

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



AGENDA
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, March 18, 2019
7:00 pm Regular Meeting
Conference Room, Monterey Peninsula Water Management District
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
by 5 PM on Friday, March 15, 2019

The meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks "***", Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

Board of Directors

Molly Evans, Chair – Division 3
Alvin Edwards, Vice Chair – Division 1
George Riley – Division 2
Jeanne Byrne – Division 4
Gary D. Hoffmann, P.E. – Division 5
Mary Adams, Monterey County Board of
Supervisors Representative
David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on Thursday, March 14, 2019. Staff reports regarding these agenda items will be available for public review on Friday, March 15, 2019 at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for April 15, 2019 at 7 pm.

1. Consider Adoption of Minutes of the February 21, 2019 Board Meeting
2. Consider Entering into a Technical Assistance Agreement with U.S. Geological Survey for Modeling Water Supply Scenarios in the Carmel River Basin
3. Consider Adoption of Treasurer's Report for December 2018
4. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2018-2019
5. Consider Approval of Second Quarter FY 2018-19 Investment Report
6. Consider Adoption of Treasurer's Report for January 2019

GENERAL MANAGER'S REPORT

7. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
8. Update on Major District Projects
9. Update on Development of Water Supply Project Alternatives

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

11. **Consider Application for Variance from Separate Water Meter Requirement for a 40 Unit Senior Housing Project – 200 Glenwood Circle, Monterey (APN: 001-771-013-000)**
Action: The Board will consider a request to allow a variance to the requirement for separate California-American Water meters by allowing in-line meters. The variance will reduce costs and increase safety in a senior housing project in Monterey.
12. **Consider Adoption of Mid-Year Fiscal Year 2018-2019 Budget Adjustment**
Action: At mid-year, District staff routinely review the budget and propose revisions that will ensure continuance of the District's programs and facilitate changes in the District's operating needs that we unknown at the time the budget was adopted in June 2018. A proposed, amended budget is presented for Board consideration.
13. **Consider Adoption of April through June 2019 Quarterly Water Supply Strategy and Budget**
Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution Systems for the three-month period of April through June 2019. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water systems.
14. **Consider Adoption of 2018 MPWMD Annual Report**
Action: The District's enabling legislation requires that a public hearing be conducted on the Annual Report.

ACTION ITEMS - Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

15. **Consider Funding Preparation of Supplement to Final Consolidated EIR and Addendum for the Pure Water Monterey Groundwater Replenishment Project**
Action: The Board will consider authorizing funding in support of qualifying an expansion of Pure Water Monterey for CEQA approval, in order to have a ready-to-go alternative in place if the desalination facility.
16. **Consider Adoption of Resolution 2019-01 – 2019 Records Retention Schedule**
Action: The Board will consider adoption of Resolution 2019-02 that would authorize implementation of an updated records retention schedule.

17. Consider Adoption of Resolution 2019-02 Declaring March 18 through March 24, 2019 to be Fix a Leak Week

Action: The Board will consider adoption of Resolution 2019-02. The U.S. Environmental Protection Agency's (EPA's) WaterSense® program promotes its annual Fix a Leak Week in March as part of its efforts to encourage Americans to use water efficiently. The District supports the EPA's program and encourages the immediate repair of every leak.

DISCUSSION -- No action will be taken by the Board. Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

18. Discuss Progress on One and Three-Year Strategic Planning Goals Adopted in 2017

19. Discuss Staff Recommendation on Criteria for Development of Feasibility Study on Public Ownership of the Monterey Peninsula Water System

20. Consider Options for Assignment of Rule 19.8 Responsibilities to Standing Committees or New Committees to be Established

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

- 21. Letters Received Supplemental Letter Packet
- 22. Committee Reports
- 23. Monthly Allocation Report
- 24. Water Conservation Program Report
- 25. Carmel River Fishery Report for February 2019
- 26. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
View Live Webcast at https://www.ampmedia.org/peninsula-tv/	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Board Meeting Schedule			
Monday, April 15, 2019	Regular Board Meeting	7:00 pm	District conference room
Monday, May 20, 2019	Regular Board Meeting	7:00 pm	District conference room
Monday, June 17, 2019	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings.

MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Friday, March 15, 2019. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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ITEM: CONSENT CALENDAR

**1. CONSIDER ADOPTION OF MINUTES OF THE FEBRUARY 21, 2019
REGULAR BOARD MEETING**

Meeting Date: March 18, 2019 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
General Manager **Line Item No.:**

Prepared By: Arlene Tavani **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached as **Exhibit 1-A** are draft minutes of the February 21, 2019 Regular meeting of the Board.

RECOMMENDATION: District staff recommends approval of the minutes with adoption of the Consent Calendar.

EXHIBIT

1-A Draft Minutes of the February 21, 2019 Regular Meeting of the Board of Directors



EXHIBIT 1-A

DRAFT MINUTES

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

February 21, 2019

Board Chair Evans called the meeting to order at 7:00 pm in the MPWMD conference room.

CALL TO ORDER/ROLL CALL

Directors Present:

Molly Evans – Chair, Division 3

Alvin Edwards, Vice Chair, Division 1

George Riley, Division 2

Jeanne Byrne – Division 4

Mary Adams – Monterey County Board of Supervisors Rep.

Directors Absent:

Gary D. Hoffmann, P.E. – Division 5

David Potter - Mayoral Representative

General Manager present: David J. Stoldt

District Counsel present: David Laredo

The assembly recited the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Byrne moved and Riley seconded a motion to correct the title to agenda item 10 – remove the words “Activities in.” The motion was approved on a unanimous vote of 5 – 0 by Byrne, Riley, Adams, Evans and Edwards. Hoffmann and Potter were absent.

ADDITIONS AND CORRECTIONS TO AGENDA

The following comments were directed to the Board of Directors during Oral Communications. **(a) Mary Ann Carbone**, Mayor of the City of Sand City, submitted a letter dated February 20, 2019 that can be viewed at the District office or on the agency’s website. The letter outlined five issues of concern regarding implementation of Measure J. She requested that the General Manager provide a response. **(b) Dan Turner**, Monterey resident, proposed that California American Water’s (Cal-Am) desalination project will produce more water than is needed by the community at a high cost. He compared it to the Pure Water Monterey Project that will produce lower-cost water. He also suggested that Director Potter should resign from the Board. **(c) Paul Bruno**, Monterey resident, described the process followed to appoint Director Hoffmann to the Board as open and fair. **(d) Michael Baer**, Carmel Valley resident, stated that local business interests opposed Measure J and supported construction of a costly desalination plant because

ORAL COMMUNICATIONS

they benefit from California Public Utilities Commission (CPUC) oversight of the privately held water system. (e) **Jerry Edelen**, Del Rey Oaks resident, opined that Measure J supporter Director George Riley’s membership on the Board presented a conflict of interest. He urged the Board to not interfere with construction of the desalination project. *District Counsel Laredo stated that based on Director Riley’s past and future actions, he has no conflict of interest and there is no requirement that he recuse himself from voting.* (f) **Anna Thompson** – Carmel-by-the-Sea resident, urged the Board to approve expansion of the Pure Water Monterey project.

On a motion by Byrne and second of Adams, the Consent Calendar was approved except for item 3 that was pulled for separate consideration. The motion was approved on a vote of 5 – 0 by Byrne, Adams, Edwards, Evans and Riley. Hoffmann and Potter were absent.

Adopted.

Adopted.

Authorized the following: (a) contract with Pueblo Water Resources for \$261,445; (b) expenditure of \$15,000 for constructability review; (c) expenditure of \$20,000 for other project related expenses; and (d) a \$44,555 contingency. Motion of Riley and second of Byrne approved on a unanimous vote of 5 – 0 by Riley, Byrne, Adams, Edwards and Evans. Hoffmann and Potter were absent.

Approved expenditure of \$5,000.

A presentation narrated by Mr. Sciuto is on file at the District office and can be viewed on the agency’s website. In response to questions from the Board, Mr. Sciuto stated that if expansion of the Pure Water Monterey project were to be pursued, it would be most important to begin the environmental analysis soon. He advised that Pure Water Monterey with the expansion could produce 5,750 acre-feet of water, which is less than the 6,300 acre-feet of water that would be provided by the desalination project. He noted that source water available for expansion is secure into the future. Mr. Sciuto also announced that the Federal Bureau of Reclamation recently awarded a \$4.1 million grant for construction of the Pure Water Monterey project.

CONSENT CALENDAR

1. **Consider Adoption of Minutes of the January 23, 2019 Board Meeting**
2. **Consider Adoption of November 5, 2018 Administrative Committee Minutes**
3. **Consider Authorizing Funds for Santa Margarita ASR Expansion Engineering Services Water Supply**
4. **Consider Purchase of Internet License for Water Wise Gardening in Monterey County**

REPORT ON PURE WATER MONTEREY PROJECT FROM PAUL SCIUTO, GENERAL MANAGER MONTEREY ONE WATER

Mr. Stoldt advised that for the period ending January 31, 2019, 270 acre-feet of water had been diverted from the Carmel River for injection into the Seaside Basin, compared to 0 acre-feet for the same time period in 2018. He reported that for the period of October 1, 2018 through January 31, 2019, rainfall received was 13.4 inches or 120% of long-term average and 11 inches of rain was recorded in February. Unimpaired streamflow was at 135% of long-term average. As for Aquifer Storage and Recovery, 488 acre-feet had been injected by February 20, 2019.

No report.

Mr. Stoldt referenced information provided in the staff note. He reiterated that competitive bidding is required for construction projects; however, sole sourcing is allowed for professional services contracts.

District Counsel Laredo reported that he provided a status report on agenda items 3.A and 3.B but no reportable action was taken. Regarding item 4, he provided a status report to the Board and on a motion by Byrne and second of Adams, the Board authorized General Counsel to retain three expert consulting firms in accordance with Regular Board meeting agenda item 14, and that details be held in confidence. The motion was approved on a vote of 5 – 0 by Byrne, Adams, Edwards, Evans and Riley. Hoffmann and Potter were absent.

Chair Evans reported that on February 6, 2019, she and General Manager Stoldt attended a hearing of three State Assembly subcommittees regarding a proposed water tax that would provide funding for water systems in disadvantaged communities. They also visited the offices of

GENERAL MANAGER'S REPORT

5. **Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision**
6. **Update on Development of Water Supply Projects**
7. **Review of District Contracting Requirements**

ATTORNEY'S REPORT

8. **Report on 5:30 pm Closed Session of the Board**
 3. **Conference with Legal Counsel – Existing Litigation (Gov Code 54946.9 (a))**
 - A. Application of California American Water to CPUC (No. 12-04-019) – Monterey Peninsula Water Supply Project
 - B. City of Marina and Marina Coast Water District - Petitioners v CPUC - Respondent, California American Water, ET AL - Real Parties in Interest (No. S253585)
 4. **Conference with Legal Counsel - Pending and Threatened Litigation (Gov. Code 54956.9(b)) – Two Cases**

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

9. **Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations**

Assembly members Rivas, Stone and Caballero to update them on District projects and discuss the proposed water tax.

On a motion by Riley and second of Byrne, the Board adopted the first reading of Ordinance No. 181 and authorized preparation of a Notice of Intent to Adopt a Negative Declaration. The motion was approved on a roll-call vote of 5 – 0 by Riley, Byrne, Adams, Edwards and Evans. Hoffmann and Potter were absent.

Michael Baer, Carmel Valley resident, addressed the Board during the public hearing on this item. He asked if responsibility for flood control would apply to the area of extended influence. *Mr. Stoldt responded that the District has no flood control obligations on the Carmel River. The District is responsible for habitat protection and erosion control.*

General Manager Stoldt reviewed information provided in the staff report. He stated that eminent domain attorneys have recommended that in order to prevail at the bench trial, it may be best to demonstrate actual savings in cost of service relatively early. One option is that rates and charges would cover all costs. Franchise fees and utility user taxes would continue to be charged on the water bill. If a determination is made that public ownership is feasible based on cost of service, other public benefits will be considered such as local control, transparency and rate making. Until the feasibility study is underway, there is no information on cost of service.

The following comments were directed to the Board during the public comment period on this item. **(a) Doug Wilhelm**, Carmel-by-the-Sea resident, recommended that feasibility be determined by developing a baseline assumption of the cost with and without a desalination plant; and also to determine a start-up date and the costs before and after that date. **(b) Michael Baer**, Carmel Valley resident, stated that local control is an important factor for determining feasibility. It will also be necessary to determine the cost of public ownership with and without the desalination plant. **(c) Rick Heuer**, President of the Monterey Peninsula Taxpayers Association, stated that public ownership must provide savings to the ratepayer on day one. He supported implementation of the enterprise model. Rates should include the cost for administration, call centers, billing, and fully funded pensions and benefits. Fees should not be added to the property tax bill. **(d) Dan Turner**, Monterey resident, disagreed with the idea that when determining feasibility, the first priority should be savings at day one. **(e) Jeff Davi**, Chair-Coalition of Peninsula Businesses, requested an emphasis on transparency and disclosure in determination of feasibility. **(f) Marlene Fisher**, Carmel resident, stated that the determination of feasibility should be based on the

PUBLIC HEARINGS

10. **Consider Authorizing a Notice of Intent to Adopt a Mitigated Negative Declaration and the First Reading for Ordinance No. 181 Amending District Rules and Regulations to Modify the Extent of Activities in the Carmel River Riparian Corridor (Subject to review according to California Environmental Quality Act Guidelines Section 15153 – Use of an EIR from an Earlier Project)**

DISCUSSION ITEMS

11. **Discuss Criteria for Development of the Feasibility Study on Public Ownership of the Monterey Peninsula Water System and Consider Scheduling a Future Meeting Date for Action**

bottom line on the bill, not just on rates. The comparison of costs under Cal-Am ownership versus public ownership should be based on costs at the time the changeover could occur. **(g) Anna Thompson**, Carmel resident, disagreed with the assertion that feasibility should be based on lower costs on day one. **(h) Paul Bruno**, Monterey resident, spoke in support of including the cost of the Cal-Am desalination project when determining feasibility. **(j) Melodie Chrislock**, Managing Director of Public Water Now, expressed the opinion that expansion of the Pure Water Monterey project would meet the community’s water needs. Further, that project will cost less than desalination, and could result in cost savings early on as recommended by eminent domain experts. **(k) John Tilley**, Pacific Grove resident, stated that desalination should be included in the water supply solution and the cost assessed in the feasibility study. To delay construction of the desalination project in order to examine Pure Water Monterey expansion, could result in non-compliance with the cease and desist order. **(l) Susan Schiavone**, Seaside resident, spoke in support of Pure Water Monterey expansion as an alternative to the more expensive desalination project that has been delayed. The Pure Water Monterey expansion project could be included in the feasibility study. **(m) Peter Mountier**, Pacific Grove Chamber of Commerce, asked that the definition of “savings very early on” be specified. He expressed opposition to financing public ownership through property taxes. **(n) Kevan Dayton**, Government Affairs Liaison for the Monterey Peninsula Chamber of Commerce, urged the Board to publish the names of the consultants to be approved under Agenda Item 14, and to be open and public about the feasibility process. **(o) Judith Lehman**, recommended that the feasibility study analyze establishment of one rate structure for all water users. She noted that under the current rate structure, businesses pay a flat fee for water use but residents are not offered that opportunity.

On a motion by Byrne and second of Riley, agenda items 12 and 13 were deferred to the March 18, 2019 Board meeting, and item 13 would be presented as information only. The motion was approved on a unanimous vote of 5 – 0 by Byrne, Riley, Adams, Edwards and Evans. Hoffmann and Potter were absent.

Deferred to March 18, 2019 Board meeting as an informational item. See action under agenda item 12.

Byrne offered a motion that was seconded by Adams to authorize funding for District counsel’s retention of experts: (1) valuation and cost of service study consultant - \$355,000; (2) investor-owned utility consultant - \$100,000; and (3) investment banker - \$30,000. The motion was approved on a unanimous vote of 5 – 0 by Byrne, Adams, Edwards, Evans and Riley. Hoffmann and Potter were absent.

12. Consider Options for Assignment of Rule 19.8 Responsibilities to Standing Committees or New Committees to be Established

13. Discuss Progress on One and Three-Year Strategic Planning Goals Adopted in 2017

ACTION ITEMS

14. Approve Authorization of Funds for District Counsel’s Retention of Experts in Support of Rule 19.8 Analysis

The following persons addressed the Board during the public comment period on this items. **(a) Michael Baer** asked for an explanation as to how the action in open session was different from action taken in closed session. *General Manager Stoldt explained that in Closed Session the Board authorized the hiring of consultants subject to approval of funding under item 14 in open session.* **(b) Paul Bruno**, stated that the names of the consultants should be made public. **(c) Kevan Dayton**, Public Affairs Liaison for the Monterey Peninsula Chamber of Commerce, asked for an explanation as to why the names of the consultants were withheld. **(d) Dan Turner**, Monterey resident, opined that Cal-Am would compromise or discredit the consultants if their names were made public. **(e) Jeff Davi**, representing the Coalition of Peninsula Businesses, expressed support for the process outlined in the staff report. **(f) Mary Ann Carbone** stated that taxpayers would fund this effort; therefore, the consultants' names and scopes of work should be public information. *District Counsel explained that there is no requirement under law to conduct competitive bidding for professional services. The District anticipates future litigation. It is common practice not to reveal the names of experts that will advise our attorneys. There is a disadvantage to revealing the names of experts in advance. Under the advice of eminent domain counsel and special counsel, the Board directed that the consultants' identities not be revealed.*

There was no discussion of these items.

INFORMATIONAL ITEMS/STAFF REPORTS

15. Letters Received
16. Committee Reports
17. Monthly Allocation Report
18. Water Conservation Program Report
19. Carmel River Fishery Report for February 2019
20. Monthly Water Supply and California American Water Production Report

The meeting was adjourned at 9:35 pm.

ADJOURNMENT

ITEM: CONSENT CALENDAR**2. CONSIDER ENTERING INTO A TECHNICAL ASSISTANCE AGREEMENT WITH U.S. GEOLOGICAL SURVEY FOR MODELING WATER SUPPLY SCENARIOS IN THE CARMEL RIVER BASIN**

Meeting Date:	March 18, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No:	1-1-2C and D 35-03-786015
Prepared By:	Thomas Christensen	Cost Estimate:	\$75,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on March 11, 2019 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: District staff, consultants, and the United States Geologic Survey (USGS) have developed an integrated groundwater-surface water (GSFLOW) model for the Carmel River Basin. This model currently represents historic flows of the Carmel River. However, changes are required to provide results that account for different alternatives regarding Los Padres Reservoir alternatives and changes in California American Water (Cal-Am) pumping rates. Some of these changes include simulating how the removal or expansion of Los Padres Reservoir impacts the lower Carmel River. In addition, simulations also need to reflect changes to Cal-Am's pumping rate under the Cease and Desist Order. Staff considers the USGS to be best equipped to perform this assistance as the USGS developed the software that runs the model and has been working with us for several years to help build and calibrate the Carmel River Basin Hydrologic Model (CRBHM). **Exhibit 2-A** describes the proposed scope of work, which is estimated to cost up to \$75,000.

RECOMMENDATION: Staff recommends approval of the expenditures not-to-exceed \$75,000 in budgeted funds for technical assistance in making changes to the CRBHM to reflect the different scenarios. If this item is adopted with the Consent Calendar, the General Manager would be authorized to enter into an agreement for services with the USGS for a not-to-exceed amount of \$75,000.

DISCUSSION: At their August 19, 2013 meeting, the Board of Directors approved expending up to about \$116,000 to develop a computer simulation model of the Carmel River Basin that would replace the Carmel Valley Simulation Model (CVSIM), which had been used for water supply planning purposes and is obsolete. The new model will be used to simulate instream flow needs for steelhead and to model different water supply options.

The CRBHM will be used in several planning efforts currently underway including:

- Los Padres Dam Long-Term Plan – model output will be used in evaluation management options for the dam
- Upstream Passage Study at Los Padres Dam – model output will be used in characterizing expected flows over the Los Padres Dam spillway
- Water Availability Analysis – the model would be the basis of determining water availability for a Change Petition to the State Water Resources Control Board involving the District’s water rights Permit 20808B
- Sustainable Groundwater Management Act – Carmel Valley Alluvial Aquifer (CVAA): the model can be used to evaluate proposed management actions for the CVAA
- Salinas River and Carmel River Basins Study – the model would be used in evaluating the effects of climate change on river flow
- Drought Contingency Plan – future droughts can be simulated using the model

EXHIBIT

2-A Technical Assistance Agreement

EXHIBIT 2-A

STATEMENT OF WORK

Proposal for USGS to Develop Water Management Scenarios and Evaluation for the Carmel River Watershed using GSFLOW

PROBLEM

The Carmel River originates in the Santa Lucia Mountains in Central California and drains a 660 km² area before flowing into the Pacific Ocean at Carmel Bay. Competing water needs in the basin has led the Monterey Peninsula Water Management District (MPWMD) to develop an integrated ground water-surface water GSFLOW model of the basin (Markstrom and others, 2008). The previously developed GSFLOW model will be used to simulate instream flow needs for steelhead in the Carmel River and to model different water supply scenarios and their impacts on the Carmel River. A calibrated GSFLOW model has been developed; however, the MPWMD is interested in contracting to the U.S. Geological Survey to provide guidance on implementation of water management scenarios into the GSFLOW model.

SCOPE

This proposal describes a cooperative program that will develop water management scenarios of the Carmel River basin using different configurations of the Los Padres Reservoir and associated stream network that flows through the reservoir. Additionally, different groundwater pumping scenarios will be implemented in the model using data provided by MPWMD. The MPWMD will work in cooperation with the U.S. Geological Survey (USGS).

OBJECTIVES

This study will construct at least five different model (GSFLOW) configurations for the Carmel River basin that emulate different water management options. These different model configurations will report out predicted river flows at various locations along the Carmel River based on historical rainfall. The objective of this study is to predict how Carmel River streamflow is impacted by the management scenarios itemized and described below:

1. Model configured to simulate removal of Los Padres Dam, with a water right of 3,376 acre-feet per year (afy), which reflects the Cease and Desist Order. In addition, a short written summary of changes made to the model.
2. Model configured to simulate removal of Los Padres Dam, a water right of 1,197 afy, which reflects the loss of Cal-Am's Los Padres Reservoir water right of 2,179 acre-feet. In addition, a short written summary of changes made to the model.
3. Model configured to simulate installation of a rubber dam and dredging to Los Padres Reservoir, with a water right of 4,492 afy, which reflects additional storage capacity at Los Padres Reservoir (3,295 acre-feet) and Pre-1914 and Riparian Rights (1,197 acre-feet). In addition, a short written summary of changes made to the model.
4. Model configured to simulate a dredged Los Padres Reservoir (excluding the rubber dam), with a water right of 3,906 afy, which reflects the dredged Los Padres Reservoir capacity (2,709 acre-feet) and Pre-1914 and Riparian Rights (1,197 acre-feet). In addition, a short written summary of changes made to the model.

5. Model configured to simulate the current state of Los Padres Reservoir with a water right of 3,376 afy, which reflects the Cease and Desist Order. In addition, a short written summary of changes made to the model.
6. Finalize MPWMD technical memorandum documenting the construction and calibration of the Carmel River Basin Hydrologic Model (CRBHM).

The Lake Package is used to represent Los Padres Reservoir, and the Streamflow Routing (SFR) Package is used to represent flows in the Carmel River and tributaries, including channel inflows and outflows from the reservoir. To accommodate changes in the physical characteristics of the reservoir, including dredging and installation of the rubber dam, changes will be made to the Lake Package bathymetry files and to the height of the reservoir spillway represented in the Streamflow Routing (SFR) Package.

Los Padres reservoir will be removed from the GSFLOW model by connecting inflowing and outflowing SFR Package segments at the midpoint of the reservoir profile to represent the channel configuration prior to the installation of the reservoir. MPWMD will provide updates to reservoir release schedules for each of the different reservoir configurations (e.g., dredged, rubber dam, and historical conditions).

Changes in groundwater pumping to meet the Cease and Desist Order will be implemented in the GSFLOW model by generating new WELL Package time series input files that reflect reductions in pumping in appropriate wells. MPWMD will provide WELL Package time series files that reflect reductions in groundwater pumping for the Cease and Desist Order.

The MPWMD technical memorandum is under development and requires sections be finalized and supplemented to include additional details. USGS will finalize model descriptions and calibration sections, including updating and modification of illustrations and figures where necessary.

USGS will provide technical support for all aspects of model applications for simulating the management scenarios, including model data management and archival, and review of technical documentation.

BUDGET

Task	Fiscal Year 2019
Water management Scenarios	\$50,000
Finalize Technical Memo, Model Technical Support, Stakeholder Updates	\$ 25,000
Total	\$75,000

ITEM: CONSENT CALENDAR**3. CONSIDER ADOPTION OF TREASURER'S REPORT FOR DECEMBER 2018**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation:** The Administrative Committee considered this item on March 11, 2019 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 3-A comprises the Treasurer's Report for December 2018. Exhibit 3-B and Exhibit 3-C are listings of check disbursements for the period December 1-31, 2018. Check Nos. 33613 through 33894, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$2,057,748.30. That amount included \$59,143.98 for conservation rebates. Exhibit 3-D reflects the unaudited version of the financial statements for the month ending December 31, 2018.

RECOMMENDATION: District staff recommends adoption of the December 2018 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 3-A** Treasurer's Report
- 3-B** Listing of Cash Disbursements-Regular
- 3-C** Listing of Cash Disbursements-Payroll
- 3-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR DECEMBER 2018**

<u>Description</u>	<u>Checking</u>	MPWMD		<u>Wells Fargo</u>	<u>Multi-Bank</u>	<u>MPWMD</u>	<u>PB</u>
		<u>Money Market</u>	<u>L.A.I.F.</u>				
							<u>Money Market</u>
Beginning Balance	(\$198,294.08)	\$681,205.82	\$6,585,872.04	\$2,500,584.00	\$1,741,642.93	\$11,311,010.71	\$888,463.22
Fee Deposits		556,963.86				556,963.86	379,140.10
MoCo Tax & WS Chg Installment Pymt		2,995,408.78				2,995,408.78	
Line of Credit Draw/Payoff						0.00	
Interest Received		54.02		4,490.38	2,343.33	6,887.73	30.24
Transfer - Money Market/LAIF		1,000,000.00	(1,000,000.00)			0.00	
Transfer - Money Market/Checking	1,500,000.00	(1,500,000.00)				0.00	
Transfer - Money Market/Multi-Bank						0.00	
Transfer - Money Market/Wells Fargo						0.00	
Transfer to CAWD						0.00	(320,000.00)
Voided Cks						0.00	
Bank Corrections/Reversals/Errors		6,307.43				6,307.43	
Bank Charges/Other	(371.77)	(27.00)				(398.77)	(5.00)
Returned Deposits		(3,100.91)				(3,100.91)	
Payroll Tax/Benefit Deposits	(38,086.45)					(38,086.45)	
Payroll Checks/Direct Deposits	(122,836.71)					(122,836.71)	
General Checks	(1,839,516.71)					(1,839,516.71)	
Bank Draft Payments	(56,936.66)					(56,936.66)	
Ending Balance	(\$756,042.38)	\$3,736,812.00	\$5,585,872.04	\$2,505,074.38	\$1,743,986.26	\$12,815,702.30	\$947,628.56

EXHIBIT 3-B

Check Report

By Check Number

Date Range: 12/01/2018 - 12/31/2018



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
01188	Alhambra	12/07/2018	Regular	0.00	141.61	33615
00263	Arlene Tavani	12/07/2018	Regular	0.00	567.73	33616
00253	AT&T	12/07/2018	Regular	0.00	3,740.01	33617
12188	Brown and Caldwell	12/07/2018	Regular	0.00	27,195.88	33618
00252	Cal-Am Water	12/07/2018	Regular	0.00	84.48	33619
00252	Cal-Am Water	12/07/2018	Regular	0.00	115.67	33620
02777	California Dept. Fish & Wildlife	12/07/2018	Regular	0.00	4,320.25	33621
04350	California Special Districts Assoc.	12/07/2018	Regular	0.00	7,252.00	33622
04351	Carmel Chamber of Commerce	12/07/2018	Regular	0.00	685.00	33623
12601	Carmel Valley Ace Hardware	12/07/2018	Regular	0.00	25.60	33624
00224	City of Monterey	12/07/2018	Regular	0.00	1,144.78	33625
01352	Dave Stoldt	12/07/2018	Regular	0.00	1,614.06	33626
07626	Ecology Action of Santa Cruz	12/07/2018	Regular	0.00	18,468.54	33627
16822	Empire Landscaping, Inc.	12/07/2018	Regular	0.00	567,607.18	33628
00277	Home Depot Credit Services	12/07/2018	Regular	0.00	312.39	33629
00768	ICMA	12/07/2018	Regular	0.00	8,719.10	33630
00094	John Arriaga	12/07/2018	Regular	0.00	2,500.00	33631
05371	June Silva	12/07/2018	Regular	0.00	216.03	33632
00222	M.J. Murphy	12/07/2018	Regular	0.00	88.70	33633
16823	Mercer-Fraser Company	12/07/2018	Regular	0.00	380,780.27	33634
00118	Monterey Bay Carpet & Janitorial Svc	12/07/2018	Regular	0.00	1,000.00	33635
04729	Monterey Commercial Property Owners Associati	12/07/2018	Regular	0.00	400.00	33636
13396	Navia Benefit Solutions, Inc.	12/07/2018	Regular	0.00	798.34	33637
00154	Peninsula Messenger Service	12/07/2018	Regular	0.00	359.00	33638
00282	PG&E	12/07/2018	Regular	0.00	506.09	33639
00282	PG&E	12/07/2018	Regular	0.00	1,932.88	33640
00282	PG&E	12/07/2018	Regular	0.00	168.16	33641
04736	Pitney Bowes Global Financial Svc, LLC	12/07/2018	Regular	0.00	27.99	33642
13430	Premiere Global Services	12/07/2018	Regular	0.00	13.04	33643
00159	Pueblo Water Resources, Inc.	12/07/2018	Regular	0.00	20,839.60	33644
00262	Pure H2O	12/07/2018	Regular	0.00	65.24	33645
00258	TBC Communications & Media	12/07/2018	Regular	0.00	3,500.00	33646
00207	Universal Staffing Inc.	12/07/2018	Regular	0.00	1,816.82	33647
00271	UPEC, Local 792	12/07/2018	Regular	0.00	1,023.00	33648
04360	WateReuse Association	12/07/2018	Regular	0.00	3,129.75	33649
13080	West Marine Products	12/07/2018	Regular	0.00	133.98	33650
06009	yourservicesolution.com	12/07/2018	Regular	0.00	15,448.00	33651
15399	Accela Inc.	12/14/2018	Regular	0.00	50,660.96	33687
00763	ACWA-JPIA	12/14/2018	Regular	0.00	384.70	33688
00760	Andy Bell	12/14/2018	Regular	0.00	699.00	33689
14567	Applicant Information	12/14/2018	Regular	0.00	223.66	33690
00252	Cal-Am Water	12/14/2018	Regular	0.00	270.97	33691
12601	Carmel Valley Ace Hardware	12/14/2018	Regular	0.00	30.01	33692
01001	CDW Government	12/14/2018	Regular	0.00	2,380.17	33693
00041	Denise Duffy & Assoc. Inc.	12/14/2018	Regular	0.00	1,049.25	33694
00225	Escalon Services c/o Palace Business Solutions	12/14/2018	Regular	0.00	432.48	33695
00986	Henrietta Stern	12/14/2018	Regular	0.00	1,218.97	33696
05829	Mark Bekker	12/14/2018	Regular	0.00	814.00	33697
07418	McMaster-Carr	12/14/2018	Regular	0.00	105.81	33698
00274	Monterey One Water	12/14/2018	Regular	0.00	157.81	33699
00282	PG&E	12/14/2018	Regular	0.00	10.19	33700
04708	Tyler Business Forms	12/14/2018	Regular	0.00	454.42	33701
00207	Universal Staffing Inc.	12/14/2018	Regular	0.00	1,845.20	33702

EXHIBIT 3-B

Check Report

Date Range: 12/01/2018 - 12/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00249	A.G. Davi, LTD	12/21/2018	Regular	0.00	395.00	33705
00263	Arlene Tavani	12/21/2018	Regular	0.00	118.20	33706
00253	AT&T	12/21/2018	Regular	0.00	238.55	33707
00036	Bill Parham	12/21/2018	Regular	0.00	650.00	33708
05370	California Secretary of State	12/21/2018	Regular	0.00	1.00	33709
00243	CalPers Long Term Care Program	12/21/2018	Regular	0.00	50.06	33710
04043	Campbell Scientific, Inc.	12/21/2018	Regular	0.00	1,313.25	33711
06268	Comcast	12/21/2018	Regular	0.00	286.72	33712
00761	Delores Cofer	12/21/2018	Regular	0.00	356.00	33713
00192	Extra Space Storage	12/21/2018	Regular	0.00	833.00	33714
00083	Hayashi & Wayland Accountancy Corp.	12/21/2018	Regular	0.00	10,000.00	33715
00277	Home Depot Credit Services	12/21/2018	Regular	0.00	56.18	33716
00768	ICMA	12/21/2018	Regular	0.00	8,719.10	33717
03857	Joe Oliver	12/21/2018	Regular	0.00	1,218.97	33718
05371	June Silva	12/21/2018	Regular	0.00	216.03	33719
04707	Latitude Geographics	12/21/2018	Regular	0.00	5,000.00	33720
13431	Lynx Technologies, Inc	12/21/2018	Regular	0.00	2,475.00	33721
00222	M.J. Murphy	12/21/2018	Regular	0.00	131.92	33722
16823	Mercer-Fraser Company	12/21/2018	Regular	0.00	312,283.65	33723
12595	Monterey County Assessor	12/21/2018	Regular	0.00	1,825.00	33724
13396	Navia Benefit Solutions, Inc.	12/21/2018	Regular	0.00	798.18	33725
00282	PG&E	12/21/2018	Regular	0.00	22.53	33726
00752	Professional Liability Insurance Service	12/21/2018	Regular	0.00	33.55	33727
00759	RaboBank,N.A.	12/21/2018	Regular	0.00	109,568.00	33728
00234	Rapid Printers	12/21/2018	Regular	0.00	151.16	33729
00283	SHELL	12/21/2018	Regular	0.00	877.18	33730
04709	Sherron Forsgren	12/21/2018	Regular	0.00	715.47	33731
04719	Telit lo T Platforms, LLC	12/21/2018	Regular	0.00	517.14	33732
17805	Tessa and Matt Muhlenbruch	12/21/2018	Regular	0.00	795.57	33733
09425	The Ferguson Group LLC	12/21/2018	Regular	0.00	8,000.00	33734
00207	Universal Staffing Inc.	12/21/2018	Regular	0.00	1,845.20	33735
07769	University Corporation at Ryan Ranch	12/21/2018	Regular	0.00	4,625.70	33736
00994	Whitson Engineers	12/21/2018	Regular	0.00	2,969.00	33737
08105	Yolanda Munoz	12/21/2018	Regular	0.00	540.00	33738
06009	yourservicesolution.com	12/21/2018	Regular	0.00	2,023.00	33739
03966	ACWA (Memberships/Conferences/Publications	12/27/2018	Regular	0.00	10,600.00	33873
16771	Advanced Testing & Inspections, LLC	12/27/2018	Regular	0.00	1,325.00	33874
00253	AT&T	12/27/2018	Regular	0.00	774.24	33875
12188	Brown and Caldwell	12/27/2018	Regular	0.00	20,859.27	33876
00243	CalPers Long Term Care Program	12/27/2018	Regular	0.00	50.06	33877
00024	Central Coast Exterminator	12/27/2018	Regular	0.00	104.00	33878
00046	De Lay & Laredo	12/27/2018	Regular	0.00	28,926.50	33879
08990	Fort Ord Reuse Authority	12/27/2018	Regular	0.00	1,885.12	33880
00993	Harris Court Business Park	12/27/2018	Regular	0.00	721.26	33881
04717	Inder Osahan	12/27/2018	Regular	0.00	1,218.97	33882
06999	KBA Docusys	12/27/2018	Regular	0.00	437.18	33883
06745	KBA Docusys - Lease Payments	12/27/2018	Regular	0.00	947.22	33884
05829	Mark Bekker	12/27/2018	Regular	0.00	814.00	33885
00127	Monterey Peninsula Engineering	12/27/2018	Regular	0.00	124,925.00	33886
00282	PG&E	12/27/2018	Regular	0.00	21,566.78	33887
00282	PG&E	12/27/2018	Regular	0.00	2,645.28	33888
00251	Rick Dickhaut	12/27/2018	Regular	0.00	543.50	33889
16734	Rural Community Assistance Corporation	12/27/2018	Regular	0.00	819.96	33890
00176	Sentry Alarm Systems	12/27/2018	Regular	0.00	125.50	33891
00766	Standard Insurance Company	12/27/2018	Regular	0.00	1,503.07	33892
03973	Stephanie Kister	12/27/2018	Regular	0.00	1,039.53	33893
12181	Val Strough Honda	12/27/2018	Regular	0.00	557.19	33894
Total Regular:					1,839,516.71	

EXHIBIT 3-B

Check Report

Date Range: 12/01/2018 - 12/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	12/07/2018	Bank Draft	0.00	11,537.32	DFT0001280
00266	I.R.S.	12/07/2018	Bank Draft	0.00	2,719.16	DFT0001281
00267	Employment Development Dept.	12/07/2018	Bank Draft	0.00	4,588.61	DFT0001282
00266	I.R.S.	12/07/2018	Bank Draft	0.00	25.60	DFT0001283
00266	I.R.S.	12/10/2018	Bank Draft	0.00	47.00	DFT0001285
00266	I.R.S.	12/10/2018	Bank Draft	0.00	200.88	DFT0001286
00256	PERS Retirement	12/07/2018	Bank Draft	0.00	15,379.87	DFT0001287
00769	Laborers Trust Fund of Northern CA	12/14/2018	Bank Draft	0.00	26,220.00	DFT0001288
00266	I.R.S.	12/21/2018	Bank Draft	0.00	11,547.39	DFT0001290
00266	I.R.S.	12/21/2018	Bank Draft	0.00	2,733.08	DFT0001291
00267	Employment Development Dept.	12/21/2018	Bank Draft	0.00	4,561.21	DFT0001292
00266	I.R.S.	12/21/2018	Bank Draft	0.00	126.20	DFT0001293
00256	PERS Retirement	12/21/2018	Bank Draft	0.00	15,336.79	DFT0001299
Total Bank Draft:					95,023.11	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	128	110	0.00	1,839,516.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	21	13	0.00	95,023.11
EFT's	0	0	0.00	0.00
	149	123	0.00	1,934,539.82

EXHIBIT 3-B

Check Report

Date Range: 12/01/2018 - 12/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
17622	ANNE FERNANDO	12/10/2018	Regular	0.00	500.00	33654
17605	ANTHONY RUSSO	12/10/2018	Regular	0.00	225.00	33655
17616	CAROLYN SIMONSEN	12/10/2018	Regular	0.00	125.00	33656
17607	CLEMENTINA GARCIA	12/10/2018	Regular	0.00	150.00	33657
17628	Custom House Realty	12/10/2018	Regular	0.00	75.00	33658
17619	DALE KERRIGAN	12/10/2018	Regular	0.00	500.00	33659
17606	DANIEL COONEY	12/10/2018	Regular	0.00	150.00	33660
17623	Daniel Reich	12/10/2018	Regular	0.00	500.00	33661
17624	David Lawton	12/10/2018	Regular	0.00	100.00	33662
17634	GARY & ANDRA BRIANT	12/10/2018	Regular	0.00	2,400.00	33663
17609	GEORGE SUPICA	12/10/2018	Regular	0.00	150.00	33664
17621	GERD BODE	12/10/2018	Regular	0.00	500.00	33665
17627	GERI ALLISON	12/10/2018	Regular	0.00	75.00	33666
17617	Jerod Balthrop	12/10/2018	Regular	0.00	500.00	33667
17612	JULIA BELLIARD	12/10/2018	Regular	0.00	625.00	33668
17602	KAREN RIEGER	12/10/2018	Regular	0.00	225.00	33669
17614	LEE CHANG	12/10/2018	Regular	0.00	125.00	33670
17633	LORI CALVERY	12/10/2018	Regular	0.00	625.00	33671
17629	MARK ZEHNER	12/10/2018	Regular	0.00	150.00	33672
17626	MELISSA E WARD	12/10/2018	Regular	0.00	420.00	33673
17610	MELVIN ELTISTE	12/10/2018	Regular	0.00	125.00	33674
17631	MICHAEL RASMUSSEN	12/10/2018	Regular	0.00	775.00	33675
17608	NORMA MASON	12/10/2018	Regular	0.00	150.00	33676
17604	PAUL AND REBECCA TAG	12/10/2018	Regular	0.00	150.00	33677
17630	Norbert Azevedo	12/10/2018	Regular	0.00	500.00	33678
17618	Rachel Sheeler	12/10/2018	Regular	0.00	379.00	33679
17625	RANDELE KANOUSE	12/10/2018	Regular	0.00	540.00	33680
17613	REINER & DEANNE MASCHMEYER	12/10/2018	Regular	0.00	125.00	33681
17632	ROBERT HARASTA	12/10/2018	Regular	0.00	775.00	33682
17620	SAMUEL LIPSKY	12/10/2018	Regular	0.00	500.00	33683
17615	STEPHANIE KLEIN	12/10/2018	Regular	0.00	125.00	33684
17635	TINA GORRELL DEYERLE	12/10/2018	Regular	0.00	775.00	33685
17603	WILLIAM CLEARY	12/10/2018	Regular	0.00	75.00	33686
17780	ADRIANNE DAMICO	12/27/2018	Regular	0.00	500.00	33740
17836	ALEJANDRA ARRIARAN	12/27/2018	Regular	0.00	500.00	33741
17746	ALEXANDRA SUMNERS	12/27/2018	Regular	0.00	125.00	33742
17786	ANAND MENON	12/27/2018	Regular	0.00	236.00	33743
17766	ANNE COFFEY PROCTOR	12/27/2018	Regular	0.00	500.00	33744
17757	Anthony Stauffer	12/27/2018	Regular	0.00	500.00	33745
17756	BERJ AMIR	12/27/2018	Regular	0.00	500.00	33746
17837	Beverly Hudalla	12/27/2018	Regular	0.00	498.00	33747
17765	BILLIE BROWN	12/27/2018	Regular	0.00	500.00	33748
17838	BRADLEY GREEN	12/27/2018	Regular	0.00	500.00	33749
17807	BRADLEY G SCHOCH	12/27/2018	Regular	0.00	375.00	33750
17848	BUENA VISTA LAND COMPANY	12/27/2018	Regular	0.00	75.00	33751
17735	CARL M. MILLER	12/27/2018	Regular	0.00	75.00	33752
17729	CARL M. MILLER JR.	12/27/2018	Regular	0.00	150.00	33753
17851	CARL OUTZEN	12/27/2018	Regular	0.00	1,000.00	33754
17785	CHARLENE WALTERS	12/27/2018	Regular	0.00	500.00	33755
17738	CHOUNG SHERWOOD	12/27/2018	Regular	0.00	150.00	33756
17768	Christopher Haviley	12/27/2018	Regular	0.00	500.00	33757
17723	Custom House Realty	12/27/2018	Regular	0.00	75.00	33758
17833	DALE HIGHT	12/27/2018	Regular	0.00	625.00	33759
17769	DALE EVANS	12/27/2018	Regular	0.00	500.00	33760
17762	DAVID OBERTELLO	12/27/2018	Regular	0.00	500.00	33761
17839	David Jennings	12/27/2018	Regular	0.00	500.00	33762
17793	DEBBIE BRITZ	12/27/2018	Regular	0.00	300.00	33763
17852	DEBBIE BRITZ	12/27/2018	Regular	0.00	1,000.00	33764
17737	DEBRA LYNN KLOTZ	12/27/2018	Regular	0.00	75.00	33765

EXHIBIT 3-B

21

Check Report

Date Range: 12/01/2018 - 12/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17834	DENISE WARFIELD	12/27/2018	Regular	0.00	625.00	33766
17727	Derya Matsu	12/27/2018	Regular	0.00	75.00	33767
17733	DONALD STEGMEIR	12/27/2018	Regular	0.00	75.00	33768
17739	DOROTHY KIRK	12/27/2018	Regular	0.00	75.00	33769
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33770
17808	Ecology Action	12/27/2018	Regular	0.00	-125.00	33770
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33771
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33772
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33773
17808	Ecology Action	12/27/2018	Regular	0.00	250.00	33774
17808	Ecology Action	12/27/2018	Regular	0.00	250.00	33775
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33776
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33777
17808	Ecology Action	12/27/2018	Regular	0.00	250.00	33778
17808	Ecology Action	12/27/2018	Regular	0.00	250.00	33779
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33780
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33781
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33782
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33783
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33784
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33785
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33786
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33787
17808	Ecology Action	12/27/2018	Regular	0.00	125.00	33788
17799	Edwards Chiorazzi	12/27/2018	Regular	0.00	125.00	33789
17761	ELIZABETH EDWARDS	12/27/2018	Regular	0.00	500.00	33790
17767	ELLEN TAYLOR	12/27/2018	Regular	0.00	500.00	33791
17736	ELLEN WESTON	12/27/2018	Regular	0.00	75.00	33792
17794	ENRICO MOISES	12/27/2018	Regular	0.00	525.00	33793
17720	ESTELA GEORGIU	12/27/2018	Regular	0.00	225.00	33794
17751	GARY HOFFMANN	12/27/2018	Regular	0.00	125.00	33795
17724	GEORGE PEREIRA	12/27/2018	Regular	0.00	75.00	33796
17800	GRAZIELLA BILETI	12/27/2018	Regular	0.00	500.00	33797
17826	GUS FLORES	12/27/2018	Regular	0.00	150.00	33798
17776	HARRY NICHOLSON	12/27/2018	Regular	0.00	498.00	33799
17753	HARRY B MCCLANE	12/27/2018	Regular	0.00	125.00	33800
17787	HILLARY D VOGUE	12/27/2018	Regular	0.00	100.00	33801
17725	HUYEN L NGUYEN	12/27/2018	Regular	0.00	75.00	33802
17759	Isabella Lee	12/27/2018	Regular	0.00	500.00	33803
17778	IVAN KRAMER	12/27/2018	Regular	0.00	500.00	33804
17774	JAN ZEIGLER	12/27/2018	Regular	0.00	500.00	33805
17840	JASON ASMUS	12/27/2018	Regular	0.00	456.99	33806
17721	JEFFREY S MANELY	12/27/2018	Regular	0.00	150.00	33807
17772	JENNIFER KUENZ	12/27/2018	Regular	0.00	500.00	33808
17742	JOAN CARTER	12/27/2018	Regular	0.00	725.00	33809
17827	JOAN MILLER	12/27/2018	Regular	0.00	75.00	33810
17841	JOHN COONEY	12/27/2018	Regular	0.00	500.00	33811
17722	JOHN GOTRO	12/27/2018	Regular	0.00	225.00	33812
17798	JOHN MCMAHAN	12/27/2018	Regular	0.00	125.00	33813
17745	Juerg Baenziger	12/27/2018	Regular	0.00	125.00	33814
17790	KAREN M LEVY	12/27/2018	Regular	0.00	250.00	33815
17770	KELLY SAN FILIPPO	12/27/2018	Regular	0.00	500.00	33816
17744	KELLY & JON STARR	12/27/2018	Regular	0.00	125.00	33817
17734	LAWRENCE BRILLHART	12/27/2018	Regular	0.00	75.00	33818
17747	LAWRENCE BLAIR	12/27/2018	Regular	0.00	125.00	33819
17740	LINDA DOWD	12/27/2018	Regular	0.00	150.00	33820
17783	LINDSAY LUEDDEKE	12/27/2018	Regular	0.00	500.00	33821
17829	LUCINDA HITCHNER	12/27/2018	Regular	0.00	125.00	33822
17788	LUIS ALVAREZ	12/27/2018	Regular	0.00	100.00	33823
17842	LURA SHERMAN	12/27/2018	Regular	0.00	1,000.00	33824
17853	LURA SHERMAN	12/27/2018	Regular	0.00	1,000.00	33825

EXHIBIT 3-B

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Check Report

Date Range: 12/01/2018 - 12/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17797	LYLE QUOCK	12/27/2018	Regular	0.00	825.00	33826
17779	LYNN HENDRICK	12/27/2018	Regular	0.00	500.00	33827
17850	MAKI MCELDOWNEY	12/27/2018	Regular	0.00	125.00	33828
17755	MALCOLM COLVIN	12/27/2018	Regular	0.00	125.00	33829
17748	MANUEL MIGUEL	12/27/2018	Regular	0.00	125.00	33830
17843	MARGARET GEROSIN	12/27/2018	Regular	0.00	500.00	33831
17749	MARJORIE COLEMAN	12/27/2018	Regular	0.00	125.00	33832
17792	MARK D INGRAM	12/27/2018	Regular	0.00	416.00	33833
17854	Mark Henry	12/27/2018	Regular	0.00	500.00	33834
17743	MARTHA MANSON	12/27/2018	Regular	0.00	75.00	33835
17731	MARTIN CRUZ	12/27/2018	Regular	0.00	75.00	33836
17758	Martin A. Livingston	12/27/2018	Regular	0.00	500.00	33837
17830	MARZETTE HENDERSON	12/27/2018	Regular	0.00	125.00	33838
17763	Melchor Ramos	12/27/2018	Regular	0.00	500.00	33839
17782	Michelle Rach	12/27/2018	Regular	0.00	476.00	33840
17730	Mona Galloway	12/27/2018	Regular	0.00	150.00	33841
17803	MONTEREY DOWNTOWN TL LLC	12/27/2018	Regular	0.00	1,500.00	33842
17844	Nicholas Hansen	12/27/2018	Regular	0.00	500.00	33843
17784	NICOLE MANGRUM	12/27/2018	Regular	0.00	500.00	33844
17732	PAUL CALCATERA	12/27/2018	Regular	0.00	75.00	33845
17773	Peter Dickson	12/27/2018	Regular	0.00	500.00	33846
17856	PETER WISSMEIER	12/27/2018	Regular	0.00	454.00	33847
17777	PRESCOTT & SUSAN KENDALL	12/27/2018	Regular	0.00	500.00	33848
17795	PRUDENCE COSTANZA	12/27/2018	Regular	0.00	644.99	33849
17781	REGINA RICHMOND	12/27/2018	Regular	0.00	500.00	33850
17728	RICHARD ERIC LEE	12/27/2018	Regular	0.00	75.00	33851
17764	ROBERT TURNER	12/27/2018	Regular	0.00	500.00	33852
17754	RODNEY NIXON	12/27/2018	Regular	0.00	125.00	33853
17791	Ronald Gilmartin	12/27/2018	Regular	0.00	1,450.00	33854
17775	RYAN MCMILLEN OR CAITLIN MCMILLEN	12/27/2018	Regular	0.00	500.00	33855
17845	S REID STEVENS	12/27/2018	Regular	0.00	500.00	33856
17726	SAL TOCE	12/27/2018	Regular	0.00	75.00	33857
17760	Sarah Rodriguez	12/27/2018	Regular	0.00	500.00	33858
17789	SCOTT GILES	12/27/2018	Regular	0.00	100.00	33859
17750	SCOTT HANHAM	12/27/2018	Regular	0.00	125.00	33860
17796	SEASIDE ECHO LLC	12/27/2018	Regular	0.00	225.00	33861
17832	SHEREE HOFFMAN SMITH	12/27/2018	Regular	0.00	625.00	33862
17802	SOE KERESTECIOGLU	12/27/2018	Regular	0.00	150.00	33863
17846	SUSIE BANKS	12/27/2018	Regular	0.00	500.00	33864
17771	TERESA HALLIN	12/27/2018	Regular	0.00	500.00	33865
17835	THELMA MORALES	12/27/2018	Regular	0.00	500.00	33866
17855	Thomas Phair	12/27/2018	Regular	0.00	2,000.00	33867
17752	TOM HABASHI	12/27/2018	Regular	0.00	125.00	33868
17847	VIRGINA GRANT	12/27/2018	Regular	0.00	500.00	33869
17828	WILLIAM DWYER	12/27/2018	Regular	0.00	150.00	33870
17741	WILLIAM KOVACH	12/27/2018	Regular	0.00	75.00	33871

EXHIBIT 3-B

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Date Range: 12/01/2018 - 12/31/2018

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17831	WILLIAM PELICH	12/27/2018	Regular	0.00	125.00	33872
Total Regular:					59,143.98	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	166	166	0.00	59,268.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-125.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	166	167	0.00	59,143.98

EXHIBIT 3-B

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	294	276	0.00	1,898,785.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-125.00
Bank Drafts	21	13	0.00	95,023.11
EFT's	0	0	0.00	0.00
	315	290	0.00	1,993,683.80

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	12/2018	1,993,683.80
			1,993,683.80

EXHIBIT 3-C

Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Management Dist

By Payment Number

Date: 12/1/2018 - 12/31/2018

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
4104	12/07/2018	Regular	1024	Stoldt, David J	0.00	5,609.31	5,609.31
4105	12/07/2018	Regular	1025	Tavani, Arlene M	0.00	2,080.94	2,080.94
4106	12/07/2018	Regular	1044	Bennett, Corryn D	0.00	2,627.35	2,627.35
4107	12/07/2018	Regular	1006	Dudley, Mark A	0.00	2,637.71	2,637.71
4108	12/07/2018	Regular	1018	Prasad, Suresh	0.00	4,233.03	4,233.03
4109	12/07/2018	Regular	1019	Reyes, Sara C	0.00	1,767.36	1,767.36
4110	12/07/2018	Regular	1045	Atkins, Daniel	0.00	2,179.29	2,179.29
4111	12/07/2018	Regular	1005	Christensen, Thomas T	0.00	3,177.91	3,177.91
4112	12/07/2018	Regular	1008	Hampson, Larry M	0.00	3,060.65	3,060.65
4113	12/07/2018	Regular	1009	James, Gregory W	0.00	3,291.33	3,291.33
4114	12/07/2018	Regular	1011	Lear, Jonathan P	0.00	3,708.28	3,708.28
4115	12/07/2018	Regular	1012	Lindberg, Thomas L	0.00	2,508.71	2,508.71
4116	12/07/2018	Regular	1004	Chaney, Beverly M	0.00	2,495.19	2,495.19
4117	12/07/2018	Regular	1007	Hamilton, Cory R	0.00	2,221.16	2,221.16
4118	12/07/2018	Regular	6043	Robinson, Matthew D	0.00	190.71	190.71
4119	12/07/2018	Regular	1043	Suwada, Joseph	0.00	1,826.67	1,826.67
4120	12/07/2018	Regular	1026	Urquhart, Kevan A	0.00	2,204.98	2,204.98
4121	12/07/2018	Regular	1001	Ayala, Gabriela D	0.00	2,448.35	2,448.35
4122	12/07/2018	Regular	1010	Kister, Stephanie L	0.00	2,680.53	2,680.53
4123	12/07/2018	Regular	1017	Locke, Stephanie L	0.00	3,451.99	3,451.99
4124	12/07/2018	Regular	1040	Smith, Kyle	0.00	2,073.66	2,073.66
4125	12/07/2018	Regular	1047	Timmer, Christopher	0.00	2,008.62	2,008.62
4126	12/10/2018	Regular	7015	Adams, Mary L	0.00	124.67	124.67
4127	12/10/2018	Regular	7013	Clarke, Andrew	0.00	374.02	374.02
4128	12/10/2018	Regular	7014	Evans, Molly F	0.00	374.02	374.02
4129	12/10/2018	Regular	7003	Lewis, Brenda	0.00	249.34	249.34
4130	12/21/2018	Regular	1024	Stoldt, David J	0.00	5,609.31	5,609.31
4131	12/21/2018	Regular	1025	Tavani, Arlene M	0.00	2,080.94	2,080.94
4132	12/21/2018	Regular	1044	Bennett, Corryn D	0.00	2,627.35	2,627.35
4133	12/21/2018	Regular	1006	Dudley, Mark A	0.00	2,637.71	2,637.71
4134	12/21/2018	Regular	1018	Prasad, Suresh	0.00	4,233.03	4,233.03
4135	12/21/2018	Regular	1019	Reyes, Sara C	0.00	1,767.35	1,767.35
4136	12/21/2018	Regular	1045	Atkins, Daniel	0.00	1,792.16	1,792.16
4137	12/21/2018	Regular	1005	Christensen, Thomas T	0.00	3,177.90	3,177.90
4138	12/21/2018	Regular	1008	Hampson, Larry M	0.00	3,060.65	3,060.65
4139	12/21/2018	Regular	1009	James, Gregory W	0.00	3,291.33	3,291.33
4140	12/21/2018	Regular	1011	Lear, Jonathan P	0.00	3,708.27	3,708.27
4141	12/21/2018	Regular	1012	Lindberg, Thomas L	0.00	2,508.70	2,508.70
4142	12/21/2018	Regular	1004	Chaney, Beverly M	0.00	2,495.18	2,495.18
4143	12/21/2018	Regular	1007	Hamilton, Cory R	0.00	2,221.16	2,221.16
4144	12/21/2018	Regular	6043	Robinson, Matthew D	0.00	848.51	848.51
4145	12/21/2018	Regular	1043	Suwada, Joseph	0.00	1,826.67	1,826.67
4146	12/21/2018	Regular	1026	Urquhart, Kevan A	0.00	2,205.05	2,205.05
4147	12/21/2018	Regular	1001	Ayala, Gabriela D	0.00	2,448.34	2,448.34
4148	12/21/2018	Regular	1010	Kister, Stephanie L	0.00	2,680.59	2,680.59
4149	12/21/2018	Regular	1017	Locke, Stephanie L	0.00	3,451.99	3,451.99
4150	12/21/2018	Regular	1040	Smith, Kyle	0.00	2,073.65	2,073.65
4151	12/21/2018	Regular	1047	Timmer, Christopher	0.00	2,006.80	2,006.80
33613	12/07/2018	Regular	1042	Hamilton, Maureen C.	0.00	0.00	0.00
33614	12/07/2018	Regular	1046	Whitmore, Cortina	1,218.00	750.00	1,968.00
33652	12/10/2018	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
33653	12/10/2018	Regular	7016	Rubio, Ralph S	124.67	0.00	124.67
33703	12/21/2018	Regular	1042	Hamilton, Maureen C.	0.00	0.00	0.00
33704	12/21/2018	Regular	1046	Whitmore, Cortina	1,386.28	750.00	2,136.28
Totals:					2,978.29	119,858.42	122,836.71



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	1,933,039	283,333	1,649,706	682.25 %	1,933,039	3,400,000	-1,466,961	56.85 %
R120 - Property Taxes Revenues	1,062,370	149,981	912,389	708.34 %	1,062,370	1,800,000	-737,630	59.02 %
R130 - User Fees	459,982	354,133	105,848	129.89 %	1,974,790	4,250,000	-2,275,210	46.47 %
R140 - Connection Charges	73,512	20,833	52,679	352.86 %	363,811	250,000	113,811	145.52 %
R150 - Permit Processing Fee	18,094	14,578	3,517	124.12 %	122,245	175,000	-52,755	69.85 %
R160 - Well Registration Fee	50	0	50	0.00 %	975	0	975	0.00 %
R190 - WDS Permits Rule 21	3,700	4,667	-967	79.29 %	12,100	56,000	-43,900	21.61 %
R200 - Recording Fees	105	3,332	-3,227	3.15 %	2,101	40,000	-37,899	5.25 %
R210 - Legal Fees	0	1,333	-1,333	0.00 %	2,250	16,000	-13,750	14.06 %
R220 - Copy Fee	161	0	161	0.00 %	203	0	203	0.00 %
R230 - Miscellaneous - Other	208	1,250	-1,041	16.67 %	1,119	15,000	-13,881	7.46 %
R250 - Interest Income	6,888	2,916	3,972	236.20 %	70,155	35,000	35,155	200.44 %
R260 - CAW - ASR	0	40,950	-40,950	0.00 %	0	491,600	-491,600	0.00 %
R270 - CAW - Rebates	400,552	80,801	319,751	495.73 %	400,552	970,000	-569,448	41.29 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R300 - Watermaster	0	4,548	-4,548	0.00 %	0	54,600	-54,600	0.00 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	6,665	-6,665	0.00 %	0	80,000	-80,000	0.00 %
R320 - Grants	0	178,895	-178,895	0.00 %	926	2,147,600	-2,146,674	0.04 %
R510 - Operating Reserve	0	178,563	-178,563	0.00 %	0	2,143,500	-2,143,500	0.00 %
Total Revenue:	3,958,661	1,332,193	2,626,468	297.15 %	5,946,636	15,989,300	-10,042,664	37.19 %

EXHIBIT 3-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	286,778	223,627	-63,151	128.24 %	1,312,812	2,684,600	1,371,788	48.90 %
1110 - Manager's Auto Allowance	692	500	-192	138.51 %	3,001	6,000	2,999	50.01 %
1120 - Manager's Deferred Comp	1,071	758	-313	141.31 %	4,582	9,100	4,518	50.35 %
1130 - Unemployment Compensation	0	250	250	0.00 %	2,060	3,000	940	68.67 %
1150 - Temporary Personnel	7,272	2,916	-4,356	249.41 %	29,394	35,000	5,606	83.98 %
1160 - PERS Retirement	24,402	44,057	19,656	55.39 %	404,591	528,900	124,309	76.50 %
1170 - Medical Insurance	36,491	28,372	-8,119	128.62 %	164,082	340,600	176,518	48.17 %
1180 - Medical Insurance - Retirees	9,122	6,872	-2,250	132.74 %	49,003	82,500	33,497	59.40 %
1190 - Workers Compensation	5,504	4,648	-856	118.41 %	27,127	55,800	28,673	48.61 %
1200 - Life Insurance	633	483	-150	131.02 %	2,330	5,800	3,471	40.16 %
1210 - Long Term Disability Insurance	1,618	1,233	-385	131.26 %	7,086	14,800	7,714	47.88 %
1220 - Short Term Disability Insurance	321	267	-55	120.49 %	1,406	3,200	1,794	43.95 %
1230 - Other Benefits	-358	125	483	-286.21 %	12	1,500	1,488	0.83 %
1260 - Employee Assistance Program	81	125	44	64.98 %	357	1,500	1,143	23.82 %
1270 - FICA Tax Expense	96	400	304	24.01 %	2,428	4,800	2,372	50.59 %
1280 - Medicare Tax Expense	3,951	3,315	-636	119.18 %	20,218	39,800	19,582	50.80 %
1290 - Staff Development & Training	0	2,241	2,241	0.00 %	4,749	26,900	22,151	17.65 %
1300 - Conference Registration	0	408	408	0.00 %	3,631	4,900	1,269	74.10 %
1310 - Professional Dues	105	233	128	45.02 %	710	2,800	2,090	25.36 %
1320 - Personnel Recruitment	0	250	250	0.00 %	489	3,000	2,511	16.31 %
Total Level1: 100 - Personnel Costs:	377,780	321,080	-56,700	117.66 %	2,040,068	3,854,500	1,814,432	52.93 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	0	2,832	2,832	0.00 %	10,395	34,000	23,605	30.57 %
2020 - Board Expenses	528	833	305	63.43 %	1,333	10,000	8,667	13.33 %
2040 - Rent	1,878	1,933	55	97.18 %	10,573	23,200	12,627	45.57 %
2060 - Utilities	3,628	2,749	-879	131.97 %	16,866	33,000	16,134	51.11 %
2120 - Insurance Expense	0	4,332	4,332	0.00 %	95	52,000	51,905	0.18 %
2130 - Membership Dues	560	2,974	2,414	18.83 %	26,589	35,700	9,111	74.48 %
2140 - Bank Charges	-5,921	333	6,254	-1,776.91 %	-3,835	4,000	7,835	-95.88 %
2150 - Office Supplies	1,621	1,416	-204	114.44 %	7,227	17,000	9,773	42.51 %
2160 - Courier Expense	359	666	307	53.87 %	1,809	8,000	6,191	22.61 %
2170 - Printing/Photocopy	1	42	41	2.40 %	31	500	469	6.16 %
2180 - Postage & Shipping	546	558	12	97.90 %	2,365	6,700	4,335	35.30 %
2190 - IT Supplies/Services	39,681	10,829	-28,852	366.43 %	102,639	130,000	27,361	78.95 %
2200 - Professional Fees	36,116	29,821	-6,294	121.11 %	171,485	358,000	186,515	47.90 %
2220 - Equipment Repairs & Maintenance	0	583	583	0.00 %	2,015	7,000	4,985	28.79 %
2235 - Equipment Lease	1,325	1,166	-159	113.64 %	6,845	14,000	7,155	48.90 %
2240 - Telephone	5,995	3,382	-2,613	177.26 %	34,012	40,600	6,588	83.77 %
2260 - Facility Maintenance	4,641	3,432	-1,209	135.22 %	19,647	41,200	21,553	47.69 %
2270 - Travel Expenses	4,660	2,049	-2,611	227.40 %	15,329	24,600	9,271	62.31 %

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	2,936	2,832	-103	103.65 %	14,259	34,000	19,741	41.94 %
2300 - Legal Services	51,427	33,320	-18,107	154.34 %	156,557	400,000	243,443	39.14 %
2380 - Meeting Expenses	638	491	-147	129.86 %	1,738	5,900	4,162	29.45 %
2420 - Legal Notices	0	258	258	0.00 %	0	3,100	3,100	0.00 %
2460 - Public Outreach	140	458	318	30.56 %	778	5,500	4,722	14.15 %
2480 - Miscellaneous	0	250	250	0.00 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,174	1,591	417	73.76 %	7,166	19,100	11,934	37.52 %
Total Level1: 200 - Supplies and Services:	151,932	110,797	-41,135	137.13 %	606,299	1,330,100	723,801	45.58 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	1,170,839	784,186	-386,653	149.31 %	2,857,237	9,414,000	6,556,763	30.35 %
4000 - Fixed Asset Purchases	5,539	47,764	42,225	11.60 %	275,101	573,400	298,299	47.98 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	13,328	13,328	0.00 %	0	160,000	160,000	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	29,347	29,347	0.00 %	0	352,300	352,300	0.00 %
Total Level1: 300 - Other Expenses:	1,176,378	900,031	-276,347	130.70 %	3,197,738	10,804,700	7,606,962	29.60 %
Total Expense:	1,706,091	1,331,909	-374,182	128.09 %	5,844,105	15,989,300	10,145,195	36.55 %
Report Total:	2,252,570	284	2,252,286		102,531	0	102,531	

EXHIBIT 3-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Fund Summary

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	-37,533	137	-37,671		-946,975	0	-946,975	
26 - CONSERVATION FUND	588,086	0	588,086		252,961	0	252,961	
35 - WATER SUPPLY FUND	1,702,017	147	1,701,870		796,545	0	796,545	
Report Total:	2,252,570	284.08	2,252,286		102,531	0	102,531	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R120 - Property Taxes Revenues	649,226	91,667	557,559	708.25 %	649,226	1,100,000	-450,774	59.02 %
R130 - User Fees	286,763	220,833	65,930	129.86 %	1,124,450	2,650,000	-1,525,550	42.43 %
R160 - Well Registration Fee	50	0	50	0.00 %	975	0	975	0.00 %
R190 - WDS Permits Rule 21	3,700	4,667	-967	79.29 %	12,100	56,000	-43,900	21.61 %
R220 - Copy Fee	0	0	0	0.00 %	2	0	2	0.00 %
R230 - Miscellaneous - Other	83	417	-333	20.00 %	283	5,000	-4,717	5.66 %
R250 - Interest Income	1,217	833	384	146.14 %	19,530	10,000	9,530	195.30 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R310 - Other Reimbursements	0	2,250	-2,250	0.00 %	0	27,000	-27,000	0.00 %
R320 - Grants	0	158,270	-158,270	0.00 %	926	1,900,000	-1,899,074	0.05 %
R510 - Operating Reserve	0	23,750	-23,750	0.00 %	0	285,000	-285,000	0.00 %
Total Revenue:	941,040	506,435	434,605	-185.82 %	1,807,491	6,078,000	-4,270,509	29.74 %

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	108,119	88,889	-19,229	121.63 %	518,306	1,067,100	548,794	48.57 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	600	1,200	600	50.01 %
1120 - Manager's Deferred Comp	214	117	-98	183.70 %	916	1,400	484	65.44 %
1130 - Unemployment Compensation	0	100	100	0.00 %	824	1,200	376	68.67 %
1150 - Temporary Personnel	2,909	1,166	-1,742	249.41 %	11,758	14,000	2,242	83.98 %
1160 - PERS Retirement	9,324	17,660	8,336	52.80 %	163,026	212,000	48,974	76.90 %
1170 - Medical Insurance	14,432	12,145	-2,287	118.83 %	65,771	145,800	80,029	45.11 %
1180 - Medical Insurance - Retirees	3,649	2,749	-900	132.74 %	19,679	33,000	13,321	59.63 %
1190 - Workers Compensation	3,113	2,766	-347	112.56 %	15,979	33,200	17,222	48.13 %
1200 - Life Insurance	260	217	-43	119.82 %	960	2,600	1,640	36.91 %
1210 - Long Term Disability Insurance	630	516	-113	121.92 %	2,833	6,200	3,367	45.70 %
1220 - Short Term Disability Insurance	125	108	-17	115.45 %	563	1,300	737	43.29 %
1230 - Other Benefits	-143	50	193	-286.21 %	5	600	595	0.83 %
1260 - Employee Assistance Program	31	50	19	62.65 %	143	600	457	23.84 %
1270 - FICA Tax Expense	96	167	71	57.64 %	2,042	2,000	-42	102.08 %
1280 - Medicare Tax Expense	1,549	1,316	-233	117.71 %	8,463	15,800	7,337	53.56 %
1290 - Staff Development & Training	0	708	708	0.00 %	1,480	8,500	7,020	17.41 %
1300 - Conference Registration	0	117	117	0.00 %	1,139	1,400	261	81.34 %
1310 - Professional Dues	105	50	-55	210.08 %	220	600	380	36.67 %
1320 - Personnel Recruitment	0	100	100	0.00 %	224	1,200	976	18.64 %
Total Level1: 100 - Personnel Costs:	144,550	129,090	-15,460	111.98 %	814,929	1,549,700	734,771	52.59 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	0	1,133	1,133	0.00 %	4,158	13,600	9,442	30.57 %
2020 - Board Expenses	211	333	122	63.43 %	533	4,000	3,467	13.33 %
2040 - Rent	856	883	27	96.91 %	4,791	10,600	5,809	45.20 %
2060 - Utilities	1,457	1,108	-349	131.48 %	6,781	13,300	6,519	50.99 %
2120 - Insurance Expense	0	1,733	1,733	0.00 %	38	20,800	20,762	0.18 %
2130 - Membership Dues	224	908	684	24.67 %	10,467	10,900	433	96.03 %
2140 - Bank Charges	154	133	-20	115.32 %	931	1,600	669	58.16 %
2150 - Office Supplies	633	550	-83	115.16 %	2,910	6,600	3,690	44.09 %
2160 - Courier Expense	144	267	123	53.87 %	724	3,200	2,476	22.61 %
2170 - Printing/Photocopy	0	17	16	2.40 %	12	200	188	6.16 %
2180 - Postage & Shipping	219	225	6	97.18 %	946	2,700	1,754	35.03 %
2190 - IT Supplies/Services	15,872	4,332	-11,541	366.43 %	41,055	52,000	10,945	78.95 %
2200 - Professional Fees	13,886	11,929	-1,958	116.41 %	66,511	143,200	76,689	46.45 %
2220 - Equipment Repairs & Maintenance	0	233	233	0.00 %	806	2,800	1,994	28.79 %
2235 - Equipment Lease	570	466	-103	122.16 %	2,944	5,600	2,656	52.56 %
2240 - Telephone	2,524	1,349	-1,174	187.02 %	14,154	16,200	2,046	87.37 %
2260 - Facility Maintenance	1,856	1,383	-474	134.24 %	7,859	16,600	8,741	47.34 %
2270 - Travel Expenses	656	641	-15	102.35 %	2,982	7,700	4,718	38.73 %

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	2,136	1,141	-995	187.21 %	10,849	13,700	2,851	79.19 %
2300 - Legal Services	5,536	11,662	6,126	47.47 %	23,203	140,000	116,797	16.57 %
2380 - Meeting Expenses	255	200	-55	127.69 %	650	2,400	1,750	27.08 %
2420 - Legal Notices	0	108	108	0.00 %	0	1,300	1,300	0.00 %
2460 - Public Outreach	51	183	132	27.83 %	301	2,200	1,899	13.70 %
2480 - Miscellaneous	0	100	100	0.00 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	81	108	27	75.23 %	828	1,300	472	63.71 %
Total Level1: 200 - Supplies and Services:	47,322	41,608	-5,714	113.73 %	204,586	499,500	294,914	40.96 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	784,485	300,388	-484,097	261.16 %	1,688,535	3,606,100	1,917,565	46.82 %
4000 - Fixed Asset Purchases	2,216	13,878	11,662	15.97 %	46,417	166,600	120,183	27.86 %
5500 - Election Expenses	0	5,331	5,331	0.00 %	0	64,000	64,000	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	13,503	13,503	0.00 %	0	162,100	162,100	0.00 %
Total Level1: 300 - Other Expenses:	786,701	335,599	-451,102	234.42 %	1,734,952	4,028,800	2,293,848	43.06 %
Total Expense:	978,573	506,297	-472,275	193.28 %	2,754,467	6,078,000	3,323,533	45.32 %
Total Revenues	941,040	506,435	434,605	-185.82 %	1,807,491	6,078,000	-4,270,509	-29.74 %
Total Fund: 24 - MITIGATION FUND:	-37,533	137	-37,671		-946,975	0	-946,975	

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	336,417	47,481	288,936	708.53 %	336,417	570,000	-233,583	59.02 %
R130 - User Fees	106,915	83,300	23,615	128.35 %	481,205	1,000,000	-518,795	48.12 %
R150 - Permit Processing Fee	18,094	14,578	3,517	124.12 %	122,245	175,000	-52,755	69.85 %
R200 - Recording Fees	105	3,332	-3,227	3.15 %	2,101	40,000	-37,899	5.25 %
R210 - Legal Fees	0	1,333	-1,333	0.00 %	2,250	16,000	-13,750	14.06 %
R220 - Copy Fee	0	0	0	0.00 %	1	0	1	0.00 %
R230 - Miscellaneous - Other	58	417	-358	14.00 %	656	5,000	-4,344	13.12 %
R250 - Interest Income	3,929	833	3,096	471.70 %	20,357	10,000	10,357	203.57 %
R270 - CAW - Rebates	400,552	80,801	319,751	495.73 %	400,552	970,000	-569,448	41.29 %
R320 - Grants	0	12,712	-12,712	0.00 %	0	152,600	-152,600	0.00 %
R510 - Operating Reserve	0	24,632	-24,632	0.00 %	0	295,700	-295,700	0.00 %
Total Revenue:	866,071	269,417	596,653	-321.46 %	1,365,785	3,234,300	-1,868,515	42.23 %

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	67,603	56,686	-10,917	119.26 %	303,597	680,500	376,903	44.61 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	600	1,200	600	50.01 %
1120 - Manager's Deferred Comp	214	192	-23	111.82 %	916	2,300	1,384	39.84 %
1130 - Unemployment Compensation	0	67	67	0.00 %	577	800	223	72.10 %
1150 - Temporary Personnel	2,036	816	-1,220	249.41 %	8,230	9,800	1,570	83.98 %
1160 - PERS Retirement	5,445	10,479	5,034	51.96 %	90,425	125,800	35,375	71.88 %
1170 - Medical Insurance	8,833	7,580	-1,252	116.52 %	39,899	91,000	51,101	43.84 %
1180 - Medical Insurance - Retirees	2,554	1,924	-630	132.74 %	13,580	23,100	9,520	58.79 %
1190 - Workers Compensation	257	250	-7	102.71 %	1,171	3,000	1,829	39.02 %
1200 - Life Insurance	121	108	-13	111.86 %	475	1,300	825	36.58 %
1210 - Long Term Disability Insurance	402	317	-85	126.93 %	1,658	3,800	2,142	43.63 %
1220 - Short Term Disability Insurance	80	67	-13	119.70 %	329	800	471	41.17 %
1230 - Other Benefits	-100	33	133	-300.51 %	3	400	397	0.87 %
1260 - Employee Assistance Program	22	33	12	64.53 %	89	400	311	22.19 %
1270 - FICA Tax Expense	0	58	58	0.00 %	180	700	520	25.78 %
1280 - Medicare Tax Expense	967	841	-125	114.91 %	4,787	10,100	5,313	47.39 %
1290 - Staff Development & Training	0	900	900	0.00 %	2,524	10,800	8,276	23.37 %
1300 - Conference Registration	0	192	192	0.00 %	1,581	2,300	719	68.75 %
1310 - Professional Dues	0	133	133	0.00 %	490	1,600	1,110	30.63 %
1320 - Personnel Recruitment	0	67	67	0.00 %	266	800	534	33.22 %
Total Level1: 100 - Personnel Costs:	88,571	80,843	-7,728	109.56 %	471,377	970,500	499,123	48.57 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	0	791	791	0.00 %	2,911	9,500	6,589	30.64 %
2020 - Board Expenses	148	233	85	63.43 %	373	2,800	2,427	13.33 %
2040 - Rent	233	233	0	100.00 %	1,387	2,800	1,413	49.53 %
2060 - Utilities	1,000	750	-250	133.39 %	4,626	9,000	4,374	51.39 %
2120 - Insurance Expense	0	1,216	1,216	0.00 %	27	14,600	14,573	0.18 %
2130 - Membership Dues	157	1,341	1,184	11.69 %	7,748	16,100	8,352	48.12 %
2140 - Bank Charges	109	92	-17	119.07 %	734	1,100	366	66.69 %
2150 - Office Supplies	481	417	-64	115.48 %	2,113	5,000	2,887	42.27 %
2160 - Courier Expense	101	183	83	54.85 %	507	2,200	1,693	23.02 %
2170 - Printing/Photocopy	0	8	8	3.36 %	9	100	91	8.62 %
2180 - Postage & Shipping	155	150	-5	103.27 %	664	1,800	1,136	36.89 %
2190 - IT Supplies/Services	11,111	3,032	-8,078	366.43 %	28,714	36,400	7,686	78.88 %
2200 - Professional Fees	10,112	8,347	-1,766	121.15 %	48,016	100,200	52,184	47.92 %
2220 - Equipment Repairs & Maintenance	0	167	167	0.00 %	564	2,000	1,436	28.21 %
2235 - Equipment Lease	329	325	-5	101.39 %	1,678	3,900	2,222	43.02 %
2240 - Telephone	1,621	900	-721	180.16 %	9,305	10,800	1,495	86.16 %
2260 - Facility Maintenance	1,299	933	-366	139.28 %	5,501	11,200	5,699	49.12 %
2270 - Travel Expenses	2,667	875	-1,793	304.94 %	8,821	10,500	1,679	84.01 %

EXHIBIT 3-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	517	566	50	91.26 %	1,483	6,800	5,317	21.81 %
2300 - Legal Services	3,955	4,998	1,043	79.13 %	17,736	60,000	42,264	29.56 %
2380 - Meeting Expenses	179	133	-45	134.08 %	523	1,600	1,077	32.67 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	39	125	86	30.89 %	217	1,500	1,283	14.45 %
2480 - Miscellaneous	0	67	67	0.00 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	1,027	1,391	364	73.82 %	6,259	16,700	10,441	37.48 %
Total Level1: 200 - Supplies and Services:	35,240	27,806	-7,434	126.74 %	150,020	333,800	183,780	44.94 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	152,623	123,725	-28,898	123.36 %	307,511	1,485,300	1,177,789	20.70 %
4000 - Fixed Asset Purchases	1,551	24,715	23,164	6.28 %	183,916	296,700	112,784	61.99 %
5500 - Election Expenses	0	3,732	3,732	0.00 %	0	44,800	44,800	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	6,847	6,847	0.00 %	0	82,200	82,200	0.00 %
Total Level1: 300 - Other Expenses:	154,174	160,769	6,595	95.90 %	491,427	1,930,000	1,438,573	25.46 %
Total Expense:	277,985	269,417	-8,567	103.18 %	1,112,824	3,234,300	2,121,476	34.41 %
Total Revenues	866,071	269,417	596,653	-321.46 %	1,365,785	3,234,300	-1,868,515	-42.23 %
Total Fund: 26 - CONSERVATION FUND:	588,086	0	588,086		252,961	0	252,961	

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	1,933,039	283,333	1,649,706	682.25 %	1,933,039	3,400,000	-1,466,961	56.85 %
R120 - Property Taxes Revenues	76,727	10,833	65,893	708.25 %	76,727	130,000	-53,273	59.02 %
R130 - User Fees	66,304	50,000	16,304	132.61 %	369,135	600,000	-230,865	61.52 %
R140 - Connection Charges	73,512	20,833	52,679	352.86 %	363,811	250,000	113,811	145.52 %
R220 - Copy Fee	161	0	161	0.00 %	200	0	200	0.00 %
R230 - Miscellaneous - Other	67	417	-350	16.00 %	180	5,000	-4,820	3.60 %
R250 - Interest Income	1,741	1,250	491	139.29 %	30,268	15,000	15,268	201.79 %
R260 - CAW - ASR	0	40,950	-40,950	0.00 %	0	491,600	-491,600	0.00 %
R300 - Watermaster	0	4,548	-4,548	0.00 %	0	54,600	-54,600	0.00 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	4,415	-4,415	0.00 %	0	53,000	-53,000	0.00 %
R320 - Grants	0	7,914	-7,914	0.00 %	0	95,000	-95,000	0.00 %
R510 - Operating Reserve	0	130,181	-130,181	0.00 %	0	1,562,800	-1,562,800	0.00 %
Total Revenue:	2,151,550	556,341	1,595,210	-386.73 %	2,773,359	6,677,000	-3,903,641	41.54 %

EXHIBIT 3-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	111,057	78,052	-33,005	142.29 %	490,910	937,000	446,090	52.39 %
1110 - Manager's Auto Allowance	415	300	-116	138.52 %	1,800	3,600	1,800	50.01 %
1120 - Manager's Deferred Comp	643	450	-193	142.89 %	2,750	5,400	2,650	50.92 %
1130 - Unemployment Compensation	0	83	83	0.00 %	659	1,000	341	65.92 %
1150 - Temporary Personnel	2,327	933	-1,394	249.41 %	9,406	11,200	1,794	83.98 %
1160 - PERS Retirement	9,633	15,919	6,286	60.51 %	151,140	191,100	39,960	79.09 %
1170 - Medical Insurance	13,227	8,647	-4,580	152.97 %	58,412	103,800	45,388	56.27 %
1180 - Medical Insurance - Retirees	2,919	2,199	-720	132.74 %	15,744	26,400	10,656	59.63 %
1190 - Workers Compensation	2,134	1,633	-501	130.72 %	9,978	19,600	9,622	50.91 %
1200 - Life Insurance	252	158	-94	159.45 %	894	1,900	1,006	47.07 %
1210 - Long Term Disability Insurance	587	400	-187	146.75 %	2,594	4,800	2,206	54.05 %
1220 - Short Term Disability Insurance	116	92	-25	127.02 %	514	1,100	586	46.75 %
1230 - Other Benefits	-114	42	156	-274.77 %	4	500	496	0.79 %
1260 - Employee Assistance Program	28	42	13	68.14 %	126	500	374	25.11 %
1270 - FICA Tax Expense	0	175	175	0.00 %	206	2,100	1,894	9.82 %
1280 - Medicare Tax Expense	1,435	1,158	-277	123.95 %	6,968	13,900	6,932	50.13 %
1290 - Staff Development & Training	0	633	633	0.00 %	745	7,600	6,855	9.81 %
1300 - Conference Registration	0	100	100	0.00 %	911	1,200	289	75.92 %
1310 - Professional Dues	0	50	50	0.00 %	0	600	600	0.00 %
1320 - Personnel Recruitment	0	83	83	0.00 %	0	1,000	1,000	0.00 %
Total Level1: 100 - Personnel Costs:	144,660	111,147	-33,513	130.15 %	753,762	1,334,300	580,538	56.49 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	0	908	908	0.00 %	3,326	10,900	7,574	30.52 %
2020 - Board Expenses	169	267	97	63.43 %	427	3,200	2,773	13.33 %
2040 - Rent	789	816	27	96.66 %	4,395	9,800	5,405	44.85 %
2060 - Utilities	1,171	891	-280	131.37 %	5,460	10,700	5,240	51.02 %
2120 - Insurance Expense	0	1,383	1,383	0.00 %	30	16,600	16,570	0.18 %
2130 - Membership Dues	179	725	546	24.73 %	8,374	8,700	326	96.25 %
2140 - Bank Charges	-6,183	108	6,292	-5,710.09 %	-5,499	1,300	6,799	-423.02 %
2150 - Office Supplies	506	450	-57	112.60 %	2,204	5,400	3,196	40.81 %
2160 - Courier Expense	115	217	102	53.04 %	579	2,600	2,021	22.26 %
2170 - Printing/Photocopy	0	17	16	1.92 %	10	200	190	4.93 %
2180 - Postage & Shipping	173	183	10	94.40 %	755	2,200	1,445	34.31 %
2190 - IT Supplies/Services	12,698	3,465	-9,233	366.43 %	32,869	41,600	8,731	79.01 %
2200 - Professional Fees	12,117	9,546	-2,571	126.93 %	56,958	114,600	57,642	49.70 %
2220 - Equipment Repairs & Maintenance	0	183	183	0.00 %	645	2,200	1,555	29.31 %
2235 - Equipment Lease	426	375	-51	113.64 %	2,224	4,500	2,276	49.42 %
2240 - Telephone	1,850	1,133	-718	163.34 %	10,553	13,600	3,047	77.59 %
2260 - Facility Maintenance	1,485	1,116	-369	133.04 %	6,287	13,400	7,113	46.92 %
2270 - Travel Expenses	1,336	533	-803	250.63 %	3,527	6,400	2,873	55.11 %

EXHIBIT 3-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	282	1,125	842	25.10 %	1,927	13,500	11,573	14.28 %
2300 - Legal Services	41,937	16,660	-25,277	251.72 %	115,618	200,000	84,382	57.81 %
2380 - Meeting Expenses	204	158	-46	129.03 %	565	1,900	1,335	29.74 %
2420 - Legal Notices	0	92	92	0.00 %	0	1,100	1,100	0.00 %
2460 - Public Outreach	50	150	100	33.61 %	260	1,800	1,540	14.46 %
2480 - Miscellaneous	0	83	83	0.00 %	121	1,000	879	12.12 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	65	92	26	71.13 %	79	1,100	1,021	7.16 %
Total Level1: 200 - Supplies and Services:	69,370	41,383	-27,987	167.63 %	251,693	496,800	245,107	50.66 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	233,731	360,073	126,342	64.91 %	861,191	4,322,600	3,461,409	19.92 %
4000 - Fixed Asset Purchases	1,772	9,171	7,399	19.33 %	44,768	110,100	65,332	40.66 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	4,265	4,265	0.00 %	0	51,200	51,200	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	8,996	8,996	0.00 %	0	108,000	108,000	0.00 %
Total Level1: 300 - Other Expenses:	235,503	403,663	168,160	58.34 %	971,359	4,845,900	3,874,541	20.04 %
Total Expense:	449,533	556,194	106,661	80.82 %	1,976,814	6,677,000	4,700,186	29.61 %
Total Revenues	2,151,550	556,341	1,595,210	-386.73 %	2,773,359	6,677,000	-3,903,641	-41.54 %
Total Fund: 35 - WATER SUPPLY FUND:	1,702,017	147	1,701,870		796,545	0	796,545	
Report Total:	2,252,570	284	2,252,286		102,531	0	102,531	

EXHIBIT 3-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 12/31/2018

Fund Summary

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	-37,533	137	-37,671		-946,975	0	-946,975	
26 - CONSERVATION FUND	588,086	0	588,086		252,961	0	252,961	
35 - WATER SUPPLY FUND	1,702,017	147	1,701,870		796,545	0	796,545	
Report Total:	2,252,570	284.08	2,252,286		102,531	0	102,531	

ITEM: CONSENT CALENDAR**4. RECEIVE AND FILE SECOND QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2018-2019****Meeting Date:** March 18, 2019 **Budgeted:** N/A**From:** David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on March 11, 2019 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter of Fiscal Year (FY) 2018-2019 came to a conclusion on December 31, 2018. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 4-A**. **Exhibits 4-B and 4-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the second quarter and conclusion of FY 2018-2019 to the amounts budgeted for that same time period. Total revenues collected were \$5,946,636, or 74.4% of the budgeted amount of \$7,994,650. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$1,933,039, or 113.7% of the budget for the period. The first installment of this revenue was received in December 2018. The second installment will be received in April 2019.
- Property tax revenues were \$1,062,370, or 118.0% of the budget for the period. The first installment of this revenue was received in December 2018. The second installment will be received in April 2019.
- User fee revenues were \$1,974,790, or about 92.9% of the amount budgeted. This is slightly lower than budgeted as the District does not have historical figures on collection.
- Connection Charge revenues were \$363,811, or 291.0% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more connection charge received than budgeted for the first six months.
- Permit Fees revenues were \$135,320, or 117.2% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more permit fees received than budgeted for the first six months.

- Interest revenues were 70,155, or 400.9% of the budget for the period. Actual interest received was significantly higher than budgeted for the first six months due to favorable interest rates.
- Reimbursements of \$400,552, or 48.2% of the budget. This is based on actual spending and collection of reimbursement project funds. This is considerably less than the budgeted amount as many projects were deferred and continued to next quarter.
- Grant revenue of \$926, or 0.1% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$5,673 or about 16.0% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$5,844,105 were about 73.1% of the budgeted amount of \$7,994,650 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,040,068 were about 105.9% of the budget. This was slightly higher than the anticipated budget as CalPERS unfunded liability for the current fiscal year is paid up front in July.
- Expenditures for supplies and services were \$606,299, or about 91.2% of the budgeted amount. This was lower than the anticipated budget due to the consulting services and legal expenses coming in lower than the expected budgeted numbers.
- Fixed assets purchases of \$275,101 represented around 96.0% of the budgeted amount. This was slightly lower than the anticipated budget.
- Funds spent for project expenditures were \$2,857,237, or approximately 60.7% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$65,400, or 56.9% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Election expenditures \$0, or 0% of the budgeted amount. These costs will be billed by the election department in April/May.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

EXHIBITS

- 4-A** Revenue and Expenditure Table
- 4-B** Revenue Graph
- 4-C** Expenditure Graph

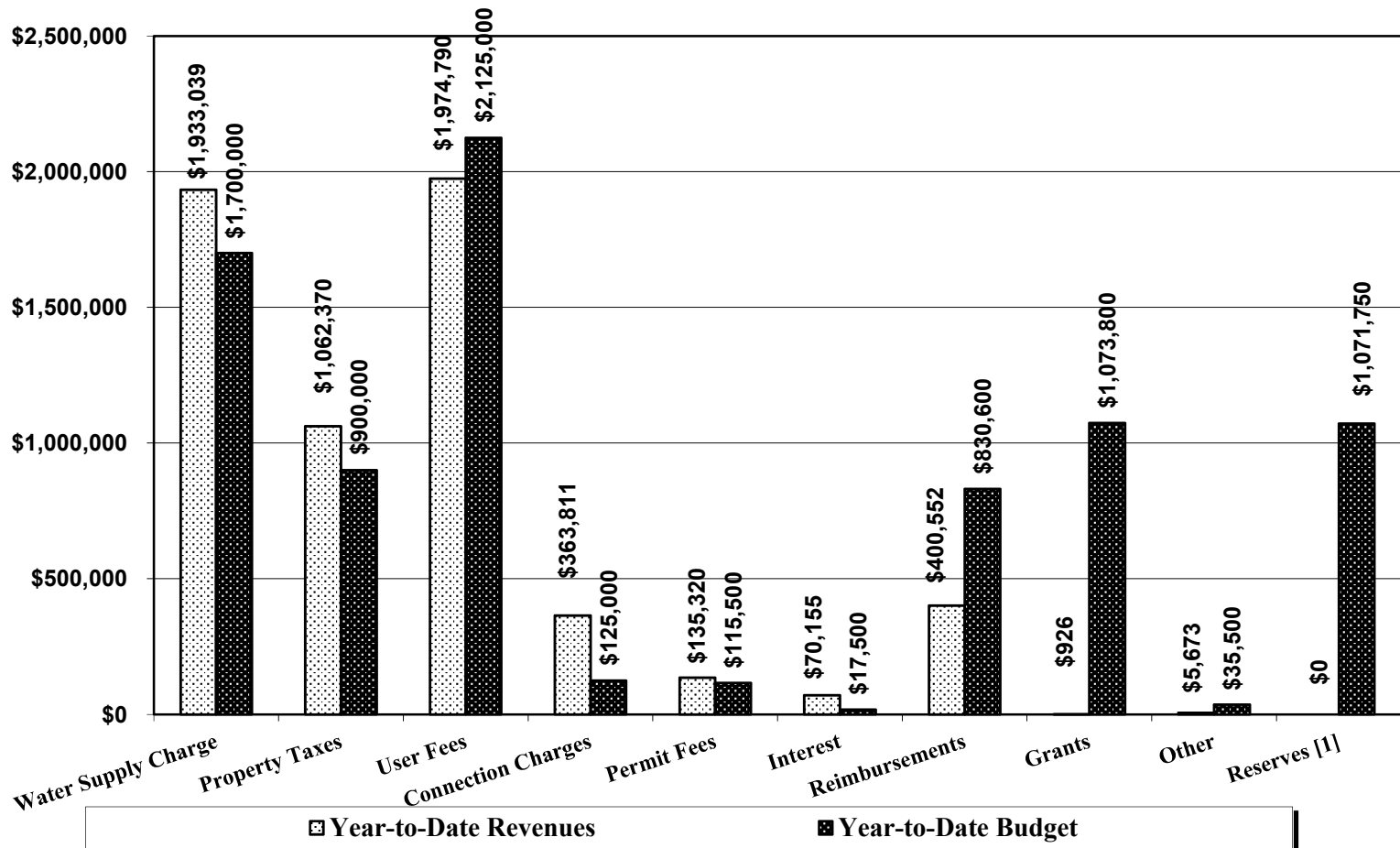
**Monterey Peninsula Water Management District
Financial Activity as of December 31, 2018
Fiscal Year 2018-2019**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$1,933,039	\$1,700,000	(\$233,039)	113.7%
Property Taxes	\$1,062,370	\$900,000	(\$162,370)	118.0%
User Fees	\$1,974,790	\$2,125,000	\$150,210	92.9%
Connection Charges	\$363,811	\$125,000	(\$238,811)	291.0%
Permit Fees	\$135,320	\$115,500	(\$19,820)	117.2%
Interest	\$70,155	\$17,500	(\$52,655)	400.9%
Reimbursements	\$400,552	\$830,600	\$430,048	48.2%
Grants	\$926	\$1,073,800	\$1,072,874	0.1%
Other	\$5,673	\$35,500	\$29,827	16.0%
Reserves [1]	\$0	\$1,071,750	\$1,071,750	0.0%
Total Revenues	\$5,946,636	\$7,994,650	\$2,048,014	74.4%

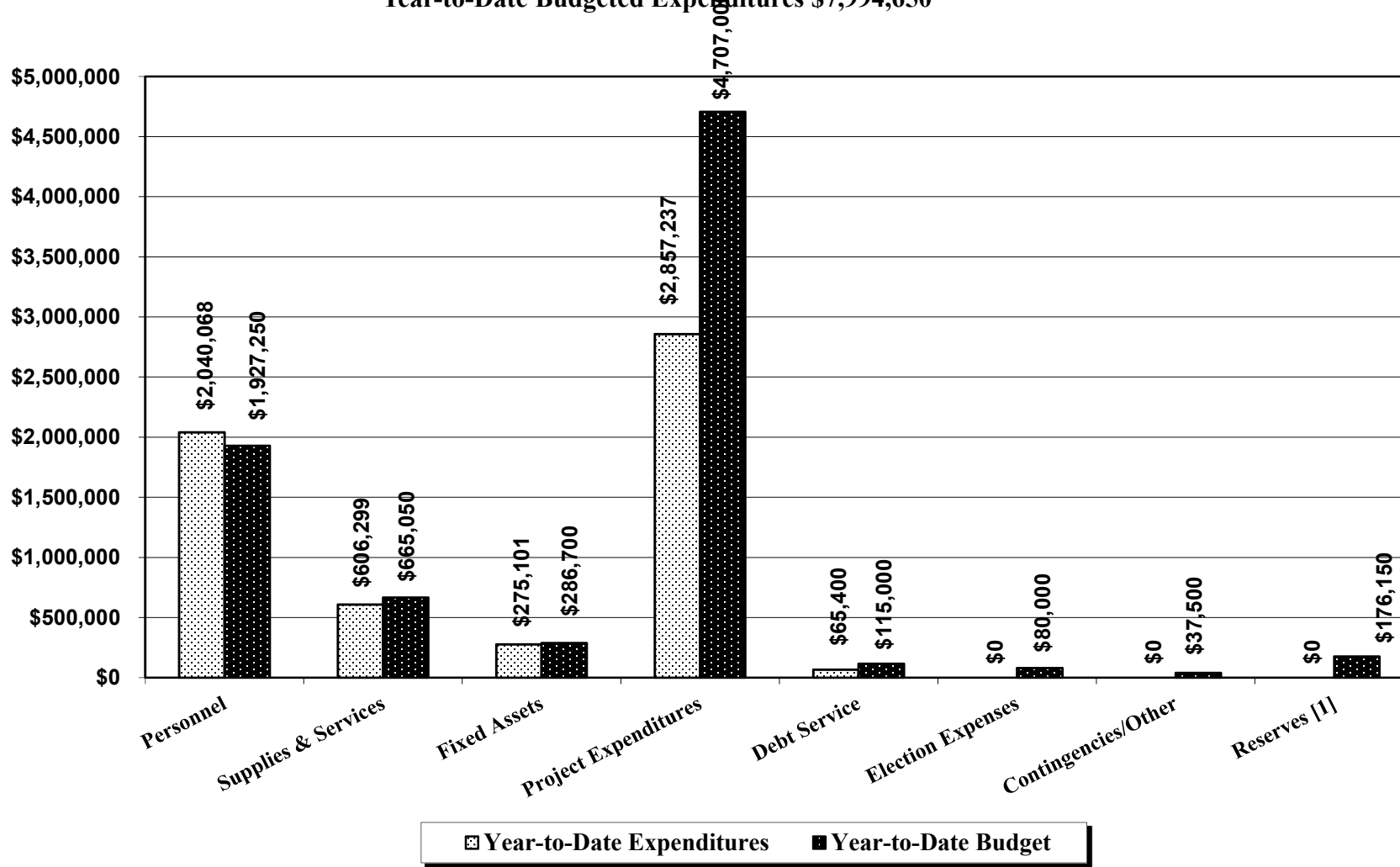
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,040,068	\$1,927,250	(\$112,818)	105.9%
Supplies & Services	\$606,299	\$665,050	\$58,751	91.2%
Fixed Assets	\$275,101	\$286,700	\$11,599	96.0%
Project Expenditures	\$2,857,237	\$4,707,000	\$1,849,763	60.7%
Debt Service	\$65,400	\$115,000	\$49,600	56.9%
Election Expenses	\$0	\$80,000	\$80,000	100.0%
Contingencies/Other	\$0	\$37,500	\$37,500	0.0%
Reserves [1]	\$0	\$176,150	\$176,150	0.0%
Total Expenditures	\$5,844,105	\$7,994,650	\$2,150,545	73.1%

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

REVENUES
Fiscal Year Ended December 31, 2018
 Year-to-Date Actual Revenues \$5,946,636
 Year-to-Date Budgeted Revenues \$7,994,650



EXPENDITURES
Fiscal Year Ended December 31, 2018
 Year-to-Date Actual Expenditures \$5,844,105
 Year-to-Date Budgeted Expenditures \$7,994,650



ITEM: CONSENT CALENDAR**5. CONSIDER APPROVAL OF SECOND QUARTER FISCAL YEAR 2018-2019 INVESTMENT REPORT**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee considered this item on March 11, 2019 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 5-A** is the report for the quarter ending December 31, 2018. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: Staff recommends the Board receive and approve the Second Quarter Fiscal Year 2018-2019 Investment Report.

EXHIBIT**5-A** Investment Report as of December 31, 2018

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF DECEMBER 31, 2018**

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	12/31/18	01/01/19	\$5,585,872	\$5,585,872	\$5,585,872	2.400%	43.59%
Bank of America:							
Money Market	12/31/18	01/01/19	3,736,812	3,736,812	3,736,812	0.033%	
Checking	12/31/18	01/01/19	(756,042)	(756,042)	(756,042)	0.000%	
			\$2,980,770	\$2,980,770	\$2,980,770		23.26%
Wells Fargo Money Market	12/31/18	01/01/19	5,074	5,074	5,074	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	01/25/18	01/23/19	\$250,000	\$250,000	\$249,925	1.800%	
Interest Bearing Certificate of Deposit	02/14/18	02/14/19	\$250,000	\$250,000	\$249,860	1.850%	
Interest Bearing Certificate of Deposit	02/14/18	02/14/19	\$250,000	\$250,000	\$249,860	1.850%	
Interest Bearing Certificate of Deposit	11/09/17	11/12/19	\$250,000	\$250,000	\$248,045	1.750%	
Interest Bearing Certificate of Deposit	02/22/18	02/24/20	\$250,000	\$250,000	\$248,936	2.400%	
Interest Bearing Certificate of Deposit	02/28/18	02/28/20	\$250,000	\$250,000	\$248,629	2.300%	
Interest Bearing Certificate of Deposit	03/05/18	03/05/20	\$250,000	\$250,000	\$248,743	2.350%	
Interest Bearing Certificate of Deposit	03/09/18	03/09/20	\$250,000	\$250,000	\$248,569	2.300%	
Interest Bearing Certificate of Deposit	06/13/18	06/15/20	\$250,000	\$250,000	\$249,542	2.750%	
Interest Bearing Certificate of Deposit	06/28/18	06/29/20	\$250,000	\$250,000	\$249,484	2.750%	
			\$2,505,074	\$2,505,074	\$2,496,664	2.210%	19.55%
Multi-Bank Securities Cash Account	12/31/18	01/01/19	9,986	9,986	9,986	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	06/29/18	06/29/20	\$249,000	\$249,000	\$248,669	2.800%	
Interest Bearing Certificate of Deposit	07/06/18	07/06/20	\$249,000	\$249,000	\$248,455	2.750%	
Interest Bearing Certificate of Deposit	08/17/18	02/17/21	\$249,000	\$249,000	\$247,566	2.810%	
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$245,191	3.000%	
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$245,191	3.000%	
Interest Bearing Certificate of Deposit	10/05/18	10/05/21	\$249,000	\$249,000	\$248,512	3.100%	
Interest Bearing Certificate of Deposit	11/21/18	11/22/21	\$246,000	\$246,000	\$246,374	3.240%	
			\$1,743,986	\$1,743,986	\$1,739,943	2.957%	13.61%
TOTAL MPWMD			\$12,815,702	\$12,815,702	\$12,803,249	1.890%	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.12%
Certificate Payment Fund	12/31/18	01/01/19	802	802	802	0.000%	
Interest Fund	12/31/18	01/01/19	331	331	331	0.000%	
Rebate Fund	12/31/18	01/01/19	18	18	18	0.000%	
			\$1,151	\$1,151	\$1,151	0.000%	
Bank of America:							99.88%
Money Market Fund	12/31/18	01/01/19	947,629	947,629	\$947,629	0.037%	
TOTAL WASTEWATER RECLAMATION PROJECT			\$948,780	\$948,780	\$948,780	0.037%	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2018-2019 annual budget adopted on June 18, 2018.

Monterey Peninsula Water Mgt. District eConnectDirect - Account exx-xx4664, Monterey Peninsula Water Mgt. District - Account Rxx-xx7672

Positions maturing in Q4 2019

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
exx-xx4664	ALLY BK MIDVALE UTAH	Security	02006L6P3	1.750	11/09/2017	11/09/2017	11/12/2019	1	\$250,000		\$250,000.00	\$250,000.00
Totals for Q4 2019											Number of Positions:	1
											Total Principal:	\$250,000.00
											Average Weighted Rate:	1.750 %

Positions maturing in Q1 2020

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
Rxx-xx7672	FIRST TECHNOLOGY FED	Security	33715LDH0	3.000	01/09/2019	01/09/2019	01/09/2020	1	\$249,000	100.462	\$250,150.38	\$249,000.00
exx-xx4664	MORGAN STANLEY BK N A SALT	Security	61747ML82	2.400	02/22/2018	02/22/2018	02/24/2020	1	\$250,000		\$250,000.00	\$250,000.00
exx-xx4664	FIRST SOURCE BANK	Security	33646CJJ4	2.300	02/28/2018	02/28/2018	02/28/2020	1	\$250,000		\$250,000.00	\$250,000.00
exx-xx4664	INVESTORS BK SHORT HILLS	Security	46176PHE8	2.350	03/05/2018	03/05/2018	03/05/2020	1	\$250,000		\$250,000.00	\$250,000.00
exx-xx4664	BANK HOPE LOS ANGELES CA	Security	062683AR8	2.300	03/09/2018	03/09/2018	03/09/2020	1	\$250,000		\$250,000.00	\$250,000.00
Totals for Q1 2020											Number of Positions:	5
											Total Principal:	\$1,249,000.00
											Average Weighted Rate:	2.470 %

Positions maturing in Q2 2020

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
exx-xx4664	WEX BK MIDVALE UTAH	Security	92937CHG6	2.750	06/13/2018	06/13/2018	06/15/2020	1	\$250,000		\$250,000.00	\$250,000.00
exx-xx4664	MERRICK BANK	Security	59013JY37	2.750	06/28/2018	06/28/2018	06/29/2020	1	\$250,000		\$250,000.00	\$250,000.00
Rxx-xx7672	BAR HBR BK & TR ME	Security	066851WE2	2.800	06/29/2018	06/29/2018	06/29/2020	1	\$249,000	100.292	\$249,727.08	\$249,000.00

Positions maturing in Q2 2020

EXHIBIT 5-A

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Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
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Totals for Q2 2020

Number of Positions: 3
Total Principal: \$749,000.00
Average Weighted Rate: 2.767 %

Positions maturing in Q3 2020

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
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Rxx-xx7672	STEARNS BK NA ST	Security	857894XD6	2.750	07/06/2018	07/06/2018	07/06/2020	1	\$249,000	100.226	\$249,562.74	\$249,000.00
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Totals for Q3 2020

Number of Positions: 1
Total Principal: \$249,000.00
Average Weighted Rate: 2.750 %

Positions maturing in Q1 2021

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
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Rxx-xx7672	HANMI BK LOS ANGELES	Security	410493DK3	2.800	08/17/2018	08/17/2018	02/17/2021	1	\$249,000	100.180	\$249,448.20	\$249,000.00
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Totals for Q1 2021

Number of Positions: 1
Total Principal: \$249,000.00
Average Weighted Rate: 2.800 %

Positions maturing in Q3 2021

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
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Rxx-xx7672	SALLIE MAE BK SALT	Security	795450T62	3.000	07/03/2018	07/03/2018	07/06/2021	1	\$246,000	100.533	\$247,311.18	\$246,000.00
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Rxx-xx7672	AMERICAN EXPRESS	Security	02589AAN2	3.000	07/03/2018	07/03/2018	07/06/2021	1	\$246,000	100.533	\$247,311.18	\$246,000.00
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Totals for Q3 2021

Number of Positions: 2
Total Principal: \$492,000.00
Average Weighted Rate: 3.000 %

Positions maturing in Q4 2021

EXHIBIT 5-A

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Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
Rxx-xx7672	UBS BK USA SALT LAKE	Security	90348JDZ0	3.100	10/05/2018	10/05/2018	10/05/2021	1	\$249,000	100.753	\$250,874.97	\$249,000.00
Rxx-xx7672	DISCOVER BK	Security	254673XC5	3.250	11/21/2018	11/21/2018	11/22/2021	1	\$246,000	101.124	\$248,765.04	\$246,000.00
Totals for Q4 2021										Number of Positions:		2
										Total Principal:		\$495,000.00
										Average Weighted Rate:		3.175 %

Positions maturing in Q1 2022

Account Number	Description (Position Notes)	Type	CUSIP	Rate	Trade Date	Settle Date	Maturity Date	Current Factor	Current Amount	Unit Price	Valuation	Principal
Rxx-xx7672	WELLS FARGO BK N A	Security	949763WM4	3.100	01/09/2019	01/09/2019	01/10/2022	1	\$250,000	100.724	\$251,810.00	\$250,000.00
Totals for Q1 2022										Number of Positions:		1
										Total Principal:		\$250,000.00
										Average Weighted Rate:		3.100 %

Report Totals	Number of Positions:	16
	Total Principal:	\$3,983,000.00
	Average Weighted Rate:	2.71

ITEM: CONSENT CALENDAR**6. CONSIDER ADOPTION OF TREASURER'S REPORT FOR JANUARY 2019****Meeting Date: March 11, 2019 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Suresh Prasad Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: The Administrative Committee considered this item on March 11, 2019 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Exhibit 6-A comprises the Treasurer's Report for January 2019. Exhibit 6-B and Exhibit 6-C are listings of check disbursements for the period January 1-31, 2019. Check Nos. 33895 through 34112, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$672,969.68. That amount included \$52,667.00 for conservation rebates. Exhibit 6-D reflects the unaudited version of the financial statements for the month ending January 31, 2019.

RECOMMENDATION: District staff recommends adoption of the January 2019 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 6-A** Treasurer's Report
- 6-B** Listing of Cash Disbursements-Regular
- 6-C** Listing of Cash Disbursements-Payroll
- 6-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR JANUARY 2019**

<u>Description</u>	<u>Checking</u>	MPWMD		<u>Wells Fargo</u>	<u>Multi-Bank</u>	<u>MPWMD</u>	<u>PB</u>
		<u>Money Market</u>	<u>L.A.I.F.</u>				
							<u>Money Market</u>
Beginning Balance	(\$756,042.38)	\$3,736,812.00	\$5,585,872.04	\$2,505,074.38	\$1,743,986.26	\$12,815,702.30	\$947,628.56
Fee Deposits		507,056.25				507,056.25	578,037.10
MoCo Tax & WS Chg Installment Pymt						0.00	
Line of Credit Draw/Payoff						0.00	
Interest Received		52.55	38,153.67	5,547.60	9,862.10	53,615.92	18.39
Transfer - Money Market/LAIF		(2,000,000.00)	2,000,000.00			0.00	
Transfer - Money Market/Checking	1,559,286.13	(1,559,286.13)				0.00	
Transfer - Money Market/Multi-Bank		(499,000.00)			499,000.00	0.00	
Transfer - Money Market/Wells Fargo		260,621.98		(260,621.98)		0.00	
Transfer to CAWD						0.00	(930,000.00)
Voided Cks						0.00	
Bank Corrections/Reversals/Errors		(6,307.43)				(6,307.43)	
Bank Charges/Other	(278.55)	(30.00)				(308.55)	(30.00)
Returned Deposits						0.00	
Payroll Tax/Benefit Deposits	(37,098.38)					(37,098.38)	
Payroll Checks/Direct Deposits	(129,706.20)					(129,706.20)	
General Checks	(445,413.97)					(445,413.97)	
Bank Draft Payments	(60,472.58)					(60,472.58)	
Ending Balance	\$130,274.07	\$439,919.22	\$7,624,025.71	\$2,250,000.00	\$2,252,848.36	\$12,697,067.36	\$595,654.05

EXHIBIT 6-B

Check Report

By Check Number

Date Range: 01/01/2019 - 01/31/2019



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	01/04/2019	Regular	0.00	395.00	33896
00767	AFLAC	01/04/2019	Regular	0.00	1,207.44	33897
01188	Alhambra	01/04/2019	Regular	0.00	143.32	33898
03968	Central Coast Fly Fishing	01/04/2019	Regular	0.00	269.32	33899
17804	Christopher Timmer	01/04/2019	Regular	0.00	834.65	33900
00281	CoreLogic Information Solutions, Inc.	01/04/2019	Regular	0.00	1,086.66	33901
04041	Cynthia Schmidlin	01/04/2019	Regular	0.00	682.59	33902
00277	Home Depot Credit Services	01/04/2019	Regular	0.00	45.12	33903
00768	ICMA	01/04/2019	Regular	0.00	5,525.09	33904
09982	Kyle Smith	01/04/2019	Regular	0.00	189.74	33905
00259	Marina Coast Water District	01/04/2019	Regular	0.00	64.19	33906
00259	Marina Coast Water District	01/04/2019	Regular	0.00	1,540.20	33907
00242	MBAS	01/04/2019	Regular	0.00	3,960.00	33908
13396	Navia Benefit Solutions, Inc.	01/04/2019	Regular	0.00	951.26	33909
00154	Peninsula Messenger Service	01/04/2019	Regular	0.00	359.00	33910
00755	Peninsula Welding Supply, Inc.	01/04/2019	Regular	0.00	238.51	33911
00282	PG&E	01/04/2019	Regular	0.00	306.48	33912
04736	Pitney Bowes Global Financial Svc, LLC	01/04/2019	Regular	0.00	378.00	33913
07627	Purchase Power	01/04/2019	Regular	0.00	500.00	33914
00262	Pure H2O	01/04/2019	Regular	0.00	65.24	33915
09989	Star Sanitation Services	01/04/2019	Regular	0.00	88.76	33916
00258	TBC Communications & Media	01/04/2019	Regular	0.00	3,500.00	33917
00269	U.S. Bank	01/04/2019	Regular	0.00	4,531.46	33918
	Void	01/04/2019	Regular	0.00	0.00	33919
00207	Universal Staffing Inc.	01/04/2019	Regular	0.00	1,107.12	33920
00221	Verizon Wireless	01/04/2019	Regular	0.00	705.89	33921
06827	Waterline Envirotech Ltd	01/04/2019	Regular	0.00	223.49	33922
00224	City of Monterey	01/09/2019	Regular	0.00	500.00	33923
16771	Advanced Testing & Inspections, LLC	01/14/2019	Regular	0.00	5,540.00	34026
00767	AFLAC	01/14/2019	Regular	0.00	1,207.44	34027
00253	AT&T	01/14/2019	Regular	0.00	3,738.89	34028
00236	AT&T Long Distance	01/14/2019	Regular	0.00	220.98	34029
16311	Big Sur Land Trust	01/14/2019	Regular	0.00	5,197.69	34030
00252	Cal-Am Water	01/14/2019	Regular	0.00	84.48	34031
00252	Cal-Am Water	01/14/2019	Regular	0.00	115.67	34032
00252	Cal-Am Water	01/14/2019	Regular	0.00	214.08	34033
00243	CalPers Long Term Care Program	01/14/2019	Regular	0.00	50.06	34034
01001	CDW Government	01/14/2019	Regular	0.00	91.09	34035
04735	Cheryl Halpern	01/14/2019	Regular	0.00	2,376.02	34036
00230	Cisco WebEx, LLC	01/14/2019	Regular	0.00	759.00	34037
00041	Denise Duffy & Assoc. Inc.	01/14/2019	Regular	0.00	845.25	34038
00225	Escalon Services c/o Palace Business Solutions	01/14/2019	Regular	0.00	132.44	34039
00758	FedEx	01/14/2019	Regular	0.00	114.55	34040
17806	Gladwell Governmental Services Inc.	01/14/2019	Regular	0.00	840.00	34041
04356	Government Finance Officers Association	01/14/2019	Regular	0.00	160.00	34042
00083	Hayashi & Wayland Accountancy Corp.	01/14/2019	Regular	0.00	10,000.00	34043
00222	M.J. Murphy	01/14/2019	Regular	0.00	21.66	34044
00118	Monterey Bay Carpet & Janitorial Svc	01/14/2019	Regular	0.00	1,000.00	34045
00127	Monterey Peninsula Engineering	01/14/2019	Regular	0.00	46,550.00	34046
04032	Normandeau Associates, Inc.	01/14/2019	Regular	0.00	2,535.00	34047
05053	Pacific Smog	01/14/2019	Regular	0.00	164.00	34048
00282	PG&E	01/14/2019	Regular	0.00	47.97	34049
00282	PG&E	01/14/2019	Regular	0.00	3,162.88	34050

EXHIBIT 6-B

Check Report

Date Range: 01/01/2019 - 01/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00159	Pueblo Water Resources, Inc.	01/14/2019	Regular	0.00	46,284.96	34051
13394	Regional Government Services	01/14/2019	Regular	0.00	1,710.35	34052
00987	SDRMA - Prop & Liability Pkg	01/14/2019	Regular	0.00	500.00	34053
00176	Sentry Alarm Systems	01/14/2019	Regular	0.00	309.25	34054
04709	Sherron Forsgren	01/14/2019	Regular	0.00	736.35	34055
00271	UPEC, Local 792	01/14/2019	Regular	0.00	1,140.00	34056
13080	West Marine Products	01/14/2019	Regular	0.00	680.13	34057
14037	AECOM Technical Services, Inc.	01/18/2019	Regular	0.00	27,246.50	34062
00760	Andy Bell	01/18/2019	Regular	0.00	699.00	34063
00253	AT&T	01/18/2019	Regular	0.00	233.83	34064
00036	Bill Parham	01/18/2019	Regular	0.00	650.00	34065
01001	CDW Government	01/18/2019	Regular	0.00	3,894.00	34066
06268	Comcast	01/18/2019	Regular	0.00	276.62	34067
04041	Cynthia Schmidlin	01/18/2019	Regular	0.00	682.59	34068
00761	Delores Cofer	01/18/2019	Regular	0.00	356.00	34069
00225	Escalon Services c/o Palace Business Solutions	01/18/2019	Regular	0.00	37.19	34070
00192	Extra Space Storage	01/18/2019	Regular	0.00	833.00	34071
00986	Henrietta Stern	01/18/2019	Regular	0.00	1,218.97	34072
00277	Home Depot Credit Services	01/18/2019	Regular	0.00	102.30	34073
00768	ICMA	01/18/2019	Regular	0.00	5,525.09	34074
03857	Joe Oliver	01/18/2019	Regular	0.00	1,218.97	34075
00094	John Arriaga	01/18/2019	Regular	0.00	2,500.00	34076
06999	KBA Docusys	01/18/2019	Regular	0.00	1,345.57	34077
13431	Lynx Technologies, Inc	01/18/2019	Regular	0.00	450.00	34078
17857	Media Systems Group	01/18/2019	Regular	0.00	1,073.07	34079
09129	Monterey County Hospitality Association (MCHA)	01/18/2019	Regular	0.00	415.00	34080
13396	Navia Benefit Solutions, Inc.	01/18/2019	Regular	0.00	881.26	34081
04032	Normandeau Associates, Inc.	01/18/2019	Regular	0.00	260.00	34082
00282	PG&E	01/18/2019	Regular	0.00	123.63	34083
00282	PG&E	01/18/2019	Regular	0.00	11.27	34084
00282	PG&E	01/18/2019	Regular	0.00	22.27	34085
00282	PG&E	01/18/2019	Regular	0.00	10.51	34086
00283	SHELL	01/18/2019	Regular	0.00	532.49	34087
09425	The Ferguson Group LLC	01/18/2019	Regular	0.00	8,000.00	34088
00207	Universal Staffing Inc.	01/18/2019	Regular	0.00	5,053.88	34089
15399	Accela Inc.	01/25/2019	Regular	0.00	31,462.14	34090
00763	ACWA-JPIA	01/25/2019	Regular	0.00	384.70	34091
00253	AT&T	01/25/2019	Regular	0.00	771.94	34092
01195	California Dept. of Fish & Wildlife	01/25/2019	Regular	0.00	4,481.25	34093
17966	Carmel Valley Ironworks, Inc.	01/25/2019	Regular	0.00	120.00	34094
01001	CDW Government	01/25/2019	Regular	0.00	5,475.38	34095
00230	Cisco WebEx, LLC	01/25/2019	Regular	0.00	49.00	34096
00224	City of Monterey	01/25/2019	Regular	0.00	1,512.65	34097
00281	CoreLogic Information Solutions, Inc.	01/25/2019	Regular	0.00	969.86	34098
00046	De Lay & Laredo	01/25/2019	Regular	0.00	18,444.50	34099
00041	Denise Duffy & Assoc. Inc.	01/25/2019	Regular	0.00	8,827.33	34100
07626	Ecology Action of Santa Cruz	01/25/2019	Regular	0.00	24,941.25	34101
00993	Harris Court Business Park	01/25/2019	Regular	0.00	721.26	34102
00282	PG&E	01/25/2019	Regular	0.00	10.51	34103
00251	Rick Dickhaut	01/25/2019	Regular	0.00	1,091.20	34104
01020	Sara Reyes - Petty Cash Custodian	01/25/2019	Regular	0.00	207.39	34105
00987	SDRMA - Prop & Liability Pkg	01/25/2019	Regular	0.00	47.50	34106
00766	Standard Insurance Company	01/25/2019	Regular	0.00	1,503.11	34107
00269	U.S. Bank	01/25/2019	Regular	0.00	11,161.31	34108
	Void	01/25/2019	Regular	0.00	0.00	34109
	Void	01/25/2019	Regular	0.00	0.00	34110
08105	Yolanda Munoz	01/25/2019	Regular	0.00	540.00	34111
06009	yourservicesolution.com	01/25/2019	Regular	0.00	5,539.00	34112
				Total Regular:	347,843.01	

EXHIBIT 6-B

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Check Report

Date Range: 01/01/2019 - 01/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	01/04/2019	Bank Draft	0.00	11,286.28	DFT0001295
00266	I.R.S.	01/04/2019	Bank Draft	0.00	2,620.74	DFT0001296
00267	Employment Development Dept.	01/04/2019	Bank Draft	0.00	4,401.19	DFT0001297
00266	I.R.S.	01/04/2019	Bank Draft	0.00	40.24	DFT0001298
00256	PERS Retirement	01/04/2019	Bank Draft	0.00	15,319.95	DFT0001300
00237	Chevron	01/02/2019	Bank Draft	0.00	579.54	DFT0001301
00266	I.R.S.	01/18/2019	Bank Draft	0.00	11,274.70	DFT0001303
00266	I.R.S.	01/18/2019	Bank Draft	0.00	2,629.74	DFT0001304
00267	Employment Development Dept.	01/18/2019	Bank Draft	0.00	4,388.10	DFT0001305
00266	I.R.S.	01/18/2019	Bank Draft	0.00	97.04	DFT0001306
00266	I.R.S.	01/18/2019	Bank Draft	0.00	29.83	DFT0001308
00266	I.R.S.	01/18/2019	Bank Draft	0.00	62.68	DFT0001309
00266	I.R.S.	01/18/2019	Bank Draft	0.00	267.84	DFT0001310
00769	Laborers Trust Fund of Northern CA	01/15/2019	Bank Draft	0.00	26,220.00	DFT0001311
17964	SWRCB	01/23/2019	Bank Draft	0.00	2,651.00	DFT0001312
00256	PERS Retirement	01/18/2019	Bank Draft	0.00	15,283.70	DFT0001313
00237	Chevron	01/28/2019	Bank Draft	0.00	418.39	DFT0001328
Total Bank Draft:					97,570.96	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	177	108	0.00	347,843.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	26	17	0.00	97,570.96
EFT's	0	0	0.00	0.00
	203	128	0.00	445,413.97

EXHIBIT 6-B

Check Report

Date Range: 01/01/2019 - 01/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
17575	DEBBIE BRITZ	01/03/2019	Regular	0.00	-500.00	33393
17893	A & Z Apartments	01/11/2019	Regular	0.00	1,200.00	33924
17939	ADELHEID FREITAS	01/11/2019	Regular	0.00	75.00	33925
17874	ALEXANDER PHILLIPS	01/11/2019	Regular	0.00	500.00	33926
17961	ALICE TAO	01/11/2019	Regular	0.00	400.00	33927
17940	ALICE TAO	01/11/2019	Regular	0.00	675.00	33928
17960	ALICE TAO	01/11/2019	Regular	0.00	400.00	33929
17898	ALICE TAO	01/11/2019	Regular	0.00	2,000.00	33930
17869	ANDREW DEAN	01/11/2019	Regular	0.00	125.00	33931
17918	ANDREW POULSEN	01/11/2019	Regular	0.00	500.00	33932
17919	ANGELA FUCCI	01/16/2019	Regular	0.00	-500.00	33933
17919	ANGELA FUCCI	01/11/2019	Regular	0.00	500.00	33933
17910	ANTOINETTE MAGALLANES	01/11/2019	Regular	0.00	125.00	33934
17920	BARBARA J BUIKEMA	01/11/2019	Regular	0.00	500.00	33935
17934	BERJ MOOSEKIAN	01/11/2019	Regular	0.00	1,000.00	33936
17899	Bratty and Bluhm Property Management	01/11/2019	Regular	0.00	75.00	33937
17880	Brian Denton	01/11/2019	Regular	0.00	500.00	33938
17921	CARL E ANDERSON	01/11/2019	Regular	0.00	500.00	33939
17875	CHARITY GEORGE	01/11/2019	Regular	0.00	500.00	33940
17871	CHARLES VAN LINGE	01/11/2019	Regular	0.00	500.00	33941
17911	CHRIS MC NARY	01/11/2019	Regular	0.00	125.00	33942
17886	CORRIE ROTHMAN	01/11/2019	Regular	0.00	6,250.00	33943
17892	Custom House Realty	01/11/2019	Regular	0.00	75.00	33944
17882	DASUN COLSTON	01/11/2019	Regular	0.00	500.00	33945
17575	DEBBIE BRITZ	01/11/2019	Regular	0.00	500.00	33946
17808	Ecology Action	01/11/2019	Regular	0.00	125.00	33947
17922	Ecology Action of Santa Cruz	01/11/2019	Regular	0.00	500.00	33948
17912	EDNA BARKER	01/11/2019	Regular	0.00	125.00	33949
17895	EDWINA F BENT	01/11/2019	Regular	0.00	500.00	33950
17885	ELMA BARNES	01/11/2019	Regular	0.00	199.00	33951
17872	EMILY MARTIN	01/11/2019	Regular	0.00	500.00	33952
17923	FRANCESCO DAVI	01/11/2019	Regular	0.00	500.00	33953
17924	FRANK MURPHY	01/11/2019	Regular	0.00	500.00	33954
17866	GARY BRIANT	01/11/2019	Regular	0.00	125.00	33955
17900	GEORGE BECK	01/11/2019	Regular	0.00	75.00	33956
17901	Gerald Lamberti	01/11/2019	Regular	0.00	75.00	33957
17950	GUS FLORES	01/11/2019	Regular	0.00	1,000.00	33958
17951	GUS FLORES	01/11/2019	Regular	0.00	2,000.00	33959
17902	HARVEY HINMAN	01/11/2019	Regular	0.00	90.00	33960
17868	HILARY ROBERTSON	01/11/2019	Regular	0.00	125.00	33961
17925	Hyong J. Sohn	01/11/2019	Regular	0.00	500.00	33962
17926	JACK BRUBAKER	01/11/2019	Regular	0.00	500.00	33963
17867	JAMES LAWRENCE	01/11/2019	Regular	0.00	125.00	33964
17927	JAMES V CULCASI	01/31/2019	Regular	0.00	-500.00	33965
17927	JAMES V CULCASI	01/11/2019	Regular	0.00	500.00	33965
17928	JEFFREY DAUGHENBAUGH	01/11/2019	Regular	0.00	500.00	33966
17913	JEFFREY HAWKINS	01/11/2019	Regular	0.00	125.00	33967
17903	JILL CANEPA	01/11/2019	Regular	0.00	150.00	33968
17878	JON R CHEZEM	01/11/2019	Regular	0.00	500.00	33969
17954	JONINA MEYERS	01/11/2019	Regular	0.00	1,000.00	33970
17953	JONINA MEYERS	01/11/2019	Regular	0.00	1,000.00	33971
17929	Juan Carlos Velis	01/11/2019	Regular	0.00	500.00	33972
17891	KAREN RAVN	01/11/2019	Regular	0.00	150.00	33973
17860	KELLY J MORGAN	01/11/2019	Regular	0.00	75.00	33974
17894	KINGSTON BENJAMIN	01/11/2019	Regular	0.00	125.00	33975
17889	KRISTI PETRALIA	01/11/2019	Regular	0.00	150.00	33976
17946	KRISTIN MINNICH	01/11/2019	Regular	0.00	490.00	33977
17947	LAURA LEROY	01/11/2019	Regular	0.00	500.00	33978
17941	LEONID MODORSKY	01/11/2019	Regular	0.00	75.00	33979

EXHIBIT 6-B

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Check Report

Date Range: 01/01/2019 - 01/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17865	LORENZ BOHN	01/11/2019	Regular	0.00	150.00	33980
17914	MARIE ANGRIST	01/11/2019	Regular	0.00	125.00	33981
17904	MARISSA FAJARDO	01/11/2019	Regular	0.00	75.00	33982
17905	MARK HANSEN	01/11/2019	Regular	0.00	75.00	33983
17930	MARSHA ANDREWS	01/11/2019	Regular	0.00	500.00	33984
17938	MARTHA J MAGNUS	01/11/2019	Regular	0.00	540.00	33985
17955	Mast Realty	01/11/2019	Regular	0.00	2,000.00	33986
17931	MEGAN BASSETT	01/11/2019	Regular	0.00	500.00	33987
17956	MELVIN T SATO TRUST	01/11/2019	Regular	0.00	3,000.00	33988
17877	MICHAEL SEYBOLD	01/11/2019	Regular	0.00	500.00	33989
17915	MICHELLE JELINCH	01/11/2019	Regular	0.00	125.00	33990
17957	ORAN COGDILL	01/11/2019	Regular	0.00	1,000.00	33991
17906	PATRICIA NASH	01/11/2019	Regular	0.00	75.00	33992
17907	PATRICIA NEW	01/11/2019	Regular	0.00	75.00	33993
17942	PATTI G STEVENSON	01/11/2019	Regular	0.00	75.00	33994
17958	PAUL H FLORES	01/11/2019	Regular	0.00	1,000.00	33995
17879	PAUL T PHILLIPS TR	01/11/2019	Regular	0.00	500.00	33996
17859	Paula White	01/11/2019	Regular	0.00	150.00	33997
17908	Peter Chu	01/11/2019	Regular	0.00	75.00	33998
17863	PHILIP HAWTHORNE	01/11/2019	Regular	0.00	225.00	33999
17909	RACHEL LYNN	01/11/2019	Regular	0.00	250.00	34000
17936	RICHARD ZUG	01/11/2019	Regular	0.00	2,625.00	34001
17937	Robert Colloton	01/11/2019	Regular	0.00	775.00	34002
17932	ROBERT F VON ESSEN	01/11/2019	Regular	0.00	500.00	34003
17870	ROLLAND HOUSE	01/11/2019	Regular	0.00	125.00	34004
17884	Ron Gilmartin	01/11/2019	Regular	0.00	100.00	34005
17945	Ronald Zych	01/11/2019	Regular	0.00	125.00	34006
17881	ROSANNE VALENZUELA	01/11/2019	Regular	0.00	500.00	34007
17959	Roselyn Real	01/11/2019	Regular	0.00	1,000.00	34008
17916	ROSEMARIE SCAFANI	01/11/2019	Regular	0.00	125.00	34009
17890	SALVATORE LAGANA	01/11/2019	Regular	0.00	1,525.00	34010
17944	SAMIR S. NIMRI	01/11/2019	Regular	0.00	300.00	34011
17858	Michael Tancredi	01/24/2019	Regular	0.00	-75.00	34012
17858	Michael Tancredi	01/11/2019	Regular	0.00	75.00	34012
17896	Michael Tancredi	01/24/2019	Regular	0.00	-2,000.00	34013
17896	Michael Tancredi	01/11/2019	Regular	0.00	2,000.00	34013
17887	Michael Tancredi	01/11/2019	Regular	0.00	450.00	34014
17887	Michael Tancredi	01/24/2019	Regular	0.00	-450.00	34014
17917	STUART THOMPSON	01/11/2019	Regular	0.00	225.00	34015
17861	THOMAS REDFERN	01/11/2019	Regular	0.00	75.00	34016
17873	THOMAS ELLZEY	01/11/2019	Regular	0.00	500.00	34017
17876	THOMAS REDFERN	01/11/2019	Regular	0.00	500.00	34018
17948	Timothy F. Lewis	01/11/2019	Regular	0.00	498.00	34019
17864	WEI DING	01/11/2019	Regular	0.00	150.00	34020
17933	WENDELLE ADAMS	01/11/2019	Regular	0.00	500.00	34021
17862	WERNER PAPENHOEFER	01/11/2019	Regular	0.00	75.00	34022
17935	WILLIAM BLUHM	01/11/2019	Regular	0.00	1,000.00	34023
17897	WILLIAM BROENKOW	01/11/2019	Regular	0.00	1,000.00	34024
17883	YVONNE TORREZ	01/16/2019	Regular	0.00	-500.00	34025

EXHIBIT 6-B

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Date Range: 01/01/2019 - 01/31/2019

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17883	YVONNE TORREZ	01/11/2019	Regular	0.00	500.00	34025
Total Regular:					52,667.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	102	102	0.00	57,192.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-4,525.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	102	109	0.00	52,667.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	279	210	0.00	405,035.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-4,525.00
Bank Drafts	26	17	0.00	97,570.96
EFT's	0	0	0.00	0.00
	305	237	0.00	498,080.97

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	1/2019	498,080.97
			498,080.97

EXHIBIT 6-C

Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Management Dist

By Payment Number

Date: 1/1/2019 - 1/31/2019

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
4152	01/04/2019	Regular	1024	Stoldt, David J	0.00	5,721.81	5,721.81
4153	01/04/2019	Regular	1025	Tavani, Arlene M	0.00	2,091.11	2,091.11
4154	01/04/2019	Regular	1044	Bennett, Corryn D	0.00	2,624.72	2,624.72
4155	01/04/2019	Regular	1006	Dudley, Mark A	0.00	2,647.81	2,647.81
4156	01/04/2019	Regular	1018	Prasad, Suresh	0.00	4,260.69	4,260.69
4157	01/04/2019	Regular	1019	Reyes, Sara C	0.00	1,770.29	1,770.29
4158	01/04/2019	Regular	1045	Atkins, Daniel	0.00	1,797.14	1,797.14
4159	01/04/2019	Regular	1005	Christensen, Thomas T	0.00	3,190.50	3,190.50
4160	01/04/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,152.37	3,152.37
4161	01/04/2019	Regular	1008	Hampson, Larry M	0.00	3,081.07	3,081.07
4162	01/04/2019	Regular	1009	James, Gregory W	0.00	3,301.70	3,301.70
4163	01/04/2019	Regular	1011	Lear, Jonathan P	0.00	3,720.57	3,720.57
4164	01/04/2019	Regular	1012	Lindberg, Thomas L	0.00	2,515.83	2,515.83
4165	01/04/2019	Regular	1004	Chaney, Beverly M	0.00	2,533.45	2,533.45
4166	01/04/2019	Regular	1007	Hamilton, Cory R	0.00	2,230.23	2,230.23
4167	01/04/2019	Regular	6043	Robinson, Matthew D	0.00	297.99	297.99
4168	01/04/2019	Regular	1043	Suwada, Joseph	0.00	1,835.08	1,835.08
4169	01/04/2019	Regular	1026	Urquhart, Kevan A	0.00	2,213.10	2,213.10
4170	01/04/2019	Regular	1001	Ayala, Gabriela D	0.00	2,439.23	2,439.23
4171	01/04/2019	Regular	1010	Kister, Stephanie L	0.00	2,686.68	2,686.68
4172	01/04/2019	Regular	1017	Locke, Stephanie L	0.00	3,460.46	3,460.46
4173	01/04/2019	Regular	1040	Smith, Kyle	0.00	2,082.13	2,082.13
4174	01/04/2019	Regular	1047	Timmer, Christopher	0.00	1,996.38	1,996.38
4175	01/18/2019	Regular	1024	Stoldt, David J	0.00	5,721.81	5,721.81
4176	01/18/2019	Regular	1025	Tavani, Arlene M	0.00	2,091.11	2,091.11
4177	01/18/2019	Regular	1044	Bennett, Corryn D	0.00	2,624.72	2,624.72
4178	01/18/2019	Regular	1006	Dudley, Mark A	0.00	2,647.81	2,647.81
4179	01/18/2019	Regular	1018	Prasad, Suresh	0.00	4,260.69	4,260.69
4180	01/18/2019	Regular	1019	Reyes, Sara C	0.00	1,770.29	1,770.29
4181	01/18/2019	Regular	1045	Atkins, Daniel	0.00	1,797.14	1,797.14
4182	01/18/2019	Regular	1005	Christensen, Thomas T	0.00	3,190.49	3,190.49
4183	01/18/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,152.37	3,152.37
4184	01/18/2019	Regular	1008	Hampson, Larry M	0.00	3,081.07	3,081.07
4185	01/18/2019	Regular	1009	James, Gregory W	0.00	3,301.69	3,301.69
4186	01/18/2019	Regular	1011	Lear, Jonathan P	0.00	3,720.56	3,720.56
4187	01/18/2019	Regular	1012	Lindberg, Thomas L	0.00	2,515.83	2,515.83
4188	01/18/2019	Regular	6035	Besson, Jordan C.	0.00	438.40	438.40
4189	01/18/2019	Regular	1004	Chaney, Beverly M	0.00	2,533.44	2,533.44
4190	01/18/2019	Regular	1007	Hamilton, Cory R	0.00	2,230.23	2,230.23
4191	01/18/2019	Regular	6043	Robinson, Matthew D	0.00	265.63	265.63
4192	01/18/2019	Regular	1043	Suwada, Joseph	0.00	1,920.88	1,920.88
4193	01/18/2019	Regular	1026	Urquhart, Kevan A	0.00	2,213.10	2,213.10
4194	01/18/2019	Regular	1001	Ayala, Gabriela D	0.00	2,439.25	2,439.25
4195	01/18/2019	Regular	1010	Kister, Stephanie L	0.00	2,686.68	2,686.68
4196	01/18/2019	Regular	1017	Locke, Stephanie L	0.00	3,460.46	3,460.46
4197	01/18/2019	Regular	1040	Smith, Kyle	0.00	2,082.12	2,082.12
4198	01/18/2019	Regular	1047	Timmer, Christopher	0.00	1,824.69	1,824.69
4199	01/18/2019	Regular	7015	Adams, Mary L	0.00	236.96	236.96
4200	01/18/2019	Regular	7014	Evans, Molly F	0.00	490.07	490.07
4201	01/18/2019	Regular	7017	Hoffmann, Gary D	0.00	249.34	249.34
4202	01/18/2019	Regular	7018	Riley, George T	0.00	249.34	249.34
33895	01/04/2019	Regular	1046	Whitmore, Cortina	1,310.25	750.00	2,060.25
34058	01/18/2019	Regular	1046	Whitmore, Cortina	1,310.24	750.00	2,060.24
34059	01/18/2019	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
34060	01/18/2019	Regular	7013	Clarke, Andrew	124.67	0.00	124.67

EXHIBIT 6-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
34061	01/18/2019	Regular	7009	Edwards, Alvin	365.19	0.00	365.19
Totals:					3,359.69	126,346.51	129,706.20



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	-2,376	283,333	-285,709	-0.84 %	1,930,663	3,400,000	-1,469,337	56.78 %
R120 - Property Taxes Revenues	0	149,981	-149,981	0.00 %	1,062,370	1,800,000	-737,630	59.02 %
R130 - User Fees	442,301	354,133	88,168	124.90 %	2,417,091	4,250,000	-1,832,909	56.87 %
R140 - Connection Charges	39,893	20,833	19,060	191.49 %	403,704	250,000	153,704	161.48 %
R150 - Permit Processing Fee	22,502	14,578	7,925	154.36 %	144,747	175,000	-30,253	82.71 %
R160 - Well Registration Fee	150	0	150	0.00 %	1,125	0	1,125	0.00 %
R190 - WDS Permits Rule 21	1,800	4,667	-2,867	38.57 %	13,900	56,000	-42,100	24.82 %
R200 - Recording Fees	110	3,332	-3,222	3.30 %	2,211	40,000	-37,789	5.53 %
R210 - Legal Fees	300	1,333	-1,033	22.51 %	2,550	16,000	-13,450	15.94 %
R220 - Copy Fee	0	0	0	0.00 %	203	0	203	0.00 %
R230 - Miscellaneous - Other	0	1,250	-1,250	0.00 %	1,119	15,000	-13,881	7.46 %
R250 - Interest Income	38,206	2,916	35,290	1,310.23 %	108,361	35,000	73,361	309.60 %
R260 - CAW - ASR	0	40,950	-40,950	0.00 %	0	491,600	-491,600	0.00 %
R270 - CAW - Rebates	51,101	80,801	-29,700	63.24 %	451,653	970,000	-518,347	46.56 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R300 - Watermaster	0	4,548	-4,548	0.00 %	0	54,600	-54,600	0.00 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	6,665	-6,665	0.00 %	0	80,000	-80,000	0.00 %
R320 - Grants	0	178,895	-178,895	0.00 %	926	2,147,600	-2,146,674	0.04 %
R510 - Operating Reserve	0	178,563	-178,563	0.00 %	0	2,143,500	-2,143,500	0.00 %
Total Revenue:	593,988	1,332,193	-738,205	44.59 %	6,540,623	15,989,300	-9,448,677	40.91 %

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	190,891	223,627	32,736	85.36 %	1,503,703	2,684,600	1,180,897	56.01 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	3,462	6,000	2,538	57.70 %
1120 - Manager's Deferred Comp	714	758	44	94.21 %	5,296	9,100	3,804	58.20 %
1130 - Unemployment Compensation	0	250	250	0.00 %	2,060	3,000	940	68.67 %
1150 - Temporary Personnel	7,718	2,916	-4,802	264.72 %	37,112	35,000	-2,112	106.04 %
1160 - PERS Retirement	16,233	44,057	27,825	36.84 %	420,824	528,900	108,076	79.57 %
1170 - Medical Insurance	25,442	28,372	2,930	89.67 %	189,523	340,600	151,077	55.64 %
1180 - Medical Insurance - Retirees	7,868	6,872	-996	114.49 %	56,871	82,500	25,629	68.93 %
1190 - Workers Compensation	3,684	4,648	965	79.25 %	30,810	55,800	24,990	55.22 %
1200 - Life Insurance	317	483	167	65.51 %	2,646	5,800	3,154	45.62 %
1210 - Long Term Disability Insurance	1,074	1,233	159	87.11 %	8,159	14,800	6,641	55.13 %
1220 - Short Term Disability Insurance	213	267	53	79.96 %	1,619	3,200	1,581	50.61 %
1230 - Other Benefits	754	125	-629	603.44 %	766	1,500	734	51.09 %
1260 - Employee Assistance Program	54	125	71	43.26 %	411	1,500	1,089	27.43 %
1270 - FICA Tax Expense	532	400	-132	133.11 %	2,960	4,800	1,840	61.68 %
1280 - Medicare Tax Expense	2,740	3,315	576	82.64 %	22,958	39,800	16,842	57.68 %
1290 - Staff Development & Training	192	2,241	2,049	8.56 %	4,940	26,900	21,960	18.37 %
1300 - Conference Registration	225	408	183	55.12 %	3,856	4,900	1,044	78.69 %
1310 - Professional Dues	0	233	233	0.00 %	710	2,800	2,090	25.36 %
1320 - Personnel Recruitment	0	250	250	0.00 %	489	3,000	2,511	16.31 %
Total Level1: 100 - Personnel Costs:	259,111	321,080	61,969	80.70 %	2,299,179	3,854,500	1,555,321	59.65 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	7,290	2,832	-4,458	257.40 %	17,685	34,000	16,315	52.01 %
2020 - Board Expenses	0	833	833	0.00 %	1,333	10,000	8,667	13.33 %
2040 - Rent	1,878	1,933	55	97.18 %	12,451	23,200	10,749	53.67 %
2060 - Utilities	910	2,749	1,839	33.11 %	17,777	33,000	15,223	53.87 %
2120 - Insurance Expense	48	4,332	4,284	1.10 %	143	52,000	51,858	0.27 %
2130 - Membership Dues	1,122	2,974	1,852	37.73 %	27,711	35,700	7,989	77.62 %
2140 - Bank Charges	6,616	333	-6,283	1,985.59 %	2,781	4,000	1,219	69.52 %
2150 - Office Supplies	1,142	1,416	274	80.67 %	8,369	17,000	8,631	49.23 %
2160 - Courier Expense	377	666	289	56.57 %	2,186	8,000	5,814	27.33 %
2170 - Printing/Photocopy	0	42	42	0.00 %	31	500	469	6.16 %
2180 - Postage & Shipping	7	558	551	1.33 %	2,372	6,700	4,328	35.41 %
2190 - IT Supplies/Services	9,320	10,829	1,509	86.06 %	111,958	130,000	18,042	86.12 %
2200 - Professional Fees	26,157	29,821	3,665	87.71 %	197,642	358,000	160,358	55.21 %
2220 - Equipment Repairs & Maintenance	1,346	583	-762	230.76 %	3,361	7,000	3,639	48.01 %
2235 - Equipment Lease	947	1,166	219	81.22 %	7,793	14,000	6,207	55.66 %
2240 - Telephone	5,468	3,382	-2,086	161.67 %	39,480	40,600	1,120	97.24 %
2260 - Facility Maintenance	2,156	3,432	1,276	62.81 %	21,803	41,200	19,397	52.92 %
2270 - Travel Expenses	869	2,049	1,180	42.41 %	16,198	24,600	8,402	65.85 %

EXHIBIT 6-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 01/31/2019**

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,026	2,832	1,806	36.23 %	15,285	34,000	18,715	44.96 %
2300 - Legal Services	21,352	33,320	11,969	64.08 %	177,909	400,000	222,091	44.48 %
2380 - Meeting Expenses	662	491	-171	134.72 %	2,400	5,900	3,500	40.67 %
2420 - Legal Notices	0	258	258	0.00 %	0	3,100	3,100	0.00 %
2460 - Public Outreach	543	458	-84	118.42 %	1,321	5,500	4,179	24.02 %
2480 - Miscellaneous	0	250	250	0.00 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,826	1,591	-235	114.79 %	8,993	19,100	10,107	47.08 %
Total Level1: 200 - Supplies and Services:	91,061	110,797	19,737	82.19 %	697,359	1,330,100	632,741	52.43 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	202,745	784,186	581,441	25.85 %	3,059,982	9,414,000	6,354,018	32.50 %
4000 - Fixed Asset Purchases	4,657	47,764	43,107	9.75 %	279,758	573,400	293,642	48.79 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	13,328	13,328	0.00 %	0	160,000	160,000	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	29,347	29,347	0.00 %	0	352,300	352,300	0.00 %
Total Level1: 300 - Other Expenses:	207,402	900,031	692,629	23.04 %	3,405,141	10,804,700	7,399,559	31.52 %
Total Expense:	557,574	1,331,909	774,335	41.86 %	6,401,679	15,989,300	9,587,621	40.04 %
Report Total:	36,414	284	36,130		138,945	0	138,945	

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Fund Summary

Fund	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	28,234	137	28,097		-918,741	0	-918,741	
26 - CONSERVATION FUND	97,494	0	97,494		350,455	0	350,455	
35 - WATER SUPPLY FUND	-89,314	147	-89,461		707,231	0	707,231	
Report Total:	36,414	284.08	36,130		138,945	0	138,945	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R120 - Property Taxes Revenues	0	91,667	-91,667	0.00 %	649,226	1,100,000	-450,774	59.02 %
R130 - User Fees	275,741	220,833	54,908	124.86 %	1,400,190	2,650,000	-1,249,810	52.84 %
R160 - Well Registration Fee	150	0	150	0.00 %	1,125	0	1,125	0.00 %
R190 - WDS Permits Rule 21	1,800	4,667	-2,867	38.57 %	13,900	56,000	-42,100	24.82 %
R220 - Copy Fee	0	0	0	0.00 %	2	0	2	0.00 %
R230 - Miscellaneous - Other	0	417	-417	0.00 %	283	5,000	-4,717	5.66 %
R250 - Interest Income	8,162	833	7,329	979.83 %	27,692	10,000	17,692	276.92 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R310 - Other Reimbursements	0	2,250	-2,250	0.00 %	0	27,000	-27,000	0.00 %
R320 - Grants	0	158,270	-158,270	0.00 %	926	1,900,000	-1,899,074	0.05 %
R510 - Operating Reserve	0	23,750	-23,750	0.00 %	0	285,000	-285,000	0.00 %
Total Revenue:	285,853	506,435	-220,582	-56.44 %	2,093,344	6,078,000	-3,984,656	34.44 %

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	71,762	88,889	17,128	80.73 %	590,067	1,067,100	477,033	55.30 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	692	1,200	508	57.70 %
1120 - Manager's Deferred Comp	143	117	-26	122.47 %	1,059	1,400	341	75.65 %
1130 - Unemployment Compensation	0	100	100	0.00 %	824	1,200	376	68.67 %
1150 - Temporary Personnel	3,087	1,166	-1,921	264.72 %	14,845	14,000	-845	106.04 %
1160 - PERS Retirement	6,192	17,660	11,468	35.06 %	169,218	212,000	42,782	79.82 %
1170 - Medical Insurance	9,622	12,145	2,523	79.22 %	75,393	145,800	70,407	51.71 %
1180 - Medical Insurance - Retirees	3,303	2,749	-554	120.16 %	22,983	33,000	10,017	69.64 %
1190 - Workers Compensation	2,072	2,766	693	74.93 %	18,051	33,200	15,149	54.37 %
1200 - Life Insurance	130	217	87	59.90 %	1,089	2,600	1,511	41.90 %
1210 - Long Term Disability Insurance	417	516	100	80.68 %	3,250	6,200	2,950	52.42 %
1220 - Short Term Disability Insurance	83	108	26	76.42 %	645	1,300	655	49.65 %
1230 - Other Benefits	302	50	-252	603.44 %	307	600	293	51.09 %
1260 - Employee Assistance Program	21	50	29	41.78 %	164	600	436	27.32 %
1270 - FICA Tax Expense	261	167	-95	156.79 %	2,303	2,000	-303	115.14 %
1280 - Medicare Tax Expense	1,077	1,316	239	81.84 %	9,540	15,800	6,260	60.38 %
1290 - Staff Development & Training	4	708	704	0.56 %	1,484	8,500	7,016	17.46 %
1300 - Conference Registration	0	117	117	0.00 %	1,139	1,400	261	81.34 %
1310 - Professional Dues	0	50	50	0.00 %	220	600	380	36.67 %
1320 - Personnel Recruitment	0	100	100	0.00 %	224	1,200	976	18.64 %
Total Level1: 100 - Personnel Costs:	98,567	129,090	30,523	76.36 %	913,496	1,549,700	636,204	58.95 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	2,919	1,133	-1,786	257.64 %	7,077	13,600	6,523	52.03 %
2020 - Board Expenses	0	333	333	0.00 %	533	4,000	3,467	13.33 %
2040 - Rent	856	883	27	96.91 %	5,647	10,600	4,953	53.27 %
2060 - Utilities	370	1,108	738	33.41 %	7,151	13,300	6,149	53.77 %
2120 - Insurance Expense	19	1,733	1,714	1.10 %	57	20,800	20,743	0.27 %
2130 - Membership Dues	100	908	808	11.01 %	10,567	10,900	333	96.95 %
2140 - Bank Charges	121	133	12	91.10 %	1,052	1,600	548	65.75 %
2150 - Office Supplies	500	550	49	91.03 %	3,410	6,600	3,190	51.67 %
2160 - Courier Expense	151	267	116	56.57 %	874	3,200	2,326	27.33 %
2170 - Printing/Photocopy	0	17	17	0.00 %	12	200	188	6.16 %
2180 - Postage & Shipping	3	225	222	1.32 %	949	2,700	1,751	35.14 %
2190 - IT Supplies/Services	3,728	4,332	604	86.06 %	44,783	52,000	7,217	86.12 %
2200 - Professional Fees	10,463	11,929	1,466	87.71 %	76,974	143,200	66,226	53.75 %
2220 - Equipment Repairs & Maintenance	538	233	-305	230.76 %	1,344	2,800	1,456	48.01 %
2235 - Equipment Lease	407	466	59	87.32 %	3,351	5,600	2,249	59.84 %
2240 - Telephone	2,265	1,349	-916	167.86 %	16,420	16,200	-220	101.36 %
2260 - Facility Maintenance	875	1,383	508	63.27 %	8,734	16,600	7,866	52.61 %
2270 - Travel Expenses	256	641	386	39.89 %	3,238	7,700	4,462	42.05 %

EXHIBIT 6-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 01/31/2019**

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	880	1,141	261	77.12 %	11,729	13,700	1,971	85.61 %
2300 - Legal Services	5,488	11,662	6,174	47.06 %	28,692	140,000	111,309	20.49 %
2380 - Meeting Expenses	262	200	-62	131.00 %	912	2,400	1,488	37.99 %
2420 - Legal Notices	0	108	108	0.00 %	0	1,300	1,300	0.00 %
2460 - Public Outreach	189	183	-6	103.31 %	491	2,200	1,709	22.30 %
2480 - Miscellaneous	0	100	100	0.00 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	245	108	-137	226.23 %	1,073	1,300	227	82.56 %
Total Level1: 200 - Supplies and Services:	30,636	41,608	10,972	73.63 %	235,222	499,500	264,278	47.09 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	126,553	300,388	173,835	42.13 %	1,815,088	3,606,100	1,791,012	50.33 %
4000 - Fixed Asset Purchases	1,863	13,878	12,015	13.42 %	48,280	166,600	118,320	28.98 %
5500 - Election Expenses	0	5,331	5,331	0.00 %	0	64,000	64,000	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	13,503	13,503	0.00 %	0	162,100	162,100	0.00 %
Total Level1: 300 - Other Expenses:	128,416	335,599	207,183	38.26 %	1,863,368	4,028,800	2,165,432	46.25 %
Total Expense:	257,619	506,297	248,679	50.88 %	3,012,085	6,078,000	3,065,915	49.56 %
Total Revenues	285,853	506,435	-220,582	-56.44 %	2,093,344	6,078,000	-3,984,656	-34.44 %
Total Fund: 24 - MITIGATION FUND:	28,234	137	28,097		-918,741	0	-918,741	

EXHIBIT 6-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 01/31/2019**

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	0	47,481	-47,481	0.00 %	336,417	570,000	-233,583	59.02 %
R130 - User Fees	102,805	83,300	19,505	123.42 %	584,010	1,000,000	-415,990	58.40 %
R150 - Permit Processing Fee	22,502	14,578	7,925	154.36 %	144,747	175,000	-30,253	82.71 %
R200 - Recording Fees	110	3,332	-3,222	3.30 %	2,211	40,000	-37,789	5.53 %
R210 - Legal Fees	300	1,333	-1,033	22.51 %	2,550	16,000	-13,450	15.94 %
R220 - Copy Fee	0	0	0	0.00 %	1	0	1	0.00 %
R230 - Miscellaneous - Other	0	417	-417	0.00 %	656	5,000	-4,344	13.12 %
R250 - Interest Income	10,303	833	9,470	1,236.86 %	30,660	10,000	20,660	306.60 %
R270 - CAW - Rebates	51,101	80,801	-29,700	63.24 %	451,653	970,000	-518,347	46.56 %
R320 - Grants	0	12,712	-12,712	0.00 %	0	152,600	-152,600	0.00 %
R510 - Operating Reserve	0	24,632	-24,632	0.00 %	0	295,700	-295,700	0.00 %
Total Revenue:	187,121	269,417	-82,296	-69.45 %	1,552,906	3,234,300	-1,681,394	48.01 %

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	44,815	56,686	11,871	79.06 %	348,411	680,500	332,089	51.20 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	692	1,200	508	57.70 %
1120 - Manager's Deferred Comp	143	192	49	74.54 %	1,059	2,300	1,241	46.05 %
1130 - Unemployment Compensation	0	67	67	0.00 %	577	800	223	72.10 %
1150 - Temporary Personnel	2,161	816	-1,345	264.72 %	10,391	9,800	-591	106.04 %
1160 - PERS Retirement	3,616	10,479	6,863	34.50 %	94,041	125,800	31,759	74.75 %
1170 - Medical Insurance	6,611	7,580	969	87.21 %	46,510	91,000	44,490	51.11 %
1180 - Medical Insurance - Retirees	2,312	1,924	-388	120.16 %	15,892	23,100	7,208	68.80 %
1190 - Workers Compensation	176	250	74	70.28 %	1,346	3,000	1,654	44.87 %
1200 - Life Insurance	61	108	48	55.93 %	536	1,300	764	41.23 %
1210 - Long Term Disability Insurance	266	317	51	84.03 %	1,924	3,800	1,876	50.63 %
1220 - Short Term Disability Insurance	53	67	14	79.29 %	382	800	418	47.78 %
1230 - Other Benefits	211	33	-178	633.61 %	215	400	185	53.65 %
1260 - Employee Assistance Program	14	33	19	42.95 %	103	400	297	25.77 %
1270 - FICA Tax Expense	126	58	-68	216.89 %	307	700	393	43.84 %
1280 - Medicare Tax Expense	670	841	172	79.59 %	5,456	10,100	4,644	54.02 %
1290 - Staff Development & Training	185	900	715	20.51 %	2,708	10,800	8,092	25.08 %
1300 - Conference Registration	225	192	-33	117.44 %	1,806	2,300	494	78.53 %
1310 - Professional Dues	0	133	133	0.00 %	490	1,600	1,110	30.63 %
1320 - Personnel Recruitment	0	67	67	0.00 %	266	800	534	33.22 %
Total Level1: 100 - Personnel Costs:	61,736	80,843	19,107	76.37 %	533,113	970,500	437,387	54.93 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	2,040	791	-1,249	257.77 %	4,950	9,500	4,550	52.11 %
2020 - Board Expenses	0	233	233	0.00 %	373	2,800	2,427	13.33 %
2040 - Rent	233	233	0	100.00 %	1,620	2,800	1,180	57.86 %
2060 - Utilities	238	750	512	31.74 %	4,863	9,000	4,137	54.04 %
2120 - Insurance Expense	13	1,216	1,203	1.09 %	40	14,600	14,560	0.27 %
2130 - Membership Dues	942	1,341	399	70.24 %	8,690	16,100	7,410	53.97 %
2140 - Bank Charges	88	92	4	96.04 %	822	1,100	278	74.69 %
2150 - Office Supplies	300	417	117	71.93 %	2,413	5,000	2,587	48.26 %
2160 - Courier Expense	106	183	78	57.60 %	612	2,200	1,588	27.82 %
2170 - Printing/Photocopy	0	8	8	0.00 %	9	100	91	8.62 %
2180 - Postage & Shipping	2	150	148	1.38 %	666	1,800	1,134	37.00 %
2190 - IT Supplies/Services	2,610	3,032	423	86.06 %	31,324	36,400	5,076	86.05 %
2200 - Professional Fees	7,324	8,347	1,023	87.75 %	55,340	100,200	44,860	55.23 %
2220 - Equipment Repairs & Maintenance	377	167	-210	226.15 %	941	2,000	1,059	47.05 %
2235 - Equipment Lease	227	325	98	69.98 %	1,905	3,900	1,995	48.85 %
2240 - Telephone	1,515	900	-616	168.42 %	10,820	10,800	-20	100.19 %
2260 - Facility Maintenance	598	933	335	64.06 %	6,099	11,200	5,101	54.45 %
2270 - Travel Expenses	409	875	466	46.71 %	9,229	10,500	1,271	87.90 %

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	0	566	566	0.00 %	1,483	6,800	5,317	21.81 %
2300 - Legal Services	4,664	4,998	334	93.32 %	22,401	60,000	37,599	37.33 %
2380 - Meeting Expenses	183	133	-50	137.55 %	706	1,600	894	44.13 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	174	125	-49	139.29 %	391	1,500	1,109	26.05 %
2480 - Miscellaneous	0	67	67	0.00 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	1,242	1,391	150	89.25 %	7,501	16,700	9,199	44.91 %
Total Level1: 200 - Supplies and Services:	23,284	27,806	4,522	83.74 %	173,304	333,800	160,496	51.92 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	3,304	123,725	120,421	2.67 %	310,815	1,485,300	1,174,485	20.93 %
4000 - Fixed Asset Purchases	1,304	24,715	23,411	5.28 %	185,220	296,700	111,480	62.43 %
5500 - Election Expenses	0	3,732	3,732	0.00 %	0	44,800	44,800	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	6,847	6,847	0.00 %	0	82,200	82,200	0.00 %
Total Level1: 300 - Other Expenses:	4,608	160,769	156,161	2.87 %	496,035	1,930,000	1,433,965	25.70 %
Total Expense:	89,627	269,417	179,790	33.27 %	1,202,451	3,234,300	2,031,849	37.18 %
Total Revenues	187,121	269,417	-82,296	-69.45 %	1,552,906	3,234,300	-1,681,394	-48.01 %
Total Fund: 26 - CONSERVATION FUND:	97,494	0	97,494		350,455	0	350,455	

EXHIBIT 6-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 01/31/2019**

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	-2,376	283,333	-285,709	-0.84 %	1,930,663	3,400,000	-1,469,337	56.78 %
R120 - Property Taxes Revenues	0	10,833	-10,833	0.00 %	76,727	130,000	-53,273	59.02 %
R130 - User Fees	63,755	50,000	13,755	127.51 %	432,890	600,000	-167,110	72.15 %
R140 - Connection Charges	39,893	20,833	19,060	191.49 %	403,704	250,000	153,704	161.48 %
R220 - Copy Fee	0	0	0	0.00 %	200	0	200	0.00 %
R230 - Miscellaneous - Other	0	417	-417	0.00 %	180	5,000	-4,820	3.60 %
R250 - Interest Income	19,741	1,250	18,491	1,579.30 %	50,010	15,000	35,010	333.40 %
R260 - CAW - ASR	0	40,950	-40,950	0.00 %	0	491,600	-491,600	0.00 %
R300 - Watermaster	0	4,548	-4,548	0.00 %	0	54,600	-54,600	0.00 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	4,415	-4,415	0.00 %	0	53,000	-53,000	0.00 %
R320 - Grants	0	7,914	-7,914	0.00 %	0	95,000	-95,000	0.00 %
R510 - Operating Reserve	0	130,181	-130,181	0.00 %	0	1,562,800	-1,562,800	0.00 %
Total Revenue:	121,013	556,341	-435,327	-21.75 %	2,894,373	6,677,000	-3,782,627	43.35 %

EXHIBIT 6-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	74,314	78,052	3,738	95.21 %	565,224	937,000	371,776	60.32 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	2,077	3,600	1,523	57.70 %
1120 - Manager's Deferred Comp	429	450	21	95.26 %	3,178	5,400	2,222	58.86 %
1130 - Unemployment Compensation	0	83	83	0.00 %	659	1,000	341	65.92 %
1150 - Temporary Personnel	2,470	933	-1,537	264.72 %	11,876	11,200	-676	106.03 %
1160 - PERS Retirement	6,426	15,919	9,493	40.36 %	157,566	191,100	33,534	82.45 %
1170 - Medical Insurance	9,209	8,647	-562	106.50 %	67,621	103,800	36,179	65.15 %
1180 - Medical Insurance - Retirees	2,252	2,199	-53	102.43 %	17,996	26,400	8,404	68.17 %
1190 - Workers Compensation	1,436	1,633	197	87.93 %	11,414	19,600	8,186	58.23 %
1200 - Life Insurance	126	158	32	79.73 %	1,020	1,900	880	53.71 %
1210 - Long Term Disability Insurance	391	400	9	97.84 %	2,986	4,800	1,814	62.20 %
1220 - Short Term Disability Insurance	78	92	14	84.62 %	592	1,100	508	53.80 %
1230 - Other Benefits	241	42	-200	579.30 %	245	500	255	49.05 %
1260 - Employee Assistance Program	19	42	23	45.28 %	144	500	356	28.88 %
1270 - FICA Tax Expense	145	175	30	82.62 %	351	2,100	1,749	16.70 %
1280 - Medicare Tax Expense	993	1,158	165	85.77 %	7,961	13,900	5,939	57.28 %
1290 - Staff Development & Training	3	633	630	0.51 %	748	7,600	6,852	9.85 %
1300 - Conference Registration	0	100	100	0.00 %	911	1,200	289	75.92 %
1310 - Professional Dues	0	50	50	0.00 %	0	600	600	0.00 %
1320 - Personnel Recruitment	0	83	83	0.00 %	0	1,000	1,000	0.00 %
Total Level1: 100 - Personnel Costs:	98,808	111,147	12,339	88.90 %	852,570	1,334,300	481,730	63.90 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	2,331	908	-1,423	256.78 %	5,658	10,900	5,242	51.91 %
2020 - Board Expenses	0	267	267	0.00 %	427	3,200	2,773	13.33 %
2040 - Rent	789	816	27	96.66 %	5,184	9,800	4,616	52.90 %
2060 - Utilities	302	891	589	33.90 %	5,762	10,700	4,938	53.85 %
2120 - Insurance Expense	15	1,383	1,368	1.10 %	46	16,600	16,554	0.27 %
2130 - Membership Dues	80	725	645	11.04 %	8,454	8,700	246	97.17 %
2140 - Bank Charges	6,407	108	-6,298	5,916.11 %	907	1,300	393	69.79 %
2150 - Office Supplies	342	450	107	76.11 %	2,546	5,400	2,854	47.15 %
2160 - Courier Expense	121	217	96	55.70 %	700	2,600	1,900	26.90 %
2170 - Printing/Photocopy	0	17	17	0.00 %	10	200	190	4.93 %
2180 - Postage & Shipping	2	183	181	1.29 %	757	2,200	1,443	34.42 %
2190 - IT Supplies/Services	2,982	3,465	483	86.06 %	35,851	41,600	5,749	86.18 %
2200 - Professional Fees	8,370	9,546	1,176	87.68 %	65,328	114,600	49,272	57.01 %
2220 - Equipment Repairs & Maintenance	431	183	-247	234.96 %	1,075	2,200	1,125	48.88 %
2235 - Equipment Lease	313	375	62	83.39 %	2,537	4,500	1,963	56.37 %
2240 - Telephone	1,687	1,133	-554	148.93 %	12,240	13,600	1,360	90.00 %
2260 - Facility Maintenance	683	1,116	433	61.19 %	6,970	13,400	6,430	52.02 %
2270 - Travel Expenses	205	533	328	38.39 %	3,731	6,400	2,669	58.30 %

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 01/31/2019

Level...	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	146	1,125	979	12.97 %	2,073	13,500	11,427	15.36 %
2300 - Legal Services	11,199	16,660	5,461	67.22 %	126,817	200,000	73,183	63.41 %
2380 - Meeting Expenses	217	158	-59	137.04 %	782	1,900	1,118	41.16 %
2420 - Legal Notices	0	92	92	0.00 %	0	1,100	1,100	0.00 %
2460 - Public Outreach	179	150	-29	119.48 %	439	1,800	1,361	24.41 %
2480 - Miscellaneous	0	83	83	0.00 %	121	1,000	879	12.12 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	340	92	-248	370.98 %	419	1,100	681	38.07 %
Total Level1: 200 - Supplies and Services:	37,141	41,383	4,243	89.75 %	288,834	496,800	207,966	58.14 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	72,888	360,073	287,184	20.24 %	934,079	4,322,600	3,388,521	21.61 %
4000 - Fixed Asset Purchases	1,490	9,171	7,681	16.25 %	46,259	110,100	63,841	42.02 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	4,265	4,265	0.00 %	0	51,200	51,200	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	8,996	8,996	0.00 %	0	108,000	108,000	0.00 %
Total Level1: 300 - Other Expenses:	74,379	403,663	329,285	18.43 %	1,045,738	4,845,900	3,800,162	21.58 %
Total Expense:	210,327	556,194	345,867	37.82 %	2,187,142	6,677,000	4,489,858	32.76 %
Total Revenues	121,013	556,341	-435,327	-21.75 %	2,894,373	6,677,000	-3,782,627	-43.35 %
Total Fund: 35 - WATER SUPPLY FUND:	-89,314	147	-89,461		707,231	0	707,231	
Report Total:	36,414	284	36,130		138,945	0	138,945	

EXHIBIT 6-D

Statement of Revenue Over Expense - No Decimals

Fund Summary

Fund	January Activity	January Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	28,234	137	28,097		-918,741	0	-918,741	
26 - CONSERVATION FUND	97,494	0	97,494		350,455	0	350,455	
35 - WATER SUPPLY FUND	-89,314	147	-89,461		707,231	0	707,231	
Report Total:	36,414	284.08	36,130		138,945	0	138,945	

GENERAL MANAGER'S REPORT

8. UPDATE ON MAJOR DISTRICT PROJECTS

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	David J. Stoldt	Cost Estimate:	N/A

General Counsel Approval: N/A

Committee Recommendation: N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The Board has requested regular updates on major project status. Recently authorized projects include:

- Rancho San Carlos Road Stream Bank Restoration
- Sleepy Hollow Steelhead Rearing Facility Intake
- ASR Backflush Basin Expansion
- Los Padres Dam Alternatives Study
- Accela Database Implementation
- New Phone System/Server Room Relocation

It has been determined that such information should be expanded to all District contracts in excess of \$25,000. Developing such a report that can be automated through the District's Tyler Incode database has been in the works. At the March 18th Board meeting the first draft of such a report will be distributed. Going forward, it is expected that the report will be expanded to include qualitative information regarding activity or progress on the contracts.

RECOMMENDATION: The General Manager recommends the Board receive the report.

ITEM: PUBLIC HEARING**11. CONSIDER APPLICATION FOR VARIANCE FROM SEPARATE WATER METER REQUIREMENT FOR A 40-UNIT SENIOR HOUSING PROJECT – 200 GLENWOOD CIRCLE, MONTEREY (APN: 001-771-013-000)**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No:	N/A
Prepared By:	Stephanie Locke	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The Park Lane (a senior living facility) is requesting Board approval of a variance to allow permanent installation of in-line water meters in lieu of individual Cal-Am Water Meters at a new four-story, 40-unit senior independent living apartment building at 200 Glenwood Circle, Monterey. Sub-metering of Multi-Family Dwellings is allowed by Rule 23-A-1-i-(4) (**Exhibit 11-A**) when the installation of separate Water Meters is not feasible (i.e., Cease and Desist Order moratorium on new Connections) and the User is utilizing Water Credits on a Site that has a Connection. As a condition of approval, within 90 days of the conclusion of the moratorium, the owner of a sub-metered Site must have Water Meters installed for each sub-metered User by the Water Distribution System Operator. The project Site is currently supplied by two Master Meters and is utilizing Water Credit from various retrofits to offset the new project's water demand. The Park Lane's variance application is shown at **Exhibit 11-B**.

District Rule 23-A-1-i-(5) allows the Board to consider variances to the rule when the installation of separate Water Measuring Devices is not feasible due to Special Circumstances. "Special Circumstances" in this case are defined as "unusual, uncommon, peculiar, unique or rare situations that require Board consideration." In considering a variance, the Board shall determine if another type of Water Measuring Device is appropriate (e.g., in-line sub-meters) and shall make reporting of consumption a condition of approval.

The Park Lane's Special Circumstances are related to hot water in the new apartment project. The applicant is requesting a variance to allow permanent sub-metering to accommodate a central water heating plant. The plant will operate with high efficiency condensing water heaters and will be set up to allow future thermal solar water heating. By utilizing a central plant for hot water and heating, space is not needed in the individual units for water heaters, and gas can be kept out of the units to increase the safety of the senior residents. The latter is a particular concern for elderly persons who may not be able to smell a gas leak.

The new apartment building will utilize electronic sub-meters that are readable by the tenant to

measure hot and cold water use in each unit. The sub-meters will be monitored by a central computer. Consumption information will be made available to MPWMD as needed. The Park Lane pays the utility bills for the residents and is motivated to encourage water use efficiency.

Separate metering is a best management practice of the California Water Efficiency Partnership (CalWEP). Additionally, state legislation passed in 2016 (California Water Code, Div. 1, Ch.8, Article 5) requires Multi-Family Residential Dwelling Units to either have a utility meter or a sub-meter for each individual Residential unit. Individual Water Meters encourage efficient water use by making each water User accountable for their consumption. Individual Water Meters also facilitate compliance with water use reductions during rationing periods.

Four similar variance requests have been granted for in-line meters at affordable housing projects: (1) MidPen Housing Corporation received a variance to allow for the use of in-line meters for 19 low-income senior housing units in Monterey; (2) the use of a single meter for each building was authorized for the Pacific Meadows senior housing complex in Carmel Valley; (3) the City of Monterey received a variance from the separate Water Meter requirement for the Osio Plaza low to moderate-income housing units; and (4) South County Housing Corporation received a variance to allow for the use of in-line meters for 49 low-income senior housing units in Pacific Grove. Although the current application is for market rate housing, it is possible that by adding 40 units to the local housing stock, affordable units in the community may become available when the current tenants move into the new apartments.

Public notice of this hearing was posted on the project Site.

RECOMMENDATION: The proposed action to sub-meter the new apartments at The Park Lane supports the Districts goal to make water Users accountable for their water use. Staff recommends the Board approve the variance and adopt the Findings of Approval attached as **Exhibit 11-C**, with the following conditions: (1) In-line meters recording hot and cold water consumption for each Dwelling Unit must be installed and maintained. (2) The applicant/owner shall provide the District with sub-meter consumption data upon request. (3) Outdoor water use associated with new landscaping and common areas in the new building must be separately sub-metered. (4) Approval of this request is limited to one year. Within the year, the applicant must obtain water and building permits.

EXHIBITS

11-A Rule 23-A-1-i-(4)

11-B Application for Variance

11-C Draft Findings of Approval



APPLICATION FOR VARIANCE REGARDING WATER CONNECTION PERMITS

RECEIVED
FEB 21 2013
MPWMD

Rule 24 of the District Rules and Regulations states that upon request an applicant may apply for a variance from standards incorporated in the District's rules and Regulations. Variances may be approved when: a) special circumstances exist, as defined in the Rules and Regulations; b) when strict interpretation and enforcement of any standard would cause undue hardship; and c) when the granting of such a variance will not tend to defeat the purpose of the Rules and Regulations. In order to be considered for a variance hearing, all applicants must submit a completed application with payment of a non-refundable processing fee \$900.00, (plus \$90.00 an hour for more than 10 hours of staff time), and any other information necessary to evaluate the case.

Applications must be received 5 weeks in advance of the next scheduled Board meeting in order to be considered for placement on the agenda. All applicants are required to provide the information requested on this form. This information will be used as the basis for finding on which the Board will support or deny your variance request. Submission of an incomplete application may constitute grounds for denial of your request.

APPLICANT INFORMATION

Applicant's Full Name: Park Lane
 Mailing Address: 200 Glenwood Circle
 City: Monterey State: CA Zip: 93940
 Phone Number(s): Work (819) 296-9000 Home ()
 E-Mail: Attawkins@pacificacompanies.com
 Name of Agent(s) to Represent Applicant: Abbie Hawkins
 Mailing Address: 1775 Hancock street #200
 City: San Diego State: CA Zip: 92110
 Phone Number(s): Work (619) 296-9000 Home ()
 E-Mail: Attawkins@pacificacompanies.com

PROPERTY INFORMATION

Full Name of Property Owner: P Monterey LP
 Mailing Address: 1775 Hancock street #200
 City: San Diego State: CA Zip: 92110
 Phone Number(s): Work (619) 296-9000 Home ()
 E-Mail: Attawkins@pacificacompanies.com
 Property Address: 200 Glenwood circle
 City: Monterey State: CA Zip: 93940
 Assessor's Parcel Number: 001 - 771 - 013
 Property Area: Acres: 10.12 Square Feet: Other:
 Past Land Use: Senior care
 Present Land Use: Senior care
 Proposed Land Use: Senior care
 Existing buildings? Yes No
 Types of uses and square footage: Independent Living

(PLEASE PROVIDE 5 YEARS OF WATER RECORDS)

VARIANCE APPLICATION

EXHIBIT 1

STATEMENT OF VARIANCE REQUEST

**If additional space is needed for response to any question, please continue on a separate piece of paper and attach to the back of this application.*

From which rule(s) are you requesting a variance?

*Rule 23.1; (4)a, Water meter installation at each sub-metered
Use after lifting of connection moratorium.*

Please state the special circumstances which distinguish your application from all others which are subject to enforcement of this process.

**Please see Attach Description for Variance application.*

What difficulties or hardships would result if your variance request was denied?

**Please see attached*

What specific action are you requesting that the Board take?

**Please see attached*

Please indicate if you intend to make a statement at the variance hearing, and list the names of any other individuals who may speak on your behalf.

If needed.

*Abbie Hawkins
Doug Roberts
Bill Estes
Rick North*

VARIANCE APPLICATION

EXHIBIT 2

PROJECT INFORMATION

*If additional space is needed for response to any questions, please continue on a separate piece of paper and attach it to the back of this application.

Type of Project: New Construction Remodel/Addition

Proposed New Use: (Please refer to the District's current Fixture Unit/Use Category sheet for assistance with this question.)

Residential No. Dwellings 40 Total No. Fixture Units 305.8

~~Commercial/Industrial/Governmental~~

Type of Use: Senior Independent Living Square Footage: 44,354 SF

Other (Specify): _____

Current Zoning Classification: Planned Community

Name of water company which services the property: California American Water Company

Do you feel this project will use less water than that calculated by the District? If so, please explain how much you believe the project will use, and the basis on which you make this assumption. no

Has this project been approved by the local jurisdiction? If so, please list or attach a copy of all conditions which have been imposed on the project. (Attach a copy of these conditions and approvals received.) In the process - PC hearing March 12th

Does the applicant intend to obtain a municipal or county building permit for the project within ninety (90) days following the granting of a water connection permit? If not, when will water be needed at the site? yes

I declare under penalty of perjury that the information in the application and on accompanying attachments is correct to the best of my knowledge and belief.

[Signature]
Signature of Applicant

2/15/19
Date/Location

NOTE TO APPLICANT: You may attach written findings for the Board to review and consider in support of the action you have requested.

Fee Paid _____ Receipt No. _____ Staff Initials _____





February 13, 2019
Revised 2/20/19

20180235

Doug Roberts
JHW Architects
2400 Garden Road Suite C
Monterey, California 93940

Re: **PARK LANE 40 UNIT BUILDING
MPWMD VARIANCE APPLICATION**

For which rules are you requesting a variance?

Rule 23.1.i (4)a, Water meter installation at each sub-metered use after lifting of connection moratorium.

Please state the special circumstances which distinguish your application from all others which are subject to enforcement of this process.

The senior housing facility consists of 40 individual apartments, each with a bedroom, living room kitchen and bathroom. Bathroom plumbing fixtures are all Cal Green, low consumption type. Kitchens have a high efficiency. There are laundry hookups in each unit, and a single additional communal residential size washer for oversize loads. All Laundry equipment to be Energy Star rated.

The plumbing design provides for central water heating plant for the domestic water heating. Space heating consists of central hot water and chilled water with fan coils serving each apartment. Kitchen range will be electric. Each unit will be provided with hot and cold water submeters, readable in the unit, and monitored by a central computer, allowing for analysis for excess consumption and leaks.

The plumbing layout is designed to avoid any natural gas in the apartments. This is a safety issue with senior residents. If there were a gas leak, reduced sensitivity to smell could result in a serious leak without the tenant knowing there is a problem. The central water heater also allows for high efficiency water heaters (condensing type) and future thermal solar water heating, which is mandated by California Title 24. The central water heater plant will be (2) water storage tanks, fired by (2) hot water boilers providing redundancy. The domestic hot water will be circulated throughout the building allowing quick access to hot water at appliances, and conforming to local water conservation requirements.

Re: **PARK LANE 40 UNIT BUILDING**

What difficulties or hardships would result if your variance request was denied?

The rule requires installation of individual meters after the lifting of the connection moratorium. The plumbing design is optimized for water conservation, energy efficiency, cost of construction and occupant safety. The current design would not be workable if new meters were required. Including the provisions for future individual meters in the current design would be costly, and result in higher costs for residents due to the additional meter charges. In addition, all the advantages of water conservation, solar water heating, operations and maintenance would be lost.

What specific action are you requesting that the Board take?

Park Lane is requesting a variance that will allow the use of the a single new California American water service meter to be used for the whole building, and not require any modification of the water distribution system if and when the connection moratorium is lifted.

Please indicate if you intend to make a statement at the variance hearing, and list the names of any other individuals who may speak on your behalf.



February 20, 2019

20180235

Doug Roberts
 JHW Architects
 2400 Garden Road Suite C
 Monterey, California 93940

Re: **PARK LANE 40 UNIT BUILDING**
MPWMD VARIANCE APPLICATION-FIXTURE UNITS

Dear Doug:

The water fixture units for the new building, based on MPWMD values, per Rule 24:

Per plans there are 2 unit types:

Unit 1, 1090 SF, 2-bed, 1bath:

Wash basin	1.0	
Toilet	1.3	(high efficiency, 1.28gpf)
Shower	2.0	
Kitchen sink	1.5	Dishwasher (High Efficiency, 5.8 gal/cycle max)
Laundry	<u>1.0</u>	(high efficiency WF 5.0 or less)
Total	6.8	FU

Unit 2, 750 SF, 1-bed, 1 bath:

Wash Basin	1.0	
Toilet (2)	1.3	(high efficiency 1.28 gpf)
Shower	2.0	
Kitchen sink	1.5	Dishwasher (High Efficiency, 5.8 gal/cycle max)
Laundry	<u>1.0</u>	(high efficiency WF 5.0 or less)
Total	6.8	FU

Usage is 6.8 FU * 40 = 272 FU

Corporate Office
 22 Lower Ragsdale Dr., Suite A
 Monterey, CA 93940

Phone (831) 649 8000

Fax (831) 649 8038

axiomengineers.com

Monterey - Santa Cruz - Napa

Axiom Engineers™ is a Service Mark of Axiom Engineers, Inc., a California Corporation.

Doug Roberts/JHW Architects
February 20, 2019 . . . Page 2 . . . File #20180235

Re: **PARK LANE 40 UNIT BUILDING**

Additionally there will be a residential washer in the third floor utility room to allow washing of bulkier items, still residential, still high efficiency.

1.0 FU

Total Fixture Units: **273**

Total water consumption at apartments: $273*(0.01AF/yr.FU) = 2.73 \text{ Acre Feet/Yr}$

At the first floor there will be a 1,060 SF communal dining area, with associated prep area. This area is categorized as a Group II area, as food will be prepared at the main kitchen and this will be just serving and cleanup. (not a full-service restaurant). Usage factor is 0.0002 AF/SF.

Usage is **0.212 AF**

In addition, there are (2) single occupancy toilets, Usage is 0.058 AF/Toilet.

Usage is **0.116 AF**.

Total building usage: 3.058 Acre Feet per Year

Cordially,
AXIOM ENGINEERSSM

WILLIAM M. ESTES, PE
Principal

RECEIVED

FEB 21 2019

MPWMD

DISCLOSURE STATEMENT
 (EX PARTE COMMUNICATIONS)

Name or description of project, action, etc: The Park Lane - New Independent Living
200 Glenwood Circle

Names and addresses of all persons authorized to communicate with the Board of Directors on this matter:

Name	Address
<u>Douglas Roberts, AIA</u>	<u>JH W Architects, 2400 Garden Rd, Monterey</u> <u>CA 93940</u>
<u>Abbie Hawkins</u>	<u>P Monterey LP, 1775 Hancock St #200</u> <u>San Diego, CA 92110</u>
<u>Rick North</u>	<u>- same -</u>
<u>Bill Estes</u>	<u>Axiom Engineers, 22 Lower Ragsdale</u> <u>Suite A, Monterey CA 93940</u>

This *Disclosure Statement* is completed in my capacity as the Applicant for matter referenced in the first line, or as an authorized Agent of the Applicant. My signature evidences I am duly authorized to act on behalf of all individuals and/or entities that have an ownership interest in this matter (exceptions shall be noted by checking this box and providing a complete explanation as an attachment to this *Disclosure Statement*).

I understand this *Disclosure Statement* is required to list the names and addresses of all persons authorized to communicate with the Directors of the Water Management District on this matter. I further understand and agree to revise and amend this *Disclosure Statement* whenever any other person is authorized to communicate regarding this matter. Oral disclosure of agents shall not satisfy this requirement.

I understand and agree that failure to disclose the name of individuals who shall communicate with the District Board Members on behalf of the applicant shall subject the matter referenced above to immediate review and denial. Further, I understand that if denial is based on failure of either the applicant or of an authorized agent of the applicant to comply with these disclosure requirements, no request for approval of an identical or similar matter shall be granted for a period of twenty-four (24) months from the date this matter is denied.

I declare the foregoing to be true and correct of my own personal knowledge. I have signed this form this 21st day of February, 2019. This form is signed in the City of Monterey, State of CALIFORNIA.

Douglas Roberts
 Name (print) [Signature]
 Signature

EXHIBIT 11-B**MPWMD Rule 23-A-1-i**

- i. Water Meters maintained by the Water Distribution System Operator shall be installed for each Residential and Non-Residential water User except as allowed in 23-A-1-i-(3), (4), (5), and (6).
 - (1) A Non-Residential User may extend water use to another Non-Residential User within an existing structure unless the Remodel or Addition requires a Water Permit for a Change of Use (as defined in Rule 11).
 - (2) A Change of Use as defined in Rule 11 shall trigger the requirement for a separate Water Meter.
 - (3) Users of multiple structures on a Site occupied by one Non-Residential User may apply for a variance of this Rule.
 - (4) **The General Manager shall allow sub-metering for each Multi-Family Dwelling, Mixed Use, or Non-Residential User when the installation of separate Water Meters is not feasible and the User is utilizing Water Credits on a Site that has a Connection. Applications for sub-metering of Single Family Dwellings will be considered by the General Manager when the Jurisdiction confirms there is no potential that the sub-metered User could be located on a separate Site through subdivision or transfer of ownership of a portion of the Site. Approval of a Water Permit allowing sub-metering under this provision shall require recordation of a deed restriction on the title of the property that shall encumber current and future Site owners to comply with the following conditions:**
 - a. **Site's owner shall have Water Meters installed for each sub-metered User by the Water Distribution System Operator within ninety (90) days of the conclusion of a Connection moratorium. Once Water Meters maintained by the Water Distribution System Operator have been installed, the deed restriction shall be removed;**
 - b. **Annually at the conclusion of the Water Year, and within 30 days of change in tenancy, the Site's owner shall provide the General Manager with individual monthly consumption for each User in a format acceptable to the District. Information**

shall identify the User of the sub-meter (e.g. apartment number or lease space number) and the number of residents in each Residential Dwelling Unit or the type of use according to Rule 24, Table 2, for each Non-Residential User;

c. During Stages of *The 2016 Monterey Peninsula Water Conservation and Rationing Plan* (Regulation XV), sub-metered consumption shall be provided to the District monthly or more frequently if requested by the General Manager;

- (5) The Board shall consider variances to this Rule when the installation of separate Water Measuring Devices is not feasible due to Special Circumstances. In considering a variance, the Board shall determine if another type of Water Measuring Device is appropriate and shall make reporting of consumption a condition of approval.**
- (6) The General Manager shall allow permanent sub-metering of all water use into one Accessory Dwelling Unit, including hot and cold water supply. The application for sub-metering an Accessory Dwelling Unit will be considered by the General Manager when the Jurisdiction confirms there is no potential that the sub-metered User could be located on a separate Site through subdivision or transfer of ownership of a portion of the Site.

EXHIBIT 11-C**DRAFT****FINDINGS OF APPROVAL****CONSIDER APPLICATION FOR VARIANCE FROM SEPARATE WATER METER REQUIREMENT FOR A 40 UNIT SENIOR HOUSING PROJECT AT 200 GLENWOOD CIRCLE, MONTEREY (APN: 001-771-013)****MARCH 18, 2019**

1. **FINDING:** The Park Lane (applicant) has requested Board approval of a variance to allow permanent sub-meters to record water use in individual apartments in a new 40-unit senior independent living building at 200 Glenwood Circle, Monterey.

EVIDENCE: Application for Variance attached as **Exhibit 11-A**.
2. **FINDING:** District Rule 23-A-1-i requires Water Meters maintained by the Water Distribution System Operator be installed for each Residential and Non-Residential water User except as allowed in 23-A-1-i-(4).

EVIDENCE: Rule 23-A-1-i-(4) attached as **Exhibit 11-B**.
3. **FINDING:** Rule 23-A-1-i-(4) allows sub-metering when the installation of separate Water Meters by the Water Distribution System Operator is not feasible due to a moratorium on the setting of Water Meters and the project demand is being offset by Water Credit. It requires that the sub-meters be replaced with Water Meters of the Water Distribution System Operator within ninety (90) days of the conclusion of a Connection moratorium.

EVIDENCE: Rule 23-A-1-i-(4) attached as **Exhibit 11-B**.
4. **FINDING:** Separate metering is a best management practice of the California Water Efficiency Partnership (CalWEP). Additionally, state legislation passed in 2016 (California Water Code, Div. 1, Ch.8, Article 5) requires Multi-Family Residential Dwelling Units to either have a utility meter or a submeter. Individual Water Meters encourage efficient water use by making each water User accountable for their consumption. Individual Water Meters also facilitate compliance with water use reductions during rationing periods.

EVIDENCE: Calwep.org and California Water Code, Div. 1, Ch.8, Article 5.
5. **FINDING:** District Rule 23-A-1-i-(5) allows the Board to consider variances to the Rule when the installation of separate Water Measuring Devices is not feasible due to Special Circumstances. "Special Circumstances" in this case

are defined as “unusual, uncommon, peculiar, unique or rare situations that require Board consideration.” In considering a variance, the Board shall determine if another type of Water Measuring Device is appropriate and shall make reporting of consumption a condition of approval.

EVIDENCE: Rule 23-A-1-i-(5) attached as **Exhibit 11-B**.

- 6. FINDING:** Special Circumstances exist in this case because the plumbing design provides for a central water heating plant that will provide water for domestic uses and heating. The layout for this project is designed to avoid any natural gas in the 40 apartments. This is a safety issue with senior residents.

EVIDENCE: Application for Variance attached as **Exhibit 11-A**.

- 7. FINDING:** Special Circumstances exist in this case because the plumbing design is optimized for water conservation, energy efficiency, cost of construction and occupant safety. Installing individual Water Meters for each unit would increase the project construction costs and would result in reduced energy efficiency.

EVIDENCE: Application for Variance attached as **Exhibit 11-A**.

- 8. FINDING:** The project will be built with tenant-accessible in-line water meters installed to monitor water use in each apartment, providing a method for individual accountability of water use and encouraging conservation.

EVIDENCE: Application for Variance attached as **Exhibit 11-A**.

- 9. FINDING:** There have been four similar circumstances where variances were granted for permanent in-line meters at housing projects in the MPWMD: MidPen Housing Corporation for 19 low-income senior housing units in Monterey; Pacific Meadows low-income senior housing project in Carmel Valley; Osio Plaza Apartments with 30 low to moderate housing units in the City of Monterey; and Vista Point Apartments (South County Housing) with 49 low-income senior housing units in the City of Pacific Grove.

EVIDENCE: Records of variance proceedings on file in District office.

- 10. FINDING:** Exterior water use will be tracked with a separate water meter.

EVIDENCE: Condition of Approval.

- 11. FINDING:** Granting a variance from the separate Water Meter requirement for the proposed senior housing project will not defeat the purpose of Rule 23-A, which is to encourage individual accountability for water use. Granting this

variance will not compromise water efficiency at the City of Monterey Site.

EVIDENCE: The above stated facts.

12. FINDING: In granting this variance, the Board has adopted the following Conditions of Approval:

1. In-line water sub-meters for each Dwelling Unit shall be installed and maintained. The sub-meter data shall be accessible to the building management to assist with water use tracking during times of rationing.
2. The applicant/owner shall provide sub-meter consumption information to the District upon request;
3. Outdoor water use associated with new landscaping shall be separately sub-metered. Common areas in the building shall be separately sub-metered.
4. This variance is time limited to one year from the date of approval. Within the year, the applicant shall obtain water and building permits or the approval shall expire.

EVIDENCE: Minutes of the March 18, 2019, regular Board meeting.

ITEM: PUBLIC HEARING

12. CONSIDER ADOPTION OF MID-YEAR FISCAL YEAR 2018-2019 BUDGET ADJUSTMENT

Meeting Date: March 18, 2019 **Budgeted:** N/A

From: **David J. Stoldt,** **Program/** **N/A**
 General Manager **Line Item No.:**

Prepared By: **Suresh Prasad** **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: N/A

CEQA Compliance: **This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Annually, the District considers its financial position after the end of the first 7-8 months of the fiscal year (FY). District staff has reviewed income and spending patterns from July 1, 2018 through the end of February 28, 2019 and determined that adjustments to the FY 2018-2019 Budget is required. The FY 2018-2019 Budget was adopted on June 18, 2018. Included in the budget adjustment process was a review of staffing levels, supplies, outside services, project expenditures, current work assignments and other factors affecting the current budget. The table below summarizes the proposed changes to the budget:

**Monterey Peninsula Water Management District
2018-2019
Mid-Year Budget Adjustment-Summary**

<u>Revenue</u>	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Property Tax	\$1,800,000	\$150,000	\$1,950,000
Permit Fees - WDD	175,000	0	175,000
Permit Fees - PED	56,000	0	56,000
Capacity Fee	250,000	200,000	450,000
User Fees	4,250,000	250,000	4,500,000
Water Supply Charge	3,400,000	0	3,400,000
Interest	35,000	145,000	180,000
Other	15,000	0	15,000
Subtotal District Revenues	9,981,000	745,000	10,726,000
Reimbursements - CAW	1,506,600	0	1,506,600
Reimbursements - Watermaster	54,600	0	54,600
Reimbursements - Reclamation	20,000	0	20,000
Reimbursements - Other	80,000	88,700	168,700
Reimbursements - Recording Fees	40,000	(20,000)	20,000
Reimbursements - Legal Fees	16,000	0	16,000
Grants	2,147,600	0	2,147,600

Subtotal Reimbursements	\$3,864,800	\$68,700	\$3,933,500
Carry Forward From Prior Year	2,143,500	0	2,143,500
Total Revenues	\$15,989,300	\$813,700	\$16,803,000
<u>Expenditures</u>	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Personnel	\$3,854,500	\$22,000	\$3,876,500
Supplies & Services	1,330,100	9,800	1,339,900
Project Expenditures	9,387,900	(802,800)	8,585,100
Fixed Assets	599,500	(25,000)	574,500
Debt Service	230,000	0	230,000
Capital Equip. Reserve	100,000	100,000	200,000
General Fund Balance	52,300	1,509,700	1,562,000
Pension Reserve	100,000	0	100,000
OPEB Reserve	100,000	0	100,000
Election Expense	160,000	0	160,000
Contingency	75,000	0	75,000
Total	\$15,989,300	\$813,700	\$16,803,000

As the table above indicates, revenues increased by \$813,700. Some of the factors relating to the increase in revenues are increase in property tax revenue, capacity fees, user fee, and interest earned revenues. Detailed information regarding all other proposed changes, as well as their effect on reserves, is detailed in the background section of this report.

RECOMMENDATION: Following a presentation by District staff and a public hearing, staff recommends adoption of the proposed mid-year budget adjustment for FY 2018-2019.

BACKGROUND: The Board of Directors adopted the original FY 2018-2019 budget on June 18, 2018. The paragraphs below summarize the original budget, proposed mid-year adjustments to the budget and projected reserves accounts.

Revenues

The 2018-2019 adopted budget anticipated revenue sources in the amount of \$15,989,300. It was projected that these revenues would be the same amount as budgeted expenditures resulting in a balanced budget. Through February 28, 2019, actual revenue collections totaled \$7,610,733 or about 48% of the budgeted amount. Revenues for the first half of this FY year are in line with previous year figures. District staff has analyzed the revenue activity for the first 8 months of the FY, as well as activities scheduled for the remainder of the FY, and recommends various adjustments to the revenue portion of the budget as shown in **Exhibit 12-A** and discussed below:

- Increase of \$150,000 in property tax revenues based on actual collections for the first half of the FY and also based on prior FY collections.
- Increase of \$200,000 in capacity fee based on actual collections through the first half of the FY.
- Increase of \$250,000 in user fee revenue based on 90% collection of prior FY.

- Increase of \$145,000 in interest income based on actual collections for first half of the FY plus additional income generated at 2% on invested funds throughout the remainder of the FY.
- Other increase in the amount of \$68,700 as noted in the exhibit.

The cumulative effect of these revenue adjustments is an increase of \$813,700 in projected revenues for FY 2018-2019.

Expenditures

The original budget envisioned expenditures of \$15,989,300 in the fiscal year ending June 30, 2019. Through February 28, 2019, actual expenditures totaled \$6,941,781, or approximately 43% of the budgeted amount. The spending pattern at mid-way point of the fiscal year is not unusual because most of the project expenditures for the first half of each fiscal year are low. District staff has analyzed the expenditure activity for the first 8 months of the fiscal year, as well as activities scheduled for the remainder of the fiscal year, and recommends various adjustments to the expenditure portion of the budget as discussed below:

- The personnel services portion of the budget increased by \$22,000 as shown on **Exhibit 12-B**.
- The supplies and services portion of the budget increased by \$9,800 as shown on **Exhibit 12-C**.
- The capital assets portion of the budget decreased by \$25,000 as shown on **Exhibit 12-D**.
- As presented on **Exhibit 12-E**, project expenditures decreased by a net amount of \$802,800. Some of the larger adjustments are as follows:
 1. Reduction of \$500,000 for Pure Water Monterey project as most of the work would be deferred to next FY.
 2. Reduction of \$150,000 for Cal-Am Desal Project financing work as most of it is deferred to next FY.
 3. Increase of \$450,000 for Monterey Water System Acquisition Feasibility Study related to Measure J and Rule 19.8 of the District.
 4. Reduction of \$200,000 for Los Padres Alternative Analysis work as most of it is deferred to next FY.
 5. Reduction of \$190,000 for Local Water Project as most of it is deferred to next FY.
 6. Reduction of \$220,000 for San Carlos restoration project as the actual costs came in lower than the budgeted amount.
 7. Other adjustments to the project expenditures as noted in the exhibit.

The cumulative effect of the adjustments to the expenditure side of the budget is a net decrease of \$796,000. Additional \$100,000 is set aside for Capital Equipment Reserve, and \$1,509,700 will make up the difference in the General Reserve Fund balance. The total change is \$813,700 in projected expenditures for FY 2018-2019.

Reserves

The District's reserve balance is projected to be as follows:

Reserves	Projected Balance 6/30/2018	Actual Balance 6/30/2018	FY 2018-2019 Budget	Est. Balance 06/30/2019
Litigation/Insurance Reserve	250,000	250,000	0	\$250,000
Capital Equipment Reserve	332,000	332,000	200,000	\$532,000
Flood/Drought Reserve	328,944	328,944	0	\$328,944
Debt Reserve	221,214	221,656	0	\$221,656
Pension Reserve	0	0	100,000	\$100,000
OPEB Reserve	0	0	100,000	\$100,000
General Operating Reserve	7,431,949	12,979,465	(581,500)	\$12,397,965
Totals	\$8,564,107	\$14,112,065	(\$181,500)	\$13,930,565

The above adjustments will result in an estimated reserve balance of 13,930,565 at June 30, 2019 as shown on **Exhibit 12-F**. This amount meets the minimum 5% of the operating budget established by the Board during the 2005-06 budget process. The ending reserve balance is projected to be \$13,930,565 for this FY. The original adopted budget had a projected reserve balance of \$8,916,407 for the FY.

EXHIBITS

- 12-A** Revenues
- 12-B** Personnel Costs
- 12-C** Supplies & Services Costs
- 12-D** Capital Assets
- 12-E** Project Expenditures
- 12-F** Reserves Analysis

EXHIBIT 12-A

**Monterey Peninsula Water Management District
Mid-Year Budget Adjustment - Revenues
2018-2019**

<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
Property Tax	1,800,000	150,000	1,950,000
Capacity Fee	250,000	200,000	450,000
User Fee	4,250,000	250,000	4,500,000
Interest	35,000	145,000	180,000
Reimbursements - Other	80,000	88,700	168,700
Reimbursements - Recording Fees	40,000	(20,000)	20,000
Total	<u>6,455,000</u>	<u>813,700</u>	<u>7,268,700</u>

EXHIBIT 12-B

**Monterey Peninsula Water Management District
Mid-Year Budget Adjustment
Personnel Costs
2018-2019**

<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
Salaries & Wages	495800	(16,000)	479,800
Temporary Personnel	35000	38,000	73,000
			0
Total	<u>\$530,800</u>	<u>\$22,000</u>	<u>\$552,800</u>

EXHIBIT 12-C

**Monterey Peninsula Water Management District
Mid-Year Budget Adjustment
Supplies & Services
2018-2019**

<u>Division</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
ASD	Telephone	30,000	15,000	45,000
GMO	Board Expenses	10,000	(5,000)	5,000
GMO	Travel Expenses	10,000	2,000	12,000
GMO	Meeting Expenses	1,200	800	2,000
GMO	Public Outreach	5,500	(3,000)	2,500
	Total	<u>\$56,700</u>	<u>\$9,800</u>	<u>\$66,500</u>

EXHIBIT 12-D

**Monterey Peninsula Water Management District
Mid-Year Budget Adjustment-Capital Assets/Other
2018-2019**

<u>Division</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
WRD	Ford F150 4x4 Truck (Weir Program)	25,000	(25,000)	0
	Total	<u>\$25,000</u>	<u>(\$25,000)</u>	<u>\$0</u>

EXHIBIT 12-E**Monterey Peninsula Water Management District
Mid-Year Budget Adjustment-Project Expenditures
2018-2019**

<u>Division</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
GMO	1-5-1 Ground Water Replenishment Project (PWM)	800,000	(500,000)	300,000
GMO	1-9-1 Cal-Am Desal Project	300,000	(150,000)	150,000
GMO	1-13-1 Drought Contingency Plan	220,000	15,000	235,000
GMO	1-14-1 Monterey Water System Acquisition Feasibility Study	0	450,000	450,000
WRD	1-2-1 A.1.a. SM Site - FORA / regulatory agency compliance	160,000	(97,000)	63,000
WRD	1-2-1 A.1.b. SM Site - Site expansion engineering	288,000	103,000	391,000
WRD	1-2-1 A.1.c. SM Site - Site expansion construction - (phase I)	555,000	135,000	690,000
WRD	1-2-1 A.1.d. SM Site - Contingency (10%)	55,000	(55,000)	0
WRD	1-7-1 A. Permit 20808B Alternatives Analysis	130,000	(130,000)	0
WRD	2-3-1 X. WRA's & FA's NMFS Fall Juvenile SH Population Surveys (CDO mandate)	0	50,000	50,000
WRD	2-3-1 X. FBA's & WRA's NMFS Winter/Spring LPD Studies (CDO mandate)	0	27,200	27,200
WRD	2-3-1 X. Supplies/Expenses NMFS Winter/Spring LPD Studies (CDO mandate)	0	11,500	11,500
PED	1-1-2 B. Alternatives Analysis and Sediment Management	350,000	(200,000)	150,000
PED	1-1-3 PWM/MPWSP Operations Model (CRBHM & SGBM)	50,000	(50,000)	0
PED	1-10-1 Local Water Projects	482,000	(190,000)	292,000
PED	1-8-1 B. Monterey Pipeline MMRP Compliance	35,000	(27,500)	7,500
PED	2-1-4 Address Vegetation Hazards and Remove Trash	20,000	5,000	25,000
PED	2-1-5 Carmel River Annual Aerial Photography	30,000	(30,000)	0
PED	2-2-1 A. Work at lower San Carlos restoration project	800,000	(220,000)	580,000
PED	2-6-1 A. Prop 1 coordination	80,000	100,000	180,000
WDD	4-1-1 A. Deed Restriction recording	100,000	(60,000)	40,000
WDD	4-1-2 A. Database Maintenance & Programming	20,000	10,000	30,000
Total		<u>\$4,475,000</u>	<u>(\$802,800)</u>	<u>\$3,672,200</u>

EXHIBIT 12-F

**Monterey Peninsula Water Management District
Analysis of Reserves
2018-2019**

Reserves	Projected Balance 6/30/2018	Actual Balance 6/30/2018	FY 2018-2019 Budget	Est. Balance 06/30/2019
Litigation/Insurance Reserve	250,000	250,000	0	\$250,000
Capital Equipment Reserve	332,000	332,000	200,000	\$532,000
Flood/Drought Reserve	328,944	328,944	0	\$328,944
Debt Reserve	221,214	221,656	0	\$221,656
Pension Reserve	0	0	100,000	\$100,000
OPEB Reserve	0	0	100,000	\$100,000
General Operating Reserve	7,431,949	12,979,465	(581,500)	\$12,397,965
Totals	<u>\$8,564,107</u>	<u>\$14,112,065</u>	<u>(\$181,500)</u>	<u>\$13,930,565</u>

ITEM: PUBLIC HEARING**13. CONSIDER ADOPTION OF APRIL THROUGH JUNE 2019 QUARTERLY WATER SUPPLY STRATEGY AND BUDGET**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No:	N/A
Prepared By:	Jonathan Lear	Cost Estimate:	\$75,000

General Counsel Review: N/A**Committee Recommendation:** N/A**CEQA Compliance:** Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1)

ESA Compliance: Consistent with the September 2001 and February 2009 Conservation Agreements between the National Marine Fisheries Service and California American Water to minimize take of listed steelhead in the Carmel River and Consistent with SWRCB WR Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016.

SUMMARY: The Board will accept public comment and take action on the **April through June 2019** Quarterly Water Supply Strategy and Budget for California American Water's (CalAm's) Main and Satellite Water Distribution Systems (WDS), which are within the Monterey Peninsula Water Resources System (MPWRS). The proposed budgets, which are included as **Exhibits 13-A and 13-B**, show monthly production by source of supply that is required to meet projected customer demand in CalAm's Main and Laguna Seca Subarea systems, i.e., Ryan Ranch, Bishop, and Hidden Hills, during the **April through June 2019** period. The proposed strategy and budget is designed to maximize the long-term production potential and protect the environmental quality of the Seaside Groundwater and Carmel River Basins.

Exhibit 13-A shows the anticipated production by CalAm's Main system for each production source and the actual production values for the water year to date through the end of **February 2019**. Cal-Am's annual Main system production for Water Year (WY) 2019 will not exceed 10,130 acre-feet (AF). Sources available to meet customer demand are 1,820 AF from the Coastal Subareas of the Seaside Groundwater Basin as set by the Seaside Basin Adjudication Decision and 8,310 AF from the Carmel River as set by WRO 2016-16. Additional water projects and water rights available are an estimated 800 AF from ASR Phase 1 and 2 recovery, 300 AF from the Sand City Desalination Plant, and an average of 225 AF from CalAm's Table 13 water rights. Under Table 13 water rights, CalAm is allowed to produce water for in-basin uses when bypass flows are in excess of permit conditions. The schedule of production from the Carmel Valley Alluvial Aquifer is consistent with State Water Resources Control Board (SWRCB) Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016. In compliance with WRO 2016-0016, any water diverted under these rights must be used to reduce unlawful diversion from the Carmel River Basin.

Exhibit 13-B shows the anticipated production by CalAm's Laguna Seca Subarea systems for each production source, and the actual production values for WY 2019 to date through the end of February 2019. According to the Seaside Basin Adjudication Decision, CalAm's production has been reduced to 0 AF. It is recognized that CalAm will need to produce water to serve its customers and this table is produced as a ministerial component of tracking the implementation of the Adjudication Decision. CalAm has filed in the most recent general rate case with the California Public Utility Commission to intertie the main system and satellite systems to solve this issue.

RECOMMENDATION: The Board should receive public input, close the Public Hearing, and discuss the proposed quarterly water supply budget. District staff recommends adoption of the proposed budget. The budget is described in greater detail in **Exhibit 13-C, Quarterly Water Supply Strategy Report: April – June 2019.**

BACKGROUND: The Water Supply Strategy and Budget prescribes production within CalAm's Main and Laguna Seca Subarea systems and is developed on a quarterly schedule. Staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) cooperatively develop this strategy to comply with regulatory requirements and maximize the environmental health of the resource system while meeting customer demand. To the greatest extent pumping in the Carmel Valley is minimized in the summer months and the Seaside wells are used to meet demand by recovering native water and banked Carmel River water. Also, it was agreed that CalAm will operate its wells in the Lower Carmel Valley in a downstream to upstream order.

If flows exceed 20 cfs at the District's Don Juan Gage, CalAm is allowed to produce from its Upper Carmel Valley Wells, which are used to supply water for injection into the Seaside Groundwater Basin. The permitted diversion season for ASR is between December 1 and May 31. Diversions to storage for ASR will be initiated whenever flows in the river are above permit threshold values. For planning purposes, the QWB group schedules diversions to ASR storage based on operational days that would occur in an average streamflow year. CalAm may also divert under Table 13 Water Rights for in-basin use within Carmel Valley when flows are adequate. This schedule is estimated with average year streamflow conditions and daily demand for Carmel Valley. There is also a projected goal of producing 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months.

Rule 101, Section B of the District Rules and Regulations requires that a Public Hearing be held at the time of determination of the District water supply management strategy. Adoption of the quarterly water supply strategy and budget is categorically exempt from the California Environmental Quality Act (CEQA) requirements as per Article 19, Section 15301 (Class 1). A Notice of Exemption will be filed with the Monterey County Clerk's office, pending Board action on this item.

EXHIBITS

13-A Quarterly Water Supply Strategy and Budget for Cal-Am Main System: April – June 2019

13-B Quarterly Water Supply Strategy and Budget for Cal-Am Subsystems: April – June 2019

13-C Quarterly Water Supply Strategy and Budget Report: April – June 2019

EXHIBIT 13-A

California American Water Main Distribution System
Quarterly Water Supply Strategy and Budget: April - June 2019
Proposed Production Targets by Source and Projected Use in Acre-Feet

SOURCE/USE	MONTH			YEAR-TO-DATE		
	Apr-19	May-19	Jun-19	Oct-18 to Feb-19	% of YTD	% of Annual Budget
Source						
Carmel Valley Aquifer						
Upper Subunits	0	0	0	232		
Lower Subunits	863	967	973	1,943	77%	23%
ASR Diversion	300	150	0	576		
Table 13 Diversion (Service)	41	16	0	172		
Total	1,204	1,133	973	2,923		
Total to count against CDO	904	983	973			
Seaside Groundwater Basin						
Coastal Subareas	100	100	100	1,061	106%	58%
ASR Recovery	0	0	0	0		
Sand City Desalination	25	25	25	73	58%	24%
Total	125	125	125	1,134		
Use						
Customer Service	988	1,092	1,098	3,308	86%	33%
Table 13 In Basin use	41	16	0			
ASR Injection	300	150	0	576		
Total	1,329	1,258	1,098			

Notes:

- The annual budget period corresponds to the Water Year, which begins on October 1 and ends on September 30 of the following Calendar Year.
- Total monthly production for "Customer Service" in CAW's main system was calculated by multiplying total annual production (10,130 AF) times the average percentage of annual production for April, May, and June (8.2%, 9.0%, and 8.9%, respectively). According to District Rule 160, the annual production total was based on the assumption that production from the Coastal Subareas of the Seaside Groundwater Basin would not exceed 1,820 AF and production from Carmel River sources, without adjustments for water produced from water resources projects, would not exceed 8,310 AF in WY 2019. The average production percentages were based on monthly data for customer service from WY 2013 to 2015.
- Maximum daily diversion values for ASR are based on an average diversion rate of approximately 18.5 AF per day from CAW's sources in the Carmel River Basin. Total monthly production is estimated by multiplying the maximum daily production by operational days per month for "Above Average" flow conditions at the Sleepy Hollow Weir.
- The production targets for CAW's wells in the Seaside Coastal Subareas are based on the assumption that sufficient flow will occur in the Carmel River at the targeted levels, to support ASR injection. It is planned that Coastal Subarea pumping will not occur, or will be proportionally reduced, if ASR injection does not occur at targeted levels.
- The production targets for CAW's wells in the Seaside Coastal Subareas are based on the need for CAW to produce its full Standard Allocation to be in compliance with SWRCB WRO No. 2016-0016.
- It should be noted that monthly totals for Carmel Valley Aquifer sources may be different than those shown in MPWMD Rule 160, Table XV-3. These differences result from monthly target adjustments needed to be consistent with SWRCB WRO 98-04, which describes how Cal-Am Seaside Wellfield is to be used to offset production in Carmel Valley during low-flow periods. Adjustments are also made to the Quarterly Budgets to ensure that compliance is achieved on an annual basis with MPWMD Rule 160 totals.
- Table 13 values reflect source/use estimates based on SWRCB Permit 21330, which allows diversions from the CVA for "In Basin use" (3.25 AFD) when flows in the River exceed threshold values. In accordance with Water Rights Permits 21330 and CDO2009-0060, water produced and consumed under this right is subtracted from the CVA annual base amount. Actual values will be dependant on the number of days flows exceed minimum daily instream flow requirements.

EXHIBIT 13-B

**California American Water Laguna Seca Subarea Distribution Systems
Quarterly Water Supply Strategy and Budget: April - June 2019
Proposed Production Targets by Source and Projected Use in Acre-Feet**

SOURCE/USE	MONTH			YEAR-TO-DATE		
	Apr-19	May-19	Jun-19	Oct-18 to Feb-19	% of YTD	% of Annual
Source						
Seaside Groundwater Basin						
Laguna Seca Subarea	0	0	0	100	0.0%	0.0%
Other	0	0	0	0	0.0%	0.0%
Use						
Customer Service	0	0	0			
Total	0	0	0	100	0.0%	0.0%

Notes:

1. The annual budget period corresponds to the Water Year, which begins on October 1 and ends on September 30 of the following Calendar Year.
2. Total monthly production for "Customer Service" in CAW's Laguna Seca Subarea systems was calculated by multiplying total annual production (48 AF) times the average percentage of annual production for April, May, and June (7.1%, 9.7%, and 10.6%, respectively). The average production percentages were based on monthly data for customer service from WY 2013 to 2014. The 0 AF annual production limit is specified in the Seaside Basin Adjudication Decision and is subject to change.
3. It should be noted that, based on recent historical use, actual monthly use will likely exceed the proposed monthly production target. In this context, the production targets represent the maximum monthly production that should occur so that CAW remains within its Standard Production Allocation for the Laguna Seca Subarea specified in the Seaside Decision. Accordingly, actual production beyond these production targets will be subject to replenishment assessment by the Seaside Basin Watermaster.
4. "Other" production sources refer to supplies transferred to Laguna Seca Subarea customers from CAW's Carmel River sources or water rights acquired from other producers in the Seaside Basin to produce additional water. For example, under emergency conditions, water can be transferred from sources that serve customers in CAW's main system, via an existing interconnection, to customers in CAW's Ryan Ranch system.
5. The production targets for CAW's wells in the Seaside Coastal Subareas are based on the need for CAW to produce its full Standard Allocation to be in compliance with SWRCB WRO No. 95-10.
6. Year to date production numbers are estimated pending finalization of CAW production data.
7. As approved by MPWMD Board on 8/17/2015, an allocation of 3.41 AF production (3.17 AF metered sales) is transferred to CHOMP within the Ryan Ranch Unit of CalAm (in the Laguna Seca Sub-Area) from Cypress Pacific Standard

EXHIBIT 13-C

Quarterly Water Supply Strategy and Budget Report California American Water Main Water Distribution System: April – June 2019

1. Management Objectives

The Monterey Peninsula Water Management District (District) desires to maximize the long-term production potential and protect the environmental quality of the Carmel River and Seaside Groundwater Basins. In addition, the District desires to maximize the amount of water that can be diverted from the Carmel River Basin and injected into the Seaside Groundwater Basin while complying with the instream flow requirements recommended by the National Marine Fisheries Service (NMFS) to protect the Carmel River steelhead population. To accomplish these goals, a water supply strategy and budget for production within California American Water's (CalAm's) Main and Laguna Seca Subarea water distribution systems is reviewed quarterly to determine the optimal strategy for operations, given the current hydrologic and system conditions, and legal constraints on the sources and amounts of water to be produced.

2. Quarterly Water Supply Strategy: April - June 2019

On March 7, 2019 staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) met and discussed the proposed water supply strategy and related topics for upcoming quarter.

Carmel River Basin CalAm will operate its wells in the Lower Carmel Valley in a downstream to upstream sequence, as needed to meet customer demand. For this quarterly water budget, it was agreed that CalAm would plan to produce water from the wells in the Upper Carmel Valley to support ASR operations and Table 13 Diversion and will only occur when the river is out of the "Low Flow" regime. To the maximum extent, pumping will be shifted away from the river wells and Seaside native and banked ASR water will be used to meet demand in the summer months. Any new sources of water reduce the water available to be pumped from the river on a one to one basis consistent with SBO 2016-0016.

Seaside Groundwater Basin CalAm will continue to produce water from the Coastal Subareas of the Seaside Basin during this period, as necessary to meet system demand and facilitate ASR diversions to storage. There is also a goal to produce 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months. It is recognized that, based on recent historical use, CalAm's production from the Laguna Seca Subarea during this period cannot be reduced to zero, as is set by CalAm's allocation specified in the Seaside Basin Adjudication Decision. In this context, the production targets represent the maximum monthly production that should occur so that CalAm remains within its adjudicated allocation for the Laguna Seca Subarea. Under the amended Seaside Basin

Decision, CalAm is allowed to use production savings in the Coastal Subareas to offset over-production in the Laguna Seca Subarea. However, the quarterly budget was developed so that CalAm would produce all native groundwater in the Coastal Subareas and Laguna Seca production would be over the Adjudication allotment.

ITEM: PUBLIC HEARING**14. CONSIDER ADOPTION OF 2018 MPWMD ANNUAL REPORT**

Meeting Date:	March 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A N/A
Prepared By:	Arlene Tavani	Cost Estimate:	N/A

General Counsel Approval: N/A**Committee Recommendation:** The Public Outreach Committee reviewed the report on March 12, 2019 and on a vote of 3 – 0 recommended that it be presented to the Board for adoption.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Attached as **Exhibit 14-A** is the draft 2018 Annual Report for the Monterey Peninsula Water Management District. On March 12, 2019, the Public Outreach Committee reviewed the report and recommended that it be presented to the Board for adoption. If Directors have suggestions for changes to the report, they can be incorporated into the final.

RECOMMENDATION: Staff recommends the Board accept public comment, then direct District staff to finalize the 2018 MPWMD Annual Report. Directors are asked to submit any written comments or edits on the report to staff by Monday, March 25, 2019.

BACKGROUND: The District's enabling legislation requires production of an annual written report of the activities of the District in the protection and augmentation of water supplies of the District. The legislation further requires that a public hearing be held each year regarding the contents of the report before it is finalized.

EXHIBIT**14-A** Draft 2018 MPWMD Annual Report

Monterey Peninsula Water Management District

2018 Annual Report

Accomplishments

- Monterey Peninsula Water Supply Project** – The District has made continued progress on the Monterey Peninsula Water Supply Project (MPWSP) working jointly with California American Water (Cal-Am), the Monterey Peninsula Regional Water Authority, and other parties. This past year, Cal-Am completed the Monterey Pipeline and the Hilby Pump Station with the District acting as Project Manager for environmental compliance assurance. The proposed MPWSP desalination plant was given approval to proceed by the California Public Utilities Commission in September.
- Pure Water Monterey Project** – The District provided the majority of preconstruction funding for this innovative water recycling plant, working in partnership with Monterey One Water which will own and operate the system. The project was 85% complete at the end of the year with delivery of water expected during summer of 2019. The District served as project manager for the injection well portion of the project.
- Aquifer Storage and Recovery (ASR)** – The District operated the ASR facilities in coordination with Cal-Am while diverting 530 acre-feet (AF) of Carmel River Basin water for injection and storage in the Seaside Basin during the 2017 water year (WY). Since inception of the ASR program, a total of 8,561 AF has been diverted from the Carmel River for storage and subsequent recovery through the end of WY2018. The District expanded its facility percolation pond to accommodate waters from two additional ASR wells to be constructed by Cal-Am. Facilities to treat produced waters are being designed to enable Cal-Am to recover ASR and Pure Water Monterey stored waters.
- Water Availability** – In cooperation with the United States Geological Survey (USGS), the District completed calibration of an integrated ground water-surface water GSFLOW/MODFLOW model to update water availability for additional water supply from the Carmel River. In addition, the District completed a draft instream flow study and hydraulic model to simulate flow requirements for steelhead in the Carmel River. A final version is due to be completed in early 2019. These models will allow the District to simulate different water supply scenarios and their impacts on the Carmel River environment.
- Well Permitting** – MPWMD issued 25 Confirmation of Exemptions for private properties that met the criteria established in District Rules and Regulations. Applications were reviewed for potential impacts to the water resource system and other water users.
- Proposition 1 Integrated Regional Water Management (IRWM) Program** – The District spearheaded an effort that will allow the Monterey Peninsula region to receive \$4.2 million for implementation of water projects. The District represented the Monterey Peninsula Regional Water Management Group (RWMG) submission to the Central Coast funding area application for Proposition 1 Integrated Regional Water Management Disadvantaged Community Involvement Grant funds. In 2018, the Monterey Peninsula was awarded \$465k for Disadvantaged Community Involvement projects. The no-match grant funds were applied to a District initiated Disadvantaged Community Needs Assessment project that will provide a basis for future Disadvantaged Community



Construction of expanded percolation pond to accommodate waters from four existing and two future ASR wells.

Implementation grants; the City of Monterey Franklin Street Storm Drain project; and the District High Efficiency Applied Retrofit Targets (HEART) pilot program project.

2019 the District will take the lead role to coordinate the RWMG application for the next round of Proposition 1 Implementation grant funds.

- Legally-Mandated Carmel River Mitigation and Stewardship** – The District secured authorizations for an upgrade to the Sleepy Hollow Steelhead Rearing Facility, which includes construction of a new intake and water supply system to protect the facility from changes in river flows due to the removal of San Clemente Dam and to allow the facility to continue to operate during periods of extreme drought or high flows. Construction began in September 2018 and is expected to be completed in mid-2019. The total project cost is estimated at \$2.5 million, including environmental compliance documents, design, permits and construction. The State Coastal Conservancy has approved up to \$2.25 million for reimbursement of expenses, which will come from funds generated by a Settlement Agreement between Cal-Am and the National Marine Fisheries Service (NMFS).

The District successfully rescued 4,958 fish from the Carmel River, five tributaries, and the spillway at Los Padres Dam. All fish were released near the tributaries confluence with the Carmel River.

Staff also conducted late season Redd (steelhead nests) surveys, counting over approximately 20 miles. Staff also continued to work for the third year with NMFS on field studies to develop a steelhead population life history model for the watershed, based on tagged fish from NMFS' studies and MPWMD fall population surveys. This effort included assisting NMFS with basin-wide population surveys and installing 4 tag detection arrays from the mouth up to the Old San Clemente Dam site.



View from above, as District staff use a hoe ram to remove a concrete bridge pier lying in the Carmel River.

District crews carried out the Vegetation Management Program in the active channel of the Carmel River at 13 sites to prevent debris dams and erosion. This includes trimming back encroaching vegetation and reducing the hazard of downed trees in preparation for winter flows. Trash was removed from along the river before winter rains washed it into the ocean. District staff also planted native trees on exposed banks to improve habitat value, protect water quality, and reduce bank erosion. In addition, the District removed a large concrete bridge pier and deck that was lying in the Carmel River. This bridge originally collapsed in the 1995 flood.

In October 2018, the District completed construction of the Carmel River Bank Stabilization Project at Rancho San Carlos Road. Work included installation of about 250 lineal feet of bank stabilization to protect both streambanks from further collapse just downstream of the Rancho San Carlos Road bridge. MPWMD employed an environmentally friendly stabilization technique consisting of logs and rocks built into a cribwall at the site, which has high visibility due to traffic over the bridge. Total cost for the project including environmental compliance documents, permit acquisition, and construction was approximately \$650,000. District staff will complete revegetation and irrigation installation in 2019.

- Los Padres Dam Improvements** – A study of upstream volitional fish passage alternatives continued and a study of alternatives to the dam and management of reservoir sediment was begun. A sediment transport model was completed and reviewed by regulatory agencies. District expenses will be partially reimbursed by Cal-Am under a Public Utilities Commission decision to plan for the long-term future of the dam and associated reservoir.

- **Salinas and Carmel Rivers Basin Study** – The District continued work on a Basin Study to evaluate future water demands and water supplies taking into account the effects of climate change. The area includes all the Salinas River Valley through Monterey and San Luis Obispo Counties, the Monterey Peninsula, and the Carmel River Basin. The US Bureau of Reclamation is providing \$1.8 million in grant funds for the effort. A Study Metrics technical paper and evaluation strategies were outlined in 2018. The study, which began in 2017, is expected to take about four years to complete.
- **North Monterey County Drought Contingency Plan (DCP)** – The District continued development of a plan for North Monterey County areas from Salinas to the Monterey Peninsula to better cope with recurring droughts in the region. The DCP is being partially funded with a federal grant of \$280,000 to prepare the plan, which will be coordinated with the Basin Study.
- **Conservation** – The District approved 1,135 rebate applications in the amount of \$398,658.17 for annual savings of 18.14 acre-feet of water. Staff conducted building-by-building inspections for compliance with the non-residential water efficiency requirements (Rule 143). More than 208 businesses were inspected. All Peninsula businesses will be verified by 2021. Staff completed an additional 1,037 property inspections to verify compliance with water efficiency standards for changes of ownership or use).

During 2018, the District issued 976 Water Permits and 86 Water Use Permits to Benefited Properties (i.e., properties eligible to receive a portion of a Water Entitlement). Staff conducted 911 inspections to verify compliance with permit water efficiency requirements.

As the regional entity responsible for compliance with State landscaping regulations, the District issued 44 Water Permits for new and refurbished landscapes. An ongoing program to assist schools with water saving practices, a 13,424 square-foot turf conversion project began at Martin Luther King Elementary School in Seaside. Two native plant workshops were held at the site in collaboration with CSUMB's Return of the Natives. The District hosted several rainwater harvesting and water efficient irrigation workshops.



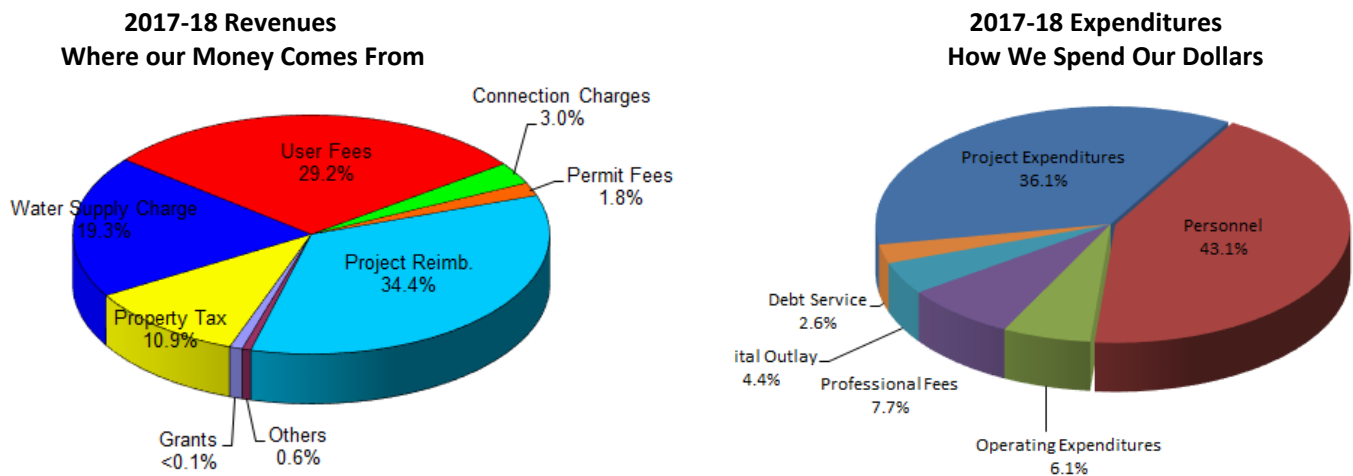
Volunteers assisted with turf conversion project at Martin Luther King Elementary School in Seaside.

- **Community Outreach** - Posted regular updates to the District's Facebook page and Twitter account. Outreach to schools continued with presentations to classes at local schools and CSUMB. Presentations were also made to many local associations and clubs. We also executed over 20 presentations to community groups and city councils. The District also ran monthly ads covering District activities in local media. Conservation staff participated in numerous outreach events to provide information and water saving devices to the public.
- **Measure J** – In November, voters passed an initiative requiring the District to, if and when feasible, acquire all the water supply and distribution facilities of California American Water. The District has assembled a team of experts to examine feasibility and to report its findings in mid-2019

Financial Analysis

The District prepared a Comprehensive Annual Financial Report (CAFR), which is a set of government financial statements comprising the financial report of a municipality that complies with the accounting requirements promulgated by the Government Accounting Standards Board. MPWMD received a clean financial audit report with no material weakness or deficiencies. The audit for fiscal year 2017-2018 was conducted by Hayashi Wayland, an independent auditing firm. The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its CAFR for the fiscal year ended June 30, 2017. This District received the CAFR award for 3 consecutive years.

As shown in the charts on page 4, total revenues received in Fiscal Year 2017-2018 were \$17,653,958, while expenditures totaled \$8,398,300, generating an increase in fund balance of \$9,255,658. As of June 30, 2018, the District's total fund balance was \$14,112,065. The budget for Fiscal Year 2018-19 anticipates expenditures of \$15,989,300 and revenue of \$13,845,800 with \$2,143,500 coming from fund balance.



Future Financing Methods

The District has historically paid for costs associated with water supply projects on a pay-as-you-go basis, with the majority of the funding coming from User Fees, which was the District's largest and most fluid revenue source. However, beginning in 2012 the User Fee revenue from Cal-Am customers was not available to the District. The District was funding its water supply projects from the Water Supply Charge established in 2012. However, in 2017 the Supreme Court reinstated the User Fee, which the District began collecting in April 2017. Possible sources of funds to pay for actual construction of future water supply projects include ongoing revenue increases, user fees, water supply charge, property tax, new revenue categories, grants, and bond financing. Actual funding sources will be dependent on the type of project, the amount of funding needed and other variables.

Water Supply

Groundwater Zone Charge: In June 1980, the District Board approved formation of a groundwater charge zone to provide the legal basis for a comprehensive well-monitoring program consisting of well registration, well metering, and water production reporting. However, the District abandoned this source as a revenue and no groundwater charge was established in any zone of the District during WY 2018.

Available Water Supplies: In WY201, 10,130 AF of water was legally available to serve Cal-Am customers within the District. Similarly, approximately 3,046 AF of water were assumed to be available to serve non-Cal-Am users extracting water from the Carmel Valley Aquifer and the Seaside Basin. However, because of legal and regulatory constraints, long-term water supplies available to Cal-Am's customers in the future will be reduced to approximately 5,500 acre-feet per year (AFY) assuming that Cal-Am will retain rights to produce 774 AFY from Seaside Groundwater sources (restored to 1,474 in 25 years), 94 AFY from the Sand City Desalination Facility, 1,300 AFY from Aquifer Storage and Recovery, and 3,376 AFY from Carmel River sources. Non-Cal-Am pumpers outside of the Seaside Basin and Carmel River Basin that depend on percolating groundwater rights pumped 939.3 AF in WY 2017.

Requirements for Future Capital Improvements: A 6,252 AFY desalination facility is expected by 2021 with the Pure Water Monterey project expected to create 3,500 AFY of new supply in mid-2019. Aquifer Storage and Recovery is expected to be doubled in capacity by 2020, to almost 3,000 AFY in good years. The District continues to develop plans for additional ASR opportunities for future water supply.

ITEM: ACTION ITEM**15. CONSIDER FUNDING PREPARATION OF SUPPLEMENT TO FINAL CONSOLIDATED EIR AND ADDENDUM FOR THE PURE WATER MONTEREY GROUNDWATER REPLENISHMENT PROJECT**

Meeting Date:	March 18, 2019	Budgeted:	No
From:	David J. Stoldt General Manager	Program/ Line Item No.:	35-03-786010
	David J. Stoldt	Cost Estimate:	\$1,000,000

General Counsel Approval: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

SUMMARY: On August 28, 2017 the Administrative Law Judge in the California Public Utilities Commission (CPUC) application A.12-04-019 asked for testimony on the capability of expansion of Pure Water Monterey to meet Peninsula water demands. Specifically, plans for expansion of the Pure Water Monterey (PWM) project, if any, and “whether expansion of the PWM project could provide water to California American Water (Cal-Am) in excess of 3,500 acre-feet per year, in what amounts, and at what cost?”

The District and Monterey One Water (M1W) submitted its testimony on these issues on September 29th. Hearings were held October 25th through November 3rd. In many instances, several intervenors expressed strong interest in an expansion of Pure Water Monterey – in some cases as an alternative project if the desalination facility is stalled, and in other cases as a potential low-cost interim measure.

Cal-Am’s application for a Certificate of Public Convenience and Necessity (CPCN) for the Monterey Peninsula Water Supply Project (MPWSP) resulted in CPUC Decision 18-09-017 on September 13, 2018. In granting the CPCN, the Commission, by Ordering Paragraph 37, at page 214 of D.18-09-017, directed Cal-Am to do the following:

“37. Within 180 days of the date of this decision Cal-Am shall file a Tier 2 advice letter providing specific additional information and its assessment as to whether it intends to file an application with the Commission to pursue a Water Purchase Agreement (WPA) for additional water supply to be provided by a PWM [Pure Water Monterey] expansion. Cal-Am shall serve the Tier 2 advice letter on the service list for this proceeding.”

D.18-09-017 Finding of Fact 20, at page 168, and its discussion at pages 39 and 42 to 43 states:

“20. The Commission would like to determine if, in conjunction with the MPWSP approved in this decision, PWM expansion could provide an affordable, specific, concrete, and reliable additional or supplemental source water supply for Cal-Am ratepayers in the Monterey district.”

In response, on March 1, 2019 Cal-Am filed an extension request that seeks a *seven (7) month* delay (from March 12, 2019 to October 31, 2019) in complying with Ordering Paragraph 37. Cal-Am offers two grounds in support of that request: (1) The MPWSP “is currently proceeding according to schedule, and as such there is no reason to believe that there will be a delay in the MPWSP desalination plant coming online before December 31, 2021,” and (2) “the information necessary to determine whether PWM expansion should be used to supply California American Water customers is not yet available.” Cal-Am concludes that, therefore, there is “insufficient information” for it to make an informed assessment. The CPUC denied the extension request on March 11th, requiring Cal-Am to respond by March 19th.

The potential for expansion of Pure Water Monterey will remain burdened by “insufficient information” until the full environmental (CEQA) and design work is completed. In order for expansion to be ready to go in the event the desalination plant becomes stalled, completion of the CEQA process would need to get started now, such that the future “go/no go” decision would only involve completion of design, permitting, amendment of the Water Purchase Agreement (WPA), and construction.

In order to gain greater certainty on just the CEQA process and to make representative strides toward a ready-to-go project, it is estimated that \$1,000,000 will need to be expended to continue and substantially complete the environmental and permitting work. In addition, these funds would allow detailed design, of the AWPf and injection facilities to be further developed to inform the environmental and permitting work. Such amounts would be expended over the next year, positioning the project to complete bid documents within another 6 months, and to construct in an additional 12. Under Amendment 2 of the Cost Sharing Agreement with M1W, the District would fund up to \$750,000 of such costs and M1W would provide the rest, as well as staff the effort.

The estimated work description and amounts are:

Supplemental EIR, EA, Permit	\$400,000
Source Water Designs	\$ 50,000
AWPF Design Continuation	\$250,000
Engineering Report Revisions (DDW)	\$150,000
Injection Wells	\$150,000

It is possible that an expansion of Pure Water Monterey will be deemed unnecessary or infeasible and the costs will be stranded. Therefore, the District board should consider reimbursing M1W for its fiscal share if the expansion does not move forward. This would ensure that wastewater revenues were not sunk on a water supply project in contravention of Proposition 218. Such a reimbursement could be made over an extended period such as five years.

RECOMMENDATION: The General Manager recommends the Board approve the expenditure of up to \$1,000,000 in support of qualifying an expansion of Pure Water Monterey for CEQA approval, in order to have a ready-to-go alternative in place if the desalination facility is stalled. Up to \$750,000 will be contributed during project execution and the remainder only reimbursed to M1W over 5 years if expansion is abandoned.

EXHIBITS

None

ITEM: ACTION ITEM**16. CONSIDER ADOPTION OF RESOLUTION 2019-01 – ADOPTING A RECORDS RETENTION SCHEDULE**

Meeting Date:	March 18, 2019	Budgeted:	No
From:	David J. Stoldt General Manager	Program/ Line Item No.:	No
Prepared By:	David J. Stoldt	Cost Estimate:	N/A

General Counsel Approval: District Counsel reviewed and approved the resolution for presentation to the Board

Committee Recommendation: N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached as **Exhibit 16-A** is Draft Resolution 2019-01 Adopting a Records Retention Schedule and Authorizing Destruction of Certain Records. This Records Retention Schedule (RRS) is an update to the schedule that was adopted by the Board in 1992.

The RRS is a policy document listing the District’s records, along with agreed upon lengths of time they must be retained. The list provides staff with guidance on timely destruction or permanent retention of records, as specified by law, legal risk, and administrative need. The RRS is an evolving document that will be updated as new types of records are created, or legal or regulatory changes effect specific record types. Resolution 2019-01 states that with the consent of the General Manager and District Counsel the RRS can be amended without further action of the Board.

RECOMMENDATION: The Board of Directors adopt Resolution 2019-01 Adopting a Records Retention Schedule, attached as **Exhibit 16-A**.

BACKGROUND: Implementation of the updated RRS is a step towards completion of the Board’s 1-year Strategic Goal adopted in 2017, “Develop a revised file retention policy and email retention policy; Reduce physical files.” Currently underway is development of new procedures for retention and destruction of e-communications, and electronic records not already maintained in records management software.

In 1992, the Board adopted Resolution 1992-13 that provided guidance on retention of records, contained a brief list of records to be retained permanently and authorized the General Manager to specify retention of other District records. In 2005, General Manager David Berger, in consultation with District Counsel, provided additional direction for retention and destruction of an expanded list of records including guidance on retention of email.

The updated RRS submitted with Resolution 2019-01 was developed by the Executive Assistant, who utilized the California Secretary of State guidelines and RRS’s published by other public

agencies to research appropriate retention periods. Collaboration with District staff was also essential. The draft was reviewed by Diane Gladwell of Gladwell Governmental Services, Inc, a leading expert in records management for municipal governments. Her comments were incorporated into the RRS. District Counsel conducted the final review.



EXHIBIT 16-A

**DRAFT
MPWMD RESOLUTION NO 2019-01**

**A RESOLUTION ADOPTING A RECORDS RETENTION SCHEDULE
AND AUTHORIZING DESTRUCTION OF CERTAIN DISTRICT RECORDS**

WHEREAS, the State of California and the Federal Government have specified time periods in which public records are required to be retained; and

WHEREAS, it is necessary for the efficient operation of the Monterey Peninsula Water Management District (District) to follow a procedure for the retention of certain vital District documents and other records; and

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the District; and

WHEREAS, the systematic destruction of records that are no longer required expedites the filing and retrieval of documents needed for current operations, is cost-effective, and reduces an agency's potential liability regarding destruction of records; and

WHEREAS, Section 60200 of the California Government Code provides that the legislative body of a special district may authorize at any time the destruction or disposition of any duplicate record, paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the District; and

WHEREAS, Section 60201 of the California Government Code provides that District records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the District or public may be destroyed where the District, by resolution, adopts a record retention schedule that complies with guidelines provided by the Secretary of State pursuant to Section 12236, that classifies all of the District's records by category, and that establishes a standard protocol for destruction or disposition of records;

WHEREAS, In 1992, the Board of Directors approved Resolution 1992-13 establishing a policy for document retention, and specified documents that should be retained permanently. The resolution authorized the General Manager or designee to establish other classes of records and designate retention and disposition for the same.

WHEREAS, In November 2005, the General Manager expanded the list of classes of records to be retained and established retention periods. In 2006 the General Manager instituted a policy for retention of email.

WHEREAS, District staff, in conjunction with Gladwell Governmental Services, Inc. and District Counsel has prepared the District's Records Management and Records Retention Schedule that classifies records by category and establishes a standard protocol for disposition; and

WHEREAS, this action does not constitute a "Project" as that term is defined under the California Environmental Quality Act (CEQA) Guideline Section 15378, as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. The District Board of Directors hereby approves the Records Retention Schedule **Attachment 1**, attached hereto and incorporated herein by this reference.

Section 2. The records of the District, as set forth in the Records Retention Schedule (**Attachment 1**) are hereby authorized to be destroyed as provided by Section 60201 et seq. of the California Government Code, and in accordance with the provision of said schedule in accordance with District policies and procedures, without further action by the District Board of Directors.

Section 3. With the consent of the District Counsel and General Manager, updates are hereby authorized to be made to the Records Retention Schedule and implementing policies without further action by the Board of Directors of the Monterey Peninsula Water Management District.

Section 4. The term "records" as used herein shall include documents, instructions, books, microforms, electronic files, magnetic tape, optical media, or papers; as defined by the California Public Records Act.

Section 5. The California attorney general further defines a record as any writing or recording of an event or information which is kept in the custody of a public officer, either because a law requires it to be kept or because it is necessary or convenient to the discharge of the public officer's duties and was made or retained for the purpose of preserving its informational content for future reference.

Section 6. This resolution shall become effective immediately upon its passage and adoption.

On a motion of _____ and second by _____ the foregoing resolution is duly adopted this 18th day of March 2019 by the following vote.

AYES: Directors

NOES: Directors

ABSENT: Directors

I David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, do hereby certify that the foregoing Resolution No. 2019-01 was duly adopted on the 18th day of March, 2019.

Witness my hand and seal of the Board of Directors this _____ day of March, 2019.

David J. Stoldt, Secretary to the Board of Directors

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MPWMD Records Retention Schedule – Draft

March 14, 2019

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
ADM	ADMINISTRATIVE				
ADM-001	Calendar & Scheduling Records	Appointment books, work schedules, planners, daily assignment sheets, shift schedules. Records kept that document and facilitate the routine planning and scheduling of meetings, appointments, daily tasks, work assignments, shift assignments, vacation and/or day off schedules. May include, but is not limited to weekly schedule sheets, work schedules, appointment logs, and work assignment memos.	Destroy when no longer needed.	Staff maintain their personal calendars/ WDD/ASD/ GM maintain shared calendars.	GC 60201 ;
ADM-002	Correspondence - General	May include but is not limited to incoming and outgoing letters, email, memoranda, notes, acknowledgements, notices or requests not otherwise specifically covered by the retention schedule. Pertains only to official records necessary or convenient to the discharge of the public officer's duties, made or retained in the ordinary course of business for the purpose of preserving its informational content for future reference.	2 years	Lead Staff	Agency preference GC 60201
ADM-003	Correspondence - Regulatory	Records that document a decision from a regulatory agency, municipality, or public agency - or to an agency by the district. This includes significant requests or inquiries. For routine requests/inquiries refer to ADM-004.	10 years May require longer retention if related to a project/category with specific retention requirements.	Lead Staff	Agency preference GC 60201
ADM-004	Preliminary Drafts/ Disposable Items	Items that need not be retained for any period: preliminary drafts, notes, interagency or intra-agency memoranda not retained in the ordinary course of business. Electronic communications that are transitory messages that do not set policy, establish guidelines, document District	No retention required. Destroy when no longer needed.	All	GC 60201 GC 6254

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
		business, certify a transaction or act as a receipt. Communications that address routine business, announce non-policy matters, distribute workflow or set calendars. Personal information unrelated to District business.			
ADM-005	Forms	Administrative – blank forms - all divisions	Until superseded or no longer in use.	All	GC 60201
BRD	BOARD/COMMITTEES				
BRD-001	Legislative Bodies – A/V Recordings	Audio and video recordings of Board of Directors or committee meetings	Permanent	ASD	Agency preference GC 60201 GC 54953.5 (b) – Brown Act
BRD-002	Legislative Bodies – Closed Session	Closed Session agendas, documents presented to legislative body	2 years	GM	Agency preference GC 60201
BRD-003	Legislative Bodies – Meeting Materials	Final agendas, cancellation notices, staff notes, documentation received, created and/or submitted to the Board of Directors or committees.	Permanent	ASD	Agency preference GC 60201
BRD-004	Legislative Bodies – Meeting Minutes	Final meeting minutes	Permanent	ASD	GC 60201(d)(3)
BRD-005	Non-Legislative Bodies-A/V Recordings	Audio and Video Recordings of committee meetings.	Permanent	ASD	Agency Preference GC 60201 GC 54953.5(b) – Brown Act
BRD-006	Non-Legislative Bodies – Meeting Materials	Final agendas, cancellation notices, staff notes, documentation received, created and/or submitted to committees established by the Board of Directors but designated as not meeting the definition of a legislative body.	Permanent	ASD	Agency preference GC 60201
BRD-007	Non-Legislative Bodies - Minutes	Final meeting minutes	Permanent	ASD	Agency preference GC 60201
BRD-008	Video of Other Events/Meetings	Recordings, Video – Other events – recordings of other than public meetings; considered duplicate records if another	Minimum 90 days after event is recorded.	ASD	GC 53161

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
		record of the same event is kept (i.e., written minutes or audio recording)			
CEQ	CEQA/NEPA				
CEQ-001	CEQA/NEPA District responsible agency under CEQA or cooperating on NEPA process	Notice of exemptions, negative declaration, notice of completion, notice of determination, draft and final environmental impact report, appendices, comments, statements of overriding considerations, mitigation monitoring plan. Studies or other documents relied upon in any environmental document prepared for the project and either made available to the public during the public review period or included in the respondent public agency's files on the project, and all internal agency communications including staff notes and memoranda related to the project or to compliance with CEQA.	CEQA/NEPA process complete + 10 years then review for retention every 5 years.	Lead Staff	Agency Preference GC 60201 14 CCR 15095(c)
CEQ-002	CEQA/NEPA Prepared by Others for Non-District Projects	Includes EIRs, Environmental Assessments	1 year, review annually for retention – destroy when no longer needed.	ASD	Agency Preference GC 60201
CEQ-003	CEQA/NEPA Comments prepared for Non-District Projects	Comments submitted by staff on non-District projects.	Submitted + 5 years	Lead Staff	Agency Preference GC 60201
CEQ-004	CEQA/NEPA Compliance – includes projects for which the District has oversight.	Mitigation Monitoring – Includes reports to regulating agencies	Permanent	Lead Staff	Agency Preference GC 60201 14 CCR 15095(c)
ELE	ELECTIONS				
ELE-001	Administrative Documents	Required submittals to Elections Dept. and Responses	7 years	GM/ASD	Agency preference; GC 60201 GC 81009(c)
ELE-002	Ballots/Protest Letters – Prop. 218 (Assessment Districts)	Protests/Ballots – property related fees (assessment ballot proceeding)	2 years	GM/ASD	GC 53753(e)(2)
ELE-003	Certificate of Election	Certificates of elections	Permanent	GM/ASD	Agency preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
ELE-004	Oaths of Office	Elected and public officials – board members	Year terminated + 6 years	GM/GM	29 USC 1113
ELE-005	Petitions	Submitted to legislative body	1 year	GM/ASD	GC 50115 ;
ELE-006	Petitions Signed – Initiative/Recall/Referendum	Not a public record – documents resulting in an election – retention is from election certification	8 months	GM/ASD	EC 17200(b)(3) , 17400
FIN	FINANCE				
FIN-001	Accounts Payable	Journals, statements, asset inventories, account postings with supporting documents, vouchers, invoices and back-up documents, purchase orders, petty cash, postage, check requests, issued checks, register approved by legislative body (copy is normally retained as part of agenda packet information), and other accounts payable related items.	Audit complete + 5 years	ASD	Agency preference GC 60201 CCP 337
FIN-002	Accounts Payable	Payments to vendors, other district payments. Includes check copies, canceled or voided checks, electronic versions of checks	Audit complete + 5 years	ASD	Agency preference GC 60201 ; CCP 337
FIN-003	Accounts Receivable	Receipts for deposited checks, coins, currency; checks received, reports, investments, receipt books, receipts, cash register tapes, payments for fees, returned checks, invoices, and other accounts receivable items.	Audit complete + 5 years	ASD	Agency preference GC 60201 CCP 337 , 343 .
FIN-004	Annual Financial Report	Includes unaudited financial statement, independent auditor analysis, State Controller annual reports, Local Government Compensation Reports	Audit complete + 7 years	ASD	GC 60201
FIN-005	Bank Account Reconciliations	Bank statements, bank reconciliations	Audit complete + 5 years	ASD	Agency preference GC 60201
FIN-006	Bonds	Authorization/public hearing records/prospectus/proposals/certificates/notices (transcripts)/registers/statements/warrant certificates/interest coupons. Pertains to issued/paid/cancelled bonds.	Cancellation, redemption, or maturity + 10 years	ASD	CCP 336 , 337.5 GC 53921 , 60201 26 CFR 1.6001-1(e)
FIN-007	Budget, Annual	Annual operating budget approved by the board of directors	Permanent	ASD	Agency preference for historical reference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
FIN-008	Comprehensive Annual Financial Reports (CAFR)/ Annual Audits	Audited financial statements, independent auditor analysis.	Permanent	ASD	Agency preference for historical reference GC 60201 CCP 337
FIN-009	Deferred Compensation Reports	Pension/retirement funds	Audit complete + 5 years	ASD	Agency preference 29 CFR 516.5 , GC 60201
FIN-010	Expense Reimbursements/ Credit Cards	Relates to expense reimbursement to district officers or employees, or to the use of district paid credit cards, or any travel compensation mechanism. Includes credit card bills or statements, and other records related to the use of district-paid credit cards.	Audit complete + 7 years	ASD	Agency preference GC 60201(d)(12)
FIN-011	General Ledgers	All annual financial summaries, journal reports, general ledger reports, and other general ledger related reports	Audit complete + 5 years	ASD	Agency preference GC 60201
FIN-012	Investment Reports, Transactions	Summary of transactions, inventory and earnings report, and certificates of deposit	Audit complete + 5 years	ASD	Agency preference GC 60201 CCP 337 ;
FIN-013	Payroll – Federal/State Reports	Annual W-2s, W-4s, Form 1099s, etc.; quarterly and year-end reports, and any other Federal/State payroll related records.	Year filed + 7 years	ASD	GC 60201(d)(12) 29 USC 436 26 CFR 31.6001.1-4 26 CFR 31.6001-1(e) 29 CFR 516.5 – 516.6
FIN-014	Payroll Records	Records that specify the amount of compensation paid to district employees or officers or to independent contractors providing personal or professional services to the district. Includes time cards/sheets, check copies, canceled or voided checks, electronic versions of checks.	Audit complete + 7 years	ASD	Agency preference GC 60201(d)(12)
FIN-015	Unemployment Insurance Records	Records relating to unemployment insurance – claims, payments, correspondence, etc.	Audit complete + 5 years	HR	Agency preference; GC 60201
FIN-016	Wage Garnishment	Wage or salary garnishment	Garnishment satisfied, than retain until audit complete + 7 years	ASD	Agency preference GC 60201(d)(12)

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
FIN-017	Water Supply Charge	Water supply charge related records including appeal forms and response.	7 years	ASD	Agency preference GC 60201
FPC	FPPC				
FPC-001	Conflict of Interest Code	Conflict of Interest Code – required under Political Reform Act; must be reviewed every even-numbered year and amended if necessary	Upon approval by Board of Supervisors, destroy previous version.	GM	Agency preference GC 60201
FPC-002	Lobbying or Lobbyist Forms (FPPC forms)	FPPC Form 602 – Lobbying Firm Activity Authorization; FPPC Form 635 – Report of Lobbyist Employer and Reports of Lobbying Coalition – forms used when employing or contracting with a lobbying firm	Year filed + 5 years	ASD	2 CCR 18615(d) , GC 81009 (g)
FPC-003	Statement of Economic Interest (SEI) – Form 700 (Copies)	Maintain copies. Original statements forwarded to County of Monterey.	Year filed + 4 years (can image after 2 years)	ASD	GC 81009 (f) & (g)
HRS	HUMAN RESOURCES				
HRS-001	DMV Driver's Records Reports (DMV Pull-Notice System)	Motor vehicle pulls – personnel record – not a public record. Received for employment verification or other reasons.	Superseded or Employee Terminated	HR	Agency preference GC 60201
HRS-002	Employee Benefit Plans	Benefit plans (include “cafeteria” and other plans), health insurance programs; COBRA, (health, vision, dental, deferred compensation, etc.), PERS - Retirement plan	Termination of plan + 6 years	HR	Agency preference GC 60201 29 CFR 1627.3(b)(2)
HRS-003	Employee Handbook/ Personnel Rules	Including employee handbooks, employee manuals, and other policies/procedures	Superseded + 10 years	HR	Agency preference GC 60201 CFR 1627.3(a)
HRS-004	Employee, Medical and Exposure Records (Toxic Substances or Harmful Physical Agents). Permanent and Temporary Employees	Medical records are part of personnel file – not a public record. Includes medical records made or maintained by a physician, nurse, or other health care personnel, or technician pertaining to employees exposed to toxic substances or harmful physical agents.	Employment terminated + 30 years	HR	Agency preference GC 60201 29 CFR 1910.1020 8 CCR 3204 (d)(1)(A)(B) 8 CCR 5144
HRS-005	Employee Personnel Files Permanent & Temporary Employees	Includes original agreements/contracts for at-will employees or temporary employees. May also include arbitration, grievances, union requests, sexual harassment and Civil	Employment terminated + 30 years	HR	Agency preference; GC 60201 29 CFR 1602.31 & 1627.3(b)(ii) ,

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
		Rights, complaints, disciplinary actions, release authorizations, certifications, commendations, employment verifications, reassignments, outside employment, evaluations, grievances, I-9's, licenses, personnel action forms, policy acknowledgements, waiver of responsibility for voluntary activities, terminations, oaths of office, pre-employee medicals, fingerprints, identification cards (IDs) etc. Other records (not payroll) containing name, address, date of birth, occupation, etc., including records relating to hiring, promotion, demotion, transfer, layoff and training records. Records, reports showing compliance with federal equal employment requirements (EEO-4 reports, etc.). Records of FMLA leave taken, notices, communications relating to taking leave.			GC 12946 , 60201; 29 USC 113 29 CFR 1627.3 29 CFR 825.500 GC 12946 GC 60201(d)(12) CCP 337 , 343
HRS-006	Employee Recruitment	Ethnicity disclosures, examination materials, examination answer sheets, job bulletins	2 years	HR	GC 12946 , 60201 29 CFR 1602 et seq. 29 CFR 1627.3
HRS-007	Employment Applications – Not Hired	Applications submitted for existing or anticipated job openings, including any records pertaining to failure or refusal to hire applicant	2 years	HR	GC 12946 , 60201 29 CFR 1627.3(b)(1)(i)
HRS-008	Ethics Training Records	Certificates of completion must show dates that district officials satisfied the training requirements and the entity that provided the training	Employment terminated + 30 years	GM	Agency preference GC 53235.2
HRS-009	Job Descriptions	Descriptions of duties, qualifications, responsibilities for each position/classification/job title	Superseded + 3 years	HR	Agency preference GC 60201 29 CFR 1627.3
HRS-010	Labor Agreements	Labor agreements, contracts and MOU's	Permanent	HR	Agency preference GC 60201(d)(12) CCP 337

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
HRS-011	Labor Negotiations	Notes, notebooks, correspondence. (These are confidential documents)	Date Contract, Agreement or MOU Signed + 5 years	HR/ Negotiating Team	Agency preference GC 60201
HRS-012	OSHA (Accident/Illness Reports)	Personnel – employee exposure records and employee medical records Not a public record	Employment terminated + 30 years	HR	Agency preference GC 60201 29 CFR 1910.1020 8 CCR 3204 (d)(1)(A)(B) 8 CCR 5144
HRS-013	OSHA Log 200 reports	OSHA Log 200 , supplementary record, annual summary (federal and state – California – OSHA); OSHA 300 Log, privacy case list, annual summary, OSHA 301 incident report forms	5 years	??	29 CFR 1904.2 – 1904.6 8 CCR 14300.33(a) ;
HRS-014	PERS - Reports	PERS Retirement reports required to be filed with PERS.	Date filed + 7 years	HR	Agency preference GC 12946 ; 60201 ;
HRS-015	Salary/Compensation Studies, Surveys	Surveys of other agencies regarding wages, salaries and other compensation benefits	Superseded + 2 years	HR	GC 12946 , 60201
HRS-016	Sexual Harassment Prevention Training	Certificates of completion must show dates that district officials satisfied the training requirements and the entity that provided the training;	Employment terminated + 30 years	HR	Agency preference GC 53237.2(b)
HRS-017	Unemployment Insurance Records	Records relating to unemployment insurance – claims, payments, correspondence, etc.	4 years	HR	Agency preference; GC 60201
HRS-018	Workers' Compensation Files	Work injury claims (including denied claims), claim files, reports, etc. Does not include first aid records of one-time treatment made on site by a non-physician or observation of minor scratches, cuts, burns, splinters, etc., which do not involve medical treatment, loss of consciousness, restriction of work or motion, or transfer to another job	Termination + 30 years	HR	Agency preference 8 CCR 10102 GC 60201 29 CFR 1910.1020 8 CCR 3204 (d)(1)(A)(B) 8 CCR 5144
ITC	INFORMATION TECHNOLOGY				
ITC - 001	Back up tapes/Disks – Daily, Weekly	Retained for disaster recovery	3 months	IT	Agency preference GC 60200

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
ITC-002	Geographic Information Systems	Data sets	Destroy when no longer needed.	IT	Agency preference GC 60200 and 60201
ITC-003	Software licenses, warranties, installation media		Destroy when no longer needed.	ASD	Agency preference GC 60201
LEG	LEGAL				
LEG-001	Decennial Census Redistricting Process	Final report, records documenting the process, submittal to DOJ and response.	Permanent	GM/ASD	GC 60201 (d)(1)
LEG-002	District Formation Records	Relates to formation, change of organization, or reorganization of the district	Permanent	ASD	GC 60201 (d)(1)
LEG-003	Legal Notices/ Affidavits of publication	Proof of publication of notices	2 years or longer if required by project/contract.	ASD/Lead Staff	Agency preference GC 60201 GC 54960.1(c)(1)
LEG-004	Legal Opinions	Confidential – not for public disclosure (attorney-client privilege)	Superseded	GM/Lead Staff	Agency preference GC 60201
LEG-005	Litigation - MPWMD	Briefs, motions, decisions or other Court filings	Following settlement or final decision, retain permanently	ASD	Agency preference GC 60201
LEG-006	Litigation – MPWMD Not a Party to Case		2 years - review with Counsel prior to destruction.	ASD	Agency preference GC 60201
LGS	LEGISLATION				
LGS-001	Affecting formation, boundaries, organization or reorganization of MPWMD	Copies of legislation – draft and final	Permanent	ASD	GC 60201 (d)(1)
LGS-002	Political Support/Opposition, Requests and Responses	Related to legislation affecting the District or otherwise significant	2 years	ASD	Agency preference GC 60201
LPS	LICENSES/PERMITS				
LPS-001	Applications submitted by MPWMD	Unsuccessful applications for licenses and permits required by federal, state and local agencies	Notified + 2 years; thereafter, can review annually and destroy when no longer needed.	Lead Staff	Agency preference GC 60201
LPS-002	Issued to MPWMD	Project, operations, and maintenance permits issued by federal, state and local agencies to MPWMD, includes the successful application.	Expiration of permit + 5 years; thereafter, can review annually and destroy when no longer needed.	Lead Staff	Agency preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
LPS-003	Issued by MPWMD – pertains to real property	(A) Related to water permits/water distribution system permits and exemptions. May include water permits, water use permits, deed restrictions, consumption records, variances, appeals, rebates, inspections, landscape plans, public notices, agreements, and findings. (B) Related to wells on a property and existence of water distribution system. Includes applications, permits, well completion reports, well registrations, meter inspections and records that document a decision or unusual circumstance related to the property or history of the property. (C) River-work permits	Permanent	DM/WRes/ Engineering	Agency preference GC 60201
LPS-004	Received from Other Entities and retained/monitored by MPWMD	Includes records related to wells and well production such as well production data, annual well reporting documents and well location maps.	Permanent	WRes.	Agency preference; GC 60201
LPS-005	Water Rights - MPWMD	Permits and correspondence from/to regulatory agencies re MPWMD water rights.	Permanent	Lead Staff	Agency Preference; GC 60201
LPS-006	Water Rights – other than MPWMD	Permits and correspondence from regulatory agencies re water rights for projects/property not owned/operated by MPWMD.	Permanent	Lead Staff	Agency Preference GC 60201
MAP	MAPS				
MAP-001	Maps	Recorded maps, surveys, monuments. Engineering & profiles; cross-section of roads, streets, bridges, right-of-way; may include annexations, parks, tracts, block storm drains, water easements, bench marks, trees, grading, landfill, fire hydrants, base maps, etc.; topographic, geologic, wildlife, watershed, riparian corridor, property boundaries, water lines, remote sensing surveys, voter districts, and District boundary	Permanent for District owned projects or when District is charged with oversight. All others 5 years; thereafter, destroy when no longer needed.	Lead Staff/Dept	Agency Preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
PHO	PHOTOS/VIDEO				
PHO-001	Photographs/Video	Photographs and video documenting projects and environmental conditions	Destroy when no longer needed	Lead Staff	Agency Preference GC 60201
PHO-002	Routine Surveillance Video Monitoring	Routine daily recordings of surveillance video monitoring	Videos – 1 year; If recordings relate to a claim or pending litigation, they must be preserved until the matter is resolved. If another record of the video recording is kept (written minutes or audio recording), video needs to be kept for only 90 days after the recorded event	IT	GC 53160 , 531g61
PRM	PROJECT MANAGEMENT				
PRM-001	Bids, RFQs, RFPs - Successful	May include, but is not limited to: requests for proposals (RFP), requests for qualifications (RFQ), bid exemption documents, bid and quote lists, notices of bid opening and award, comparison summaries, spreadsheets, tabulation worksheets, bid advertising records, tally sheets, bid specifications, bid award letter and other related correspondence or records	Retained as with corresponding contract/agreement.	Lead Staff/ ASD	Agency Preference GC 60201
PRM-002	Bids, RFQs, RFPs - Unsuccessful	Bid received from contractor and subsequent correspondence	2 years	Lead Staff	GC 60201(d)(11)
PRM-003	Budget	Budget developed for a project or completion of a contract	Destroy when no longer needed	Lead Staff	Agency preference GC 60200
PRM-004	Contract/Agreement Infrastructure -	Contracts/agreements, insurance certificates, notices of completion. Includes all contractual obligations, specifications, scope of work. Also correspondence.	Termination/completion + 10 years. Retention could be longer if required by the government agency/NGO that funds or oversees project.	Lead Staff/ ASD	Agency Preference GC 60201 CCP 337.15 ;
PRM-005	Contract/Agreement Non Infrastructure – (Equipment purchases, leases, vehicle purchases, etc.)	Agreement or Contract	Destroy when equipment no longer owned or operational. Retention could be longer if required by the government	Lead Staff/ASD	Agency Preference GC 60201 CCP 337 , 337.2 , 343

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
			agency/NGO that funds or oversees project.		
PRM-006	Contract/Agreement Services	Agreement and insurance certificates for services such as consulting, maintenance, painting.	Termination/completion + 10 years. Retention could be longer if required by the government agency/NGO that funds or oversees project.	Lead Staff/ASD	Agency Preference GC 60201 CCP 337.15 ;
PRM-007	Field books/Data files	Biologic, physical, operational and chemical data gathered from within Water Management District boundaries.	Permanent	Lead Staff/Dept.	Agency preference GC 60201
PRM-008	Grants – Funded by MPWMD	Successful applications, supporting documents, correspondence.	Audit complete following final distribution + 5 years.	Lead Staff/ASD	Agency Preference GC 60201
PRM-009	Grants – Successful State or Federally Funded	Grant documents and all supporting documents: applications, reports, contracts, project files, proposals, statements, sub-recipient dockets, environmental review, inventory, consolidated plan, etc.	Completion of activity funded by grant + 5 years, or longer if specified in grant closeout procedure – refer to grant application. Thereafter, review every 2 years – destroy when no longer needed.	Lead Staff/ASD	Agency Preference GC 60201 24 CFR 570.502 2 CFR 200.333
PRM-010	Grants – Successful – Issued by NGOs	Grant documents and all supporting documents: applications, reports, contracts, project files, proposals, statements, sub-recipient dockets, environmental review, inventory, consolidated plan, etc.	Completion of activity funded by grant + 5 years, or longer if specified in grant closeout procedure – refer to grant application. Thereafter, review every 2 years – destroy when no longer needed.	Lead Staff/ASD	Agency Preference 24 CFR 570.502 2 CFR 200.333 GC 60201
PRM-011	Grants – Unsuccessful	Applications not entitled. Includes NGO's, State and Federal, and grant programs sponsored by MPWMD.	Notification + 2 years	Lead Staff	Agency Preference GC 60201
PRM-012	Infrastructure Development/District Owned Facilities	Records on design, construction, conversion or modification of District owned facilities, structures and systems.	Completion of work or until facility no longer owned or operated by the District + 1 year. Retain for whichever is the longest period.	Lead Staff	Agency Preference GC 60201 CC 337.15
PRM-013	Infrastructure – Facilities Associated with District Management or Oversight	As-built plans, photos, compliance reports, technical analysis, operation and maintenance related documentation	Management or oversight by District ends + 1 year.	Lead Staff	Agency Preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
PBO	PUBLIC OUTREACH				
PBO-001	Annual Report of District	Annual report as required by MPWMD enabling legislation.	Permanent	ASD	Agency preference GC 60201
PBO-002	Brochures/Publications developed by District	Brochures and publications developed by the District to provide information to the public on District projects, programs or regulations.	5 years; thereafter, review annually and destroy when no longer needed.	Lead Staff	Agency Preference GC 60201
PBO-003	Newsletter, District	Newsletters published by the District.	5 years; thereafter, review annually and destroy when no longer needed.	Lead Staff/ ASD	Agency Preference GC 60201
PBO-004	Press Releases	Related to district actions/activities	5 years	Lead Staff	Agency Preference GC 60201
PRA	PUBLIC RECORDS ACT				
PRA-001	Requests/Response	Requests from the public to inspect or copy public documents. Response, including records provided.	Final response + 2 years. (If records are requested in conjunction with a lawsuit, dispose of when issue is settled.)	Lead Staff	GC 60201 (d)(5)
RPO	FIXED ASSETS OWNED BY MPWMD				
RPO-001	Real Property	Title, purchase agreement, deeds and promissory notes	Permanent	ASD	GC 60201 (d)
INV-002	Machinery, vehicles, equipment, furnishings	The inventory reflects purchase date, cost, account number	Audit complete + 5 years	ASD	Agency Preference GC 60201 ;
INV-003	Fixed Assets – Surplus Property/Disposed	Auction; disposal – listing of property; sealed bid sales of equipment	Audit complete + 5 years	ASD	Agency Preference GC 60201 CCP 337
RPO-004	Maintenance Records/Logs		Disposal of asset + 1 year	ASD	Agency Preference GC 60201
RIM	RECORDS MANAGEMENT				
RIM-001	Incoming Mail Folders	ASD maintains pdfs of incoming mail in u/canonscan/mail. Excludes Record Series ADM-004.	Assign retention to each record, review annually and dispose of expired records.	ASD	Agency Preference GC 60201
RIM-002	Outgoing Mail Folders	ASD maintains pdfs of outgoing mail	Assign retention to each record, review annually and dispose of expired records.	ASD	Agency Preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
RIM-003	List of mail received/sent	ASD maintains a list of incoming and outgoing correspondence	Destroy when no longer needed	ASD	Agency Preference GC 60201
RIM-004	Records Management Disposition/ Destruction Certification	Documentation of final disposition/destruction of records	Permanent	ASD	Agency Preference GC 60201
RIM-005	Records Retention Schedule	A list of records produced or maintained by an agency and the actions taken with regard to those records.	Permanent	GM/ASD	Agency Preference GC 60201
REG	REGULATIONS - MPWMD				
REG-001	MPWMD Rules & Regulations Document	MPWMD Rules and Regulations Document – updated when ordinances are adopted by the Board of Directors.	Permanent retention of PDF of each update.	ASD	Agency Preference GC 60201
REG-002	Ordinances	Adopted by the Board of Directors	Permanent - An ordinance that has been repealed or is otherwise invalid or unenforceable may be destroyed or disposed of five years after it was repealed or became invalid or unenforceable.	ASD	GC 60201(C)(2)
REG-003	Policies, Administrative	All policies, procedures, and/or directives rendered by the district or Board not assigned a resolution or ordinance number	Superseded + 2 years	Lead Staff	Agency Preference GC 60201 ,
REG-004	Resolutions	Adopted by the Board of Directors	Permanent	ASD	GC 60201 (C)(2)
RSK	RISK MANAGEMENT				
RSK-001	Accidents/Damage to District Property	Risk management administration	Audit complete + 5 years	ASD	Agency preference GC 60201
RSK-002	Bonds, Surety	Documentation created and/or received in connection with the performance of work/services for the district	Work complete + 5 years	ASD	Agency preference GC 60201 CCP 337
RSK-003	Bonds – Employee (Fidelity Bonds)	Form of insurance that covers employer (district) for losses resulting from fraudulent acts of specified employees	Superseded + 2 years	ASD	Agency preference GC 60201
RSK-004	District Insurance Policies,	May include liability, property, auto, use of facilities, Workers Comp.	Superseded + 2 years	ASD	Agency preference GC 60201

Record Series #	Record Series	Description or Example of Record	Minimum Retention Period <i>Retention begins date record created or received unless otherwise noted.</i>	Office of Record	Legal Authority
REP	STUDIES/REPORTS				
REP-001	Studies or Reports	Final reports related to agency projects or programs prepared in compliance with law, ordinance, resolution, permits or by agreement. This includes biologic, physical, operational and chemical studies; technical reports and memorandums undertaken by the District to achieve its objectives.	Permanent	Lead Staff/ ASD	Agency preference GC 60201

Abbreviations			
ASD	Administrative Services Division	IT	Information Technology
GM	General Manager Division	DM	Demand Management Division
HR	Human Resources	CY	Current Year
Legal Code Abbreviations			
CCP	Code of Civil Procedure (California)	GC	Government Code (California)
CCR	California Code of Regulations	CFR	Code of Federal Regulations
			EC Elections Code (California)

Office of Record - The organization or administrative unit that is responsible for maintaining the official or “record” copy of a particular type of record.

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ITEM: ACTION ITEM**17. CONSIDER ADOPTION OF RESOLUTION 2019-02 DECLARING THE WEEK OF MARCH 18 THROUGH 24, 2019, TO BE *FIX A LEAK WEEK***

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	
Prepared By:	Stephanie Locke	Cost Estimate:	N/A

General Counsel Review: No**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The U.S. Environmental Protection Agency's (EPA's) WaterSense® program promotes its annual Fix a Leak Week in March as part of its efforts to encourage Americans to use water efficiently. The District, as a WaterSense Partner, supports the EPA's program and encourages the immediate repair of every leak. Our local water waste restrictions and the high cost of water on the Monterey Peninsula make it sensible for everyone to pay attention to their water use, including keeping a watchful eye for wasteful drips and leaks and for unusually high water bills that could indicate an unobvious leak.



During the week of March 18-24, 2019, the District urges everyone to take the Ten Minute WaterSense Challenge to detect and chase down leaks (**Exhibit 17-A**). If a leak is found, fix it immediately. Little drips can easily add up to lots of dollars. Similarly, if the public notices water leaks in the streets or dripping fire hydrants or water meters, report leaks by emailing conserve@mpwmd.net or call the Water Waste Hotline at 831-658-5653 or call California American Water at 888-673-6301.

DISCUSSION: Fix a Leak Week is celebrated in March of each year as a time to remind Americans to check their household fixtures and irrigation systems for leaks.

The Facts on Leaks:

- The average household's leaks can account for more than 10,000 gallons of water wasted every year, or the amount of water needed to wash 270 loads of laundry.
- Household leaks can waste more than 1 trillion gallons annually nationwide. That's equal to the annual household water use of more than 11 million homes.

- Ten percent of homes have leaks that waste 90 gallons or more per day.
- Common types of leaks found in the home include worn toilet flappers, dripping faucets, and other leaking valves. All are easily correctable.
- High water pressure in the home can result in leaks in the pipes, irrigation system, water fixtures and appliances. Pressure reducing valves on the water line should be periodically repaired or replaced after checking the pressure at the house.
- Fixing easily corrected household water leaks can save homeowners about 10 percent on their water bills.
- Keep your home leak-free by repairing dripping faucets, toilet flappers, and showerheads. In most cases, fixture replacement parts don't require a major investment.
- Most common leaks can be eliminated after retrofitting a household with new WaterSense labeled fixtures and other high-efficiency appliances.

Leak Detection:

- A good method to check for leaks is to examine your winter water usage. It's likely that a family of four has a serious leak problem if its winter water use exceeds 12,000 gallons per month.
- Check your water meter before and after a two-hour period when no water is being used. If the meter does not read exactly the same, you probably have a leak.
- One way to find out if you have a toilet leak is to place a drop of food coloring in the toilet tank or use a Leak Detection Kit from MPWMD. If the color shows up in the bowl within 10 minutes without flushing, you have a leak. Make sure to flush immediately after this experiment to avoid staining the tank.

Faucets and Showerheads:

- A leaky faucet that drips at the rate of one drip per second can waste more than 3,000 gallons per year. That's the amount of water needed to take more than 180 showers!
- Leaky faucets can be fixed by checking faucet washers and gaskets for wear and replacing them if necessary. If you are replacing a faucet, look for the [WaterSense label](#).
- A showerhead leaking at 10 drips per minute wastes more than 500 gallons per year. That's the amount of water it takes to wash 60 loads of dishes in your dishwasher.
- Most leaky showerheads can be fixed by ensuring a tight connection using pipe tape and a wrench. If you are replacing a showerhead, look for one that has earned the WaterSense label.

Toilets:

- If your toilet is leaking, the cause is often an old, faulty toilet flapper. Over time, this inexpensive rubber part decays, or minerals build up on it. It's usually best to replace the whole rubber flapper—a relatively easy, inexpensive do-it-yourself project that pays for itself in no time. MPWMD offers free replacement flappers.
- If you do need to replace the entire toilet, look for a [WaterSense labeled model](#). If the average family replaces its older, inefficient toilets with new WaterSense labeled ones, it could save 13,000 gallons per year. Retrofitting the house could save the family nearly \$2,400 in water and wastewater bills over the lifetime of the toilets.

Outdoors:

- An irrigation system should be checked each spring before use to make sure it was not damaged by frost or freezing.
- An irrigation system that has a leak 1/32nd of an inch in diameter (about the thickness of a dime) can waste about 6,300 gallons of water per month.
- To ensure that your in-ground irrigation system is not leaking water, consult with a WaterSense irrigation partner who has passed a certification program focused on water efficiency; [look for a WaterSense irrigation partner](#).
- Check your garden hose for leaks at its connection to the spigot. If it leaks while you run your hose, replace the nylon or rubber hose washer and ensure a tight connection to the spigot using pipe tape and a wrench.

RECOMMENDATION: Staff recommends that the Board adopt Resolution 2019-02 (**Exhibit 17-A**) declaring the week of March 18, 2019 through March 24, 2019, to be Fix a Leak Week.

EXHIBIT

17-A Resolution 2019-02 Declaring March 18-24, 2019, as Fix a Leak Week in the Monterey Peninsula Water Management District



EXHIBIT 17-A

**DRAFT
MPWMD RESOLUTION NO. 2019-02**

**A RESOLUTION DECLARING MARCH 18 THROUGH 24, 2019 TO BE
“FIX A LEAK WEEK”**

WHEREAS, water is a precious life resource which must be conserved and protected to ensure a healthy and vibrant community; and

WHEREAS, the Monterey Peninsula has severe water use restrictions on its two sources of supply, the Carmel River and the Seaside Groundwater Basin; and

WHEREAS, residents of the Monterey Peninsula are among the lowest water consumers in the state, but protection of our limited water resources requires additional water conservation be achieved; and

WHEREAS, on average, household water leaks can account for 10,000 gallons of water wasted each year, which is enough to fill a small swimming pool. In addition, minor residential water leaks account for more than one trillion gallons of wasted water in U.S. homes annually; and

WHEREAS, correcting easily fixed leaks in the home is not only good for our water supply and environment, it helps the residents of the Monterey Peninsula reduce their water usage and save money; and

WHEREAS, do-it-yourself fixes such as replacement of worn faucet washers and gaskets, leaky toilet flappers, garden hoses and loose spigots can save significant amounts of water; and

WHEREAS, to remind water users to check their household and business plumbing fixtures and irrigation systems for leaks, the United States Environmental Protection Agency’s WaterSense program initiated a national Fix a Leak Week for the week of March 18-24, 2019; and

WHEREAS, the Monterey Peninsula Water Management District promotes water conservation, water use efficiency and the elimination of water waste.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Monterey Peninsula Water Management District that March 18-24, 2019, shall be declared "Fix a Leak Week."

On a motion by Director _____ and seconded by Director _____ the foregoing resolution is duly adopted this 18th day of March, 2019, by the following votes:

Ayes:

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 18th day of March, 2019.

Witness my hand and seal of the Board of Directors this ____ day of March, 2019.

David J. Stoldt, Secretary to the Board

ITEM: DISCUSSION ITEM**18. DISCUSS PROGRESS ON ONE- AND THREE-YEAR STRATEGIC PLANNING GOALS ADOPTED IN 2017**

Meeting Date:	March 18, 2019	Budgeted:
From:	David J. Stoldt General Manager	Program/ Line Item No.:
Prepared By:	David J. Stoldt	Cost Estimate:

General Counsel Approval: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: This Item was continued from the Board's February 21, 2019 meeting.

At its April 19, 2017 meeting the Board adopted 1-year and 3-year strategic planning goals. For the past 8 years the Board has used this biennial process to set goals and monitor progress. Typically, the strategic planning process has been conducted in odd-numbered years as follows:

February	Summarize progress to date
March	General Manager meets individually with Directors to discuss progress to date and goals for the future. GM also meets with management staff to do same.
April	Board discusses goals in open session; Adopts goals

This schedule is consistent with the budget cycle in order to ensure any new initiatives that require funding can be included in the budget draft in May and final in June.

RECOMMENDATION: The General Manager recommends that the Board of Directors receive the summary attached as **Exhibit 18-A** and review in advance of individual meeting with GM to be scheduled in March.

EXHIBIT**18-A Summary of Status of 2017 District Strategic Goals**

EXHIBIT 18-A

Summary of Status of 2017 District Strategic Goals

Adopted Strategic 1-Year Goals

Goal Area	Status
<p>1. Continue to Advance Water Supply Projects</p> <p>The District has made progress over the past year to secure contracts and funding for water supply projects. Continued progress would entail the following:</p> <ul style="list-style-type: none"> • Break ground and begin construction of Pure Water Monterey; Project-manage injection well construction; Develop coordination plan for well operations; Determine projected cost of water and take actions as necessary; Develop plan for payment of treatment cost for reserve water. • Support completion of final EIR for the Cal-Am desalination project; Supervise compliance with Mitigation Monitoring and Reporting Program; Further develop Financing Order and timing for the “Ratepayer Relief Bonds” public contribution; • Complete Santa Margarita ASR Site – Enhanced backflush pond, redefine easement, enter into agreements with City of Seaside and FORA, complete construction. • Cease and Desist Order – Continue to seek clarity on Condition 2 as it relates to existing service connections. • Pursue Proposition 1 (including IRWM) and Federal funding opportunities. • Local Projects – Work with jurisdictions to advance planning and development of local supplies. Includes City of Monterey/MRWPCA stormwater management plan, seeking a market for Monterey Regional Airport non-potable supply, Pacific Grove local project, and Pebble Beach Company Del Monte Golf Course. <p>2. Scenario Analysis – Delay or Failure of Large Water Supply to Advance</p> <p>Evaluate options under a delay in the water supply project:</p> <ul style="list-style-type: none"> • Identify costs and timelines of alternatives. • Develop action plan to implement Conservation and Rationing Plan • Address rule changes to create additional supplies in short term (reestablish District Reserve, expand use of water entitlements, ease transfers, identify unused credits, Malpaso temporary urgency change petition, etc) • Examine health and safety needs of institutions and residences 	<ul style="list-style-type: none"> • ✓ Accomplished • ✓ Accomplished, except Financing Order delayed • In progress • In progress • ✓ Accomplished • ✓ Accomplished and Ongoing • ✓ Accomplished • ✓ Accomplished • Delayed awaiting resolution of Condition 2 • ✓ Accomplished

3. Establish Clear Requirements for Water Distribution Systems within the District

The District could benefit by more clearly stating its expectations and requirements from large Water Distribution Systems within its boundaries with respect to the following:

- Reporting production and consumption and other reporting requirements
- Posting current rates and charges
- Posting other consumer-oriented information
- Rules on annexations
- Ensure District revenues appropriately collected (e.g. User Fee in Canada Woods territory; Water Supply Charge in satellite systems; Revisit Capacity Fee discount for non-Main territory)
- Examine compliance with water pressure requirements
- Consider aligning District Boundaries more closely to underlying systems (LAFCO process)
- Other

- incomplete
- ✓ Accomplished
- ✓ Accomplished
- incomplete
- ✓ Accomplished
- Examined; incomplete
- ✓ Accomplished; No action desired

4. Raise Profile of District at Local, State, and Federal Level

- Develop ongoing outreach and visibility plan (e.g. monthly in print, quarterly on radio)
- Annual update of District website
- Obtain CSDA “Transparency Certificate”;
- Continue to achieve Government Finance Officer Association award for Comprehensive Annual Financial Report (CAFR)
- More interaction with local NGOs
- Continue speaking and sponsorship opportunities
- Enhance State and Federal regulators’ understanding of District role
- Pursue State and Federal funding opportunities

- ✓ Accomplished
- ✓ Accomplished
- Incomplete
- ✓ Accomplished
- ✓ Accomplished
- ✓ Accomplished
- ✓ Accomplished
- ✓ Accomplished

5. Fiscal Sustainability and Long-Term Financial Planning

As large-scale out-of-pocket costs for water supply projects begins to decline, the District should examine its requirements for long-term fiscal strength, including:

- Reserves and investments
- Strategies for funding PERS and OPEB liabilities
- Ongoing maintenance and replacement of District assets
- Water Supply Charge plan for sunset/suspension/reduction; Need for new rate study?
- User Fee status and uses

- ✓ Accomplished
- ✓ Accomplished; Ongoing
- ✓ Accomplished
- Need to do more
- ✓ Accomplished

- Plan for retirement of Rabobank Loan
- Plan for paying for Pure Water Monterey reserves

6. Develop Long-Term Information Technology Plan

- Evaluate aging infrastructure; Develop replacement schedule
- Replace Water Demand Database
- Identify District data assets; Develop greater accessibility
- Plan for replacement of District phone system
- Digitize District maps, aerial photos, documents
- Improve field personnel technology and access
- Formalize plan for upkeep of District Website
- Improve search function for District server and District website

7. Organizational Issues

The Board may seek to direct staff to review its essential services and staffing levels, as well as succession plans. This review may include actions related to the following:

- Adopt and implement new annual performance evaluation tool
- Addition of new staff to meet changing District priorities
- Examine succession planning
- Consider employee team-building or morale-building events each year
- Ensure appropriate staff training (active shooter, customer service, CPR, confined space, etc)
- Finish reorganization
- Develop revised file retention policy and email retention policy; Reduce physical files

- ✓ Accomplished
- ✓ Accomplished

- ✓ Accomplished
- In progress
- Incomplete
- ✓ Accomplished
- In progress
- ✓ Accomplished
- ✓ Accomplished
- Incomplete

- ✓ Accomplished
- ✓ Accomplished
- Incomplete
- In progress
- ✓ Accomplished
- Incomplete
- In progress

Goal Area	Status
<p>8. Establish a Long-Term Strategy for Los Padres Dam</p> <p>The National Marine Fisheries Service has indicated that permanent removal of Los Padres Dam is a priority for restoration of the Steelhead in the Central Coast. However, many fisheries experts believe that a regulated river would be a better long-term solution for the Steelhead. Further, an unregulated river might radically affect the water rights and businesses of property owners along the river. The District, jointly with Cal-Am and a team of consultants, will address the following:</p> <ul style="list-style-type: none"> • Instream Flow Incremental Method (IFIM) study to evaluate habitat from dam removal, expanded reservoir capacity, and/or changed operations. • Carmel River Basin Hydrologic Model to evaluate water availability under various alternatives. • Los Padres Dam upstream fish passage feasibility study • Los Padres Dam Alternatives and Sediment Management Study • Overall feasibility and cost considerations • Liability and management issues • Extending District river work permit jurisdiction upriver to extend regulatory authority 	<ul style="list-style-type: none"> • In progress • In progress • In progress • In progress • Incomplete • Incomplete • In progress
<p>9. Develop Comprehensive Strategy for Permit 20808-B</p> <p>The District has successfully reassigned portions of the original New Los Padres Reservoir permit 20808 to Phases 1 and 2 of ASR (20808-A and 20808-C.) However, permit conditions for each are different. The remainder permit 20808-B, without an approved extension, could be revoked by the SWRCB if water is not put to authorized use by the year 2020. ASR operations are constrained by the season of diversion, points of injection and extraction, and out-of-date instream flow requirements. A strategy for the remainder will include:</p> <ul style="list-style-type: none"> • Identification of two to three potential new injection and recovery sites, both in the Seaside Basin and the Carmel Valley • Possible source well rehabilitation and/or expansion in Carmel Valley; Potential treatment capacity expansion. May require EIR. • Develop strategy for direct diversion component of water right. • Amend existing permits and conform all permits to same standards; Attempt to create greater operating flexibility such that any injection well can inject any water and wells can be used for both recovery and production. • Undertake CEQA for a possible increase to season of diversion. • Complete a water availability analysis and an IFIM study to revise permit conditions. 	<ul style="list-style-type: none"> • In progress; Hampson memorandum under review; progress; Should be 1-year goal for 2019

10. Prepare for Allocation of “New Water”

The 1990 Allocation EIR resulted in the District developing a process for the allocation of water to the jurisdictions. The process was very interactive with jurisdiction participation. The District will need to be proactive to develop fair and equitable mechanisms for allocation of such water to the jurisdictions. Policies need to be considered for:

- In FY 2017-18, meet with jurisdictions to agree on future parameters
- The almost 1,800 acre-feet for legal lots of record
- Local projects such as Pacific Grove that free-up potable supplies within jurisdictions
- Future ASR, Table 13, Odello, changes in permit conditions, and so on may create additional supplies
- Use of any “excess” supplies in the early years of the project, before allocation to full build-out of Pebble Beach or legal lots of record
- Update and evaluation of the jurisdiction’s general plan needs
- Clean up the District rules regarding Water Credit transfers, sales, and categories.

11. Reform Rules and Regulations

Some Board members have expressed a desire to allow the addition of a half bathroom beyond a second bathroom. This may be part of a broader examination of all residential restrictions and a determination of what policies can be revised without an intensification of water use while the CDO remains in effect, as well as what direction policy should take for the future when the CDO is lifted.

- Consider change to second-bathroom protocol
- Develop credit for innovative technology
- Examine conservation off-set program
- Refine Group I, Group II, and Group III distinctions
- Reestablish District Reserve
- Expand use of water entitlements and ease water credit transfers
- Develop metering standard for non-Cal-Am pumpers on land use reporting method in the Carmel Valley Alluvial Aquifer
- General clean-up

12. Carmel River Mitigation Program

Determine direction for the District’s Carmel River mitigation activities as a result of removal of San Clemente Dam and the assumption that a new water supply comes on line.

Near term:

- Deferred due to lack of progress on water supply project; Should be 3-year goal for 2019

- In progress in some areas; Should be 3-year goal for 2019

- ✓ Accomplished

<ul style="list-style-type: none"> • Remove damaged bridge and footing from 1995 flood • Restore area downstream of Rancho San Carlos Road bridge damaged in 2017 • Invest in data collection to support future actions (PIT tagging, construction and staffing of a weir for fish counts, etc) • Promote strategies for addressing the striped bass issue • Secure outside funding for habitat restoration <p>Long term:</p> <ul style="list-style-type: none"> • Develop Mitigation Program “Endgame” Plan • What will be future Cal-Am operations? • What will be role of Cal-Am, NMFS, CDFW, non-Cal-Am pumpers? • How will a baseline be established? • What data will be needed? How will it be collected? For how long? 	<ul style="list-style-type: none"> • ✓ Accomplished • ✓ Accomplished • ✓ Accomplished • Incomplete <ul style="list-style-type: none"> • Should be 3-year goal for 2019
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ITEM: DISCUSSION ITEM**19. DISCUSS STAFF RECOMMENDATIONS ON CRITERIA FOR DEVELOPMENT OF FEASIBILITY STUDY ON PUBLIC OWNERSHIP OF THE MONTEREY PENINSULA WATER SYSTEM**

Meeting Date:	March 18, 2019	Budgeted:
From:	David J. Stoldt General Manager	Program/ Line Item No.:
Prepared By:	David J. Stoldt	Cost Estimate:

General Counsel Approval: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

DISCUSSION: The Board first discussed this topic at its February 21, 2019 meeting.

On November 6, 2018 voters within the District passed Measure J 56% to 44%. Measure J directed that a new Rule 19.8 shall be added to the Monterey Peninsula Water Management District Rules and Regulations, Regulation I, General Provisions. The first section of the rule states that “It shall be the policy of the District, if and when feasible, to secure and maintain public ownership of all water production, storage and delivery system assets and infrastructure providing services within its territory.”

The District Board has determined the best means to meet the “if and when feasible” criterion requires engagement of a team of consulting professionals to work with District General Counsel and Special Counsel to perform a feasibility analysis.

The Board felt it was important to hold “Listening Sessions” for the public in order to both explain the process going forward, and to hear the public’s input on which measure of “feasibility” is most important. Five listening sessions were held over the course of 8 days in January. The Board has also heard public comment at its regular meetings and has had some discussion regarding measures of feasibility.

The District’s entire acquisition/feasibility consulting team met March 5, 2019 where this subject was again discussed.

RECOMMENDATION: Based on all the input to date, the General Manager recommends that the Board do the following:

- Set the standard for “feasible” to be the combination of cost, quality of service, and governance that could successfully demonstrate “public necessity” in a bench trial, in the opinion of the consulting team.

- Let the consulting team do their scope of work (see **Exhibit 19-A**, attached) and evaluate the range of outputs.
- Instruct the Valuation and Cost of Service Consultant and the Investor Owned Utility Consultant to focus on identifying cost-savings to ratepayers.
- Instruct the Investment Bankers to confirm a creditworthy financing can be secured by the revenues of the enterprise and paid in the rates.

**VALUATION AND COST OF SERVICE CONSULTANT
SCOPE OF SERVICES**

- Review proposed asset packages for valuation and cost of service analysis; Review with District, District's eminent domain legal counsel, and District's Investor-Owned Utility Consultant the available data for valuing the assets; Determine quality and usefulness of data for executing desired scope of service; Identify key concerns and issues.
- Provide advice on scope and magnitude of transition costs (call center, billing system, employee costs, etc), and severance damages (compensation to seller for lost opportunity or penalties); Work with District's Investor-Owned Utility Consultant to develop rudimentary assumptions about an operating plan; Coordinate with consulting team to include in cost of service analysis.
- Perform valuation of various asset packages using the following methods: replacement cost new less depreciation, income approach, market approach; Market approach may be based on cost per connection and/or multiple of book value, or other as determined to be appropriate by Consultant. The Valuation and Cost of Service Study Consultant will be expected to research representative transactions. Examples will be provided, but the Consultant in its sole opinion will determine comparable transactions.
- Valuations will be presented to, and reviewed by, District's legal counsel.
- Based on valuations determined, the District's Investment Banking Consultant will provide alternate debt financing scenarios for use in the cost of service model; The Valuation and Cost of Service Study Consultant shall construct and execute a cost of service model demonstrating operations under investor-owned utility ownership and under public ownership for each asset package and operating scenario; (Lifecycle period for model, e.g. 10-years, 30-years, etc, to be discussed); Model inputs, logic, assumptions, and results will be reviewed in coordination with other District consultants; Results will be analyzed relative to various measures of "feasibility" to be provided by the District; Draft results of feasibility analysis to be reviewed by other members of District's consulting team, as appropriate.
- Based on the cost of service model, working in conjunction with the investment banking consultant, determine the maximum acquisition cost that could be paid, while meeting the various measures of feasibility.
- Based on your industry knowledge and any data you may be able to identify, provide an estimate of a typical annual escalation rate for O & M and the overall cost of service for publicly owned water systems.
- Identify key issues for feasibility phase that may affect futures phases of the eminent domain process
- Preserve confidentiality in all work product and communications to District and District Counsel
- Provide schedule for work product, including interim milestones, with final product delivery by July 26, 2019
- Any and other services as needed and requested by the District

INVESTOR OWNED UTILITY CONSULTANT SCOPE OF SERVICES

- Working with District and District's Valuation and Cost of Service Study Consultant review the available reports and data to create inventory of water utility assets in the Monterey District of California American Water Company. Review proposed asset packages for valuation and cost of service analysis.
- Review with District and District's Valuation and Cost of Service Study Consultant the available data for valuing the assets and modeling operations; Assist other consultants to interpret information found in reports and filings submitted to the California Public Utilities Commission (CPUC) and other reports, including but not limited to recent CPUC decisions in the General Rate Case, Cost of Capital case, and Monterey Peninsula Water Supply Project application; Identify key concerns and issues
- Provide advice on scope and magnitude of transition costs (call center, billing system, employee costs, etc), and severance damages (compensation to seller for lost opportunity or penalties); Work with District's Valuation and Cost of Service Study Consultant to develop rudimentary assumptions about an operating plan; Coordinate with consulting team to include in valuation and cost of service analysis.
- Review and comment on the valuations calculated by the Valuation and Cost of Service Study Consultant; Work with District consulting team on any modifications and/or weightings agreed to.
- Assist the Valuation and Cost of Service Study Consultant to construct and execute a cost of service model demonstrating operations under investor-owned utility ownership and under public ownership for each asset package and operating scenario; Review model inputs, logic, assumptions, and results in coordination with other District consultants; Results will be analyzed relative to various measures of "feasibility" to be provided by the District; Draft results of feasibility analysis to be reviewed by all members of District's consulting team.
- Identify key issues for feasibility phase that may affect futures phases of the eminent domain process
- Preserve confidentiality in all work product and communications to District and District Counsel
- Provide schedule for work product, including interim milestones, with final product delivery by June 28, 2019
- Any and other services as needed and requested by the District

**INVESTMENT BANKER
SCOPE OF SERVICES**

- Meet with District and District's eminent domain attorney to discuss issues and logistics that may affect eventual financing structure(s)
- Provide advice on scope and magnitude of financing costs; Coordinate with consulting team to include in cost of service analysis, as necessary.
- Develop tax-exempt bond financing structure(s) based on valuations provided by the Valuation and Cost of Service Study Consultant, market conditions, and investor preferences.
- Confirm in written form that the financing structures as presented are functionally viable and can likely achieve an investment grade credit; Coordinate with District Bond Counsel to confirm your findings. The goal is a structure secured by rates and charges, not taxes subject to voter approval. Further, the structure must address the need to deliver proceeds within 30 days of a court ruling on compensation, but be responsive to a possible appeal by the company within 60 days of the court ruling.
- Review the cost of service model inputs, logic, assumptions, and results in coordination with other District consultants to determine if it will meet future needs of debt issuance process, such as rate covenant and coverage tests.
- Identify any issues that may impact on the District's ability to finance the acquisition of Cal Am's Monterey utility assets
- Preserve confidentiality in all work product and communications to District and District Counsel
- Provide schedule for work product, including interim milestones, with final product delivery by July 26, 2019
- Any and all related services as needed and requested by the District

**EMINENT DOMAIN ATTORNEY
SCOPE OF SERVICES**

- Preserve confidentiality in all work product and communications to District and District Counsel; Set strategy to preserve confidentiality with all consultants and 3rd party contacts
- Meet with District team to describe overall process of acquisition by eminent domain
- Provide a Gantt Chart or other schedule of key activities related to property acquisition by eminent domain
- Identify key issues for feasibility phase that may affect futures phases; Identify key consultants (by profession) needed to support District activities; Provide strategic advice
- Identify key legal issues that may affect future phases
- Review proposed asset packages (scenarios) for valuation and cost of service analysis; Identify key concerns and issues
- Provide advice on scope and magnitude of transaction costs, transition costs, and severance damages; Coordinate with consulting team to include in cost of service analysis
- Review and comment of draft results of feasibility analysis
- Consult with District Counsel on LAFCO and other issues
- Consult with District Counsel on District enabling legislation issues, especially Section 397
- Any and other services as needed and requested by the District

ITEM: DISCUSSION ITEM**20. CONSIDER OPTIONS FOR ASSIGNMENT OF RULE 19.8 RESPONSIBILITIES TO STANDING COMMITTEE OR NEW COMMITTEES TO BE ESTABLISHED**

Meeting Date:	March 18, 2019	Budgeted:
From:	David J. Stoldt General Manager	Program/ Line Item No.:
Prepared By:	David J. Stoldt	Cost Estimate:

General Counsel Approval: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: This item was continued from the Board’s February 21, 2019 meeting.

During the January Board meeting two inquiries were made regarding the Monterey Peninsula water system acquisition feasibility study:

- 1) Should the ongoing work of the consulting team be reported out to an existing standing committee or a new committee be established by the Board? and
- 2) Is there a role for a citizens panel to review the ongoing work and provide advice to the Board?

Having reviewed the nature of the work the consultant team is undertaking, as well as various conversations with Directors, District Counsel, and the District’s eminent domain attorneys, the General Manager makes the following recommendation.

RECOMMENDATION: The General Manager recommends that Rule 19.8 work product, when available to be reported out, should be done at the full Board level, rather than a committee. A citizens panel should not be formed, rather all members of the public may participate when there is reportable information at the Board meetings.

DISCUSSION: The recommendation to report out Rule 19.8 work product at the Board level is simply because the information is too important and of such public interest that all Directors should have the same opportunity to review and discuss material at the same time. This may occur in both public and closed sessions (see below regarding “safe harbors”.)

The concept of a citizen review panel is not workable because the work has been structured to be attorney-client work product, and some findings or work product may need to remain confidential until the appropriate time for disclosure. The District is mindful that it must protect its interests and avoid revealing confidential information that may prejudice future legal or negotiating

positions of the District. This concern is recognized as “safe harbors” under the Ralph M. Brown Act, Government Code sections 54950, et. Seq.

One safe harbor applies to pending or threatened litigation, another applies to real property negotiations. This latter safe harbor contains specific language to provide “Nothing in this section shall preclude a local agency from holding a closed session for discussions regarding eminent domain proceedings pursuant to Section 54956.9”. Hence, engaging a panel of citizens would necessarily be limited to publicly disclosable information. Such information need not be filtered by a small group of the public, rather should be available to all of the public just as with the full board, at a public meeting.

ITEM: INFORMATIONAL ITEMS/STAFF REPORTS**21. LETTERS RECEIVED****Meeting Date:** March 18, 2019 **Budgeted:** N/A**From:** David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A**Prepared By:** Arlene Tavani **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** N/A**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

A list of letters submitted to the Board of Directors or General Manager and received between February 13, 2019 and March 11, 2019 is shown below. The purpose of including a list of these letters in the Board packet is to inform the Board and interested citizens. Copies of the letters are available for public review at the District office. If a member of the public would like to receive a copy of any letter listed, please contact the District office. Reproduction costs will be charged. The letters can also be downloaded from the District's web site at www.mpwmd.net.

Author	Addressee	Date	Topic
John Moore	MPWMD Board	3/11/2019	Seaside Basin
John Moore	David J. Stoldt	3/5/2019	Your last editorial, "Hooray for wastewater"
Christopher Cook	David J. Stoldt	3/5/2019	Water Distribution System Permit #M 15-03-L3
Marli S. Melton	David J. Stoldt	2/20/2019	Rule 19.8 – Feasibility Study
Melodie Chrislock	MPWMD Board	2/22/2019	Pure Water Monterey Project Expansion
Melodie Chrislock	MPWMD Board	2/21/2019	Rule 19.8 – Feasibility Study
Melodie Chrislock	MPWMD Board	2/21/2019	Pure Water Monterey Project Expansion
Mary Ann Carbone	MPWMD Board	2/20/2019	Going Forward with Implementation of Measure J
John Narigi/Jeff Davi/Bob McKenzie	MPWMD Board	2/29/2019	Agenda Items 7, 11, 14 at February 21, 2019 meeting
John Moore	David Stoldt	2/27/2019	Notice of SWRCB Public Medting – Perflouroalkyl Substances (PFAS) Information Item

ITEM: INFORMATIONAL ITEMS/STAFF REPORTS**22. COMMITTEE REPORTS**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Arlene Tavani	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A**

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

Attached for your review as **Exhibits 22-A through 22-C** are final minutes of the committee meetings listed below.

EXHIBIT

22-A February 11, 2019 Administrative Committee Minutes
22-B October 8, 2018 Public Outreach Committee Minutes
22-C September 5, 2018 Public Outreach Committee Minutes



EXHIBIT 22-A

FINAL MINUTES

**Monterey Peninsula Water Management District
Administrative Committee
February 11, 2019**

Call to Order

The meeting was called to order at 4:05 PM in the District Conference Room.

Committee members present: George Riley – Chair
Molly Evans
Gary Hoffmann

Staff present: Larry Hampson, Water Resources & Engineering Manager/District Engineer
Maureen Hamilton, Water Resources Engineer
Stephanie Kister, Conservation Analyst
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for February 21, 2019

1. Consider Adoption of Minutes of November 5, 2018 Committee Meeting

On a motion by Evans and second by Hoffman, the committee accepted the minutes as presented subject to discussion by the full Board as a Consent Calendar item at the February 21, 2019 meeting. The committee unanimously agreed on the motion presented by Director Evans.

Director Evans had no changes to the minutes; however two Board members previously on the Administrative Committee, are no longer on the Board (Brenda Lewis and Andrew Clarke). In order to adopt the minutes properly, Director Evans requested the minutes be placed on the Consent Calendar so that the Board, if needed, could pull the item for discussion.

2. Consider Purchase of Internet License for Water Wise Gardening in Monterey County

On a motion by Evans and second by Riley, the committee recommended the Board approve the expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Monterey County Water Wise Landscaping software. The motion was approved on a vote of 3 – 0 by Evans, Riley and Hoffmann.

3. Consider Authorizing Funds for Santa Margarita ASR Expansion Engineering Services

On a motion by Evans and second by Riley, the committee recommended this item be discussed by the full Board as presented by staff at the February 21, 2019 meeting. The motion was approved by Evans and Riley. Director Hoffman voted against the motion.

4. Adopt 2019 Committee Meeting Schedule

On a motion by Evans and second by Hoffmann, the committee adopted the meeting schedule for 2019

and a date for January and February 2020. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

5. Review Draft February 21, 2019 Board Meeting Agenda

A revised agenda was distributed to the committee for review. The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 5:22 PM.

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FINAL MINUTES
Monterey Peninsula Water Management District
Public Outreach Committee
October 8, 2018

Call to Order

The meeting was called to order at 2:30 pm in the Water Management District conference room.

Committee members present: Jeanne Byrne - Chair
Molly Evans
Brenda Lewis

Committee members absent: None

District staff members present: David Stoldt, General Manager
Stephanie Locke, Water Demand Manager
Arlene Tavani, Executive Assistant

Others present: Steve Thomas, Thomas Brand Consulting

Comments from the Public: No comments were directed to the committee.

Action Items

- 1. Discuss Response to Publication of Inaccurate Information about the MPWMD Related to Measure J**
On a motion by Lewis and second of Evans, the committee directed that the updated Decades of Excellence advertisement be published. In addition, Mr. Thomas would create a video from the PowerPoint prepared by General Manager Stoldt, add voice-over to the piece, and publish it to YouTube. The video would serve as a rebuttal to recent mailers that discredited the MPWMD and promoted inaccuracies regarding Measure J. The motion was approved on a unanimous vote of 3 – 0 by Lewis, Evans and Byrne.

Discussion Items

- 2. Discuss Possible Action Plan and Response Regarding Outcome of Measure J Election**
There was consensus among the committee members that if the measure passes, the District should call a press conference and state the following. (A) The District intends to conduct a feasibility study as required by Measure J. (B) Public listening sessions will be scheduled to describe the process the District will follow in preparation of the feasibility study, and to hear from the public on how they define “feasible.” (C) A survey would be distributed to the public in order to better ascertain public opinion on feasibility.

Schedule Next Meeting Date – A future meeting date was not scheduled.

Adjournment

The meeting was adjourned at 3:30 pm.

FINAL MINUTES
Monterey Peninsula Water Management District
Public Outreach Committee
September 5, 2018

Call to Order

The meeting was called to order at 4:00 pm in the Water Management District conference room.

Committee members present: Jeanne Byrne - Chair
Molly Evans

Committee members absent: Brenda Lewis

District staff members present: David Stoldt, General Manager
Stephanie Kister Campbell, Conservation Analyst
Arlene Tavani, Executive Assistant

Others present: Steve Thomas, Thomas Brand Consulting

Comments from the Public: No comments were directed to the committee.

Action Items

- 1. Consider Adoption of May 16, 2018 Committee Meeting Minutes**
On a motion by Byrne and second of Evans, minutes of the May 16, 2018 committee meeting were approved on a vote of 2 - 0 by Byrne and Evans. Lewis was absent.

Discussion Items

- 2. Review Outreach Plan to Promote Multi-Family Housing Retrofit Requirements**
Ms. Kister Campbell provided a summary of the outreach staff will conduct to promote the multi-family housing retrofit requirements. She also described the HEART program and outreach conducted by Ecology Action Now. After one week of outreach, the teams have installed water saving fixtures at 38 homes and distributed 11 vouchers toward the purchase of ultra-low flow toilets. Outreach is conducted in local areas the state has identified as disadvantaged. At some point, a press release will be sent out, or a press event could be conducted to publicize the success of the program.
- 3. Discuss Response to Measure J**
The committee reviewed the presentation that General Manager Stoldt will give to cities and community groups that describes the complexities of the measure, but does not advocate a position.
- 4. Update on Upcoming Water Wise Workshops**
Staff distributed information on upcoming Water Wise Workshops. Mr. Thomas updated the committee on plans to publicize the workshops through social media, email distribution lists, and internet advertisements.

Schedule Next Meeting Date

The committee agreed to meet sometime following the November 6, 2019 election on Measure J.

Adjournment

The meeting was adjourned at 4:45 pm.

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ITEM: INFORMATIONAL ITEM/STAFF REPORTS**23. MONTHLY ALLOCATION REPORT**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program:	N/A
		Line Item No.:	
Prepared By:	Gabriela Ayala	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: As of February 28, 2019, a total of **20.945** acre-feet (**6.1%**) of the Paralta Well Allocation remained available for use by the Jurisdictions. Pre-Paralta water in the amount of **35.923** acre-feet is available to the Jurisdictions, and **28.932** acre-feet is available as public water credits.

Exhibit 23-A shows the amount of water allocated to each Jurisdiction from the Paralta Well Allocation, the quantities permitted in February 2019 (“changes”), and the quantities remaining. The Paralta Allocation had one debit in February 2019.

Exhibit 23-A also shows additional water available to each of the Jurisdictions and the information regarding the Community Hospital of the Monterey Peninsula (Holman Highway Facility). Additional water from expired or canceled permits that were issued before January 1991 are shown under “PRE-Paralta.” Water credits used from a Jurisdiction’s “public credit” account are also listed. Transfers of Non-Residential Water Use Credits into a Jurisdiction’s Allocation are included as “public credits.” **Exhibit 23-B** shows water available to Pebble Beach Company and Del Monte Forest Benefited Properties, including Macomber Estates, Griffin Trust. Another table in this exhibit shows the status of Sand City Water Entitlement and the Malpaso Water Entitlement.

BACKGROUND: The District’s Water Allocation Program, associated resource system supply limits, and Jurisdictional Allocations have been modified by a number of key ordinances. These key ordinances are listed in **Exhibit 23-C**.

EXHIBITS**23-A** Monthly Allocation Report**23-B** Monthly Entitlement Report**23-C** District’s Water Allocation Program Ordinances

EXHIBIT 23-A
MONTHLY ALLOCATION REPORT
Reported in Acre-Feet
For the month of February 2019

Jurisdiction	Paralta Allocation*	Changes	Remaining	PRE-Paralta Credits	Changes	Remaining	Public Credits	Changes	Remaining	Total Available
Airport District	8.100	0.000	5.197	0.000	0.000	0.000	0.000	0.000	0.000	5.197
Carmel-by-the-Sea	19.410	0.000	1.398	1.081	0.000	1.081	0.910	0.000	0.182	2.661
Del Rey Oaks	8.100	0.000	0.000	0.440	0.000	0.000	0.000	0.000	0.000	0.000
Monterey	76.320	0.000	0.263	50.659	0.000	0.030	38.121	0.000	2.325	2.618
Monterey County	87.710	0.000	10.717	13.080	0.000	0.352	7.827	0.000	1.775	12.844
Pacific Grove	25.770	0.000	0.000	1.410	0.000	0.022	15.874	0.000	0.133	0.155
Sand City	51.860	0.000	0.000	0.838	0.000	0.000	24.717	0.000	23.373	23.373
Seaside	65.450	1.292	3.370	34.438	0.000	34.438	2.693	0.000	1.144	38.952
TOTALS	342.720	1.292	20.945	101.946	0.000	35.923	90.142	0.000	28.932	85.800

Allocation Holder	Water Available	Changes this Month	Total Demand from Water Permits Issued	Remaining Water Available
Quail Meadows	33.000	0.000	32.320	0.680
Water West	12.760	0.000	9.375	3.385

* Does not include 15.280 Acre-Feet from the District Reserve prior to adoption of Ordinance No. 73.

EXHIBIT 23-B
MONTHLY ALLOCATION REPORT
ENTITLEMENTS
Reported in Acre-Feet
For the month of February 2019

Recycled Water Project Entitlements

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
Pebble Beach Co. ¹	224.000	0.200	31.431	192.569
Del Monte Forest Benefited Properties ² (Pursuant to Ord No. 109)	141.000	0.010	54.279	86.721
Macomber Estates	10.000	0.405	10.000	0.000
Griffin Trust	5.000	0.000	4.829	0.171
CAWD/PBCSD Project Totals	380.000	0.615	100.539	279.461

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
City of Sand City	206.000	0.505	5.053	200.947
Malpaso Water Company	80.000	0.128	11.980	68.020
D.B.O. Development No. 30	13.950	0.000	1.112	12.838
City of Pacific Grove	66.000	0.000	0.000	66.000
Cypress Pacific	3.170	0.000	3.170	0.000

Increases in the Del Monte Forest Benefited Properties Entitlement will result in reductions in the Pebble Beach Co. Entitlement.

EXHIBIT 23-C

District's Water Allocation Program Ordinances

Ordinance No. 1 was adopted in September 1980 to establish interim municipal water allocations based on existing water use by the jurisdictions. Resolution 81-7 was adopted in April 1981 to modify the interim allocations and incorporate projected water demands through the year 2000. Under the 1981 allocation, Cal-Am's annual production limit was set at 20,000 acre-feet.

Ordinance No. 52 was adopted in December 1990 to implement the District's water allocation program, modify the resource system supply limit, and to temporarily limit new uses of water. As a result of Ordinance No. 52, a moratorium on the issuance of most water permits within the District was established. Adoption of Ordinance No. 52 reduced Cal-Am's annual production limit to 16,744 acre-feet.

Ordinance No. 70 was adopted in June 1993 to modify the resource system supply limit, establish a water allocation for each of the jurisdictions within the District, and end the moratorium on the issuance of water permits. Adoption of Ordinance No. 70 was based on development of the Paralta Well in the Seaside Groundwater Basin and increased Cal-Am's annual production limit to **17,619** acre-feet. More specifically, Ordinance No. 70 allocated 308 acre-feet of water to the jurisdictions and 50 acre-feet to a District Reserve for regional projects with public benefit.

Ordinance No. 73 was adopted in February 1995 to eliminate the District Reserve and allocate the remaining water equally among the eight jurisdictions. Of the original 50 acre-feet that was allocated to the District Reserve, 34.72 acre-feet remained and was distributed equally (4.34 acre-feet) among the jurisdictions.

Ordinance No. 74 was adopted in March 1995 to allow the reinvestment of toilet retrofit water savings on single-family residential properties. The reinvested retrofit credits must be repaid by the jurisdiction from the next available water allocation and are limited to a maximum of 10 acre-feet. This ordinance sunset in July 1998.

Ordinance No. 75 was adopted in March 1995 to allow the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities. Fifteen percent of the savings are set aside to meet the District's long-term water conservation goal and the remainder of the savings are credited to the jurisdictions allocation. This ordinance sunset in July 1998.

Ordinance No. 83 was adopted in April 1996 and set Cal-Am's annual production limit at **17,621** acre-feet and the non-Cal-Am annual production limit at **3,046** acre-feet. The modifications to the production limit were made based on the agreement by non-Cal-Am water users to permanently reduce annual water production from the Carmel Valley Alluvial Aquifer in exchange for water service from Cal-Am. As part of the agreement, fifteen percent of the historical non-Cal-Am production was set aside to meet the District's long-term water conservation goal.

Ordinance No. 87 was adopted in February 1997 as an urgency ordinance establishing a community benefit allocation for the planned expansion of the Community Hospital of the Monterey Peninsula (CHOMP). Specifically, a special reserve allocation of 19.60 acre-feet of production was created exclusively for the benefit of CHOMP. With this new allocation, Cal-Am's annual production limit was increased to **17,641** acre-feet and the non-Cal-Am annual production limit remained at **3,046** acre-feet.

Ordinance No. 90 was adopted in June 1998 to continue the program allowing the reinvestment of toilet retrofit water savings on single-family residential properties for 90-days following the expiration of Ordinance No. 74. This ordinance sunset in September 1998.

Ordinance No. 91 was adopted in June 1998 to continue the program allowing the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities.

Ordinance No. 90 and No. 91 were challenged for compliance with CEQA and nullified by the Monterey Superior Court in December 1998.

Ordinance No. 109 was adopted on May 27, 2004, revised Rule 23.5 and adopted additional provisions to facilitate the financing and expansion of the CAWD/PBCSD Recycled Water Project.

Ordinance No. 132 was adopted on January 24, 2008, established a Water Entitlement for Sand City and amended the rules to reflect the process for issuing Water Use Permits.

Ordinance No. 165 was adopted on August 17, 2015, established a Water Entitlement for Malpas Water Company and amended the rules to reflect the process for issuing Water Use Permits.

Ordinance No. 166 was adopted on December 15, 2015, established a Water Entitlement for D.B.O. Development No. 30.

Ordinance No. 168 was adopted on January 27, 2016, established a Water Entitlement for the City of Pacific Grove.

ITEM: INFORMATIONAL ITEM/STAFF REPORTS**24. WATER CONSERVATION PROGRAM REPORT**

Meeting Date:	March 18, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Kyle Smith	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

I. MANDATORY WATER CONSERVATION RETROFIT PROGRAM

District Regulation XIV requires the retrofit of water fixtures upon Change of Ownership or Use with High Efficiency Toilets (HET) (1.28 gallons-per-flush), 2.0 gallons-per-minute (gpm) Showerheads, 1.2 gpm Washbasin faucets, 1.8 gpm kitchen, utility and bar sink faucets, and Rain Sensors on all automatic Irrigation Systems. Property owners must certify the Site meets the District's water efficiency standards by submitting a Water Conservation Certification Form (WCC), and a Site inspection is often conducted to verify compliance.

A. Changes of Ownership

Information is obtained monthly from *Realquest.com* on properties transferring ownership within the District. The information compared against the properties that have submitted WCCs. Details on **73** property transfers that occurred between February 1, 2019 and February 28, 2019 were added to the database.

B. Certification

The District received **23** WCCs between February 1, 2019, and February 28, 2019. Data on ownership, transfer date, and status of water efficiency standard compliance were entered into the database.

C. Verification

In February, **60** properties were verified compliant with Rule 144 (Retrofit Upon Change of Ownership or Use). Of the **60** verifications, **39** properties verified compliance by submitting certification forms and/or receipts. District staff completed **37** Site inspections. Of the **37** properties inspected, **21 (56%)** passed inspection. **None** of the properties that passed inspection involved more than one visit to verify compliance with all water efficiency standards.

Savings Estimate

Water savings from HET retrofits triggered by Rule 144 verified in February 2019 are estimated at **0.370** Acre-Feet Annually (AFA). Water savings from retrofits that exceeded the requirement (i.e., HETs to Ultra High Efficiency Toilets) is estimated at **0.040** AFA (4 toilets). Year-to-date estimated savings from toilet retrofits is **1.130** AFA.

D. CII Compliance with Water Efficiency Standards

Effective January 1, 2014, all Non-Residential properties were required to meet Rule 143, Water Efficiency Standards for Existing Non-Residential Uses. To verify compliance with these requirements, property owners and businesses are being sent notification of the requirements and a date that inspectors will be on Site to check the property. This month, District inspectors performed **13** inspections. Of the **13** inspections certified, **nine** were in compliance. **Two** of the properties that passed inspection involved more than one visit to verify compliance with all water efficiency standards; the remainder complied without a reinspection.

MPWMD is forwarding its CII inspection findings to California American Water (Cal-Am) for their verification with the Rate Best Management Practices (Rate BMPs) that are used to determine the appropriate non-residential rate division. Compliance with MPWMD's Rule 143 achieves Rate BMPs for indoor water uses, however, properties with landscaping must also comply with Cal-Am's outdoor Rate BMPs to avoid Division 4 (Non-Rate BMP Compliant) rates. In addition to sharing information about indoor Rate BMP compliance, MPWMD notifies Cal-Am of properties with landscaping. Cal-Am then conducts an outdoor audit to verify compliance with the Rate BMPs. During February 2019, MPWMD referred **no** properties to Cal-Am for verification of outdoor Rate BMPs.

E. Water Waste Enforcement

In response to the State's drought emergency conservation regulation effective June 1, 2016, the District has increased its Water Waste enforcement. The District has a Water Waste Hotline 831-658-5653 or an online form to report Water Waster occurrences at www.mpwmd.net or www.montereywaterinfo.org. There were **two** Water Waste responses during the past month. There were **no** repeated incidents that resulted in a fine.

II. WATER DEMAND MANAGEMENT

A. Permit Processing

District Rule 23 requires a Water Permit application for all properties that propose to expand or modify water use on a Site, including New Construction and Remodels. District staff processed and issued **60** Water Permits in February 2019. **Two** Water Permits were issued using Water Entitlements (Pebble Beach Company, Malpas Water, etc.). **One** Water Permits involved a debit to a Public Water Credit Account.

All Water Permits have a disclaimer informing applicants of the Cease and Desist Order against California American Water and that MPWMD reports Water Permit details to California American Water. All Water Permit recipients with property supplied by a California American Water Distribution System will continue to be provided with the disclaimer.

District Rule 24-3-A allows the addition of a second bathroom in an existing Single-Family Dwelling on a Single-Family Residential Site. Of the **60** Water Permits issued in February, **three** were issued under this provision.

B. Permit Compliance

District staff completed **64** Water Permit final inspections during February 2019. **Thirteen** of the final inspections failed due to unpermitted fixtures. Of the **44** passing properties, **22**

passed inspection on the first visit. In addition, **three** pre-inspections were conducted in response to Water Permit applications received by the District.

C. Deed Restrictions

District staff prepares deed restrictions that are recorded on the property title to provide notice of District Rules and Regulations, enforce Water Permit conditions, and provide notice of public access to water records. In April 2001, the District Board of Directors adopted a policy regarding the processing of deed restrictions. In the month of February, the District prepared **48** deed restrictions. Of the **60** Water Permits issued in February, **36 (60%)** required deed restrictions. District staff provided Notary services for **62** Water Permits with deed restrictions.

Participation in the rebate program is detailed in the following chart. The table below indicates the program summary for Rebates for California American Water Company customers.

III. JOINT MPWMD/CAW REBATE PROGRAM

REBATE PROGRAM SUMMARY		February-2019				2019 YTD	1997 - Present	
I.	<u>Application Summary</u>							
A.	Applications Received	71				230	26,436	
B.	Applications Approved	50				178	20,562	
C.	Single Family Applications	56				176	23,877	
D.	Multi-Family Applications	27				57	1,408	
E.	Non-Residential Applications	0				0	354	
II.	<u>Type of Devices Rebated</u>	Number of devices	Rebate Paid	Estimated AF	Gallons Saved	2019 YTD Quantity	2019 YTD Paid	2019 YTD Estimated AF
A.	High Efficiency Toilet (HET)	0	0.00	0.000000	0	0	0.00	0.000000
B.	Ultra Low Flush to HET	44	3300.00	0.440000	143,374	270456	6,225.00	0.830000
C.	Ultra HET	0	0.00	0.000000	0	13,034	500.00	0.040000
D.	Toilet Flapper	0	0.00	0.000000	0	0	6.99	0.000000
E.	High Efficiency Dishwasher	13	2000.00	0.048000	156,409	274,367	19375.00	0.370000
F.	High Efficiency Clothes Washer	24	12495.70	0.386400	125,909	440,680	46941.90	1.416800
G.	Instant-Access Hot Water System	1	200.00	0.000000	0	0	200.00	0.000000
H.	On Demand Systems	0	0.00	0.000000	0	0	0.00	0.000000
I.	Zero Use Urinals	0	0.00	0.000000	0	0	0.00	0.000000
J.	High Efficiency Urinals	0	0.00	0.000000	0	0	0.00	0.000000
K.	Pint Urinals	0	0.00	0.000000	0	0	0.00	0.000000
L.	Cisterns	0	0.00	0.000000	0	0	450.00	0.000000
M.	Smart Controllers	0	0.00	0.000000	0	0	0.00	0.000000
N.	Rotating Sprinkler Nozzles	0	0.00	0.000000	0	0	0.00	0.000000
O.	Moisture Sensors	0	0.00	0.000000	0	0	0.00	0.000000
P.	Lawn Removal & Replacement	0	0.00	0.000000	0	0	2000.00	0.000000
Q.	Graywater	0	0.00	0.000000	0	0	0.00	0.000000
R.	Ice Machines	0	0.00	0.000000	0	0	0.00	0.000000
III.	<u>Totals: Month; AF; Gallons; YTD</u>	82	17995.70	0.874400	425,692	998537	75,698.89	2.656800
IV.	<u>Total Rebated: YTD; Program</u>						2019 YTD	1997 - Present
V.	<u>Estimated Watr Savings in Acre-Feet Annually*</u>						75698.89	6,472,997.11
							0.874400	284924.060000

*Retrofit savings are estimated at 0.041748 AF/HET;0.01 AF/UHET;0.01 AF/ULF to HET;0.003 AF/HE DW; 0.0161 AF/Residential HEW; 0.0082 AF/100 sf. of lawn removal.

ITEM: INFORMATIONAL ITEMS/STAFF REPORTS**25. CARMEL RIVER FISHERY REPORT FOR FEBRUARY 2019****Meeting Date: March 18, 2019 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Beverly Chaney Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

AQUATIC HABITAT AND FLOW CONDITIONS: Wet weather continued through February 2019. Upstream migration conditions for adult steelhead are good to excellent. Downstream migration and rearing conditions for smolts and juvenile steelhead are good to excellent throughout the watershed.

Mean daily streamflow at the Sleepy Hollow Weir ranged from 145 to 3,750 cfs (monthly mean 1,185 cfs) resulting in a massive 65,820 acre-feet (AF) of runoff - the 4th highest February amount since 1902 (only 1938, 1969, 1998, and 2017 were wetter). Mean daily streamflow at the Highway 1 gage ranged from 170 to 3,480 cfs (monthly mean 1,261 cfs) resulting in 70,030 acre-feet (AF) of runoff (see the USGS Robles Del Rio discharge graph below – note the logarithmic scale).

There were 11.85 inches of rainfall in February (273.7% of the long-term February average of 4.3”) as recorded at the San Clemente gauge (16.10 inches of rain at LPR). The rainfall total for WY 2019 (which started on October 1, 2018) is 25.27 inches, or 163% of the long-term year-to-date average of 15.50 inches (see MPWMD SC rain graph below).

LOS PADRES DAM ADULT COUNTS: Cal-Am maintains a fish ladder and trap at the Los Padres Dam site. All adult steelhead captured in the trap are trucked to the reservoir and released.

The first sea-run adult steelhead arrived at the trap on January 16, 2019 and as of February 28, 14 adults (5 males/9 females) have been captured and translocated above the dam. February return numbers were lower than expected after a strong January, likely due to high river flows.

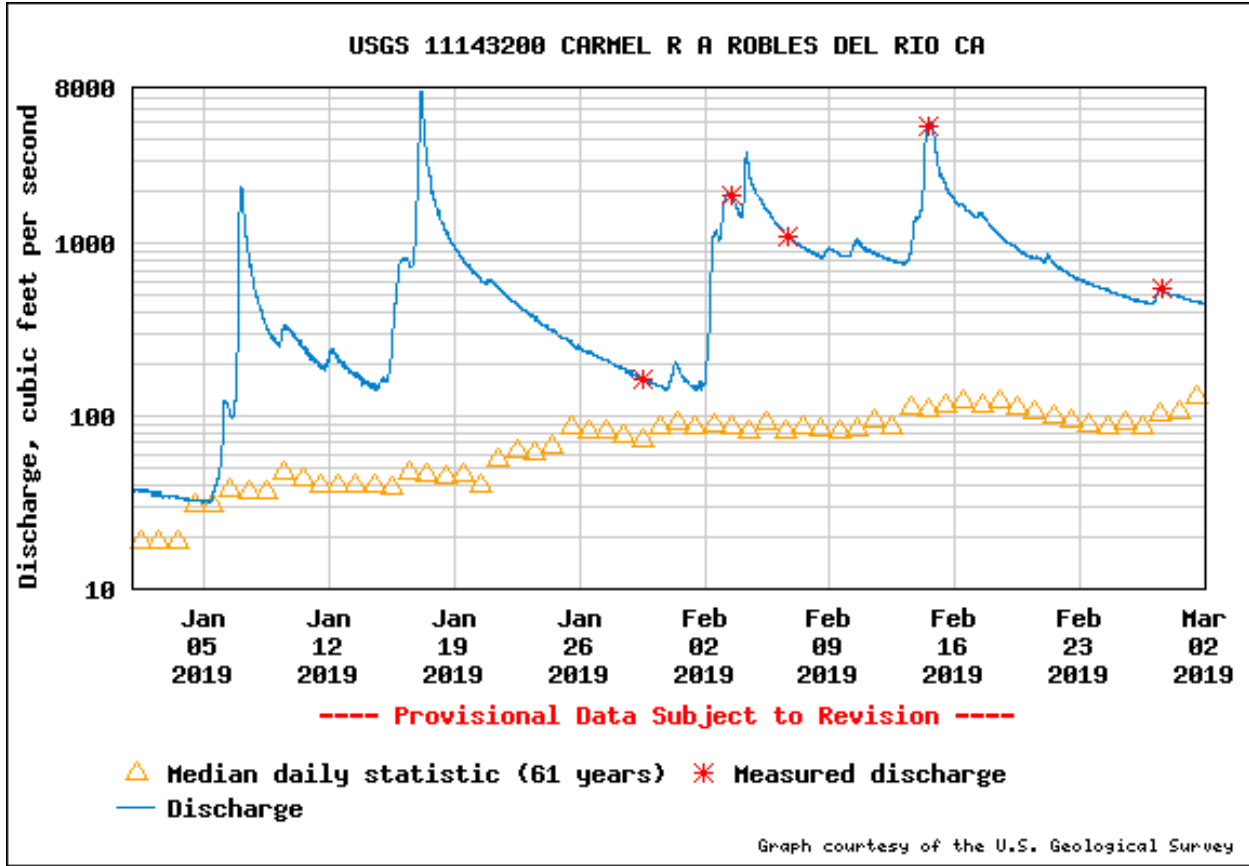
The downstream smolt bypass facility was activated in early January.

CARMEL RIVER LAGOON: The lagoon mouth opened for the season on January 6, 2019. In February the WSE ranged from approximately 3.5 to 11 feet due to changes in river inflow combined with tidal and wave action (North American Vertical Datum of 1988; NAVD 88) (see graph below).

Water quality depth-profiles were conducted at five sites on February 26, 2019 while the lagoon mouth was open, the water surface elevation was ~2 feet and draining, and river inflow was 531 cfs. Steelhead rearing and migration conditions were generally “good to fair”. Throughout the lagoon, salinity was low ranging from 0.1-7 ppt, dissolved oxygen (DO) levels were variable at 0.3-11mg/l (low in the deep section of the south arm), and water temperatures ranged from 21-61 degrees F.

COOPERATIVE NMFS/MPWMD/CAL-AM STUDIES: NMFS and MPWMD staff installed the District’s 5’ rotary Screw Trap (RST) at the upper end of Los Padres Reservoir the week of February 25th and began to catch out-migrating juvenile steelhead the first day. The start of this project was delayed by the Federal staff furloughs. The RST is run only on weekdays, and operations have to be suspended for 24 hours or more, whenever there is a risk of high debris flows, as there often is this year. Juvenile steelhead large enough to be tagged with Passive Integrated Transponders [PIT Tagged] will be tagged and released for studies of reservoir passage timing and survival. These same tagged fish will also be providing signals as they pass through the Smolt Bypass Facility, thereby helping evaluate its efficiency. Two PIT antennae arrays are operating on the Smolt Bypass Facility; one at the mouth and one near the outlet. An additional antennae array on the spillway is planned for installation later this year. An antennae array has been operating for a few months below Los Padres Dam, but has been blown out by high flows, and can’t be reinstalled until they recede, and may be moved to a more stable location downstream. Cal-am has hired FishBio to install and test a underwater camera to count fish entering the Smolt Bypass Facility. FishBio is still testing and adjusting this camera, so only preliminary results have been acquired to date, but it was operated full time in February.

SLEEPY HOLLOW STEELHEAD REARING FACILITY: General contractor Mercer-Fraser Company of Eureka, CA, was hired for the Intake Upgrade Project and started construction in September on the \$2 million project. The main features of the project include installing a new intake structure that can withstand flood and drought conditions as well as the increased bedload from the San Clemente Dam removal project two years ago, and a new Recirculating Aquaculture System (RAS) that can be operated in times of low flow or high turbidity to keep the fish healthy. February work was slowed by the wet conditions but progress was made on the building structure and underground plumbing.



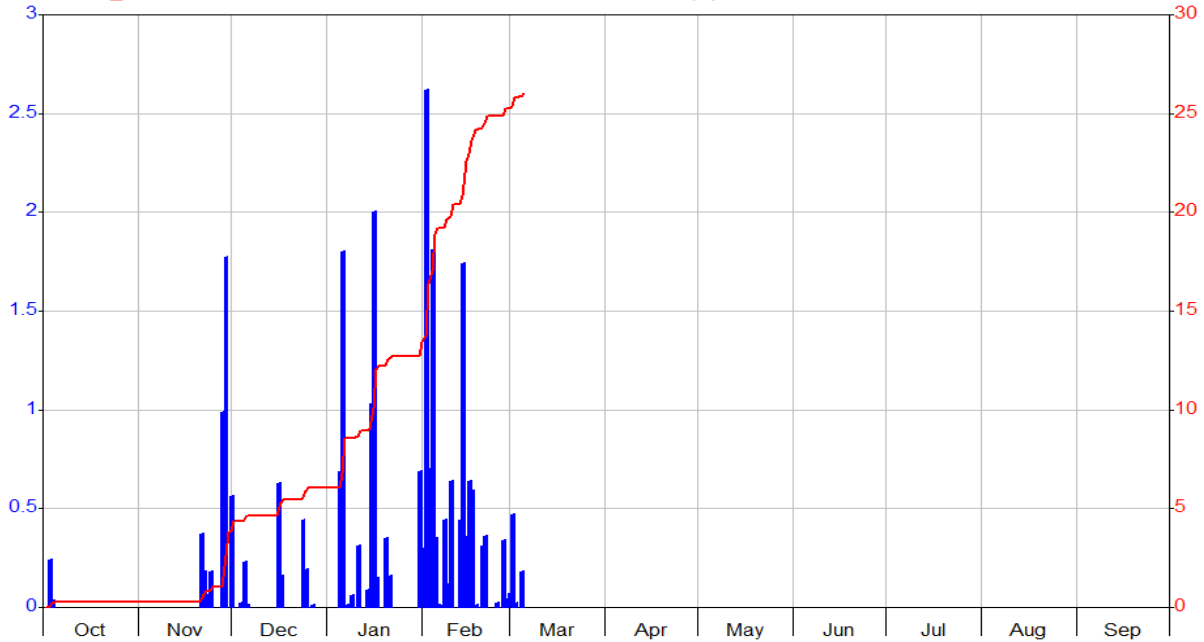
Monterey Peninsula Water Management District

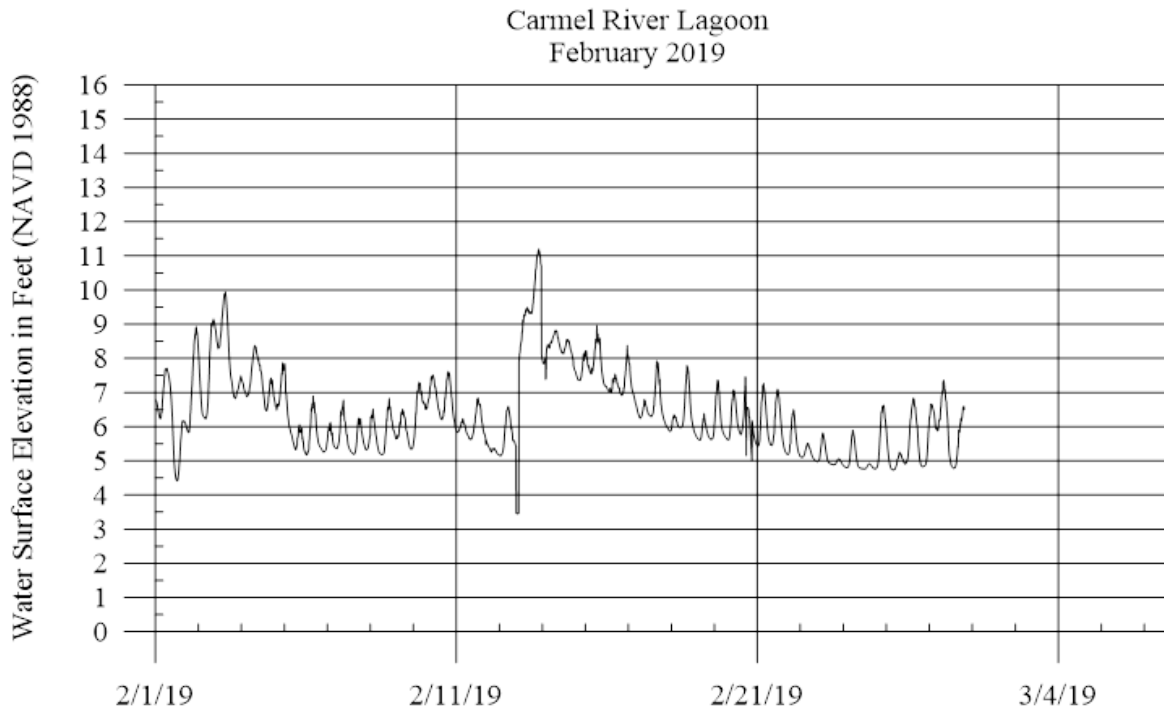
HYPLOT V133 Output 03/06/2019

Period 1 Year Plot Start 00:00_10/01/2018
 Interval 1 Day Plot End 00:00_10/01/2019

2018/19

□ SC_RAIN San Clemente Rainfall Rainfall (in) Total LOGGNET
— SC_RAIN San Clemente Rainfall Rainfall (in) Cumulative LOGGNET





ITEM: INFORMATIONAL ITEMS/STAFF REPORT**26. MONTHLY WATER SUPPLY AND CALIFORNIA AMERICAN WATER PRODUCTION REPORT**

Meeting Date: March 18, 2019 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
 General Manager **Line Item No.:**

Prepared By: Jonathan Lear **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: N/A

CEQA Compliance: Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources.

Exhibit 26-A shows the water supply status for the Monterey Peninsula Water Resources System (MPWRS) as of **March 1, 2019**. This system includes the surface water resources in the Carmel River Basin, the groundwater resources in the Carmel Valley Alluvial Aquifer and the Seaside Groundwater Basin. **Exhibit 26-A** is for Water Year (WY) 2019 and focuses on four factors: rainfall, runoff, and storage. The rainfall and Streamflow values are based on measurements in the upper Carmel River Basin at Sleepy Hollow Weir.

Water Supply Status: Rainfall through **February** 2018 totaled **11.85 inches** and brings the cumulative rainfall total for WY 2019 to **25.27 inches**, which is **162%** of the long-term average through **February**. Estimated unimpaired runoff during **February** totaled **67,240 acre-feet (AF)** and brings the cumulative runoff total for WY 2019 to **93,640 AF**, which is **261%** of the long-term average through **February**. Usable storage for the MRWPRS was **31,780 acre-feet**, which is **102%** of average through **February**, and equates to **85%** percent of system capacity

Production Compliance: Under State Water Resources Control Board (SWRCB) Cease and Desist Order No. 2016-0016 (CDO), California American Water (Cal-Am) is allowed to produce no more than 8,310 AF of water from the Carmel River in WY 2019. Through **February**, using the CDO accounting method, Cal-Am has produced **2,964 AF** from the Carmel River (including ASR capped at 600 AF, Table 13, and Mal Paso.) In addition, under the Seaside Basin Decision, Cal-Am is allowed to produce 1,820 AF of water from the Coastal Subareas and 0 AF from the Laguna Seca Subarea of the Seaside Basin in WY 2019. Through **February**, Cal-Am has produced **1,161 AF** from the Seaside Groundwater Basin. Through **February**, **576 AF** of Carmel River Basin groundwater have been diverted for Seaside Basin injection; **0 AF** have been recovered for customer use, and **172 AF** have been diverted under Table 13 water rights. Cal-Am has produced **3,622 AF** for customer use from all sources through **February**. **Exhibit 26-C** shows production by source. Some of the values in this report may be revised in the future as Cal-Am finalizes their production values and monitoring data. The 12 month moving average of production for customer service is **9,719 AF**, which is below the rationing trigger of **10,130 AF** for WY 2019.

EXHIBITS

26-A Water Supply Status: **February 1, 2019**

26-B Monthly Cal-Am Diversions from Carmel River and Seaside Groundwater Basins: WY 2019

26-C Monthly Cal-Am production by source: WY 2019

EXHIBIT 26-A

**Monterey Peninsula Water Management District
Water Supply Status
March 1, 2019**

Factor	Oct to Feb 2019	Average To Date	Percent of Average	Oct to Feb 2018
Rainfall (Inches)	25.27	15.58	162%	6.08
Runoff (Acre-Feet)	93,640	35,909	261%	5,238
Storage ⁵ (Acre-Feet)	31,780	31,050	102%	30,730

Notes:

1. Rainfall and runoff estimates are based on measurements at San Clemente Dam. Annual rainfall and runoff at Sleepy Hollow Weir average 21.1 inches and 67,246 acre-feet, respectively. Annual values are based on the water year that runs from October 1 to September 30 of the following calendar year. The rainfall and runoff averages at the Sleepy Hollow Weir site are based on records for the 1922-2018 and 1902-2018 periods respectively.
2. The rainfall and runoff totals are based on measurements through the dates referenced in the table.
3. Storage estimates refer to usable storage in the Monterey Peninsula Water Resources System (MPWRS) that includes surface water in Los Padres and San Clemente Reservoirs and ground water in the Carmel Valley Alluvial Aquifer and in the Coastal Subareas of the Seaside Groundwater Basin. The storage averages are end-of-month values and are based on records for the 1989-2018 period. The storage estimates are end-of-month values for the dates referenced in the table.
4. The maximum storage capacity for the MPWRS is currently 37,639 acre-feet.

Production vs. CDO and Adjudication to Date: WY 2019

(All values in Acre-Feet)

Year-to-Date Values	MPWRS				Water Projects and Rights				
	Carmel River Basin ^{2, 6}	Seaside Groundwater Basin		MPWRS Total	ASR Recovery	Table 13 ⁷	Sand City ³	Water Projects and Rights Total	
		Coastal	Laguna Seca						Ajudication Compliance
Target	3,238	1,000	0	1,000	4,238	0	114	125	239
Actual ⁴	2,964	1,061	100	1,161	4,125	0	172	73	245
Difference	274	-61	-100	-161	113	0	-58	52	-6
WY 2018 Actual	2,165	1,473	123	1,596	3,761	0	0	88	88

1. This table is current through the date of this report.
2. For CDO compliance, ASR, Mal Paso, and Table 13 diversions are included in River production per State Board.
3. Sand City Desal, Table 13, and ASR recovery are also tracked as water resources projects.
4. To date, 576 AF and 172 AF have been produced from the River for ASR and Table 13 respectively.
5. All values are rounded to the nearest Acre-Foot.
6. For CDO Tracking Purposes, ASR production for injection is capped at 600 AFY.
7. Table 13 diversions are reported under water rights but counted as production from the River for CDO tracking.

Monthly Production from all Sources for Customer Service: WY 2019

(All values in Acre-Feet)

	Carmel River Basin	Seaside Basin	ASR Recovery	Table 13	Sand City	Mal Paso	Total
Oct-18	491	369	0	0	16	8	884
Nov-18	456	304	0	0	21	8	790
Dec-18	468	180	0	0	11	8	667
Jan-19	395	161	0	81	19	8	664
Feb-19	363	147	0	91	7	8	616
Mar-19							
Apr-19							
May-19							
Jun-19							
Jul-19							
Aug-19							
Sep-19							
Total	2,174	1,161	0	172	73	41	3,622
WY 2018	2,165	1,596	0	0	88	21	3,871

1. This table is produced as a proxy for customer demand.
2. Numbers are provisional and are subject to correction.

Rationing Trigger: WY 2019

12 Month Moving Average ¹	9,807	10,130	Rule 160 Production Limit
--------------------------------------	-------	--------	---------------------------

1. Average includes production from Carmel River, Seaside Basin, Sand City Desal, and ASR recovery produced for Customer Service.

California American Water Production by Source: Water Year 2019

	Carmel Valley Wells ¹						Seaside Wells ²						Total Wells			Sand City Desal		
	Actual		Anticipated ³		Compared to Target		Actual		Anticipated		Compared to Target		Actual	Anticipated	Compared to Target	Actual	Anticipated	Compared to Target
	Upper acre-feet	Lower acre-feet	Upper acre-feet	Lower acre-feet	Upper acre-feet	Lower acre-feet	Coastal acre-feet	LagunaSeca acre-feet	Coastal acre-feet	LagunaSeca acre-feet	Coastal acre-feet	LagunaSeca acre-feet	acre-feet	acre-feet	acre-feet	acre-feet	acre-feet	acre-feet
Oct-18	0	491	0	550	0	59	341	28	350	0	9	-28	860	900	40	16	25	9
Nov-18	0	456	0	383	0	-73	280	25	350	0	70	-25	761	733	-28	21	25	4
Dec-18	0	468	0	559	0	91	162	18	100	0	-62	-18	648	659	11	11	25	14
Jan-19	232	515	100	573	-132	58	146	15	100	0	-46	-15	907	773	-134	19	25	6
Feb-19	0	761	100	459	100	-302	133	14	100	0	-33	-14	908	659	-249	7	25	19
Mar-19																		
Apr-19																		
May-19																		
Jun-19																		
Jul-19																		
Aug-19																		
Sep-19																		
To Date	232	2,691	200	2,524	-32	-167	1,061	100	1,000	0	-61	-100	4,084	3,724	-360	73	125	52

Total Production: Water Year 2019

	Actual	Anticipated	Acre-Feet Compared to Target
Oct-18	876	925	49
Nov-18	782	758	-24
Dec-18	659	684	25
Jan-19	926	798	-128
Feb-19	914	684	-230
Mar-19			
Apr-19			
May-19			
Jun-19			
Jul-19			
Aug-19			
Sep-19			
To Date	4,157	3,849	-308

1. Carmel Valley Wells include upper and lower valley wells. Anticipate production from this source includes monthly production volumes associated with SBO 2009-60, 20808A, and 20808C water rights. Under these water rights, water produced from the Carmel Valley wells is delivered to customers or injected into the Seaside Groundwater Basin for storage.
2. Seaside wells anticipated production is associated with pumping native Seaside Groundwater (which is regulated by the Seaside Groundwater Basin Adjudication Decision) and recovery of stored ASR water (which is prescribed in a MOA between MPWMD, Cal-Am, California Department of Fish and Game, National Marine Fisheries Service, and as regulated by 20808C water right.
3. Negative values for Acre-Feet under target indicates production over targeted value.



Supplement to 3/18/2019 MPWMD Board Packet

Attached are copies of letters received between February 13, 2019 and March 11, 2019. These letters are listed in the March 18, 2019 Board packet under Letters Received.

Author	Addressee	Date	Topic
John Moore	MPWMD Board	3/11/2019	Seaside Basin
John Moore	David J. Stoldt	3/5/2019	Your last editorial, "Hooray for wastewater"
Christopher Cook	David J. Stoldt	3/5/2019	Water Distribution System Permit #M 15-03-L3
Marli S. Melton	David J. Stoldt	2/20/2019	Rule 19.8 – Feasibility Study
Melodie Chrislock	MPWMD Board	2/22/2019	Pure Water Monterey Project Expansion
Melodie Chrislock	MPWMD Board	2/21/2019	Rule 19.8 – Feasibility Study
Melodie Chrislock	MPWMD Board	2/21/2019	Pure Water Monterey Project Expansion
Mary Ann Carbone	MPWMD Board	2/20/2019	Going Forward with Implementation of Measure J
John Narigi/Jeff Davi/Bob McKenzie	MPWMD Board	2/29/2019	Agenda Items 7, 11, 14 at February 21, 2019 meeting
John Moore	David Stoldt	2/27/2019	Notice of SWRCB Public Medting – Perflouroalkyl Substances (PFAS) Information Item

U:\staff\Boardpacket\2019\20190318\LettersRecd\SuplPkt.docx

Arlene Tavani

From: jmoore052@gmail.com
Sent: Monday, March 11, 2019 5:25 PM
To: Arlene Tavani
Subject: Re: Seaside Basin

Intended for your board. John

Sent from my iPhone

> On Mar 11, 2019, at 4:53 PM, Arlene Tavani <Arlene@mpwmd.net> wrote:

>
> John: This communication was sent to me, but it looks like it was intended for Margaret Thum.

>
> Arlene Tavani

>
> Executive Assistant

>
> Monterey Peninsula Water

>
> Management District

>
> Phone: 831-658-5652

>
>

>
>

> -----Original Message-----

> From: John Moore <jmoore052@gmail.com>

> Sent: Monday, March 4, 2019 11:31 AM

> To: Margaret Thum <margaret.thum@gmail.com>

> Subject: Seaside Basin

>

> Thanks for the info. They have a site related to my issue about toxins

> into the basin. I attach a copy of my comment to them which should fill in some spaces. They allege that aquifers under Ord meet all water quality tests. As pointed out by me, such tests are totally inadequate as a test for PFASs and recycled potable water. John <Scan_0219.pdf>



Fort Ord Cleanup

the environmental cleanup of the Former Fort Ord

ABOUT

NEWS

COMMUNITY

CLEANUP PROGRAMS

DOCUMENTS

PROPERTY

CONTACT US

Contact Us

If you have general questions or would like additional information about the environmental cleanup at the former Fort Ord, please fill out the form below.

Or feel free to contact us at:

Fort Ord Environmental Cleanup Program

Community Relations Office

P.O. Box 5008, Monterey, CA 93944-5008

Call the Community Relations Office: 831-393-1284

Fax: 831-393-9188

Get In Touch

Fields marked with an * are required

Name

John M. Moore

Address 1

836 2d st.

City

Pacific Grove

State

Ca.

Zip / Post Code

93950

Email

jmerton99@yahoo.com

Phone

831-655-4540

Your Comments *

I am particularly concerned about contamination of the Seaside Basin which sits under Fort Ord. Site 39 had DoD tests of the soil that exceeded standards for certain toxic chemicals (PSAs and PSOS?), evidently from firefighting foam, but while a well was capped no other remediation took place. Do you have tests of the Seaside basin soils and/or water. Did the tests test for Poly-and per- fluorinated alkyl substances(PFASs)? Site 39 is above the Seaside basin and rain water enters the basin from that Site. The Seaside basin is a repository for Cal Am drinking water from ASR and soon from potable recycle. I note scandals from other military sites related to PFASs and hope that it can be avoided in this case.

- Questions/Comments on Army cleanup in the northern portion of the Fort Ord National Monument, also called BLM Area B**
- Questions/Comments Regarding Prescribed Burns**
- I've included my email. I'd like regular cleanup updates.**
- Other**

Submit

Other Links You Might Be Interested In

- [Visit the Fort Ord BRAC field office](#)
- [Click here to view other points of contact regarding the Fort Ord Cleanup program](#)
- [Find links to other websites](#)

[How to Reach Us](#)

Search

Custom

Arlene Tavani

From: John Moore <jmoore052@gmail.com>
Sent: Tuesday, March 5, 2019 2:54 PM
To: Arlene Tavani; DDWrecycledwater@waterboards.ca.gov; Bob Jaques; russell mcglothlin; George Riley; Jim Johnson; john moore; snyders2@email.arizona.edu; Dave Stoldt; Bill Peake; Mark Stone; Randy.Barnard@waterboards.ca.gov; erickson@stamlaw.us; erica.burton@noaa.gov; Elinora Mantovani
Subject: Fwd: Your last editorial "Hooray for wastewater"

----- Forwarded message -----

From: John Moore <jmoore052@gmail.com>
Date: Tue, Mar 5, 2019 at 2:41 PM
Subject: Your last editorial "Hooray for wastewater"
To: <paul@carmelpinecone.com>

Editor: In last weeks editorial, you raved about the safety and economic benefit that will result when the Pure Water Monterey(PWM) recycled wastewater project comes on line later this year. You said:
 "With the right kind of purification, it(drinking it) becomes perfectly safe."

There is precedent for recycling human sewage for potable uses. The gold standard is the Orange County Water District(PCWD) project which recycles human sewage for potable use by over 300,000 people. The PWM project has used the history of that project to its advantage and that is good.

So far so good. But you omitted that the PWM project will mix human waste with highly contaminated agriculture wastewater and provide treatment to the mix.

Here's the rub. Contaminated agriculture waste is the highest form of poison created by man. No other project has ever attempted to treat it for potable purposes. So no learning curve. OCWD rejected it as a recycle source(OCWD web site).

There are no health tests for recycled agriculture wastewater and there is no agency or entity attempting to develop such tests for that water source. How do I know that? I asked the Ca. Dept. of Drinking Water. If you doubt me, contact them.

So how did the PWM project get a permit? A sewage treatment firm gave it an opinion that the Ph of the two water sources were similar so the two sources must be similar(EIR). The tests are the tests designed to test recycled sewage.

No expert with medical training about the health safety of the PWM project was engaged to give an opinion about the health safety of the project(EIR). A sewage engineer gave an opinion that if you consider sewage and agriculture waste as both allowed by state regulations then the mix is a permitted use(EIR). The rules had only been applied in a few instances for the recycling of sewage, never for Ag. poisons(Dept. of Drinking Water).

So without any scientific evidence about the health safety of treating agriculture wastewater for drinking purposes, a permit was granted.

I have request that the Superior court judge that oversees the Seaside Watermaster, which is the basin into which the treated PWM mix will be injected, should obtain the opinions of one or more medically trained in the health safety of

recycled waste water, to approve the safety of the project before permitting it into the basin, and if not, to advise about the corrective steps necessary to make the process safe(including the elimination of the Agriculture wastewater component) . PWM has been able to avoid that procedure. Why? Is it an unfair request?

John M. Moore, 836 2d st Pacific Grove, Ca. 93950 831-655-4540



RECEIVED
MARCH 07 2019
MPWMD

511 Forest Lodge Road
Suite 100
Pacific Grove, CA 93950
californiaamwater.com

March 5, 2019

David J. Stoldt
General Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

Re: Water Distribution System Permit #M15-03-L3

Dear Mr. Stoldt:

California American Water was surprised to receive your letter dated February 26, 2019 regarding Water Distribution System Permit #M15-03-L3. In summary, we have been working cooperatively with you to determine whether it would make sense to amend our permit to establish a permanent interconnect between Bishop and Ryan Ranch. Based on previous discussions, including those held during meetings held in January and February of this year, we believed that there was further investigation to be accomplished on both sides to determine whether such an amendment was required and prudent.

As part its investigation, California American Water retained a consultant to assess the feasibility of rehabilitating the Ryan Ranch wells. Our consultant visited the site on February 21, 2019, and believes that well rehabilitation will likely result in the Ryan Ranch wells being able to meet full system demand. Based on this assessment, we are proceeding with an expedited project delivery schedule to enable us to place the wells back in service within the next several months. Upon completion we will close the emergency interconnection.

Consequently, California American Water believes that a public hearing is unnecessary and would not be beneficial to either party. Please feel free to contact me if you would like to discuss further.

Sincerely,

Christopher Cook
Director of Operations

cc Richard Svindland, President, California American Water
Lori Girard, Corporate Counsel, California American Water
David Laredo, Esq.

9
RECEIVED

FEB 25 2019

MPWMD

Marli S. Melton
7 White Oak Way
Carmel Valley, CA 93924
831.659.2306 marlimelton@gmail.com

February 20, 2019

Dear Mr. Stoldt,

Thank you for sharing results from questionnaires completed by at the recent public hearings on feasibility. One of the comments that I found most helpful at the Carmel meeting highlighted the **difference between expenses and investment**. Both of them involve payments, but they are quite different.

At the moment, ratepayer payments to Cal Am can be considered **expenses** -- we give them money and get water in return, which we use. All of that payment counts as an expense to us, even though Cal Am charges us for more than the actual cost of water and directly related maintenance and services to deliver it. We are also paying Cal Am money to cover their profits, taxes, out-of-area offices and employees, and miscellaneous other items. Nearly all that money leaves our community.

If we are able to purchase Cal-Am, our water bills will still pay for the cost of the water, services needed to deliver it, and plant maintenance, but the remaining will become an **investment** -- that is, the money will buy us durable assets -- plant and equipment that will continue to provide water for the long term. Owning these assets will benefit the community for many years to come, as the **funds we would otherwise have paid Cal Am for profits, taxes, etc. can be used to make our water more affordable**. In addition, as the **loan to buy Cal Am is paid off, each year, more money that would have left our community will stay here locally to help our community thrive**.

Therefore, **defining "feasible" as "cheaper water in the short term" overlooks the many long-term many benefits of owning water company assets for generations to come**. It also overlooks the long-term benefits of retaining money locally to circulate here and the long-term *benefits of a change in the form of ownership, from out-of-area for-profit to more responsive, local, nonprofit ownership*. We will also be receiving water from an entity that can cooperate with other local water districts and water suppliers to further local and regional interests affordably.

Please help the consultants you hire, as well as all of your board members recognize the difference between expenses and investments and also, the importance of thinking long-term. Thank you.

Sincerely,



Marli Melton

Arlene Tavani

From: MWChrislock <mwchrislock@redshift.com>
Sent: Friday, February 22, 2019 10:53 AM
To: Molly Evans; Alvin Edwards; George Riley; Jeanne Byrne; Gary Hoffmann; Dave Potter; Mary Adams; Dave Stoldt; Davelaredo; Arlene Tavani
Cc: Paul Sciuto
Subject: Pure Water Monterey Expansion

Importance: High



February 22, 2019

Monterey Peninsula Water Management District Board of Directors and Staff,

On behalf of the 3500 local members of Public Water Now I want to say thank you to the Water Management District for its contribution to the Pure Water Monterey Project. While Cal Am made promises and charged us for failed projects, the District took action. Now we ask you to move forward with the Pure Water Monterey Expansion.

Cal Am has given us the most expensive water in the country, with many residents paying hundreds of dollars a month for water. If Cal Am's proposed desal plant can ever be built, its huge expense and the cost of the water it would produce, added to what we now pay, could double the cost of our water. That should worry everyone.

Cal Am's desal plant would draw its source water from Marina's groundwater, harming Marina's water supply.

The inconvenient truth is that Cal Am has no legal rights to this water. Contrary to Cal Am's claims, it cannot get appropriative water rights in the over drafted Salinas basin. Neither the CPUC nor the State Water Board can determine water rights. This must be settled in court. As you know on January 16, 2019, Marina & Marina Coast filed their case challenging this project in the California Supreme Court.

Cal Am would like us all to believe that its desal plant is the only answer to our water supply problems. They would like us to believe they can get around the law and steal Marina's water. But water rights law appears to be on Marina's side. At this point, blind faith in Cal Am is a risky bet.

This is a terrible gamble with our community's water supply. If Cal Am loses there is no back up plan to supply water or meet the CDO deadline.

Cal Am and its supporters claim that there is no alternative to this desal plant. They claim we need 14,000 acre-feet to meet our long-term demand. Where is Cal Am's proof of this future demand? What does long-term mean, 50 years, 100 years? From 1997 to 2006, in the entire ten years before the moratorium, only 125 acre-feet of new water were needed. This figure is from your own records.

From the current MPWMD numbers it looks like we need much less than Cal Am claims. Another 660 acre-feet would meet the Peninsula's 5-year average use of 9,924 acre-feet. Clearly, the 2250 acre-feet from the expansion of Pure Water Monterey would meet our needs for decades to come.

It's true, the Pure Water Expansion does not produce as much water as Cal Am's desal. But the question you need to address is how much do we actually need.

The only plan that can guarantee us any water is the Pure Water Monterey expansion. Please for the good of our community, we ask you to move the expansion forward. It will take 27 months to complete. To meet the CDO deadline Monterey One Water must begin by September. There's no time to lose.

Melodie Chrislock
Managing Director
mwchrislock@redshift.com
831 624-2282
PUBLIC WATER NOW



February 21, 2019

Monterey Peninsula Water Management District Board of Directors and Staff:

I am submitting this letter on behalf of the 3500 local members of Public Water Now who put Measure J on the ballot.

We have the most expensive water in the country. Our costs on the Peninsula are more than three times the average of publicly owned water in California.

Public Water Now wants to see reduced water costs. While we think savings of any amount over time makes a public buyout of Cal Am feasible, our research from CPUC financial filings tells us that Cal Am's annual profit and corporate taxes of approximately \$19 million should cover the purchase price, and also lower the cost to customers.

Publicly owned water systems are more affordable because there are no profits, no taxes, and overhead is reduced. These factors plus the ability to finance new water supply projects and debt at significantly reduced interest rates all contribute to the financial feasibility of a buyout. In addition, more cost effective water supply solutions are possible without the profit motive.

The feasibility analysis should look at savings over time compared to the cost of staying with Cal Am. Staying with Cal Am is NOT financially feasible. But most importantly the feasibility study should focus on what a court will see as feasible and in the public interest.

Cal Am has taken financial risks resulting in \$34 million in unnecessary costs from failed projects. And now they face legal challenges over water rights on their proposed desal project. We expect a more financially responsible approach from a public agency that avoids costly environmental damage and litigation.

A buyout of Cal Am is in the public interest for many reasons.

Local control of a community's water system and resources is fundamental. Local control and lower costs are the main reasons that 87% of the water in the U.S. is provided by publicly owned agencies.

With local control, decisions are made here, not in San Francisco or New Jersey. We would also be free of CPUC oversight. Rates and projects would be approved locally. The CPUC is supposed to "protect the public interest", but in practice they consistently protect Cal Am's interests and profits.

When profit is NOT the driving motivation, both the community and the ratepayers benefit. The lack of profit motive allows problem solving that is more cost effective, and makes regional solutions possible. It drives policy and projects that are truly in the public interest.

Public Water Now certainly understands that we need a new water supply to replace water being illegally drawn by Cal Am. We expect MPWMD to pursue options that are less expensive than Cal Am's proposed profit-driven solutions, and to make sure that they are both legally sound and environmentally responsible.

It remains a mystery to us that a few still propose sticking with Cal Am, the company who has given us the most expensive water in the country, produced no new water supply in their 50 plus years of ownership and now presents us with a \$320 million desal plant to solve the need for 700af of water. Why would anyone want to leave control of our water future to Cal Am?

In response to the letters the MPWMD Board received from the G16 group, Sand City and the Monterey Peninsula Taxpayers Association, we want to set the record straight.

Of course these three letters represent only a small minority of a few hundred people versus the 23,757 voters who passed Measure J.

PWN never claimed that we would see immediate savings under public ownership, although we certainly think that may be the case. Our claim that public ownership would produce lower costs or "more affordable water" was based on data from the Food & Water Watch study of the 500 largest water systems in the country, which clearly shows public ownership leads to lower costs. We have previously provided that study for the record.

PWN never claimed that Measure J was just a feasibility study. During the campaign, it was actually Cal Am that claimed that "Measure J was not just a feasibility study," but PWN never said it was. PWN presented the feasibility study as a safe guard. We said that there was no risk in voting yes on Measure J because if the study showed it was not feasible it would all stop there.

MPWMD's public feasibility sessions have given you a wide range of public expectations with which to move forward. The public voted for more affordable water period. It did not specify a date or a certain amount of savings. But more important to the success of a public buyout, we understand that a court will only be convinced by a strong argument in regard to savings. We ask you to make that strong case with the feasibility study.

Melodie Chrislock
Managing Director
Public Water Now



February 21, 2019

Monterey Peninsula Water Management District Board of Directors and Staff:

On behalf of the 3500 local members of Public Water Now I want to say thank you to the Water Management District for its contribution to the Pure Water Monterey Project. While Cal Am made promises and charged us for failed projects, the District took action.

For decades, Cal Am has been over drafting our water resources, creating the water shortage we now face. It has given us the most expensive water in the country, with many residents paying hundreds of dollars a month for water.

The huge expense of Cal Am's proposed desal plant and the cost of the water it would produce, added to what we now pay, could double the cost of our water.

Cal Am's desal plant would draw its source water from Marina's groundwater, harming Marina's water supply.

The inconvenient truth is that Cal Am has no legal rights to this water. Contrary to Cal Am's claims, it cannot get appropriative water rights in the over drafted Salinas basin. Neither the CPUC nor the State Water Board can determine water rights. This must be settled in court. As you know, on January 16, 2019, Marina & Marina Coast filed their case challenging this project in the California Supreme Court.

Cal Am would like us all to believe that its desal plant is the only answer to our water supply problems. They would like us to believe they can get around the law and steal Marina's water. But water rights law appears to be on Marina's side. At this point, blind faith in Cal Am is a risky bet.

This is a terrible gamble with our community's water supply. If Cal Am loses there is no back up plan to supply water or meet the CDO deadline.

Cal Am and its supporters claim that there is no alternative to this desal plant. They claim we need 14,000 acre-feet to meet our long-term demand. Where is their proof of this future demand? In the ten years before the moratorium from 1997 to 2006, only 125 acre-feet of new water were needed.

From the current MPWMD numbers it looks like we need much less than Cal Am claims. Another 660 acre-feet would meet our 5-year average use of 9,924 acre-feet.

Clearly, the 2250 acre-feet from the expansion of Pure Water Monterey would meet our needs for decades to come.

The only plan that can guarantee us water is the Pure Water Monterey expansion. Please, for the good of our community, we ask you to move the expansion forward. It will take 27 months to complete. To meet the CDO deadline Monterey One Water must begin by September. There's no time to lose.

Melodie Chrislock
Managing Director
Public Water Now



February 20, 2019

Board Members
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

RE: Going Forward with the Implementation of Measure J

Dear Madam Chair and Board Members,

On January 24, I sent a letter that listed five issues of concern regarding your implementation of Measure J. These items were identified by the Sand City City Council and I was asked to communicate these concerns to you. To date, I have had no reply to my letter. I specifically requested that you put my five questions on a public agenda for discussion and input from the public.

As a reminder my requests were generally as follows:

City Hall
1 Pendergrass Way
Sand City, CA
93955

Administration
(831) 394-3054

Planning
(831) 394-6700

FAX
(831) 394-2472

Police
(831) 394-1451

FAX
(831) 394-1038

- Number one Provide a listing of all the factual data that you plan to use in undertaking the feasibility study
- Number two Publicly discuss and articulate the Board's definition of feasibility and publicly state which assets of California American Water are actually being considered for condemnation
- Number three Provide for a public discussion of the scopes of work of consultants in determining the feasibility analysis required by Measure J
- Number four Provide a clear articulation of the costs associated with each phase of the feasibility analysis and condemnation process and what risks are associated with each stage of that process. This listing should include the costs associated with losing the condemnation process as well as the costs associated with winning the condemnation process.

Incorporated
May 31, 1960



Number five

Clearly state what mechanism you would use for financing the purchasing of the California American Water assets. Clearly state whether the public will be given an opportunity to vote on whether to move forward with the purchase once the true cost is ascertained by the jury

I believe the answers to these questions will be important to all of your constituents regardless of which side they were on during the Measure J campaign. We can only expect to maintain the public trust if we are honest and open with them. If the public feels that we are trying to hide something from them or that we are moving forward on major issues of importance to them without their ability to vote on those directions, I am fearful they will feel betrayed. This will cause additional corrosion of trust in our local government processes. We should all remember that in 2004 two thirds of the voters in that election voted to eliminate the Water Management District because they had lost trust in its abilities. Recent staff and board leadership had been able to regain that trust- please do not squander it.

I would appreciate a timely response in order to relay the results of the answers to my Council and community.

Sincerely,

Mary Ann Carbone
Mayor, City of Sand City

City Hall
1 Pendergrass Way
Sand City, CA
93955

Administration
(831) 394-3054

Planning
(831) 394-6700

FAX
(831) 394-2472

Police
(831) 394-1451

FAX
(831) 394-1038

MAC:sg

Incorporated
May 31, 1960

Coalition of Peninsula Businesses

A coalition to resolve the Peninsula water challenge to
comply with the CDO at a reasonable cost

*Members Include: Monterey County Hospitality Association, Monterey Commercial Property Owners' Association,
Monterey Peninsula Chamber of Commerce, Carmel Chamber of Commerce, Pacific Grove Chamber of Commerce,
Monterey County Association of Realtors, Associated General Contractors-Monterey Division,
Community Hospital of the Monterey Peninsula*

RECEIVED**FEB 19 2019****MPWMD**

February 19, 2019

Molly Evans, Chair, and Members
Board of Directors, Monterey Peninsula Water Management District
Dave Stoldt, MPWMD General Manager
P.O. Box 85
Monterey, California 93942

Transmitted by fax to: Fax: (831) 644-9560

Re: Agenda items 7., 11., 14 at February 21, 2019 meeting

Dear Chair Evans, Board Members and General Manager Stoldt:

The Coalition of Peninsula Businesses (CPB) is concerned about three items on the
February 21st agenda.

Items 7 and 14, when read together, indicate that you have already solicited statements
of qualifications from firms to provide services in connection with the water system
potential public ownership feasibility study required by Measure J. Item 14 indicates
you want authorization to proceed with hiring three firms without any public review of
the firms, their qualifications, or of the range of alternatives to these firms available.

Why is this process hastily being pursued without any public review or input? This is
anything but a transparent process. The Coalition expects better of your public agency.

Item 14 indicates you have already had a review performed by an as-yet not hired consultant of potential criteria for the feasibility study required by Measure J. Again, this was done without public input or review and without your Board formally discussing and adopting feasibility criteria to guide the study.

Why is this process hastily being pursued without any public review or input? This is anything but a transparent process. The Coalition expects better of your public agency.

The Coalition urges you to stop this “black box” approach to the important task of determining the feasibility of pursuing public ownership of our water system and let a little ‘daylight’ in!

Sincerely,



John Narigi, Chair



Jeff Davi, Co-chair



Bob McKenzie, Consultant

Cc: Monterey Peninsula Regional Water Authority

Arlene Tavani

From: John Moore <jmoore052@gmail.com>
Sent: Wednesday, February 27, 2019 8:14 AM
To: Tom Rowley; Bob Jaques; DDWrecycledwater@waterboards.ca.gov; Jim Johnson; Dan Miller; Felicia Marcus; mheditor@montereyherald.com; Dave Stoldt; David Sweigert; Swrcb Clerk; Dan Davis; Luke Coletti; Anthony Lombardo - LS Resort & Pasadera Country Club; Bill Peake; Ron Weitzman; AKEMAN, TOM; Buill Monning; david8@1hope.org; Saoulis, Violette; Catherine.Stedman@amwater.com; Walt Classen; George Riley; Marge Jameson; Margaret Thum; Arlene Tavani; Brian Brooks; russell mcglathlin; Esther Trosow; Jenny McAdams; Carmelita Garcia; Cynthia Garfield; davidhenderson1950@gmail.com
Subject: Re: Fw: FW: NOTICE OF SWRCB PUBLIC MEETING - PERFLUOROALKYL SUBSTANCES (PFAS) INFORMATIONAL ITEM
Attachments: Scan_0213.pdf

Here is the notice attached to Mr. Rowley's letter. BTW, the Army superfund unit actually found PFAS in Site 39, but in its final report indicated that it was not going to spend the millions to clean it up(as it had at many other bases) because the water did not flow off base(not true). It did not consider that about 1/3 of the water in the underlying Seaside basin leeches from site 39 into the basin. That water is not ever treated before we will drink it and it mixes with Carmel river water that we now drink. PFAS are particularly dangerous to pregnant women, fetuses, and growing children because it is a lot of toxicity into a small infant.

I have filed about 140 pages of scientific reports about the dangers of the PWM recycling project(PWM0 in the case of Cal Am v City of Seaside M66343, a Superior court case wherein an appointed judge controls the final say in matters affecting the Seaside Basin(if he or she is informed). If you are interested, obtain the documents thru the court or go to the Seaside Basin web site.JMM

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On Tue, Feb 26, 2019 at 8:48 PM John Moore <jmoore052@gmail.com> wrote:
 The answer to your question is that most, but not all of the PFOS and PFAS get removed in a high tech reverse osmosis(RO)_ project like Pure Water Monterey. But that project does not require such tests even at the 70 parts per trillion, let alone the new tougher tests that are to be discussed.
 The Pure Water Monterey project will recycle human waste and highly contaminated agriculture waste water(including RO as part of the treatment and then inject it into the Seaside Basin as drinking water. The Seaside Basin is located in part under site 39 of old Fort Ord which contains PFOS and PFAS from fire fighting foam which logically drains into the basin after heavy rains.

Hopefully this PFA discussion will lead to the addition of tests for water from the Pure Water Monterey project. Otherwise, that project is simply a crap shoot, and should have a very short period of operation before it is shut down as a health nuisance. JMM

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On Tue, Feb 26, 2019 at 5:07 PM Tom Rowley <tomr2004@hotmail.com> wrote:

Hi Folks -- Here is the email I mentioned yesterday at the MPCC GAC...

MY Q: Does this chemical pollutant get removed with the typical reverse osmosis desalination process?
"Aloha" TR

From: Nichole Rodriguez - NOAA Affiliate <nichole.rodriguez@noaa.gov>

Sent: Thursday, February 21, 2019 10:33 AM

To: Al Budris; Alayne Chappell - NOAA Affiliate; Amity Wood - NOAA Federal; Andrew DeVogelaere Ph. D.; Barton Selby; Brand, Jason P LCDR; Brent Marshall; Brian Christy - NOAA Federal; Brian Johnson - NOAA Federal; Brian Nelson; Carol Maehr; Carpio-Obeso, MarielaPaz@Waterboards; Chris Mobley - NOAA Federal; Christina E. x7384 McGinnis; Cynthia Mathews; Dan Brumbaugh; Dan Falat; Dan Haifley; Dan Howard - NOAA Federal; Dan@Coastal Carl; Dave Feliz; Dawn Hayes - NOAA Federal; Deb@Wildlife Wilson-Vandenberg; Deborah Halberstadt; Ed Smith; Eric Abma; Gary Hoffmann; Gary Pezzi; Jacob Winnikoff; Jim Moser; Jimmy Dutra; John Haynes; John Hunt; John Moren; Jon Hill; Jose R Montes; Karen Grimmer; Katherine O'Dea; Kathy Fosmark; Keith Rootsart; Kevin Miller; Kristen Petersen; Lilli Ferguson - NOAA Federal; Linda McIntyre; Lisa Uttal; Lisa Wooninck - NOAA Federal; LT Darrina Willis; Maria Brown - NOAA Federal; Max Delaney - NOAA Federal; Michael Bekker; Michael Carver - NOAA Federal; Michael Murray - NOAA Federal; Mindy Maschmeyer; Nichole Rodriguez; Nicole Capps - NOAA Federal; Paul Michel - NOAA Federal; Paul Reilly; PJ Webb; Richard Hughett; Sarah Lopez; Steve Lindley - NOAA Federal; Steven Bograd - NOAA Federal; Steven Haddock; Tami Grove; Tom Rowley; William Douros - NOAA Federal

Subject: Fwd: FW: NOTICE OF PUBLIC MEETING - PERFLOUROALKYL SUBSTANCES (PFAS) INFORMATIONAL ITEM

Good morning MBNMS Advisory Council members,

Please see attached notice from the State Water Resources Control Board regarding a public meeting on Perflouroalkyl Substances (PFAS).

Nichole

----- Forwarded message -----

From: Carpio-Obeso, MarielaPaz@Waterboards <MarielaPaz.Carpio-Obeso@waterboards.ca.gov>

Date: Fri, Feb 15, 2019 at 6:40 PM

Subject: FW: NOTICE OF PUBLIC MEETING - PERFLOUROALKYL SUBSTANCES (PFAS) INFORMATIONAL ITEM

To: Nichole Rodriguez - NOAA Affiliate <nichole.rodriguez@noaa.gov>

Hello Nichole

Could you please distribute to the SAC members

Thanks

MarielaPaz

From: lyris@swrcb18.waterboards.ca.gov <lyris@swrcb18.waterboards.ca.gov>
Sent: Friday, February 15, 2019 6:11 PM
To: Carpio-Obeso, MarielaPaz@Waterboards <MarielaPaz.Carpio-Obeso@waterboards.ca.gov>
Subject: NOTICE OF PUBLIC MEETING - PERFLOUROALKYL SUBSTANCES (PFAS)
INFORMATIONAL ITEM



This is a message from the State Water Resources Control Board

Attached is a Notice of Public Meeting on Perflouroalkyl Substances (PFAS) Informational Item.


The Public Meeting is scheduled for March 6, 2019.

You are currently subscribed to board_workshops as: mcarpio-obeso@waterboards.ca.gov.

To unsubscribe click here: leave-7161340-1752251.45a6582a1dbb5e14740fa7c6efe31aa7@swrcb18.waterboards.ca.gov

Nichole Rodriguez
Advisory Council Coordinator
Contractor to NOAA, Lynker Technologies LLC
Monterey Bay National Marine Sanctuary
99 Pacific Street Bldg. 455A
Monterey, CA 93940
Desk: [\(831\) 647-4206](tel:8316474206)
Fax: [\(831\) 647-4250](tel:8316474250)
E-Mail: nichole.rodriguez@noaa.gov
Website: <http://montereybay.noaa.gov>
Facebook: <https://www.facebook.com/MBNMS>
Twitter: <https://twitter.com/MBNMS>



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GAVIN NEWSOM
GOVERNOR

JARED BLUMENFELD
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

NOTICE OF PUBLIC MEETING

PERFLUOROALKYL SUBSTANCES (PFAS) INFORMATIONAL ITEM

NOTICE IS HEREBY GIVEN that State Water Resources Control Board (State Water Board) present an informational item on March 6, 2019 consisting of an invited panel of Federal and State Agencies, and Non-Governmental Organizations. The goal of this informational item is to inform the Water Board and public of Perfluoroalkyl Substances (PFAS), potential sources, and potential risks to drinking water. Panelists will provide updates on existing state & federal actions, as well as the Water Board's Action Plan.

Wednesday, March 6, 2019, 9:30 a.m. – 12:30 p.m.

Joe Serna Jr. - CalEPA Headquarters Building
Coastal Hearing Room
1001 I Street, Second Floor
Sacramento, CA 95814

Additional information on the public meeting is located on the State Water Board web site at: http://www.waterboards.ca.gov/board_info/calendar/.

BACKGROUND

PFAS are a group of man-made chemicals resistant to heat, water, and oil. Not naturally found. Manufacturing of PFAS started in the 1940s and are still used today. PFAS are used in industrial and consumer products. Common occurrences of PFAS chemicals are found in: carpets, rugs, water-proof clothing, upholstery, food paper wrappings, non-stick products, cleaning products, fire-fighting foams, and metal plating (e.g., cookware). Perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) are fluorinated organic chemicals that are part of the PFASs group of chemicals. No longer manufactured the United States, PFOA and PFOS are still manufactured globally and imported into the US. Since these chemicals have been used in an array of consumer products, scientists have found PFOA and PFOS in the blood of nearly all people tested. According to the Center for Disease Control (CDC), blood levels of both PFOS and PFOA have steadily decreased in U.S. residents since 1999-2000. However, manufacturers are developing replacement technologies in the PFAS family, including reformulating/substituting longer-chain substances with shorter-chain substances.

In May 2016, the United States Environmental Protection Agency (U.S. EPA) issued a lifetime health advisory for PFOS and PFOA for drinking water, advising municipalities that they should notify their customers of the presence of levels over 70 parts per trillion in community water supplies. U. S. EPA recommended that the notification of customers include information on the increased risk to health, especially for susceptible populations.

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov

In June 2018, the Office of Environmental Health Hazard Assessment (OEHHA) recommends interim notification levels for PFOA (based on liver toxicity, as well as cancer risks) and for PFOS (based on immunotoxicity). OEHHA made these recommendations following its review of currently available health-based advisories and standards and supporting documentation. After independent review of the available information on the risks, the Water Board Division of Drinking Water established notification levels at concentrations 13 parts per trillion for PFOS and 14 parts per trillion for PFOA. These levels are consistent with OEHHA's recommendations.

Water Board staff will present the phased investigation Action Plan requiring testing of drinking water systems, and site investigations at high risk locations.

DOCUMENT AVAILABILITY

Meeting materials and additional details will be posted with the Board Agenda prior to the March 6, 2019 Informational Item at: https://www.waterboards.ca.gov/board_info/calendar/

WEBCAST INFORMATION

Video and audio broadcasts of the public meeting will be available via the internet and can be accessed at: <https://video.calepa.ca.gov/>.

PARKING AND ACCESSIBILITY

For directions to the Joe Serna, Jr. (CalEPA) Building and public parking information, please refer to the map on the State Water Board website: <http://www.calepa.ca.gov/headquarters-sacramento/location/>.

The CalEPA Building is accessible to persons with disabilities. Individuals requiring special accommodations are requested to call (916) 341-5261 at least 5 working days prior to the meeting. TDD users may contact the California Relay Service at (800) 735-2929 or voice line at (800) 735-2922. Video and audio broadcasts of the meeting will be available via the internet and can be accessed at: <https://video.calepa.ca.gov/>.

All visitors to the CalEPA Building are required to sign in and obtain a badge at the Visitor Services Center located just inside the main entrance (10th Street entrance). Valid picture identification may be required. Please allow up to 15 minutes for receiving security clearance.

FUTURE NOTICES


The State Water Board public meeting will be at the time and place noted above. Any change in the date, time, and place of the public meeting will be noticed on the Lyris e-mail list.

ADDITIONAL INFORMATION

Please direct questions about this notice to Annalisa Kihara at (916) 324-6786 (Annalisa.Kihara@waterboards.ca.gov), or Daniel Newton at (916) 449-5596 (Daniel.Newton@waterboards.ca.gov)

February 15, 2019

Date


 Jeanine Townsend
 Clerk to the Board