



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, June 10, 2022.

Administrative Committee Members:

Amy Anderson – Chair
Alvin Edwards
Karen Paull

Alternate:

Safwat Malek

Staff Contact:

Suresh Prasad
Sara Reyes

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA

**Administrative Committee
of the Monterey Peninsula Water Management District**

Monday, June 13, 2022 at 2:00 PM, *Virtual Meeting*

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at:

<https://us06web.zoom.us/j/83887689538?pwd=aTl3ajNLREVxK2NNN0lFN0tFT2Jldz09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 838 8768 9538

Meeting password: 061322

Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 3 of this agenda.

Call to Order / Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of May 9, 2022, Committee Meeting Minutes
2. Consider Adoption of Resolution No. 2022-17 Calling an Election for Directors in Voter Divisions 1, 2 and 3 on November 8, 2022, and Approve Services Agreement with the Elections Department
3. Authorize Funds to Contract for Limited-Term Field Positions during FY 2022-2023
4. Consider Expenditure of Funds for Consultant Services (TMX) for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
5. Consider Expenditure of Funds for Corelogic Information Solutions, Inc.
6. Approve Expenditure to Corporation Service Company - Recording Fees
7. Consider Approval of Expenditure for Functionality Improvements to the Accela Water Demand Division Database
8. Consider Approval of Outreach Event "Summer Splash Water Challenge Giveaway 3"
9. Consider Expenditure for Temporary Agency Employee to Assist with Document Processing for All District Divisions During FY 2022-2023
10. Consider Approval of Drought Reserve Funds for Conservation Outreach and Communication
11. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits
12. Consider Adoption of Resolution 2022-20 Annual Update to Rule 24, Table 3,

- Capacity Fee History
- 12.1 Consider Expenditure of Budgeted Funds to Purchase Water Conservation Signage for Towel/Linen Reuse Program and Restaurant Signage Requirement
 13. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
 14. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring
 15. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring
 16. Consider Directing the General Manager to Enter into a Contract with Montgomery and Associates to Provide Groundwater Modeling Support to the District
 17. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2023
 18. Consider Funding Upgrade to Six Carmel River Monitoring Stations and Current Meters
 19. Authorize Funds to Contract for District Engineer
 20. Consider Adding the Position of Administrative Assistant to the District's Organization Chart
 21. Consider Approval of Amendment No. 6 to Agreement with Regional Government Services Authority for Management and Administrative Services
 22. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
 23. Authorize Expenditure for Software Maintenance Agreements / Purchase
 24. Consider Adoption of Resolution 2022-18 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
 25. Consider Adoption of Resolution 2022-19 Establishing Article XIII(B) Fiscal Year 2022-23 Appropriations Limit
 26. Consider Adoption of Treasurer's Report for April 2022

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

27. Report on Activity/Progress on Contracts Over \$25,000
28. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

29. Review Draft June 20, 2022 Special and Regular Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on June 10, 2022 to sara@mpwmd.net or call 831-658-5610. Additionally, requests can be sent to Joel Pablo at joel@mpwmd.net or 831-658-5652.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link:

<https://us06web.zoom.us/j/83887689538?pwd=aTl3ajNLREVxK2NNN0lFN0tFT2Jldz09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press *6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBLIC". Comments must be received by noon on Monday, June 13, 2022. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

ADMINISTRATIVE COMMITTEE

1. CONSIDER ADOPTION OF MAY 9, 2022 COMMITTEE MEETING MINUTES

Meeting Date: June 13, 2022

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the May 9, 2022, Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of May 9, 2022 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee May 9, 2022

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:01 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Stephanie Locke, Water Demand Manager
Stephanie Kister Campbell, Conservation Analyst
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for May 16, 2022

1. Consider Adoption of April 11, 2022 Committee Meeting Minutes

On a motion by Paull and second by Edwards, the minutes of the April 11, 2022 meeting were approved on a roll call vote of 3 – 0 by.

2. Receive Cybersecurity Vulnerability Assessment and Security Posture Report

By consensus, the Administrative Committee agreed to discuss this matter in more detail as a closed session agenda item at the May 26, 2022 Special meeting/Budget Workshop.

3. Consider Approval of “Mulch madness” Contingency Funding

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board approve contingency funds of up to \$10,000 for additional free mulch vouchers and advertising, if needed. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

4. Consider Expenditure of Budgeted Funds for Water Conservation Equipment

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board approve the spending of \$15,100 to renew the District's stock of water conservation equipment. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

5. Consider Approval of Expenditure for Functionality Improvements to the Accela Water Demand Division Database

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the authorize the General Manager or the Chief Financial Officer to enter into an agreement with Accela Inc. for an amount of \$60000 (\$53,960 for the actual contract plus contingencies) to increase functionality of the WDD database system. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

6. Consider Approval of Expenditure for Purchase of Ford F150 4X4 Truck

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board authorize expenditure of funds to purchase Ford 150 truck from Cypress Coast Ford at a not-to-exceed price of \$42,000, which includes contingencies for documentation and additional taxes as required by law. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

7. Declaration of Surplus Assets

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board declare the items presented in the exhibit as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

8. Consider Adoption of Treasurer's Report for March 2022

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board adopt the March 2022 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

9. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2021-2022

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board receive and file the Third Quarter Financial Activity Report for Fiscal Year 2021-2022. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

10. Consider Approval of Third Quarter Fiscal Year 2021-2022 Investment Report

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board approve the Third Quarter Fiscal Year 2021-2022 Investment Report. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

11. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

12. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

13. Review Third Quarter Legal Services Activity Report for Fiscal Year 2021-2022

This item was presented as information to the committee. No action was required or taken by the committee.

14. Review Draft May 16, 2022 Special and Regular Board Meeting Agenda and May 26, 2022 Special Meeting/Budget Workshop Agenda

The Committee removed Item 9 - Receive Cybersecurity Vulnerability Assessment and Security Posture Report from the May 16, 2022 meeting agenda and asked staff to place as a closed session item on the May 26 agenda. No other changes were made to the agendas.

Suggest Items to be Placed on Future Agendas

None

Adjournment

The meeting adjourned at 3:53 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER ADOPTION OF RESOLUTION 2022-18 CALLING AN ELECTION FOR DIRECTORS IN VOTER DIVISIONS 1, 2 AND 3 ON NOVEMBER 8, 2022, AND APPROVE SERVICES AGREEMENT WITH THE COUNTY OF MONTEREY- ELECTIONS DEPARTMENT

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Election Expense
Prepared By:	Joel G. Pablo	Cost Estimate:	\$332,430

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: On November 8, 2022, an election is scheduled for directors in voter Divisions 1, 2 and 3. The Monterey County Elections Department requires that a resolution calling for the November 8 election be adopted by the Board of Directors and submitted no later than July 6, 2022. The proposed resolution is attached as **Exhibit 2-A**.

The Elections Department has estimated that the approximate cost to conduct the election will be between \$7.50 and \$10 per registered voter or between \$249,322 and \$332,430. This authorization seeks \$332,430, the maximum quoted by the Election department. Actual amount billed by the Election Department will be based the final costs calculated after the election. Section 10002 of the Elections Code specifies that the District shall reimburse the County Elections Department in full for the election services performed. Staff requests that the Board authorize the General Manager to enter into a service agreement with the Elections Department (**Exhibit 2-B**).

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the Resolution No. 2022-18 attached as **Exhibit 2-A**, calling for an election in voter Divisions 1, 2 and 3 on November 8, 2022; and authorize the General Manager to enter into a service agreement with Monterey County Elections to conduct the election (**Exhibit 2-B**).

IMPACT ON STAFF/RESOURCES: The Fiscal Year 2022-23 Budget identifies \$250,000 under the Election Expenses category to cover the cost of this District election. The authorization is for a not-to-exceed amount of \$332,400. If needed, additional funds will be allocated during mid-year budget process in February 2023. The budget is scheduled for adoption at the June 20, 2022 Board meeting.

EXHIBITS

- 2-A** Draft Resolution 2022-18 Ordering an Election in Voter Divisions 1, 2 and 3 on November 8, 2022
- 2-B** Service Agreement for the Provision of Election Services



EXHIBIT 2-A

**DRAFT
RESOLUTION NO. 2022-18**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ORDERING AN ELECTION IN VOTER DIVISIONS 1, 2 AND 3
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
AND REQUESTING CONSOLIDATION OF THE ELECTION**

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any district may by resolution request the Board of Supervisors of the County to permit the county elections official to render specified services to the district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election. The city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to Elections Code Section 13307, whenever an election called by a district, city, or other political subdivision has offices to be filled, it is required to fix and determine the number of words that a candidate may submit on the candidate’s statement to be either 200 or 400 words and to determine if the candidate and or the political subdivision will pay the cost of the statement; and

WHEREAS, Elections Code Section 15651 requires the city or district to determine the means and manner in which a tie vote is to be resolved in the event that two or more persons receive an equal number of votes and the highest number of votes (“tie votes”) for an office to be voted upon; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on a **November 8, 2022**.

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the **Monterey Peninsula Water Management District** hereby orders an election be called and consolidated with any and all elections also called to be held on **November 8, 2022** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Water Management District, and requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Elections Code Section 10002 said governing body hereby requests the Board of Supervisors of the County of Monterey to permit the Monterey County Elections Department to provide any and all services necessary for conducting an election and agrees to pay for said services in full, and

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department conduct the election for the purpose of electing **three (3)** Members to this Governing Board on the **November 8, 2022** ballot:

SEATS OPEN	OFFICE	TERM	Division
1	Director	4 years	Division 1
1	Director	4 years	Division 2
1	Director	2 years	Division 3

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Election Code Section 13307 the **Monterey Peninsula Water Management District** has resolved that all costs of the Candidate’s statement be paid by the **candidate** and that no candidate may submit a statement of over **400** words.

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Elections Code Section 10515, should only one person file for candidacy in voter divisions 1, 2 and 3 the County elections official shall cancel the election in the affected division, and the Board of Supervisors shall appoint that candidate to fill the vacancy. Should no person file for candidacy in voter divisions 1, 2 and 3, the County elections official shall cancel the election in the affected division, and the Board of Supervisors of the County of Monterey shall appoint the candidate to fill the

vacancy; and

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Elections Code Section 10551, if a tie vote makes it impossible to determine which of two or more candidates has been elected, the county elections official shall notify the Water Management District Board of Directors, who shall forthwith notify the candidates who have received the tie votes to appear before it personally or by representative as a time and place designated. The Water Management District Board of Directors shall, at that time and place, determine the tie by lot and declare the results.

PASSED AND ADOPTED by the **Monterey Peninsula Water Management District** on this 20th day of June 2022 by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing is a resolution adopted on 20th day of 2022.

David J. Stoldt,
Secretary to the Board of Directors

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION
SERVICES BETWEEN **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** AND
MONTEREY COUNTY REGISTRAR OF VOTERS

NOVEMBER 8, 2022

This Agreement, entered into this _____ day of _____ 2022, by and between
Monterey Peninsula Water Management District and Monterey County Registrar of Voters
(hereinafter referred to as Registrar of Voters);

WHEREAS, it is necessary and desirable that the Registrar of Voters be retained for the
purpose of conducting an election hereinafter described for the **Monterey Peninsula Water
Management District** (hereinafter referred to as the District);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:
SERVICES TO BE PERFORMED BY THE DISTRICT:

- 1) No later than the 123rd day prior to the election the District shall submit a board approved resolution which requests the Registrar of Voters for Monterey County to conduct an election for the District on **NOVEMBER 8, 2022** and requesting election related services of the Registrar of Voters.
- 2) The District shall submit to the Registrar of Voters in writing the exact number of offices to be voted on and/or the exact ballot wording to be voted by no later than the 88th day prior to the election, or by the 83rd day prior to the election if Elections Code §§ 10225, 10229, and 10407 are applicable.
- 3) The District shall prepare and deliver to the Registrar of Voters the Voter Guide information containing, as applicable, the ballot measure and tax rate statements. The last day for the submission of primary arguments (300 words) and impartial analysis shall be no later than **AUGUST 18, 2022**. The last day for the submission of rebuttal arguments (250 words) is **AUGUST 25, 2022**.

- 4) The District shall be responsible for reviewing and approving the language of the sample ballot and official ballot wording for candidates and measures.

SERVICES TO BE PERFORMED BY REGISTRAR OF VOTERS:

- 1) The Registrar of Voters shall publish the Notice of Election and the Notice to File Declarations of Candidacy for the District offices to be voted on, and/or the Notice to File Arguments for or against any measure.
- 2) The Registrar of Voters shall select and contract with the sample and official ballot printer(s) on behalf of the District.
- 3) The Registrar of Voters shall prepare and deliver to the printer the official ballot information.
- 4) The Registrar of Voters shall issue, receive and process all ballots on behalf of the District matters.
- 5) The Registrar of Voters shall procure all necessary and appropriate polling place locations, hire polling place workers, and conduct the election in accordance with all applicable state, federal and local laws.
- 6) The Registrar of Voters shall prepare a Canvass of Votes Cast and submit a Certificate of Registrar of Voters to the District regarding the District matters.
- 7) The Registrar of Voters shall conduct other various and miscellaneous election activities as required including but not limited to all those required as the District's Election Official other than those described under "Services to be Performed by the District".

TERMS:

This Agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on **NOVEMBER 8, 2022**.

The parties will use best efforts to perform services herein. However, in the event the Registrar of Voters is unable to perform services required under this Agreement that are beyond his control, including an employee strike, vendor conditions, natural disasters, war, or other similar conditions, the Registrar of Voters will be relieved of all obligations under this Agreement. The Registrar will provide reasonable notice, if practical, of any conditions beyond his control, including notice at least 60 days prior to **NOVEMBER 8, 2022** of vendor conditions affecting the election services. In the event a vendor does not perform, the Registrar will attempt to obtain substitute services.

CONSIDERATION:

In consideration of the performance of services and supplies provided by the Registrar of Voters, the District shall pay to the Registrar of Voters a sum equal to the actual cost of such services, expenses, and supplies related to the work performed on behalf of District. In the event that this Agreement is terminated prematurely, the District shall pay to the Registrar a sum equal to the actual cost of such services performed or supplies/expenses incurred as of the effective date of the termination.

The District shall make payment within 30 days of receipt of invoice from Registrar of Voters.

DISTRICT:

Signature: _____ Date: _____

Print Name: _____

Title: _____

COUNTY:

Signature: _____ Date: _____

Print Name: _____

Title: _____

ADMINISTRATIVE COMMITTEE

3. AUTHORIZE FUNDS TO CONTRACT FOR LIMITED-TERM FIELD POSITIONS DURING FY 2022-2023

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Aquatic Resources Fisheries
		Line Item No.:	2-3-1 I, 2-3-2 B, C; 2-3-4 C
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$71,310

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District has funded limited-term positions to assist District staff in the completion of field activities for many years. These positions are not on the District organization chart and these incumbents are not included in the District bargaining units. The schedules for these positions are part-time and largely seasonal in nature. Contracts are for six-month periods of time or less. However, limited-term employees may be offered subsequent contracts up to a total of 1,000 hours per year. Funding for these positions is included in the proposed 2022-2023 Fiscal Year (FY) budget.

Authorization is requested to hire one part-time limited-term *Water Resources Assistant* for a total of 990 hours. The hours will be used for summer-fall juvenile fish rescues, fall population sampling, Sleepy Hollow Steelhead Rearing Facility operations and weekend coverage, spring smolt rescues, and winter adult steelhead weir operations (new additional work)]. These positions are essential to staff crews led by permanent staff, as well as to prevent the accrual of excessive compensatory time and overtime for higher level regular full-time positions. The Water Resources Assistant would be paid \$18.00 per hour and cost up to \$19,602.

Authorization is also requested to hire several part-time limited-term *Fisheries Aides* for up to a total of 2,765 hours of work during FY 2022-2023. These individuals will assist staff with basic labor tasks in the intensive rescues of steelhead juveniles and smolts in the lower Carmel River, as well as fall population sampling, spring smolt rescues, and winter adult steelhead weir operations. The Fisheries Aides would be paid \$17.00 per hour and cost up to \$51,706.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the limited-term Water Resources Assistant for up to a total of 990 hours of work; several Fisheries Aides for up to 2,765 hours of work. The approval of this item is contingent upon the adoption of FY 2022-2023 budget by the Board.

IMPACTS TO STAFF/RESOURCES: The total cost of the limited-term contracts described above would not exceed \$71,310. It should also be noted that limited-term employees receive no District benefits. In addition to their hourly wages, additional costs to the District are limited to legally mandated payroll taxes and workers compensation insurance premiums.

BACKGROUND:

- A. Water Resources Assistants: This job classification was created in December 1998 to assist staff in the Water Resources Division with field and administrative tasks, including rescuing of juvenile steelhead in the lower Carmel River, surveying of steelhead populations and spawning habitat, and monitoring of groundwater and surface water resources within the Monterey Peninsula Water Resource System. It is needed to help ensure that tasks for the District's Fisheries Mitigation Program are completed on schedule. They have also been integral in conducting the California Stream Bioassessment Procedure (CSBP), developed by the Department of Fish and Game as a rapid bioassessment protocol and method to track overall stream health. Without the assistance of limited-term help, the ability to conduct these tasks would be compromised. Additionally, the Water Resources Assistants will support regular staff with lagoon water quality monitoring, well production and groundwater quality historical data compilation. These employees will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.

- B. Fisheries Aides: Over the past two decades, District staff has initiated rescues when streamflow receded below ten cubic feet per second at Highway One. This has occurred anytime between March and September. The District will be rescuing and transporting three groups of steelhead, including smolts, kelts (spawned-out adults) and juveniles. The smolts and kelts will be transported downstream to the lagoon or ocean, while juveniles will be transported upstream to permanent habitats above the Narrows. Additional help is needed to successfully perform this critical function. If staff attempted to conduct rescues with fewer workers, more fish would be lost because a smaller crew cannot effectively keep up with the number needing rescue and cannot work fast enough to keep up with the retreating river front. It would also increase the risk of on-the-job injuries for people working too strenuously as they attempt to complete two critical jobs in the same period of time. The incumbents of this position will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

4. CONSIDER EXPENDITURE OF FUNDS FOR CONSULTANT SERVICES (TMX) FOR SLEEPY HOLLOW STEELHEAD REARING FACILITY MONITORING AND CONTROL SYSTEMS

Meeting Date: June 13, 2022 Budgeted: Partially

From: David J. Stoldt, Program/ Protect Environmental Quality
 General Manager Line Item No.: 2-3-1-N

Prepared By: Thomas Christensen Cost Estimate: \$ 26,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: Exempt under §15262.

SUMMARY: This item is to authorize an agreement with Telemetrix (TMX) to provide up to 100 hours of consultant service to assist staff with plant operations and troubleshooting, maintain instruments, provide plant electrical equipment service, provide staff training, maintain a web service to provide remote access to on site controls, provide telecommunications, provide 24-hour alarm monitoring, and to provide archival operational monitoring data.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement with Telemetrix, Inc. for consultant services in an amount not-to-exceed \$26,000.

DISCUSSION: The upgrade of the Sleepy Hollow Steelhead Rearing Facility completed in 2021 includes a sophisticated Programmable Logic Controller (PLC), water and air measurement instrumentation and other equipment that monitors and controls most functions of the plant, facilitates remote monitoring and operations, and sends alarm calls out when the plant is not operating correctly. TMX wrote the software and installed the PLC, maintains instrumentation, provides staff training, and provides electrical equipment maintenance, maintains a website for staff access, and provides 24-hour operator staffed dedicated alarm call out service. The proposed agreement would cover support of the facility by TMX for a one-year period.

IMPACTS ON STAFF AND RESOURCES: \$26,000 in funds for this work are budgeted under Sleepy Hollow Operations Budget Program line item 2-3-1-N Operations Consultant with Web Support. The work would be performed under the direction of District staff involved with Sleepy Hollow operations.

EXHIBIT

4-A Consultant proposal (*to be submitted June 13, 2022*)

ADMINISTRATIVE COMMITTEE

5. CONSIDER EXPENDITURE OF FUNDS FOR CORELOGIC INFORMATION SOLUTIONS, INC.

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Services & Supplies 26-05-761000
Prepared By:	Stephanie Locke	Cost Estimate:	\$20,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District uses CoreLogic Information Solution's online RealQuest Professional services to support the demand management programs. The software provides property information needed for researching and noticing properties, documenting ownership and use information for deed restriction preparation, and enforcement of the District's water efficiency standards. The service is utilized daily by the Water Demand Division, and occasionally by the Water Resources and Environmental Resources Divisions. There are no other reasonably accessible alternative sources for the information provided by RealQuest.

The RealQuest license includes:

- Property Profile/Reports
- Street Map Search
- Parcel Maps
- Street Maps Plus
- User sign-on and passwords for eight staff (seven in Water Demand; one in Water Resources and Environmental Resources)
- Access to recorded documents and associated document imaging

Staff is requesting authorization to spend \$20,000.00 to continue use of CoreLogic's RealQuest Professional services. Funding for this expenditure is included in the Fiscal Year 2022-2023 budget.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the expenditure of up to \$20,000.00 for Fiscal Year 2022-2023 to obtain CoreLogic's RealQuest Professional.

IMPACT TO STAFF/RESOURCES: None.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

6. APPROVE EXPENDITURE TO CORPORATION SERVICE COMPANY - RECORDING FEES

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Recording Fees 26-05-781900
Prepared By:	Stephanie Locke	Cost Estimate:	\$50,000 (partially reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District records approximately 100 documents each month with average recording fees of \$35. The documents are electronically recorded through Corporation Service Company (CSC). Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records and limitations on use, Well Confirmation of Exemptions, Water Distribution System Permits, and notices of non-compliance/compliance and removal.

CSC requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. Staff is seeking approval of \$50,000 of budgeted funds for document recording during Fiscal Year 2022-2023.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of \$50,000 for recording fees for Fiscal Year 2022-2023.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are included in the Fiscal Year 2022-2023 budget.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

7. CONSIDER APPROVAL OF EXPENDITURE FOR FUNCTIONALITY IMPROVEMENTS TO THE ACCELA WATER DEMAND DIVISION DATABASE

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	Accela Upgrade XX-02-916000xx
Prepared By:	Stephanie Kister	Cost Estimate:	\$42,000

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 , and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: A comprehensive new Water Demand Division database was launched in 2018. Staff identified several minor adjustments needed after the program was used for some time. This request is for \$42,000 for additional work to revise and enhance the WDD database functionality. Changes required include expanding and launching the online portal so that the public may view documents, pay fees, and submit all types of applications. Additional reports will be created as well as new automation features to save staff time. Corrections to the allocation tracking, Second Bathroom Protocol tracking, and Mixed-Use tracking functionality will be attempted. Finally, an adjustment is needed related to the voiding of financial transactions.

BACKGROUND: The District’s Water Demand Division (WDD) is responsible for processing water permits, conducting inspections, managing conservation and rebate programs, and other water use regulatory functions affecting residential and non-residential properties within the District boundaries. In 2017, the Board adopted a strategic goal to “Develop Long Term Information Technology Plan – Replace Water Demand Database.” The expectation for the new database was to have a single-entry comprehensive database system that would eliminate duplication of effort and increase the effectiveness and responsiveness of the WDD. The new system would also eventually allow property records to be available to the public via internet.

In 2017, the Board approved a contract with Accela/Etech Consulting to purchase, customize, and implement the use of their software database for the WDD. The specifications for the Accela program included tracking of various permits and inventories of water fixtures, water use capacity credits and debits, financial accounting for revenue and accounts receivables, and maintaining and tracking allocations for the various jurisdictions. Many of these specifications required customizations to the original software to make it functional. As work to customize the program to the District’s specifications went on, it was determined that Accela needed additional funding to make some of the modifications, while others were not technically possible with the software. The database was launched in 2018.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager or the Chief Financial Officer to enter into an agreement for the work identified in **Exhibit 7-A** with Accela/Etech Consulting. The Committee recommendation has been reduced to an amount not to exceed \$42,000 (\$40,960 for the actual contract plus contingencies) to increase functionality of the WDD database system. District's FY 2021-2022 Budget includes \$55,000 for this project.

EXHIBIT

7-A ETech Consulting - Statement of Work

Statement of Work

This document defines the scope of work to be provided to **Monterey Peninsula Water Management District, California (MPWMD)**. This document may be refined, modified, cancelled, and/or terminated in whole or in part by mutual agreement.

Job Description

At high level, ETech Consulting will assist MPWMD configuring addition enhancements within Accela Civic Platform, make updates to existing configuration as well as provide user training and knowledge transfer throughout the project duration. Tentative list of enhancements is provided in Appendix A.

Assigned Personnel

- Emmett Wylam – Technical Architect
- Linda Charron – Implementation Consultant
- Erich von Trapp – Senior Technical Consultant

Assumptions

-
- Projects will be implemented using AGILE Methodology
- The agency will provide Subject Matter Experts (SMEs) to identify desired solution functionality
- Agency staff will perform UAT

Acceptance of all deliverables shall occur within 14 calendar days after delivery

UAT will take place throughout the implementation per AGILE best practices.

ETech Consulting, LLC will assist with documentation and communication of Accela Support related issues

ETech Consulting, LLC is not responsible for delays caused by the Accela environment or Accela support.

Expected Project Duration

3 months

Payment Terms

Invoicing shall be submitted once the deliverable is completed based on the line items indicated in the Service Estimate. Payment to ETech Consulting, LLC shall be mailed or made via ACH within thirty (30) days of receiving the invoice. If the thirty (30) day period falls on a weekend or holiday, payment shall be issued the following business day.

Expenses Covered

None

Work Location

Remote

Service Estimate

ETech Consulting, LLC

3445 Torrey Pines Drive South
Salem, OR 97302

Date: December 23, 2021

To:

Accela (MPWMD)

Attn:

Service Description

ETech Consulting will assist Monterey Peninsula Water Management District with configuring Civic Platform Enhancements.

Itemized Estimate (Not-to-exceed)

Item	Hours	Amount
Technical Management	256	40,960
(optional) Monterey County Accela Interface Design Document	50	8,000
Total		48,960

Thank you for your business!

Appendix A

Main concerns:

- Get ACA up and running, turn on online applications for multiple record types
- Edits to current reports
 - Example: Water Permit -MPWMD header/logo on 2nd page, All fixtures on page
- New Reports – Invoice, Deed Restrictions
- Additional “magic” to automate processes
 - Fees populate for LOUs, Fees for Wells
 - New Construction/New Connection – fixtures and requirements automatically roll over
 - All fees invoiced automatically
 - Duplicate record if multiple Connections entered
 - Bulk record creation from Excel
- 2nd try at features not completed in 1st round
 - Tracking of WUP, WUCs, Allocation, Entitlement on Water Permits
 - Deed Restrictions-List of water fixtures as on permit
 - Reports: Allocation Report, Entitlement Report, Type of Permits (Ad Hoc)
 - Mixed-Use Permits Calculations
 - 2nd bathroom fixtures – no credit
- New Programming
 - Edits to second bath protocol

Wish List:

- (optional) Interface to Monterey County Accela
 - Tie-in with Monterey County Accela to approve permits and final inspections

ADMINISTRATIVE COMMITTEE

8. CONSIDER APPROVAL OF OUTREACH EVENT “SUMMER SPLASH WATER CHALLENGE GIVEAWAY 3”

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Program
Prepared By:	Stephanie Kister	Cost Estimate:	\$20,000 (Partially reimbursable)

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Summer Splash Water Challenge Giveaway was started in 2020 in response to the COVID-19 shutdown. It is a virtual/print educational water conservation gameboard designed for children and families. Participants watch videos online and/or visit educational websites through links on the event website to find the answers to the questions on the gameboard. Completed gameboards are submitted to MPWMD for a chance to win a prize. Winners are featured on the MPWMD Facebook page.

Summer Splash 3 is a joint program with California American Water. A portion of the advertising costs will be reimbursed by Cal-Am. The District is paying for the prizes, advertising, and website upgrades. The new game will launch July 1 and run through July 31, 2022. The full event plan is attached as **Exhibit 8-A**.

The Water Demand Committee was given an opportunity to review the plan through email prior to this meeting. No comments were received. The General Manager approved an initial expenditure of budgeted funds to prepare the game board and advertising and to update the website for this year's game.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of budgeted funds of up to \$20,000 for this outreach event.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure were approved in the Fiscal Year 2022-2023 budget.

EXHIBIT

8-A 2022 Summer Splash Game Plan

Summer 2022 Outreach: Summer Splash Water Challenge Giveaway 3

Summary: The Summer Splash Water Challenge Giveaway was started in 2020 in response to COVID lockdown. It's a virtual/print educational water conservation gameboard designed for kids and families. Participants watch videos online and/or visit educational websites as linked on the event website to find the answers to the questions on the gameboard. Completed gameboards are submitted to MPWMD for a chance to win a prize. Winners are featured on MPWMD Facebook page. It will launch July 1 and run through July 31. The "Official Rules" are attached.

Design: The gameboard will follow the design from 2021, with modifications to the color scheme for a fresh look.

Content: The gameboard will have the following questions and sources below (questions are still being decided):

- How can you save water when you brush your teeth?
- Why is it important to fix leaks?
- To protect trees from drought, how should you water them?
- How does drought affect our food supply?
- What is one impact of drought on humans?
- If you change 3 toilets from 1.6 gallons per flush (GPF) to 0.8 GPF and each toilet is flushed 5 times a day, how many gallons of water would you be saving?
- How do you save water when doing laundry?
- Why should people plant California native plants?
- Name one drought tolerant plant.



<https://saveourwater.com/en/How-to-Save-Water/Around-the-House>

<https://saveourwater.com/>

<https://youtu.be/f68zZfknVZA>

<https://www.youtube.com/watch?v=hLcKn1M5fRQ>

0:2-1:16 sec. <https://www.youtube.com/watch?v=YHrtwv682aU>

<https://www.youtube.com/watch?v=OaW7jjrC-pY>

Media Plan: The Summer Splash Water Challenge Giveaway 3 will have an "event page" at www.montereywaterinfo.org where the videos can be viewed and the answers recorded in a

form for submission. It will be advertised in the local new papers, on social media, Monterey Bay Parent, and by Cal-Am email blast. The specific Ad Placement plan is attached with a cost estimate of \$15,006.50.

Prizes: The prizes offered will be a High Efficiency Clothes Washer, a rainwater cistern, and six \$50 Amazon gift cards. Participants will be able to select which prize they want to be entered in for a chance to win.

Monterey Peninsula Water Management District						
Ad placement for Summer Splash Ad - July 2022						
Publication	Size	Specs	Due Date	Publication Date	Cost Per Ad	Total Cost
Monterey Bay Parent	Dedicated Email Blast	360 x 180px	6/15	July issue	\$725	\$725
Pacific Grove Press	Full Page	10" x 16"	6/30, 7/14	7/1, 7/15	\$720	\$1,440
Carmel Pine Cone	Full Page and 1/3 page	9.75"x15.85"	7/5, 7/12, 7/19	7/8, 7/15, 7/22	\$1,455	\$4,365
MC Weekly	Full Page	9.5" x 11.32"	6/30, 7/5, 7/14, 7/21	7/7, 7/14, 7/21, 7/28	\$1,369	\$5,476
					Media Placement	\$12,006.00
					Agency Media Planning	\$3,000.50
					Final Total	\$15,006.50

Summer Splash Water Challenge Giveaway Official Rules

NO PURCHASE IS NECESSARY TO ENTER OR WIN. A PURCHASE DOES NOT INCREASE THE CHANCES OF WINNING.

1. Eligibility: Sweepstakes (the “Sweepstakes”) is open only to California-American Water Company water customers in the Monterey County District of California who complete and submit a Summer Splash Water Challenge Giveaway entry form (“gameboard”) by mail postmarked by July 31, 2022 to MPWMD Summer Splash, PO Box 85, Monterey, CA 92942 or online at www.montereywaterinfo.org/waterchallenge by July 31, 2022, and who are at least 18 years of age as of the date of entry. The sweepstakes is void where prohibited by law. Employees of the Monterey Peninsula Water Management District or California-American Water Company (the “Sponsors”) and their immediate family members and/or those living in the same household of each are not eligible to participate in the Sweepstakes. The Sweepstakes is subject to all applicable federal, state, and local laws and regulations. Void where prohibited.

2. Agreement to Rules: By participating and submitting a gameboard, you agree to be fully and unconditionally bound by these rules, and you represent and warrant that you meet the eligibility requirements set forth herein. In addition, you agree to accept the decisions of the Sponsors as final and binding as it relates to the content. The Sweepstakes is subject to all applicable federal, state and local laws and regulations. **3. Sweepstakes Period:** Entries will be accepted online and by mail starting on July 1, 2022 and ending on July 31, 2022. All online entries must be received by July 31, 2022, before 11:59PM PDT. All mailed submissions must be postmarked by July 31, 2022.

4. How to Enter: The Sweepstakes must be entered by submitting an entry using a printed or online gameboard provided on this Sweepstakes site, located at www.montereywaterinfo.org/waterchallenge. The entry must fulfill all Sweepstakes requirements, as specified, to be eligible to win a prize. Entries that are not complete or do not adhere to the rules or specifications may be disqualified at the sole discretion of the Sponsors. You may enter only once per household, and you must answer all the challenge questions correctly and fill in the information requested. You may not enter more times than indicated by using multiple email addresses, identities, or devices in an attempt to circumvent the rules. If you use fraudulent methods or otherwise attempt to circumvent the rules your submission may be removed from eligibility at the sole discretion of the Sponsors.

5. Prizes: One (1) Winner will receive a Rainwater Cistern (ARV 800), one (1) Winner will receive a High Efficiency Clothes Washer (ARV \$750), four (4) Winners will receive an iPad (ARV \$375). Actual/appraised value may differ at time of prize award. The specifics of the prize shall be solely determined by the Sponsor. No cash or other prize substitution permitted except at Sponsor’s discretion. The prize is nontransferable. Any and all prize-related expenses, including without limitation any and all federal, state, and/or local taxes shall be the sole responsibility of the winner. No substitution of prize or transfer/assignment of prize to others or request for the cash

equivalent by winners is permitted. Use entry form to select which prize to be entered to win. Acceptance of prize constitutes permission for the Sponsors to use winner's name, likeness, photo and gameboard for purposes of advertising and trade without further compensation, unless prohibited by law.

6. Odds: The odds of winning depend on the number of eligible entries received for each prize option.

7. Winner selection and notification: Winners of the Sweepstakes will be selected in a random drawing under the supervision of the Sponsors on August 17, 2022. Winners will be notified via email to the email address they used to enter the Sweepstakes with within five (5) days following the winner selection. The Sponsors shall have no liability for a winner's failure to receive notices due to winners' spam, junk e-mail or other security settings or for winners' provision of incorrect or otherwise non-functioning contact information. If a selected winner cannot be contacted, is ineligible, or fails to claim the prize within 72 hours from the time award notification was sent by the Sponsors, the prize may be forfeited in the Sponsors sole discretion and an alternate winner selected. The receipt by winner of the prize offered in this Sweepstakes is conditioned upon compliance with any and all federal, state and local laws and regulations. ANY VIOLATION OF THESE OFFICIAL RULES BY ANY WINNER (AS DETERMINED BY SPONSORS IN THEIR SOLE DISCRETION) WILL RESULT IN SUCH WINNER'S DISQUALIFICATION AS A WINNER OF THE SWEEPSTAKES AND ALL PRIVILEGES AS A WINNER WILL BE IMMEDIATELY TERMINATED.

8. Rights Granted by you: By entering the Sweepstakes you understand and agree that the Sponsors, anyone acting on behalf of the Sponsors, or their respective licensees, successors and assigns will have the right, where permitted by law, without any further notice, review or consent to print, publish, broadcast, distribute, and use, worldwide in any media now known or hereafter in perpetuity and throughout the world, your entry, including, without limitation, the entry, gameboard and winner's name, portrait, picture, voice, likeness, image or statements about the Sweepstakes, and biographical information as news, publicity or information and for trade, advertising, public relations and promotional purposes without any further compensation.

9. Terms: The Sponsors reserve the right, in their sole discretion, to cancel, terminate, modify or suspend the Sweepstakes should (in its sole discretion) a virus, bugs, non-authorized human intervention, fraud or other causes beyond its control corrupt or affect the administration, security, fairness or proper conduct of the Sweepstakes. The Sponsors reserve the right at their sole discretion to disqualify any individual who tampers or attempts to tamper with the entry process or the operation of the Sweepstakes or website or violates these rules. The Sponsors have the right, in their sole discretion, to maintain the integrity of the Sweepstakes, to void entries for any reason, including, but not limited to: multiple entries from the same user or household from different IP addresses; multiple entries from the same computer in excess of that allowed by Sweepstakes rules; or the use of bots, macros or scripts or other technical means for submitting an entry. Any attempt by an entrant to deliberately damage any web site or undermine the legitimate operation of the Sweepstakes may be a violation of criminal and civil

laws and should such an attempt be made, the Sponsors reserve the right to seek damages from any such person to the fullest extent permitted by law. By entering the Sweepstakes, you agree to receive email newsletters periodically from the Sponsors. You can opt-out of receiving this communication at any time by clicking the unsubscribe link in the newsletter.

10. Limitation of Liability: By submitting an entry for the Sweepstakes, you agree to release and hold harmless California-American Water Company and the Monterey Peninsula Water Management District and their subsidiaries, affiliates, advertising and promotion agencies, partners, representatives, agents, successors, assigns, employees, officers and directors from any and all liability, illness, injury, death, loss, litigation, claim or damage that may occur, directly or indirectly, whether caused by negligence or not, from (i) such entrant's participation in the Sweepstakes and/or his/her acceptance, possession, use, or misuse of any prize or any portion thereof, (ii) technical failures of any kind, including but not limited to the malfunctioning of any computer, cable, network, hardware or software; (iii) the unavailability or inaccessibility of any transmissions or telephone or internet service; (iv) unauthorized human intervention in any part of the entry process or the Sweepstakes; (v) electronic or human error which may occur in the administration of the Sweepstakes or the processing of entries. 11. Disputes: THE SWEEPSTAKES IS GOVERNED BY THE LAWS OF THE UNITED STATES AND CALIFORNIA, WITHOUT RESPECT TO CONFLICT OF LAW DOCTRINES. As a condition of participating in the Sweepstakes, participant agrees that any and all disputes which cannot be resolved between the parties, and causes of action arising out of or connected with the Sweepstakes, shall be resolved individually, without resort to any form of class action, exclusively before a court located in California having jurisdiction. Further, in any such dispute, under no circumstances will participant be permitted to obtain awards for, and hereby waives all rights to claim punitive, incidental, or consequential damages, including reasonable attorneys' fees, other than participant's actual out-of-pocket expenses (i.e. costs associated with entering this Sweepstakes), and participant further waives all rights to have damages multiplied or increased.

12. Winners List: To obtain a copy of the winners' names or a copy of these Official Rules, mail your request along with a stamped, self-addressed envelope to: The Monterey Peninsula Water Management District, 5 Harris Ct, Building G, Monterey CA 93940. Requests must be received no later than November 1, 2022. 13. Sponsor: The Sponsors of the Sweepstakes are: The Monterey Peninsula Water Management District, 5 Harris Ct, Building G, Monterey CA 93940 and California-American Water Company, 511 Forest Lodge Road, Pacific Grove Ca 93950 14. The Sweepstakes is in no way sponsored, endorsed or administered by, or associated with Facebook, Twitter, Instagram, Snapchat, Youtube, Pinterest, LinkedIn or Google. You understand that you are providing your information to the owner of the Sweepstakes and not to Facebook, Twitter, Instagram, Snapchat, Youtube, Pinterest, LinkedIn or Google.

SHORT VERSION: NO PURCHASE NECESSARY TO ENTER OR WIN. Void where prohibited. The sweepstakes is open only to California-American Water Company water customers in the Monterey County District of California who complete and submit a Summer Splash Water

Challenge Giveaway entry form (“gameboard”) with correct answers by mail postmarked by July 31, 2022 to MPWMD Summer Splash, P.O. Box 85, Monterey CA, 93942 or online at www.montereywaterinfo.org/waterchallenge by July 31, 2022 and who are at least 18 years of age as of the date of entry. Start: 12:01 a.m. PDT on 7/1/2022; deadline: 11:59 p.m. PDT on 7/31/2022. One (1) Winner will receive a Rainwater Cistern (ARV 800), one (1) Winner will receive a High Efficiency Clothes Washer (ARV \$750), four (4) Winners will receive an iPad (ARV \$375) OFFICIAL RULES: www.montereywaterinfo.org/waterchallenge_officialrules.pdf SPONSORS: The Monterey Peninsula Water Management District, 5 Harris Ct, Building G, Monterey CA 93940 and California-American Water Company, 511 Forest Lodge Road, Pacific Grove CA 93950

ADMINISTRATIVE COMMITTEE

9. CONSIDER EXPENDITURE FOR TEMPORARY AGENCY EMPLOYEE TO ASSIST WITH DOCUMENT PROCESSING FOR ALL DISTRICT DIVISIONS DURING FY 2022-2023

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Temporary Personnel
Prepared By:	Suresh Prasad	Cost Estimate:	\$43,500

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: As part of the District's efforts to reduce physical storage of hard copy documents, archive historical documents, and efficiently manage these documents, all paper documents need to be scanned, tagged and cataloged by a skilled temporary worker employed by a local staffing agency. Electronically transmitted data must also be entered into the database and correspondence generated. The ongoing effort also includes electronic scanning and filing of construction and landscape plans and various maps.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, to perform scanning projects for the District. Approval of this item will be contingent upon final adoption of the FY 2022-2023 budget.

BACKGROUND: The District has many historical documents, personnel records, and environmental data across all divisions. Migrating these records into a document management system preserves the data, increases efficiency for retrieval, and promotes the workflow of certain tasks.

The assistance of a temporary worker to digitize these documents allows staff to continue with their regular daily tasks. The temporary worker will focus on data scanning and filing during the time of his or her assignment.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

10. CONSIDER APPROVAL OF DROUGHT RESERVE FUNDS FOR CONSERVATION OUTREACH AND COMMUNICATION

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Program
Prepared By:	Stephanie Locke	Cost Estimate:	\$60,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Staff is coordinating with California American Water for activities, advertising, and other outreach efforts in response the Board's declaration of Stage 2 Water Conservation on June 1, 2022. Approval of this item will authorize the expenditure of \$60,000 from the District's Drought Reserve Fund for these activities.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of \$60,000 of budgeted funds from the Drought Reserve for Stage 2 Water Conservation efforts.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are included in the Fiscal Year 2022-2023 budget.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

11. CONSIDER EXPENDITURE TO AMEND CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE HYDROGEOLOGIC REVIEW FOR WATER DISTRIBUTION SYSTEM PERMITS

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	WDS Permitting 2-8-2
Prepared By:	Gabriela Bravo	Cost Estimate:	\$2,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Board will consider authorizing the General Manager to amend an existing contract with Pueblo Water Resources, Inc. (Pueblo) to authorize a maximum of \$2,000 for Fiscal Year (FY) 2022-2023 (July 1, 2022 through June 30, 2023) to continue to help District staff carry out MPWMD Rules and Regulations governing Water Distribution Systems (WDS), specifically in regards to hydrogeologic review of Well pumping test reports and related tasks. The \$2,000 limit would be tracked as follows:

Program 2-8-2, "Hydrologic Impact Review," with up to \$2,000 as 100% reimbursable from applicants.

Exhibit 11-A is the proposed scope of work and cost estimate from Pueblo for FY 2022-2023. The proposed \$2,000 total limit is the same of that budgeted in FY 2021-2022. The hydrogeologic review will be primarily associated with Level 3 WDS Permits under the current rules. The applicant must show that a Well (or other water source) will reliably meet the applicant's needs, and will not adversely affect the Monterey Peninsula Water Resource System or Sensitive Environmental Receptors as defined in District Rule 11.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to amend the current District professional services contract with Pueblo for a not-to-exceed amount of \$2,000 for FY 2022-2023, which was recently adopted by the Board as part of the FY 2022-2023 budget. If this item is adopted along with the Consent Calendar, staff will execute a contract amendment with Pueblo.

BACKGROUND AND DISCUSSION: Pueblo has been retained since June 2006 to assist staff with WDS Permit processing on an as-needed basis. All amounts are maximums; only actual hours of service are billed. Invoiced hours submitted by consultants for review of each application are reimbursed by the applicant before the applicant receives the signed WDS Permit.

Pueblo's rates are competitive with other consulting firms with experienced, registered hydrogeologists. Pueblo is very knowledgeable about local hydrogeology and MPWMD procedures, and is considered to be cost-efficient for this work. Pueblo also has contracts with the District for Aquifer Storage and Recovery tasks in the Seaside Groundwater Basin.

Continued WDS applications are expected due to restrictions on the availability of California American Water supply for new construction and remodels. Consultant assistance is essential to adequately process permit applications in compliance with the State Permit Streamlining Act and to help the Water Resources Division address technical questions relating to the WDS process.

IMPACT TO DISTRICT RESOURCES: Pueblo's technical work is directed by the Water Demand Division staff. Pueblo's work product is used as evidence in preparing WDS Permit documents, including the required Findings of Approval.

EXHIBIT

11-A Pueblo Water Resources Scope of Work and Fee Schedule for FY 2022-2023

11-B Draft Contract Amendment

May 27, 2022
Project No. 15-0068

Monterey Peninsula Water Management District
Post Office Box 85
Monterey, California 93942

Attention: Ms. Gabby Ayala

Subject: Proposal for Continuing Professional Hydrogeologic Services; WDS Permitting Assistance, Fiscal Year 2022-2023

Dear Gabby:

Pursuant to your request, Pueblo Water Resources, Inc. (PWR) is pleased to submit this proposal for continuing assistance with the processing of Water Distribution Systems (WDS) permit applications during Fiscal Year 2022-2023 (FY 2022-2023). It is our understanding that the District desires PWR to provide continued technical assistance with the review and evaluation of Well Source and Pumping Impact Assessments (assessments) for compliance with District Technical Procedures. Presented in this proposal is a scope of services and associated budget to provide the requested services.

SCOPE OF SERVICES

Task 1 – Assist with Assessment Reports

This task consists of the review and evaluation of assessments submitted by applicants for compliance with District technical procedures and providing written documentation summarizing our findings for each reviewed assessment. This task also includes providing assistance with the preparation of any hydrogeologic evaluations requested by the District related to the WDS program. Consistent with past practice, our work will be performed with direct oversight of the General Manager or his/her designee (e.g., the District Senior Hydrogeologist) on an as-needed / as-directed basis.

Fees

Our services will be billed on a time-plus expenses basis in accordance with our current Fee Schedule (attached) for a **not-to-exceed amount of \$2,000**. Consistent with past practice, we will track our costs associated with each WDS applicant separately to facilitate reimbursement by the applicants. In the event that the overall number or complexity of the assessments to be evaluated requires effort beyond the established budget, we will notify you in writing as soon as possible.



We appreciate the opportunity to provide assistance to the District and look forward to the timely and successful performance of the work. As always, if you have any questions, please contact me.

Sincerely,

Pueblo Water Resources, Inc.

Robert C. Marks, P.G., C.Hg.
Principal Hydrogeologist

RCM

Attachments: 2022 Fee Schedule

PUEBLO WATER RESOURCES, INC. 2022 FEE SCHEDULE

Professional Services

Principal Professional.....	\$225/hr
Senior Professional.....	\$210/hr
Project Professional.....	\$195/hr
Staff Professional.....	\$165/hr
Technician.....	\$155/hr
Illustrator.....	\$140/hr
Word Processing.....	\$120/hr

Other Direct Charges

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem*.....	\$150/day
Vehicle	\$75/day

Equipment Charges

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Level Troll).....	\$75/day, \$300/week
Water Quality Probes (In-Situ Aqua Troll).....	\$100/day, \$325/week
Ultrasonic Flowmeter.....	\$200/day, \$750/week

*Regionally and seasonally specific to project.



EXHIBIT 11-B

CONTRACT AMENDMENT BETWEEN PUEBLO WATER RESOURCES AND MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

The original October 11, 2006 professional services contract with **Pueblo Water Resources, Inc.**, amended on July 17, 2007; July 4, 2008; July 8, 2009; July 13, 2010; August 18, 2011; August 6, 2012; August 7, 2013; August 7, 2014; July 14, 2015; August 6, 2016; July 19, 2017; July 18, 2018, July 2019, June 2020, June 2021; is hereby again amended as follows:

Section I, Scope of Services. The attached scope of work for July 1, 2022, through June 30, 2023, replaces Exhibit A.

Section II, Compensation. (Sections A and B) The fee schedule is replaced by a new fee schedule, also attached. The work schedule is amended to state that the term of the contract is for the period July 1, 2022, through June 30, 2023. The final invoice for work performed through June 30, 2023, must be received by the District no later than June 15, 2023.

(Section II-C, Maximum Payment) Maximum Payment for the period July 1, 2022, through June 30, 2023, is \$2,000, and is designated for review of hydrogeologic assessments to be reimbursed by Water Distribution System (WDS) Permit applicants (MPWMD Program 2-8-2), subject to prior approval by the MPWMD General Manager.

I have read this Contract Amendment and agree to its terms.

Robert C. Marks, Principal
Pueblo Water Resources, Inc.
Fed Tax ID#: 20-4443519

Dated

David J. Stoldt
MPWMD General Manager

Dated

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ADMINISTRATIVE COMMITTEE

12. CONSIDER ADOPTION OF RESOLUTION 2022-20 ANNUAL UPDATE TO RULE 24, TABLE 3, CAPACITY FEE HISTORY

Meeting Date:	June 13, 2022	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Gabriela Bravo	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: District Rule 24 requires that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee. Resolution 2022-20 (**Exhibit 12-A**) updates Rule 24, Table 3: Capacity Fee History, to reflect current's year capacity fee of the District.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt Resolution 2022-20 to Update Rule 24, Table 3, Capacity Fee History.

BACKGROUND: District Rule 24 allows changes to the Capacity Fee History by resolution rather than by ordinance. The Capacity Fee History was last updated on June 14, 2021.

EXHIBIT

12-A Resolution No. 2022-20 and Table 3: Capacity Fee History



EXHIBIT 12-A

**DRAFT
RESOLUTION NO. 2022-20**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
UPDATE RULE 24, TABLE 3: CAPACITY FEE HISTORY**

WHEREAS, Capacity Fee charges of the Monterey Peninsula Water Management District (MPWMD) are set forth in the MPWMD Rules and Regulations; and

WHEREAS, Rule 24 (C) of the District stipulates that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Monterey Peninsula Water Management District hereby shall update the Capacity Fee Table as set forth in **Attachment 1** to this Resolution; and that these changes shall become effective immediately.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 20th day of June, 2022, by the following votes:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 20th day of June, 2022.

David J. Stoldt, Secretary to the Board

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TABLE 3: CAPACITY FEE HISTORYAttachment 1

YEAR	CAPACITY FEE
1985	\$10,623.20
1985-86	\$11,133.00
1986-87	\$11,433.59
1987-88	\$11,890.93
1988-89	\$12,295.22
1989-90	\$12,983.75
1990-91	\$13,529.07
1991-92	\$14,056.70
1992-93	\$14,661.00
1993-94	\$15,202.00
1994-95	\$15,325.00
1995-96	\$15,692.00
1996-97	\$15,960.00
1997-98	\$16,551.00
1998-99	\$17,048.00
1999-00	\$17,832.00
2000-01	\$18,492.00
2001-02	\$19,565.00
2002-03	\$19,976.00
2003-04	\$20,415.00
2004-05	\$20,517.00
2005-06	\$20,948.00
2006-07	\$21,618.00
2007-08	\$22,331.00
2008-09	\$22,979.00
2009-10	\$23,163.00
2010-11	\$23,567.00
2011-12	\$24,227.00
2012-13	\$24,735.00
2013-14	\$25,328.00
2014-15	\$26,037.00
2015-16	\$26,661.00
2016-17	\$27,380.00
2017-18	\$28,420.00
2018-19	\$29,329.00
2019-20	\$30,502.00
2020-21	\$30,837.00
2021-22	\$32,008.00
2022-2023	\$33,608.00

ADMINISTRATIVE COMMITTEE

12.1. CONSIDER EXPENDITURE OF BUDGETED FUNDS TO PURCHASE WATER CONSERVATION SIGNAGE FOR TOWEL/LINEN REUSE PROGRAM AND RESTAURANT SIGNAGE REQUIREMENT

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Programs 4-2-2-L
Prepared By:	Stephanie Locke	Cost Estimate:	\$11,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Staff is seeking Board authorization to purchase the “Water is Precious on California’s Central Coast” signage for use in local visitor serving facilities. The signs explain the towel reuse program, linen reuse program, and requirement that water is served only upon request (**Exhibit 12.1-A**). These are requirements of the non-residential conservation program, and the District provides these materials to the hotels and restaurants to ensure that the programs are carried out.

On June 1, 2022, in compliance with the State Water Board’s emergency water conservation regulation, California American Water customers moved to Stage 2 Water Conservation: Voluntary Reduction of Use. Stage 2 is a heightened awareness of the need to use water wisely and increases the District’s presence in the community, including enforcement of Water Waste. Stage 1 Water Conservation: Prohibition on Water Waste is always in effect. Staff is working with the Monterey County Hospitality Association (MCHA) to remind visitor serving businesses of the conservation requirements. The signs requested in this item will be made available to these businesses.

MPWMD and the Monterey County Hospitality Association have low stock of the “Water is Precious on California’s Central Coast” signage. The product will be purchased from Archway, a marketing company that has the product on file from previous purchases. The cost of printing 5,000 each of the towel, linen, and restaurant signs is approximately \$9,700, plus tax and shipping (**Exhibit 12.1-B**). Funding for this was approved in the Fiscal Year 2021-22 budget.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of up to \$11,000 in budgeted funds to renew the District’s supply of hospitality conservation signs.

IMPACT TO STAFF/RESOURCES: Funding for these items was approved in the Fiscal Year 2021-2022 budget.

EXHIBITS

12.1-A MPWMD Rule 143

12.1-B Archway Quote

RULE 143 - WATER EFFICIENCY STANDARDS FOR EXISTING NON-RESIDENTIAL USES

- A. All Non-Residential Water Users within the District shall meet or exceed the following water efficiency standards before December 31, 2013:
 - 1. Showerheads, Rain Bars, or Body Spray Nozzles shall be designed and manufactured to emit a maximum of 2.0 gallons per minute of water;
 - 2. Public Washbasins shall emit a maximum of 0.5 gallon of water per minute;
 - 3. Public Washbasins equipped with automatic shut off devices or sensor faucets shall operate with a maximum flow of 0.25 gallons per cycle;
 - 4. Private Washbasins (e.g., Washbasins in hotel or motel guest rooms and hospital patient rooms) shall emit a maximum of 1.5 gallons of water per minute;
 - 5. All other sinks shall be restricted to flow at a maximum of 2.2 gallons per minute;
- B. All existing Visitor-Serving Facilities shall be retrofitted exclusively with Ultra-Low Flush Toilets, except as provided by Rule 146 (Discretionary Exemptions).
- C. Replacement of toilets shall be with High Efficiency or Ultra High Efficiency Toilets.
- D. All Visitor-Serving Facilities shall, by December 31, 2013, be retrofitted exclusively with High Efficiency Urinals, High Efficiency Clothes Washers, and Water Efficient Ice Machines. There shall be an exception to this Rule when the Clothes Washer meets Energy Star specifications and was purchased and installed between December 31, 2006 and December 31, 2012. These appliances must comply with this provision by December 31, 2019.
- E. All Non-Residential structures shall be retrofitted exclusively with High Efficiency Toilets and High Efficiency Urinals by December 31, 2013, except as provided by Rule 146 (Discretionary Exemptions).
 - 1. All Visitor-Serving Facilities that retrofit to 1.6 gallons-per-flush toilets pursuant to Rule 143-B shall be exempt from this toilet retrofit requirement.
 - 2. All Non-Residential uses with Ultra Low Flush Toilets installed prior to December 31, 2012, shall be exempt from this toilet retrofit requirement.
 - 3. On and after January 1, 2016, newly installed Urinals shall be Pint Urinals or Zero Water Consumption Urinals.
- F. All Clothes Washers installed in Non-Residential uses within the District shall meet the definition of High Efficiency Clothes Washer rated with a Water Factor of 5.0. Washer/extractors that do not comply with the 5.0 Water Factor shall be programmed by

a manufacturer/vendor technician to only function on the low water setting (non-user selected setting). A written statement shall be provided to MPWMD by the manufacturer/vendor's technician stating that the machines have been programmed to only use the low water setting and that there is no way to manipulate the water usage via a user setting. This statement shall be maintained by MPWMD. There shall be an exception to this Rule when the existing appliance was purchased between December 31, 2005 and December 31, 2012, and rates a Water Factor of 5.1-6.0.

- G. Non-Residential Car Washes. By December 31, 2013, all Non-Residential car wash facilities shall recycle and reuse a minimum of 50 percent of the water used in the wash and rinse cycles.
- H. Mobile Water Distribution Systems shall use water meters at the Source of Supply. Records of the location and quantity of water delivered shall be provided by the Owner or Operator to MPWMD upon request of the General Manager.
- I. Any or all portable Water-Measuring Device usage information, including the name of the User, the amount of water used, and the location of use shall be provided by the Water Distribution System Owner or Operator to MPWMD upon request.
- J. All pre-rinse spray valves shall meet or exceed the Rule 11 definition of Water Efficient Pre-Rinse Spray Valve by July 1, 2010.
- K. Newly installed medical or laboratory photographic and/or X-ray processing systems shall include a recirculation system for the rinse process. The use of digital systems is highly encouraged.
- L. The installation of a Rain Sensor and Soil Moisture Sensors on automatic Irrigation Systems that are not operated by a Weather-Based Irrigation System shall be encouraged.
- M. Visitor-Serving and Public and Quasi-Public Facilities shall display in visible locations in all restrooms, kitchens, and dining areas, placards or decals approved by the District promoting public awareness of the need for water conservation and/or advising the public that waste of water is prohibited.
- N. The owner and/or manager of rental property shall provide current and new tenants with information about the water conservation requirements, including the Water Waste and Non-Essential Water Use regulations of the District. This information shall be readily accessible on a tenant portal website with annual notification of its presence, or when notice is not provided electronically, the owner and/or manager shall annually provide written information to existing tenants and to new tenants as they move in.
- O. Visitor-Serving Facilities shall promote towel and linen reuse programs by providing written notice in the rooms, whereby towels and linens are changed every three days or as requested by action of the guest.

- P. Visitor-Serving Facilities shall provide written notice that drinking water is available only upon request. Notification of this requirement shall be provided on the table(s) or menu(s) of each facility. Visitor-Serving Facilities shall not provide drinking water from the Monterey Peninsula Water Resource System at the table unless specifically requested.
- Q. Facilities utilizing alternative sources of irrigation water (i.e. purified recycled water, Non-Potable Water, rainwater and Graywater, etc.) shall be encouraged to provide notice of the alternative supply, either by erecting a sign in compliance with local codes or by identifying the alternative supply in other venues such as in newsletters, websites, menus, etc.

Rule added by Ordinance No. 30 (7/13/87); amended by Ordinance No. 31 (1/11/88); Ordinance No. 89 (7/21/97); Ordinance No. 125 (9/18/2006); Ordinance No. 141 (11/16/2009); Ordinance No. 151 (11/19/2012); Ordinance No. 170 (5/16/2016); Ordinance No. 176 (1/25/2017); Ordinance No. 177 (9/18/2017)

June 2nd, 2022

Archway
2080 Commerce Dr
Midland, TX 79703

Customer	Monterrey Pen. Water Management	Quote Number
Contact	Stephanie Locke	23495
Email		23496
Reference	Conservation signs	

Thank you for allowing Archway to quote this job for you. We appreciate the opportunity to serve you and your customer.

** * * Pricing is subject to change upon receipt & review of artwork * * **

Description: 3 x 4 x .024 recycled L sign
3 x 4 x .024 recycled tent sign
4 x 6 x .024 recycled flat sign
Prints 4cp/0. Bleeds.
Pack in sleeves of 500 and cartons

	<u>Quantity</u>	<u>Price Per Each</u>
3 x 4 L sign	5,000	\$.69 each
3 x 4 tent sign	5,000	\$.80 each
4 x 6 flat sign	5,000	\$.44 each

PDF Included Plus Full Color Hard Copy Proof
Shipped Overnight (If Applicable)

Proof Charge: \$35.00 each thereafter for minor alterations such as changes to existing verbiage, numbers, etc..

Color corrections requested by customer-\$100/HR

New artwork sent for reproof-\$75.00

Live Test Cards If Job Contains Data One Standard Overnight Shipment
Containing Live Data Samples Included

Freight is FOB Texas 79703

Standard +/- 5% to 10% Overage Will Apply

ARCHWAY'S TERMS & CONDITIONS

QUOTES: The quote is valid for 30 days from the date herof. Any client purchase order (s) issued against this quote must be dated within 30 days of the date of this quote in order to receive the pricing herein.

Archway reserves the right to review and modify the quote once the order configuration is confirmed by Archway.

This includes but is not limited to size, quantity, copies, and artwork. These terms and conditions apply to this quote, unless client has a separate negotiated, written, and fully executed agreement with Archway specifically covering the product that is the subject of this quote.

ADMINISTRATIVE COMMITTEE

13. CONSIDER CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE AQUIFER STORAGE AND RECOVERY OPERATIONAL SUPPORT

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-2-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$75,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District's Carmel River Aquifer Storage and Recovery (ASR) project is operated under a cooperative agreement between the District and California American Water (Cal-Am.) Under this agreement, the District operates the wells during injection season and collects and reports data required to meet permit requirements for the State Water Resources Control Board Division of Water Rights (DWR) and the Regional Water Quality Control Board. The District also provides data to the Seaside Groundwater Basin Watermaster (Watermaster) related to the Storage and Recovery agreement between Cal-Am and the Watermaster. Pueblo Water Resources (PWR) is used on an annual basis to support District staff with the fieldwork, data collection, conduct supervision of unanticipated emergency repairs, and report preparation to operate the ASR Project in all phases of operation and comply with permit requirements. PWR has been selected because their expertise and knowledge of the Project's equipment, operations, reporting, and regulation allow their team to efficiently plug into any component of the program efficiently and provide support with little notice and direction. No other firm has the direct qualifications and experience on this project to match what PWR has to offer the District.

DISCUSSION: Due to the seasonal and climate driven nature of work associated with ASR operations, the District has opted to not hire full time operators dedicated solely to ASR, but to hire PWR as support staff on an as-needed basis to keep costs of ASR operation low. PWR will assist in fieldwork, support data networks, assist in the preparation of compliance reports, and provide project construction/repair oversight on an as needed basis. PWR has 18 years of experience in supporting this particular project, is familiar with the ASR procedures and regulations, and therefore is able to plug in quickly with little spin up time when their services are needed. Budget estimate is based on a wet water year type where there would be over 150 operational days and this contract of support would provide up to 10 weeks of support. If WY 2023 is not a wet water year, less support will be needed and the full budget will not be spent. Additionally, as the project infrastructure ages through normal wear and tear, components break down and need repair to maintain the functionality of the program. The District contracts directly with C-57 contractors to repair the infrastructure and relies on PWR to supervise the

repair/construction activities to make sure the work is completed to District standards. Staff proposes to retain PWR to support the District with operations on an as-needed basis for the WY 2023 ASR season.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement on an as-needed basis, not to exceed \$75,000 with PWR to support the District with WY 2023 ASR operations.

BACKGROUND: The District completes annual water quality monitoring at the ASR facilities as outlined in the ASR Sample and Analysis Plan, which is a requirement for project operations by the Regional Water Quality Control Board. The District also monitors and reports streamflow and diversion volumes to the DWR, NOAA Fisheries, and State Department of Fish and Wildlife for permit compliance. In addition, the District reports volumes of water injected and recovered to the Watermaster as required by the Storage and Recovery agreement between Cal-Am and the Watermaster. The District has used PWR for 18 years to support the development and operation of the Carmel River ASR project. Because of PWR's experience with this project, they are able to provide high quality assistance to the District with little notice and direction.

IMPACT TO STAFF/RESOURCES: Funds for this project are included in the FY 2022-23 budget under "Water Supply Projects," line item 1-2-1. Funds expended to complete this work will be shared between the District and Cal-Am through the ASR Management and Operations agreement between the District and Cal-Am.

EXHIBIT

13-A Pueblo Water Resources, Inc. 2022 Fee Schedule

**PUEBLO WATER RESOURCES, INC.
2022 FEE SCHEDULE**

Professional Services

Principal Professional.....	\$225/hr
Senior Professional.....	\$210/hr
Project Professional.....	\$195/hr
Staff Professional.....	\$165/hr
Technician.....	\$155/hr
Illustrator.....	\$140/hr
Word Processing.....	\$120/hr

Other Direct Charges

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem*.....	\$150/day
Vehicle	\$75/day

Equipment Charges

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Level Troll).....	\$75/day, \$300/week
Water Quality Probes (In-Situ Aqua Troll).....	\$100/day, \$325/week
Ultrasonic Flowmeter.....	\$200/day, \$750/week

*Regionally and seasonally specific to project.

ADMINISTRATIVE COMMITTEE

14. CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR AQUIFER STORAGE AND RECOVERY WATER QUALITY MONITORING

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects N/A
Prepared By:	Jonathan Lear	Cost Estimate:	\$40,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the District's Aquifer Storage and Recovery (ASR) Project. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to spend up to \$40,000 to complete laboratory analysis related to the ASR Project in FY 2022-2023.

BACKGROUND: The District is currently reporting data collected under the Sampling and Analysis Plan and reporting data annually to the Regional Water Quality Control Board (RWQCB) to meet compliance for project operations. Water quality sampling is driven by project operations which are controlled largely by the availability of excess runoff on the Carmel River Watershed, so the total cost of the water quality program is unknown, however the average cost of the program is less than the budget placeholder of \$40,000. All funds spent on this program are reimbursed by CalAm through the ASR agreement. It should also be noted, at the request of the RWQCB, the District is currently enrolling the ASR Project in the General Waiver for Injection of Water Treated to Drinking Water Standards and there will likely be a change in monitoring related to the switch in regulatory process. If there is an effect on budget, staff will bring this to the attention of the Committee at that time.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

15. CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR WATERMASTER WATER QUALITY MONITORING

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects N/A
Prepared By:	Jonathan Lear	Cost Estimate:	Not to Exceed \$11,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the Seaside Groundwater Basin Watermaster. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to spend up to \$11,000 to complete laboratory analysis related to the Watermaster in FY 2022-2023.

BACKGROUND: The District has provided water quality monitoring and data management support to the Seaside Watermaster to meet the requirements outlined in the Seaside Groundwater Basin Monitoring and Management Plan. The Plan is a requirement outlined in the 2007 Adjudication Decision. The Monitoring and Management plan was adopted by the Monterey County Superior Court in 2008 and outlines a series of monitor and production wells to be sampled each water year. In the past the District has a contracted with the Watermaster to carry out this work on their behalf. Should the Watermaster choose to contract with the District again, District staff will use MBAS to complete the laboratory analysis for the sampling required in the Plan.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

16. CONSIDER DIRECTING THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH MONTGOMERY AND ASSOCIATES TO PROVIDE GROUNDWATER MODELING SUPPORT TO THE DISTRICT

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	Dave Stoldt	Program/	PWM/MPWSP
			Operations Model
	General Manager	Line Item No.:	1-1-3
Prepared By:	Jon Lear	Cost Estimate:	Not to Exceed \$50,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: District Staff has been working with two groundwater models over the past number of years to support the development of water resources projects, the evaluation of possibly removing Los Padres Reservoir, and the effects of climate change on the future of water resources on the Monterey Bay region. District staff has been working with Monterey One Water (M1W) and Montgomery and Associates to support the effort of expanding Pure Water Monterey and to permit the ongoing tracer test associated with the current operating project. District staff has been utilizing the United States Geological Survey (USGS) to support the effort of evaluating the alternatives for Los Padres Dam and climate change on the Carmel River Basin. Recently, District staff was notified that the USGS lead for the Carmel River Basin Model was taking a different role at the USGS and would not be available to continue to support the Carmel Valley model. A line item of \$50,000 was included in the FY2021-2022 budget to support the continued use of the Carmel River Model by the USGS and to date has not been utilized.

As new water resource projects come online and regulations that are more restrictive begin to onset, it is important that the District maintain the ability to model future iterations of projects and regulations as we plan for the future of water resources. Montgomery and Associates currently maintains the Seaside Basin model for the Watermaster and M1W and has the ability to run and maintain the Carmel River Basin Model. District staff worked with Montgomery and Associates to develop a scope of work that would bring the Carmel River Model from the USGS to their staff as well as give the District access to the Seaside Basin Model should the District need to complete modeling for either Basin. This proposed contract included in this staff note as **Exhibit 16-A** would provide the District the ability of use one consultant that is already familiar with the water resources needs of the region to operate and maintain both groundwater models for District Purposes.

RECOMMENDATION: The Administrative Committee should recommend that the Board direct the General Manager to enter into a contract with Montgomery and Associates in the amount not to exceed \$50,000 to provide groundwater modeling support to the District.

BACKGROUND: The District utilizes two groundwater models to simulate hydrologic processes associated with proposed projects such as the Pure Water Monterey Expansion and the investigation into the removal of Los Padres Dam. The Seaside Groundwater model was developed by the Seaside Watermaster in 2010 and the Carmel River Basin Hydrologic Model was developed by the USGS and District staff over the past 5 years. Both models are currently in use supporting projects including water resources and the evaluation of climate change on future water resources for the Monterey Bay Area.

EXHIBIT

16-A Letter Proposal from Montgomery and Associates to provide groundwater modeling support to the District

EXHIBIT 16-A

**AGREEMENT BETWEEN THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AND
MONTGOMERY AND ASSOCIATES
FOR PROFESSIONAL SERVICES TO PROVIDE GROUNDWATER MODELING SUPPORT**

THIS AGREEMENT is entered into this ____ day of June, 2022 by and between Montgomery and Associates, hereinafter called "Consultant," and the Monterey Peninsula Water Management District, hereinafter called "MPWMD".

SECTION I - SCOPE OF SERVICES

MPWMD hereby engages Consultant for services as set forth in **Exhibit A**, Scope of Work.

SECTION II COMPENSATION

A. FEE SCHEDULE

Fees payable to Consultant for services specified herein shall be in accordance with the Budget and Fee Schedule in **Exhibit B**.

B. METHOD OF PAYMENT

Payment of fees shall be based on work completed, as documented in monthly billings submitted by Consultant. Work reports shall be rendered in accordance with the schedule shown in **Exhibit C**, Work Schedule. Payments are due and payable within thirty (30) days after receipt of each invoice subject to a finding by MPWMD that work performed has been satisfactory and that payment is for the work specified in **Exhibit A**, Scope of Work. Where MPWMD finds the work to be unsatisfactory, MPWMD shall describe deficiencies in writing to Consultant within ten (10) days.

The final invoice for work performed shall be submitted not later than sixty (60) days following notification by MPWMD of completion of such work. The final invoice shall be paid not later than thirty (30) days after receipt of the final invoice.

C. MAXIMUM PAYMENT

Payments to Consultant for services rendered and expenses incurred under this Agreement **shall not exceed \$50,000.**

D. LATE PERFORMANCE PENALTY

With respect to the work within its direct control, in the event Consultant is unable to perform satisfactory work consistent with the professional skill and care ordinarily provided by professionals practicing in the State of California under the same or similar

circumstances within thirty (30) calendar days of the date such work is due pursuant to **Exhibit C**, Work Schedule, MPWMD may, in its discretion, withhold an additional five percent (5%) of the fees which would otherwise be payable pursuant to the fee schedule set forth in Exhibit B. This amount may be increased to a maximum of 10% after sixty (60) calendar days of the date such work is due.

Consultant shall not be responsible for delays to the Schedule due to actions outside of its immediate control. Delays due to lack of performance by other parties shall be documented and the Schedule adjusted to reflect the length of the delay incurred

SECTION III INSPECTION OF WORK

The books, papers, records and accounts of Consultant or any subconsultants retained by Consultant insofar as they relate to charges for services, or are in any way connected with the work herein contemplated, shall be open at all reasonable times to inspection and audit by the agents and authorized representatives of MPWMD. Said records shall be retained for a minimum of five (5) years after completion of services.

SECTION IV OWNERSHIP OF PROJECT REPORT AND EQUIPMENT PURCHASED

All original documents, explanations of methods, maps, tables, computer programs, reports and other documents prepared under this Agreement and equipment purchased specifically for the project shall become the exclusive property of MPWMD. Digital data used to generate tables, figures, diagrams, images, Geographical Information System (GIS) or Computer Aided Design (CAD) layers shall be considered separate deliverables and shall be provided to MPWMD after acceptance by MPWMD of the final work product(s).

Global Positioning System (GPS) data deliverables shall include the following:

- Original rover files, unless otherwise specified by MPWMD
- Base station correction files, unless otherwise specified by MPWMD
- Differentially corrected GPS files, if requested by MPWMD
- Copies of field data collection notes
- Completed documentation sheet for each collection event
- Almanac files are optional

GIS deliverables shall include the following:

- Geospatial dataset [generated from GPS data] in Environmental Systems Research Institute, Inc.'s (ESRI) shapefile format, including a projection file. In this regard, point features shall be generated as point shapefiles, linear features shall be generated as line shapefiles, and area features shall be generated as polygon shapefiles.
- Each geospatial dataset shall be accompanied by documentation sufficient to meet the Content Standard for Digital Geospatial Metadata (CSDGM), Vers. 2 (FGDC-STD-001-1998), dated June 1998.

- Any geospatial dataset derived from new or existing geospatial data in shapefile format, along with an explanation of the methodology used to generate the derived geospatial data.

Consultant may retain copies for his/her own use.

SECTION V TIME OF PERFORMANCE

Consultant shall begin work upon the effective date of this Agreement and shall complete all tasks described herein according to the schedule shown in Exhibit C, Work Schedule, and consistent with the professional skill and care ordinarily provided by engineering professionals practicing in the State of California under the same or similar circumstances.

SECTION VI RESPONSIBILITIES

- A. Consultant represents that he/she has or will secure at his/her own expense all personnel, materials, and related services required to perform the services under this Agreement. Consultant shall act as an independent consultant and not as an agent or employee of MPWMD. Consultant shall have exclusive and complete control over his/her employees and subcontractors, and shall determine the method of performing the services hereunder.
- B. Upon request, MPWMD shall provide Consultant with all relevant data and studies in its possession without charge. Consultant represents that he/she is familiar with such materials provided by MPWMD and that they are sufficient to discharge MPWMD's obligation hereunder.
- C. MPWMD shall coordinate and arrange for all meetings required to be held with other agencies or persons hereunder, unless otherwise specified in Exhibit A, Scope of Services.
- D. Consultant shall be responsible for the reproduction of work produced by Consultant hereunder.
- E. The officers, agents, and employees of MPWMD shall cooperate with Consultant in the performance of services under this agreement without charge to Consultant. Consultant agrees to use such services insofar as feasible in order to effectively discharge his/her obligations hereunder and further agrees to cooperate with MPWMD's officers, agents and employees.
- F. The Consultant agrees to indemnify, defend and save harmless MPWMD and the State of California, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all consultants, subcontractors, material men, laborers and any other person, firm or corporation who may be injured or damaged by the negligent acts, errors, and/or omissions of the Consultant, Consultant's employees, or Consultant's subcontractors or subconsultants in the performance of this Agreement.
- G. Consistent with the professional standard of care and except as otherwise expressly set forth herein, Consultant shall be entitled to rely upon the accuracy of data and information

provided by MPWMD or others without independent review or evaluation. This Agreement shall not create any rights or benefits to parties other than Consultant and MPWMD. No third party shall have the right to rely on Consultant opinions rendered in connection with the Services without the written consent of Consultant and the third party's agreement to be bound to the same conditions and limitations as MPWMD. Notwithstanding the foregoing, it is understood that Cal-Am may use the deliverables provided hereunder for the purposes contemplated under this Agreement. The parties agree that the work product hereunder, in whole or in part, is not suitable for financing purposes.

SECTION VII INSURANCE

- A. Consultant shall obtain and keep insurance policies in full force and effect as shown in **Exhibit D**, Insurance Requirements.
- B. Consultant shall provide photocopies of his/her current Automobile insurance policy [or policies], including endorsements thereto, or current certificates of insurance in lieu thereof, to MPWMD.
- C. Consultant shall require any subcontractor to provide evidence of the same insurance coverages specified in VII.A.
- D. Consultant shall provide notice to MPWMD of any cancellation or material change in insurance coverage where MPWMD has been named as additional insured, such notice to be delivered to the MPWMD in accord with Section XV of this Agreement at least ten (10) days before the effective date of such change or cancellation of insurance.
- E. Evidence acceptable to MPWMD that Consultant has complied with the provisions of this Section VII shall be provided to the MPWMD, prior to commencement of work under this Agreement.
- F. All policies carried by the Consultant shall provide primary coverage instead of any and all other policies that may be in force. MPWMD shall not be responsible for any premium due for the insurance coverages specified in this Agreement.

SECTION VIII CHANGES AND CHANGED CONDITIONS

- A. If, during the course of the work herein contemplated, the need to change the Scope of Work or the Work Schedule should arise, for whatever reasons, whichever party first identifies such need to change shall notify the other party in writing. The representatives of the parties shall meet within seven (7) working days of the date of such notice to discuss the need for change so identified and to set the proposed action to be taken by the parties. A change in the Scope of Work may also result in a change in the compensation amount. Compensation changes shall be based upon the Consultant Budget and Fee Schedule (**Exhibit B**) attached hereto. Any changes agreed to shall be documented by duly executed amendments to this Agreement.
- B. MPWMD reserves the right to specify individual employees, subcontractors or agents of Consultant who shall be assigned to perform the tasks specified in **Exhibit A**, Scope of

Services. If, during the course of the work herein contemplated, there is a change such that the specified individual employees, subcontractors or agents are no longer assigned to the work described in this contract and/or are no longer affiliated with Consultant, Consultant shall immediately notify MPWMD in writing. Consultant shall assign the rights to this contract to another entity, if requested by MPWMD, as part of termination proceedings pursuant to Section IX, Termination.

SECTION IX TERMINATION

- A. MPWMD may terminate Consultant's services at any time by written notice to Consultant at least thirty (30) days prior to such termination. Upon receipt of written notice from MPWMD that this Agreement is terminated, Consultant shall submit an invoice for an amount that represents the value of services actually performed to the date of said notice for which he/she has not previously been compensated. Upon approval of this invoice by MPWMD, Consultant shall be paid from the sum found due after having applied the provisions of Section II, Paragraph (D) of this Agreement, "Late Performance Penalty," where applicable, and MPWMD shall have no further obligation to Consultant, monetarily or otherwise.
- B. Upon receipt of written notice of termination, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) deliver or otherwise make available to MPWMD, copies, including magnetic media, of data, design calculations, drawings, specifications, reports, estimates, summaries and other such information and materials as may have been accumulated by the Consultant in performing the services under this Agreement.

SECTION X SUB-CONTRACTING AND ASSIGNABILITY

Consultant shall not sub-contract any portion of the work required by this Agreement nor otherwise assign or transfer any interest in it without prior written approval of MPWMD. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

SECTION XI DISCRIMINATION AND FAIR EMPLOYMENT

Attention is directed to Section 1735 of the California Labor Code, which reads as follows:

“No discrimination shall be made in the employment of persons upon public works because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons, except as provided in Section 12940 of the government code and every Consultant for public works violating this section is subject to all penalties imposed by a violation of this chapter.”

During the performance of this Agreement, Consultant and its contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and

denial of family care leave. Consultant and its contractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and its contractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

SECTION XII INTEREST OF CONSULTANT

Consultant covenants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement.

SECTION XIII CONTINGENT FEES

Consultant warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Agreement, and that he/she has not paid or agreed to pay any company, or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gifts, or other consideration, contingent upon or resulting from the award or making of this Agreement. For breach of violation of this warranty, MPWMD shall have the right to annul this Agreement without liability or at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage, gift or contingent fee.

SECTION XIV DISPUTES

In the event of a dispute arising out of the performance of this Agreement either party shall, as soon as a conflict is identified, submit a written statement of the conflict to the other party. Within five (5) working days of receipt of such a statement of conflict, the second party will respond and a meeting will be arranged not more than five (5) working days thereafter to arrive at a negotiated settlement or procedure for settlement. If, within twenty (20) working days from the initial filing of a statement of conflict an agreement cannot be reached, it is agreed that the dispute may be resolved in a court of law competent to hear this matter. This Agreement shall be construed in accord with California law and it is agreed that venue shall be in the County of Monterey. The prevailing party shall be awarded costs of suit, and attorneys' fees.

SECTION XV NOTICES

All communications to either party by the other shall be deemed given when made in writing and delivered or mailed to such party at its respective address, as follows:

MPWMD:	Jonathan Lear Monterey Peninsula Water Management District 5 Harris Court, Building G
--------	---

or
P. O. Box 85
Monterey, CA 93942-0085

CONSULTANT: Derrick Williams
Montgomery & Associates
1023 Nipomo Avenue, Suite 200
San Luis Obispo, CA 93401
(510) 332-7898 (mobile)

SECTION XVI AMENDMENTS

This Agreement together with **Exhibits A, B, C and D** sets forth the entire understanding of the parties with respect to the subject matter herein. There are no other agreements expressed or implied, oral or written, except as set forth herein. This Agreement may not be amended except upon written amendment, executed by both parties hereto.

SECTION XVII ATTACHMENTS

The following exhibits attached hereto and referred to in the preceding sections are, by reference, incorporated herein and made an integral part of this Agreement:

- Exhibit A.** Scope of Work
- Exhibit B.** Budget and Fee Schedule
- Exhibit C.** Work Schedule
- Exhibit D.** Insurance Requirements
- Exhibit E.** Drug Free Workplace Certification

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the day and year first above written.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

_____ **Date** _____

BY: David J. Stoldt, General Manager

CONSULTANT

_____ **Date** _____

BY: Derrick Williams, Project Manager

FEDERAL TAX IDENTIFICATION NUMBER: 86-0484626

EXHIBIT A – SCOPE OF WORK

1. On an as needed basis provide modeling support utilizing the Seaside Groundwater Basin and Carmel Valley Hydrologic Models to support the Pure Water Monterey Expansion and Los Padres Alternatives Study.
2. Set up model scenarios and complete model runs.
3. Prepare reports and presentations related to model input and results.
4. Present model results at Board Meetings or in a Regulatory setting.

EXHIBIT B – BUDGET AND FEE SCHEDULE



112421

2022 SCHEDULE OF FEES AND EXPENSES FOR SERVICES CONDUCTED IN CALIFORNIA

PROFESSIONAL FEES	Hourly Rate (\$)
Scientist 9*	295
<i>Scientist 8 (Derrik Williams)</i>	275
<i>Scientist 7</i>	250
<i>Scientist 6</i>	228
<i>Scientist 5 (Pascual Benito)</i>	205
<i>Scientist 4</i>	182
<i>Scientist 3</i>	160
<i>Scientist 2</i>	138
<i>Scientist 1</i>	118
Health & Safety Coordinator	210
Senior Programming Specialist	230
Senior Water Policy/Economics Specialist	270
Water Policy/Economics Specialist 2	225
Water Policy/Economics Specialist 1	205
Drilling Specialist 2	160
Drilling Specialist 1	140
Hydrologic Technician 2	127
Hydrologic Technician 1	107
Hydrologic Assistant	90
GIS / Data Coordinator	160
GIS / Data Specialist 2	145
GIS / Data Specialist 1	115
Scientific Illustrator 2	110
Scientific Illustrator 1	95
Contract Administrator	85
Technical Editor	80
Clerical	65
EXPENSES	
Airline travel, ZipCar, and auto rental	Cost, plus 10%
Lodging and subsistence	Cost, plus 10%
Copying, printing, long distance calls, shipping, field supplies	Cost, plus 10%
Subcontractor services	Cost, plus 10%
Laboratory services	Cost, plus 10%
Use of private vehicles	Standard IRS Rate

EXHIBIT C – WORK SCHEDULE

This scope of work is to be completed in Calendar Years 2023 and 2024.

EXHIBIT D – INSURANCE REQUIREMENTS

- I. Subgrantee shall provide evidence of valid and collectible insurance carried for those exposures indicated by an "X".
 - A. X Professional Liability Errors & Omissions
 - B. X Workers Compensation and Employers Liability
 - C. Automobile Liability – “Any Auto – Symbol 1”
 - D. X Comprehensive General Liability, including Bodily Injury, Property Damage and Personal Injury
 - E. Owners & Contractors Protective
 - F. Protection & Indemnity (Marine/Aviation)
- II. The minimum limit of protection provided by insurance policies for each of the coverages listed above shall be not less than \$2,000,000. The procurement and maintenance by the Subgrantee of the policies required to be obtained and maintained by Subgrantee under this Agreement shall not relieve or satisfy Subgrantee’s obligation to indemnify, defend and save harmless the District.
- III. Evidence of insurance carried shall be Certificates of Insurance for the current policies. The District shall be listed as a certificate holder on the Subgrantee’s Comprehensive General Liability insurance policy and the policy must be endorsed to provide a 60-day prior written notice of cancellation.
- IV. The District requires that all Subgrantees carry a commercial liability policy written on a broad comprehensive general liability form.
 - A. Such protection is to include coverage for the following hazards, indicated by an "X":
 1. X Premises and Operations
 2. X Products and Completed Operations
 3. Explosion Collapse and Underground
 4. X Broad Form Blanket Contractual
 5. X Broad Form Property Damage
 6. X Personal Injury, A, B & C
 7. X Employees named as Persons Insured
 8. X Protective and/or Contingent Liability (O&CP)
 - B. The "Persons Insured" provision on each comprehensive general liability policy shall include as an insured the "Monterey Peninsula Water Management District, its officers, directors, agents and employees."
 - C. This policy shall contain a severability of interest clause or similar language to the following:

"The insurance afforded applies separately to each insured against whom claim is made or suit is brought including claims made or suits brought by any persons included within the persons insured provision of the insurance against any other such person or organization."

- D. All policies shall contain a provision that the insurance company shall give the District at least thirty (30) days prior written notice mailed to the address shown below prior to any cancellation, lapse or non-renewal. The 30-day written notice must be shown on all certificates of insurance.
 - E. Certificates of Insurance for the current policies shall be delivered by the Subgrantee to the Risk Manager for the District as verification that terms A, B, C and D have been met.
- V. All insurance correspondence, certificates, binders, etc., shall be mailed to:
- Monterey Peninsula Water Management District
Attn: Administrative Services Manager
5 Harris Court, Building G
P.O. Box 85
Monterey, CA 93942-0085
- VI. All policies carried by the Subgrantee shall be primary coverage to any and all other policies that may be in force. The District shall not be responsible for payment of premiums due as a result of compliance with the terms and conditions of the insurance requirements.
 - VII. All such policies of insurance shall be issued by domestic United States insurance companies with general policy holders' rating of not less than "B" and admitted to do business in the State of California. The policies of insurance so carried shall be carried and maintained throughout the term of this Agreement.

EXHIBIT E – DRUG-FREE WORKPLACE CERTIFICATION

The District is committed to maintaining a work environment free from the influence of alcohol and drugs in keeping with the spirit and intent of the Drug-Free Workplace Acts of 1988 and 1990. Illegal drugs in the workplace are a danger to all of us. They impair health, promote crime, lower productivity and quality, and undermine public confidence in the work we do. The use of any controlled substances is inconsistent with the behavior expected of our employees, contractors, and subcontractors. It subjects all employees, contractors, and subcontractors, as well as visitors to our facilities and work site, to unacceptable safety risks and undermines the District's ability to operate effectively and efficiently. In this connection, any location at which Monterey Peninsula Water Management District business is conducted, whether on District property or at any other site, is declared to be a drug-free workplace. This means that:

1. All employees, contractors, and subcontractors are absolutely prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession, sale, or use of a controlled substance in the workplace or while engaged in District business off our premises. Violation of this policy by contractors or subcontractors could result in termination of the contract for their services.
2. Employees, contractors, and subcontractors have the right to know the dangers of drug abuse in the workplace, the Monterey Peninsula Water Management District's policy about it, and what help is available to combat drug problems.
3. Any employee, contractor, or subcontractor convicted of violating a criminal drug statute in this agency's workplace must inform the District of such conviction (including pleas of guilty and nolo contendere) within five (5) days of its occurrence. Failure to do so by a contractor or subcontractor could result in termination of the contract for their services. By law, the District will notify the federal contracting officer within ten (10) days of receiving any notice of such a conviction.

ALL CONTRACTORS AND SUBCONTRACTORS ARE ASKED TO ACKNOWLEDGE THAT THEY HAVE READ THE ABOVE POLICY AND AGREE TO ABIDE BY IT IN ALL RESPECTS. BY LAW, THIS ACKNOWLEDGEMENT AND AGREEMENT ARE REQUIRED OF YOU AS A CONDITION OF ENTERING INTO THIS AGREEMENT.

Signature of responsible party

Name and title of responsible party

Date signed

ADMINISTRATIVE COMMITTEE

17. CONSIDER EXTENSION OF COOPERATIVE AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY FOR STREAMFLOW GAGING IN WATER YEAR 2023

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/	Monitor Carmel River Near Carmel (USGS)
		Line Item No.:	2-5-1 A
Prepared By:	Jonathan Lear	Cost Estimate:	\$17,500

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The United States Geological Survey (USGS) operates two streamflow gaging stations on the Carmel River:

- (1) Carmel River at Robles del Rio (No. 11143200) and
- (2) Carmel River near Carmel (No. 11143250).

The upper or "Robles" gage is immediately downstream of Esquiline Bridge (River Mile 14.4) and the lower or "Carmel" gage is immediately downstream of Via Mallorca Bridge (River Mile 3.6). The Monterey Peninsula Water Management District (District) relies on the flow data from both of these stations to support ASR operations and both gages are named in the water rights associated with ASR diversions. It should be noted that the Robles del Rio station is funded by the Monterey County Water Resources Agency.

RECOMMENDATION: The Administrative Committee should authorize the General Manager to execute the agreement with the USGS providing cooperative investigation of the water resources within the District for Water Year (WY) 2023 for an amount not-to-exceed \$17,500.

BACKGROUND: The District has funded a cooperative water resources program with the USGS to monitor Carmel River streamflow since the late 1980s. Other than the District, the USGS is the only other independent agency that monitors continuous Carmel River streamflow. The Carmel station provides a long-term streamflow record that began in 1962. The USGS streamflow data provide a valuable cross check for the District's streamflow data when verifying the daily, annual, and peak flows that occur on the Carmel River. The USGS Carmel River streamflow data also support the District's implementation of Aquifer Storage and Recovery (ASR) operations in the Seaside Groundwater Basin in that the data are utilized in real-time to assist in scheduling when to commence or cease injection, given current trends in streamflow conditions. In addition, as a

cooperator with the USGS, the District has access to purchase equipment from the USGS Hydrologic Instrumentation Facility and keep informed of advancements in instrumentation. The Agreement for WY 2022 is included as **Exhibit 17-A** as an example of the agreement that would be negotiated in WY 2023

IMPACT TO STAFF/RESOURCES: The District's share for continuation of streamflow monitoring at the Carmel River near Carmel station for WY 2023 (October 1, 2022 - September 30, 2023) is \$17,500.

EXHIBIT

17-A Joint Funding Agreement for Water Year 2022

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California Water Science Center
6000 J Street, Placer Hall
Sacramento, CA 95819

August 31, 2021

Mr. David Stoldt, General Manager
Monterey Peninsula Water Management District
Post Office Box 85
Monterey, California 93942-0085

Subject: Carmel River near Carmel Gage, Joint Funding Agreement, Water Year 2022

Dear Mr. Stoldt:

This letter confirms discussions between our respective staffs, concerning the continuation of the cooperative water resources program between the Monterey Peninsula Water Management District (District) and the U.S. Geological Survey (USGS) for the period October 1, 2021 to September 30, 2022.

The proposed program and associated costs are as follows:

<u>Station number and name</u>	<u>District Funds</u>	<u>USGS Funds</u>	<u>Total Funds</u>
11143250 Carmel River near Carmel	\$16,890	\$7,340	\$24,230
TOTAL	\$16,890	\$7,340	\$24,230

Total cost of the proposed program is \$24,230. Cost to the District is \$16,890, and subject to the availability of Federal matching funds, the USGS will provide \$7,340.

Attached is Joint Funding Agreement (JFA) 22ZGJFA14300, e-signed by our agency, for your approval. If you are in agreement with this proposed program, please return the fully executed electronically signed copy to CAgageADMIN@usgs.gov (preferred) or send one fully executed paper copy to the address in the letter head. Work performed with funds from this agreement will be conducted on a fixed-price basis. Billing for this agreement will be rendered annually.

The USGS is required to have an agreement in place prior to any work being performed on a project. We request that a fully executed JFA be returned prior to October 1, 2021. If it is not received by October 1, we will be required to suspend operations until an agreement is received.

If you have any questions concerning this program, please contact Anthony Guerriero, in our Santa Cruz Field Office, at (831) 460-7494. If you have any administrative questions, please contact Helen Houston, at hhouston@usgs.gov.

Sincerely,

ERIC REICHARD

Digitally signed by ERIC
REICHARD
Date: 2021.08.31 13:24:47
-07'00'

Eric Reichard
Director, USGS California Water Science Center

Enclosure
22ZGJFA14300

**Form 9-1366
(May 2018)**

**U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations**

**Customer #: 6000000949
Agreement #: 22ZGJFA14300
Project #: ZG00GZV
TIN #: 94-2535586**

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2021, by the U.S. GEOLOGICAL SURVEY, California Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Monterey Peninsula Water Mgmt. Dist. party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$7,340 by the party of the first part during the period
October 1, 2021 to September 30, 2022
- (b) \$16,890 by the party of the second part during the period
October 1, 2021 to September 30, 2022
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

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Water Resource Investigations

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Anthony Guerriero
Supervisory Hydrologic Technician
Address: 2885 Mission Street
Santa Cruz, CA 95060
Telephone: (831) 460-7494
Fax: (831) 427-4475
Email: aguerrie@usgs.gov

Customer Technical Point of Contact

Name: David Stoldt
General Manager
Address: Post Office Box 85
Monterey, CA 93942-0085
Telephone: (831) 658-5600
Fax:
Email:

USGS Billing Point of Contact

Name: Helen Houston
Budget Analyst
Address: 2730 N. Deer Run Road
Carson City, NV 89701
Telephone: (775) 887-7605
Fax: (775) 887-7629
Email: hhouston@usgs.gov

Customer Billing Point of Contact

Name: Greg James
Associate Hydrologist
Address: Post Office Box 85
Monterey, CA 93942
Telephone: (831) 659-2543
Fax:
Email: james@mpwmd.net

U.S. Geological Survey
United States
Department of Interior

Monterey Peninsula Water Mgmt. Dist.

ERIC
REICHARD

Digitally signed by ERIC
REICHARD

Date: 2021.08.31
13:25:26 -07'00'

Signature

By _____ Date: 08/31/2021

Name: Eric Reichard

Title: Director, USGS California Water Science Center

Signatures

By _____ Date: _____

Name:

Title:

By _____ Date: _____

Name:

Title:

By _____ Date: _____

Name:

Title:

ADMINISTRATIVE COMMITTEE

18. CONSIDER FUNDING UPGRADE TO SIX CARMEL RIVER MONITORING STATIONS AND CURRENT METERS

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item:	Projects Hydrologic Monitoring 2-5-3
Prepared By:	Jonathan Lear	Cost Estimate:	\$62,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to complete an equipment upgrade to the Pine Creek, San Clemente Creek, Turlacitos Creek, Hitchcock Creek, Robinson Creek, Protero Creek, Arroyo Del Rey, and San Jose Creek water level and gaging stations. These set of stations represent the last group of gaging stations without telemetry. This effort is the final step in the effort of upgrading the District's stream gage and water level monitoring network to be completely remote telemetered. Over the past 2 years District Staff have upgraded 12 stations at the rate of 6 per year. Equipment upgrades include replacement of pressure transducers, data loggers, modems, solar panels and enclosures at the six sites. District staff will be upgrading to the Campbell Scientific CR-300 a combined data logger and 4G modem at most of the remaining non-telemetered stations, and satellite modems where cellular signal is unavailable. The surface water network was established over 30 years ago with Campbell Scientific equipment because it was and still is the industry standard equipment used for surface water monitoring. Their client list includes the California Department of Water Resources and the US Geological Survey (USGS).

District staff proposes to upgrade the high flow measurement methodology by purchasing an acoustic Doppler flow profiler to collect high flow measurements. Presently a bridge crane is used to collect high flow current measurements. Over the last decade, the USGS has moved to the Acoustic Profile equipment and the District's high flow measurements have not matched high flow measurements taken at nearby USGS Gages. District staff believes that by using the same methodology as the USGS, we can produce data sets closer to the measurements at the USGS sites. District also is continuing to upgrade the hand held current meters to the Hach F950, which are rugged, rechargeable, and reduces staff hours.

Exhibit 18-A outlines the equipment to be upgraded and a cost estimate of the upgrade. This work is included in the FY 2022 – 2023 budget as item 2-5-3 and will take place this summer.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the purchase of equipment to upgrade the Carmel River Basin water level and stream gage network equipment in the amount not to exceed \$62,000.

BACKGROUND: Since its inception, the District has historically collected streamflow measurements at approximately 15 mainstem sites on the Carmel River and on 16 tributaries to the Carmel River. The District's current principal streamflow measuring sites within the Carmel River Basin (CRB) are shown in **Exhibit 18-B**. Prior to 1991, the streamflow measurements were instantaneous measurements made by the current-meter method. In 1991, a concerted effort was made to upgrade the streamflow monitoring network as staff installed continuous recorders at six selected tributary sites. Since that time, the District has continued to expand its streamflow monitoring network, which currently consists of 18 continuous-recording gaging stations.

Data collected at the District streamflow monitoring sites are analyzed for use in water-supply planning, fishery, riparian and erosion control programs. More specific uses of streamflow data include, but are not limited, to the items listed below:

- Defining the general hydrologic conditions in the basin
- Setting flow requirements for meeting aquatic life goals
- Monitoring compliance with minimum-flow requirements
- Forecasting water-supply availability
- Assessing and scheduling fish rescue activities
- Assessing effectiveness of riparian mitigations
- Evaluating surface and groundwater interaction
- Developing and calibrating hydrologic models
- Delineating and managing flood plains
- Evaluating and designing water-supply projects
- Providing data for forecasting floods and defining flood-recurrence intervals
- Assessing hydrologic impacts from water-development projects
- Supporting Aquifer Storage and Recovery (ASR) operations

Streamflow gaging station O&M at each of the above sites involves obtaining monthly discharge measurements, maintaining recording equipment, obtaining staff gage readings and occasional surveying. Subsequently, river/creek stage and discharge data are processed in-house utilizing Hydstra Time-Series Software (Kisters North America, Inc.), to produce continuous streamflow records for the sites.

EXHIBITS

18-A Gage Upgrades from Campbell Scientific

18-B Measuring Sites within the Carmel River Basin

Gage Upgrades from Campbell Scientific

Description	Unit Price	Quantity	Ext. Price
4G cellular module w/ 25 MB/month plan	694	7	\$4,858.00
4G/3G antennae	102	7	\$714.00
Surge protection kit	260	10	\$2,600.00
Antenna cable	113.5	10	\$1,135.00
GOES Satellite Tansmitter	2125	3	\$6,375.00
GOES Antennae	576	3	\$1,728.00
GPS antennae	158	3	\$474.00
GPS antennae cable	95.2	3	\$285.60
Tax			\$1,680.00
Shipping est			\$150.00
Total			\$19,999.60

Measuring Equipment from Hach and Sontek**From Hach**

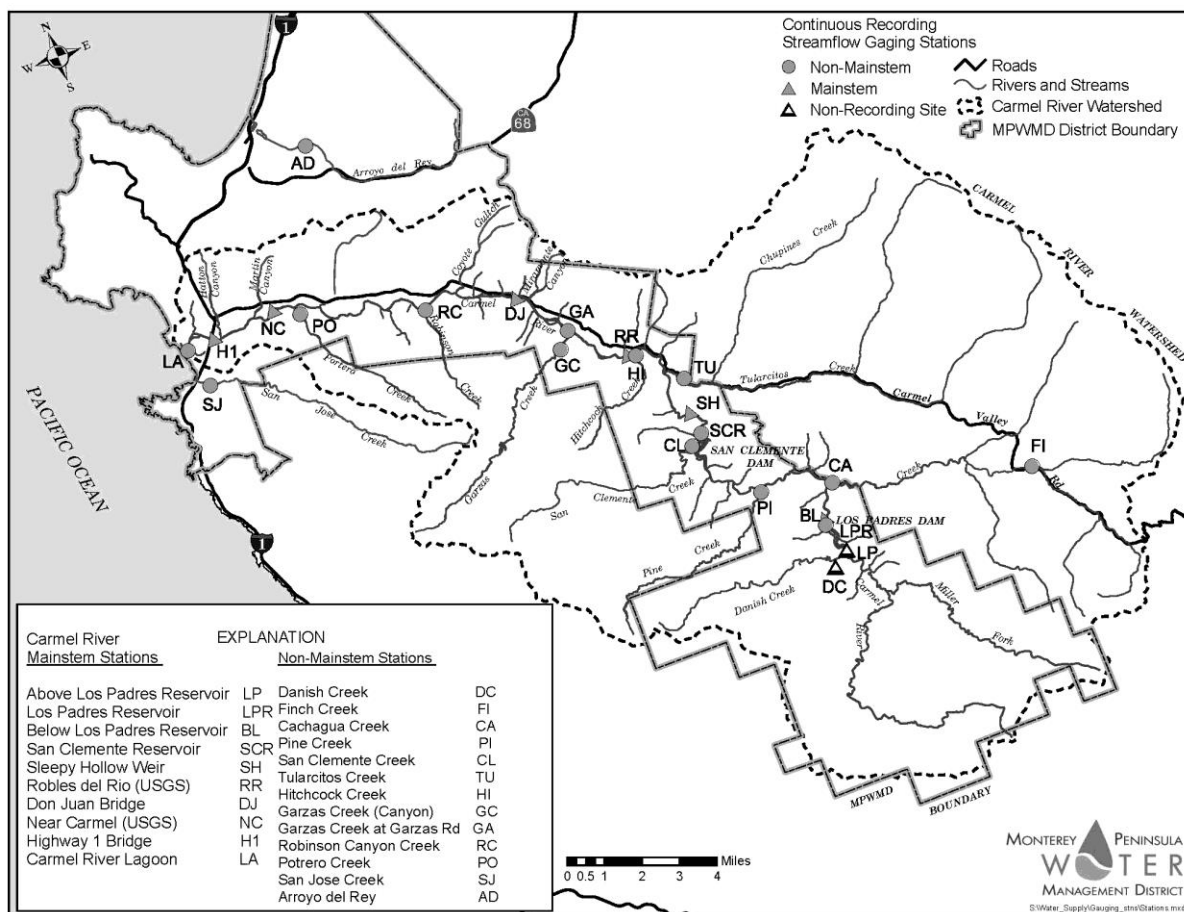
Hach FH950 with 6.5 ft sensor cable	7004	1	\$7,844.48
Tax			\$720.00
Shipping est			\$100.00
Total			\$8,664.48

From Sontek

Sontek RS5 ADCP	24865	1	\$24,865.00
Sontek Hydroboard to mount RS5 in high Flow	2785	1	\$2,785.00
Tax			\$2,550.00
Shipping est			\$100.00
Total			\$30,300.00

	\$58,964.08
5% Contengency	\$2,948.20
	<u>\$61,912.28</u>

EXHIBIT 18-B



ADMINISTRATIVE COMMITTEE

19. AUTHORIZE FUNDS TO CONTRACT FOR DISTRICT ENGINEER

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$85,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Planning and Engineering Manager/District Engineer, Larry Hampson, retired on May 31, 2019. Some of his duties were transferred to existing District staff. However, there is a need for his specialized skills and knowledge of District projects, such as the Sleepy Hollow Intake Facility Project. He will provide assessment and oversight on District projects. Mr. Hampson's unique experience and historical knowledge, after 28 years with the District, make him the only individual who can carry out these functions. The District is also required to have a registered Professional Engineer on staff and Mr. Hampson is a registered Professional Engineer.

It would greatly benefit the District to offer a limited-term, part-time contract as a retired annuitant to Mr. Hampson. The contract would be for Mr. Hampson to act as a District Engineer at his former hourly rate of \$78.03, for up to 960 hours from July 1, 2022 through June 30, 2023. He would not receive any benefits, other than those mandated by state and federal law.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the expenditure of funds to hire retired annuitant for up to 960 hours of work from July 1, 2022 through June 30, 2023. Approval of this item will be contingent upon final adoption of the FY 2022-2023 budget.

IMPACTS TO STAFF/RESOURCES: The cost to the District for a 12-month, part-time contract would not exceed \$85,000.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE MEETING

20. CONSIDER ADDING THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE DISTRICTS ORGANIZATION CHART

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Salary & Benefits
Prepared By:	Suresh Prasad	Cost Estimate:	\$68,000 (full year salary + benefits)

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The duties of the District's temporary worker to assist the Water Demand Division (WDD) have evolved over the past few years. The current incumbent has worked in a temporary role for ten (10) years performing various clerical and administrative support functions in support of the District. Due to current and ongoing needs of the WDD, the District believes the creation of an Administrative Assistant position will better suit the needs of the organization.

The Water Demand Division evaluated and identified the need to add an Administrative Assistant position within their department which more accurately reflects the level of responsibility and administrative support needed within the Division for current and future needs. Key duties would include assisting WDD staff by providing technical, office administrative support duties and other tasks described in **Exhibit 20-A: Administrative Assistant- Job Description**. The Administrative Assistant will receive immediate supervision from Conservation Analysts and reports to the Water Demand Manager. After a thorough review of the workload needs of the WDD, the District has determined that an Administrative Assistant classification will allow the Division to carry out the critical workload, services and support to internal/external staff.

The position would be placed at Range 8 on the District's salary chart. This placement would be consistent in maintaining internal relationships with other MPWMD job classifications, their requirements, and level of responsibility. The salary range would be consistent in comparison with other agencies for comparable positions in the area. Range 8 monthly salary is between \$3,820.26 to \$4,643.54.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize staff to add the Administrative Assistant position to District's current organization chart and associated salary range.

IMPACTS TO STAFF/RESOURCES: A new fully funded position (Administrative Assistant) was included in the FY 2022-2023 budget. In addition, partial savings from our current contract with a local Temporary Agency will also help fund for this new position.

EXHIBIT

20-A Administrative Assistant- *Job Description*

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EXHIBIT 20-A

ADMINISTRATIVE ASSISTANT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

To perform a wide variety of technical and office administrative support duties in support of the Water Demand Division. To assist in research, analysis, and reporting on water demand management and conservation programs; to review legal notices and documents, produce enforcement letters, receive, route and distribute incoming and outgoing mail; to maintain a variety of files and records; To scan a variety of documents of all sizes for other Divisions, clearly name them, and create organized e-file folders in which to save them; and to perform other job related duties as required.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from the Conservation Analysts and reports to the Water Demand Manager.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:

Essential Functions:

Administrative

1. Perform general word processing and computer work to create and edit letters, documents, spreadsheets, databases and graphics; send and receive e-mail messages.
2. Generate monthly Transfer-of-Title reports. Update database records with information from the reports.
3. Create, maintain, and complete Conservation records in the database. Enter transfer-of-title data and inspections, describe tasks, upload documents, update status.
4. Process incoming Conservation documents. Scan if necessary, name, file, and upload them. Determine what action is needed next (e.g., request for additional information, status change, final certification), and do whatever is needed.
5. Write, edit, update, and send various form letters pertaining to Conservation and Water Permit requirements. Revise letters to suit specific purposes/circumstances. Evaluate files, database records, and submitted documents to determine if and what type of correspondence is needed.
6. When needed, assist the Rebate processor. Verify that properties of applicants are within the District. Scan applications if necessary, open Rebate records, and enter data from the applications.

Office

7. File e-files newly generated by staff. Save and file significant emails and letters. Download, rename, and file e-files submitted by outside sources.

8. Compile, sort, and process data for special projects and services. Collect and assemble data and background materials for a variety of reports. Write summaries or add explanatory notes as needed.
9. Prepares, files, and maintains inventory lists of files for archives.
10. Enters, sorts, and index documents in document management system.
11. Organizes, maintains, and scans various administrative, confidential, and reference records and other files.
12. Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and procedures of record keeping.
- Basic mathematical principles.
- Techniques of word processing, database and spreadsheets.
- Modern office procedures, methods and computer equipment.
- Microsoft Office Suite applications such as Word, Excel, PowerPoint and Outlook
- English usage, spelling, grammar and punctuation.
- Basic principles and practices of data collection and report preparation.
- Methods and techniques of proper phone etiquette.
- Basic water conservation methods and devices.

Ability to:

- Perform detailed office support work accurately and in a timely manner.
- Review documents for completeness and accuracy.
- Maintain confidentiality of sensitive information of accounting, employees, former employees, and other matters affecting employee/financial relations.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Collect and compile data to prepare simple reports; maintain accurate records and document actions taken; and proofread and/or edit for errors in input, grammar, punctuation and arithmetical computation.
- Maintain tactfulness and courtesy in high stress situations.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Interpret, apply, and explain policies, procedures, and practices of the District.
- Type at a speed necessary for successful job performance.
- Understand and follow oral and written instructions.
- Work independently.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Experience and Training Guidelines — Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of progressively responsible administrative and clerical work experience

Training:

Possession of a high school diploma or GED

License or Certificate:

Possession of, or ability to obtain an appropriate, valid California driver's license.

WORKING CONDITIONS

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions:

Office environment; exposure to computer screens; work closely with others and work alone.

Physical Conditions:

This is primarily a sedentary office classification although standing and walking between work areas may be required. Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. ;Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment; Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds with the use of proper equipment.

Vision:

See in the normal visual range with or without correction; vision sufficient to read small print, computer screens and other printed documents; specific vision abilities required by this job include close and distant vision and depth perception.

Hearing:

Hear in the normal audio range with or without correction.

Department: Water Demand

Exempt: No

Approved Date:

ADMINISTRATIVE COMMITTEE

21. CONSIDER APPROVAL OF AMENDMENT NO. 6 TO AGREEMENT WITH REGIONAL GOVERNMENT SERVICES AUTHORITY FOR MANAGEMENT AND ADMINISTRATIVE SERVICES

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No. :	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$35,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: On December 12, 2016, the District entered in to an Agreement for Management and Administrative Services with Regional Government Services (RGS). The Agreement was for a period of six months that ended on June 30, 2017.

On June 19, 2017, the District entered in to Amendment No. 1. The Agreement was for a period of twelve months that ended on June 30, 2018.

On June 18, 2018, the District entered in to Amendment No. 2. The Agreement was for a period of twelve months that ended on June 30, 2019.

On June 17, 2019, the District entered in to Amendment No. 3. The Agreement was for a period of twelve months that ended on June 30, 2020.

On June 15, 2020, the District entered in to Amendment No. 4. The Agreement was for a period of twelve months that ended on June 30, 2021.

On June 21, 2021, the District entered in to Amendment No. 5. The Agreement was for a period of twelve months that will end on June 30, 2022.

Based on current experience for the past five years, staff recommends extending the services of RGS for 12 months for a not-to-exceed price of \$35,000. This amendment will be from July 1, 2022 to June 30, 2023.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager or the Administrative Services Manager/CFO to execute Amendment No. 6 to existing Agreement with RGS to provide management and administrative

services for an amount not to exceed \$35,000. The approval of this item is contingent upon the adoption of FY 2022-2023 budget by the Board.

IMPACT TO STAFF/RESOURCES: The FY 2022-2023 budget includes funds for this service.

BACKGROUND: With the retirement of the District's full time Human Resources Analyst, staff evaluated the District's human resources need and realized that the most efficient way to fill the position would be to contract part-time human resources services. Since then, the District has hired a full time HR Coordinator/Contract Specialist position that performs daily HR related tasks. RGS will be used for more high-level HR related functions.

RGS is a governmental, joint powers authority, formed in 2001, who exclusively serves public sector agencies. RGS will serve as a consultant for management and administrative services to provide human resources support for the District on a part-time, continuous basis and will provide onsite office hours of two four-hour days per week. Activities include researching and recommending best practices on policies, procedures, personnel transactions; coaching and training managers on sensitive performance issues; providing training on team building and conflict resolution; developing, monitoring, and managing leave of absence; conducting non-executive recruitments; and assisting in preparation of labor negotiations.

RGS has been providing services to the District since December 12, 2016, and the existing Agreement is anticipated to remain in force through June 30, 2022. RGS will assign RGS employees to serve as the Human Resources Advisor(s) to the District and will provide support by performing District's human resources management practices, policies and systems and by providing ongoing Human Resources Management services.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

22. CONSIDER APPROVAL OF AGREEMENT WITH LYNX TECHNOLOGIES FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$35,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: With the departure of District's full-time GIS Specialist, there was a need to find a replacement to fill that position. Based on the size and need of the District, the replacement of a full-time GIS position can most effectively be filled with a part-time GIS consultant.

On June, 2017, the District entered in to an Agreement for GIS Professional Services with Lynx Technologies. The Agreement was for a period of 12 months that ended on June 30, 2018.

On June 18, 2018, the Board authorized to extend the contract for GIS Professional Services for 12 months, which ended on June 30, 2019.

On June 17, 2019, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which ended on June 30, 2020.

On June 15, 2020, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which ended on June 30, 2021.

On June 21, 2021, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which will end on June 30, 2022.

A revised scope of services for GIS Professional Services has been prepared by Lynx Technologies for Board review. If approved, this Agreement will extend for another 12 months with effect from from July 1, 2022 to June 30, 2023.

Currently, the Pebble Beach Community Services District is using services of Lynx Technologies to provide GIS services for their district on a part-time basis. In addition, several other cities are also utilizing the services of Lynx Technologies for their GIS needs.

RECOMMENDATION: The Administrative Committee should recommend authorizing the General Manager or the Administrative Services Manager/CFO to enter into an agreement with Lynx Technologies to provide GIS services for an amount not to exceed \$35,000. Approval of this item is contingent upon the adoption of FY 2022-20223 budget by the Board.

IMPACT TO STAFF/RESOURCES: The FY 2022-2023 budget includes funds for this service.

BACKGROUND: Lynx Technologies will serve as a consultant for GIS services to provide support for the District on a part-time, continuous basis and will provide onsite office hours of 1-2 days per week based on the workload.

The Agreement with Lynx Technologies will be from July 1, 2022 to June 30, 2023. Lynx Technologies will assign an employee to serve as the GIS consultant to the District and will provide support by performing District's GIS services on an ongoing basis. Details of these functions being performed by Lynx Technologies are included in Scope of Services (**Exhibit 22-A**).

EXHIBIT

22-A GIS Professional Services Scope of Services

June 07, 2022

Mr. Suresh Prasad
Chief Financial Officer
Monterey Peninsula Water Management District
5 Harris Court, Bldg. G
Monterey, CA 93942

Re: GIS Professional Services

Dear Suresh:



Thank-you for the opportunity to submit this scope of work to provide GIS professional services for the Monterey Peninsula Water Management District. Services will be performed as directed by you, and Lynx Technologies will provide appropriate staffing to conduct on- and offsite services on a time and materials basis.

The purpose of this agreement is to provide support for the District's Geographical Information System (GIS). Core tasks for the upcoming year include:

- Create ESRI Organizational Account for ArcGIS Online. Work with staff to develop maps and apps for field data collection and monitoring and other public portal / outreach programs
- Continue to develop internal Geocortex site. Set up workflow so that permitting staff can enter an address or APN and determine if the site is in the district boundary or not.
- Ongoing support the Accela Permitting software Web Mapping GUI and XAPO.
- Provide systematic updates of parcel feature data and Monterey County assessor data changes
- Continue to develop the GIS SQL/SDE Enterprise database to warehouse all spatial and tabular data to support the business functions of the organization.

Ongoing tasks and priorities will be determined after the initial discovery phase. Lynx staffing will be assigned commensurate with the required skill required. Subject matter vary but may involve any of the roles listed or related below:

- Base feature layer maintenance including parcels, streets, addresses, roadway, tract, and boundary changes, including associated tables and annotation.
- Data maintenance of other layers within the GIS such as utility networks, planning and engineering overlays.
- Onsite work to collect and capture data. For example, staff could be assigned to go through engineering data to infill missing data, or there may be a special project that District staff requires a GIS technician in which significant interaction is required.

- Field work as required, this may include field inspection, or high precision GPS capture of well data.
- Database design
- Produce maps for board presentation
- Ad hoc GIS analysis
- ArcGIS Desktop training for District staff

Each assignment will proceed with an estimate of required hours; a detailed scope of work will be provided for unusual or one-time projects. A simple email exchange of hours and approval is all that will be required for maintenance work.

The total annual budget will not exceed \$35,000. This would provide sufficient funds for onsite staff for up to 2 days per week.

All work will be billed on a time and materials basis according to the following rate schedule:

Project Manager/Analyst: \$75/hr.
GIS Technician: \$65/hr
Clerical: \$50/hr

If you have any questions regarding this proposal I can be reached on my cell phone at any time: (408) 482-3255, or by email: patrickk@lynxgis.com. Again, thank-you for the opportunity to submit this proposal and I look forward to working with you.

Sincerely,

Patrick Kelleher
Lynx Technologies

ADMINISTRATIVE COMMITTEE

23. AUTHORIZE EXPENDITURE FOR SOFTWARE MAINTENANCE AGREEMENTS / PURCHASE

Meeting Date: June 13, 2022 **Budgeted:** Yes
From: David J. Stoldt, **Program/** Services and Supplies
 General Manager **Line Item No.** Data Processing
Prepared By: Suresh Prasad **Cost Estimate:** \$152,400

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Staff seeks authorization to continue with our software maintenance agreements/purchase for geographic information systems (GIS), information technology (IT) support, financial accounting, water demand system, watershed analysis, ground & surface water modeling, and topographic data processing software. These software applications are for use at the District for various IT, GIS, water demand, and accounting functions and used by staff in their daily routine functions.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve expenditures in the amount of \$152,400 to continue with annual software maintenance as shown in the table below:

Product	Price
ESRI ArcGIS (District Wide)	11,500
Latitude Geographics Geo Cortex (District Wide)	6,000
Adobe Renewal (District Wide)	8,000
Anti-Virus (District Wide)	4,000
Office 365 Renewal (District Wide)	12,000
DocuWare (Financial/HR)	20,200
Tyler Technologies (Financial/HR)	30,800
GovInvest (Financial/HR)	7,500
Accela Support (Water Demand)	36,900
CaseWare Reporting (Financial)	9,500
Kisters North America (Hydrological)	6,000
TOTAL	\$152,400

IMPACT TO STAFF/RESOURCES: The FY 2022-2023 Information Technology budget includes funds for these purchases.

BACKGROUND: The GIS platform serves many purposes for MPWMD data analysis needs that include: map production, spatial analysis in support of engineering, water resource management, fisheries, conservation, and rationing analysis. All of these functions require the examination of geographic data, management, and dissemination of these data throughout the District. The effectiveness of the GIS to better serve the MPWMD staff and the public is dependent on the ability of staff to analyze geospatial data.

The IT and Accounting programs require various software applications to allow staff to complete their day-to-day duties and tasks as well as provide real-time financial information of the District.

The water demand services require the use of software to process permit applications, process connection charges, perform inspections and provide other property related reporting to staff and the board.

The Kisters platform serves many purposes for MPWMD data analysis needs that include: stream flow and rainfall data processing, storage, and reporting. All of these functions require the examination, management, and dissemination of these data throughout the District. The effectiveness of the Kisters Platform to better serve the MPWMD staff and the public is dependent on the ability of staff to operate the Aquifer Storage and Recovery Project.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

24. CONSIDER ADOPTION OF RESOLUTION 2022-18 CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES

Meeting Date:	June 13, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Revenues
Prepared By:	Suresh Prasad	Cost Estimate:	\$9,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: At its February 23, 2012 meeting, the Board directed staff to implement a Proposition 218 process for the development of water supply fees and charges, including the hiring of a rate consultant and the development of the necessary ordinances, resolutions, and notices for implementation thereof.

At its April 16, 2012 meeting, the Board reviewed as an informational item two alternative draft resolutions for the collection mechanism of the proposed annual Water Supply Charge. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge through County Assessor's Office. At this time, the Board is asked to adopt Resolution 2022-18 certifying compliance with State law with respect to the Water Supply Charge to allow the County of Monterey to continue collection of the Water Supply Charge on the property tax bill. This Resolution gets adopted by our Board annually.

The County will charge the District 0.25% of the amount that is collected by the County. The approximate collection fee for this fiscal year will be \$9,000.

RECOMMENDATION: The Administrative Committee should review and adopt Resolution 2022-18 and authorize the County of Monterey for collection of Water Supply Charge on the property tax bill.

BACKGROUND: There were two alternatives for the water supply charge collection mechanism: Alternative A was bills sent directly by the District or through a third-party mailing house; Alternative B was the use of the semi-annual County Assessor's bill, similar to what is the current practice for Carmel Area Wastewater District and the water recipients under the Castroville Seawater intrusion Project. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge on the County Assessor's Office.

EXHIBIT**24-A Resolution 2022-18**

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EXHIBIT 24-A

DRAFT RESOLUTION 2022-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES

WHEREAS, Monterey Peninsula Water Management District (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2022-23;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes,

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the CD or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED on this 20th day of June 2022 on a motion by Director _____ and second by Director _____, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 20th day of June 2022.

David J. Stoldt,
Secretary to the Board

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EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2022-23

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

The annual Water Supply Charge may only be used to fund District water supply activities, including capital acquisition and operational costs for Aquifer Storage and Recovery and Groundwater Replenishment purposes, as well as studies related to projects necessary to ensure sufficient water is available for present beneficial water use.

ADMINISTRATIVE COMMITTEE

25. CONSIDER ADOPTION OF RESOLUTION 2022-19 ESTABLISHING ARTICLE XIII (B) FISCAL YEAR 2022-2023 APPROPRIATIONS LIMIT

Meeting Date:	June 13, 2022	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Article XIII (B) of the California Constitution requires that an appropriations limit be calculated on an annual basis. Attached as **Exhibit 25-A** is Resolution 2022-19, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2022-2023. The resolution establishes an appropriations limit of \$2,065,326 for fiscal year 2022-2023 as calculated on the Property Tax Appropriations Limit worksheet, which is **Attachment 1** to the resolution. The worksheet also shows that District estimates that it will receive \$2,500,000 in property tax revenues during the fiscal year. After subtracting exempt appropriations of \$4,055,000 from the estimated property tax revenues, the appropriations subject to the limit are \$(1,555,000), which is under the appropriations limit calculated under the provisions of Article XIII (B), resulting in estimated excess tax revenue of \$0.00.

RECOMMENDATION: The Administrative Committee should recommend adoption of Resolution 2022-19, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2022-2023 in the amount of \$2,065,326.

EXHIBIT

25-A Resolution 2022-19



EXHIBIT 25-A

**DRAFT
RESOLUTION 2022-19**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ESTABLISHING AN APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2022-2023**

WHEREAS, Article XIII (B) of the California Constitution requires that each local government agency annually establish an appropriations limit; and

WHEREAS, the Monterey Peninsula Water Management District desires to establish its appropriations limit for the purpose of setting its budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Monterey Peninsula Water Management District hereby determines that the 2022-2023 appropriations limit for the District is \$2,065,326 based on a 2022-2023 multiplier of 1.0573, as shown on Attachment 1.

PASSED AND ADOPTED on this 20th day of June 2022 on a motion by Director _____ with a second by Director _____, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 20th day of June 2022.

David J. Stoldt,
Secretary to the Board

ATTACHMENT 1**PROPERTY TAX APPROPRIATION LIMIT
2022-2023 BUDGET**

Appropriations Limit for 2021-2022	\$1,953,352	
Multiplier	<u>1.0573</u>	note 1
Appropriations Limit for 2022-2023	\$2,065,326	
Appropriations Subject to Limit:		
Property Tax	\$2,500,000	note 2
Exempt Appropriations	<u>(\$4,055,000)</u>	
Total	<u><u>-\$1,555,000</u></u>	
Appropriations Limit for 2022-2023	<u><u>\$2,065,326</u></u>	
Estimated Excess Tax Revenue	<u><u>\$0</u></u>	

NOTES:

1. Source: Price and Population Data for Local Jurisdictions
Department of Finance, May 2022

$$\text{Price } 1.0755 \times \text{Population } 0.9831 = 1.0573$$

Price	1.0755
Population	<u>0.9831</u>
Ratio of change	<u><u>1.0573</u></u>

2. Property tax revenue estimate \$2,500,000

ADMINISTRATIVE COMMITTEE

26. CONSIDER ADOPTION OF TREASURER'S REPORT FOR APRIL 2022

Meeting Date: June 13, 2022 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on June 13, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 26-A comprises the Treasurer's Report for April 2022. Exhibit 26-B and Exhibit 26-C are listings of check disbursements for the period April 1-30, 2022. Checks, virtual checks (AP Automation), direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$3,788,905.16. There were \$21,260.00 conservation rebates paid out during the current period. Exhibit 26-D reflects the unaudited version of the financial statements for the month ending April 30, 2022.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the April 2022 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 26-A** Treasurer's Report
- 26-B** Listing of Cash Disbursements-Regular
- 26-C** Listing of Cash Disbursements-Payroll
- 26-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR APRIL 2022**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$648,126.14	\$4,571,914.09	\$10,640,036.42	\$3,930,883.71	\$19,790,960.36	\$12,492.62
Fee Deposits		4,437,992.39			4,437,992.39	765,427.10
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received			8,384.62	1,797.16	10,181.78	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	3,800,000.00	(3,800,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	
Voided Checks		(225.00)			(225.00)	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(915.14)				(915.14)	
Credit Card Fees	(1,582.12)				(1,582.12)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(119,241.84)				(119,241.84)	
Payroll Checks/Direct Deposits	(135,326.78)				(135,326.78)	
General Checks	(14,635.34)				(14,635.34)	
Rebate Payments	(21,260.00)				(21,260.00)	
Bank Draft Payments	(23,522.41)				(23,522.41)	
AP Automation Payments	(3,472,421.53)				(3,472,421.53)	
Ending Balance	\$659,220.98	\$5,209,681.48	\$10,648,421.04	\$3,932,680.87	\$20,450,004.37	\$777,919.72

EXHIBIT 26-B

135

Check Report

By Check Number

Date Range: 04/01/2022 - 04/30/2022



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
11822	CSC	04/07/2022	Regular	0.00	5,000.00	40655
03979	Special Districts Association of Monterey County	04/07/2022	Regular	0.00	80.00	40656
02777	California Dept. Fish & Wildlife	04/08/2022	Regular	0.00	2,548.00	40657
01002	Monterey County Clerk	04/08/2022	Regular	0.00	50.00	40658
00993	Harris Court Business Park	04/28/2022	Regular	0.00	360.77	40659
00993	Harris Court Business Park	04/28/2022	Regular	0.00	360.49	40660
07627	Purchase Power	04/28/2022	Regular	0.00	500.00	40661
00269	U.S. Bank	04/28/2022	Regular	0.00	5,736.08	40662
	Void	04/28/2022	Regular	0.00	0.00	40663
	Void	04/28/2022	Regular	0.00	0.00	40664
Total Regular:				0.00	14,635.34	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
00263	Arlene Tavani	04/07/2022	Virtual Payment	0.00	2,099.20	APA000527
00253	AT&T	04/07/2022	Virtual Payment	0.00	887.76	APA000528
03968	Central Coast Fly Fishing	04/07/2022	Virtual Payment	0.00	913.67	APA000529
11220	Craig Evans	04/07/2022	Virtual Payment	0.00	325.00	APA000530
04041	Cynthia Schmidlin	04/07/2022	Virtual Payment	0.00	967.69	APA000531
18734	DeVeera Inc.	04/07/2022	Virtual Payment	0.00	7,854.90	APA000532
22621	Ecological Concerns Incorporated	04/07/2022	Virtual Payment	0.00	12,030.00	APA000533
12655	Graphicsmiths	04/07/2022	Virtual Payment	0.00	113.30	APA000534
02833	Greg James	04/07/2022	Virtual Payment	0.00	804.56	APA000535
00094	John Arriaga	04/07/2022	Virtual Payment	0.00	3,200.00	APA000536
13431	Lynx Technologies, Inc	04/07/2022	Virtual Payment	0.00	1,725.00	APA000537
00222	M.J. Murphy	04/07/2022	Virtual Payment	0.00	37.41	APA000538
00259	Marina Coast Water District	04/07/2022	Virtual Payment	0.00	968.03	APA000539
00242	MBAS	04/07/2022	Virtual Payment	0.00	2,535.00	APA000540
00118	Monterey Bay Carpet & Janitorial Svc	04/07/2022	Virtual Payment	0.00	1,260.00	APA000541
16182	Monterey County Weekly	04/07/2022	Virtual Payment	0.00	213.75	APA000542
00274	Monterey One Water	04/07/2022	Virtual Payment	0.00	1,582,960.71	APA000543
00154	Peninsula Messenger Service	04/07/2022	Virtual Payment	0.00	570.00	APA000544
00755	Peninsula Welding Supply, Inc.	04/07/2022	Virtual Payment	0.00	64.50	APA000545
13430	Premiere Global Services	04/07/2022	Virtual Payment	0.00	18.30	APA000546
00262	Pure H2O	04/07/2022	Virtual Payment	0.00	65.54	APA000547
04709	Sherron Forsgren	04/07/2022	Virtual Payment	0.00	976.80	APA000548
04359	The Carmel Pine Cone	04/07/2022	Virtual Payment	0.00	1,815.12	APA000549
09425	The Ferguson Group LLC	04/07/2022	Virtual Payment	0.00	8,000.00	APA000550
20185	The Marketing Department, Inc.	04/07/2022	Virtual Payment	0.00	4,250.00	APA000551
17965	The Maynard Group	04/07/2022	Virtual Payment	0.00	1,524.34	APA000552
00207	Universal Staffing Inc.	04/07/2022	Virtual Payment	0.00	1,080.00	APA000553
06009	yourservicesolution.com	04/07/2022	Virtual Payment	0.00	3,655.00	APA000554
20230	Zoom Video Communications Inc	04/07/2022	Virtual Payment	0.00	448.69	APA000555
00010	Access Monterey Peninsula	04/14/2022	Virtual Payment	0.00	875.00	APA000556
00763	ACWA-JPIA	04/14/2022	Virtual Payment	0.00	321.12	APA000557
01188	Alhambra	04/14/2022	Virtual Payment	0.00	122.01	APA000558
22668	Barbara Weidman	04/14/2022	Virtual Payment	0.00	75.00	APA000559
12601	Carmel Valley Ace Hardware	04/14/2022	Virtual Payment	0.00	55.47	APA000560
00281	CoreLogic Information Solutions, Inc.	04/14/2022	Virtual Payment	0.00	1,475.78	APA000561
22248	Cypress Court Reporting, Inc	04/14/2022	Virtual Payment	0.00	600.00	APA000562
21199	G3LA, LLC	04/14/2022	Virtual Payment	0.00	1,950.00	APA000563
00986	Henrietta Stern	04/14/2022	Virtual Payment	0.00	2,664.00	APA000564
19897	John K. Cohan dba Telemetrix	04/14/2022	Virtual Payment	0.00	1,275.00	APA000565
03969	Jonathan Lear	04/14/2022	Virtual Payment	0.00	49.00	APA000566
05830	Larry Hampson	04/14/2022	Virtual Payment	0.00	1,130.28	APA000567
07418	McMaster-Carr	04/14/2022	Virtual Payment	0.00	222.65	APA000568
19448	Monroe Stone Insurance Solutions, Inc.	04/14/2022	Virtual Payment	0.00	32.83	APA000569
00274	Monterey One Water	04/14/2022	Virtual Payment	0.00	781,735.19	APA000570
13396	Navia Benefit Solutions, Inc.	04/14/2022	Virtual Payment	0.00	700.83	APA000571
00036	Parham Living Trust	04/14/2022	Virtual Payment	0.00	850.00	APA000572
00180	Same Day Shred	04/14/2022	Virtual Payment	0.00	568.00	APA000573
22335	Shape Incorporated	04/14/2022	Virtual Payment	0.00	1,860.00	APA000574
04719	Telit Io T Platforms, LLC	04/14/2022	Virtual Payment	0.00	234.50	APA000575
20185	The Marketing Department, Inc.	04/14/2022	Virtual Payment	0.00	992.45	APA000576
00207	Universal Staffing Inc.	04/14/2022	Virtual Payment	0.00	1,053.00	APA000577
00271	UPEC, Local 792	04/14/2022	Virtual Payment	0.00	1,067.00	APA000578
19701	Weston Solutions, Inc.	04/14/2022	Virtual Payment	0.00	951.68	APA000579
01015	American Lock & Key	04/21/2022	Virtual Payment	0.00	13.11	APA000629
00760	Andy Bell	04/21/2022	Virtual Payment	0.00	631.00	APA000630
04041	Cynthia Schmidlin	04/21/2022	Virtual Payment	0.00	967.69	APA000631
00192	Extra Space Storage	04/21/2022	Virtual Payment	0.00	1,127.00	APA000632
20556	ID Concepts	04/21/2022	Virtual Payment	0.00	156.43	APA000633
03857	Joe Oliver	04/21/2022	Virtual Payment	0.00	1,332.00	APA000634
00222	M.J. Murphy	04/21/2022	Virtual Payment	0.00	19.78	APA000635

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
22336	Maggiore Bros. Drilling, INC	04/21/2022	Virtual Payment	0.00	25,000.00	APA000636
00275	Monterey County Herald	04/21/2022	Virtual Payment	0.00	189.62	APA000637
22201	Montgomery & Associates	04/21/2022	Virtual Payment	0.00	792.00	APA000638
13394	Regional Government Services	04/21/2022	Virtual Payment	0.00	1,588.35	APA000639
00176	Sentry Alarm Systems	04/21/2022	Virtual Payment	0.00	309.25	APA000640
09351	Tetra Tech, Inc.	04/21/2022	Virtual Payment	0.00	1,958.31	APA000641
08105	Yolanda Munoz	04/21/2022	Virtual Payment	0.00	540.00	APA000642
00046	De Lay & Laredo	04/21/2022	Virtual Payment	0.00	24,650.00	APA000643
18734	DeVeera Inc.	04/28/2022	Virtual Payment	0.00	11,180.99	APA000644
18225	DUDEK	04/28/2022	Virtual Payment	0.00	900.00	APA000645
21199	G3LA, LLC	04/28/2022	Virtual Payment	0.00	1,500.00	APA000646
04717	Inder Osahan	04/28/2022	Virtual Payment	0.00	1,332.00	APA000647
01012	Mark Dudley	04/28/2022	Virtual Payment	0.00	540.00	APA000648
00223	Martins Irrigation Supply	04/28/2022	Virtual Payment	0.00	37.41	APA000649
18325	Minuteman Press Monterey	04/28/2022	Virtual Payment	0.00	203.82	APA000650
21460	MoGo Urgent Care	04/28/2022	Virtual Payment	0.00	60.00	APA000651
00274	Monterey One Water	04/28/2022	Virtual Payment	0.00	947,110.92	APA000652
13396	Navia Benefit Solutions, Inc.	04/28/2022	Virtual Payment	0.00	800.83	APA000653
22247	Pacific Grove Press	04/28/2022	Virtual Payment	0.00	1,035.00	APA000654
00251	Rick Dickhaut	04/28/2022	Virtual Payment	0.00	557.00	APA000655
02838	Solinst Canada Ltd	04/28/2022	Virtual Payment	0.00	379.20	APA000656
09989	Star Sanitation Services	04/28/2022	Virtual Payment	0.00	71.01	APA000657
04359	The Carmel Pine Cone	04/28/2022	Virtual Payment	0.00	1,089.12	APA000658
09425	The Ferguson Group LLC	04/28/2022	Virtual Payment	0.00	74.99	APA000659
00024	Three Amigos Pest Control DBA Central Coast Exte	04/28/2022	Virtual Payment	0.00	104.00	APA000660
00203	ThyssenKrup Elevator	04/28/2022	Virtual Payment	0.00	686.64	APA000661
18737	U.S. Bank Equipment Finance	04/28/2022	Virtual Payment	0.00	871.81	APA000662
00207	Universal Staffing Inc.	04/28/2022	Virtual Payment	0.00	2,160.00	APA000663
12181	Val Strough Honda	04/28/2022	Virtual Payment	0.00	227.19	APA000664
Total Virtual Payment:				0.00	3,472,421.53	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00766	Standard Insurance Company	04/06/2022	Bank Draft	0.00	1,418.65	DFT0002306
00766	Standard Insurance Company	04/18/2022	Bank Draft	0.00	-1,418.65	DFT0002306
00266	I.R.S.	04/08/2022	Bank Draft	0.00	13,081.20	DFT0002307
00266	I.R.S.	04/08/2022	Bank Draft	0.00	2,722.00	DFT0002308
00267	Employment Development Dept.	04/08/2022	Bank Draft	0.00	5,326.37	DFT0002309
00266	I.R.S.	04/08/2022	Bank Draft	0.00	270.16	DFT0002310
00256	PERS Retirement	04/01/2022	Bank Draft	0.00	16,567.15	DFT0002313
00266	I.R.S.	04/07/2022	Bank Draft	0.00	28.02	DFT0002315
00266	I.R.S.	04/07/2022	Bank Draft	0.00	70.48	DFT0002316
00266	I.R.S.	04/07/2022	Bank Draft	0.00	301.32	DFT0002317
00252	Cal-Am Water	04/07/2022	Bank Draft	0.00	173.11	DFT0002318
00282	PG&E	04/07/2022	Bank Draft	0.00	9.53	DFT0002319
00282	PG&E	04/07/2022	Bank Draft	0.00	36.65	DFT0002320
00758	FedEx	04/14/2022	Bank Draft	0.00	537.04	DFT0002322
00277	Home Depot Credit Services	04/14/2022	Bank Draft	0.00	834.67	DFT0002323
00282	PG&E	04/14/2022	Bank Draft	0.00	24.49	DFT0002324
00282	PG&E	04/14/2022	Bank Draft	0.00	32.52	DFT0002325
18163	Wex Bank	04/14/2022	Bank Draft	0.00	1,740.14	DFT0002326
22667	Pitney Bowes Inc	04/14/2022	Bank Draft	0.00	260.06	DFT0002327
00768	ICMA	04/08/2022	Bank Draft	0.00	4,874.09	DFT0002328
00769	Laborers Trust Fund of Northern CA	04/15/2022	Bank Draft	0.00	31,096.00	DFT0002329
00266	I.R.S.	04/22/2022	Bank Draft	0.00	13,640.53	DFT0002384
00266	I.R.S.	04/22/2022	Bank Draft	0.00	2,826.52	DFT0002385
00267	Employment Development Dept.	04/22/2022	Bank Draft	0.00	5,623.11	DFT0002386
00266	I.R.S.	04/22/2022	Bank Draft	0.00	534.34	DFT0002387
00282	PG&E	04/21/2022	Bank Draft	0.00	457.72	DFT0002388
00277	Home Depot Credit Services	04/21/2022	Bank Draft	0.00	38.98	DFT0002389
00277	Home Depot Credit Services	04/21/2022	Bank Draft	0.00	289.95	DFT0002390
00758	FedEx	04/21/2022	Bank Draft	0.00	674.51	DFT0002391
00767	AFLAC	04/21/2022	Bank Draft	0.00	869.48	DFT0002392
00766	Standard Insurance Company	04/25/2022	Bank Draft	0.00	1,464.79	DFT0002393
00256	PERS Retirement	04/15/2022	Bank Draft	0.00	16,396.98	DFT0002394
00277	Home Depot Credit Services	04/28/2022	Bank Draft	0.00	17.01	DFT0002395
00282	PG&E	04/28/2022	Bank Draft	0.00	1,891.53	DFT0002396
00282	PG&E	04/28/2022	Bank Draft	0.00	12,631.95	DFT0002397
00221	Verizon Wireless	04/28/2022	Bank Draft	0.00	1,177.29	DFT0002398
18163	Wex Bank	04/28/2022	Bank Draft	0.00	88.47	DFT0002399
00768	ICMA	04/26/2022	Bank Draft	0.00	5,014.09	DFT0002400
16235	California Department of Tax and Fee Administrat	04/15/2022	Bank Draft	0.00	1,142.00	DFT0002419
Total Bank Draft:				0.00	142,764.25	

Bank Code APBNK

Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	8	0.00	14,635.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	50	39	0.00	142,764.25
EFT's	0	0	0.00	0.00
Virtual Payments	111	89	0.00	3,472,421.53
	205	138	0.00	3,629,821.12

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Virtual Payment						
22653	Andrew Miller	04/14/2022	Virtual Payment	0.00	125.00	APA000580
22634	Antonia Ruccello	04/14/2022	Virtual Payment	0.00	500.00	APA000581
22663	Carol Catalano	04/14/2022	Virtual Payment	0.00	75.00	APA000582
22661	Cheryl Wecker	04/14/2022	Virtual Payment	0.00	150.00	APA000583
22658	Chris Currier	04/14/2022	Virtual Payment	0.00	150.00	APA000584
22625	Christina M. Beach	04/14/2022	Virtual Payment	0.00	500.00	APA000585
22659	Christina Torie	04/14/2022	Virtual Payment	0.00	150.00	APA000586
22624	David F MacNeil	04/14/2022	Virtual Payment	0.00	6,375.00	APA000587
22633	David Schmidt	04/14/2022	Virtual Payment	0.00	500.00	APA000588
22627	Dennis Stanford	04/14/2022	Virtual Payment	0.00	500.00	APA000589
22622	Diane Hudson	04/14/2022	Virtual Payment	0.00	50.00	APA000590
22631	Donald Chaney	04/14/2022	Virtual Payment	0.00	500.00	APA000591
22662	Douglas Hartman	04/14/2022	Virtual Payment	0.00	75.00	APA000592
22629	Douglas Sanderson	04/14/2022	Virtual Payment	0.00	500.00	APA000593
22666	Ed Stellingsma	04/14/2022	Virtual Payment	0.00	125.00	APA000594
22660	Edith Caryl Rojas	04/14/2022	Virtual Payment	0.00	75.00	APA000595
22654	Elsa Aguirre	04/14/2022	Virtual Payment	0.00	125.00	APA000596
22155	Frank Graziano	04/14/2022	Virtual Payment	0.00	150.00	APA000597
22665	Graciela Blas	04/14/2022	Virtual Payment	0.00	125.00	APA000598
22636	James Brackett	04/14/2022	Virtual Payment	0.00	500.00	APA000599
22641	James Press	04/14/2022	Virtual Payment	0.00	500.00	APA000600
22642	Jennifer Cline	04/14/2022	Virtual Payment	0.00	500.00	APA000601
22318	Jo L Dildine	04/14/2022	Virtual Payment	0.00	150.00	APA000602
22651	Joe Capuccio	04/14/2022	Virtual Payment	0.00	250.00	APA000603
22657	Jonathan Ryan	04/14/2022	Virtual Payment	0.00	100.00	APA000604
22650	Julie Dormandy	04/14/2022	Virtual Payment	0.00	125.00	APA000605
22648	Karen Calandra	04/14/2022	Virtual Payment	0.00	125.00	APA000606
22645	Karen Hookailo	04/14/2022	Virtual Payment	0.00	500.00	APA000607
22647	Kathleen Baer	04/14/2022	Virtual Payment	0.00	125.00	APA000608
22640	Kevin Solladay	04/14/2022	Virtual Payment	0.00	500.00	APA000609
22655	Li Liu	04/14/2022	Virtual Payment	0.00	100.00	APA000610
22628	Lynne Czerwinski	04/14/2022	Virtual Payment	0.00	500.00	APA000611
22632	Marilyn Parmley	04/14/2022	Virtual Payment	0.00	500.00	APA000612
22638	Marjorie Lee Warren	04/14/2022	Virtual Payment	0.00	500.00	APA000613
22637	Mary Parsons	04/14/2022	Virtual Payment	0.00	500.00	APA000614
22646	Mike Costa	04/14/2022	Virtual Payment	0.00	500.00	APA000615
22664	Nettie Abbott	04/14/2022	Virtual Payment	0.00	75.00	APA000616
22652	Pamela Diggins	04/14/2022	Virtual Payment	0.00	125.00	APA000617
22576	Pamela Keindl	04/14/2022	Virtual Payment	0.00	125.00	APA000618
22623	Patricia B Keshmiri	04/14/2022	Virtual Payment	0.00	525.00	APA000619
22649	Patricia Monahan	04/14/2022	Virtual Payment	0.00	125.00	APA000620
22611	Phyllis Kimber	04/14/2022	Virtual Payment	0.00	500.00	APA000621
22643	Richard Campbell	04/14/2022	Virtual Payment	0.00	500.00	APA000622
22639	Ronald Brunet	04/14/2022	Virtual Payment	0.00	500.00	APA000623
22630	Sharon Crowder	04/14/2022	Virtual Payment	0.00	500.00	APA000624
22656	Stephen Aranoff	04/14/2022	Virtual Payment	0.00	60.00	APA000625
22644	Tristan Mabry	04/14/2022	Virtual Payment	0.00	500.00	APA000626
22635	Tuan Nguyen	04/14/2022	Virtual Payment	0.00	500.00	APA000627

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
22626	William Despard	04/14/2022	Virtual Payment	0.00	500.00	APA000628
Total Virtual Payment:				0.00	21,260.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	50	49	0.00	21,260.00
	50	49	0.00	21,260.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	8	0.00	14,635.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	50	39	0.00	142,764.25
EFT's	0	0	0.00	0.00
Virtual Payments	161	138	0.00	3,493,681.53
	255	187	0.00	3,651,081.12

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	4/2022	3,651,081.12
			3,651,081.12

EXHIBIT 26-C

Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 4/1/2022 - 4/30/2022

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
6418	04/08/2022	Regular	1077	Pablo, Joel G	0.00	2,127.37	2,127.37
6419	04/08/2022	Regular	1024	Stoldt, David J	0.00	6,390.54	6,390.54
6420	04/08/2022	Regular	1044	Bennett, Corryn D	0.00	2,292.59	2,292.59
6421	04/08/2022	Regular	1078	Mossbacher, Simona F	0.00	2,192.73	2,192.73
6422	04/08/2022	Regular	1018	Prasad, Suresh	0.00	3,943.54	3,943.54
6423	04/08/2022	Regular	1019	Reyes, Sara C	0.00	2,012.03	2,012.03
6424	04/08/2022	Regular	1081	Banker-Hix, William C	0.00	2,252.50	2,252.50
6425	04/08/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,412.90	3,412.90
6426	04/08/2022	Regular	6063	Hampson, Larry M	0.00	1,555.15	1,555.15
6427	04/08/2022	Regular	1011	Lear, Jonathan P	0.00	4,368.41	4,368.41
6428	04/08/2022	Regular	1012	Lindberg, Thomas L	0.00	2,773.81	2,773.81
6429	04/08/2022	Regular	1080	Steinmetz, Cory S	0.00	2,083.09	2,083.09
6430	04/08/2022	Regular	1045	Atkins, Daniel N	0.00	2,125.25	2,125.25
6431	04/08/2022	Regular	1004	Chaney, Beverly M	0.00	2,788.51	2,788.51
6432	04/08/2022	Regular	1005	Christensen, Thomas T	0.00	3,275.54	3,275.54
6433	04/08/2022	Regular	1079	Gallagher, Riley M	0.00	1,994.67	1,994.67
6434	04/08/2022	Regular	1007	Hamilton, Cory R	0.00	2,358.04	2,358.04
6435	04/08/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	282.59	282.59
6436	04/08/2022	Regular	1048	Lumas, Eric M	0.00	2,021.08	2,021.08
6437	04/08/2022	Regular	1001	Bravo, Gabriela D	0.00	2,726.33	2,726.33
6438	04/08/2022	Regular	1076	Jakic, Tricia	0.00	2,536.02	2,536.02
6439	04/08/2022	Regular	1010	Kister, Stephanie L	0.00	2,677.79	2,677.79
6440	04/08/2022	Regular	1017	Locke, Stephanie L	0.00	3,596.21	3,596.21
6441	04/08/2022	Regular	1082	Osborn, Carrie S	0.00	1,034.66	1,034.66
6442	04/08/2022	Regular	1040	Smith, Kyle	0.00	2,578.92	2,578.92
6443	04/07/2022	Regular	7015	Adams, Mary L	0.00	350.25	350.25
6444	04/07/2022	Regular	7020	Anderson, Amy E	0.00	374.02	374.02
6445	04/07/2022	Regular	7019	Paull, Karen P	0.00	748.03	748.03
6446	04/07/2022	Regular	7018	Riley, George T	0.00	124.67	124.67
6447	04/22/2022	Regular	1077	Pablo, Joel G	0.00	2,127.37	2,127.37
6448	04/22/2022	Regular	1024	Stoldt, David J	0.00	6,197.62	6,197.62
6449	04/22/2022	Regular	1044	Bennett, Corryn D	0.00	2,292.59	2,292.59
6450	04/22/2022	Regular	1078	Mossbacher, Simona F	0.00	2,192.72	2,192.72
6451	04/22/2022	Regular	1018	Prasad, Suresh	0.00	3,943.54	3,943.54
6452	04/22/2022	Regular	1019	Reyes, Sara C	0.00	2,012.03	2,012.03
6453	04/22/2022	Regular	1081	Banker-Hix, William C	0.00	2,252.50	2,252.50
6454	04/22/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,412.91	3,412.91
6455	04/22/2022	Regular	6063	Hampson, Larry M	0.00	2,961.79	2,961.79
6456	04/22/2022	Regular	1011	Lear, Jonathan P	0.00	4,368.41	4,368.41
6457	04/22/2022	Regular	1012	Lindberg, Thomas L	0.00	2,773.81	2,773.81
6458	04/22/2022	Regular	1080	Steinmetz, Cory S	0.00	2,083.08	2,083.08
6459	04/22/2022	Regular	1045	Atkins, Daniel N	0.00	2,125.28	2,125.28
6460	04/22/2022	Regular	1004	Chaney, Beverly M	0.00	2,788.51	2,788.51
6461	04/22/2022	Regular	1005	Christensen, Thomas T	0.00	3,275.54	3,275.54
6462	04/22/2022	Regular	1079	Gallagher, Riley M	0.00	2,311.36	2,311.36
6463	04/22/2022	Regular	1007	Hamilton, Cory R	0.00	2,358.04	2,358.04
6464	04/22/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	196.24	196.24
6465	04/22/2022	Regular	1048	Lumas, Eric M	0.00	2,021.08	2,021.08
6466	04/22/2022	Regular	1001	Bravo, Gabriela D	0.00	2,726.35	2,726.35
6467	04/22/2022	Regular	1076	Jakic, Tricia	0.00	2,536.02	2,536.02
6468	04/22/2022	Regular	1010	Kister, Stephanie L	0.00	2,677.78	2,677.78
6469	04/22/2022	Regular	1017	Locke, Stephanie L	0.00	3,596.22	3,596.22
6470	04/22/2022	Regular	1082	Osborn, Carrie S	0.00	1,900.72	1,900.72
6471	04/22/2022	Regular	1040	Smith, Kyle	0.00	2,578.92	2,578.92
40653	04/07/2022	Regular	7009	Edwards, Alvin	369.77	0.00	369.77

EXHIBIT 26-C					144		
Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
40654	04/07/2022	Regular	7021	Malek, Safwat	249.34	0.00	249.34
Total:					619.11	134,707.67	135,326.78



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH APRIL 30, 2022

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2021/2022 Year-to-Date Actual	FY 2021/2022 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ (17,220)	\$ 79,977	\$ 917,359	\$ 980,117	\$ 2,277,481	\$ 2,300,000	\$ 2,198,664
Water supply charge			1,282,895	1,282,895	3,314,077	3,400,000	3,363,183
User fees	-	-	-	-	3,886,916	5,300,000	4,373,997
Mitigation revenue	-			-	-	-	-
PWM Water Sales			1,016,761	1,016,761	8,274,411	9,828,000	4,411,126
Capacity fees			22,251	22,251	413,801	400,000	415,200
Permit fees	-	16,818		16,818	197,697	198,000	160,391
Investment income	3,353	2,324	4,505	10,182	28,230	130,000	28,826
Miscellaneous	403	-	-	403	19,746	15,000	9,959
Sub-total district revenues	(13,464)	99,119	3,243,771	3,329,426	18,412,360	21,571,000	14,961,348
Project reimbursements	-	-	-	-	1,233,241	1,802,100	1,152,078
Legal fee reimbursements		450		450	3,900	16,000	2,056
Grants	-	-	-	-	353,735	1,096,200	82,253
Recording fees		5,060		5,060	45,870	10,400	35,845
Sub-total reimbursements	-	5,510	-	5,510	1,636,746	2,924,700	1,272,232
From Reserves	-	-	-	-	-	2,802,100	-
Total revenues	(13,464)	104,629	3,243,771	3,334,936	20,049,106	27,297,800	16,233,580
EXPENDITURES							
Personnel:							
Salaries	73,441	42,356	85,780	201,578	2,096,117	2,611,200	2,007,876
Retirement	6,414	3,956	7,957	18,328	645,821	707,100	586,879
Unemployment Compensation	-	-	-	-	450	12,000	8,877
Auto Allowance	92	92	277	462	4,777	6,000	4,801
Deferred Compensation	159	159	477	796	7,874	10,000	7,707
Temporary Personnel	1,717	1,116	1,460	4,293	32,881	50,000	-
Workers Comp. Ins.	3,017	236	2,240	5,493	58,021	66,800	49,878
Employee Insurance	17,199	10,559	16,343	44,101	390,139	506,900	379,440
Medicare & FICA Taxes	1,355	696	1,394	3,445	36,708	43,600	37,672
Personnel Recruitment	75	60	-	135	937	3,000	-
Other benefits	40	26	34	100	1,678	2,000	1,679
Staff Development	230	150	4,851	5,230	8,160	15,300	3,146
Sub-total personnel costs	103,741	59,406	120,813	283,960	3,283,561	4,033,900	3,087,953
Services & Supplies:							
Board Member Comp	1,158	1,158	1,193	3,510	28,080	34,000	31,860
Board Expenses	442	288	376	1,106	4,228	4,000	5,130
Rent	876	293	808	1,977	21,306	24,200	21,300
Utilities	963	605	824	2,391	25,350	33,200	23,183
Telephone	1,509	955	856	3,320	35,984	50,000	44,946
Facility Maintenance	1,884	1,255	1,571	4,709	37,047	56,600	54,196
Bank Charges	999	649	1,074	2,722	27,396	20,000	15,964
Office Supplies	797	587	685	2,069	9,978	19,000	10,615
Courier Expense	184	120	156	460	5,764	6,000	3,869
Postage & Shipping	304	198	258	760	3,637	5,900	2,208
Equipment Lease	357	227	288	872	9,931	13,000	10,417
Equip. Repairs & Maintenance	-	-	-	-	1,870	7,000	1,621
Photocopy Expense				-			
Printing/Duplicating/Binding	83	54	71	208	210	500	59
IT Supplies/Services	4,553	2,960	3,870	11,384	216,207	231,000	193,269
Operating Supplies	87	1,482	33	1,602	22,357	16,700	4,103
Legal Services	2,842	2,480	22,985	28,307	234,544	400,000	235,684



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH APRIL 30, 2022

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>FY 2021/2022 Year-to-Date Actual</u>	<u>FY 2021/2022 Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Professional Fees	25,447	16,519	21,567	63,533	325,522	455,000	264,823
Transportation	2,956	385	229	3,570	29,241	31,000	17,853
Travel	-	232	-	232	3,715	14,000	3,313
Meeting Expenses	529	344	450	1,324	13,849	19,600	13,125
Insurance	4,461	2,900	3,792	11,153	111,576	134,000	85,517
Legal Notices	76	49	64	190	666	3,100	227
Membership Dues	-	-	360	360	34,327	35,400	31,752
Public Outreach	180	117	153	450	1,625	2,600	250
Assessors Administration Fee	-	3,339	28,412	31,751	31,751	30,000	32,016
Miscellaneous	-	-	-	-	387	3,100	386
Sub-total services & supplies costs	50,689	37,195	90,076	177,959	1,236,548	1,648,900	1,107,684
Project expenditures	91,019	38,087	1,099,026	1,228,132	12,532,605	18,827,200	9,331,958
Fixed assets	3,686	2,396	3,133	9,214	103,225	448,500	35,908
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	119,628
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	52,387	730,000	62,231
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	339,300	-
General fund balance	-	-	-	-	-	500,000	-
Debt Reserve	-	-	-	-	-	500,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	94,704	40,483	1,102,159	1,237,346	12,688,217	21,615,000	9,549,724
Total expenditures	249,133	137,083	1,313,048	1,699,265	17,208,327	27,297,800	13,745,362
Excess (Deficiency) of revenues over expenditures	\$ (262,597)	\$ (32,454)	\$ 1,930,722	\$ 1,635,671	\$ 2,840,779	\$ -	\$ 2,488,218

ADMINISTRATIVE COMMITTEE

27. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date:	June 13, 2022	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 27-A**, monthly status report on contracts over \$25,000 for the period April 2022. This status report is provided for information only, no action is required.

EXHIBITS

27-A Status on District Open Contracts (over \$25k)

EXHIBIT 27-A

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**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period April 2022**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 Marina Coast Water District	IRWM Grant Reimbursement	3/28/2022	\$ 83,079.00	\$ -	\$ 1,716.50	\$ 1,716.50		IRWM grant reimbursement	PO02947
2 City of Seaside	IRWM Grant Reimbursement	3/28/2022	\$ 578,987.90	\$ -	\$ 13,036.20	\$ 13,036.20		IRWM grant reimbursement	PO02948
3 Telemetrix	Sleepy Operations Consultant TMX Contract	4/18/2022	\$ 26,000.00	\$ -	\$ 16,597.00	\$ 16,597.00		Current period billing for sleepy hollow operations support	PO02928
4 Lapkoff & Gobalet Demographic Research, Inc.	2021 MPWMD Redistricting	6/21/2021	\$ 52,000.00	\$ -	\$ 47,500.00	\$ 47,500.00		Current period billing for MPWMD redistricting services	PO02927
5 Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ 2,241.00	\$ 7,821.00	\$ 10,062.00		Current period billing for groundwater monitoring support	PO02849
6 DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 15,092.50	\$ 4,140.00	\$ 19,232.50		Current period billing for Prop 1 IRWM grant administration services	PO02847
7 Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 75,000.00	\$ 1,701.00	\$ 61,545.50	\$ 63,246.50			PO02843
8 Reiff Manufacturing	Quarantine tanks with for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00			PO02824
9 Psomas	Measure J/Rule 19.8 MPWMD Survey Services	9/20/2021	\$ 28,000.00	\$ 25,900.00		\$ 25,900.00			PO02791
10 Regional Government Services	Human Resouces contractual services	6/21/2021	\$ 70,000.00	\$ 27,840.50	\$ 1,391.70	\$ 29,232.20		Current period billing for HR services	PO02698
11 The Marketing Department	Outreach Consultant Contract FY 2021/2022	6/21/2021	\$ 51,000.00	\$ 29,750.00		\$ 29,750.00			PO02696
12 Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 13,743.43	\$ 20,785.62	\$ 34,529.05		Current period billing for Sleepy Hollow engineering services	PO02693
13 DeVeera Inc.	Dell PE R740XD Series Server (2)	6/21/2021	\$ 60,000.00	\$ -		\$ -			PO02666
14 Zim Industries, Inc.	ASR 1 Rehabilitation	2/25/2021	\$ 113,350.00	\$ 106,277.25		\$ 106,277.25			PO02650
15 DeVeera Inc.	IT Managed Services Contract for FY 2021/2022	6/21/2021	\$ 58,728.00	\$ 44,040.60	\$ 4,893.40	\$ 48,934.00		Current period billing for IT managed services	PO02647
16 DeVeera Inc.	BDR Datto Services Contract FY 2021/2022	6/21/2021	\$ 26,352.00	\$ 19,764.00	\$ 2,196.00	\$ 21,960.00		Current period billing for IT backup services	PO02646
17 The Ferguson Group LLC	2021-22 - Legislative and Administrative Services	6/21/2021	\$ 99,500.00	\$ 72,733.57	\$ 8,065.99	\$ 80,799.56		Current period retainer billing	PO02645
18 JEA & Associates	Legislative and Administrative Services	6/21/2021	\$ 43,400.00	\$ 28,800.00	\$ 3,200.00	\$ 32,000.00		Current period retainer billing	PO02644
19 Lynx Technologies, Inc	Geographic Information Systems contractual services	6/21/2021	\$ 35,000.00	\$ 9,875.00	\$ 3,375.00	\$ 13,250.00		Current period billing for GIS services	PO02637
20 Pueblo Water Resources, Inc.	ASR Operations Support	6/21/2021	\$ 75,000.00	\$ 53,807.14		\$ 53,807.14			PO02630
21 MBAS	ASR Water Quality	6/21/2021	\$ 40,000.00	\$ 36,712.50		\$ 36,712.50			PO02627
22 Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,109,051.76		\$ 1,109,051.76			PO02604
23 Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31			PO02601
24 Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Procees	5/17/2021	\$ 232,800.00	\$ 198,117.23		\$ 198,117.23			PO02598
25 FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ 126,799.07		\$ 126,799.07			PO02586
26 Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57			PO02490

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period April 2022

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
27	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50	\$ 18,690.50			PO02398
28	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 5,677.76	\$ 5,677.76			PO02371
29	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44	\$ 25,970.44			PO02363
30	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00	\$ 76,032.00			PO02316
31	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 188,683.75	\$ 188,683.75			PO02282
32	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50	\$ 62,077.50			PO02281
33	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54	\$ 134,779.54			PO02273
34	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services Phase II	12/16/2019	\$ 200,000.00	\$ 167,535.44	\$ 168,265.94		Current period billing for Measure J related legal services	PO02236
35	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29	\$ 38,557.29			PO02197
36	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87	\$ 142,709.87			PO02163
37	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 27,143.74	\$ 28,015.55	6/30/2024	Current period billing for photocopy machine lease	PO02108
38	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70	\$ 731,336.70			PO02095
39	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94	\$ 312,617.94			PO02094
40	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05	\$ 94,315.05			PO01986
41	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32	\$ 53,322.32			PO01985
42	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87	\$ 26,878.87			PO01880
43	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33	\$ 86,362.33			PO01824
44	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39	\$ 68,919.39			PO01778
45	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 99,250.00	\$ 99,250.00			PO01777
46	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 2,075,000.00	\$ 2,038,705.71	\$ 2,038,705.71			PO01726
47	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 75,000.00	\$ 39,964.43	\$ 60,203.68			PO01707
48	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 59,881.35	\$ 59,881.35			PO01628
49	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11	\$ 44,318.11			PO01510
50	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50	\$ 31,482.50			PO01509
51	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32	\$ 50,894.32			PO01321
52	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 794,920.00	\$ 671,227.50	\$ 697,332.64		Current period billing for Los Padres Dsam Study	PO01268

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period April 2022

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
53	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
54	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2022	PO01100
55	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
56	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 320,000.00	\$ 316,085.56		\$ 316,085.56		PO01072
57	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00		PO00123
58	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122

ADMINISTRATIVE COMMITTEE

28. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date:	June 13, 2022	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 13, 2022.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 28-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period April 2022. This status report is provided for information only, no action is required.

EXHIBITS

28-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through April 2022**

Contract		Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 167,535.44	\$ 730.50	\$ 168,265.94	\$ 176,734.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 155,021.66	\$ 1,292.50	\$ 156,314.16	\$ (116,314.16)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 205,317.23		\$ 205,317.23	\$ 34,682.77	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,308.49		\$ 25,308.49	\$ 2,691.51	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 36,288.96	\$ 600.00	\$ 36,888.96	\$ 252,183.04	PA00005-20
	Total		\$ 1,909,000.00	\$ 1,170,804.43	\$ 2,623.00	\$ 1,173,427.43	\$ 735,572.57	

1	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57	\$ 65,179.43	PA00005-15
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1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 75,000.00	\$ 1,701.00	\$ 61,545.50	\$ 63,246.50	\$ 11,753.50	PA00005-16
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Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM, unless otherwise noted.



Preliminary Draft Agenda

Agenda

Special and Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, June 20, 2022 at 5:00 p.m., Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361 (Rivas), this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at this link:

<https://us06web.zoom.us/j/84459804841?pwd=QmgvSlZ3SDJKWDh1WmorM2ZySzc2QT09>

Or join at: <https://zoom.us/>

Webinar ID: 844 5980 4841

Passcode: 06202022

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select AMP 1.

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/> by 5:00 P.M. on Friday, June 17, 2022

CLOSED SESSION AT 5:00 P.M.

CALL TO ORDER / ROLL CALL

ADDITIONS AND CORRECTIONS ON THE CLOSED SESSION AGENDA BY DISTRICT

COUNSEL – *District Counsel will announce agenda corrections and proposed additions, which may be acted on by the Directors as provided in Sections 54954.2 of the California Government Code.*

Board of Directors

Karen Paull, Chair – Division 4
Mary L. Adams, Vice Chair – Monterey County
Board of Supervisors Representative
Alvin Edwards – Division 1
George Riley – Division 2
Safwat Malek – Division 3
Amy Anderson – Division 5
Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G, Monterey, California on Friday, June 17, 2022. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next scheduled meeting of the MPWMD Board of Directors will be a Special Board Meeting on Friday, July 8, 2022 and a Regularly Scheduled Meeting on Monday, July 18, 2022.

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA- *Members of the public may address the Board on the item or items listed on the Closed Session agenda.*

CLOSED SESSION – *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

CS 1 Threat to Public Services or Facilities (Government Code § 54957)

a. Consultation with District Staff, re: Cybersecurity Assessment and Report

CONVENE TO CLOSED SESSION

RECONVENE TO OPEN SESSION | 6:00 P.M.

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO THE AGENDA - *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

ORAL COMMUNICATIONS – *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the Special and Regular Board Meeting on May 16, 2022 (*Amended*) and Special Board Meeting on May 26, 2022
2. Consider Adopting Draft Resolution No. 2022-16 Authorizing Remote Teleconferencing Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act and AB 361 (*Rivas*)
3. Consider Approval of Amendment No. 6 to Agreement with Regional Government Services Authority for Management and Administrative Services
4. Consider Adoption of Resolution No. 2022-18 Calling an Election for Directors in Voter Divisions 1, 2 and 3 on November 8, 2022 and Approve Services Agreement with the Elections Department
5. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
6. Authorize Funds to Contract for Limited-Term Field Positions during FY 2022-2023
7. Consider Approval of 2022 Annual Memorandum of Agreement for Releases from Los Padres Reservoir among California American Water, California Department of Fish and Wildlife, and Monterey Peninsula Water Management District
8. Authorize Renewal of Standard License Agreement with CoreLogic Information Solutions, Inc.
9. Authorize Expenditure for Software Maintenance Agreements / Purchase
10. Approve Expenditure to Corporation Service Company - Recording Fees
11. Consider Renewal of Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits

12. Consider Authorizing Pueblo Water Resources to Provide Operational Support for Aquifer Storage and Recovery Operational Support
13. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Monitoring
14. Consider Authoring Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring
15. Consider Adoption of Resolution 2022-18 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
16. Consider Adoption of Resolution 2022-19 Establishing Article XIII(B) Fiscal Year 2022-23 Appropriations Limit
17. Consider Adoption of Resolution 2022-20 Annual Update to Rule 24, Table 3, Capacity Fee History
18. Authorize Funds to Contract for District Engineer
19. Consider Adoption of Treasurer's Report for April 2022
20. Receive Cybersecurity Vulnerability Assessment and Security Posture Report
21. Consider Funding Upgrade to Six Carmel River Monitoring Stations and Current Meters
22. Consider Directing the General Manager to Enter into a Contract with Montgomery and Associates to Provide Groundwater Support to the District
23. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2023
24. Consider Approval of Expenditure for Functionality Improvements to the Accela Water Demand Division Database
25. Consider Expenditure of Budgeted Funds to Purchase Water Conservation Signage for Towel/Linen Reuse Program and Restaurant Signage Requirement
26. Consider Approval of Outreach Event “Summer Splash Water Challenge Giveaway 3”
27. Consider Expenditure of Funds for Consultant Services (TMX) For Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
28. Consider Expenditure for Temporary Agency Employee to Assist with Processing for All District Divisions During FY 2022-2023
29. Consider Adding the Position of Administrative Assistant to the Districts Organization Chart
30. Consider Approval of Drought Reserve Funds for Conservation Outreach and Communication

GENERAL MANAGER’S REPORT

31. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

REPORT FROM DISTRICT COUNSEL

DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

32. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARING – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

33. Consider Adoption of July through September 2022 Quarterly Water Supply Strategy and Budget

Recommended Action: *The Board will consider approval of a proposed production strategy for the California American Water Distribution System for the three-month period of July through September 2022. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water system.*

ACTION ITEMS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

34. Review Proposed Fiscal Year 2022-2023 MPWMD Budget and Resolution 2022-14

Recommended Action: The Board will consider adopting Resolution No. 2022-14 approving the Fiscal Year (FY) 2022-23 Budget for the Monterey Peninsula Water Management District.

35. Consider Adoption of Changes to District Rules to Change Committee Structure

Recommended Action:

36. Consider Water Allocation Options for Expansion of Montage Ryan Ranch Campus Expansion and Provide Direction to Staff

Recommended Action:

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

- 37. Report on Activity/Progress on Contracts Over \$25,000
- 38. Status Report on Measure J/Rule 19.8 Phase II Spending
- 39. Letters Received
- 40. Committee Reports
- 41. Monthly Allocation Report
- 42. Water Conservation Program Report
- 43. Carmel River Fishery Report for May 2022
- 44. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Schedule			
Friday, July 8, 2022	Special Meeting	10:00 a.m.	Virtual – Zoom
Monday, July 18, 2022	Regular Meeting	6:00 p.m.	Virtual – Zoom
Monday, August 15, 2022	Regular Meeting	6:00 p.m.	Virtual – Zoom
Monday, September 19, 2022	Regular Meeting	6:00 p.m.	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule	
Television Broadcast	Viewing Area
Comcast Ch. 24 View live broadcast on meeting dates, and replays on Mondays, Tuesdays and Thursdays at 4:00 p.m.	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
Internet Broadcast	
AMP 1 View live broadcast on meeting dates, and replays on Mondays, Tuesdays, and Thursdays at 4:00 p.m. and at https://accessmediaproductions.org/ scroll to AMP 1 .	
Monterey County Government Channel Replays only at 9:00 a.m. on Saturdays at www.mgtvonline.com	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, June 17, 2022 to joel@mpwmd.net, or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5610.

Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link:

<https://us06web.zoom.us/j/84459804841?pwd=QmgYSlZ3SDJKWDh1WmorM2ZySzc2QT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says, “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” • If no, please select “Join Audio by Phone”.
 - a. If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” • If no, please select “Join Audio by Phone” • If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left-hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, dial *6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on Monday, June 20, 2022. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.