

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



**AGENDA**  
**Regular Meeting**  
**Board of Directors**  
**Monterey Peninsula Water Management District**  
\*\*\*\*\*  
**Monday, June 21, 2021, 6:00 PM, Virtual Meeting**

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/95399975632?pwd=NHhhVlZalRWRlNlSmx4OTNrbENzZz09>

Or join at: <https://zoom.us/>

Webinar ID: 953 9997 5632

Passcode: 06212021

Participate by phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.**

You may also view the live webcast on AMP <https://accessmediaproductions.org/>  
scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>  
by 5:00 PM on Friday, June 18, 2021

---

**CALL TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO AGENDA** - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

**Board of Directors**

Alvin Edwards, Chair – Division 1  
Karen Paull, Vice Chair – Division 4  
George Riley – Division 2  
Safwat Malek – Division 3  
Amy Anderson – Division 5  
Mary L. Adams, Monterey County  
Board of Supervisors Representative  
Clyde Roberson – Mayoral Representative

**General Manager**

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey, California on Thursday, June 17, 2021. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next regularly scheduled meeting of the MPWMD Board of Directors will be on Monday, July 19, 2021 at 6:00 PM.

**ORAL COMMUNICATIONS-** - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

**CONSENT CALENDAR** - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “\*\*”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the May 17, 2021 Regular Meeting and May 27, 2021 Special/Budget Workshop Meeting
2. Consider Approval of Contract with TMD Creative for Public Outreach Services for Fiscal Year 2021-2022
3. Consider Approval of Amendment No. 5 to Agreement with Regional Government Services Authority for Management and Administrative Services
4. Consider Expenditure for Temporary Agency Employee to Assist with Document Scanning for All District Divisions During Fiscal Year 2021-2022
5. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
6. Authorize Funds to Contract for Limited-Term Field Positions During Fiscal Year 2021-2022
7. Consider Expenditure of Funds with CoreLogic Information Systems, Inc.
8. Authorize Expenditure for Software Maintenance Agreements / Purchase
9. Approve Expenditure to Corporation Service Company - Recording Fees
10. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits
11. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
12. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services
13. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services
14. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring
15. Consider Authoring Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring
16. Consider Adoption of Resolution 2021-06 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
17. Consider Adoption of Resolution 2021-07 Establishing Article XIII(B) Fiscal Year 2021-22 Appropriations Limit
18. Consider Adoption of Resolution 2021-08 Update to Rule 24, Table 3, Capacity Fee History
19. Consider Adoption of Resolution 2021-09 to Amend Rule 141, Table XIV-1, Rebate Amounts, to Remove Footnote
20. Consider Adoption of Resolution 2021-10 to Amend Rule 160, Table XV-1 to Add-In a Footnote
21. Authorize Expenditure for Information Technology Hardware Purchase (Server)
22. Authorize Expenditure for Leasing of Workstations (Laptops)
23. Authorize Funds to Contract for District Engineer
24. Authorize Funds to Contract for Executive Assistant
25. Consider Adoption of Treasurer’s Report for April 2021
26. Ratify Appointment to Ordinance No. 152 Oversight Panel

**GENERAL MANAGER’S REPORT**

27. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

## **REPORT FROM DISTRICT COUNSEL**

### **DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

28. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**PUBLIC HEARINGS-** *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

29. Consider Adoption of July through September 2021 Quarterly Water Supply Strategy and Budget

*Recommended Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution System for the three-month period of July through September 2021. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water system.*

**ACTION ITEMS** – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

30. Consider Second Reading and Adoption of Ordinance 187 – (1) Establishing the Department of Defense as a Jurisdiction and adding a Water Use Credit Process Specific to the Department of Defense, and (2) Authorizing the General Manager to Extend Any Water Use Credit for One Year for Justifiable Cause

*Recommended Action: The Board will consider adopting Ordinance No. 18 and a negative declaration under the California Environmental Quality Act.*

31. Consider Expenditure of Budgeted Funds to Contract with Lapkoff and Gobalet Demographic Research to Provide Demographic Redistricting Services

*Recommended Action: It is recommended the Board authorize entering a contract with Lapkoff and Gobalet Demographic Research in an amount not to exceed \$52,000 for Option 3 fees, meeting costs, and GIS expenses if necessary.*

32. Consider Approval of Letter to the State Water Resources Control Board on the 1000AF Penalty on Withdrawals from the Carmel River

*Recommended Action: The Board will consider approval of letter to the State Water Resources Control Board on the 1000 AF Penalty on Withdrawals from the Carmel River*

33. Review Proposed Fiscal Year 2021-2022 MPWMD Budget and Resolution 2021-05

*Recommended Action: The Board will consider adopting Resolution No. 2021-05 approving the Fiscal Year (FY) 2021-22 Budget for the Monterey Peninsula Water Management District*

**DISCUSSION ITEMS-** *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

34. Consider Funding to Replace/Rebuild Seaside Basin Monitoring Well FO-09S

35. Discuss Replacement Intake Wells for the Sand City Desalination Plant

**INFORMATIONAL ITEMS/STAFF REPORTS** - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

36. Status Report on Measure J / Rule 19.8 Phase II Spending  
37. Report on Activity / Progress on Contracts Over \$25,000  
38. Letters Received Supplemental Letter Packet

39. Committee Reports
40. Monthly Allocation Report
41. Water Conservation Program Report
42. Carmel River Fishery Report for May, 2021
43. Monthly Water Supply and California American Water Production Report

## ADJOURNMENT

Board Meeting Schedule			
Monday, July 19, 2021	Regular Meeting	6:00 pm	Virtual - Zoom
Monday, August 16, 2021	Regular Meeting	6:00 pm	Virtual - Zoom
Thursday, August 26, 2021	Special Meeting	6:00 pm	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to <a href="https://www.xfinity.com/support/local-channel-lineup/">https://www.xfinity.com/support/local-channel-lineup/</a> or <a href="https://www.xfinity.com/stream/listings">https://www.xfinity.com/stream/listings</a> - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am <a href="http://www.mgtvonline.com">www.mgtvonline.com</a>	
YouTube – available five days following meeting date - <a href="https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg">https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg</a>	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by 5:00 pm on Friday, June 18, 2021 to [joel@mpwmd.net](mailto:joel@mpwmd.net), or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Administrative Services Division at (831) 658-5610.

## Instructions for Connecting to the Zoom Meeting

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

**Begin:** Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/95399975632?pwd=NHhhVVlzaIRWRlNxSmx4OTNrbENzZz09> or paste the link into your browser.



**DETERMINE WHICH DEVICE YOU WILL BE USING**  
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

**USING A DESKTOP COMPUTER OR LAPTOP**

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

**COMPUTER AUDIO**

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.  
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”  
•If yes, please proceed by clicking “Join with Computer Audio”

**PHONE CALL**

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

**USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE**

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.

6. Tap "Join Meeting"
7. Tap "Join Audio" on the bottom left hand corner of your device
8. You may select either ONE of two options: "Call via Device Audio" or "Dial in"

#### **DIAL IN**

1. If you select "Dial in", you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

#### **Presenting Public Comment**

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the "raised hand" icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the "raised hand" icon. When you are called on to speak, dial \*6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press \*9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press \*9 to end the call.

#### **Submit Written Comments**

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on June 21, 2021. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.

U:\staff\Boardpacket\2021\20210621\Jun-21-2021-Board-Mtg-Agenda.docx

**ITEM:      CONSENT CALENDAR**

**1. CONSIDER ADOPTION OF MINUTES FROM THE MAY 17, 2021 REGULAR MEETING AND MAY 27, 2021 SPECIAL/BUDGET WORKSHOP MEETING**

**Meeting Date: June 21, 2021**

**Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager

**Program/** N/A  
**Line Item No.:**

**Prepared By: Joel G. Pablo**

**Cost Estimate:** N/A

**General Counsel Review: N/A**

**Committee Recommendation: N/A**

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Attached as **Exhibits 1-A through 1-B** are draft minutes of the MPWMD Board of Director's for its Regular Meeting on May 17, 2021 and Special/Budget Meeting on May 27, 2021.

**RECOMMENDATION:** District staff recommends approval of the minutes with adoption of the Consent Calendar.

**EXHIBIT**

**1-A** Draft Minutes of the May 17, 2021 Regular Meeting of the Board of Directors

**1-B** Draft Minutes of the May 27, 2021 Special Meeting of the Board of Directors





### **EXHIBIT 1-A**

DRAFT MINUTES

**Regular Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

*May 17, 2021*

The meeting was called to order at 6:00 pm. Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, the meeting was conducted with virtual participation via Zoom.

#### **CALL TO ORDER/ROLL CALL**

#### *Directors Present via Zoom:*

Alvin Edwards, Chair – Division 1

Karen Paull, Vice Chair – Division 4

George Riley – Division 2

Safwat Malek – Division 3

Amy Anderson – Division 5

Mary L. Adams – Monterey County

Clyde Roberson – Mayoral Representative

*Directors Absent: None*

*General Manager present:* David J. Stoldt

*District Counsel present:* David Laredo, Esq. with De Lay and Laredo

The assembly recited the Pledge of Allegiance.

#### **PLEDGE OF ALLEGIANCE**

No changes.

#### **ADDITIONS AND CORRECTIONS TO AGENDA**

The following comments were directed to the board during Oral Communications:

#### **ORAL COMMUNICATIONS**

Michael Baer requested more information about whether or not Cal-Am's lawsuit against the district pertaining to CEQA/Environmental Impact was resolved. He overheard LAFCO proceedings would not take place until the suit was settled.

A motion was made by Director Paull and second by Director Anderson to approve the Consent Calendar Items No. 1 through 4. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.  
**Approved**

#### **CONSENT CALENDAR**

**Adopted**

1. **Consider Adoption of Minutes from the March 15, 2021 Regular Meeting, April 19, 2021 Regular Meeting and April 19, 2021 Special Meeting**
2. **Consider Adoption of Treasurer's**

**Received****Approved**

David J. Stoldt, General Manager (GM) responded to questions from board members and provided an overview of the MS PowerPoint entitled Status Report on Cal-Am Compliance with SWRCB Orders and Seaside Decision as of May 1, 2021. A copy of the presentation is on file at the District office and can be viewed on the district website.

GM Stoldt provided an overview of the slide-deck and the following points were made: (1) The Monterey Peninsula Water Resources System (Carmel River & Seaside Groundwater Basin) still remains below target; (2) The total year to date for Monthly Deliveries/Production for Customer Service is slightly better than the previous year by 6 Acre Feet (AF). A dry month coupled with irrigation closed the 154 AF gap previously reported at the last board meeting; (3) Reported that the San Clemente Rain Gage-Monthly is falling behind historical averages and may lead towards a critically dry year; (4) For daily averages at the San Clemente Rain Gage, there were no registered numbers reported; and (5) Stressed that the Unimpaired Carmel River Flow at Sleepy Hollow WEIR is significantly under target rates or historical averages by 20%.

GM Stoldt informed the board of conservation efforts and public awareness activities to be led in preparation for a dry or critically dry year and explained the four (4) Stage Conservation Rationing Plan.

GM Stoldt stated provided the board an update on Deep Injection Well (DIW) 3 and DIW4 at Pure Water Monterey. He mentioned that the district is moving along in approving next year's company water rate at a little over \$2800 per AF.

GM Stoldt responded to questions and presented via MS PowerPoint Presentation: Study Session, Monterey Peninsula Water Management District LAFCO Application as presented before LAFCO of Monterey County. A copy of the presentation is on file with the District and is available on the district's webpage. GM Stoldt provided an overview, displayed a tentative timeline on the process and next steps with the Board as it relates to the District's application with LAFCO of Monterey County.

**Report for March, 2021**

3. **Receive and File Third Quarter Financial Activity Report for Fiscal Year 2020-21**
4. **Consider Approval of Third Quarter Fiscal Year 2020-21 Investment Report**

**GENERAL MANAGER'S REPORT**

5. **Status Report on California-American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision**

6. **Update on Development of Water Supply Projects**

7. **Receive an Overview of the LAFCO Study Session**

**REPORT FROM DISTRICT COUNSEL**

District Counsel Laredo explained the matter was placed on the agenda as a placeholder to provide the board with an update on the district's complaint filed with the California Public Utilities Commission (Case No. C-21-05005) on May 5, 2021. Laredo provided an update to the board and next steps going forward as it relates to the complaint. District Counsel Laredo directed attention to the meeting minutes of April 19, 2021 under Report from District Counsel for anyone seeking additional information on the complaint.

Director George Riley provided an update and informed the board that the Seaside Groundwater Basin Watermaster has hired a consultant to provide a report on the functionality of the well and ascertain if the well is faulty or has evidence of seawater intrusion. Riley plans to make the watermaster aware of his concerns over the methodology over replenishment and is seeking real solutions.

Chair Alvin Edwards highlighted that the district received a letter on replacing FO-09S and rebuilding a new well out in the Seaside Basin. Edwards noted that the General Manager/District Counsel is working on a letter to the State Water Resources Control Board over the 1000 A/F withdrawals on the Carmel River. Lastly, he thanked all the supporters of and the Monterey One Water Board for certifying the SEIR.

GM Stoldt summarized his staff report on the 2020 MPWMD Annual Report and next steps to be taken by district staff.

No public comment was received for Item No. 10.

A motion was made by Director Riley and second by Director Anderson to adopt the 2020 MPWMD Annual Report. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

GM Stoldt and Jonathan Lear, Water Resources Division Manager responded to questions from board members and presented via MS PowerPoint Presentation: Receive and Confirm Water Supply Forecast for May 1, 2021 through September 30, 2022 Period. A copy of the presentation is on file at the District office and can be viewed on the district website.

No public comment was received for Item No. 11.

A motion was made by Director Roberson and second by

8. **Status Report on a Complaint filed with the California Public Utilities Commission Monterey Peninsula Water Management District, Complainant v. California-American Water Company (U210W), Defendant).**

#### **DIRECTORS REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

9. **Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations**

#### **PUBLIC HEARINGS**

10. **Consider Adoption of the 2020 MPWMD Annual Report**

11. **Receive and Confirm Water Supply Forecast for Period of May 1, 2021 -- September 30, 2022 -- and Consider Adopting Draft Resolution 2021-04 to Amend Rationing Table XV-4.**

Director Adams to Adopt Resolution No. 2021-04 modifying Rule 160- Rationing Table XV-4 for Remainder Water Year 2021 and All of Water Year 2022. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

## ACTION ITEMS

Stephanie Locke, Water Demand Division Manager responded to questions from board members and presented via MS PowerPoint Presentation. A copy of the presentation is on file at the District office and can be viewed on the district website.

No public comment was received for Item No. 12.

- (a) Captain Paull Dale, Commanding Officer of Naval Support Activity in Monterey thanked the board for delaying the approval of said ordinance and thanked district staff on providing analysis and education with his staff.
- (b) Tania Leisten, Chief/Directorate of Public Works/Environmental Division: acknowledged and thanked District Staff's time and knowledge on this matter.
- (c) Tom Rowley, Resident of Monterey/Retired Navy: Recognized and thanked Stephanie Locke and staff on getting this completed.

A motion was made by Director Adams and second by Director Paull to approve the second first reading of Ordinance No. 187. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

GM Stoldt provided an overview of his staff note and explained necessary changes to said draft resolution.

The following comments were directed to the board for Item No. 13:

- (a) Tom Rowley: Directed attention to two operating plans that were criticized in October and noted that this has not been completed.
- (b) Susan Schiavone: Thanked GM Stoldt for his work and supports the resolution. In addition, thanks district staff for all the incredible work as noted in the MPWMD Annual Report.

A motion was made by Director Malek and second by Director Riley to adopt Resolution 2021-03 that would authorize the District to file an application with LAFCO for authorization to activate its latent powers for operation of the Monterey Water System, and to obtain a boundary adjustment. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

12. **Consider First Reading of Ordinance 187 – (1) Establishing the Department of Defense as a Jurisdiction and adding a Water Use Credit Process Specific to the Department of Defense, and (2) Authorizing the General Manager to Extend Water Use Credits for One Year for Justifiable Cause (Ratification of January 25, 2021 First Reading)**

13. **Consider Adoption of Resolution 2021-03, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Seeking Authorization to Activate Latent District Powers and to Adopt a Sphere of Influence Amendment and Annexation**



GM Stoldt provided an overview of his staff note, rationale and need to contract with Property Tax Consultant as it relates to the voter-approved Measure J initiative and the LAFCO Process.

The following comments were directed to the board for Item No. 14:

(a) Melodie Chrislock: Thanked the Board/District Staff on further ongoing efforts to make this matter a reality for ratepayers.

(b) Michael Baer: Echoed Melodie Chrislock and commended the board/district staff on its work on proceeding on the Measure J initiative as approved by the voters.

A motion was made by Director Malek and second by Director Edwards to authorize staff to contract a property tax consultant in the amount not to exceed \$55,000.00. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

GM Stoldt provided an overview of his staff note, rationale and need for additional expenditures for LAFCO Process Related to Measure J.

No comments were directed to the board for Item No. 15:

A motion was made by Director Riley and second by Director Paull to authorize staff to continue to pay LAFCO Fees and pass-throughs due other agencies for the District's application process in a total amount not to exceed \$80,000 which includes the already expended deposit of \$7,200.00. The motion passed unanimously on a roll-call vote of 7-Ayes (Edwards, Paull, Riley, Malek, Anderson, Adams and Roberson), 0-Noes and 0-Absent.

GM Stoldt provided an overview on the effect of Post COVID-19 Reopening on District Meeting Format and Work Environment. The following points were made by the Directors:

(1) Director Anderson: Suggest board/committee meetings to continue to take place virtually to allow for members of the public to provide input at public meetings. Recommends for the district to observe how reopening will play out in various places in the ensuing months.

(2) Director Malek: Recommends seeking out and wait for additional guidance from the State of California prior to re-opening.

(3) Vice-Chair Paull: Recommends management to accommodate staff with children at home and children who will be attending school in the fall. She would like for additional time to pass to allow others who have not received their shot to become vaccinated.

**14. Consider Authorizing Staff to Contract with Property Tax Consultant for Measure J/LAFCO Process**

**15. Consider Authorization of Additional Expenditure for LAFCO Process Related to Measure J**

**DISCUSSION ITEMS**

**16. Discuss Effect of Post-COVID-19 Reopening on District Meeting Format and Work Environment (Verbal Report)**

(4) Director Riley: Recommends and understands that General Manager/Staff needs additional time to investigate technologies needed for hybrid meetings of the Board of Directors/committee meetings and would like to revisit this in August, 2021. Riley would for the GM to devise a plan and work with district staff on hybrid work schedules.

(5) Supervisor/Director Adams: Concurs with Directors on conducting meetings virtually and reconsider conducting hybrid meetings at future meeting. Also, echoed Vice-Chair Paull's regarding employees with children at home and/or returning to school in fall. Adams noted that the GM should be the one who makes the determination on hybrid work schedules.

(6) Chair Edwards: Requested the General Manager to have staff on-site at the Water Demand Division to service members of the public.

There was no discussion of the Informational Items/Staff Reports.

The meeting was adjourned at 8:08 pm.

#### **INFORMATIONAL ITEMS/STAFF REPORTS**

- 17. Status Report on Measure J / Rule 19.8 Phase II Spending**
- 18. Report on Activity / Progress on Contracts Over \$25,000**
- 19. Letters Received**
- 20. Committee Reports**
- 21. Monthly Allocation Report**
- 22. Water Conservation Program Report**
- 23. Carmel River Fishery Report for April, 2021**
- 24. Monthly Water Supply and California American Water Production Report**

#### **ADJOURNMENT**



### **EXHIBIT 1-B**

DRAFT MINUTES

**Special Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

*May 27, 2021*

### **CLOSED SESSION**

The meeting was called to order at 5:00 pm. Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, the meeting was conducted with virtual participation via Zoom.

#### *Directors Present via Zoom:*

Alvin Edwards, Chair – Division 1

Karen Paull, Vice Chair – Division 4

George Riley – Division 2

Safwat Malek – Division 3

Amy Anderson – Division 5

Mary L. Adams – Monterey County

Clyde Roberson – Mayoral Representative

*Directors Absent: None*

*General Manager present:* David J. Stoldt

*District Counsel present:* David Laredo, Esq. with De Lay and Laredo

No changes.

NONE

District Counsel read into the record matters to be discussed at the Closed Session meeting and noted that Counsel will report out at 6:00 during the regular session of the MPWMD Board of Directors.

### **CALL TO ORDER/ROLL CALL**

### **ADDITIONS AND CORRECTIONS TO AGENDA BY DISTRICT COUNSEL**

### **PUBLIC COMMENT**

### **CLOSED SESSION**

#### **1. Conference with legal counsel on existing litigation (Government Code §54956.9):**

**a. Monterey Peninsula Water Management District vs. California American Water Company, California Public Utilities Commission Case No. C. 21-05-005**

**b. Cal-Am v. MPWMD (Monterey Superior Court Case No. 20CV003201)**

### **RECESS TO CLOSED SESSION**

**REGULAR SESSION**

The meeting was called to order at 6:02 pm. Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, the meeting was conducted with virtual participation via Zoom.

*Directors Present via Zoom:*

Alvin Edwards, Chair – Division 1  
 Karen Paull, Vice Chair – Division 4  
 George Riley – Division 2  
 Safwat Malek – Division 3  
 Amy Anderson – Division 5  
 Mary L. Adams – Monterey County  
 Clyde Roberson – Mayoral Representative

*Directors Absent: None*

*General Manager present:* David J. Stoldt

*District Counsel present:* David Laredo, Esq. with De Lay and Laredo

The Assembly recited the Pledge of Allegiance.

No changes.

None

District Counsel Laredo reported out from the Closed Session meeting on May 27, 2021 at 5:00 PM and noted that a status report and general direction was provided to the board on both matters listed on the Closed Session agenda. No reportable action was taken. In respect to Item No. 1(a), Laredo reported that the board will meet after the regular session to continue discussions

Suresh Prasad, Administrative Services Manager and Chief Financial Officer, presented an overview of the draft 2021-2022 budget and responded to questions. A summary of his presentation is available at the District office and can be viewed on the agency website. General Manager Stoldt also responded to questions.

The following comments were directed to the board:

(a) John Tilley: Addressed various financial concerns and matters of fiscal responsibility at the district level. In addition, noted the board should consider unfunded liability as it relates to Measure J.

(b) Tom Rowley: Concerned and called for the elimination of the Water Supply Charge appearing on Property Tax Bills. Noted that the expenditures/revenues of the district have gone up year after year from 15 million dollars to 21

**CALL TO ORDER/ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS AND CORRECTIONS TO AGENDA****ORAL COMMUNICATIONS****REPORT FROM DISTRICT COUNSEL****DISCUSSION ITEMS**

2. **Review Proposed MPWMD Fiscal Year 2021-22 Budget and Resolution 2021-05**

million dollars.

The meeting was adjourned at 7:26 PM

**RECONVENE TO THE CLOSED SESSION  
AGENDA / ADJOURN THE REGULAR  
SESSION OF THE MPWMD BOARD OF  
DIRECTORS**

U:\staff\Boardpacket\2021\20210621\Consent Calendar\01\Item-1-Exh-B.docx

---

Joel G. Pablo, Deputy District Secretary



**ITEM:      CONSENT CALENDAR****2.      CONSIDER APPROVAL OF CONTRACT WITH TMD CREATIVE FOR PUBLIC OUTREACH SERVICES FOR FISCAL YEAR 2021-2022**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Professional Fees</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$51,000</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

---

**SUMMARY:** TMD Creative was retained to do marketing/outreach for the District last fall. Highlights of their work this year include monthly branding ads, social media posts that have substantially increased online participation on Facebook, Instagram and Twitter, marketing support for three highly successful water efficiency workshops in May, and regular participation at the Public Outreach Committee meetings. Staff has been pleased with their work and is recommending that TMD be retained for Fiscal Year (FY) 2021-22.

Adoption of a strategic plan by the Board was integral to preparation of TMD's marketing/outreach plan for FY 2021-22 (attached as **Exhibit 2-A**). The proposal responds to direction from the Public Outreach Committee and was accomplished by reviewing each strategic goal at the Committee's May meeting and determining the associated outreach actions necessary to accomplish the Board's Plan. Among the proposed actions are newsletter direct mailings, conducting two constituent surveys, email list development, and monthly branding ads. Communication about the Board's top priorities is foremost. The proposed retainer for FY 2021-22 is \$4,250 and was included in the budget.

**RECOMMENDATION:** The Administrative Committee recommends the Board support approval of a contract with TMD Creative for Fiscal Year 2021-22 with a monthly retainer of \$4,250.

**EXHIBIT****2-A      TMD Proposal**





# TMD CREATIVE PROPOSAL

## Monterey Peninsula Water Management District

MAY 2021

90 W Alisal Street  
Salinas, CA 93901  
831.758.6425  
[info@tmdcreative.com](mailto:info@tmdcreative.com)



**TMD CREATIVE PROPOSAL**

Dear Stephanie,

Our team at TMD has enjoyed the past few months working together in communicating the Monterey Peninsula Water Management District message. TMD Creative values the District's commitment to innovation and the highest standards for both the sustainable and safe production of water for communities. Promoting your organization, and providing increased value to customers while demonstrating the value you already provide to them are key points of your messaging. These points resonate with TMD Creative and we feel we have a good understanding of your organization upon which we would build going into the next fiscal year.

We are please to submit a proposal to Monterey Peninsula Water Management District to continue our partnership into 2022. Telling the story of the District and the community it represents would be a focus of future work. We have outlined elements of a marketing plan based on what we started and integrating your new goals for the upcoming year. We are excited about and look forward to working with you collaboratively to achieve your strategic objectives.

We build strong relationships with our clients, many of which have been with TMD Creative since the beginning. They remain with us because we continue to earn their trust and deliver on our promises — high quality, original, award-winning solutions for our clients.

Thank you for the opportunity to continue our work together. Please let us know if you have any questions regarding this proposal. Feel free to call or email me at any time.

Best regards,

A handwritten signature in blue ink that reads 'Nick Pasculli'. The signature is fluid and cursive, with the first name 'Nick' being more prominent.

Nick Pasculli



## OUR PHILOSOPHY ABOUT SUPPORTING YOUR BRAND

A brand message is the promise to the community about what kind of information, service and experience they are receiving. A good brand changes the way the public thinks about and interacts with the agency, whether it is a private or public agency. Thus, having a strong, visible brand and messaging is imperative.

TMD has enjoyed our partnership with the Monterey Peninsula Water Management District this past year and look forward to a continued collaboration to enhance your brand. Our approach using strategic marketing coupled with creative problem solving and visual thinking will continue to build your brand and guide how the organization portrays itself to the public and your constituents.

## OVERVIEW

TMD strongly believes the best work comes from collaborating with the client. This means combining your knowledge and skills with our creative strategy. Through our work together these past few months and by listening to your communication goals, we have identified and are proposing the following components for the next fiscal year.

### Design components\*:

- Direct mail piece/newsletter: create design template and publish twice a year: 1) promote Measure "J"; 2) focus TBD
- Brochures: Updating of current brochures (up to five of the current brochures)
- Redesign hospitality card
- One monthly branding ad to support 2021-2022 strategic goals: design and coordinate placement in three primary publications; and create small versions of each ad for social media purposes
- Educational workshop ad for May 2022: design and coordinate placement in three primary publications; and create small versions of each ad for social media purposes

*\* Design components do not include printing costs, mailing services or postage.*



## TMD CREATIVE PROPOSAL

### Consulting components:

- e-mailing list enhancement:
  - Buy targeted email lists or enable “opt in” features to build electronic outreach list (Cost not included in retainer.)
- Surveys: targeting two specific audiences, survey includes:
  - Instrument consulting (development of questionnaire)
  - Instrument deployment (method TBD: email, web or USPS)
  - Collect data and provide analysis reporting
- Social media: campaign development includes:
  - Content calendars and strategy
  - Creating a series of posts to graphically amplify 2021 strategic goals
- Client/Board/Committee meeting attendance:
  - TMD Creative will commit 1-2 people to attend monthly meeting

### PROPOSED RETAINER:

Reflective of the projects outlined in the above design and consulting components,

TMD Creative calculated the total work hours and divided by 12 to determine the proposed monthly retainer price.

**Retainer      \$4,250 per month**



## WEBSITE RE-DESIGN

(OPTIONAL – Not included in the retainer)

**Objective:** An excellent website is just one of the key foundation elements in maintaining and growing your organization. Our commitment is to create a website that accurately reflects and further develops the MPWMD brand by re-designing and programming a dynamic and easy-to-use site strengthening your presence online.

TMD keeps abreast and ahead of current best practices and uses the latest Content Management Systems (CMS) and HTML, while also making the site a flexible resource for domestic and international online visitors. Most importantly, it is very user friendly, so you can communicate better with your industries and communities.

### Scope:

Functionality features include:

- Responsive, mobile-friendly design
- Optimized site for search and social media
- Simple and attractive design that makes a strong impact
- Easy, optimized navigation and expandability
- Design of page layout and development of style sheets to be used throughout
- Excellent page speed load time
- Secure
- ADA Compliance
- Optimization for social media
- SEO friendly elements (widgets, design features, style elements)

Content features include:

- High quality content with optimized keywords and phrases for good readability scores
- Engaging imagery (photos, videos and/or moving pictures)
- Testimonials/ratings/recommendations/certifications
- Clear calls-to-actions
- Request for an estimate forms on each page
- Blog page

Backend Programming and Database include:

- Custom theme on a customer portal
- Migrate current assets, descriptions, and photos as determined
- Migrate categories and set up navigation



## TMD CREATIVE PROPOSAL

### WEBSITE CREATIVE INVESTMENT

(Based on current 75+ page MPWMD web site)

#### Includes design and development strategy\*

- Design: Includes homepage and secondary page proofs and style sheets with two revisions\*, and migrating content from current site
- Search Engine Optimization: Both website and directory research and listings
- Mobile responsive design and programming

#### Backend Programming and Database\*

- Assess management and cataloging into a WP database
- Integrate the payment gateway and set up SSL certificate
- Backend programming, CMS, beta-testing
- Pre-launch, launch and post-launch steps and testing of new site

**Total Estimated Cost of Website Development      \$15,000-17,500**

This estimate is based on information gathered at initial meeting with client. If the scope changes, the total cost will be reflected.

\*Revisions beyond this scope of work will be billed at an hourly rate.

\*\*Additional services not included in this estimate listed here (but not limited to) are photography, video creation, copywriting and illustration. These services will be estimated on an as needed basis.



## TMD CREATIVE PROPOSAL

### MEDIA EVENT

(OPTIONAL – Not included in the retainer)

**Objective:** Strategic goal of this event would be to create an opportunity for MPWMD to provide and share information to the press about the organization's award-winning "Path to Water Independence" plan. MPWMD will be positioned to take a proactive approach creating and determining the dialog regarding sustainable water plans for our area's short and long-term future.

#### Scope:

Strategy and support of MPWMD media event to include:

- Identifying press attendees
- Follow-up with attendees as needed
- Attendance of event to evaluate event effectiveness

**Total Estimated Cost of Media Event \$5,000**

### CUSTOM PHOTOGRAPHY & VIDEOGRAPHY

(OPTIONAL – Not included in the retainer)

*Includes photography/video services and art direction fees*

Full day rate: \$2,000

Half day rate: \$1,200

#### Drone Footage:

Hourly rate: \$175\*

\*Editing services to be billed additionally at \$75/hour

Specific estimates for photography/videography are based on information gathered through communication and meetings with client. A more detailed estimate will be provided once needs are determined.



## TMD CREATIVE PROPOSAL

### LIMITATION OF LIABILITY

TMD will notify client of inaccuracies that are discovered during our normal course of business; however, unless specifically stated otherwise in writing (in this proposal or amending work orders), the client bears final responsibility for any errors or omissions present in the content submitted to TMD. Therefore, the client should verify the accuracy of any and all content before submitting it to TMD. Content includes but is not limited to copy/text, data, pictures, and images.

TMD is happy to provide copywriting and editing services for a fee. Excluded from this service is technical or scientific data and statistics, or information specific to the client for which TMD has no reference to verify accuracy.





## TMD CREATIVE PROPOSAL

### AGREEMENT

If this proposal meets with your approval, please indicate by signing and returning one copy to TMD by US Mail, fax, or e-mail. A monthly payment of retainer amount is required to initiate work due by July 1, 2021. Should you have questions, please feel free to call me at 831-758-6425 ext. 203, or contact me by email: [nick@tmdcreative.com](mailto:nick@tmdcreative.com)

Thank you for the opportunity to submit this proposal. We look forward to working with you!

Sincerely,

Nick Pasculli

### Agreed and accepted by:

Name Title

Organization Date

Signature

Name Title

TMD Date

Signature



**ITEM:      CONSENT CALENDAR****3.      CONSIDER APPROVAL OF AMENDMENT NO. 5 TO AGREEMENT WITH REGIONAL GOVERNMENT SERVICES AUTHORITY FOR MANAGEMENT AND ADMINISTRATIVE SERVICES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No. :</b>	<b>Professional Fees</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$70,000</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** On December 12, 2016, the District entered in to an Agreement for Management and Administrative Services with Regional Government Services (RGS). The Agreement was for a period of six months that ended on June 30, 2017.

On June 19, 2017, the District entered in to Amendment No. 1. The Agreement was for a period of twelve months that ended on June 30, 2018.

On June 18, 2018, the District entered in to Amendment No. 2. The Agreement was for a period of twelve months that ended on June 30, 2019.

On June 17, 2019, the District entered in to Amendment No. 3. The Agreement was for a period of twelve months that will end on June 30, 2020.

On June 15, 2020, the District entered in to Amendment No. 4. The Agreement was for a period of twelve months that will end on June 30, 2021.

Based on current experience for the past four years, staff recommends extending the services of RGS for 12 months for a not-to-exceed price of \$70,000. This amendment will be from July 1, 2021 to June 30, 2022, attached as **Exhibit 3-A**.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager or the Administrative Services Manager/CFO to execute Amendment No. 5 to existing Agreement with RGS to provide management and administrative services for an amount not to exceed \$70,000. The approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

**IMPACT TO STAFF/RESOURCES:** The FY 2021-2022 budget includes funds for this service.

**BACKGROUND:** With the retirement of the District's full time Human Resources Analyst, staff evaluated the District's human resources need and realized that the most efficient way to fill the position would be to contract part-time human resources services.

RGS is a governmental, joint powers authority, formed in 2001, who exclusively serves public sector agencies. RGS will serve as a consultant for management and administrative services to provide human resources support for the District on a part-time, continuous basis and will provide onsite office hours of two four-hour days per week. Activities include researching and recommending best practices on policies, procedures, personnel transactions; coaching and training managers on sensitive performance issues; providing training on team building and conflict resolution; developing, monitoring, and managing leave of absence; conducting non-executive recruitments; and assisting in preparation of labor negotiations.

RGS has been providing services to the District since December 12, 2016, and the existing Agreement is anticipated to remain in force through June 30, 2021. RGS will assign RGS employees to serve as the Human Resources Advisor(s) to the District and will provide support by performing District's human resources management practices, policies and systems and by providing ongoing Human Resources Management services.

## **EXHIBIT**

### **3-A Amendment No. 5 to Agreement for Management and Administrative Services**



REGIONAL  
GOVERNMENT  
SERVICES

SERVING PUBLIC AGENCIES SINCE 2002

**AMENDMENT NO. 5 TO MANAGEMENT AND ADMINISTRATIVE  
SERVICES AGREEMENT**

This fifth amendment to the Management and Administrative Services Agreement between the **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** ("Agency") and Regional Government Services Authority, hereinafter called "RGS" is made and entered into this 1<sup>st</sup> day of July, 2021.

**RECITALS**

The Agency and RGS entered into an Agreement for services dated December 20, 2016. This Amendment is entered into with reference to the following facts and circumstances:

- A. Agency desires to amend the provisions of the Management and Administrative Services Agreement to extend the Human Resources Services.
- B. RGS is desirous of these changes as well.

Based upon the forgoing recitals, Agency and RGS agree to the terms of continued services set forth in Exhibit A.

- C. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: \_\_\_\_\_

Dated: 6/2/2021

MONTEREY PENINSULA WATER  
MANAGEMENT DISTRICT

RGS

*Richard Averett*

\_\_\_\_\_  
Suresh Prasad

\_\_\_\_\_  
Richard H. Averett, Executive Director

*RGS provides quality, innovative, cost-effective services exclusively to public agencies.*

Main 650.587.7300 Fax 650.587.7311 P.O. Box 1350 Carmel Valley, CA 93924

[www.rgs.ca.gov](http://www.rgs.ca.gov)

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
**Amendment #5**

**EXHIBIT A**

**Scope of Services**

Subject to the terms and conditions of this Agreement, Regional Government Services Authority (RGS) shall assign RGS employee(s) to serve as the Human Resources Advisor(s) to the Monterey Peninsula Water Management District (District), which may require performing any or all of the functions described below:

- 2.1. Research best practices and draft human resources administrative policies, procedures, forms and templates to develop an effective and compliant system of human resources management practices and personnel transactions.
- 2.2. Identify key cultural perspectives within workgroups in order to provide effective communications to managers, supervisors, employees, and labor groups.
- 2.3. Confer with staff and employee representatives as requested to obtain input and/or feedback regarding policy and procedure recommendations; or to obtain information relevant to the resolution of personnel issues.
- 2.4. Create policy implementation plans and timelines, including identification of roles/activities to be carried out by the District's managers and supervisors.
- 2.5. Coach or train managers and supervisors on policies and implementation, prepare educational and informational and procedural documents, and participate in implementation meetings as needed.
- 2.6. Coach supervisors as needed in team building, conflict resolution, and other collaborative workplace skills.
- 2.7. Draft required management communications to employees and labor organizations and facilitate compliance with legal obligations as well as effective relationship building.
- 2.8. Draft specific documentation relevant to resolving a range of personnel issues; coach supervisors on conducting sensitive personnel conversations.
- 2.9. Design and coordinate payroll and benefits workflows with finance and departmental staff to ensure effective transactional operations; may process such transactions as needed.
- 2.10. Develop and conduct managerial, supervisory, or employee training courses.
- 2.11. Analyze a variety of information and recommend appropriate management action; provide written documentation of analysis and recommendations as needed.
- 2.12. Conduct recruitments as requested, and design selection processes and instruments to be used.
- 2.13. Draft or update individual job classification descriptions on an as-needed basis, and make preliminary compensation recommendations.
- 2.14. Monitor and manage medical leaves of absence, modified returns-to-work, and other illness/injury/disability issues as needed from initial injury through return to work or separation from employment; ensuring correct communications to all parties, and creating appropriate documentation.
- 2.15. Assist in preparation for labor negotiations, compiling data, recommending language revisions, and identifying administrative or operational options.
- 2.16. Conduct research and prepare essential functions information as needed

3. RGS Advisor(s) will:
  - 3.1. Perform the functions as assigned by the RGS lead advisor.
  - 3.2. Be reasonably available to perform the services during the normal work week.
  - 3.3. Meet as often as necessary for the purpose of consulting about the scope of work performed with the appropriate agency project manager and with the RGS lead advisor.
  - 3.4. Perform other duties as are consistent with the services described herein and approved by the RGS lead advisor.
4. Projects and activities may be modified on request of the District. District will only be invoiced for the actual hours worked.
  - 4.1. The hourly bill rate does not include mark-up for direct external costs which will be invoiced to the District at cost.
  - 4.2. Except for regular office hours, travel time to/from the District will be billed at Advisor's hourly rate. In addition, costs related to travel such as airfare, overnight accommodations, car rentals, and other incidentals will be billed at actual cost.
5. These services will begin immediately upon authorization of a contract for services.

The extension of services will be effective starting July 1, 2021 and this agreement is anticipated to remain in force through June 30, 2022, unless extended by mutual consent of both parties.

Hourly rates and "Not-to-Exceed" (NTE) schedule are amended as follows:

#### **RGS STAFF**

<b>CLASSIFICATION</b>	<b>HOURLY RATE*</b>
Chief Operating Officer	\$135 to \$220
Deputy Chief Operating Officer	\$130 to \$195
Senior/Lead Advisor	\$125 to \$190
Advisor	\$115 to \$160
Project Advisor	\$105 to \$125
Project Coordinator	\$85 to \$120
Technical Specialist	\$75 to \$115

\*The Hourly Rate does not include direct external costs which will be invoiced to Agency with no markup.

The cost of services for the period July 1, 2021 – June 30, 2022 is estimated to not exceed (NTE) seventy thousand dollars (\$70,000).





**ITEM:      CONSENT CALENDAR****4.      CONSIDER EXPENDITURE FOR TEMPORARY AGENCY EMPLOYEE TO ASSIST WITH DOCUMENT SCANNING FOR ALL DISTRICT DIVISIONS DURING FY 2021-2022**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Temporary Personnel</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$43,500</b>

**General Counsel Approval:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** As part of the District's efforts to reduce physical storage needs of hard copy documents, archive historical documents, and efficiently manage these documents, all paper documents need to be scanned, tagged and cataloged by a skilled temporary worker employed by a local staffing agency.

**RECOMMENDATION:** The Administrative Committee recommends the Board authorize the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, to perform scanning projects for the District. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

**BACKGROUND:** The District has many historical documents, personnel records, and environmental data across all divisions. Migrating these records into a document management system preserves the data, increases efficiency for retrieval, and promotes the workflow of certain tasks.

The assistance of a temporary worker to digitize these documents allows staff to continue with their regular daily tasks. The temporary worker will focus on data scanning during the time of his or her assignment.

**EXHIBIT**

None



**ITEM: CONSENT CALENDAR****5. CONSIDER APPROVAL OF AGREEMENT WITH LYNX TECHNOLOGIES FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>Professional Fees</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$35,000</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** With the departure of District's full-time GIS Specialist, there was a need to find a replacement to fill that position. Based on the size and need of the District, the replacement of a full-time GIS position can most effectively be filled with a part-time GIS consultant.

On June, 2017, the District entered in to an Agreement for GIS Professional Services with Lynx Technologies. The Agreement was for a period of 12 months that ended on June 30, 2018.

On June 18, 2018, the Board authorized to extend the contract for GIS Professional Services for 12 months, which ended on June 30, 2019.

On June 17, 2019, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which will end on June 30, 2020.

On June 15, 2020, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which will end on June 30, 2021.

A revised scope of services for GIS Professional Services has been prepared by Lynx Technologies for Board review. If approved, this Agreement will extend for another 12 months with effect from from July 1, 2021 to June 30, 2022.

Currently, the Pebble Beach Community Services District is using services of Lynx Technologies to provide GIS services for their district on a part-time basis. In addition, several other cities are also utilizing the services of Lynx Technologies for their GIS needs.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager or the Administrative Services Manager/CFO to enter into an agreement with Lynx Technologies to provide GIS services for an amount not to exceed \$35,000. Approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

**IMPACT TO STAFF/RESOURCES:** The FY 2021-2022 budget includes funds for this service.

**BACKGROUND:** Lynx Technologies will serve as a consultant for GIS services to provide support for the District on a part-time, continuous basis and will provide onsite office hours of 1-2 days per week based on the workload.

The Agreement with Lynx Technologies will be from July 1, 2021 to June 30, 2022. Lynx Technologies will assign an employee to serve as the GIS consultant to the District and will provide support by performing District's GIS services on an ongoing basis. Details of these functions being performed by Lynx Technologies are included in Scope of Services (**Exhibit 5-A**).

## **EXHIBIT**

### **5-A GIS Professional Services Scope of Services**

June 03, 2021

Mr. Suresh Prasad  
Chief Financial Officer  
Monterey Peninsula Water Management District  
5 Harris Court, Bldg. G  
Monterey, CA 93942

Re: GIS Professional Services

Dear Suresh:



Thank-you for the opportunity to submit this scope of work to provide GIS professional services for the Monterey Peninsula Water Management District. Services will be performed as directed by you, and Lynx Technologies will provide appropriate staffing to conduct on- and offsite services on a time and materials basis.

The purpose of this agreement is to provide support for the District's Geographical Information System (GIS). Core tasks for the upcoming year include:

- Create ESRI Organizational Account for ArcGIS Online. Work with staff to develop maps and apps for field data collection and monitoring and other public portal / outreach programs
- Continue to develop internal Geocortex site. Set up workflow so that permitting staff can enter an address or APN and determine if the site is in the district boundary or not.
- Ongoing support the Accela Permitting software Web Mapping GUI and XAPO.
- Provide systematic updates of parcel feature data and Monterey County assessor data changes
- Continue to develop the GIS SQL/SDE Enterprise database to warehouse all spatial and tabular data to support the business functions of the organization.

Ongoing tasks and priorities will be determined after the initial discovery phase. Lynx staffing will be assigned commensurate with the required skill required. Subject matter vary but may involve any of the roles listed or related below:

- Base feature layer maintenance including parcels, streets, addresses, roadway, tract, and boundary changes, including associated tables and annotation.
- Data maintenance of other layers within the GIS such as utility networks, planning and engineering overlays.
- Onsite work to collect and capture data. For example, staff could be assigned to go through engineering data to infill missing data, or there may be a special project that District staff requires a GIS technician in which significant interaction is required.

- Field work as required, this may include field inspection, or high precision GPS capture of well data.
- Database design
- Produce maps for board presentation
- Ad hoc GIS analysis
- ArcGIS Desktop training for District staff

Each assignment will proceed with an estimate of required hours; a detailed scope of work will be provided for unusual or one-time projects. A simple email exchange of hours and approval is all that will be required for maintenance work.

The total annual budget will not exceed \$35,000. This would provide sufficient funds for onsite staff for up to 2 days per week.

All work will be billed on a time and materials basis according to the following rate schedule:

Project Manager/Analyst: \$75/hr.

GIS Technician: \$65/hr

Clerical: \$50/hr

If you have any questions regarding this proposal I can be reached on my cell phone at any time: (408) 482-3255, or by email: [patrickk@lynxgis.com](mailto:patrickk@lynxgis.com). Again, thank-you for the opportunity to submit this proposal and I look forward to working with you.

Sincerely,

Patrick Kelleher  
Lynx Technologies

**ITEM:      CONSENT CALENDAR****6.      AUTHORIZE FUNDS TO CONTRACT FOR LIMITED-TERM FIELD POSITIONS DURING FISCAL YEAR 2021-2022**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/</b>	<b>Aquatic Resources Fisheries</b>
		<b>Line Item No.:</b>	<b>2-3-1 I, 2-3-2 B, C, F; 2-3-4 D</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>Up to \$91,155</b>

**General Counsel Approval:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** The District has funded limited-term positions to assist District staff in the completion of field activities for many years. These positions are not on the District organization chart and these incumbents are not included in the District bargaining units. The schedules for these positions are part-time and largely seasonal in nature. Contracts are for six-month periods of time or less. However, limited-term employees may be offered subsequent contracts up to a total of 1,000 hours per year. Funding for these positions is included in the proposed 2021-2022 Fiscal Year (FY) budget.

Authorization is requested to hire several part-time limited-term *Water Resources Assistants* for a total of 1,998 hours. The hours will be used for summer-fall juvenile fish rescues, fall population sampling, Sleepy Hollow Steelhead Rearing Facility operations and weekend coverage, spring smolt rescues, and winter adult steelhead weir operations (new additional work)]. These positions are essential to staff crews led by permanent staff, as well as to prevent the accrual of excessive compensatory time and overtime for higher level regular full-time positions. The Water Resources Assistants would be paid \$18.00 per hour and cost up to \$39,560.

Authorization is also requested to hire several part-time limited-term *Fisheries Aides* for up to a total of 2,759 hours of work during FY 2021-2022. These individuals will assist staff with basic labor tasks in the intensive rescues of steelhead juveniles and smolts in the lower Carmel River, as well as fall population sampling, spring smolt rescues, and winter adult steelhead weir operations. The Fisheries Aides would be paid \$17.00 per hour and cost up to \$51,595.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve the limited-term Water Resources Assistants for up to a total of 1,998 hours of work; several Fisheries Aides for up to 2,759 hours of work. The approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

**IMPACTS TO STAFF/RESOURCES:** The total cost of the limited-term contracts described above would not exceed \$91,155. It should also be noted that limited-term employees receive no District benefits. In addition to their hourly wages, additional costs to the District are limited to legally mandated payroll taxes and workers compensation insurance premiums.

**BACKGROUND:**

- A. Water Resources Assistants: This job classification was created in December 1998 to assist staff in the Water Resources Division with field and administrative tasks, including rescuing of juvenile steelhead in the lower Carmel River, surveying of steelhead populations and spawning habitat, and monitoring of groundwater and surface water resources within the Monterey Peninsula Water Resource System. It is needed to help ensure that tasks for the District's Fisheries Mitigation Program are completed on schedule. They have also been integral in conducting the California Stream Bioassessment Procedure (CSBP), developed by the Department of Fish and Game as a rapid bioassessment protocol and method to track overall stream health. Without the assistance of limited-term help, the ability to conduct these tasks would be compromised. Additionally, the Water Resources Assistants will support regular staff with lagoon water quality monitoring, well production and groundwater quality historical data compilation, and grant projects. These employees will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.
  
- B. Fisheries Aides: Over the past two decades, District staff has initiated rescues when streamflow receded below ten cubic feet per second at Highway One. This has occurred anytime between March and September. The District will be rescuing and transporting three groups of steelhead, including smolts, kelts (spawned-out adults) and juveniles. The smolts and kelts will be transported downstream to the lagoon or ocean, while juveniles will be transported upstream to permanent habitats above the Narrows. Additional help is needed to successfully perform this critical function. If staff attempted to conduct rescues with fewer workers, more fish would be lost because a smaller crew cannot effectively keep up with the number needing rescue and cannot work fast enough to keep up with the retreating river front. It would also increase the risk of on-the-job injuries for people working too strenuously as they attempt to complete two critical jobs in the same period of time. The incumbents of this position will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.

**EXHIBIT**

None



**ITEM:      CONSENT CALENDAR****7.      CONSIDER EXPENDITURE OF FUNDS WITH CORELOGIC INFORMATION SOLUTIONS, INC.**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Services &amp; Supplies 26-05-761000</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$14,000</b>

**General Counsel Approval: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** The District uses CoreLogic Information Solutions to utilize its online RealQuest Professional services. The RealQuest service supports the District's programs by providing property information needed for researching and noticing properties, documenting ownership and use information for deed restriction preparation, and enforcement of the District's water efficiency standards. The service is utilized daily by the Water Demand Division, and occasionally by the Water Resources and Engineering Division. There are no other reasonably accessible alternative sources for the information provided by RealQuest.

The RealQuest license includes:

- Property Profile/Reports
- Street Map Search
- Parcel Maps
- Street Maps Plus
- User sign-on and passwords for eight staff (seven in Water Demand; one in Water Resources and Engineering)
- Access to recorded documents and associated document imaging

Staff is requesting authorization to spend \$14,000.00 to continue use of CoreLogic's RealQuest Professional services. Funding for this expenditure is included in the Fiscal Year 2021-2022 budget.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize expenditure of up to \$14,000 for Fiscal Year 2021-2022 to obtain CoreLogic's RealQuest Professional.

**IMPACT TO STAFF/RESOURCES:** None.

**EXHIBIT**

None



**ITEM: CONSENT CALENDAR****8. AUTHORIZE EXPENDITURE FOR SOFTWARE MAINTENANCE AGREEMENTS / PURCHASE**

**Meeting Date:** June 21, 2021 **Budgeted:** Yes

**From:** David J. Stoldt, General Manager **Program/Line Item No.** Services and Supplies Data Processing

**Prepared By:** Suresh Prasad **Cost Estimate:** \$140,500

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Staff seeks authorization to continue with our software maintenance agreements/purchase for geographic information systems (GIS), information technology (IT) support, financial accounting, water demand system, watershed analysis, ground & surface water modeling, and topographic data processing software. These software applications are for use at the District for various IT, GIS, water demand, and accounting functions and used by staff in their daily routine functions.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve expenditures not-to-exceed \$140,500 to purchase the items listed in the table below:

<b>Product</b>	<b>Price</b>
ESRI ArcGIS (District Wide)	11,500
Latitude Geographics Geo Cortex (District Wide)	6,000
Adobe Renewal (District Wide)	7,000
Office 365 Renewal (District Wide)	12,000
DocuWare (Financial/HR)	17,500
Tyler Technologies (Financial/HR)	29,500
GovInvest (Financial/HR)	6,500
Accela Support (Water Demand)	35,500
CaseWare Reporting (Financial)	9,500
Kisters North America (Hydrological)	5,500
<b>TOTAL</b>	<b>\$140,500</b>

**IMPACT TO STAFF/RESOURCES:** The FY 2021-2022 Information Technology budget includes funds for these purchases.

**BACKGROUND:** The GIS platform serves many purposes for MPWMD data analysis needs that include: map production, spatial analysis in support of engineering, water resource management, fisheries, conservation, and rationing analysis. All of these functions require the examination of geographic data, management, and dissemination of these data throughout the District. The effectiveness of the GIS to better serve the MPWMD staff and the public is dependent on the ability of staff to analyze geospatial data.

The IT and Accounting programs require various software applications to allow staff to complete their day-to-day duties and tasks as well as provide real-time financial information of the District.

The water demand services require the use of software to process permit applications, process connection charges, perform inspections and provide other property related reporting to staff and the board.

The Kisters platform serves many purposes for MPWMD data analysis needs that include: stream flow and rainfall data processing, storage, and reporting. All of these functions require the examination, management, and dissemination of these data throughout the District. The effectiveness of the Kisters Platform to better serve the MPWMD staff and the public is dependent on the ability of staff to operate the Aquifer Storage and Recovery Project.

## **EXHIBIT**

None

**ITEM:      CONSENT CALENDAR****9.      APPROVE EXPENDITURE TO CORPORATION SERVICE COMPANY -  
RECORDING FEES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Recording Fees 26-05-781900</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$26,000 (partially reimbursed)</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** The District records approximately 65 documents each month with average recording fees of \$35. The documents are electronically recorded through Corporation Service Company (CSC). Electronic recording costs less than the former method of transmitting documents via courier to the Monterey County Recorder's Office. Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records and limitations on use, Well Confirmation of Exemptions, Water Distribution System Permits, and notices of non-compliance/compliance and removal.

CSC requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. Staff is seeking approval of \$26,000 of budgeted funds for document recording during Fiscal Year 2021-2022.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve the expenditure of \$26,000 for recording fees for Fiscal Year 2021-2022.

**IMPACT TO STAFF/RESOURCES:** Funds for this expenditure are included in the Fiscal Year 2021-2022 budget.

**EXHIBIT**

None



**ITEM:     CONSENT CALENDAR****10.     CONSIDER EXPENDITURE TO AMEND CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE HYDROGEOLOGIC REVIEW FOR WATER DISTRIBUTION SYSTEM PERMITS**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>WDS Permitting 2-8-2</b>
<b>Prepared By:</b>	<b>Gabriela Bravo</b>	<b>Cost Estimate:</b>	<b>\$2,000</b>

**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** The Board will consider authorizing the General Manager to amend an existing contract with Pueblo Water Resources, Inc. (Pueblo) to authorize a maximum of \$2,000 for Fiscal Year (FY) 2021-2022 (July 1, 2021 through June 30, 2022) to continue to help District staff carry out MPWMD Rules and Regulations governing Water Distribution Systems (WDS), specifically in regards to hydrogeologic review of Well pumping test reports and related tasks. The \$2,000 limit would be tracked as follows:

Program 2-8-2, “Hydrologic Impact Review,” with up to \$2,000 as 100% reimbursable from applicants.

**Exhibit 10-A** is the proposed scope of work and cost estimate from Pueblo for FY 2021-2022. The proposed \$2,000 total limit is the same of that budgeted in FY 2020-2021. The hydrogeologic review will be primarily associated with Level 3 WDS Permits under the current rules. The applicant must show that a Well (or other water source) will reliably meet the applicant’s needs, and will not adversely affect the Monterey Peninsula Water Resource System or Sensitive Environmental Receptors as defined in District Rule 11.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager to amend the current District professional services contract with Pueblo for a not-to-exceed amount of \$2,000 for FY 2021-2022, which was recently adopted by the Board as part of the FY 2021-2022 budget. If this item is adopted along with the Consent Calendar, staff will execute a contract amendment with Pueblo.

**BACKGROUND AND DISCUSSION:** Pueblo has been retained since June 2006 to assist staff with WDS Permit processing on an as-needed basis. All amounts are maximums; only actual hours of service are billed. Invoiced hours submitted by consultants for review of each application are reimbursed by the applicant before the applicant receives the signed WDS Permit.

Pueblo's rates are competitive with other consulting firms with experienced, registered hydrogeologists. Pueblo is very knowledgeable about local hydrogeology and MPWMD procedures, and is considered to be cost-efficient for this work. Pueblo also has contracts with the District for Aquifer Storage and Recovery tasks in the Seaside Groundwater Basin.

Continued WDS applications are expected due to restrictions on the availability of California American Water supply for new construction and remodels. Consultant assistance is essential to adequately process permit applications in compliance with the State Permit Streamlining Act and to help the Water Resources Division address technical questions relating to the WDS process.

**IMPACT TO DISTRICT RESOURCES:** Pueblo's technical work is directed by the Water Demand Division staff. Pueblo's work product is used as evidence in preparing WDS Permit documents, including the required Findings of Approval.

## **EXHIBIT**

### **10-A Pueblo Water Resources Scope of Work and Fee Schedule for FY 2021-2022**





May 27, 2021  
Project No. 15-0067

Monterey Peninsula Water Management District  
Post Office Box 85  
Monterey, California 93942

Attention: Ms. Gabby Ayala

Subject: Proposal for Continuing Professional Hydrogeologic Services; WDS Permitting Assistance, Fiscal Year 2021-2022

Dear Gabby:

Pursuant to your request, Pueblo Water Resources, Inc. (PWR) is pleased to submit this proposal for continuing assistance with the processing of Water Distribution Systems (WDS) permit applications during Fiscal Year 2021-2022 (FY 2021-2022). It is our understanding that the District desires PWR to provide continued technical assistance with the review and evaluation of Well Source and Pumping Impact Assessments (assessments) for compliance with District Technical Procedures. Presented in this proposal is a scope of services and associated budget to provide the requested services.

## **SCOPE OF SERVICES**

### **Task 1 – Assist with Assessment Reports**

This task consists of the review and evaluation of assessments submitted by applicants for compliance with District technical procedures, and providing written documentation summarizing our findings for each reviewed assessment. This task also includes providing assistance with the preparation of any hydrogeologic evaluations requested by the District related to the WDS program. Consistent with past practice, our work will be performed with direct oversight of the General Manager or his/her designee (e.g., the District Senior Hydrogeologist) on an as-needed / as-directed basis.

### **Fees**

Our services will be billed on a time-plus expenses basis in accordance with our current Fee Schedule (attached) for a **not-to-exceed amount of \$2,000**. Consistent with past practice, we will track our costs associated with each WDS applicant separately to facilitate reimbursement by the applicants. In the event that the overall number or complexity of the assessments to be evaluated requires effort beyond the established budget, we will notify you in writing as soon as possible.



We appreciate the opportunity to provide assistance to the District and look forward to the timely and successful performance of the work. As always, if you have any questions please contact me.

Sincerely,

Pueblo Water Resources, Inc.

Robert C. Marks, P.G., C.Hg.  
Principal Hydrogeologist

RCM

Attachments: 2021 Fee Schedule

## PUEBLO WATER RESOURCES, INC. 2021 FEE SCHEDULE

### ***Professional Services***

Principal Professional.....	\$220/hr
Senior Professional.....	\$205/hr
Project Professional.....	\$190/hr
Staff Professional.....	\$160/hr
Technician.....	\$150/hr
Illustrator.....	\$135/hr
Word Processing.....	\$115/hr

### ***Other Direct Charges***

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem*.....	\$150/day
Vehicle .....	\$75/day

### ***Equipment Charges***

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Level Troll).....	\$75/day, \$300/week
Water Quality Probes (In-Situ Aqua Troll).....	\$100/day, \$325/week
Ultrasonic Flowmeter.....	\$200/day, \$750/week

\*Regionally and seasonally specific to project.



**ITEM:           CONSENT CALENDAR****11.     CONSIDER CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE  
AQUIFER STORAGE AND RECOVERY OPERATIONAL SUPPORT**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Water Supply Projects 1-2-1</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>\$75,000</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

---

**SUMMARY:** The District's Carmel River Aquifer Storage and Recovery (ASR) project is operated under a cooperative agreement between the District and California American Water (Cal-Am.) Under this agreement, the District operates the wells during injection season and collects and reports data required to meet permit requirements for the State Water Resources Control Board Division of Water Rights (DWR) and the Regional Water Quality Control Board. The District also provides data to the Seaside Groundwater Basin Watermaster (Watermaster) related to the Storage and Recovery agreement between Cal-Am and the Watermaster. Pueblo Water Resources (PWR) is used on an annual basis to support District staff with the fieldwork, data collection, conduct supervision of unanticipated emergency repairs, and report preparation to operate the ASR Project in all phases of operation and comply with permit requirements. PWR has been selected because their expertise and knowledge of the Project's equipment, operations, reporting, and regulation allow their team to efficiently plug into any component of the program efficiently and provide support with little notice and direction. No other firm has the direct qualifications and experience on this project to match what PWR has to offer the District.

**DISCUSSION:** Due to the seasonal and climate driven nature of work associated with ASR operations, the District has opted to not hire full time operators dedicated solely to ASR, but to hire PWR as support staff on an as-needed basis to keep costs of ASR operation low. PWR will assist in fieldwork, support data networks, assist in the preparation of compliance reports, and provide project construction/repair oversight on an as needed basis. PWR has 18 years of experience in supporting this particular project, is familiar with the ASR procedures and regulations, and therefore is able to plug in quickly with little spin up time when their services are needed. Budget estimate is based on a wet water year type where there would be over 150 operational days and this contract of support would provide up to 10 weeks of support. If WY 2022 is not a wet water year, less support will be needed and the full budget will not be spent. Additionally, as the project infrastructure ages through normal wear and tear, components break down and need repair to maintain the functionality of the program. The District contracts directly with C-57 contractors to repair the infrastructure and relies on PWR to supervise the

repair/construction activities to make sure the work is completed to District standards. Staff proposes to retain PWR to support the District with operations on an as-needed basis for the WY 2022 ASR season.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager to enter into an agreement on an as-needed basis, not to exceed \$75,000 with PWR to support the District with WY 2022 ASR operations.

**BACKGROUND:** The District completes annual water quality monitoring at the ASR facilities as outlined in the ASR Sample and Analysis Plan, which is a requirement for project operations by the Regional Water Quality Control Board. The District also monitors and reports streamflow and diversion volumes to the DWR, NOAA Fisheries, and State Department of Fish and Wildlife for permit compliance. In addition, the District reports volumes of water injected and recovered to the Watermaster as required by the Storage and Recovery agreement between Cal-Am and the Watermaster. The District has used PWR for 17 years to support the development and operation of the Carmel River ASR project. Because of PWR's experience with this project, they are able to provide high quality assistance to the District with little notice and direction.

**IMPACT TO STAFF/RESOURCES:** Funds for this project are included in the FY 2021-22 budget under "Water Supply Projects," line item 1-2-1. Funds expended to complete this work will be shared between the District and Cal-Am through the ASR Management and Operations agreement between the District and Cal-Am.

## **EXHIBIT**

### **11-A** Pueblo Water Resources, Inc. 2021 Fee Schedule



**PUEBLO WATER RESOURCES, INC.  
2021 FEE SCHEDULE**

***Professional Services***

Principal Professional.....	\$220/hr
Senior Professional.....	\$205/hr
Project Professional.....	\$190/hr
Staff Professional.....	\$160/hr
Technician.....	\$150/hr
Illustrator.....	\$135/hr
Word Processing.....	\$115/hr

***Other Direct Charges***

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem* .....	\$150/day
Vehicle .....	\$75/day

***Equipment Charges***

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Level Troll).....	\$75/day, \$300/week
Water Quality Probes (In-Situ Aqua Troll).....	\$100/day, \$325/week
Ultrasonic Flowmeter.....	\$200/day, \$750/week

\*Regionally and seasonally specific to project.





**ITEM:      CONSENT CALENDAR****12.      CONSIDER RENEWAL OF CONTRACT WITH JEA & ASSOCIATES FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Services &amp; Supplies Professional Fees</b>
<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>\$43,400</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** John Arriaga of JEA & Associates has worked with the District since May 2008 in implementing its legislative goals. As proposed, JEA and Associates would continue to undertake legislative and administrative activities to support the District's priorities during Fiscal Year 2021-2022. See the Scope of Services attached as **Exhibit 12-A**.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve the contract with JEA & Associates for a not-to-exceed amount of \$43,400 for Fiscal Year 2021-2022.

**IMPACT TO DISTRICT RESOURCES:** The estimate for services includes \$38,400 in monthly retainer fees of \$3,200 per month, and \$5,000 for chargeable expenses. Funds for this expenditure are included in the FY 2021-2022 budget under Services and Supplies, Professional Fees.

**EXHIBIT****12-A   JEA & Associates Scope of Services for FY 2021-2022**



**EXHIBIT 12-A****AGREEMENT**

This AGREEMENT is entered into as of the date hereinafter specified by and between JEA & Associates and Monterey Peninsula Water Management District (MPWMD). WHEREAS MPWMD wishes to engage JEA & Associates to provide legislative and administrative services to MPWMD as outlined in the scope of services below.

NOW THEREFORE, the parties hereto do mutually agree to the following terms and conditions:

**Scope of Services**

1. JEA & Associates would propose to undertake legislative and administrative activities as directed and/or requested by the MPWMD, using our political and general experience to accomplish established goals. Specifically, working with the MPWMD on the State Water Resources Regional Control Board's (SWRCB's) Cease and Desist Order (CDO) for the California American Water (CAW) unauthorized diversions from the Carmel River and also working with the California Public Utilities Commission (CPUC) and other entities on this issue.
2. JEA & Associates would schedule, coordinate and participate in meetings with the Governor's Administration, the California Legislature, the CPUC, the SWRCB and others in addressing key issues and concerns regarding the CDO and attend public hearings of the CPUC, the SWRCB and of other agencies as requested and directed by the MPWMD.
3. Monitor Dept. of Water Resources (DWR) and SWRCB meetings/workshops and report to the MPWMD's staff on Commission policy and funding initiatives. Closely monitor the development of program criteria for Bond funds and assist the MPWMD staff with any project applications submitted for funding.
4. Recommend to MPWMD Board/staff program and project funding strategies and assist in the execution of the strategies with the DWR and SWRCB. Work with the MPWMD Board and appropriate staff in coordinating DWR and SWRCB tours of MPWMD projects and programs. Assist MPWMD in gaining legislative support for grant and funding applications before the DWR and SWRCB.
5. Monitor Legislature's policy and budget committee hearings on water, lobby/testify on behalf of the MPWMD on program allocation and budget earmarks as directed. Organize advocacy efforts with legislative leadership and political friends of the MPWMD to insure coordination of efforts on behalf of funding requests. Monitor and report on budget conference committee actions and advocate for budget "trailer" and/or "caboose" bill language for the MPWMD as may be required.
6. Recommend policy positions on specific pieces of legislation/budget items of importance/relevance to the MPWMD and advocate/lobby/testify on positions of the MPWMD before the Legislature, Governor's Office and any relevant state agency, board

and commission. Provide copies of introduced or amended bills, committee analysis or reports and any relevant committee testimony on identified legislation/budget items. Obtain behind-the-scenes intelligence and vital information on legislative discussions/actions being contemplated by the Legislature, the Governor's Office or other interest groups.

7. Prepare and present written reports for the MPWMD as directed.
8. To enable JEA & Associates to carry out the prescribed scope of work, it is requested that the MPWMD provide our firm with technical assistance, expertise and information as may be necessary or required.
9. John Arriaga of JEA & Associates will be the principal contact from our firm and the responsible person in dealing with the MPWMD, its Board of Directors and staff as may be necessary. He will be assisted by Laurie Johnson and Erica Arriaga of the firm as may be required.

## **Fee Structure**

JEA & Associates is prepared to provide the services as outlined in this proposal for a monthly retainer of \$3,200 a month, due & payable on the first day of each month plus chargeable expenses. This amount/retainer is based on our anticipation of the workload. We would like an understanding that should its level of activity exceed 25 hours per month on a regular basis, our firm and the MPWMD will mutually discuss any adjustments to this fee schedule as it determines the actual scope of activity and volume of work found to be required to carry out the goals of the MPWMD. Chargeable expenses include travel and work-related entertainment expenses, which shall be expressly authorized by the MPWMD prior to such expenses being incurred.

This contract will be in effect July 1, 2021. Either party may terminate this Agreement, for any reason, upon not less than 30 days of prior written notice to the other party.

### **Signature:**

---

**John E. Arriaga**  
**President**  
**JEA & Associates**

---

**Date**

---

**David Stoldt**  
**General Manager**  
**Monterey Peninsula Water Management District**

---

**Date**

**ITEM: CONSENT CALENDAR****13. CONSIDER RENEWAL OF CONTRACT WITH THE FERGUSON GROUP FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES**

<b>Meeting Date:</b>	<b>June 21, 2020</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Services &amp; Supplies Professional Fees</b>
<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>\$99,500</b>

**General Counsel Approval: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** At its March 15, 2021 meeting the District Board adopted the 2021 Legislative Advocacy Plan to establish District legislative and government affairs priorities for FY 2021-22. The first four items in the Plan are in regard to the District's Federal strategy and includes a continued relationship with The Ferguson Group (TFG.) TFG has shown a deep understanding of the federal budget, legislative process, funding opportunities, and regulatory setting. TFG has helped the District and Monterey One Water (M1W) advance relationships with both Congress and regulatory departments related to water, including but not limited to BLM, NOAA (NMFS), USBR, USDA, and EPA. The Pure Water Monterey project was notified it will receive over \$19 million in federal grants, a result of the joint efforts of the District and M1W, assisted by TFG.

The FY 2021-22 scope of work will include, but is not limited to:

- Identifying legislation or proposed regulatory changes that may impact the District.
- Track additional Title XVI and WIIN Act funding for Pure Water Monterey
- Track Biden Administration budget actions and Infrastructure Funding/Financing Proposals
- Consult with staff to develop positions on relevant legislation.
- Advocate the District's position on bills and matters of interest.
- Identify funding opportunities and notify of timing, requirements, and advocate on behalf of District or District's partners (e.g. WaterSMART) for, but not limited to:
  - ✓ Fisheries and watersheds
  - ✓ Pure Water Monterey Expansion
  - ✓ CSIP Annexations
  - ✓ Desalination (if proceeding)
- Prepare materials for briefing – talking points, briefing books, letters, as necessary
- Coordinate with other water district lobbyists and organizations
- Maintain close relationships with Monterey legislative delegation
- Represent the District in meetings with staff, directors, or independently with congressional members and staff, administration officials, regulatory agencies.

- Coordinate federal outreach with District's State governmental outreach
- Identify funding opportunities and notify of timing, requirements, and advocate on behalf of District
- Direct contact with associations including ACWA, WaterReuse, etc.
- Prepare materials for briefing – talking points, briefing books, letters, as necessary
- Coordinate with other water district lobbyists and organizations
- Maintain close relationships with Monterey legislative delegation
- Organize timely trips as needed, but at least once a year separate from ACWA trip.
- Provide similar services for the District's project partner(s), as needed and at the direction of the District.
- Periodic reporting of activities

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager to enter into an agreement with TFG for FY 2021-22.

**IMPACT TO DISTRICT RESOURCES:** The estimate for services includes \$96,000 in monthly retainer fees of \$8,000 per month, and \$3,500 for chargeable expenses. The \$8,000 retainer has remained unchanged over the District's five-year relationship with TFG. Funds for this expenditure are included in the FY 2020-2021 budget under Services and Supplies, Professional Fees.

**DISCUSSION:** In 2016, three consultants provided statements of qualifications that were evaluated with equal weight in 4 criteria: (i) Experience - with municipalities, special districts, agency's & other governmental entities; (ii) Experience - with specific federal agencies; (iii) Experience - with specific water-related issues; and (iv) Personnel assigned. The General Manager and each of the Legislative Advocacy Committee members were asked to perform their own evaluation, to inform the Committee recommendation. Additionally, qualitative factors such as professional appearance of the submittal, overall quality of the submittal, consultant familiarity with the District, outside third-party references, and so on were considered. Finally, the proposing firms' cost proposals were considered. TFG was the recommended firm.

## **EXHIBIT**

### **13-A Form of Engagement Letter for TFG for FY 2021-2022**

**The Ferguson Group**

Advocacy. Consulting. Grants.



July 1, 2021

Mr. David J. Stoldt  
General Manager  
Monterey Peninsula Water Management District  
5 Harris Court, Building G  
Monterey, CA 93940

**RE: Letter of Agreement – July 1, 2021 – June 30, 2022**

Dear Mr. Stoldt:

The Ferguson Group, LLC (TFG) is pleased to submit this letter of agreement to continue to provide Washington representation and consulting services to Monterey Peninsula Water Management District (MPWMD), as outlined in the TFG "Response to RFQ for Federal Legislative and Agency Lobbyist" services dated December 1, 2016, for the twelve-month period of July 1, 2021 through June 30, 2022. As described in the RFQ response, TFG will provide Washington representation services to MPWMD and perform such work as directed by MPWMD on a fixed fee basis, at the rate of \$8,000 per month. Among other things, TFG will continue to assist MPWMD in securing federal financial assistance, raising the visibility of the MPWMD projects, and securing congressional support for the activities of the MPWMD. TFG will also assist MPWMD with scheduling and preparing for advocacy meetings with the MPWMD congressional delegation, key House and Senate Committee offices and administration officials, and, perform such other tasks as directed by MPWMD.

In addition to the monthly fixed fee, MPWMD will be responsible for reimbursable expenses associated with carrying out the requested work, including long distance telephone calls, faxes, document production, overnight delivery, in-Town courier services, meals and out-of-Town travel (both pre-approved by MPWMD), and in-Town travel (taxicabs). Reimbursable expenses for the twelve-month contract period shall not exceed \$3,500, as indicated in the aforementioned RFQ response.

Either party may terminate this agreement at any time by giving the other party at least thirty (30) days prior notice, in writing, of such termination.

We greatly appreciate the opportunity to continue our work with MPWMD and look forward to a very productive year. If the terms of this letter of agreement are acceptable, please sign both originals, and return one to us at your earliest convenience.

Sincerely,

W. Roger Gwinn  
CEO





**ITEM:     CONSENT CALENDAR****14.   CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR AQUIFER STORAGE AND RECOVERY WATER QUALITY MONITORING**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item:</b>	<b>Water Supply Projects N/A</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>\$40,000</b>

**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

**SUMMARY:** Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the District's Aquifer Storage and Recovery (ASR) Project. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager to spend up to \$40,000 to complete laboratory analysis related to the ASR Project in FY 2021-2022.

**BACKGROUND:** The District is currently reporting data collected under the Sampling and Analysis Plan and reporting data annually to the Regional Water Quality Control Board (RWQCB) to meet compliance for project operations. Water quality sampling is driven by project operations which are controlled largely by the availability of excess runoff on the Carmel River Watershed, so the total cost of the water quality program is unknown, however the average cost of the program is less than the budget placeholder of \$40,000. All funds spent on this program are reimbursed by CalAm through the ASR agreement. It should also be noted, at the request of the RWQCB, the District is currently enrolling the ASR Project in the General Waiver for Injection of Water Treated to Drinking Water Standards and there will likely be a change in monitoring related to the switch in regulatory process. If there is an effect on budget, staff will bring this to the attention of the Committee at that time.

**EXHIBIT**

None



**ITEM:     CONSENT CALENDAR****15.     CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR WATERMASTER WATER QUALITY MONITORING**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item:</b>	<b>Water Supply Projects N/A</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>\$10,000</b>

**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

**SUMMARY:** Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the Seaside Groundwater Basin Watermaster. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the General Manager to spend up to \$10,000 to complete laboratory analysis related to the Watermaster in FY 2021-2022.

**BACKGROUND:** The District has provided water quality monitoring and data management support to the Seaside Watermaster to meet the requirements outlined in the Seaside Groundwater Basin Monitoring and Management Plan. The Plan is a requirement outlined in the 2007 Adjudication Decision. The Monitoring and Management plan was adopted by the Monterey County Superior Court in 2008 and outlines a series of monitor and production wells to be sampled each water year. In the past the District has a contracted with the Watermaster to carry out this work on their behalf. Should the Watermaster choose to contract with the District again, District staff will use MBAS to complete the laboratory analysis for the sampling required in the Plan.

**EXHIBIT**

None



**ITEM:      CONSENT CALENDAR****16.      CONSIDER   ADOPTION   OF   RESOLUTION   2021-06   CERTIFYING  
COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF  
GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-  
RELATED FEES AND CHARGES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Revenues</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$9,000</b>

**General Counsel Approval:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** At its February 23, 2012 meeting, the Board directed staff to implement a Proposition 218 process for the development of water supply fees and charges, including the hiring of a rate consultant and the development of the necessary ordinances, resolutions, and notices for implementation thereof.

At its April 16, 2012 meeting, the Board reviewed as an informational item two alternative draft resolutions for the collection mechanism of the proposed annual Water Supply Charge. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge through County Assessor's Office. At this time, the Board is asked to adopt Resolution 2021-06 certifying compliance with State law with respect to the Water Supply Charge to allow the County of Monterey to continue collection of the Water Supply Charge on the property tax bill. This Resolution gets adopted by our Board annually.

The County will charge the District 0.25% of the amount that is collected by the County. The approximate collection fee for this fiscal year will be \$9,000.

**RECOMMENDATION:** The Administrative Committee recommends that the Board adopt Resolution 2021-06 and authorize the County of Monterey for collection of Water Supply Charge on the property tax bill.

**BACKGROUND:** There were two alternatives for the water supply charge collection mechanism: Alternative A was bills sent directly by the District or through a third-party mailing house; Alternative B was the use of the semi-annual County Assessor's bill, similar to what is the current practice for Carmel Area Wastewater District and the water recipients under the Castroville Seawater intrusion Project. At its June 27, 2012 meeting the Board reviewed and

approved Resolution 2012-06 for collection of Water Supply Charge on the County Assessor's Office.

**EXHIBIT**

**16-A Resolution 2021-06**

U:\staff\Boardpacket\2021\20210621\Consent Calendar\16\Item-16.docx

**EXHIBIT 16-A**

**DRAFT  
RESOLUTION 2021-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS,  
AND PROPERTY-RELATED FEES AND CHARGES**

**WHEREAS**, Monterey Peninsula Water Management District (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2021-22;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
  
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

On motion of Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing resolution is duly adopted this 21<sup>st</sup> day of June 2021 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21<sup>st</sup> day of June 2021.

Witness my hand and seal of the Board of Directors this \_\_\_\_ day of June 2021.

---

David J. Stoldt,  
Secretary to the Board



EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND  
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2021-22

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:



**ITEM: CONSENT CALENDAR**

**17. CONSIDER ADOPTION OF RESOLUTION 2021-07 ESTABLISHING ARTICLE XIII (B) FISCAL YEAR 2021-2022 APPROPRIATIONS LIMIT**

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

<b>From:</b>	<b>David J. Stoldt</b>	<b>Program/</b>	<b>N/A</b>
	<b>General Manager</b>	<b>Line Item No.:</b>	

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review: N/A**

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Article XIII (B) of the California Constitution requires that an appropriations limit be calculated on an annual basis. Attached as **Exhibit 17-A** is Resolution 2021-07, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2021-2022. The resolution establishes an appropriations limit of \$1,953,352 for fiscal year 2021-2022 as calculated on the Property Tax Appropriations Limit worksheet, which is **Attachment 1** to the resolution. The worksheet also shows that District estimates that it will receive \$2,200,000 in property tax revenues during the fiscal year. After subtracting exempt appropriations of \$3,883,700 from the estimated property tax revenues, the appropriations subject to the limit are \$(1,683,700), which is under the appropriations limit calculated under the provisions of Article XIII (B), resulting in estimated excess tax revenue of \$0.00.

**RECOMMENDATION:** The Administrative Committee recommends that the Board adopt Resolution 2021-07, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2021-2022 in the amount of \$1,953,352.

**EXHIBIT**

## 17-A Resolution 2021-07



**EXHIBIT 17-A****DRAFT  
RESOLUTION 2021-07****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ESTABLISHING AN APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2021-2022**

**WHEREAS**, Article XIII (B) of the California Constitution requires that each local government agency annually establish an appropriations limit; and

**WHEREAS**, the Monterey Peninsula Water Management District desires to establish its appropriations limit for the purpose of setting its budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Monterey Peninsula Water Management District hereby determines that the 2021-2022 appropriations limit for the District is \$1,953,352 based on a 2021-2022 multiplier of 1.0604, as shown on **Attachment 1**.

On motion of Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing resolution is duly adopted this 21<sup>st</sup> day of June 2021 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21<sup>st</sup> day of June 2021.

Witness my hand and seal of the Board of Directors this \_\_\_\_ day of June 2021.

---

David J. Stoldt,  
Secretary to the Board



**ATTACHMENT 1****PROPERTY TAX APPROPRIATION LIMIT  
2021-2022 BUDGET**

Appropriations Limit for 2020-2021	\$1,842,149	
Multiplier	<u>1.0604</u>	note 1
Appropriations Limit for 2021-2022	\$1,953,352	
Appropriations Subject to Limit:		
Property Tax	\$2,200,000	note 2
Exempt Appropriations	<u>(\$3,883,700)</u>	
Total	<u><u>-\$1,683,700</u></u>	
Appropriations Limit for 2021-2022	<u><u>\$1,953,352</u></u>	
Estimated Excess Tax Revenue	<u><u>\$0</u></u>	

## NOTES:

1. Source: Price and Population Data for Local Jurisdictions  
Department of Finance, May 2021

$$\text{Price } 1.0573 \times \text{Population } 1.0029 = 1.0604$$

Price	1.0573
Population	<u>1.0029</u>
Ratio of change	<u><u>1.0604</u></u>

2. Property tax revenue estimate                      \$2,200,000





**ITEM:      CONSENT CALENDAR****18.      CONSIDER ADOPTION OF RESOLUTION 2021-08 UPDATE TO RULE 24, TABLE 3, CAPACITY FEE HISTORY**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Gabriela Bravo</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee considered this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** District Rule 24 requires that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee. Resolution 2021-08 (**Exhibit 18-A**) updates Rule 24, Table 3: Capacity Fee History, to reflect current's year capacity fee of the District. A marked up version of the proposed table is found as **Attachment 1**.

**RECOMMENDATION:** The Administrative Committee recommends that the Board adopt Resolution 2021-08, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Update to Rule 24, Table 3, Capacity Fee History.

**BACKGROUND:** District's Rule 24, allows changes to the Capacity Fee History Table by resolution rather than by ordinance. The Capacity Fee History Table was last updated on June 15, 2020, by adoption by resolution.

**EXHIBIT****18-A** Resolution No. 2021-08 and Table 3: Capacity Fee History





**EXHIBIT 18-A**

**RESOLUTION NO. 2021-08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
UPDATE RULE 24, TABLE 3: CAPACITY FEE HISTORY**

**WHEREAS**, Capacity Fee charges of the Monterey Peninsula Water Management District (MPWMD) are set forth in the MPWMD Rules and Regulations; and

**WHEREAS**, Rule 24 (C) of the District stipulates that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Monterey Peninsula Water Management District hereby shall update the Capacity Fee Table as set forth in **Attachment 1** to this Resolution; and that these changes shall become effective immediately.

On motion of Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing resolution is duly adopted this 21<sup>st</sup> day of June, 2021, by the following votes:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21<sup>st</sup> day of June, 2021.

Witness my hand and seal of the Board of Directors, this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
David J. Stoldt, Secretary to the Board



**TABLE 3: CAPACITY FEE HISTORY**

YEAR	CAPACITY FEE
1985	\$10,623.20
1985-86	\$11,133.00
1986-87	\$11,433.59
1987-88	\$11,890.93
1988-89	\$12,295.22
1989-90	\$12,983.75
1990-91	\$13,529.07
1991-92	\$14,056.70
1992-93	\$14,661.00
1993-94	\$15,202.00
1994-95	\$15,325.00
1995-96	\$15,692.00
1996-97	\$15,960.00
1997-98	\$16,551.00
1998-99	\$17,048.00
1999-00	\$17,832.00
2000-01	\$18,492.00
2001-02	\$19,565.00
2002-03	\$19,976.00
2003-04	\$20,415.00
2004-05	\$20,517.00
2005-06	\$20,948.00
2006-07	\$21,618.00
2007-08	\$22,331.00
2008-09	\$22,979.00
2009-10	\$23,163.00
2010-11	\$23,567.00
2011-12	\$24,227.00
2012-13	\$24,735.00
2013-14	\$25,328.00
2014-15	\$26,037.00
2015-16	\$26,661.00
2016-17	\$27,380.00
2017-18	\$28,420.00
2018-19	\$29,329.00
2019-20	\$30,502.00
2020-21	\$30,837.00
<b>2021-2022</b>	<b>\$32,008.00</b>

U:\staff\Boardpacket\2021\20210621\Consent Calendar\18\Item-18-Exh-A-Attachment-1.docx



## CONSENT CALENDAR

### 19. CONSIDER ADOPTION OF RESOLUTION NO. 2021-09 TO AMEND RULE 141, TABLE XIV-1, REBATE AMOUNTS, TO REMOVE FOOTNOTE

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.:**

**Prepared By:** Stephanie Locke **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** N/A

**CEQA Compliance:** This item is not a project under CEQA.

---

**SUMMARY:** Resolution 2021-09 **Exhibit 19-A** updates Rule 141, Table XIV-1, Rebate Amounts, to remove the first footnote that states: “Includes Residential appliances in a Common Laundry Room on a Multi-Family Residential Site”. A marked-up version of the proposed table is found in Attachment 1 of the Resolution. The footnote is no longer relevant as High Efficiency Clothes Washers are required in Common Laundry Rooms and no longer qualify for a rebate.

**RECOMMENDATION:** District staff recommends that the Board adopt Resolution 2021-09, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Amending Table XIV-1, Rebate Amounts.

**BACKGROUND:** Ordinance No. 163, adopted March 16, 2015, allows changes to Table XIV-1 by resolution rather than by ordinance. The Rebate Amounts Table was last updated on September 18, 2017, by adoption of Ordinance No. 177.

## EXHIBIT

**19-A** Resolution No. 2021-09 with marked-up version of Rule 141, Rebate Amounts Table







## RESOLUTION 2021-09

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AMENDING RULE 141, TABLE XIV-1, REBATE AMOUNTS

**WHEREAS:** The Monterey Peninsula has severe water use restrictions on its two sources of supply, the Carmel River and the Seaside Groundwater Basin; and

**WHEREAS:** Residents of the Monterey Peninsula are among the lowest water consumers in the state, but protection of our limited water resources requires additional water conservation be achieved through an aggressive Rebate Program; and

**WHEREAS:** Rebate amounts are set forth in Regulation XIV of the MPWMD Rules and Regulations; and

**WHEREAS:** Ordinance 163, the 2015 Rationing and Rebate Programs Amendment Ordinance, created Table XV-1 to allow Rebate amounts to be amended by Board resolution;

**WHEREAS:** This Resolution is necessary to delete an irrelevant footnote that no longer applies to Common Laundry Rooms since the installation and maintenance of High Efficiency Clothes Washers is now a permanent requirement of the District.

**NOW, THEREFORE, BE IT RESOLVED:** The Board of Directors of the Monterey Peninsula Water Management District hereby amends Rule 141, Table XIV-1, Rebate Amounts, as set forth in **Attachment 1** to this Resolution (the deletion is shown in ~~strikeout~~); and that this change shall become effective immediately.

On motion by \_\_\_\_\_, and second by \_\_\_\_\_, the foregoing Resolution is adopted upon this 21<sup>st</sup> day of June 2021, by the following vote:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing resolution was duly adopted on the 21<sup>st</sup> day of June 2021.

Witness my hand and seal of the Board of Directors this \_\_\_\_ day of June 2021.

\_\_\_\_\_  
David J. Stoldt, Secretary to the Board

**Table XIV-1**  
**Rebate Amounts**  
**Updated June 21, 2021**

Qualifying Device	Maximum Rebate
High Efficiency Toilet	\$75
Ultra High Efficiency Toilet	\$125
Toilet Flapper	\$15
Pint Urinal (in a Residential use only)	\$250
Zero Water Consumption Urinal	\$250
High Efficiency Dishwasher (Residential)	\$125
High Efficiency Clothes Washer (Residential) <sup>1</sup>	\$500
Instant-Access Hot Water System (per Qualifying Property)	\$200
On-demand hot water pump or point of source water heater (maximum of two per Qualifying Property)	\$100
Graywater Irrigation System supplied by one Clothes Washer	\$100
Graywater Irrigation System supplied by one or more Bathrooms that have a Bathtub/Shower connected to a Graywater Irrigation System. Residential limit: 4.	\$100 per Bathroom
Non-Residential Graywater system	Case-by-case basis
Smart Controller	\$100 for up to four stations. An additional \$10 shall be available per station up to twenty (20) stations
Soil Moisture Sensor(s) on a conventional automatic Irrigation System (gypsum block Soil Moisture Sensors shall not qualify for Rebate)	\$25
Cistern water tanks installed on Sites supplied with water from the Monterey Peninsula Water Resource System (per Qualifying Property)	\$50 per 100 gallons for the first 500 gallons and \$25 per 100 gallons of water storage capacity to a maximum storage capacity of 25,000 gallons
Lawn removal and replacement with low water use plants or permeable surfaces <sup>2</sup> (Prequalification required-See MPWMD Rule 141-F)	\$1.00 per square-foot to a maximum of 2,500 square-feet
Rotating Sprinkler Nozzle (minimum purchase and installation of ten)	\$4 each
Water Broom	\$150
Commercial High Efficiency Clothes Washer in a Residential or Multi-Family Residential use.	\$1,000

<sup>1</sup> ~~Includes Residential appliances in a Common Laundry Room on a Multi-Family Residential Site.~~

<sup>2</sup> Lawn removal Rebate at a Public facility may exceed the square-footage limitation subject to Board approval.

Commercial Ozone Laundry System	\$1,000
Cooling Tower Conductivity Controller	\$1,000
Cooling Tower Conductivity/pH Controller	\$2,500
High Efficiency Connectionless Food Steamer (per compartment)	\$1,500
Commercial Waterless Wok Stove	\$5,000
Water Efficient Commercial Steam or Combi Oven	\$2,500
High Efficiency Commercial Dishwasher	
Under counter model	\$1,000
Single tank door type model	\$1,500
Single tank conveyor	\$2,000
Multi-tank conveyor	\$2,500
X-ray film processor recirculation system	\$2,500
Medical equipment steam sterilizer retrofit with a water tempering device	\$1,500
Dry Vacuum Pump (per 0.05 HP to a limit of 4 HP)	\$200
Removal of whirlpool (or jetted water system) bathtub in Visitor-Serving Facility	\$250
Multi-Family Dwelling Meter Split	\$100/dwelling unit

*Table added by Ordinance No. 163 (3/16/2015) and revised by Resolution 2015-04 (4/20/2015); Resolution 2015-25 (12/14/2015); Ordinance No. 176 (1/25/2017); Ordinance No. 177 (9/18/2017)*



**ITEM: CONSENT CALENDAR****20. CONSIDER ADOPTION OF RESOLUTION 2021-10 TO AMEND RULE 160, TABLE XV-1, TO ADD-IN A FOOTNOTE**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A**

**CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** District Rules 163.A.3 and 164.A.3 encompass regulatory conservation and rationing “triggers” based on a 12-month running average of water production that are compared to an annual production limit shown in Rule 160 Table XV-1. When the District’s conservation and rationing plan was developed, the impact of supplies such as the Sand City Desalination Facility and Pure Water Monterey was not envisioned. Editing Rules 163.A.3 and 164.A.3 will require an ordinance of the District, which will be executed and brought to the Board at a later date. In the meanwhile, the proposed edit to the footnote in Rule 160 Table XV-1, as shown in red in **Exhibit 20-B**, will provide the needed clarity as an interim measure.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution 2021-10, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Update to Amend Rule 160 Table XV-1.

**EXHIBITS****20-A** Resolution No. 2021-10**20-B** Rule 160 Table XV-1





**EXHIBIT 20-A**

**RESOLUTION NO. 2021-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TO AMEND RULE 160, TABLE XV-1**

**WHEREAS**, Annual production limits Monterey Peninsula Water Management District (MPWMD) are set forth in the MPWMD Rules and Regulations; and

**WHEREAS**, Rules 163 and 164 of the District refer to Rule 160, Table XV-1 for establishing conservation and rationing “triggers”;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Monterey Peninsula Water Management District hereby shall update Rule 160, Table XV-1 as set forth in **Attachment 1** to this Resolution; and that these changes shall become effective immediately.

On motion of Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing resolution is duly adopted this 21<sup>st</sup> day of June, 2021, by the following votes:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted on the 21<sup>st</sup> day of June, 2021.

Witness my hand and seal of the Board of Directors, this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
David J. Stoldt, Secretary to the Board





**Table XV-1**  
**Regulatory Water Production Targets**  
**for All California American Water Systems from Sources**  
**Within the Monterey Peninsula Water Resource System**

(All Values in Acre-Feet)

Month	Monthly Target	Year-to-Date at Month-End Target
October	893	893
November	731	1,624
December	676	2,300
January	740	3,040
February	662	3,702
March	772	4,474
April	776	5,250
May	883	6,133
June	882	7,015
July	945	7,960
August	948	8,908
September	876	9,784
TOTAL	9,784	---

**Notes:**

Monthly and year-to-date at month-end production targets are based on the annual production limit specified for the California American Water (Cal-Am) systems for Water Year (WY) 2020 from Carmel River sources per State Water Resources Control Board Order WR 2016-0016 (8,310 acre-feet) and adjusted annual production limits specified for the Cal-Am satellite systems from its Coastal Subarea sources (1,474 acre-feet) and Laguna Seca Subarea sources (0 acre-feet) of the Seaside Groundwater Basin per the Seaside Basin adjudication decision. These values do not include consideration of any carryover credit in the Seaside Basin for WY 2020. This combined total (9,784 acre-feet) was distributed monthly based on Cal-Am's reported monthly average production for its main and satellite systems during the 2013 through 2018 period. **For purposes of Rule 163.A.3 and Rule 164.A.3 the annual production limit shall add the expected production from all water supply projects, including Pure Water Monterey and the Sand City Desalination Facility.**



**ITEM:      CONSENT CALENDAR****21.      AUTHORIZE EXPENDITURE FOR INFORMATION TECHNOLOGY  
HARDWARE PURCHASE (SERVER)**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>Information Technology Fixed Assets</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$60,000</b>

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Due to aging server network infrastructure, staff seeks authorization to purchase replacement information technology (IT) hardware (servers). The servers will replace existing equipment, adding efficiency and reliability to the District's existing IT systems. The existing servers range from 5 years old to approximately 8 years old. This request will add two new servers which will replace four existing servers.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve expenditures not-to-exceed \$60,000 to purchase and install two new servers and pertinent components related to the servers.

**IMPACT TO STAFF/RESOURCES:** The FY 2021-2022 Information Technology budget includes funds for these purchases.

**BACKGROUND:** The District's IT Infrastructure supports all facets of District's computing needs including e-mail, Data Storage, Network and Data Security, Water Demand Database Application, GIS Application and Storage, Web Hosting, Financial Applications, SQL server databases and numerous other needs.

The District currently houses 4 physical production servers with ranges between 5-8 years old. The current servers in place are near capacity and end of shelf lives. The District has program in place to replace existing servers with virtual servers to reduce power consumption and datacenter footprint. This will serve to increase maintenance efficiency and reduce any down time.

**EXHIBITS**

None



**ITEM: CONSENT CALENDAR****22. AUTHORIZE EXPENDITURE FOR LEASING OF WORKSTATIONS (LAPTOPS)**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>Information Technology Leasing Equipment</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$60,000 (4 years - \$15,000 per year)</b>

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Due to aging workstations, staff seeks authorization to replace workstations. Currently, the workstations are on different operating platforms and are different age. Some of the workstations are already out of shelf life. This proposal seeks to replace all workstations at the same time which will bring all users on the same operating platform. The proposal is to lease the workstations (laptops) on a four-year cycle. This will create efficiency and productivity for staff. This will eliminate the need to have multiple workstations assigned to managers and supervisors that work from home also assist with hybrid telecommuting.

**RECOMMENDATION:** The Administrative Committee recommends that the Board approve expenditures not-to-exceed \$60,000 (\$15,000 per year) to lease and install new workstations and pertinent components related to the workstations.

**IMPACT TO STAFF/RESOURCES:** The FY 2021-2022 Information Technology budget includes funds for these purchases.

**BACKGROUND:** The District's current workstations are operating on different platforms and needs to be replaced to create efficiency and productivity. Current District needs supports all facets of District's computing needs including e-mail, Water Demand Database Application, GIS Application, Financial Applications, and numerous other needs.

**EXHIBITS**

None



**ITEM:      CONSENT CALENDAR****23.      AUTHORIZE FUNDS TO CONTRACT FOR DISTRICT ENGINEER**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>Up to \$85,000</b>

**General Counsel Approval:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

**SUMMARY:** Planning and Engineering Manager/District Engineer, Larry Hampson, retired on May 31, 2019. Some of his duties were transferred to existing District staff. However, there is a need for his specialized skills and knowledge of District projects, such as the Sleepy Hollow Intake Facility Project. He will provide assessment and oversight on District projects. Mr. Hampson's unique experience and historical knowledge, after 28 years with the District, make him the only individual who can carry out these functions. The District is also required to have a registered Professional Engineer on staff and Mr. Hampson is a registered Professional Engineer.

It would greatly benefit the District to offer a limited-term, part-time contract as a retired annuitant to Mr. Hampson. The contract would be for Mr. Hampson to act as a District Engineer at his former hourly rate of \$78.03, for up to 960 hours from July 1, 2021 through June 30, 2022. He would not receive any benefits, other than those mandated by state and federal law.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the expenditure of funds to hire retired annuitant for up to 960 hours of work from July 1, 2021 through June 30, 2022. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

**IMPACTS TO STAFF/RESOURCES:** The cost to the District for a 12-month, part-time contract would not exceed \$85,000.

**EXHIBIT**

None





**ITEM: CONSENT CALENDAR****24. AUTHORIZE FUNDS TO CONTRACT FOR EXECUTIVE ASSISTANT**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Salary &amp; Benefits</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$4,000</b>

**General Counsel Approval: N/A****Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** Executive Assistant/Clerk of the Board, Arlene Tavani, retired on December 30, 2020. Most of her duties were transferred to her replacement, however, there is a need for her specialized skills and knowledge of the District, such as dealing with historical document retention, dealing with Public Records Act request, other policy related work, etc. She will provide assessment and training on as needed basis to the District. Ms. Tavani's unique experience and historical knowledge, after 35 years with the District, makes her the only individual who can carry out these functions.

It would greatly benefit the District to offer a limited-term, part-time contract as a retired annuitant to Ms. Tavani. The contract would be for Ms. Tavani to act as a part-time Executive Assistant at her former hourly rate of \$40.57, for up to 80 hours from July 1, 2021 through September 30, 2021. She would not receive any benefits, other than those mandated by state and federal law.

**RECOMMENDATION:** The Administrative Committee recommends that the Board authorize the expenditure of funds to hire retired annuitant for up to 80 hours of work from July 1, 2021 through September 30, 2021. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

**IMPACTS TO STAFF/RESOURCES:** The cost to the District for a 3-month, part-time contract would not exceed \$4,000.

**EXHIBIT**

None



**ITEM:        CONSENT CALENDAR****25.        CONSIDER ADOPTION OF TREASURER'S REPORT FOR APRIL 2021**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
----------------------	----------------------	------------------	------------

<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
--------------	---	------------------------------------	------------

<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>
---------------------	----------------------	-----------------------	------------

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee considered this item on June 14, 2021 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** Exhibit 25-A comprises the Treasurer's Report for April 2021. Exhibit 25-B and Exhibit 25-C are listings of check disbursements for the period April 1-30, 2021. Check Nos. 38921 through 39113, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,218,812.15. This amount included \$27,728.00 for conservation rebates paid out during the current period. Exhibit 25-D reflects the unaudited version of the financial statements for the month ending April 30, 2021.

**RECOMMENDATION:** The Administrative Committee recommends that the Board adopt the April 2021 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

**EXHIBITS****25-A** Treasurer's Report**25-B** Listing of Cash Disbursements-Regular**25-C** Listing of Cash Disbursements-Payroll**25-D** Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR APRIL 2021**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWME Total</u>	<u>PB Reclamation Money Market</u>
<b>Beginning Balance</b>	<b>(\$1,325,039.76)</b>	<b>\$4,134,429.86</b>	<b>\$10,607,185.13</b>	<b>\$2,883,673.52</b>	<b>\$16,300,248.75</b>	<b>\$480,460.03</b>
Fee Deposits		1,850,318.90			1,850,318.90	230,652.47
MoCo Tax & WS Chg Installment Pymt		2,265,335.81			2,265,335.81	
Interest Received			11,588.15	5,491.89	17,080.04	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,900,000.00	(1,900,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(515,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(1,034.50)				(1,034.50)	
Credit Card Fees	(1,260.19)				(1,260.19)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(126,068.14)				(126,068.14)	
Payroll Checks/Direct Deposits	(131,827.02)				(131,827.02)	
General Checks	(938,982.32)				(938,982.32)	
Bank Draft Payments	(19,639.98)				(19,639.98)	
<b>Ending Balance</b>	<b>(\$643,851.91)</b>	<b>\$6,350,084.57</b>	<b>\$10,618,773.28</b>	<b>\$2,889,165.41</b>	<b>\$19,214,171.35</b>	<b>\$196,112.50</b>



## Check Report

By Check Number

Date Range: 04/01/2021 - 04/30/2021



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
00249	A.G. Davi, LTD	04/01/2021	Regular	0.00	395.00	38921
00010	Access Monterey Peninsula	04/01/2021	Regular	0.00	875.00	38922
00252	Cal-Am Water	04/01/2021	Regular	0.00	142.82	38923
00252	Cal-Am Water	04/01/2021	Regular	0.00	79.33	38924
00224	City of Monterey	04/01/2021	Regular	0.00	697.75	38925
00046	De Lay & Laredo	04/01/2021	Regular	0.00	27,649.00	38926
05164	GardenSoft	04/01/2021	Regular	0.00	5,000.00	38927
12655	Graphicsmiths	04/01/2021	Regular	0.00	358.80	38928
00277	Home Depot Credit Services	04/01/2021	Regular	0.00	23.77	38929
20556	ID Concepts	04/01/2021	Regular	0.00	150.00	38930
04717	Inder Osahan	04/01/2021	Regular	0.00	1,293.21	38931
00222	M.J. Murphy	04/01/2021	Regular	0.00	57.69	38932
00242	MBAS	04/01/2021	Regular	0.00	1,135.00	38933
00275	Monterey County Herald	04/01/2021	Regular	0.00	544.06	38934
16182	Monterey County Weekly	04/01/2021	Regular	0.00	877.00	38935
13396	Navia Benefit Solutions, Inc.	04/01/2021	Regular	0.00	101.10	38936
13430	Premiere Global Services	04/01/2021	Regular	0.00	194.73	38937
18544	Psomas	04/01/2021	Regular	0.00	4,090.00	38938
00251	Rick Dickhaut	04/01/2021	Regular	0.00	616.00	38939
04359	The Carmel Pine Cone	04/01/2021	Regular	0.00	726.00	38940
20185	The Marketing Department, Inc.	04/01/2021	Regular	0.00	4,000.00	38941
18737	U.S. Bank Equipment Finance	04/01/2021	Regular	0.00	871.81	38942
06009	yourservicesolution.com	04/01/2021	Regular	0.00	2,912.00	38943
00253	AT&T	04/08/2021	Regular	0.00	816.02	38946
12601	Carmel Valley Ace Hardware	04/08/2021	Regular	0.00	102.85	38947
18734	DeVeera Inc.	04/08/2021	Regular	0.00	7,540.67	38948
00277	Home Depot Credit Services	04/08/2021	Regular	0.00	94.87	38949
20558	Ivie Foster	04/08/2021	Regular	0.00	65.86	38950
00094	John Arriaga	04/08/2021	Regular	0.00	2,500.00	38951
13431	Lynx Technologies, Inc	04/08/2021	Regular	0.00	600.00	38952
00222	M.J. Murphy	04/08/2021	Regular	0.00	12.91	38953
00117	Marina Backflow Company	04/08/2021	Regular	0.00	75.00	38954
00259	Marina Coast Water District	04/08/2021	Regular	0.00	586.44	38955
00118	Monterey Bay Carpet & Janitorial Svc	04/08/2021	Regular	0.00	1,260.00	38956
00274	Monterey One Water	04/08/2021	Regular	0.00	650,476.13	38957
13396	Navia Benefit Solutions, Inc.	04/08/2021	Regular	0.00	715.42	38958
00257	Pacific Grove Chamber of Commerce	04/08/2021	Regular	0.00	590.00	38959
00154	Peninsula Messenger Service	04/08/2021	Regular	0.00	475.00	38960
04736	Pitney Bowes Global Financial Svc, LLC	04/08/2021	Regular	0.00	392.41	38961
00262	Pure H2O	04/08/2021	Regular	0.00	65.54	38962
19575	RJA Management Services	04/08/2021	Regular	0.00	8,396.25	38963
17968	Rutan & Tucker, LLP	04/08/2021	Regular	0.00	876.00	38964
04709	Sherron Forsgren	04/08/2021	Regular	0.00	961.19	38965
19700	Shute, Mihaly & Weinberger LLP	04/08/2021	Regular	0.00	10,294.00	38966
09425	The Ferguson Group LLC	04/08/2021	Regular	0.00	8,000.00	38967
17965	The Maynard Group	04/08/2021	Regular	0.00	1,530.39	38968
00203	ThyssenKrup Elevator	04/08/2021	Regular	0.00	679.00	38969
00271	UPEC, Local 792	04/08/2021	Regular	0.00	997.50	38970
06009	yourservicesolution.com	04/08/2021	Regular	0.00	3,572.00	38971
20230	Zoom Video Communications Inc	04/08/2021	Regular	0.00	420.39	38972
00010	Access Monterey Peninsula	04/23/2021	Regular	0.00	4,375.00	38973
01188	Alhambra	04/23/2021	Regular	0.00	87.51	38974
00760	Andy Bell	04/23/2021	Regular	0.00	647.00	38975

**EXHIBIT 25-B**

110

**Check Report****Date Range: 04/01/2021 - 04/30/2021**

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
00263	Arlene Tavani	04/23/2021	Regular	0.00	1,031.00	38976
03968	Central Coast Fly Fishing	04/23/2021	Regular	0.00	258.55	38977
19502	City of Carmel-by-the-Sea	04/23/2021	Regular	0.00	1,129.49	38978
00281	CoreLogic Information Solutions, Inc.	04/23/2021	Regular	0.00	1,147.05	38979
11822	CSC	04/23/2021	Regular	0.00	7,000.00	38980
04041	Cynthia Schmidlin	04/23/2021	Regular	0.00	905.43	38981
00046	De Lay & Laredo	04/23/2021	Regular	0.00	28,802.50	38982
00192	Extra Space Storage	04/23/2021	Regular	0.00	885.00	38983
00072	Goodin, MacBride, Squeri & Day, LLP	04/23/2021	Regular	0.00	15,906.20	38984
00986	Henrietta Stern	04/23/2021	Regular	0.00	1,293.21	38985
00277	Home Depot Credit Services	04/23/2021	Regular	0.00	276.93	38986
03857	Joe Oliver	04/23/2021	Regular	0.00	1,293.21	38987
05371	June Silva	04/23/2021	Regular	0.00	594.00	38988
06999	KBA Docusys	04/23/2021	Regular	0.00	1,200.00	38989
00222	M.J. Murphy	04/23/2021	Regular	0.00	321.59	38990
00259	Marina Coast Water District	04/23/2021	Regular	0.00	807.44	38991
05829	Mark Bekker	04/23/2021	Regular	0.00	2,352.00	38992
00223	Martins Irrigation Supply	04/23/2021	Regular	0.00	11.36	38993
00242	MBAS	04/23/2021	Regular	0.00	283.75	38994
19448	Monroe Stone Insurance Solutions, Inc.	04/23/2021	Regular	0.00	31.20	38995
16182	Monterey County Weekly	04/23/2021	Regular	0.00	863.00	38996
00274	Monterey One Water	04/23/2021	Regular	0.00	176.41	38997
13396	Navia Benefit Solutions, Inc.	04/23/2021	Regular	0.00	715.42	38998
00036	Parham Living Trust	04/23/2021	Regular	0.00	850.00	38999
00755	Peninsula Welding Supply, Inc.	04/23/2021	Regular	0.00	163.88	39000
18544	Psomas	04/23/2021	Regular	0.00	4,730.00	39001
00159	Pueblo Water Resources, Inc.	04/23/2021	Regular	0.00	6,094.06	39002
00251	Rick Dickhaut	04/23/2021	Regular	0.00	616.00	39003
20709	Riley Gallagher	04/23/2021	Regular	0.00	45.00	39004
19575	RJA Management Services	04/23/2021	Regular	0.00	2,707.50	39005
14676	Scardina Builders	04/23/2021	Regular	0.00	12,363.00	39006
00176	Sentry Alarm Systems	04/23/2021	Regular	0.00	309.25	39007
00178	Soil Control Lab	04/23/2021	Regular	0.00	115.00	39008
09989	Star Sanitation Services	04/23/2021	Regular	0.00	91.56	39009
04359	The Carmel Pine Cone	04/23/2021	Regular	0.00	726.00	39010
20185	The Marketing Department, Inc.	04/23/2021	Regular	0.00	4,000.00	39011
00269	U.S. Bank	04/23/2021	Regular	0.00	2,038.15	39012
04348	Water Education Foundation	04/23/2021	Regular	0.00	750.00	39013
08105	Yolanda Munoz	04/23/2021	Regular	0.00	540.00	39014
00767	AFLAC	04/30/2021	Regular	0.00	1,000.38	39094
00252	Cal-Am Water	04/30/2021	Regular	0.00	132.12	39095
00252	Cal-Am Water	04/30/2021	Regular	0.00	78.51	39096
12655	Graphicsmiths	04/30/2021	Regular	0.00	139.20	39097
00993	Harris Court Business Park	04/30/2021	Regular	0.00	721.26	39098
20556	ID Concepts	04/30/2021	Regular	0.00	211.02	39099
04717	Inder Osahan	04/30/2021	Regular	0.00	1,293.21	39100
00117	Marina Backflow Company	04/30/2021	Regular	0.00	150.00	39101
01012	Mark Dudley	04/30/2021	Regular	0.00	540.00	39102
00242	MBAS	04/30/2021	Regular	0.00	465.00	39103
01002	Monterey County Clerk	04/30/2021	Regular	0.00	50.00	39104
01002	Monterey County Clerk	04/30/2021	Regular	0.00	50.00	39105
13396	Navia Benefit Solutions, Inc.	04/30/2021	Regular	0.00	100.00	39106
04032	Normandeau Associates, Inc.	04/30/2021	Regular	0.00	4,300.00	39107
16734	Rural Community Assistance Corporation	04/30/2021	Regular	0.00	29,795.58	39108
00987	SDRMA - Prop & Liability Pkg	04/30/2021	Regular	0.00	3,582.67	39109
05831	Seaside Chamber of Commerce	04/30/2021	Regular	0.00	250.00	39110
20185	The Marketing Department, Inc.	04/30/2021	Regular	0.00	4,000.00	39111
00024	Three Amigos Pest Control DBA Central Coast Exte	04/30/2021	Regular	0.00	104.00	39112
18737	U.S. Bank Equipment Finance	04/30/2021	Regular	0.00	871.81	39113
<b>Total Regular:</b>				<b>0.00</b>	<b>911,254.32</b>	



**EXHIBIT 25-B**

111

**Check Report****Date Range: 04/01/2021 - 04/30/2021**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Payment Type: Bank Draft</b>						
00766	Standard Insurance Company	04/01/2021	Bank Draft	0.00	1,375.71	DFT0001913
00266	I.R.S.	04/09/2021	Bank Draft	0.00	12,911.48	DFT0001916
00266	I.R.S.	04/09/2021	Bank Draft	0.00	2,674.68	DFT0001917
00267	Employment Development Dept.	04/09/2021	Bank Draft	0.00	5,324.64	DFT0001918
00266	I.R.S.	04/09/2021	Bank Draft	0.00	540.42	DFT0001919
00266	I.R.S.	04/09/2021	Bank Draft	0.00	87.00	DFT0001921
00266	I.R.S.	04/09/2021	Bank Draft	0.00	109.64	DFT0001922
00266	I.R.S.	04/09/2021	Bank Draft	0.00	468.72	DFT0001923
00282	PG&E	04/08/2021	Bank Draft	0.00	54.74	DFT0001924
00282	PG&E	04/08/2021	Bank Draft	0.00	18.94	DFT0001925
18163	Wex Bank	04/08/2021	Bank Draft	0.00	1,198.92	DFT0001926
00256	PERS Retirement	04/02/2021	Bank Draft	0.00	16,361.66	DFT0001927
00768	ICMA	04/09/2021	Bank Draft	0.00	3,600.09	DFT0001931
00266	I.R.S.	04/23/2021	Bank Draft	0.00	12,410.26	DFT0001933
00266	I.R.S.	04/23/2021	Bank Draft	0.00	2,588.22	DFT0001934
00267	Employment Development Dept.	04/23/2021	Bank Draft	0.00	5,070.86	DFT0001935
00266	I.R.S.	04/23/2021	Bank Draft	0.00	225.38	DFT0001936
06268	Comcast	04/23/2021	Bank Draft	0.00	232.20	DFT0001937
00282	PG&E	04/23/2021	Bank Draft	0.00	10,744.31	DFT0001938
00282	PG&E	04/23/2021	Bank Draft	0.00	403.01	DFT0001939
00282	PG&E	04/23/2021	Bank Draft	0.00	25.34	DFT0001940
00282	PG&E	04/23/2021	Bank Draft	0.00	24.19	DFT0001941
00766	Standard Insurance Company	04/23/2021	Bank Draft	0.00	1,375.71	DFT0001942
00221	Verizon Wireless	04/23/2021	Bank Draft	0.00	1,328.63	DFT0001943
00256	PERS Retirement	04/16/2021	Bank Draft	0.00	15,978.50	DFT0001944
16235	California Department of Tax and Fee Administrat	04/21/2021	Bank Draft	0.00	839.00	DFT0001945
00256	PERS Retirement	04/29/2021	Bank Draft	0.00	15,978.50	DFT0001946
00768	ICMA	04/23/2021	Bank Draft	0.00	3,600.09	DFT0001947
00282	PG&E	04/30/2021	Bank Draft	0.00	1,684.30	DFT0001948
18163	Wex Bank	04/30/2021	Bank Draft	0.00	334.98	DFT0001949
00769	Laborers Trust Fund of Northern CA	04/15/2021	Bank Draft	0.00	28,138.00	DFT0001950
<b>Total Bank Draft:</b>				<b>0.00</b>	<b>145,708.12</b>	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	153	112	0.00	911,254.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	31	0.00	145,708.12
EFT's	0	0	0.00	0.00
	<b>196</b>	<b>143</b>	<b>0.00</b>	<b>1,056,962.44</b>

**EXHIBIT 25-B**

112

**Check Report****Date Range: 04/01/2021 - 04/30/2021**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
<b>Payment Type: Regular</b>						
20700	AJ Houston	04/23/2021	Regular	0.00	150.00	39015
20696	Allison Morrison	04/23/2021	Regular	0.00	75.00	39016
20635	Ambrose Pollock	04/23/2021	Regular	0.00	1,425.00	39017
20070	Ankit Africawala	04/23/2021	Regular	0.00	125.00	39018
20690	Anne P Hess	04/23/2021	Regular	0.00	75.00	39019
20642	Arabella Hibbs	04/23/2021	Regular	0.00	500.00	39020
20677	Betsy Lobay	04/23/2021	Regular	0.00	125.00	39021
20691	Beverly Pugh	04/23/2021	Regular	0.00	150.00	39022
20676	Boyd Furner	04/23/2021	Regular	0.00	125.00	39023
20698	Brian E London	04/23/2021	Regular	0.00	75.00	39024
20664	Carolyn Mitchell	04/23/2021	Regular	0.00	500.00	39025
20672	Christina Ferrante	04/23/2021	Regular	0.00	500.00	39026
20692	Christopher Mack	04/23/2021	Regular	0.00	150.00	39027
20668	Clyde Schafer	04/23/2021	Regular	0.00	500.00	39028
20651	Colin Gough	04/23/2021	Regular	0.00	500.00	39029
20643	Corey Douthett	04/23/2021	Regular	0.00	500.00	39030
20679	Daniel DeCamp	04/23/2021	Regular	0.00	125.00	39031
20660	David Whaley	04/23/2021	Regular	0.00	625.00	39032
20678	Dean Roddick	04/23/2021	Regular	0.00	125.00	39033
20645	Deysi Miguel	04/23/2021	Regular	0.00	500.00	39034
20703	Diane Mall	04/23/2021	Regular	0.00	75.00	39035
04240	DON TUCK	04/23/2021	Regular	0.00	500.00	39036
20701	Dorothy Schumacher	04/23/2021	Regular	0.00	75.00	39037
20669	Elizabeth Stotler-Turner	04/23/2021	Regular	0.00	500.00	39038
20648	Eric Barrett	04/23/2021	Regular	0.00	500.00	39039
20655	Erlinda Scurry	04/23/2021	Regular	0.00	500.00	39040
20702	Gary Wayne White	04/23/2021	Regular	0.00	150.00	39041
20667	Gretchen Carter	04/23/2021	Regular	0.00	500.00	39042
20707	Guiseppina Bileti	04/23/2021	Regular	0.00	150.00	39043
20671	James Pretzer	04/23/2021	Regular	0.00	500.00	39044
20685	James Schaffer	04/23/2021	Regular	0.00	125.00	39045
20662	Janet Hall	04/23/2021	Regular	0.00	625.00	39046
20699	Janice Burns	04/23/2021	Regular	0.00	75.00	39047
20688	Jeanne N Mills	04/23/2021	Regular	0.00	75.00	39048
20636	Jeannine Stanton	04/23/2021	Regular	0.00	100.00	39049
20665	Jennifer De Moss	04/23/2021	Regular	0.00	500.00	39050
20653	Joan Bernardin	04/23/2021	Regular	0.00	500.00	39051
20640	John F. Donahoe	04/23/2021	Regular	0.00	500.00	39052
20644	Jose Reyes	04/23/2021	Regular	0.00	500.00	39053
20695	Jose Velazquez	04/23/2021	Regular	0.00	75.00	39054
20659	Julie Soule	04/23/2021	Regular	0.00	500.00	39055
20686	June Henry	04/23/2021	Regular	0.00	200.00	39056
20292	Karen Learned	04/23/2021	Regular	0.00	125.00	39057
20706	Karen Wood	04/23/2021	Regular	0.00	125.00	39058
20684	Kim K Williams	04/23/2021	Regular	0.00	125.00	39059
20646	Barry Kinya Pollard	04/23/2021	Regular	0.00	500.00	39060
20637	Larry Kerkoff	04/23/2021	Regular	0.00	400.00	39061
20641	Leslie Perkins	04/23/2021	Regular	0.00	530.00	39062
20680	Linae Ishii-Devine	04/23/2021	Regular	0.00	125.00	39063
20658	Marshall Bloom	04/23/2021	Regular	0.00	500.00	39064
20654	Maurice Coury	04/23/2021	Regular	0.00	500.00	39065
20666	Melissa Thoeny	04/23/2021	Regular	0.00	500.00	39066
20697	Metda Chubbs	04/23/2021	Regular	0.00	75.00	39067
20694	Michael Smith	04/23/2021	Regular	0.00	75.00	39068
20663	Michael Waldo	04/23/2021	Regular	0.00	500.00	39069
20638	Mike Barringer	04/23/2021	Regular	0.00	500.00	39070
20675	Olga Wells	04/23/2021	Regular	0.00	500.00	39071
20657	Patricia L. Fauth	04/23/2021	Regular	0.00	500.00	39072
20674	Patrick Dowd	04/23/2021	Regular	0.00	699.00	39073

**EXHIBIT 25-B**

113

**Check Report****Date Range: 04/01/2021 - 04/30/2021**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
20639	Ray Worrell	04/23/2021	Regular	0.00	500.00	39074
20673	Robert Connolly	04/23/2021	Regular	0.00	500.00	39075
20223	Sally Maggio	04/23/2021	Regular	0.00	100.00	39076
20682	Sandra Lima	04/23/2021	Regular	0.00	125.00	39077
20647	Sandra S. Miller	04/23/2021	Regular	0.00	500.00	39078
20652	Sarah Tieger	04/23/2021	Regular	0.00	500.00	39079
20656	Sherry Kefalas	04/23/2021	Regular	0.00	500.00	39080
20670	Stephen Moorer	04/23/2021	Regular	0.00	500.00	39081
20649	Swagata Deb	04/23/2021	Regular	0.00	500.00	39082
20135	Tammy Richardson	04/23/2021	Regular	0.00	1,700.00	39083
20681	Teresa Hallin	04/23/2021	Regular	0.00	125.00	39084
20693	Teri Hardy	04/23/2021	Regular	0.00	75.00	39085
20683	Theresa Waddell	04/23/2021	Regular	0.00	125.00	39086
20705	Thom Akeman	04/23/2021	Regular	0.00	75.00	39087
20708	Thomas German	04/23/2021	Regular	0.00	125.00	39088
20661	Vera M Bridges	04/23/2021	Regular	0.00	500.00	39089
20687	Vernon Fernandez	04/23/2021	Regular	0.00	199.00	39090
20704	Walt Ushakoff	04/23/2021	Regular	0.00	150.00	39091
20689	William Pyzel	04/23/2021	Regular	0.00	75.00	39092
20650	Yesmi Mejia	04/23/2021	Regular	0.00	500.00	39093
<b>Total Regular:</b>				<b>0.00</b>	<b>27,728.00</b>	

**Bank Code REBATES-02 Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	79	0.00	27,728.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>80</b>	<b>79</b>	<b>0.00</b>	<b>27,728.00</b>

**All Bank Codes Check Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	233	191	0.00	938,982.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	31	0.00	145,708.12
EFT's	0	0	0.00	0.00
	<b>276</b>	<b>222</b>	<b>0.00</b>	<b>1,084,690.44</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOL CASH FUND	4/2021	1,084,690.44
			<b>1,084,690.44</b>

**EXHIBIT 25-C**

Monterey Peninsula Water Management Dist

**Payroll Bank Transaction Report**

By Payment Number

Date: 4/1/2021 - 4/30/2021

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5711	04/09/2021	Regular	1077	Pablo, Joel G	0.00	1,924.51	1,924.51
5712	04/09/2021	Regular	1024	Stoldt, David J	0.00	6,017.64	6,017.64
5713	04/09/2021	Regular	6075	Tavani, Arlene	0.00	768.07	768.07
5714	04/09/2021	Regular	1044	Bennett, Corryn D	0.00	1,928.86	1,928.86
5715	04/09/2021	Regular	1078	Mossbacher, Simona F	0.00	1,742.62	1,742.62
5716	04/09/2021	Regular	1018	Prasad, Suresh	0.00	4,067.78	4,067.78
5717	04/09/2021	Regular	1019	Reyes, Sara C	0.00	1,868.67	1,868.67
5718	04/09/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,297.81	3,297.81
5719	04/09/2021	Regular	6063	Hampson, Larry M	0.00	2,559.33	2,559.33
5720	04/09/2021	Regular	1009	James, Gregory W	0.00	3,274.90	3,274.90
5721	04/09/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.60	4,234.60
5722	04/09/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.06	2,671.06
5723	04/09/2021	Regular	1045	Atkins, Daniel N	0.00	2,221.94	2,221.94
5724	04/09/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.45	2,672.45
5725	04/09/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.21	3,693.21
5726	04/09/2021	Regular	6071	Foster, Ivie M	0.00	68.11	68.11
5727	04/09/2021	Regular	1079	Gallagher, Riley M	0.00	2,035.72	2,035.72
5728	04/09/2021	Regular	1007	Hamilton, Cory R	0.00	2,377.99	2,377.99
5729	04/09/2021	Regular	1048	Lumas, Eric M	0.00	1,865.39	1,865.39
5730	04/09/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.53	2,611.53
5731	04/09/2021	Regular	1076	Jakic, Tricia	0.00	2,559.20	2,559.20
5732	04/09/2021	Regular	1010	Kister, Stephanie L	0.00	2,588.41	2,588.41
5733	04/09/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.92	3,489.92
5734	04/09/2021	Regular	1040	Smith, Kyle	0.00	2,394.33	2,394.33
5735	04/09/2021	Regular	1047	Timmer, Christopher	0.00	2,290.61	2,290.61
5736	04/09/2021	Regular	7015	Adams, Mary L	0.00	459.77	459.77
5737	04/09/2021	Regular	7020	Anderson, Amy E	0.00	623.36	623.36
5738	04/09/2021	Regular	7021	Malek, Safwat	0.00	374.02	374.02
5739	04/09/2021	Regular	7019	Paull, Karen P	0.00	748.03	748.03
5740	04/09/2021	Regular	7018	Riley, George T	0.00	498.69	498.69
5741	04/23/2021	Regular	1077	Pablo, Joel G	0.00	1,924.52	1,924.52
5742	04/23/2021	Regular	1024	Stoldt, David J	0.00	6,017.65	6,017.65
5743	04/23/2021	Regular	6075	Tavani, Arlene	0.00	998.60	998.60
5744	04/23/2021	Regular	1044	Bennett, Corryn D	0.00	1,928.87	1,928.87
5745	04/23/2021	Regular	1078	Mossbacher, Simona F	0.00	1,742.63	1,742.63
5746	04/23/2021	Regular	1018	Prasad, Suresh	0.00	4,067.79	4,067.79
5747	04/23/2021	Regular	1019	Reyes, Sara C	0.00	1,868.68	1,868.68
5748	04/23/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,297.82	3,297.82
5749	04/23/2021	Regular	6063	Hampson, Larry M	0.00	612.52	612.52
5750	04/23/2021	Regular	1009	James, Gregory W	0.00	3,274.90	3,274.90
5751	04/23/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.61	4,234.61
5752	04/23/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.08	2,671.08
5753	04/23/2021	Regular	1045	Atkins, Daniel N	0.00	2,221.94	2,221.94
5754	04/23/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.45	2,672.45
5755	04/23/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.22	3,693.22
5756	04/23/2021	Regular	6071	Foster, Ivie M	0.00	54.48	54.48
5757	04/23/2021	Regular	1079	Gallagher, Riley M	0.00	1,739.35	1,739.35
5758	04/23/2021	Regular	1007	Hamilton, Cory R	0.00	2,377.99	2,377.99
5759	04/23/2021	Regular	1048	Lumas, Eric M	0.00	1,865.40	1,865.40
5760	04/23/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.55	2,611.55
5761	04/23/2021	Regular	1076	Jakic, Tricia	0.00	2,559.20	2,559.20
5762	04/23/2021	Regular	1010	Kister, Stephanie L	0.00	2,588.40	2,588.40
5763	04/23/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.94	3,489.94
5764	04/23/2021	Regular	1040	Smith, Kyle	0.00	2,394.33	2,394.33
5765	04/23/2021	Regular	1047	Timmer, Christopher	0.00	2,290.62	2,290.62

EXHIBIT 25-C								
Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment	
38945	04/09/2021	Regular	7009	Edwards, Alvin	699.95	0.00	699.95	
Total:					699.95	131,127.07	131,827.02	



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE MONTH APRIL 30, 2021**

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
<b>REVENUES</b>							
Property taxes	\$ (175,908)	\$ (46,207)	\$ 1,184,753	\$ 962,638	\$ 2,198,664	\$ 2,050,000	\$ 2,114,512
Water supply charge			1,334,714	1,334,714	3,363,183	3,300,000	3,305,647
User fees	223,625	86,352	51,318	361,295	4,373,997	5,000,000	3,764,735
Mitigation revenue	-			-	-	-	-
PWM Water Sales			753,539	753,539	4,411,126	4,800,000	-
Capacity fees			85,842	85,842	415,200	400,000	477,179
Permit fees	50	19,966		20,016	160,391	198,000	165,220
Investment income	2,927	2,949	5,713	11,588	32,166	200,000	241,262
Miscellaneous	-	-	-	-	9,959	15,000	6,221
<b>Sub-total district revenues</b>	<b>50,694</b>	<b>63,059</b>	<b>3,415,879</b>	<b>3,529,632</b>	<b>14,964,688</b>	<b>15,963,000</b>	<b>10,074,775</b>
Project reimbursements	-	17,775	112,551	130,326	1,152,078	2,436,000	1,115,538
Legal fee reimbursements		450		450	2,056	16,000	1,650
Grants	-	-	-	-	82,253	2,495,400	263,701
Recording fees		4,720		4,720	35,845	6,000	29,980
<b>Sub-total reimbursements</b>	<b>-</b>	<b>22,945</b>	<b>112,551</b>	<b>135,496</b>	<b>1,272,232</b>	<b>4,953,400</b>	<b>1,410,870</b>
From Reserves	-	-	-	-	-	7,651,700	-
<b>Total revenues</b>	<b>50,694</b>	<b>86,004</b>	<b>3,528,430</b>	<b>3,665,129</b>	<b>16,236,920</b>	<b>28,568,100</b>	<b>11,485,645</b>
<b>EXPENDITURES</b>							
<b>Personnel:</b>							
Salaries	71,824	42,819	77,239	191,881	2,007,876	2,651,200	2,078,356
Retirement	6,593	3,987	7,406	17,986	586,879	647,400	525,142
Unemployment Compensation	3,974	-	-	3,974	8,877	3,000	3,417
Auto Allowance	92	92	277	462	4,801	6,000	4,847
Deferred Compensation	151	151	454	757	7,707	9,400	7,500
Temporary Personnel	-	-	-	-	-	10,000	58,961
Workers Comp. Ins.	2,973	244	1,902	5,118	49,878	85,000	60,670
Employee Insurance	16,264	9,980	14,188	40,432	378,082	505,700	376,926
Medicare & FICA Taxes	1,244	701	1,244	3,190	37,672	46,800	39,157
Personnel Recruitment	-	-	-	-	-	3,000	649
Other benefits	41	26	33	100	1,679	1,500	1,277
Staff Development	45	-	-	45	3,146	5,800	9,026
<b>Sub-total personnel costs</b>	<b>103,202</b>	<b>58,000</b>	<b>102,743</b>	<b>263,945</b>	<b>3,086,595</b>	<b>3,974,800</b>	<b>3,165,927</b>
<b>Services &amp; Supplies:</b>							
Board Member Comp	757	757	780	2,295	31,860	33,900	29,025
Board Expenses	109	69	88	266	5,130	10,000	9,150
Rent	985	230	915	2,130	21,300	23,200	21,550
Utilities	895	532	731	2,159	23,183	33,200	25,279
Telephone	1,795	1,130	1,176	4,101	44,946	46,500	35,676
Facility Maintenance	2,877	1,824	2,315	7,016	54,196	56,300	60,293
Bank Charges	941	597	757	2,295	15,964	15,100	14,648
Office Supplies	300	190	242	732	10,615	18,300	13,709
Courier Expense	149	94	120	363	3,869	6,100	5,300
Postage & Shipping	-	-	-	-	2,208	6,800	3,228
Equipment Lease	357	227	288	872	10,417	13,900	10,432
Equip. Repairs & Maintenance	-	-	-	-	1,621	7,000	5,824
Photocopy Expense							
Printing/Duplicating/Binding	-	-	-	-	59	500	-
IT Supplies/Services	3,357	2,129	2,702	8,188	193,269	220,000	189,327
Operating Supplies	545	180	-	725	4,103	16,100	13,033
Legal Services	8,620	5,446	6,628	20,693	235,684	400,000	178,246



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE MONTH APRIL 30, 2021**

	<b>Mitigation</b>	<b>Conservation</b>	<b>Water Supply</b>	<b>Current Period Activity</b>	<b>FY 2020/2021 Year-to-Date Actual</b>	<b>FY 2020/2021 Annual Budget</b>	<b>Prior FY Year-to-Date Actual</b>
Professional Fees	10,544	6,687	8,487	25,718	264,823	360,200	250,425
Transportation	1,729	54	286	2,069	17,853	33,000	24,915
Travel	66	-	-	66	3,313	8,000	12,907
Meeting Expenses	359	228	289	875	13,125	16,900	8,696
Insurance	-	-	-	-	48	98,000	58,570
Legal Notices	93	59	75	227	227	3,100	158
Membership Dues	103	65	83	250	31,752	38,300	32,794
Public Outreach	-	-	-	-	250	1,900	3,040
Assessors Administration Fee	-	2,294	29,722	32,016	32,016	20,000	28,562
Miscellaneous	-	-	-	-	386	3,000	379
<b>Sub-total services &amp; supplies costs</b>	<b>34,582</b>	<b>22,792</b>	<b>55,683</b>	<b>113,057</b>	<b>1,022,215</b>	<b>1,489,300</b>	<b>1,035,163</b>
Project expenditures	147,613	80,792	803,433	1,031,838	9,337,006	20,850,700	4,472,517
Fixed assets	-	-	1,638	1,638	35,908	229,000	41,391
Contingencies	-	-	-	-	-	70,000	-
Election costs	49,048	31,103	39,477	119,628	119,628	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	62,231	230,000	63,748
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
<b>Sub-total other</b>	<b>196,660</b>	<b>111,896</b>	<b>844,548</b>	<b>1,153,104</b>	<b>9,554,772</b>	<b>23,104,100</b>	<b>4,577,657</b>
<b>Total expenditures</b>	<b>334,444</b>	<b>192,687</b>	<b>1,002,975</b>	<b>1,530,106</b>	<b>13,663,583</b>	<b>28,568,200</b>	<b>8,778,747</b>
<b>Excess (Deficiency) of revenues over expenditures</b>	<b>\$ (283,749)</b>	<b>\$ (106,683)</b>	<b>\$ 2,525,455</b>	<b>\$ 2,135,023</b>	<b>\$ 2,573,337</b>	<b>\$ (100)</b>	<b>\$ 2,706,897</b>







**ITEM: PUBLIC HEARING****29. CONSIDER ADOPTION OF APRIL THROUGH JUNE 2021 QUARTERLY WATER SUPPLY STRATEGY AND BUDGET**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
----------------------	----------------------	------------------	------------

<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
--------------	---	------------------------------------	------------

<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>N/A</b>
---------------------	------------------------	-----------------------	------------

**General Counsel Review:** N/A**Committee Recommendation:** N/A**CEQA Compliance:** Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1)

**ESA Compliance:** Consistent with the September 2001 and February 2009 Conservation Agreements between the National Marine Fisheries Service and California American Water to minimize take of listed steelhead in the Carmel River and Consistent with SWRCB WR Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016.

---

**SUMMARY:** The Board will accept public comment and take action on the **July through September 2021** Quarterly Water Supply Strategy and Budget for California American Water's (Cal-Am's) Main and Satellite Water Distribution Systems (WDS), which are within the Monterey Peninsula Water Resources System (MPWRS). The proposed budget, which is included as **Exhibit 29-A**, outline monthly production by source of supply that will be required to meet projected customer demand in Cal-Am's Main and Laguna Seca Subarea systems, i.e., Ryan Ranch, Bishop, and Hidden Hills, during the **July through September 2021** period. The proposed strategy and budget is designed to maximize the long-term production potential and protect the environmental quality of the Seaside Groundwater and Carmel River Basins.

**Exhibit 29-A** shows the anticipated production by Cal-Am's Main system for each production source and the actual production values for the water year to date through the end of **May 2021**. Cal-Am's annual Main system production for Water Year (WY) 2021 will not exceed 8,784 acre-feet (AF). Sources available to meet customer demand are 1,474 AF from the Coastal Subareas of the Seaside Groundwater Basin as set by the Seaside Basin Adjudication Decision and 7,310 AF from the Carmel River as set by WRO 2016-16. Additional water projects and water rights available are an estimated 900 AF of Pure Water Monterey Injection over this quarter, an estimated 1,100 AF from ASR Phase 1 and 2 storage remaining from WY 2020 and 2021 injection, an estimated 150 AF from the Sand City Desalination Plant, and an estimated 100 AF from Cal-Am's Table 13 water rights. Under Table 13 water rights, Cal-Am is allowed to produce water for in-basin uses when bypass flows are in excess of permit conditions. This water budget proposes to inject an estimated 1,000 AF of Pure Water Monterey and recover about 700 AF. The goal is to use the last quarter of WY 2021 to build up the PWM operational reserve prior to the start of WY 2022. The schedule of production from the Carmel Valley

Alluvial Aquifer is consistent with State Water Resources Control Board (SWRCB) Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016. In compliance with WRO 2016-0016, any water diverted under these rights must be used to reduce unlawful diversion from the Carmel River Basin.

According to the Seaside Basin Adjudication Decision, CalAm's production has been reduced to 0 AF. The Quarterly Water Budget Group recognizes that CalAm will need to produce water to serve its customers in the Hidden Hills Distribution System and not all of the demand can be served by the intertie with the main system. Therefore, production in Laguna Seca will be tracked as a ministerial component of tracking production against the Adjudication Decision.

**RECOMMENDATION:** The Board should receive public input, close the Public Hearing, and discuss the proposed quarterly water supply budget. District staff recommends adoption of the proposed budget. The budget is described in detail in **Exhibit 29-B**, Quarterly Water Supply Strategy Report: **July – September 2021**.

**BACKGROUND:** The Water Supply Strategy and Budget prescribes production within CalAm's Main and Laguna Seca Subarea systems and is developed on a quarterly schedule. Staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) cooperatively develop this strategy to comply with regulatory requirements and maximize the environmental health of the resource system while meeting customer demand. To the greatest extent pumping in the Carmel Valley is minimized in the summer months and the Seaside wells are used to meet demand by recovering native water and banked Carmel River water. Also, it was agreed that CalAm will operate its wells in the Lower Carmel Valley in a downstream to upstream order.

If flows exceed 20 cfs at the District's Don Juan Gage, CalAm is allowed to produce from its Upper Carmel Valley Wells, which are used to supply water for injection into the Seaside Groundwater Basin. The permitted diversion season for ASR is between December 1 and May 31. Diversions to storage for ASR will be initiated whenever flows in the river are above permit threshold values. For planning purposes, the QWB group schedules diversions to ASR storage based on operational days that would occur in an average streamflow year. CalAm may also divert under Table 13 Water Rights for in-basin use within Carmel Valley when flows are adequate. This schedule is estimated with average year streamflow conditions and daily demand for Carmel Valley. CalAm will schedule the recovery of Pure Water Monterey water stored in the Seaside Basin with the goal of removing all water injected over the operational reserve for WY 2021. There is also a projected goal of producing 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months.

Rule 101, Section B of the District Rules and Regulations requires that a Public Hearing be held at the time of determination of the District water supply management strategy. Adoption of the quarterly water supply strategy and budget is categorically exempt from the California Environmental Quality Act (CEQA) requirements as per Article 19, Section 15301 (Class 1). A Notice of Exemption will be filed with the Monterey County Clerk's office, pending Board action on this item.

**EXHIBITS**

**29-A** Quarterly Water Supply Strategy and Budget for Cal-Am Main System: April - June 2021

**29-B** Quarterly Water Supply Strategy and Budget Report: April - June 2021



**California American Water Main Distribution System  
Quarterly Water Supply Strategy and Budget: July - September 2021**

**Proposed Production Targets by Source and Projected Use in Acre-Feet**

SOURCE/USE	MONTH			YEAR-TO-DATE		
	Jul-21	Aug-21	Sep-21	Oct-20 - May-21	% of YTD	% of Annual
<b><u>Source</u></b>						
Carmel Valley Aquifer				<b>2,910</b>	95.0%	54.6%
Upper Subunits	0	0	0			
Lower Subunits (95-10)	510	513	448			
ASR Diversion	0	0	0			
Table 13 Diversion (Service)	0	0	0			
<b>Total</b>	<b>510</b>	<b>513</b>	<b>448</b>	<b>0</b>		
Seaside Groundwater Basin				<b>909</b>	94.1%	61.7%
Coastal Subareas	150	150	150			
ASR Recovery	0	0	0	<b>0</b>		
Sand City Desalination	25	25	25	<b>74</b>	36.8%	24.5%
Pure Water Monterey	230	230	230			
<b>Total</b>	<b>405</b>	<b>405</b>	<b>405</b>	<b>74</b>		
<b><u>Use</u></b>						
Customer Service	915	918	853	<b>5,954</b>		
Table 13 in Basin Use	0	0	0			
<b>Total Customer Use</b>	<b>915</b>	<b>918</b>	<b>853</b>	<b>5,954</b>	108.1%	67.8%
ASR Injection	0	0	0			
<b>Total</b>	<b>915</b>	<b>918</b>	<b>853</b>			

Notes:

1. The annual budget period corresponds to the Water Year, which begins on October 1 and ends on September 30 of the following Calendar Year.
2. Total monthly production for "Customer Service" in CAW's main system was calculated by multiplying total annual production (8,784 AF) times the average percentage of annual production for July, August, and September (9.5%, 9.5%, and 8.7%, respectively). According to District Rule 160, the annual production total was based on the assumption that production from the Coastal Subareas of the Seaside Groundwater Basin would not exceed 1,474 AF and production from Carmel River sources, without adjustments for water produced from water resources projects, would not exceed 7,310 AF in WY 2021. The average production percentages were based on monthly data for customer service from WY 2014 and 2015.
3. The production targets for CAW's wells in the Seaside Coastal Subareas are based on the need for CAW to produce its full Standard Allocation to be in compliance with SWRCB WRO No. 2016-0016.
4. It should be noted that monthly totals for Carmel Valley Aquifer sources may be different than those shown in MPWMD Rule 160, Table XV-3. These differences result from monthly target adjustments needed to be consistent with SWRCB WRO 98-04, which describes how Cal-Am Seaside well field is to be used to offset production in Carmel Valley during low-flow periods. Adjustments are also made to the Quarterly Budgets to ensure that compliance is achieved on an annual basis with MPWMD Rule 160 totals.
5. ASR recovery values will be evaluated and adjusted according to climate and River conditions.





## **EXHIBIT 29-B**

### **Quarterly Water Supply Strategy and Budget Report California American Water Main Water Distribution System: July – September 2021**

#### **1. Management Objectives**

The Monterey Peninsula Water Management District (District) desires to maximize the long-term production potential and protect the environmental quality of the Carmel River and Seaside Groundwater Basins. In addition, the District desires to maximize the amount of water that can be diverted from the Carmel River Basin and injected into the Seaside Groundwater Basin while complying with the instream flow requirements recommended by the National Marine Fisheries Service (NMFS) to protect the Carmel River steelhead population. To accomplish these goals, a water supply strategy and budget for production within California American Water's (Cal-Am's) Main and Laguna Seca Subarea water distribution systems is reviewed quarterly to determine the optimal strategy for operations, given the current hydrologic and system conditions, and legal constraints on the sources and amounts of water to be produced.

#### **2. Quarterly Water Supply Strategy: July - September 2021**

On June 11, 2021 the Quarterly Water Budget Group including staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) met and discussed the proposed water supply strategy and related topics for upcoming quarter.

**Carmel River Basin** Cal-Am will operate its wells in the Lower Carmel Valley in a downstream to upstream sequence, as needed to meet customer demand. The group recognized that WY 2021 is a dry year and the storms in later January - early February did not result in large sustainable flows on that Carmel River that would trigger sustained ASR Operations or Table 13 Diversions. The River dropped below flow triggers for diversion of ASR and Table 13 on February 3rd and with the dry conditions additional ASR injection did not occur. For this quarterly water budget, it was agreed that CalAm would plan to produce water from the wells in the Lower Carmel Valley to support system demand. The Low Flow period as defined in SBO 2002-02 began on May 2, 2021. Any new sources of water reduce the water available to be pumped from the river on a one to one basis consistent with SBO 2016-0016.

**Seaside Groundwater Basin** Because flows in the Carmel River have fallen into the Low Flow regime, Cal-Am has shut off the Upper Carmel Valley wells and turned on the Seaside wellfield. The Seaside wells are currently being used to produce Seaside Native groundwater and recover PWM injected water. More PWM water will be injected than recovered this quarter with the goal of building up the operational reserve in order to enter WY 2022 with the full operational reserve in the aquifer. There is also a goal to produce 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months.

It is recognized that, based on recent historical use, Cal-Am's production from the Laguna Seca Subarea during this period may not be reduced to zero, as is set by Cal-Am's allocation specified in the Seaside Basin Adjudication Decision. In this context, the production targets represent the maximum monthly production that should occur so that Cal-Am remains within its adjudicated allocation for the Laguna Seca Subarea. Under the amended Seaside Basin Decision, Cal-Am is allowed to use production savings in the Coastal Subareas to offset over-production in the Laguna Seca Subarea. However, the quarterly budget was developed so that Cal-Am would produce all native groundwater in the Coastal Subareas and Laguna Seca production would be over the Adjudication allotment. On February 5, 2020 the Seaside Groundwater Basin Watermaster Board voted to allow Cal-Am to claim carryover credits to cover the pumping over the Laguna Seca allotment in the interim prior to establishing a physical solution. Because of this decision, the Quarterly Water Budget Group decided that the table presenting the Laguna Seca allotment of zero would no longer be necessary as the Watermaster is now planning to handle the pumping over allotment with a different mechanism.

**ITEM: PUBLIC HEARING****30. CONSIDER SECOND READING AND ADOPTION OF ORDINANCE NO. 187 -- (1) ESTABLISHING THE DEPARTMENT OF DEFENSE AS A JURISDICTION AND ADDING A WATER USE CREDIT PROCESS SPECIFIC TO DEPARTMENT OF DEFENSE SITES, AND (2) AUTHORIZING THE GENERAL MANAGER TO EXTEND A WATER USE CREDIT FOR ONE YEAR FOR JUSTIFIABLE CAUSE****Meeting Date: June 21, 2021****Budgeted: N/A****From: David Stoldt  
General Manager****Program/  
Line Item No.: N/A****Prepared By: Stephanie Locke****Cost Estimate: N/A****General Counsel Review: Yes.****Committee Review: The Water Demand Committee reviewed the draft ordinance on January 7, 2021, and recommended approval.****CEQA Compliance: Staff is recommending a Negative Declaration be approved before adoption of the ordinance.**

---

**SUMMARY:** Draft Ordinance No. 187 (**Exhibit 30-A**) responds to direction from the Water Demand Committee to prepare an ordinance that establishes a process for the Department of Defense properties (e.g. those properties owned by the Army, Navy, and Coast Guard) to have up to twenty years to utilize Water Use Credits<sup>1</sup>, to reinstate credits that have expired between ten and twenty years ago, and to recognize the Department of Defense as a Jurisdiction for future water Allocations. A similar consideration was given to Redevelopment Agency Sites when the Board adopted Ordinance No. 121 on August 15, 2005, to extend credit for Redevelopment Projects for up to twenty years. This action will reinstate between 10-18 Acre-Feet of Water Use Credit at Department of Defense Sites.

Unrelated to the Department of Defense action: The ordinance also authorizes the General Manager to extend a Water Use Credit for up to one year for justifiable cause. An example would be a project that transferred ownership close to the expiration of the credit where there is an active project pending a Water Permit.

An Initial Study was prepared and circulated prior to consideration of second reading and adoption. In completing the Initial Study, staff found that a Negative Declaration would be appropriate, and that the Board should adopt findings prior to adoption. As of the writing of this staff report, no comments had been received, but staff will provide an update at the Board's meeting.

The draft ordinance was reviewed by the Water Demand Committee who recommended the Board approve the ordinance. A letter in support of the ordinance from the Presidio of Monterey was

---

<sup>1</sup> Capitalized terms are defined in [MPWMD Rule 11](#).

included in the January 2021 staff report, and the Naval Support Activity Monterey supported the ordinance during consideration of first reading.

**RECOMMENDATION:** Following a public hearing, the Board should:

1. Adopt a Negative Declaration attached as **Exhibit 30-B** and direct staff to file the document with the County Clerk.
2. Adopt Ordinance No. 187.

**BACKGROUND:** Staff has long been aware of the significant amount of time it often takes for federally funded projects to receive appropriations to begin construction. Representatives of both the Presidio of Monterey (Army) and the Naval Support Activity Monterey (the two largest Department of Defense entities served by Cal-Am) have expressed the need to receive separate water Allocations from future water supplies. Currently, their water needs were included in the City of Monterey's Allocation. Both facilities are in Monterey, which has no water available.

In the interim, the Department of Defense facilities (including the Naval Postgraduate School at the Naval Support Activity Monterey, the Defense Language Institute Foreign Language Center and the U.S. Army Garrison, Presidio of Monterey, the Fleet Numerical Meteorology and Oceanography Center, and the U.S. Coast Guard Station Monterey) need Water Use Credits to permit projects in the next few years, many of which have been planned and approved, but have not received funding. The Army (Presidio of Monterey) undertook a number of retrofit projects in the early 2000's in anticipation of receiving federal construction funding, and when federal funding did not materialize the credits expired under the current ten-year limit.

Ordinance No. 187 amends [Rule 25.5](#) to extend Water Use Credits at Department of Defense Sites for an additional ten years, making the credit available for a total of 20 years. It is anticipated that the current lack of water for construction will be replaced with new Allocations in the next several years when the Peninsula's water supply is legalized and expanded. Allocations to each of the branches of the Department of Defense can be determined at that time. In the meanwhile, the extension of credit to Department of Defense Sites will facilitate national security and the mission of these important facilities.

The Board of Directors approved the first reading of Ordinance No. 187 at the January 25, 2021, meeting. During the meeting, the Naval Support Activity Monterey requested additional time to work with staff to document permit and credit activity and to evaluate the proposed ordinance. The Board approved the first reading and directed staff to work with the Navy (which was successful) and scheduled the second reading for four months later. However, with the addition of one Board member in late January 2021, and the lapse of time, the Chair requested that a second first reading take place in May before consideration of adoption in June 2021.

## **EXHIBITS**

**30-A** Draft Ordinance No. 187

**30-B** CEQA Negative Declaration

**EXHIBIT 30-A****DRAFT 2<sup>nd</sup> READING  
ORDINANCE NO. 187****AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
(1) ESTABLISHING THE DEPARTMENT OF DEFENSE AS A JURISDICTION  
AND ADDING A WATER USE CREDIT PROCESS SPECIFIC TO  
DEPARTMENT OF DEFENSE SITES, AND (2) AUTHORIZING  
THE GENERAL MANAGER TO EXTEND A WATER USE CREDIT  
FOR ONE YEAR FOR JUSTIFIABLE CAUSE****FINDINGS**

1. The Water Management District is charged under the Monterey Peninsula Water Management District Law with the integrated management of the ground and surface water resources in the Monterey Peninsula area.
2. The Water Management District has general and specific power to cause and implement water conservation activities as set forth in Sections 325 and 328 of the Monterey Peninsula Water Management District Law.
3. District Regulations require a Water Permit before any Person connects to or modifies a Connection to a Water Distribution System regulated by the District, such Person shall obtain a written permit from the District, as described in District Rules 21, 23 and 24. The addition of any Connection and/or modification of an existing water Connection to any Water Distribution System regulated by the District requires a Water Permit.
4. Department of Defense projects do not require approvals from the Jurisdiction in which they are located as they are federally owned lands outside the local Jurisdiction's control. For this reason, it is prudent to establish the Department of Defense entities as separate "Jurisdictions" as defined by Rule 11.
5. Existing District Regulations, set forth at Rule 25, allow Water Use Credits to be created, but limit their use on the originating site to a term not to exceed ten (10) years.

6. The modifications enacted by this ordinance are intended to facilitate Department of Defense project planning and implementation. Department of Defense project approval and financing processes are often complex, and the time required to implement a Department of Defense project can often exceed the current ten (10) year life of a water credit set forth in Rule 25.
7. The Department of Defense has two important schools in the City. The Defense Language Institute is located at the Presidio of Monterey. It is the primary language instruction facility for all branches of the military. The Naval Postgraduate School at the Naval Support Activity Monterey provides postgraduate degrees for military personnel and is a significant military research center.
8. The Naval Support Activity Monterey property also includes the National Oceanic and Atmospheric Administration and the Fleet Numerical Meteorological & Oceanography Center.
9. The Department of Defense plays an important role in the Monterey Peninsula community. The armed forces comprise 18% of the City of Monterey's labor force according to the 2000 Census.
10. The Department of Defense has extensive housing facilities for its employees, students, and their families. Renovations and expansions of these facilities have occurred using Water Use Credit to offset the new uses.
11. The Army undertook a number of retrofit projects and demolitions in the early 2000's in anticipation of receiving federal funding for various planned construction/reconstruction projects. Funding did not materialize, and those credits have expired or are about to expire. The projects are still in the Presidio of Monterey's Real Property Master Plan.
12. The shortage of space at the Presidio of Monterey often results in the untimely demolition of buildings after construction of new ones, resulting in a post-project credit that cannot be applied to a previous project.
13. The Presidio of Monterey's Master Plan lists planned projects that would have used Water Use Credits that were not funded during the District's current ten-year credit window. The former uses may have been prematurely extinguished in anticipation of federal funding approvals that did not occur.

14. The success of the Presidio of Monterey's mission to train military linguists and the success of the Naval Postgraduate School depends on their ability to modernize and expand their training facilities. To do this, these Department of Defense Sites need to have enough water available to offset new projects so that they can comply with District permitting requirements when a project moves forward.
15. A similar consideration of extended Water Use Credit was given to Redevelopment Agency Sites when the Board adopted Ordinance No. 121 on August 15, 2005. The ordinance extended credit for Redevelopment Projects for up to 20 years.
16. This ordinance amends Rule 11 to add the Department of Defense to the definition of Jurisdiction to enable Allocations of future water to the Department of the Army, Department of the Navy and to the Coast Guard. At such time as new water supply is allocated, the needs of each branch can be considered and assigned separately.
17. This ordinance modifies the Water Use Credit expiration provision of District Rule 25.5 to extend the termination of Water Use Credits associated with Department of Defense properties. This ordinance shall also add a definition for the term "Department of Defense Sites" to Rule 11 and clarify the meaning of the term "Site" within that same Rule.
18. This ordinance reinstates Department of Defense Water Use Credits that expired less than twenty years ago. According to District records, this equates to approximately 23 Acre-Feet.
19. Unrelated to the Department of Defense: This ordinance authorizes the General Manager to extend a Water Use Credit for up to one year for justifiable cause.
20. This ordinance shall amend and republish the Rules and Regulations of the Monterey Peninsula Water Management District.
21. Based on the Initial Study and the analysis, documents and record supporting the Initial Study filed with the Monterey County Clerk on June 1, 2021, the Monterey Peninsula Water Management District Board of Directors finds that adoption of Ordinance No. 187 does not have a significant effect on the environment and that a Negative Declaration is appropriate and adopted.

NOW THEREFORE be it ordained as follows:

## ORDINANCE

### **Section One:**        **Short Title**

This ordinance shall be known as the 2021 Department of Defense Water Use Credit Ordinance of the Monterey Peninsula Water Management District.

### **Section Two:**        **Purpose**

This ordinance shall streamline water credit provisions to facilitate governmental planning and operations for Department of Defense Sites. This ordinance adds a definition for Department of Defense Site, and the ten (10) year limit for a Water Use Credit is replaced with a maximum period of twenty (20) years that will apply retroactively to previously documented Water Use Credits. This ordinance also adds the Department of Defense to the list of Jurisdictions defined in Rule 11.

Unrelated to the Department of Defense, this ordinance authorizes the General Manager to extend any expiring Water Use Credit for up to one year for justifiable cause.

### **Section Three:**        **Amendment to Rule 11**

Rule 11 shall be amended as shown below in ***bold italic*** type face.

***DEPARTMENT OF DEFENSE SITE - “Department of Defense Site” shall mean all facilities and properties owned by one or more branches of the United States Department of Defense that are located within the MPWMD and that are supplied water by California American Water. Department of Defense Sites include Army, Navy, and Coast Guard.***

JURISDICTION – “Jurisdiction” shall mean one of the following: (1) Carmel-by-the-Sea, (2) Del Rey Oaks, (3) Monterey City, (4) Monterey County, (5) Monterey Peninsula Airport District, (6) Pacific Grove, (7) Sand City, ~~or~~ (8) Seaside, ***and (9) Department of Defense.***

PARCEL – “Parcel” shall mean any unit of land which qualifies as a Parcel under the Subdivision Map Act, and shall include all units of land: (1) which are contiguous to any other Parcel (or are separated only by a road or easement), and (2) which have identical owners, and (3) have an identical present use; or (4) are an Accredited Institution of Higher Education Site, ***a Department of Defense Site***, a Jurisdiction Site, or a Public School District Site. The term “Parcel” shall be given the same meaning as the term “Site”.



SITE - “Site” shall mean any unit of land which qualifies as a Parcel under the Subdivision Map Act, and shall include all units of land: (1) which are contiguous to any other Parcel (or are separated only by a road or easement), and (2) which have identical owners, or (3) are an Accredited Institution of Higher Education Site, *a Department of Defense Site*, a Jurisdiction Site, or a Public School District Site. The term “Site” shall be given the same meaning as the term “Parcel”.

**Section Four:**            **Amendments to Rule 25.5**

1. Rule 25.5 shall be amended to incorporate a new subparagraph: Rule 25.5-E shall be replaced with the text shown in *bold italic* type face. The remainder of Rule 25.5 shall be renumbered.

*E.      A Water Use Credit at a Department of Defense Site shall expire after twenty (20) years.*

2. Rule 25.5 shall be amended to incorporate a new subparagraph Rule 25.5-I-4 as shown in *bold italic* type face.

3.      *Water Use Credits shall remain on the Department of Defense Site where the credit originated unless there is agreement between the parties to allow use of a Water Use Credit at a different Department of Defense Site.*

**Section Five:**            **Retroactive Application**

The amendment to Rule 25.5 shall apply retroactively to all Water Use Credits documented by the District at Department of Defense Sites as of the effective date of this ordinance. Water Use Credits that expired as a result of having ten years pass since the Abandonment of Use shall be reinstated with a Water Use Credit available for a total of twenty years from the date Permanent Abandonment of Use occurred.

**Section Six:**            **Extension of Credit for One Year for Just Cause (Rule 25.5-C)**

To account for unusual situations where a project is proceeding but not yet permitted and the credit is about to expire, this provision allows the General Manager to grant a credit extension of up to one year.

Rule 25.5-C shall be amended as shown text shown in *bold italic* type face.

- C. A Water Use Credit may be applied to and shall allow future water use on that Site at any time within a period of ten years. *A one-year extension of time may be granted by the General Manager for justifiable cause.* Subsequently, any remaining unused Water Use Credit shall expire.

**Section Seven:**            **Publication and Application**

The provisions of this ordinance shall cause the republication and amendment of the permanent Rules and Regulations of the Monterey Peninsula Water Management District.

**Section Eight:**            **Effective Date and Sunset**

This ordinance shall take effect at 12:01 a.m. on the 30th day after it has been enacted on second reading. This Ordinance shall not have a sunset date.

**Section Eight:**            **Severability**

If any subdivision, paragraph, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the validity or enforcement of the remaining portions of this ordinance, or of any other provisions of the Monterey Peninsula Water Management District Rules and Regulations. It is the District's express intent that each remaining portion would have been adopted irrespective of the fact that one or more subdivisions, paragraphs, sentences, clauses, or phrases be declared invalid or unenforceable.

On motion by Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing ordinance is adopted upon this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing is a full, true and correct copy of an ordinance duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Witness my hand and seal of the Board of Directors this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

---

David J. Stoldt, District Secretary

U:\staff\Boardpacket\2021\20210621\Action Items\30\Item-30-Exh-A.docx





**NOTICE OF INTENT TO ADOPT A NEGATIVE DECLARATION  
AND  
PROPOSED NEGATIVE DECLARATION  
For MPWMD Board review on June 21, 2021**

1. **PROJECT TITLE:** Adoption of Ordinance No. 187, "MPWMD 2021 Department of Defense Water Use Credit Ordinance of the Monterey Peninsula Water Management District."
2. **DESCRIPTION AND LOCATION OF PROJECT:** Ordinance No. 187 establishes a process for Department of Defense properties (e.g. those properties owned by the Army, Navy, and Coast Guard) to have an extended length of time to utilize Water Use Credits, to reinstate credits that have expired during the newly extended period of time, and to recognize the Department of Defense as a Jurisdiction for future water Allocation. A similar consideration was given to Redevelopment Agency Sites when the Board adopted Ordinance No. 121 on August 15, 2005, to extend credit for Redevelopment Projects for up to 20 years. The adoption of the ordinance will extend/reinstate approximately 23 acre-feet of Water Use Credits. Unrelated to the Department of Defense, the ordinance also authorizes the General Manager to extend a Water Use Credit for up to one year for justifiable cause.  
  
Ordinance 187 applies within the boundaries of the Monterey Peninsula Water Management District (MPWMD), including the cities of Carmel-by-the-Sea, Del Rey Oaks, Monterey, Pacific Grove, Sand City, Seaside, portions of Monterey County (primarily Carmel Valley, Pebble Beach and the Highway 68 corridor), and the Monterey Peninsula Airport District. Each of these Jurisdictions regulates land uses within its individual boundaries. The District does not regulate land uses.
3. **REVIEW PERIOD:** The Review Period is June 1, 2021 through June 21, 2021. CEQA allows a 20-day comment period for issues of local importance. Comments may be submitted by email to [Locke@mpwmd.net](mailto:Locke@mpwmd.net) or may be mailed to the District office: MPWMD, PO Box 85, Monterey, CA 93942-0085. Comments must be received before 4 p.m. on June 21, 2021.
4. **PUBLIC MEETINGS:** The first reading of Ordinance No. 187 was considered at the MPWMD Board meeting of May 19, 2021. The second reading and adoption is scheduled for public hearing on June 21, 2021 at 6:00 p.m. via Zoom. Information to join the Zoom meeting will be posted to the District's website the Friday before the meeting at <https://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/> or email [Locke@mpwmd.net](mailto:Locke@mpwmd.net) to receive meeting information via email.
5. **LOCATION OF DOCUMENTS:** The proposed Negative Declaration and Initial Study are available for review on the District's website at <https://www.mpwmd.net/regulations/public-notices/>. The staff contact is Stephanie Locke at [Locke@mpwmd.net](mailto:Locke@mpwmd.net) or 831-601-3227.
6. **PROPOSED FINDING SUPPORTING NEGATIVE DECLARATION:** Based on the Initial Study and the analysis, documents and record supporting the Initial Study, the Monterey Peninsula Water Management District Board of Directors finds that adoption of Ordinance No. 187 does not have a significant effect on the environment.



**ITEM: ACTION ITEM****31. CONSIDER EXPENDITURE OF BUDGETED FUNDS TO CONTRACT WITH LAPKOFF AND GOBALET DEMOGRAPHIC RESEARCH TO PROVIDE DEMOGRAPHIC REDISTRICTING SERVICES**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A N/A</b>
<b>Prepared By:</b>	<b>David J. Stoldt</b>	<b>Cost Estimate:</b>	<b>Up to \$52,000</b>

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378**

---

**SUMMARY:** As a result of the 2020 census, the District's voter division boundaries must be reassessed for balance and to comply with the requirements of the United States Constitution, the California Constitution, the Federal Voting Rights Act of 1965, the California Voting Rights Act of 2001, and the California Elections Code. After the 2010 Census, the District hired a firm to evaluate our election division boundaries and found them to be sufficiently balanced, so no boundary changes were made.

It is time now to plan for adjusting the Director division boundaries using Census 2020 population counts. It is a good idea to begin the redistricting project now because:

1. The Monterey County Registrar has instructed the District and other special districts in the County to undertake the process;
2. Delays in the release of Census data have reduced the time available for consultants to do their work; and
3. New state laws (for cities and counties) emphasize more public outreach, which the District may wish to embrace.

The District utilized Lapkoff and Gobalet Demographic Research ten years ago and had a very favorable experience. The firm was asked to provide a proposal to the District, which is attached as **Exhibit 31-A**.

The proposal includes three options: (i) Option 1 (fee \$15,000, plus meeting costs) if no adjustment is needed because the 2020 Director Division populations are still balanced; (ii) Option 2 (fee is \$25,000, plus meeting costs) if only a few minor adjustments ("technical adjustments") are needed to balance the current Director Division 2020 Census populations; and (iii) Option 3 (fee is \$45,000, plus meeting costs and optional online map drawing tools) – the standard fee for adjusting all Director Division boundaries as needed to balance 2020 total population counts, drafting and revising plans (some changes may result from public comment). It also includes

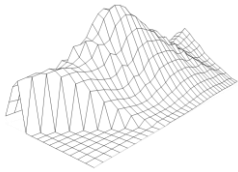
working closely with the Registrar of Voters to implement the adopted plan and providing maps and GIS files to the District and Registrar.

**RECOMMENDATION:** It is recommended the Board authorize entering a contract with Lapkoff and Gobalet Demographic Research in an amount not to exceed \$52,000 for Option 3 fees, meeting costs, and GIS expenses if necessary.

**EXHIBIT**

**31-A** Lapkoff and Gobalet Demographic Research Proposal





# LAPKOFF & GOBALET DEMOGRAPHIC RESEARCH, INC.

[www.Demographers.com](http://www.Demographers.com)

Shelley Lapkoff, PhD • 4367 Short Hill Rd., Oakland, CA 94605-4646 • (510) 435-2453  
Jeanne Gobalet, PhD • 22361 Rolling Hills Rd., Saratoga, CA 95070-6560 • (408) 725-8164 • cell (408) 966-5902

## Qualifications and Fee Schedule for Demographic Redistricting Services Monterey Peninsula Water Management District

June 9, 2021

This document provides our qualifications and fees for demographic services for California special districts as they perform the required redistricting procedures after Census 2020. Generally, the deadline for adopting a redistricting plan is before May 12, 2022, and we will help special districts meet this deadline.

We would be pleased to help Monterey Peninsula Water Management District (MPWMD) with this redistricting project. After the 1990 Census, we helped the jurisdiction make the transition to by-district election of Directors and have helped the District meet legal requirements after each subsequent decennial Census. We are currently providing redistricting services for the Monterey County school districts and Board of Education, the City of Salinas, and the Monterey County Board of Supervisors. We have excellent relations with the Monterey County Registrar of Voters office. In short, we are quite familiar with Monterey County as well as MPWMD.

### Our Full Package of Redistricting Services for Special Districts

Our districting services will result in a redistricting plan that is adopted by the Board of Directors before May 12, 2022, and then implemented by county registrars of voters in time for the 2022 general election. Note that regardless of changes in election district boundaries, current elected officials will complete their terms of office.

The redistricting process must be public, with opportunities for input by interested residents. Counties and general law cities are now required by state law (AB-849 and AB-1276) to encourage public participation in the redistricting process, and we think it advisable for special districts to use some of these procedures, as well.

Our redistricting work will comply with the requirements of the United States Constitution, the California Constitution, the Federal Voting Rights Act of 1965, the California Voting Rights Act of 2001, and the California Elections Code as we (demographers) understand them.

### Specific Tasks

The tasks we perform during redistricting include the following (listed chronologically). The list is divided into two categories. The first is work that can be performed before the official 2020 Census redistricting data are released (and adjusted by the California Statewide Database—SWDB—to relocate prison inmates to their home addresses). The second consists of tasks that are performed after we receive the official redistricting data, which is expected in early October 2021.

***Before official 2020 population counts are released:***

1. Help your District's staff plan the project timeline and meetings. Advise and answer questions as needed.
2. Prepare the redistricting database for your jurisdiction using the Census Bureau's 2020 redistricting data, the California Statewide Database, the most recent American Community Survey estimates, and data from local sources.
3. Prepare the Geographic Information Systems (GIS) mapping database for your jurisdiction, using GIS layers from the Census Bureau, County GIS department, and County Registrar of Voters.
4. Convert the current election district (Director Division) boundaries into Census 2020 geography using GIS software.

***After official 2020 population counts are released (late September 2021), LGDR will:***

5. Evaluate whether the current election district boundaries need to be adjusted.
  - a. If the populations are sufficiently equal,<sup>1</sup> LGDR staff will write a report and send updated 2020 GIS files for the current Director Division boundaries to the County Registrar of Voters, which will conclude the redistricting process. See Option 1, below.
  - b. If the populations are almost equal and only a minor adjustment is needed, LGDR staff will write a report documenting these changes and send updated 2020 GIS files for the new Director Division boundaries to the County Registrar of Voters, provide maps to MPWMD GIS staff, and the redistricting process will be complete. See Option 2, below.
  - c. If the current election Divisions' total 2020 populations are unequal, the redistricting process will continue, and current boundaries will be adjusted to equalize total 2020 populations. For this option, the Directors may want to form a citizen's Redistricting Advisory Commission (RAC), as they did after the 1990 and 2000 Censuses. See Option 3, below.
6. All meetings of the Board of Directors or RAC must be open to the public and the jurisdiction will need to announce these meetings in advance so that any interested persons can contribute to the planning process.
7. Provide content for redistricting page(s) on your jurisdiction's redistricting website.
8. Provide a virtual orientation meeting for the Board of Directors and/or RAC. During the meeting, Dr. Lapkoff and/or Gobalet will explain the redistricting process and answer questions from the Board or members of the public.
9. Write and present a report (perhaps at the orientation meeting described in 8 (above)) to the Board or RAC that explains why it is necessary to adjust election Division boundaries to balance 2020 total

---

<sup>1</sup> The rule of thumb used to determine whether the current election districts can be used for another decade is that the difference between the most and least populous election districts should not exceed 10 percent of the ideal total population (one-fifth or one-seventh of the jurisdiction's Census 2020 total population). The percentage is called "total deviation." The rule of thumb used to determine whether current election districts can be used for another decade is that the difference between the most and least populous election districts should not exceed 10 percent of the ideal total population (one-fifth or one-seventh of the jurisdiction's Census 2020 total population). The percentage is called "total deviation."

populations. This report will include background information about current boundaries, identify some communities of interest, suggest where and how much boundaries need to be adjusted to balance populations, and, depending on the date of the meeting, supply an initial draft scenario/plan.

10. Work with Board members or RAC and listen to comments and suggestions from members of the public as the RAC and/or Board reviews draft redistricting plans. We will provide the initial draft plans and adjust them (to the extent possible) for a revised draft scenario. We will work with the Board or RAC until it decides which plan to adopt.
11. Attend all Board of Directors or RAC meetings concerning redistricting. When consensus is reached about a redistricting plan, one public hearing (with opportunities for public input) will be needed for the Directors to review a proposed ordinance adopting the chosen plan. Another public hearing will be needed when the Board adopts the resolution to adjust the chosen plan's boundaries.
12. (Optional) Provide online redistricting services so interested members of the public can draw plans that we will evaluate for you using objective redistricting criteria.
13. Document the adopted plan for the Monterey County Registrar of Voters and work with Elections Office staff members so that precincts can be adjusted well before the filing deadline for the 2022 General Election.

### **Three Options for Our Redistricting Services for MPWMD**

After the 2010 Census, the MPWMD director divisions were balanced enough in population so that adjustments were not needed. This is unusual in our experience, but more likely in areas with little population change. Because the post Census 2000 Director Division populations were still acceptably balanced using 2010 Census data and no adjustments were needed in 2011-2012, there is a chance that no adjustments or small adjustments will be needed, we provide the following options (note that all options include one virtual meeting with demographers making a presentation and reporting to the Board; additional meetings carry extra fees):

**Option 1** (fee \$15,000, plus meeting costs):

If no adjustment is needed because the 2020 Director Division populations are still balanced, we will provide written documentation of such for the District and alert the Registrar of Voters that no change is needed. The cost of evaluating the director divisions and documenting this result is \$15,000. Meetings with the Board would be for an additional cost.

**Option 2** (fee is \$25,000, plus meeting costs):

Only a few minor adjustments ("technical adjustments") are needed to balance the current Director Division 2020 Census populations. We will provide written documentation and maps for the District (pdf format plus GIS files) as well as providing the necessary information to the ROV. The cost of this option is \$25,000. Meetings with the Board would be an additional cost.

**Option 3** (fee is \$45,000, plus meeting costs and optional online map drawing tools)

This is our standard fee for adjusting all Director Division boundaries as needed to balance 2020 total population counts, drafting and revising plans (some changes may result from public comment). It also includes working closely with the ROV to implement the adopted plan and providing pdf maps and GIS files to the District and ROV.

## References

Districting and redistricting clients, past and present, include:

Monterey Peninsula Water Management District	Menifee Union School District
San Benito Health Care District	Monterey County Board of Education
West (Contra Costa) County Wastewater District	Monterey County Board of Supervisors
Sierra View Local Health Care District	Monterey Peninsula College District
City of Hollister	Monterey Peninsula Unified School District
City of Salinas	North Monterey County Unified School District
City of Santa Clara	Perris Union High School District
City of Fremont	Salinas City School District
ABC Unified School District	Salinas Union High School District
Alisal Union School District	San Jacinto Unified School District
Cerritos Community College District	San Jose Unified School District
Chabot-Las Positas Community College District	San Jose/Evergreen Community College District
Chualar School District	State Center Community College District
Gavilan Joint Community College District	Stockton Unified School District
Goleta Sanitary District	Sylvan Union School District
Hartnell Community College District	West Hills Community College District
Kerman Unified School District	West Valley-Mission Community College District
Kern High School District	

Since 1990, LGDR has provided demographic support for districting and redistricting projects. After the 1990, 2000, and 2010 U.S. Censuses, LGDR helped many clients redistrict and to move from at-large to by-district elections pursuant to Federal Voting Rights Act requirements; recent projects have also been pursuant to California Voting Rights. References include:

**Monterey County Office of Education, 1990-2021:** We are currently providing redistricting services to the MCOE and to all school districts within Monterey County that elect governing boards by-district.

Contact: Timothy Ryan, Deputy Superintendent of Monterey County Office of Education, [tryan@montereycoe.org](mailto:tryan@montereycoe.org) (831) 755-0301

**City of Salinas (Monterey County), 2011:** Provided redistricting services for City Council election districts after Census 2010 (as well as 2000). We are again providing these services using Census 2020 data.

Contact: Patricia Barajas, CMC, Salinas City Clerk, [patricib@ci.salinas.ca.us](mailto:patricib@ci.salinas.ca.us), (831) 758-7383

**Hartnell College, 1990, 1991, 2001, 2011:** LGDR provided initial districting services and redistricting services after each decennial Census 1990-2010. We are under contract to provide 2021-22 redistricting services.

Contact: Lucille Serrano, Executive Assistant to the Superintendent/President and Board of Trustees  
[lserrano@hartnell.edu](mailto:lserrano@hartnell.edu), (831) 755-6900

**Monterey Peninsula College:** LGDR helped the college transition from at-large to by-district election of trustees in 2005 and adjusted election districts to balance populations in 2011.

Contact: Dr. Loren Steck, Trustee, [GoverningBoard@mpc.edu](mailto:GoverningBoard@mpc.edu).

**West Valley-Mission Community College District, 2011:** Provided initial districting services after the 2010 Census.

Contact: Brenda B. Rogers, Executive Assistant to the Board of Trustees and Chancellor,  
[Brenda.BrownRogers@wvm.edu](mailto:Brenda.BrownRogers@wvm.edu), (408) 741-2072

**San Benito Health Care District (San Benito County), 2014-16:** Provided districting services and litigation support.

Contact: Ken Underwood, CEO  
 Hazel Hawkins Memorial Hospital, 911 Sunset Drive, Hollister, CA 95023  
 E-mail: [kunderwood@hazelhawkins.com](mailto:kunderwood@hazelhawkins.com) (831) 636-2673

**West County Wastewater District (Alameda County), 2019-2020:** Assisted with establishing Director Divisions and transitioning to elect Directors by-district.

Contacts: Justin Lovell, Administrative Services Department Manager  
 2910 Hilltop Drive, Richmond, CA 94806  
 E-mail: [jlovell@wcwd.org](mailto:jlovell@wcwd.org), (510) 662-3647

Alfred A. "Mick" Cabral, Board Attorney  
 Pelletreau, Alderson & Cabral  
[Aacabral1954@gmail.com](mailto:Aacabral1954@gmail.com), (510) 262-2100

Other references can be viewed on our website: [www.demographers.com](http://www.demographers.com)

## Fee Proposal for Demographic Redistricting Services – June 2021 (Special Districts)

Lapkoff & Gobalet Demographic Research, Inc.

Service	Description	Deliverables	Fee*
<b>Base Fee</b>	All services detailed below, except meeting charges and charges for optional services. One virtual (orientation) meeting is included in the Base Fee. See page 4 for three options.		\$15,000, \$25,000, or \$45,000 (see page 4)
<b>Throughout project</b>	Consult with the jurisdiction's legal counsel and staff members as needed		included
	Provide materials for the jurisdiction's redistricting website	Reports, maps, and tables in pdf format	included
	Provide unlimited number of telephone consultations and conference calls		included
<b>Meeting Charges</b>	Fee shown here is for each in-person meeting attended by Dr. Lapkoff or Dr. Gobalet. Fee includes additional redistricting plan development as well as meeting preparation and follow up.  Virtual meetings (Zoom or similar) are also an option.		\$2,900 per in-person meeting  \$500 per virtual meeting
<b>Develop and modify redistricting scenarios</b>	Provide demographic support for the redistricting process. Help identify communities of interest. Develop and modify various scenarios (each scenario will meet demographic requirements of the Federal and State Voting Right Acts). Provide summaries of each scenario's total population, voting age population, and estimated citizen voting age population. Provide scenario and background maps.	Initial report with communities of interest information. After data are available, provide maps of at least two scenarios plus data tables. Modify scenarios, as needed.	Included
<b>Plan Implementation</b>	Document adopted plan with electronic shapefiles so that the County Registrar of Voters can implement the plan. Advise the jurisdiction if it needs to engage the services of another consultant to meet the Registrar's needs.	Provide maps of adopted plan (pdf files), and electronic files (shapefiles) that define the plan.	Included
<b>Optional Services</b>	Provide information for an online redistricting website with built-in data and map-drawing capabilities so that members of the public can submit redistricting plans. The fee is fixed by the software company and excludes website hosting. The jurisdiction must host this website.  LGDR will analyze redistricting plans submitted by members of the public or by representatives of interest groups relative to legal and conventional redistricting criteria.	Report findings	Provided upon request  \$250 per plan

\* The prices quoted are guaranteed until the end of June 2021. Fees may increase after that since the timeline for completing the redistricting process in time for the Board of Directors elections in 2022 is tight. The Census Bureau will release redistricting data by mid-August 2021, and the adjusted data from the California Statewide Database will be available by early October (we must use these counts). Special districts must adopt a plan before May 12, 2022.

### **Qualifications and Experience: About Lapkoff & Gobalet Demographic Research, Inc.**

LGDR has provided demographic support for many Federal and California Voting Rights Act projects since the late 1980s. The company helped many jurisdictions change from at-large to by-district election of governing board members. The firm's clients include special districts, public K-12 school districts, community college districts, various cities, the Monterey County Board of Education, and The Monterey County Board of Supervisors. The firm has provided districting and redistricting services to many other California jurisdictions. It routinely assists county Registrars of Voters during development and implementation of redistricting plans.

LGDR is known for the clarity and effectiveness of its public presentations, maps, and reports. The firm's principals enjoy working with members of the public and are seasoned public speakers. LGDR is experienced in explaining the redistricting process to the public and to the media. It can suggest content for the client's website or web page that explains the process and details to all interested parties.

The personal styles of Drs. Shelley Lapkoff and Jeanne Gobalet are suited to consensus-building and have enabled disparate parties to agree on districting plans that met "one person, one vote" and Voting Rights Act criteria. The two LGDR principals are committed professionals and see their role as being the impartial and non-partisan expert providers of information and analyses that inform public choices.

Drs. Gobalet and Lapkoff are expert users of Census data, skilled with GIS (Geographic Information System) mapping software (including Maptitude Redistricting), and are proficient, practiced quantitative analysts. They understand the technical, legal, and political aspects of districting. They are ably assisted by Robin Merrill, GIS Specialist, and other staff members.

Dr. Lapkoff and Dr. Gobalet have Ph.D. degrees in Demography and Sociology from U.C. Berkeley and Stanford University, respectively. They have made many presentations at professional conferences on political redistricting. LGDR's redistricting work has included litigation support, including expert witness analysis and testimony; various demographic analyses to support clients' defenses in voting rights cases; and preclearance submissions to the U.S. Department of Justice. See LGDR's website at [www.demographers.com](http://www.demographers.com) for more details and our resumes.

LGDR's headquarters is in Saratoga, CA, with additional offices in Oakland, CA, and Reno/Sparks, NV.

**LGDR has certified small business status with the State of California (Supplier #1125021). The firm is 100 percent woman owned. It is an Equal Opportunity employer.**

### **Caveats**

LGDR will rely on data, maps, and other information supplied by various public agencies, including the Census Bureau's 2020 Public Law 94-171 data and population and citizenship estimates from the Bureau's American Community Survey and/or California Statewide Database. In addition to the federal, state, county, and city official GIS maps, we will use electronic maps of 2020 Census blocks provided by the Census Bureau, since districting data are available for only those geographical units (not precincts or real estate parcels). The jurisdiction or a local government agency will need to supply GIS shapefiles for the jurisdiction's outer boundaries, parcels, and precincts.

We cannot be responsible for any errors or omissions resulting from incorrect data or maps provided by the Census Bureau, County, City, or any other agency. Furthermore, election districts must be constructed by aggregating Census blocks (rather than election precincts or individual parcels) using official Census population counts and our maps may not exactly represent the jurisdiction's legal outer boundary. Any questions about that legal boundary must be resolved by the jurisdiction and appropriate city, county, and state agencies.

Nevertheless, we will help the County Registrar of Voter's GIS personnel to understand our Census block-based map. We cannot resolve questions about the jurisdiction's legal outer boundary. If the resolution of differences between the County's and Census Bureau's GIS layers becomes especially time-consuming, we may need to request additional compensation.



**Shelley Lapkoff, Ph.D.****Demographer**

Lapkoff &amp; Gobalet Demographic Research, Inc.

Lapkoff@demographers.com

President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992, and founder and owner of Lapkoff Demographic Research before that.

Lecturer, *University of California, Berkeley*, Demography Department, 1995 and 2001.

**Education and Honors**

Ph.D. Demography, *University of California, Berkeley*, 1988

M.A. Economics, *University of California, Berkeley*

A.B. Economics, With Honors, *University of Maryland*

Guest Lecturer, Business School, *University of California, Berkeley*

NICHHD Training Grant, *University of California, Berkeley*, 1984-86

*University of California* Graduate Fellowship, 1982-84

**Political Redistricting Experience**

Since 1990, Dr. Lapkoff has provided demographic assistance to many jurisdictions making the change from at-large to by-district election of governing board members. In connection with these projects, she has made many public presentations involving redistricting. She has provided expert testimony and litigation support in a variety of cases involving political districting and redistricting.

Attended Maptitude Redistricting training course (2011). Caliper Corporation's three-day course covering GIS redistricting and mapping.

**Papers and Professional Presentations*****Political Districting***

"All Asians are Not Alike: Using ACS and Administrative Data Estimates of Asian Subgroups in Political Redistricting," with Jeanne Gobalet and Robin Merrill, American Community Survey Data Users Group Conference (virtual), 2021

"Who Must Elect by District in California? A Demographer's Perspective on Methods for Assessing Racially Polarized Voting," with Jeanne Gobalet. Chapter 18 in *Emerging Techniques in Applied Demography*, Hoque, M. Nazrul, Potter, Lloyd B. (Eds.), 2015.

"How much is enough and how much is too much? Measuring Hispanic political strength for redistricting purposes," with Jeanne Gobalet, 2012 Population Association of America Annual Meeting.

"Voting Rights Act Issues in Political Redistricting," with Jeanne Gobalet, 1993 Population Association of America Annual Meeting.

Invited Speaker, "Demographers and the Legal System," International Conference on Applied Demography, Bowling Green University, 1992.

"Changing from At-large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts," with Jeanne G. Gobalet, *Applied Demography*, August 1991.

***School and Child Demography***

"Who Attends Private Schools?" with Magali Barbieri and Jeanne Gobalet, 2014 Applied Demography Conference, San Antonio, TX.

"Measuring Variations in Private School Enrollment Rates Using ACS Estimates," with Magali Barbieri and Jeanne Gobalet, 2014 American Community Survey Users Conference, Washington, DC.

"Five Trends for Schools," *Educational Leadership*, March 2007, Volume 64, No. 6, Association for Supervision and Curriculum Development (with Rose Maria Li).

"Studies in Applied Demography," Session Organizer at the 2006 Population Association of America Annual Meeting.

"California's Changing Demographics: How New Population Trends Can Affect Your District," 2004 California School Boards Association Annual Meeting.

Panelist, "School Demography" session, 2004 Southern Demographic Association Annual Meeting.

"Where Have All the Children Gone?" Poster, 2004 Population Association of America Annual Meeting.

"Using Child-Adult Ratios for Estimating Census Tract Populations," 1996 Population Association of America Annual Meeting.

"How to Figure Kids," *American Demographics*, January 1994.

"Neighborhood Life Cycles," 1994 Population Association of America Annual Meeting.

"Enrollment Projections for School Districts," *Applied Demography*, Spring 1993.

"Projecting Births in a California School District," 1993 Population Association of America Annual Meeting.

"School District Demography," Session Organizer and Chair, 1994 Population Association of America Annual Meeting.

"School District Demography," Roundtable Luncheon Organizer, 1992 Population Association of America Annual Meeting.

"National Demographic Trends," presentation to the National Association of Business Economists, 1990.

"Demographic Trends and Long-range Enrollment Forecasting," presentation at the Redwood Leadership Institute, Sonoma County, California, 1990.

"Projections of Student Enrollment in the Pleasanton Unified School District," 1989 Population Association of America Annual Meeting.

### ***General Demography***

"Forecast of Emeritus Faculty/Staff Households on a University Campus," with Jeanne Gobalet, 2000 Population Association of America Annual Meeting.

"Communicating Results: Practical Approaches Suited to Decision-Oriented Audiences," Panelist. 2000 Population Association of America Annual Meeting.

"Fiscal Impacts of Demographic Change: Focus on California," Session Organizer and Chair. 1995 Population Association of America Annual Meeting.

Discussant for "Evaluating the Accuracy of Population Estimates and Projections," 1992 Population Association of America Annual Meeting.

"Intergenerational Flows of Time and Goods: Consequences of Slowing Population Growth," with Ronald Lee, *Journal of Political Economy*, March 1988.

"A Research Note on Keyfitz' 'The Demographics of Unfunded Pension'," *European Journal of Population*, July 1991.

"Pay-as-you-go Retirement Systems in Nonstable Populations," Working Paper, U.C. Berkeley Demography Group, 1985.

"Assessing Long-run Migration Policy as a Solution to the Old Age Dependency Problem," paper presented at the 1985 Population Association of America Annual Meeting

**Jeanne Gobalet, Ph.D.**  
**Demographer and GIS Specialist**  
 Lapkoff & Gobalet Demographic Research, Inc.  
 Gobalet@demographers.com

Vice President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992

## Education and Honors

Ph.D. Sociology, *Stanford University*, 1982 (specializing in Demography)

M.A. Sociology, *Stanford University*

M.A. Education, *Stanford University*

A.B. Sociology and History (Majors) and Geography (Minor)  
*Stanford University*. With Distinction and Phi Beta Kappa

Postdoctoral Fellow, Demography, *University of California, Berkeley*, 1982-83

## Political Redistricting Experience

Since 1989, Dr. Gobalet has provided demographic assistance to many jurisdictions making the change from at-large to by-district election of governing board members. In connection with these projects, she made many public presentations involving redistricting. She has provided expert testimony and litigation support in a variety of cases involving political districting and redistricting.

## Selected Publications

“Who Must Elect by District in California? A Demographer’s Perspective on Methods for Assessing Racially Polarized Voting,” with Shelley Lapkoff. Chapter 18 in *Emerging Techniques in Applied Demography*, Hoque, M. Nazrul, Potter, Lloyd B. (Eds.), 2015.

“State and Local Government Demography,” in *Encyclopedia of Population*, Macmillan Reference USA, 2003.

“Lead Hot Zones and Childhood Lead Poisoning Cases, Santa Clara County, California, 1995,” with Su-Lin Wilkinson, Marcia Majoros, Bernie Zebrowski, and Guadalupe S. Olivas. *Journal of Public Health Management and Practice*, 1999.

“Demographic Data and Geographic Information Systems for Decision-Making: The Case of Public Health,” with Richard K. Thomas. *Population Research and Policy Review*, 1996.

“Using Sociological Tools in a Legal Context,” *Journal of Applied Sociology*, 1995.

"Changing from At-large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts," with Shelley Lapkoff. *Applied Demography*, Fall 1991.

*World Mortality Trends Since 1870*. New York, New York: Garland Publishing Inc., 1989.

## Presentations at Professional Meetings

“All Asians are Not Alike: Using ACS and Administrative Data Estimates of Asian Subgroups in Political Redistricting,” with Shelley Lapkoff and Robin Merrill, 2021 American Community Survey Data Users Group Conference (virtual)

“Asian Subgroups as Separate Communities of Interest When Redistricting,” 2021 Population Association of America Applied Demography Conference (virtual).

“Who Attends Private Schools?” with Magali Barbieri and Shelley Lapkoff, 2014 Applied Demography Conference, San Antonio, TX.

“Measuring Variations in Private School Enrollment Rates Using ACS Estimates,” with Magali Barbieri and Shelley Lapkoff, 2014 American Community Survey Users Conference, Washington, DC.

“Using American Community Survey Citizenship Estimates in Political Redistricting,” invited panelist, Workshop on the Benefits (and Burdens) of the American Community Survey, National Research Council of the National Academies of Science, Washington, DC, 2012.

“How much is enough and how much is too much? Measuring Hispanic political strength for redistricting purposes,” with Shelley Lapkoff, 2012 Population Association of America Annual Meeting.

“Who Must Elect by District? Methods for Assessing Racially Polarized Voting,” 2012 Applied Demography Conference, San Antonio, TX.

“What U.S. Census Data Tell Us About the Number of Children Per Housing Unit,” 2009 Population Association of America Annual Meeting.

Organizer and Chair, School Demography Session, 2007-2011 Population Association of America Annual Meetings.

Panel Member, “Order in the Court: Demographers as Expert Witnesses in Legal Proceedings,” 2008 Population Association of America Annual Meeting.

“Did Changing the Election Method Make a Difference?” 2003 Southern Demographic Association Annual Meeting.

Panel Organizer, “Applications of GIS and Spatially-Referenced Data,” 2000 Population Association of America Annual Meeting.

“Forecast of Emeritus Faculty/Staff Households on a University Campus,” with Shelley Lapkoff, 2000 Population Association of America Annual Meeting.

Panel Organizer and Presenter, “Spatially Referenced Data,” 1999 Population Association of America Annual Meeting.

Demographics & Public Health, GIS in Public Health 3<sup>rd</sup> National Conference, 1998.

“Targeting At-Risk Children and Adolescents for Decision Makers,” 1996 Population Association of America Annual Meeting.

“GIS and Demography,” Discussant, 1996 Population Association of America Annual Meeting.

“Small Area Demographic Analysis with GIS,” 1994 International Conference on Applied Demography.

“What Demographers Need to Know about GIS,” 1994 International Conference on Applied Demography.

“Spatial Analysis in Sociology Using Geographic Information System Software,” 1994 American Sociological Association Annual Meeting.

“Exploring the Spatial Element in School District Demography Using GIS Software,” 1994 Population Association of America Annual Meeting.

“Use of Neighborhood Life Cycles for Improving Small Area Population Forecasts,” with Shelley Lapkoff, 1994 Population Association of America Annual Meeting.

**ITEM: ACTION ITEM****32. CONSIDER APPROVAL OF LETTER TO THE STATE WATER RESOURCES CONTROL BOARD ON THE 1000AF PENALTY ON WITHDRAWALS FROM THE CARMEL RIVER****Meeting Date: June 21, 2021 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: David J. Stoldt Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378**

---

**SUMMARY:** On December 23, 2020 the District sent a letter to the State Water Board (SWRCB) protesting the reduction in the Effective Diversion Limit (EDL) on California American Water's (Cal-Am) withdrawals from the Carmel River. That protest was based on a failure of the SWRCB to evaluate the cause of a missed "milestone" under the Cease and Desist Order (CDO) and failure to recognize due process rights of all Applicants in the 2016 modification of the CDO.

The District's letter was in response to a November 17, 2020 letter from the SWRCB formally acknowledging a reduction in the EDL, as well as an October 21, 2020 Cal-Am letter acceding to a reduction in the EDL.

In the ensuing five months since the District's letter, the SWRCB has not responded. The letter attached as **Exhibit 32-A** is proposed follow-up correspondence to the SWRCB. This letter was reviewed by the Water Demand Committee at its June 3, 2021 meeting and the Committee recommended bringing it to the full Board.

**EXHIBIT****32-A Draft Proposed Letter to SWRCB**



**EXHIBIT 32-A**

David C. Laredo  
Heidi A. Quinn  
Frances M. Farina  
Michael D. Laredo

Telephone: 831.646.1502  
Facsimile: 831.646.0377

June XX, 2021

Eileen Sobeck  
Executive Director  
State Water Resources Control Board (SWRCB)  
1001 I Street  
Sacramento, CA 95814

Re: December 23, 2020 MPWMD Letter re Order WR 2016-0016; 2020 Joint Annual Report

Dear Ms. Sobek:

On December 23, 2020 Mr. David Stoldt sent you a letter on behalf of the Monterey Peninsula Water Management District (District). That letter commented on your earlier correspondence of November 17, 2020 wherein you explained to California American Water (Cal-Am) that “regardless of control or fault, the 1,000-acre-foot Effective Diversion Limit reduction is an appropriate and intended consequence of Cal-Am’s missing Milestone 5.”

Mr. Stoldt’s December 23 letter also addressed issues related to the October 21, 2020 letter previously sent to you by Cal-Am; the letter specifically repudiated Cal-Am’s unfounded accusation which erroneously attempted to cast fault upon the District for Cal-Am’s failure to meet its required Milestone 5.

I write this letter as General Counsel to the District to reiterate the District’s stated concern and belief that the SWRCB failed to consult with the District or any Applicant other than Cal-Am. This failure to consult is now compounded by your lack of response to the December 23 letter.

On behalf of the District, we renew the request that the Effective Diversion Limit (EDL) reduction to be waived and the EDL for Water Year 2020-21 restored. Missed Milestone 5 did not result from action of the Applicants and was beyond their control. You noted at page 2 of your November 17 letter that the Order requires any action on this matter be taken in consultation among Cal-Am and all other Applicants. The SWRCB errs in acting on Cal-Am’s unilateral approach and ignores rights and interests of all other Applicants, including the District, to their detriment.

Eileen Sobeck  
June XX, 2021 Director  
Page 2

As noted to you, Ordering Paragraph 3.b.viii requires a Joint Annual Report indicate “whether Applicants expect the Milestone to be achieved by its Deadline and, if not, whether the Milestone will be missed for reasons beyond Applicants’ control.”

Ordering Paragraph 3.b.viii states: “Cal-Am, in coordination with Applicants, shall present written and/or oral comments on the progress towards Milestones at a regularly scheduled State Water Board meeting that falls at least 60 days after submission of the report.” The District, as one of the original Applicants, tendered its request, by the letter of December 23, for an opportunity to present evidence to support its request that the SWRCB suspend reductions under Condition 3.b.vi.

The District also seeks a hearing to present evidence refuting other incorrect statements made by Cal-Am in its October 21, 2020 letter, as noted in Mr. Stoldt’s letter to you. Among other matters, this evidence will provide a current and accurate analysis of water supply and demand affecting the Cal-Am system.

The District by this letter renews its request that the SWRCB provide the forum to review the evidence under Ordering Paragraph 3.b.viii and suspend corresponding reductions under Condition 3.b.vi.

Sincerely,

De LAY & LAREDO

David C. Laredo

CC: [via email]

E. Joaquin Esquivel  
[joaquin.esquivel@waterboards.ca.gov](mailto:joaquin.esquivel@waterboards.ca.gov)

Erik Ekdahl, SWRCB  
[Erik.Ekdahl@waterboards.ca.gov](mailto:Erik.Ekdahl@waterboards.ca.gov)

Steven Westhoff, SWRCB  
[Steven.Westhoff@waterboards.ca.gov](mailto:Steven.Westhoff@waterboards.ca.gov)

Richard Svindland, California American Water  
[Rich.Svindland@amwater.com](mailto:Rich.Svindland@amwater.com)



Ian Crooks, Vice President, California American Water  
[Ian.Crooks@amwater.com](mailto:Ian.Crooks@amwater.com)

Chris Cook, Director of Operations, California American Water  
[Christopher.Cook@amwater.com](mailto:Christopher.Cook@amwater.com)

Mayor Bill Peake, City of Pacific Grove  
[bpeake@cityofpacificgrove.org](mailto:bpeake@cityofpacificgrove.org)

Mayor Clyde Roberson, City of Monterey  
[roberson@monterey.org](mailto:roberson@monterey.org)

Mayor Ian Oglesby, City of Seaside  
[ioglesby@ci.seaside.ca.us](mailto:ioglesby@ci.seaside.ca.us)

Mayor Mary Ann Carbone, City of Sand City  
[maryann@sandcityca.org](mailto:maryann@sandcityca.org)

Mayor Alison Kerr, Del Rey Oaks  
[akerr@delreyoaks.org](mailto:akerr@delreyoaks.org)

Mayor Dave Potter, City of Carmel-by-the Sea  
[dpotter@ci.carmel.ca.us](mailto:dpotter@ci.carmel.ca.us)

David Stivers, President, Pebble Beach Company  
[stiversd@pebblebeach.com](mailto:stiversd@pebblebeach.com)

Bob McKenzie, Consultant to Coalition of Peninsula Businesses  
[jrbobmck@gmail.com](mailto:jrbobmck@gmail.com)

Jeff Davi, Co-chair, Coalition of Peninsula Businesses  
[Jeff.Davi@mphtre.com](mailto:Jeff.Davi@mphtre.com)

John Tilley, Co-chair, Coalition of Peninsula Businesses  
[theamswim@yahoo.com](mailto:theamswim@yahoo.com)

Steve Park, President, Carmel River Steelhead Association  
[stevepark@razzolink.com](mailto:stevepark@razzolink.com)

U:\staff\Boardpacket\2021\20210621\Action Items\32\Item-32-Exh-A.docx



**ITEM: ACTION ITEM****33. REVIEW PROPOSED FISCAL YEAR 2021-2022 MPWMD BUDGET AND RESOLUTION 2021-05**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
----------------------	----------------------	------------------	------------

<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
--------------	---	------------------------------------	------------

<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>
---------------------	----------------------	-----------------------	------------

**General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**SUMMARY:** At the May 27, 2021 Board Budget Workshop meeting, staff presented the proposed budget for Fiscal Year 2021-2022. After receiving staff's presentation and responses to questions regarding the proposed budget, the Board comments and changes have been incorporated in this version of the budget. Staff has reviewed the budget and made further adjustments to the proposed budget. The latest version of the proposed budget for Fiscal Year (FY) 2021-2022 is attached as **Exhibit 33-B**. While preparing the proposed budget, District staff was mindful of the continued economic conditions due to COVID-19 and as well as the current status of the District's four main funding sources (User Fee Revenue, Property Tax Revenue, Water Supply Charge, and Pure Water Monterey (PWM) water sales). This budget assumes continuation of the adopted annual Water Supply Charge and the User Fee revenue from ratepayers of California American Water in FY 2021-2022. This budget also takes into account District's existing Mechanics Bank (formerly Rabobank) Aquifer Storage Recovery (ASR) loan obligation. Proposed expenditures and revenues each total \$29,530,700, which is slightly higher for expenditures and revenues from the amount budgeted in FY 2020-2021. A more detailed justification of the proposed budget is provided in the transmittal letter which is part of the budget document. This proposed budget does include the use of reserves to balance the proposed budget. The FY 2021-2022 Budget also assumes payment of \$230,000 towards debt service (interest and principal) for the Mechanics Bank Loan. The budget document has been presented in same format as in prior years.

**RECOMMENDATION:** Staff recommends that the Board adopt Resolution No. 2021-05, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Adopting the Budget for Fiscal Year 2021-2022.

**BACKGROUND:** After compilation of the original requests from all Divisions, a detailed review and several adjustments by Division Managers and the General Manager, culminated this budget with proposed expenditures and revenues for FY 2021-2022 totaling \$29,603,700, of which \$4,163,700 or 16% includes reimbursement funds from grants, California American Water and other agencies. It also includes \$9,828,000 for PWM water sales. Additionally, general reserves

in the amount of \$4,174,000 (includes fund balance and carry forward programs) was used to balance this budget.

In the past, District budgets had been balanced by use of previously accumulated reserves. At the District's strategic planning session on September 29, 2004, staff recommended that a balanced budget be prepared for FY 2005-2006 using a combination of revenue and expenditure adjustments to eliminate the use of reserve funds. At the January 19, 2005 budget workshop, the Board adopted an eight-part strategy for balancing the FY 2005-2006 Budget. In being mindful of the 2005 Board adopted strategy, every effort was made to balance this proposed budget without the use of reserves. This proposed FY 2021-2022 Budget was balanced with the use of reserves to maintain all of District's programs and services. The use of reserve was primarily due to expenditures related to PWM project and ASR project. This budget assumes the continued collection of the annual Water Supply Charge, User Fee revenues from ratepayers of the California American Water, and Property Tax revenues from the County.

## **EXHIBITS**

**33-A** Draft Resolution No. 2021-05

**33-B** Draft Fiscal Year 2021-2022 Proposed Budget



**EXHIBIT 33-A**

**DRAFT  
RESOLUTION NO. 2021-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ADOPTING THE BUDGET FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the General Manager has proposed a budget for Fiscal Year 2021-2022, a copy of which is on file at the District's office.

**WHEREAS**, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 27, 2021 and June 21, 2021.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 21, 2021 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2021-2022.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$15,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ the foregoing resolution is duly adopted this 21<sup>st</sup> day of June 2021 by the following votes:

Ayes:

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21<sup>st</sup> day of June 2021.

Witness my hand and seal of the Board of Directors this 21<sup>st</sup> day of June 2021.

---

David J. Stoldt  
Secretary to the Board

U:\staff\Boardpacket\2021\20210621\Action Items\33\Item-33-Exh-A.docx



Fiscal Year 2021-2022 Budget

June 21, 2021







## **2021-2022 BUDGET**

### **TABLE OF CONTENTS**

<u>RESOLUTION</u> .....	1
<u>TRANSMITTAL LETTER</u> .....	3
<u>DISTRICT MISSION AND VISION STATEMENTS</u> .....	6
<u>EXPENDITURES:</u>	
EXPENDITURE SUMMARY CHART .....	7
EXPENDITURES COMPARISON BY YEAR.....	8
EXPENDITURES BY OPERATING FUND.....	9
LABOR ALLOCATION BY OPERATING FUNDS .....	10
EXPENDITURES BY DIVISION .....	11
PROJECT EXPENDITURES .....	12
CAPITAL IMPROVEMENT PLAN.....	16
CAPITAL ASSET PURCHASES.....	17
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE .....	18

REVENUES:

REVENUES SUMMARY CHART.....	19
REVENUES COMPARISON BY YEAR .....	20
REVENUES BY OPERATING FUND .....	21
REIMBURSABLE AMOUNTS AND GRANTS .....	22
<u>ANALYSIS OF RESERVES</u> .....	23
<u>ORGANIZATION CHART</u> .....	25
<u>DIVISIONAL BUDGET:</u>	
GENERAL MANAGER’S OFFICE .....	26
ADMINISTRATIVE SERVICES .....	28
WATER RESOURCES .....	30
WATER DEMAND.....	32
ENVIRONMENTAL RESOURCES.....	34
<u>BUDGET CALENDAR</u> .....	36
<u>GLOSSARY</u> .....	37



## **RESOLUTION NO. 2021-05**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT ADOPTING THE BUDGET FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the General Manager has proposed a budget for Fiscal Year 2021-2022, a copy of which is on file at the District's office.

**WHEREAS**, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 27, 2021 and June 21, 2021.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 21, 2021 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2021-2022.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$15,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ the foregoing resolution is duly adopted this 21<sup>st</sup> day of June 2021 by the following votes:

Ayes:

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21<sup>st</sup> day of June 2021.

Witness my hand and seal of the Board of Directors this 21<sup>st</sup> day of June 2021.

---

David J. Stoldt  
Secretary to the Board

June 21, 2021

Chairperson Edwards and Board Members  
 Monterey Peninsula Water Management District  
 5 Harris Court, Building G  
 Monterey, California 93940

Dear Chairperson Edwards and Board Members:

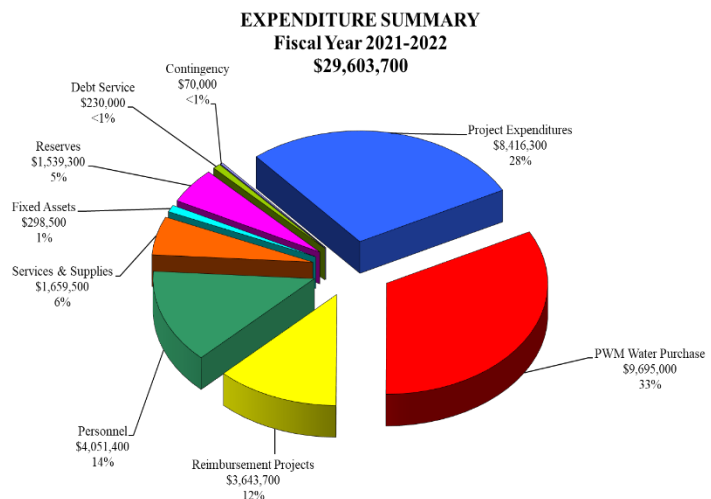
### ***Budget Overview***

This letter transmits the recommended budget for Fiscal Year (FY) 2021-2022. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions caused by COVID19 as well as the current status of the District's existing funding sources, including the user fee revenue, water supply charge, property tax revenue, and Pure Water Monterey (PWM) water sales revenue. In preparing this year's budget, staff again adhered to the strategy to adopt balanced budgets as directed by the Board of Directors in 2005. The FY 2021-2022 Budget does include use of reserves to maintain District's current programs and services, and it also assumes continued collection of the previously adopted Water Supply Charge and Property Tax revenue. This budget also includes continued collection of the User Fee revenue from ratepayers of California American Water. This budget also includes revenue and expenses related to billing of PWM water sales.

After compilation of the original requests from all Divisions, a detailed review, and several adjustments by Division Managers and the General Manager, culminated this budget with proposed expenditures and revenues for FY 2021-2022 totaling \$29,603,700, of which \$4,163,700 or 16% includes reimbursement funds from California American Water ratepayers, grants and reimbursements other agencies.

### ***Expenditures***

As shown in the graph on the right and in the expenditures portion of the FY 2021-2022 Budget, the budgeted expenditures of \$29,603,700 which is higher from the amount budgeted in FY 2020-2021. The project expenditures portion of the budget includes \$8,416,300 towards water supply projects Aquifer Storage Recovery 1 & 2, Pure Water Monterey (Groundwater Replenishment Project), Local Water Projects, other Water Supply Projects,



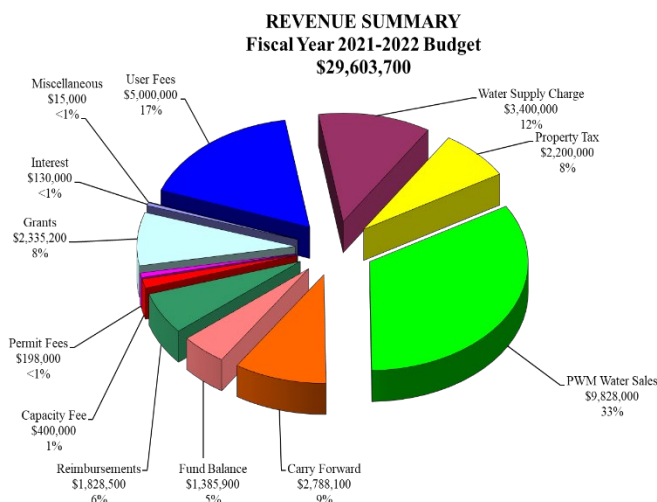
mitigation projects, and non-reimbursable conservation & rebate program activities. It also includes \$3,643,700 towards reimbursement project costs. The reimbursable project expenditure budget includes funds for the operation of ASR 1 & 2, Los Padres Dam Alternative Study, Sleepy Hollow Intake construction, IRWM Implementation Project, grant funded projects, and conservation rebate program costs. In addition, it also includes \$9,695,000 towards PWM water purchase costs. The budget was prepared with the assumption that Cal-Am would continue to reimburse the District for the operation of ASR 1 & 2.

Other large project expenditures include \$41,500 for riparian and erosion control activities, \$647,800 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$106,800 for lagoon and hydrologic monitoring, \$2,350,200 for IRWM Implementation Project, \$433,700 for conservation related activities, and \$400,000 for water conservation rebates. The rebate amount is reimbursable by Cal-Am ratepayers. The project expenditure budget also includes \$1,800,000 for a new well related to the PWM project which may be reimbursed from the rates over time. It also includes \$1,200,000 related to PWM expansion project.

The budget for legal expenses is \$400,000 which is maintained at the same level from previous fiscal year. The budget also assumes payment of \$230,000 for debt service (interest and principal) towards the Mechanics Bank ASR loan (previously Rabobank). The budget also includes \$298,500 for fixed assets purchases. The FY 2021-2022 Budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

### Revenues

The FY 2021-2022 revenue budget totals \$29,603,700 which is higher from the amount budgeted in FY 2020-2021. This budget assumes collection of the previously adopted Water Supply Charge in the amount of \$3,400,000 for FY 2021-2022. This budget also includes continued collection of the User Fee revenue in the amount of \$5,000,000 from ratepayers of California American Water. This User Fee revenue projection is based on an estimated collection of revenues by California American Water. Property tax revenues are projected to be \$2,200,000 which is slightly higher than the amount budgeted in FY 2020-2021. PWM water sales revenue in the amount of \$9,828,000 based on 3,500 ac. ft. of water delivery. Capacity Fees are estimated to be \$400,000; permit revenues are budgeted at \$198,000, both projected at the same level as prior fiscal year. Projected revenues also include reimbursements of \$725,000 from Cal-Am ratepayers for ASR 1 and ASR 2 operational costs, \$400,000 from Cal-Am ratepayers for rebates, \$39,600 for services provided to the Seaside Basin Watermaster, \$2,335,200 in grant funds, and \$500,000 reimbursement from Pebble Beach Reclamation project for tank financing as detailed in the project expenditure section of the budget. The carry forward are funds that was not spent in prior fiscal year for projects and so the



projects are rolled forward to the current fiscal year.

### ***Reserves***

The following table summarizes the ending balances in the reserve accounts. There are changes to reserve balances as a result of the proposed budget:

<b>Reserve Description</b>	<b>Projected Balance 06/30/2021</b>	<b>FY 2021-2022 Change</b>	<b>Projected Balance 06/30/2022</b>
Litigation/Insurance Reserve	\$250,000	\$0	\$250,000
Capital Reserve	581,500	244,300	825,800
Flood/Drought Reserve	328,944	0	328,944
Debt Reserve	222,524	0	222,524
Pension Reserve	300,000	100,000	400,000
OPEB Reserve	300,000	100,000	400,000
Mechanics Bank Reserve	500,000	500,000	1,000,000
General Operating Reserve	15,608,941	(4,174,000)	11,434,941
<b>Total</b>	<b>\$18,091,909</b>	<b>(\$3,229,700)</b>	<b>\$14,862,209</b>

As the table above indicates the general reserve is expected to have a balance of approximately \$11,434,941, or 47% of the operating budget. The reserve change column has (\$3,229,700) use in reserves for the current fiscal year. The current year also includes \$200,000 set aside for pension/other post-employment benefit reserve accounts, \$339,300 set aside for capital reserve, and \$500,000 set aside for Mechanics Bank (formerly Rabobank) loan payoff.

### ***Summary***

The 2021-2022 Budget was prepared using the strategies adopted in 2005 by the Board of Directors to adopt balanced budgets on an annual basis. The FY 2021-2022 Budget does include use of reserves to balance the budget. This budget assumes continued collection of the District's four main sources of revenues (Water Supply Charge, User Fee, Property Tax, and PWM water sales), which will allow the District to maintain its service levels currently provided by the District and sustain its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. The District's Management Team would like to thank the Board of Director's and other District employees for their contributions and participation in the development of the FY 2021-2022 Budget. They have made contribution to the development of the budget under difficult circumstances and we acknowledge their efforts. As always, this challenging process has produced an excellent document worthy of recognition.

Respectfully submitted:

---

David J. Stoldt  
General Manager

---

Suresh Prasad  
Administrative Services Manager/  
Chief Financial Officer



### MISSION STATEMENT

*Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.*

### VISION STATEMENT

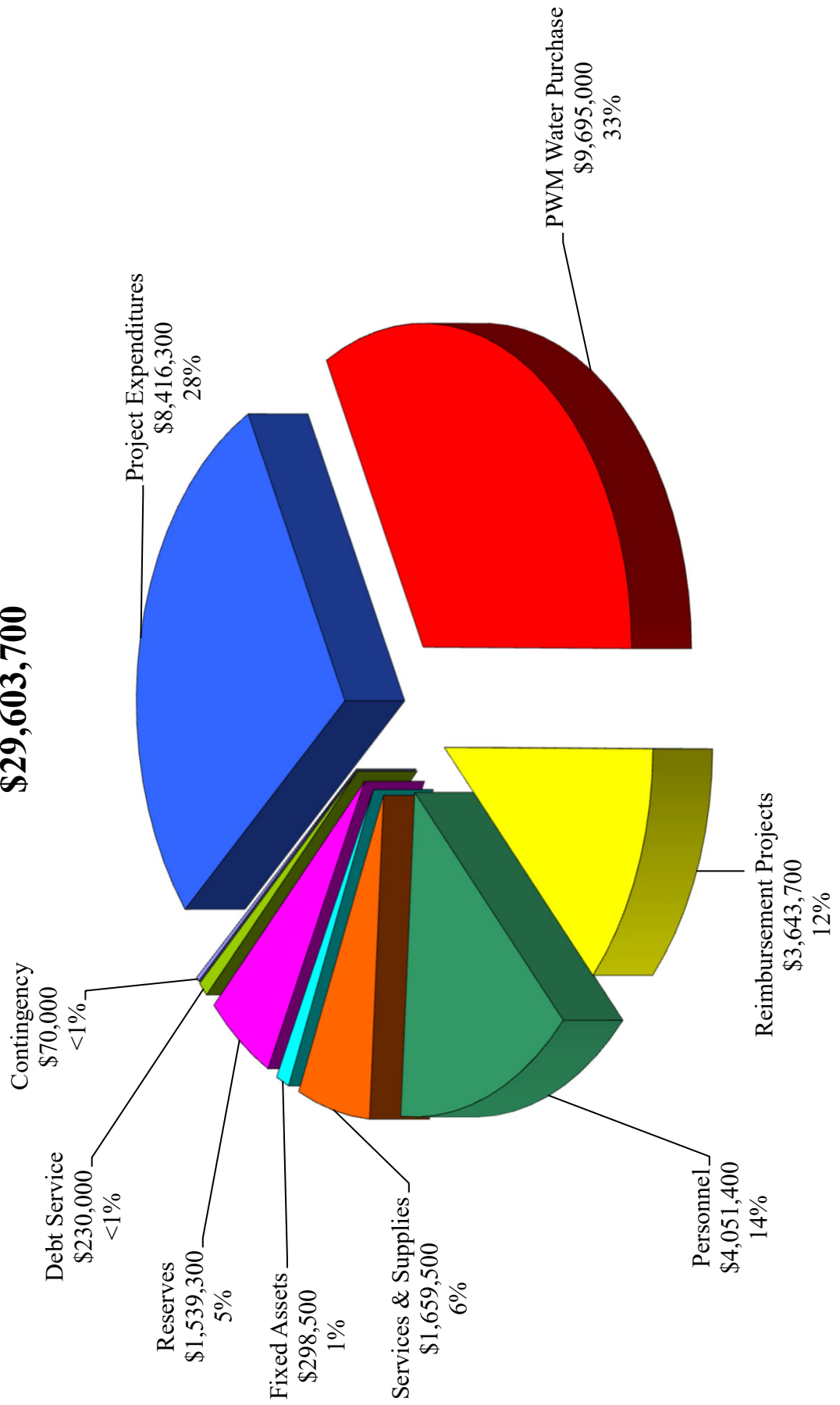
*Model ethical, responsible, and responsive governance in pursuit of our mission.*



# EXPENDITURE SUMMARY

## Fiscal Year 2021-2022

### \$29,603,700



**Monterey Peninsula Water Management District  
Expenditures Comparison by Year  
Fiscal Year 2021-2022 Budget**

	FY 2019-2020 <u>Revised</u>	FY 2020-2021 <u>Revised</u>	FY 2021-2022 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<u>PERSONNEL</u>					
Salaries	\$2,704,600	\$2,651,200	\$2,611,200	(\$40,000)	-1.51%
Retirement	588,500	647,400	707,100	59,700	9.22%
Unemployment Compensation	3,000	3,000	12,000	9,000	300.00%
Auto Allowance	6,000	6,000	6,000	0	0.00%
Deferred Compensation	9,400	9,400	10,000	600	6.38%
Temporary Personnel	55,100	10,000	50,000	40,000	400.00%
Workers Comp. Ins.	71,300	85,000	66,800	(18,200)	-21.41%
Employee Insurance	396,100	376,700	365,900	(10,800)	-2.87%
Employee Insurance - Retirees	83,000	129,000	141,000	12,000	9.30%
Medicare & FICA Taxes	49,100	46,800	43,600	(3,200)	-6.84%
Personnel Recruitment	3,000	3,000	3,000	0	0.00%
Other Benefits	1,500	1,500	2,000	500	33.33%
Staff Development	28,500	5,800	32,800	27,000	465.52%
Subtotal	\$3,999,100	\$3,974,800	\$4,051,400	\$76,600	1.93%
<u>SERVICES &amp; SUPPLIES</u>					
Board Member Comp	\$33,900	\$33,900	\$34,000	\$100	0.29%
Board Expenses	5,100	10,000	8,000	(2,000)	-20.00%
Rent	23,200	23,200	24,200	1,000	4.31%
Utilities	33,200	33,200	33,200	-	0.00%
Telephone	50,700	46,500	50,000	3,500	7.53%
Facility Maintenance	56,200	56,300	56,600	300	0.53%
Bank Charges	3,900	15,100	15,000	(100)	-0.66%
Office Supplies	17,400	18,300	19,000	700	3.83%
Courier Expense	6,100	6,100	6,000	(100)	-1.64%
Postage & Shipping	6,800	6,800	5,900	(900)	-13.24%
Equipment Lease	13,900	13,900	23,000	9,100	65.47%
Equip. Repairs & Maintenance	7,000	7,000	7,000	-	0.00%
Printing/Duplicating/Binding	500	500	500	-	0.00%
IT Supplies/Services	190,000	220,000	231,000	11,000	5.00%
Operating Supplies	16,900	16,100	16,700	600	3.73%
Legal Services	400,000	400,000	400,000	-	0.00%
Professional Fees	357,100	360,200	455,000	94,800	26.32%
Transportation	35,000	33,000	30,000	(3,000)	-9.09%
Travel	31,100	8,000	19,600	11,600	145.00%
Meeting Expenses	6,100	16,800	16,600	(200)	-1.19%
Insurance	65,100	98,000	134,000	36,000	36.73%
Legal Notices	3,100	3,100	3,100	-	0.00%
Membership Dues	34,900	38,300	35,400	(2,900)	-7.57%
Public Outreach	4,500	1,900	2,600	700	36.84%
Assessors Administration Fee	20,000	20,000	30,000	10,000	50.00%
Miscellaneous	3,000	3,000	3,100	100	3.33%
Subtotal	\$1,424,700	\$1,489,200	\$1,659,500	\$170,300	11.44%
FIXED ASSETS	213,900	229,000	298,500	\$69,500	30.35%
<u>PROJECT EXPENDITURES</u>					
Project Expenses	12,451,700	11,698,800	8,416,300	(3,282,500)	-28.06%
PWM Water Purchase	0	4,800,000	9,695,000	4,895,000	101.98%
Reimbursement Projects	2,106,000	4,351,900	3,643,700	(708,200)	-16.27%
ELECTION EXPENSE	0	200,000	0	(200,000)	-100.00%
CONTINGENCY	70,000	70,000	70,000	0	0.00%
Subtotal	\$14,841,600	\$21,349,700	\$22,123,500	\$773,800	3.62%
DEBT SERVICE	230,000	230,000	230,000	0	0.00%
FLOOD/DROUGHT RESERVE	0	0	0	0	0.00%
CAPITAL RESERVE	49,500	324,400	339,300	14,900	4.59%
GENERAL FUND BALANCE	43,350	500,000	500,000	0	0.00%
PENSION RESERVE	100,000	100,000	100,000	0	0.00%
OPEB RESERVE	100,000	100,000	100,000	0	0.00%
MECHANICS BANK RESERVE	0	500,000	500,000	0	0.00%
RECLAMATION PROJECT	1,000,000	0	0	0	0.00%
Subtotal	\$1,522,850	\$1,754,400	\$1,769,300	\$14,900	0.85%
EXPENDITURE TOTAL	\$21,788,250	\$28,568,100	\$29,603,700	\$1,035,600	3.63%

**Monterey Peninsula Water Management District  
Expenditures by Operating Fund  
Fiscal Year 2021-2022 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<u>PERSONNEL</u>				
Salaries	\$964,000	\$928,900	\$718,300	\$2,611,200
Retirement	253,100	281,100	172,900	707,100
Unemployment Compensation	4,200	4,000	3,800	12,000
Auto Allowance	900	3,600	1,500	6,000
Deferred Compensation	1,500	6,000	2,500	10,000
Temporary Personnel	20,000	17,000	13,000	50,000
Workers Comp. Ins.	37,800	24,800	4,200	66,800
Employee Insurance	145,800	113,600	106,500	365,900
Employee Insurance - Retirees	56,400	47,900	36,700	141,000
Medicare & FICA Taxes	16,200	16,000	11,400	43,600
Personnel Recruitment	1,200	1,000	800	3,000
Other Benefits	800	700	500	2,000
Staff Development	10,100	9,400	13,300	32,800
Subtotal	\$1,512,000	\$1,454,000	\$1,085,400	\$4,051,400
<u>SERVICES &amp; SUPPLIES</u>				
Board Member Comp	13,600	11,600	8,800	34,000
Board Expenses	3,200	2,700	2,100	8,000
Rent	11,000	10,300	2,900	24,200
Utilities	13,400	11,500	8,300	33,200
Telephone	19,400	17,200	13,400	50,000
Facility Maintenance	22,800	19,500	14,300	56,600
Bank Charges	6,000	5,100	3,900	15,000
Office Supplies	6,900	6,000	6,100	19,000
Courier Expense	2,400	2,000	1,600	6,000
Postage & Shipping	2,400	2,100	1,400	5,900
Equipment Lease	9,200	7,800	6,000	23,000
Equip. Repairs & Maintenance	2,800	2,400	1,800	7,000
Printing/Duplicating/Binding	200	200	100	500
IT Supplies/Services	92,500	78,700	59,800	231,000
Operating Supplies	2,100	2,000	12,600	16,700
Legal Services	120,000	220,000	60,000	400,000
Professional Fees	182,000	154,700	118,300	455,000
Transportation	13,800	13,700	2,500	30,000
Travel	7,900	7,100	4,600	19,600
Meeting Expenses	5,800	5,000	5,800	16,600
Insurance	53,600	45,600	34,800	134,000
Legal Notices	1,300	1,200	600	3,100
Membership Dues	13,800	11,800	9,800	35,400
Public Outreach	1,000	900	700	2,600
Assessors Administration Fee	10,800	8,500	10,700	30,000
Miscellaneous	1,200	1,100	800	3,100
Subtotal	\$619,100	\$648,700	\$391,700	\$1,659,500
FIXED ASSETS	164,800	75,800	57,900	298,500
PROJECT EXPENDITURES				0
Project Expenses	1,061,900	6,928,100	426,300	8,416,300
PWM Water Purchase	0	9,695,000	0	9,695,000
Reimbursement Projects	2,335,200	859,100	449,400	3,643,700
ELECTION EXPENSE	0	0	0	0
CONTINGENCY	28,000	23,800	18,200	70,000
Subtotal	\$3,589,900	\$17,581,800	\$951,800	\$22,123,500
DEBT SERVICE	0	230,000	0	230,000
CAPITAL RESERVE	269,000	38,700	31,600	339,300
GENERAL FUND BALANCE	0	500,000	0	500,000
PENSION RESERVE	40,000	34,000	26,000	100,000
OPEB RESERVE	40,000	34,000	26,000	100,000
MECHANICS BANK RESERVE	0	500,000	0	500,000
RECLAMATION PROJECT	0	0	0	0
Subtotal	\$349,000	\$1,336,700	\$83,600	\$1,769,300
EXPENDITURE TOTAL	\$6,070,000	\$21,021,200	\$2,512,500	\$29,603,700

**Monterey Peninsula Water Management District**  
**Labor Allocation by Operating Funds**  
**Fiscal Year 2021-2022**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<b><u>General Manager's Office</u></b>				
General Manager	15%	60%	25%	100%
Executive Assistant	25%	50%	25%	100%
<b><u>Administrative Services</u></b>				
ASD Mgr/CFO	33%	34%	33%	100%
Accountant	33%	34%	33%	100%
Contract Administrator	33%	34%	33%	100%
Office Services Supervisor	33%	34%	33%	100%
Accounting/Office Specialist	33%	34%	33%	100%
<b><u>Water Resources</u></b>				
Water Resources Manager	10%	90%	0%	100%
Distict Engineer - Contract	50%	50%	0%	100%
Water Resources Engineer	25%	75%	0%	100%
Water Resources Engineer	25%	75%	0%	100%
Hydrography Prog Coordinator	90%	10%	0%	100%
Associate Hydrologist	8%	92%	0%	100%
Hydrology Technician	50%	50%	0%	100%
<b><u>Water Demand</u></b>				
Water Demand Manager	0%	20%	80%	100%
Conservation Analyst	0%	75%	25%	100%
Conservation Analyst	0%	25%	75%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Rep II	0%	0%	100%	100%
Conservation Technician	0%	0%	100%	100%
<b><u>Environmental Resources</u></b>				
Environmental Resources Manager	80%	20%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Assistant Fisheries Biologist	100%	0%	0%	100%
River Maintenance Specialist	90%	10%	0%	100%
Environmental Programs Specialist	100%	0%	0%	100%
<b>Average Percentage</b>	<b>40%</b>	<b>34%</b>	<b>26%</b>	<b>100%</b>

**Monterey Peninsula Water Management District**  
**Expenditures by Division**  
**Fiscal Year 2021-2022 Budget**

	General Manager's Office	Administrative Services	Water Resources	Water Demand	Environmental Resources	Total
<u>PERSONNEL</u>						
Salaries	\$324,800	\$441,500	\$625,900	\$630,900	\$588,100	\$2,611,200
Retirement	101,600	117,000	170,500	163,100	154,900	707,100
Unemployment Compensation	0	3,000	3,000	3,000	3,000	12,000
Auto Allowance	6,000	0	0	0	0	6,000
Deferred Compensation	10,000	0	0	0	0	10,000
Temporary Personnel	0	50,000	0	0	0	50,000
Workers' Comp.	1,900	2,700	30,400	3,600	28,200	66,800
Employee Insurance	32,100	70,400	74,900	94,300	94,200	365,900
Employee Insurance - Retirees	0	141,000	0	0	0	141,000
Medicare & FICA Taxes	4,900	9,200	11,600	9,300	8,600	43,600
Personnel Recruitment	0	3,000	0	0	0	3,000
Other Benefits	0	2,000	0	0	0	2,000
Staff Development	7,300	5,500	5,600	10,000	4,400	32,800
Subtotal	\$488,600	\$845,300	\$921,900	\$914,200	\$881,400	\$4,051,400
<u>SERVICES &amp; SUPPLIES</u>						
Board Member Comp	\$0	\$34,000	\$0	\$0	\$0	34,000
Board Expenses	8,000	0	0	0	0	8,000
Rent	0	11,000	6,600	0	6,600	24,200
Utilities	0	32,000	600	0	600	33,200
Telephone	1,000	35,000	7,000	4,000	3,000	50,000
Facility Maintenance	0	55,000	800	0	800	56,600
Bank Charges	0	15,000	0	0	0	15,000
Office Supplies	800	15,000	600	2,000	600	19,000
Courier Expense	0	6,000	0	0	0	6,000
Postage & Shipping	300	5,000	600	0	0	5,900
Equipment Lease	0	23,000	0	0	0	23,000
Equip. Repairs & Maintenance	0	7,000	0	0	0	7,000
Printing/Duplicating/Binding	500	0	0	0	0	500
IT Supplies/Services	0	230,000	1,000	0	0	231,000
Operating Supplies	500	2,000	1,600	12,000	600	16,700
Legal Services	0	400,000	0	0	0	400,000
Professional Fees	280,000	175,000	0	0	0	455,000
Transportation	0	2,000	14,000	2,000	12,000	30,000
Travel	7,600	6,000	1,000	1,000	4,000	19,600
Meeting Expenses	2,600	12,000	0	2,000	0	16,600
Insurance	0	134,000	0	0	0	134,000
Legal Notices	500	2,000	600	0	0	3,100
Membership Dues	32,000	1,000	600	1,200	600	35,400
Public Outreach	2,600	0	0	0	0	2,600
Assessors Administration Fee	0	30,000	0	0	0	30,000
Miscellaneous	500	2,600	0	0	0	3,100
Subtotal	\$336,900	\$1,234,600	\$35,000	\$24,200	\$28,800	\$1,659,500
FIXED ASSETS	0	222,900	0	0	75,600	298,500
<u>PROJECT EXPENDITURES</u>						
Project Expenses	1,587,000	0	5,329,900	384,300	1,115,100	8,416,300
PWM Water Purchase	0	0	9,695,000	0	0	9,695,000
Reimbursement Projects	0	0	3,004,800	449,400	189,500	3,643,700
ELECTION EXPENSE	0	0	0	0	0	0
CONTINGENCY	0	70,000	0	0	0	70,000
Subtotal	\$1,587,000	\$292,900	\$18,029,700	\$833,700	\$1,380,200	\$22,123,500
DEBT SERVICE	0	230,000	0	0	0	230,000
CAPITAL RESERVE	0	339,300	0	0	0	339,300
GENERAL FUND BALANCE	0	500,000	0	0	0	500,000
PENSION RESERVE	0	100,000	0	0	0	100,000
OPEB RESERVE	0	100,000	0	0	0	100,000
MECHANICS BANK RESERVE	0	500,000	0	0	0	500,000
RECLAMATION PROJECT	0	0	0	0	0	0
Subtotal	\$0	\$1,769,300	\$0	\$0	\$0	\$1,769,300
Expenditure Total	\$2,412,500	\$4,142,100	\$18,986,600	\$1,772,100	\$2,290,400	\$29,603,700

**Monterey Peninsula Water Management District**  
**Project Expenditures**  
**Fiscal Year 2021-2022 Budget**

Objective		Timeline	Total	Account	Division	Reimbursable	Source
<b>AUGMENT WATER SUPPLY</b>							
<b>Operations Modeling</b>							
1-1-2	Los Padres Dam Long Term Plan						
A	Fish Passage	Ongoing	35,000	35-03-786015	ERD		
B	Alternatives Analysis and Sediment Management	June	304,300	35-03-786015	ERD	94,500	CAW
1-1-3	PWM/MPWSP Operations Model (CRBHM & SGBM)	June	50,000	35-03-786038	WRD		
<b>Water Supply Projects</b>							
1-2-1	Water Project 1 (Aquifer Storage Recovery 1)						
A	Santa Margarita Site - Site Work						
1	UXO Support	Ongoing	22,200	35-04-786004	WRD		
2	Dechlorination Design	Ongoing	200,000	35-04-786004	WRD		
3	Dechlorination Construction	Spring/Summer	1,000,000	35-04-786004	WRD		
4	Land easement	Fall/Winter	100,000	35-04-786004	WRD		
5	Site landscaping	Fall/Winter	50,000	35-04-786004	WRD		
6	ASR Training Manual	Fall/Winter	16,500	35-04-786004	WRD		
7	Site Improvement Design Services	Winter/Spring	75,000	35-04-786004	WRD		
8	Site Improvement Construction	Spring/Summer	350,000	35-04-786004	WRD		
9	Expansion Final Work	Spring/Summer	40,000	35-04-786004	WRD		
B	Santa Margarita Site - Operations & Maintenance						
2	Water quality lab analysis	Ongoing	50,000	35-04-786005	WRD	50,000	CAW
3	Electrical power	Ongoing	500,000	35-04-786005	WRD	500,000	CAW
4	Supplemental Sampling and Analysis Plan (SSAP)	Ongoing	120,000	35-04-786005	WRD	120,000	CAW
C	Water Project 2 (ASR 2) - Operations & Maintenance						
5	Site Improvement Design	Spring/Summer	25000	35-04-786005	WRD	25,000	CAW
6	Site Improvement Construction	Spring/Summer	30000	35-04-786005	WRD	30,000	CAW
1-5-1	Ground Water Replenishment Project (PWM)	Ongoing		35-03-786010	GMO		
B	Update Seaside Basin Model	Ongoing	55,000	35-03-786010	WRD		
C	Operating Reserve (500 ac ft)	One-time	1,385,000	35-03-786011	WRD		
D	PWM Water Purchase (3,500 ac ft)	Ongoing	9,695,000	35-03-786017	WRD	9,695,000	CAW
E	Additional Well (project financing - to be reimbursed)	One-time	1,800,000	35-03-786010	WRD		
F	Power Connection	One-time		35-03-786010	WRD		
G	PWM Expansion	One-time	1,200,000	35-01-786014	GMO		
H	Sampling Materials	Ongoing	10,000	35-03-786010	WRD		
1-9-1	Cal-Am Desal Project	Ongoing	50,000	35-01-786025	GMO		
1-10-1	Local Water Projects	Ongoing	157,000	35-03-786033	GMO		
1-14-1 A	Monterey Water System Acquisition Feasibility Study - Phase 2	Ongoing	150,000	xx-01-786200	GMO		
1-15-1	Water Allocation Process	Ongoing	30,000	35-01-786040	GMO		
<b>AUGMENT WATER SUPPLY TOTAL</b>			<b>17,500,000</b>			<b>10,514,500</b>	

**Monterey Peninsula Water Management District**  
**Project Expenditures**  
**Fiscal Year 2021-2022 Budget**

Objective		Timeline	Total	Account	Division	Reimbursable	Source
<b>PROTECT ENVIRONMENTAL QUALITY</b>							
<b>Riparian Mitigations</b>							
2-1-1	Irrigation Program						
A	Operate and maintain 4 well systems	Ongoing	5,000	24-03-785011	ERD		
B	Operate and maintain District project systems	Ongoing	15,000	24-03-785012	ERD		
2-1-2	Riparian Corridor Management						
A	Maintain and diversify plantings at District projects						
1	Seed collection and propagation	Ongoing	2,000	24-03-787030	ERD		
2	Riparian corridor maintenance (projects/equipment)	Ongoing	2,000	24-03-787080	ERD		
2-1-3	Riparian Monitoring Program						
A	Vegetation and soil moisture monitoring	Ongoing	500	24-03-787021	ERD		
2-1-4	Address Vegetation Hazards and Remove Trash	Ongoing	15,000	24-03-787040	ERD		
<b>Erosion Protection</b>							
2-2-1	Repair Bank Damage at District Restoration Projects						
A	Work at lower San Carlos restoration project	June	2,000	24-03-789541	ERD		
<b>Aquatic Resources Fisheries</b>							
2-3-1	Sleepy Hollow Facility Operations						
A	General operations and maintenance	Ongoing	50,000	24-04-785813	ERD		
B	Power	Ongoing	45,000	24-04-785816	ERD		
C	Road maintenance	June	20,000	24-04-785813	ERD		
D	Replacement of standby generator fuel	Ongoing	1,000	24-04-785813	ERD		
E	Generator maintenance service	Spring	6,500	24-04-785813	ERD		
F	Facility upgrade (construction)	2021	275,000	24-04-785812	ERD	95,000	Coastal Conservancy
G	ESA Section 10 SHSRF Evaluations (PIT Tag)	Ongoing	50,000	24-04-785811	ERD		
H	Replace Rotary Drum Screen	Spring	16,000	24-04-785813	ERD		
I	Water Resources Assitant	Jun.-Jan.	19,800	24-04-785814	ERD		
J	Fisheries Aide for Weekend Shift	Jun.-Jan.	9,000	24-04-785814	ERD		
N	Operations Consultant with Web Support	Ongoing	16,000	24-04-785813	ERD		
O	Design/Construct Rearing Channel and Quarantine Tank Improvem	2022	300,000	24-04-785812	ERD		
2-3-2	Conduct Juvenile Rescues						
A	Miscellaneous fish rescue supplies	Ongoing	11,000	24-04-785822	ERD		
B	Water Resources Assistant	Ongoing	19,800	24-04-785814	ERD		
C	Fishereis Aide and Pop Survey	Ongoing	18,000	24-04-785814	ERD		
D	Recalibrate backpack electro-fisher	Ongoing	1,000	24-04-785822	ERD		
E	Waders	Ongoing	2,500	24-04-785822	ERD		
2-3-3	Rescue & Transport Smolts						
A	Smolt rescue supplies	Feb-May	2,000	24-04-785833	ERD		
B	Water Resources Assistant	March-May		24-04-785814	ERD		
C	Fisheries Aide for Weekend Shift	March-May	6,000	24-04-785814	ERD		
2-3-4	Monitoring of Adult Steelhead Counts						
A	Resistance Board Weir Maintenance & Permitting	Winter 2018	7,000	24-04-785851	ERD		
B	Resistance Board Weir Construction/Training/Installation	Winter 2018	5,000	24-04-785851	ERD		
C	Fisheries Aide/Weekend	Dec.-May	18,700	24-04-785814	ERD		
E	Wier Surveillance Camera	2021	13,500	24-04-785851	ERD		
2-3-5	Adult & kelt rescue and transport	Ongoing	1,000	24-04-785840	ERD		
2-3-6	Contracted Aquatic Invertebrate Identification & Retraining	Oct.	3,000	24-04-785860	ERD		
2-3-7	Carmel River & Lagoon Water Quality Monitoring Samples	Ongoing	5,000	24-04-785870	ERD		
	Water Resources Assistant	Ongoing		24-04-785814	ERD		
2-3-8	CDO/Cal-Am Spawning Gravel Replenishment						
A	Planning & Permitting	Ongoing	1,000	24-04-785852	ERD		

**Monterey Peninsula Water Management District**  
**Project Expenditures**  
**Fiscal Year 2021-2022 Budget**

Objective		Timeline	Total	Account	Division	Reimbursable	Source
<b>Lagoon Mitigation Activities</b>							
2-4-1	Monitoring						
A	Bi-annual inter-agency cooperative Steelhead survey	June/Dec	1,000	24-04-785871	ERD		
<b>Hydrologic</b>							
2-5-1	Carmel Valley						
A	Monitor Carmel River near Carmel (USGS)	Ongoing	17,000	35-04-785600	WRD		
B	Water quality chemical analyses	Ongoing	2,000	35-04-781510	WRD		
C	Fractured rock well monitoring	Ongoing	4,000	35-04-785507	WRD		
2-5-2	Seaside Basin Watermaster						
A	MMP implementation (non-labor portion)	Ongoing	35,000	35-04-786003	WRD	35,000	Seaside Watermaster
B	MPWMD monitor well maintenance (pumps)	Ongoing	1,000	35-04-786003	WRD	1,000	Seaside Watermaster
C	Replace QED pump	Ongoing	3,100	35-04-786003	WRD	3,100	Seaside Watermaster
D	ROE renewal for Ft Ord Dunes State Park access	Ongoing	500	35-04-786003	WRD	500	Seaside Watermaster
2-5-3	District Wide						
A	Stream flow monitoring program						
1	Miscellaneous equipment	Ongoing	10,000	xx-04-785603	WRD		
2	Data line rental - 7 sites	Ongoing	3,000	xx-04-785603	WRD		
3	Hydstra Time Series Software Annual Support	Ongoing	5,400	xx-04-785603	WRD		
4	Hydstra consulting - report customization/website	Summer-Fall	4,000	xx-04-785603	WRD		
B	Other Hydrologic Monitoring						
1	Monitor well conversions	Ongoing	2,000	xx-04-785502	WRD		
2	Annual Well Reporting	Ongoing	3,000	xx-04-781602	WRD		
3	Misc. equipment (2 well probes)	Ongoing	2,000	xx-04-781602	WRD		
4	Replacement rain/temp stations (incl site fencing)	Ongoing	1,600	xx-04-781602	WRD		
5	Replacement XD's and rugged cables	Ongoing	5,200	xx-04-781602	WRD		
6	Analysis Software (AQ/QA Rockworks)	Ongoing	2,000	xx-04-785502	WRD		
7	Replacement water quality probe	Ongoing	5,000	xx-04-785502	WRD		
<b>Integrated Regional Water Management</b>							
2-6-1	Integrated Regional Water Management						
A	Prop 1 coordination	Ongoing	110,000	24-03-785505	WRD		
B	DAC needs assessment	Ongoing	1,200	24-03-785521	WRD	1,200	DWR
C	Implementation Grant	Ongoing	2,239,000	24-03-785521	WRD	2,239,000	DWR
<b>PROTECT ENVIRONMENTAL QUALITY TOTAL</b>			<b>3,421,300</b>			<b>2,374,800</b>	



**Monterey Peninsula Water Management District**  
**Project Expenditures**  
**Fiscal Year 2021-2022 Budget**

Objective		Timeline	Total	Account	Division	Reimbursable	Source
<b>WATER DEMAND</b>							
<b>Water Distribution System Permitting</b>							
4-0-1	Permit Processing Assistance	Ongoing	15,000	26-05-785503	WDD	15,000	Applicant
4-0-2	Hydrogeologic Impact Review	Ongoing	5,000	26-05-785503	WDD	5,000	Applicant
4-0-3	County Fees - CEQA Posting and Recording	Ongoing	3,000	26-05-785503	WDD	3,000	Applicant
4-0-4	WDS Permit Package Review (MPWMD Counsel)	Ongoing	16,000	26-05-785503	WDD	16,000	Applicant
<b>Demand Management</b>							
4-1-1	Rule Implementation/Enforcement						
A	Deed Restriction recording	Ongoing	26,000	26-05-781900	WDD	10,400	Applicant
B	CEQA Compliance	Fall	5,000	26-05-780100	WDD		
<b>Water Conservation</b>							
4-2-1	Conservation Outreach						
A	Outreach and communication	Ongoing	90,000	26-05-781140	WDD		
B	CII Outreach	Ongoing	2,000	26-05-781130	WDD		
C	PRV Outreach	Ongoing	2,000	26-05-781140	WDD		
D	Sponsorship/Support Community Events	Ongoing	7,500	26-05-781140	WDD		
E	Brochures	Ongoing	2,500	26-05-781140	WDD		
4-2-2	Conservation Programs (non-reimbursable)						
A	Best management practices	Ongoing	7,500	26-05-781155	WDD		
C	Conservation Website Maintenance	Ongoing	2,500	26-05-781160	WDD		
D	Conservation devices - nonreimbursable	Ongoing	50,000	26-05-781187	WDD		
E	Conservation & efficiency workshops/training	Ongoing	7,200	26-05-781182	WDD		
F	Graywater/Rainwater Demo Project	Ongoing	100,000	26-05-781185	WDD		
G	School Water Education	Ongoing	500	26-05-781178	WDD		
I	CIMIS Stations	Ongoing	500	26-05-781111	WDD		
J	GardenSoft Water Wise Gardening	Ongoing	5,500	26-05-781186	WDD		
K	Pressure Reducing Valve Program	Ongoing	2,000	26-05-781190	WDD		
L	Linen/Towel Program	Ongoing	35,000	26-05-781180	WDD		
M	Conservation printed material	Ongoing	1,000	26-05-781188	WDD		
N	Rain Barrel Giveaway Program	Ongoing	5,000	26-05-781177	WDD		
O	Mulch Program	Ongoing	17,500	26-05-78????	WDD		
4-2-3	Rebate Program						
A	CAW	Ongoing	400,000	26-05-781412	WDD	400,000	CAW
C	Non-CAW (MPWMD funded)	Ongoing	25,000	26-05-781499	WDD		
F	Rebate & Other Forms	Ongoing	500	26-05-781400	WDD		
<b>WATER DEMAND TOTAL</b>			<b>833,700</b>			<b>449,400</b>	
<b>PROJECT EXPENDITURES TOTAL</b>			<b>21,755,000</b>			<b>13,338,700</b>	

**Monterey Peninsula Water Management District  
Large Projects and Capital Improvement Plan  
Fiscal Year 2021-2022 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>FY 2023-2024</u>	<u>Funding Source</u>
<b>Funded From District Revenues</b>					
GMO	Pure Water Monterey	\$1,800,000	\$0	\$0	District Revenues
GMO	PWM Operating Reserve Fund	1,385,000	702,000	0	District Revenues
GMO	PWM Drought Reserve Fund	0	500,000	520,000	District Revenues
GMO	PWM Water Purchase	9,695,000	10,180,000	10,689,000	District Revenues
GMO	PWM Expansion	1,200,000	0	0	District Revenues
WRD	Phase 1 Aquifer Storage & Recovery	1,853,700	200,000	0	District Revenues
WRD	ASR Expansion	0	50,000	50,000	District Revenues
WRD	Update Seaside Basin Model	55,000	0	0	District Revenues
GMO	Cal-Am Desal Project	50,000	50,000	0	District Revenues
GMO	Local Water Projects	157,000	200,000	200,000	District Revenues
WRD	Carmel & Salinas Rivers Basin Study	50,000	95,000	0	District Revenues
ERD	Los Padres Dam Long Term Plan	339,300	200,000	100,000	District Revenues
WRD	PWM/MPWSP Operations Model	50,000	0	0	District Revenues
GMO	Monterey Water System Acquisition Feasibility Study	150,000	0	0	District Revenues
ERD	Sleepy Hollow Rearing Channel/Quarantine Tank	300,000	0	0	District Revenues
All	Capital Asset Purchases	298,500	150,000	150,000	District Revenues
GMO	Water Allocation Process	30,000	200,000	200,000	District Revenues
	<b>SUBTOTAL</b>	<b>\$17,413,500</b>	<b>\$12,527,000</b>	<b>\$11,909,000</b>	
<b>Reimbursed from Grants or Reimbursements</b>					
WRD	Phase 1 & 2 Aquifer Storage & Recovery	725,000	900,000	900,000	CAW
WRD	IRWM Implementation	2,239,000	0	0	DWR Grant
ERD	Sleepy Hollow Facility Raw Water Intake Retrofit	275,000	0	0	SCC Grant
	<b>SUBTOTAL</b>	<b>\$3,239,000</b>	<b>\$900,000</b>	<b>\$900,000</b>	
	<b>TOTAL PROJECTS</b>	<b>\$20,652,500</b>	<b>\$13,427,000</b>	<b>\$12,809,000</b>	

**Monterey Peninsula Water Management District  
Capital Asset Purchases  
Fiscal Year 2021-2022 Budget**

	<u>Division</u>	<u>Cost</u>	<u>Account Number</u>
<b><u>Capital Assets</u></b>			
Replacement Laptops Staff Use (Surface)	ASD	3,900	XX-02-916000
AV-System Conference Room	ASD	49,000	XX-02-916000
Server Refresh (2)	ASD	60,000	XX-02-916000
Workstation Refresh	ASD	8,000	XX-02-916000
GIS Workstation Refresh	ASD	2,000	XX-02-916000
Admin Building Backup Generator	ASD	70,000	XX-02-918000
Site Security (SHRF/ASR/Admin)	ASD	30,000	XX-02-918000
Ford F150 4x4 Truck (Weir Program)	ERD	34,000	24-04-914000
Ford F150 4x4 Truck (Unit 9 Replacement)	ERD	40,000	24-04-914000
Surface Tablet - Sleepy Hollow Operations (1)	ERD	1,600	24-04-916000
 <b>Total Capital Assets</b>		<hr/> \$298,500	

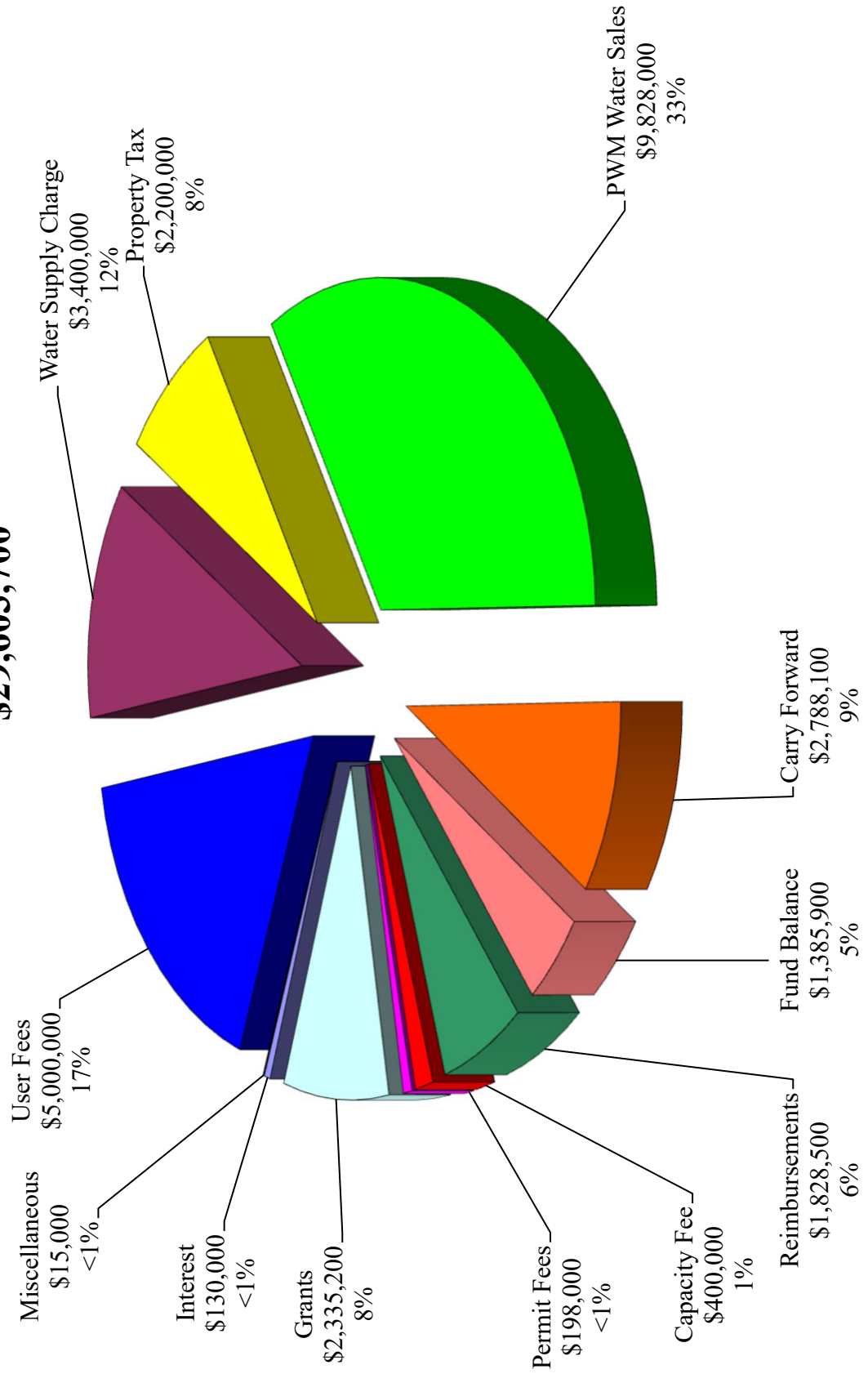
**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE  
FISCAL YEAR 2021-2022 BUDGET**

<u>Item</u>	<u>Asset Cost</u>	<u>Asset In Service (Year)</u>	<u>Replace In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Balance Left to Accrue</u>	<u>Accrual This Fiscal Year</u>	<u>Current Year Use</u>	<u>Accrual Balance</u>	<u>Remarks</u>
1/2 Ton Pickup	\$25,000		2021-2022	0	\$0	\$25,000	\$0	\$0	\$0	Fishries Division (WEIR Project)
Information System	\$60,000	2006-2008	2021-2022	0	\$39,300	\$20,700	\$20,700	(\$60,000)	\$0	In Service 06/08
1 Ton Pickup	\$50,000		2021-2022	1	\$49,100	\$900	\$500	\$0	\$49,600	Unit 3, '97 3500 D 4x4
3/4 Ton Pickup	\$35,000		2021-2022	0	\$34,200	\$800	\$800	(\$35,000)	\$0	Unit 9, '03 Ram 2500
1/2 Ton Pickup	\$30,000		2022-2023	1	\$29,200	\$800	\$400	\$0	\$29,600	Unit 1, '03 Ram 1500
3/4 Ton Pickup	\$40,000		2022-2023	1	\$39,000	\$1,000	\$500	\$0	\$39,500	Unit 8, '05 F250 D
Board Room A/V Equipment	\$50,000		2022-2023	9	\$4,500	\$45,500	\$4,600	\$0	\$9,100	A/V Equipment
Orthoimagery	\$33,000		2022-2023	1	\$33,000	\$0	\$0	\$0	\$33,000	Updated 10/08
1 Ton Pickup	\$50,000		2022-2023	1	\$48,400	\$1,600	\$800	\$0	\$49,200	Unit 11, '03 Ram D 3500
Ford Escape	\$25,000		2022-2023	1	\$24,200	\$800	\$400	\$0	\$24,600	Unit 14, '09 Ford Escape
Chipper	\$25,000		2022-2023	1	\$24,200	\$800	\$400	\$0	\$24,600	Chipper (P&E Dept)
Harris Court A/C Unit #3	\$15,000	2000-2001	2022-2023	1	\$14,500	\$500	\$300	\$0	\$14,800	Air Conditioner
Multifunction Plotter/Scanner	\$25,000		2022-2023	1	\$21,700	\$3,300	\$1,700	\$0	\$23,400	Replace 2 separate units
1/2 Ton Pickup	\$30,000		2022-2023	1	\$26,700	\$3,300	\$1,700	\$0	\$28,400	Unit 7, '14 F150 4x4
Honda Insight	\$25,000		2022-2023	1	\$21,200	\$3,800	\$1,900	\$0	\$23,100	Unit 5, '10 Honda Insight Hybrid
1/2 Ton Pickup	\$34,500		2022-2023	1	\$29,400	\$5,100	\$2,600	\$0	\$32,000	Unit 4, '99 F150 4x4
Harris Court A/C Unit #4	\$15,000	2000-2001	2022-2023	1	\$12,700	\$2,300	\$1,200	\$0	\$13,900	Air Conditioner
1 Ton Pickup (Dump/Auto-Crane)	\$66,000	2015-2016	2023-2024	2	\$47,700	\$18,300	\$6,100	\$0	\$53,800	Unit 6, '96 F350 D 4x4
Harris Court A/C Unit #5	\$15,000	2000-2001	2023-2024	2	\$11,100	\$3,900	\$1,300	\$0	\$12,400	Air Conditioner
Chevy Bolt EV	\$40,000	2016-2017	2024-2025	3	\$23,600	\$16,400	\$4,100	\$0	\$27,700	Unit 17-01, 2017 Chevy Bolt EV
Chevy Bolt EV	\$40,000	2016-2017	2024-2025	3	\$23,600	\$16,400	\$4,100	\$0	\$27,700	Unit 17-02, 2017 Chevy Bolt EV
Telephone System	\$15,000	2018-2019	2024-2025	3	\$5,000	\$10,000	\$2,500	\$0	\$7,500	Avaya Phone System
Harris Court A/C Unit #1 (York 3-ton)	\$15,000	2015-2016	2030-2031	9	\$6,100	\$8,900	\$900	\$0	\$7,000	Air Conditioner
1/2 Ton Pickup (4 Door 4X4)	\$31,000	2017-2018	2028-2029	7	\$13,800	\$17,200	\$2,200	\$0	\$16,000	Unit 18-01 Pool Vehicle
Server Room Air Conditioner	\$10,000	2018-2019	2028-2029	7	\$1,100	\$8,900	\$1,100	\$0	\$2,200	Air Conditioner
1/2 Ton Pickup	\$35,000	8/14/2020	2031-2032	10	\$0	\$35,000	\$3,200	\$0	\$3,200	Unit 20-01, '95 F150
Harris Court A/C Unit #2 (Ruud 5-ton)	\$13,500	2019-2020	2034-2035	14	\$1,600	\$11,900	\$800	\$0	\$2,400	Air Conditioner
Admin Bldg	\$1,781,000	2000	50 years	29	\$57,500	\$1,723,500	\$57,500	\$0	\$115,000	Administration building
Sleepy Hollow Facility	\$1,803,000	2020-2021	50 years	49	\$35,400	\$1,767,600	\$35,400	\$0	\$70,800	Sleepy Hollow upgraded facility
ASR Bldg 1/Wells 1 & 2	\$4,173,000	2009-2010	50 years	49	\$81,800	\$4,091,200	\$81,800	\$0	\$163,600	ASR 1st Building/Wells
ASR Bldg 2	\$4,650,000	2020-2021	50 years	49	\$91,200	\$4,558,800	\$91,200	\$0	\$182,400	ASR Treatment Facility Bldg
ASR Backflush	\$441,000	2018-2019	50 years	49	\$8,600	\$432,400	\$8,600	\$0	\$17,200	ASR Backflush
Totals	\$13,696,000				\$859,400	\$12,836,600	\$339,300	(\$95,000)	\$1,103,700	

# REVENUE SUMMARY

## Fiscal Year 2021-2022 Budget

### \$29,603,700



**Monterey Peninsula Water Management District  
Revenues Comparison by Year  
Fiscal Year 2021-2022 Budget**

	FY 2019-2020 <u>Revised</u>	FY 2020-2021 <u>Revised</u>	FY 2021-2022 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Taxes	\$2,050,000	\$2,050,000	\$2,200,000	\$150,000	7.32%
Permit Fees - WDD	175,000	150,000	\$150,000	0	0.00%
Permit Fees - WDS	56,000	48,000	\$48,000	0	0.00%
Capacity Fee	500,000	400,000	\$400,000	0	0.00%
User Fees	5,000,000	5,000,000	\$5,000,000	0	0.00%
Water Supply Charge	3,400,000	3,300,000	\$3,400,000	100,000	3.03%
PWM Water Sales	0	4,800,000	\$9,828,000	5,028,000	104.75%
Interest	230,000	200,000	\$130,000	-70,000	-35.00%
Other	15,000	15,000	\$15,000	0	0.00%
Subtotal District Revenues	11,426,000	15,963,000	21,171,000	5,208,000	32.63%
Reimbursements - CAW	\$1,499,700	\$1,754,700	\$1,219,500	-\$535,200	-30.50%
Reimbursements - Reclamation Tank	\$0	\$500,000	\$500,000	\$0	0.00%
Reimbursements - Watermaster	35,000	35,000	\$39,600	4,600	13.14%
Reimbursements - Reclamation	20,000	20,000	\$20,000	0	0.00%
Reimbursements - Other	126,300	126,300	\$23,000	-103,300	-81.79%
Reimbursements - Recording Fees	6,000	6,000	\$10,400	4,400	73.33%
Reimbursements - Legal Fees	16,000	16,000	\$16,000	0	0.00%
Grants	468,000	2,495,400	\$2,335,200	-160,200	-6.42%
Subtotal Reimbursements	2,171,000	4,953,400	4,163,700	-789,700	-15.94%
Carry Forward From Prior Year	2,314,300	7,058,100	\$2,788,100	-4,270,000	-60.50%
From Capital Reserve	28,500	66,900	\$95,000	28,100	42.00%
From Fund Balance	5,848,450	526,700	\$1,385,900	859,200	163.13%
Other Financing Sources:	0	0	\$0	0	0.00%
Transfers In	250,000	200,000	\$448,200	248,200	124.10%
Transfers Out	-250,000	-200,000	-\$448,200	-248,200	124.10%
Subtotal Other	8,191,250	7,651,700	4,269,000	-3,382,700	-44.21%
Revenue Totals	\$21,788,250	\$28,568,100	\$29,603,700	\$1,035,600	3.63%

**Monterey Peninsula Water Management District**  
**Revenues by Operating Fund**  
**Fiscal Year 2021-2022 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$0	\$2,200,000	\$0	\$2,200,000
Permit Fees - WDD	0	0	150,000	150,000
Permit Fees - WDS	0	0	48,000	48,000
Capacity Fee	0	400,000	0	400,000
User Fees	3,071,100	749,300	1,179,600	5,000,000
Water Supply Charge	0	3,400,000	0	3,400,000
PWM Water Sales	0	9,828,000	0	9,828,000
Interest	30,000	70,000	30,000	130,000
Other	5,000	5,000	5,000	15,000
Subtotal District Revenues	3,106,100	16,652,300	1,412,600	21,171,000
Reimbursements - CAW	\$0	\$819,500	\$400,000	\$1,219,500
Reimbursements - Reclamation Tank	0	500,000	0	500,000
Reimbursements - Watermaster	0	39,600	0	39,600
Reimbursements - Reclamation	0	20,000	0	20,000
Reimbursements - Other	0	0	23,000	23,000
Reimbursements - Recording Fees	0	0	10,400	10,400
Reimbursements - Legal Fees	0	0	16,000	16,000
Grants	2,335,200	0	0	2,335,200
Subtotal Reimbursements	2,335,200	1,379,100	449,400	4,163,700
Carry Forward From Prior Year	540,500	2,031,700	215,900	2,788,100
From Capital Reserve	59,000	20,400	15,600	95,000
From Fund Balance	0	1,385,900	0	1,385,900
Other Financing Sources:	0	0	0	0
Transfers In	29,200	0	419,000	448,200
Transfers Out	0	-448,200	0	-448,200
Subtotal Other	628,700	2,989,800	650,500	4,269,000
Revenue Totals	\$6,070,000	\$21,021,200	\$2,512,500	\$29,603,700

**Monterey Peninsula Water Management District  
Reimbursable Amounts & Grants  
Fiscal Year 2021-2022 Budget**

<u>Reimbursement Source</u>	<u>Amount</u>
CAW - ASR 1 Operation	670,000
CAW - ASR 2 Operation	55,000
CAW - Dam Alternative Analysis	94,500
CAW - Conservation Rebates	400,000
Watermaster	39,600
Reclamation Project (labor & legal)	20,000
Reclamation Project (Tank Rehab)	500,000
Grants - Sleepy Hollow Intake Upgrade (Coastal Conservancy)	95,000
Grants - DAC Needs Assesment (Prop 1 Funds)	1,200
Grants - IRWM Implementation	2,239,000
Direct Bill - Deed Restriction	10,400
Direct Bill - Legal Reimbursement	16,000
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	23,000
Total Reimbursements	<u>\$4,163,700</u>



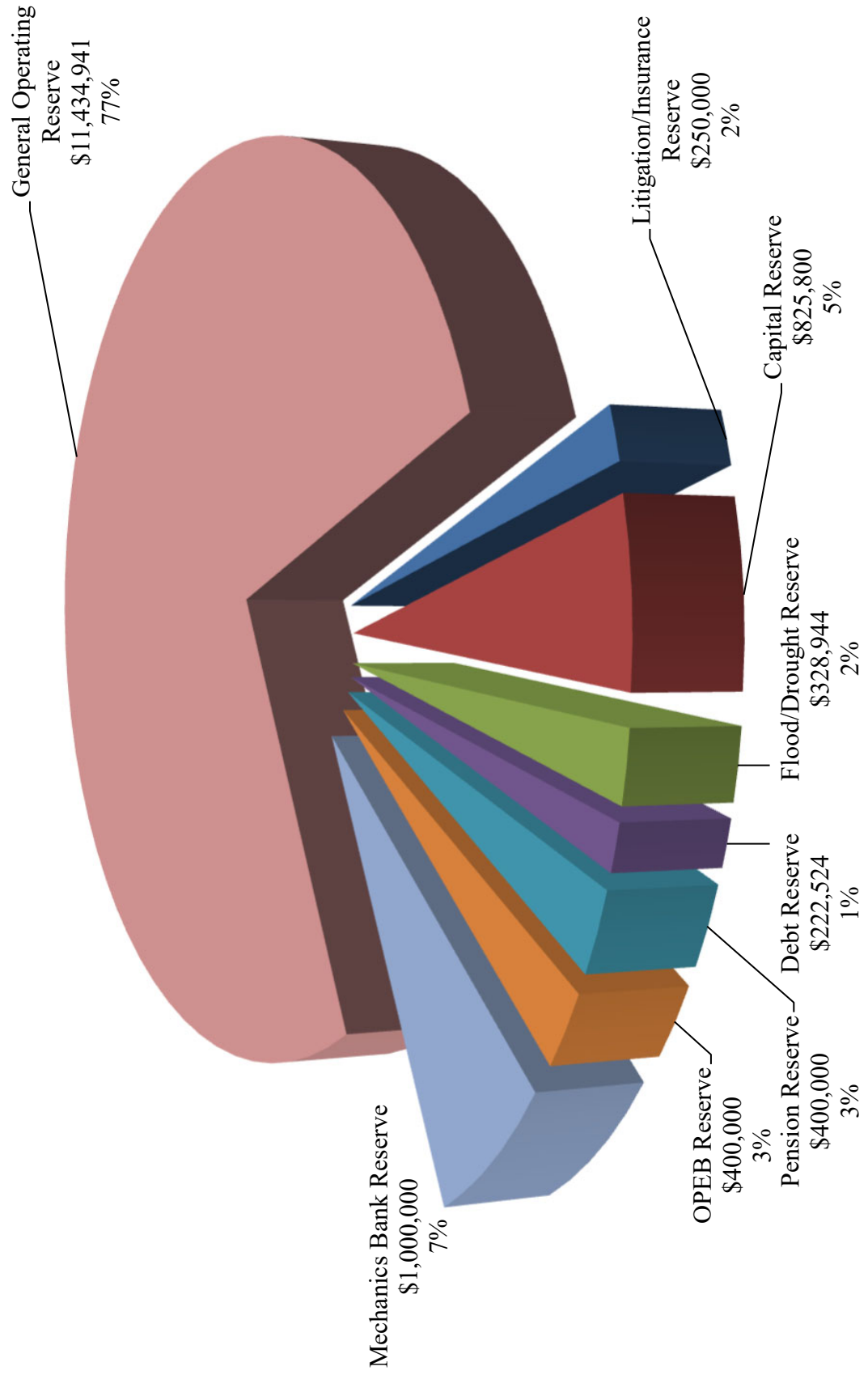
**Monterey Peninsula Water Management District**  
**Analysis of Reserves**  
**Fiscal Year 2021-2022 Budget**

<u>Estimated Reserves as of 06/30/2021</u>	Mitigation <u>Fund</u>	Water Supply <u>Fund</u>	Conservation <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$0	\$0	\$0
Litigation/Insurance Reserve	66,740	171,354	11,906	250,000
Capital Reserve	399,001	72,766	109,733	581,500
Flood/Drought Reserve	328,944	0	0	328,944
Debt Reserve	0	222,524	0	222,524
Pension Reserve	122,000	98,000	80,000	300,000
OPEB Reserve	122,000	98,000	80,000	300,000
Mechanics Bank Reserve	0	500,000	0	500,000
General Operating Reserve	4,129,189	7,343,949	4,135,803	15,608,941
Reserve Balance as of 06/30/2021	\$5,167,874	\$8,506,593	\$4,417,442	\$18,091,909
<u>Litigation/Insurance Reserve Analysis</u>				
06/30/2021 Balance (above)	\$66,740	\$171,354	\$11,906	\$250,000
Fiscal Year 2021-2022 Budgeted	0	0	0	0
06/30/2022 Budgeted Balance	\$66,740	\$171,354	\$11,906	\$250,000
<u>Capital Reserve Analysis</u>				
06/30/2021 Balance (above)	\$399,001	\$72,766	\$109,733	\$581,500
Fiscal Year 2021-2022 Budgeted	269,000	38,700	31,600	339,300
Fiscal Year 2021-2022 Use	(59,000)	(20,400)	(15,600)	(95,000)
06/30/2022 Budgeted Balance	\$609,001	\$91,066	\$125,733	\$825,800
<u>Flood/Drought Reserve Analysis</u>				
06/30/2021 Balance (above)	\$328,944	\$0	\$0	\$328,944
Fiscal Year 2021-2022 Budgeted	0	0	0	0
06/30/2022 Budgeted Balance	\$328,944	\$0	\$0	\$328,944
<u>Debt Reserve Analysis</u>				
06/30/2021 Balance (above)	\$0	\$222,524	\$0	\$222,524
Fiscal Year 2021-2022 Budgeted	0	0	0	0
06/30/2022 Budgeted Balance	\$0	\$222,524	\$0	\$222,524
<u>Pension Reserve Analysis</u>				
06/30/2021 Balance (above)	\$122,000	\$98,000	\$80,000	\$300,000
Fiscal Year 2021-2022 Budgeted	40,000	34,000	26,000	100,000
06/30/2022 Budgeted Balance	\$162,000	\$132,000	\$106,000	\$400,000
<u>OPEB Reserve Analysis</u>				
06/30/2021 Balance (above)	\$122,000	\$98,000	\$80,000	\$300,000
Fiscal Year 2021-2022 Budgeted	40,000	34,000	26,000	100,000
06/30/2022 Budgeted Balance	\$162,000	\$132,000	\$106,000	\$400,000
<u>Mechanics Bank Reserve Analysis</u>				
06/30/2021 Balance (above)	\$0	\$500,000	\$0	\$500,000
Fiscal Year 2021-2022 Budgeted	0	500,000	0	500,000
06/30/2022 Budgeted Balance	\$0	\$1,000,000	\$0	\$1,000,000
<u>General Operating Reserve Analysis</u>				
06/30/2021 Balance (above)	\$4,129,189	\$7,343,949	\$4,135,803	\$15,608,941
Fiscal Year 2021-2022 Budgeted	0	500,000	0	500,000
Fiscal Year 2021-2022 Use	(540,500)	(3,417,600)	(215,900)	(4,174,000)
Fiscal Year 2021-2022 Transfer		(500,000)		(500,000)
06/30/2022 Budgeted Balance	\$3,588,689	\$3,926,349	\$3,919,903	\$11,434,941
Budgeted Reserves as of 06/30/2022	\$4,917,374	\$5,675,293	\$4,269,542	\$14,862,209

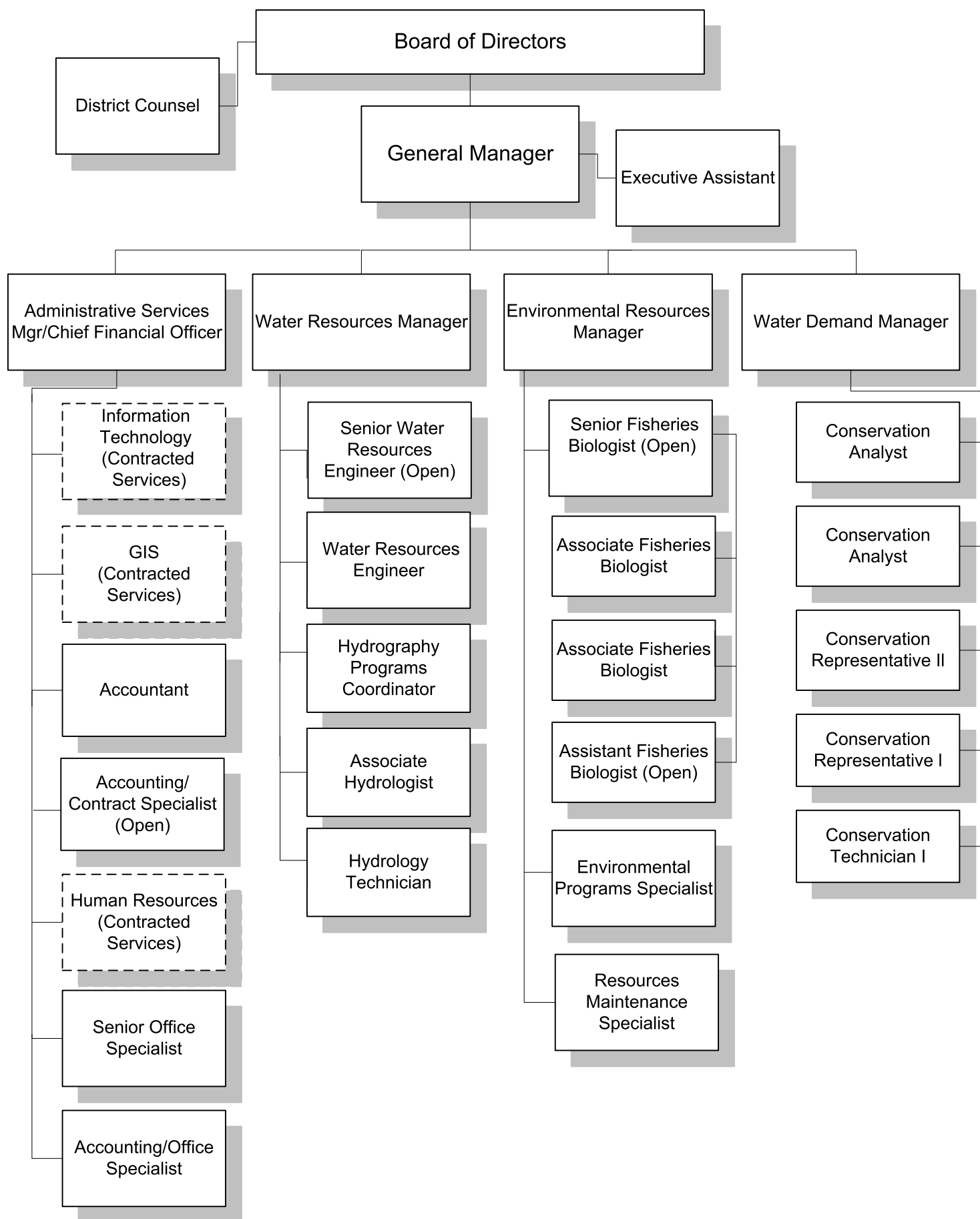
# RESERVE ANALYSIS

## Fiscal Year 2021-2022 Budget

### \$14,862,209



# Monterey Peninsula Water Management District



Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**General Manager's Office**

The General Manager's Office activities include strategic planning, oversight of divisional activities and execution, public outreach, coordination and oversight of budget and financial activities, management of the District's legal strategies, support for the Board of Directors and Committees. Priorities for the past and next fiscal year include development of a secure and reliable revenue stream and implementation of permanent water supply resources.

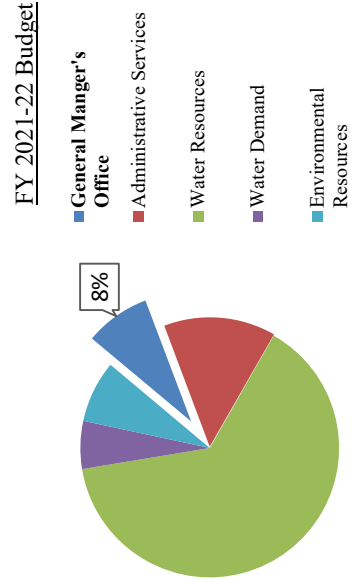
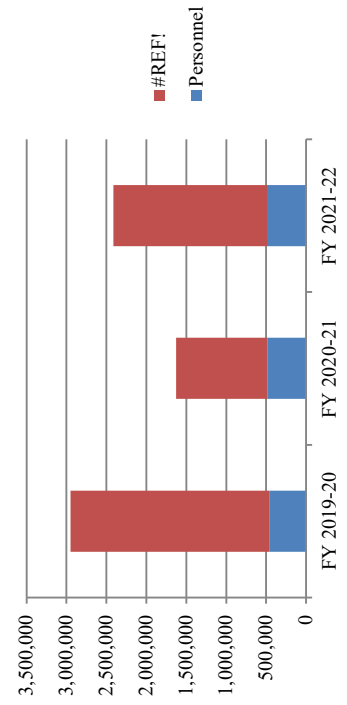
The services provided include general management of District activities on a day-to-day basis, strategic planning, program and activity evaluation, staff meetings and evaluations, meeting with jurisdictions and interest groups, regular interaction and direction with financial personnel, regular interaction and review of performance of District legal team, coordination of Board schedule and activities, preparation of Board packages and minutes.

Classification	FY 2019-20 Revised	FY 2020-21 Revised	FY 2021-22 Proposed	FY 2021-22 Change
General Manager	1	1	1	0
Executive Assistant	1	1	1	0
Community Relations Liaison	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>28.5</b>	<b>28</b>	<b>27</b>	<b>-1</b>

Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**General Manager's Office**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Change
	Revised	Revised	Proposed	Proposed	
<u>Personnel</u>					
Salaries	\$311,600	\$316,700	\$324,800	\$324,800	\$8,100
Retirement	92,700	110,600	101,600	101,600	(9,000)
Unemployment Compensation	0	0	0	0	-
Auto Allowance	6,000	6,000	6,000	6,000	-
Deferred Compensation	9,400	9,400	10,000	10,000	600
Temporary Personnel	0	0	0	0	-
Workers' Comp.	1,800	2,200	1,900	1,900	(300)
Employee Insurance	30,800	32,400	32,100	32,100	(300)
Medicare & FICA Taxes	4,600	4,800	4,900	4,900	100
Personnel Recruitment	0	0	0	0	-
Pre-Employment Physicals	0	0	0	0	-
Staff Development	5,100	1,800	7,300	7,300	5,500
<b>Sub-total Personnel Costs</b>	<b>462,000</b>	<b>483,900</b>	<b>488,600</b>	<b>488,600</b>	<b>4,700</b>
Services & Supplies	238,300	234,900	336,900	336,900	102,000
Fixed Assets	-	-	-	-	-
Project Expenditures	2,250,000	907,000	1,587,000	1,587,000	680,000
Debt Service	-	-	-	-	-
Election Expense	-	-	-	-	-
Contingency	-	-	-	-	-
<b>Sub-total</b>	<b>2,488,300</b>	<b>1,141,900</b>	<b>1,923,900</b>	<b>1,923,900</b>	<b>782,000</b>
<b>TOTAL EXPENDITURES</b>	<b>2,950,300</b>	<b>1,625,800</b>	<b>2,412,500</b>	<b>2,412,500</b>	<b>791,400</b>



Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Administrative Services**

The Administrative Services Department activities include revenue and debt management, procurement, payroll, safety, risk management, human resources, records management, rules and regulations updates and distribution, building services and repairs, administrative support for the Board of Directors, administrative work in support of District-wide program and activities, and information technology services.

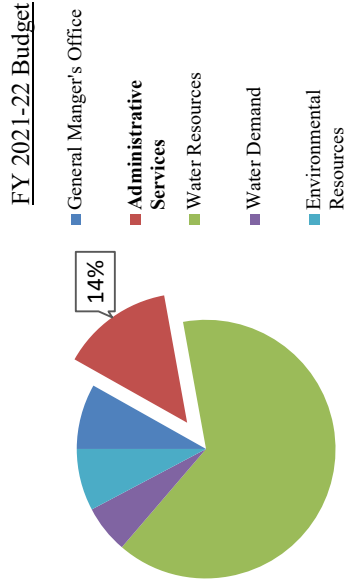
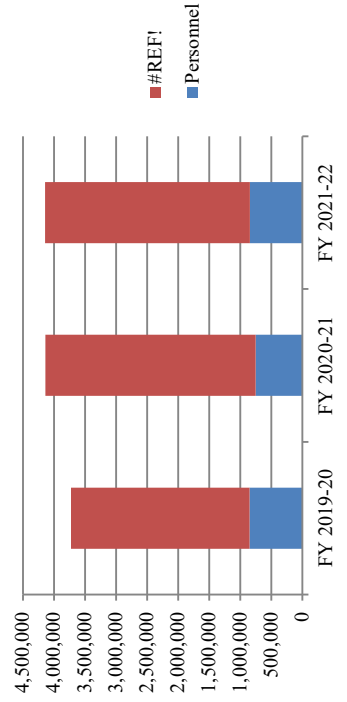
The services provided include cash and investment management, day-to-day accounting operations for the District and Pebble Beach Reclamation Project, internal and external financial reporting, grant administration, debt administration, overseeing District's financial obligations, management of assets, payroll administration, acquisition and payment of all goods and services, financial aspect of risk management, administering safety training programs, accident investigation, recruitment, selection, development and maintenance of personnel policies and procedures, employee development/training, employee recognition, legal issues and labor relations activities, and fulfilling public records requests. Additional services provided are the administration of benefit programs, overseeing workers compensation and ensuring compliance with DMV requirements. This department also maintains the District wide records management program, the repair & maintenance and improvements of the District's information and communication technology systems.

Classification	FY 2019-20 Revised	FY 2020-21 Revised	FY 2021-22 Proposed	FY 2021-22 Change
Administrative Services Manager/CFO	1	1	1	0
Information Technology Manager (contracted)	1	0.5	0.5	0
GIS Specialist (Contracted)	0.5	0.5	0.5	0
Accountant	1	1	1	0
Human Resources Analyst (Contracted)	0.5	0.5	0.5	0
Senior Office Specialist	1	1	1	0
Accounting/Office Specialist	1	1	1	0
<b>TOTAL POSITIONS</b>	<b>6</b>	<b>5.5</b>	<b>5.5</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>28</b>	<b>28</b>	<b>27</b>	<b>-1</b>

Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Administrative Services**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Change
	Revised	Revised	Proposed	Proposed	
<b>Personnel</b>					
Salaries	\$490,300	\$422,700	\$441,500	\$441,500	\$18,800
Retirement	112,300	100,300	117,000	117,000	16,700
Unemployment Compensation	3,000	3,000	3,000	3,000	-
Auto Allowance	0	0	0	0	-
Deferred Compensation	0	0	0	0	-
Temporary Personnel	55,100	10,000	50,000	50,000	40,000
Workers' Comp.	3,000	3,000	2,700	2,700	(300)
Employee Insurance	166,500	199,200	211,400	211,400	12,200
Medicare & FICA Taxes	10,700	9,100	9,200	9,200	100
Other Benefits	1,500	1,500	2,000	2,000	500
Personnel Recruitment	3,000	3,000	3,000	3,000	-
Staff Development	5,500	1,000	5,500	5,500	4,500
<b>Sub-total Personnel Costs</b>	<b>850,900</b>	<b>752,800</b>	<b>845,300</b>	<b>845,300</b>	<b>92,500</b>
Services & Supplies	1,093,700	1,170,100	1,234,600	1,234,600	64,500
Fixed Assets	186,400	190,800	222,900	222,900	32,100
Project Expenditures	1,000,000	-	-	-	-
Debt Service	230,000	230,000	230,000	230,000	-
Election Expense	-	200,000	-	-	(200,000)
Reserves	292,850	1,524,400	1,539,300	1,539,300	14,900
Contingency	70,000	70,000	70,000	70,000	-
<b>Sub-total</b>	<b>2,872,950</b>	<b>3,385,300</b>	<b>3,296,800</b>	<b>3,296,800</b>	<b>(88,500)</b>
<b>TOTAL EXPENDITURES</b>	<b>3,723,850</b>	<b>4,138,100</b>	<b>4,142,100</b>	<b>4,142,100</b>	<b>96,500</b>



## Water Resources

The Planning and Engineering Division activities include review and investigation of proposed water supply projects, evaluation of proposed Carmel River water rights decisions, preservation of existing District water rights, coordination of Water Distribution System permits, implementation of portions of the Carmel River Mitigation Program, and coordination of water resource management throughout the District.

- Water Supply – Analysis of impacts and benefits of proposed water supply projects; review and completion of environmental compliance documents under the California Environmental Quality Act and National Environmental Policy Act; completion of Engineer's Reports;
- Water Rights – Coordinate District review of proposed Carmel River water rights issued by the State Water Resources Control Board; track and preserve existing District water rights; prepare applications for changes to District water rights;
- Water Distribution System (WDS) permits – Review and process applications for WDS permits; make determinations of level of review; coordinate staff, consultant, and District Counsel work on WDS permits; prepare findings; issue WDS permits;
- Carmel River Mitigation Program – Conduct Carmel River restoration projects, including problem assessment, design, bid preparation, permit acquisition, construction management, and project monitoring; install, operate, and maintain high-volume irrigation systems along 15 miles of the lower Carmel River; monitor and assess streamside conditions; provide technical assistance to river front property owners; determine erosion potential; enforce District rules for the Carmel River; assist the Water Resources Division with steelhead rescues and Sleepy Hollow Steelhead Rearing Facility operations; provide technical analysis and advice to agencies responsible for Carmel River lagoon management;
- Integrated Regional Water Management (IRWM) – facilitate the development and implementation of a comprehensive IRWM Plan for the Monterey Peninsula region, including projects involving Carmel River resources, groundwater, recycled water, desalination, stormwater, flood control, ecosystem restoration, water conservation, and public recreation; conduct stakeholder outreach; prepare grant applications for specific projects; administer grant funds on behalf of the District and local area project proponents.

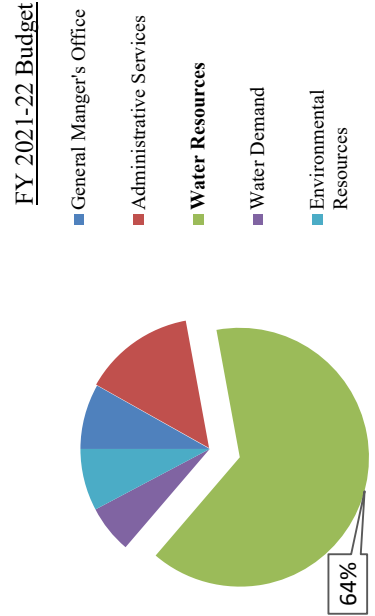
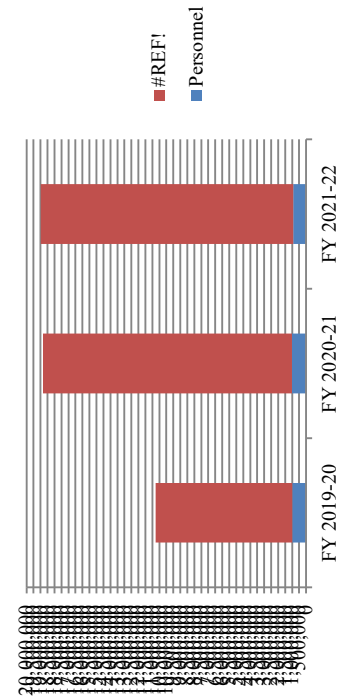
Classification	FY 2019-20 Revised	FY 2020-21 Revised	FY 2021-22 Proposed	FY 2021-22 Change
Water Resources Manager	1	1	1	0
Hydrography Programs Coordinator	1	1	1	0
Associate Hydrologist	1	1	1	0
Hydrology Technician	1	1	1	0
Senior Water Resources Engineer	1	1	1	0
Water Resources Engineer	1	1	1	0
<b>TOTAL POSITIONS</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>28</b>	<b>28</b>	<b>27</b>	<b>-1</b>



Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Water Resources**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Change
	Revised	Revised	Proposed	Proposed	
<b>Personnel</b>					
Salaries	\$712,100	\$720,700	\$625,900	\$625,900	(\$94,800)
Retirement	125,900	155,300	170,500	170,500	15,200
Unemployment Compensation	0	0	3,000	3,000	3,000
Auto Allowance	0	0	0	0	-
Deferred Compensation	0	0	0	0	-
Temporary Personnel	0	0	0	0	-
Workers' Comp.	33,800	42,100	30,400	30,400	(11,700)
Employee Insurance	89,500	86,700	74,900	74,900	(11,800)
Medicare & FICA Taxes	14,800	15,400	11,600	11,600	(3,800)
Personnel Recruitment	0	0	0	0	-
Pre-Employment Physicals	0	0	0	0	-
Staff Development	4,800	1,000	5,600	5,600	4,600
<b>Sub-total Personnel Costs</b>	<b>980,900</b>	<b>1,021,200</b>	<b>921,900</b>	<b>921,900</b>	<b>(99,300)</b>
Services & Supplies	31,200	31,600	35,000	35,000	3,400
Fixed Assets	-	-	-	-	-
Project Expenditures	9,761,100	17,759,900	18,029,700	18,029,700	269,800
Debt Service	-	-	-	-	-
Election Expense	-	-	-	-	-
Contingency	-	-	-	-	-
<b>Sub-total</b>	<b>9,792,300</b>	<b>17,791,500</b>	<b>18,064,700</b>	<b>18,064,700</b>	<b>273,200</b>
<b>TOTAL EXPENDITURES</b>	<b>10,773,200</b>	<b>18,812,700</b>	<b>18,986,600</b>	<b>18,986,600</b>	<b>74,600</b>



Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Water Demand**

The Water Demand Division provides information and programs to achieve efficient water use and maximize available supplies. This is achieved through community education and outreach, development of incentives and training programs, and by implementing and enforcing permitting and conservation regulations, thereby reducing the community's need for potable water. The Water Demand Division strives to provide responsive and accurate customer service that exceeds the expectations of the people we serve.

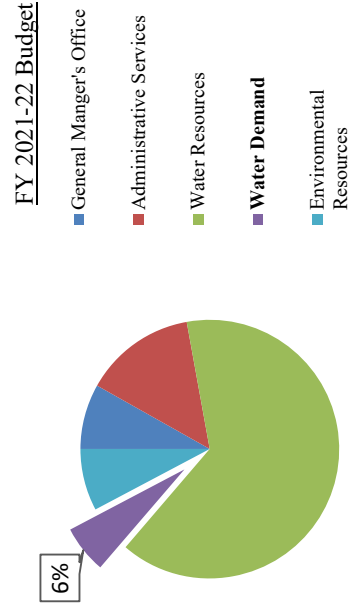
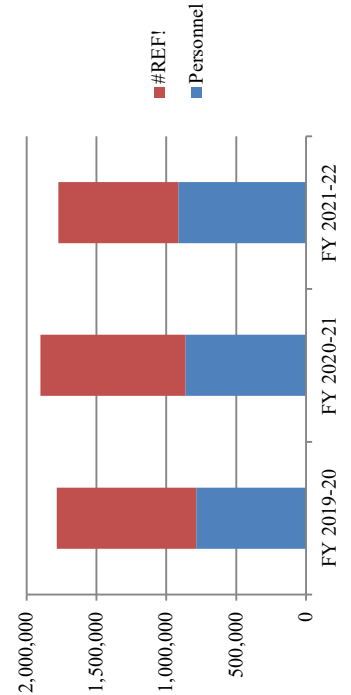
Services include customer service related to permit review and processing, conservation program administration and reporting, site visits and inspections, water waste and rationing enforcement, rebate program administration, and data management and data systems design related to demand management. Other services include project and program coordination and training with eight local cities and county, local water purveyors, local and statewide agencies, builders, contractors, architects, Realtors and others. The Water Demand Division also reviews projects for environmental compliance related to water supply, collaborates with jurisdictions to develop and track efficiency standards and conditions for development projects, assists with ratemaking and proposes policies and programs to encourage and promote indoor and outdoor water efficiency, conservation, reuse, alternative water sources, and non-residential best management practices.

Classification	FY 2019-20 Revised	FY 2020-21 Revised	FY 2021-22 Proposed	FY 2021-22 Change
Water Demand Manager	1	1	1	0
Conservation Analyst	2	2	2	0
Conservation Representative I	2	2	2	0
Conservation Technician II	1	1	1	0
Data Entry (temporary)	1	1	1	0
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>28</b>	<b>28</b>	<b>27</b>	<b>-1</b>

Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Water Demand**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Change
	Revised	Revised	Proposed	Proposed	
<b>Personnel</b>					
Salaries	\$561,400	\$612,700	\$630,900	\$630,900	\$18,200
Retirement	115,000	143,900	163,100	163,100	19,200
Unemployment Compensation	0	0	3,000	3,000	3,000
Auto Allowance	0	0	0	0	-
Deferred Compensation	0	0	0	0	-
Temporary Personnel	0	0	0	0	-
Workers' Comp.	3,000	4,100	3,600	3,600	(500)
Employee Insurance	88,800	93,900	94,300	94,300	400
Medicare & FICA Taxes	8,200	9,000	9,300	9,300	300
Personnel Recruitment	0	0	0	0	-
Pre-Employment Physicals	0	0	0	0	-
Staff Development	8,300	1,000	10,000	10,000	9,000
<b>Sub-total Personnel Costs</b>	<b>784,700</b>	<b>864,600</b>	<b>914,200</b>	<b>914,200</b>	<b>49,600</b>
Services & Supplies	31,500	23,200	24,200	24,200	1,000
Fixed Assets	2,500	1,500	0	0	(1,500)
Project Expenditures	965,000	1,012,000	833,700	833,700	(178,300)
Debt Service	0	0	0	0	-
Election Expense	0	0	0	0	-
Contingency	0	0	0	0	-
<b>Sub-total</b>	<b>999,000</b>	<b>1,036,700</b>	<b>857,900</b>	<b>857,900</b>	<b>(178,800)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,783,700</b>	<b>1,901,300</b>	<b>1,772,100</b>	<b>1,772,100</b>	<b>(79,600)</b>



## Environmental Resources

The Water Resources Division (WRD) is comprised of two staff functional units, the Hydrologic unit and the Fisheries unit. Program responsibilities and services provided include surface and groundwater data collection and reporting programs, fishery protection activities in the Carmel River basin, quarterly water supply strategies and budgets for Cal-Am's main and satellite water distribution systems, and the annual Carmel River Memorandum of Agreement among Cal-Am, CDFG and the District that governs reservoir releases to the lower Carmel River during the low-flow season. WRD staff coordinates closely with the Planning & Engineering and Water Demand Divisions on certain activities to more efficiently share internal staff resources and expertise.

Water Supply – Develop and implement plans for water supply augmentation projects; design, permit, construct, operate Seaside Basin ASR projects; analyze water supply project alternatives; operate water resources simulation models.

Fisheries Resource Program - Rescue stranded steelhead from the Carmel River; rear rescued fish at the Sleepy Hollow Rearing Facility (SHSRF); rescue downstream migrant smolts in spring and transport them to a holding facility or the ocean; prevent stranding of early fall and winter migrant juvenile steelhead; rescue steelhead kelts and transport them to a holding facility or the ocean; support future interagency captive brood-stock program for landlocked steelhead during successive years of drought; prepare designs, retain contractors and manage construction contracts for SHSRF projects.

Hydrologic Monitoring Program - Conduct: (a) precipitation monitoring, (b) streamflow monitoring, (c) reservoir and groundwater storage monitoring, (d) surface water and groundwater production monitoring, (e) surface water and groundwater quality monitoring, and (f) Carmel River lagoon water level, quality, bathymetric and habitat monitoring.

Water Resources Management – Prepare quarterly water supply strategy budgets; participate in annual Carmel River Low Flow Memorandum of Agreement process; conduct monitoring and management functions as part of Seaside Basin Watermaster Monitoring & Management Plan; provide technical assistance and expert testimony on Cal-Am rate cases before the CPUC; prepare annual Mitigation Program reports.

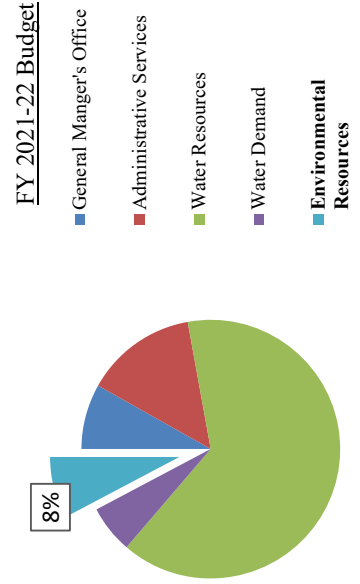
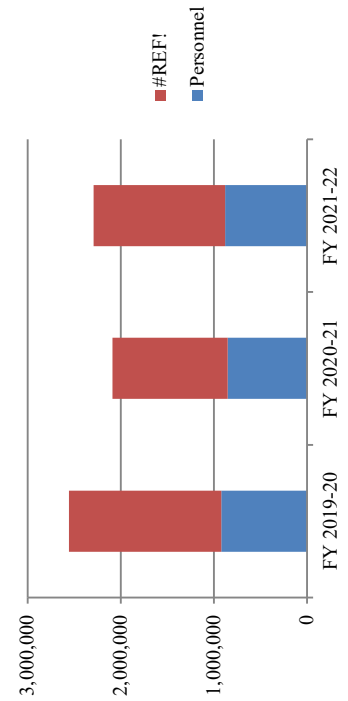
Water Use and Permitting – Collect, analyze and report data from approximately 1,000 wells and other sources for annual District-wide water production summary; coordinate with Planning & Engineering and Water Demand Divisions on Water Distribution System permitting.

Classification	FY 2019-20 Revised	FY 2020-21 Revised	FY 2021-22 Proposed	FY 2021-22 Change
Environmental Resources Manager	1	1	1	0
Senior Fisheries Biologist	1	1	0	-1
Associate Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Assistant Fisheries Biologist	1	1	1	0
Environmental Programs Specialist	1	1	1	0
Resources Maintenance Specialist	1	1	1	0
Water Resources Assistant (limited term)	0.5	0.5	0.5	0
<b>TOTAL POSITIONS</b>	<b>7.5</b>	<b>7.5</b>	<b>6.5</b>	<b>-1</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>28</b>	<b>28</b>	<b>27</b>	<b>-1</b>

Monterey Peninsula Water Management District  
Division Budget  
Fiscal Year 2021-2022 Budget

**Environmental Resources**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Change
	Revised	Revised	Proposed	Proposed	
<b>Personnel</b>					
Salaries	\$629,200	\$578,400	\$588,100	\$588,100	\$9,700
Retirement	142,600	137,300	154,900	154,900	17,600
Unemployment Compensation	0	0	3,000	3,000	3,000
Auto Allowance	0	0	0	0	-
Deferred Compensation	0	0	0	0	-
Temporary Personnel	0	0	0	0	-
Workers' Comp.	29,700	33,600	28,200	28,200	(5,400)
Employee Insurance	103,500	93,500	94,200	94,200	700
Medicare & FICA Taxes	10,800	8,500	8,600	8,600	100
Personnel Recruitment	0	0	0	0	-
Pre-Employment Physicals	0	0	0	0	-
Staff Development	4,800	1,000	4,400	4,400	3,400
<b>Sub-total Personnel Costs</b>	<b>920,600</b>	<b>852,300</b>	<b>881,400</b>	<b>881,400</b>	<b>29,100</b>
Services & Supplies	30,000	29,400	28,800	28,800	(600)
Fixed Assets	25,000	36,700	75,600	75,600	38,900
Project Expenditures	1,581,600	1,171,800	1,304,600	1,304,600	132,800
Debt Service	0	0	0	0	-
Election Expense	0	0	0	0	-
Contingency	0	0	0	0	-
<b>Sub-total</b>	<b>1,636,600</b>	<b>1,237,900</b>	<b>1,409,000</b>	<b>1,409,000</b>	<b>171,100</b>
<b>TOTAL EXPENDITURES</b>	<b>2,557,200</b>	<b>2,090,200</b>	<b>2,290,400</b>	<b>2,290,400</b>	<b>229,300</b>





## BUDGET PROCESS CALENDAR

FISCAL YEAR 2021-2022

<i>2021 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
<b>April 26</b>	Budget Memorandum and Forms Distributed	Administrative Services
<b>May 10</b>	Budget Request Forms Due to ASD	Division Managers
<b>May 14</b>	Budget Review Session	Team Management
<b>May 27</b>	Proposed Budget Presented to Board Budget Workshop	Board of Directors
<b>June 21</b>	Board Adopts Budget Board Sets Appropriation Limit	Board of Directors

## Glossary

### **Article XIII (B):**

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

### **Budget Assumptions:**

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

### **Capital Assets:**

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

### **Contingency:**

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

### **Designated Reserves:**

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

### **Expenditures:**

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

### **Fiscal Year:**

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

### **General Operating Reserves:**

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

### **Labor Allocation by Operating Funds:**

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

**Labor Allocation by Program Category:**

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.

**Mitigation Revenue:**

This is the revenue derived from the Agreement for Carmel River Mitigation Program between California American Water and Monterey Peninsula Water Management District.

**Program Categories:**

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

**Project Expenditures:**

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees. It does include Pure Water Monterey water purchase costs.

**Reimbursement Revenues:**

Reimbursement revenues are received from various sources and allocated to offset expenditures related to the revenue source. These reimbursements received by the District are for projects carried-out by the District. Some of these reimbursements include grants, Cal-Am Water Conservation & Rebate Program funds, ASR operations reimbursement, direct-billed reimbursements, etc. All of the reimbursement revenues collected within the fiscal year is related to the expenses in the same fiscal year.

**Revenues:**

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, water supply charge, Pure Water Monterey water sales revenue, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

**User Fees:**

The User Fee is a percentage of Cal-Am ratepayers water bill that is collected and remitted by Cal-Am monthly. The proceeds of the User Fee have been used to support the District's environmental mitigation, conservation and rationing, water supply, and any other purposes.

**Water Supply Charge:**

The Water Supply Charge is a rate or charge that funds costs related to the provision of water. This annual charge raised by the District, 100% of which will support District water supply activities, including capital acquisition and operational costs for Aquifer Storage and Recovery, Groundwater Replenishment, and related water supply purposes for the general benefit of the District as a whole.



**Abbreviations:**

ASR – Aquifer Storage Recovery

IRWM – Integrated Regional Water Management

OPEB – Other Post-Employment Benefits

PWM – Pure Water Monterey

SHRF – Sleepy Hollow Rearing Facility



**ITEM: DISCUSSION ITEM****34. CONSIDER FUNDING TO REPLACE/REBUILD SEASIDE BASIN MONITORING WELL FO-09S****Meeting Date: June 21, 2021 Budgeted: No****From: David J. Stoldt Program/  
General Manager Line Item No.: N/A****Prepared By: David J. Stoldt Cost Estimate:****General Counsel Approval: N/A****Committee Recommendation: None****CEQA Compliance: Action does not constitute a project as defined by CEQA**

**SUMMARY:** The Seaside Groundwater Basin Watermaster (WM) seeks a three-party arrangement between MPWMD, Marina Coast Water District, and WM to fund replacement of monitoring well FO-09 Shallow (FO-09S). Please see attached correspondence from the Watermaster.

The data obtained from the recent induction logging of FO-09S indicates that the dune sand deposits overlying the Paso Robles aquifer may exhibit seawater intrusion. If so, there is a risk for intrusion into the Paso Robles aquifer to occur throughout this area, either by openings (gaps) in the clay layer that separates the dune sands from the Paso Robles, or through other wells that might have leaks. A properly operating shallow monitoring well at the location of FO-09 could provide an early alert to such an occurrence. Once FO-09S is destroyed there will be no source of water level or water quality data obtainable for the Paso Robles aquifer in that area of the Seaside Basin. The District believes that it is no longer required for District purposes, but a replacement might be important to the Watermaster and Marina Coast Water District.

**RECOMMENDATION:** The District Board should discuss and direct that the issue be brought through the Water Supply Planning Committee.

**EXHIBIT****34-A Letter from the Seaside Basin Watermaster**



**Seaside Basin Watermaster  
P.O. Box 51502, Pacific Grove, CA 93950  
(831) 595-0996**

May 13, 2021

Alvin Edwards, Chair  
Monterey Peninsula Water Management District  
5 Harris Court, Building G  
Monterey, CA 93940

**Subject:** Importance of maintaining a Paso Robles shallow aquifer monitoring well at the FO-09 site and seeking three-party funding of a replacement well at that location.

Dear Mr. Edwards:

The Seaside Groundwater Basin Watermaster (WM) seeks a three-party arrangement between MPWMD, Marina Coast Water District, and WM to fund replacement of monitoring well FO-09 Shallow that MPWMD intends to destroy with a new shallow monitoring well in the same general location.

Once FO-09S is destroyed there will be no source of water level or water quality data obtainable for the Paso Robles aquifer in that area of the Seaside Basin. The data obtained from the recent induction logging of FO-09S indicates that the dune sand deposits overlying the Paso Robles aquifer may have already been seawater intruded this far inland. If so, this means that there is a risk for intrusion into the Paso Robles aquifer to occur throughout this area, either by openings (gaps) in the clay layer that separates the dune sands from the Paso Robles, or through other wells that might have leaks. A properly operating shallow monitoring well at the location of FO-09 could provide an early alert to such an occurrence.

MPWMD asserts that FO-09 is not needed for its monitoring purposes. However, Table 2 in the contract between the Watermaster and MPWMD to perform monitoring work lists the wells to be monitored, and identifies which wells are part of which party's monitoring network. Table 2, and Footnote 1 in that table, shows FO-09 Shallow to be a well that is in MPWMD's Monitoring Well Network, and is a well that MPWMD monitors monthly for water level as part of its own monitoring program. That information was provided by MPWMD when Table 2 was created some years ago, and that assignment of monitoring responsibilities has not changed over the years.

Marina Coast Water District may be including FO-09S in official monitoring plans for its developing GSP so most likely will want it replaced – WM also seeks that agency's participation in a cost share arrangement.

In view of the potential seawater intrusion from dunes sands to the Paso Robles aquifer occurring in the FO-09S well, the Watermaster agrees that MPWMD should have the well destroyed using proper procedures. At the same time, Watermaster requests that MPWMD participate in a cost-share arrangement to install a new shallow monitoring well to replace the destroyed well. Mr. Stoldt has mentioned there could be cost savings to MPWMD by having the FO-09S well destroyed at the same time a new monitoring well at that location is constructed.

Thank you for MPWMD's consideration of cooperating in the proposed endeavor.

Sincerely,



Paul Bruno  
Chair, Watermaster Board of Directors

cc: Mr. David Stoldt, General Manager



**ITEM:       DISCUSSION ITEM****35.   DISCUSS REPLACEMENT INTAKE WELLS FOR THE SAND CITY  
DESALINATION PLANT****Meeting Date:   June 21, 2021****Budgeted:       No****From:           David J. Stoldt  
                  General Manager****Program/  
Line Item No.:   N/A****Prepared By:   David J. Stoldt****Cost Estimate:****General Counsel Approval: N/A****Committee Recommendation: None****CEQA Compliance: Action does not constitute a project as defined by CEQA**

**SUMMARY:** The City of Sand City would like our agreement that the District will not take the position that Sand City's water entitlement will in any way be affected or undermined by California American Water Company's ("Cal-Am") ownership of one or more intake wells serving the Sand City Desalination Facility ("Facility"). Cal-Am operates the plant under a lease from the City. Sand City may find it cost prohibitive to fund the replacement of the intake wells.

While District Rule 23.6 does require that Sand City own the Facility, it would be reasonable that the District does not and will not interpret that requirement to include a requirement that Sand City own all the intake wells serving the Facility. Cal-Am may own one or more of the intake wells that are planned to be constructed without affecting or in any way undermining Sand City's water entitlement. However, certain District Directors have raised a concern that, if an acquisition of Cal-Am's Monterey Water System proceeds, that the ratepayers should not pay for the wells twice or even a cost premium.

District Counsel has suggested that the MOU between Sand City and Cal-Am contain a buy-back agreement which would allow Sand City to buy back the wells in the event of a public takeover of Cal-Am's assets. The purpose of such a term would be to avoid Cal-Am's ownership of the wells driving up the price of Cal-Am. The District General Manager has raised concerns that Sand City would not be in a financial position to buy-back the wells and they could be acquired as part of the broader Cal-Am acquisition. A provision for a fixed value in event of District acquisition, such as simple undepreciated book value, might provide the needed protection.

**RECOMMENDATION:** The District Board should discuss and provide general guidance to District Counsel for continued discussion with the City of Sand City.

**EXHIBIT**

None





**ITEM: INFORMATIONAL ITEMS/STAFF REPORTS****36. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING**

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Attached for review is **Exhibit 36-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period April 2021. This status report is provided for information only, no action is required.

**EXHIBIT**

**36-A** Status on Measure J/Rule 19.8 Phase II Spending



**Monterey Peninsula Water Management District  
Status on Measure J/Rule 19.8 Spending Phase II  
Through April 2021**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Contract/Approved Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 158,471.45	\$ 3,997.50	\$ 162,468.95	\$ 62,531.05	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 183,720.00	\$ 480.00	\$ 184,200.00	\$ 15,800.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50	\$ 82,922.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 92,925.53	\$ 7,393.51	\$ 100,319.04	\$ (60,319.04)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00	\$ 43,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 70,377.28		\$ 70,377.28	\$ 16,622.72	PA00005-07
8	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 11,720.45		\$ 11,720.45	\$ 277,351.55	PA00005-20
	<b>Total</b>		<b>\$ 1,241,000.00</b>	<b>\$ 790,103.75</b>	<b>\$ 11,871.01</b>	<b>\$ 801,974.76</b>	<b>\$ 439,025.24</b>	

1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 25,676.92	\$ 23,659.55	\$ 49,336.47	\$ 150,663.53	PA00005-15
---	--	------------	---------------	--------------	--------------	--------------	---------------	------------

**Phase I Costs  
Status on Measure J/Rule 19.8 Spending  
Through November 2019**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Contract Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consultation	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03

4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	<b>Total</b>		<b>\$ 650,000.00</b>	<b>\$ 524,409.97</b>	<b>\$ 120,418.59</b>	<b>\$ 644,828.56</b>	<b>\$ 5,171.44</b>	

**ITEM: INFORMATIONAL ITEMS/STAFF REPORTS****37. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000**

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

**SUMMARY:** Attached for review is **Exhibit 37-A**, monthly status report on contracts over \$25,000 for the period April 2021. This status report is provided for information only, no action is required.

**EXHIBIT**

**37-A** Status on District Open Contracts (over \$25k)



# EXHIBIT 37-A

221

## Monterey Peninsula Water Management District Status on District Open Contracts (over \$25K) For The Period April 2021

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ -	\$ 126,799.07	\$ 126,799.07		Payment for Carmel River Fish Weir installation	PO02586
2 Monterey County Elections Department	November 3, 2020 Election Expense	6/15/2020	\$ 200,000.00	\$ -	\$ 119,628.12	\$ 119,628.12		Payment for services for November 3, 2020 election costs	PO02585
3 Integrated Aqua Systems, Inc	UV unit for RAS building at Sleepy Hollow	7/16/2020	\$ 62,025.08	\$ -		\$ -			PO02514
4 Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 25,676.92	\$ 23,659.55	\$ 49,336.47		Current period billing related to Measure J CEQA litigation legal services	PO02490
5 The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ 16,000.00	\$ 8,587.95	\$ 24,587.95		Current period retainer billing	PO02506
6 De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50			PO02398
7 Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 4,252.35		\$ 4,252.35			PO02371
8 Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 23,754.74		\$ 23,754.74			PO02363
9 Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 4,575.00		\$ 4,575.00			PO02357
10 Regional Government Services	Human Resources contractual services	6/15/2020	\$ 70,000.00	\$ 37,053.65	\$ 3,850.00	\$ 40,903.65		Current period billing for HR services	PO02356
11 DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 19,764.00	\$ 2,196.00	\$ 21,960.00		Current period billing for IT backup services	PO02349
12 DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 42,759.00	\$ 4,751.00	\$ 47,510.00		Current period billing for IT managed services	PO02348
13 The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 72,631.38	\$ 8,072.67	\$ 80,704.05		Current period retainer billing	PO02339
14 JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 22,500.00	\$ 2,500.00	\$ 25,000.00		Current period retainer billing	PO02338
15 MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 38,622.50	\$ 283.75	\$ 38,906.25		Current period billing related to ASR water quality testing	PO02330
16 Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 22,657.82	\$ 20,537.51	\$ 43,195.33		Current period billing related to ASR operations support	PO02320
17 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00			PO02316
18 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 183,720.00	\$ 480.00	\$ 184,200.00		Current period billing related to Measure J rate study services	PO02282
19 De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50			PO02281
20 De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54			PO02273
21 Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 156,112.94	\$ 3,997.50	\$ 160,110.44		Current period billing related to Measure J eminent domain legal services	PO02236
22 Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
23 Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 131,034.96		\$ 131,034.96			PO02163
24 Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 218,777.50		\$ 218,777.50			PO02160
25 U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 17,553.83	\$ 871.81	\$ 18,425.64	6/30/2024	Current period billing for photocopy machine lease	PO02108
26 Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70			PO02095
27 Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094

**Monterey Peninsula Water Management District**  
**Status on District Open Contracts (over \$25K)**  
**For The Period April 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
28	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05		PO01986
29	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32		PO01985
30	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 25,803.54		\$ 25,803.54		PO01880
31	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021	PO01874
32	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33		PO01824
33	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
34	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 98,891.50	\$ 358.50	\$ 99,250.00	Current billing related to IRWM needs assessment grant work	PO01777
35	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91		PO01726
36	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25		PO01628
37	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
38	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50		PO01509
39	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021	PO01471
40	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32		PO01321
41	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50		PO01268
42	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
43	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2021	PO01100
44	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
45	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71		PO01072
46	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00		PO00123
47	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****38. LETTERS RECEIVED****Meeting Date: June 21, 2021****Budgeted: N/A****From: David J. Stoldt,  
General Manager****Program/ N/A  
Line Item No.:****Prepared By: Joel G. Pablo****Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

A list of letters submitted to the Board of Directors or General Manager and received between May 12, 2021 and June 15, 2021 is shown below. The purpose of including a list of these letters in the Board packet is to inform the Board and interested citizens. Copies of the letters are available for public review at the District office. If a member of the public would like to receive a copy of any letter listed, please contact the District office. Reproduction costs will be charged. The letters can also be downloaded from the District's web site at [www.mpwmd.net](http://www.mpwmd.net).

<b>Author</b>	<b>Addressee</b>	<b>Date</b>	<b>Topic</b>
Patrick J. Breen	David J. Stoldt	May 25, 2021	Public Hearing Notice on the Marina Coast Water District's draft Urban Water Management Plan scheduled for June 21, 2021
Rick Heuer	David J. Stoldt	June 1, 2021	Nomination of Replacement for Rudy Fischer as MPTA Representative on Ordinance No. 152 Oversight Committee
Kate McKenna	David J. Stoldt	June 2, 2021	LAFCO Completeness Review of Revised MPWMD Application to LAFCO of Monterey County
Constance Murray	David J. Stoldt	June 2, 2021	MPWMD Redistricting Inquiry and Interest(s)
Jeff Davi and John Tilley	David J. Stoldt and the Board of Directors	June 8, 2021	Clarifications on Water Supply Issues



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****39. COMMITTEE REPORTS**

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:**

**Prepared By:** Joel G. Pablo **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** N/A

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

---

Attached for your review as **Exhibits 39-A through 39-C** are the final minutes of the committee meetings listed below.

**EXHIBITS**

**39-A** February 22, 2021: MPWMD Legislative Advocacy Committee

**39-B** May 6, 2021: MPWMD Water Demand Committee

**39-C** May 10, 2021: MPWMD Administrative Committee





### **EXHIBIT 39-A**

#### **FINAL MINUTES** **Legislative Advocacy Committee of the** **Monterey Peninsula Water Management District** *Monday, February 22, 2021*

#### **Call to Order**

The meeting was called to order at 2:00 pm by Chair Riley. This was a virtual meeting conducted via Zoom.

#### **Committee members present:**

George Riley, Chair  
 Karen Paull  
 Division 3 – Director, *Vacant Seat*  
 Alvin Edwards, Alternate

#### **Committee members absent:**

None

#### **Staff members present:**

David J. Stoldt, General Manager  
 Joel G. Pablo, Board Clerk

#### **District Counsel present:**

David Laredo, Esq.

#### **Legislative Consultant:**

John Arriaga, JEA & Associates  
 Laurie Johnson, JEA & Associates  
 Roger Gwinn, The Ferguson Group  
 William Ferguson Jr., The Ferguson Group  
 Chris Kearney, The Ferguson Group  
 Stephanie Missert, The Ferguson Group  
 Rebecca Bliss, The Ferguson Group

#### **Comments from the Public:**

No comments.

#### **Action Items**

##### **1. Consider Adoption of September 22, 2020 Committee Meeting Minutes**

A motion was made by Director Edwards and second by Director Paull to approve the committee meeting minutes of September 22, 2020. The motion passes unanimously on a vote of 3-Ayes (Edwards, Paull and Riley), 0-Noes and 0-Absent.

##### **2. Adopt 2021 Meeting Schedule**

A motion was made by Director Edwards and second by Director Paull to approve the 2021 Meeting Schedule. The motion passes unanimously on a vote of 3-Ayes (Edwards, Paull and Riley), 0-Noes and 0-Absent.

### Discussion Items

**3. Report from JEA & Associates on Legislative Status and Bill Tracking**

John Arriaga and Laurie Johnson with JEA & Associates presented this item, summarized the memo and highlighted a few legislative items on the bill tracking matrix included with the packet. Arriaga provided introductory remarks, covered state-wide executive and legislative actions as it relates to COVID-19 and provided a positive outlook on the state's current financial condition. Arriaga mentioned to the committee that as bills are being placed and considered at the state-level his group is working on identifying bills of interest to the district with various water groups like ACWA and in partnership with Dave Stoldt. Laurie Johnson with JEA & Associates re-iterated Arriaga's talking points and explained further on state-wide efforts as it relates COVID-19. Johnson explained that legislation being considered by the state are heavy on climate change and infrastructure and include other proposals such as wildlife mitigation and funding, land clearing, Brown Act- Zoom option and the housing moratorium just to name a few. Johnson stressed that she will have to sift through approximately 1600 bills as it relates to the district and bring those back to the committee for further discussion. Johnson outlined a few bills being considered to include Senate Bill (SB) 5- Atkins, SB 45 Portantino, Assembly Bill (AB) 1500 and noted that other elected representatives are working on their climate measures. Johnson highlighted and elaborated on Assembly Member Rivas's work as Chair of the Assembly Agriculture Committee and the broad, yet important undertaking the committee has in dealing with sustainable agriculture, wildlife, prescribed burnings, food insecurities and potentially some water provisions. As these bills are introduced Johnson explained her reviewal process, her work with ACWA and bringing them to light with the District.

**4. Report from The Ferguson Group on Federal Legislative Status and Regulatory Activities**

Roger Gwinn with the Ferguson Group provided introductory remarks and welcomed Stephanie Missert to provide a report on Federal Legislative Status and Regulatory Activities. Stephanie presented via MS PowerPoint Presentation. *A copy of the presentation is available upon request at the district office and can viewed on the district's webpage.* Missert covered 2020 Election Outcomes, FY2021/FY2022 Appropriations/Budget, FY2021 WaterSMART- WIIN Act Funding Updates, Water Infrastructure Bills with the 116<sup>th</sup> Congress, MPWMD Priorities and Biden Administration Updates and answered questions from the committee.

Public Comment: None

**5. Report on Legislative Outreach for Calendar Year 2021**

GM Stoldt provided an overview of outreach efforts locally, state-wide and federally. Stoldt explained efforts to reach out locally have been made difficult due to Covid-19 and generalized on potential reasons why the district has not been invited to the Monterey County Hospitality Association or the Business Coalition. However, he did stressed participation at the local level is integral to the district. Stoldt acknowledged JEA & Associates and the Ferguson Group as outreach partners monitoring legislation at the state and federal levels and in facilitating the Legislative Advocacy Plan for the district.

Public Comment: None

**6. Report from General Manager on Recent or Upcoming Legislative Actions**

*No report was provided for Item No. 6 was provided.*

Public Comment: None

**7. Suggest Items to be Placed on Future Agendas**

The General Manager and the committee via consensus agreed to have the Legislative Advocacy Plan to be considered for adoption at the MPWMD Board of Director's meeting on March 15, 2021.

**Other Items**

No discussion.

**Adjournment:** Chair Riley adjourns the meeting at 3:20 p.m.

---

Joel G. Pablo, Board Clerk

Reviewed and Approved by the MPWMD Legislative Advocacy Committee on May 25, 2021  
Received by the MPWMD Board of Directors on June \_\_, 2021

U:\staff\Boardpacket\2021\20210621\Informational Items\39\Item-39-Exh-A.docx







## **EXHIBIT 39-B**

### **FINAL MINUTES**

#### **Water Demand Committee of the Monterey Peninsula Water Management District Thursday, May 6, 2021**

#### **Call to Order**

The virtual meeting was called to order at 4:06 pm via Zoom by Chair Anderson.

#### **Committee members present:** *(By Roll-Call)*

Amy Anderson, Chair  
Alvin Edwards  
Clyde Roberson

#### **Committee members absent:**

None

#### **Staff members present:**

David J. Stoldt, General Manager  
Stephanie Locke, Water Demand Division Manager  
Joel G. Pablo, Executive Assistant / Board Clerk

#### **District Counsel present:**

David Laredo, Esq. with De Lay and Laredo

#### **Comments from the Public:**

No comments were directed to the committee.

#### **Action Items**

##### **1. Consider Adoption of Committee Meeting Minutes from February 4, 2021 and March 4, 2021**

Public Comment: *None*

A motion was made by Director Edwards and second by Director Roberson to approve the committee meeting minutes from February 4, 2021 and March 4, 2021. The motion passes unanimously on a roll-call vote on a vote of 3-Ayes (Anderson, Edwards and Roberson), 0-Noes, and 0-Absent.

#### **Discussion Items**

##### **2. Update on District's Water for Housing Initiative**

Dave Stoldt, General Manager provided an update the committee on the District's Water for Housing Initiative and answered committee questions. Stoldt said the district received word from the CA State Water Resources Control Board (SWRCB)- Office of the Chief Counsel about 10 days ago that any material and correspondence related to the Cease and Desist Order & Cal-Am has not been placed online due to their ongoing efforts to meet ADA requirements. The SWRCB has not replied to and has not responded to the district's application. Stoldt announced that the district has received letters of support submitted by Monterey Bay Area Economic Partnership, League of Women Voters, LandWatch Monterey County, Coalition of Peninsula Housing, a number of incorporated cities and letters drafted by city mayors.

Public Comment: *None*

**3. Discuss Need for Dry Year/Drought Response**

Dave Stoldt, General Manager provided an update to the committee on the Need for Dry Year/Drought Response. Stoldt informed the board that on May 1 of each calendar year, the district must make a declaration and look at available supplies relative to scheduled demand and ascertain if the district needs to take measures on the conservation and rationing plan. Stoldt highlighted that while the rest of the country is declaring a west-wide *drought* the use of the term is only applied when there are two (2) consecutive dry or critically dry years. The District will springboard public outreach efforts to make the community aware of the Central Coasts dry year. *A copy of the publication displayed during the meeting is available upon request at the district office and can be found on the district's webpage.* Stoldt briefly described the next steps to include a: (a) public information campaign, (b) Conservation Rates or Penalty Rates, and (c) rationing. Stoldt explained his rational for not declaring a drought based on past historical data/events.

Director Edwards requests for the General Manger to report back to the Board of Directors on the Conservation Rationing Plan and the Various Stages: 1, 2 and 3.

Public Comment: (a) Melodie Chrislock: Pointed out that since the last droughts rate-payers are paying more despite conservation efforts by customers. She asked the committee to consider recent reduction of property irrigation and the potential fall-out as a result, such as fires.

**4. Discuss Planned Updates to Rules and Regulations**

Stephanie Locke, Water Demand Manager provided an update to the committee on Rules and Regulations and presented via MS PowerPoint. *A copy of the slide-deck is available upon request at the district office and can be found on the district's webpage.* Locke provided the board with a list of Ordinances, Rules and Regulations to be reviewed and revisited by the Water Demand Committee.

Public Comment: None

**Suggest Items to be Placed on Future Agendas**

- Director Edwards requests for District Counsel/General Manager to send a letter to the State Water Resources Control Board concerning the 1000 AF for withdrawals at the Carmel River. Edwards would like for the committee to review the draft letter.

**Adjournment**

Chair Anderson adjourns the meeting at 3:52 PM

---

Joel G. Pablo, Board Clerk

Reviewed and Approved by the MPWMD Water Demand Committee on June 3, 2021

Received by the MPWMD Board of Directors on June \_\_, 2021



### **EXHIBIT 39-C**

#### **FINAL MINUTES**

#### **Monterey Peninsula Water Management District Administrative Committee May 10, 2021**

#### **Call to Order**

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Karen Paull, Chair  
Amy Anderson  
Alvin Edwards

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo, Esq. with De Lay and Laredo

**Comments from the Public:** None

#### **Items on Board Agenda for May 17, 2021**

1. **Consider Adoption of April 12, 2021 Administrative Committee Meeting Minutes**  
On a motion by Paull and second by Edwards, the minutes of the April 12, 2021 meeting were approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.
2. **Consider Adoption of Treasurer's Report for March 2021**  
On a motion by Anderson and second by Edwards, the committee voted to recommend that the Board adopt the March 2021 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.
3. **Receive and File Third Quarter Financial Activity Report for Fiscal Year 2020-2021**  
On a motion by Anderson and second by Edwards, the committee voted to recommend that the Board receive and file the Third Quarter Financial Activity Report for Fiscal Year 2020-2021. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.
4. **Consider Approval of Third Quarter Fiscal year 2020-2021 Investment Report**  
On a motion by Edwards and second by Anderson, the committee voted to recommend that the Board approve the Third Quarter Fiscal Year 2020-2021 Investment Report. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

**5. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**6. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**7. Review Third Quarter Legal Services Activity Report for Fiscal Year 2020-2021**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Review Draft May 17, 2021 Board Meeting Agenda and May 27, 2021 Special Board Meeting Agenda**

General Manager Stoldt reported that the item titled - Consider Approval of Contract with Property Tax Consultant for Measure J/LAFCO Process, will be moved to an Action Item on the May 17, 2021 agenda. No changes were made by the committee.

**Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 2:45 PM.

---

Sara Reyes, Sr. Office Specialist

Reviewed and Approved by the MPWMD Water Demand Committee on May 10, 2021

Received by the MPWMD Board of Directors on June \_\_, 2021

U:\staff\Boardpacket\2021\20210621\Informational Items\39\Item-39-Exh-C.docx

**ITEM: INFORMATIONAL ITEM/STAFF REPORT****40. MONTHLY ALLOCATION REPORT**

<b>Meeting Date:</b>	<b>June 21, 2021</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program:</b>	<b>N/A</b>
		<b>Line Item No.:</b>	
<b>Prepared By:</b>	<b>Gabriela Bravo</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: N/A**

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

---

**SUMMARY:** As of May 31, 2021, a total of **26.419** acre-feet (**7.7%**) of the Paralta Well Allocation remained available for use by the Jurisdictions. Pre-Paralta water in the amount of **33.797** acre-feet is available to the Jurisdictions, and **28.990** acre-feet is available as public water credits.

**Exhibit 40-A** shows the amount of water allocated to each Jurisdiction from the Paralta Well Allocation, the quantities permitted in May 2021 (“changes”), and the quantities remaining. The Paralta Allocation had no debits in May 2021.

**Exhibit 40-A** also shows additional water available to each of the Jurisdictions. Additional water from expired or canceled permits that were issued before January 1991 are shown under “PRE-Paralta.” Water credits used from a Jurisdiction’s “public credit” account are also listed. Transfers of Non-Residential Water Use Credits into a Jurisdiction’s Allocation are included as “public credits.” **Exhibit 40-B** shows water available to Pebble Beach Company and Del Monte Forest Benefited Properties, including Macomber Estates, Griffin Trust. Another table in this exhibit shows the status of Sand City Water Entitlement and the Malpaso Water Entitlement.

**BACKGROUND:** The District’s Water Allocation Program, associated resource system supply limits, and Jurisdictional Allocations have been modified by a number of key ordinances. These key ordinances are listed in **Exhibit 40-C**.

**EXHIBITS****40-A** Monthly Allocation Report**40-B** Monthly Entitlement Report**40-C** District’s Water Allocation Program Ordinances



**EXHIBIT 40-A**  
**MONTHLY ALLOCATION REPORT**  
**Reported in Acre-Feet**  
**For the month of May 2021**

Jurisdiction	Paralta Allocation*	Changes	Remaining	PRE-Paralta Credits	Changes	Remaining	Public Credits	Changes	Remaining	Total Available
<b>Airport District</b>	8.100	0.000	5.197	0.000	0.000	0.000	0.000	0.000	0.000	5.197
<b>Carmel-by-the-Sea</b>	19.410	0.000	1.398	1.081	0.000	1.081	0.910	0.000	0.182	2.661
<b>Del Rey Oaks</b>	8.100	0.000	0.000	0.440	0.000	0.000	0.000	0.000	0.000	0.000
<b>Monterey</b>	76.320	0.000	0.245	50.659	0.151 Cr	0.181	38.121	0.151 Cr	2.451	2.877
<b>Monterey County</b>	87.710	0.000	10.579	13.080	0.000	0.352	7.827	0.000	1.775	12.706
<b>Pacific Grove</b>	25.770	0.000	0.000	1.410	0.000	0.014	15.874	0.000	0.065	0.079
<b>Sand City</b>	51.860	0.000	0.000	0.838	0.000	0.000	24.717	0.000	23.373	23.373
<b>Seaside</b>	65.450	0.000	0.000	34.438	0.013	32.169	2.693	0.000	1.144	33.313
<b>District Reserve</b>	9.000	0.000	9.000	N/A			N/A			9.000
<b>TOTALS</b>	<b>342.720</b>	<b>0.000</b>	<b>26.419</b>	<b>101.946</b>	<b>0.138 Cr</b>	<b>33.797</b>	<b>90.142</b>	<b>0.151 Cr</b>	<b>28.990</b>	<b>89.206</b>

Allocation Holder	Water Available	Changes this Month	Total Demand from Water Permits Issued	Remaining Water Available
<b>Quail Meadows</b>	33.000	0.000	32.320	0.680
<b>Water West</b>	12.760	0.000	9.639	3.121

\* Does not include 15.280 Acre-Feet from the District Reserve prior to adoption of Ordinance No. 73.





**EXHIBIT 40-B**  
**MONTHLY ALLOCATION REPORT**  
**ENTITLEMENTS**  
**Reported in Acre-Feet**  
**For the month of May 2021**

**Recycled Water Project Entitlements**

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
<b>Pebble Beach Co. <sup>1</sup></b>	217.600	0.000	32.261	185.339
<b>Del Monte Forest Benefited Properties <sup>2</sup></b> <b>(Pursuant to Ord No. 109)</b>	147.400	0.404	60.597	86.803
<b>Macomber Estates</b>	10.000	0.000	10.000	0.000
<b>Griffin Trust</b>	5.000	0.000	4.829	0.171
<b>CAWD/PBCSD Project Totals</b>	<b>380.000</b>	<b>0.404</b>	<b>107.687</b>	<b>272.313</b>

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
<b>City of Sand City</b>	206.000	0.000	7.115	198.885
<b>Malpaso Water Company</b>	80.000	0.182	18.824	61.176
<b>D.B.O. Development No. 30</b>	13.950	0.000	3.784	10.166
<b>City of Pacific Grove</b>	38.390	0.182	5.765	32.625
<b>Cypress Pacific</b>	3.170	0.000	3.170	0.000

Increases in the Del Monte Forest Benefited Properties Entitlement will result in reductions in the Pebble Beach Co. Entitlement.



## **EXHIBIT 40-C**

### **District's Water Allocation Program Ordinances**

**Ordinance No. 1** was adopted in September 1980 to establish interim municipal water allocations based on existing water use by the jurisdictions. Resolution 81-7 was adopted in April 1981 to modify the interim allocations and incorporate projected water demands through the year 2000. Under the 1981 allocation, Cal-Am's annual production limit was set at 20,000 acre-feet.

**Ordinance No. 52** was adopted in December 1990 to implement the District's water allocation program, modify the resource system supply limit, and to temporarily limit new uses of water. As a result of Ordinance No. 52, a moratorium on the issuance of most water permits within the District was established. Adoption of Ordinance No. 52 reduced Cal-Am's annual production limit to 16,744 acre-feet.

**Ordinance No. 70** was adopted in June 1993 to modify the resource system supply limit, establish a water allocation for each of the jurisdictions within the District, and end the moratorium on the issuance of water permits. Adoption of Ordinance No. 70 was based on development of the Paralta Well in the Seaside Groundwater Basin and increased Cal-Am's annual production limit to **17,619** acre-feet. More specifically, Ordinance No. 70 allocated 308 acre-feet of water to the jurisdictions and 50 acre-feet to a District Reserve for regional projects with public benefit.

**Ordinance No. 73** was adopted in February 1995 to eliminate the District Reserve and allocate the remaining water equally among the eight jurisdictions. Of the original 50 acre-feet that was allocated to the District Reserve, 34.72 acre-feet remained and was distributed equally (4.34 acre-feet) among the jurisdictions.

**Ordinance No. 74** was adopted in March 1995 to allow the reinvestment of toilet retrofit water savings on single-family residential properties. The reinvested retrofit credits must be repaid by the jurisdiction from the next available water allocation and are limited to a maximum of 10 acre-feet. This ordinance sunset in July 1998.

**Ordinance No. 75** was adopted in March 1995 to allow the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities. Fifteen percent of the savings are set aside to meet the District's long-term water conservation goal and the remainder of the savings are credited to the jurisdictions allocation. This ordinance sunset in July 1998.

**Ordinance No. 83** was adopted in April 1996 and set Cal-Am's annual production limit at **17,621** acre-feet and the non-Cal-Am annual production limit at **3,046** acre-feet. The modifications to the production limit were made based on the agreement by non-Cal-Am water users to permanently reduce annual water production from the Carmel Valley Alluvial Aquifer in exchange for water service from Cal-Am. As part of the agreement, fifteen percent of the historical non-Cal-Am production was set aside to meet the District's long-term water conservation goal.

**Ordinance No. 87** was adopted in February 1997 as an urgency ordinance establishing a community benefit allocation for the planned expansion of the Community Hospital of the Monterey Peninsula (CHOMP). Specifically, a special reserve allocation of 19.60 acre-feet of production was created exclusively for the benefit of CHOMP. With this new allocation, Cal-Am's annual production limit was increased to **17,641** acre-feet and the non-Cal-Am annual production limit remained at **3,046** acre-feet.

**Ordinance No. 90** was adopted in June 1998 to continue the program allowing the reinvestment of toilet retrofit water savings on single-family residential properties for 90-days following the expiration of Ordinance No. 74. This ordinance sunset in September 1998.

**Ordinance No. 91** was adopted in June 1998 to continue the program allowing the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities.

**Ordinance No. 90 and No. 91** were challenged for compliance with CEQA and nullified by the Monterey Superior Court in December 1998.

**Ordinance No. 109** was adopted on May 27, 2004, revised Rule 23.5 and adopted additional provisions to facilitate the financing and expansion of the CAWD/PBCSD Recycled Water Project.

**Ordinance No. 132** was adopted on January 24, 2008, established a Water Entitlement for Sand City and amended the rules to reflect the process for issuing Water Use Permits.

**Ordinance No. 165** was adopted on August 17, 2015, established a Water Entitlement for Malpas Water Company and amended the rules to reflect the process for issuing Water Use Permits.

**Ordinance No. 166** was adopted on December 15, 2015, established a Water Entitlement for D.B.O. Development No. 30.

**Ordinance No. 168** was adopted on January 27, 2016, established a Water Entitlement for the City of Pacific Grove.

**ITEM: INFORMATIONAL ITEM/STAFF REPORT****41. WATER CONSERVATION PROGRAM REPORT**

**Meeting Date:** June 21, 2021 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.** N/A

**Prepared By:** Kyle Smith **Cost Estimate:** N/A

**Committee Recommendation:** N/A

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

---

**I. MANDATORY WATER CONSERVATION RETROFIT PROGRAM**

District Regulation XIV requires the retrofit of water fixtures upon Change of Ownership or Use with High Efficiency Toilets (HET) (1.28 gallons-per-flush), 2.0 gallons-per-minute (gpm) Showerheads, 1.2 gpm Washbasin faucets, 1.8 gpm Kitchen, Utility, and Bar Sink faucets, and Rain Sensors on all automatic Irrigation Systems. Property owners must certify the Site meets the District's water efficiency standards by submitting a Water Conservation Certification Form (WCC), and a Site inspection is occasionally conducted to verify compliance.

**A. Changes of Ownership**

Information is obtained monthly from *Realquest.com* on properties transferring ownership within the District. The information is compared against the properties that have submitted WCCs. Details on **162** property transfers that occurred between May 1, 2021, and May 31, 2021, were added to the database.

**B. Certification**

The District received **71** WCCs between May 1, 2021, and May 31, 2021. Data on ownership, transfer date, and status of water efficiency standard compliance were entered into the database.

**C. Verification**

From May 1, 2021, to May 31, 2021, **69** properties were verified compliant with Rule 144 (Retrofit Upon Change of Ownership or Use). Of the **69** verifications, **41** properties verified compliance by submitting certification forms and/or receipts. District staff completed **28** Site inspections. Of the **28** properties verified, **17 (60%)** passed.

**D. CII Compliance with Water Efficiency Standards**

Effective January 1, 2014, all Non-Residential properties were required to meet Rule 143, Water Efficiency Standards for Existing Non-Residential Uses. To verify compliance with these requirements, property owners and businesses are sent notification of the

requirements and a date that inspectors will be on Site to check the property. In May, District inspectors performed **one** verification inspection.

MPWMD is forwarding its CII inspection findings to California American Water (Cal-Am) for their verification with the Rate Best Management Practices (Rate BMPs) that are used to determine the appropriate Non-Residential rate division. Compliance with MPWMD's Rule 143 achieves Rate BMPs for indoor water uses. Properties with landscaping must also comply with Cal-Am's outdoor Rate BMPs to avoid Division 4 (Non-Rate BMP Compliant) rates. In addition to sharing information about indoor Rate BMP compliance, MPWMD notifies Cal-Am of properties with landscaping. Cal-Am then conducts an outdoor audit to verify compliance with the Rate BMPs. During May 2021, MPWMD referred **one** property to Cal-Am for verification of outdoor Rate BMPs.

E. Water Waste Enforcement

The District has a Water Waste Hotline 831-658-5653 or an online form to report Water Waster occurrences at [www.mpwmd.net](http://www.mpwmd.net) or [www.montereywaterinfo.org](http://www.montereywaterinfo.org). There was **one** Water Waste responses during the past month. There were **no** repeated incidents that resulted in a fine.

## II. WATER DEMAND MANAGEMENT

A. Permit Processing

Since March 18, 2020, the District has been processing only electronic applications for Water Permits. Information can be found at <https://www.mpwmd.net/regulations/water-permits>.

District Rule 23 requires a Water Permit application for all properties that propose to expand or modify water use on a Site, including New Construction and Remodels. District staff processed and issued **51** Water Permits from May 1, 2021 to May 31, 2021. **Twelve** Water Permits were issued using Water Entitlements (Pebble Beach Company, Malpaso Water, etc.). **No** Water Permits involved a debit to a Public Water Credit Account. In addition to those Water Permits issued in May, **ten** Meter Permits and **two** Hydrant Meter Permits were issued. All Water Permits have a disclaimer informing applicants of the Cease and Desist Order against California American Water and that MPWMD reports Water Permit details to California American Water.

District Rule 24-3-A allows the addition of a second Bathroom in an existing Dwelling Unit. Of the **51** Water Permits issued from May 1, 2021, to May 31, 2021, **six** were issued under this provision.

B. Permit Compliance

District staff completed **no** conditional Water Permit finals during May 2021. Staff completed **46** site inspections. **Twenty-four** properties passed and **nine** failed due to unpermitted fixtures.

### C. Deed Restrictions

District staff prepares deed restrictions that are recorded on the property title to provide notice of District Rules and Regulations, enforce Water Permit conditions, and provide notice of public access to water records. In April 2001, the District Board of Directors adopted a policy regarding the processing of deed restrictions. As of March 18, 2020, MPWMD offices are closed to the public. While still processing and issuing Water Permits, staff is no longer available for notary services. Applicants can obtain notary services at local UPS stores and other locations. Staff receives notarized deed restrictions via email and records the documents electronically with the County.

### D. Rebates

Rebates continue to be processed during the Shelter-in-Place. The full list of available rebates can be found in Rule 141: <https://www.mpwmd.net/rules/Rule141-TableXIV-1.pdf>. Below is the rebate information for May 2021.

REBATE PROGRAM SUMMARY		May-2021				2021 YTD		1997 - Present	
I.	<u>Application Summary</u>								
	A. Applications Received	85				510		28,853	
	B. Applications Approved	70				418		22,523	
	C. Single Family Applications	70				400		25,552	
	D. Multi-Family Applications	0				18		1,541	
	E. Non-Residential Applications	0				0		358	
II.	<u>Type of Devices Rebated</u>	Number of devices	Rebate Paid	Estimated AF	Gallons Saved	Year to Date Number	Year to Date Paid	Year to Date Estimated AF	
	A. High Efficiency Toilet (HET)	14	\$1,050.00	0.070000	22,810	126	\$9,379.00	0.63000	
	B. Ultra HET	6	\$741.00	0.060000	19,551	19	\$2,391.00	0.19000	
	C. Toilet Flapper			0.000000	0	0	\$0.00	0.00000	
	D. High Efficiency Dishwasher	10	\$1,250.00	0.030000	9,776	66	\$8,250.00	0.19800	
	E. High Efficiency Clothes Washer - Res	42	\$20,925.00	0.676200	220,340	210	\$93,925.00	3.38100	
	F. High Efficiency Clothes Washer - Com			0.000000	0	0	\$0.00	0.00000	
	G. Instant-Access Hot Water System	1	\$200.00	0.005000	1,629	10	\$1,898.00	0.05000	
	H. Zero Use Urinals			0.000000	0	0	\$0.00	0.00000	
	I. Pint Urinals			0.000000	0	0	\$0.00	0.00000	
	J. Cisterns			0.000000	0	13	\$14,850.00	0.00000	
	K. Smart Controllers	1	\$89.00	0.000000	0	7	\$662.99	0.00000	
	L. Rotating Sprinkler Nozzles			0.000000	0	0	\$0.00	0.00000	
	M. Moisture Sensors			0.000000	0	1	\$25.00	0.00000	
	N. Lawn Removal & Replacement			0.000000	0	0	\$0.00	0.00000	
	O. Graywater			0.000000	0	0	\$0.00	0.00000	
	R. Other			0.000000	0	0	\$0.00	0.00000	
III.	<u>TOTALS</u>	74	\$24,255.00	0.841200	274,106	452	\$131,380.99	4.44900	
IV.	<u>TOTALS Since 1997</u>					Paid Since 1997:	\$ 6,490,136	573.2	Acre-Feet Per Year Saved Since 1997 (from quantifiable retrofits)





**ITEM: INFORMATIONAL ITEM/STAFF REPORT****42. CARMEL RIVER FISHERY REPORT FOR MAY 2021****Meeting Date: June 21, 2021 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Beverly Chaney Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

---

**AQUATIC HABITAT AND FLOW CONDITIONS:** Dry conditions continued in May, marking the fourth dry month in a row. By month's end, river flows were less than 10 cubic-feet-per-second (cfs) in the lower valley, resulting in poor adult and smolt migration conditions and fair to poor rearing conditions.

April's mean daily streamflow at the Sleepy Hollow Weir fell from 19 to 8.4 cfs (monthly mean 12.9 cfs) resulting in 783 acre-feet (AF) of runoff, while the Highway 1 gage fell from 16 to 3.3 cfs (monthly mean 8.9 cfs) resulting in 549 AF of runoff.

There were 0.00 inches of rainfall in May as recorded at the San Clemente gauge. The rainfall total for WY 2021 (which started on October 1, 2020) is 10.85 inches, or 52% of the long-term year-to-date average of 20.83 inches.

**CARMEL RIVER LAGOON:** During May, the lagoon mouth remained closed. The water surface elevation (WSE) rose from approximately 9.2 to 11 feet (North American Vertical Datum of 1988; NAVD 88) (See graph below).

Water quality depth-profiles were conducted at five sites on May 18, 2021, while the lagoon mouth was closed, water surface elevation was 10.75 feet, and river inflow was 8.7 cfs. Steelhead rearing conditions were generally "good", especially in the upper two meters of the water column. Salinity ranged from 1 - 27 ppt, dissolved oxygen (DO) levels were good, ranging from 3 – 9 mg/l, while water temperatures were higher than last month, ranging from 62 - 73 degrees F.

**LOS PADRES DAM ADULT COUNTS:** Cal-Am maintains a fish ladder and trap at the Los Padres Dam site. All adult steelhead captured in the trap are trucked to the reservoir and released. The first sea-run adult steelhead arrived at the trap on February 4, 2021. The trap was turned off for the summer on May 6<sup>th</sup> due to low water conditions in the river. Two additional adults were captured on May 5<sup>th</sup>, for a season total of 63 adults (36 males/28 females/1 unknown).

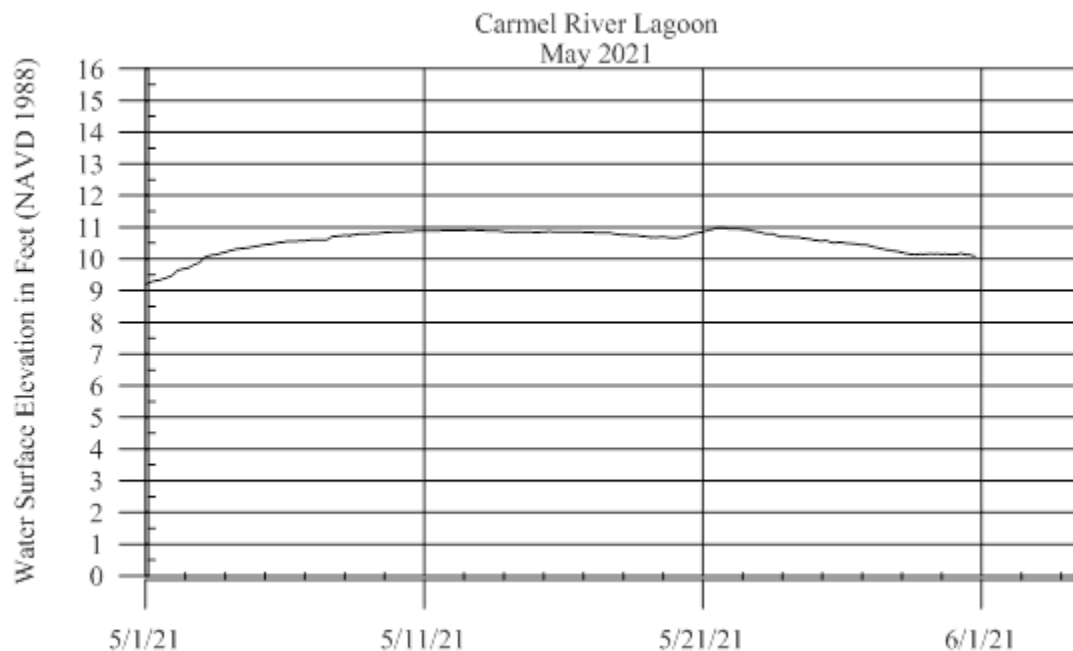
**STEELHEAD REDD SURVEYS:** Fisheries staff completed two redd (nest) surveys in the Carmel River mainstem in March (Rosie's Bridge to the lagoon) and April (LPD to the lagoon).

Overall, 115 steelhead redds were observed, primarily above Robinson Canyon Road bridge. Thirteen adult fish were seen, as well as many fry, throughout the upper reaches of the river. Additionally, 151 lamprey redds were observed, also primarily upstream of Robinson Canyon.

**CARMEL RIVER MAINSTEM STEELHEAD RESCUES:** Mainstem rescues began on May 27, 2021. Staff completed 2 days of fish rescues in the lower river in May in the Rancho Canada reach. A total of 242 juvenile steelhead were rescued including: 210 young-of-the-year (Fry), 32 age 1+ fish. All fish were transported to the Sleepy Hollow Steelhead Rearing Facility.

**SLEEPY HOLLOW STEELHEAD REARING FACILITY:** The first rescued fish were brought to the facility on May 27, 2021. Due to the very small size of most of the fish, fry will be reared in the rectangular “rearing troughs” until they are large enough to be transferred to the rearing channel. By the end of May, 32 fish (small/medium size), had been placed in rearing channel and 179 fry are in the troughs.

Carmel River Lagoon Plot:



**ITEM: INFORMATIONAL ITEM/STAFF REPORT****43. MONTHLY WATER SUPPLY AND CALIFORNIA AMERICAN WATER PRODUCTION REPORT****Meeting Date:** June 21, 2021 **Budgeted:** N/A**From:** David J. Stoldt,  
General Manager **Program/** N/A  
**Line Item No.:****Prepared By:** Jonathan Lear **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** N/A

**CEQA Compliance:** Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources.

---

**Exhibit 43-A** shows the water supply status for the Monterey Peninsula Water Resources System (MPWRS) as of **June 1, 2021**. This system includes the surface water resources in the Carmel River Basin, the groundwater resources in the Carmel Valley Alluvial Aquifer and the Seaside Groundwater Basin. **Exhibit 43-A** is for Water Year (WY) 2021 and focuses on four factors: rainfall, runoff, and storage. The rainfall and Streamflow values are based on measurements in the upper Carmel River Basin at Sleepy Hollow Weir.

**Water Supply Status:** Rainfall through **May** 2021 totaled **0.00 inches** and brings the cumulative rainfall total for WY 2021 to **10.85 inches**, which is **52%** of the long-term average through **May**. Estimated unimpaired runoff through **May** totaled **779 acre-feet (AF)** and brings the cumulative runoff total for WY 2021 to **15,821 AF**, which is **24%** of the long-term average through **May**. Usable storage for the MRWPRS was **27,890 acre-feet**, which is **90%** of average through **May**, and equates to **84%** percent of system capacity.

**Production Compliance:** Under State Water Resources Control Board (SWRCB) Cease and Desist Order No. 2016-0016 (CDO), California American Water (Cal-Am) is allowed to produce no more than 7,310 AF of water from the Carmel River in WY 2021. Through **May**, using the CDO accounting method, Cal-Am has produced **3,033 AF** from the Carmel River (including ASR capped at 600 AF, Table 13, and Mal Paso.) In addition, under the Seaside Basin Decision, Cal-Am is allowed to produce 1,474 AF of water from the Coastal Subareas and 0 AF from the Laguna Seca Subarea of the Seaside Basin in WY 2021. Through **May**, Cal-Am has produced **1,018 AF** from the Seaside Groundwater Basin. Through **May**, **66 AF** of Carmel River Basin groundwater have been diverted for Seaside Basin injection; **0 AF** have been recovered for customer use, **17 AF** have been diverted under Table 13 water rights, and **1,906 AF** of Pure Water Monterey recovered. Cal-Am has produced **5,954 AF** for customer use from all sources through **May**. **Exhibit 43-B** shows production by source. Some of the values in this report may be revised in the future as Cal-Am finalizes their production values and monitoring data.

**EXHIBITS****43-A** Water Supply Status: **June 1, 2021****43-B** Monthly Cal-Am production by source: WY 2021



**EXHIBIT 43-A**

**Monterey Peninsula Water Management District  
Water Supply Status  
June 1, 2021**

<b>Factor</b>	<b>Oct – May 2021</b>	<b>Average To Date</b>	<b>Percent of Average</b>	<b>Oct - May 2020</b>
<b>Rainfall</b> (Inches)	10.85	20.39	53%	17.57
<b>Runoff</b> (Acre-Feet)	15,821	65,588	24%	43,047
<b>Storage</b> <sup>5</sup> (Acre-Feet)	27,890	30,830	90%	29,290

**Notes:**

1. Rainfall and runoff estimates are based on measurements at San Clemente Dam. Annual rainfall and runoff at Sleepy Hollow Weir average 21.22 inches and 67,246 acre-feet, respectively. Annual values are based on the water year that runs from October 1 to September 30 of the following calendar year. The rainfall and runoff averages at the Sleepy Hollow Weir site are based on records for the 1922-2020 and 1902-2020 periods respectively.
2. The rainfall and runoff totals are based on measurements through the dates referenced in the table.
3. Storage estimates refer to usable storage in the Monterey Peninsula Water Resources System (MPWRS) that includes surface water in Los Padres and San Clemente Reservoirs and ground water in the Carmel Valley Alluvial Aquifer and in the Coastal Subareas of the Seaside Groundwater Basin. The storage averages are end-of-month values and are based on records for the 1989-2020 period. The storage estimates are end-of-month values for the dates referenced in the table.
4. The maximum storage capacity for the MPWRS is currently 33,130 acre-feet.



## Production vs. CDO and Adjudication to Date: WY 2021

(All values in Acre-Feet)

Year-to-Date Values	MPWRS					Water Projects and Rights				
	Carmel River Basin <sup>2, 6</sup>	Seaside Groundwater Basin		MPWRS Total						Water Projects and Rights Total
		Coastal	Laguna Seca			ASR Recovery	Table 13 <sup>7</sup>	Pure Water Monterey	Sand City <sup>3</sup>	
Target	3,485	873	0	873	<b>4,358</b>	0	114	1,663	200	<b>1,977</b>
Actual <sup>4</sup>	3,033	909	109	1,018	<b>4,050</b>	0	17	1,906	74	<b>1,996</b>
Difference	452	-36	-109	-145	<b>308</b>	0	97	-243	126	<b>-19</b>
WY 2020 Actual	4,914	1,349	190	1,538	<b>6,452</b>	0	218	0	113	<b>331</b>

1. This table is current through the date of this report.

2. For CDO compliance, ASR, Mal Paso, and Table 13 diversions are included in River production per State Board.

3. Sand City Desal, Table 13, and ASR recovery are also tracked as water resources projects.

4. To date, 66 AF and 17 AF have been produced from the River for ASR and Table 13 respectively.

5. All values are rounded to the nearest Acre-Foot.

6. For CDO Tracking Purposes, ASR production for injection is capped at 600 AFY.

7. Table 13 diversions are reported under water rights but counted as production from the River for CDO tracking.

## Monthly Production from all Sources for Customer Service: WY 2021

(All values in Acre-Feet)

	Carmel River Basin	Seaside Basin	ASR Recovery	Table 13	Sand City	Mal Paso	Pure Water Monterey	Total
Oct-20	293	266	0	0	10	5	300	874
Nov-20	233	219	0	0	0	5	300	757
Dec-20	314	276	0	0	7	6	100	703
Jan-21	343	130	0	13	12	5	150	652
Feb-21	531	26	0	4	20	5	32	617
Mar-21	464	29	0	0	15	5	195	708
Apr-21	351	43	0	0	0	5	389	787
May-21	371	30	0	0	9	5	440	856
Jun-21								
Jul-21								
Aug-21								
Sep-21								
Total	<b>2,900</b>	<b>1,018</b>	<b>0</b>	<b>17</b>	<b>74</b>	<b>41</b>	<b>1,906</b>	<b>5,954</b>
WY 2020	<b>4,057</b>	<b>1,538</b>	<b>0</b>	<b>218</b>	<b>113</b>	<b>39</b>	<b>0</b>	<b>5,966</b>

1. This table is produced as a proxy for customer demand.

2. Numbers are provisional and are subject to correction.



# Supplement to 6/21/2021 MPWMD Board Packet

Attached are copies of letters received between May 12, 2021 and June 15, 2021. These letters are listed in the June 21, 2021 Board packet under Letters Received.

Author	Addressee	Date	Topic
Patrick J. Breen	David J. Stoldt	May 25, 2021	Public Hearing Notice on the Marina Coast Water District's draft Urban Water Management Plan scheduled for June 21, 2021
Rick Heuer	David J. Stoldt	June 1, 2021	Nomination of Replacement for Rudy Fischer as MPTA Representative on Ordinance No. 152 Oversight Committee
Kate McKenna	David J. Stoldt	June 2, 2021	LAFCO Completeness Review of Revised MPWMD Application to LAFCO of Monterey County
Constance Murray	David J. Stoldt	June 2, 2021	MPWMD Redistricting Inquiry and Interest(s)
Jeff Davi and John Tilley	David J. Stoldt and the Board of Directors	June 8, 2021	Clarifications on Water Supply Issues

U:\Joel\2021\Board Meeting\Staff Notes\June 21\Letters Received\Item No. 38 Cover Sheet.docx







## MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

### DIRECTORS

JAN SHRINER  
*President*

THOMAS P. MOORE  
*Vice President*

HERBERT CORTEZ  
MATT ZEPPERMAN  
GAIL MORTON

May 20, 2021

Mr. David J Stoldt, General Manager  
Monterey Peninsula Water Management District  
5 Harris Court, Bldg G  
Monterey, CA 93940

RECEIVED

MAY 25 2021

MPWMD

Dear Mr. Stoldt:

The Marina Coast Water District (MCWD) is preparing an updated Urban Water Management Plan (UWMP) for submittal to the California Department of Water Resources, pursuant to the Urban Water Management Planning Act, as codified in the California Water Code Sections 10610-10656. The plan is a projection of water supply and demand through the year 2040.

The draft UWMP is now available for public review and comment. The Executive Summary of the report is attached. The full report and appendices are available on the District's website, [www.mcwd.org](http://www.mcwd.org). A public hearing on the plan will be held during our Board of Directors meeting on June 21, 2021.

Please provide comments to our consultant, Schaaf & Wheeler Consulting Civil Engineers, Attn: Andy Sterbenz, 3 Quail Run Circle, Suite 101, Salinas, CA, 93907. Andy may be contacted by phone at (831) 883-4848, or by e-mail at [asterbenz@swsv.com](mailto:asterbenz@swsv.com). You may contact me by direct phone at (831) 883-5951, or e-mail [pbreen@mcwd.org](mailto:pbreen@mcwd.org).

Sincerely,

Patrick J. Breen

Water Resources Manager

## Section 1 - Plan Summary

### 1.1 Purpose and Authority

The California Water Code, Division 6, Part 2.6, Section 10610 et. seq. (California Urban Water Management Planning Act) requires any municipal water supplier serving over 3,000 connections or 3,000 acre-feet of water per year (afy) to prepare an urban water management plan.

In adopting the Urban Water Management Planning Act, the state declared as policy that:

- a) The management of urban water demand and efficient use of water shall be actively pursued to protect both the people of the state and their water resources;
- b) The management of urban water demands and efficient use of urban water supplies shall be a guiding criterion in public decisions;
- c) Urban water suppliers shall be required to develop water management plans to actively pursue the efficient use of available supplies.

### 1.2 System Description

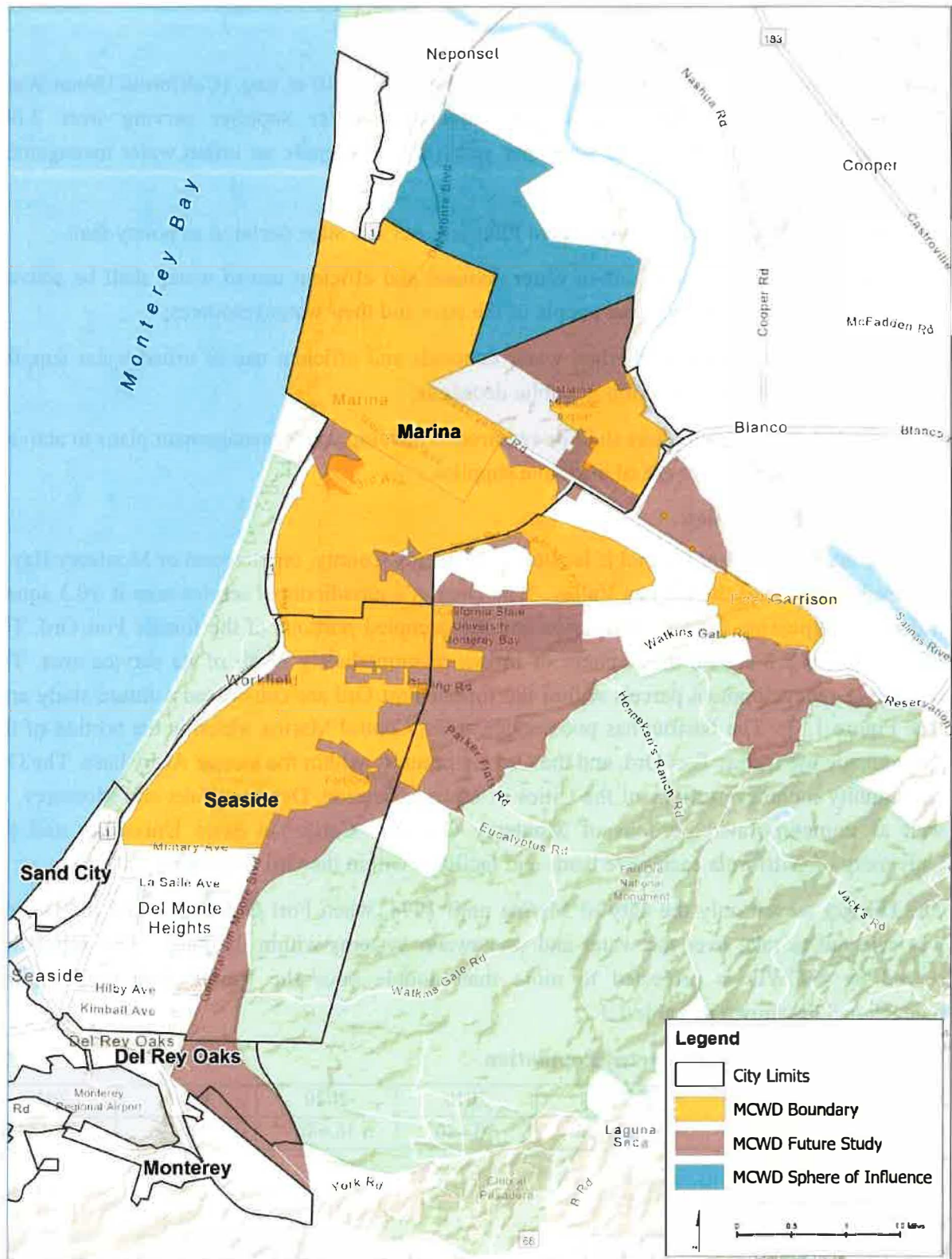
The Marina Coast Water District is located in Monterey County, on the coast of Monterey Bay at the northwest end of the Salinas Valley. The District's jurisdictional service area is 10.3 square miles, encompassing the City of Marina and the occupied portions of the former Fort Ord. The District has a 2.2 square mile sphere of influence immediately north of its service area. The remaining redevelopment parcels within the former Fort Ord are considered a future study area (see Figure 1.1). The District has two service areas, Central Marina which is the portion of the City outside the former Fort Ord, and the Ord Community within the former Army base. The Ord Community includes portions of the Cities of Marina, Seaside, Del Rey Oaks and Monterey, as well as unincorporated portions of Monterey County. California State University and the University of California each have lands and facilities within the Ord Community.

The District served only the City of Marina until 1994, when Fort Ord closed and the District was selected to take over the water and wastewater systems within the base. The population served by MCWD is projected to more than double once the former Fort Ord is fully redeveloped, as shown in Table 1.1.

**Table 1.1 Historic and Projected Population**

Year	1990	2000	2010	2020	2030	2040
Population	26,436	33,813	30,480	36,646	58,012	73,183

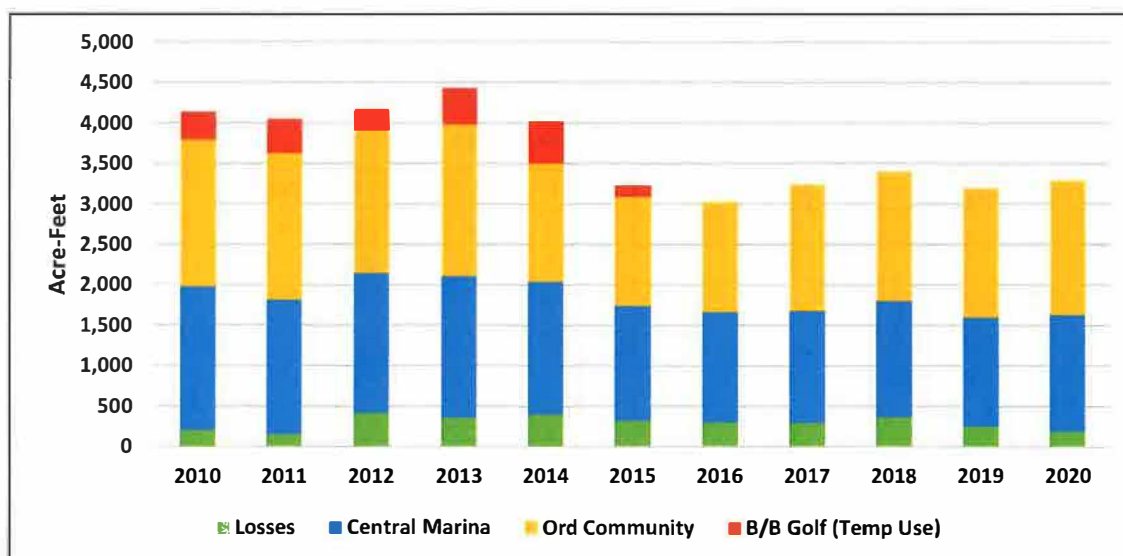
Figure 1.1 MCWD Service Areas



### 1.3 Water Demands

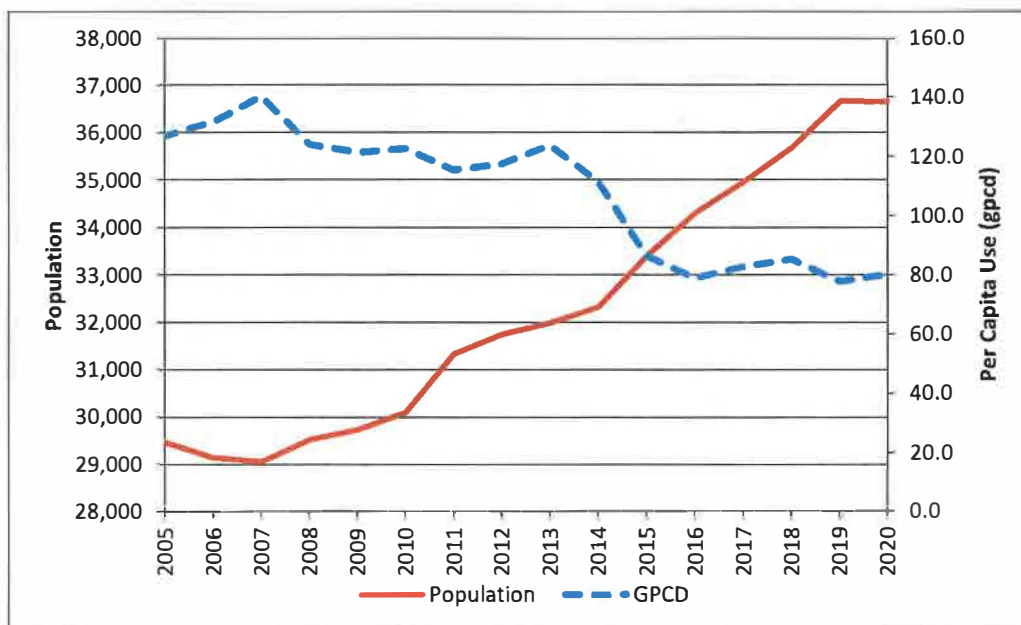
The District currently supplies approximately 3,300 acre-feet/year (afy), or an average 3 million gallons per day. The demands for the last decade are shown in Figure 1.2. California's drought of record was the period 2012-2017, and the year 2013 was the driest on record for the Salinas Valley. As expected, water demand increased in 2013, mainly for landscape irrigation. In 2014 mandatory water use restrictions were imposed, and they remained in place until 2016. A significant amount of "hard" water conservation improvements were made during the drought (fixture replacements, turf and landscape replacements), such that the post-drought water use has not rebounded to pre-drought levels, even though the population was steadily increasing during this period (see Figure 1.3). The District-wide average water demand is currently 80 gallons per capita per day (gpcd), which is significantly under the State goal of 100 gpcd and the District's 2020 conservation target of 117 gpcd.

**Figure 1.2 Water Use, 2010 - 2020<sup>1</sup>**



Future water demands are estimated based on in-fill and redevelopment projections provided by the jurisdictions served by MCWD. The projection methodology is discussed in Section 4 of this report, and the results are in Table 1.2, below. Due to the COVID-19 shelter-in-place orders in 2020, CSU Monterey Bay switched to remote learning and the campus was without students and faculty. For that reason, the projection uses the year 2018 demands as the baseline for CSUMB. Monterey Peninsula Unified School District also switched to remote learning, but those students continued to live within the District, so no adjustment was needed for those demands. Total water use is projected to more than double over the next 20-years.

<sup>1</sup> MCWD supplied water for irrigation of the Bayonet/Blackhorse Golf Course from 2010-2015 under an agreement with the City of Seaside. The golf course is now irrigated from City-owned wells.

**Figure 1.3 Population and Per Capita Usage****Table 1.2 Projected Water Demand by Jurisdiction (afy)**

	Jurisdiction	2020	2025	2030	2035	2040	Notes
Ord	U.S. Army	409	461	471	471	471	1
	CSUMB	318	421	616	821	977	
	Del Rey Oaks	0	31	224	238	238	
	City of Monterey	0	0	130	130	130	
	County of Monterey	227	436	436	522	522	
	UCMBEST	1	116	335	377	408	
	City of Seaside	339	839	1,032	1,435	1,698	
	State Parks and Rec.	0	7	9	9	9	
	Marina Ord Comm.	446	1,125	1,638	1,757	1,809	
Marina	Armstrong Ranch	0	550	680	680	680	2
	CEMEX	0	0	0	0	0	
	Marina Central	1,438	1,656	1,874	2,081	2,284	
Subtotal - Ord		1,739	3,436	4,891	5,760	6,262	
Subtotal - Marina		1,438	2,207	2,553	2,761	2,964	
Assumed Line Loss		190	348	348	348	348	
Total		3,367	5,991	7,792	8,869	9,574	

1. CSUMB Campus closed for most of 2020 due to COVID-19 restrictions, so the 2018 campus usage is assumed as the baseline demand.

2. The CEMEX property is outside the Marina Urban Growth Boundary, which was extended to 2040.



## 1.4 Water Supplies

The District provides groundwater from the Monterey Subbasin of the Salinas Valley Groundwater Basin (SVGB). The SVGB covers approximately 620 square miles within Monterey County, and consists of several interconnected subbasins as listed in Table 1.3. Basin boundaries in the vicinity of MCWD are shown in Figure 1.4. The southern portion of the Ord Community overlies the Seaside Subbasin, which is an adjudicated aquifer, but none of the District's wells draw water from that source.

**Table 1.3 Subbasins within the Salinas Valley Groundwater Basin**

Basin Number	Designation	Area (acres)
3-4	Salinas Valley Groundwater Basin	
3-004.01	180/400 Foot Aquifer	88,700
3-004.02	East Side Aquifer	57,500
3-004.04	Forebay Aquifer	94,100
3-004.05	Upper Valley Aquifer	98,200
3-004.06	Paso Robles (Monterey & SLO Counties)	577,400
3-004.08	Seaside	14,500
3-004.09	Langley	17,600
3-004.10	Monterey	30,900
3-004.11	Atascadero (SLO County)	19,700

Marina Coast Water District and the former Fort Ord were separately annexed into Monterey County Zones 2/2A in 1996 and 1993, respectively. Under those agreements, MCWD agreed to limit their groundwater use to 3,020 afy, and Fort Ord agreed to a limit of 6,600 afy. Those limits are considered to be reliable yields. The 6,600 afy within the Ord Community was allocated to the various land use jurisdictions by the Fort Ord Reuse Authority so that they may plan for and entitle redevelopment projects. The land use jurisdictions sub-allocate the supply to projects and specific plans.

Under the Sustainable Groundwater Management Act of 2014, several groundwater sustainability agencies have been formed. The Salinas Valley Basin GSA covers all of the SVGB within Monterey County except the adjudicated Seaside Subbasin. The Seaside Subbasin is adjudicated and managed by the Seaside Basin Watermaster. The Marina Coast Water District GSA covers the portion of the Monterey and 180/400-Foot Aquifer Subbasins within their service area. The City of Marina GSA covers the portion of the 180/400-ft Aquifer within the City Limits but outside MCWD's service area. The Groundwater Sustainability Plan for the 180/400-Foot Aquifer Subbasin was published in January 2020, and the plan for the Monterey Subbasin is due for submission in 2022.

[illegible]



The District is currently constructing a recycled water distribution network and will begin delivering recycled water for urban landscape irrigation within the next few years. The producer of the recycled water is Monterey One Water (M1W), the regional wastewater treatment agency. M1W has two water recycling systems. The Salinas Valley Reclamation Plant, constructed in 1989, produces tertiary treated and disinfected recycled water used for crop irrigation within the Castroville Seawater Intrusion Project. The Advanced Water Purification Plant produces advanced treated water for Indirect Potable Reuse as part of the Pure Water Monterey Project. The advanced treated water is injected into the Seaside Groundwater Basin within the Ord Community. MCWD has metered turnouts along the transmission main for supplying advanced treated water to recycled water customers. The MCWD Phase 1 project is 600 afy, with a planned Phase 2 expansion to 1,427 afy.

The District constructed a pilot seawater desalination plant in 1996 to explore the feasibility of using shallow wells along the beach as a source of brackish water. The plant had a capacity of 300 afy, but is no longer in operation.

The District has sufficient groundwater plus contracted recycled water to meet the projected water demands of the next 20 years. As future water demands increase, the District will develop additional sources of water supply. The desalination of brackish groundwater has been studied in detail and remains a viable option. The District is currently studying the feasibility of Indirect Potable Reuse of advanced treated water from the Pure Water Monterey project.

### **1.5 Water Supply Reliability**

The Salinas Valley Groundwater Basin has an estimated 19.8 million acre-feet of storage capacity, and groundwater levels have not declined significantly during drought cycles, so pumping within the agreed-upon limits is considered reliable. Recycled water originates as municipal wastewater from indoor water uses. Indoor water use sees less of a decline during drought restrictions than outdoor water use, so recycled supply is considered reliable as well. As a municipal water district with comparatively minimal pumping from the Salinas Valley Groundwater Basin (as compared with agriculture) and access to recycled municipal wastewater, the District is positioned to be less impacted should a significant reliability issue arise basin-wide.

In the event of a severe drought, natural disaster or major equipment failure, the District has adopted a Water Shortage Contingency Plan. The plan includes five action stages, with targeted restrictions on water use and clear reduction goals.

### **1.6 Conservation and Demand Management**

The District has an active water conservation program to maintain their low per capita rates of water use. Restrictions on water waste are included in the District Code of Ordinances. Rebate programs are available for indoor and outdoor retrofits and replacements, and staff water conservation specialists are available to provide assistance to customers.



**Monterey Peninsula Taxpayers Association  
PO Box 15 – Monterey – CA - 93942**

June 1, 2021

David Stoldt  
General Manager  
Monterey Peninsula Water Management District

RE: Nomination of replacement for Rudy Fischer as MPTA representative on Ordinance  
152 Oversight Committee

BY : Email

Dear Mr. Stoldt:

Rudy has just notified us that he is moving out of California, as such he will not be able to be a part of the Ordinance 152 Oversight Committee.

MPTA nominates as a replacement, John Tilley. Mr. Tilley's contact info: e: [john.tilley@pinnacle.bank](mailto:john.tilley@pinnacle.bank) / TEL: (831) 287-2711.

Alternate nominees:

Rick Heuer, Monterey resident & President MPTA at  
e: [rick@wearehma.com](mailto:rick@wearehma.com) / TEL: (831) 655-0109 (W).

Tom Rowley, Monterey resident & Vice President MPTA at  
e: [TomR2004@hotmail.com](mailto:TomR2004@hotmail.com) / Home Office TEL: (831) 373-5204 (H).

Sincerely yours,

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Heuer", written over a horizontal line.

Rick Heuer  
President



# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

### 2021 Commissioners

**Chair**  
Ian Oglesby  
*City Member*

**Vice Chair**  
Christopher Lopez  
*County Member*

Luis Alejo  
*County Member*

Wendy Root Askew  
*County Member, Alternate*

Kimbley Craig  
*City Member*

Matt Gourley  
*Public Member*

Mary Ann Leffel  
*Special District Member*

Warren Poitras  
*Special District Member*

Steve Snodgrass  
*Public Member, Alternate*

Graig R. Stephens  
*Special District Member, Alternate*

Anna Velazquez  
*City Member, Alternate*

### Counsel

Kelly L. Donlon  
*General Counsel*

### Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102  
Salinas, CA 93901

P. O. Box 1369  
Salinas, CA 93902

Voice: 831-754-5838

[www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov)

June 2, 2021

David J. Stoldt, General Manager  
Monterey Peninsula Water Management District  
P.O. Box 85, Monterey, CA 93942-0085  
*Via email*

Dear Dave,

On February 26, 2021, we received your original application for LAFCO approval of a proposal consisting of two components:

1. Activation of the District's latent powers to provide potable water production and distribution services for retail customers; and
2. A sphere of influence amendment and district annexation of approximately 58 parcels that are currently outside the District's jurisdictional boundary, in the Yankee Point and Hidden Hills areas.

### Application completeness:

We provided our 30-day application completeness review on March 28, 2021. On May 3, we received your amended application. We also received, on May 8, your revised initiating resolution. The revised application and resolution addressed several completeness matters in LAFCO's March 28 letter. We are writing to let you know that this application currently remains incomplete with respect to the items outlined below.

1. **Property tax transfer agreement:** The Board of Supervisors must approve a property tax transfer agreement for the proposed annexation before LAFCO can determine the application to be complete. Our understanding is that County staff is possibly scheduling a "zero" property tax transfer agreement for the June 22 Board of Supervisors meeting.
2. **Reduction in annual property tax revenue** to local taxing agencies (County of Monterey, cities, school districts, and special districts) if the Monterey Water System changes from private to public ownership: Comments under item 4 on page 3 of our March 28 letter as to the adequacy of the application's review of this matter remain applicable to the amended May 3 application, pages 16-19. We understand the District is in the process of engaging a property tax consultant to comprehensively review and analyze the impacts to local agencies based on current conditions, as well as potential mitigation strategies.

When these items have been satisfactorily addressed, LAFCO staff will issue a Notice of Filing and the application can proceed to a public hearing before the Commission. Staff will also prepare an updated MSR for Commission consideration concurrent with or prior to the public hearing for the proposal.

As you know, the April 26, 2021 study session regarding this proposal has been continued to the June 28 LAFCO meeting. Additional discussion at the continued meeting could potentially result in direction from the Commission "as to whether the Commission believes it requires any additional feasibility-related information

in order to carry out its statutory responsibilities regarding this proposal,” per item 1 on page 3 of LAFCO’s March 28 application completeness letter.

As a reminder, the State Board of Equalization may require a text-based geographic description to accompany the final annexation maps, per item 6 on our June 2020 application checklist. Should the Commission approve the proposal, preparation of a geographic description acceptable to the State BOE is a standard condition of approval that would need to be addressed at the end of the LAFCO process, prior to LAFCO’s issuance of a Certificate of Completion for this proposal and submission of boundary change documents to BOE.

We appreciate your ongoing attention to the items discussed in this letter. This application completeness review is not a final assessment of the proposal’s conformance to State statutory mandates and LAFCO’s own adopted policies. We look forward to continuing to work with the District to receive additional information that will assist in our review of this proposal.

Sincerely,



Kate McKenna, AICP  
Executive Officer

RECEIVED

LEAGUE OF WOMEN VOTERS®  
OF MONTEREY COUNTY

JUN 02 2021

MPWMD

May 30, 2021

Mr. David Stodt  
General Manager, MPWMD  
P. O. Box 85  
Monterey, Ca 93942-0085

Dear Mr. Stodt,

As you are aware, the time for redistricting and redrawing the lines for the MPWMD is fast approaching. We would appreciate receiving the contact information for your point person for redistricting. The League would like to be added to any contact list you are maintaining for those interested in your redistricting process.

The League of Women Voters of Monterey County is particularly interested that residents have the opportunity to provide input into the redistricting process especially in defining the communities of interest. We hope you will be able to include both virtual and in-person meetings. League representatives would like to attend these meetings to hear directly from the public.

If we can assist in any way, including publicity and outreach, please let us know.

Sincerely,

Constance (Konny) Murray

Member, Redistricting Committee  
League of Women Voters of Monterey County  
[Kmur617@aol.com](mailto:Kmur617@aol.com)  
831-595-7853 (cell)

CC: Alvin Edwards, Chair, MPWMD Board



RECEIVED

JUN 08 2021

MPWMD

## Coalition of Peninsula Businesses

A coalition to resolve the Peninsula water challenge to  
comply with the CDO at a reasonable cost

*Members Include: Monterey County Hospitality Association, Monterey Commercial Property Owners' Association,*

*Monterey Peninsula Chamber of Commerce, Carmel Chamber of Commerce, Pacific Grove Chamber of Commerce, Monterey County Association of Realtors, Associated General Contractors-Monterey Division, Pebble Beach Co., Community Hospital of the Monterey Peninsula*

May 28, 2021

Alvin Edwards, Chair, and Members  
David Stoldt, General Manager  
Monterey Peninsula Water Management District  
5 Harris Court, Building G  
Monterey, California 93940

Re: Clarifications on water supply issues

Dear Mssrs. Edwards and Stoldt:

The Coalition of Peninsula Businesses seeks clarification about the timing and availability of water supplies for use by customers on the Peninsula.

You have maintained for some time now that available water supplies are sufficient to satisfy Peninsula demand for water for several decades. The water supplies you rely on include, among others, Pure Water Monterey at 3,500 afa, Aquifer Storage and Recovery at 1,300 afa, and Pure Water Monterey Expansion at 2,250 afa.

When do you expect Pure Water Monterey to be able to consistently and reliably produce 3,500 afa of water for Peninsula use?

In light of the widely anticipated multi-year drought, considering the current significant over-drafting of the aquifer which precludes any further deficit withdrawals from the



Seaside Basin to avoid seawater intrusion concerns, and given that the Aquifer Storage & Recovery Project produced an average of 702 afa during the 2011-2017 California drought, and only 290 afa on average during the driest of years, when do you anticipate Aquifer Storage and Recovery being able to consistently and reliably produce 1,300 afa of water for Peninsula use?

When do you expect the Pure Water Monterey Expansion project to be constructed and when, exactly, do you anticipate its ability to consistently and reliably produce 2,250 afa of water for Peninsula use?

Referencing again the anticipated multi-year drought, do you anticipate making adjustments to your report Supply and Demand for Water on the Monterey Peninsula and, if so, when do you anticipate publishing those adjustments?

In an op-ed explaining the District's request to the State Water Resources Control Board for relief for certain aspects of its Cease and Desist Order, Mr. Stoldt references "California American Water's failure to move expeditiously toward a new permanent supply..." What was meant by this comment?

Sincerely,



Jeff Davi, Co-chair



John Tilley, Co-chair