

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, January 14, 2022.



Administrative Committee

Members:

Karen Paull, Chair
Amy Anderson
Safwat Malek

Alternate:

Alvin Edwards

Staff Contact:

Suresh Prasad
Sara Reyes

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA

**Administrative Committee
of the Monterey Peninsula Water Management District**

Wednesday, January 19, 2022 2:00 PM, Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at:

<https://us06web.zoom.us/j/83099063833?pwd=amVpUIFpSXBSMTZxZWZlZIL25WclVEUT09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 830 9906 3833

Meeting password: 20220119

Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.

Call to Order/Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of December 6, 2021 Committee Meeting Minutes
2. Consider Expenditure of Funds to Maintain the Access to the Sleepy Hollow Steelhead Rearing Facility
3. Consider Expenditure of Funds for Deferred Maintenance of the Access Road to the Sleepy Hollow Steelhead Rearing Facility
4. Consider Adoption of Resolution No. 2022-03 for Reimbursement of Expenditures for Pure Water Monterey Expansion
5. Consider Approval of Annual Update o Investment Policy
6. Consider Adoption of Treasurer's Report for November 2021

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

7. Report on Activity/Progress on Contracts Over \$25,000
8. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

9. Review Draft January 21, 2022 Special Board Meeting Agenda and January 27, 2022 Regular Board Meeting Agenda

5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press *6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or “COMMENTS FROM THE PUBLIC”. Comments must be received by noon on Wednesday, January 19, 2022. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

ADMINISTRATIVE COMMITTEE

1. CONSIDER ADOPTION OF DECEMBER 6, 2021 COMMITTEE MEETING MINUTES

Meeting Date: January 19, 2022

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the December 6, 2021 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of December 6, 2021 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES

Monterey Peninsula Water Management District Administrative Committee December 6, 2021

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:02 PM via Zoom.

Committee members present: Karen Paull, Chair
Amy Anderson
Safwat Malek

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for December 13, 2021

1. **Consider Adoption of November 8, 2021 Committee Meeting Minutes**
On a motion by Malek and second by Paull, the minutes of the November 8, 2021, meeting were approved on a roll call vote of 3 – 0 by Anderson, Malek and Paull.
2. **Consider Allocating Funds to Purchase a Digital Current Meter for Surface Water Monitoring Program**
On a motion by Paull and second by Malek, the committee voted to recommend that the Board authorize the District staff to allocate funds up to \$11,000 to purchase an electronic current meter to support the District's Surface Water Monitoring Program. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek and Paull.
3. **Consider Adoption of Treasurer's Report for October 2021**
On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt the October 2021 Treasurer's Report and financial statements, and ratification of the

disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

4. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

5. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

6. Review Draft December 13, 2021 Board Meeting Agenda

General Manager Stoldt reviewed the agenda with the committee. The committee made no changes to the agenda.

Suggest Items to be Placed on Future Agendas

Adjournment

The meeting adjourned at 2:27 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE OF FUNDS TO MAINTAIN THE ACCESS TO THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	January 19, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	2-3-1 C Road Maintenance
Prepared By:	Larry Hampson	Cost Estimate:	\$9,950

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022 and recommended _____.

CEQA Compliance: Categorical Exemption, Section 15301, Existing Facilities.

SUMMARY: Staff proposes to hire Valley Grading & Paving, Inc. to carry out road maintenance along the access to the Sleepy Hollow Steelhead Rearing Facility (Facility). The cost of repairs is estimated to be up to \$9,950. Work would be carried out during Fiscal Year 2021-22. Due to the remaining effect of the 2020 Carmel fire and subsequent rains, rock and debris washes down onto the access road and runoff continues to degrade the road. The contractor would be on call to remove debris that blocks the road and to repair areas that are made impassable to District vehicles using the road to access the Facility.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the funds for road maintenance and direct the General Manager to enter into a contract with Valley Grading and Paving, Inc., for a not-to-exceed amount of \$9,950.

DISCUSSION: The Sleepy Hollow Steelhead Rearing Facility is accessed from Carmel Valley Road over an approximately one-mile single lane dirt road on Cal-Am property east of Carmel Valley Village. Although Cal-Am installed approximately \$1 million in slope protection in September 2020 along the most unstable portion of the road, the lingering effects of the 2020 Carmel fire in combination with wet conditions continue to result in periodic rock and debris fall along the road that impedes District vehicles.

The District and Cal-Am share responsibility under a 1994 lease agreement for road maintenance. MPWMD requires access to the site on a daily basis when steelhead are being raised and on a frequent basis at other times of the year. During FY 2021-22, MPWMD staff anticipate a need for nearly daily trips to the facility for operation and maintenance tasks. However, Cal-Am's road maintenance contractor is not always available to respond to requests for maintenance in a timely manner. Having an agreement in place for a local contractor that can respond within three days of a request by staff for service would reduce the risk to the facility from a prolonged delay in access.

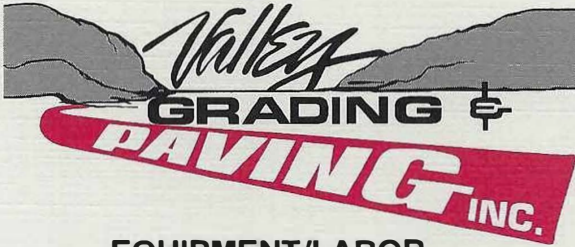
District staff requested quotes from local grading and paving contractors located near Carmel Valley, including Scardina Builders, Inc., Coastal Paving and Excavating, Inc., Cordrey Construction, Inc., David Casarez Excavating, Inc., and Valley Grading and Paving, Inc. Staff received one quote from Valley Grading & Paving (**Exhibit 2-A**). Work under an agreement would be for time and materials to remove road blockages and make any necessary repairs to make the access road passable.

IMPACTS ON STAFF AND RESOURCES: Funds for maintenance work were included in the FY 2021-2022 budget Program line item 2-3-1 C. Road Maintenance.

EXHIBIT

2-A Valley Grading and Paving, Inc. Rate Sheet

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P.O. BOX 509, CARMEL VALLEY, CA 93924
 (831) 659-4996 CA LIC #364889
 (831) 659-1393 FAX
 valleygrading@sbcglobal.net

EQUIPMENT/LABOR**COST PER HOUR**

NOTICE: Due to the rapid increase in fuel costs to run vehicles and equipment, we have no choice but to add a 14% fuel surcharge on all earthwork equipment.

Administration Fee: \$ 65.00

Backhoes:

JD-310 Backhoe \$ 125.00
 JD-310 W/Auger \$ 155.00

Compaction Equipment:

Bomag Roller \$ 95.00
 Bomag Roller (Sheepsfoot) \$ 175.00
 Bomag Rammer \$ 45.00
 Jumping Jack Whacker \$ 75.00 per day
 Plate Whacker \$ 85.00 per day
 Wolf Pack Roller \$ 75.00

Dozers:

John Deere 700 \$155.00

Excavators:

Mini Excavator JD35 \$ 120.00
 Mid-Sized Excavator \$ 135.00
 Large Excavator CAT 318 \$ 230.00
 Large Excavator W/ Breaker \$ 285.00

Graders:

Cat - 120 Road Grader \$ 135.00

Ground Crew: Charges Per Hour:

Laborer	\$ 55.00 ***
Laborer-Over Time	\$ 82.50
Job Superintendent	\$ 65.00
Project Manager	\$ 75.00

Loaders/Scrapers:

JD-210 Loader Scraper	\$ 130.00
TL-130 Skid Steer	\$ 120.00
Takeuchi Track Skid Steer	\$ 115.00

Miscellaneous Equipment:

Cutting Torch	\$ 160.00 per day
Fuel Surcharge	14%
Jack Hammer	\$ 45.00
Saw Cutter W/Diamond Blade	\$ 185.00
Small Tools	\$ 100.00 per day ***

Paving Equipment:

Asphalt Cutter w/Diamond Blade	\$ 80.00 min/\$1.75 lineal ft over.
Curbing Machine	\$ 550.00 per day
Gilcrest Paver	\$ 215.00
Oil Pot	\$ 85.00
Screed Man	\$ 65.00

Trucks & Trucking: Charges Per Hour:

10-yard Dump Truck	\$ 130.00
CAD Truck	\$ 250.00
End Dump	\$ 135.00
Equipment Move	\$ 150.00
Pilot Car	\$ 85.00
Truck & Transfer	\$ 135.00
Water Truck	\$ 95.00

Our Policy on Time & Material work is as follows:

We charge an hourly rate for all our equipment and a "delivered on site" price for the materials. This will be agreed upon prior to commencement of the work. Upon billing, 25% mark-up will be added to the actual invoice on materials. \$100.00 per week will be charged for the use of small tools, small equipment, such as work trucks, laser equipment, fuel, labor for fueling and travel time.

**Labor charges are calculated when the laborers depart from the Valley Grading & Paving, Inc. maintenance Storage Yard. Labor charges stop at the end of the job on the job site. Overtime is charged after 8 hours per day.

All prices effective as of January 1st, 2021

ADMINISTRATIVE COMMITTEE

3. CONSIDER EXPENDITURE OF FUNDS FOR DEFERRED MAINTENANCE OF THE ACCESS ROAD TO THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	January 19, 2022	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	2-3-1 C Road Maintenance
Prepared By:	Larry Hampson	Cost Estimate:	\$9,950

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022 and recommended _____.

CEQA Compliance: Categorical Exemption, Section 15301, Existing Facilities.

SUMMARY: Under terms of the 1994 lease agreement for the Sleepy Hollow Facility (Facility), the District and California America Water share responsibility for maintaining the privately owned access road from Carmel Valley Road to the Facility. Since 2019 when significant road work was carried out, the road condition has steadily degraded – especially with last December’s rains. Cal-Am estimates the cost of current repairs to be \$27,000, which includes filling potholes with base rock, constructing drainage improvements, and repairing sections of asphalt. Staff proposes to reimburse Cal-Am up to \$9,950 for the work, which would be carried out when the road is dry and will be managed by Cal-Am personnel.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the funds for deferred road maintenance and direct the General Manager to reimburse California America Water up to \$9,950 for repair work.

DISCUSSION: The Sleepy Hollow Steelhead Rearing Facility is accessed from Carmel Valley Road over an approximately one-mile single lane dirt road on Cal-Am property east of Carmel Valley Village. The lingering effects of the 2020 Carmel fire in combination with wet conditions result in periodic erosion along the road, development of potholes, and damage to asphalt sections. MPWMD requires access to the site on a daily basis when steelhead are being raised and on a frequent basis at other times of the year. Travel over the road – especially during wet periods – tends to magnify damage of deteriorated sections and makes repairs more expensive if delayed for too long.

IMPACTS ON STAFF AND RESOURCES: Staff will propose a mid-year budget adjustment in the FY 2021-2022 budget Program line item 2-3-1 C. Road Maintenance to increase this item by \$9,950.

EXHIBITS

None

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ADMINISTRATIVE COMMITTEE

4. CONSIDER ADOPTION OF RESOLUTION 2022-03 FOR REIMBURSEMENT OF EXPENDITURES FOR PURE WATER MONTEREY EXPANSION

Meeting Date: January 19, 2022

Budgeted: N/A

From: David J. Stoldt,
General Manager

Program/ Groundwater
Replenishment Project

Line Item No.: 1-5-1

Prepared By: David J. Stoldt

Cost Estimate: N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: At its November 15, 2021 meeting, the District's Board approved Amendment 6 to the cost sharing agreement with Monterey One Water for Pure Water Monterey expansion officially declaring its intent to reimburse 75% of pre-construction expenditures made on the Project (the "Expenditures") from advances of District revenues and reserves

Resolution No. 2022-03 (**Exhibit 4-A**) is a Resolution of the Board of Directors of the Monterey Peninsula Water Management District Declaring the Official Intent to Reimburse Expenditures from the Proceeds of Tax-Exempt Securities. Adoption of the Resolution will allow amounts expended for construction of the Pure Water Monterey expansion project between the date of the adoption of the Resolution and actual receipt of the financing proceeds to be reimbursed from the financing proceeds when they are actually received, consistent with federal tax laws.

This Resolution is a safety measure in case tax-exempt debt is utilized, but the priority remains to finance through the State Revolving Fund or the federal WIFIA loan program.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt Resolution No. 2022-03.

EXHIBIT

4-A Resolution No. 2022-03

EXHIBIT 4-A**RESOLUTION NO. 2022-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
DECLARING THE OFFICIAL INTENT TO REIMBURSE EXPENDITURES
FROM THE PROCEEDS OF TAX-EXEMPT SECURITIES**

WHEREAS, the Monterey Peninsula Water Management District (the “District”) desires to finance the construction of facilities described in detail below (collectively the “Project”); and

WHEREAS, at its November 15, 2021 meeting the Board of Directors of the Monterey Peninsula Water Management District (the “District”) approved Amendment 6 to the cost sharing agreement with Monterey One Water for Pure Water Monterey expansion officially declaring its intent to reimburse 75% of pre-construction expenditures made on the Project (the “Expenditures”) from advances of District revenues and reserves; and

WHEREAS, the District has determined that those moneys to be advanced on and after the date of Resolution No. 2022-03 to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District of the Expenditures from the proceeds of the Obligations; and

WHEREAS, the District reasonably expects to reimburse such expenditures by authorizing the sale and delivery of Certificates of Participation or other Obligations, as described below:

NOW, THEREFORE, the Board of Directors of the Monterey Peninsula Water Management District hereby resolves as follows:

1. This Resolution is a declaration of official intent to reimburse expenditures pursuant to Treasury Regulations Section 1.150-2.
2. The District desires to finance the permitting, design, and construction of the Project consisting of an expansion to the Pure Water Monterey project to be designed, built, owned, and operated by the Monterey One Water.
3. The District has determined that Pure Water Monterey expansion is a project for the common benefit of the District as a whole.
4. The District reasonably expects to reimburse the expenditures through the sale and delivery of Certificates of Participation or revenue bonds (the “Obligations”), the interest component of which is excludable from gross income under Section 103 of the Internal Revenue Code. The expected maximum principal amount of the Certificates of Participation to be issued for the project is \$75,000,000.

5. The tax-exempt securities, "Obligations", or Certificates of Participation envisioned are construed to include the State Revolving Fund loans issued through the State Water Board.
6. The reimbursement allocation to be made with respect to the expenditures will occur not later than eighteen (18) months after the later of (i) the date on which the expenditure is made, or (ii) the Project is placed in service, but in no event more than 3 years after the expenditure is paid.
7. This Resolution expresses the District's expectations as of this date with respect to the financing of the construction and acquisition of the Project. Future events or extraordinary circumstances beyond the control of the District may result in the Project being financed in a manner other than as described in this Resolution, and nothing contained herein constitutes an irrevocable commitment by the District to issue the Certificates of Participation.

PASSED AND ADOPTED on this ____ day of _____, 2022 on a motion by Director _____, with a second by Director _____ by the following vote, to wit:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing resolution was duly adopted on the ____ day of _____ 2022.

David J. Stoldt
Secretary to the Board

ADMINISTRATIVE COMMITTEE

5. CONSIDER APPROVAL OF ANNUAL UPDATE OF INVESTMENT POLICY

Meeting Date: January 19, 2022 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current investment policy, included as **Exhibit 5-A**, was adopted by the Board on September 20, 1997 and has been reviewed and approved annually by the Board. The policy provides guidance for the District Treasurer, who acts on behalf of the Board in all investment matters. The policy was last reviewed and approved by the Board on January 25, 2021. District staff has again reviewed the investment policy and determined that it complies with the current Government Code; and that it is adequate for protecting safety and providing liquidity while yielding a reasonable rate of return given current market conditions.

RECOMMENDATION: The Administrative Committee should recommend that the Board review and approve the District's Investment Policy. This item will be approved if adopted along with the Consent Calendar.

BACKGROUND: The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current policy was adopted on September 20, 1997 and has been reviewed and approved annually by the Board since that time. Additionally, State law, as well as District policy, requires that each quarter the Board receive and approve a report of investments held by the District. This requirement has been met as the Board has received quarterly reports on the contents and performance of the investment portfolio since adoption of the investment policy.

EXHIBITS

5-A Monterey Peninsula Water Management District Investment Policy

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT POLICY

| Approved by the MPWMD Board on January ~~25~~27, ~~2021~~2022



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MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

INVESTMENT POLICY

1 Introduction

This policy governs the investment of District funds. The purpose of the policy is to provide guidance to the District Treasurer to invest funds in a manner that provides for the protection of principal (safety), meets the cash flow (liquidity) demands of the District and earns a reasonable yield. It shall be the policy of the District to invest all funds in strict conformance with all state statutes governing the investment of public monies. Moreover, it shall be the policy to manage investments under the prudent investor rule. This rule affords the District a broad spectrum of investment opportunities so long as the investment is deemed prudent and is allowable under State of California Government Code section 53600 et. seq., the investment policy of Monterey County and Section 118-507 (West's Annotated Government Code) of the District's enabling legislation.

2 Prudence

The District Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the treasurer shall act with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investments of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the District. Within the limitation of this policy and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law.

3 Investment and Risk

The objectives of the District's investment program in order of priority are:

- 1) Safety of invested funds – The Treasurer shall ensure the safety of the District's invested funds by limiting, as much as possible, credit and interest rate risk. Credit risk is the risk of loss due to failure of the security issuer or backer. Interest rate risk is the risk that the market value of investments will fall due to an increase in the general level of interest rates.
- 2) Maintenance of sufficient liquidity to meet cash flow requirements – Attainment of a market average rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash requirements. The Treasurer, acting in accordance with District procedures and this policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4 Types of Investments

District funds may be placed in any instrument or medium approved by the State of California as enumerated in Government Code Section 53651, and not otherwise limited by the Monterey County Investment Policy. A listing of currently eligible securities shall be maintained. The Treasurer shall submit any proposed changes to the list of eligible investments to the Administrative Committee and Board of Directors. The Administrative Committee shall approve investment in a class of securities included on the list, but in which the District has not previously invested. The Board of Directors shall approve changes to the list of eligible securities. The currently approved list of securities is incorporated as Attachment I.

5 Prohibited Investments

The District shall not be authorized to invest in any security that has the possibility of returning a zero or negative yield if held to maturity except that investment in U. S. Treasury Certificates of indebtedness ("SLUGS") issued by the U. S. Bureau of Public debt is authorized. Prohibited investments shall include inverse floaters, range notes and interests only strips derived from a pool of mortgages.

6 Access to Funds

The premise underlying the District's investment policy is to ensure that money is available when needed. To this end, the District will maintain funds on deposit in a local bank or other federal or state regulated depository sufficient to meet expenditure requirements for the following six months as represented in the most recent budget adopted by the Board of Directors.

7 Authority

The Treasurer of the Board of Directors of the Monterey Peninsula Water Management District is responsible for the custody and management of District investments. Management activity will adhere to applicable state law, provisions of the District's enabling legislation and this policy. The Treasurer may delegate ministerial duties related to the investment program to other District staff, but shall retain responsibility for all transactions undertaken and shall establish a system of internal control to regulate activity of subordinate personnel.

8 Reports

Pursuant to Government Code Section 53646 the Treasurer shall provide quarterly investment reports to the Board of Directors. Each report shall include a listing of all securities held in the portfolio. It shall list investments by type, issuer, maturity, par value, market value, and dollar amount invested. The report shall contain a citation of compliance with this policy, an explanation for any non-compliance and a statement as to the ability or inability to meet expenditure requirements for the following six months. District monies over which the Treasurer does not exercise control or safekeeping e.g., does not determine how the funds are to be invested or banked, need not be included in the report. Agency contributions to the Public Employees Retirement

System need not be included. Deferred compensation funds (Section 457) held by third-party administrators and invested at the direction of program participants need not be included pursuant to PL 104-188.

9 Audits

The District's portfolio, quarterly reports, policy, internal control procedures and investment practices shall be the subject of scrutiny in the course of annual audits performed by external independent auditors selected by the Board of Directors.

10 Policy Review

The Board of Directors shall review this policy at least annually.

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11 Attachment I

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE
AS OF JANUARY 1, ~~2020~~2022

INVESTMENT TYPE	MAXIMUM SECURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS	GOVERNMENT CODE SECTION	MPWMD ALLOWED
Local Agency Bonds	5 years	None	None	53601(a)	Yes
U.S. Treasury Obligations	5 years	None	None	53601(b)	Yes
State Obligations – CA and Others	5 years	None	None	53601(d)	Yes
CA Local Agency Obligations	5 years	None	None	53601(e)	Yes
U.S. Agency Obligations	5 years	None	None	53601(f)	Yes
Bankers' Acceptances	180 days	40%	None	53601(g)	Yes
Commercial Paper – Pooled Funds	270 days	40% of the agency's money	Highest letter and number rating by an NRSRO	53635(a)(1)	Yes
Commercial Paper – Non-Pooled Funds	270 days	25% of the agency's money	Highest letter and number rating by an NRSRO	53601(h)(2)(C)	Yes
Negotiable Certificates of Deposits	5 years	30%	None	53601(i)	Yes
Non-negotiable Certificates of Deposits	5 years	None	None	53630 et seq.	Yes
Placement Service Deposits	5 years	30%	None	53601.8 and 53635.8	Yes
Placement Service Certificates of Deposits	5 years	30%	None	53601.8 and 53635.8	Yes
Repurchase Agreements	1 year	None	None	53601(i)	No
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None	53601(j)	No
Medium-Term Notes	5 years	30%	“A” rating category or its equivalent or better	53601(k)	Yes
Mutual Funds and Money Market Mutual Funds	N/A	20%	Multiple	53601(l) and 53601.6(b)	Yes
Collateralized Bank	5 years	None	None	53630 et seq. and	No

Deposits				53601(n)	
Mortgage Pass– Through Securities	5 years	20%	“AA” rating category or its equivalent or better	53601(o)	No
County Pooled Investment Funds	N/A	None	None	27133	Yes
Joint Powers Authority Pool	N/A	None	Multiple	53601(p)	Yes
Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1	Yes
Voluntary Investment Program Fund	N/A	None	None	16340	Yes
Supranational Obligations	5 years	30%	“AA” rating category or its equivalent or better	53601(q)	Yes

ADMINISTRATIVE COMMITTEE

6. CONSIDER ADOPTION OF TREASURER'S REPORT FOR NOVEMBER 2021

Meeting Date: January 19, 2022 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on January 19, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 6-A comprises the Treasurer's Report for November 2021. Exhibit 6-B and Exhibit 6-C are listings of check disbursements for the period November 1-30, 2021. Check Nos. 40249 through 40323, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,145,317.50. There were no conservation rebates paid out during the current period. Exhibit 6-D reflects the unaudited version of the financial statements for the month ending November 30, 2021.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the November 2021 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 6-A** Treasurer's Report
- 6-B** Listing of Cash Disbursements-Regular
- 6-C** Listing of Cash Disbursements-Payroll
- 6-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR NOVEMBER 2021**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWME Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$223,027.39	\$1,825,153.31	\$10,633,914.53	\$3,412,392.67	\$16,094,487.90	\$733,823.05
Fee Deposits		2,396,174.29			2,396,174.29	691,107.74
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				5,388.11	5,388.11	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,600,000.00	(1,600,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(723,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(1,065.58)				(1,065.58)	
Credit Card Fees	(1,712.35)				(1,712.35)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(97,915.56)				(97,915.56)	
Payroll Checks/Direct Deposits	(136,306.56)				(136,306.56)	
General Checks	(897,935.92)				(897,935.92)	
Bank Draft Payments	(10,381.53)				(10,381.53)	
Ending Balance	\$677,709.89	\$2,621,327.60	\$10,633,914.53	\$3,417,780.78	\$17,350,732.80	\$701,930.79

Check Report

By Check Number

Date Range: 11/01/2021 - 11/30/2021



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
00249	A.G. Davi, LTD	11/04/2021	Regular	0.00	395.00	40249
00010	Access Monterey Peninsula	11/04/2021	Regular	0.00	875.00	40250
14226	Anderson Homes	11/04/2021	Regular	0.00	3,006.36	40251
00263	Arlene Tavani	11/04/2021	Regular	0.00	1,031.00	40252
00253	AT&T	11/04/2021	Regular	0.00	872.21	40253
00252	Cal-Am Water	11/04/2021	Regular	0.00	80.67	40254
00252	Cal-Am Water	11/04/2021	Regular	0.00	152.56	40255
01001	CDW Government	11/04/2021	Regular	0.00	1,176.34	40256
21461	Cynthia Kneemeyer	11/04/2021	Regular	0.00	114.24	40257
04041	Cynthia Schmidlin	11/04/2021	Regular	0.00	905.43	40258
18734	DeVeera Inc.	11/04/2021	Regular	0.00	7,798.40	40259
21199	G3LA, LLC	11/04/2021	Regular	0.00	1,500.00	40260
12655	Graphicsmiths	11/04/2021	Regular	0.00	786.40	40261
04717	Inder Osahan	11/04/2021	Regular	0.00	1,332.00	40262
22159	Joel Pablo	11/04/2021	Regular	0.00	379.90	40263
07622	KISTERS North America, Inc.	11/04/2021	Regular	0.00	5,338.00	40264
00222	M.J. Murphy	11/04/2021	Regular	0.00	113.42	40265
00242	MBAS	11/04/2021	Regular	0.00	7,925.00	40266
00118	Monterey Bay Carpet & Janitorial Svc	11/04/2021	Regular	0.00	1,260.00	40267
22158	Monterey Bay Parent	11/04/2021	Regular	0.00	875.00	40268
16182	Monterey County Weekly	11/04/2021	Regular	0.00	1,023.75	40269
00274	Monterey One Water	11/04/2021	Regular	0.00	810,633.71	40270
13396	Navia Benefit Solutions, Inc.	11/04/2021	Regular	0.00	815.42	40271
00154	Peninsula Messenger Service	11/04/2021	Regular	0.00	577.00	40272
00282	PG&E	11/04/2021	Regular	0.00	56.12	40273
13430	Premiere Global Services	11/04/2021	Regular	0.00	27.24	40274
00262	Pure H2O	11/04/2021	Regular	0.00	65.54	40275
20709	Riley Gallagher	11/04/2021	Regular	0.00	145.19	40276
04709	Sherron Forsgren	11/04/2021	Regular	0.00	961.19	40277
09351	Tetra Tech, Inc.	11/04/2021	Regular	0.00	188.07	40278
09425	The Ferguson Group LLC	11/04/2021	Regular	0.00	8,000.00	40279
17965	The Maynard Group	11/04/2021	Regular	0.00	1,525.60	40280
00203	ThyssenKrup Elevator	11/04/2021	Regular	0.00	686.64	40281
21876	Timothy G. Scarpa	11/04/2021	Regular	0.00	360.00	40282
00207	Universal Staffing Inc.	11/04/2021	Regular	0.00	851.20	40283
01015	American Lock & Key	11/10/2021	Regular	0.00	113.07	40286
00760	Andy Bell	11/10/2021	Regular	0.00	1,294.00	40287
00252	Cal-Am Water	11/10/2021	Regular	0.00	148.09	40288
04735	Cheryl Halpern	11/10/2021	Regular	0.00	2,376.02	40289
21461	Cynthia Kneemeyer	11/10/2021	Regular	0.00	361.76	40290
00281	CoreLogic Information Solutions, Inc.	11/10/2021	Regular	0.00	1,558.85	40291
00986	Henrietta Stern	11/10/2021	Regular	0.00	1,332.00	40292
22159	Joel Pablo	11/10/2021	Regular	0.00	97.21	40293
05371	June Silva	11/10/2021	Regular	0.00	617.00	40294
05830	Larry Hampson	11/10/2021	Regular	0.00	843.20	40295
00117	Marina Backflow Company	11/10/2021	Regular	0.00	75.00	40296
05829	Mark Bekker	11/10/2021	Regular	0.00	1,176.00	40297
01002	Monterey County Clerk	11/10/2021	Regular	0.00	50.00	40298
00036	Parham Living Trust	11/10/2021	Regular	0.00	850.00	40299
00755	Peninsula Welding Supply, Inc.	11/10/2021	Regular	0.00	64.50	40300
00251	Rick Dickhaut	11/10/2021	Regular	0.00	616.00	40301
04359	The Carmel Pine Cone	11/10/2021	Regular	0.00	726.24	40302
20185	The Marketing Department, Inc.	11/10/2021	Regular	0.00	1,015.00	40303

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00207	Universal Staffing Inc.	11/10/2021	Regular	0.00	851.20	40304
00763	ACWA-JPIA	11/18/2021	Regular	0.00	323.36	40305
00767	AFLAC	11/18/2021	Regular	0.00	1,008.58	40306
19502	City of Carmel-by-the-Sea	11/18/2021	Regular	0.00	824.26	40307
18734	DeVeera Inc.	11/18/2021	Regular	0.00	429.33	40308
21199	G3LA, LLC	11/18/2021	Regular	0.00	1,500.00	40309
00277	Home Depot Credit Services	11/18/2021	Regular	0.00	194.54	40310
03857	Joe Oliver	11/18/2021	Regular	0.00	1,332.00	40311
06999	KBA Docusys	11/18/2021	Regular	0.00	888.67	40312
00242	MBAS	11/18/2021	Regular	0.00	310.00	40313
12595	Monterey County Assessor	11/18/2021	Regular	0.00	500.00	40314
13396	Navia Benefit Solutions, Inc.	11/18/2021	Regular	0.00	715.42	40315
00159	Pueblo Water Resources, Inc.	11/18/2021	Regular	0.00	5,355.00	40316
13394	Regional Government Services	11/18/2021	Regular	0.00	3,799.00	40317
09425	The Ferguson Group LLC	11/18/2021	Regular	0.00	64.28	40318
00269	U.S. Bank	11/18/2021	Regular	0.00	2,426.78	40319
	Void	11/18/2021	Regular	0.00	0.00	40320
00207	Universal Staffing Inc.	11/18/2021	Regular	0.00	680.96	40321
00271	UPEC, Local 792	11/18/2021	Regular	0.00	1,045.00	40322
08105	Yolanda Munoz	11/18/2021	Regular	0.00	540.00	40323
Total Regular:				0.00	897,935.92	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	11/05/2021	Bank Draft	0.00	13,072.80	DFT0002128
00266	I.R.S.	11/05/2021	Bank Draft	0.00	2,806.68	DFT0002129
00267	Employment Development Dept.	11/05/2021	Bank Draft	0.00	5,372.98	DFT0002130
00266	I.R.S.	11/05/2021	Bank Draft	0.00	470.74	DFT0002131
00266	I.R.S.	11/10/2021	Bank Draft	0.00	46.39	DFT0002133
00266	I.R.S.	11/10/2021	Bank Draft	0.00	78.30	DFT0002134
00266	I.R.S.	11/10/2021	Bank Draft	0.00	334.80	DFT0002135
00282	PG&E	11/10/2021	Bank Draft	0.00	24.63	DFT0002136
00282	PG&E	11/10/2021	Bank Draft	0.00	7,883.33	DFT0002137
00282	PG&E	11/10/2021	Bank Draft	0.00	10.18	DFT0002138
18163	Wex Bank	11/10/2021	Bank Draft	0.00	771.39	DFT0002139
00266	I.R.S.	11/19/2021	Bank Draft	0.00	13,493.88	DFT0002140
00266	I.R.S.	11/19/2021	Bank Draft	0.00	2,919.08	DFT0002141
00267	Employment Development Dept.	11/19/2021	Bank Draft	0.00	5,537.54	DFT0002142
00266	I.R.S.	11/19/2021	Bank Draft	0.00	491.96	DFT0002143
00282	PG&E	11/18/2021	Bank Draft	0.00	11.80	DFT0002144
06268	Comcast	11/18/2021	Bank Draft	0.00	231.56	DFT0002145
00769	Laborers Trust Fund of Northern CA	11/10/2021	Bank Draft	0.00	28,138.00	DFT0002146
00768	ICMA	11/05/2021	Bank Draft	0.00	4,401.59	DFT0002147
00768	ICMA	11/19/2021	Bank Draft	0.00	4,401.59	DFT0002148
00766	Standard Insurance Company	11/18/2021	Bank Draft	0.00	1,448.64	DFT0002153
00256	PERS Retirement	11/18/2021	Bank Draft	0.00	16,349.23	DFT0002156
Total Bank Draft:				0.00	108,297.09	

Bank Code APBNK

Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	101	72	0.00	897,935.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	26	22	0.00	108,297.09
EFT's	0	0	0.00	0.00
	127	95	0.00	1,006,233.01

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	101	72	0.00	897,935.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	26	22	0.00	108,297.09
EFT's	0	0	0.00	0.00
	127	95	0.00	1,006,233.01

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	11/2021	1,006,233.01
			1,006,233.01

EXHIBIT 6-C

Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 11/1/2021 - 11/30/2021

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
6132	11/05/2021	Regular	1077	Pablo, Joel G	0.00	2,127.59	2,127.59
6133	11/05/2021	Regular	1024	Stoldt, David J	0.00	5,927.28	5,927.28
6134	11/05/2021	Regular	1044	Bennett, Corryn D	0.00	1,993.12	1,993.12
6135	11/05/2021	Regular	1078	Mossbacher, Simona F	0.00	1,750.44	1,750.44
6136	11/05/2021	Regular	1018	Prasad, Suresh	0.00	3,927.74	3,927.74
6137	11/05/2021	Regular	1019	Reyes, Sara C	0.00	1,929.70	1,929.70
6138	11/05/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,391.60	3,391.60
6139	11/05/2021	Regular	6063	Hampson, Larry M	0.00	2,078.49	2,078.49
6140	11/05/2021	Regular	1009	James, Gregory W	0.00	3,354.38	3,354.38
6141	11/05/2021	Regular	1011	Lear, Jonathan P	0.00	4,347.05	4,347.05
6142	11/05/2021	Regular	1012	Lindberg, Thomas L	0.00	2,746.20	2,746.20
6143	11/05/2021	Regular	1045	Atkins, Daniel N	0.00	2,064.79	2,064.79
6144	11/05/2021	Regular	1004	Chaney, Beverly M	0.00	2,756.39	2,756.39
6145	11/05/2021	Regular	1005	Christensen, Thomas T	0.00	3,790.17	3,790.17
6146	11/05/2021	Regular	1079	Gallagher, Riley M	0.00	1,740.76	1,740.76
6147	11/05/2021	Regular	1007	Hamilton, Cory R	0.00	2,344.94	2,344.94
6148	11/05/2021	Regular	6078	Kneemeyer, Cinthia A	0.00	918.61	918.61
6149	11/05/2021	Regular	1048	Lumas, Eric M	0.00	1,914.53	1,914.53
6150	11/05/2021	Regular	1001	Bravo, Gabriela D	0.00	2,695.42	2,695.42
6151	11/05/2021	Regular	1076	Jacic, Tricia	0.00	2,494.82	2,494.82
6152	11/05/2021	Regular	1010	Kister, Stephanie L	0.00	2,672.31	2,672.31
6153	11/05/2021	Regular	1017	Locke, Stephanie L	0.00	3,586.06	3,586.06
6154	11/05/2021	Regular	1040	Smith, Kyle	0.00	2,566.04	2,566.04
6155	11/05/2021	Regular	1047	Timmer, Christopher	0.00	2,350.60	2,350.60
6156	11/10/2021	Regular	7015	Adams, Mary L	0.00	348.71	348.71
6157	11/10/2021	Regular	7020	Anderson, Amy E	0.00	498.69	498.69
6158	11/10/2021	Regular	7019	Paull, Karen P	0.00	498.69	498.69
6159	11/10/2021	Regular	7018	Riley, George T	0.00	249.34	249.34
6160	11/19/2021	Regular	1077	Pablo, Joel G	0.00	2,127.61	2,127.61
6161	11/19/2021	Regular	1024	Stoldt, David J	0.00	5,927.29	5,927.29
6162	11/19/2021	Regular	1044	Bennett, Corryn D	0.00	1,993.13	1,993.13
6163	11/19/2021	Regular	1078	Mossbacher, Simona F	0.00	1,750.44	1,750.44
6164	11/19/2021	Regular	1018	Prasad, Suresh	0.00	3,927.75	3,927.75
6165	11/19/2021	Regular	1019	Reyes, Sara C	0.00	1,929.70	1,929.70
6166	11/19/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,391.61	3,391.61
6167	11/19/2021	Regular	6063	Hampson, Larry M	0.00	1,691.02	1,691.02
6168	11/19/2021	Regular	1009	James, Gregory W	0.00	3,354.38	3,354.38
6169	11/19/2021	Regular	1011	Lear, Jonathan P	0.00	4,347.06	4,347.06
6170	11/19/2021	Regular	1012	Lindberg, Thomas L	0.00	2,746.21	2,746.21
6171	11/19/2021	Regular	1080	Steinmetz, Cory S	0.00	2,236.88	2,236.88
6172	11/19/2021	Regular	1045	Atkins, Daniel N	0.00	2,064.80	2,064.80
6173	11/19/2021	Regular	1004	Chaney, Beverly M	0.00	2,756.39	2,756.39
6174	11/19/2021	Regular	1005	Christensen, Thomas T	0.00	3,790.17	3,790.17
6175	11/19/2021	Regular	1079	Gallagher, Riley M	0.00	1,740.78	1,740.78
6176	11/19/2021	Regular	1007	Hamilton, Cory R	0.00	2,344.95	2,344.95
6177	11/19/2021	Regular	6078	Kneemeyer, Cinthia A	0.00	976.71	976.71
6178	11/19/2021	Regular	1048	Lumas, Eric M	0.00	2,327.31	2,327.31
6179	11/19/2021	Regular	6076	Smith-Miller, Maret H	0.00	600.96	600.96
6180	11/19/2021	Regular	1001	Bravo, Gabriela D	0.00	2,695.44	2,695.44
6181	11/19/2021	Regular	1076	Jacic, Tricia	0.00	2,494.82	2,494.82
6182	11/19/2021	Regular	1010	Kister, Stephanie L	0.00	2,672.32	2,672.32
6183	11/19/2021	Regular	1017	Locke, Stephanie L	0.00	3,586.08	3,586.08
6184	11/19/2021	Regular	1040	Smith, Kyle	0.00	2,566.05	2,566.05
6185	11/19/2021	Regular	1047	Timmer, Christopher	0.00	2,350.61	2,350.61
40284	11/10/2021	Regular	7009	Edwards, Alvin	477.61	0.00	477.61

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	38	Total Payment
40285	11/10/2021	Regular	7021	Malek, Safwat	374.02	0.00		374.02
Total:					851.63	135,454.93		136,306.56



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH NOVEMBER 30, 2021

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2021/2022 Year-to-Date Actual	FY 2021/2022 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000	\$ -
Water supply charge			-	-	(2,376)	3,400,000	(159)
User fees	348,724	136,088	81,653	566,465	1,732,508	5,000,000	2,284,426
Mitigation revenue	-			-	-	-	-
PWM Water Sales			814,223	814,223	3,728,251	9,828,000	1,091,299
Capacity fees			35,424	35,424	242,840	400,000	109,625
Permit fees	-	20,182		20,182	106,298	198,000	73,492
Investment income	-	-	-	-	(8,276)	130,000	(22,349)
Miscellaneous	-	-	-	-	18,939	15,000	9,542
Sub-total district revenues	348,724	156,270	931,300	1,436,294	5,818,183	21,171,000	3,545,877
Project reimbursements	-	35,218	-	35,218	646,013	1,802,100	612,021
Legal fee reimbursements		600		600	2,100	16,000	450
Grants	-	-	-	-	263,972	2,335,200	7,274
Recording fees		4,290		4,290	24,310	10,400	16,170
Sub-total reimbursements	-	40,108	-	40,108	936,395	4,163,700	635,915
From Reserves	-	-	-	-	-	4,269,000	-
Total revenues	348,724	196,377	931,300	1,476,402	6,754,578	29,603,700	4,181,792
EXPENDITURES							
Personnel:							
Salaries	74,544	43,961	80,450	198,954	956,906	2,611,200	945,808
Retirement	6,868	4,075	7,610	18,553	546,570	707,100	490,292
Unemployment Compensation	-	-	-	-	-	12,000	2,584
Auto Allowance	92	92	277	462	2,238	6,000	2,262
Deferred Compensation	151	151	454	757	3,671	10,000	3,544
Temporary Personnel	1,498	974	1,273	3,745	13,789	50,000	-
Workers Comp. Ins.	3,306	249	2,036	5,590	26,713	66,800	22,768
Employee Insurance	16,100	9,943	14,268	40,311	185,540	506,900	191,938
Medicare & FICA Taxes	1,505	698	1,257	3,460	17,244	43,600	19,325
Personnel Recruitment	-	-	-	-	120	3,000	-
Other benefits	40	26	34	100	500	2,000	500
Staff Development	-	-	-	-	1,307	32,800	1,991
Sub-total personnel costs	104,104	60,169	107,659	271,932	1,754,600	4,051,400	1,681,010
Services & Supplies:							
Board Member Comp	891	891	918	2,700	14,985	34,000	17,010
Board Expenses	122	79	103	304	1,748	8,000	3,083
Rent	1,012	253	953	2,218	10,240	24,200	10,650
Utilities	978	601	840	2,418	12,883	33,200	11,642
Telephone	1,674	929	985	3,588	17,885	50,000	22,243
Facility Maintenance	1,543	1,028	1,287	3,858	17,189	56,600	19,201
Bank Charges	1,271	826	1,081	3,178	15,076	15,000	7,382
Office Supplies	288	222	209	720	4,606	19,000	5,241
Courier Expense	220	187	143	551	2,687	6,000	1,840
Postage & Shipping	226	149	191	565	1,855	5,900	948
Equipment Lease	349	227	296	872	4,787	23,000	5,193
Equip. Repairs & Maintenance	355	231	302	889	906	7,000	1,113
Photocopy Expense				-			
Printing/Duplicating/Binding	-	-	-	-	-	500	59
IT Supplies/Services	8,141	5,292	6,920	20,353	110,190	231,000	116,894
Operating Supplies	162	1,476	862	2,500	11,438	16,700	788
Legal Services	5,818	4,285	13,956	24,059	138,069	400,000	111,094



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH NOVEMBER 30, 2021

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>FY 2021/2022 Year-to-Date Actual</u>	<u>FY 2021/2022 Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Professional Fees	16,974	11,020	14,389	42,383	105,300	455,000	107,715
Transportation	4,484	38	536	5,058	15,948	30,000	9,949
Travel	579	190	249	1,018	3,085	19,600	2,472
Meeting Expenses	596	393	501	1,489	6,335	16,600	6,125
Insurance	4,461	2,900	3,792	11,153	55,812	134,000	41,271
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	48	41	31	120	29,145	35,400	27,922
Public Outreach	-	-	-	-	1,115	2,600	250
Assessors Administration Fee	-	-	-	-	-	30,000	-
Miscellaneous	-	-	-	-	387	3,100	386
Sub-total services & supplies costs	50,193	31,256	48,545	129,994	581,671	1,659,500	530,470
Project expenditures	29,010	33,811	139,020	201,841	4,291,786	21,755,000	4,791,626
Fixed assets	-	-	-	-	1,278	298,500	34,270
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	-	230,000	-
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	339,300	-
General fund balance	-	-	-	-	-	500,000	-
Debt Reserve	-	-	-	-	-	500,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	29,010	33,811	139,020	201,841	4,293,064	23,892,800	4,825,896
Total expenditures	183,307	125,236	295,224	603,768	6,629,336	29,603,700	7,037,376
Excess (Deficiency) of revenues over expenditures	\$ 165,417	\$ 71,141	\$ 636,076	\$ 872,634	\$ 125,242	\$ -	\$ (2,855,585)

ADMINISTRATIVE COMMITTEE

7. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: January 19, 2022 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 7-A**, monthly status report on contracts over \$25,000 for the period November 2021. This status report is provided for information only, no action is required.

EXHIBIT

7-A Status on District Open Contracts (over \$25k)

EXHIBIT 7-A

43

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period November 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 Psomas	Measure J/Rule 19.8 MPWMD Survey Services	9/20/2021	\$ 28,000.00	\$ -	\$ 14,525.25	\$ 14,525.25		Current period billing for Measure J survey services	PO02791
2 Hayashi & Wayland	Audit services	6/15/2020	\$ 96,500.00	\$ -	\$ 24,065.80	\$ 24,065.80		Current period billing for auditing services	PO02783
3 Regional Government Services	Human Resouces contractual services	6/21/2021	\$ 70,000.00	\$ 7,787.20	\$ 698.00	\$ 8,485.20		Current period billing for HR services	PO02698
4 The Marketing Department	Outreach Consultant Contract FY 2021/2022	6/21/2021	\$ 51,000.00	\$ 8,500.00	\$ 4,250.00	\$ 12,750.00		Current period retainer billing for outreach services	PO02696
5 Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ -	\$ 4,273.79	\$ 4,273.79		Current period billing for Sleepy Hollow engineering services	PO02693
6 DeVeera Inc.	Dell PE R740XD Series Server (2)	6/21/2021	\$ 60,000.00	\$ -		\$ -			PO02666
7 CSC	Annual e-recording of deed restrictions.	6/21/2021	\$ 26,000.00	\$ 21,000.00		\$ 21,000.00			PO02663
8 Zim Industries, Inc.	ASR 1 Rehabilitation	2/25/2021	\$ 113,350.00	\$ 106,277.25		\$ 106,277.25			PO02650
9 DeVeera Inc.	BDR Datto Services Contract FY 2021/2022	6/21/2021	\$ 26,352.00	\$ 8,784.00	\$ 2,196.00	\$ 10,980.00		Current period billing for IT backup services	PO02646
10 DeVeera Inc.	IT Managed Services Contract for FY 2021/2022	6/21/2021	\$ 58,728.00	\$ 19,573.60	\$ 4,893.40	\$ 24,467.00		Current period billing for IT managed services	PO02647
11 The Ferguson Group LLC	2021-22 - Legislative and Administrative Services	6/21/2021	\$ 99,500.00	\$ 32,378.82	\$ 8,069.62	\$ 40,448.44		Current period retainer billing	PO02645
12 JEA & Associates	Legislative and Administrative Services	6/21/2021	\$ 43,400.00	\$ 12,800.00	\$ 3,200.00	\$ 16,000.00		Current period retainer billing	PO02644
13 Lynx Technologies, Inc	Geographic Information Systems contractual services	6/21/2021	\$ 35,000.00	\$ 825.00	\$ 2,100.00	\$ 2,925.00		Current period billing for GIS services	PO02637
14 Pueblo Water Resources, Inc.	ASR Operations Support	6/21/2021	\$ 75,000.00	\$ 53,807.14		\$ 53,807.14			PO02630
15 MBAS	ASR Water Quality	6/21/2021	\$ 40,000.00	\$ 30,730.00	\$ 3,187.50	\$ 33,917.50		Current period billing related to ASR water quality testing	PO02627
16 Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,007,167.27	\$ 101,884.49	\$ 1,109,051.76		Current period billing related to PWM deep injection well #4	PO02604
17 Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31			PO02601
18 Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Proces	5/17/2021	\$ 142,800.00	\$ 114,163.00	\$ 14,802.74	\$ 128,965.74		Current period billing for Measure J LAFCO services	PO02598
19 FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ 126,799.07		\$ 126,799.07			PO02586
20 Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57			PO02490
21 De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50			PO02398
22 Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 5,677.76		\$ 5,677.76			PO02371
23 Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44		\$ 25,970.44			PO02363
24 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00			PO02316
25 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 188,683.75		\$ 188,683.75			PO02282
26 De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50			PO02281
27 De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54			PO02273

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period November 2021

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
28	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services Phase II	12/16/2019	\$ 200,000.00	\$ 167,535.44		\$ 167,535.44		PO02236
29	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29		PO02197
30	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87		PO02163
31	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 23,656.50		\$ 23,656.50	6/30/2024	PO02108
32	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70		PO02095
33	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94		PO02094
34	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05		PO01986
35	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32		PO01985
36	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87		PO01880
37	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2022	PO01874
38	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33		PO01824
39	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
40	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 99,250.00		\$ 99,250.00		PO01777
41	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91		PO01726
42	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 30,000.00	\$ 22,821.18	\$ 5,856.75	\$ 28,677.93	Current period billing for MPTA lawsuit legal services	PO01707
43	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,910.25		\$ 57,910.25		PO01628
44	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
45	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50		PO01509
46	Balance Hydrologics, Inc.	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32		PO01321
47	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 591,912.50		\$ 591,912.50		PO01268
48	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
49	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2022	PO01100
50	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
51	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 320,000.00	\$ 316,085.56		\$ 316,085.56		PO01072
52	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00		PO00123
53	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122

ADMINISTRATIVE COMMITTEE

8. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date: January 19, 2022 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 19, 2022.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 8-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period November 2021. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through November 2021**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 167,535.44		\$ 167,535.44	\$ 177,464.56	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 135,511.06	\$ 3,736.50	\$ 139,247.56	\$ (99,247.56)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 121,363.00	\$ 14,802.74	\$ 136,165.74	\$ 103,834.26	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ -	\$ 14,525.25	\$ 14,525.25	\$ 13,474.75	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 31,959.95		\$ 31,959.95	\$ 257,112.05	PA00005-20
	Total		\$ 1,909,000.00	\$ 1,037,702.10	\$ 33,064.49	\$ 1,070,766.59	\$ 838,233.41	

1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57	\$ 65,179.43	PA00005-15
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**Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019**

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02

3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



**Preliminary Draft Agenda V2
Special and Regular Meeting**

**Board of Directors
Monterey Peninsula Water Management District**

Thursday, January 27, 2022 at 5:00 or 6:00 PM, Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at this link:

<https://us06web.zoom.us/j/88535387112?pwd=VUtDMnhY3ovQ2xWU1prcUhhbGh0QT09>

Or join at: <https://zoom.us/>

Webinar ID: 885 3538 7112

Passcode: 01272022

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/>
scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 PM on Friday, January 21, 2022

CLOSED SESSION AGENDA | 5:00 PM

CALL TO ORDER / ROLL CALL

ADDITIONS AND CORRECTIONS TO THE CLOSED SESSION AGENDA BY DISTRICT

COUNSEL– *District Counsel will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

Board of Directors

Karen Paull, Chair – Division 4
Mary L. Adams, Vice Chair – Monterey County
Board of Supervisors Representative
Alvin Edwards – Division 1
George Riley – Division 2
Safwat Malek – Division 3
Amy Anderson – Division 5
Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey, California on Friday, January 21, 2022. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next regularly scheduled meeting of the MPWMD Board of Directors will be on Thursday, February 24, 2022.

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

CONVENE TO CLOSED SESSION -- *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property acquisition matters.*

CS 1 Conference with Legal Counsel – the board will confer with District Counsel to review pending or anticipated litigation pursuant as follows:

Intentionally Left Blank

RECONVENE TO OPEN SESSION - REGULAR SESSION | 6:00 PM

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

ORAL COMMUNICATIONS- *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the November 29, 2021 Special Board Meeting, December 13, 2021 Special/Regular Board Meeting and December 29, 2021 Special Board Meeting
2. Ratify Board Committee Assignments for Calendar Year 2022
3. Adopt the Revised Board Meeting Schedule for Calendar Year 2022
4. Consider Adopting Draft Resolution No. 2022-02 Authorizing Remote Teleconferencing Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act and AB 361 (Rivas)
5. Consider Approval of Annual Update on Investment Policy
6. Consider Adoption of Treasurer's Report for November 2021
7. Consider Expenditure of Funds to Maintain the Access to the Sleepy Hollow Steelhead Rearing Facility
8. Consider Expenditure of Funds for Deferred Maintenance of the Access Road to the Sleepy Hollow Steelhead Rearing Facility

GENERAL MANAGER'S REPORT

9. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
10. Report to the Board on Fish Rescues for 2021

REPORT FROM DISTRICT COUNSEL

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

11. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

XX.

ACTION ITEMS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

12. Consider Adoption of Resolution No. 2022-03 for Reimbursement of Expenditures for Pure Water Monterey Expansion

Recommended Action: *The Board will consider adoption of Resolution No. 2022-03 for reimbursement of expenditures for Pure Water Monterey Expansion.*

13. Confirm and Appoint Commissioners to the MPWMD Redistricting Advisory Commission

Recommended Action: *The Board will confirm and select two “At-Large” Commissioners to be on the MPWMD Redistricting Advisory Commission.*

14. Receive the 2021 Annual Report of the Ordinance 152 Citizen’s Oversight Panel

Recommended Action: *The Board will receive the 2021 Annual Report of the Ordinance No. 152 Citizens Oversight Panel.*

DISCUSSION ITEMS

15. Streamlining and Scheduling of District Board Committees

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

16. Report on Activity/Progress on Contracts Over \$25,000
17. Status Report on Measure J/Rule 19.8 Phase II Spending
18. Letters Received
19. Committee Reports
20. Monthly Allocation Report
21. Water Conservation Program Report
22. Carmel River Fishery Report for December 2021
23. Monthly Water Supply and California American Water Production Report
24. Quarterly Carmel River Riparian Corridor Management Program Report
25. Quarterly Water Use Credit Transfer Status Report
26. Semi-Annual Groundwater Quality Monitoring Report

ADJOURNMENT

Board Meeting Schedule			
Thursday, February 24, 2022	Regular Meeting	6:00 pm	Virtual – Zoom
Monday, March 21, 2022	Regular Meeting	6:00 pm	Virtual – Zoom
Monday, April 18, 2022	Regular Meeting	6:00 pm	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, January 21, 2022 to joel@mpwmd.net, or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5610.

Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link:

<https://us06web.zoom.us/j/88535387112?pwd=VUtDMnhY3oyQ2xWU1prcUhhbGh0QT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on "Join a Meeting"
4. Where it says "Meeting ID", type in the Meeting ID# above and click "Join Meeting"
5. Your computer will begin downloading the Zoom application. Once downloaded, click "Run" and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

- 1.If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
- 2.The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
 •If yes, proceed with the next question:
- 3.The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
 •If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

- 1.If you do not have built in computer audio settings or external video settings – please click “Phone Call”
- 2.Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
- 3.Once connected, it will ask you to enter the Webinar ID No. and press the pound key
- 4.It will then ask you to enter your participant ID number and press the pound key.
- 5.You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

- 1.Download the Zoom application through the Apple Store or Google Play Store (the application is free).
- 2.Once download is complete, open the Zoom app.
- 3.Tap “Join a Meeting”
- 4.Enter the Meeting ID number
- 5.Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
- 6.Tap “Join Meeting”
- 7.Tap “Join Audio” on the bottom left hand corner of your device
- 8.You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

- 1.If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
- 3.The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
- 4.Do not hang up the call, and return to the Zoom app
- 5.You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, dial *6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on January 27, 2022. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.

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