

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, March 6, 2020.



Administrative Committee

Members:

Jeanne Byrne, Chair
Alvin Edwards
Molly Evans

Alternate:

George Riley

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Tuesday, March 10, 2020, 4:00 PM

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction that is not listed on the agenda. Please limit your comments to three minutes in length.*

Items on Board Agenda for March 16, 2020 – *Public comment will be received on each item. Please limit your comments to three minutes in length.*

1. Consider Adoption of February 13, 2020 Administrative Committee Meeting Minutes
2. Consider Expenditure of Budgeted Funds for Preparation of Analysis of Tulareitos Groundwater Basin as a Potential Future Aquifer Storage and Recovery Site
3. Consider Approval of Funds to Enter into Contract with ZIM Industries to Rehabilitate ASR 1
4. Consider Authorization to Contract with RJA Management Services for Facilitation of Board Strategic Planning Session
5. Consider Authorizing General Manager to Enter into Contract for CEQA Services Related to Measure J Phase 2
6. Declaration of Surplus Assets
7. Consider Adoption of Treasurer's Report for January 2020
8. Report on Activity/Progress on Contracts Over \$25,000
9. Status Report on Measure J/Rule 19.8 Phase II Spending
10. Monthly Progress Report – Santa Margarita Water Treatment Facility

Other Items – *Public comment will be received on each item. Please limit your comments to three minutes in length.*

11. Review Draft March 16, 2020 Regular Board Meeting Agenda
12. Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on March 9, 2020. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF FEBRUARY 13, 2020 COMMITTEE MEETING

Meeting Date: March 10, 2020

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the February 13, 2020 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of February 13, 2020 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee February 13, 2020

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Jeanne Byrne – Chair
Alvin Edwards
Molly Evans

Staff present: David Stoldt, General Manager
Jonathan Lear, Water Resources Manager
Maureen Hamilton, Water Resources Engineer
Stephanie Locke, Water Demand Manager
Tom Lindberg, Associate Hydrologist
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for February 19, 2020

1. **Consider Adoption of Minutes of January 15, 2020 Committee Meeting**
On a motion by Evans and second by Edwards, the minutes of the January 15, 2020 meeting were approved on a vote of 3 – 0 by Evans, Edwards and Byrne.
2. **Consider Purchase of Internet License for Water Wise Gardening in Monterey County**
On a motion by Evans and second by Edwards, the committee voted to recommend the Board approve the expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Monterey County Water Wise Landscaping software. The motion was approved on a vote of 3 - 0 by Evans, Edwards and Byrne.
3. **Consider Approval of Expenditure for Purchase of Ford F150 4x4 Truck**
On a motion by Evans and second by Edwards, the committee voted to recommend the Board authorize expenditure of funds to purchase a Ford 150 truck from Salinas Valley Ford at a not-to-exceed price of \$33,000, which includes contingencies for documentation and additional taxes if required by law. This authorization would also include trading-in the old vehicles (Units 6 and 10). The motion was approved on a vote of 3 - 0 by Evans, Edwards and Byrne.
4. **Consider Expenditure of Budgeted Funds for Water Conservation Equipment**
On a motion by Evans and second by Byrne, the committee voted to recommend the Board approve the expenditure of \$25,815 of budgeted funds to renew the District's stock of water conservation

equipment. The motion was approved on a vote of 2 – 1 by Evans and Byrne. Edwards voted against the motion.

5. Consider Sponsorship of Demonstration Garden at City of Carmel-by-the-Sea’s Public Works Department on Junipero Street in Carmel

On a motion by Edwards and second by Evans, the committee voted to recommend the Board authorize the expenditure of \$4,000 of budgeted funds to support the City of Carmel’s installation of a demonstration garden at Public Works. The motion was approved on a 3 – 0 vote by Edwards, Evans and Byrne.

6. Consider Approval for Grant Funding for Hastings Reservation Ford Replacement on Finch Creek

Jennifer S. Hunter, PhD, Resident Director with the Hastings Natural History Reservation, presented a PowerPoint to the Committee.

On a motion by Edwards and second by Evans, the committee voted to recommend the Board table this matter to a future date and requested the project manager look into other options available for funding. If no other funding is found, then Ms. Hunter was invited back to discuss what other options, if any became available and the Board could discuss at that time.

7. Consider Expenditure of Funds for Preparation of a 20-Year Summary Report of Bioassessment Sampling

On a motion by Evans and second by Edwards, the committee voted to recommend the Board authorize expenditure of budgeted funds in a not-to-exceed amount of \$14,675 (\$13,340 plus a 10% contingency) for the preparation of a BMI 20-Year Summary Report by BioAssessment Services, in Folsom, CA. The motion was approved on a 3 – 0 vote by Evans, Edwards and Byrne.

8. Consider Adoption of Treasurer’s Report for December 2019

On a motion by Evans and second by Edwards, the committee voted to recommend the Board adopt the December 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Edwards and Byrne.

9. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2019-2020

The committee received the Second Quarter Financial Activity Report for Fiscal Year 2019-2020. No action was taken by the committee.

10. Consider Approval of Second Quarter Fiscal Year 2019-2020

On a motion by Evans and second by Edwards, the committee voted to recommend the Board approve the Second Quarter Fiscal Year 2019-2020 Investment Report. The motion was approved on a vote of 3 – 0 by Evans, Edwards and Byrne.

11. Consider Request for Delay of Payment of Capacity Fees Payment for Non-Profit Public Benefit Project – Peninsula Shelter Project, 1292 Olympia Avenue, Seaside

On a motion by Evans and second by Edwards, the committee voted to recommend the Board adopt the Findings of Approval to allow delayed payment of Capacity Fees for the Peninsula Shelter Project at 1292 Olympia Avenue in Seaside. Additionally, the committee recommended the Board approve an interest rate of 4% that would be charged in the event the project transfers to a for-profit organization in the future. The amount of interest will be stated in the deed restriction recorded on the property. Delayed Capacity Fees, with interest, would become due if and when the property is no longer operated by a California Non-Profit Public Benefit Corporation. The motion was approved on

a 3 – 0 vote by Evans, Edwards and Byrne.

12. Consider change to Placement on Salary Schedule – Administrative Services Manager – 2019 MOU Confidential Staff Unit

On a motion by Evans and second by Edwards, the committee voted to recommend the Board place the Administrative Services Manager on Step D of Range 58 effective the next pay period. The motion was approved on a 3 – 0 vote by Evans, Edwards and Byrne.

13. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

14. Monthly Progress Report – Santa Margarita Water Treatment Facility

The committee agreed there was not a need to see the monthly report since no substantive changes had occurred since the Board received an update at their January 23, 2020 meeting.

Other Items

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2019-2020

This item was presented as information to the committee. No action was required or taken by the committee.

16. Approve 2020 Committee Meeting Schedule

On a motion by Evans and second by Edwards, the committee voted to approve the meeting dates with a change to a start time of 4:00. The motion was approved on a 3 – 0 vote by Evans, Edwards and Byrne.

17. Review Draft February 19, 2020 Regular Board Meeting Agenda

A revised agenda was distributed to the committee and changes were presented by the General Manager. No changes were made by the committee.

18. Update on Status of County of Monterey Electronic Permit Processing

An update was presented to the committee by Rob Carver and Ethan Hare who are serving on the Monterey County's Permit Streamlining Task Force. Mr. Carver and Mr. Hare stated they have been working with District staff to automate the online permit application process. No action was taken by the committee.

19. Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 4:41PM.

ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE OF BUDGETED FUNDS FOR PREPERATION OF ANALYSIS OF TULARCITOS GROUNDWATER BASIN AS A POTENTIAL FUTURE AQUIFER STORAGE AND RECOVERY SITE

Meeting Date:	March 10, 2020	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-7-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$27,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: In addition to the Aquifer Storage and Recovery (ASR) expansion opportunities that the Monterey Peninsula Water Management District (MPWMD or District) has been pursuing in the Seaside Groundwater Basin, interest has also been expressed through the MPWMD Board's Water Supply Planning Committee to investigate possible use of ASR technology at other locations. In particular, development of an ASR project within the Carmel River Watershed in the Tularcitos Creek Sub-basin (Tularcitos Basin) has been identified as a potential supplemental water supply option for the MPWMD area. The MPWMD currently holds a water right issued by the State Water Resources Control Board (Permit 20808B) that could be the basis for the additional water rights that would be needed for potential future ASR expansion in the Tularcitos Basin. The project concept would be to divert Carmel River flows during high-flow winter periods to underground aquifer storage in an area of the Tularcitos Basin, for subsequent recovery and use during summer or extended dry periods. Recovery concepts include extraction and delivery directly to the Cal-Am distribution system and/or delivery via summertime surface flow releases providing streamflow enhancement.

The area of interest in the Tularcitos Basin is outside of the MPWMD boundaries and accordingly, there is little technical information currently available in MPWMD files. An initial effort is envisioned that would include review of existing data sources, compilation of existing well and streamflow records, creation of a database to support future investigations, and development of preliminary hydrogeologic maps and figures.

This effort was started in late 2012 when Right on Q, INC was retained to complete Phase 1 work for this study. At that time the scope and cost of the study had been developed, but it was placed into 2 phases in case the first Phase proved the concept not possible. In 2013, the water use fee collected on the Cal-Am bill was removed from the bill by the Administrative Law Judge reviewing the 2012, 2013, 2014 rate case. Because that fee was the funding source for this work,

work was stopped prior to completing all tasks in Phase 1. This contract would restart the work, complete Phase 1 work, and move to Phase 2.

This study will be used, along with analysis of other potential uses for a portion of the 20808B water right, in the application to the State Water Resources Control Board for an extension of the expiration date of the water right. The District must apply for this extension before December 2020.

RECOMMENDATION: Staff recommends that the Committee recommend that the Board authorize staff to enter into a new contract with Right on Q, INC to complete the Tularcitos Aquifer Storage and Recovery Feasibility Analysis.

BACKGROUND: The District currently holds a water right issued by the State Water Resources Control Board (Permit 20808B) that would be the basis for the additional water rights that would be needed for potential future ASR expansion in the Tularcitos Basin. The work envisioned under this item would complete the feasibility analysis that started in 2012 and was interrupted in 2013. The results of this report will identify if ASR is feasible in the Tularcitos Basin and if so, outline a field investigation program to better understand the site specific hydrogeologic conditions that will help aid with future design. This report will also be included in the application for extension of expiration of the water right as the required proof that work is actively taking place to find reasonable and beneficial use of the water right.

IMPACT TO STAFF/RESOURCES: Planning, design, and construction of potential water supply projects are ongoing significant staff commitments as reflected in the Districts Strategic Plan and annual budgets. Funds for this project are included in the FY 2019-2020 budget under “Water Supply Projects,” line item 1-7-1.

EXHIBIT

2-A Contract for services from Right on Q, Inc to perform the Tularcitos ASR Feasibility Analysis

**AGREEMENT BETWEEN THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AND
RIGHT ON Q, INC.**

**FOR PROFESSIONAL SERVICES TO PROVIDE ASSISTANCE TO COMPLETE THE
TULARCITOS AQUIFER STORAGE AND RECOVERY FEASIBILITY ANALYSIS**

THIS AGREEMENT is entered into this ____ day of _____ 20__, by and between Right on Q, Inc., hereinafter called "Consultant," and the Monterey Peninsula Water Management District, hereinafter called "MPWMD".

**SECTION I
SCOPE OF SERVICES**

MPWMD hereby engages Consultant for services as set forth in **Exhibit A**, Scope of Services.

**SECTION II
COMPENSATION**

A. FEE SCHEDULE

Fees payable to Consultant for services specified herein shall be in accordance with the Fee Schedule in **Exhibit B**.

B. METHOD OF PAYMENT

Payment of fees shall be based on work completed, as documented in monthly billings submitted by Consultant. Work reports shall be rendered in accordance with the schedule shown in **Exhibit C**, Work Schedule. Payments are due and payable within thirty (30) days after receipt of each invoice subject to a finding by MPWMD that work performed has been satisfactory and that payment is for the work specified in **Exhibit A**, Scope of Services. Where MPWMD finds the work to be unsatisfactory, MPWMD shall describe deficiencies in writing to Consultant within ten (10) days.

C. MAXIMUM PAYMENT

Payments to Consultant for services rendered and expenses incurred under this Agreement **shall not exceed \$ 27,000 without written authorization from MPWMD.**

**SECTION III
INSPECTION OF WORK**

The books, papers, records and accounts of Consultant or any subconsultants retained by Consultant insofar as they relate to charges for services, or are in any way connected with the work herein contemplated, shall be open at all reasonable times to inspection and audit by the agents and authorized representatives of MPWMD. Said records shall be retained for a minimum of five

(5) years after completion of services.

SECTION IV OWNERSHIP OF PROJECT REPORT AND EQUIPMENT PURCHASED

All original documents, explanations of methods, maps, tables, computer programs, reports and other documents prepared under this Agreement and equipment purchased specifically for the project shall become the exclusive property of MPWMD.

Digital data used to generate tables, figures, diagrams, images, Geographical Information System (GIS) or Computer Aided Design (CAD) layers shall be considered separate deliverables and shall be provided to MPWMD after acceptance by MPWMD of the final work product(s).

Global Positioning System (GPS) data deliverables shall include the following:

- Original rover files, unless otherwise specified by MPWMD
- Base station correction files, unless otherwise specified by MPWMD
- Differentially corrected GPS files, if requested by MPWMD
- Copies of field data collection notes
- Completed documentation sheet for each collection event
- Almanac files are optional

GIS deliverables shall include the following:

- Geospatial dataset [generated from GPS data] in Environmental Systems Research Institute, Inc.'s (ESRI) shapefile format, including a projection file. In this regard, point features shall be generated as point shapefiles, linear features shall be generated as line shapefiles, and area features shall be generated as polygon shapefiles.
- Each geospatial dataset shall be accompanied by documentation sufficient to meet the Content Standard for Digital Geospatial Metadata (CSDGM), Vers. 2 (FGDC-STD-001-1998), dated June 1998.
- Any geospatial dataset derived from new or existing geospatial data in shapefile format, along with an explanation of the methodology used to generate the derived geospatial data.

Consultant may retain copies for his/her own use. Consultant shall not be held liable for reuse of documents or modifications of the subject data thereof, including documents on electronic media, by MPWMD, or its representatives, for any purpose other than the original intent of this Agreement.

SECTION V TIME OF PERFORMANCE

Consultant shall begin work upon the effective date of this Agreement and shall complete all tasks described herein according to the schedule shown in **Exhibit C**, Work Schedule.

SECTION VI
RESPONSIBILITIES

- A. Consultant represents that he has or will secure at his own expense all personnel, materials, and related services required to perform the services under this Agreement. Consultant shall act as an independent consultant and not as an agent or employee of MPWMD. Consultant shall have exclusive and complete control over his employees and subcontractors, and shall determine the method of performing the services hereunder.
- B. MPWMD shall provide Consultant with all relevant data and studies in its possession without charge. Consultant represents that he/she is familiar with such materials in the possession of MPWMD and that they are sufficient to discharge MPWMD's obligation hereunder.
- C. MPWMD shall coordinate and arrange for all meetings required to be held with other agencies or persons hereunder, unless otherwise specified in Exhibit A, Scope of Services.
- D. Consultant shall be responsible for the reproduction of work produced by Consultant hereunder.
- E. The officers, agents, and employees of MPWMD shall cooperate with Consultant in the performance of services under this agreement without charge to Consultant. Consultant agrees to use such services insofar as feasible in order to effectively discharge his/her obligations hereunder and further agrees to cooperate with MPWMD's officers, agents and employees.
- F. The Consultant agrees to indemnify, defend and save harmless MPWMD, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all consultants, subcontractors, materialmen, laborers and any other person, firm or corporation who may be injured or damaged by the negligent acts, errors, and/or omissions of the Consultant, Consultant's employees, or Consultant's subcontractors or subconsultants in the performance of this Agreement.
- G. Consultant shall comply with all applicable laws, ordinances and codes of the federal, California, and local governments.

SECTION VII
INSURANCE

- A. Consultant shall obtain and keep insurance policies in full force and effect for the following forms of coverage as shown in Exhibit D, Insurance Requirements.

SECTION VIII
CHANGES AND CHANGED CONDITIONS

- A. If, during the course of the work herein contemplated, the need to change the Scope of Services should arise, for whatever reasons, whichever party first identifies such need to change shall notify the other party in writing. The representatives of the parties shall meet within seven (7) working days of the date of such notice to discuss the need for change so identified and to set the proposed action to be taken by the parties. A change in the Scope of Services may also result in a change in the compensation amount. Compensation changes shall be based upon the Consultant Fee Schedule (**Exhibit B**) attached hereto. Any changes agreed to shall be documented by duly executed amendments to this Agreement.
- B. MPWMD reserves the right to specify individual employees, subconsultants or agents of Consultant who shall be assigned to perform the tasks specified in **Exhibit A**, Scope of Services. If, during the course of the work herein contemplated, there is a change such that the specified individual employees, subconsultants or agents are no longer assigned to the work described in this contract and/or are no longer affiliated with Consultant, Consultant shall immediately notify MPWMD in writing. Consultant shall assign the rights to this contract to another entity, if requested by MPWMD, as part of termination proceedings pursuant to Section IX, Termination.

SECTION IX
TERMINATION

- A. MPWMD may terminate Consultant's services at any time by written notice to Consultant at least thirty (30) days prior to such termination. Upon receipt of written notice from MPWMD that this Agreement is terminated, Consultant shall submit an invoice for an amount that represents the value of services actually performed to the date of said notice for which he/she has not previously been compensated. Upon approval of this invoice by MPWMD, Consultant shall be paid from the sum found due after having applied the provisions of Section II, Paragraph (D) of this Agreement, "Late Performance Penalty," where applicable, and MPWMD shall have no further obligation to Consultant, monetarily or otherwise.
- B. Upon receipt of written notice of termination, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) deliver or otherwise make available to MPWMD, copies, including magnetic media, of data, design calculations, drawings, specifications, reports, estimates, summaries and other such information and materials as may have been accumulated by the Consultant in performing the services under this Agreement.

SECTION X
SUB-CONTRACTING AND ASSIGNABILITY

Consultant shall not sub-contract any portion of the work required by this Agreement nor otherwise assign or transfer any interest in it without prior written approval of MPWMD. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

SECTION XI
DISCRIMINATION AND FAIR EMPLOYMENT

Attention is directed to Section 1735 of the California Labor Code, which reads as follows:

“No discrimination shall be made in the employment of persons upon public works because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons, except as provided in Section 12940 of the government code and every Consultant for public works violating this section is subject to all penalties imposed by a violation of this chapter.”

During the performance of this Agreement, Consultant and its Consultants shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Consultant and its Consultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and its Consultants shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

SECTION XII
INTEREST OF CONSULTANT

Consultant covenants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement.

SECTION XIII
CONTINGENT FEES

Consultant warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Agreement, and that he/she has not paid or agreed to pay any company, or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gifts, or other consideration, contingent upon or resulting from the award or making of this Agreement. For breach of violation of this warranty, MPWMD shall have the right to annul this Agreement without liability or at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage, gift or contingent fee.

SECTION XIV
DISPUTES

In the event of a dispute arising out of the performance of this Agreement either party shall, as soon as a conflict is identified, submit a written statement of the conflict to the other party. Within five (5) working days of receipt of such a statement of conflict, the second party will respond and a meeting will be arranged not more than five (5) working days thereafter to arrive at a negotiated settlement or procedure for settlement. If, within twenty (20) working days from the initial filing of a statement of conflict an agreement cannot be reached, it is agreed that the dispute may be resolved in a court of law competent to hear this matter. This Agreement shall be construed in accord with California law and it is agreed that venue shall be in the County of Monterey. The prevailing party shall be awarded costs of suit, and attorneys' fees.

SECTION XV
NOTICES

All communications to either party by the other shall be deemed given when made in writing and delivered or mailed to such party at its respective address, as follows:

MPWMD: Jonathan Lear, Water Resources Division Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey CA 93940
or
P. O. Box 85
Monterey, CA 93942-0085

CONSULTANT: Mike Hutnak
Right on Q, INC
2331 Mattison Lane
Santa Cruz, CA 95062

**SECTION XVI
AMENDMENTS**

This Agreement together with **Exhibits A, B, C, and D** sets forth the entire understanding of the parties with respect to the subject matter herein. There are no other agreements expressed or implied, oral or written, except as set forth herein. This Agreement may not be amended except upon written amendment, executed by both parties hereto.

**SECTION XVII
ATTACHMENTS**

The following exhibits attached hereto and referred to in the preceding sections are, by reference, incorporated herein and made an integral part of this Agreement:

- Exhibit A.** Scope of Services
- Exhibit B.** Fee Schedule
- Exhibit C.** Work Schedule
- Exhibit D.** Insurance Requirements

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the day and year first above written.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

BY: David J. Stoldt, General Manager

CONSULTANT

BY:

FEDERAL TAX IDENTIFICATION NUMBER:

EXHIBIT A – SCOPE OF SERVICES

Consultant will finish the Phase 1 component of the Tularcitos ASR feasibility analysis and complete the following tasks identified as the Phase 2 component of the feasibility analysis and prepare a final report summarizing the work completed and conclusions of the feasibility analysis. The task breakdown and description are as follows:

1. **Prepare a Technical Memo for the Phase 1 work completed previously** – A brief technical memorandum will be prepared by consultant summarizing the work completed in 2012 during the Phase 1 component of the feasibility analysis.
2. **Summarize existing land uses, well production, water rights** – Consultant will investigate all water rights, water use patterns and land uses associated with the area of interest. Consultant will come up with a preliminary water budget for the area of interest.
3. **Develop hydrogeologic framework with maps and cross sections** - Consultant will use findings from Phase 1 of this study to produce hydrogeologic maps and cross sections of the area of interest to evaluate the amount of potential underground storage available.
4. **Describe basin hydrology and availability of Carmel River diversions for ASR** – Consultant will perform analysis of water availability from historic flow records at existing diversion points associated with permit 20808 B.
5. **Evaluate ASR potential based on current hydrogeologic understanding using CRBHM modeling** – Consultant will perform a sensitivity analysis of number of wells, location of wells, and volume of injected water using the District's Carmel River Basin Hydrologic Model to investigate the feasibility and potential size of an ASR project in the area of interest.
6. **Select hydrogeologic units and sites for further analysis/ field testing** – If step 5 shows that an ASR project may be feasible in the area of interest, the consultant will identify areas where field testing should take place to investigate site specific hydrogeologic conditions. Consultant will also suggest a testing program to assess the ASR program as the next Phase of this program.
7. **Prepare a report summarizing work and conclusions related to previous tasks and Phase 2 work** – Consultant will prepare a report summarizing all work completed in Phase 1 and 2 and, if ASR is found feasible, suggesting a field work plan that would be the next phase of the project.

EXHIBIT B - FEE SCHEDULE

The fee schedule by task is broken down below. Task costs are related to the billing rate and time allotted to each task. Payment will only be made for actual hours worked towards completion of tasks and this breakdown of cost shows the distribution of level of effort associated with each task. Billing rate and hours for each task are attached to this document.

<u>Task</u>	<u>Cost</u>
1. Prepare a Technical Memo for the Phase 1 work completed previously	\$3,000
2. Summarize existing land uses, well production, water rights	\$3,000
3. Develop hydrogeologic framework with maps and cross sections	\$4,000
4. Describe basin hydrology and availability of Carmel River diversions for ASR	\$3,000
5. Evaluate ASR potential based on current hydrogeologic understanding using CRBHM	\$8,000
6. Select hydrogeologic units and sites for further analysis/testing	\$2,000
7. Prepare a report summarizing work and conclusions	<u>\$4,000</u>
Total Cost of Feasibility Analysis	\$27,000

EXHIBIT C – SCHEDULE

Work is expected to be initiated with an on-site startup meeting after contracting is complete and is expected to be completed within 180 days.

EXHIBIT D - INSURANCE REQUIREMENTS

- I. Consultant shall provide evidence of valid and collectible insurance carried for those exposures indicated by an "X".
 - A. ____ Professional Liability Errors & Omissions
 - B. ____ Workers Compensation and Employers Liability
 - C. X Automobile Liability - "Any Auto - Symbol 1"
 - D. ____ Comprehensive General Liability, including Bodily Injury, Property Damage and Personal Injury
 - E. ____ Protection & Indemnity (Marine/Aviation)
- II. The minimum limit of protection provided by insurance policies for each of the coverages listed above shall be not less than \$300,000, except for coverage "D", which shall not be less than \$2,000,000. The procurement and maintenance by the Consultant of the policies required to be obtained and maintained by Consultant under this Agreement shall not relieve or satisfy Consultant's obligation to indemnify, defend and save harmless the District.
- III. Evidence of insurance carried shall be Certificates of Insurance for the current policies. The District shall be listed as a certificate holder on the Consultant's Comprehensive General Liability insurance policy and the policy must be endorsed to provide a 30-day

prior written notice of cancellation.

IV. The District requires that the Consultant carry a commercial liability policy written on a broad comprehensive general liability form.

A. Such protection is to include coverage for the following, indicated by an "X":

1. ____ Premises and Operations
2. ____ Products and Completed Operations
3. ____ Explosion Collapse and Underground
4. ____ Broad Form Blanket Contractual
5. ____ Broad Form Property Damage
6. ____ Personal Injury, A, B & C
7. ____ Employees named as Persons Insured

B. The "Persons Insured" provision on each comprehensive general liability policy shall include as an insured the "Monterey Peninsula Water Management District, its officers, directors, agents and employees."

C. This policy shall contain a severability of interest clause or similar language to the following:

"The insurance afforded applies separately to each insured against whom claim is made or suit is brought including claims made or suits brought by any persons included within the persons insured provision of the insurance against any other such person or organization."

D. All policies shall contain a provision that the insurance company shall give the District at least thirty (30) days prior written notice mailed to the address shown below prior to any cancellation, lapse or non-renewal. The 30-day written notice must be shown on all certificates of insurance.

E. Certificates of Insurance for the current policies shall be delivered by the Consultant to the Risk Manager for the District as verification that terms A, B, C and D have been met.

V. All insurance correspondence, certificates, binders, etc., shall be mailed to:

Monterey Peninsula Water Management District
Attn: Administrative Services Manager
5 Harris Court, Building G
P.O. Box 85
Monterey, CA 93942-0085

VI. All policies carried by the Consultant shall be primary coverage to any and all other policies that may be in force. The District shall not be responsible for payment of premiums due

as a result of compliance with the terms and conditions of the insurance requirements.

- VII. All such policies of insurance shall be issued by domestic United States insurance companies with general policy holders' rating of not less than "B" and admitted to do business in the State of California. The policies of insurance so carried shall be carried and maintained throughout the term of this Agreement.

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Monterey Peninsula Water Management District

Proposed Work Plan for

**Preliminary Data Compilation in support of
Potential Aquifer Storage and Recovery Project in the
Tularcitos Creek Sub-basin of the Carmel River Watershed**

January 2013

SUMMARY: In addition to the Aquifer Storage and Recovery (ASR) expansion opportunities that the Monterey Peninsula Water Management District (MPWMD or District) has been pursuing in the Seaside Groundwater Basin, interest has also been expressed through the MPWMD board's Water Supply Planning Committee to investigate possible use of ASR technology at other locations. In particular, development of an ASR project within the Carmel River Watershed in the Tularcitos Creek Sub-basin (Tularcitos Basin) has been identified as a potential supplemental water supply option for the MPWMD area. The MPWMD currently holds a water right issued by the State Water Resources Control Board (Permit 20808B) that could be the basis for the additional water rights that would be needed for potential future ASR expansion in the Tularcitos Basin. The project concept would be to divert Carmel River flows during high-flow winter periods to underground aquifer storage in an area of the Tularcitos Basin, for subsequent recovery and use during summer or extended dry periods. Recovery concepts include extraction and delivery directly to the Cal-Am distribution system and/or delivery via summertime surface flow releases providing streamflow enhancement.

The area of interest in the Tularcitos Basin is outside of the MPWMD boundaries and accordingly, there is little technical information currently available in MPWMD files. An initial effort is envisioned that would include review of existing data sources, compilation of existing well and streamflow records, creation of a database to support future investigations, and development of preliminary hydrogeologic maps and figures.

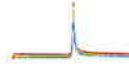
PROPOSED WORK PLAN: The proposed Work Plan (Plan) outlines the steps envisioned for a Consultant that will be retained to conduct this work. The Plan represents a preliminary data compilation effort that will include development of technical data in support of subsequent work that may result in a full feasibility analysis of this project concept. Data from existing reports and available records will be compiled to develop a reconnaissance-level understanding of this project. The results from this work will be summarized in a brief report (Report) that describes the data that were acquired and developed during this preliminary work phase. Assuming the results from this phase of work are favorable, potential future work phases would include more

detailed and specific ASR project concepts, coordination with property owners and resource management agencies, and site-specific pilot investigations.

The Plan outline shown below will be used as the basis for a formal *Scope Of Work* to be prepared by the Consultant to be retained for this work, and will include the following tasks:

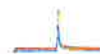
1. **Coordination with MPWMD staff on Plan scope** – As this preliminary work will become the basis for potential future phases of feasibility analysis for a Tularcitos Basin ASR project, it is important that MPWMD staff closely coordinate with the Consultant to outline the key needs at this point in the project's development. Under this task, it is envisioned there will be a kick-off meeting with staff and reconnaissance field trip to the Tularcitos Basin area.
2. **Prepare general background setting and project understanding statement** – Based on input and direction from MPMWD staff, the Consultant will prepare a brief written description of the project statement and background setting that will be included in the Report. This will include a rationale for the project area selected for data capture as part of the work.
3. **Data reference source compilation and review** – The Consultant will identify and review all technical data reference sources in order to describe how each will be utilized as part of this data compilation effort. The data review will include investigation of available streamflow records and summarization of those records in or near the project area. In addition, the data review will include identification of existing surface and/or groundwater quality data that may be available for the project area.
4. **Compile and prepare well database** – The Consultant will develop an ACCESS-platform well database to compile all existing well and boring records that are available in the area of project interest. This will include all records that can be located from the files of MPWMD, Monterey County Health Department, Monterey County Water Resources Agency, California Department of Water Resources, and any other identified sources. MPWMD staff will assist the Consultant in coordinating data acquisition from the various agencies.
5. **Prepare preliminary project area maps and figures** – This task will include development of well location and well status maps, geologic maps, cross sections and any other graphics pertinent to establishing the preliminary hydrogeologic framework understanding of the project area.
6. **Prepare summary report** – A brief summary report will be prepared to document the data compilation effort and will include pertinent observations and recommendations regarding data needs for potential future project feasibility analysis phases.

Right On Q, Inc.

2331 Mattison Lane Santa Cruz, CA 95062 USA
www.roqinc.com

Estimated cost per task: Tularcitos Aquifer Storage and Recovery Feasibility Analysis

Task	Description	Hours	Rate (\$/hr)	Cost (\$)
1	Technical Memo Phase 1	30	100	3,000
2	Summarize existing land uses, well production, water rights	30	100	3,000
3	Hydrogeological framework development	40	100	4,000
4	Description of basin hydrogeology and availability of Carmel River diversions for ASR	30	100	3,000
5	Evaluation of ASR potential based on current hydrogeologic understanding using CRBHM	80	100	8,000
6	Selection of hydrogeologic units and sites for further analysis/testing	20	100	2,000
7	Report preparation	40	100	4,000
Total Cost				27,000



ADMINISTRATIVE COMMITTEE

3. CONSIDER APPROVAL OF FUNDS TO ENTER INTO CONTRACT WITH ZIM INDUSTRIES TO REHABILITAE ASR 1

Meeting Date:	March 10, 2020	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-2-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$104,460

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: While CalAm was operating ASR 1 in recovery over the 2019 summer, District staff noted that the required flush rate of 3,000 gpm by the Department of Drinking Water Permit could no longer be maintained without the pump bowles breaking suction and causing cavitation.

Upon further investigation, the constant sustainable flux rate of ASR1 was determined to be approximately 2,250 gpm. At that point CalAm and the District approached DDW and modified the conditions of the permit to flush at the sustainable rate but for a longer period of time prior to using ASR1 as a source to the system.

Long term operations of ASR1 both in injection and recovery will require the well be formally rehabilitated to restore efficiency and operational flexibility of the ASR well field.

RECOMMENDATION: Staff recommends the Board direct the General Manager's to enter into an agreement for \$104,460 with ZIM Industries to complete a formal rehabilitation of ASR 1.

BACKGROUND: ASR1 was constructed in 2001 and was last rehabilitated in 2007, after which the well displayed a pumping specific capacity of 59.7 gallons per minute per foot of drawdown (gpm/ft). Since then, the well's performance has steadily declined to 31.1 gpm/ft as a result of residual plugging, representing a decline of approximately 48 percent. It is noted that the observed decline due to residual plugging from injection operations is to be expected as with most ASR wells, and the periodic rehabilitation of ASR wells is a part of the routine maintenance required to maintain capacity and extend useful well service-lives.

In late January MPWMD staff directed Pueblo Water Resources to send a request for quotes to three qualified contractors holding valid licenses (C-57/C-61) to perform a formal rehabilitation on ASR 1. The lowest quote was submitted by ZIM Industries whom has also successfully performed rehabilitations on ASR 2 and 3.

IMPACT TO STAFF/RESOURCES: Funds for this project are included in the FY 2019-20 budget under “Water Supply Projects,” line item 1-2-1. Funds expended to complete this work will be reimbursed to the District by CalAm through the ASR Management and Operations agreement between the District and CalAm. Staff time will be utilized to provide project management and oversee field work.

EXHIBIT

3-A Technical Specifications and quotes received to complete ASR 1 rehabilitation work



January 28, 2020

Zim Industries, Inc.
4545 E. Lincoln
Fresno, California 93725

Attention: Bob Zimmerer

Subject: Request for Quote: Monterey Peninsula Water Management District ASR-1 Well Rehabilitation Project

Dear Bob:

On behalf of the Monterey Peninsula Water Management District (MPWMD), Pueblo Water Resources, Inc. (PWR) is requesting a price quote to implement a rehabilitation program at MPWMD's ASR-1 Well. This well is a dual-purpose injection/extraction Aquifer Storage and Recovery (ASR) well. The intent of this work is to formally rehabilitate the well, which has experienced a significant decline in performance (both injection and extraction) since it was last rehabilitated in 2006. MPWMD desires to implement a formal rehabilitation program to ensure the hydraulic performance and pumping capacity of the well are as high as possible prior to placing into service for the upcoming 2020 pumping season.

The ASR-1 Well (formerly known as the Santa Margarita Test Injection Well) was drilled in 2001. The well was drilled via the reverse-rotary method with a polymeric drilling fluid. The well was completed to a total depth of approximately 720 feet with an 18- x 16-inch diameter 'telescoped' casing design reduced at a depth of approximately 480 feet. The upper blank casing section is constructed of High Strength Low Allow (HSLA) steel and the lower blank casing and screen sections are constructed of stainless steel. The well is screened between the depths of depths of 480 to 700 feet, consisting of continuous-slot wire-wrapped screen with 0.050-inch slot openings. The site location is shown on **Figure 1** and an as-built schematic of the well is shown on **Figure 2**.

A detailed scope of work to perform the desired work is attached. MPWMD desires to implement the project during Spring 2020 (April – May) so that the well can be placed back into service no later than June 1, 2020. Please provide cost estimates for the various tasks associated with the project on the included price quote sheet no later than **February 21, 2020**. Please also indicate your availability and schedule for performing the work. If selected, your firm will contract directly with MPWMD and Pueblo Water Resources, Inc. (PWR) will be serving as the Owner's Technical Representative (OTR) during the project.

PUEBLO WATER RESOURCES, INC

4478 Market Street, Suite 705 ■ Ventura, CA 93003 ■ 805-644-0470

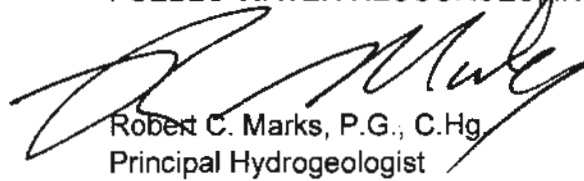
Zim Industries, Inc.
January 28, 2020 (12-0094)



We appreciate your consideration to provide assistance to the District on this important community water-supply project. If you require additional information regarding this project, please contact me.

Sincerely,

PUEBLO WATER RESOURCES, INC.



Robert C. Marks, P.G., C.Hg
Principal Hydrogeologist

Attachments: Scope of Work
Quote Form

cc: Jon Lear, MPWMD



SCOPE OF WORK

The Contractor shall provide all equipment, labor, chemicals, chemical mixing vessels, and temporary fluid storage and conditioning facilities to complete the work outlined in these specifications, and as directed by the Owner's Technical Representative (OTR)¹. The site location is shown on **Figure 1** and an as-built schematic of the well is shown on **Figure 2**. The Contractor will execute an agreement for the work directly with MPWMD based on the scope of work presented herein and the Contractor's quote. Generally, the work shall consist of:

- Removal of the existing pump and appurtenances from the well
- Pre-rehabilitation video surveying
- Nylon brushing the well screen
- Bailing the well to bottom
- Simultaneous pumping/swabbing
- Chemical treatment
- Agitation by swabbing
- Simultaneous pumping/swabbing
- Post-rehabilitation acceptance video surveying
- Reinstallation of existing pump and appurtenances
- Well disinfection

Contractor Qualifications

Contractor shall be familiar with all aspects of the work outlined in these specifications and shall possess a C-57 or C-61 Contractors License. Contractor shall have a minimum of 5 years of experience in well servicing and chemical/mechanical rehabilitation work.

Compliance with Applicable Laws and Regulations

Contractor shall perform all work in strict accordance with all Federal, State, and local regulations, including those applying to the handling, transportation, and disposal of chemicals used or produced on the project. Contractor shall also obtain all permits required for the performance of the work outlined in these specifications.

Safety

Job site safety, both during and after working hours, is the sole responsibility of the Contractor. The Contractor, his employees and subcontractors shall be familiar with and

¹ Pueblo Water Resources, Inc.



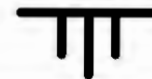
comply with all applicable safety regulations and guidelines relating to the transportation, handling, and disposal of the chemicals to be utilized for the work as well as other aspects of the work, including electrical and mechanical safety guidelines and regulations. The Contractor shall also provide for and ensure public safety around the site both during and after work hours.

Contractor shall provide and maintain onsite the necessary equipment and materials for chemical mist and spray migration abatement, spill containment, neutralization, and cleanup of the chemicals utilized or produced during the project work. The Contractor shall be held responsible for any and all damages caused by fugitive chemical releases, including mist, spray, and spills. The Contractor shall address mitigation of chemical mist or spray which may occur during the raising and lowering of tools while the chemical solution is in the well. If the OTR determines that any of the Contractor's mitigation equipment, mitigation methods, safety measures, or safety equipment onsite are inadequate or inappropriate, he shall stop all work until the safety issue is corrected. No payment for standby time or equipment rental shall be made for such delays in the work.

Contractor's Equipment

The Contractor shall provide all necessary equipment, tools, and appurtenances for the timely completion of the work. Contractor's equipment shall be in complete and safe operating condition and shall be appropriately maintained and operated during the project. No payment shall be made for standby time or equipment rental caused by a breakdown or failure of the Contractor's equipment. Equipment necessary for the work shall include, but not be limited to, the following items:

- Pump rig capable of lifting the line-swab tool at a minimum velocity of 3 feet/second at the bottom of the well
- Fishing (debris retrieval) tools
- 20-inch-nominal-diameter Nylon brush block (weighted)
- 10- to 12-inch-nominal-diameter bailer
- 19-inch-nominal-diameter single line swabbing tool
- 20-inch-nominal-diameter by 10-foot separation dual-swab zone-isolation air-lift assembly.
- One (minimum) 21,000-gallon (500-barrel) portable storage tank (e.g., Baker Tanks) for treatment, solids settling and temporary storage of well discharge water
- Pumps for transferring and circulating fluids in tanks (e.g., "trash" pumps)
- Temporary containment vessel for bailed fluids and solids removed from the well
- Temporary piping and valves for well pump discharge and storage tank piping
- Chemical pre-mix tank, minimum capacity 1,200 gallons



Materials

The following materials shall be utilized in the chemical treatment of the well. The quantities of the chemicals listed are estimated based on existing water levels and well dimensions. No substitutions of chemical type shall be allowed without the prior written approval of the OTR.

Chemical Requirement Estimate

Chemical	Purpose	Quantity
70% wt. Glycolic Acid*	Chelant / Biocide	220 gallons
28% wt. Hydrochloric Acid**	Mineral Acid	1,320 gallons
12.5% Sodium Hypochlorite	Disinfectant	55 gallons
Lime or Sodium Hydroxide	Neutralizer	As needed

* With surfactant and dispersant additives

* With corrosion inhibitor

*

Prior to mobilization, the Contractor shall provide to the OTR for approval a list of the types and quantities of chemicals to be used for the redevelopment work. The Contractor shall provide suitable mixing tanks, transfer pumps, and agitators as necessary to accurately prepare, dilute, and inject the chemicals. The Contractor shall, at the completion of the work, legally dispose of all empty chemical containers or return them to the manufacturer. The Contractor shall obtain OSHA Material Safety Data Sheets (MSDS) for all chemicals. Copies of MSDS sheets shall be provided to the OTR prior to mobilization, and the Contractor shall retain copies of MSDS sheets onsite at all times.

Procedures

Contractor shall, under the direction of the OTR or his representative, perform both mechanical and chemical redevelopment work on the well to remove deleterious material from the screens/gravel pack/aquifer matrices. The work shall be performed according to the following schedule, with allowances for the effectiveness of treatment as determined by the OTR.

- Task 1. Mobilize Contractor's equipment.
- Task 2. Remove existing vertical turbine pump and all downhole appurtenances, including the Baski Flow Control Valve [FCV]) from the well. Once removed from the well, the FCV shall be kept in the vertical upright position to prevent liquid leakage. Prior to reinstallation (Task 15), the OTR will perform leak testing of the FCV fittings.
- Task 3. After a period of no less than 24-hours following the removal of the pump from the well, the Contractor shall perform a video survey of the well. The video survey shall include downhole and sidescan views of the well screen and shall be performed as directed by the OTR.



- Task 4. Brush well screen using weighted Nylon brush. Each 20-foot section of well screen shall be brushed for 30 minutes.
- Task 5. Bail well to bottom to remove all material produced from the brushing operation. Bailed solids and fluids shall be placed in the temporary containment vessel.
- Task 6. Install temporary piping to route well discharge into the temporary storage tanks. The discharge piping shall contain valves, fittings, and ports to allow for acid neutralization of the discharge water, and routing of produced water from the temporary storage tanks to the disposal area (on-site backflush percolation pit at the Santa Margarita ASR Facility). The temporary storage tanks shall be connected in series, baffled or otherwise configured to allow and facilitate the settlement of solids in the produced water.
- Task 7. Using the dual-swab airlifting assembly fitted with air-line, pump while simultaneously swabbing each 10-foot screened section for 30 minutes, starting from the top of the screen and working down to the bottom. Water produced during the airlift pumping shall be routed to the fluids disposal area from the temporary storage tank.
- Task 8. Mix hydrochloric and glycolic acids proportionately in the 1,200 gallon (minimum) chemical pre-mix tank. Inject the mixture through the dual-swab assembly at each 20-foot section of screen in an amount proportional to the total screened interval. Chemicals shall be worked into the formation through vigorous swabbing for 30 minutes before proceeding to the next section. The introduction of chemicals and swabbing while chemicals are placed shall be performed in a continuous operation of not less than 12 hours. Once the chemicals are introduced, the Contractor shall allow the well to stand idle overnight.
- Task 9. Following introduction of the chemicals, removal of the dual-swab assembly from the well, and the initial overnight idle period, swab each 20-foot section of screen for 30 minutes using the line-swabbing tool. This procedure shall be repeated once. Equipment utilized during swabbing operations shall be capable of raising the swab at a velocity of 3 feet/second (minimum). The Contractor shall then allow the well to stand idle for a period no less than 12 hours following the initial swabbing of the acid solution. Following the second 12-hour idle period, line-swab each 20-foot section of screen for 30 minutes before moving on to the next 20-foot section of screen. This procedure shall also be repeated once.
- Task 10. Using the dual-swab assembly fitted with air-line, pump and simultaneously swab each 10-foot screened section for 60 minutes, or until the OTR determines that airlift/swabbing of each section is complete, starting from the top of the screen and working down to the bottom.
- Task 11. During the flushing of the acid solution from the well, Contractor shall neutralize the cleaning solution by placing soda ash or other acceptable base neutralizer in the storage tank under the direction of the OTR. Discharge water may be routed to the fluid disposal area only when the OTR has determined that the solution has been sufficiently neutralized for discharge (pH > 6.5).



- Task 12. Bail the well to bottom to remove any additional material produced during the agitation of the chemical solution. Bailed solids and fluids shall be placed in the temporary containment vessel.
- Task 13. After a period of no less than 24-hours following Task 12 bailing, the Contractor shall perform a video inspection of the well casing. The video survey shall include downhole and sidescan views of the well screen and shall be performed as directed by the OTR. The video survey shall verify that the well is free of structural damage and clear of all debris to total depth.
- Task 14. Upon completion of the video survey, Contractor shall prepare a 1,200-gallon mixture of 5,000-ppm chlorinated water. The mixture shall be adjusted to a pH of 7.0 to 8.0 prior to introduction into the well. The mixture shall be placed into the well and surged into each screened zone with a wire line surge block or other acceptable method. Each 20-foot section of well screen shall be surged for a minimum period of 30 minutes. The solution shall be allowed to stand overnight.
- Task 15. Contractor shall reinstall the District's pump assembly and related appurtenances. This task shall include the provision and installation of a ¼-inch-diameter stainless steel air-line from the top of pump bowls through the discharge head (approximately 460 feet) and capped.
- Task 16. Following reinstallation of the pump assembly, flush the chlorinated well water into the temporary holding tanks until the produced water is free of chlorine. Complete flushing shall be evidenced by a free chlorine residual of less than 0.02 ppm chlorine. Contractor shall neutralize the chlorine residual to below 0.1 ppm using an acceptable dechlorinating agent (e.g., sodium thiosulfate) before discharging the water to the disposal area.
- Task 17. Demobilize Contractor's equipment, remove storage tank and remove all rubbish, empty containers, and waste material from site. The residues removed from the well during the project (i.e., from bailing, settled solids in Baker Tanks, etc.,) shall be legally disposed offsite by the Contractor.

Payment

Payment will be made according to the unit price schedule in the contract based on the actual unit quantities expended as determined by the OTR. Payment for lump sum items shall be made only upon satisfactory completion of the entire task.

Payment for work completed as part of Tasks 4, 5, 7, 9, and 10 **will be made on an hourly basis only for time spent performing "active" development or pumping.** Active development is defined as the actual time spent pumping, swabbing, airlifting/pumping, or both, of the well. Compensation will not be made for down time or time spent installing or removing pipe or tools, or for making connections.

Monterey Peninsula Water Management District
 ASR-1 Well Rehabilitation Project
 January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$	\$
2	Pump Assembly Removal	Lump Sum	1	\$	\$
3	Pre-Rehab Video Survey	Lump Sum	1	\$	\$
4	Nylon Brushing	Hourly	5	\$	\$
5	Bailing	Lump Sum	1	\$	\$
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$	\$
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$	\$
8.1	Chemicals	Lump Sum	1	\$	\$
8.2	Chemical Injection	Lump Sum	1	\$	\$
9	Dry-Swabbing	Hourly	10	\$	\$
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$	\$
11	Acid Neutralization	Lump Sum	1	\$	\$
12	Bailing	Lump Sum	1	\$	\$
13	Post-Rehab Video Survey	Lump Sum	1	\$	\$
14	Well Disinfection	Lump Sum	1	\$	\$
15	Reinstallation of Pump Assembly	Lump Sum	1	\$	\$
16	Chlorine Flushing	Lump Sum	1	\$	\$
17	Demobilization	Lump Sum	1	\$	\$
Total Price					\$
Total in Words:					

EXHIBIT 3-A

35

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



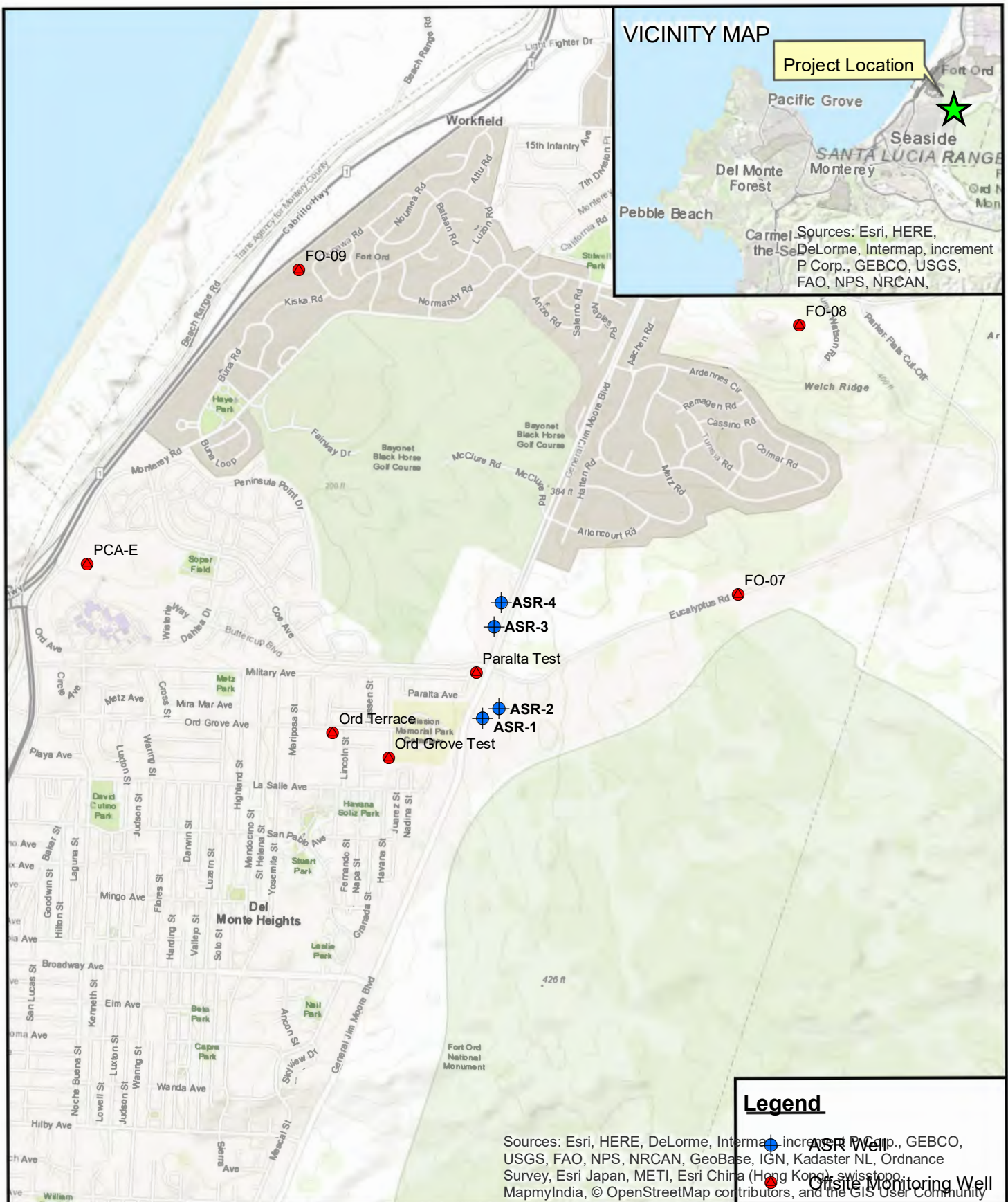
Chemical Supplier: _____

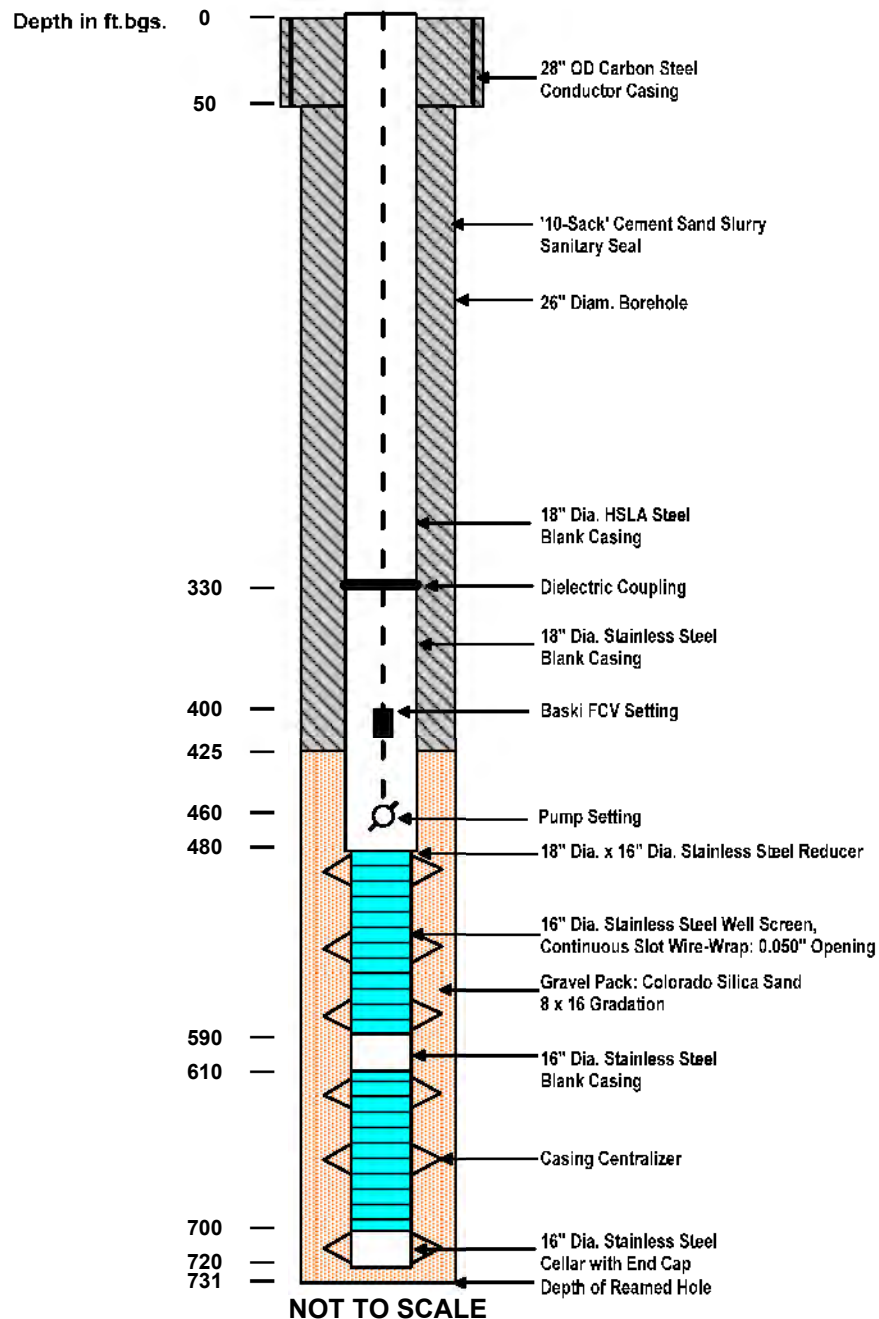
Name of Firm: _____ Estimated Start Date: _____

Representative: _____ Title: _____

Signature: _____ Date: _____

PROPOSAL IS ASSUMED TO BE VALID FOR 90 DAYS UNLESS OTHERWISE NOTED





Pump Assembly Notes:

Hp: 600
Bowls: 16ENL, 7 stage
Col. Pipe Dia: 12"
Col. Pipe Length: 20'
Assy. Type: Water Lube/Open Shaft
Baski FCV Setting: 400' - 410'
Top of Bowls: 460'
Bowl Length: 10.5'
Suction Length: 10'
Intake: 480.5'

Monterey Peninsula Water Management District
 ASR-1 Well Rehabilitation Project
 January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$ 23,100	\$ 23,100
2	Pump Assembly Removal	Lump Sum	1	\$ 10,000	\$ 10,000
3	Pre-Rehab Video Survey	Lump Sum	1	\$ 1,100	\$ 1,100
4	Nylon Brushing	Hourly	5	\$ 400	\$ 2,000
5	Bailing	Lump Sum	1	\$ 1,800	\$ 1,800
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$ 2,700	\$ 2,700
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$ 500	\$ 5,000
8.1	Chemicals	Lump Sum	1	\$ 17,500	\$ 17,500
8.2	Chemical Injection	Lump Sum	1	\$ 5,160	\$ 5,160
9	Dry-Swabbing	Hourly	10	\$ 400	\$ 4,000
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$ 500	\$ 10,000
11	Acid Neutralization	Lump Sum	1	\$ 2,600	\$ 2,600
12	Bailing	Lump Sum	1	\$ 1,500	\$ 1,500
13	Post-Rehab Video Survey	Lump Sum	1	\$ 1,100	\$ 1,100
14	Well Disinfection	Lump Sum	1	\$ 2,900	\$ 2,900
15	Reinstallation of Pump Assembly	Lump Sum	1	\$ 10,000	\$ 10,000
16	Chlorine Flushing	Lump Sum	1	\$ 2,200	\$ 2,200
17	Demobilization	Lump Sum	1	\$ 1,800	\$ 1,800
Total Price					\$ 104,460
Total in Words: <i>one hundred and four thousand four hundred and sixty dollars</i>					

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



Chemical Supplier: Amber Chemical
Name of Firm: Zim Industries Estimated Start Date: 4/6/20
Representative: Bob Zimmerer Title: V-P/Secretary
Signature: [Handwritten Signature] Date: 2/21/20

PROPOSAL IS ASSUMED TO BE VALID FOR 90 DAYS UNLESS OTHERWISE NOTED



January 28, 2020

Pacific Coast Well Drilling, Inc.

PO Box 184

Templeton, CA 93465

Attention: Tyson Davis

Subject: Request for Quote: Monterey Peninsula Water Management District ASR-1 Well Rehabilitation Project

Dear Tyson:

On behalf of the Monterey Peninsula Water Management District (MPWMD), Pueblo Water Resources, Inc. (PWR) is requesting a price quote to implement a rehabilitation program at MPWMD's ASR-1 Well. This well is a dual-purpose injection/extraction Aquifer Storage and Recovery (ASR) well. The intent of this work is to formally rehabilitate the well, which has experienced a significant decline in performance (both injection and extraction) since it was last rehabilitated in 2006. MPWMD desires to implement a formal rehabilitation program to ensure the hydraulic performance and pumping capacity of the well are as high as possible prior to placing into service for the upcoming 2020 pumping season.

The ASR-1 Well (formerly known as the Santa Margarita Test Injection Well) was drilled in 2001. The well was drilled via the reverse-rotary method with a polymeric drilling fluid. The well was completed to a total depth of approximately 720 feet with an 18- x 16-inch diameter 'telescoped' casing design reduced at a depth of approximately 480 feet. The upper blank casing section is constructed of High Strength Low Allow (HSLA) steel and the lower blank casing and screen sections are constructed of stainless steel. The well is screened between the depths of depths of 480 to 700 feet, consisting of continuous-slot wire-wrapped screen with 0.050-inch slot openings. The site location is shown on **Figure 1** and an as-built schematic of the well is shown on **Figure 2**.

A detailed scope of work to perform the desired work is attached. MPWMD desires to implement the project during Spring 2020 (April – May) so that the well can be placed back into service no later than June 1, 2020. Please provide cost estimates for the various tasks associated with the project on the included price quote sheet no later than **February 21, 2020**. Please also indicate your availability and schedule for performing the work. If selected, your firm will contract directly with MPWMD and Pueblo Water Resources, Inc. (PWR) will be serving as the Owner's Technical Representative (OTR) during the project.

PUEBLO WATER RESOURCES, INC

4478 Market Street, Suite 705 ■ Ventura, CA 93003 ■ 805-644-0470

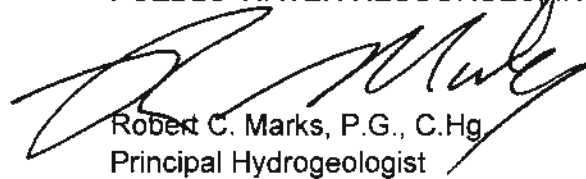
Pacific Coast Well Drilling
January 28, 2020 (12-0094)



We appreciate your consideration to provide assistance to the District on this important community water-supply project. If you require additional information regarding this project, please contact me.

Sincerely,

PUEBLO WATER RESOURCES, INC.



Robert C. Marks, P.G., C.Hg
Principal Hydrogeologist

Attachments: Scope of Work
Quote Form

cc: Jon Lear, MPWMD

Monterey Peninsula Water Management District
 ASR-1 Well Rehabilitation Project
 January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$ 16,000.00	\$ 16,000.00
2	Pump Assembly Removal	Lump Sum	1	\$ 6,200.00	\$ 6,200.00
3	Pre-Rehab Video Survey	Lump Sum	1	\$ 1,800.00	\$ 1,800.00
4	Nylon Brushing	Hourly	5	\$ 350.00	\$ 1,750.00
5	Bailing	Lump Sum	1	\$ 550.00	\$ 550.00
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$ 26,000.00	\$ 26,000.00
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$ 350.00	\$ 3,500.00
8.1	Chemicals	Lump Sum	1	\$ 67,500.00	\$ 67,500.00
8.2	Chemical Injection	Lump Sum	1	\$ 2,800.00	\$ 2,800.00
9	Dry-Swabbing	Hourly	10	\$ 550.00	\$ 5,500.00
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$ 450.00	\$ 9,000.00
11	Acid Neutralization	Lump Sum	1	\$ 1,200.00	\$ 1,200.00
12	Bailing	Lump Sum	1	\$ 1,000.00	\$ 1,000.00
13	Post-Rehab Video Survey	Lump Sum	1	\$ 1,800.00	\$ 1,800.00
14	Well Disinfection	Lump Sum	1	\$ 2,100.00	\$ 2,100.00
15	Reinstallation of Pump Assembly	Lump Sum	1	\$ 6,800.00	\$ 6,800.00
16	Chlorine Flushing	Lump Sum	1	\$ 2,000.00	\$ 2,000.00
17	Demobilization	Lump Sum	1	\$ 8,000.00	\$ 8,000.00
Total Price					\$ 163,500.00
Total in Words: One hundred sixty three thousand, five hundred dollars and zero cents.					

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



Chemical Supplier: Cotey Chemical

Name of Firm: Pacific Coast Well Drilling dba Precision Hydro

Estimated Start Date: 05/01/2020 (pending award)

Representative: Will Hansen

Title: Project Manager

Signature: 

Date: 02-21-2020

PROPOSAL IS ASSUMED TO BE VALID FOR 90 DAYS UNLESS OTHERWISE NOTED

ADMINISTRATIVE COMMITTEE

4. CONSIDER AUTHORIZATION TO CONTRACT WITH RJA MANAGEMENT SERVICES FOR FACILITATION OF BOARD STRATEGIC PLANNING SESSION

Meeting Date:	March 10, 2020	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Dave Stoldt	Cost Estimate:	\$12,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The Board has requested a facilitated strategic planning session to help develop near-term and long-term goals for the District. Such goal development will help inform policy priorities for the Board, identify potential budget impacts, and set a foundation for evaluation of the performance of the General Manager.

The Board's subcommittee that developed the new performance evaluation tool for the General Manager understood the City of Carmel's recent planning session to be a success and recommended the District hire the same facilitator, RJA Management Services. Their proposal is attached as **Exhibit 4-A**.

Because outcomes may have impacts on the annual budget, it is imperative to have such a session before the May budget workshop. Further, because the process will involve two steps – individual meetings with Directors, followed by a 4- to 6-hour group session – it is imperative to hire the facilitator in March.

RECOMMENDATION: The Administrative Committee should recommend to the Board the hiring of RJA Management Services to provide facilitated strategic planning services and authorize the General Manager to enter into a contract not exceeding \$12,000 inclusive of out-of-pocket expenses.

EXHIBIT

4-A Proposal of RJA Management Services

**RJA Management Services**

February 24, 2020

Mr. David Stoldt
General Manager
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
5 Harris Court Building G
Monterey, CA 93940

Dear Mr. Stoldt,

RJA Management Services, Inc. is interested in facilitating a ***Strategic Planning Workshop*** for the Monterey County Peninsula Water Management District Board of Directors and General Manager. Normally, these workshops are designed to:

- **Build Trust, Understanding and Commitment** to a common way of doing business;
- Define or clarify the organizational **Vision and Mission**;
- Clarify **Roles, Working Relationships, and Communication**;
- Review Organization **Goals, Strategic Initiatives, Timelines**, and,
- Discuss **Challenges** facing the Organization and **Opportunities** for meeting expectations.

Strategic Planning is a process for defining an organization's future direction and making decisions on how and where to allocate resources. Strategic Planning is a beginning, not an "end all." The ultimate plan can and will be modified as priorities and unanticipated events occur. RJA does not have "canned" strategic planning programs. Programs are developed specifically for an organization around current organizational issues, challenges and opportunities. Information gathering sessions are conducted with each Board Member, the General Manager and any other designee prior to formulating a final workshop agenda, developing workshop materials, and/or designing group exercises. Upon conclusion of the information sessions and workshop planning, I will facilitate the workshop and provide a final report.

Our fee for conducting the strategic planning workshop is \$9,605.00 plus expenses. The hourly consultant fee is \$185. Attached is a detailed breakdown of proposed tasks and costs. The proposal does not include costs associated with rental of a meeting facility and/or equipment, travel, lodging and meals. The District initially will be billed for consultant fees and expenses upon completion of the information gathering and workshop planning tasks, with final billing for consultant hours and expenses upon completion of the workshop. I am available to conduct the information gathering sessions the latter part of April and facilitate the workshop the first week in May.

The attached proposed cost is for up to nine information gathering sessions, one full-day workshop, and follow-up reporting. Any changes to this proposal are open for discussion and negotiation.

Once again, thank you for giving us the opportunity to submit a formal proposal to conduct the Monterey Peninsula Water Management District Board of Directors strategic planning workshop. My prior work facilitating strategic planning workshops, working knowledge of Monterey County, and recognized expertise in human resource management can be of value to the Monterey Peninsula Water Management District in this important endeavor. Please feel free to call me if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard L. Garcia". The signature is fluid and cursive, with the first name "Richard" being the most prominent.

Dr. Richard L. Garcia
President

RLG:SB:jg

Attachment

**MONTEREY COUNTY WATER MANAGEMENT DISTRICT
BOARD OF DIRECTORS AND GENERAL MANAGER
2020 STRATEGIC PLANNING WORKSHOP
RJA ESTIMATED COST**

TASK/EXPENSE	HOURS	COST
Board of Directors/Staff Interviews	11	\$2,035.00
Workshop Preparation	14	\$2,590.00
Travel to and from Monterey Peninsula Water District (2 Trips)	8	\$1,480.00
Strategic Planning Workshop	8	\$1,480.00
Final Report	8	\$1,480.00
Clerical Support @ \$45 per hr.	12	\$540.00
Estimated Total Consultant/Clerical Time/Cost	61	\$9,605.00
Plus Clerical and Travel Expenses (photocopy, US postage, FedEx, lodging, meals, air fare, car rental, etc.)	TBD	TBD

ADMINISTRATIVE COMMITTEE

5. CONSIDER AUTHORIZING GENERAL MANAGER TO ENTER INTO CONTRACT FOR CEQA SERVICES RELATED TO MEASURE J PHASE 2

Meeting Date:	March 10, 2020	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Dave Stoldt	Cost Estimate:	TBD

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: At its December 2019 meeting, the Board authorized additional consulting work related to Measure J/Rule 19.8. One area of work includes California Environmental Quality Act (CEQA) compliance for the possible acquisition of Cal-Am's Monterey Main water system assets, as well as the CEQA requirements for the Local Agency Formation Commission (LAFCO) process.

A request for qualifications (RFQ) was sent to three pre-qualified consulting firms on February 21, 2020. The firms are Denise Duffy & Associates, Rincon Consultants, and EMC Planning Group. A portion of the RFQ is attached as **Exhibit 5-A**.

Statements of qualifications are due on the day of the Administrative Committee meeting, March 10, 2020. A recommendation will be made at the meeting.

RECOMMENDATION: Administrative Committee should recommend to the Board the hiring of _____ to provide CEQA services in support of the acquisition of the Cal-Am Monterey Main water system and the LAFCO process, and authorize the General Manager to enter into a contract not exceeding \$_____ inclusive of out-of-pocket expenses. (Item left blank to be provided at the Administrative Committee meeting)

EXHIBIT

5-A Excerpts of the Request for Qualifications

EXHIBIT 5-A

Monterey Peninsula Water Management District

Request for Qualifications

CEQA Services

Related to Potential Acquisition of Monterey Water Supply

and

District Boundary Adjustment

Proposals are due by 5:00pm (Pacific Daylight Savings Time) on

March 10, 2020

1.0 INTENT

The District is requesting proposals for the preparation of CEQA documents regarding the District's potential acquisition of the private water system and related facilities located within and nearby the District. The water system is currently owned and operated by California American Water ("Cal-Am"), a wholly owned subsidiary of American Water Works Company, and is a Class A investor-owned public utility regulated by the California Public Utilities Commission

Measure J

On November 6, 2018 the voters within the Monterey Peninsula Water Management District (District) passed Measure J 56% to 44%. The measure directed that the following Rule 19.8 shall be added to the Monterey Peninsula Water Management District Rules and Regulations, Regulation I, General Provisions:

Rule 19.8. Policy of Pursuing Public Ownership of Monterey Peninsula Water System

- A. It shall be the policy of the District, if and when feasible, to secure and maintain public ownership of all water production, storage and delivery system assets and infrastructure providing services within its territory.
- B. The District shall acquire through negotiation, or through eminent domain if necessary, all assets of California American Water, or any successor in interest to California American Water, for the benefit of the District as a whole.
- C. The General Manager shall, within nine (9) months of the effective date of this Rule 19.8, complete and submit to the Board of Directors a written plan as to the means to adopt and implement the policy set forth in paragraph A, above. The plan shall address acquisition, ownership, and management of all water facilities and services within and outside the District, including water purchase agreements as appropriate. The plan may differentiate treatment of non-potable water services.

The District Board determined that to meet the "if and when feasible" criterion, it would engage an outside consulting team to perform a feasibility analysis. The results, presented publicly in November 2019, are that acquisition appears economically feasible. That team was comprised of specialists in eminent domain law, system valuation, cost of service modeling, debt finance, and investor-owned utility operations. The feasibility analysis comprised Phase 1 of the evaluation.

In December 2019, the District Board authorized additional contracted services for Phase 2 entailing establishing a value, making an offer, considering adoption of a Resolution of Necessity (assuming the District's offer is not accepted). Phase 2 also includes CEQA analysis of the potential environmental effects of a takeover, as well as potential boundary line adjustments for the District, which would have to be approved by the Monterey County Local Agency Formation Commission (LAFCO). If, the District obtains the required LAFCO approval and, if the District Board adopts a Resolution of Necessity, Phase 3 would entail the District's filing an eminent domain action to acquire California American Water Company's (Cal-Am's) Monterey water system (or such portion of that system that the District may elect to acquire). The eminent domain action would determine the District's right to take Cal-Am's assets identified in the District's resolution of necessity (if challenged by Cal-Am, as appears highly likely) and, if the Court determines that the District does have the right to take those assets, the just compensation amount the District is required to pay to Cal-Am.

The Monterey Peninsula Water System

Cal-Am provides water and wastewater service to its Central Division. The Central Division is comprised of the Monterey County District, the Central Satellites, and the Monterey Wastewater District. The water system, which is comprised of the Monterey County District and the Central Satellites, serves approximately 41,000 customer connections and a population of approximately 99,794.

The “Main” system within the Monterey County District serves approximately 38,325 customers and includes customers within the incorporated cities of Carmel-by-the-Sea, Del Rey Oaks, Monterey, Pacific Grove, Sand City, and Seaside, and the unincorporated areas of Carmel Highlands, Carmel Valley and Pebble Beach.⁵ The Main system is generally located within the MPWMD boundaries. The Monterey County District also includes the areas of Bishop, serving approximately 385 customers, Hidden Hills, serving approximately 454 customers, and Ryan Ranch, serving approximately 212 customers, which are areas that are also within the MPWMD boundaries. The Central Satellite areas include the areas of Ambler, Ralph Lane, Chualar, Toro, and Garrapata, which are located outside of MPWMD boundaries and serve a total of approximately 1,086 customers. The Ambler, Toro, Ralph Lane, and Garrapata systems have been consolidated into the Monterey County District for ratemaking and tariff purposes. The subject of the potential acquisition is (1) the portion of the water system located within the boundaries of the District, including the Main, Ryan Ranch, Bishop, and Hidden Hills systems, herein referred to as the Monterey Water System, (2) approximately 43 connections located in the Yankee Point and Hidden Hills area, immediately adjacent to the District’s boundaries (which would have to be annexed into the District prior to acquisition) (the “Annexation Area”), and (3) certain Cal-Am owned properties and facilities located outside the District’s boundaries whose primary function is to serve customers located within the District’s boundaries (including without limitation a proposed desalination plant site located in the City of Marina and a transmission pipeline and appurtenant facilities that are designed to deliver water from the desalination plant to the District).

Please note, at this time, the District is only considering the potential feasibility of acquiring the water system. To date, no decision has been made. However, for the purposes of this request, please conservatively assume that all Monterey Water System assets described above (including infrastructure, real property, and rights to the water supply) may be acquired by the District. However, and even if the District were to move forward with the acquisition of the Monterey Water System facilities, the District does not propose any physical changes or capital improvements to the current system, nor is the District at this time proposing expanded operations or use of the system.

2.0 SCOPE OF SERVICES

- The District is requesting your firm’s qualifications for CEQA support for the adjustment to District boundaries (LAFCO process) and the acquisition itself (District Board consideration of a resolution of necessity). Services include: This acquisition is a “partial take.” Cal-Am has a colorable argument that it will be required to service its satellite systems after the take and doing so (together with the District’s service of the areas within its boundaries) will be somewhat less efficient and collectively will necessitate more service vehicle miles traveled (“VMTs”) and more attendant impacts due to air pollution, GHGs, and possibly even traffic. This type of impact, if it exists, is the sort of impact that California courts have found to be subject to CEQA. The District believes this impact is minimal and there are potential offsets to the potential for additional VMTs but ignoring CEQA entirely would be inappropriate. The District has not identified any other potential environmental impacts of its potential acquisition, but looks to the selected consultant to address any environmental issues the consultant believes the District may have overlooked. The District will look to the advice of the selected consultant whether a full EIR,

Negative Declaration, or Mitigated Negative Declaration is appropriate pursuant to CEQA and applicable provisions of the State CEQA Guidelines. Based upon the result of that preliminary analysis, the District would look to the selected consultant to prepare any required technical reports and the EIR (including taking primary responsibility for preparing responses to public comments thereon), Negative Declaration, or Mitigated Negative Declaration, as applicable.

- The second area of CEQA work is to meet the needs of LAFCO for a boundary reorganization to bring two small areas (Yankee Point and Hidden Hills) comprising approximately 43 service connections into the District boundaries and remove it from other governing agency boundaries (as appropriate).
- Identify key issues that may affect futures phases of the eminent domain process.
- Preserve confidentiality in all work product and communications to District and District Counsel.
- Provide schedule for work product, including interim milestones, with final product delivery by June 30, 2020. (Note: This timeline does not include any required public review periods. In addition, if the consultant determines a full EIR is required, it is understood that this proposed schedule will have to be extended.)
- Any and other services as needed and requested by the District

The timeline for completion of the CEQA process will likely be short with outcomes desired by the end of June (again, subject to required public review periods and extension if a full EIR is determined to be necessary). Therefore, we request that all interested parties verify that they are appropriately staffed and capable to assist the District immediately and expeditiously before submitting a proposal. If such timing is not possible due to statutory CEQA noticing and review requirements, please indicate.

3.0 CALENDAR

3.1 Issue RFQ	February 21, 2020
3.2 Statement of Qualifications Submittal Deadline	March 10, 2020 5:00pm
3.4 District Board Consideration and Award	March 16, 2020

4.0 POINTS OF CONTACT

4.1 Questions and correspondence regarding this solicitation shall be directed to:

Primary Contact: **Monterey Peninsula Water Management District**
 David C. Laredo
 District Counsel
 606 Forest Avenue
 Pacific Grove, CA 93950
 Telephone: (831) 646-1502
 Email: dave@laredolaw.net

4.2 Questions regarding this solicitation shall be submitted in writing (E-mail is acceptable). The questions will be researched and answers will be communicated to all known interested Proposers.

4.3 Only answers communicated by formal written addenda will be binding.

5.0 SCOPE OF QUALIFICATIONS

Prospective consultants must demonstrate viable capabilities in the proposed Scope of Services. Any relevant contractual agreements with third parties must be identified, and a copy of each agreement shall be submitted for review by District. Documents that contain trade secrets shall be labeled as such and shall be submitted under separate and confidential cover. The District shall return each confidential document to the Proposer following review. Prospective consultants must provide qualifications as described in Section 6, below.

6.0 STATEMENT OF QUALIFICATIONS REQUIREMENTS

6.1 CONTENT AND LAYOUT:

- 6.1.1 Proposer shall timely provide information as requested. The Statement of Qualifications shall be organized as described below; headings and section numbering utilized in the Statement of Qualifications shall be the same as those identified in the requirements below. Each Statement of Qualifications shall include at a minimum the following information in the format indicated. PROPOSALS ARE LIMITED TO 12 PAGES, exclusive of cover letter, table of contents, and appendices. Additional relevant material may be added by the Proposer.

Section A: Requirements

Cover Letter: Each Statement of Qualifications must be accompanied by a cover letter not exceeding two pages and should provide organization information and Contact information as follows:

Contact Info: The name, address, telephone number, and email address of Proposer's primary contact person during the solicitation process through potential contract award.

Table of Contents – Each Statement of Qualifications shall include a Table of Contents.

Section B: Qualifications

1. Briefly state why your firm is best qualified for this assignment.
2. Based on the limited information provided above, what is your approach to the first two tasks in the scope of services, above?

Section C: Experience

3. Describe your firm's recent success at similar engagements.
4. Provide brief case studies for the two engagements you believe are most comparable to the District's proposed scope of service

Section D: Future Scope

5. If the acquisition of the water system is shown to be feasible through the selected consultant's work during this phase, what role and scope of services do you foresee might be required of the Consultant in the future? (Contract terms for any future services such as these will be negotiated and established in the future.)
6. Are you able to explain or defend your work by providing expert testimony in a future legal proceeding?

Section E: Team

7. How do you propose to staff this engagement? Please provide a proposed project team and brief resumes. Please provide each team member's experience over the last five (5) years with similar engagements (including dates, name of client(s) served, and contact for reference).

Section F: Timeline

8. Based on your understanding of the scope of services, please provide a prospective timeline, with key milestones, assuming all final work product is desired by June 30, 2020. Interim events such as review by the entire consulting team, review of draft work by District Counsel and eminent domain counsel, and interim updates to the District board should be considered.

Section G: Fees

9. Please provide a not to exceed fee proposal. Please explain out-of-pocket policies and estimated out-of-pocket costs.

Section H: Conflicts and Litigation History (if any):

10. Please list any potential conflicts of interest your firm may have in acting as consultant for the District. Identify any engagements in the past 5 years with investor-owned water utilities, American Water Works Company and/or its subsidiaries, including without limitation California American Water Company.

Section I: Exceptions

11. Submit any and all exceptions to this Request for Qualifications, and clearly identify with "Exception to Monterey Peninsula Water Management District Request for Qualifications. Each Exception shall reference the page number and section number, as appropriate. Proposer should note that the submittal of an Exception does not obligate the District to revise the terms of the RFQ or Agreement.

ADMINISTRATIVE COMMITTEE

6. DECLARATION OF SURPLUS ASSETS

Meeting Date:	March 10, 2020	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: In accordance with Article 16, Section 6 of the California Constitution, the District, as a public entity, may dispose of property that it no longer needs provided that such property is transferred for fair and adequate value. The District may establish its own internal controls to ensure that value is accurately assessed. In the event the excess property has no value, the District may establish its own rules and protocol for disposal. On July 21, 2003, the Board of Directors adopted a Policy Regarding Disposal of Surplus Property. The guidelines set forth in the District's policy state that Surplus District property that is determined to have no value may be donated to a non-profit organization that is willing to accept it or disposed of at a landfill or by other appropriate manner. Items listed on **Exhibit 6-A** have been determined to be of no value and needs to be declared as surplus.

RECOMMENDATION: Declare the items listed on **Exhibit 6-A** as surplus assets to be disposed at the Monterey Regional Waste Management District.

EXHIBIT

6-A Surplus List

EXHIBIT 6-A

	<u>Description</u>	<u>Serial No.</u>
1	HP ColorLaserJet CP2025 Printer	CNBST00005
2	Desk chair	N/A
3	4-door File Cabinet	N/A
4	2-door File Cabinet	N/A
5	Norstar M0X8 Module	N/A
6	Norstar M0X16	N/A
7	APC Back-UPS	N/A
8	Scanner	A0BCC10729
9	Norstar telephone set	N/A
10	Tripplite Power Supply	350VA
11	Samsung monitor	MY24H9L_B400716L
12	Samsung monitor	Z6FTHCLG600265N
13	Planar monitor	25B231700095
14	Asus Monitor	Q37G0246-011
15	Computer keyboard	404KGT91025
16	Gateway laptop	NKY1UAA0333121A7153400
17	Humax Digital Video Recorder	51T704091815025
18	Stihl MS 260 Chainsaw	00009673697SAL

Streamflow Monitoring Program Equipment

19	Datalogger BDR320	1444
20	Datalogger BDR320	2575
21	Datalogger BDR320	1854
22	Datalogger BDR320	2572
23	Datalogger BDR320	1476
24	Datalogger BDR320	1554
25	Datalogger BDR320	2316
26	Datalogger BDR320	1962
27	Datalogger BDR320	1960
28	Datalogger CR510	5224
29	Datalogger CR510	6707
30	Datalogger CR510	2658
31	Datalogger CR510	2655
32	Datalogger CR510	2652
33	Datalogger CR510	6619
34	Datalogger CR510	2653
35	Datalogger CR510	2659
36	Datalogger CR510	2651
37	Datalogger CR510	2656
38	Datalogger CR510	7769
39	Datalogger CR510	10594
40	Datalogger CR10X	18922
41	Power Supply Module BDR_PS	1992

<u>Description</u>	<u>Serial No.</u>
<i>Streamflow Monitoring Program Equipment</i>	
42	Power Supply Module BDR_PS 1621
43	Power Supply Module BDR_PS 1244
44	Power Supply Module BDR_PS 1622
45	Power Supply Module BDR_PS 1945
46	Power Supply Module BDR_PS 1830
47	Power Supply Module BDR_PS 1005
48	Power Supply Module BDR_PS 1140
49	Power Supply Module BDR_PS 1310
50	Power Supply Module CR510_PS12 25026
51	Power Supply Module CR510_PS12 22205
52	Power Supply Module CR510_PS12 6260
53	Power Supply Module CR510_PS12 21318
54	Power Supply Module CR510_PS12 7805
55	Power Supply Module CR510_PS12 21879
56	Power Supply Module CR510_PS12 19634
57	Power Supply Module CR510_PS12 6262
58	Power Supply Module CR510_PS12 4004
59	Power Supply Module CR510_PS12 8814
60	Power Supply Module CR510_PS12 1670
61	Power Supply Module CR510_PS12 10577
62	Pressure Transducer 1830 1202574
63	Pressure Transducer 1830 952390
64	Pressure Transducer 1830 2459957
65	Pressure Transducer 1830 1202582
66	Pressure Transducer 1830 1594498
67	Pressure Transducer 1830 1202583
68	Pressure Transducer 1830 2459958
69	Pressure Transducer 1830 1202577
70	Pressure Transducer 950 586905
71	Pressure Transducer 940 764132
72	Pressure Transducer 940 722216
73	Pressure Transducer 940 661544
74	Pressure Transducer 940 764127
<i>Streamflow Monitoring Program Equipment</i>	
<i>Wireless/Landline Modems & Ethernet-based Communication Devices</i>	
75	NL100 4808
76	COM210 1100
77	LS300 JP54350187001010
78	LS300 JP54210184001010
79	LS300 JP54210011001010
80	LS300 JP54210147001010
81	LS300 JP71470095001011
82	Raven XT 1420000224
83	Raven XT 1420000263
84	DC112 7691

<u>Description</u>	<u>Serial No.</u>
<i>Streamflow Monitoring Program Equipment Wireless/Landline Modems & Ethernet-based Communication Devices</i>	
85 Redwing	41057957
86 Redwing	41057935
87 Raven E32	729148378
88 Raven E32	729148418
89 Raven E32	715186012
90 SC932A	12403
91 SC932A	6598
92 SC932A	6214
93 SC932A	2237

ADMINISTRATIVE COMMITTEE

7. CONSIDER ADOPTION OF TREASURER'S REPORT FOR JANUARY 2020

Meeting Date:	March 10, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on March 10, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 7-A comprises the Treasurer's Report for January 2020. Exhibit 7-B and Exhibit 7-C are listings of check disbursements for the period January 1-31, 2020. Check Nos. 36393 through 36666, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$638,779.24. This amount included \$49,267.00 for conservation rebates. Exhibit 7-D reflects the unaudited version of the financial statements for the month ending January 31, 2020.

Please take note that this version of the financial report is newly created to help better understand the District's financial transactions in a more simplified format while significantly reducing the number of pages. The previous version of the report totaled 14 pages while this new version comprises the same information in just 2 pages.

RECOMMENDATION: District staff recommends adoption of the January 2020 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its March 10, 2020 meeting and voted ___ to ___ to recommend _____.

EXHIBITS

- 7-A** Treasurer's Report
- 7-B** Listing of Cash Disbursements-Regular
- 7-C** Listing of Cash Disbursements-Payroll
- 7-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR JANUARY 2020**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$40,086.07	\$3,355,260.23	\$10,092,405.22	\$1,791,117.17	\$2,308,179.13	\$17,587,047.82	\$386,153.29
Fee Deposits	\$18,999.00	1,038,089.78				1,057,088.78	481,889.26
MoCo Tax & WS Chg Installment Pymt						0.00	
Interest Received			58,539.50	1,540.74	11,154.76	71,235.00	
Transfer - Money Market/LAIF						0.00	
Transfer - Money Market/Checking	600,000.00	(600,450.00)				(450.00)	
Transfer - Money Market/Multi-Bank						0.00	
Transfer - Money Market/Wells Fargo		292,074.01		(292,074.01)		0.00	
Transfer to CAWD						0.00	(375,000.00)
Voided Checks						0.00	
Bank Corrections/Reversals/Errors						0.00	
Bank Charges/Other	(520.88)					(520.88)	
Credit Card Fees	(1,891.60)					(1,891.60)	
Returned Deposits	-					0.00	
Payroll Tax/Benefit Deposits	(129,964.57)					(129,964.57)	
Payroll Checks/Direct Deposits	(192,382.56)					(192,382.56)	
General Checks	(314,019.63)					(314,019.63)	
Bank Draft Payments	-					0.00	
Ending Balance	\$20,305.83	\$4,084,974.02	\$10,150,944.72	\$1,500,583.90	\$2,319,333.89	\$18,076,142.36	\$493,042.55

EXHIBIT 7-B

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Check Report

By Check Number

Date Range: 01/01/2020 - 01/31/2020



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
02838	Solinst Canada Ltd	01/30/2020	Regular	0.00	-612.67	36291
00249	A.G. Davi, LTD	01/03/2020	Regular	0.00	395.00	36393
15399	Accela Inc.	01/03/2020	Regular	0.00	32,720.62	36394
01188	Alhambra	01/03/2020	Regular	0.00	159.90	36395
00760	Andy Bell	01/03/2020	Regular	0.00	684.00	36396
00983	Beverly Chaney	01/03/2020	Regular	0.00	60.00	36397
00252	Cal-Am Water	01/03/2020	Regular	0.00	76.96	36398
00252	Cal-Am Water	01/03/2020	Regular	0.00	140.80	36399
04045	California Society of Municipal Finance Officers	01/03/2020	Regular	0.00	110.00	36400
01001	CDW Government	01/03/2020	Regular	0.00	4,290.00	36401
17804	Christopher Timmer	01/03/2020	Regular	0.00	70.90	36402
00224	City of Monterey	01/03/2020	Regular	0.00	697.75	36403
06268	Comcast	01/03/2020	Regular	0.00	959.05	36404
08109	David Olson, Inc.	01/03/2020	Regular	0.00	13,453.00	36405
00046	De Lay & Laredo	01/03/2020	Regular	0.00	16,806.41	36406
18734	DeVeera Inc.	01/03/2020	Regular	0.00	4,666.07	36407
15398	GovInvest	01/03/2020	Regular	0.00	4,900.00	36408
12655	Graphicsmiths	01/03/2020	Regular	0.00	279.60	36409
00993	Harris Court Business Park	01/03/2020	Regular	0.00	721.26	36410
00986	Henrietta Stern	01/03/2020	Regular	0.00	1,255.54	36411
00768	ICMA	01/03/2020	Regular	0.00	2,165.09	36412
04717	Inder Osahan	01/03/2020	Regular	0.00	1,255.54	36413
03857	Joe Oliver	01/03/2020	Regular	0.00	1,255.54	36414
05830	Larry Hampson	01/03/2020	Regular	0.00	195.66	36415
19101	M&S Building Supply, Inc.	01/03/2020	Regular	0.00	115.22	36416
05829	Mark Bekker	01/03/2020	Regular	0.00	1,018.00	36417
01012	Mark Dudley	01/03/2020	Regular	0.00	540.00	36418
00118	Monterey Bay Carpet & Janitorial Svc	01/03/2020	Regular	0.00	1,260.00	36419
00278	Monterey Tire Service	01/03/2020	Regular	0.00	765.23	36420
13396	Navia Benefit Solutions, Inc.	01/03/2020	Regular	0.00	948.32	36421
19100	Norton Rose Fulbright	01/03/2020	Regular	0.00	38,557.29	36422
00154	Peninsula Messenger Service	01/03/2020	Regular	0.00	525.00	36423
00282	PG&E	01/03/2020	Regular	0.00	1,941.68	36424
04736	Pitney Bowes Global Financial Svc, LLC	01/03/2020	Regular	0.00	398.10	36425
13430	Premiere Global Services	01/03/2020	Regular	0.00	36.76	36426
00752	Professional Liability Insurance Service	01/03/2020	Regular	0.00	36.37	36427
18544	Psomas	01/03/2020	Regular	0.00	3,130.00	36428
00159	Pueblo Water Resources, Inc.	01/03/2020	Regular	0.00	3,793.09	36429
00262	Pure H2O	01/03/2020	Regular	0.00	65.24	36430
00251	Rick Dickhaut	01/03/2020	Regular	0.00	531.50	36431
19107	Salmonid Restoration Federation	01/03/2020	Regular	0.00	1,000.00	36432
01020	Sara Reyes - Petty Cash Custodian	01/03/2020	Regular	0.00	251.98	36433
00766	Standard Insurance Company	01/03/2020	Regular	0.00	1,419.65	36434
01349	Suresh Prasad	01/03/2020	Regular	0.00	263.05	36435
00258	TBC Communications & Media	01/03/2020	Regular	0.00	3,500.00	36436
09425	The Ferguson Group LLC	01/03/2020	Regular	0.00	8,059.52	36437
00229	Tyler Technologies	01/03/2020	Regular	0.00	750.00	36438
18737	U.S. Bank Equipment Finance	01/03/2020	Regular	0.00	867.83	36439
00207	Universal Staffing Inc.	01/03/2020	Regular	0.00	1,055.20	36440
00750	Valley Saw & Garden Equipment	01/03/2020	Regular	0.00	105.29	36441
00221	Verizon Wireless	01/03/2020	Regular	0.00	930.90	36442
18163	Wex Bank	01/03/2020	Regular	0.00	222.42	36443
08105	Yolanda Munoz	01/03/2020	Regular	0.00	540.00	36444

EXHIBIT 7-B

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Check Report**Date Range: 01/01/2020 - 01/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00763	ACWA-JPIA	01/10/2020	Regular	0.00	384.16	36445
00767	AFLAC	01/10/2020	Regular	0.00	907.16	36446
01015	American Lock & Key	01/10/2020	Regular	0.00	15.16	36447
04349	American Water Resources Assoc.	01/10/2020	Regular	0.00	179.00	36448
04041	Cynthia Schmidlin	01/10/2020	Regular	0.00	691.33	36449
06001	Cypress Coast Ford	01/10/2020	Regular	0.00	62.90	36450
18734	DeVeera Inc.	01/10/2020	Regular	0.00	6,808.00	36451
00094	John Arriaga	01/10/2020	Regular	0.00	2,500.00	36452
07622	KISTERS North America, Inc.	01/10/2020	Regular	0.00	5,131.00	36453
00222	M.J. Murphy	01/10/2020	Regular	0.00	316.69	36454
00259	Marina Coast Water District	01/10/2020	Regular	0.00	388.62	36455
00259	Marina Coast Water District	01/10/2020	Regular	0.00	541.38	36456
01002	Monterey County Clerk	01/10/2020	Regular	0.00	50.00	36457
08700	Monterey Regional Waste Management District	01/10/2020	Regular	0.00	20.00	36458
00755	Peninsula Welding Supply, Inc.	01/10/2020	Regular	0.00	64.50	36459
00282	PG&E	01/10/2020	Regular	0.00	22,561.83	36460
04709	Sherron Forsgren	01/10/2020	Regular	0.00	869.02	36461
03979	Special Districts Association of Monterey County	01/10/2020	Regular	0.00	80.00	36462
09351	Tetra Tech, Inc.	01/10/2020	Regular	0.00	1,193.52	36463
17965	The Maynard Group	01/10/2020	Regular	0.00	1,516.04	36464
00207	Universal Staffing Inc.	01/10/2020	Regular	0.00	680.96	36465
00271	UPEC, Local 792	01/10/2020	Regular	0.00	902.50	36466
18163	Wex Bank	01/10/2020	Regular	0.00	539.61	36467
00252	Cal-Am Water	01/17/2020	Regular	0.00	152.25	36468
00281	CoreLogic Information Solutions, Inc.	01/17/2020	Regular	0.00	884.94	36469
18225	DUDEK	01/17/2020	Regular	0.00	8,228.75	36470
00758	FedEx	01/17/2020	Regular	0.00	18.51	36471
04356	Government Finance Officers Association	01/17/2020	Regular	0.00	160.00	36472
00083	Hayashi & Wayland Accountancy Corp.	01/17/2020	Regular	0.00	15,000.00	36473
00277	Home Depot Credit Services	01/17/2020	Regular	0.00	141.65	36474
09129	Monterey County Hospitality Association (MCHA)	01/17/2020	Regular	0.00	445.00	36475
00282	PG&E	01/17/2020	Regular	0.00	282.35	36476
08925	Quinn Company	01/17/2020	Regular	0.00	2,081.66	36477
00987	SDRMA - Prop & Liability Pkg	01/17/2020	Regular	0.00	47.50	36478
00258	TBC Communications & Media	01/17/2020	Regular	0.00	1,881.25	36479
04719	Telit Io T Platforms, LLC	01/17/2020	Regular	0.00	235.24	36480
00225	Trowbridge Enterprises Inc.	01/17/2020	Regular	0.00	500.16	36481
00269	U.S. Bank	01/17/2020	Regular	0.00	3,672.14	36482
	Void	01/17/2020	Regular	0.00	0.00	36483
00207	Universal Staffing Inc.	01/17/2020	Regular	0.00	851.20	36484
13080	West Marine Products	01/17/2020	Regular	0.00	758.49	36485
19446	American Fisheries Society	01/23/2020	Regular	0.00	105.00	36646
01001	CDW Government	01/23/2020	Regular	0.00	139.00	36647
17804	Christopher Timmer	01/23/2020	Regular	0.00	17.99	36648
06268	Comcast	01/23/2020	Regular	0.00	195.16	36649
11822	CSC	01/23/2020	Regular	0.00	5,000.00	36650
06001	Cypress Coast Ford	01/23/2020	Regular	0.00	1,003.05	36651
00192	Extra Space Storage	01/23/2020	Regular	0.00	885.00	36652
13431	Lynx Technologies, Inc	01/23/2020	Regular	0.00	900.00	36653
00222	M.J. Murphy	01/23/2020	Regular	0.00	149.75	36654
00117	Marina Backflow Company	01/23/2020	Regular	0.00	150.00	36655
00242	MBAS	01/23/2020	Regular	0.00	8,400.00	36656
00278	Monterey Tire Service	01/23/2020	Regular	0.00	421.70	36657
00282	PG&E	01/23/2020	Regular	0.00	26.15	36658
00282	PG&E	01/23/2020	Regular	0.00	10.10	36659
00282	PG&E	01/23/2020	Regular	0.00	19.66	36660
00766	Standard Insurance Company	01/23/2020	Regular	0.00	1,419.65	36661
17964	SWRCB	01/23/2020	Regular	0.00	1,638.00	36662
00207	Universal Staffing Inc.	01/23/2020	Regular	0.00	851.20	36663
04340	Valley Trophies & Detectors	01/23/2020	Regular	0.00	89.59	36664
06009	yourservicesolution.com	01/23/2020	Regular	0.00	422.00	36665

EXHIBIT 7-B

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Check Report

Date Range: 01/01/2020 - 01/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01195	California Dept. of Fish & Wildlife	01/27/2020	Regular	0.00	1,831.50	36666
				Total Regular:	264,752.63	

EXHIBIT 7-B

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Check Report**Date Range: 01/01/2020 - 01/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	01/03/2020	Bank Draft	0.00	11,428.66	DFT0001550
00266	I.R.S.	01/03/2020	Bank Draft	0.00	2,448.44	DFT0001551
00267	Employment Development Dept.	01/03/2020	Bank Draft	0.00	4,350.37	DFT0001552
00266	I.R.S.	01/03/2020	Bank Draft	0.00	241.60	DFT0001553
00256	PERS Retirement	01/08/2020	Bank Draft	0.00	14,597.60	DFT0001555
00769	Laborers Trust Fund of Northern CA	01/10/2020	Bank Draft	0.00	27,830.00	DFT0001556
00266	I.R.S.	01/17/2020	Bank Draft	0.00	12,543.48	DFT0001558
00266	I.R.S.	01/17/2020	Bank Draft	0.00	2,578.52	DFT0001559
00267	Employment Development Dept.	01/17/2020	Bank Draft	0.00	4,928.42	DFT0001560
00266	I.R.S.	01/17/2020	Bank Draft	0.00	596.16	DFT0001561
00266	I.R.S.	01/31/2020	Bank Draft	0.00	11,731.92	DFT0001563
00266	I.R.S.	01/31/2020	Bank Draft	0.00	2,509.10	DFT0001564
00267	Employment Development Dept.	01/31/2020	Bank Draft	0.00	4,458.79	DFT0001565
00266	I.R.S.	01/31/2020	Bank Draft	0.00	526.28	DFT0001566
00256	PERS Retirement	01/31/2020	Bank Draft	0.00	14,597.60	DFT0001567
00256	PERS Retirement	01/31/2020	Bank Draft	0.00	14,597.63	DFT0001578
Total Bank Draft:					129,964.57	

	Bank Code APBNK	Summary		
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	150	113	0.00	265,365.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-612.67
Bank Drafts	28	16	0.00	129,964.57
EFT's	0	0	0.00	0.00
	178	131	0.00	394,717.20

EXHIBIT 7-B

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Check Report**Date Range: 01/01/2020 - 01/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
19403	Alexander Cavins	01/21/2020	Regular	0.00	500.00	36486
19399	Alison Rigby	01/21/2020	Regular	0.00	500.00	36487
19401	Ampablo Garcia	01/21/2020	Regular	0.00	500.00	36488
19409	Andrew Peszynski	01/21/2020	Regular	0.00	125.00	36489
19398	Anita Madison	01/21/2020	Regular	0.00	500.00	36490
19393	Annalee Fowler	01/21/2020	Regular	0.00	500.00	36491
19420	Annamarie Stanton	01/21/2020	Regular	0.00	125.00	36492
19419	Annamarie Stanton	01/21/2020	Regular	0.00	200.00	36493
19415	Barbara Pi?a	01/21/2020	Regular	0.00	125.00	36494
19390	Benjamin & Lori Collins	01/21/2020	Regular	0.00	500.00	36495
19423	Benjamin Lazare	01/21/2020	Regular	0.00	99.00	36496
19417	Britt Anderson	01/21/2020	Regular	0.00	125.00	36497
19377	CAROL CHATTERS	01/21/2020	Regular	0.00	500.00	36498
19394	Charles & Angela Dietrick	01/21/2020	Regular	0.00	500.00	36499
19387	Charles Mattoch	01/21/2020	Regular	0.00	500.00	36500
19391	Christopher Jennings	01/21/2020	Regular	0.00	500.00	36501
19385	Christopher Martenson	01/21/2020	Regular	0.00	500.00	36502
19427	CHRISTOPHER SMITH	01/21/2020	Regular	0.00	150.00	36503
19396	David K. Jones	01/21/2020	Regular	0.00	500.00	36504
19373	Dawn Greil	01/21/2020	Regular	0.00	500.00	36505
19407	Diana Rosenthal	01/21/2020	Regular	0.00	125.00	36506
19433	Donald & Catherine Weber	01/21/2020	Regular	0.00	75.00	36507
19437	Edgar C. & Marlene Leavenworth Trs	01/21/2020	Regular	0.00	150.00	36508
19381	Eileen Da Pena	01/21/2020	Regular	0.00	500.00	36509
19443	Gary R. Williams	01/21/2020	Regular	0.00	125.00	36510
19380	Gerad Berthet	01/21/2020	Regular	0.00	500.00	36511
19375	HELEN LEIKAM	01/21/2020	Regular	0.00	500.00	36512
19436	JoAnn Riso	01/21/2020	Regular	0.00	75.00	36513
19404	Jodi Joselyn	01/21/2020	Regular	0.00	125.00	36514
19428	Judith M. Mead	01/21/2020	Regular	0.00	75.00	36515
19402	Julie & Leon Larimer	01/21/2020	Regular	0.00	500.00	36516
19426	KAREN WALTHER	01/21/2020	Regular	0.00	75.00	36517
19441	Kari Brown	01/21/2020	Regular	0.00	150.00	36518
19400	Kelly Green-Garner	01/21/2020	Regular	0.00	500.00	36519
19438	Ken Arola	01/21/2020	Regular	0.00	225.00	36520
19410	Ken Hale	01/21/2020	Regular	0.00	125.00	36521
19406	Kenneth Deluca	01/21/2020	Regular	0.00	125.00	36522
19384	Kenneth T. Deluca	01/21/2020	Regular	0.00	500.00	36523
19389	Lacy Kirkland	01/21/2020	Regular	0.00	500.00	36524
19414	Lawrence Swank	01/21/2020	Regular	0.00	125.00	36525
19169	Linda Giordano Weakley	01/21/2020	Regular	0.00	650.00	36526
19405	LISA CHIANTELLI	01/21/2020	Regular	0.00	125.00	36527
19435	Lisa Phares	01/21/2020	Regular	0.00	75.00	36528
19408	Liz Claret	01/21/2020	Regular	0.00	125.00	36529
19424	Manuel Alba	01/21/2020	Regular	0.00	180.00	36530
19418	Maria Davi	01/21/2020	Regular	0.00	125.00	36531
19442	Marjorie Allen	01/21/2020	Regular	0.00	125.00	36532
19412	Melissa Ward	01/21/2020	Regular	0.00	125.00	36533
19378	MICHAEELEN MORAZ	01/21/2020	Regular	0.00	500.00	36534
19440	Mike & Susan Newton	01/21/2020	Regular	0.00	150.00	36535
19383	Morgan Bartra	01/21/2020	Regular	0.00	500.00	36536
19432	Nancy Selfridge	01/21/2020	Regular	0.00	75.00	36537
19430	Nancy Stokes	01/21/2020	Regular	0.00	75.00	36538
19411	Nathan Piotrkowski	01/21/2020	Regular	0.00	125.00	36539
19444	Nathaniel Males	01/21/2020	Regular	0.00	250.00	36540
19388	Nicholas Kromer	01/21/2020	Regular	0.00	500.00	36541
19416	Nikolay Yanev	01/21/2020	Regular	0.00	125.00	36542
19372	Noreen Manahan	01/21/2020	Regular	0.00	500.00	36543
19429	Patricia James	01/21/2020	Regular	0.00	75.00	36544

EXHIBIT 7-B

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Check Report**Date Range: 01/01/2020 - 01/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19413	Patrick V. Brown	01/21/2020	Regular	0.00	125.00	36545
19376	PAULA BELIKOVE	01/21/2020	Regular	0.00	500.00	36546
19434	Peterson Conway	01/21/2020	Regular	0.00	75.00	36547
19386	Richelle Drollinger	01/21/2020	Regular	0.00	500.00	36548
19382	Rob Colwell	01/21/2020	Regular	0.00	500.00	36549
19374	Sara Jagetic	01/21/2020	Regular	0.00	500.00	36550
19421	Shaunna Murray	01/21/2020	Regular	0.00	125.00	36551
19379	Summer Coe	01/21/2020	Regular	0.00	500.00	36552
19425	TERRI WOODWARD	01/21/2020	Regular	0.00	75.00	36553
19439	Timothy C. Farmer	01/21/2020	Regular	0.00	75.00	36554
19395	Verlea & David Kellogg	01/21/2020	Regular	0.00	500.00	36555
19431	Wendell R. Ayers	01/21/2020	Regular	0.00	75.00	36556
19397	Wilfried Adams	01/21/2020	Regular	0.00	500.00	36557
19422	William J. Tibbey	01/21/2020	Regular	0.00	88.00	36558
13357	YUE MA	01/21/2020	Regular	0.00	75.00	36559
19392	Zed Alhadi	01/21/2020	Regular	0.00	500.00	36560
19242	Alexis Shammass	01/21/2020	Regular	0.00	500.00	36561
19269	Alfred Porter	01/21/2020	Regular	0.00	125.00	36562
19249	Angela Sanchez Perez	01/21/2020	Regular	0.00	500.00	36563
19252	Anne Hess	01/21/2020	Regular	0.00	500.00	36564
19228	Annie Palma	01/21/2020	Regular	0.00	500.00	36565
19238	Archie & Lynda Martinez	01/21/2020	Regular	0.00	500.00	36566
19268	Athena Ateshian	01/21/2020	Regular	0.00	125.00	36567
19289	Barbara Mullin	01/21/2020	Regular	0.00	375.00	36568
19275	Barbara Silva	01/21/2020	Regular	0.00	75.00	36569
19295	Bradley Anderson	01/21/2020	Regular	0.00	150.00	36570
19246	Cecil T. Caves	01/21/2020	Regular	0.00	500.00	36571
19218	Charles Lewis	01/21/2020	Regular	0.00	1,125.00	36572
19273	Constance Hellam	01/21/2020	Regular	0.00	75.00	36573
19227	Cosino Favalaro	01/21/2020	Regular	0.00	500.00	36574
19224	Dagoberto Romero	01/21/2020	Regular	0.00	500.00	36575
18649	Dana McVey	01/21/2020	Regular	0.00	125.00	36576
19234	David Kustin	01/21/2020	Regular	0.00	625.00	36577
19220	Dinesh Nayak	01/21/2020	Regular	0.00	500.00	36578
19251	Donald J. Porter	01/21/2020	Regular	0.00	500.00	36579
19279	Dorothy Maceira	01/21/2020	Regular	0.00	75.00	36580
18153	ED & MARY MELVIN	01/21/2020	Regular	0.00	625.00	36581
19254	Eileen M Jones	01/21/2020	Regular	0.00	500.00	36582
19265	Elliot Maiorana	01/21/2020	Regular	0.00	125.00	36583
19270	Erin Drake-Prior	01/21/2020	Regular	0.00	200.00	36584
19241	Frances Hills	01/21/2020	Regular	0.00	500.00	36585
19266	Gary Delahanty	01/21/2020	Regular	0.00	125.00	36586
19278	George R. Shayne	01/21/2020	Regular	0.00	75.00	36587
19264	Gillian Kleman	01/21/2020	Regular	0.00	125.00	36588
19293	Henry Reynoso	01/21/2020	Regular	0.00	150.00	36589
19231	Irene Leyva	01/21/2020	Regular	0.00	500.00	36590
19294	Jane Heider	01/21/2020	Regular	0.00	75.00	36591
19284	Jay Sinclair	01/21/2020	Regular	0.00	75.00	36592
19257	Jeffrey Wallace	01/21/2020	Regular	0.00	125.00	36593
19233	Jill Petker	01/21/2020	Regular	0.00	500.00	36594
19271	John & Doris Senger	01/21/2020	Regular	0.00	75.00	36595
19285	John & Julia Taylor	01/21/2020	Regular	0.00	225.00	36596
19280	Joseph Wible	01/21/2020	Regular	0.00	150.00	36597
19261	Josh Ohanian	01/21/2020	Regular	0.00	125.00	36598
19287	Joshua Davidson	01/21/2020	Regular	0.00	75.00	36599
19089	Judith Robinson	01/21/2020	Regular	0.00	500.00	36600
19282	Karen Prupes Wiskoff	01/21/2020	Regular	0.00	225.00	36601
19222	Kelley Sedoryk	01/21/2020	Regular	0.00	500.00	36602
19236	Kelsie Farish	01/21/2020	Regular	0.00	500.00	36603
19274	Linda Michaels	01/21/2020	Regular	0.00	75.00	36604
19239	Linda Stoner	01/21/2020	Regular	0.00	500.00	36605

EXHIBIT 7-B

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Check Report**Date Range: 01/01/2020 - 01/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19247	Lisa Benjamin	01/21/2020	Regular	0.00	625.00	36606
19298	Lisa Moberg	01/21/2020	Regular	0.00	125.00	36607
19259	Lynn Cingari	01/21/2020	Regular	0.00	125.00	36608
19221	Madjer Martins	01/21/2020	Regular	0.00	500.00	36609
19267	Manoj Ramakrishnan	01/21/2020	Regular	0.00	125.00	36610
19283	Marianne Taflinger	01/21/2020	Regular	0.00	75.00	36611
19286	Mark E. Peters	01/21/2020	Regular	0.00	75.00	36612
19232	Mark M. Herbst	01/21/2020	Regular	0.00	500.00	36613
19258	Mark M. Herbst	01/21/2020	Regular	0.00	125.00	36614
19235	Mark Twisselman	01/21/2020	Regular	0.00	500.00	36615
19263	Mark Wilby	01/21/2020	Regular	0.00	125.00	36616
19291	Martha Brumback	01/21/2020	Regular	0.00	500.00	36617
19256	Mary Dainton	01/21/2020	Regular	0.00	125.00	36618
19219	Max Troyer	01/21/2020	Regular	0.00	650.00	36619
19250	Michael S. Clark	01/21/2020	Regular	0.00	500.00	36620
19276	Monica Browning	01/21/2020	Regular	0.00	150.00	36621
19297	Nanette Vlahusich	01/21/2020	Regular	0.00	125.00	36622
19229	Norma & Pedro Serrano	01/21/2020	Regular	0.00	500.00	36623
19253	Patrick M. & Roberta M. Freeman	01/21/2020	Regular	0.00	500.00	36624
19226	Pedro M. Aquino Diaz	01/21/2020	Regular	0.00	500.00	36625
19243	Philip E. Old	01/21/2020	Regular	0.00	500.00	36626
19237	Quincy Fingerote	01/21/2020	Regular	0.00	500.00	36627
19277	Robin Rainwater	01/21/2020	Regular	0.00	75.00	36628
19260	Ron Peck	01/21/2020	Regular	0.00	125.00	36629
19255	Shawn Anderson	01/21/2020	Regular	0.00	125.00	36630
19245	Silvio & Angele Borello	01/21/2020	Regular	0.00	500.00	36631
19281	Stanley D. Post	01/21/2020	Regular	0.00	75.00	36632
19223	Stephen & Cynthia Vagnini	01/21/2020	Regular	0.00	500.00	36633
19272	Steve Honegger	01/21/2020	Regular	0.00	75.00	36634
19217	Steven L. Wyneken & Woodrow L. Evans	01/21/2020	Regular	0.00	1,000.00	36635
19288	Stuart & Susan Smith	01/21/2020	Regular	0.00	250.00	36636
19244	Sunny Smith	01/21/2020	Regular	0.00	500.00	36637
19296	Suzanne Walton	01/21/2020	Regular	0.00	150.00	36638
19248	Tamara A. Hadley	01/21/2020	Regular	0.00	500.00	36639
19225	Terri DeBono	01/21/2020	Regular	0.00	500.00	36640
19230	Terry & Betsy Davis	01/21/2020	Regular	0.00	500.00	36641
19262	Vanessa P. Jackson	01/21/2020	Regular	0.00	125.00	36642
19292	Virginia Lucido	01/21/2020	Regular	0.00	75.00	36643
19290	Wolf Family Investments	01/21/2020	Regular	0.00	75.00	36644
19240	Yun S. Kim	01/21/2020	Regular	0.00	500.00	36645
				Total Regular:	49,267.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	165	160	0.00	49,267.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	165	160	0.00	49,267.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	315	273	0.00	314,632.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-612.67
Bank Drafts	28	16	0.00	129,964.57
EFT's	0	0	0.00	0.00
	343	291	0.00	443,984.20

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	1/2020	443,984.20
			443,984.20

Payroll Bank Transaction Report



Monterey Peninsula Water Management Dist

By Payment Number

Date: 1/1/2020 - 1/31/2020

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
4845	01/03/2020	Regular	1024	Stoldt, David J	0.00	5,720.87	5,720.87
4846	01/03/2020	Regular	1025	Tavani, Arlene M	0.00	2,161.44	2,161.44
4847	01/03/2020	Regular	1044	Bennett, Corryn D	0.00	2,194.77	2,194.77
4848	01/03/2020	Regular	1018	Prasad, Suresh	0.00	3,983.84	3,983.84
4849	01/03/2020	Regular	1019	Reyes, Sara C	0.00	1,831.06	1,831.06
4850	01/03/2020	Regular	1075	Valencia, Mariel C	0.00	1,609.92	1,609.92
4851	01/03/2020	Regular	1042	Hamilton, Maureen C.	0.00	3,364.30	3,364.30
4852	01/03/2020	Regular	6063	Hampson, Larry M	0.00	1,370.42	1,370.42
4853	01/03/2020	Regular	1009	James, Gregory W	0.00	3,177.58	3,177.58
4854	01/03/2020	Regular	1011	Lear, Jonathan P	0.00	3,934.59	3,934.59
4855	01/03/2020	Regular	1012	Lindberg, Thomas L	0.00	2,598.36	2,598.36
4856	01/03/2020	Regular	1043	Suwada, Joseph	0.00	2,090.94	2,090.94
4857	01/03/2020	Regular	1045	Atkins, Daniel N	0.00	1,910.98	1,910.98
4858	01/03/2020	Regular	1004	Chaney, Beverly M	0.00	2,618.62	2,618.62
4859	01/03/2020	Regular	1005	Christensen, Thomas T	0.00	3,427.92	3,427.92
4860	01/03/2020	Regular	1007	Hamilton, Cory R	0.00	2,299.85	2,299.85
4861	01/03/2020	Regular	6064	Li, Trevin	0.00	285.85	285.85
4862	01/03/2020	Regular	1048	Lumas, Eric M	0.00	1,761.37	1,761.37
4863	01/03/2020	Regular	1001	Bravo, Gabriela D	0.00	2,523.71	2,523.71
4864	01/03/2020	Regular	1076	Jakic, Tricia	0.00	2,283.83	2,283.83
4865	01/03/2020	Regular	1010	Kister, Stephanie L	0.00	2,772.13	2,772.13
4866	01/03/2020	Regular	1017	Locke, Stephanie L	0.00	3,555.25	3,555.25
4867	01/03/2020	Regular	1040	Smith, Kyle	0.00	2,225.46	2,225.46
4868	01/03/2020	Regular	1047	Timmer, Christopher	0.00	2,129.55	2,129.55
4869	01/17/2020	Regular	1024	Stoldt, David J	0.00	5,760.09	5,760.09
4870	01/17/2020	Regular	1025	Tavani, Arlene M	0.00	2,426.81	2,426.81
4871	01/17/2020	Regular	1044	Bennett, Corryn D	0.00	2,272.14	2,272.14
4872	01/17/2020	Regular	1018	Prasad, Suresh	0.00	4,093.86	4,093.86
4873	01/17/2020	Regular	1019	Reyes, Sara C	0.00	2,104.23	2,104.23
4874	01/17/2020	Regular	1075	Valencia, Mariel C	0.00	1,669.86	1,669.86
4875	01/17/2020	Regular	1042	Hamilton, Maureen C.	0.00	3,560.53	3,560.53
4876	01/17/2020	Regular	6063	Hampson, Larry M	0.00	2,889.50	2,889.50
4877	01/17/2020	Regular	1009	James, Gregory W	0.00	3,233.85	3,233.85
4878	01/17/2020	Regular	1011	Lear, Jonathan P	0.00	4,020.83	4,020.83
4879	01/17/2020	Regular	1012	Lindberg, Thomas L	0.00	2,827.02	2,827.02
4880	01/17/2020	Regular	1043	Suwada, Joseph	0.00	2,090.65	2,090.65
4881	01/17/2020	Regular	1045	Atkins, Daniel N	0.00	1,967.58	1,967.58
4882	01/17/2020	Regular	1004	Chaney, Beverly M	0.00	2,882.53	2,882.53
4883	01/17/2020	Regular	1005	Christensen, Thomas T	0.00	3,703.65	3,703.65
4884	01/17/2020	Regular	1007	Hamilton, Cory R	0.00	2,588.75	2,588.75
4885	01/17/2020	Regular	6064	Li, Trevin	0.00	674.01	674.01
4886	01/17/2020	Regular	1048	Lumas, Eric M	0.00	1,811.77	1,811.77
4887	01/17/2020	Regular	1001	Bravo, Gabriela D	0.00	2,993.39	2,993.39
4888	01/17/2020	Regular	1076	Jakic, Tricia	0.00	2,438.36	2,438.36
4889	01/17/2020	Regular	1010	Kister, Stephanie L	0.00	3,089.40	3,089.40
4890	01/17/2020	Regular	1017	Locke, Stephanie L	0.00	3,759.19	3,759.19
4891	01/17/2020	Regular	1040	Smith, Kyle	0.00	2,276.52	2,276.52
4892	01/17/2020	Regular	1047	Timmer, Christopher	0.00	2,180.40	2,180.40
4893	01/31/2020	Regular	1024	Stoldt, David J	0.00	5,743.36	5,743.36
4894	01/31/2020	Regular	1025	Tavani, Arlene M	0.00	2,171.76	2,171.76
4895	01/31/2020	Regular	1044	Bennett, Corryn D	0.00	2,197.58	2,197.58
4896	01/31/2020	Regular	1018	Prasad, Suresh	0.00	3,991.62	3,991.62
4897	01/31/2020	Regular	1019	Reyes, Sara C	0.00	1,833.47	1,833.47
4898	01/31/2020	Regular	1075	Valencia, Mariel C	0.00	1,541.89	1,541.89
4899	01/31/2020	Regular	1042	Hamilton, Maureen C.	0.00	3,376.16	3,376.16
4900	01/31/2020	Regular	6063	Hampson, Larry M	0.00	2,941.23	2,941.23
4901	01/31/2020	Regular	1009	James, Gregory W	0.00	3,190.47	3,190.47

EXHIBIT 7-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit		Total Payment
						Amount	78	
4902	01/31/2020	Regular	1011	Lear, Jonathan P	0.00	3,949.46		3,949.46
4903	01/31/2020	Regular	1012	Lindberg, Thomas L	0.00	2,606.14		2,606.14
4904	01/31/2020	Regular	1043	Suwada, Joseph	0.00	1,962.49		1,962.49
4905	01/31/2020	Regular	1045	Atkins, Daniel N	0.00	1,918.44		1,918.44
4906	01/31/2020	Regular	1004	Chaney, Beverly M	0.00	2,622.65		2,622.65
4907	01/31/2020	Regular	1005	Christensen, Thomas T	0.00	3,441.53		3,441.53
4908	01/31/2020	Regular	1007	Hamilton, Cory R	0.00	2,307.62		2,307.62
4909	01/31/2020	Regular	6064	Li, Trevin	0.00	136.21		136.21
4910	01/31/2020	Regular	1048	Lumas, Eric M	0.00	1,767.10		1,767.10
4911	01/31/2020	Regular	1001	Bravo, Gabriela D	0.00	2,530.13		2,530.13
4912	01/31/2020	Regular	1076	Jakic, Tricia	0.00	2,289.72		2,289.72
4913	01/31/2020	Regular	1010	Kister, Stephanie L	0.00	2,777.79		2,777.79
4914	01/31/2020	Regular	1017	Locke, Stephanie L	0.00	3,569.65		3,569.65
4915	01/31/2020	Regular	1040	Smith, Kyle	0.00	2,232.23		2,232.23
4916	01/31/2020	Regular	1047	Timmer, Christopher	0.00	2,136.33		2,136.33
Total:					0.00	192,382.56		192,382.56



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH JANUARY 31, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2019/2020 Year-to-Date Actual	FY 2019/2020 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,139,505	\$ 2,050,000	\$ 1,062,370
Water supply charge	-	-	-	-	1,951,463	3,400,000	1,930,663
User fees	340,063	131,933	78,921	550,917	2,646,110	5,000,000	2,417,091
Mitigation revenue	-	-	-	-	-	-	-
Capacity fees	-	-	130,762	130,762	399,015	400,000	403,704
Permit fees	-	14,300	-	14,300	128,704	231,000	159,772
Investment income	17,349	17,362	36,525	71,235	142,727	180,000	123,771
Miscellaneous	-	-	7	7	5,913	15,000	1,322
Sub-total district revenues	357,412	163,595	246,215	767,222	6,413,437	11,276,000	6,098,692
Project reimbursements	-	20,074	(492)	19,582	1,512,931	1,411,000	451,653
Legal fee reimbursements	-	150	-	150	450	16,000	2,550
Grants	3,982	16,288	-	20,269	260,078	468,000	926
Recording fees	-	1,650	-	1,650	20,740	6,000	2,211
Sub-total reimbursements	3,982	38,162	(492)	41,651	1,794,199	1,901,000	457,341
From Reserves	-	-	-	-	-	4,862,350	-
Total revenues	361,393	201,757	245,723	808,873	8,207,636	18,039,350	6,556,033
EXPENDITURES							
Personnel:							
Salaries	97,293	60,303	115,062	272,658	1,530,919	2,754,600	1,503,703
Retirement	8,387	5,275	10,112	23,773	477,158	593,500	420,824
Unemployment Compensation	960	-	-	960	3,417	3,000	2,060
Auto Allowance	138	138	415	692	3,462	6,000	3,462
Deferred Compensation	214	214	643	1,071	5,357	9,400	5,296
Temporary Personnel	1,256	797	1,011	3,064	52,875	55,100	37,793
Workers Comp. Ins.	2,652	229	1,957	4,838	29,755	71,300	30,810
Employee Insurance	14,176	9,058	13,552	36,786	257,861	479,100	258,549
Medicare & FICA Taxes	1,787	863	1,800	4,450	28,977	49,100	25,908
Personnel Recruitment	-	-	-	-	550	3,000	489
Other benefits	310	197	250	756	1,176	1,500	766
Staff Development	348	320	308	976	8,486	28,500	9,506
Sub-total personnel costs	127,522	77,393	145,109	350,024	2,399,994	4,054,100	2,299,168
Services & Supplies:							
Board Member Comp	-	-	-	-	15,390	33,900	17,550
Board Expenses	941	623	770	2,335	3,394	5,100	1,333
Rent	985	230	915	2,130	13,660	23,200	12,451
Utilities	1,028	620	837	2,485	18,352	33,200	17,777
Telephone	1,212	693	707	2,612	23,830	50,700	39,480
Facility Maintenance	1,035	665	833	2,533	33,088	41,200	21,970
Bank Charges	989	627	1,246	2,862	11,757	3,900	2,781
Office Supplies	386	296	311	994	9,134	17,400	8,369
Courier Expense	262	166	211	640	3,841	6,100	2,186
Postage & Shipping	205	157	165	527	2,717	6,800	2,372
Equipment Lease	356	226	286	868	7,403	13,900	7,793
Equip. Repairs & Maintenance	38	24	30	92	4,377	7,000	3,361
Photocopy Expense	-	-	-	-	-	-	-
Printing/Duplicating/Binding	-	-	-	-	-	500	31
IT Supplies/Services	5,266	3,339	4,239	12,844	154,194	150,000	111,958
Operating Supplies	157	861	122	1,139	7,958	16,900	8,993
Legal Services	6,082	4,957	5,717	16,756	103,876	400,000	177,909
Professional Fees	12,679	8,040	10,205	30,923	196,328	360,600	197,642



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH JANUARY 31, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2019/2020 Year-to-Date Actual	FY 2019/2020 Annual Budget	Prior FY Year-to-Date Actual
Transportation	1,632	88	535	2,255	20,532	35,000	15,655
Travel	566	359	456	1,381	9,210	31,100	16,579
Meeting Expenses	2,087	1,324	1,680	5,091	7,209	6,100	2,400
Insurance	2,417	1,533	1,945	5,895	41,028	65,100	34,994
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	455	2,339	366	3,160	31,219	33,400	29,711
Public Outreach	59	37	47	143	2,616	2,500	1,321
Assessors Administration Fee	-	-	-	-	-	20,000	-
Miscellaneous	-	-	-	-	379	3,000	379
Sub-total services & supplies costs	38,836	27,205	31,623	97,665	721,491	1,369,700	734,993
Project expenditures	28,272	12,851	52,737	93,860	2,824,032	11,550,000	3,157,842
Fixed assets	-	-	-	-	25,482	213,900	279,758
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	63,748	230,000	65,400
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	49,500	-
General fund balance	-	-	-	-	-	302,150	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	28,272	12,851	52,737	93,860	2,913,263	12,615,550	3,503,001
Total expenditures	194,630	117,449	229,470	541,549	6,034,748	18,039,350	6,537,162
Excess (Deficiency) of revenues over expenditures	\$ 166,763	\$ 84,307	\$ 16,253	\$ 267,324	\$ 2,172,887	\$ -	\$ 18,871

ADMINISTRATIVE COMMITTEE

8. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: March 10, 2020 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 8-A**, monthly status report on contracts over \$25,000 for the period January 2020. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on District Open Contracts (over \$25k)

EXHIBIT 8-A

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Monterey Peninsula Water Management District Status on District Open Contracts (over \$25K) For The Period January 2020

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services Phase II	12/16/2019	\$ 200,000.00	\$ -		\$ -			PO02236
2 Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
3 Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 3,578.85		\$ 3,578.85			PO02163
4 Specialty Construction, Inc.	ASR SMWTF Construction	10/21/2019	\$ 4,649,400.00	\$ 237,226.40		\$ 237,226.40			PO02162
5 Psomas	ASR Construction Management Services	8/19/2019	\$ 190,280.00	\$ 3,130.00	\$ 9,202.00	\$ 12,332.00		Current period billing related to ASR construction management services	PO02160
6 U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 4,420.71	\$ 867.83	\$ 5,288.54	6/30/2024	Current period billing for photocopy machine lease	PO02108
7 Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ -		\$ -			PO02095
8 Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094
9 Deveera Inc.	IT Managed Services	9/16/2019	\$ 46,120.00	\$ 18,448.00	\$ 4,612.00	\$ 23,060.00	6/30/2020	Current period billing for IT managed services	PO02091
10 Hayashi Wayland Accountancy Group	Audit services	6/19/2017	\$ 64,500.00	\$ 37,000.00	\$ 15,000.00	\$ 52,000.00	6/30/2020	Current period billing for auditing services	PO02075
11 Lynx Technologies, Inc	Geographic Information Systems contractual services	6/17/2019	\$ 35,000.00	\$ 13,725.00	\$ 900.00	\$ 14,625.00		Current period gis services	PO02065
12 Regional Government Services	Human Resouces contractual services	6/17/2019	\$ 70,000.00	\$ 26,589.20	\$ 4,451.50	\$ 31,040.70		Current period hr services	PO02064
13 Pueblo Water Resources, Inc.	ASR operations support	7/15/2019	\$ 70,000.00	\$ 4,763.48	\$ 1,890.00	\$ 6,653.48		Current period billing related to ASR operational support services	PO02063
14 MBAS	ASR Water Quality	7/15/2019	\$ 60,000.00	\$ 11,451.75	\$ 13,935.00	\$ 25,386.75		Current period billing for ASR water quality sampling	PO02062
15 TBC Communications & Media	Public Outreach services retainer	6/17/2019	\$ 42,000.00	\$ 24,500.00		\$ 24,500.00			PO02055
16 The Ferguson Group LLC	2019-20 - Legislative and Administrative Services	6/17/2019	\$ 100,000.00	\$ 48,476.35	\$ 8,071.99	\$ 56,548.34		Current period retainer	PO02028
17 John Arriaga	Contract for Legislative and Administrative Services - FY 19-20	6/17/2019	\$ 35,000.00	\$ 15,000.00	\$ 2,500.00	\$ 17,500.00		Current period retainer	PO02026
18 DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 82,626.30	\$ 9,408.75	\$ 92,035.05		Current period billing related to Prop 1 grant proposal services	PO01986
19 Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
20 United States Geologic Survey	Carmel River Basin Hydrologic Model	3/18/2019	\$ 75,000.00	\$ 51,240.00	\$ 19,637.50	\$ 70,877.50		Current period billing for Carmel River hydrologic modeling work	PO01973
21 Pueblo Water Resources, Inc.	Design water treatment facilities ASR Santa Margarita	2/21/2019	\$ 300,662.00	\$ 299,684.94		\$ 299,684.94			PO01912
22 Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,161.30		\$ 54,161.30	6/30/2020		PO01874
23 Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
24 Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
25 Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 61,705.57		\$ 61,705.57			PO01777
26 Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,631,080.87		\$ 1,631,080.87			PO01726
27 Fort Ord Reuse Authority	ASR Backflush basin expansion project UXO support	7/16/2018	\$ 55,215.00	\$ 5,005.64		\$ 5,005.64			PO01686

EXHIBIT 8-A

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**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period January 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
28	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018	\$ 70,000.00	\$ 68,652.56		\$ 68,652.56		PO01645
29	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25	Current period services related to Geochemical study	PO01628
30	Big Sur Land Trust	Update of the IRWMP Plan	4/16/2018	\$ 34,000.00	\$ 12,305.67		\$ 12,305.67		PO01620
31	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
32	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 24,050.00		\$ 24,050.00		PO01509
33	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2020	PO01471
34	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32		PO01321
35	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50		PO01268
36	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
37	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2020	PO01100
38	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
39	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 295,003.20		\$ 295,003.20		PO01072
40	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 56,800.00	\$ 55,940.00		\$ 55,940.00		PO00123
41	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122

ADMINISTRATIVE COMMITTEE

9. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date:	March 10, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on March 10, 2020.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 9-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period January 2020. This status report is provided for information only, no action is required.

EXHIBIT

9-A Status on Measure J/Rule 19.8 Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
For the Period January 2020**

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ -	\$ -	\$ -	\$ 225,000.00	PA00005-01
2	CEQA Work	12/16/2019	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ -	\$ -	\$ -	\$ 145,000.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ -	\$ 1,176.00	\$ 1,176.00	\$ 38,824.00	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ -	\$ -	\$ -	\$ 87,000.00	PA00005-07
6	Contingency/Miscellaneous	12/16/2019	\$ 59,000.00	\$ -	\$ -	\$ -	\$ 59,000.00	PA00005-20
	Total		\$ 1,241,000.00	\$ -	\$ 1,176.00	\$ 1,176.00	\$ 1,239,824.00	

ADMINISTRATIVE COMMITTEE**10. MONTHLY PROGRESS REPORT – SANTA MARGARITA WATER
TREATMENT FACILITY**

Meeting Date: March 10, 2020

**From: David J. Stoldt,
General Manager**

Prepared By: Maureen Hamilton

A verbal report will be presented at the meeting.

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 6:00 PM.



DRAFT AGENDA (Current 3/6/2020)
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, March 16, 2020, 6:00 PM
 Conference Room, Monterey Peninsula Water Management District
 5 Harris Court, Building G, Monterey, CA

Director Alvin Edwards will participate by telephone from
 20166 Washburn Street, Detroit, Michigan 48221

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
 by 5 PM on Thursday, March 12, 2020

View a live webcast of the meeting at <https://accessmediaproductions.org/>
 scroll down to the bottom of the page and select the Peninsula Channel

View web and television broadcast schedule on page 3.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

Board of Directors

Alvin Edwards, Chair – Division 1
 Jeanne Byrne, Vice Chair - Division 4
 George Riley – Division 2
 Molly Evans – Division 3
 Gary D. Hoffmann, P.E. – Division 5
 Mary Adams, Monterey County Board of
 Supervisors Representative
 David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2020. Staff reports regarding these agenda items will be available for public review on March 13, 2020 at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next meeting of the Board of Directors is scheduled for April 20, 2020, at 6 pm.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the February 19, 2020 Regular Board Meeting
2. Confirm Appointments to Ordinance No. 152 Oversight Panel
3. Consider Expenditure of Budgeted Funds for Preparation of Analysis of Tularcitos Groundwater Basin as Potential Future Aquifer Storage and Recovery Site
4. Consider Approval of Funds to Enter into Contract with ZIM Industries to Rehabilitate ASR 1
5. Consider Authorization to Contract with Richard Garcia, RJA Consulting, for Facilitation of Board Strategic Planning Session
6. Consider Authorizing General Manager to Enter into Contract for CEQA Services Related to Measure J Phase 2
7. Declaration of Surplus Assets
8. Consider Adoption of Treasurer's Report for January 2020

GENERAL MANAGER'S REPORT

9. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
10. Update on Development of Water Supply Projects

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

11. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – Public comment will be received. Please limit your comment to three (3) minutes per item

12. **Consider Adoption of Fiscal Year 2019-20 Mid-Year Budget Adjustment**
Action: At mid-year, District staff routinely review the budget and propose revisions that will ensure continuance of the District's programs and facilitate changes in the District's operating needs that were unknown at the time the budget was adopted in June 2019. A proposed, amended budget is presented for Board consideration.
13. **Consider Adoption of April through June 2020 Quarterly Water Supply Strategy and Budget**
Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution System for the three-month period of April through June 2020. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water system.

ACTION ITEMS –Public comment will be received. Please limit your comment to three (3) minutes per item

14. **Consider Distribution of HEART Program Grant Funds to Stormwater Project in City of Monterey Designated Area of Concern**
Action:
15. **Consider Approval for Grant Funding for Hastings Reservation Ford Replacement on Finch Creek**
Action:
16. **Consider Adoption of Resolution No. 2020-03 Declaring March 16, 2020 through March 22, 2020 to be Fix a Leak Week**
Action: The Board will consider adoption of Resolution No. 2020-03. The U.S. Environmental Protection Agency's (EPA's) WaterSense® program promotes its annual Fix A Leak Week in March as part of its efforts to encourage Americans to use water efficiently. The District supports the EPA's program and encourages the immediate repair of every leak.

DISCUSSION ITEMS - Public comment will be received. Please limit your comment to three (3) minutes per item
 17. Discuss Progress on One and Three-Year Strategic Planning Goals Adopted in May 2019

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

18. Report on Activity/Progress on Contracts Over \$25,000
19. Expenditures to Date on Rule 19.8 Consultant Costs
20. Monthly Progress Report – Santa Margarita Water Treatment Facility
21. Letters Received
22. Committee Reports
23. Monthly Allocation Report
24. Water Conservation Program Report
25. Carmel River Fishery Report for March 2020
26. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays 7 pm and Saturdays 9 am	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Carmel, Carmel Valley, Del Rey Oaks, Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
On demand – three days following meeting date https://videoplayer.telvue.com/player/m_3HX6961GRMsvkqSCdwmGeJ8rwpRZrR/playlists/6023/media/514239?sequenceNumber=1&autostart=true&showtabssearch=true	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Board Meeting Schedule			
Monday, April 20, 2020	Regular Board Meeting	6:00 pm	District conference room
Monday, May 20, 2020	Regular Board Meeting	6:00 pm	District conference room
Monday, June 15, 2020	Regular Board Meeting	6:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by noon on Friday, March 14, 2020. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey CA, 39342. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600. You may also email to sara@mpwmd.net.

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