



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, June 11, 2021

Administrative Committee

Members:

Karen Paull, Chair
Amy Anderson
Safwat Malek

Alternate:

Alvin Edwards

Staff Contact:

Suresh Prasad
Sara Reyes

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Monday, June 14, 2021, 2:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at:

<https://zoom.us/j/92312227352?pwd=bVN2VGZlVGdVMnQ5QllyZjBENkpXUT09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 923 1222 7352

Meeting password: 06142021

Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.

Call to Order/Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of May 10, 2021 Committee Meeting Minutes
2. Consider Expenditure for Temporary Agency Employee to Assist with Document Scanning for All District Divisions During FY 2021-2022
3. Approve Expenditure to Corporation Service Company – Recording Fees
4. Authorize Expenditure for Software Maintenance Agreement/Purchase
5. Authorize Expenditure for Information Technology Hardware Purchase (Server)
6. Authorize Expenditure for Leasing of Workstations (Laptops)
7. Consider Approval of Amendment No. 5 to Agreement with Regional Government Services Authority for Management and Administrative Services
8. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
9. Consider Expenditure of Funds with Corelogic Information Solutions, Inc.
10. Authorize Funds to Contract for District Engineer
11. Authorize Funds to Contract for Executive Assistant
12. Consider Approval of Contract with TMD Creative for Public Outreach Services for Fiscal Year 2021-2022
13. Authorize Funds to Contract for Limited-Term Field Positions During FY

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

2021-2022

14. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services
15. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services
16. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits
17. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
18. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring
19. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring
20. Consider Adoption of Resolution 2021-06 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
21. Consider Adoption of Resolution 2021-07 Establishing Article XIII(B) Fiscal Year 2021-2022 Appropriations Limit
22. Consider Adoption of Resolution 2021-08 Update to Rule 24, Table 3, Capacity Fee History
23. Consider Adoption of Treasurer's Report for April 2021

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

24. Report on Activity Progress on Contracts Over \$25,000
25. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - *Public comment will be received. Please limit your comment to three (3) minutes per item.*

26. Review Draft June 21, 2021 Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, June 11, 2021 to sara@mpwmd.net or call 831-658-5610. Additionally, requests can be sent to Joel Pablo at joel@mpwmd.net or 831-658-5652.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/92312227352?pwd=bVN2VGZlVGdVMnQ5QllvZjBENkpxUT09> or paste the link into your browser.

**DETERMINE WHICH DEVICE YOU WILL BE USING
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)**

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press *6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBIC". Comments must be received by noon on Monday, June 14, 2021. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

ADMINISTRATIVE COMMITTEE**1. CONSIDER ADOPTION OF MAY 10, 2021 COMMITTEE MEETING MINUTES****Meeting Date: May 10, 2021****From: David J. Stoldt,
General Manager****Prepared By: Sara Reyes****SUMMARY:** Draft minutes of the May 10, 2021 Administrative Committee meeting are attached as **Exhibit 1-A**.**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.**EXHIBIT****1-A** Draft Minutes of May 10, 2021 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee May 10, 2021

Call to Order

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Karen Paull, Chair
Amy Anderson
Alvin Edwards

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo, Esq. with De Lay and Laredo

Comments from the Public: None

Items on Board Agenda for May 17, 2021

1. **Consider Adoption of April 12, 2021 Administrative Committee Meeting Minutes**
On a motion by Paull and second by Edwards, the minutes of the April 12, 2021 meeting were approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.
2. **Consider Adoption of Treasurer’s Report for March 2021**
On a motion by Anderson and second by Edwards, the committee voted to recommend that the Board adopt the March 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.
3. **Receive and File Third Quarter Financial Activity Report for Fiscal Year 2020-2021**
On a motion by Anderson and second by Edwards, the committee voted to recommend that the Board receive and file the Third Quarter Financial Activity Report for Fiscal Year 2020-2021. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.
4. **Consider Approval of Third Quarter Fiscal year 2020-2021 Investment Report**
On a motion by Edwards and second by Anderson, the committee voted to recommend that the Board approve the Third Quarter Fiscal Year 2020-2021 Investment Report. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

5. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

6. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

7. Review Third Quarter Legal Services Activity Report for Fiscal Year 2020-2021

This item was presented as information to the committee. No action was required or taken by the committee.

8. Review Draft May 17, 2021 Board Meeting Agenda and May 27, 2021 Special Board Meeting Agenda

General Manager Stoldt reported that the item titled - Consider Approval of Contract with Property Tax Consultant for Measure J/LAFCO Process, will be moved to an Action Item on the May 17, 2021 agenda. No changes were made by the committee.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 2:45 PM.

U:\staff\Board_Committees\Admin\2021\20210614\01\Item-1-Exh-A.docx

ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE FOR TEMPORARY AGENCY EMPLOYEE TO ASSIST WITH DOCUMENT SCANNING FOR ALL DISTRICT DIVISIONS DURING FY 2021-2022

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Temporary Personnel
Prepared By:	Suresh Prasad	Cost Estimate:	\$43,500

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: As part of the District's efforts to reduce physical storage needs of hard copy documents, archive historical documents, and efficiently manage these documents, all paper documents need to be scanned, tagged and cataloged by a skilled temporary worker employed by a local staffing agency.

RECOMMENDATION: The Administrative Committee should recommend to the Board the authorization of the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, to perform scanning projects for the District. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

BACKGROUND: The District has many historical documents, personnel records, and environmental data across all divisions. Migrating these records into a document management system preserves the data, increases efficiency for retrieval, and promotes the workflow of certain tasks.

The assistance of a temporary worker to digitize these documents allows staff to continue with their regular daily tasks. The temporary worker will focus on data scanning during the time of his or her assignment.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

3. APPROVE EXPENDITURE TO CORPORATION SERVICE COMPANY - RECORDING FEES

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Recording Fees 26-05-781900
Prepared By:	Stephanie Locke	Cost Estimate:	\$26,000 (partially reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District records approximately 65 documents each month with average recording fees of \$35. The documents are electronically recorded through Corporation Service Company (CSC). Electronic recording costs less than the former method of transmitting documents via courier to the Monterey County Recorder's Office. Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records and limitations on use, Well Confirmation of Exemptions, Water Distribution System Permits, and notices of non-compliance/compliance and removal.

CSC requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. Staff is seeking approval of \$26,000 of budgeted funds for document recording during Fiscal Year 2021-2022.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of \$26,000 for recording fees for Fiscal Year 2021-2022.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are included in the Fiscal Year 2021-2022 budget.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

4. AUTHORIZE EXPENDITURE FOR SOFTWARE MAINTENANCE AGREEMENTS/PURCHASE

Meeting Date: June 14, 2021 Budgeted: Yes

From: David J. Stoldt, General Manager Program/ Line Item No. Services and Supplies Data Processing

Prepared By: Suresh Prasad Cost Estimate: \$140,500

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Staff seeks authorization to continue with our software maintenance agreements/purchase for geographic information systems (GIS), information technology (IT) support, financial accounting, water demand system, watershed analysis, ground & surface water modeling, and topographic data processing software. These software applications are for use at the District for various IT, GIS, water demand, and accounting functions and used by staff in their daily routine functions.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve expenditures not-to-exceed \$140,500 to purchase the items listed in the table below:

Product	Price
ESRI ArcGIS (District Wide)	11,500
Latitude Geographics Geo Cortex (District Wide)	6,000
Adobe Renewal (District Wide)	7,000
Office 365 Renewal (District Wide)	12,000
DocuWare (Financial/HR)	17,500
Tyler Technologies (Financial/HR)	29,500
GovInvest (Financial/HR)	6,500
Accela Support (Water Demand)	35,500
CaseWare Reporting (Financial)	9,500
Kisters North America (Hydrological)	5,500
TOTAL	\$140,500

IMPACT TO STAFF/RESOURCES: The FY 2021-2022 Information Technology budget includes funds for these purchases.

BACKGROUND: The GIS platform serves many purposes for MPWMD data analysis needs that include: map production, spatial analysis in support of engineering, water resource management, fisheries, conservation, and rationing analysis. All of these functions require the examination of geographic data, management, and dissemination of these data throughout the District. The effectiveness of the GIS to better serve the MPWMD staff and the public is dependent on the ability of staff to analyze geospatial data.

The IT and Accounting programs require various software applications to allow staff to complete their day-to-day duties and tasks as well as provide real-time financial information of the District.

The water demand services require the use of software to process permit applications, process connection charges, perform inspections and provide other property related reporting to staff and the board.

The Kisters platform serves many purposes for MPWMD data analysis needs that include: stream flow and rainfall data processing, storage, and reporting. All of these functions require the examination, management, and dissemination of these data throughout the District. The effectiveness of the Kisters Platform to better serve the MPWMD staff and the public is dependent on the ability of staff to operate the Aquifer Storage and Recovery Project.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

5. AUTHORIZE EXPENDITURE FOR INFORMATION TECHNOLOGY HARDWARE PURCHASE (SERVER)

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	Information Technology Fixed Assets
Prepared By:	Suresh Prasad	Cost Estimate:	\$60,000

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Due to aging server network infrastructure, staff seeks authorization to purchase replacement information technology (IT) hardware (servers). The servers will replace existing equipment, adding efficiency and reliability to the District's existing IT systems. The existing servers range from 5 years old to approximately 8 years old. This request will add two new servers which will replace four existing servers.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve expenditures not-to-exceed \$60,000 to purchase and install two new servers and pertinent components related to the servers.

IMPACT TO STAFF/RESOURCES: The FY 2021-2022 Information Technology budget includes funds for these purchases.

BACKGROUND: The District's IT Infrastructure supports all facets of District's computing needs including e-mail, Data Storage, Network and Data Security, Water Demand Database Application, GIS Application and Storage, Web Hosting, Financial Applications, SQL server databases and numerous other needs.

The District currently houses 4 physical production servers with ranges between 5-8 years old. The current servers in place are near capacity and end of shelf lives. The District has program in place to replace existing servers with virtual servers to reduce power consumption and datacenter footprint. This will serve to increase maintenance efficiency and reduce any down time.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

6. AUTHORIZE EXPENDITURE FOR LEASING OF WORKSTATIONS (LAPTOPS)

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	Information Technology Leasing Equipment
Prepared By:	Suresh Prasad	Cost Estimate:	\$60,000 (4 years - \$15,000 per year)

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Due to aging workstations, staff seeks authorization to replace workstations. Currently, the workstations are on different operating platforms and are different age. Some of the workstations are already out of shelf life. This proposal seeks to replace all workstations at the same time which will bring all users on the same operating platform. The proposal is to lease the workstations (laptops) on a four-year cycle. This will create efficiency and productivity for staff. This will eliminate the need to have multiple workstations assigned to managers and supervisors that work from home also assist with hybrid telecommuting.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve expenditures not-to-exceed \$60,000 (\$15,000 per year) to lease and install new workstations and pertinent components related to the workstations.

IMPACT TO STAFF/RESOURCES: The FY 2021-2022 Information Technology budget includes funds for these purchases.

BACKGROUND: The District's current workstations are operating on different platforms and needs to be replaced to create efficiency and productivity. Current District needs supports all facets of District's computing needs including e-mail, Water Demand Database Application, GIS Application, Financial Applications, and numerous other needs.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE**7. CONSIDER APPROVAL OF AMENDMENT NO. 5 TO AGREEMENT WITH REGIONAL GOVERNMENT SERVICES AUTHORITY FOR MANAGEMENT AND ADMINISTRATIVE SERVICES**

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No. :	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$70,000

General Counsel Review: N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: On December 12, 2016, the District entered in to an Agreement for Management and Administrative Services with Regional Government Services (RGS). The Agreement was for a period of six months that ended on June 30, 2017.

On June 19, 2017, the District entered in to Amendment No. 1. The Agreement was for a period of twelve months that ended on June 30, 2018.

On June 18, 2018, the District entered in to Amendment No. 2. The Agreement was for a period of twelve months that ended on June 30, 2019.

On June 17, 2019, the District entered in to Amendment No. 3. The Agreement was for a period of twelve months that will end on June 30, 2020.

On June 15, 2020, the District entered in to Amendment No. 4. The Agreement was for a period of twelve months that will end on June 30, 2021.

Based on current experience for the past four years, staff recommends extending the services of RGS for 12 months for a not-to-exceed price of \$70,000. This amendment will be from July 1, 2021 to June 30, 2022, attached as **Exhibit 7-A**.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager or the Administrative Services Manager/CFO to execute Amendment No. 5 to existing Agreement with RGS to provide management and administrative services for an amount not to exceed \$70,000. The approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

IMPACT TO STAFF/RESOURCES: The FY 2021-2022 budget includes funds for this service.

BACKGROUND: With the retirement of the District's full time Human Resources Analyst, staff evaluated the District's human resources need and realized that the most efficient way to fill the position would be to contract part-time human resources services.

RGS is a governmental, joint powers authority, formed in 2001, who exclusively serves public sector agencies. RGS will serve as a consultant for management and administrative services to provide human resources support for the District on a part-time, continuous basis and will provide onsite office hours of two four-hour days per week. Activities include researching and recommending best practices on policies, procedures, personnel transactions; coaching and training managers on sensitive performance issues; providing training on team building and conflict resolution; developing, monitoring, and managing leave of absence; conducting non-executive recruitments; and assisting in preparation of labor negotiations.

RGS has been providing services to the District since December 12, 2016, and the existing Agreement is anticipated to remain in force through June 30, 2021. RGS will assign RGS employees to serve as the Human Resources Advisor(s) to the District and will provide support by performing District's human resources management practices, policies and systems and by providing ongoing Human Resources Management services.

EXHIBIT

7-A Amendment No. 5 to Agreement for Management and Administrative Services



**REGIONAL
GOVERNMENT
SERVICES**

SERVING PUBLIC AGENCIES SINCE 2002

**AMENDMENT NO. 5 TO MANAGEMENT AND ADMINISTRATIVE
SERVICES AGREEMENT**

This fifth amendment to the Management and Administrative Services Agreement between the **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** (“Agency”) and Regional Government Services Authority, hereinafter called “RGS” is made and entered into this 1st day of July, 2021.

RECITALS

The Agency and RGS entered into an Agreement for services dated December 20, 2016. This Amendment is entered into with reference to the following facts and circumstances:

- A. Agency desires to amend the provisions of the Management and Administrative Services Agreement to extend the Human Resources Services.
- B. RGS is desirous of these changes as well.

Based upon the forgoing recitals, Agency and RGS agree to the terms of continued services set forth in Exhibit A.

- C. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: _____

Dated: 6/2/2021

MONTEREY PENINSULA WATER
MANAGEMENT DISTRICT

RGS

Suresh Prasad

Richard Averett
Richard H. Averett, Executive Director

RGS provides quality, innovative, cost-effective services exclusively to public agencies.

Main 650.587.7300 Fax 650.587.7311 P.O. Box 1350 Carmel Valley, CA 93924

www.rgs.ca.gov

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Amendment #5****EXHIBIT A****Scope of Services**

Subject to the terms and conditions of this Agreement, Regional Government Services Authority (RGS) shall assign RGS employee(s) to serve as the Human Resources Advisor(s) to the Monterey Peninsula Water Management District (District), which may require performing any or all of the functions described below:

- 2.1. Research best practices and draft human resources administrative policies, procedures, forms and templates to develop an effective and compliant system of human resources management practices and personnel transactions.
- 2.2. Identify key cultural perspectives within workgroups in order to provide effective communications to managers, supervisors, employees, and labor groups.
- 2.3. Confer with staff and employee representatives as requested to obtain input and/or feedback regarding policy and procedure recommendations; or to obtain information relevant to the resolution of personnel issues.
- 2.4. Create policy implementation plans and timelines, including identification of roles/activities to be carried out by the District's managers and supervisors.
- 2.5. Coach or train managers and supervisors on policies and implementation, prepare educational and informational and procedural documents, and participate in implementation meetings as needed.
- 2.6. Coach supervisors as needed in team building, conflict resolution, and other collaborative workplace skills.
- 2.7. Draft required management communications to employees and labor organizations and facilitate compliance with legal obligations as well as effective relationship building.
- 2.8. Draft specific documentation relevant to resolving a range of personnel issues; coach supervisors on conducting sensitive personnel conversations.
- 2.9. Design and coordinate payroll and benefits workflows with finance and departmental staff to ensure effective transactional operations; may process such transactions as needed.
- 2.10. Develop and conduct managerial, supervisory, or employee training courses.
- 2.11. Analyze a variety of information and recommend appropriate management action; provide written documentation of analysis and recommendations as needed.
- 2.12. Conduct recruitments as requested, and design selection processes and instruments to be used.
- 2.13. Draft or update individual job classification descriptions on an as-needed basis, and make preliminary compensation recommendations.
- 2.14. Monitor and manage medical leaves of absence, modified returns-to-work, and other illness/injury/disability issues as needed from initial injury through return to work or separation from employment; ensuring correct communications to all parties, and creating appropriate documentation.
- 2.15. Assist in preparation for labor negotiations, compiling data, recommending language revisions, and identifying administrative or operational options.
- 2.16. Conduct research and prepare essential functions information as needed

3. RGS Advisor(s) will:
 - 3.1. Perform the functions as assigned by the RGS lead advisor.
 - 3.2. Be reasonably available to perform the services during the normal work week.
 - 3.3. Meet as often as necessary for the purpose of consulting about the scope of work performed with the appropriate agency project manager and with the RGS lead advisor.
 - 3.4. Perform other duties as are consistent with the services described herein and approved by the RGS lead advisor.

4. Projects and activities may be modified on request of the District. District will only be invoiced for the actual hours worked.
 - 4.1. The hourly bill rate does not include mark-up for direct external costs which will be invoiced to the District at cost.
 - 4.2. Except for regular office hours, travel time to/from the District will be billed at Advisor's hourly rate. In addition, costs related to travel such as airfare, overnight accommodations, car rentals, and other incidentals will be billed at actual cost.

5. These services will begin immediately upon authorization of a contract for services.

The extension of services will be effective starting July 1, 2021 and this agreement is anticipated to remain in force through June 30, 2022, unless extended by mutual consent of both parties.

Hourly rates and "Not-to-Exceed" (NTE) schedule are amended as follows:

RGS STAFF

CLASSIFICATION	HOURLY RATE*
Chief Operating Officer	\$135 to \$220
Deputy Chief Operating Officer	\$130 to \$195
Senior/Lead Advisor	\$125 to \$190
Advisor	\$115 to \$160
Project Advisor	\$105 to \$125
Project Coordinator	\$85 to \$120
Technical Specialist	\$75 to \$115

*The Hourly Rate does not include direct external costs which will be invoiced to Agency with no markup.

The cost of services for the period July 1, 2021 – June 30, 2022 is estimated to not exceed (NTE) seventy thousand dollars (\$70,000).

ADMINISTRATIVE COMMITTEE

8. CONSIDER APPROVAL OF AGREEMENT WITH LYNX TECHNOLOGIES FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$35,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: With the departure of District's full-time GIS Specialist, there was a need to find a replacement to fill that position. Based on the size and need of the District, the replacement of a full-time GIS position can most effectively be filled with a part-time GIS consultant.

On June, 2017, the District entered in to an Agreement for GIS Professional Services with Lynx Technologies. The Agreement was for a period of 12 months that ended on June 30, 2018.

On June 18, 2018, the Board authorized to extend the contract for GIS Professional Services for 12 months, which ended on June 30, 2019.

On June 17, 2019, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which will end on June 30, 2020.

On June 15, 2020, the Board authorized to extend the contract for GIS Professional Services for another 12 months, which will end on June 30, 2021.

A revised scope of services for GIS Professional Services has been prepared by Lynx Technologies for Board review. If approved, this Agreement will extend for another 12 months with effect from from July 1, 2021 to June 30, 2022.

Currently, the Pebble Beach Community Services District is using services of Lynx Technologies to provide GIS services for their district on a part-time basis. In addition, several other cities are also utilizing the services of Lynx Technologies for their GIS needs.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager or the Administrative Services Manager/CFO to enter into an agreement with Lynx Technologies to provide GIS services for an amount not to exceed \$35,000. Approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

IMPACT TO STAFF/RESOURCES: The FY 2021-2022 budget includes funds for this service.

BACKGROUND: Lynx Technologies will serve as a consultant for GIS services to provide support for the District on a part-time, continuous basis and will provide onsite office hours of 1-2 days per week based on the workload.

The Agreement with Lynx Technologies will be from July 1, 2021 to June 30, 2022. Lynx Technologies will assign an employee to serve as the GIS consultant to the District and will provide support by performing District's GIS services on an ongoing basis. Details of these functions being performed by Lynx Technologies are included in Scope of Services (**Exhibit 8-A**).

EXHIBIT

8-A GIS Professional Services Scope of Services

June 03, 2021

Mr. Suresh Prasad
Chief Financial Officer
Monterey Peninsula Water Management District
5 Harris Court, Bldg. G
Monterey, CA 93942



Re: GIS Professional Services

Dear Suresh:

Thank-you for the opportunity to submit this scope of work to provide GIS professional services for the Monterey Peninsula Water Management District. Services will be performed as directed by you, and Lynx Technologies will provide appropriate staffing to conduct on- and offsite services on a time and materials basis.

The purpose of this agreement is to provide support for the District’s Geographical Information System (GIS). Core tasks for the upcoming year include:

- Create ESRI Organizational Account for ArcGIS Online. Work with staff to develop maps and apps for field data collection and monitoring and other public portal / outreach programs
- Continue to develop internal Geocortex site. Set up workflow so that permitting staff can enter an address or APN and determine if the site is in the district boundary or not.
- Ongoing support the Accela Permitting software Web Mapping GUI and XAPO.
- Provide systematic updates of parcel feature data and Monterey County assessor data changes
- Continue to develop the GIS SQL/SDE Enterprise database to warehouse all spatial and tabular data to support the business functions of the organization.

Ongoing tasks and priorities will be determined after the initial discovery phase. Lynx staffing will be assigned commensurate with the required skill required. Subject matter vary but may involve any of the roles listed or related below:

- Base feature layer maintenance including parcels, streets, addresses, roadway, tract, and boundary changes, including associated tables and annotation.
- Data maintenance of other layers within the GIS such as utility networks, planning and engineering overlays.
- Onsite work to collect and capture data. For example, staff could be assigned to go through engineering data to infill missing data, or there may be a special project that District staff requires a GIS technician in which significant interaction is required.

- Field work as required, this may include field inspection, or high precision GPS capture of well data.
- Database design
- Produce maps for board presentation
- Ad hoc GIS analysis
- ArcGIS Desktop training for District staff

Each assignment will proceed with an estimate of required hours; a detailed scope of work will be provided for unusual or one-time projects. A simple email exchange of hours and approval is all that will be required for maintenance work.

The total annual budget will not exceed \$35,000. This would provide sufficient funds for onsite staff for up to 2 days per week.

All work will be billed on a time and materials basis according to the following rate schedule:

Project Manager/Analyst: \$75/hr.
GIS Technician: \$65/hr
Clerical: \$50/hr

If you have any questions regarding this proposal I can be reached on my cell phone at any time: (408) 482-3255, or by email: patrickk@lynxgis.com. Again, thank-you for the opportunity to submit this proposal and I look forward to working with you.

Sincerely,

Patrick Kelleher
Lynx Technologies

ADMINISTRATIVE COMMITTEE

9. CONSIDER EXPENDITURE OF FUNDS WITH CORELOGIC INFORMATION SOLUTIONS, INC.

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Services & Supplies 26-05-761000
Prepared By:	Stephanie Locke	Cost Estimate:	\$14,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District uses CoreLogic Information Solutions to utilize its online RealQuest Professional services. The RealQuest service supports the District's programs by providing property information needed for researching and noticing properties, documenting ownership and use information for deed restriction preparation, and enforcement of the District's water efficiency standards. The service is utilized daily by the Water Demand Division, and occasionally by the Water Resources and Engineering Division. There are no other reasonably accessible alternative sources for the information provided by RealQuest.

The RealQuest license includes:

- Property Profile/Reports
- Street Map Search
- Parcel Maps
- Street Maps Plus
- User sign-on and passwords for eight staff (seven in Water Demand; one in Water Resources and Engineering)
- Access to recorded documents and associated document imaging

Staff is requesting authorization to spend \$14,000.00 to continue use of CoreLogic's RealQuest Professional services. Funding for this expenditure is included in the Fiscal Year 2021-2022 budget.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize expenditure of up to \$14,000.00 for Fiscal Year 2021-2022 to obtain CoreLogic's RealQuest Professional.

IMPACT TO STAFF/RESOURCES: None.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

10. AUTHORIZE FUNDS TO CONTRACT FOR DISTRICT ENGINEER

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$85,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Planning and Engineering Manager/District Engineer, Larry Hampson, retired on May 31, 2019. Some of his duties were transferred to existing District staff. However, there is a need for his specialized skills and knowledge of District projects, such as the Sleepy Hollow Intake Facility Project. He will provide assessment and oversight on District projects. Mr. Hampson's unique experience and historical knowledge, after 28 years with the District, make him the only individual who can carry out these functions. The District is also required to have a registered Professional Engineer on staff and Mr. Hampson is a registered Professional Engineer.

It would greatly benefit the District to offer a limited-term, part-time contract as a retired annuitant to Mr. Hampson. The contract would be for Mr. Hampson to act as a District Engineer at his former hourly rate of \$78.03, for up to 960 hours from July 1, 2021 through June 30, 2022. He would not receive any benefits, other than those mandated by state and federal law.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the expenditure of funds to hire retired annuitant for up to 960 hours of work from July 1, 2021 through June 30, 2022. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

IMPACTS TO STAFF/RESOURCES: The cost to the District for a 12-month, part-time contract would not exceed \$85,000.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

11. AUTHORIZE FUNDS TO CONTRACT FOR EXECUTIVE ASSISTANT

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Salary & Benefits
Prepared By:	Suresh Prasad	Cost Estimate:	\$4,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Executive Assistant/Clerk of the Board, Arlene Tavani, retired on December 30, 2020. Most of her duties were transferred to her replacement, however, there is a need for her specialized skills and knowledge of the District, such as dealing with historical document retention, dealing with Public Records Act request, other policy related work, etc. She will provide assessment and training on as needed basis to the District. Ms. Tavani's unique experience and historical knowledge, after 35 years with the District, makes her the only individual who can carry out these functions.

It would greatly benefit the District to offer a limited-term, part-time contract as a retired annuitant to Ms. Tavani. The contract would be for Ms. Tavani to act as a part-time Executive Assistant at her former hourly rate of \$40.57, for up to 80 hours from July 1, 2021 through September 30, 2021. She would not receive any benefits, other than those mandated by state and federal law.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the expenditure of funds to hire retired annuitant for up to 80 hours of work from July 1, 2021 through September 30, 2021. Approval of this item will be contingent upon final adoption of the FY 2021-2022 budget.

IMPACTS TO STAFF/RESOURCES: The cost to the District for a 3-month, part-time contract would not exceed \$4,000.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

12. CONSIDER APPROVAL OF CONTRACT WITH TMD CREATIVE FOR PUBLIC OUTREACH SERVICES FOR FISCAL YEAR 2021-22

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Professional Fees
Prepared By:	Stephanie Locke	Cost Estimate:	\$51,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: TMD Creative was retained to do marketing/outreach for the District last fall. Highlights of their work this year include monthly branding ads, social media posts that have substantially increased online participation on Facebook, Instagram and Twitter, marketing support for three highly successful water efficiency workshops in May, and regular participation at the Public Outreach Committee meetings. Staff has been pleased with their work and is recommending that TMD be retained for Fiscal Year (FY) 2021-22.

Adoption of a strategic plan by the Board was integral to preparation of TMD's marketing/outreach plan for FY 2021-22 (attached as **Exhibit 12-A**). The proposal responds to direction from the Public Outreach Committee and was accomplished by reviewing each strategic goal at the Committee's May meeting and determining the associated outreach actions necessary to accomplish the Board's Plan. Among the proposed actions are newsletter direct mailings, conducting two constituent surveys, email list development, and monthly branding ads. Communication about the Board's top priorities is foremost. The proposed retainer for FY 2021-22 is \$4,250 and was included in the budget.

RECOMMENDATION: The Administrative Committee should recommend the Board support approval of a contract with TMD Creative for Fiscal Year 2021-22 with a monthly retainer of \$4,250.

EXHIBIT

12-A TMD Proposal

TMD CREATIVE PROPOSAL

**Monterey Peninsula Water
Management District**

MAY 2021

DRAFT3

90 W Alisal Street
Salinas, CA 93901
831.758.6425
info@tmdcreative.com





Dear Stephanie,

Our team at TMD has enjoyed the past few months working together in communicating the Monterey Peninsula Water Management District message. TMD Creative values the District's commitment to innovation and the highest standards for both the sustainable and safe production of water for communities. Promoting your organization, and providing increased value to customers while demonstrating the value you already provide to them are key points of your messaging. These points resonate with TMD Creative and we feel we have a good understanding of your organization upon which we would build going into the next fiscal year.

We are please to submit a proposal to Monterey Peninsula Water Management District to continue our partnership into 2022. Telling the story of the District and the community it represents would be a focus of future work. We have outlined elements of a marketing plan based on what we started and integrating your new goals for the upcoming year. We are excited about and look forward to working with you collaboratively to achieve your strategic objectives.

We build strong relationships with our clients, many of which have been with TMD Creative since the beginning. They remain with us because we continue to earn their trust and deliver on our promises — high quality, original, award-winning solutions for our clients.

Thank you for the opportunity to continue our work together. Please let us know if you have any questions regarding this proposal. Feel free to call or email me at any time.

Best regards,

Nick Pasculli



OUR PHILOSOPHY ABOUT SUPPORTING YOUR BRAND

A brand message is the promise to the community about what kind of information, service and experience they are receiving. A good brand changes the way the public thinks about and interacts with the agency, whether it is a private or public agency. Thus, having a strong, visible brand and messaging is imperative.

TMD has enjoyed our partnership with the Monterey Peninsula Water Management District this past year and look forward to a continued collaboration to enhance your brand. Our approach using strategic marketing coupled with creative problem solving and visual thinking will continue to build your brand and guide how the organization portrays itself to the public and your constituents.

OVERVIEW

TMD strongly believes the best work comes from collaborating with the client. This means combining your knowledge and skills with our creative strategy. Through our work together these past few months and by listening to your communication goals, we have identified and are proposing the following components for the next fiscal year.

Design components*:

- Direct mail piece/newsletter: create design template and publish twice a year: 1) promote Measure “J”; 2) focus TBD
- Brochures: Updating of current brochures (up to five of the current brochures)
- Redesign hospitality card
- One monthly branding ad to support 2021-2022 strategic goals: design and coordinate placement in three primary publications; and create small versions of each ad for social media purposes
- Educational workshop ad for May 2022: design and coordinate placement in three primary publications; and create small versions of each ad for social media purposes

** Design components do not include printing costs, mailing services or postage.*



Consulting components:

- e-mailing list enhancement:
 - Buy targeted email lists or enable “opt in” features to build electronic outreach list (Cost not included in retainer.)
- Surveys: targeting two specific audiences, survey includes:
 - Instrument consulting (development of questionnaire)
 - Instrument deployment (method TBD: email, web or USPS)
 - Collect data and provide analysis reporting
- Social media: campaign development includes:
 - Content calendars and strategy
 - Creating a series of posts to graphically amplify 2021 strategic goals
- Client/Board/Committee meeting attendance:
 - TMD Creative will commit 1-2 people to attend monthly meeting

PROPOSED RETAINER:

Reflective of the projects outlined in the above design and consulting components, TMD Creative calculated the total work hours and divided by 12 to determine the proposed monthly retainer price.

Retainer.....\$4,250 per month



WEBSITE RE-DESIGN

(OPTIONAL – Not included in the retainer)

Objective: An excellent website is just one of the key foundation elements in maintaining and growing your organization. Our commitment is to create a website that accurately reflects and further develops the MPWMD brand by re-designing and programming a dynamic and easy-to-use site strengthening your presence online.

TMD keeps abreast and ahead of current best practices and uses the latest Content Management Systems (CMS) and HTML, while also making the site a flexible resource for domestic and international online visitors. Most importantly, it is very user friendly, so you can communicate better with your industries and communities.

Scope:

Functionality features include:

- Responsive, mobile-friendly design
- Optimized site for search and social media
- Simple and attractive design that makes a strong impact
- Easy, optimized navigation and expandability
- Design of page layout and development of style sheets to be used throughout
- Excellent page speed load time
- Secure
- ADA Compliance
- Optimization for social media
- SEO friendly elements (widgets, design features, style elements)

Content features include:

- High quality content with optimized keywords and phrases for good readability scores
- Engaging imagery (photos, videos and/or moving pictures)
- Testimonials/ratings/recommendations/certifications
- Clear calls-to-actions
- Request for an estimate forms on each page
- Blog page

Backend Programming and Database include:

- Custom theme on a customer portal
- Migrate current assets, descriptions, and photos as determined
- Migrate categories and set up navigation
- Set up SSL certificate (beta testing)
- Launch new site (retest again)



WEBSITE CREATIVE INVESTMENT

(Based on current 75+ page MPWMD web site)

Includes design and development strategy*

- Design: Includes homepage and secondary page proofs and style sheets with two revisions*, and migrating content from current site
- Search Engine Optimization: Both website and directory research and listings
- Mobile responsive design and programming

Backend Programming and Database*

- Assess management and cataloging into a WP database
- Integrate the payment gateway and set up SSL certificate
- Backend programming, CMS, beta-testing
- Pre-launch, launch and post-launch steps and testing of new site

Total Estimated Cost of Website Development\$15,000-17,500

This estimate is based on information gathered at initial meeting with client. If the scope changes, the total cost will be reflected.

*Revisions beyond this scope of work will be billed at an hourly rate.

**Additional services not included in this estimate listed here (but not limited to) are photography, video creation, copywriting and illustration. These services will be estimated on an as needed basis.



MEDIA EVENT

(OPTIONAL – Not included in the retainer)

Objective: Strategic goal of this event would be to create an opportunity for MPWMD to provide and share information to the press about the organization’s award-winning “Path to Water Independence” plan. MPWMD will be positioned to take a proactive approach creating and determining the dialog regarding sustainable water plans for our area’s short and long-term future.

Scope:

Strategy and support of MPWMD media event to include:

- Identifying press attendees
- Follow-up with attendees as needed
- Attendance of event to evaluate event effectiveness

Total Estimated Cost of Media Event.....\$5,000

CUSTOM PHOTOGRAPHY & VIDEOGRAPHY

(OPTIONAL – Not included in the retainer)

Includes photography/video services and art direction fees

Full day rate:\$2,000

Half day rate:\$1,200

Drone Footage:

Hourly rate:\$175*

*Editing services to be billed additionally at \$75/hour

Specific estimates for photography/videography are based on information gathered through communication and meetings with client. A more detailed estimate will be provided once needs are determined.



LIMITATION OF LIABILITY

TMD will notify client of inaccuracies that are discovered during our normal course of business; however, unless specifically stated otherwise in writing (in this proposal or amending work orders), the client bears final responsibility for any errors or omissions present in the content submitted to TMD. Therefore, the client should verify the accuracy of any and all content before submitting it to TMD. Content includes but is not limited to copy/text, data, pictures, and images.

TMD is happy to provide copywriting and editing services for a fee. Excluded from this service is technical or scientific data and statistics, or information specific to the client for which TMD has no reference to verify accuracy.



AGREEMENT

If this proposal meets with your approval, please indicate by signing and returning one copy to TMD by US Mail, fax, or e-mail. A monthly payment of retainer amount is required to initiate work due by July 1, 2021. Should you have questions, please feel free to call me at 831-758-6425 ext. 203, or contact me by email: nick@tmdcreative.com

Thank you for the opportunity to submit this proposal. We look forward to working with you!

Sincerely,
Nick Pasculli

Agreed and accepted by:

Name Title

Organization Date

Signature

Name Title

TMD Date

Signature

ADMINISTRATIVE COMMITTEE

13. AUTHORIZE FUNDS TO CONTRACT FOR LIMITED-TERM FIELD POSITIONS DURING FY 2021-2022

Meeting Date:	June 21, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Aquatic Resources Fisheries 2-3-1 I, 2-3-2 B, C, F; 2-3-4 D
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$91,155

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District has funded limited-term positions to assist District staff in the completion of field activities for many years. These positions are not on the District organization chart and these incumbents are not included in the District bargaining units. The schedules for these positions are part-time and largely seasonal in nature. Contracts are for six-month periods of time or less. However, limited-term employees may be offered subsequent contracts up to a total of 1,000 hours per year. Funding for these positions is included in the proposed 2021-2022 Fiscal Year (FY) budget.

Authorization is requested to hire several part-time limited-term *Water Resources Assistants* for a total of 1,998 hours. The hours will be used for summer-fall juvenile fish rescues, fall population sampling, Sleepy Hollow Steelhead Rearing Facility operations and weekend coverage, spring smolt rescues, and winter adult steelhead weir operations (new additional work)]. These positions are essential to staff crews led by permanent staff, as well as to prevent the accrual of excessive compensatory time and overtime for higher level regular full-time positions. The Water Resources Assistants would be paid \$18.00 per hour and cost up to \$39,560.

Authorization is also requested to hire several part-time limited-term *Fisheries Aides* for up to a total of 2,759 hours of work during FY 2021-2022. These individuals will assist staff with basic labor tasks in the intensive rescues of steelhead juveniles and smolts in the lower Carmel River, as well as fall population sampling, spring smolt rescues, and winter adult steelhead weir operations. The Fisheries Aides would be paid \$17.00 per hour and cost up to \$51,595.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the limited-term Water Resources Assistants for up to a total of 1,998 hours of work; several Fisheries Aides for up to 2,759 hours of work. The approval of this item is contingent upon the adoption of FY 2021-2022 budget by the Board.

IMPACTS TO STAFF/RESOURCES: The total cost of the limited-term contracts described above would not exceed \$91,155. It should also be noted that limited-term employees receive no District benefits. In addition to their hourly wages, additional costs to the District are limited to legally mandated payroll taxes and workers compensation insurance premiums.

BACKGROUND:

- A. Water Resources Assistants: This job classification was created in December 1998 to assist staff in the Water Resources Division with field and administrative tasks, including rescuing of juvenile steelhead in the lower Carmel River, surveying of steelhead populations and spawning habitat, and monitoring of groundwater and surface water resources within the Monterey Peninsula Water Resource System. It is needed to help ensure that tasks for the District's Fisheries Mitigation Program are completed on schedule. They have also been integral in conducting the California Stream Bioassessment Procedure (CSBP), developed by the Department of Fish and Game as a rapid bioassessment protocol and method to track overall stream health. Without the assistance of limited-term help, the ability to conduct these tasks would be compromised. Additionally, the Water Resources Assistants will support regular staff with lagoon water quality monitoring, well production and groundwater quality historical data compilation, and grant projects. These employees will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.
- B. Fisheries Aides: Over the past two decades, District staff has initiated rescues when streamflow receded below ten cubic feet per second at Highway One. This has occurred anytime between March and September. The District will be rescuing and transporting three groups of steelhead, including smolts, kelts (spawned-out adults) and juveniles. The smolts and kelts will be transported downstream to the lagoon or ocean, while juveniles will be transported upstream to permanent habitats above the Narrows. Additional help is needed to successfully perform this critical function. If staff attempted to conduct rescues with fewer workers, more fish would be lost because a smaller crew cannot effectively keep up with the number needing rescue and cannot work fast enough to keep up with the retreating river front. It would also increase the risk of on-the-job injuries for people working too strenuously as they attempt to complete two critical jobs in the same period of time. The incumbents of this position will work in the Environmental Resources Division and be supervised by the Environmental Resources Manager.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

14. CONSIDER RENEWAL OF CONTRACT WITH JEA & ASSOCIATES FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Services & Supplies Professional Fees
Prepared By:	David J. Stoldt	Cost Estimate:	\$43,400

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: John Arriaga of JEA & Associates has worked with the District since May 2008 in implementing its legislative goals. As proposed, JEA and Associates would continue to undertake legislative and administrative activities to support the District's priorities during Fiscal Year 2021-2022. See the Scope of Services attached as **Exhibit 14-A**.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the contract with JEA & Associates for a not-to-exceed amount of \$43,400 for Fiscal Year 2021-2022.

IMPACT TO DISTRICT RESOURCES: The estimate for services includes \$38,400 in monthly retainer fees of \$3,200 per month, and \$5,000 for chargeable expenses. Funds for this expenditure are included in the FY 2021-2022 budget under Services and Supplies, Professional Fees.

EXHIBIT

14-A JEA & Associates Scope of Services for FY 2021-2022

EXHIBIT 14-A**AGREEMENT**

This AGREEMENT is entered into as of the date hereinafter specified by and between JEA & Associates and Monterey Peninsula Water Management District (MPWMD). WHEREAS MPWMD wishes to engage JEA & Associates to provide legislative and administrative services to MPWMD as outlined in the scope of services below.

NOW THEREFORE, the parties hereto do mutually agree to the following terms and conditions:

Scope of Services

1. JEA & Associates would propose to undertake legislative and administrative activities as directed and/or requested by the MPWMD, using our political and general experience to accomplish established goals. Specifically, working with the MPWMD on the State Water Resources Regional Control Board's (SWRCB's) Cease and Desist Order (CDO) for the California American Water (CAW) unauthorized diversions from the Carmel River and also working with the California Public Utilities Commission (CPUC) and other entities on this issue.
2. JEA & Associates would schedule, coordinate and participate in meetings with the Governor's Administration, the California Legislature, the CPUC, the SWRCB and others in addressing key issues and concerns regarding the CDO and attend public hearings of the CPUC, the SWRCB and of other agencies as requested and directed by the MPWMD.
3. Monitor Dept. of Water Resources (DWR) and SWRCB meetings/workshops and report to the MPWMD's staff on Commission policy and funding initiatives. Closely monitor the development of program criteria for Bond funds and assist the MPWMD staff with any project applications submitted for funding.
4. Recommend to MPWMD Board/staff program and project funding strategies and assist in the execution of the strategies with the DWR and SWRCB. Work with the MPWMD Board and appropriate staff in coordinating DWR and SWRCB tours of MPWMD projects and programs. Assist MPWMD in gaining legislative support for grant and funding applications before the DWR and SWRCB.
5. Monitor Legislature's policy and budget committee hearings on water, lobby/testify on behalf of the MPWMD on program allocation and budget earmarks as directed. Organize advocacy efforts with legislative leadership and political friends of the MPWMD to insure coordination of efforts on behalf of funding requests. Monitor and report on budget conference committee actions and advocate for budget "trailer" and/or "caboose" bill language for the MPWMD as may be required.
6. Recommend policy positions on specific pieces of legislation/budget items of importance/relevance to the MPWMD and advocate/lobby/testify on positions of the MPWMD before the Legislature, Governor's Office and any relevant state agency, board

EXHIBIT 14-A

and commission. Provide copies of introduced or amended bills, committee analysis or reports and any relevant committee testimony on identified legislation/budget items. Obtain behind-the-scenes intelligence and vital information on legislative discussions/actions being contemplated by the Legislature, the Governor's Office or other interest groups.

7. Prepare and present written reports for the MPWMD as directed.
8. To enable JEA & Associates to carry out the prescribed scope of work, it is requested that the MPWMD provide our firm with technical assistance, expertise and information as may be necessary or required.
9. John Arriaga of JEA & Associates will be the principal contact from our firm and the responsible person in dealing with the MPWMD, its Board of Directors and staff as may be necessary. He will be assisted by Laurie Johnson and Erica Arriaga of the firm as may be required.

Fee Structure

JEA & Associates is prepared to provide the services as outlined in this proposal for a monthly retainer of \$3,200 a month, due & payable on the first day of each month plus chargeable expenses. This amount/retainer is based on our anticipation of the workload. We would like an understanding that should its level of activity exceed 25 hours per month on a regular basis, our firm and the MPWMD will mutually discuss any adjustments to this fee schedule as it determines the actual scope of activity and volume of work found to be required to carry out the goals of the MPWMD. Chargeable expenses include travel and work-related entertainment expenses, which shall be expressly authorized by the MPWMD prior to such expenses being incurred.

This contract will be in effect July 1, 2021. Either party may terminate this Agreement, for any reason, upon not less than 30 days of prior written notice to the other party.

Signature:

John E. Arriaga
President
JEA & Associates

Date

David Stoldt
General Manager
Monterey Peninsula Water Management District

Date

ITEM: CONSENT CALENDAR**15. CONSIDER RENEWAL OF CONTRACT WITH THE FERGUSON GROUP FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES**

Meeting Date:	June 14, 2020	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Services & Supplies Professional Fees
Prepared By:	David J. Stoldt	Cost Estimate:	\$99,500

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: At its March 15, 2021 meeting the District Board adopted the 2021 Legislative Advocacy Plan to establish District legislative and government affairs priorities for FY 2021-22. The first four items in the Plan are in regard to the District's Federal strategy and includes a continued relationship with The Ferguson Group (TFG.) TFG has shown a deep understanding of the federal budget, legislative process, funding opportunities, and regulatory setting. TFG has helped the District and Monterey One Water (M1W) advance relationships with both Congress and regulatory departments related to water, including but not limited to BLM, NOAA (NMFS), USBR, USDA, and EPA. The Pure Water Monterey project was notified it will receive over \$19 million in federal grants, a result of the joint efforts of the District and M1W, assisted by TFG.

The FY 2021-22 scope of work will include, but is not limited to:

- Identifying legislation or proposed regulatory changes that may impact the District.
- Track additional Title XVI and WIIN Act funding for Pure Water Monterey
- Track Biden Administration budget actions and Infrastructure Funding/Financing Proposals
- Consult with staff to develop positions on relevant legislation.
- Advocate the District's position on bills and matters of interest.
- Identify funding opportunities and notify of timing, requirements, and advocate on behalf of District or District's partners (e.g. WaterSMART) for, but not limited to:
 - ✓ Fisheries and watersheds
 - ✓ Pure Water Monterey Expansion
 - ✓ CSIP Annexations
 - ✓ Desalination (if proceeding)
- Prepare materials for briefing – talking points, briefing books, letters, as necessary
- Coordinate with other water district lobbyists and organizations
- Maintain close relationships with Monterey legislative delegation
- Represent the District in meetings with staff, directors, or independently with congressional members and staff, administration officials, regulatory agencies.

- Coordinate federal outreach with District's State governmental outreach
- Identify funding opportunities and notify of timing, requirements, and advocate on behalf of District
- Direct contact with associations including ACWA, WateReuse, etc.
- Prepare materials for briefing – talking points, briefing books, letters, as necessary
- Coordinate with other water district lobbyists and organizations
- Maintain close relationships with Monterey legislative delegation
- Organize timely trips as needed, but at least once a year separate from ACWA trip.
- Provide similar services for the District's project partner(s), as needed and at the direction of the District.
- Periodic reporting of activities

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement with TFG for FY 2021-22.

IMPACT TO DISTRICT RESOURCES: The estimate for services includes \$96,000 in monthly retainer fees of \$8,000 per month, and \$3,500 for chargeable expenses. The \$8,000 retainer has remained unchanged over the District's five-year relationship with TFG. Funds for this expenditure are included in the FY 2020-2021 budget under Services and Supplies, Professional Fees.

DISCUSSION: In 2016, three consultants provided statements of qualifications that were evaluated with equal weight in 4 criteria: (i) Experience - with municipalities, special districts, agency's & other governmental entities; (ii) Experience - with specific federal agencies; (iii) Experience - with specific water-related issues; and (iv) Personnel assigned. The General Manager and each of the Legislative Advocacy Committee members were asked to perform their own evaluation, to inform the Committee recommendation. Additionally, qualitative factors such as professional appearance of the submittal, overall quality of the submittal, consultant familiarity with the District, outside third-party references, and so on were considered. Finally, the proposing firms' cost proposals were considered. TFG was the recommended firm.

EXHIBIT

15-A Form of Engagement Letter for TFG for FY 2021-2022

The Ferguson Group

Advocacy. Consulting. Grants.



July 1, 2021

Mr. David J. Stoldt
General Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

RE: Letter of Agreement – July 1, 2021 – June 30, 2022

Dear Mr. Stoldt:

The Ferguson Group, LLC (TFG) is pleased to submit this letter of agreement to continue to provide Washington representation and consulting services to Monterey Peninsula Water Management District (MPWMD), as outlined in the TFG "Response to RFQ for Federal Legislative and Agency Lobbyist" services dated December 1, 2016, for the twelve-month period of July 1, 2021 through June 30, 2022. As described in the RFQ response, TFG will provide Washington representation services to MPWMD and perform such work as directed by MPWMD on a fixed fee basis, at the rate of \$8,000 per month. Among other things, TFG will continue to assist MPWMD in securing federal financial assistance, raising the visibility of the MPWMD projects, and securing congressional support for the activities of the MPWMD. TFG will also assist MPWMD with scheduling and preparing for advocacy meetings with the MPWMD congressional delegation, key House and Senate Committee offices and administration officials, and, perform such other tasks as directed by MPWMD.

In addition to the monthly fixed fee, MPWMD will be responsible for reimbursable expenses associated with carrying out the requested work, including long distance telephone calls, faxes, document production, overnight delivery, in-Town courier services, meals and out-of-Town travel (both pre-approved by MPWMD), and in-Town travel (taxicabs). Reimbursable expenses for the twelve-month contract period shall not exceed \$3,500, as indicated in the aforementioned RFQ response.

Either party may terminate this agreement at any time by giving the other party at least thirty (30) days prior notice, in writing, of such termination.

We greatly appreciate the opportunity to continue our work with MPWMD and look forward to a very productive year. If the terms of this letter of agreement are acceptable, please sign both originals, and return one to us at your earliest convenience.

Sincerely,

W. Roger Gwinn
CEO

ADMINISTRATIVE COMMITTEE

16. CONSIDER EXPENDITURE TO AMEND CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE HYDROGEOLOGIC REVIEW FOR WATER DISTRIBUTION SYSTEM PERMITS

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	WDS Permitting 2-8-2
Prepared By:	Gabriela Bravo	Cost Estimate:	\$2,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Board will consider authorizing the General Manager to amend an existing contract with Pueblo Water Resources, Inc. (Pueblo) to authorize a maximum of \$2,000 for Fiscal Year (FY) 2021-2022 (July 1, 2021 through June 30, 2022) to continue to help District staff carry out MPWMD Rules and Regulations governing Water Distribution Systems (WDS), specifically in regards to hydrogeologic review of Well pumping test reports and related tasks. The \$2,000 limit would be tracked as follows:

Program 2-8-2, "Hydrologic Impact Review," with up to \$2,000 as 100% reimbursable from applicants.

Exhibit 16-A is the proposed scope of work and cost estimate from Pueblo for FY 2021-2022. The proposed \$2,000 total limit is the same of that budgeted in FY 2020-2021. The hydrogeologic review will be primarily associated with Level 3 WDS Permits under the current rules. The applicant must show that a Well (or other water source) will reliably meet the applicant's needs, and will not adversely affect the Monterey Peninsula Water Resource System or Sensitive Environmental Receptors as defined in District Rule 11.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to amend the current District professional services contract with Pueblo for a not-to-exceed amount of \$2,000 for FY 2021-2022, which was recently adopted by the Board as part of the FY 2021-2022 budget. If this item is adopted along with the Consent Calendar, staff will execute a contract amendment with Pueblo.

BACKGROUND AND DISCUSSION: Pueblo has been retained since June 2006 to assist staff with WDS Permit processing on an as-needed basis. All amounts are maximums; only actual hours of service are billed. Invoiced hours submitted by consultants for review of each application are reimbursed by the applicant before the applicant receives the signed WDS Permit.

Pueblo's rates are competitive with other consulting firms with experienced, registered hydrogeologists. Pueblo is very knowledgeable about local hydrogeology and MPWMD procedures, and is considered to be cost-efficient for this work. Pueblo also has contracts with the District for Aquifer Storage and Recovery tasks in the Seaside Groundwater Basin.

Continued WDS applications are expected due to restrictions on the availability of California American Water supply for new construction and remodels. Consultant assistance is essential to adequately process permit applications in compliance with the State Permit Streamlining Act and to help the Water Resources Division address technical questions relating to the WDS process.

IMPACT TO DISTRICT RESOURCES: Pueblo's technical work is directed by the Water Demand Division staff. Pueblo's work product is used as evidence in preparing WDS Permit documents, including the required Findings of Approval.

EXHIBIT

16-A Pueblo Water Resources Scope of Work and Fee Schedule for FY 2021-2022



May 27, 2021
Project No. 15-0067

Monterey Peninsula Water Management District
Post Office Box 85
Monterey, California 93942

Attention: Ms. Gabby Ayala

Subject: Proposal for Continuing Professional Hydrogeologic Services; WDS Permitting Assistance, Fiscal Year 2021-2022

Dear Gabby:

Pursuant to your request, Pueblo Water Resources, Inc. (PWR) is pleased to submit this proposal for continuing assistance with the processing of Water Distribution Systems (WDS) permit applications during Fiscal Year 2021-2022 (FY 2021-2022). It is our understanding that the District desires PWR to provide continued technical assistance with the review and evaluation of Well Source and Pumping Impact Assessments (assessments) for compliance with District Technical Procedures. Presented in this proposal is a scope of services and associated budget to provide the requested services.

SCOPE OF SERVICES

Task 1 – Assist with Assessment Reports

This task consists of the review and evaluation of assessments submitted by applicants for compliance with District technical procedures, and providing written documentation summarizing our findings for each reviewed assessment. This task also includes providing assistance with the preparation of any hydrogeologic evaluations requested by the District related to the WDS program. Consistent with past practice, our work will be performed with direct oversight of the General Manager or his/her designee (e.g., the District Senior Hydrogeologist) on an as-needed / as-directed basis.

Fees

Our services will be billed on a time-plus expenses basis in accordance with our current Fee Schedule (attached) for a **not-to-exceed amount of \$2,000**. Consistent with past practice, we will track our costs associated with each WDS applicant separately to facilitate reimbursement by the applicants. In the event that the overall number or complexity of the assessments to be evaluated requires effort beyond the established budget, we will notify you in writing as soon as possible.

Monterey Peninsula Water Management District
Proposal for Water Distribution System Permitting Support – FY 2021-2022
May 27, 2021 (Project No. 15-0067)



We appreciate the opportunity to provide assistance to the District and look forward to the timely and successful performance of the work. As always, if you have any questions please contact me.

Sincerely,

Pueblo Water Resources, Inc.

Robert C. Marks, P.G., C.Hg.
Principal Hydrogeologist

RCM

Attachments: 2021 Fee Schedule



PUEBLO WATER RESOURCES, INC.
2021 FEE SCHEDULE

Professional Services

Table listing professional services and rates: Principal Professional (\$220/hr), Senior Professional (\$205/hr), Project Professional (\$190/hr), Staff Professional (\$160/hr), Technician (\$150/hr), Illustrator (\$135/hr), Word Processing (\$115/hr)

Other Direct Charges

Table listing other direct charges: Subcontracted Services (Cost Plus 15%), Outside Reproduction (Cost Plus 15%), Travel Expenses (Cost Plus 15%), Per Diem* (\$150/day), Vehicle (\$75/day)

Equipment Charges

Table listing equipment charges: Drilling Fluid Test Kit (\$100/day, \$400/week), Field Water Quality Meter (Hach DR890) (\$75/day, \$275/week), Orion ORP/pH/Temp Probe (\$75/day, \$275/week), Water Level Probes (In-Situ Level Troll) (\$75/day, \$300/week), Water Quality Probes (In-Situ Aqua Troll) (\$100/day, \$325/week), Ultrasonic Flowmeter (\$200/day, \$750/week)

*Regionally and seasonally specific to project.

ADMINISTRATIVE COMMITTEE

17. CONSIDER CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE AQUIFER STORAGE AND RECOVERY OPERATIONAL SUPPORT

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-2-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$75,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District's Carmel River Aquifer Storage and Recovery (ASR) project is operated under a cooperative agreement between the District and California American Water (Cal-Am.) Under this agreement, the District operates the wells during injection season and collects and reports data required to meet permit requirements for the State Water Resources Control Board Division of Water Rights (DWR) and the Regional Water Quality Control Board. The District also provides data to the Seaside Groundwater Basin Watermaster (Watermaster) related to the Storage and Recovery agreement between Cal-Am and the Watermaster. Pueblo Water Resources (PWR) is used on an annual basis to support District staff with the fieldwork, data collection, conduct supervision of unanticipated emergency repairs, and report preparation to operate the ASR Project in all phases of operation and comply with permit requirements. PWR has been selected because their expertise and knowledge of the Project's equipment, operations, reporting, and regulation allow their team to efficiently plug into any component of the program efficiently and provide support with little notice and direction. No other firm has the direct qualifications and experience on this project to match what PWR has to offer the District.

DISCUSSION: Due to the seasonal and climate driven nature of work associated with ASR operations, the District has opted to not hire full time operators dedicated solely to ASR, but to hire PWR as support staff on an as-needed basis to keep costs of ASR operation low. PWR will assist in fieldwork, support data networks, assist in the preparation of compliance reports, and provide project construction/repair oversight on an as needed basis. PWR has 18 years of experience in supporting this particular project, is familiar with the ASR procedures and regulations, and therefore is able to plug in quickly with little spin up time when their services are needed. Budget estimate is based on a wet water year type where there would be over 150 operational days and this contract of support would provide up to 10 weeks of support. If WY 2022 is not a wet water year, less support will be needed and the full budget will not be spent. Additionally, as the project infrastructure ages through normal wear and tear, components break down and need repair to maintain the functionality of the program. The District contracts directly with C-57 contractors to repair the infrastructure and relies on PWR to supervise the

repair/construction activities to make sure the work is completed to District standards. Staff proposes to retain PWR to support the District with operations on an as-needed basis for the WY 2022 ASR season.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement on an as-needed basis, not to exceed \$75,000 with PWR to support the District with WY 2022 ASR operations.

BACKGROUND: The District completes annual water quality monitoring at the ASR facilities as outlined in the ASR Sample and Analysis Plan, which is a requirement for project operations by the Regional Water Quality Control Board. The District also monitors and reports streamflow and diversion volumes to the DWR, NOAA Fisheries, and State Department of Fish and Wildlife for permit compliance. In addition, the District reports volumes of water injected and recovered to the Watermaster as required by the Storage and Recovery agreement between Cal-Am and the Watermaster. The District has used PWR for 17 years to support the development and operation of the Carmel River ASR project. Because of PWR's experience with this project, they are able to provide high quality assistance to the District with little notice and direction.

IMPACT TO STAFF/RESOURCES: Funds for this project are included in the FY 2021-22 budget under "Water Supply Projects," line item 1-2-1. Funds expended to complete this work will be shared between the District and Cal-Am through the ASR Management and Operations agreement between the District and Cal-Am.

EXHIBIT

17-A Pueblo Water Resources, Inc. 2021 Fee Schedule



PUEBLO WATER RESOURCES, INC.
2021 FEE SCHEDULE

Professional Services

Table listing professional services and rates: Principal Professional (\$220/hr), Senior Professional (\$205/hr), Project Professional (\$190/hr), Staff Professional (\$160/hr), Technician (\$150/hr), Illustrator (\$135/hr), Word Processing (\$115/hr).

Other Direct Charges

Table listing other direct charges: Subcontracted Services (Cost Plus 15%), Outside Reproduction (Cost Plus 15%), Travel Expenses (Cost Plus 15%), Per Diem* (\$150/day), Vehicle (\$75/day).

Equipment Charges

Table listing equipment charges: Drilling Fluid Test Kit (\$100/day, \$400/week), Field Water Quality Meter (Hach DR890) (\$75/day, \$275/week), Orion ORP/pH/Temp Probe (\$75/day, \$275/week), Water Level Probes (In-Situ Level Troll) (\$75/day, \$300/week), Water Quality Probes (In-Situ Aqua Troll) (\$100/day, \$325/week), Ultrasonic Flowmeter (\$200/day, \$750/week).

*Regionally and seasonally specific to project.

ADMINISTRATIVE COMMITTEE

18. CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR AQUIFER STORAGE AND RECOVERY WATER QUALITY MONITORING

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects N/A
Prepared By:	Jonathan Lear	Cost Estimate:	\$40,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the District's Aquifer Storage and Recovery (ASR) Project. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to spend up to \$40,000 to complete laboratory analysis related to the ASR Project in FY 2021-2022.

BACKGROUND: The District is currently reporting data collected under the Sampling and Analysis Plan and reporting data annually to the Regional Water Quality Control Board (RWQCB) to meet compliance for project operations. Water quality sampling is driven by project operations which are controlled largely by the availability of excess runoff on the Carmel River Watershed, so the total cost of the water quality program is unknown, however the average cost of the program is less than the budget placeholder of \$40,000. All funds spent on this program are reimbursed by CalAm through the ASR agreement. It should also be noted, at the request of the RWQCB, the District is currently enrolling the ASR Project in the General Waiver for Injection of Water Treated to Drinking Water Standards and there will likely be a change in monitoring related to the switch in regulatory process. If there is an effect on budget, staff will bring this to the attention of the Committee at that time.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

19. CONSIDER AUTHORIZING MONTEREY BAY ANALYTICAL SERVICES TO PROVIDE LABORATORY SUPPORT FOR WATERMASTER WATER QUALITY MONITORING

Meeting Date:	June 14, 2021	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects N/A
Prepared By:	Jonathan Lear	Cost Estimate:	\$10,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to use Monterey Bay Analytical Services (MBAS) to complete water quality analysis in support of the Seaside Groundwater Basin Watermaster. The District currently has a business relationship with MBAS and is billed on a net 30 following completion of laboratory analysis.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to spend up to \$10,000 to complete laboratory analysis related to the Watermaster in FY 2021-2022.

BACKGROUND: The District has provided water quality monitoring and data management support to the Seaside Watermaster to meet the requirements outlined in the Seaside Groundwater Basin Monitoring and Management Plan. The Plan is a requirement outlined in the 2007 Adjudication Decision. The Monitoring and Management plan was adopted by the Monterey County Superior Court in 2008 and outlines a series of monitor and production wells to be sampled each water year. In the past the District has a contracted with the Watermaster to carry out this work on their behalf. Should the Watermaster choose to contract with the District again, District staff will use MBAS to complete the laboratory analysis for the sampling required in the Plan.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

20. CONSIDER ADOPTION OF RESOLUTION 2021-06 CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES

Meeting Date:	June 21, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Revenues
Prepared By:	Suresh Prasad	Cost Estimate:	\$9,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: At its February 23, 2012 meeting, the Board directed staff to implement a Proposition 218 process for the development of water supply fees and charges, including the hiring of a rate consultant and the development of the necessary ordinances, resolutions, and notices for implementation thereof.

At its April 16, 2012 meeting, the Board reviewed as an informational item two alternative draft resolutions for the collection mechanism of the proposed annual Water Supply Charge. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge through County Assessor's Office. At this time, the Board is asked to adopt Resolution 2021-06 certifying compliance with State law with respect to the Water Supply Charge to allow the County of Monterey to continue collection of the Water Supply Charge on the property tax bill. This Resolution gets adopted by our Board annually.

The County will charge the District 0.25% of the amount that is collected by the County. The approximate collection fee for this fiscal year will be \$9,000.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt Resolution 2021-06 and authorize the County of Monterey for collection of Water Supply Charge on the property tax bill.

BACKGROUND: There were two alternatives for the water supply charge collection mechanism: Alternative A was bills sent directly by the District or through a third-party mailing house; Alternative B was the use of the semi-annual County Assessor's bill, similar to what is the current practice for Carmel Area Wastewater District and the water recipients under the Castroville Seawater intrusion Project. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge on the County Assessor's Office.

EXHIBIT
20-A Resolution 2021-06

U:\staff\Board_Committees\Admin\2021\20210614\20\Item-20.docx

EXHIBIT 20-A**DRAFT
RESOLUTION 2021-06****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS,
AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Monterey Peninsula Water Management District (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2021-22;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 21st day of June 2021 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21st day of June 2021.

Witness my hand and seal of the Board of Directors this ____ day of June 2021.

David J. Stoldt,
Secretary to the Board

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2021-22

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

ADMINISTRATIVE COMMITTEE

21. CONSIDER ADOPTION OF RESOLUTION 2021-07 ESTABLISHING ARTICLE XIII (B) FISCAL YEAR 2021-2022 APPROPRIATIONS LIMIT

Meeting Date:	June 21, 2021	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Article XIII (B) of the California Constitution requires that an appropriations limit be calculated on an annual basis. Attached as **Exhibit 21-A** is Resolution 2021-07, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2021-2022. The resolution establishes an appropriations limit of \$1,953,352 for fiscal year 2021-2022 as calculated on the Property Tax Appropriations Limit worksheet, which is **Attachment 1** to the resolution. The worksheet also shows that District estimates that it will receive \$2,200,000 in property tax revenues during the fiscal year. After subtracting exempt appropriations of \$3,883,700 from the estimated property tax revenues, the appropriations subject to the limit are \$(1,683,700), which is under the appropriations limit calculated under the provisions of Article XIII (B), resulting in estimated excess tax revenue of \$0.00.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt Resolution 2021-07, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2021-2022 in the amount of \$1,953,352.

EXHIBIT

21-A Resolution 2021-07

EXHIBIT 21-A**DRAFT
RESOLUTION 2021-07****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ESTABLISHING AN APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2021-2022**

WHEREAS, Article XIII (B) of the California Constitution requires that each local government agency annually establish an appropriations limit; and

WHEREAS, the Monterey Peninsula Water Management District desires to establish its appropriations limit for the purpose of setting its budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Monterey Peninsula Water Management District hereby determines that the 2021-2022 appropriations limit for the District is \$1,953,352 based on a 2021-2022 multiplier of 1.0604, as shown on **Attachment 1**.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 21st day of June 2021 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21st day of June 2021.

Witness my hand and seal of the Board of Directors this ____ day of June 2021.

David J. Stoldt,
Secretary to the Board

ATTACHMENT 1**PROPERTY TAX APPROPRIATION LIMIT
2021-2022 BUDGET**

Appropriations Limit for 2020-2021	\$1,842,149	
Multiplier	<u>1.0604</u>	note 1
Appropriations Limit for 2021-2022	\$1,953,352	
Appropriations Subject to Limit:		
Property Tax	\$2,200,000	note 2
Exempt Appropriations	<u>(\$3,883,700)</u>	
Total	<u><u>-\$1,683,700</u></u>	
Appropriations Limit for 2021-2022	<u><u>\$1,953,352</u></u>	
Estimated Excess Tax Revenue	<u><u>\$0</u></u>	

NOTES:

1. Source: Price and Population Data for Local Jurisdictions
Department of Finance, May 2021

Price 1.0573 x Population 1.0029 =	1.0604
Price	1.0573
Population	<u>1.0029</u>
Ratio of change	<u><u>1.0604</u></u>

2. Property tax revenue estimate \$2,200,000

ADMINISTRATIVE COMMITTEE

22. CONSIDER ADOPTION OF RESOLUTION 2021-08 UPDATE TO RULE 24, TABLE 3, CAPACITY FEE HISTORY

Meeting Date:	June 21, 2021	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Gabriela Bravo	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on June 14, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: District Rule 24 requires that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee. Resolution 2021-08 (**Exhibit 22-A**) updates Rule 24, Table 3: Capacity Fee History, to reflect current's year capacity fee of the District. A marked up version of the proposed table is found as **Attachment 1**.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt Resolution 2021-08, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Update to Rule 24, Table 3, Capacity Fee History.

BACKGROUND: District's Rule 24, allows changes to the Capacity Fee History Table by resolution rather than by ordinance. The Capacity Fee History Table was last updated on June 15, 2020, by adoption by resolution.

EXHIBIT

22-A Resolution No. 2021-08 and Table 3: Capacity Fee History



EXHIBIT 22-A

RESOLUTION NO. 2021-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
UPDATE RULE 24, TABLE 3: CAPACITY FEE HISTORY**

WHEREAS, Capacity Fee charges of the Monterey Peninsula Water Management District (MPWMD) are set forth in the MPWMD Rules and Regulations; and

WHEREAS, Rule 24 (C) of the District stipulates that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Monterey Peninsula Water Management District hereby shall update the Capacity Fee Table as set forth in **Attachment 1** to this Resolution; and that these changes shall become effective immediately.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 21st day of June, 2021, by the following votes:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted on the 21st day of June, 2021.

Witness my hand and seal of the Board of Directors, this ____ day of June, 2021.

David J. Stoldt, Secretary to the Board

TABLE 3: CAPACITY FEE HISTORY

YEAR	CAPACITY FEE
1985	\$10,623.20
1985-86	\$11,133.00
1986-87	\$11,433.59
1987-88	\$11,890.93
1988-89	\$12,295.22
1989-90	\$12,983.75
1990-91	\$13,529.07
1991-92	\$14,056.70
1992-93	\$14,661.00
1993-94	\$15,202.00
1994-95	\$15,325.00
1995-96	\$15,692.00
1996-97	\$15,960.00
1997-98	\$16,551.00
1998-99	\$17,048.00
1999-00	\$17,832.00
2000-01	\$18,492.00
2001-02	\$19,565.00
2002-03	\$19,976.00
2003-04	\$20,415.00
2004-05	\$20,517.00
2005-06	\$20,948.00
2006-07	\$21,618.00
2007-08	\$22,331.00
2008-09	\$22,979.00
2009-10	\$23,163.00
2010-11	\$23,567.00
2011-12	\$24,227.00
2012-13	\$24,735.00
2013-14	\$25,328.00
2014-15	\$26,037.00
2015-16	\$26,661.00
2016-17	\$27,380.00
2017-18	\$28,420.00
2018-19	\$29,329.00
2019-20	\$30,502.00
2020-21	\$30,837.00
2021-2022	\$32,008.00

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR APRIL 2021**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWME Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	(\$1,325,039.76)	\$4,134,429.86	\$10,607,185.13	\$2,883,673.52	\$16,300,248.75	\$480,460.03
Fee Deposits		1,850,318.90			1,850,318.90	230,652.47
MoCo Tax & WS Chg Installment Pymt		2,265,335.81			2,265,335.81	
Interest Received			11,588.15	5,491.89	17,080.04	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,900,000.00	(1,900,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(515,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(1,034.50)				(1,034.50)	
Credit Card Fees	(1,260.19)				(1,260.19)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(126,068.14)				(126,068.14)	
Payroll Checks/Direct Deposits	(131,827.02)				(131,827.02)	
General Checks	(938,982.32)				(938,982.32)	
Bank Draft Payments	(19,639.98)				(19,639.98)	
Ending Balance	(\$643,851.91)	\$6,350,084.57	\$10,618,773.28	\$2,889,165.41	\$19,214,171.35	\$196,112.50

Check Report

By Check Number

Date Range: 04/01/2021 - 04/30/2021



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	04/01/2021	Regular	0.00	395.00	38921
00010	Access Monterey Peninsula	04/01/2021	Regular	0.00	875.00	38922
00252	Cal-Am Water	04/01/2021	Regular	0.00	142.82	38923
00252	Cal-Am Water	04/01/2021	Regular	0.00	79.33	38924
00224	City of Monterey	04/01/2021	Regular	0.00	697.75	38925
00046	De Lay & Laredo	04/01/2021	Regular	0.00	27,649.00	38926
05164	GardenSoft	04/01/2021	Regular	0.00	5,000.00	38927
12655	Graphicsmiths	04/01/2021	Regular	0.00	358.80	38928
00277	Home Depot Credit Services	04/01/2021	Regular	0.00	23.77	38929
20556	ID Concepts	04/01/2021	Regular	0.00	150.00	38930
04717	Inder Osahan	04/01/2021	Regular	0.00	1,293.21	38931
00222	M.J. Murphy	04/01/2021	Regular	0.00	57.69	38932
00242	MBAS	04/01/2021	Regular	0.00	1,135.00	38933
00275	Monterey County Herald	04/01/2021	Regular	0.00	544.06	38934
16182	Monterey County Weekly	04/01/2021	Regular	0.00	877.00	38935
13396	Navia Benefit Solutions, Inc.	04/01/2021	Regular	0.00	101.10	38936
13430	Premiere Global Services	04/01/2021	Regular	0.00	194.73	38937
18544	Psomas	04/01/2021	Regular	0.00	4,090.00	38938
00251	Rick Dickhaut	04/01/2021	Regular	0.00	616.00	38939
04359	The Carmel Pine Cone	04/01/2021	Regular	0.00	726.00	38940
20185	The Marketing Department, Inc.	04/01/2021	Regular	0.00	4,000.00	38941
18737	U.S. Bank Equipment Finance	04/01/2021	Regular	0.00	871.81	38942
06009	yourservicesolution.com	04/01/2021	Regular	0.00	2,912.00	38943
00253	AT&T	04/08/2021	Regular	0.00	816.02	38946
12601	Carmel Valley Ace Hardware	04/08/2021	Regular	0.00	102.85	38947
18734	DeVeera Inc.	04/08/2021	Regular	0.00	7,540.67	38948
00277	Home Depot Credit Services	04/08/2021	Regular	0.00	94.87	38949
20558	Ivie Foster	04/08/2021	Regular	0.00	65.86	38950
00094	John Arriaga	04/08/2021	Regular	0.00	2,500.00	38951
13431	Lynx Technologies, Inc	04/08/2021	Regular	0.00	600.00	38952
00222	M.J. Murphy	04/08/2021	Regular	0.00	12.91	38953
00117	Marina Backflow Company	04/08/2021	Regular	0.00	75.00	38954
00259	Marina Coast Water District	04/08/2021	Regular	0.00	586.44	38955
00118	Monterey Bay Carpet & Janitorial Svc	04/08/2021	Regular	0.00	1,260.00	38956
00274	Monterey One Water	04/08/2021	Regular	0.00	650,476.13	38957
13396	Navia Benefit Solutions, Inc.	04/08/2021	Regular	0.00	715.42	38958
00257	Pacific Grove Chamber of Commerce	04/08/2021	Regular	0.00	590.00	38959
00154	Peninsula Messenger Service	04/08/2021	Regular	0.00	475.00	38960
04736	Pitney Bowes Global Financial Svc, LLC	04/08/2021	Regular	0.00	392.41	38961
00262	Pure H2O	04/08/2021	Regular	0.00	65.54	38962
19575	RIA Management Services	04/08/2021	Regular	0.00	8,396.25	38963
17968	Rutan & Tucker, LLP	04/08/2021	Regular	0.00	876.00	38964
04709	Sherron Forsgren	04/08/2021	Regular	0.00	961.19	38965
19700	Shute, Mihaly & Weinberger LLP	04/08/2021	Regular	0.00	10,294.00	38966
09425	The Ferguson Group LLC	04/08/2021	Regular	0.00	8,000.00	38967
17965	The Maynard Group	04/08/2021	Regular	0.00	1,530.39	38968
00203	ThyssenKrup Elevator	04/08/2021	Regular	0.00	679.00	38969
00271	UPEC, Local 792	04/08/2021	Regular	0.00	997.50	38970
06009	yourservicesolution.com	04/08/2021	Regular	0.00	3,572.00	38971
20230	Zoom Video Communications Inc	04/08/2021	Regular	0.00	420.39	38972
00010	Access Monterey Peninsula	04/23/2021	Regular	0.00	4,375.00	38973
01188	Alhambra	04/23/2021	Regular	0.00	87.51	38974
00760	Andy Bell	04/23/2021	Regular	0.00	647.00	38975

EXHIBIT 23-B

90

Check Report

Date Range: 04/01/2021 - 04/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00263	Arlene Tavani	04/23/2021	Regular	0.00	1,031.00	38976
03968	Central Coast Fly Fishing	04/23/2021	Regular	0.00	258.55	38977
19502	City of Carmel-by-the-Sea	04/23/2021	Regular	0.00	1,129.49	38978
00281	CoreLogic Information Solutions, Inc.	04/23/2021	Regular	0.00	1,147.05	38979
11822	CSC	04/23/2021	Regular	0.00	7,000.00	38980
04041	Cynthia Schmidlin	04/23/2021	Regular	0.00	905.43	38981
00046	De Lay & Laredo	04/23/2021	Regular	0.00	28,802.50	38982
00192	Extra Space Storage	04/23/2021	Regular	0.00	885.00	38983
00072	Goodin, MacBride, Squeri & Day, LLP	04/23/2021	Regular	0.00	15,906.20	38984
00986	Henrietta Stern	04/23/2021	Regular	0.00	1,293.21	38985
00277	Home Depot Credit Services	04/23/2021	Regular	0.00	276.93	38986
03857	Joe Oliver	04/23/2021	Regular	0.00	1,293.21	38987
05371	June Silva	04/23/2021	Regular	0.00	594.00	38988
06999	KBA Docusys	04/23/2021	Regular	0.00	1,200.00	38989
00222	M.J. Murphy	04/23/2021	Regular	0.00	321.59	38990
00259	Marina Coast Water District	04/23/2021	Regular	0.00	807.44	38991
05829	Mark Bekker	04/23/2021	Regular	0.00	2,352.00	38992
00223	Martins Irrigation Supply	04/23/2021	Regular	0.00	11.36	38993
00242	MBAS	04/23/2021	Regular	0.00	283.75	38994
19448	Monroe Stone Insurance Solutions, Inc.	04/23/2021	Regular	0.00	31.20	38995
16182	Monterey County Weekly	04/23/2021	Regular	0.00	863.00	38996
00274	Monterey One Water	04/23/2021	Regular	0.00	176.41	38997
13396	Navia Benefit Solutions, Inc.	04/23/2021	Regular	0.00	715.42	38998
00036	Parham Living Trust	04/23/2021	Regular	0.00	850.00	38999
00755	Peninsula Welding Supply, Inc.	04/23/2021	Regular	0.00	163.88	39000
18544	Psomas	04/23/2021	Regular	0.00	4,730.00	39001
00159	Pueblo Water Resources, Inc.	04/23/2021	Regular	0.00	6,094.06	39002
00251	Rick Dickhaut	04/23/2021	Regular	0.00	616.00	39003
20709	Riley Gallagher	04/23/2021	Regular	0.00	45.00	39004
19575	RJA Management Services	04/23/2021	Regular	0.00	2,707.50	39005
14676	Scardina Builders	04/23/2021	Regular	0.00	12,363.00	39006
00176	Sentry Alarm Systems	04/23/2021	Regular	0.00	309.25	39007
00178	Soil Control Lab	04/23/2021	Regular	0.00	115.00	39008
09989	Star Sanitation Services	04/23/2021	Regular	0.00	91.56	39009
04359	The Carmel Pine Cone	04/23/2021	Regular	0.00	726.00	39010
20185	The Marketing Department, Inc.	04/23/2021	Regular	0.00	4,000.00	39011
00269	U.S. Bank	04/23/2021	Regular	0.00	2,038.15	39012
04348	Water Education Foundation	04/23/2021	Regular	0.00	750.00	39013
08105	Yolanda Munoz	04/23/2021	Regular	0.00	540.00	39014
00767	AFLAC	04/30/2021	Regular	0.00	1,000.38	39094
00252	Cal-Am Water	04/30/2021	Regular	0.00	132.12	39095
00252	Cal-Am Water	04/30/2021	Regular	0.00	78.51	39096
12655	Graphicsmiths	04/30/2021	Regular	0.00	139.20	39097
00993	Harris Court Business Park	04/30/2021	Regular	0.00	721.26	39098
20556	ID Concepts	04/30/2021	Regular	0.00	211.02	39099
04717	Inder Osahan	04/30/2021	Regular	0.00	1,293.21	39100
00117	Marina Backflow Company	04/30/2021	Regular	0.00	150.00	39101
01012	Mark Dudley	04/30/2021	Regular	0.00	540.00	39102
00242	MBAS	04/30/2021	Regular	0.00	465.00	39103
01002	Monterey County Clerk	04/30/2021	Regular	0.00	50.00	39104
01002	Monterey County Clerk	04/30/2021	Regular	0.00	50.00	39105
13396	Navia Benefit Solutions, Inc.	04/30/2021	Regular	0.00	100.00	39106
04032	Normandeu Associates, Inc.	04/30/2021	Regular	0.00	4,300.00	39107
16734	Rural Community Assistance Corporation	04/30/2021	Regular	0.00	29,795.58	39108
00987	SDRMA - Prop & Liability Pkg	04/30/2021	Regular	0.00	3,582.67	39109
05831	Seaside Chamber of Commerce	04/30/2021	Regular	0.00	250.00	39110
20185	The Marketing Department, Inc.	04/30/2021	Regular	0.00	4,000.00	39111
00024	Three Amigos Pest Control DBA Central Coast Ext	04/30/2021	Regular	0.00	104.00	39112
18737	U.S. Bank Equipment Finance	04/30/2021	Regular	0.00	871.81	39113
Total Regular:				0.00	911,254.32	

EXHIBIT 23-B

Check Report

Date Range: 04/01/2021 - 04/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00766	Standard Insurance Company	04/01/2021	Bank Draft	0.00	1,375.71	DFT0001913
00266	I.R.S.	04/09/2021	Bank Draft	0.00	12,911.48	DFT0001916
00266	I.R.S.	04/09/2021	Bank Draft	0.00	2,674.68	DFT0001917
00267	Employment Development Dept.	04/09/2021	Bank Draft	0.00	5,324.64	DFT0001918
00266	I.R.S.	04/09/2021	Bank Draft	0.00	540.42	DFT0001919
00266	I.R.S.	04/09/2021	Bank Draft	0.00	87.00	DFT0001921
00266	I.R.S.	04/09/2021	Bank Draft	0.00	109.64	DFT0001922
00266	I.R.S.	04/09/2021	Bank Draft	0.00	468.72	DFT0001923
00282	PG&E	04/08/2021	Bank Draft	0.00	54.74	DFT0001924
00282	PG&E	04/08/2021	Bank Draft	0.00	18.94	DFT0001925
18163	Wex Bank	04/08/2021	Bank Draft	0.00	1,198.92	DFT0001926
00256	PERS Retirement	04/02/2021	Bank Draft	0.00	16,361.66	DFT0001927
00768	ICMA	04/09/2021	Bank Draft	0.00	3,600.09	DFT0001931
00266	I.R.S.	04/23/2021	Bank Draft	0.00	12,410.26	DFT0001933
00266	I.R.S.	04/23/2021	Bank Draft	0.00	2,588.22	DFT0001934
00267	Employment Development Dept.	04/23/2021	Bank Draft	0.00	5,070.86	DFT0001935
00266	I.R.S.	04/23/2021	Bank Draft	0.00	225.38	DFT0001936
06268	Comcast	04/23/2021	Bank Draft	0.00	232.20	DFT0001937
00282	PG&E	04/23/2021	Bank Draft	0.00	10,744.31	DFT0001938
00282	PG&E	04/23/2021	Bank Draft	0.00	403.01	DFT0001939
00282	PG&E	04/23/2021	Bank Draft	0.00	25.34	DFT0001940
00282	PG&E	04/23/2021	Bank Draft	0.00	24.19	DFT0001941
00766	Standard Insurance Company	04/23/2021	Bank Draft	0.00	1,375.71	DFT0001942
00221	Verizon Wireless	04/23/2021	Bank Draft	0.00	1,328.63	DFT0001943
00256	PERS Retirement	04/16/2021	Bank Draft	0.00	15,978.50	DFT0001944
16235	California Department of Tax and Fee Administrat	04/21/2021	Bank Draft	0.00	839.00	DFT0001945
00256	PERS Retirement	04/29/2021	Bank Draft	0.00	15,978.50	DFT0001946
00768	ICMA	04/23/2021	Bank Draft	0.00	3,600.09	DFT0001947
00282	PG&E	04/30/2021	Bank Draft	0.00	1,684.30	DFT0001948
18163	Wex Bank	04/30/2021	Bank Draft	0.00	334.98	DFT0001949
00769	Laborers Trust Fund of Northern CA	04/15/2021	Bank Draft	0.00	28,138.00	DFT0001950
Total Bank Draft:				0.00	145,708.12	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	153	112	0.00	911,254.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	31	0.00	145,708.12
EFT's	0	0	0.00	0.00
	196	143	0.00	1,056,962.44

EXHIBIT 23-B

92

Check Report

Date Range: 04/01/2021 - 04/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
20700	AJ Houston	04/23/2021	Regular	0.00	150.00	39015
20696	Allison Morrison	04/23/2021	Regular	0.00	75.00	39016
20635	Ambrose Pollock	04/23/2021	Regular	0.00	1,425.00	39017
20070	Ankit Africawala	04/23/2021	Regular	0.00	125.00	39018
20690	Anne P Hess	04/23/2021	Regular	0.00	75.00	39019
20642	Arabella Hibbs	04/23/2021	Regular	0.00	500.00	39020
20677	Betsy Lobay	04/23/2021	Regular	0.00	125.00	39021
20691	Beverly Pugh	04/23/2021	Regular	0.00	150.00	39022
20676	Boyd Furner	04/23/2021	Regular	0.00	125.00	39023
20698	Brian E London	04/23/2021	Regular	0.00	75.00	39024
20664	Carolyn Mitchell	04/23/2021	Regular	0.00	500.00	39025
20672	Christina Ferrante	04/23/2021	Regular	0.00	500.00	39026
20692	Christopher Mack	04/23/2021	Regular	0.00	150.00	39027
20668	Clyde Schafer	04/23/2021	Regular	0.00	500.00	39028
20651	Colin Gough	04/23/2021	Regular	0.00	500.00	39029
20643	Corey Douthett	04/23/2021	Regular	0.00	500.00	39030
20679	Daniel DeCamp	04/23/2021	Regular	0.00	125.00	39031
20660	David Whaley	04/23/2021	Regular	0.00	625.00	39032
20678	Dean Roddick	04/23/2021	Regular	0.00	125.00	39033
20645	Deysi Miguel	04/23/2021	Regular	0.00	500.00	39034
20703	Diane Mall	04/23/2021	Regular	0.00	75.00	39035
04240	DON TUCK	04/23/2021	Regular	0.00	500.00	39036
20701	Dorothy Schumacher	04/23/2021	Regular	0.00	75.00	39037
20669	Elizabeth Stotler-Turner	04/23/2021	Regular	0.00	500.00	39038
20648	Eric Barrett	04/23/2021	Regular	0.00	500.00	39039
20655	Erlinda Scurry	04/23/2021	Regular	0.00	500.00	39040
20702	Gary Wayne White	04/23/2021	Regular	0.00	150.00	39041
20667	Gretchen Carter	04/23/2021	Regular	0.00	500.00	39042
20707	Guiseppina Bileti	04/23/2021	Regular	0.00	150.00	39043
20671	James Pretzer	04/23/2021	Regular	0.00	500.00	39044
20685	James Schaffer	04/23/2021	Regular	0.00	125.00	39045
20662	Janet Hall	04/23/2021	Regular	0.00	625.00	39046
20699	Janice Burns	04/23/2021	Regular	0.00	75.00	39047
20688	Jeanne N Mills	04/23/2021	Regular	0.00	75.00	39048
20636	Jeannine Stanton	04/23/2021	Regular	0.00	100.00	39049
20665	Jennifer De Moss	04/23/2021	Regular	0.00	500.00	39050
20653	Joan Bernardin	04/23/2021	Regular	0.00	500.00	39051
20640	John F. Donahoe	04/23/2021	Regular	0.00	500.00	39052
20644	Jose Reyes	04/23/2021	Regular	0.00	500.00	39053
20695	Jose Velazquez	04/23/2021	Regular	0.00	75.00	39054
20659	Julie Soule	04/23/2021	Regular	0.00	500.00	39055
20686	June Henry	04/23/2021	Regular	0.00	200.00	39056
20292	Karen Learned	04/23/2021	Regular	0.00	125.00	39057
20706	Karen Wood	04/23/2021	Regular	0.00	125.00	39058
20684	Kim K Williams	04/23/2021	Regular	0.00	125.00	39059
20646	Barry Kinya Pollard	04/23/2021	Regular	0.00	500.00	39060
20637	Larry Kerkoff	04/23/2021	Regular	0.00	400.00	39061
20641	Leslie Perkins	04/23/2021	Regular	0.00	530.00	39062
20680	Linae Ishii-Devine	04/23/2021	Regular	0.00	125.00	39063
20658	Marshall Bloom	04/23/2021	Regular	0.00	500.00	39064
20654	Maurice Coury	04/23/2021	Regular	0.00	500.00	39065
20666	Melissa Thoeny	04/23/2021	Regular	0.00	500.00	39066
20697	Metda Chubbs	04/23/2021	Regular	0.00	75.00	39067
20694	Michael Smith	04/23/2021	Regular	0.00	75.00	39068
20663	Michael Waldo	04/23/2021	Regular	0.00	500.00	39069
20638	Mike Barringer	04/23/2021	Regular	0.00	500.00	39070
20675	Olga Wells	04/23/2021	Regular	0.00	500.00	39071
20657	Patricia L. Fauth	04/23/2021	Regular	0.00	500.00	39072
20674	Patrick Dowd	04/23/2021	Regular	0.00	699.00	39073

EXHIBIT 23-B

93

Check Report

Date Range: 04/01/2021 - 04/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
20639	Ray Worrell	04/23/2021	Regular	0.00	500.00	39074
20673	Robert Connolly	04/23/2021	Regular	0.00	500.00	39075
20223	Sally Maggio	04/23/2021	Regular	0.00	100.00	39076
20682	Sandra Lima	04/23/2021	Regular	0.00	125.00	39077
20647	Sandra S. Miller	04/23/2021	Regular	0.00	500.00	39078
20652	Sarah Tieger	04/23/2021	Regular	0.00	500.00	39079
20656	Sherry Kefalas	04/23/2021	Regular	0.00	500.00	39080
20670	Stephen Moorser	04/23/2021	Regular	0.00	500.00	39081
20649	Swagata Deb	04/23/2021	Regular	0.00	500.00	39082
20135	Tammy Richardson	04/23/2021	Regular	0.00	1,700.00	39083
20681	Teresa Hallin	04/23/2021	Regular	0.00	125.00	39084
20693	Teri Hardy	04/23/2021	Regular	0.00	75.00	39085
20683	Theresa Waddell	04/23/2021	Regular	0.00	125.00	39086
20705	Thom Akeman	04/23/2021	Regular	0.00	75.00	39087
20708	Thomas German	04/23/2021	Regular	0.00	125.00	39088
20661	Vera M Bridges	04/23/2021	Regular	0.00	500.00	39089
20687	Vernon Fernandez	04/23/2021	Regular	0.00	199.00	39090
20704	Walt Ushakoff	04/23/2021	Regular	0.00	150.00	39091
20689	William Pyzel	04/23/2021	Regular	0.00	75.00	39092
20650	Yesmi Mejia	04/23/2021	Regular	0.00	500.00	39093
Total Regular:				0.00	27,728.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	79	0.00	27,728.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	80	79	0.00	27,728.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	233	191	0.00	938,982.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	31	0.00	145,708.12
EFT's	0	0	0.00	0.00
	276	222	0.00	1,084,690.44

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	4/2021	1,084,690.44
			1,084,690.44

EXHIBIT 23-C

Payroll Bank Transaction Report



Monterey Peninsula Water Management Dist

By Payment Number

Date: 4/1/2021 - 4/30/2021

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5711	04/09/2021	Regular	1077	Pablo, Joel G	0.00	1,924.51	1,924.51
5712	04/09/2021	Regular	1024	Stoldt, David J	0.00	6,017.64	6,017.64
5713	04/09/2021	Regular	6075	Tavani, Arlene	0.00	768.07	768.07
5714	04/09/2021	Regular	1044	Bennett, Corryn D	0.00	1,928.86	1,928.86
5715	04/09/2021	Regular	1078	Mossbacher, Simona F	0.00	1,742.62	1,742.62
5716	04/09/2021	Regular	1018	Prasad, Suresh	0.00	4,067.78	4,067.78
5717	04/09/2021	Regular	1019	Reyes, Sara C	0.00	1,868.67	1,868.67
5718	04/09/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,297.81	3,297.81
5719	04/09/2021	Regular	6063	Hampson, Larry M	0.00	2,559.33	2,559.33
5720	04/09/2021	Regular	1009	James, Gregory W	0.00	3,274.90	3,274.90
5721	04/09/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.60	4,234.60
5722	04/09/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.06	2,671.06
5723	04/09/2021	Regular	1045	Atkins, Daniel N	0.00	2,221.94	2,221.94
5724	04/09/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.45	2,672.45
5725	04/09/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.21	3,693.21
5726	04/09/2021	Regular	6071	Foster, Ivie M	0.00	68.11	68.11
5727	04/09/2021	Regular	1079	Gallagher, Riley M	0.00	2,035.72	2,035.72
5728	04/09/2021	Regular	1007	Hamilton, Cory R	0.00	2,377.99	2,377.99
5729	04/09/2021	Regular	1048	Lumas, Eric M	0.00	1,865.39	1,865.39
5730	04/09/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.53	2,611.53
5731	04/09/2021	Regular	1076	Jakic, Tricia	0.00	2,559.20	2,559.20
5732	04/09/2021	Regular	1010	Kister, Stephanie L	0.00	2,588.41	2,588.41
5733	04/09/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.92	3,489.92
5734	04/09/2021	Regular	1040	Smith, Kyle	0.00	2,394.33	2,394.33
5735	04/09/2021	Regular	1047	Timmer, Christopher	0.00	2,290.61	2,290.61
5736	04/09/2021	Regular	7015	Adams, Mary L	0.00	459.77	459.77
5737	04/09/2021	Regular	7020	Anderson, Amy E	0.00	623.36	623.36
5738	04/09/2021	Regular	7021	Malek, Safwat	0.00	374.02	374.02
5739	04/09/2021	Regular	7019	Paull, Karen P	0.00	748.03	748.03
5740	04/09/2021	Regular	7018	Riley, George T	0.00	498.69	498.69
5741	04/23/2021	Regular	1077	Pablo, Joel G	0.00	1,924.52	1,924.52
5742	04/23/2021	Regular	1024	Stoldt, David J	0.00	6,017.65	6,017.65
5743	04/23/2021	Regular	6075	Tavani, Arlene	0.00	998.60	998.60
5744	04/23/2021	Regular	1044	Bennett, Corryn D	0.00	1,928.87	1,928.87
5745	04/23/2021	Regular	1078	Mossbacher, Simona F	0.00	1,742.63	1,742.63
5746	04/23/2021	Regular	1018	Prasad, Suresh	0.00	4,067.79	4,067.79
5747	04/23/2021	Regular	1019	Reyes, Sara C	0.00	1,868.68	1,868.68
5748	04/23/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,297.82	3,297.82
5749	04/23/2021	Regular	6063	Hampson, Larry M	0.00	612.52	612.52
5750	04/23/2021	Regular	1009	James, Gregory W	0.00	3,274.90	3,274.90
5751	04/23/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.61	4,234.61
5752	04/23/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.08	2,671.08
5753	04/23/2021	Regular	1045	Atkins, Daniel N	0.00	2,221.94	2,221.94
5754	04/23/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.45	2,672.45
5755	04/23/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.22	3,693.22
5756	04/23/2021	Regular	6071	Foster, Ivie M	0.00	54.48	54.48
5757	04/23/2021	Regular	1079	Gallagher, Riley M	0.00	1,739.35	1,739.35
5758	04/23/2021	Regular	1007	Hamilton, Cory R	0.00	2,377.99	2,377.99
5759	04/23/2021	Regular	1048	Lumas, Eric M	0.00	1,865.40	1,865.40
5760	04/23/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.55	2,611.55
5761	04/23/2021	Regular	1076	Jakic, Tricia	0.00	2,559.20	2,559.20
5762	04/23/2021	Regular	1010	Kister, Stephanie L	0.00	2,588.40	2,588.40
5763	04/23/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.94	3,489.94
5764	04/23/2021	Regular	1040	Smith, Kyle	0.00	2,394.33	2,394.33
5765	04/23/2021	Regular	1047	Timmer, Christopher	0.00	2,290.62	2,290.62

EXHIBIT 23-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
38945	04/09/2021	Regular	7009	Edwards, Alvin	699.95	0.00	699.95
Total:					699.95	131,127.07	131,827.02



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH APRIL 30, 2021

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ (175,908)	\$ (46,207)	\$ 1,184,753	\$ 962,638	\$ 2,198,664	\$ 2,050,000	\$ 2,114,512
Water supply charge			1,334,714	1,334,714	3,363,183	3,300,000	3,305,647
User fees	223,625	86,352	51,318	361,295	4,373,997	5,000,000	3,764,735
Mitigation revenue	-			-	-	-	-
PWM Water Sales			753,539	753,539	4,411,126	4,800,000	-
Capacity fees			85,842	85,842	415,200	400,000	477,179
Permit fees	50	19,966		20,016	160,391	198,000	165,220
Investment income	2,927	2,949	5,713	11,588	32,166	200,000	241,262
Miscellaneous	-	-	-	-	9,959	15,000	6,221
Sub-total district revenues	50,694	63,059	3,415,879	3,529,632	14,964,688	15,963,000	10,074,775
Project reimbursements	-	17,775	112,551	130,326	1,152,078	2,436,000	1,115,538
Legal fee reimbursements		450		450	2,056	16,000	1,650
Grants	-		-	-	82,253	2,495,400	263,701
Recording fees		4,720		4,720	35,845	6,000	29,980
Sub-total reimbursements	-	22,945	112,551	135,496	1,272,232	4,953,400	1,410,870
From Reserves	-	-	-	-	-	7,651,700	-
Total revenues	50,694	86,004	3,528,430	3,665,129	16,236,920	28,568,100	11,485,645
EXPENDITURES							
Personnel:							
Salaries	71,824	42,819	77,239	191,881	2,007,876	2,651,200	2,078,356
Retirement	6,593	3,987	7,406	17,986	586,879	647,400	525,142
Unemployment Compensation	3,974	-	-	3,974	8,877	3,000	3,417
Auto Allowance	92	92	277	462	4,801	6,000	4,847
Deferred Compensation	151	151	454	757	7,707	9,400	7,500
Temporary Personnel	-	-	-	-	-	10,000	58,961
Workers Comp. Ins.	2,973	244	1,902	5,118	49,878	85,000	60,670
Employee Insurance	16,264	9,980	14,188	40,432	378,082	505,700	376,926
Medicare & FICA Taxes	1,244	701	1,244	3,190	37,672	46,800	39,157
Personnel Recruitment	-	-	-	-	-	3,000	649
Other benefits	41	26	33	100	1,679	1,500	1,277
Staff Development	45	-	-	45	3,146	5,800	9,026
Sub-total personnel costs	103,202	58,000	102,743	263,945	3,086,595	3,974,800	3,165,927
Services & Supplies:							
Board Member Comp	757	757	780	2,295	31,860	33,900	29,025
Board Expenses	109	69	88	266	5,130	10,000	9,150
Rent	985	230	915	2,130	21,300	23,200	21,550
Utilities	895	532	731	2,159	23,183	33,200	25,279
Telephone	1,795	1,130	1,176	4,101	44,946	46,500	35,676
Facility Maintenance	2,877	1,824	2,315	7,016	54,196	56,300	60,293
Bank Charges	941	597	757	2,295	15,964	15,100	14,648
Office Supplies	300	190	242	732	10,615	18,300	13,709
Courier Expense	149	94	120	363	3,869	6,100	5,300
Postage & Shipping	-	-	-	-	2,208	6,800	3,228
Equipment Lease	357	227	288	872	10,417	13,900	10,432
Equip. Repairs & Maintenance	-	-	-	-	1,621	7,000	5,824
Photocopy Expense	-	-	-	-	-	-	-
Printing/Duplicating/Binding	-	-	-	-	59	500	-
IT Supplies/Services	3,357	2,129	2,702	8,188	193,269	220,000	189,327
Operating Supplies	545	180	-	725	4,103	16,100	13,033
Legal Services	8,620	5,446	6,628	20,693	235,684	400,000	178,246



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH APRIL 30, 2021

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	10,544	6,687	8,487	25,718	264,823	360,200	250,425
Transportation	1,729	54	286	2,069	17,853	33,000	24,915
Travel	66	-	-	66	3,313	8,000	12,907
Meeting Expenses	359	228	289	875	13,125	16,900	8,696
Insurance	-	-	-	-	48	98,000	58,570
Legal Notices	93	59	75	227	227	3,100	158
Membership Dues	103	65	83	250	31,752	38,300	32,794
Public Outreach	-	-	-	-	250	1,900	3,040
Assessors Administration Fee	-	2,294	29,722	32,016	32,016	20,000	28,562
Miscellaneous	-	-	-	-	386	3,000	379
Sub-total services & supplies costs	34,582	22,792	55,683	113,057	1,022,215	1,489,300	1,035,163
Project expenditures	147,613	80,792	803,433	1,031,838	9,337,006	20,850,700	4,472,517
Fixed assets	-	-	1,638	1,638	35,908	229,000	41,391
Contingencies	-	-	-	-	-	70,000	-
Election costs	49,048	31,103	39,477	119,628	119,628	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	62,231	230,000	63,748
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	196,660	111,896	844,548	1,153,104	9,554,772	23,104,100	4,577,657
Total expenditures	334,444	192,687	1,002,975	1,530,106	13,663,583	28,568,200	8,778,747
Excess (Deficiency) of revenues over expenditures	\$ (283,749)	\$ (106,683)	\$ 2,525,455	\$ 2,135,023	\$ 2,573,337	\$ (100)	\$ 2,706,897

EXHIBIT 24-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period April 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period Spending	Expended To Date	Expended To Date			
1	FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ -	\$ 126,799.07	\$ 126,799.07		Payment for Carmel River Fish Weir installation	PO02586
2	Monterey County Elections Department	November 3, 2020 Election Expense	6/15/2020	\$ 200,000.00	\$ -	\$ 119,628.12	\$ 119,628.12		Payment for services for November 3, 2020 election costs	PO02585
3	Integrated Aqua Systems, Inc	UV unit for RAS building at Sleepy Hollow	7/16/2020	\$ 62,025.08	\$ -		\$ -			PO02514
4	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 25,676.92	\$ 23,659.55	\$ 49,336.47		Current period billing related to Measure J CEQA litigation legal services	PO02490
5	The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ 16,000.00	\$ 8,587.95	\$ 24,587.95		Current period retainer billing	PO02506
6	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50			PO02398
7	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 4,252.35		\$ 4,252.35			PO02371
8	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 23,754.74		\$ 23,754.74			PO02363
9	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 4,575.00		\$ 4,575.00			PO02357
10	Regional Government Services	Human Resources contractual services	6/15/2020	\$ 70,000.00	\$ 37,053.65	\$ 3,850.00	\$ 40,903.65		Current period billing for HR services	PO02356
11	DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 19,764.00	\$ 2,196.00	\$ 21,960.00		Current period billing for IT backup services	PO02349
12	DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 42,759.00	\$ 4,751.00	\$ 47,510.00		Current period billing for IT managed services	PO02348
13	The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 72,631.38	\$ 8,072.67	\$ 80,704.05		Current period retainer billing	PO02339
14	JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 22,500.00	\$ 2,500.00	\$ 25,000.00		Current period retainer billing	PO02338
15	MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 38,622.50	\$ 283.75	\$ 38,906.25		Current period billing related to ASR water quality testing	PO02330
16	Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 22,657.82	\$ 20,537.51	\$ 43,195.33		Current period billing related to ASR operations support	PO02320
17	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00			PO02316
18	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 183,720.00	\$ 480.00	\$ 184,200.00		Current period billing related to Measure J rate study services	PO02282
19	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50			PO02281
20	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54			PO02273
21	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 156,112.94	\$ 3,997.50	\$ 160,110.44		Current period billing related to Measure J eminent domain legal services	PO02236
22	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
23	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 131,034.96		\$ 131,034.96			PO02163
24	Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 218,777.50		\$ 218,777.50			PO02160
25	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 17,553.83	\$ 871.81	\$ 18,425.64	6/30/2024	Current period billing for photocopy machine lease	PO02108
26	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70			PO02095
27	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094

EXHIBIT 24-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period April 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Expended To Date					
28	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05			PO01986
29	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
30	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 25,803.54		\$ 25,803.54			PO01880
31	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021		PO01874
32	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
33	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
34	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 98,891.50	\$ 358.50	\$ 99,250.00		Current billing related to IRWM needs assessment grant work	PO01777
35	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91			PO01726
36	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25			PO01628
37	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11			PO01510
38	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50			PO01509
39	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021		PO01471
40	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32			PO01321
41	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50			PO01268
42	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06			PO01202
43	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2021		PO01100
44	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00			PO01076
45	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71			PO01072
46	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00			PO00123
47	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98			PO00122

ADMINISTRATIVE COMMITTEE**25. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING**

Meeting Date:	June 14, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation:** The Administrative Committee reviewed this item on June 14, 2021.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 25-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period April 2021. This status report is provided for information only, no action is required.

EXHIBIT**25-A** Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through April 2021**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 158,471.45	\$ 3,997.50	\$ 162,468.95	\$ 62,531.05	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 183,720.00	\$ 480.00	\$ 184,200.00	\$ 15,800.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50	\$ 82,922.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 92,925.53	\$ 7,393.51	\$ 100,319.04	\$ (60,319.04)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00	\$ 43,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 70,377.28		\$ 70,377.28	\$ 16,622.72	PA00005-07
8	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 11,720.45		\$ 11,720.45	\$ 277,351.55	PA00005-20
	Total		\$ 1,241,000.00	\$ 790,103.75	\$ 11,871.01	\$ 801,974.76	\$ 439,025.24	

1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 25,676.92	\$ 23,659.55	\$ 49,336.47	\$ 150,663.53	PA00005-15
---	--	------------	---------------	--------------	--------------	--------------	---------------	------------

**Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019**

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03

EXHIBIT 25-A

4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



DRAFT A

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, June 21, 2021, 6:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/95399975632?pwd=NHhhVlZalRWRlNkSmx4OTNrbENzZz09>

Or join at: <https://zoom.us/>

Webinar ID: 953 9997 5632

Passcode: 06212021

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 PM on Friday, June 18, 2021

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

Alvin Edwards, Chair – Division 1
 Karen Paull, Vice Chair – Division 4
 George Riley – Division 2
 Safwat Malek – Division 3
 Amy Anderson – Division 5
 Mary L. Adams, Monterey County
 Board of Supervisors Representative
 Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey, California on Friday, June 18, 2021. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next regularly scheduled meeting of the MPWMD Board of Directors will be on Monday, July 19, 2021 at 6:00 PM.

ORAL COMMUNICATIONS- - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the Monday, May 17, 2021 Regular Meeting and Thursday, May 27, 2021 Special/Budget Workshop Meeting
2. Consider Approval of Contract with TMD Creative for Public Outreach Services for Fiscal Year 2021-2022
3. Consider Approval of Amendment No. 5 Agreement with Regional Government Services Authority for Management and Administrative Services
4. Consider Expenditure for Temporary Agency Employee to Assist with Document Scanning for All District Divisions During FY 2021-2022
5. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
6. Authorize Funds to Contract for Limited-Term Field Positions during FY2021-2022
7. Consider Expenditure of Funds with CoreLogic Information Systems, Inc.
8. Authorize Expenditure for Software Maintenance Agreements / Purchase
9. Approve Expenditure to Corporation Service Company - Recording Fees
10. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits
11. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
12. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services
13. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services
14. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring
15. Consider Authoring Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring
16. Consider Adoption of Resolution 2021-06 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
17. Consider Adoption of Resolution 2021-07 Establishing Article XIII(B) Fiscal Year 2019-20 Appropriations Limit
18. Consider Adoption of Resolution 2021-08 Update to Rule 24, Table 3, Capacity Fee History
19. Consider Adoption of Resolution 2021-09 to Amend Rule 141, Table XIV-1 to Remove Footnote
20. Consider Adoption of Resolution 2021-10 to Amend Rule 160, Table XIV to Add-In a Footnote
21. Authorize Expenditure for Information Technology Hardware Purchase (Server)
22. Authorize Expenditure for Leasing of Workstations (Laptops)
23. Authorize Funds to Contract for District Engineer
24. Authorize Funds to Contract for Executive Assistant
25. Consider Adoption of Treasurer’s Report for April 2021

GENERAL MANAGER’S REPORT

26. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

REPORT FROM DISTRICT COUNSEL

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

27. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS- Public Comment will be received. Please limit your comments to three (3) minutes per item.

28. Consider Adoption of July through September 2021 Quarterly Water Supply Strategy and Budget.

Recommended Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution System for the three-month period of July through September 2021. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water system.

29. Discussion on Sand City Intake Wells for Desalination

ACTION ITEMS – Public Comment will be received. Please limit your comments to three (3) minutes per item.

30. Consider Second Reading and Adoption of Ordinance 187 – (1) Establishing the Department of Defense as a Jurisdiction and adding a Water Use Credit Process Specific to the Department of Defense, and (2) Authorizing the General Manager to Extend Any Water Use Credit for One Year for Justifiable Cause. Action: The Board will consider adoption of Ordinance No. 187, including adoption of appropriate CEQA findings.

Recommended Action:

31. Consider Adoption of Proposed FY 2021-2022 MPWMD Budget and Resolution 2021-05

Recommended Action: The Board will consider adopting Resolution No. 2021-05 approving the Fiscal Year (FY) 2021-22 Budget for the Monterey Peninsula Water Management District.

DISCUSSION ITEMS- Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.

- XX. Director Alvin Edwards: Topics

1. Money for Pure Water Monterey Expansion
2. Seaside Basin: Consider funding to replace/rebuild Seaside Well FO-09.
3. Consider Expenditure of Budgeted Funds to Contract with Lapkoff and Gobalet Demographic Research to Provide Demographic Redistricting Services.

DS: Topics

1. Consider Expenditure of Budgeted Funds to Contract with Lapkoff and Gobalet Demographic Research to Provide Demographic Redistricting Services

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

32. Status Report on Measure J / Rule 19.8 Phase II Spending
33. Report on Activity / Progress on Contracts Over \$25,000
34. Letters Received
35. Committee Reports
36. Monthly Allocation Report
37. Water Conservation Program Report
38. Carmel River Fishery Report for May, 2021
39. Monthly Water Supply and California American Water Production Report
40. Legislative Tracking Update (Quarterly Report)

ADJOURNMENT

Board Meeting Schedule			
Monday, July 19, 2021	Regular Meeting	6:00 pm	Virtual - Zoom
Monday, August 16, 2021	Regular Meeting	6:00 pm	Virtual - Zoom
Thursday, August 26, 2021	Special Meeting	6:00 pm	Virtual - Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by 5:00 pm on Friday, June 18, 2021 to joel@mpwmd.net, or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5610.

Instructions for Connecting to the Zoom Meeting

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/95399975632?pwd=NHhhVVlzaIRWRlNkSmx4OTNrbENzZz09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.

6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, dial *6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines “PUBLIC COMMENT ITEM #” (insert the item number relevant to your comment) or “PUBLIC COMMENT – ORAL COMMUNICATIONS”. Comments must be received by 12:00 p.m. on June 21, 2021. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.

U:\staff\Board_Committees\Admin\2021\20210614\26\Item-26.docx