



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, July 8, 2021

Administrative Committee

Members:

Karen Paull, Chair
Amy Anderson
Safwat Malek

Alternate:

Alvin Edwards

Staff Contact:

Suresh Prasad
Sara Reyes

AGENDA

**Administrative Committee
of the Monterey Peninsula Water Management District**

Monday, July 12, 2021, 2:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at:

<https://zoom.us/j/91744523840?pwd=ZXRVOUowVWxMeXkyUmFwWWpWczYvdz09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 917 4452 3840

Meeting password: 07122021

Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.

Call to Order/Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of June 14, 2021 Committee Meeting Minutes
2. Consider Expenditure of Funds for Consultant Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
3. Consider Expenditure of Funds for Consultant Services for Upgrades at the Sleepy Hollow Steelhead Rearing Facility
4. Consider Recommending Authorization of a Contract for Landscape Design Services at the Santa Margarita Facility
5. Consider Converting the Hydrology Technician Position to an Assistant Hydrologist Position
6. Consider Expenditure of Budgeted Funds for Water Conservation Outreach Supplies
7. Consider Adoption of Treasurer's Report for May 2021

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

8. Report on Activity/Progress on Contracts Over \$25,000
9. Status Report on Measure J/Rule 19.8 Phase II Spending
10. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

Discussion/Other Items - Public comment will be received. Please limit your comment to three (3) minutes per item.

11. Review Draft July 19, 2021 Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, July 9, 2021 to sara@mpwmd.net or call 831-658-5610. Additionally, requests can be sent to Joel Pablo at joel@mpwmd.net or 831-658-5652.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/91744523840?pwd=ZXRVOUowVmxMeXkyUmFwWWpWczYvdz09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press *6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBIC". Comments must be received by noon on Monday, July 12, 2021. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

U:\staff\Board_Committees\Admin\2021\20210712\Jul-12-2021-Admin-Agenda.docx

ADMINISTRATIVE COMMITTEE**1. CONSIDER ADOPTION OF JUNE 14, 2021 COMMITTEE MEETING MINUTES**

Meeting Date: July 12, 2021

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the June 14, 2021 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of June 14, 2021 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee June 14, 2021

Call to Order

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Karen Paull, Chair
Amy Anderson
Safwat Malek (left meeting at 3:28 PM)

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Thomas Christensen, Environmental Resources Manager
Jonathan Lear, Water Resources Manager
Stephanie Locke, Water Demand Manager
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo, Esq. with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for June 21, 2021

1. **Consider Adoption of May 10, 2021 Administrative Committee Meeting Minutes**
On a motion by Paull and second by Anderson, the minutes of the May 10, 2021 meeting were approved on a roll call vote of 3 – 0 by Malek, Anderson and Paull.
2. **Consider Expenditure for Temporary Agency**
On a motion by Paull and second by Malek, the committee voted to recommend that the Board authorize the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, to perform scanning projects for the District. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek and Paull.
3. **Approve Expenditure to Corporation Service Company – Recording Fees**
On a motion by Anderson and second by Paull, the committee voted to recommend that the Board approve the expenditure of \$26,000 for recording fees. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson, and Paull.

4. Authorize Expenditure for Software Maintenance Agreements/Purchase

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve expenditures not-to-exceed \$140,500 to purchase the items listed as presented in the table shown below. The motion was approved by a roll call vote of 3 – 0 by Paull, Anderson and Malek.

| Product | Price |
|---|------------------|
| ESRI ArcGIS (District Wide) | 11,500 |
| Latitude Geographics Geo Cortex (District Wide) | 6,000 |
| Adobe Renewal (District Wide) | 7,000 |
| Office 365 Renewal (District Wide) | 12,000 |
| DocuWare (Financial/HR) | 17,500 |
| Tyler Technologies (Financial/HR) | 29,500 |
| GovInvest (Financial/HR) | 6,500 |
| Accela Support (Water Demand) | 35,500 |
| CaseWare Reporting (Financial) | 9,500 |
| Kisters North America (Hydrological) | 5,500 |
| TOTAL | \$140,500 |

5. Authorize Expenditure for Information Technology Hardware Purchase (Server)

On a motion by Paull and second by Malek, the committee voted to recommend the Board approve expenditures not-to-exceed \$60,000 to purchase and install two new servers and pertinent components related to the servers. The motion was approved by a roll call vote of 3 – 0 by Paull, Malek and Anderson.

6. Authorize Expenditure for Leasing of Workstations (Laptops)

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve expenditures not-to-exceed \$60,000 (\$15,000 per year) to lease and install new workstations and pertinent components related to the workstations. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

7. Consider Approval of Amendment No. 5 to Agreement with Regional Government Services Authority for Management and Administrative Services

On a motion by Anderson and second by Paull, the committee voted to recommend that the Board authorize the General Manager or the Administrative Services Manager/CFO to execute Amendment No. 5 to existing Agreement with RGS to provide management and administrative services for an amount not-to-exceed \$70,000. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

8. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager or the Administrative Services Manager/CFO to enter into an agreement with Lynx Technologies to provide GIS services for an amount not-to-exceed \$35,000. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

9. Consider Expenditure of Funds with Corelogic Information Solutions, Inc.

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize expenditure of up to \$14,000 for Fiscal Year 2021-2022 to obtain CoreLogic's ReqlQuest Professional. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

10. Authorize Funds to Contract for District Engineer

On a motion by Malek and second by Paull, the committee voted to recommend that the Board authorize the expenditure of funds to hire retired annuitant for up to 960 hours of work from July 1, 2021 through June 30, 2022. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek and Paull.

11. Authorize Funds to Contract for Executive Assistant

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the expenditure of funds to hire retired annuitant for up to 80 hours of work from July 1, 2021 through September 30, 2021. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

12. Consider Approval of Contract with TMD Creative for Public Outreach Services for Fiscal Year 2021-2022

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board support approval of a contract with TMD Creative for Fiscal Year 2021-22 with a monthly retainer of \$4,250. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

13. Authorize Funds to Contract for Limited-Term Field Positions During Fiscal Year 2021-2022

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve the limited-term Water Resources Assistants for up to a total of 1,998 hours of work; several Fisheries Aides for up to 2,759 hours of work. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

14. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve the contract with JEA & Associates for a not-to-exceed amount of \$43,400 for Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

15. Consider Renewal of Contract with the Ferguson Group for Legislative and Administrative Services

On a motion by Paull and second by Malek, the committee voted to recommend that the Board authorize the General Manager to enter into an agreement with the Ferguson Group for Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Anderson, Paull and Malek.

16. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager to amend the current District professional services contract with Pueblo for a not-to-exceed amount of \$2,000 for Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

17. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager to enter into an agreement on an as-needed basis, not-to-exceed \$75,000 with Pueblo Water Resources to support the District with Water Year 2022 ASR operations. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

18. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager to spend up to \$40,000 to complete laboratory analysis related to the ASR Project in Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

19. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager to spend up to \$10,000 to complete laboratory analysis related to the Watermaster in Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

20. Consider Adoption of Resolution 2021-06 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges

On a motion by Malek and second by Paull, the committee voted to recommend that the Board adopt Resolution 2021-06 and authorize the County of Monterey for collection of Water Supply Charge on the property tax bill. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek and Paull.

21. Consider Adoption of Resolution 2021-07 Establishing Article XIII (B) Fiscal Year 2021-2022 Appropriations Limit

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt Resolution 2021-07 establishing an Appropriations Limit for Fiscal Year 2021-2022 in the amount of \$1,953,352. The motion was approved by a roll call vote of 2 – 0 by Paull and Anderson. Director Malek was absent for this item.

22. Consider Adoption of Resolution 2021-08 Update to Rule 24, Table 3, Capacity Fee

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt Resolution 2021-08. The motion was approved by a roll call vote of 2 – 0 by Paull and Anderson. Director Malek was absent for this item.

23. Consider Adoption of Treasurer’s Report for April 2021

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt the April 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 2 – 0 by Paull and Anderson. Director Malek was absent for this item.

24. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

25. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

26. Review Draft June 21, 2021 Board Meeting Agenda

General Manager Stoldt reported that an additional Discussion Item would be added to the agenda to discuss Sand City Intake Wells for Desalination. He also stated an additional Action Item will be

added titled – Consider Expenditure of Budgeted Funds to Contract with Lapkoff and Gobalet Demographic Research to Provide Demographic Redistricting Services. A topic presented by Director Edwards in June (Money for Pure Water Monterey Expansion) will be addressed at the July Board meeting. No changes were made by the committee.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 3:55 PM.

U:\staff\Board_Committees\Admin\2021\20210712\01\Item-1-Exh-A.docx

ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE OF FUNDS FOR CONSULTANT SERVICES FOR SLEEPY HOLLOW STEELHEAD REARING FACILITY MONITORING AND CONTROL SYSTEMS

| | | | |
|----------------------|---|------------------------------------|--|
| Meeting Date: | July 12, 2021 | Budgeted: | Partially |
| From: | David J. Stoldt, General Manager | Program/ Line Item No.: | Protect Environmental Quality 2-3-1-N |
| Prepared By: | Thomas Christensen | Cost Estimate: | \$ 17,940 |

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021 and recommended _____.

CEQA Compliance: Exempt under §15262.

SUMMARY: This item is to authorize an agreement with Telemetrix (TMX) to provide up to 100 hours of consultant service to assist staff with operations and troubleshooting, maintain a web service to provide remote access to on site controls, provide telecommunications, provide 24-hour alarm monitoring, and to provide operational monitoring data.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement with Telemetrix, Inc. for consultant services in an amount not-to-exceed \$17,940.

DISCUSSION: The upgrade of the Sleepy Hollow Steelhead Rearing Facility completed in 2021 includes a sophisticated Programmable Logic Controller (PLC) that monitors and controls most functions of the plant, is connected to the internet for remote monitoring and operations, and sends alarm calls out when the plant is not operating correctly. TMX wrote the software and installed the PLC, maintains a website for staff access, and contracts with a 24-hour dedicated alarm service. The proposed agreement would cover support of the facility by TMX for a one-year period.

IMPACTS ON STAFF AND RESOURCES: \$16,000 in funds for this work are budgeted under Sleepy Hollow Operations Budget Program line item 2-3-1-N Operations Consultant with Web Support. Staff proposes to adjust this item up by \$1,940 to \$17,940 at the mid-year budget adjustment. The work would be performed under the direction of District staff involved with Sleepy Hollow operations.

EXHIBIT

2-A Consultant proposal



TO: Larry Hampson, MPWMD
 FM: Kim Cohan, Telemetry
 DT: July 6, 2021
 RE: SHSRF annual support

Dear Mr. Hampson,

We are pleased to furnish this proposal to MPWMD for SHSRF support services.

| Scope | Cost | Annual |
|---|--|---|
| Consulting and onsite services | Monday thru Friday 8A-5P. Principal: \$150/hr Technician: \$135/hr After hours, weekends add 50% Travel to site: travel to site billable | \$15,000/year (based on 100 hrs principal) |
| Plant alarm 24hr live operator response via dedicated redundant alarm channel cellular connection. Supervised communication channel integrity. Real time plant data collection, data storage, and presentation via web site. Downloadable storage of up to 12 months plant data. Email Cellular link. Real time plant remote control via low latency cellular connection. | \$245.00/mo | \$2,940/year |

Terms: Net 30 on approved credit.

Sincerely,

A handwritten signature in cursive script that reads "Kim Cohan".

Kim Cohan, Owner
Kim@telemetrix.com
831-521-2360

ADMINISTRATIVE COMMITTEE

3. CONSIDER EXPENDITURE OF FUNDS FOR CONSULTANT SERVICES FOR UPGRADES AT THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

| | | | |
|----------------------|---|------------------------------------|--|
| Meeting Date: | July 12, 2021 | Budgeted: | Yes |
| From: | David J. Stoldt, General Manager | Program/ Line Item No.: | Protect Environmental Quality 2-3-1-O |
| Prepared By: | Larry Hampson and Thomas Christensen | Cost Estimate: | \$ to be provided |

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021 and recommended _____.

CEQA Compliance: Exempt under §15262.

SUMMARY: Staff proposes to retain a consultant to assist with preparation of plans, specifications, a cost estimate, and bid documents for completing maintenance work to the Sleepy Hollow Steelhead Rearing Facility. Although recent upgrades were completed to improve the reliability and quality of the water supply for the facility, other portions of the facility including the rearing channel liner and quarantine tanks have reached their end-of-life cycles and are in need of maintenance and upgrades.

Staff requested proposals from four consulting firms, but only two expressed interest or had the necessary expertise. As of the date for submittal of staff notes, no proposals had been received; however, staff expected to have proposals for Administrative Committee review on July 12.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to enter into an agreement with _____ for consultant services in an amount not-to-exceed \$ _____ and approve a contingency of \$ _____ for additional consultant work.

DISCUSSION: The Sleepy Hollow Steelhead Rearing Facility was constructed in 1996 and was intended at the time to be a short-term mitigation activity for impacts to steelhead from diverting Carmel River flows until a new water supply was built. Recent upgrades to the facility were designed to improve the reliability and quality of the water supply. However, the upgrade did not address other components at the facility that have reached or exceeded their life expectancy.

Staff proposes to carry out replacement of portions of the Hypalon liner used to prevent water from leaking out of the rearing channel. The liner, which has a life expectancy of less than 20 years, has deteriorated, leaks in several areas, and needs replacement.¹

¹ Hypalon was a chlorosulfonated polyethylene (CSPE) synthetic rubber (CSM) noted for its resistance to chemicals, temperature extremes, and ultraviolet light. It was a product of DuPont Performance Elastomers. Production was

While the entire liner should eventually be replaced, staff is proposing to replace only the liner in 16 of the 17 pools in the rearing channel (one pool liner was recently replaced). Cobbles originally installed in the pools in 1996 to mimic natural habitat have been removed, which simplifies the removal of the existing liner and reinstallation of a new liner. Work to replace this portion of the liner would be carried out in the winter of 2021-22. Staff may replace the liner in the remainder of the channel as a separate project in the future.

In addition to the channel work proposed for the upcoming winter, five fiberglass tanks used for quarantine purposes are cracked and/or the bases supporting the tanks are deteriorating. These would be replaced and refrigeration units for the tanks would be removed and replaced. The existing chillers are more than 20 years old and chiller technology has advanced significantly since the original installation. New chiller technology includes the use of variable-speed drives, an evolution in control hardware, software, and sensors that have led to improvements in industrial chiller reliability, accuracy and energy efficiency. Staff is also considering centralization of refrigeration into one unit that can quickly cool individual tanks or be used to cool specific portions of the rearing channel when water temperatures are too high.

Project construction work, which will be subject to future bid processes, consists of:

Rearing channel pool maintenance (16 total):

- Remove existing Hypalon liner in each pool
- Excavate and dispose on site of approximately 6 inches of native material under the pools
- Shape pool to drain
- Pour steel reinforced waterproof concrete slab (e.g., add Xypex to the concrete mix); integrate into existing rearing channel concrete walls; work would require inspection for rebar and concrete testing (minimum 4,000 psi concrete)
- Install new liner and integrate existing liner with new pool configuration at upstream and downstream edges of the pool
- Repair top boards on rearing channel walls (if required)
- Fill rearing channel and inspect for water leakage

The plan set would include a site plan, typical sections, and details of the rearing channel pool and rebar configuration. Specifications would include concrete strength, rebar size, concrete additives, and liner specifications. There may be a need for a shoring design for the existing walls during excavation and concrete pouring. Approximately 6 inches of material will be removed from under the existing pool walls, which are 18 inches thick at the base and 10 inches thick at the top. Symmetrical pools may not require shoring; however, non-symmetrical pools may need temporary supports across the tops of the pool.

Quarantine Tanks (5 total)

- Remove and salvage decking
- Cut plumbing (air, water, drain); disconnect electrical service and monitoring cables

discontinued in 2009. Burning Hypalon releases highly toxic fumes that are considered environmental pollutants. Additionally, Hypalon contains additives made from lead or lead compounds known for their danger.

- Remove and dispose existing quarantine tanks
- Remove existing chillers and replace with individual chillers or a centralized unit capable of lowering water temperature up to approximately 10 degrees (TBD through calculation)
- Excavate and dispose native material under the existing tanks (depth TBD)
- Determine adequacy of native fill and import, compact, and test new base material as required
- Pour steel reinforced, waterproof concrete slab
- Build new steel or aluminum support frames and reset tanks; connect plumbing, air, electrical, drains, and monitoring cables above the decking or in an easily accessible “critter-proof” box
- Reinstall decking
- Test all components

Consultant services would include a site inspection, a new set of plans and specifications, and preparation of a class 2 Opinion of Probable Construction Cost. An issue at the facility to be addressed is how to reduce daytime temperatures in the quarantine tanks, which can rise into a range that is stressful or lethal to young steelhead. To determine appropriate equipment for an upgrade of refrigeration facilities, a site inspection and analysis of the existing power supply would be performed. Additional services could include assistance during future invitations for bids.

Staff requested proposals from three local firms – Whitson Engineering, the Wallace Group, and Harris and Associates – and from Tetra Tech, the firm that provided design and construction expertise for the recently completed upgrade to the water supply. Whitson Engineering declined to propose citing a lack of expertise for the requested services. The Wallace Group declined to propose and stated that they would not be able to meet the schedule for the work. Harris and Associates and Tetra Tech stated they are interested and would provide proposals.

Because of a potentially long lead time to procure replacement tanks, MPWMD staff intend to prepare plans and specifications as a separate project and invitation for bids. Approval for purchase of the tanks would come before the Board of Directors for consideration at a future meeting, possibly early in the fall of 2021. Similarly, approval for construction of the project would also come before the Board of Directors at a future meeting – possibly in January of 2022.

IMPACTS ON STAFF AND RESOURCES: Funds for this work are budgeted under Sleepy Hollow Operations Budget Program line item 2-3-1-O Design/Construct Rearing Channel and Quarantine Tank Improvements. The work would be performed under the direction of the District Engineer.

EXHIBITS

Consultant proposals (to be supplied)

ADMINISTRATIVE COMMITTEE

4. CONSIDER RECOMMENDING AUTHORIZATION OF A CONTRACT FOR LANDSCAPE DESIGN SERVICES AT THE SANTA MARGARITA FACILITY

| | | | |
|----------------------|--|--------------------------------|--|
| Meeting Date: | July 12, 2021 | Budgeted: | N/A |
| From: | David J. Stoldt General Manager | Program/ Line Item: | Water Supply Projects Project 1-2-1-A-5 |
| Prepared By: | Maureen Hamilton | Cost Estimate: | \$21,988 |

General Counsel Review: No

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: On April 30, 2021 MPWMD issued a Request for Proposals (RFP) for landscape and outreach design services at the Santa Margarita Aquifer Storage and Recovery (ASR) site. The Santa Margarita site is located on General Jim Moore Blvd. in Seaside at the intersection of Coe/Eucalyptus. Walkers and bicycle riders frequently pass by the site.

The RFP was posted on the MPWMD and California Special Districts Association websites. Staff contacted several local jurisdictions to obtain landscape designer references and invited local landscape designers with a website indicating experience with commercial or industrial sites to provide a proposal.

The first part of the work will be to provide construction plans for landscaping in front of the ASR site. Requirements include planting Deergrass (or better), installing gravel, providing sample station purge water containment, and irrigation works.

The second part of this project will be to provide three concept designs for a public outreach installation in front of the ASR site. Concept designs will be provided in the Basis of Design phase. MPWMD will review the Basis of Design concept designs with the Public Outreach Committee and City of Seaside staff. MPWMD and City feedback will be incorporated into final concept designs.

One proposal was received from Ecological Concerns Incorporated (ECI). Staff reviewed the proposal and contacted references. Staff recommends entering into a contract with the proposing firm. Pages 5 and 6 of the ECI proposal, attached as Exhibit 2-A, outline ECI's approach to the outreach scope of services.

ECI is located in Santa Cruz and has been in business for almost thirty years. The firm has worked on projects from San Francisco to the Monterey Peninsula, including Perkins Park Revitalization for the City of Pacific Grove and Hartnell Gulch Restoration for the City of Monterey. Reviews

from references cited exemplary performance. ECI has qualified staff to support our design, construction documentation, ecological, and local regulatory needs (**Exhibit 4-A**).

RECOMMENDATION: The Administrative Committee should recommend that the Board of Directors authorize the General Manager to enter into a contract with Ecological Concerns Incorporated in the amount of \$19,120 with a 15% contingency for a total not-to-exceed amount of \$21,988.

EXHIBIT

4-A Ecological Concerns Incorporated Response to Request for Proposals for Landscape and Outreach Design Services



Left: Installation of a round-about at CSUMB.

// Right: Restoration of Monterey Municipal Airport

RESPONSE TO:

**REQUEST FOR PROPOSALS FOR LANDSCAPE AND OUTREACH DESIGN SERVICES
IN SUPPORT OF THE SANTA MARGARITA ASR FACILITY**

THURSDAY, JUNE 10, 2021



Monterey Peninsula Water Management District
5 Harris Court Building G
Monterey, CA 93940
(831)658-5600
www.mpwmd.net



Ecological Concerns Incorporated
609 Pacific Avenue
Santa Cruz, CA 96060
(831) 459-0656
www.ecologicalconcerns.com

Table of Contents

| | |
|--|--------------|
| Letter of Introduction | Page 02 |
| Technical Plan | |
| Part 01: IMMEDIATE BID PACKAGE CRITERIA | Page 03 |
| Part 02: FUTURE PUBLIC OUTREACH INSTALLATION CRITERIA | Page 05 |
| Firm Qualifications | Page 07 |
| Description of Qualifications | |
| Relevant Work Samples | Page 10 |
| Perkins Park - City of Pacific Grove Public Works Department | Page 11 - 12 |
| Loch Lomond Recreation Area - Santa Cruz Water District | Page 13 |
| Hartnell Gulch - City of Monterey | Page 14 |
| Monterey Presidio Barracks - City of Monterey | Page 15 - 16 |
| Organization Chart | Page 17 |
| Resumes | Page 18 - 23 |
| Statement of Litigation within the last 5 years | Page 24 |



June 10, 2021

Monterey Peninsula Water Management District
5 Harris Court Building G
Monterey, CA 93940

**Re: REQUEST FOR PROPOSALS FOR LANDSCAPE AND OUTREACH DESIGN SERVICES IN
SUPPORT OF THE SANTA MARGARITA ASR FACILITY**

Dear Ms. Hamilton & Selection Committee,

Ecological Concerns Incorporated (ECI) is pleased to provide a Proposal and Qualifications Package in response to the Monterey Peninsula Water Management District's call for request for proposal for Landscape and Outreach Design Services in support of the Santa Margarita ASR Facility.

ECI is a design-grow-build firm established in 1992, located in Santa Cruz, California. ECI has a 29-year track record of successfully designing and implementing sustainable landscape and habitat restoration projects for commercial, private and public markets throughout the Monterey Bay and San Francisco Bay areas. As a full-service design-build team, we design, implement and manage Landscape Architecture projects, ecological restoration plans, vegetation management plans, public works and utilities facilities, public parks, and large commercial landscapes.

ECI's staff includes an experienced Landscape Architecture team, professional ecologists, certified ecological restoration practitioners and a horticultural services team. We have in-depth experience preparing and implementing site-specific plans for Water Districts throughout the Monterey and San Francisco Bay areas with an excellent government and commercial performance record. We excel at meeting stringent, permit-driven, success criteria on time and on budget for clients throughout our territory.

As the Principal of ECI, I hereby declare that I have authority to execute agreements and amendments with the Monterey Peninsula Water Management District..

Please contact me with any questions, and we look forward to the opportunity to work with you on this project.

Sincerely,

Josh Fodor

By: 

Principal
jtfodor@ecologicalconcerns.com
831-459-0656 x700



Ecological Concerns Inc

TECHNICAL PROPOSAL – PART 1

IMMEDIATE LANDSCAPING BID PACKAGE CRITERIA

PHASE 1.0 CONSTRUCTION DOCUMENTS (CD)*

1.1 PROJECT START UP

- a. Coordination as necessary between ECI, and Client for project start up. Assume “Client” is the Monterey Peninsula Water Management District (MPWMD).
- b. Meeting 1-Site Visit: Attend on-site meeting (with Client preferred) for orientation to site, understanding of the Client vision and pertinent issues. Photograph site conditions and include a review of:
 - Natural drainage patterns.
 - Existing vegetation.
 - Existing gravel inside of fence.
 - Water purge outlet.
 - Other existing utilities (assuming not existing irrigation system).

1.2 RESEARCH, DATA GATHERING, SITE ASSESSMENT

- a. Review applicable City/State codes and regulations. Review existing drawings/documents including topographical data, past concepts, aerial images, etc., provided by Client. (Assume topographic & utility survey is available in AutoCAD format for base map preparation.)
- b. Identify and prioritize preliminary site opportunities and constraints.
- c. Qualified ecologist to provide an ecological assessment (including one (1) site visit) which includes the confirmation of Deer Grass being native to the Former Fort Ord area. Final assessment will be given to MPWMD in memo form.

1.3 CONSTRUCTION DOCUMENTS

- a. Based on site visit/meeting with Client and research/site assessment information, provide 50% CD Plans which serve as the “Basis of Design” for Client review. Submittal to include the sheets below indicating deer grass planting layout, rock layout, and irrigation.
 - L-0.0 Cover Sheet
 - L-1.0 Existing Conditions Plan
 - L-2.0 Overall Site Plan
 - L-3.0 Demolition Plan and Protection Details (if required): Include removal of existing vegetation not desired and weed abatement strategy with no plant poisons.
 - L-4.0 Irrigation Plan: Subsurface irrigation to be utilized.
 - L-5.0 Planting Plan: Including plant specifications, quantities, character and specification of organic planting soils, organic fertilizers, mulch, and other landscape materials such as permeable, biodegradable weed mat, gravels, purge water harvesting barrel, etc.
 - L-6.0 Irrigation Details and Notes: Including integration of purge water harvesting barrel,



plant establishment watering plan and irrigation commissioning for verification of no runoff or overspray and other system requirements are met.

- L-7.0 Planting Details: Including finish grade details.
- b. Assume sheet specifications.
- c. Meeting 2 - Virtual: Present and discuss 50% CD Plan set with Client.
- d. Based on Client feedback/comments, revise CD set to a 90% CD Plan set. Develop draft Construction Cost Estimate.
- e. Meeting 3 - Virtual: Present and discuss 90% CD Plan set with Client.
- f. Based on Client feedback/comments, revise CD set to a 100% CD Plan set for Bidding and develop final Construction Cost Estimate.

1.4 DELIVERABLES

- a. Memo regarding Deer Grass as a native species to Fort Ord by qualified ecologist.
- b. 50% CD Plans set "Basis of Design" for Client Review: black & white, 24x36 sheet format, sheet specifications.
- c. 90% CD/BID SET Plans for final review: black & white, 24x36 sheet format, sheet specifications.
Including a draft Construction Cost Estimate.
- d. 100% CD/BID SET Plans: black & white, 24x36 sheet format, sheet specifications.
Including a Construction Cost Estimate.

EXCLUSIONS

The following items are specifically excluded from the Scope of Work:

1. Public right-of-way or streetscape improvements.
2. Obtaining and paying for all permits.
3. Grading and drainage plan.
4. Vehicular or pedestrian hardscape design.
5. Soils and geological reports.
6. Civil engineering testing, design, and calculations.
7. Structural engineering testing, design, and calculations, including retaining wall reinforcement.
8. Electrical and domestic water supply plans.
9. ADAAG (accessible route) and signage plans.
10. Graphic renderings and 3D models.
11. Additional meetings with the County, Permitting Agencies, or other stakeholder groups.
12. Preparation of as-built drawings.
13. Book Specifications.

*** CONCEPT DEVELOPMENT, SCHEMATIC DESIGN, AND DESIGN DEVELOPMENT PHASES ARE NOT INCLUDED – ALREADY DEVELOPED BY MPWMD.**



TECHNICAL PROPOSAL – PART 2

FUTURE PUBLIC OUTREACH INSTALLATION CRITERIA

PHASE 2.0 CONCEPT DEVELOPMENT

2.1 PROJECT START UP

- a. Coordination as necessary between Landscape Designer, and Client for project start up. Assume “Client” is the Monterey Peninsula Water Management District (MPWMD).
- b. Meeting 1-Site Visit: Attend on-site meeting (with Client preferred) for orientation to site, understanding of the Client vision and pertinent issues. Photograph site conditions and include a review of:
 - New landscape installation layout (assuming Part 1 installed) or existing conditions and proposed new landscape installation layout.
 - Other existing utilities.

2.2 RESEARCH, DATA GATHERING, SITE ASSESSMENT

- a. Review applicable City/County codes and regulations pertaining to signage.
- b. Identify and prioritize preliminary site opportunities and constraints in terms of educational installation placement.
- c. Qualified ecologist to provide an ecological assessment which includes subjects such as: water conservation, Carmel River Health, threatened Steelhead Trout, threatened red-legged frog species, native plants to Fort Ord, and other possible topics. Final assessment will be given to MPWMD in memo form.
 - Consult with Client to understand the existing ARS system for educational opportunities.

2.3 CONCEPT DEVELOPMENT

- a. Based on the ecological assessment which provides options for educational topics for the installation, provide three (3) Concept Design Options that explore subject matter and design. Concept designs to be color, 11x17 format, including a brief description, associated imagery, possible layouts, including size and character.
- b. Meeting 2 - Virtual: Present and discuss three (3) Concept Designs Client.
- c. Based on Client feedback/comments, revise the three (3) Concept Designs to a 90% level and include elevations for each concept.
- d. Meeting 3 - Virtual: Present and discuss 90% three (3) Concept Designs.
- e. Based on Client feedback/comments, revise the three (3) Concept Designs to a 100% level, update elevations, and develop Construction Cost Estimates for each concept.

2.4 DELIVERABLES

- a. Memo regarding subject matter topics for the educational installation by qualified ecologist and landscape designer.
- b. Three (3) Concept Design Options “Basis of Design” for Client review. To be 11x17 format, including brief description, layout, and associated imagery.



- c. 90% Conceptual Development of three (3) Concept Designs for final review.
Refinement of preferred concept design, including elevations.
- d. 100% Conceptual Development of three (3) Concept Designs for final review.
Refinement of preferred concept design, including elevations and construction cost estimate.

EXCLUSIONS

The following items are specifically excluded from the Scope of Work:

1. Additional concept and/or revisions.
2. Additional meetings with the County, Permitting Agencies, or other stakeholder groups.
3. Construction or Permit Documents.



FIRM PROFILE:

Firm Name: Ecological Concerns Incorporated
 Mailing Address: 125 Walk Circle
 Nursery Location: 336 Golf Club Drive
 Office Address: 609 Pacific Avenue, Suite 101
 Santa Cruz, California 95060
 Phone: 831.459.0656
 Fax: 831.459.0656
 Web: www.ecologicalconcerns.com

FED ID No: 77-0530713
 CA SBE Vendor: 00023829

FIRM CERTIFICATIONS & LICENCES:

California Contractor License No. 778397
 Certified Landscape Architect License No. 5726
 Certified Ecological Restoration Practitioner Nos: 0055, 0056, 0078
 Certified Natural Resource Professionals Nos. 936548, 385346
 Certified Professional in Erosion & Sediment Control Nos. 5000, 8143
 QSP/QSD Certificate Nos. 00523, 25487
 SA Certified Arborist No. WE-11535a
 Qualified Applicators Licenses 118387 (B & C), 138279 (B, C, & F)
 California Nursery License B2893.001
 CLCA Water Management Certified
 NALP Certified Irrigation Technician
 NALP Certified Hardscape Technician
 IA Certified Landscape Irrigation Auditor - No. 128157
 LEED AP - BD&C
 ARCSA Accredited Professional



QUALIFICATIONS AND EXPERIENCE

ECI is an ecologically based Landscape Design-Build firm specializing in sustainable landscapes and the ecological restoration of native habitats of the Monterey Bay and San Francisco Bay areas. We have extensive experience in the region, having designed, installed, and maintained ecological landscape and habitat restoration projects at locations such as the former Fort Ord, the Monterey Airport, and CSUMB. Our knowledge of the native plants of this unique region is informed by our staff's extensive experience in the region. The Fort Ord area where the Santa Margarita reservoir is located has many unique qualities, including sandy soils, notable endangered species and windy and arid conditions.

Our project team is a capable and experienced group of landscape architects, irrigation designers, restoration ecologists, arborists and horticulturists. We have spent years collaborating to produce many successful public works and ecologically driven landscape projects. By having a small and well coordinated staff we eliminate excessive hours spent on delegating out tasks and are able to efficiently produce quality work with less overhead than our competitors. As a small business (SBE) we also place a high value on maintaining attentive and open communication with our clients. We believe that a personalized touch, mindful listening and attention to detail ensures the utmost satisfaction for our customers.

Our multidisciplinary approach to our projects combines a design and ecological consulting team, a nursery grow operation, and a skilled construction team vertically integrated under one roof. These integrated services allow us all to learn from one another's experiences and expertise. By sharing our experiences and combining our skill-sets we all become stronger and more valuable team players. We see this being to the benefit of MPWMD's projects at the Santa Margarita facility because we can make realistic and viable planting suggestions, design effective irrigation systems, develop realistic bid-packages and cost estimates for the project. In large part due to the experience of our build division informing our designs, ECI has an exceptional track record of creating Construction Documents and bid sets that are truly constructable and abide by local and state-wide code regulations.

As a testament to the way we successfully integrate all divisions into our design plans, ECI worked with the Santa Cruz Water Department in the creation of permit driven plans for the restoration of the Loch Lomond Recreation Area. For this plan, our designers and construction superintendent worked together to create realistic solutions which ensured the success of the project's installation and saved the Department money. In order to employ such an integrative approach ECI has developed a robust design process with stringent QA/QC protocols, attentive project management, organized data collection and investigation, accurate cost estimates and concise construction specifications. Our easy to follow, yet detailed construction documents sets can be seen in projects such as Hartnell Gulch Riparian Restoration Plan in Monterey and the



Coastal Havens non-profit housing landscape plan in Santa Cruz.

In addition to our robust knowledge of local ecosystems and viable landscape solutions to the Seaside environment, ECI has worked with various municipalities, such as the City of Monterey and the City of Pacific Grove, on public outreach projects both before and during the recent COVID-19 pandemic lockdown. We have a team of designers who specialize in exceptional visual content, making it easy for stakeholders to comprehend our design objectives and direction. We also highly value open, honest and conscientious communications with our clientele and their community. As an example, pre-pandemic ECI was contracted to create a revegetation plan for the City of Pacific Grove which revamped their beloved Perkin's Park. This park is one of the biggest tourist attractions to the city, as people from around the world flock to Pacific Grove to view the pink "magic carpet" coastline when in bloom. For this project, public outreach and opinions were crucial for the final outcome for the park's design. As the pandemic turned into a full lockdown, ECI created public outreach protocols which allowed the public to still be heard and for the project to continue despite the uncertainty of the pandemic. Instead of conducting the public hearings as originally planned, ECI developed zoom procedures for public meetings, social media outreach plans, computerized public surveys, downloadable park design options, and a website to accommodate for the lack of in-person interaction. Our efforts allowed approximately 300+ people's opinions and concerns to be tallied and heard by local officials and our design team. A success that reached, arguably, more people than a typical public hearing in this community. While we understand that MPWMD's public outreach needs are of a relatively smaller scale on this project, we believe ECI's experience in this category will be of great utility in the design of a public outreach installation that will serve its intended purpose of connecting to stakeholders.

ECI has diverse experience integrating with other design professionals to ensure their plans include provisions for proper closeout and site preparation for success. A recent example of this was ECI's collaboration with PG&E's civil engineers to devise a strategy for accomplishing revegetation of a planned rock slope, which was a requirement by the City of Oakland for permitting this work on their property. ECI specifies a soil backfill technique to fill the voids between the riprap with soil in lifts in order to create suitable planting pockets with deep soil channels to support vegetation. ECI subsequently collaborated in the field with the installation contractor to ensure the soil was properly installed, and the site is now ready for revegetation this winter. ECI is ready and willing to apply this type of problem solving approach to this project as needed.

Additionally, ECI owns and manages Central Coast Wilds Nursery, a wholesale native plant nursery that specializes in growing watershed specific native plants for habitat restoration and ecological landscape projects. We grow native plants that are indigenous to watersheds throughout the Monterey and San Francisco bay areas. Our plants are produced under Best Management Practices (BMPs) that provide disease-free stock for restoration projects being carried out by clients such as the Santa Clara Valley Water District, The US Army Corps of Engineers, The San Francisco Public Utilities Commission, and the East Bay Regional Park District. The horticultural knowledge of our nursery staff informs our design work and though it



we know what plants are native to the project region, what plant species are easily propagated in a nursery and landscape setting, and what soil and water conditions these plants require to survive and thrive.



RELEVANT EXPERIENCE

Project List:

Perkins Park - City of Pacific Grove Public Works Department

Loch Lomond Recreation Area - Santa Cruz Water District

Hartnell Gulch - City of Monterey

Monterey Presidio Barracks - City of Monterey





*Concept Rendering: Perkins Park Entry with preserved *Drosanthamum forlirbundum* & native CA bluff gardens*

Perkins Park Revitalization

CONCEPTUAL DESIGN THROUGH CONSTRUCTION DOCUMENTATION PACIFIC GROVE, CA

Project Location: Pacific Grove, CA

Project Size: 0.8 miles

Budget: \$78,000.00

Personnel:

Jon Laslett - QA/QC

Rita Manna - Project Manager & Designer

Spencer Dillon - Irrigation Designer

Andrew Baklaich - Draftsperson

Mike Dillon - PLA consultant

Project Description: Perkins Park is a 0.8 mile long stretch of coastline in the Monterey Bay in Pacific Grove, CA. This park, originally designed by Henry Hays Perkins, paid a 1960s homage to his beloved South African botanic

plants. The park has been featured on the cover of Life Magazine and Natural Geographic three times over the last 30 years and is a treasured landmark in Pacific Grove.

After years of drought and lack of upkeep, the city was in need for a vegetation renovation and historic preservation plan for the park.

ECI spearheaded an integrative design process that involved community feedback & surveys, stakeholder interviews, and community presentations. In the wake of COVID-19 quarantine mid-design, ECI had to navigate the community outreach process in a now virtual world. We created Zoom meeting protocols and employed virtual stakeholder

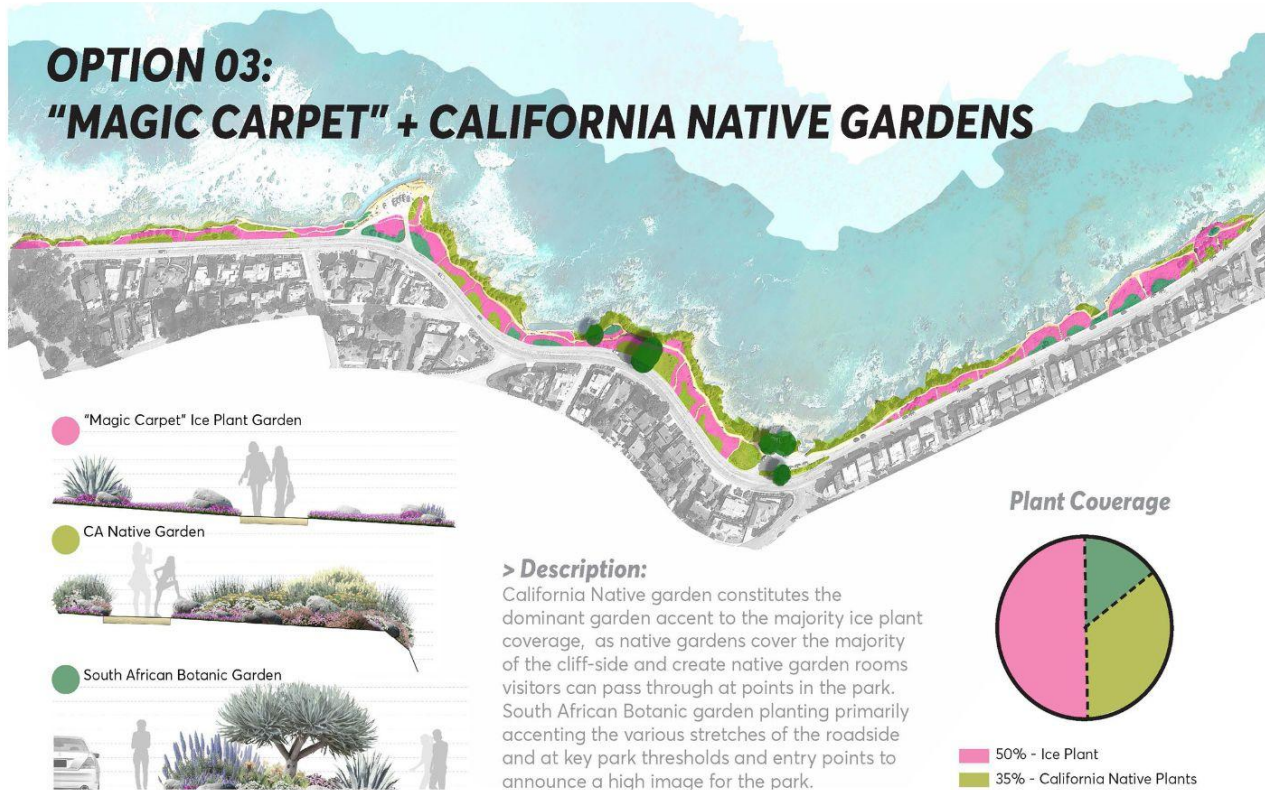
interactions which were adapted by the City-wide processes.

Deliverable products include:

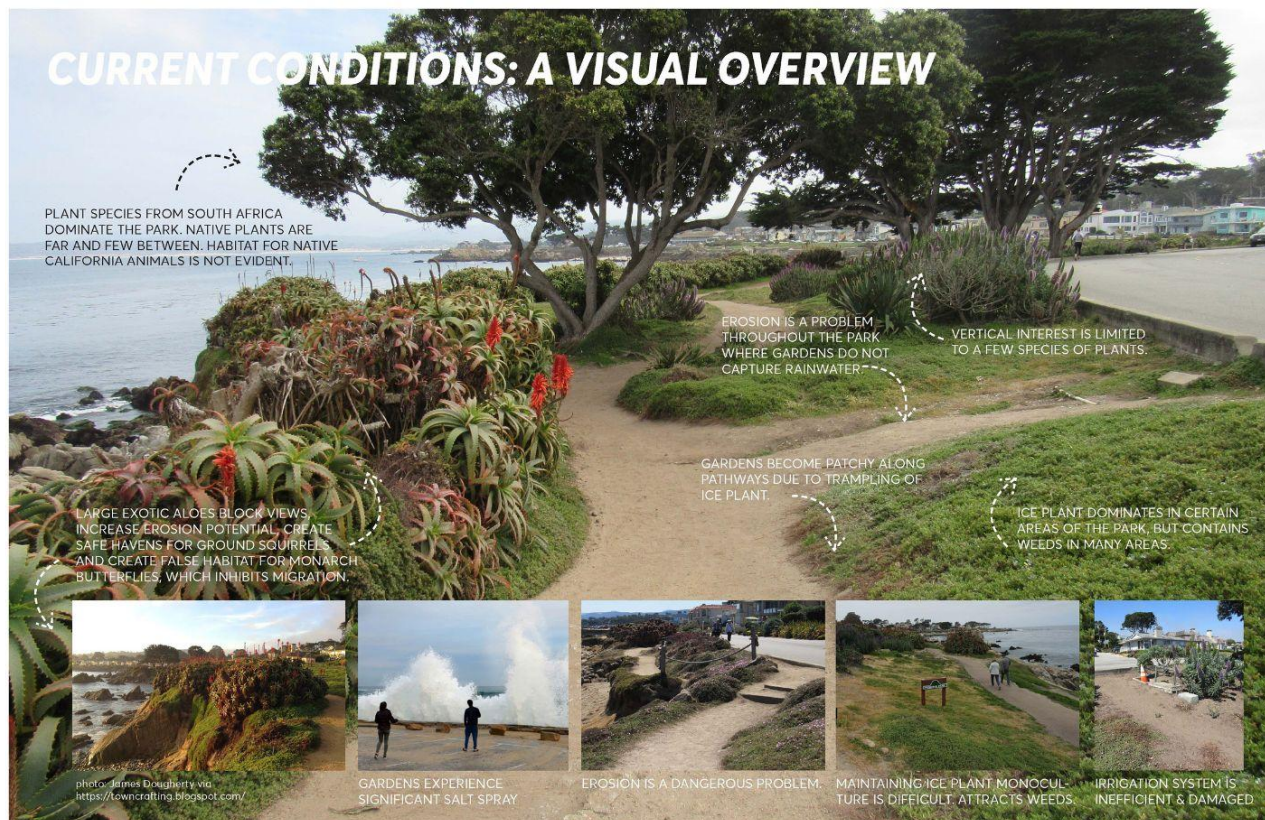
- (1) Local Business feedback report
- (1) Stakeholder Survey Report
- (2) Stakeholder Presentation & Boards
- (1) City Council Presentation
- (3) Conceptual Design Options
- (6) Conceptual Renderings & Section Drawings
- (1) Construction Documents Set
- (2) Landscape Management Plan
- (1) Existing Conditions Report
- (2) Engineers Estimates
- (1) Website
- (1) Zoom Protocols
- (1) Community Survey



ECOLOGICAL CONCERNS INC



Above: Rendered Schematic Site Plan and Garden Section Drawings. Below: Existing Conditions Board, used for Community Outreach





Above: Image of Loch Lomond Reservoir pre-construction.

Loch Lomond Recreation Area Revegetation

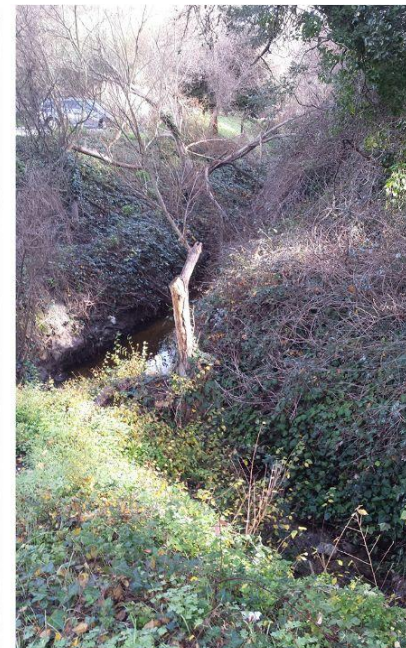
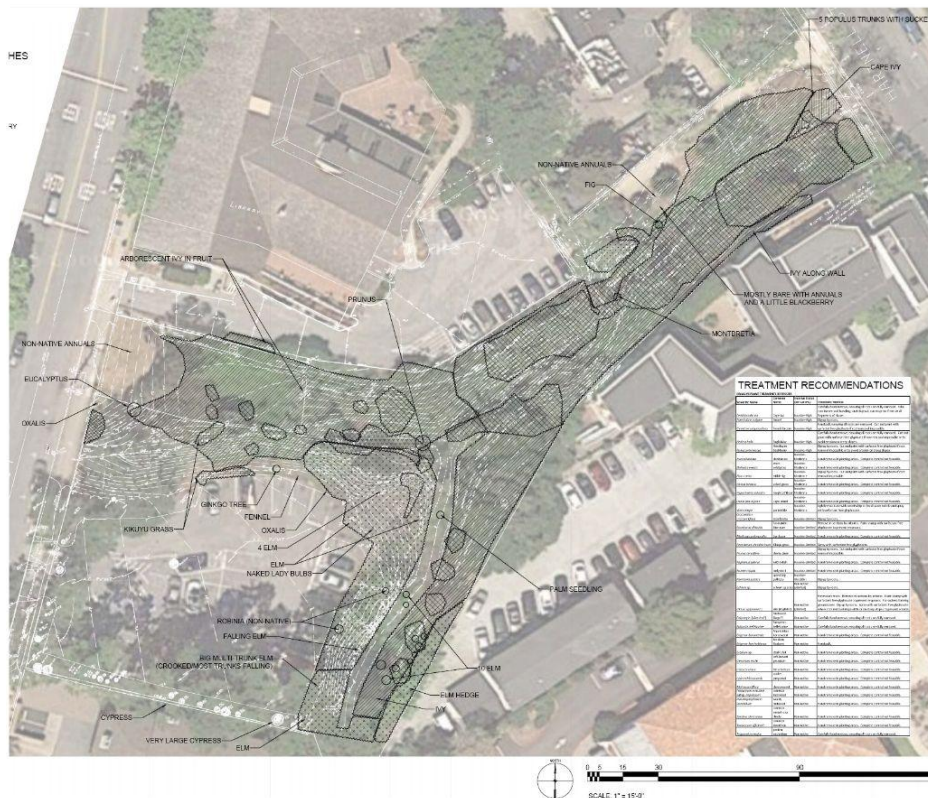
RESTORATION PLAN, SEED COLLECTION, CONTRACT GROW PUBLIC OUTREACH & CONSTRUCTION DOCUMENTS FELTON, CA

Project Location: Felton, CA
 Client: Santa Cruz Water District
 Project Size: 10 acres
 Budget: \$108,000.00
 Personnel:
 Jon Laslett - Project Manager QA/QC
 Rita Manna - Senior Landscape Designer
 Spencer Dillon - Irrigation Designer
 Daniel Blair - Draftsperson
 Oona Johnsen - PLA consultant

Project Description: For this project, ECI provided a multitude of Design-Build services for the restoration of the Loch Lomond Recreation Area. This space has been impeded by tourists and park-goers and was in need of revegetation. ECI implemented On-Call Revegetation consultation and design services, provided data driven site reports, conducted seed consultation, is supplying contract-grow High BMP plants, permitting assistance, and full Landscape Architecture services.

Working directly with the Santa Cruz Water District, engineers and parks crew, ECI and team are responsible for the design, construction and maintenance of new plantings and irrigation systems throughout the park. While keeping in mind community connectivity, native habitat and plain sight beatification, the enhancement of the native habitat to bring back nature and give the public a view of wild and lush native plants and animals.





assistance of the City. ECI compiled responses and developed a set of draft plans incorporating the results, then lead a community meeting at City Hall to present the survey results and draft plan, and explain how one had informed the other. Based on City and community feedback from the meeting, ECI prepared final plans, while concurrently developing CEQA and permitting strategy and a cost analysis for the City to use in procuring funding. The final plans included detailed provisions for invasive plant removal including a phased removal plan for large trees (including eucalyptus), a detailed planting plan based on nearby reference sites that included site specific plant propagation specifications, Erosion control plans to deal with the steep banks, and a Phase 2 conceptual site analysis and non-restoration improvement plan that incorporated stakeholder input not directly related to habitat restoration. The project is on hold awaiting some civil work to the culverts on either side of the reach, but is anticipated to be funded and implemented in the coming years, and ECI continues to collaborate with the City on planning and scheduling for items such as restoration plant propagation.

Hartnell Gulch Restoration

MONTEREY, CA

Project Location: Monterey, CA

Project Size: .5 miles

Budget: \$34,000

Client: City of Monterey

Project Coordinator: ECI
Environmental Planner & Landscape Architect ECI

Services

Restoration Design, Including Invasive Plant Removal, Planting, and Irrigation, Stakeholder Coordination Surveys and Meetings, Detailed Budgeting and Grant Writing Support for Implementation, Development of Permit and CEQA strategy, Community Outreach

Project Goals

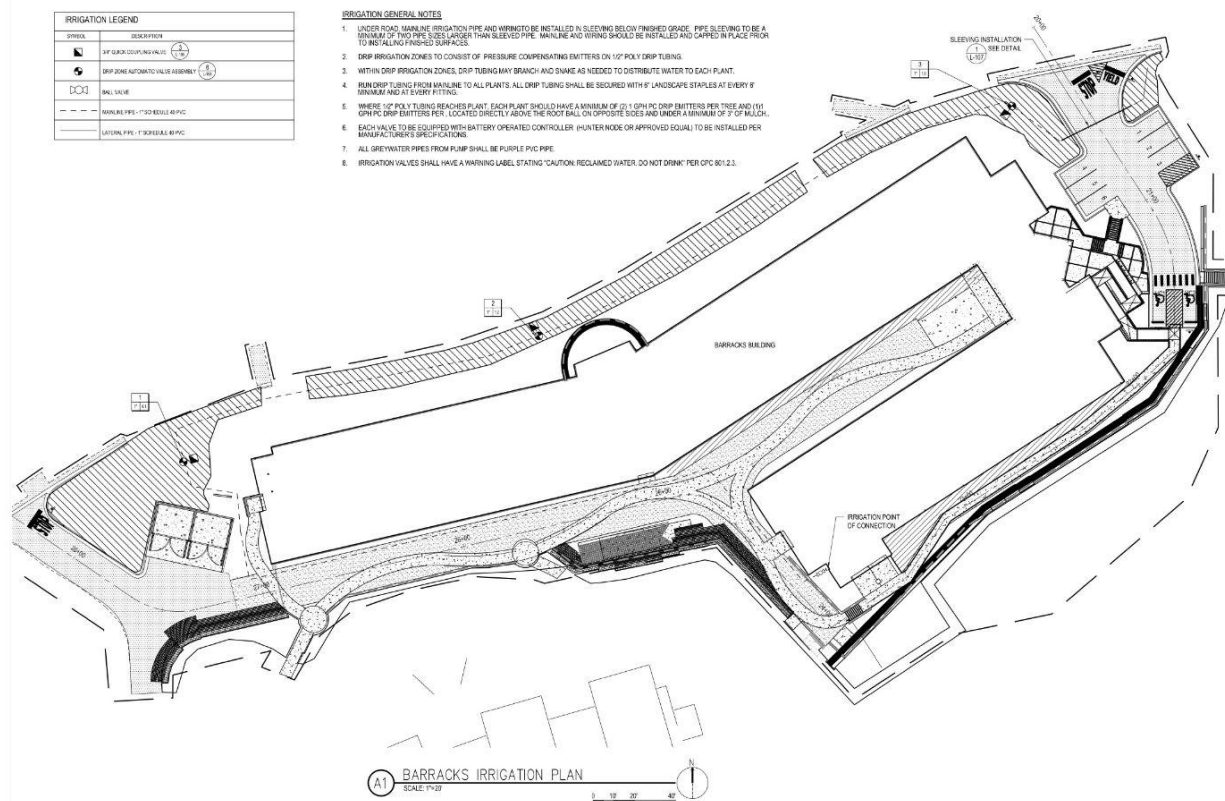
The project was undertaken to satisfy citizen requests for restoration of a section of Harnell Gulch adjacent to

the City Library that serves as a major thoroughfare for pedestrians in the downtown area. The project was funded through hotel tax set asides earmarked for community projects.

Project Description

ECI was selected by the City of Monterey to prepare a restoration design for a section of Hartnell gulch in the heart of Downtown Monterey, adjacent to the City Library and near City Hall. The reach includes a confluence of two incised drainages, and is heavily impacted with invasive species. The process began with an inventory of native and invasive species on site, as well as a reference site investigation to inform the restoration planting palette. Subsequently, ECI's team prepared a stakeholder survey and circulated it to the community with the





Monterey Presidio Barracks

MONTEREY, CA

Project Location: Monterey, CA
Project Size: 3 acres
Budget: \$25,000.00

Project Services:

Restoration Design, Parking Lot Design, Bioswale & WaterPlanting Design, Stream bank Restoration and Stabilization, Invasive Species Identification and Removal, Permitting, Tree removal,

Client:

Army Corps Of Engineers

Project Contractor:

Ecological Concerns Incorporated

Environmental Planner & Landscape Architect:

Ecological Concerns Incorporated

Project Goals:

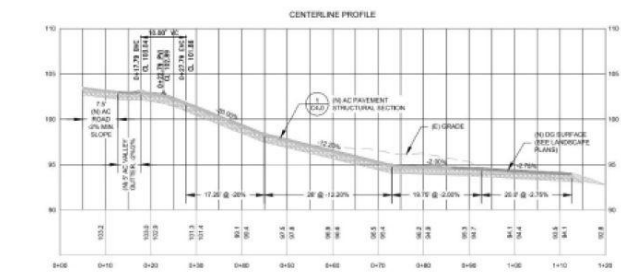
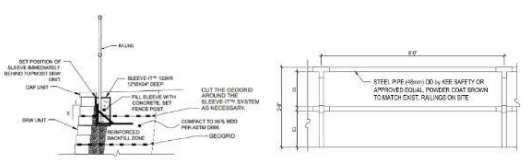
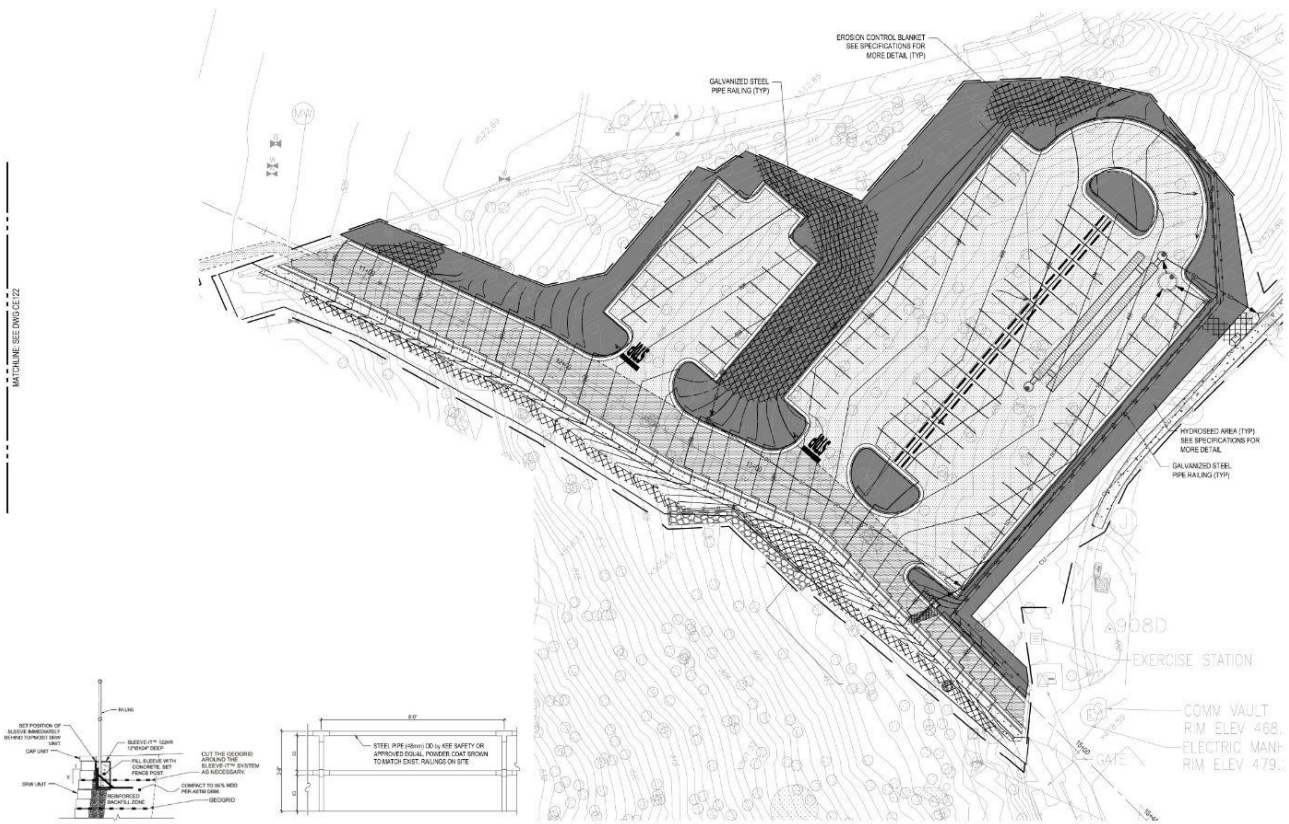
Improve Native Plant Diversity; mitigation monitoring plan; Protect Channel from Erosion; Provide Public Outreach and Education; Removal of Invasive Species

Project Description:

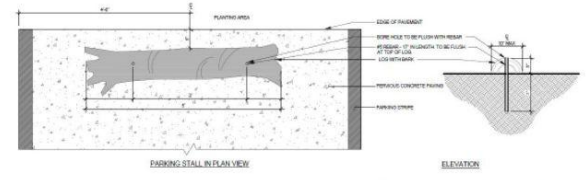
ECI was hired for a design-build project for new advanced training barracks for the Army Corps of Engineers as a subcontractor to Sundt. Our landscape architecture team designed a retaining wall, an erosion

control plan, an irrigation plan, and a planting plan with a native plant palette and hydro-seeding. Our team also coordinated a custom plant growing contract through our nursery, Central Coast Wilds, in order to meet site specific requirements for the project.

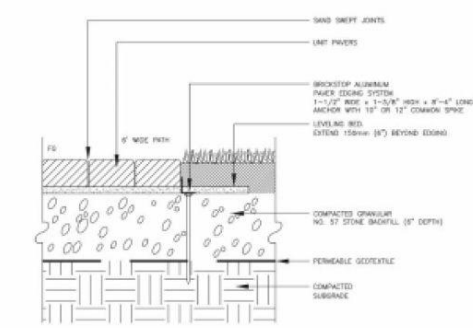




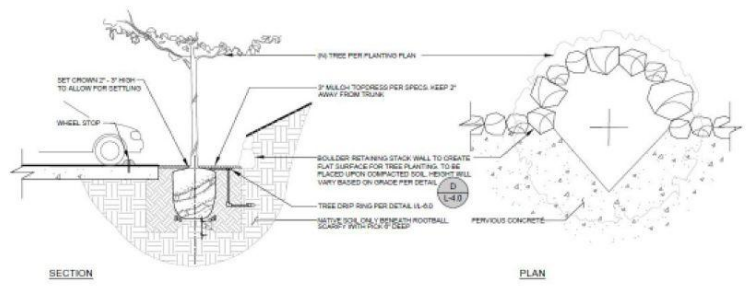
2 GRADING PROFILE
SCALE: 1" = 1'-0"



E LOG WHEEL STOP
SCALE: 1" = 1'-0"



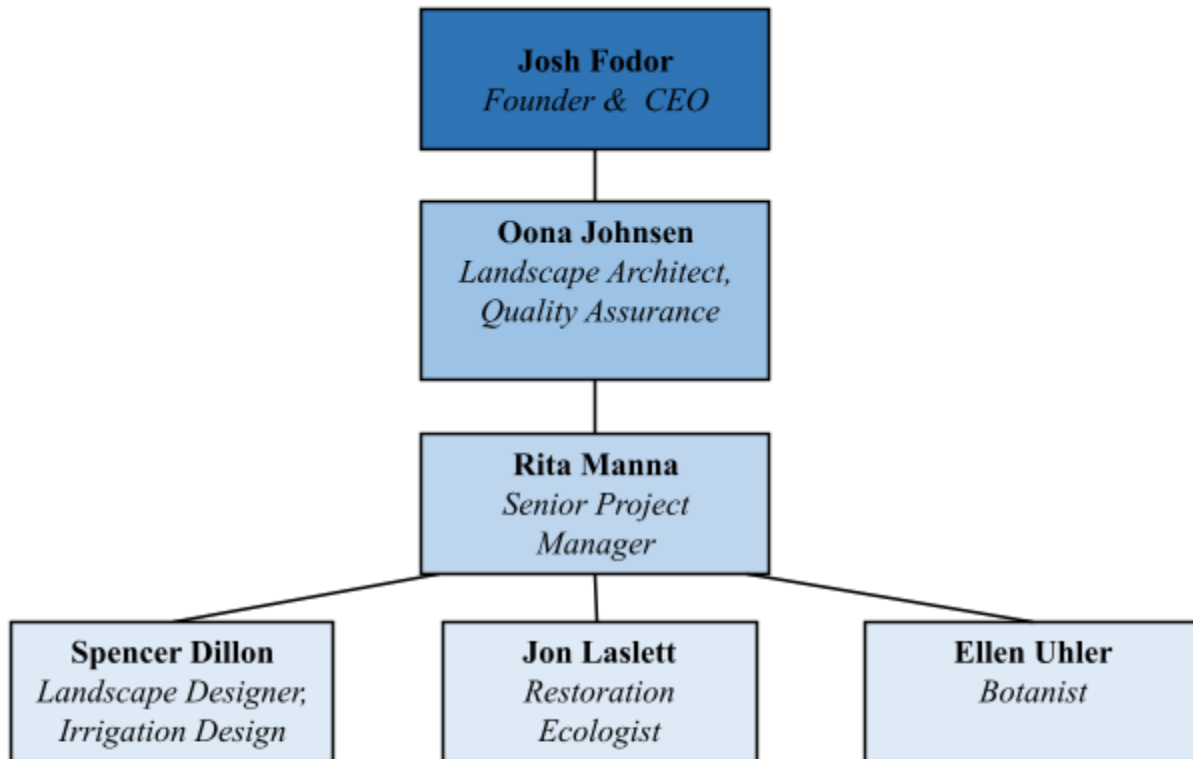
A2 PEDESTRIAN PAVEMENT SECTION
NTS



D TREE PLANTING ON A SLOPE
SCALE: 1/4" = 1'-0"



COMPANY ORGANIZATION CHART



JOSHUA T. FODOR
Project Principal
CERP, CPESC, CNRP

Mr. Fodor is the President and founder of Ecological Concerns Incorporated, an ecological consulting firm, habitat restoration contractor, and California native plant nursery. He has written and implemented restoration plans, vegetation management plans, mitigation and monitoring plans, and habitat conservation plans throughout California, particularly in the San Francisco and Monterey Bay areas. Mr. Fodor oversees all aspects of project implementation, including erosion control, soil and plant salvage, exotic pest plant removal, maintenance, reporting, site-specific seed collection, plant propagation, and planting operations.

PROFESSIONAL EXPERIENCE

1992-present President, Ecological Concerns Inc. & Central Coast Wilds Nursery

EDUCATION

1990 BA Biology (Plant Ecology), U.C. Santa Cruz

1993 BA Environmental Studies (Restoration Ecology), U.C. Santa Cruz

PROFESSIONAL LICENSES & CERTIFICATIONS

California Landscape Contractor License No. 778397

California Nursery Stock Certificate. B2893.001

Certificate in California Water Management and Ecosystem Restoration, UCB Extension

Certified Natural Resource Professional, CNRP 936548

Certified Ecological Restoration Professional (CERP) No. 0056, Society for Ecological Restoration

Certified Professional in Erosion and Sediment Control, CPESC No. 5000

Certificate in California Water Management and Ecosystem Restoration, U.C. Berkeley Ext.

Qualified Applicators License, QAL 118387

Army Corps Construction Quality Management Certificate SW9-02-14-00460

SELECTED PROFESSIONAL TRAINING

2019 Construction StormWater Compliance

2018 Bioretention Modeling Workshop, Forrester University

2017 Design Revegetation and Erosion Control Specifications, IECA

2016 Designing Effective Sediment Control Basins, Forrester University

2015 Maximizing Erosion Control with Proper Material Selection, Forrester University

2014 Rainfall Infiltration of Soils Under Annual vs Perennial Grasses in California, CNGA

2012 An Economic Analysis of Vegetative Buffer Strip Implementation, Coastal Management Training

2011 Arc GIS Training, Elkhorn Slough Coastal Training Program / UCSC - CISR

2010 Biology and Conservation of the California Red Legged Frog, ESCTP

2009 Right of Way Weed Management, Continuing Education, CA-DPR

2008 IPM Wildland Weed Management, Continuing Education, CA-DPR



JON LASLETT
Director of Operations
Ecologist, CERP, CPESC, CNRP

Jon Laslett, is a restoration ecologist with specialty training in amphibian biology and conservation. He manages multiple ongoing MMP implementation projects for ECI, and has brought multiple others to successful completion. He is also a certified irrigation technician and landscape irrigation auditor with extensive experience in irrigation water management for large-scale restoration projects. Mr. Laslett is highly experienced in the management and implementation of habitat restoration projects and he will oversee the day-to-day operations of project scheduling and implementation.

EDUCATION

2003 BS Ecology and Evolutionary Biology, U.C. Santa Cruz
 2003 BS Marine Biology, U.C. Santa Cruz

PROFESSIONAL EXPERIENCE

2006 Present – Sr. Project Manager, Ecological Concerns Inc.
 2005 Biological Technician, Oregon State University
 2004 Oceanographic Technician – Monterey Bay Aquarium Research Institute
 2003-4 Bioassay Technician – Toxscan Inc.
 2003 Biological Technician – US Fish and Wildlife Service
 2001 Restoration Technician – Moss Landing Marine Labs

PROFESSIONAL TRAINING

2019 Construction Storm Water Compliance, SWRCB
 2018 Bioretention Modeling Workshop, Forrester University
 2018 Measuring Economic Benefits and Cost Effectiveness of Coastal Wetlands and Ecosystems, ASWM
 2017 Sediment Basin Design, IECA
 2017 Design Revegetation and Erosion Control Specifications, IECA
 2016 Phytophthora Training for Nursery Growers, Oregon State University
 2013 Native Grass Identification, California Native Grassland Association
 2011-2014 Arc GIS Training, Elkhorn Slough Coastal Training Program / UCSC - CISR
 2010 Biology and Conservation of the California Red Legged Frog, ESCTP
 2009 Biology and Conservation of the Santa Cruz Long-Toed Salamander, ESCTP
 2009 Biology and Conservation of the Tiger Salamander, ESCTP
 2009 Landscape Irrigation Auditor, Irrigation Association
 2008 Certified Irrigation Technician, Ewing Educational Services



OONA JOHNSEN
Licensed Landscape Architect

Oona Johnsen is a licensed landscape architect in Florida and California with 19 years of experience in the field of landscape architecture. A leader in promoting sustainable and ecological approaches to site and landscape design, her specialties include LEED projects, public projects, low impact development strategies, and projects that incorporate stakeholder and/or community input during the design process.

PROFESSIONAL EXPERIENCE

2021 - Present: Landscape Architect, Ecological Concerns Inc.
 2011 - Present: Principal/Landscape Architect, Oona Johnsen Landscape Architecture (OJLA)
 2018 - 2020: Senior Landscape Architect, Stantec
 2009 - 2011: Senior Project Manager/Landscape Architect, Rana Creek
 2006 - 2009: Project Manager, Bellinger Foster Steinmetz Landscape

EDUCATION

2000 Bachelor of Science, Landscape Architecture, *University of Washington, Seattle, Washington.*

PROFESSIONAL LICENSES & CERTIFICATIONS

2010 Registered Landscape Architect #5726, State of California

PROFESSIONAL AFFILIATIONS

ASLA: American Society of Landscape Architects (Florida)
 LEED AP: United States Green Building Council, Tampa Bay Branch
 ARCSAAP: American Rainwater Catchment System Association Member, Tampa Bay Section,
 Member, Florida Native Plant Society, Suncoast Chapter
 Member, Preserve the Berg, St Petersburg

AWARDS & ACCOLADES

Fulbright Scholarship, 2004 - 2005
 Outstanding Achievement Award, ASLA, Maple Valley Library
 Merit Award, Washington State ASLA, Swedish Hospital Rooftop Garden Design
 Merit Award, Washington State ASLA, Research Paper: The Restoration of a Forest Ecosystem to
 Recreate 2nd Growth with Old-Growth Characteristics and Aesthetic Qualities
 Faculty Award, UW Landscape Architecture Department
 Madison Street Park: Hillsborough County Planning Commission, Award of Excellence in Entertainment &
 Redevelopment Categories, October 2020
 Met West Office Building 3: National Association of Industrial and Office Parks (NAIOP), Best Office
 Project Award, January 2020

RELEVANT PROJECT EXPERIENCE

PUBLIC WORKS:

Lovers Point Coastal Access & Park, Pacific Grove, CA
 Madison Street Park, Tampa, Florida
 Laurel Elementary School, San Mateo, CA



RITA C. MANNA
Senior Project Manager
Landscape Designer

Rita Manna is a designer who specializes in both the Landscape Architecture and Graphic Design professions. She has achieved a Bachelor of Fine Arts degree with a concentration in Graphic Design from the University of Connecticut, a Masters of Landscape Architecture degree which concentrated in Environmental Justice and Ecological Restoration from Colorado State University. With this diverse skill set, Rita understands how to create an impact beyond the screen and into our living world. Over the last 13 years, she has worked with teams both large and small to create landscapes which are restorative, memorable, functional, and rejuvenating. Her wide range of design experience allows her to relate to our clients to create meaningful, applicable & heartfelt designs of all sizes.

PROFESSIONAL EXPERIENCE

2018 - Present: Senior Project Manager, Landscape Designer- **Ecological Concerns Inc.**
 2016 - 2018: Landscape Designer, **SSA Landscape Architects, Inc**
 2016: Landscape Design Intern, **Design Workshop, Inc**
 2015: Landscape Design Intern, **PWP Landscape Architects, Inc**
 2008 - 2015: Founder & Landscape Designer, **Reet's Garden & Design, LLC**
 2006 - 2007: Graphic Designer & Marketing Strategist, **US Department of Defense; AFRC**

EDUCATION

2016 Master Of Landscape Architecture, Concentration In Ecological Restoration & Community Development, *Colorado State University.*
2005 Bachelor of Fine Arts, Concentration in Communication Design, *University of Connecticut*
 2003 Communication Design & Illustration, *Syracuse University*

PROFESSIONAL LICENSES & CERTIFICATIONS

2021 LARE (Landscape Architect Registration Examination) PLA Certification, (in progress)
 2018 - 2021 Certified Ecological Restoration Practitioner, CERP (in progress.)
 2012 Permaculture Design Certification, Sunrise River Ranch

PROFESSIONAL AFFILIATIONS

American Society of Landscape Architects (ASLA)
 Society of Ecological Restoration (SER)

RELEVANT PROJECT EXPERIENCE

- Perkins Park: Revitalization of 1 mile of historic coastline - *Pacific Grove, CA*
- Loch Lomond Recreation Area Restoration - *Santa Cruz, CA*
- Bay View Elementary School: Rainwater Harvesting, Bioswales, & Irrigation Design - *Santa Cruz, CA*
- Red Morton Park: Redesign of public play space in association with Magical Bridge Association - *Redwood City, CA*
- Jack Lyle Park: Recreation space and dog park facilities - *Menlo Park, CA*
- Stevens Creek at McClellan Ranch: Ecologically mindful overflow parking & stream bank preservation - *Cupertino, CA*
- Santa Cruz Juvenile Hall: Recreation space, education areas, parking & entry renovations - *SC, CA*
- Mid-Penninsula Housing: Wetland Restoration - *Watsonville, CA*
- Trout Creek Riparian Corridor Restoration: - *Truckee, CA*
- PG&E Oakland Hills: Streambank and Hillside stabilization & reforestation - *Oakland, CA*



ELLEN UHLER
Project Assistant
Sr. Horticulturist

PROFESSIONAL EXPERIENCE

1996-present – Senior Horticulturist, Botanist, Projects Manager, Central Coast Wilds

RECENT PROJECT EXPERIENCE

2013- 2021 Graniterock Quail Hollow Quarry – project management, restoration planning, seed collection, propagation, installation, invasive species control, erosion control and monitoring

2018-2021 San Mateo County- Colma Creek salt marsh restoration- restoration design, site specific propagule collection, plant production, volunteer planting coordination, maintenance, and monitoring

2017-2021 ACoE Upper Berryessa Creek Tree Mitigation Project- site specific propagule collection and production of plants using CalPhytos BMPs.

2017-2021 Valley Water Stream Maintenance Projects- plant palette consultation, site specific propagule collection and production of habitat restoration plants using CalPhytos BMPs

2020-2021 City of Santa Cruz Water Department Laguna Creek Diversion- restoration planning, CalPhytos BMP seed collection and contract plant propagation

2020-2021 City of Santa Cruz Water Department Canham Meadow Wetland Restoration Project- restoration planning, CalPhytos BMP seed collection and contract plant propagation

2020-2021 City of Santa Cruz Water Department Newell Creek Dam Project- mitigation planning, CalPhytos BMP seed collection and contract plant propagation

2020-2021 Golden Gate Bridge, Highway and Transportation District, Corte Madera Tidal Marsh Restoration- CalPhytos BMP protocol seed collection and propagation of 17,000 salt marsh plants

2020-2021 Bollinger Wetland Mitigation Project/Lennar Homes of California Inc.- site specific propagule collection and plant production

2018-2020 Coastal Watershed Council Santa Cruz levee projects plant palette consultation and Year 1 production of 1900 site specific plants

2012-2020 St Helena Flood Control/ Waterways Consulting Inc. - project monitoring

2019 City of Santa Cruz Water Department Newell Creek Dam Project- pre-construction rare plant survey

2016-2019 PG&E Crazy Horse Canyon Switching Station- wetland mitigation monitoring

PROFESSIONAL TRAINING AND CERTIFICATIONS

2020 California Endangered Species Act Plant Voucher Collecting Permit No. 2081(a)-20-015-V

2020 CNPS: Protecting California's Diversity: Genetic Considerations for Native Planting and Restoration

2020 e-RailSafe Background Verification

2020 Phytophthoras in Native Habitats Work Group meeting

2019 Sudden Oak Death Seventh Science and Management Symposium, UC Division of Agriculture and Natural Resources

2019 Measuring and Monitoring Plant Populations- California Native Plant Society, Cal Poly SLO

2018 NORS-DUC Field Day with a focus on *Phytophthora* in restoration nurseries

2018 Arborist, Tree Care Specialist, and Urban Forester Spring Sudden Oak Death Training Session; Matteo Garbelotto, SOD Arborist Training Exam 2018 Certified, UC Berkeley

2017 Weed Management Training for Volunteers/Calflora Observer Pro, Cal-IPC/Calflora staff

2017 Identification of Grasses, Arnold Tiehm, The University of Nevada Reno

2017 *Compositae*, Bruce Baldwin, John L. Strother, UC Berkeley Jepson Herbarium

2016 Botanical Collecting & Field Documentation, California Native Plant Society

2016 Forest Diseases, Matteo Garbelotto, UC Berkeley

2015 Project Design and Evaluation, NOAA Office for Coastal Management

2015 Identifying Lichens to Genus, Friends of the Chico State Herbarium

2014 Definitions and Methods for Identifying and Delineating California Wetlands, Terry Huffman, UC Berkeley Jepson Herbarium

2013 Navigating the Environmental Compliance Process in Coastal California, Elkhorn Slough Coastal Training Program



Spencer Dillon
Irrigation Designer
LEED AP BD&C

EDUCATION

2019 - CLCA Water Manager
 2018 - CLIA Landscape Irrigation Auditor
 2017 - NALP Hardscape Installation Technician
 2017 - NALP Irrigation Technician
 2016 - ARCOSA AP
 2015 - Monterey Bay Friendly Green Gardener Certified
 2012 - LEED AP BD+C
 2009 - Bachelor of Science Construction Management Degree, Northern Michigan University - College of Technology and Occupational Science
 -Alternative Energies Minor
 -Business Administration Minor

PROFESSIONAL EXPERIENCE

2014-Present Assistant Project Manager - Ecological Concerns Incorporated
 2010-2014 Project Engineer/LEED AP BD&C - Barry Swenson Builder dba Green Valley Corporation

DESIGN SOFTWARE

Office: Documents, Presentations, Spreadsheets
 Estimating: Primavera P3 project analysis software, On-screen take-off
 Design: AutoCAD, LandFX

PROFESSIONAL HIGHLIGHTS

- Large Stream and Wetland Mitigation Installation San Ramon, CA
- San Francisquito Creek Mitigation Planting Los Altos, CA
- Commercial Landscape Install City of Mountain View - Mountain View, CA
- Guadalupe River Mitigation - Almaden, CA
- Commercial Landscape Install Stevenson Campus UCSC – Santa Cruz, CA
- Commercial Landscape Install City of Marina - Marina, CA
- Commercial Landscape Install Heritage Park - Mountain View, CA
- Tim Lewis Homes BioSwale and Planting – Fremont, CA
- Invasive Removal/Habitat Restoration Wetland PGE Mitigation - Prunedale, CA
- Custom Residential Rain Water Catchment Installation - Los Gatos Hills, CA
- Custom Residential Rain Water Catchment Installation - Los Altos, CA
- Custom Residential Rain Water Catchment Installation - Moss Beach, CA
- Custom Residential Rain Water Catchment Installation - Monte Sereno, CA
- Bio Swale and Infiltration Pond – Almaden, CA
- Custom Residential Rain Water Catchment Installation - Scotts Valley, CA
- Crazy Horse Canyon PGE Mitigation - Prunedale, CA
- Invasive Removal/Habitat Restoration Purisima Creek - Los Altos, CA
- Rosicrucian Egyptian Museum Custom Labyrinth Installation - San Jose, CA

PROFESSIONAL ASSOCIATIONS

- Landscape Auditor (CLIA)
- Landscape Technician Certified (NALP)
- Landscape Technician Certified (CLCA)
- Monterey Bay Friendly Green Gardener
- American Rainwater Catchment Systems Association (ARCOSA)
- U.S. Green Building Council/ Leadership in Energy and Environmental Design (USGBC / LEED)
 License GBCI #10588629



LITIGATION HISTORY

ECI has not been involved with any litigation within the last 5 years.



MPWMD REQUEST FOR LANDSAPE & OUTREACH DESIGN SERVICES – SANTA MARGARITA ASR FACILITY

| | | | | | | |
|---------------------------|---|--|---|----------------------------------|-----------|-----------|
| Ecologist: JON LASLETT | Landscape Architect/Quality Assurance OONA JOHNSEN | Project Manager/ Landscape Designer: RITA MANNA | Irrigaiton Designer/Auditor: SPENCER DILLON | Horticulturalist: ELLEN UHLER | Total Hrs | Total Fee |
|---------------------------|---|--|---|----------------------------------|-----------|-----------|

**FEE BREAKDOWN – PART 1
IMMEDIATE LANDSCAPING BID PACKAGE CRITERIA**

PHASE 1.0 CONSTRUCTION DOCUMENTS

| 1.1 PROJECT START UP | | | | | | | | | | | | | |
|---|--|-------------|-----------------|------------|---------------|-------------|-----------------|-------------|-----------------|----------|---------------|-----------|----------------|
| a | Coordination ECI & Client | 1 | \$150 | | \$0 | | \$0 | | \$0 | | \$0 | 1 | \$150 |
| b | Meeting 1 - Site Visit | 4.5 | \$675 | | \$0 | 4.5 | \$608 | 4.5 | \$608 | | \$0 | 14 | \$1,890 |
| 1.2 RESEARCH, DATA GATHERING, SITE ASSESSMENT | | | | | | | | | | | | | |
| a | Review code/regulations and existing drawings/documents | | \$0 | | \$0 | | \$0 | 2 | \$270 | | \$0 | 2 | \$270 |
| b | Identify site opportunities and constraints | 2 | \$300 | | \$0 | | \$0 | 2 | \$270 | | \$0 | 4 | \$570 |
| c | Ecological Assessment; 1 site visit; memo | 6 | \$900 | | \$0 | | \$0 | | \$0 | 6 | \$660 | 12 | \$1,560 |
| 1.3 CONSTRUCITON DOCUMENTS | | | | | | | | | | | | | |
| a | Prepare base sheets and develop 50% CD plans | | \$0 | 0.5 | \$75 | 8 | \$1,080 | 8 | \$1,080 | | \$0 | 17 | \$2,235 |
| b | Sheet Specifications | | \$0 | | \$0 | 1 | \$135 | 1 | \$135 | | \$0 | 2 | \$270 |
| c | Meeting 2 - Virtual | | \$0 | | \$0 | 2 | \$270 | 2 | \$270 | | \$0 | 4 | \$540 |
| d | Revise set to 90% CD; Draft Construction Estimate | | \$0 | | \$0 | 3 | \$405 | 6 | \$810 | | \$0 | 9 | \$1,215 |
| e | Meeting 3 - Virtual | | \$0 | | \$0 | 1 | \$135 | 3 | \$405 | | \$0 | 4 | \$540 |
| f | Revise set to 100% CD/Bid Docs; Final Construction Cost Estimate | | \$0 | 1 | \$150 | 1 | \$135 | 3 | \$405 | | \$0 | 5 | \$690 |
| TOTALS: | | 13.5 | \$ 2,025 | 1.5 | \$ 225 | 20.5 | \$ 2,768 | 31.5 | \$ 4,253 | 6 | \$ 660 | 73 | \$9,930 |

| | | | | | | |
|---------------------------|---|--|---|--------------------------|-----------|-----------|
| Ecologist: JON LASLETT | Landscape Architect/Quality Assurance OONA JOHNSEN | Project Manager/ Landscape Designer: RITA MANNA | Irrigation Designer/Auditor: SPENCER DILLON | Botanist: ELLEN UHLER | Total Hrs | Total Fee |
|---------------------------|---|--|---|--------------------------|-----------|-----------|

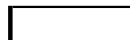
**FEE BREAKDOWN – PART 2
FUTURE PUBLIC OUTREACH INSTALLATION CRITERIA**

PHASE 2.0 CONCEPT DEVELOPMENT

| | | | | | | | | | | | | | |
|--|--|----------|-----------------|----------|---------------|-----------|-----------------|-----------|-----------------|-----------|-----------------|-----------|----------------|
| 2.1 PROJECT START UP | | | | | | | | | | | | | |
| a | Coordination ECI & Client | 1 | \$150 | | \$0 | | \$0 | | \$0 | | \$0 | 1 | \$150 |
| b | Meeting 1 - Site Visit | | \$0 | | \$0 | 3 | \$405 | 3 | \$405 | 3 | \$330 | 9 | \$1,140 |
| 2.2 RESEARCH, DATA GATHERING, SITE ASSESSMENT | | | | | | | | | | | | | |
| a | Review code/regulations | | \$0 | | \$0 | | \$0 | 2 | \$270 | | \$0 | 2 | \$270 |
| b | Identify site opportunities and constraints | | \$0 | | \$0 | 1 | \$135 | 1 | \$135 | | \$0 | 2 | \$270 |
| c | Ecological Assessment for educational topics - memo | 4 | \$600 | | \$0 | 1 | \$135 | 1 | \$135 | 6 | \$660 | 12 | \$1,530 |
| 2.3 CONCEPT DEVELOPMENT | | | | | | | | | | | | | |
| a | 3 Concept Design Options | | \$0 | 1 | \$150 | 6 | \$810 | 8 | \$1,080 | | \$0 | 15 | \$2,040 |
| b | Meeting 2 - Virtual | 2 | \$300 | | \$0 | 2 | \$270 | 2 | \$270 | 2 | \$220 | 8 | \$1,060 |
| c | Revise Concepts to 90% level | | \$0 | | \$0 | 3 | \$405 | 5 | \$675 | | \$0 | 8 | \$1,080 |
| d | Meeting 3 - Virtual | | \$0 | | \$0 | 2 | \$270 | 2 | \$270 | | \$0 | 4 | \$540 |
| e | Revise Concepts to 100% level; Construction Cost Estimate | 1 | \$150 | 1 | \$150 | 2 | \$270 | 4 | \$540 | | \$0 | 8 | \$1,110 |
| TOTALS: | | 8 | \$ 1,200 | 2 | \$ 300 | 20 | \$ 2,700 | 28 | \$ 3,780 | 11 | \$ 1,210 | 69 | \$9,190 |

BILLING RATE SCHEDULE:

| Professional Staff | Rate |
|-----------------------------|-------|
| Landscape Architect | \$150 |
| Ecologist | \$150 |
| PM/Landscape Designer | \$135 |
| Horticulturalist | \$135 |
| Irrigation Designer/Auditor | \$110 |



ADMINISTRATIVE COMMITTEE

5. CONSIDER CONVERTING THE HYDROLOGY TECHNICIAN POSITION TO AN ASSISTANT HYDROLOGIST POSITION

| | | | |
|----------------------|---|------------------------------------|---|
| Meeting Date: | July 12, 2021 | Budgeted: | No |
| From: | David J. Stoldt, General Manager | Program/ Line Item No.: | N/A |
| Prepared By: | David J. Stoldt | Cost Estimate: | \$3,504 annually plus benefits |

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: In September 2020, the District's Hydrology Technician Position was vacated when the employee holding that position resigned from the District. Due to limitations related to the Pandemic, the position was not immediately rehired. Training a new employee to work in the Hydrology Program requires ride sharing and working in close proximity to coworkers and these activities were not appropriate with the health and safety restrictions. In order for the Water Resources Division (WRD) to function one employee down, the duties of the Hydrology Technician position were divided among the remaining Water Resources Division employees resulting large individual workloads. District business was accomplished but at the cost of shifting priorities, deferring maintenance, higher-level positions completing lower-level work, and pushing out project completion goals until the employee could be replaced.

Through the close coordination and task sharing, insight was gained into the WRD organization and the need for cross training was recognized. In the next 5 years, two of the current District employees holding high-level positions in the Hydrology Program will be of retirement age. Converting the Hydrology Technician Position to a Hydrologist Position will allow the new employee to complete the tasks previously assigned to the Hydrologist Technician and support higher-level positions when their programs are busy. This will provide the new employee cross training and experience in the higher-level functions of the District and create a transition blueprint for the Hydrology Program for the next 5 years.

Converting the position has an annual cost of \$3,504 due to the difference in salary between the positions. However, hiring this position will allow the District to take advantage of the new positions skill set to offset costs elsewhere. For example, the WRD will be able to perform in Division GIS work and only use the GIS consultant for technical support and not work product. Currently the WRD relies on Lynx Technologies for GIS work product. A budget adjustment will not be necessary for this action because the previous position will have been funded and vacant for several months in FY 2021-2022 by the time the new employee is hired.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to convert the Hydrology Technician Position to a Hydrologist Position at Range 30.

BACKGROUND: In September 2020 the employee holding the Hydrology Technician position resigned and the District has not rehired the position due to Covid-19 Pandemic restrictions on working in close proximity with co-workers. The Hydrology Program requires employees to ride around in trucks and work in close proximity when operating water resource projects and collecting hydrologic data. A new employee requires approximately 12 months of training before they have gained the knowledge and skill sets to work autonomously. Now that the restrictions have been lifted and the District is beginning the re-opening process, the Water Resources Division is seeking to replace this employee.

At the District, the Hydrologist position is a journey level position offering a career ladder and the Hydrologist Technician is not. The WRD is looking to attract a type of employee that is interested in a career track with the District that can be utilized in succession plans in the Hydrology Program.

EXHIBIT

5-A Assistant Hydrologist Job Description

EXHIBIT 5-A

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

ASSISTANT HYDROLOGIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

To plan, organize and conduct hydrologic related research projects; to gather, compile, analyze and interpret data related to water supply planning, demand management, water quality, fisheries and riparian vegetation; and to perform a variety of technical tasks relative to assigned areas of responsibility.

DISTINGUISHING CHARACTERISTICS

This is the full journey level class within the professional Hydrologist series. Employees within this class perform the full range of duties as assigned. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. This class is distinguished from the Associate Hydrologist in that the latter performs more complex duties with minimal supervision and guidance.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Water Resources Manager.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:

Essential Functions:

1. Assist in with the well reporting program; distribute, collect and compile annual production reports from all well owners and operators in the District.
2. Perform well registration; receive new permits from County Health Department, mail letters and forms, locate wells on map, assign numbers and reference to assessor parcel number; review well logs; update District database.
3. Measure depth to water in wells throughout the District; maintain well probes and monitor sites.
4. Read water meters on medium and large wells; maintain records on spreadsheet, calculate production and report to General Manager; notify well owners of violations and discrepancies.
5. Oversee activities of contractors; observe well drilling operations, evaluate well cuttings, assist with set up and clean up of District drilling sites.
6. Collect water quality samples and enter results into District databases
7. Operate and Monitor the Districts Aquifer Storage and Recovery Program

8. Measure and calculate stream flow; use current meters in all types of weather; maintain field notes in book and computer, and work up stream flow records.
9. Assist with installation and maintenance of stream flow gauging stations; install pipes, brackets, concrete, pressure transducers, data loggers, float recorders and housings.
10. Retrieve data from weather stations; connect to modem or lap top computer, convert and enter data; produce report.
11. Maintain weather stations; check and change batteries, thermistors, anemometers, pyranometers, rain gauges and housings as needed; reprogram station as required.
12. Collect wetland soil samples; obtain samples, deliver to lab and enter data into computer.
13. Conduct vegetation transect and quadrats sampling in wetlands; find established sites, set up tag line, identify plants, quantify and enter data into computer for statistical analysis.
14. Prepare a variety of reports; compose text and develop charts, graphs, and maps.
15. Respond to requests for hydrologic information; explain availability and policy; write letters in response to inquiries.
16. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
17. Attend and participate in professional group meetings and committees; stay abreast of new trends and innovations in the field of surface and ground water resource management and monitoring.
18. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
19. Hike into remote areas to make inspections, measurements and observations and to conduct studies.
20. Serve as District representative on interview panels for other agencies as necessary.
21. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a well production monitoring program.
Principles and practices of hydrologic, climatic, geologic and biologic science.
Riparian systems, wetland systems and fishery biology.
Streamflow gaging
Computer applications related to hydrology including data management, word processing and report writing.
Mathematics and statistics.
Methods and techniques of soil sampling.
Basic drafting methods, techniques and tools.
Proper and safe use of hand and power tools.
Basic carpentry, pipe fitting and cement working techniques.
Laws and regulations relating to wells, water distribution, water production, fisheries, and riparian

environments.
Basic stream sedimentation and erosion processes.
Water quality sampling protocols.
Global positioning satellite systems for mapping.
Chain of custody forms.
Operation of pumps and water meters.
Occupational hazards and standard safety practices.

Ability to:

Develop and maintain databases and spreadsheets.
Accurately compile and analyze data.
Prepare and interpret maps.
Install, operate and maintain stream flow gauging stations.
Measure all ranges of stream flow and compute continuous stream flow records.
Troubleshoot electrical and mechanical equipment.
Utilize a computer terminal for data management, data processing and word processing.
Operate equipment in a safe and effective manner.
Perform instrument calibration.
Use proper techniques to acquire water quality samples.
Complete chain of custody forms for water quality and biological samples.
Operate GPS equipment to locate wells and other monitoring sites.
Work independently in the absence of supervision.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines — *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Experience

Three years of increasingly responsible water resource management experience.

Training

Equivalent to a Bachelor's degree from an accredited college or university with major course work in hydrology, geology, environmental sciences, engineering or a related field.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

WORKING CONDITIONS

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions:

Office and field environment with some travel to attend meetings; work in and around water; exposure to all types of weather and temperature conditions; exposure to poisonous plants, animals, and/or

insects; work closely with others and work alone; irregular work hours; exposure to computer screens, atmospheric conditions, and slippery and uneven conditions; working with machinery.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for moderate to heavy lifting and carrying; walking, standing and sitting for prolonged periods of time; bending, climbing and reaching; operating motorized vehicles and equipment.

Vision:

See in the normal visual range with or without correction; specific vision abilities required by this job include close and distance vision, color perception and depth perception.

Hearing:

Hear in the normal audio range with or without correction.

ADMINISTRATIVE COMMITTEE

6. CONSIDER EXPENDITURE OF BUDGETED FUNDS FOR WATER CONSERVATION OUTREACH SUPPLIES

| | | | |
|----------------------|---|------------------------------------|---|
| Meeting Date: | July 12, 2021 | Budgeted: | Yes |
| From: | David J. Stoldt, General Manager | Program/ Line Item No.: | Conservation Devices 4-2-2-D |
| Prepared By: | Stephanie Locke | Cost Estimate: | \$7005.66 |

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee considered this item on July 12, 2021, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District annually participates in local public events, including the Monterey County Fair, the Carmel Valley Fiesta, Good Old Days, Earth Day, etc. As part of these activities, staff offers water saving devices and conservation information/promotion items to District residents and businesses. Equipment provided includes 1.5 gallons per minute showerheads, automatic shut-off hose nozzles, faucet aerators, and other water efficient equipment and devices, water conservation playing cards, coloring books, shower timers and moisture meters, as well as other items to promote water efficiency. Staff is requesting approval for the expenditure of \$7005.66 in budgeted funds to renew outreach-related stock from the Water Education Group (**Exhibit 6-A**).

The District has purchased most devices from AM Conservation Group and the Water Education Group for many years, as their products are reasonably priced, meet the quality standards expected by staff, and they offer a selection of utility-grade water conservation products. Most of the AM Conservation Group, Niagara Conservation and Simply Conserve-branded products have earned the EPA's Watersense® and ENERGY STAR® certifications. Periodically, staff reviews products from other vendors and checks cost/quality for comparison. This was last done in 2020 at the request of former Director Hoffmann. When new technology or products become available, staff requests samples for testing before requesting quotes. Quotes for this item will be provided at the Administrative Committee meeting.

The District's outreach program is done in coordination and partnership with California American Water. Both entities provide free devices and frequently share tablespace at outreach events.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of budgeted funds to renew supplies of conservation items for outreach events.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are included in the Fiscal Year 2021-2022 Water Conservation Program budget.

EXHIBIT

6-A Quote from Water Education Group

U:\staff\Board_Committees\Admin\2021\20210712\06\Item-6.docx

EXHIBIT 6-A

Shopping Cart > Checkout > Order Complete

Checkout

DISCOUNT CODE ▼

Billing details

First name ***** .(required)

Last name ***** .(required)

Company name (optional)

Country / Region ***** .(required)

Street address ***** .(required)

Town / City ***** .(required)

State ***** .(required)

ZIP ***** .(required)

Phone ***** .(required)

Email address ***** .(required)

Ship to a different address?

First name ***** .(required)

Last name ***** .(required)

Company name (optional)

Country / Region ***** .(required)
 United States (US)

Street address ***** .(required)

Town / City ***** .(required)

State ***** .(required)

Order Review

| Product | |
|--|-------------------|
| Water Saving Organic Lip Balm × 1000 | \$1,000.00 |
| Water Saving Playing Cards × 500 | \$1,650.00 |
| Leak Detective, Water Saver Sticker Roll × 1 | \$51.50 |
| Water Saving Tips in Drought Conditions - English × 300 | \$510.00 |
| Water Saving Tips in Drought Conditions - Spanish × 100 | \$187.00 |
| Wendell the Duck's Guide to Saving Water - English × 500 | \$725.00 |
| Wendell the Duck's Guide to Saving Water - Spanish × 100 | \$159.00 |
| Cutting Mat - Save Water in the Kitchen × 500 | \$1,825.00 |
| Subtotal | \$6,107.50 |
| Shipping | |
| Ground: \$305.00 | |
| Learn more about our shipping rates | |
| Tax | \$593.16 |
| Total | \$7,005.66 |

Payment methods

Payment methods

Credit Card

Pay securely using your credit card.

Card Number ***** .(required)

Expiration (MM/YY) ***** .(required)

Card Security Code ***** .(required)

I have read and agree to the website [terms and conditions](#) *

Grand Total: \$7,005.66

PLACE ORDER

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR MAY 2021**

| <u>Description</u> | <u>Checking</u> | <u>MPWMD Money Market</u> | <u>L.A.I.F.</u> | <u>Multi-Bank Securities</u> | <u>MPWME Total</u> | <u>PB Reclamation Money Market</u> |
|------------------------------------|---------------------|-------------------------------|------------------------|----------------------------------|------------------------|--|
| Beginning Balance | (\$643,851.91) | \$6,350,084.57 | \$10,618,773.28 | \$2,885,251.68 | \$19,210,257.62 | \$196,112.50 |
| Fee Deposits | | 333,093.54 | | | 333,093.54 | 706,337.42 |
| MoCo Tax & WS Chg Installment Pymt | | | | | 0.00 | |
| Interest Received | | | | 5,491.89 | 5,491.89 | |
| Transfer - Checking/LAIF | | | | | 0.00 | |
| Transfer - Money Market/LAIF | | | | | 0.00 | |
| Transfer - Money Market/Checking | 2,900,000.00 | (2,900,000.00) | | | 0.00 | |
| Transfer - Money Market/Multi-Bank | | | | | 0.00 | |
| Transfer to CAWD | | | | | 0.00 | (650,000.00) |
| Voided Checks | | | | | 0.00 | |
| Bank Corrections/Reversals/Errors | | 450.00 | | | 450.00 | |
| Bank Charges/Other | (1,195.92) | | | | (1,195.92) | |
| Credit Card Fees | (2,153.24) | | | | (2,153.24) | |
| Returned Deposits | - | | | | 0.00 | |
| Payroll Tax/Benefit Deposits | (98,462.14) | | | | (98,462.14) | |
| Payroll Checks/Direct Deposits | (131,871.52) | | | | (131,871.52) | |
| General Checks | (2,007,262.08) | | | | (2,007,262.08) | |
| Bank Draft Payments | (16,704.77) | | | | (16,704.77) | |
| Ending Balance | (\$1,501.58) | \$3,783,628.11 | \$10,618,773.28 | \$2,890,743.57 | \$17,291,643.38 | \$252,449.92 |

Check Report

By Check Number

Date Range: 05/01/2021 - 05/31/2021



Monterey Peninsula Water Management Dist

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|--|--------------|--------------|-----------------|----------------|--------|
| Bank Code: APBNK -Bank of America Checking | | | | | | |
| Payment Type: Regular | | | | | | |
| 00249 | A.G. Davi, LTD | 05/07/2021 | Regular | 0.00 | 395.00 | 39114 |
| 00763 | ACWA-JPIA | 05/07/2021 | Regular | 0.00 | 744.00 | 39115 |
| 00767 | AFLAC | 05/07/2021 | Regular | 0.00 | 8.20 | 39116 |
| 00253 | AT&T | 05/07/2021 | Regular | 0.00 | 877.27 | 39117 |
| 00252 | Cal-Am Water | 05/07/2021 | Regular | 0.00 | 319.04 | 39118 |
| 06001 | Cypress Coast Ford | 05/07/2021 | Regular | 0.00 | 64.87 | 39119 |
| 00046 | De Lay & Laredo | 05/07/2021 | Regular | 0.00 | 480.00 | 39120 |
| 18734 | DeVeera Inc. | 05/07/2021 | Regular | 0.00 | 2,602.40 | 39121 |
| 20710 | FISHBIO | 05/07/2021 | Regular | 0.00 | 650.00 | 39122 |
| 12655 | Graphicsmiths | 05/07/2021 | Regular | 0.00 | 178.80 | 39123 |
| 00277 | Home Depot Credit Services | 05/07/2021 | Regular | 0.00 | 338.49 | 39124 |
| 20556 | ID Concepts | 05/07/2021 | Regular | 0.00 | 129.13 | 39125 |
| 05830 | Larry Hampson | 05/07/2021 | Regular | 0.00 | 843.20 | 39126 |
| 00259 | Marina Coast Water District | 05/07/2021 | Regular | 0.00 | 984.24 | 39127 |
| 00242 | MBAS | 05/07/2021 | Regular | 0.00 | 1,150.00 | 39128 |
| 00118 | Monterey Bay Carpet & Janitorial Svc | 05/07/2021 | Regular | 0.00 | 1,260.00 | 39129 |
| 13396 | Navia Benefit Solutions, Inc. | 05/07/2021 | Regular | 0.00 | 715.42 | 39130 |
| 05053 | Pacific Smog | 05/07/2021 | Regular | 0.00 | 79.50 | 39131 |
| 00036 | Parham Living Trust | 05/07/2021 | Regular | 0.00 | 850.00 | 39132 |
| 00154 | Peninsula Messenger Service | 05/07/2021 | Regular | 0.00 | 363.00 | 39133 |
| 00755 | Peninsula Welding Supply, Inc. | 05/07/2021 | Regular | 0.00 | 64.50 | 39134 |
| 00159 | Pueblo Water Resources, Inc. | 05/07/2021 | Regular | 0.00 | 20,537.51 | 39135 |
| 00262 | Pure H2O | 05/07/2021 | Regular | 0.00 | 65.54 | 39136 |
| 13394 | Regional Government Services | 05/07/2021 | Regular | 0.00 | 2,574.00 | 39137 |
| 20709 | Riley Gallagher | 05/07/2021 | Regular | 0.00 | 128.71 | 39138 |
| 16734 | Rural Community Assistance Corporation | 05/07/2021 | Regular | 0.00 | 358.50 | 39139 |
| 17968 | Rutan & Tucker, LLP | 05/07/2021 | Regular | 0.00 | 810.00 | 39140 |
| 04709 | Sherron Forsgren | 05/07/2021 | Regular | 0.00 | 961.19 | 39141 |
| 02838 | Solinst Canada Ltd | 05/07/2021 | Regular | 0.00 | 291.90 | 39142 |
| 09425 | The Ferguson Group LLC | 05/07/2021 | Regular | 0.00 | 8,083.34 | 39143 |
| 17965 | The Maynard Group | 05/07/2021 | Regular | 0.00 | 1,530.39 | 39144 |
| 00203 | ThyssenKrup Elevator | 05/07/2021 | Regular | 0.00 | 664.83 | 39145 |
| 00271 | UPEC, Local 792 | 05/07/2021 | Regular | 0.00 | 997.50 | 39146 |
| 00263 | Arlene Tavani | 05/14/2021 | Regular | 0.00 | 1,031.00 | 39148 |
| 12601 | Carmel Valley Ace Hardware | 05/14/2021 | Regular | 0.00 | 19.91 | 39149 |
| 03968 | Central Coast Fly Fishing | 05/14/2021 | Regular | 0.00 | 53.82 | 39150 |
| 04041 | Cynthia Schmidlin | 05/14/2021 | Regular | 0.00 | 905.43 | 39151 |
| 06001 | Cypress Coast Ford | 05/14/2021 | Regular | 0.00 | 296.68 | 39152 |
| 21053 | Green Valley Industrial Supply | 05/14/2021 | Regular | 0.00 | 17.39 | 39153 |
| 00986 | Henrietta Stern | 05/14/2021 | Regular | 0.00 | 1,293.21 | 39154 |
| 00094 | John Arriaga | 05/14/2021 | Regular | 0.00 | 2,500.00 | 39155 |
| 00222 | M.J. Murphy | 05/14/2021 | Regular | 0.00 | 58.96 | 39156 |
| 04037 | National Notary Association | 05/14/2021 | Regular | 0.00 | 460.24 | 39157 |
| 13430 | Premiere Global Services | 05/14/2021 | Regular | 0.00 | 170.00 | 39158 |
| 19700 | Shute, Mihaly & Weinberger LLP | 05/14/2021 | Regular | 0.00 | 23,659.55 | 39159 |
| 01188 | Alhambra | 05/21/2021 | Regular | 0.00 | 78.33 | 39271 |
| 00760 | Andy Bell | 05/21/2021 | Regular | 0.00 | 647.00 | 39272 |
| 04043 | Campbell Scientific, Inc. | 05/21/2021 | Regular | 0.00 | 318.00 | 39273 |
| 12601 | Carmel Valley Ace Hardware | 05/21/2021 | Regular | 0.00 | 46.62 | 39274 |
| 04041 | Cynthia Schmidlin | 05/21/2021 | Regular | 0.00 | 905.43 | 39275 |
| 00192 | Extra Space Storage | 05/21/2021 | Regular | 0.00 | 885.00 | 39276 |
| 00277 | Home Depot Credit Services | 05/21/2021 | Regular | 0.00 | 55.15 | 39277 |
| 20556 | ID Concepts | 05/21/2021 | Regular | 0.00 | 121.19 | 39278 |

EXHIBIT 7-B

70

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|---|--------------|--------------|-----------------|---------------------|--------|
| 03857 | Joe Oliver | 05/21/2021 | Regular | 0.00 | 1,293.21 | 39279 |
| 00120 | Martin B. Feeney, PG, CHG | 05/21/2021 | Regular | 0.00 | 3,393.80 | 39280 |
| 07417 | Monterey County Elections Department | 05/21/2021 | Regular | 0.00 | 119,628.12 | 39281 |
| 00274 | Monterey One Water | 05/21/2021 | Regular | 0.00 | 749,300.15 | 39282 |
| 00270 | Monterey Sanitary Supply | 05/21/2021 | Regular | 0.00 | 230.91 | 39283 |
| 13396 | Navia Benefit Solutions, Inc. | 05/21/2021 | Regular | 0.00 | 715.42 | 39284 |
| 00282 | PG&E | 05/21/2021 | Regular | 0.00 | 2,502.94 | 39285 |
| 07627 | Purchase Power | 05/21/2021 | Regular | 0.00 | 500.00 | 39286 |
| 13394 | Regional Government Services | 05/21/2021 | Regular | 0.00 | 1,276.00 | 39287 |
| 00176 | Sentry Alarm Systems | 05/21/2021 | Regular | 0.00 | 215.50 | 39288 |
| 09989 | Star Sanitation Services | 05/21/2021 | Regular | 0.00 | 112.11 | 39289 |
| 04353 | Thomas Christensen | 05/21/2021 | Regular | 0.00 | 195.12 | 39290 |
| 00269 | U.S. Bank | 05/21/2021 | Regular | 0.00 | 3,947.57 | 39291 |
| | **Void** | 05/21/2021 | Regular | 0.00 | 0.00 | 39292 |
| 13080 | West Marine Products | 05/21/2021 | Regular | 0.00 | 136.54 | 39293 |
| 08105 | Yolanda Munoz | 05/21/2021 | Regular | 0.00 | 540.00 | 39294 |
| 00010 | Access Monterey Peninsula | 05/28/2021 | Regular | 0.00 | 1,750.00 | 39295 |
| 00767 | AFLAC | 05/28/2021 | Regular | 0.00 | 1,008.58 | 39296 |
| 00252 | Cal-Am Water | 05/28/2021 | Regular | 0.00 | 119.59 | 39297 |
| 00252 | Cal-Am Water | 05/28/2021 | Regular | 0.00 | 78.51 | 39298 |
| 05370 | California Secretary of State | 05/28/2021 | Regular | 0.00 | 1.50 | 39299 |
| 01001 | CDW Government | 05/28/2021 | Regular | 0.00 | 72.96 | 39300 |
| 00281 | CoreLogic Information Solutions, Inc. | 05/28/2021 | Regular | 0.00 | 1,202.85 | 39301 |
| 00046 | De Lay & Laredo | 05/28/2021 | Regular | 0.00 | 30,074.50 | 39302 |
| 18734 | DeVeera Inc. | 05/28/2021 | Regular | 0.00 | 4,751.00 | 39303 |
| 20710 | FISHBIO | 05/28/2021 | Regular | 0.00 | 126,149.07 | 39304 |
| 00993 | Harris Court Business Park | 05/28/2021 | Regular | 0.00 | 721.26 | 39305 |
| 04717 | Inder Osahan | 05/28/2021 | Regular | 0.00 | 1,293.21 | 39306 |
| 00094 | John Arriaga | 05/28/2021 | Regular | 0.00 | 2,500.00 | 39307 |
| 20469 | Local Agency Formation Commission (LAFCO) of M | 05/28/2021 | Regular | 0.00 | 39,163.00 | 39308 |
| 05829 | Mark Bekker | 05/28/2021 | Regular | 0.00 | 1,176.00 | 39309 |
| 01012 | Mark Dudley | 05/28/2021 | Regular | 0.00 | 540.00 | 39310 |
| 18325 | Minuteman Press Monterey | 05/28/2021 | Regular | 0.00 | 471.95 | 39311 |
| 19448 | Monroe Stone Insurance Solutions, Inc. | 05/28/2021 | Regular | 0.00 | 30.60 | 39312 |
| 00275 | Monterey County Herald | 05/28/2021 | Regular | 0.00 | 226.94 | 39313 |
| 00274 | Monterey One Water | 05/28/2021 | Regular | 0.00 | 753,538.98 | 39314 |
| 13396 | Navia Benefit Solutions, Inc. | 05/28/2021 | Regular | 0.00 | 100.00 | 39315 |
| 00251 | Rick Dickhaut | 05/28/2021 | Regular | 0.00 | 616.00 | 39316 |
| 17968 | Rutan & Tucker, LLP | 05/28/2021 | Regular | 0.00 | 3,187.50 | 39317 |
| 00176 | Sentry Alarm Systems | 05/28/2021 | Regular | 0.00 | 3,714.91 | 39318 |
| 09425 | The Ferguson Group LLC | 05/28/2021 | Regular | 0.00 | 72.67 | 39319 |
| 20185 | The Marketing Department, Inc. | 05/28/2021 | Regular | 0.00 | 587.95 | 39320 |
| 00024 | Three Amigos Pest Control DBA Central Coast Ext | 05/28/2021 | Regular | 0.00 | 104.00 | 39321 |
| 00225 | Trowbridge Enterprises Inc. | 05/28/2021 | Regular | 0.00 | 577.32 | 39322 |
| 00229 | Tyler Technologies | 05/28/2021 | Regular | 0.00 | 1,180.77 | 39323 |
| 18737 | U.S. Bank Equipment Finance | 05/28/2021 | Regular | 0.00 | 871.81 | 39324 |
| 00750 | Valley Saw & Garden Equipment | 05/28/2021 | Regular | 0.00 | 262.19 | 39325 |
| 20230 | Zoom Video Communications Inc | 05/28/2021 | Regular | 0.00 | 482.69 | 39326 |
| Total Regular: | | | | 0.00 | 1,944,239.08 | |

EXHIBIT 7-B

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|------------------------------------|--------------|--------------|-----------------|-------------------|------------|
| Payment Type: Bank Draft | | | | | | |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 12,809.25 | DFT0001952 |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 2,669.50 | DFT0001953 |
| 00267 | Employment Development Dept. | 05/07/2021 | Bank Draft | 0.00 | 5,266.69 | DFT0001954 |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 585.36 | DFT0001955 |
| 00282 | PG&E | 05/07/2021 | Bank Draft | 0.00 | 87.38 | DFT0001957 |
| 00282 | PG&E | 05/07/2021 | Bank Draft | 0.00 | 11.83 | DFT0001958 |
| 18163 | Wex Bank | 05/07/2021 | Bank Draft | 0.00 | 1,122.74 | DFT0001959 |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 19.39 | DFT0001960 |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 66.58 | DFT0001961 |
| 00266 | I.R.S. | 05/07/2021 | Bank Draft | 0.00 | 284.58 | DFT0001962 |
| 00267 | Employment Development Dept. | 05/07/2021 | Bank Draft | 0.00 | 3,973.50 | DFT0001963 |
| 00282 | PG&E | 05/14/2021 | Bank Draft | 0.00 | 24.60 | DFT0001964 |
| 06268 | Comcast | 05/14/2021 | Bank Draft | 0.00 | 232.23 | DFT0001965 |
| 00266 | I.R.S. | 05/21/2021 | Bank Draft | 0.00 | 12,797.31 | DFT0001966 |
| 00266 | I.R.S. | 05/21/2021 | Bank Draft | 0.00 | 2,654.66 | DFT0001967 |
| 00267 | Employment Development Dept. | 05/21/2021 | Bank Draft | 0.00 | 5,283.34 | DFT0001968 |
| 00266 | I.R.S. | 05/21/2021 | Bank Draft | 0.00 | 635.28 | DFT0001969 |
| 00766 | Standard Insurance Company | 05/21/2021 | Bank Draft | 0.00 | 1,387.85 | DFT0001970 |
| 00282 | PG&E | 05/21/2021 | Bank Draft | 0.00 | 17.00 | DFT0001971 |
| 00282 | PG&E | 05/21/2021 | Bank Draft | 0.00 | 10,689.10 | DFT0001972 |
| 00221 | Verizon Wireless | 05/21/2021 | Bank Draft | 0.00 | 1,320.83 | DFT0001973 |
| 00768 | ICMA | 05/07/2021 | Bank Draft | 0.00 | 3,650.09 | DFT0001974 |
| 00256 | PERS Retirement | 05/12/2021 | Bank Draft | 0.00 | 15,978.52 | DFT0001975 |
| 00769 | Laborers Trust Fund of Northern CA | 05/25/2021 | Bank Draft | 0.00 | 28,138.00 | DFT0001976 |
| 00768 | ICMA | 05/21/2021 | Bank Draft | 0.00 | 3,650.09 | DFT0001977 |
| 00282 | PG&E | 05/28/2021 | Bank Draft | 0.00 | 1,530.19 | DFT0001978 |
| 18163 | Wex Bank | 05/28/2021 | Bank Draft | 0.00 | 281.02 | DFT0001979 |
| Total Bank Draft: | | | | 0.00 | 115,166.91 | |

| Payment Type | Bank Code APBNK | | Summary | |
|----------------|-----------------|---------------|-------------|---------------------|
| | Payable Count | Payment Count | Discount | Payment |
| Regular Checks | 137 | 100 | 0.00 | 1,944,239.08 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | 0.00 |
| Bank Drafts | 31 | 27 | 0.00 | 115,166.91 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 168 | 128 | 0.00 | 2,059,405.99 |

EXHIBIT 7-B

72

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|------------------|--------------|-----------------------|-----------------|----------------|--------|
| 20514 | David M. Taggart | 05/07/2021 | Regular | 0.00 | -125.00 | 38842 |
| | | | Total Regular: | 0.00 | -125.00 | |

EXHIBIT 7-B

73

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|-------------------|--------------|--------------------------|-----------------|----------------|--------|
| 20657 | Patricia L. Fauth | 05/28/2021 | Bank Draft | 0.00 | 500.00 | 39072 |
| | | | Total Bank Draft: | 0.00 | 500.00 | |

EXHIBIT 7-B

74

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|----------------------------|--------------|--------------|-----------------|----------------|--------|
| Payment Type: Regular | | | | | | |
| 20657 | Patricia L. Fauth | 05/28/2021 | Regular | 0.00 | -500.00 | 39072 |
| 20966 | Andrea Findly | 05/14/2021 | Regular | 0.00 | 500.00 | 39160 |
| 20952 | Andrea Wilkosz | 05/14/2021 | Regular | 0.00 | 500.00 | 39161 |
| 20969 | Annemarie Von Adelong | 05/14/2021 | Regular | 0.00 | 500.00 | 39162 |
| 21011 | Anthony Sollecito | 05/14/2021 | Regular | 0.00 | 150.00 | 39163 |
| 20956 | Aracely Mejia | 05/14/2021 | Regular | 0.00 | 500.00 | 39164 |
| 20955 | Asaf Shalev | 05/14/2021 | Regular | 0.00 | 500.00 | 39165 |
| 20646 | Barry Kinya Pollard | 05/14/2021 | Regular | 0.00 | 125.00 | 39166 |
| 20990 | Beatrice Fleming | 05/14/2021 | Regular | 0.00 | 500.00 | 39167 |
| 20953 | Becky Mortlock | 05/14/2021 | Regular | 0.00 | 500.00 | 39168 |
| 20943 | Betty Realmuto | 05/14/2021 | Regular | 0.00 | 500.00 | 39169 |
| 20973 | Bobby V. Bradford | 05/14/2021 | Regular | 0.00 | 500.00 | 39170 |
| 20932 | Carl A Palminteri | 05/14/2021 | Regular | 0.00 | 375.00 | 39171 |
| 21007 | Carol Covell | 05/14/2021 | Regular | 0.00 | 200.00 | 39172 |
| 20987 | Charles Finney | 05/14/2021 | Regular | 0.00 | 500.00 | 39173 |
| 20976 | Cheryl Lynn Stewart | 05/14/2021 | Regular | 0.00 | 500.00 | 39174 |
| 21033 | Chih-Ching Lin | 05/14/2021 | Regular | 0.00 | 125.00 | 39175 |
| 20970 | Chris Hudson | 05/14/2021 | Regular | 0.00 | 500.00 | 39176 |
| 20964 | Christopher Duncan | 05/14/2021 | Regular | 0.00 | 500.00 | 39177 |
| 20951 | Clara Wintermute | 05/14/2021 | Regular | 0.00 | 500.00 | 39178 |
| 20968 | Clarissa Miller | 05/14/2021 | Regular | 0.00 | 500.00 | 39179 |
| 20960 | Cleve Waters | 05/14/2021 | Regular | 0.00 | 500.00 | 39180 |
| 20988 | David P Anderson | 05/14/2021 | Regular | 0.00 | 500.00 | 39181 |
| 20965 | David Robert Dwyer | 05/14/2021 | Regular | 0.00 | 500.00 | 39182 |
| 21008 | David Starr | 05/14/2021 | Regular | 0.00 | 199.00 | 39183 |
| 20938 | Debbie Birner | 05/14/2021 | Regular | 0.00 | 500.00 | 39184 |
| 20941 | Dennis R. Jones | 05/14/2021 | Regular | 0.00 | 500.00 | 39185 |
| 20982 | Diane Kremer | 05/14/2021 | Regular | 0.00 | 575.00 | 39186 |
| 21026 | Donald Yan | 05/14/2021 | Regular | 0.00 | 75.00 | 39187 |
| 21018 | Douglas Williams | 05/14/2021 | Regular | 0.00 | 75.00 | 39188 |
| 21010 | Elaine Hutson | 05/14/2021 | Regular | 0.00 | 100.00 | 39189 |
| 20933 | Erika Fee | 05/14/2021 | Regular | 0.00 | 500.00 | 39190 |
| 20945 | Gabriela Bravo | 05/14/2021 | Regular | 0.00 | 500.00 | 39191 |
| 20977 | Gary Kress | 05/14/2021 | Regular | 0.00 | 500.00 | 39192 |
| 20993 | Gateway Center of Monterey | 05/14/2021 | Regular | 0.00 | 375.00 | 39193 |
| 20967 | Gayle Crowell | 05/14/2021 | Regular | 0.00 | 500.00 | 39194 |
| 21003 | Gene Vanhooetegem | 05/14/2021 | Regular | 0.00 | 125.00 | 39195 |
| 20942 | Hidemi Dressler | 05/14/2021 | Regular | 0.00 | 500.00 | 39196 |
| 20997 | Ivan Kramer | 05/14/2021 | Regular | 0.00 | 125.00 | 39197 |
| 20999 | Jack Angel | 05/14/2021 | Regular | 0.00 | 125.00 | 39198 |
| 20948 | James Willison | 05/14/2021 | Regular | 0.00 | 500.00 | 39199 |
| 21006 | Jean M Wang | 05/14/2021 | Regular | 0.00 | 200.00 | 39200 |
| 20940 | Jed Parker | 05/14/2021 | Regular | 0.00 | 724.00 | 39201 |
| 20979 | Jennifer Stone | 05/14/2021 | Regular | 0.00 | 500.00 | 39202 |
| 20949 | Jeong Iksoo | 05/14/2021 | Regular | 0.00 | 500.00 | 39203 |
| 20981 | Jeremy D. Ginsberg | 05/14/2021 | Regular | 0.00 | 500.00 | 39204 |
| 20984 | Jerry Harpole | 05/14/2021 | Regular | 0.00 | 500.00 | 39205 |
| 20939 | Jessica Harvey | 05/14/2021 | Regular | 0.00 | 500.00 | 39206 |
| 20980 | Joanne Faulkner | 05/14/2021 | Regular | 0.00 | 500.00 | 39207 |
| 20961 | John Hage | 05/14/2021 | Regular | 0.00 | 500.00 | 39208 |
| 19704 | John Peterson | 05/14/2021 | Regular | 0.00 | 75.00 | 39209 |
| 21019 | Joy Ann Lucido | 05/14/2021 | Regular | 0.00 | 225.00 | 39210 |
| 20994 | Judd K. Nicholas | 05/14/2021 | Regular | 0.00 | 125.00 | 39211 |
| 20975 | Julian Thompson | 05/14/2021 | Regular | 0.00 | 500.00 | 39212 |
| 21034 | Julie Parker Barta | 05/14/2021 | Regular | 0.00 | 125.00 | 39213 |
| 21051 | Kanwalbir Kaur | 05/14/2021 | Regular | 0.00 | 500.00 | 39214 |
| 21013 | Lada Kratky | 05/14/2021 | Regular | 0.00 | 225.00 | 39215 |
| 21031 | Larry Wesley | 05/14/2021 | Regular | 0.00 | 75.00 | 39216 |
| 20962 | Laura Scorpindh Edens | 05/14/2021 | Regular | 0.00 | 500.00 | 39217 |
| 20991 | Laurel Weingand | 05/14/2021 | Regular | 0.00 | 500.00 | 39218 |

EXHIBIT 7-B

75

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|---------------------------------------|--------------|--------------|-----------------|----------------|--------|
| 20989 | Leslie Fenton | 05/14/2021 | Regular | 0.00 | 500.00 | 39219 |
| 20992 | Lyndon Low | 05/14/2021 | Regular | 0.00 | 275.00 | 39220 |
| 20958 | Madison Basham | 05/14/2021 | Regular | 0.00 | 500.00 | 39221 |
| 20937 | Malori Mayor | 05/14/2021 | Regular | 0.00 | 500.00 | 39222 |
| 21014 | Marie Faile | 05/14/2021 | Regular | 0.00 | 75.00 | 39223 |
| 21009 | Maritza Martinez | 05/14/2021 | Regular | 0.00 | 350.00 | 39224 |
| 21022 | Mark Jenkins | 05/14/2021 | Regular | 0.00 | 75.00 | 39225 |
| 21012 | Mary Manuguerra | 05/14/2021 | Regular | 0.00 | 75.00 | 39226 |
| 20947 | Matthew Nickells | 05/14/2021 | Regular | 0.00 | 500.00 | 39227 |
| 21038 | Michael Atteridge | 05/14/2021 | Regular | 0.00 | 500.00 | 39228 |
| 21037 | Michael Burke | 05/14/2021 | Regular | 0.00 | 500.00 | 39229 |
| 21030 | Michael Rupp | 05/14/2021 | Regular | 0.00 | 75.00 | 39230 |
| 20996 | Michael Seltzer | 05/14/2021 | Regular | 0.00 | 125.00 | 39231 |
| 21024 | Miguel Rodas | 05/14/2021 | Regular | 0.00 | 150.00 | 39232 |
| 20959 | Miluna Fausch | 05/14/2021 | Regular | 0.00 | 500.00 | 39233 |
| 20998 | Nalini Elkins | 05/14/2021 | Regular | 0.00 | 125.00 | 39234 |
| 21017 | Nella Casabella | 05/14/2021 | Regular | 0.00 | 75.00 | 39235 |
| 21035 | Nicholas Cruz | 05/14/2021 | Regular | 0.00 | 500.00 | 39236 |
| 20974 | Nicholas Mourlam | 05/14/2021 | Regular | 0.00 | 500.00 | 39237 |
| 21029 | Nino Casabella | 05/14/2021 | Regular | 0.00 | 75.00 | 39238 |
| 21032 | Norma Walch | 05/14/2021 | Regular | 0.00 | 150.00 | 39239 |
| 21028 | Omaira Lopez | 05/14/2021 | Regular | 0.00 | 75.00 | 39240 |
| 21023 | Paul R. Sollazzo | 05/14/2021 | Regular | 0.00 | 150.00 | 39241 |
| 20950 | Paul Ray | 05/14/2021 | Regular | 0.00 | 500.00 | 39242 |
| 21002 | Philip Clarkson | 05/14/2021 | Regular | 0.00 | 125.00 | 39243 |
| 20934 | Rachid Naim | 05/14/2021 | Regular | 0.00 | 500.00 | 39244 |
| 20986 | Richard Cadigan | 05/14/2021 | Regular | 0.00 | 575.00 | 39245 |
| 20985 | Rick Johnson | 05/14/2021 | Regular | 0.00 | 500.00 | 39246 |
| 20946 | Rick Meyer | 05/14/2021 | Regular | 0.00 | 500.00 | 39247 |
| 21052 | Rob Rapp | 05/14/2021 | Regular | 0.00 | 75.00 | 39248 |
| 21001 | Rober Dunaven | 05/14/2021 | Regular | 0.00 | 125.00 | 39249 |
| 21005 | Robert Drezner | 05/14/2021 | Regular | 0.00 | 200.00 | 39250 |
| 21036 | Robert Mraule | 05/14/2021 | Regular | 0.00 | 625.00 | 39251 |
| 20971 | Robert Palma | 05/14/2021 | Regular | 0.00 | 500.00 | 39252 |
| 21027 | Robert Rapp | 05/14/2021 | Regular | 0.00 | 75.00 | 39253 |
| 20935 | Robert Riddleberger | 05/14/2021 | Regular | 0.00 | 750.00 | 39254 |
| 20944 | Russell Lefrebre | 05/14/2021 | Regular | 0.00 | 500.00 | 39255 |
| 21000 | Scott McMillan | 05/14/2021 | Regular | 0.00 | 125.00 | 39256 |
| 20936 | Scott Powell | 05/14/2021 | Regular | 0.00 | 500.00 | 39257 |
| 20954 | Seunggon Jeong | 05/14/2021 | Regular | 0.00 | 500.00 | 39258 |
| 21016 | Sharon Crescente | 05/14/2021 | Regular | 0.00 | 75.00 | 39259 |
| 20983 | Shelley Frisbie | 05/14/2021 | Regular | 0.00 | 500.00 | 39260 |
| 20931 | Stevan Berardo | 05/14/2021 | Regular | 0.00 | 4,675.00 | 39261 |
| 20957 | Steven Royne | 05/14/2021 | Regular | 0.00 | 625.00 | 39262 |
| 20963 | Ten Place LLC c/o Christina DeConcini | 05/14/2021 | Regular | 0.00 | 500.00 | 39263 |
| 21004 | Theodore Raabe | 05/14/2021 | Regular | 0.00 | 125.00 | 39264 |
| 21015 | Thomas Nemes | 05/14/2021 | Regular | 0.00 | 75.00 | 39265 |
| 21020 | Tonni Larsen | 05/14/2021 | Regular | 0.00 | 150.00 | 39266 |
| 20995 | Travis Wood | 05/14/2021 | Regular | 0.00 | 125.00 | 39267 |
| 20248 | Victor N. Whiteside | 05/14/2021 | Regular | 0.00 | 125.00 | 39268 |
| 20972 | William F Talbert | 05/14/2021 | Regular | 0.00 | 500.00 | 39269 |
| 21025 | Yvonne Lyon | 05/14/2021 | Regular | 0.00 | 225.00 | 39270 |
| 21163 | Alicia Simpson | 05/28/2021 | Regular | 0.00 | 500.00 | 39327 |
| 21196 | Alyce Austin | 05/28/2021 | Regular | 0.00 | 75.00 | 39328 |
| 21192 | Anthony Groff | 05/28/2021 | Regular | 0.00 | 75.00 | 39329 |
| 21155 | Bechtel Group Inc | 05/28/2021 | Regular | 0.00 | 1,000.00 | 39330 |
| 20526 | Bruce Gaya | 05/28/2021 | Regular | 0.00 | 250.00 | 39331 |
| 21165 | Connie Garrett | 05/28/2021 | Regular | 0.00 | 500.00 | 39332 |
| 21186 | Dale Kerrigan | 05/28/2021 | Regular | 0.00 | 125.00 | 39333 |
| 21151 | Daniel Finkenstadt | 05/28/2021 | Regular | 0.00 | 500.00 | 39334 |
| 21166 | David Gulley | 05/28/2021 | Regular | 0.00 | 500.00 | 39335 |

EXHIBIT 7-B

76

Check Report

Date Range: 05/01/2021 - 05/31/2021

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|-----------------------|--------------|--------------|-----------------|------------------|--------|
| 21161 | David Terry | 05/28/2021 | Regular | 0.00 | 500.00 | 39336 |
| 21176 | Diana Jones | 05/28/2021 | Regular | 0.00 | 500.00 | 39337 |
| 21169 | Edward Chiorazzi | 05/28/2021 | Regular | 0.00 | 500.00 | 39338 |
| 21168 | Edward Smith | 05/28/2021 | Regular | 0.00 | 500.00 | 39339 |
| 21193 | Eileen DeWeese | 05/28/2021 | Regular | 0.00 | 150.00 | 39340 |
| 21174 | Elli Nielsen | 05/28/2021 | Regular | 0.00 | 500.00 | 39341 |
| 21153 | Eric Boling | 05/28/2021 | Regular | 0.00 | 500.00 | 39342 |
| 21194 | Eric Paulson | 05/28/2021 | Regular | 0.00 | 75.00 | 39343 |
| 21197 | George DiGirolamo | 05/28/2021 | Regular | 0.00 | 75.00 | 39344 |
| 21159 | Grace Cartier | 05/28/2021 | Regular | 0.00 | 625.00 | 39345 |
| 21154 | James Berry | 05/28/2021 | Regular | 0.00 | 500.00 | 39346 |
| 21162 | James Rossen | 05/28/2021 | Regular | 0.00 | 500.00 | 39347 |
| 21190 | Jay Edelman | 05/28/2021 | Regular | 0.00 | 75.00 | 39348 |
| 21160 | Jeannie Rueter | 05/28/2021 | Regular | 0.00 | 500.00 | 39349 |
| 21156 | Jenifer Bovey | 05/28/2021 | Regular | 0.00 | 500.00 | 39350 |
| 21184 | Jerry Taylor | 05/28/2021 | Regular | 0.00 | 125.00 | 39351 |
| 21182 | Jie Yang | 05/28/2021 | Regular | 0.00 | 125.00 | 39352 |
| 21183 | Joan Lettieri | 05/28/2021 | Regular | 0.00 | 125.00 | 39353 |
| 21179 | Joan Spjut | 05/28/2021 | Regular | 0.00 | 125.00 | 39354 |
| 21181 | Joel B Nobrega | 05/28/2021 | Regular | 0.00 | 125.00 | 39355 |
| 21158 | Josh Ohanian | 05/28/2021 | Regular | 0.00 | 500.00 | 39356 |
| 21191 | Kinya Pollard | 05/28/2021 | Regular | 0.00 | 225.00 | 39357 |
| 21157 | Laurel Weingard | 05/28/2021 | Regular | 0.00 | 500.00 | 39358 |
| 21189 | Leticia P. Valdez | 05/28/2021 | Regular | 0.00 | 75.00 | 39359 |
| 21180 | Marijke Sperry | 05/28/2021 | Regular | 0.00 | 125.00 | 39360 |
| 21187 | Marjorie Herbert | 05/28/2021 | Regular | 0.00 | 125.00 | 39361 |
| 21170 | Mark O'Shea | 05/28/2021 | Regular | 0.00 | 500.00 | 39362 |
| 21177 | Mark T Hellner | 05/28/2021 | Regular | 0.00 | 500.00 | 39363 |
| 21152 | Martha Burkhead | 05/28/2021 | Regular | 0.00 | 500.00 | 39364 |
| 21171 | Mary DePaola | 05/28/2021 | Regular | 0.00 | 500.00 | 39365 |
| 21185 | Maureen McGowan Kiely | 05/28/2021 | Regular | 0.00 | 125.00 | 39366 |
| 20657 | Patricia L. Fauth | 05/28/2021 | Regular | 0.00 | 500.00 | 39367 |
| 21172 | Rachel Mosqueda | 05/28/2021 | Regular | 0.00 | 500.00 | 39368 |
| 21167 | Richard Kerbel | 05/28/2021 | Regular | 0.00 | 500.00 | 39369 |
| 21195 | Rudy Torres | 05/28/2021 | Regular | 0.00 | 75.00 | 39370 |
| 17890 | SALVATORE LAGANA | 05/28/2021 | Regular | 0.00 | 500.00 | 39371 |
| 21164 | Scott Bilyeu | 05/28/2021 | Regular | 0.00 | 500.00 | 39372 |
| 21173 | Sean Murphy | 05/28/2021 | Regular | 0.00 | 500.00 | 39373 |
| 20234 | Su Ling Lin | 05/28/2021 | Regular | 0.00 | 100.00 | 39374 |
| 21175 | Sumira Gir | 05/28/2021 | Regular | 0.00 | 500.00 | 39375 |
| 20681 | Teresa Hallin | 05/28/2021 | Regular | 0.00 | 200.00 | 39376 |
| 21150 | Thomas Augustitus | 05/28/2021 | Regular | 0.00 | 1,375.00 | 39377 |
| 21178 | Tom Hewitt | 05/28/2021 | Regular | 0.00 | 200.00 | 39378 |
| 21188 | William Gallagher | 05/28/2021 | Regular | 0.00 | 125.00 | 39379 |
| Total Regular: | | | | 0.00 | 62,648.00 | |

Bank Code REBATES-02 Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 170 | 164 | 0.00 | 63,148.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 2 | 0.00 | -625.00 |
| Bank Drafts | 1 | 1 | 0.00 | 500.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 171 | 167 | 0.00 | 63,023.00 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---------------------|--------------------------|--------------------------|-----------------|---------------------|
| Regular Checks | 307 | 264 | 0.00 | 2,007,387.08 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 3 | 0.00 | -625.00 |
| Bank Drafts | 32 | 28 | 0.00 | 115,666.91 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 339 | 295 | 0.00 | 2,122,428.99 |

Fund Summary

| Fund | Name | Period | Amount |
|-------------|----------------|---------------|---------------------|
| 99 | POOL CASH FUND | 5/2021 | 2,122,428.99 |
| | | | 2,122,428.99 |

EXHIBIT 7-C



Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 5/1/2021 - 5/31/2021

Payroll Set: 01 - Monterey Peninsula Water Management District

| Payment Number | Payment Date | Payment Type | Employee Number | Employee Name | Check Amount | Direct Deposit Amount | Total Payment |
|----------------|--------------|--------------|-----------------|-----------------------|---------------|-----------------------|-------------------|
| 5766 | 05/07/2021 | Regular | 1077 | Pablo, Joel G | 0.00 | 1,924.51 | 1,924.51 |
| 5767 | 05/07/2021 | Regular | 1024 | Stoldt, David J | 0.00 | 6,017.64 | 6,017.64 |
| 5768 | 05/07/2021 | Regular | 6075 | Tavani, Arlene | 0.00 | 1,130.39 | 1,130.39 |
| 5769 | 05/07/2021 | Regular | 1044 | Bennett, Corryn D | 0.00 | 1,928.85 | 1,928.85 |
| 5770 | 05/07/2021 | Regular | 1078 | Mossbacher, Simona F | 0.00 | 1,705.14 | 1,705.14 |
| 5771 | 05/07/2021 | Regular | 1018 | Prasad, Suresh | 0.00 | 4,067.78 | 4,067.78 |
| 5772 | 05/07/2021 | Regular | 1019 | Reyes, Sara C | 0.00 | 1,868.67 | 1,868.67 |
| 5773 | 05/07/2021 | Regular | 1042 | Hamilton, Maureen C. | 0.00 | 3,297.82 | 3,297.82 |
| 5774 | 05/07/2021 | Regular | 6063 | Hampson, Larry M | 0.00 | 2,547.61 | 2,547.61 |
| 5775 | 05/07/2021 | Regular | 1009 | James, Gregory W | 0.00 | 3,274.90 | 3,274.90 |
| 5776 | 05/07/2021 | Regular | 1011 | Lear, Jonathan P | 0.00 | 4,234.60 | 4,234.60 |
| 5777 | 05/07/2021 | Regular | 1012 | Lindberg, Thomas L | 0.00 | 2,671.07 | 2,671.07 |
| 5778 | 05/07/2021 | Regular | 1045 | Atkins, Daniel N | 0.00 | 2,082.67 | 2,082.67 |
| 5779 | 05/07/2021 | Regular | 1004 | Chaney, Beverly M | 0.00 | 2,672.45 | 2,672.45 |
| 5780 | 05/07/2021 | Regular | 1005 | Christensen, Thomas T | 0.00 | 3,693.21 | 3,693.21 |
| 5781 | 05/07/2021 | Regular | 6071 | Foster, Ivie M | 0.00 | 27.24 | 27.24 |
| 5782 | 05/07/2021 | Regular | 1079 | Gallagher, Riley M | 0.00 | 1,814.13 | 1,814.13 |
| 5783 | 05/07/2021 | Regular | 1007 | Hamilton, Cory R | 0.00 | 2,377.99 | 2,377.99 |
| 5784 | 05/07/2021 | Regular | 1048 | Lumas, Eric M | 0.00 | 1,865.39 | 1,865.39 |
| 5785 | 05/07/2021 | Regular | 1001 | Bravo, Gabriela D | 0.00 | 2,611.53 | 2,611.53 |
| 5786 | 05/07/2021 | Regular | 1076 | Jakic, Tricia | 0.00 | 2,559.20 | 2,559.20 |
| 5787 | 05/07/2021 | Regular | 1010 | Kister, Stephanie L | 0.00 | 2,588.41 | 2,588.41 |
| 5788 | 05/07/2021 | Regular | 1017 | Locke, Stephanie L | 0.00 | 3,489.92 | 3,489.92 |
| 5789 | 05/07/2021 | Regular | 1040 | Smith, Kyle | 0.00 | 2,394.33 | 2,394.33 |
| 5790 | 05/07/2021 | Regular | 1047 | Timmer, Christopher | 0.00 | 2,290.63 | 2,290.63 |
| 5791 | 05/07/2021 | Regular | 7015 | Adams, Mary L | 0.00 | 237.53 | 237.53 |
| 5792 | 05/07/2021 | Regular | 7020 | Anderson, Amy E | 0.00 | 249.34 | 249.34 |
| 5793 | 05/07/2021 | Regular | 7021 | Malek, Safwat | 0.00 | 249.34 | 249.34 |
| 5794 | 05/07/2021 | Regular | 7019 | Paull, Karen P | 0.00 | 623.36 | 623.36 |
| 5795 | 05/07/2021 | Regular | 7018 | Riley, George T | 0.00 | 374.02 | 374.02 |
| 5796 | 05/21/2021 | Regular | 1077 | Pablo, Joel G | 0.00 | 1,924.53 | 1,924.53 |
| 5797 | 05/21/2021 | Regular | 1024 | Stoldt, David J | 0.00 | 6,017.65 | 6,017.65 |
| 5798 | 05/21/2021 | Regular | 6075 | Tavani, Arlene | 0.00 | 768.07 | 768.07 |
| 5799 | 05/21/2021 | Regular | 1044 | Bennett, Corryn D | 0.00 | 1,928.87 | 1,928.87 |
| 5800 | 05/21/2021 | Regular | 1078 | Mossbacher, Simona F | 0.00 | 1,705.14 | 1,705.14 |
| 5801 | 05/21/2021 | Regular | 1018 | Prasad, Suresh | 0.00 | 4,067.79 | 4,067.79 |
| 5802 | 05/21/2021 | Regular | 1019 | Reyes, Sara C | 0.00 | 1,868.68 | 1,868.68 |
| 5803 | 05/21/2021 | Regular | 1042 | Hamilton, Maureen C. | 0.00 | 3,297.83 | 3,297.83 |
| 5804 | 05/21/2021 | Regular | 6063 | Hampson, Larry M | 0.00 | 3,060.52 | 3,060.52 |
| 5805 | 05/21/2021 | Regular | 1009 | James, Gregory W | 0.00 | 3,274.90 | 3,274.90 |
| 5806 | 05/21/2021 | Regular | 1011 | Lear, Jonathan P | 0.00 | 4,234.61 | 4,234.61 |
| 5807 | 05/21/2021 | Regular | 1012 | Lindberg, Thomas L | 0.00 | 2,671.08 | 2,671.08 |
| 5808 | 05/21/2021 | Regular | 1045 | Atkins, Daniel N | 0.00 | 2,013.03 | 2,013.03 |
| 5809 | 05/21/2021 | Regular | 1004 | Chaney, Beverly M | 0.00 | 2,672.46 | 2,672.46 |
| 5810 | 05/21/2021 | Regular | 1005 | Christensen, Thomas T | 0.00 | 3,693.22 | 3,693.22 |
| 5811 | 05/21/2021 | Regular | 1079 | Gallagher, Riley M | 0.00 | 1,259.61 | 1,259.61 |
| 5812 | 05/21/2021 | Regular | 1007 | Hamilton, Cory R | 0.00 | 2,377.98 | 2,377.98 |
| 5813 | 05/21/2021 | Regular | 1048 | Lumas, Eric M | 0.00 | 1,865.40 | 1,865.40 |
| 5814 | 05/21/2021 | Regular | 1001 | Bravo, Gabriela D | 0.00 | 2,611.54 | 2,611.54 |
| 5815 | 05/21/2021 | Regular | 1076 | Jakic, Tricia | 0.00 | 2,559.20 | 2,559.20 |
| 5816 | 05/21/2021 | Regular | 1010 | Kister, Stephanie L | 0.00 | 2,588.41 | 2,588.41 |
| 5817 | 05/21/2021 | Regular | 1017 | Locke, Stephanie L | 0.00 | 3,489.94 | 3,489.94 |
| 5818 | 05/21/2021 | Regular | 1040 | Smith, Kyle | 0.00 | 2,394.33 | 2,394.33 |
| 5819 | 05/21/2021 | Regular | 1047 | Timmer, Christopher | 0.00 | 2,290.62 | 2,290.62 |
| 39147 | 05/07/2021 | Regular | 7009 | Edwards, Alvin | 366.44 | 0.00 | 366.44 |
| Total: | | | | | 366.44 | 131,505.08 | 131,871.52 |



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH MAY 31, 2021

| | Mitigation | Conservation | Water Supply | Current Period Activity | FY 2020/2021 Year-to-Date Actual | FY 2020/2021 Annual Budget | Prior FY Year-to-Date Actual |
|------------------------------------|---------------|---------------|----------------|-------------------------|----------------------------------|----------------------------|------------------------------|
| REVENUES | | | | | | | |
| Property taxes | \$ - | \$ - | \$ - | \$ - | \$ 2,198,664 | \$ 2,050,000 | \$ 2,114,512 |
| Water supply charge | | | | | 3,363,183 | 3,300,000 | 3,305,647 |
| User fees | - | - | - | - | 4,373,997 | 5,000,000 | 4,181,656 |
| Mitigation revenue | - | | | | - | - | - |
| PWM Water Sales | | | 782,512 | 782,512 | 5,193,638 | 4,800,000 | - |
| Capacity fees | | | 26,601 | 26,601 | 441,802 | 400,000 | 527,250 |
| Permit fees | 25 | 14,282 | | 14,307 | 174,698 | 198,000 | 180,415 |
| Investment income | 4,855 | 637 | - | 5,492 | 39,236 | 200,000 | 249,164 |
| Miscellaneous | - | - | - | - | 9,959 | 15,000 | 6,269 |
| Sub-total district revenues | 4,880 | 14,919 | 809,113 | 828,912 | 15,795,177 | 15,963,000 | 10,564,912 |
| Project reimbursements | - | 24,380 | - | 24,380 | 1,176,459 | 2,436,000 | 1,124,100 |
| Legal fee reimbursements | | 150 | | 150 | 2,206 | 16,000 | 1,650 |
| Grants | - | - | - | - | 82,253 | 2,495,400 | 263,701 |
| Recording fees | | 3,410 | | 3,410 | 39,255 | 6,000 | 32,730 |
| Sub-total reimbursements | - | 27,940 | - | 27,940 | 1,300,172 | 4,953,400 | 1,422,182 |
| From Reserves | - | - | - | - | - | 7,651,700 | - |
| Total revenues | 4,880 | 42,859 | 809,113 | 856,852 | 17,095,350 | 28,568,100 | 11,987,094 |
| EXPENDITURES | | | | | | | |
| Personnel: | | | | | | | |
| Salaries | 72,114 | 42,859 | 79,124 | 194,097 | 2,201,973 | 2,651,200 | 2,258,959 |
| Retirement | 6,556 | 3,987 | 7,406 | 17,949 | 604,828 | 647,400 | 541,131 |
| Unemployment Compensation | - | - | - | - | 8,877 | 3,000 | 3,417 |
| Auto Allowance | 92 | 92 | 277 | 462 | 5,262 | 6,000 | 5,308 |
| Deferred Compensation | 151 | 151 | 454 | 757 | 8,464 | 9,400 | 8,214 |
| Temporary Personnel | - | - | - | - | - | 10,000 | 58,961 |
| Workers Comp. Ins. | 2,925 | 244 | 1,911 | 5,080 | 54,958 | 85,000 | 63,930 |
| Employee Insurance | 16,132 | 9,899 | 14,086 | 40,117 | 418,199 | 505,700 | 415,759 |
| Medicare & FICA Taxes | 1,372 | 721 | 1,406 | 3,500 | 41,171 | 46,800 | 42,138 |
| Personnel Recruitment | - | - | - | - | - | 3,000 | 649 |
| Other benefits | 41 | 26 | 33 | 100 | 1,779 | 1,500 | 1,577 |
| Staff Development | 180 | 485 | - | 665 | 3,811 | 5,800 | 9,695 |
| Sub-total personnel costs | 99,564 | 58,465 | 104,698 | 262,727 | 3,349,322 | 3,974,800 | 3,409,738 |
| Services & Supplies: | | | | | | | |
| Board Member Comp | 980 | 980 | 1,010 | 2,970 | 34,830 | 33,900 | 32,400 |
| Board Expenses | 181 | 115 | 146 | 441 | 5,572 | 10,000 | 13,492 |
| Rent | 985 | 230 | 915 | 2,130 | 23,430 | 23,200 | 23,680 |
| Utilities | 911 | 533 | 747 | 2,191 | 25,374 | 33,200 | 27,404 |
| Telephone | 1,751 | 1,117 | 1,197 | 4,065 | 49,011 | 46,500 | 38,146 |
| Facility Maintenance | 463 | 294 | 373 | 1,129 | 55,325 | 56,300 | 65,998 |
| Bank Charges | 1,373 | 871 | 655 | 2,899 | 18,863 | 15,100 | 15,400 |
| Office Supplies | 647 | 413 | 538 | 1,597 | 12,212 | 18,300 | 14,830 |
| Courier Expense | 291 | 184 | 234 | 709 | 4,578 | 6,100 | 5,656 |
| Postage & Shipping | 205 | 130 | 165 | 500 | 2,708 | 6,800 | 3,728 |
| Equipment Lease | 357 | 227 | 288 | 872 | 11,289 | 13,900 | 11,300 |
| Equip. Repairs & Maintenance | 224 | 142 | 180 | 546 | 2,167 | 7,000 | 7,239 |
| Photocopy Expense | | | | | - | | |
| Printing/Duplicating/Binding | 1 | 0 | 1 | 2 | 61 | 500 | - |
| IT Supplies/Services | 6,582 | 4,174 | 5,297 | 16,053 | 209,321 | 220,000 | 205,055 |
| Operating Supplies | 517 | 180 | - | 697 | 4,799 | 16,100 | 14,119 |
| Legal Services | 4,781 | 3,300 | 17,901 | 25,982 | 261,666 | 400,000 | 178,246 |



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH MAY 31, 2021

| | Mitigation | Conservation | Water Supply | Current Period Activity | FY 2020/2021 Year-to-Date Actual | FY 2020/2021 Annual Budget | Prior FY Year-to-Date Actual |
|--|---------------------|--------------------|---------------------|-------------------------------|--|----------------------------------|------------------------------------|
| Professional Fees | 6,887 | 4,368 | 5,544 | 16,799 | 281,621 | 360,200 | 265,570 |
| Transportation | 8,580 | 20 | 182 | 8,782 | 26,635 | 33,000 | 25,284 |
| Travel | 15 | - | 37 | 53 | 3,366 | 8,000 | 12,907 |
| Meeting Expenses | 718 | 455 | 578 | 1,750 | 14,875 | 16,800 | 11,321 |
| Insurance | - | - | - | - | 48 | 98,000 | 64,418 |
| Legal Notices | - | - | - | - | 227 | 3,100 | 158 |
| Membership Dues | - | - | - | - | 31,752 | 38,300 | 35,868 |
| Public Outreach | - | - | - | - | 250 | 1,900 | 3,040 |
| Assessors Administration Fee | - | - | - | - | 32,016 | 20,000 | 28,562 |
| Miscellaneous | - | - | - | - | 386 | 3,000 | 379 |
| Sub-total services & supplies costs | 36,448 | 17,732 | 35,986 | 90,166 | 1,112,381 | 1,489,200 | 1,104,199 |
| Project expenditures | 57,094 | 56,142 | 1,567,178 | 1,680,414 | 11,017,420 | 20,850,700 | 5,206,061 |
| Fixed assets | 73 | - | - | 73 | 35,981 | 229,000 | 42,916 |
| Contingencies | - | - | - | - | - | 70,000 | - |
| Election costs | - | - | - | - | 119,628 | 200,000 | - |
| Debt service: Principal | - | - | - | - | - | - | - |
| Debt service: Interest | - | - | - | - | 62,231 | 230,000 | 125,979 |
| Flood drought reserve | - | - | - | - | - | - | - |
| Capital equipment reserve | - | - | - | - | - | 324,400 | - |
| General fund balance | - | - | - | - | - | 1,000,000 | - |
| Pension reserve | - | - | - | - | - | 100,000 | - |
| OPEB reserve | - | - | - | - | - | 100,000 | - |
| Other | - | - | - | - | - | - | - |
| Sub-total other | 57,167 | 56,142 | 1,567,178 | 1,680,487 | 11,235,259 | 23,104,100 | 5,374,957 |
| Total expenditures | 193,178 | 132,340 | 1,707,862 | 2,033,380 | 15,696,963 | 28,568,100 | 9,888,894 |
| Excess (Deficiency) of revenues over expenditures | \$ (188,299) | \$ (89,480) | \$ (898,749) | \$ (1,176,528) | \$ 1,398,387 | \$ - | \$ 2,098,200 |

ADMINISTRATIVE COMMITTEE**8. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000****Meeting Date:** July 12, 2021 **Budgeted:** N/A**From:** David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on July 12, 2021.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 8-A**, monthly status report on contracts over \$25,000 for the period May 2021. This status report is provided for information only, no action is required.

EXHIBIT**8-A** Status on District Open Contracts (over \$25k)

EXHIBIT 8-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period May 2021**

| Contract | Description | Date Authorized | Contract Amount | Prior Period | | Total Expended To Date | Expected Completion | Current Period Activity | P.O. Number |
|----------|--|---|-----------------|------------------|-------------------------|------------------------|---------------------|--|-------------|
| | | | | Expended To Date | Current Period Spending | | | | |
| 1 | Monterey One Water | PWM Deep Injection Well #4 Design/Construction | 9/21/2020 | \$ 4,070,000.00 | \$ - | \$ 718,878.31 | \$ 718,878.31 | Current period billing related to new DIW #4 | PO02604 |
| 2 | Goodin, MacBride, Squeri & Day, LLP | Legal Fee Related MPWSP | 4/1/2021 | \$ 50,000.00 | \$ - | \$ 12,717.04 | \$ 12,717.04 | Current period billing related to MPWSP legal fee | PO02601 |
| 3 | Local Agency Formation Commission (LAFCO) of Monterey County | Measure J/Rule 19.8 MPWMD LAFCO Application Proces | 5/17/2021 | \$ 80,000.00 | \$ - | \$ 39,163.00 | \$ 39,163.00 | Current period billing related to Measure J LAFCO process | PO02598 |
| 4 | FISHBIO | Carmel River Fish Weir | 8/17/2020 | \$ 130,000.00 | \$ 126,799.07 | | \$ 126,799.07 | | PO02586 |
| 5 | Monterey County Elections Department | November 3, 2020 Election Expense | 6/15/2020 | \$ 200,000.00 | \$ 119,628.12 | | \$ 119,628.12 | | PO02585 |
| 6 | Integrated Aqua Systems, Inc | UV unit for RAS building at Sleepy Hollow | 7/16/2020 | \$ 62,025.08 | \$ - | | \$ - | | PO02514 |
| 7 | Shute, Mihaly & Weinberger LLP | Measure J CEQA Litigation Legal Services | 12/23/2020 | \$ 200,000.00 | \$ 49,336.47 | \$ 65,349.00 | \$ 114,685.47 | Current period billing related to Measure J CEQA litigation legal services | PO02490 |
| 8 | The Marketing Department | Outreach Consultant Contract FY 2020/2021 | 9/21/2020 | \$ 36,000.00 | \$ 24,587.95 | \$ 4,000.00 | \$ 28,587.95 | Current period retainer billing | PO02506 |
| 9 | De Lay & Laredo | Measure J/Rule 19.8 3rd Party Operations Phase II | 12/16/2019 | \$ 87,000.00 | \$ 18,690.50 | | \$ 18,690.50 | | PO02398 |
| 10 | Weston Solutions, Inc. | UXO Support Services | 6/15/2020 | \$ 26,378.70 | \$ 4,252.35 | | \$ 4,252.35 | | PO02371 |
| 11 | Denise Duffy & Assoc. Inc. | CEQA addendum for ASR Parallel Pipeline | 4/20/2020 | \$ 28,567.00 | \$ 23,754.74 | \$ 2,215.70 | \$ 25,970.44 | Current period billing for CEQA services | PO02363 |
| 12 | Lynx Technologies, Inc | Geographic Information Systems contractual services | 6/15/2020 | \$ 35,000.00 | \$ 4,575.00 | \$ 375.00 | \$ 4,950.00 | Current period billing for GIS services | PO02357 |
| 13 | Regional Government Services | Human Resouces contractual services | 6/15/2020 | \$ 70,000.00 | \$ 40,903.65 | \$ 1,848.00 | \$ 42,751.65 | Current period billing for HR services | PO02356 |
| 14 | DeVeera Inc. | BDR Datto Services Contract FY 2020/2021 | 9/16/2019 | \$ 26,352.00 | \$ 21,960.00 | \$ 2,196.00 | \$ 24,156.00 | Current period billing for IT backup services | PO02349 |
| 15 | DeVeera Inc. | IT Managed Services Contract for FY 2020/2021 | 6/15/2020 | \$ 57,012.00 | \$ 47,510.00 | \$ 4,751.00 | \$ 52,261.00 | Current period billing for IT managed services | PO02348 |
| 16 | The Ferguson Group LLC | 2020-21 - Legislative and Administrative Services | 6/15/2020 | \$ 99,500.00 | \$ 80,704.05 | \$ 8,075.70 | \$ 88,779.75 | Current period retainer billing | PO02339 |
| 17 | JEA & Associates | Contract for Legislative and Administrative Services - FY 20-21 | 6/15/2020 | \$ 35,000.00 | \$ 25,000.00 | \$ 2,500.00 | \$ 27,500.00 | Current period retainer billing | PO02338 |
| 18 | MBAS | ASR Water Quality | 6/15/2020 | \$ 40,000.00 | \$ 38,906.25 | \$ 155.00 | \$ 39,061.25 | Current period billing related to ASR water quality testing | PO02330 |
| 19 | Pueblo Water Resources, Inc. | ASR Operations Support | 6/15/2020 | \$ 75,000.00 | \$ 43,195.33 | | \$ 43,195.33 | | PO02320 |
| 20 | De Lay & Laredo | Measure J/Rule 19.8 Appraisal/MAI Services | 6/15/2020 | \$ 120,000.00 | \$ 76,032.00 | | \$ 76,032.00 | | PO02316 |
| 21 | De Lay & Laredo | Measure J/Rule 19.8 Appraisal/Rate Study Phase II | 12/16/2019 | \$ 200,000.00 | \$ 184,200.00 | \$ 765.00 | \$ 184,965.00 | Current period billing related to Measure J rate study services | PO02282 |
| 22 | De Lay & Laredo | Measure J/Rule 19.8 Operations Plan - Phase II | 12/16/2019 | \$ 145,000.00 | \$ 62,077.50 | | \$ 62,077.50 | | PO02281 |
| 23 | De Lay & Laredo | Measure J/Rule 19.8 CEQA Services Consultant | 12/16/2019 | \$ 134,928.00 | \$ 134,779.54 | | \$ 134,779.54 | | PO02273 |
| 24 | Rutan & Tucker, LLP | Rule 19.8 Eminent Domain Legal Services - Phase II | 12/16/2019 | \$ 200,000.00 | \$ 160,110.44 | | \$ 160,110.44 | | PO02236 |
| 25 | Norton Rose Fulbright | Cal-Am Desal Structuring & Financing Order | 4/20/2015 | \$ 307,103.13 | \$ 38,557.29 | | \$ 38,557.29 | | PO02197 |
| 26 | Pueblo Water Resources, Inc. | ASR SMWTF Engineering Services During Construction | 10/21/2019 | \$ 148,100.00 | \$ 131,034.96 | | \$ 131,034.96 | | PO02163 |

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period May 2021**

| Contract | Description | Date Authorized | Contract Amount | Prior Period | | Total Expended To Date | Expected Completion | Current Period Activity | P.O. Number | |
|----------|--|--|-----------------|------------------|-------------------------|------------------------|---------------------|-------------------------|--|---------|
| | | | | Expended To Date | Current Period Spending | | | | | |
| 27 | Psomax | ASR Construction Management Services | 8/19/2019 | \$ 218,822.00 | \$ 218,777.50 | \$ 44.50 | \$ 218,822.00 | | Current period billing related to ASR construction management services | PO02160 |
| 28 | U.S. Bank Equipment Finance | Copier machine leasing - 60 months | 7/15/2019 | \$ 52,300.00 | \$ 18,425.64 | \$ 871.81 | \$ 19,297.45 | 6/30/2024 | Current period billing for photocopy machine lease | PO02108 |
| 29 | Monterey One Water | Supplemental EIR Costs for PWM Expansion Project | 3/18/2019 | \$ 750,000.00 | \$ 731,336.70 | | \$ 731,336.70 | | | PO02095 |
| 30 | Monterey One Water | Pre-Construction Costs for PWM Expansion Project | 11/13/2017 | \$ 360,000.00 | \$ 312,617.94 | | \$ 312,617.94 | | | PO02094 |
| 31 | DUDEK | Consulting Services for Prop 1 grant proposal | 4/15/2019 | \$ 95,600.00 | \$ 94,315.05 | | \$ 94,315.05 | | | PO01986 |
| 32 | Denise Duffy & Associates | Consulting Services IRWM plan update | 12/17/2018 | \$ 55,000.00 | \$ 53,322.32 | | \$ 53,322.32 | | | PO01985 |
| 33 | Tetra Tech, Inc. | Engineering services Sleepy Hollow Facility Upgrade | 7/16/2018 | \$ 30,000.00 | \$ 25,803.54 | \$ 564.22 | \$ 26,367.76 | | | PO01880 |
| 34 | Colantuono, Highsmith, & Whatley, PC | Legal Services for MCWD vs PUC Matter for FY 2018-2019 | 7/1/2018 | \$ 60,000.00 | \$ 54,628.80 | | \$ 54,628.80 | 6/30/2021 | | PO01874 |
| 35 | Ecology Action of Santa Cruz | IRWM HEART Grant | 4/16/2018 | \$ 152,600.00 | \$ 86,362.33 | | \$ 86,362.33 | | | PO01824 |
| 36 | Pueblo Water Resources, Inc. | ASR Backflush Basin Expansion, CM services | 7/16/2018 | \$ 96,034.00 | \$ 68,919.39 | | \$ 68,919.39 | | | PO01778 |
| 37 | Rural Community Assistance Corporation | IRWM DAC Needs Assessment | 4/16/2018 | \$ 100,000.00 | \$ 99,250.00 | | \$ 99,250.00 | | | PO01777 |
| 38 | Mercer-Fraser Company | Sleepy Hollow Intake upgrade project | 7/16/2018 | \$ 1,802,835.00 | \$ 1,786,834.91 | | \$ 1,786,834.91 | | | PO01726 |
| 39 | Pueblo Water Resources, Inc. | Seaside Groundwater Basin Geochemical Study | 1/24/2018 | \$ 68,679.00 | \$ 36,795.25 | | \$ 36,795.25 | | | PO01628 |
| 40 | Pueblo Water Resources, Inc. | SSAP Water Quality Study | 8/21/2017 | \$ 94,437.70 | \$ 44,318.11 | | \$ 44,318.11 | | | PO01510 |
| 41 | Normandeau Associates, Inc. | Assistance with IFIM Study | 11/13/2017 | \$ 35,000.00 | \$ 31,482.50 | | \$ 31,482.50 | | | PO01509 |
| 42 | Accela Inc. | Acquisition of Water Demand Database System | 11/13/2017 | \$ 676,377.00 | \$ 669,227.81 | | \$ 669,227.81 | 6/30/2021 | | PO01471 |
| 43 | Balance Hydrologics, Inc | Design Work for San Carlos Restoration Project | 6/19/2017 | \$ 51,360.00 | \$ 50,894.32 | | \$ 50,894.32 | | | PO01321 |
| 44 | AECOM Technical Services, Inc. | Los Padres Dam Alternatives Study | 1/25/2017 | \$ 700,700.00 | \$ 505,766.50 | | \$ 505,766.50 | | | PO01268 |
| 45 | Denise Duffy & Assoc. Inc. | MMRP Services for Monterey Pipeline | 1/25/2017 | \$ 80,000.00 | \$ 73,144.06 | | \$ 73,144.06 | | | PO01202 |
| 46 | Goodin, MacBride, Squeri, Day, Lamprey | User Fee PUC Proceedings Legal Fee | 7/1/2016 | \$ 50,000.00 | \$ 49,318.05 | | \$ 49,318.05 | 6/30/2021 | | PO01100 |
| 47 | Whitson Engineers | Carmel River Thawleg Survey | 9/19/2018 | \$ 52,727.43 | \$ 49,715.00 | | \$ 49,715.00 | | | PO01076 |
| 48 | HDR Engineering, Inc. | Los Padres Dam Fish Passage Study | 4/18/2016 | \$ 320,000.00 | \$ 309,751.71 | \$ 6,333.85 | \$ 316,085.56 | | Current period billing related to Los Padres Dam Study | PO01072 |
| 49 | Michael Hutnak | GS Flow Modeling for Water Resouces Planning | 8/19/2013 | \$ 71,800.00 | \$ 65,880.00 | | \$ 65,880.00 | | | PO00123 |
| 50 | Justin Huntington | GS Flow Modeling for Water Resouces Planning | 8/19/2013 | \$ 59,480.00 | \$ 53,918.98 | | \$ 53,918.98 | | | PO00122 |

ADMINISTRATIVE COMMITTEE**9. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING**

| | | | |
|----------------------|---|------------------------------------|------------|
| Meeting Date: | July 12, 2021 | Budgeted: | N/A |
| From: | David J. Stoldt, General Manager | Program/ Line Item No.: | N/A |
| Prepared By: | Suresh Prasad | Cost Estimate: | N/A |

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 9-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period May 2021. This status report is provided for information only, no action is required.

EXHIBIT

9-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through May 2021**

| | Contract | Date Authorized | Contract/Approved Amount | Prior Period Spending | Current Period Spending | Total Expended To Date | Spending Remaining | Project No. |
|---|--|------------------------|---------------------------------|------------------------------|--------------------------------|-------------------------------|---------------------------|--------------------|
| 1 | Eminent Domain Legal Counsel | 12/16/2019 | \$ 225,000.00 | \$ 162,468.95 | | \$ 162,468.95 | \$ 62,531.05 | PA00005-01 |
| 2 | CEQA Work | 12/16/2019 | \$ 134,928.00 | \$ 134,779.54 | | \$ 134,779.54 | \$ 148.46 | PA00005-02 |
| 3 | Appraisal Services | 12/16/2019 | \$ 200,000.00 | \$ 184,200.00 | \$ 765.00 | \$ 184,965.00 | \$ 15,035.00 | PA00005-03 |
| 4 | Operations Plan | 12/16/2019 | \$ 145,000.00 | \$ 62,077.50 | | \$ 62,077.50 | \$ 82,922.50 | PA00005-04 |
| 5 | District Legal Counsel | 12/16/2019 | \$ 40,000.00 | \$ 100,319.04 | \$ 10,096.51 | \$ 110,415.55 | \$ (70,415.55) | PA00005-05 |
| 6 | MAI Appraiser | 12/16/2019 | \$ 120,000.00 | \$ 76,032.00 | | \$ 76,032.00 | \$ 43,968.00 | PA00005-06 |
| 7 | Jacobs Engineering | 12/16/2019 | \$ 87,000.00 | \$ 70,377.28 | | \$ 70,377.28 | \$ 16,622.72 | PA00005-07 |
| 8 | Contingency/Miscellaneous/Uncommitted | 12/16/2019 | \$ 289,072.00 | \$ 11,720.45 | \$ 39,163.00 | \$ 50,883.45 | \$ 238,188.55 | PA00005-20 |
| | Total | | \$ 1,241,000.00 | \$ 801,974.76 | \$ 50,024.51 | \$ 851,999.27 | \$ 389,000.73 | |
| 1 | Measure J CEQA Litigation Legal Services | 12/23/2000 | \$ 200,000.00 | \$ 49,336.47 | \$ 65,349.00 | \$ 114,685.47 | \$ 85,314.53 | PA00005-15 |

**Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019**

| | Contract | Date Authorized | Contract Amount | Prior Period Spending | Current Period Spending | Total Expended To Date | Spending Remaining | Project No. |
|---|--|------------------------|------------------------|------------------------------|--------------------------------|-------------------------------|---------------------------|--------------------|
| 1 | Eminent Domain Legal Counsel | 12/17/2018 | \$ 100,000.00 | \$ 148,802.21 | \$ 12,195.95 | \$ 160,998.16 | \$ (60,998.16) | PA00002-01 |
| 2 | Investment Banking Services | 2/21/2019 | \$ 30,000.00 | \$ - | \$ 27,000.00 | \$ 27,000.00 | \$ 3,000.00 | PA00002-02 |
| 3 | Valuation & Cost of Service Study Consultant | 2/21/2019 | \$ 355,000.00 | \$ 247,690.63 | \$ 39,274.54 | \$ 286,965.17 | \$ 68,034.83 | PA00002-03 |
| 4 | Investor Owned Utility Consultant | 2/21/2019 | \$ 100,000.00 | \$ 84,221.69 | | \$ 84,221.69 | \$ 15,778.31 | PA00002-04 |

| | | | | | | | | |
|---|---------------------------|--|----------------------|----------------------|----------------------|----------------------|--------------------|------------|
| 5 | District Legal Counsel | | \$ 35,000.00 | \$ 33,763.61 | \$ 8,133.98 | \$ 41,897.59 | \$ (6,897.59) | PA00002-05 |
| 6 | Contingency/Miscellaneous | | \$ 30,000.00 | \$ 9,931.83 | \$ 33,814.12 | \$ 43,745.95 | \$ (13,745.95) | PA00002-10 |
| | Total | | \$ 650,000.00 | \$ 524,409.97 | \$ 120,418.59 | \$ 644,828.56 | \$ 5,171.44 | |

ADMINISTRATIVE COMMITTEE**10. SEMI-ANNUAL FINANCIAL REPORT ON THE CAWD/PBCSD
WASTEWATER RECLAMATION PROJECT**

Meeting Date: July 12, 2021 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on July 12, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

This report relates to the original CAWD/PBCSD Wastewater Reclamation Project (Phase I) only and does not contain any information related to the CAWD/PBCSD Recycled Water Expansion Project (Phase II). On December 10, 1992, the Monterey Peninsula Water Management District (MPWMD or District) sold \$33,900,000 worth of variable rate certificates of participation to finance the wastewater reclamation project in Pebble Beach. The tables below summarize the investment information on funds held for future use, disbursements, and interest rate trends on the outstanding certificates for the period January 1, 2021 through June 30, 2021. During the first reporting period in 2006, the Wastewater Reclamation Project's (Project) Operations and Maintenance Reserve and Renewal and Replacement Reserve accounts were transferred to the Carmel Area Wastewater District in accordance with the Project's Amended Construction and Operations Agreement dated December 15, 2004. The Project's Operations and Maintenance account (Bank of America) and Certificate of Participation accounts (U.S. Bank) remain under the control of the District and will continue to be reported on this report and future reports.

Par of 1992 Certificates

\$33,900,000

Investments as of June 30, 2021:

| <u>Description</u> | <u>Institution</u> | <u>Market Value</u> | <u>Rate/Yield</u> | <u>Term</u> |
|--------------------------|--------------------|---------------------|-------------------|-------------|
| Interest Fund | U.S. Bank | \$338 | 0.00% | Daily |
| Certificate Payment Fund | U.S. Bank | \$818 | 0.00% | Daily |
| Acquisition/Rebate Funds | U.S. Bank | \$19 | 0.00% | Daily |

| | | | | |
|---------------------------|-----------------|-----------|-------|-------|
| Water Sales Revenue Acct. | Bank of America | \$252,449 | 0.00% | Daily |
|---------------------------|-----------------|-----------|-------|-------|

Operation and Maintenance Disbursements:

MPWMD transferred advances in the amount of \$2,715,000 from the Water Sales Revenue Account to the Carmel Area Wastewater District during this reporting period. Advance payments are provided in accordance with the terms and conditions of Section 5.5 (a) of the Operation and Maintenance Agreement.

As provided in the Water Purchase Agreement, the obligation of the District to make disbursements is a special obligation of the District, payable solely from net operating revenues of the project, monies in the Revenue Fund, and other funds described in the Trust Agreement. In no event, will disbursements be payable out of any funds or properties of the District other than such sources.

Principal and Interest on Certificates:

No principal payment was made by the Project during this reporting period. The outstanding balance on the Certificates is currently \$5,100,000.

The interest rate on the Series 1992 Certificates was set initially at 2.30 percent per annum until December 16, 1992. On that date and weekly thereafter, so long as the certificates are in the variable mode, the Remarketing Agent, Stone & Youngberg, determines the rate of interest. Interest rates for this reporting period fluctuated between 0.02% and 0.08%.

On June 7, 2000, the Reclamation Management Committee noted that the Capital Interest Fund, used for payment of monthly interest on the outstanding certificates, would soon be exhausted. The Committee discussed the use of water sales revenue to make future interest payments. On July 3, 2000, the Reclamation Technical Advisory Committee affirmed the use of water sales revenue for interest payments when excess funds are available.

Effective July 1, 2013, the Reclamation Project water rates have been delinked from the California American Water Company potable rates. The rates are now set based on revenue requirement for the Project.

EXHIBIT

None

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



DRAFT B

**Regular Meeting
Board of Directors**

Monterey Peninsula Water Management District

Monday, July 19, 2021, 6:00 PM, *Virtual Meeting*

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/94689106372?pwd=aWxoRDU3VWRQeXByRmlNc211b1NRQT09>

Or join at: <https://zoom.us/>

Webinar ID: 946 8910 6372

Passcode: 07192021

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 PM on Friday, July 16, 2021

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

Alvin Edwards, Chair – Division 1
Karen Paull, Vice Chair – Division 4
George Riley – Division 2
Safwat Malek – Division 3
Amy Anderson – Division 5
Mary L. Adams, Monterey County
Board of Supervisors Representative
Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey, California on Friday, July 16, 2021. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next regularly scheduled meeting of the MPWMD Board of Directors will be on Monday, August 16, 2021 at 6:00 PM.

ORAL COMMUNICATIONS- - *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the Monday, June 21, 2021
2. Consider Expenditure of Funds for Consultant Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
3. Consider Expenditure of Funds for Consultant Services for Upgrades at the Sleepy Hollow Steelhead Rearing Facility
4. Consider Adoption of Treasurer's Report for May 2021
5. Consider Authorizing a Contract for Landscape Design Services at the Santa Margarita Facility
6. Consider Expenditure of Budgeted Funds for Water Conservation Outreach Supplies

GENERAL MANAGER’S REPORT

7. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
8. Update on Development of Water Supply Projects
9. Report on Progress on Strategic Goals Assigned to General Manager for 2021-23 Adopted April 19, 2021

REPORT FROM DISTRICT COUNSEL

DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS- *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

11. (Intentionally Left Blank)

Recommended Action:

ACTION ITEMS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

12. Consider Converting the Hydrology Technician to an Assistant Hydrologist Position at Step 30.

Recommended Action: TBD

DISCUSSION ITEMS- *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

13. Receive a Report on the Redistricting Process; Contract with Demographer
14. Discuss Effect of Post-COVID-19 Reopening on District Meeting Format and Work Environment (Verbal Report)

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

15. Status Report on Measure J / Rule 19.8 Phase II Spending
16. Report on Activity / Progress on Contracts Over \$25,000
17. Letters Received
18. Committee Reports
19. Monthly Allocation Report
20. Water Conservation Program Report
21. Carmel River Fishery Report for May, 2021
22. Monthly Water Supply and California American Water Production Report
23. Legislation Advocacy Committee's State and Federal Bill Tracking
24. Quarterly Water Use Credit Transfer Status Report
25. Quarterly Carmel River Riparian Corridor Management Program Report
26. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project
27. Monthly Water Supply and California American Water Production Report
28. Draft Water Year 2020 Aquifer Storage and Recovery Project Summary of Operations Report

ADJOURNMENT

| Board Meeting Schedule | | | |
|----------------------------|-----------------|---------|-----------------|
| Monday, August 16, 2021 | Regular Meeting | 6:00 pm | Virtual - Zoom |
| Thursday, August 26, 2021 | Special Meeting | 6:00 pm | Virtual - Zoom |
| Monday, September 20, 2021 | Regular Meeting | 6:00 pm | Virtual -- Zoom |

| Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel | |
|---|--|
| Television Broadcast | Viewing Area |
| Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight | City of Monterey |
| Comcast Ch. 28, Mondays, replays only 7 pm | Throughout the Monterey County Government Television viewing area. |
| For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city. | Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey |
| Internet Broadcast | |
| Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel | |
| Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com | |
| YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg | |

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, July 16, 2021 to joel@mpwmd.net, or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5600.

Instructions for Connecting to the Zoom Meeting

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/94689106372?pwd=aWxoRDU3VWRQeXByRmlNc2I1b1NRQT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

| | |
|--------------------------------|--------------------------------|
| +1 669-900-9128 (San Jose, CA) | +1 253-215-8782 (Houston, TX) |
| +1 346-248-7799 (Chicago, IL) | +1 301-715-8592 (New York, NY) |
| +1 312-626-6799 (Seattle, WA) | +1 646-558-8656 (Maryland) |
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”

7. Tap "Join Audio" on the bottom left hand corner of your device
8. You may select either ONE of two options: "Call via Device Audio" or "Dial in"

DIAL IN

1. If you select "Dial in", you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

| | |
|--------------------------------|--------------------------------|
| +1 669-900-9128 (San Jose, CA) | +1 253-215-8782 (Houston, TX) |
| +1 346-248-7799 (Chicago, IL) | +1 301-715-8592 (New York, NY) |
| +1 312-626-6799 (Seattle, WA) | +1 646-558-8656 (Maryland) |
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the "raised hand" icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the "raised hand" icon. When you are called on to speak, dial *6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on July 19, 2021. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.