b>5.33 %</b>	<b>11,121,317</b>	<b>17,047,800</b>	<b>-5,926,483</b>	<b>65.24 %</b>

**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	288,609	208,417	-80,192	138.48 %	1,833,610	2,502,000	668,390	73.29 %
1110 - Manager's Auto Allowance	692	500	-192	138.51 %	3,000	6,000	3,000	50.00 %
1120 - Manager's Deferred Comp	1,015	700	-316	145.11 %	4,400	8,400	4,000	52.38 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1150 - Temporary Personnel	3,341	4,415	1,074	75.67 %	37,067	53,000	15,933	69.94 %
1160 - PERS Retirement	27,833	37,443	9,610	74.33 %	419,554	449,500	29,946	93.34 %
1170 - Medical Insurance	26,122	27,531	1,408	94.88 %	239,766	330,500	90,734	72.55 %
1180 - Medical Insurance - Retirees	7,867	6,747	-1,119	116.59 %	69,948	81,000	11,052	86.36 %
1190 - Workers Compensation	5,480	4,240	-1,240	129.25 %	38,168	50,900	12,732	74.99 %
1200 - Life Insurance	349	450	101	77.48 %	2,956	5,400	2,444	54.74 %
1210 - Long Term Disability Insurance	1,119	1,200	81	93.26 %	10,201	14,400	4,199	70.84 %
1220 - Short Term Disability Insurance	222	275	53	80.77 %	2,025	3,300	1,275	61.36 %
1230 - Other Benefits	80	100	20	80.03 %	1,106	1,200	94	92.17 %
1260 - Employee Assistance Program	56	125	69	45.14 %	517	1,500	983	34.47 %
1270 - FICA Tax Expense	496	566	70	87.58 %	4,573	6,800	2,227	67.25 %
1280 - Medicare Tax Expense	4,041	3,107	-934	130.07 %	27,506	37,300	9,794	73.74 %
1290 - Staff Development & Training	1,647	3,074	1,427	53.58 %	9,095	36,900	27,805	24.65 %
1300 - Conference Registration	555	283	-272	195.96 %	3,571	3,400	-171	105.04 %
1310 - Professional Dues	0	258	258	0.00 %	1,375	3,100	1,725	44.35 %
1320 - Personnel Recruitment	30	167	137	18.01 %	272	2,000	1,728	13.60 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>369,555</b>	<b>299,847</b>	<b>-69,708</b>	<b>123.25 %</b>	<b>2,708,710</b>	<b>3,599,600</b>	<b>890,890</b>	<b>75.25 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	3,645	3,782	137	96.38 %	21,060	45,400	24,340	46.39 %
2020 - Board Expenses	6,125	666	-5,458	919.07 %	10,932	8,000	-2,932	136.66 %
2040 - Rent	1,838	1,933	95	95.11 %	16,819	23,200	6,381	72.49 %
2060 - Utilities	2,857	3,232	375	88.40 %	23,938	38,800	14,862	61.70 %
2120 - Insurance Expense	0	3,749	3,749	0.00 %	2,823	45,000	42,177	6.27 %
2130 - Membership Dues	3,340	2,882	-458	115.88 %	30,629	34,600	3,971	88.52 %
2140 - Bank Charges	443	333	-110	132.93 %	3,584	4,000	416	89.60 %
2150 - Office Supplies	425	1,716	1,291	24.78 %	10,125	20,600	10,475	49.15 %
2160 - Courier Expense	240	675	435	35.57 %	3,881	8,100	4,219	47.91 %
2170 - Printing/Photocopy	0	783	783	0.00 %	490	9,400	8,910	5.21 %
2180 - Postage & Shipping	835	533	-301	156.54 %	4,803	6,400	1,597	75.05 %
2190 - IT Supplies/Services	820	8,330	7,510	9.85 %	101,374	100,000	-1,374	101.37 %
2200 - Professional Fees	20,608	29,280	8,672	70.38 %	237,627	351,500	113,873	67.60 %
2220 - Equipment Repairs & Maintenance	0	625	625	0.00 %	2,928	7,500	4,572	39.03 %
2235 - Equipment Lease	1,325	1,166	-159	113.64 %	9,859	14,000	4,141	70.42 %
2240 - Telephone	2,333	3,798	1,465	61.42 %	31,584	45,600	14,016	69.26 %
2260 - Facility Maintenance	1,951	3,565	1,614	54.72 %	25,326	42,800	17,474	59.17 %
2270 - Travel Expenses	1,763	2,882	1,119	61.16 %	13,639	34,600	20,961	39.42 %

**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	858	2,216	1,358	38.73 %	23,033	26,600	3,567	86.59 %
2300 - Legal Services	47,785	33,320	-14,465	143.41 %	244,842	400,000	155,158	61.21 %
2380 - Meeting Expenses	240	575	335	41.75 %	1,726	6,900	5,174	25.02 %
2420 - Legal Notices	0	308	308	0.00 %	0	3,700	3,700	0.00 %
2460 - Public Outreach	462	473	12	97.52 %	2,408	5,700	3,292	42.25 %
2480 - Miscellaneous	0	250	250	0.00 %	398	3,000	2,602	13.26 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,115	1,599	485	69.68 %	10,269	19,200	8,931	53.48 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>99,008</b>	<b>110,338</b>	<b>11,330</b>	<b>89.73 %</b>	<b>834,095</b>	<b>1,324,600</b>	<b>490,506</b>	<b>62.97 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	273,247	476,760	203,513	57.31 %	2,092,052	5,723,700	3,631,648	36.55 %
4000 - Fixed Asset Purchases	53,184	72,254	19,070	73.61 %	175,654	867,400	691,746	20.25 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	583	583	0.00 %	6,863	7,000	137	98.04 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	435,026	435,026	0.00 %	0	5,220,500	5,220,500	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>326,432</b>	<b>1,010,031</b>	<b>683,599</b>	<b>32.32 %</b>	<b>2,341,587</b>	<b>12,123,600</b>	<b>9,782,013</b>	<b>19.31 %</b>
<b>Total Expense:</b>	<b>794,994</b>	<b>1,420,215</b>	<b>625,221</b>	<b>55.98 %</b>	<b>5,884,392</b>	<b>17,047,800</b>	<b>11,163,408</b>	<b>34.52 %</b>
<b>Report Total:</b>	<b>-719,252</b>	<b>0</b>	<b>-719,252</b>		<b>5,236,925</b>	<b>0</b>	<b>5,236,925</b>	

**EXHIBIT 7-E****Statement of Revenue Over Expense - No Decimals**

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For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

<b>Fund</b>	<b>March Activity</b>	<b>March Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	-202,092	0	-202,092		348,910	0	348,910	
26 - CONSERVATION FUND	-154,647	0	-154,647		423,566	0	423,566	
35 - WATER SUPPLY FUND	-362,514	0	-362,514		4,464,449	0	4,464,449	
<b>Report Total:</b>	<b>-719,252</b>	<b>0.02</b>	<b>-719,252</b>		<b>5,236,925</b>	<b>0</b>	<b>5,236,925</b>	



Monterey Peninsula Water Management Dist

# Statement of Revenue Over Expense - No Decimals

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 24 - MITIGATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	41,645	-41,645	0.00 %	396,575	500,000	-103,425	79.32 %
R130 - User Fees	0	196,006	-196,006	0.00 %	1,647,221	2,353,000	-705,779	70.01 %
R160 - Well Registration Fee	50	0	50	0.00 %	2,225	0	2,225	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,400	4,665	-2,265	51.45 %	17,010	56,000	-38,990	30.38 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	15,000	10,000	5,000	150.00 %
R250 - Interest Income	330	417	-86	79.26 %	3,808	5,000	-1,192	76.16 %
R290 - CAW - Miscellaneous	0	633	-633	0.00 %	0	7,600	-7,600	0.00 %
R310 - Other Reimbursements	0	2,357	-2,357	0.00 %	0	28,300	-28,300	0.00 %
R320 - Grants	0	12,468	-12,468	0.00 %	18,043	150,000	-131,957	12.03 %
R510 - Operating Reserve	0	8,538	-8,538	0.00 %	0	102,500	-102,500	0.00 %
<b>Total Revenue:</b>	<b>2,780</b>	<b>267,563</b>	<b>-264,782</b>	<b>-1.04 %</b>	<b>2,099,907</b>	<b>3,212,400</b>	<b>-1,112,493</b>	<b>65.37 %</b>

**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	111,751	82,034	-29,717	136.22 %	734,969	984,800	249,831	74.63 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	600	1,200	600	50.00 %
1120 - Manager's Deferred Comp	203	142	-61	143.40 %	880	1,700	820	51.76 %
1130 - Unemployment Compensation	0	100	100	0.00 %	0	1,200	1,200	0.00 %
1150 - Temporary Personnel	0	267	267	0.00 %	2,970	3,200	230	92.80 %
1160 - PERS Retirement	10,872	15,627	4,755	69.57 %	174,748	187,600	12,852	93.15 %
1170 - Medical Insurance	9,976	11,204	1,228	89.04 %	96,576	134,500	37,924	71.80 %
1180 - Medical Insurance - Retirees	3,147	2,699	-448	116.59 %	28,071	32,400	4,329	86.64 %
1190 - Workers Compensation	3,134	2,499	-635	125.43 %	23,343	30,000	6,657	77.81 %
1200 - Life Insurance	140	200	60	70.13 %	1,310	2,400	1,090	54.58 %
1210 - Long Term Disability Insurance	432	483	51	89.36 %	4,128	5,800	1,672	71.18 %
1220 - Short Term Disability Insurance	86	108	23	79.16 %	820	1,300	480	63.05 %
1230 - Other Benefits	32	42	10	76.83 %	442	500	58	88.48 %
1260 - Employee Assistance Program	22	50	28	43.36 %	209	600	391	34.86 %
1270 - FICA Tax Expense	293	242	-51	121.28 %	3,540	2,900	-640	122.06 %
1280 - Medicare Tax Expense	1,614	1,216	-398	132.70 %	11,607	14,600	2,993	79.50 %
1290 - Staff Development & Training	1,091	991	-99	110.02 %	3,859	11,900	8,041	32.43 %
1300 - Conference Registration	222	117	-105	190.36 %	1,177	1,400	223	84.04 %
1310 - Professional Dues	0	67	67	0.00 %	532	800	268	66.49 %
1320 - Personnel Recruitment	0	67	67	0.00 %	97	800	703	12.10 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>143,152</b>	<b>118,253</b>	<b>-24,899</b>	<b>121.06 %</b>	<b>1,089,877</b>	<b>1,419,600</b>	<b>329,723</b>	<b>76.77 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	1,458	1,516	58	96.17 %	8,424	18,200	9,776	46.29 %
2020 - Board Expenses	2,450	267	-2,183	919.07 %	4,373	3,200	-1,173	136.66 %
2040 - Rent	840	883	43	95.10 %	7,668	10,600	2,932	72.34 %
2060 - Utilities	1,149	1,299	150	88.45 %	9,864	15,600	5,736	63.23 %
2120 - Insurance Expense	0	1,499	1,499	0.00 %	1,129	18,000	16,871	6.27 %
2130 - Membership Dues	536	908	372	59.03 %	10,179	10,900	721	93.38 %
2140 - Bank Charges	175	133	-42	131.43 %	1,524	1,600	76	95.22 %
2150 - Office Supplies	170	675	505	25.21 %	3,935	8,100	4,165	48.57 %
2160 - Courier Expense	96	267	171	36.01 %	1,552	3,200	1,648	48.51 %
2170 - Printing/Photocopy	0	150	150	0.00 %	56	1,800	1,744	3.13 %
2180 - Postage & Shipping	334	217	-117	154.13 %	1,989	2,600	611	76.50 %
2190 - IT Supplies/Services	329	3,332	3,003	9.87 %	39,905	40,000	95	99.76 %
2200 - Professional Fees	8,243	11,712	3,469	70.38 %	93,915	140,600	46,685	66.80 %
2220 - Equipment Repairs & Maintenance	0	250	250	0.00 %	1,171	3,000	1,829	39.03 %
2235 - Equipment Lease	570	466	-103	122.16 %	4,239	5,600	1,361	75.70 %
2240 - Telephone	1,145	1,516	371	75.55 %	13,377	18,200	4,823	73.50 %
2260 - Facility Maintenance	780	1,449	669	53.84 %	10,266	17,400	7,134	59.00 %
2270 - Travel Expenses	501	791	291	63.26 %	2,596	9,500	6,904	27.32 %



**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	739	858	119	86.08 %	21,594	10,300	-11,294	209.66 %
2300 - Legal Services	5,443	10,662	5,220	51.04 %	24,883	128,000	103,117	19.44 %
2380 - Meeting Expenses	96	217	121	44.32 %	646	2,600	1,954	24.84 %
2420 - Legal Notices	0	133	133	0.00 %	0	1,600	1,600	0.00 %
2460 - Public Outreach	165	191	26	86.20 %	815	2,300	1,485	35.44 %
2480 - Miscellaneous	0	100	100	0.00 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	96	183	87	52.56 %	529	2,200	1,671	24.02 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>25,314</b>	<b>40,158</b>	<b>14,844</b>	<b>63.04 %</b>	<b>264,780</b>	<b>482,100</b>	<b>217,320</b>	<b>54.92 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	28,428	71,699	43,271	39.65 %	365,126	861,100	495,974	42.40 %
4000 - Fixed Asset Purchases	7,978	16,443	8,466	48.52 %	28,469	197,400	168,931	14.42 %
5500 - Election Expenses	0	233	233	0.00 %	2,745	2,800	55	98.04 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	18,277	18,277	0.00 %	0	219,400	219,400	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>36,406</b>	<b>109,151</b>	<b>72,746</b>	<b>33.35 %</b>	<b>396,340</b>	<b>1,310,700</b>	<b>914,360</b>	<b>30.24 %</b>
<b>Total Expense:</b>	<b>204,872</b>	<b>267,563</b>	<b>62,691</b>	<b>76.57 %</b>	<b>1,750,997</b>	<b>3,212,400</b>	<b>1,461,403</b>	<b>54.51 %</b>
<b>Total Revenues</b>	<b>2,780</b>	<b>267,563</b>	<b>-264,782</b>	<b>-1.04 %</b>	<b>2,099,907</b>	<b>3,212,400</b>	<b>-1,112,493</b>	<b>-65.37 %</b>
<b>Total Fund: 24 - MITIGATION FUND:</b>	<b>-202,092</b>	<b>0</b>	<b>-202,092</b>		<b>348,910</b>	<b>0</b>	<b>348,910</b>	

**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 26 - CONSERVATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	104,131	-104,131	0.00 %	641,533	1,250,000	-608,467	51.32 %
R130 - User Fees	0	97,046	-97,046	0.00 %	730,520	1,165,000	-434,480	62.71 %
R150 - Permit Processing Fee	26,396	14,578	11,819	181.07 %	189,154	175,000	14,154	108.09 %
R200 - Recording Fees	4,415	2,466	1,949	179.01 %	15,515	29,600	-14,085	52.42 %
R210 - Legal Fees	657	1,333	-676	49.29 %	3,735	16,000	-12,265	23.34 %
R250 - Interest Income	1,460	417	1,044	350.59 %	6,745	5,000	1,745	134.89 %
R270 - CAW - Rebates	0	21,650	-21,650	0.00 %	281,445	260,000	21,445	108.25 %
R320 - Grants	0	18,326	-18,326	0.00 %	20,000	220,000	-200,000	9.09 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
<b>Total Revenue:</b>	<b>32,928</b>	<b>260,146</b>	<b>-227,218</b>	<b>-12.66 %</b>	<b>1,888,646</b>	<b>3,123,000</b>	<b>-1,234,354</b>	<b>60.48 %</b>

**EXHIBIT 7-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	67,698	53,662	-14,036	126.16 %	433,486	644,200	210,714	67.29 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	600	1,200	600	50.00 %
1120 - Manager's Deferred Comp	203	142	-61	143.40 %	880	1,700	820	51.76 %
1130 - Unemployment Compensation	0	67	67	0.00 %	0	800	800	0.00 %
1150 - Temporary Personnel	3,341	3,932	591	84.97 %	31,722	47,200	15,478	67.21 %
1160 - PERS Retirement	6,307	8,747	2,439	72.11 %	93,376	105,000	11,624	88.93 %
1170 - Medical Insurance	6,965	7,597	632	91.68 %	61,878	91,200	29,322	67.85 %
1180 - Medical Insurance - Retirees	2,203	1,891	-312	116.48 %	19,540	22,700	3,160	86.08 %
1190 - Workers Compensation	260	225	-35	115.74 %	1,729	2,700	971	64.05 %
1200 - Life Insurance	85	100	15	85.41 %	680	1,200	520	56.68 %
1210 - Long Term Disability Insurance	284	325	41	87.43 %	2,527	3,900	1,373	64.79 %
1220 - Short Term Disability Insurance	56	75	19	75.26 %	502	900	398	55.79 %
1230 - Other Benefits	22	25	3	89.64 %	310	300	-10	103.23 %
1260 - Employee Assistance Program	15	33	18	45.35 %	134	400	266	33.48 %
1270 - FICA Tax Expense	63	83	20	75.98 %	366	1,000	634	36.56 %
1280 - Medicare Tax Expense	988	800	-189	123.57 %	6,555	9,600	3,045	68.28 %
1290 - Staff Development & Training	556	1,191	635	46.71 %	3,797	14,300	10,503	26.55 %
1300 - Conference Registration	155	67	-89	233.19 %	1,454	800	-654	181.70 %
1310 - Professional Dues	0	125	125	0.00 %	763	1,500	737	50.90 %
1320 - Personnel Recruitment	30	50	20	60.02 %	98	600	502	16.29 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>89,372</b>	<b>79,235</b>	<b>-10,137</b>	<b>112.79 %</b>	<b>660,395</b>	<b>951,200</b>	<b>290,805</b>	<b>69.43 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	1,021	1,058	37	96.47 %	5,897	12,700	6,803	46.43 %
2020 - Board Expenses	1,715	183	-1,532	935.78 %	3,061	2,200	-861	139.14 %
2040 - Rent	222	233	11	95.20 %	2,076	2,800	724	74.14 %
2060 - Utilities	782	883	101	88.55 %	6,128	10,600	4,472	57.81 %
2120 - Insurance Expense	0	1,050	1,050	0.00 %	790	12,600	11,810	6.27 %
2130 - Membership Dues	2,375	1,250	-1,126	190.09 %	12,311	15,000	2,689	82.08 %
2140 - Bank Charges	126	92	-34	137.08 %	893	1,100	207	81.20 %
2150 - Office Supplies	119	491	372	24.23 %	3,024	5,900	2,876	51.25 %
2160 - Courier Expense	67	192	124	35.07 %	1,126	2,300	1,174	48.94 %
2170 - Printing/Photocopy	0	508	508	0.00 %	39	6,100	6,061	0.65 %
2180 - Postage & Shipping	234	142	-92	165.01 %	1,302	1,700	398	76.60 %
2190 - IT Supplies/Services	229	2,332	2,103	9.83 %	27,894	28,000	106	99.62 %
2200 - Professional Fees	5,770	8,197	2,426	70.40 %	65,663	98,400	32,737	66.73 %
2220 - Equipment Repairs & Maintenance	0	175	175	0.00 %	820	2,100	1,280	39.03 %
2235 - Equipment Lease	329	325	-5	101.39 %	2,401	3,900	1,499	61.56 %
2240 - Telephone	547	1,016	470	53.79 %	8,742	12,200	3,458	71.65 %
2260 - Facility Maintenance	546	933	387	58.54 %	6,980	11,200	4,220	62.32 %
2270 - Travel Expenses	1,022	1,416	394	72.14 %	4,226	17,000	12,774	24.86 %

**EXHIBIT 7-E**

58

**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	42	500	458	8.34 %	588	6,000	5,412	9.80 %
2300 - Legal Services	2,569	5,998	3,429	42.83 %	23,334	72,000	48,666	32.41 %
2380 - Meeting Expenses	67	183	116	36.67 %	523	2,200	1,677	23.79 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	146	133	-13	110.06 %	774	1,600	826	48.36 %
2480 - Miscellaneous	0	67	67	0.00 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	1,005	1,266	262	79.34 %	9,352	15,200	5,848	61.52 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>18,932</b>	<b>29,155</b>	<b>10,222</b>	<b>64.94 %</b>	<b>188,049</b>	<b>350,000</b>	<b>161,951</b>	<b>53.73 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	42,042	104,386	62,344	40.28 %	495,319	1,253,100	757,781	39.53 %
4000 - Fixed Asset Purchases	37,229	42,150	4,921	88.33 %	119,395	506,000	386,605	23.60 %
5500 - Election Expenses	0	167	167	0.00 %	1,922	2,000	78	96.08 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	3,305	3,305	0.00 %	0	39,700	39,700	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>79,271</b>	<b>151,757</b>	<b>72,486</b>	<b>52.24 %</b>	<b>616,636</b>	<b>1,821,800</b>	<b>1,205,164</b>	<b>33.85 %</b>
<b>Total Expense:</b>	<b>187,576</b>	<b>260,146</b>	<b>72,571</b>	<b>72.10 %</b>	<b>1,465,081</b>	<b>3,123,000</b>	<b>1,657,919</b>	<b>46.91 %</b>
<b>Total Revenues</b>	<b>32,928</b>	<b>260,146</b>	<b>-227,218</b>	<b>-12.66 %</b>	<b>1,888,646</b>	<b>3,123,000</b>	<b>-1,234,354</b>	<b>-60.48 %</b>
<b>Total Fund: 26 - CONSERVATION FUND:</b>	<b>-154,647</b>	<b>0</b>	<b>-154,647</b>		<b>423,566</b>	<b>0</b>	<b>423,566</b>	

**EXHIBIT 7-E**

59

**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 35 - WATER SUPPLY FUND</b>								
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	2,059,657	3,400,000	-1,340,343	60.58 %
R120 - Property Taxes Revenues	0	-1	1	0.00 %	19,829	0	19,829	0.00 %
R130 - User Fees	0	48,083	-48,083	0.00 %	478,559	577,000	-98,441	82.94 %
R140 - Connection Charges	31,302	24,992	6,310	125.25 %	412,457	300,000	112,457	137.49 %
R220 - Copy Fee	8	0	8	0.00 %	91	0	91	0.00 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	1,899	10,000	-8,101	18.99 %
R250 - Interest Income	281	1,666	-1,385	16.87 %	6,598	20,000	-13,402	32.99 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	54,983	-54,983	0.00 %	0	660,000	-660,000	0.00 %
R290 - CAW - Miscellaneous	0	6,074	-6,074	0.00 %	0	72,900	-72,900	0.00 %
R300 - Watermaster	8,443	6,214	2,228	135.86 %	41,133	74,600	-33,467	55.14 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	0	342,708	-342,708	0.00 %	4,112,541	4,112,500	41	100.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	6,664	-6,664	0.00 %	0	80,000	-80,000	0.00 %
R510 - Operating Reserve	0	62,392	-62,392	0.00 %	0	749,000	-749,000	0.00 %
<b>Total Revenue:</b>	<b>40,033</b>	<b>892,506</b>	<b>-852,473</b>	<b>-4.49 %</b>	<b>7,132,763</b>	<b>10,712,400</b>	<b>-3,579,637</b>	<b>66.58 %</b>

**EXHIBIT 7-E**

60

**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	109,160	72,721	-36,439	150.11 %	665,154	873,000	207,846	76.19 %
1110 - Manager's Auto Allowance	415	300	-116	138.52 %	1,800	3,600	1,800	50.00 %
1120 - Manager's Deferred Comp	609	417	-193	146.28 %	2,640	5,000	2,360	52.80 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1150 - Temporary Personnel	0	217	217	0.00 %	2,376	2,600	224	91.37 %
1160 - PERS Retirement	10,654	13,070	2,415	81.52 %	151,429	156,900	5,471	96.51 %
1170 - Medical Insurance	9,181	8,730	-451	105.17 %	81,313	104,800	23,487	77.59 %
1180 - Medical Insurance - Retirees	2,517	2,157	-360	116.68 %	22,337	25,900	3,563	86.24 %
1190 - Workers Compensation	2,086	1,516	-569	137.56 %	13,095	18,200	5,105	71.95 %
1200 - Life Insurance	123	150	27	81.97 %	966	1,800	834	53.66 %
1210 - Long Term Disability Insurance	403	392	-11	102.90 %	3,546	4,700	1,154	75.46 %
1220 - Short Term Disability Insurance	80	92	12	87.20 %	703	1,100	397	63.93 %
1230 - Other Benefits	26	33	8	76.83 %	354	400	46	88.48 %
1260 - Employee Assistance Program	20	42	22	47.11 %	174	500	326	34.80 %
1270 - FICA Tax Expense	140	242	102	57.88 %	668	2,900	2,232	23.03 %
1280 - Medicare Tax Expense	1,439	1,091	-348	131.91 %	9,345	13,100	3,755	71.33 %
1290 - Staff Development & Training	0	891	891	0.00 %	1,440	10,700	9,260	13.46 %
1300 - Conference Registration	178	100	-78	177.67 %	941	1,200	259	78.44 %
1310 - Professional Dues	0	67	67	0.00 %	79	800	721	9.92 %
1320 - Personnel Recruitment	0	50	50	0.00 %	77	600	523	12.91 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>137,031</b>	<b>102,359</b>	<b>-34,672</b>	<b>133.87 %</b>	<b>958,437</b>	<b>1,228,800</b>	<b>270,363</b>	<b>78.00 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	1,166	1,208	41	96.57 %	6,739	14,500	7,761	46.48 %
2020 - Board Expenses	1,960	217	-1,743	904.92 %	3,498	2,600	-898	134.55 %
2040 - Rent	776	816	40	95.09 %	7,075	9,800	2,725	72.19 %
2060 - Utilities	926	1,050	124	88.22 %	7,947	12,600	4,653	63.07 %
2120 - Insurance Expense	0	1,200	1,200	0.00 %	903	14,400	13,497	6.27 %
2130 - Membership Dues	429	725	296	59.17 %	8,139	8,700	561	93.55 %
2140 - Bank Charges	142	108	-34	131.26 %	1,167	1,300	133	89.78 %
2150 - Office Supplies	136	550	414	24.75 %	3,167	6,600	3,433	47.98 %
2160 - Courier Expense	77	217	140	35.46 %	1,203	2,600	1,397	46.26 %
2170 - Printing/Photocopy	0	125	125	0.00 %	394	1,500	1,106	26.26 %
2180 - Postage & Shipping	267	175	-92	152.66 %	1,512	2,100	588	72.01 %
2190 - IT Supplies/Services	263	2,666	2,403	9.85 %	33,575	32,000	-1,575	104.92 %
2200 - Professional Fees	6,595	9,371	2,777	70.37 %	78,048	112,500	34,452	69.38 %
2220 - Equipment Repairs & Maintenance	0	200	200	0.00 %	937	2,400	1,463	39.03 %
2235 - Equipment Lease	426	375	-51	113.64 %	3,219	4,500	1,281	71.52 %
2240 - Telephone	641	1,266	625	50.64 %	9,465	15,200	5,735	62.27 %
2260 - Facility Maintenance	624	1,183	559	52.77 %	8,080	14,200	6,120	56.90 %
2270 - Travel Expenses	240	675	434	35.64 %	6,817	8,100	1,283	84.16 %

**EXHIBIT 7-E**

61

**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 03/31/2018**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	78	858	780	9.09 %	850	10,300	9,450	8.26 %
2300 - Legal Services	39,774	16,660	-23,114	238.74 %	196,625	200,000	3,375	98.31 %
2380 - Meeting Expenses	77	175	98	43.90 %	557	2,100	1,543	26.51 %
2420 - Legal Notices	0	117	117	0.00 %	0	1,400	1,400	0.00 %
2460 - Public Outreach	151	150	-1	100.83 %	819	1,800	981	45.51 %
2480 - Miscellaneous	0	83	83	0.00 %	140	1,000	860	14.02 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	14	150	136	9.08 %	389	1,800	1,411	21.60 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>54,761</b>	<b>41,025</b>	<b>-13,736</b>	<b>133.48 %</b>	<b>381,265</b>	<b>492,500</b>	<b>111,235</b>	<b>77.41 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	202,777	300,675	97,898	67.44 %	1,231,607	3,609,500	2,377,893	34.12 %
4000 - Fixed Asset Purchases	7,978	13,661	5,684	58.40 %	27,790	164,000	136,210	16.95 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	183	183	0.00 %	2,196	2,200	4	99.82 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	413,444	413,444	0.00 %	0	4,961,400	4,961,400	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>210,755</b>	<b>749,122</b>	<b>538,367</b>	<b>28.13 %</b>	<b>1,328,612</b>	<b>8,991,100</b>	<b>7,662,488</b>	<b>14.78 %</b>
<b>Total Expense:</b>	<b>402,547</b>	<b>892,506</b>	<b>489,959</b>	<b>45.10 %</b>	<b>2,668,314</b>	<b>10,712,400</b>	<b>8,044,086</b>	<b>24.91 %</b>
<b>Total Revenues</b>	<b>40,033</b>	<b>892,506</b>	<b>-852,473</b>	<b>-4.49 %</b>	<b>7,132,763</b>	<b>10,712,400</b>	<b>-3,579,637</b>	<b>-66.58 %</b>
<b>Total Fund: 35 - WATER SUPPLY FUND:</b>	<b>-362,514</b>	<b>0</b>	<b>-362,514</b>		<b>4,464,449</b>	<b>0</b>	<b>4,464,449</b>	
<b>Report Total:</b>	<b>-719,252</b>	<b>0</b>	<b>-719,252</b>		<b>5,236,925</b>	<b>0</b>	<b>5,236,925</b>	

**EXHIBIT 7-E****Statement of Revenue Over Expense - No Decimals**

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For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

<b>Fund</b>	<b>March Activity</b>	<b>March Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	-202,092	0	-202,092		348,910	0	348,910	
26 - CONSERVATION FUND	-154,647	0	-154,647		423,566	0	423,566	
35 - WATER SUPPLY FUND	-362,514	0	-362,514		4,464,449	0	4,464,449	
<b>Report Total:</b>	<b>-719,252</b>	<b>0.02</b>	<b>-719,252</b>		<b>5,236,925</b>	<b>0</b>	<b>5,236,925</b>	



## ADMINISTRATIVE COMMITTEE

### 8. RECEIVE AND FILE THIRD QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2017-2018

**Meeting Date:** May 14, 2018 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** The third quarter of Fiscal Year (FY) 2017-2018 came to a conclusion on March 31, 2018. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 8-A**. **Exhibits 8-B** and **8-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

### REVENUES

The revenue table compares amounts received through the third quarter and conclusion of FY 2017-2018 to the amounts budgeted for that same time-period. Total revenues collected were \$11,121,317, or 87.0% of the budgeted amount of \$12,785,850. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,059,657, or 80.8% of the budget for the period. The first installment of this revenue was received in December 2017. The second installment will be received in April 2018.
- Property tax revenues were \$1,057,937, or 80.6% of the budget for the period. The first installment of this revenue was received in December 2017. The second installment will be received in April 2018.
- User fee revenues were \$2,856,300, or about 93.0% of the amount budgeted.
- Connection Charge revenues were \$412,457, or 183.3% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more connection charge received than budgeted for the nine months.
- Permit Fees revenues were \$208,414, or 120.3% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more permit fees received than budgeted for the nine months.
- Interest revenues were \$17,150, or 76.2% of the budget for the period. Actual interest received was slightly lower than budgeted as most of the interest is received in fourth quarter.

- Reimbursements of \$4,435,119, or 100.7% of the budget. This is based on actual spending and collection of reimbursement project funds. This line includes reimbursements from the Pure Water Monterey project.
- Grant revenue of 38,043, or 11.3% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$36,240 or about 73.7% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

## **EXPENDITURES**

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$5,884,393 were about 46.0% of the budgeted amount of \$12,785,850 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,708,710 were about 100.3% of the budget. This was in line with the anticipated budget.
- Expenditures for supplies and services were \$834,095, or about 84.0% of the budgeted amount. This was lower than the anticipated budget due to the professional fees and legal expenses coming in lower than the expected budgeted numbers.
- Fixed assets purchases of \$175,654 represented around 27.0% of the budgeted amount as most of the purchases were deferred to next quarter. The largest portion of this line item is the Water Demand Division database project which started in February 2018 and will conclude next fiscal year.
- Funds spent for project expenditures were \$2,092,052, or approximately 48.7% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$67,019, or 38.9% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

## **EXHIBITS**

**8-A** Revenue and Expenditure Table

**8-B** Revenue Graph

**8-C** Expenditure Graph

**Monterey Peninsula Water Management District  
Third Quarter Report on Financial Activity  
Fiscal Year 2017-2018**

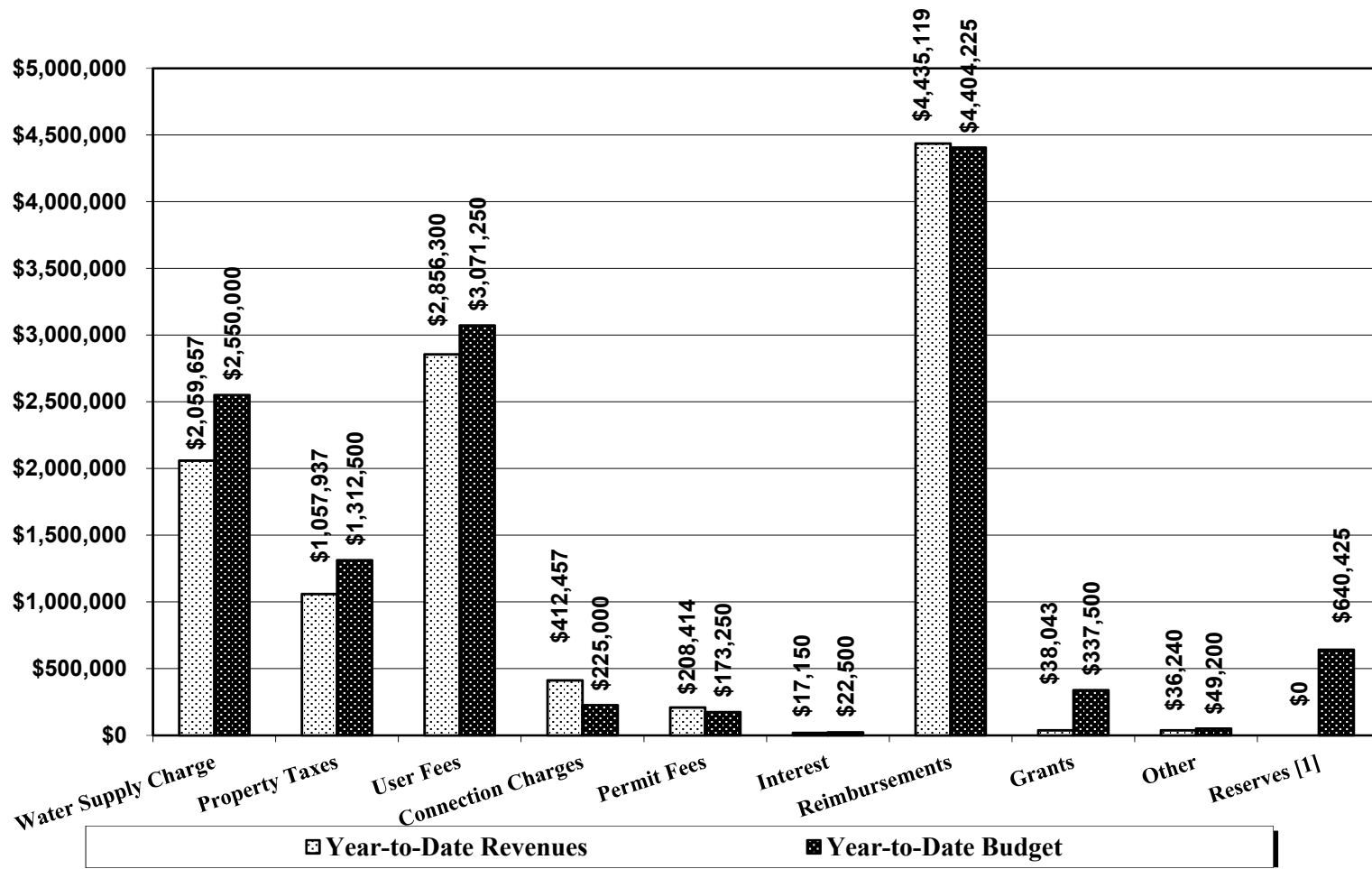
	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,059,657	\$2,550,000	\$490,343	80.8%
Property Taxes	\$1,057,937	\$1,312,500	\$254,563	80.6%
User Fees	\$2,856,300	\$3,071,250	\$214,950	93.0%
Connection Charges	\$412,457	\$225,000	(\$187,457)	183.3%
Permit Fees	\$208,414	\$173,250	(\$35,164)	120.3%
Interest	\$17,150	\$22,500	\$5,350	76.2%
Reimbursements	\$4,435,119	\$4,404,225	(\$30,894)	100.7%
Grants	\$38,043	\$337,500	\$299,457	11.3%
Other	\$36,240	\$49,200	\$12,960	73.7%
Reserves [1]	\$0	\$640,425	\$640,425	0.0%
Total Revenues	<u>\$11,121,317</u>	<u>\$12,785,850</u>	<u>\$1,664,533</u>	<u>87.0%</u>

	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,708,710	\$2,699,700	(\$9,010)	100.3%
Supplies & Services	\$834,095	\$993,450	\$159,355	84.0%
Fixed Assets	\$175,654	\$650,550	\$474,896	27.0%
Project Expenditures	\$2,092,052	\$4,292,775	\$2,200,723	48.7%
Debt Service	\$67,019	\$172,500	\$105,481	38.9%
Election Expenses	\$6,863	\$5,250	(\$1,613)	100.0%
Contingencies/Other	\$0	\$56,250	\$56,250	0.0%
Reserves	\$0	\$3,915,375	\$3,915,375	0.0%
Total Expenditures	<u>\$5,884,393</u>	<u>\$12,785,850</u>	<u>\$6,901,457</u>	<u>46.0%</u>

[1] Budget column includes fund balance, water supply carry forward,  
and reserve fund

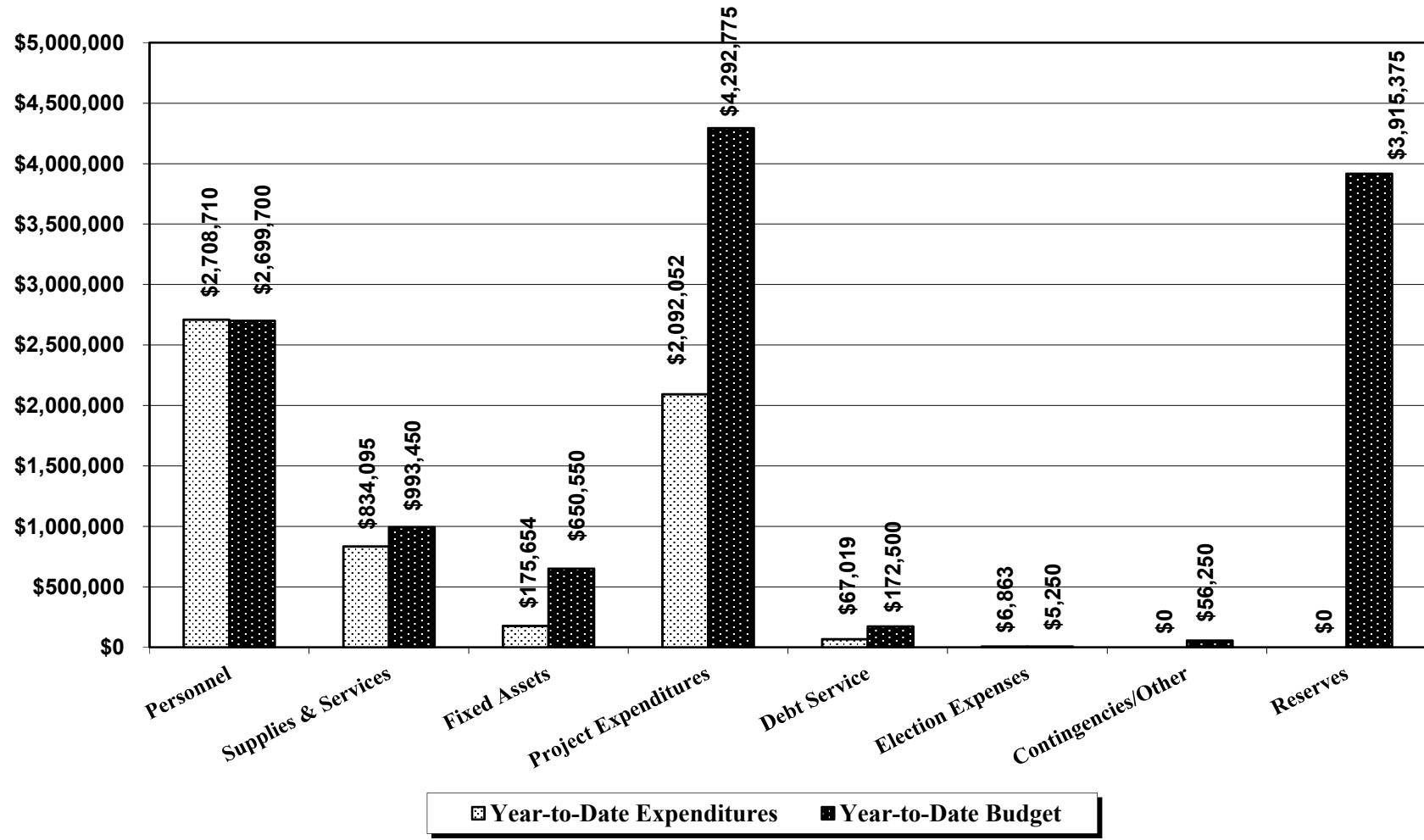


**REVENUES**  
**Fiscal Year Ended March 31, 2018**  
 Year-to-Date Actual Revenues \$11,121,317  
 Year-to-Date Budgeted Revenues \$12,785,850





**EXPENDITURES**  
**Fiscal Year Ended March 31, 2018**  
 Year-to-Date Actual Exenditures \$5,884,393  
 Year-to-Date Budgeted Expenditures \$12,785,850







## ADMINISTRATIVE COMMITTEE

### 9. CONSIDER APPROVAL OF THIRD QUARTER FISCAL YEAR 2017-2018 INVESTMENT REPORT

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on May 14, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 9-A** is the report for the quarter ending March 31, 2018. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

**RECOMMENDATION:** The Administrative Committee considered this item at its May 14, 2018 meeting and voted \_ to \_ to recommend \_\_\_\_\_.

#### EXHIBIT

**9-A** Investment Report as of March 31, 2018



**EXHIBIT 9-A**

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**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
INVESTMENT REPORT AS OF MARCH 31, 2018****MPWMD**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	03/31/18	04/01/18	\$5,016,786	\$5,016,786	\$5,016,786	1.510%	50.41%
Bank of America:							
Money Market	03/31/18	04/01/18	1,700,119	1,700,119	1,700,119	0.040%	
Checking	03/31/18	04/01/18	197,714	197,714	197,714	0.000%	
			<u>\$1,897,833</u>	<u>\$1,897,833</u>	<u>\$1,897,833</u>		19.07%
Wells Fargo Money Market	03/31/18	04/01/18	286,431	286,431	286,431	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	06/17/15	06/18/18	\$250,000	\$250,000	\$249,799	1.550%	
Interest Bearing Certificate of Deposit	09/30/15	10/01/18	\$250,000	\$250,000	\$249,831	1.650%	
Interest Bearing Certificate of Deposit	05/10/17	11/13/18	\$250,000	\$250,000	\$249,453	1.500%	
Interest Bearing Certificate of Deposit	11/09/17	11/12/19	\$250,000	\$250,000	\$249,650	1.750%	
Interest Bearing Certificate of Deposit	01/25/18	01/23/19	\$250,000	\$250,000	\$249,660	1.800%	
Interest Bearing Certificate of Deposit	02/14/18	02/14/19	\$250,000	\$250,000	\$249,660	1.850%	
Interest Bearing Certificate of Deposit	02/14/18	02/14/19	\$250,000	\$250,000	\$247,566	1.850%	
Interest Bearing Certificate of Deposit	02/22/18	02/24/20	\$250,000	\$250,000	\$249,537	2.400%	
Interest Bearing Certificate of Deposit	02/28/18	02/28/20	\$250,000	\$250,000	\$249,044	2.300%	
Interest Bearing Certificate of Deposit	03/05/18	03/05/20	\$250,000	\$250,000	\$249,238	2.350%	
Interest Bearing Certificate of Deposit	03/09/18	03/09/20	\$250,000	\$250,000	\$248,974	2.300%	
			<u>\$3,036,431</u>	<u>\$3,036,431</u>	<u>\$3,028,841</u>	<u>1.936%</u>	30.51%
<b>TOTAL MPWMD</b>			<b><u>\$9,951,050</u></b>	<b><u>\$9,951,050</u></b>	<b><u>\$9,943,460</u></b>	<b><u>1.359%</u></b>	

**CAWD/PBCSD WASTEWATER RECLAMATION PROJECT**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.29%
Certificate Payment Fund	03/31/18	04/01/18	791	791	791	0.000%	
Interest Fund	03/31/18	04/01/18	327	327	327	0.000%	
Rebate Fund	03/31/18	04/01/18	19	19	19	0.000%	
			<u>\$1,136</u>	<u>\$1,136</u>	<u>\$1,136</u>	<u>0.000%</u>	
Bank of America:							99.71%
Money Market Fund	03/31/18	04/01/18	392,399	392,399	\$392,399	0.037%	
<b>TOTAL WASTEWATER RECLAMATION PROJECT</b>			<b><u>\$393,535</u></b>	<b><u>\$393,535</u></b>	<b><u>\$393,535</u></b>	<b><u>0.037%</u></b>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2017-2018 annual budget adopted on June 19, 2017.



## ADMINISTRATIVE COMMITTEE

### 10. DISCUSS AND RECOMMEND CREATING RESERVES FOR PENSION RETIREMENT AND OTHER POST EMPLOYMENT BENEFITS (OPEB) UNFUNDED LIABILITY

**Meeting Date:** May 14, 2018 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on May 14, 2018 and \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** This report is to review and discuss District's unfunded employee and retiree obligations, and discuss the possibility of developing a funding strategy. Therefore, this item is being brought forward for discussion and consideration of setting reserves towards the District's unfunded retirement obligation.

#### DISCUSSION:

**Public Employees Retirement System (PERS) Unfunded Liability** - The District participates in the California Public Employees Retirement System (CalPERS), a cost sharing multiple employer defined benefit pension plan. CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. District employees participate in the Miscellaneous Plan. Funding contributions are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

For fiscal year 2017-18, the required Employer contribution rate was 8.921% for District's Miscellaneous Plan. The required Employee contribution rate is 7%, of which the employees currently pay 6%.

Contributions to the Plan are shared by the District (employer) and employees on an agreed upon cost sharing basis as follows:

- Employer base contributions are paid by the District for Miscellaneous Plan.

- Employees pay their 3% of Employee contribution, plus 3% of the Employer contribution. Effective July 1, 2018 the employees will pay an additional 2% of the Employer contribution, making a total of 8% contribution from the employees.

These formulas are in place for the “classic” PERS members – those who were members prior to January 1, 2013. In accordance with the Public Employees Pension Reform Act (PEPRA), employees hired after January 1, 2013, who were not already PERS members fall under the new retirement formulas. In accordance with the Act, the contribution rates for those employees are primarily shared equally between the Employer and Employee. As of July 1, 2017, the PEPRA Miscellaneous Employer contribution rate is 6.533%, and the Employee contribution rate is 6.250%.

As of June 30, 2016, the District reported unfunded accrued liabilities of each Plan as follows:

	Unfunded Accrued Liability
Classic	\$4,986,779
PEPRA	1,680
Total Unfunded Accrued Liability	\$4,988,459

The District paid the annual unfunded accrued liability (UAL) as a lump sum for fiscal year 2017-18 in the amount of \$231,967. This resulted in a net savings for the year in the amount of \$8,542. The District expects to pay the UAL as a lump sum for the 2018-19 fiscal year, resulting in a savings in the amount of \$10,370. These savings should minimally impact future Employer contribution rates, most likely slightly curtailing rate increases, which will then benefit both the District and employees due to the cost sharing formula.

If the District were to consider setting aside reserves to fund retirement related unfunded liabilities, this would position the District to have enough funds accumulated in future to pay-off the Total Net Pension Liability. Every year PERS analyzes the liabilities as part of the rate setting process.

**Other Post-Employment Benefits (OPEB)** - The District provides other post-employment benefits to retired employees in the form of continued healthcare coverage. At retirement, District employees can join a plan of their choice or the District’s health carrier for coverage and select from a variety of medical plans. The District’s health premium contribution for each retiree is dependent upon their date of hire, length of service, and bargaining unit. Currently, the District pays OPEB expenses on a pay-as-you-go basis.

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 45, *and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*, employers that participate in single-employer or agent multiple-employer defined benefit OPEB plans are required to measure and disclose an amount for annual OPEB cost on the accrual basis of accounting. Annual OPEB cost is equal to the employer’s annual required contribution to the plan (ARC), with certain adjustments if the employer has a net OPEB obligation for past under or over contributions. The net OPEB obligation is the accumulated amount the District is required to recognize as an expense but not funded.

The District's required contribution was determined as part of the June 30, 2016, actuarial valuation. The District's annual OPEB cost and contribution to the healthcare plan for the year ended June 30, 2017 were as follows:

Annual Required Contribution (ARC)	\$304,674
Interest on Net OPEB Obligation (NOO)	71,660
Adjustment to Annual Required Contribution (ARC)	<u>(75,275)</u>
Annual OPEB Cost (Expense)	\$301,058
Age Adjusted Contributions Made	<u>(84,479)</u>
Change in Net Obligation (NOO)	\$216,579
Net OPEB Obligation, July 1, 2016	\$1,433,196
Net OPEB Obligation, June 30, 2017	\$1,674,775

The funded status of the plan based on an actuarial study using age-adjusted premiums. The unfunded actuarial accrued liability (UAAL) is the difference between the actuarial accrued liability and the value of the plan assets accumulated (amount set aside) to finance that obligation. As of June 30, 2016, the District's OPEB obligation was as follows:

Actuarial Accrued Liability (AAL)	\$3,227,615
Actuarial Value of Plan Assets	<u>0</u>
Unfunded Actuarial Accrued Liability (UAAL)	\$3,227,615

Again, the District funds the OPEB retiree medical benefits on a pay-as-you-go basis. Actuarial valuations for an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Actuarially determined amounts are subject to continuous revision as the actual results are compared to past expectations and new estimates about the future are formulated. Although the valuation results are based on the values the District's actuarial consultant believes are reasonable assumptions, the valuation results reflect a long-term perspective and, as such, are merely an estimate of what future costs may actually be. Deviations in any of several factors, such as interest rates, medical cost inflation, Medicare coverage, changes in marital status, employment attrition rates, and mortality rates, could result in actual costs being less or greater than estimated.

If the District were to consider setting aside reserve funds towards OPEB related unfunded liabilities, this would position the District to have enough funds accumulated in future to match the Actuarial Accrued Liability (AAL). If pre-funding monies are placed in investments that will earn an interest Rate of Return, then some of the future expenses are being funded with "earnings" rather than revenue.

**STAFF RECOMMENDATION:** Staff recommends that the Board approve creating Pension Reserve and OPEB Reserve and to fund \$100,000 to each reserve as seed money to start funding the Districts pension/OPEB obligations. On May 14, 2018, the Administrative Committee voted

## EXHIBIT

None





## ADMINISTRATIVE COMMITTEE

### 11. REVIEW THIRD QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2017-2018

<b>Meeting Date:</b>	<b>May 14, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** This is an informational item only.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** The third quarter Legal Services Activity Report for Fiscal Year 2017-2018 is attached as **Exhibits 11-A** and **11-B**. The information presented are in a table and graph format and compares the actual third quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 66% of the total legal budget.

#### EXHIBITS

**11-A** Legal Services Costs Update Table

**11-B** Legal Expenses Analysis by Fiscal Year



**EXHIBIT 11-A**

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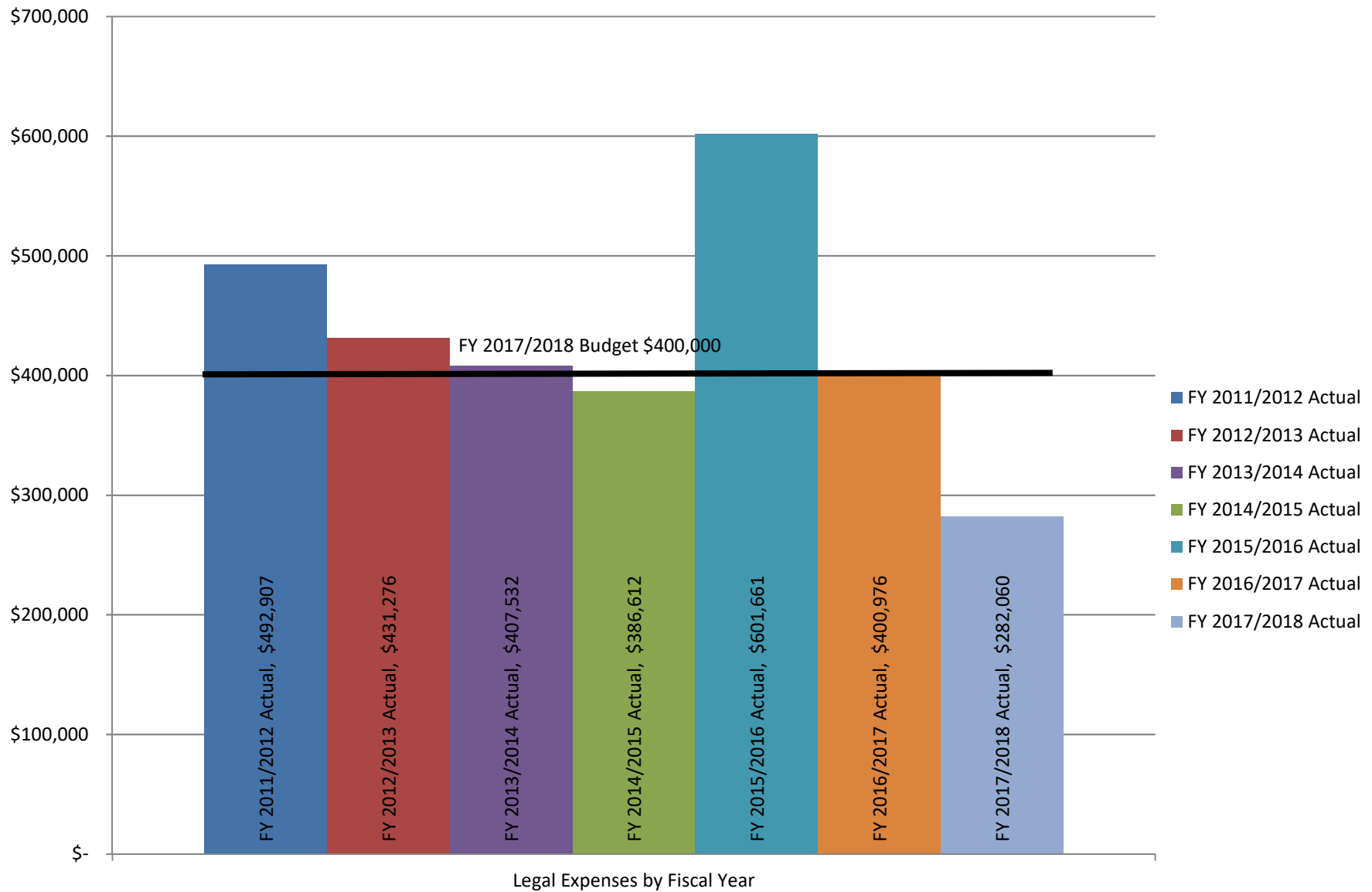
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
LEGAL SERVICES COSTS UPDATE  
REPORT FOR QUARTER ENDED MARCH 31, 2018

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2017/2018 Budget
			January 2018	February 2018	March 2018		
<b><u>Delay &amp; Laredo</u></b>							
WMD-001	Retained General Counsel Service	30,990.00	5,450.00	4,136.00	5,465.53	46,041.53	
WMD-002	Non-Retained General Counsel Service	564.00	1,175.00	-	-	1,739.00	
WMD-003	Special Legal Services	235.00	-	70.50	-	305.50	
WMD-003-01	Desal A.12-04-019	111,279.97	17,490.27	21,182.72	6,204.00	156,156.96	
WMD-003-02	CPUC A.04-09-019 (CWP/Regional Water Project)	-	-	-	-	-	
WMD-003-03	SCD - A.10-09-019	235.00	-	540.50	-	775.50	
WMD-003-05	218 Fee A.10-01-012	23.50	-	70.50	-	94.00	
WMD-003-06	SWRCB Proceedings	2,044.50	-	1,433.50	634.50	4,112.50	
WMD-003-07	CPUC Proceedings (General)	728.50	117.50	-	70.50	916.50	
WMD-003-09	Seaside Basin Watermaster	446.50	164.50	352.50	1,222.00	2,185.50	
WMD-003-10	Special Counsel Oversight	47.00	23.50	-	94.00	164.50	
WMD-003-11	MPWMD vs. SWRCB (CDO)	2,033.66	376.00	-	2,961.00	5,370.66	
WMD-003-13	Groundwater Replenishment (GWR) Project	-	-	-	70.50	70.50	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	235.00	1,269.00	2,056.25	23.50	3,583.75	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	4,488.50	2,773.00	728.50	164.50	8,154.50	
WMD-003-20	2016 GRC - A. 16-07-002	3,226.16	658.00	1,034.00	1,433.50	6,351.66	
WMD-003-21	Cost of Capital Application A.17-04-003	553.00	-	611.00	1,710.00	2,874.00	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	352.50	-	-	-	352.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	5,443.25	305.50	141.00	1,081.00	6,970.75	
WMD-005-02	Reclamation Matters	-	-	-	-	-	
WMD-005-03	WDS Permits and Water Rights Review	2,937.50	705.00	1,316.00	1,386.50	6,345.00	
WMD-005-04	ASR	1,527.50	-	611.00	117.50	2,256.00	
WMD-005-05	Public Records Request	1,974.00	-	2,044.50	305.50	4,324.00	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	254.50	90.00	47.00	67.50	459.00	
	<b>Sub-total (Delay &amp; Laredo)</b>	<b>169,619.54</b>	<b>30,597.27</b>	<b>36,375.47</b>	<b>23,011.53</b>	<b>259,603.81</b>	
<b><u>Goodin, MacBride, Squeri, Day &amp; Lamprey, LLP</u></b>							
3465-001	PUC Proceeding	-	-	-	-	-	
<b><u>Colantuono, Highsmith &amp; Whatley, PC</u></b>							
	Prop 218 Advice	355.50	8,204.90	12,725.75	1,170.11	22,456.26	
	<b>Total</b>	<b>\$ 169,975.04</b>	<b>\$ 38,802.17</b>	<b>\$ 49,101.22</b>	<b>\$ 24,181.64</b>	<b>\$ 282,060.07</b>	<b>\$400,000.00<sup>[1]</sup></b>
							66%

[1] Budget column includes legal budget of \$400,000.



### Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2017/18 Actual to Budget





This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



DRAFT AGENDA (5/8/18)

**Regular Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

\*\*\*\*\*

**Monday, May 21, 2018 – 7:00 pm**

Conference Room, Monterey Peninsula Water Management District  
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, May 18, 2018

The 7:00 PM Meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

## **CALL TO ORDER/ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO AGENDA** - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

**ORAL COMMUNICATIONS** - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

**CONSENT CALENDAR:** The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. The Consider Calendar items do not constitute a project as defined by CEQA Guidelines section 15378, unless otherwise noted.

1. Consider Adoption of Minutes from the April 16, 2018 Regular Meeting of the Board of Directors
2. Consider Adoption of Resolution 2018-07 Calling an Election for Directors in Voter Divisions 1 and 2 on November 6, 2018

### **Board of Directors**

Andrew Clarke, Chair – Division 2  
Ralph Rubio, Vice Chair - Mayoral Representative  
Brenda Lewis – Division 1  
Molly Evans – Division 3  
Jeanne Byrne – Division 4  
Robert S. Brower, Sr. – Division 5  
Mary Adams, Monterey County Board of Supervisors Representative

### **General Manager**

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on \_\_\_\_\_, 2018. Staff reports regarding these agenda items will be available for public review on 5/18/2018, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at [www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/](http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/). Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for June 18, 2018 at 7 pm.

3. Consider Two-Year Extension for Use of Local Water Project Grant Funds – City of Seaside
4. Consider Authorization of Funds for SHSRF Cooling Tower Maintenance and Repairs
5. Authorize the General Manager to Enter into an Agreement with the Carmel Valley Trail and Saddle Club to Use an Irrigation Well for Mitigation Plantings and to Make Non Substantive Changes to the Draft Agreement
6. Declaration of Surplus Assets
7. Consider Adoption of Treasurer's Report for March 2018
8. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2017-18
9. Consider Approval of Third Quarter Fiscal Year 2017-18 Investment Report

#### **GENERAL MANAGER'S REPORT**

10. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
11. Update on Development of Water Supply Projects

#### **ATTORNEY'S REPORT**

12. Report on 6:30 pm Closed Session of the Board

#### **DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

13. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

#### **PUBLIC HEARINGS – No Public Hearing Items were Submitted for Board Consideration**

**ACTION ITEMS** – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

#### **14. Consider Action to be Taken with Respect to Public Water Now Initiative**

Not a project – CEQA Section 15378

***Action:** The Board will consider adoption of Resolution 2018-08 to call an election within the MPWMD boundaries on November 6, 2018, as specified in the Public Water Now Initiative Petition, submitting a proposed Ordinance to District voters to require completion of a plan to address ownership, management and possible acquisition (if feasible) of all Cal Am water system facilities and services.*

#### **15. Receive and Confirm Water Supply Forecast for Period of May 1, 2018 -- September 30, 2019 -- Adopt Resolution 2018-09 to Amend Table XV-4**

Not a project – CEQA Section 15378

***Action:** The Board will receive a report on the available water supply and determine whether water-rationing triggers have been met.*

#### **DISCUSSION ITEMS**

#### **16. Review Proposed MPWMD Fiscal Year 2018-19 MPWMD Budget and Resolution 2018-10**

***Action:** The Board will review the proposed budget for Fiscal Year 2018-2019. General direction will be given to staff but the Board will take no formal action. The Board is scheduled to consider adoption of the budget at the regular monthly meeting on June 18, 2018.*

#### **17. Report on Funding of Pension and Other Post-Employment Benefits (OPEB)**

***Action:** Staff will review the pension and OPEB liabilities of the District and funding mechanisms.*

**INFORMATIONAL ITEMS/STAFF REPORTS** The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

18. Letters Received
19. Committee Reports
20. Monthly Allocation Report



21. Water Conservation Program Report
22. Carmel River Fishery Report
23. Monthly Water Supply and California American Water Production Report

**ADJOURNMENT**

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
<b>View Live Webcast at <a href="http://Ampmedia.org">Ampmedia.org</a></b>	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Monday, June 18, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, July 16, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, August 20, 2018	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Thursday, May 17, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.