

This meeting has been noticed according to the Brown Act rules.



AGENDA  
**Finance and Administration Committee  
of the Monterey Peninsula Water Management District**

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January 16, 2024 at 2:00 PM [PST]

Meeting Location: MPWMD -- Main Conference Room  
5 Harris Court, Building G, Monterey, CA 93940

[This is an In-Person meeting. Remote participation may be offered via Zoom, but this is optional as connectivity cannot be assured and thus is not a necessary requisite for the meeting to proceed in-person.]

To join by Zoom, please click the link below:

<https://mpwmd-net.zoom.us/j/88606285045?pwd=XQ38R8hMhtJZzRs501Ghx56ILKYhIL.1>

Or join at: <https://zoom.us/>

Webinar ID: 886 0628 5045

Meeting password: 01162024

To Participate by Phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.**

This agenda was posted at the District website ([www.mpwmd.net](http://www.mpwmd.net)) and at 5 Harris Court, Bldg. G, Monterey, California on Thursday, January 11, 2024. Staff notes will be available on the District website at <https://www.mpwmd.net/who-we-are/committees/board-committees/administrative-committee/> by 5:00 p.m. on Friday, January 12, 2024.

**Finance and Administration Committee Members:**  
Amy Anderson – Chair  
Alvin Edwards  
Marc Eisenhart

**Alternate:**  
George Riley

**Staff Contact:**  
Nishil Bali  
Sara Reyes

**Call to Order / Roll Call**

**Additions and Corrections to the Agenda**

**Comments from Public** – *The public may comment on any item within the District’s jurisdiction. Please limit your comments to three minutes in length.*

**Action Items** – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of December 4, 2023 Committee Meeting Minutes
2. Consider Adoption of Resolution 2024-01 Rescinding Resolution 2023-15
3. Consider Approving a Contract with Tierra Plan in an Amount Not-To-Exceed \$8,000 to Maintain and Provide Additional Development to the MPWMD Stream Flow Data Portal as a Public Facing Database Web Server
4. Consider Adoption of Treasurer’s Report for November 2023
5. Review Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2022-2023

**Mission Statement**

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

**Vision Statement**

Model ethical, responsible, and responsive governance in pursuit of our mission.

**Board's Goals and Objectives**

Are available online at <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

6. Consider Approval of Annual Update on Investment Policy

**Informational Items - Public comment will be received. Please limit your comments to three (3) minutes per item.**

7. Report on Activity/Progress on Contracts Over \$25,000
8. Status Report on Measure J/Rule 19.8 Phase II Spending

**Discussion/Other Items - Public comment will be received. Please limit your comments to three (3) minutes per item.**

9. Review Draft January 22, 2024 Special and Regular Board Meeting Agenda

**Suggest Items to be Placed on Future Agendas**

**Adjournment**

### Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please send a description of the requested materials and preferred alternative format or auxiliary aid or service at least 48 hours prior to the scheduled meeting date/time. Requests should be forwarded to Sara Reyes by e-mail at [sara@mpwmd.net](mailto:sara@mpwmd.net) or at (831) 658-5610.

### Provide Public Comment at the Meeting

**Attend In-Person**

The Finance and Administration Committee meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Committee Clerk.

**Attend via Zoom:** See below "Instructions for Connecting to the **Zoom Meeting.**"

**Submission of Public Comment via E-mail**

Send comments to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Committee. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District's website as part of the agenda packet for the meeting.

**Submission of Written Public Comment**

All documents submitted by the public must have no less than six (6) copies to be received and distributed by the **Clerk** prior to the Meeting.

**Document Distribution**

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of a legislative body that is provided to a majority of the members less than 72 hours before the meeting will be made available at the District Office, 5 Harris Court, Building G., Monterey, CA, during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

### Instructions for Connecting to the **Zoom Meeting**

**The public may remotely view and participate in the meeting to make public comments by computer, by phone, or smart device.**

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device, or telephone. (Your device must have audio capability to participate).

To join via Zoom-Teleconferencing, please click the link below:

<https://mpwmd-net.zoom.us/j/88606285045?pwd=XQ38R8hMhtJZzRs501Ghx56ILKYhIL.1>

Or join at: <https://zoom.us/>

Webinar ID: 886 0628 5045

Meeting password: 01162024

To Participate by Phone: (669) 900-9128

1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

**COMPUTER / SMART DEVICE USERS:** You can find the raise hand option under your participant name.

**TELEPHONE USERS:** The following commands can be entered using your phone’s dial pad:

- \*6 – Toggle Mute / Unmute
- \*9 – Raise Hand

2. Staff will call your name or the last four digits of your phone number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:  
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>

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**FINANCE AND ADMINISTRATION COMMITTEE****ITEM: ACTION ITEM****1. CONSIDER ADOPTION OF DECEMBER 4, 2023 COMMITTEE MEETING MINUTES****Meeting Date: January 16, 2024****From: David J. Stoldt,  
General Manager****Prepared By: Sara Reyes**

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**SUMMARY:** Draft minutes of the December 4, 2023, Finance and Administration Committee meeting are attached as **Exhibit 1-A**.**RECOMMENDATION:** The Finance and Administration Committee should review the minutes and adopt them by motion.**EXHIBIT****1-A Draft Minutes of December 4, 2023 Committee Meeting**





**EXHIBIT 1-A**

**DRAFT MINUTES**  
**Monterey Peninsula Water Management District**  
**Finance and Administration Committee**  
*December 4, 2023*

Meeting Location: District Office, Main Conference Room  
 5 Harris Court, Building G., Monterey, CA 93940  
*(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)*

**Call to Order**

Chair Anderson called the meeting to order at 2:01 PM.

Committee members present: Amy Anderson, Chair  
 Alvin Edwards  
 Marc Eisenhart

District staff members present: David Stoldt, General Manager  
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
 Nishil Bali, Administrative Services Manager/Chief Financial Officer  
 Jon Lear, Water Resources Manager  
 Maureen Hamilton, District Engineer  
 Simona Mossbacher, Human Resources Coordinator/Contract Specialist  
 Sara Reyes, Executive Assistant/Board Clerk

District staff members absent: None

District Counsel present: David Laredo, DeLay & Laredo

**Additions / Corrections to Agenda:**

None

**Comments from the Public:**

None

**Action Items:**

1. **Consider Adoption of November 6, 2023 Committee Meeting Minutes**  
On a motion by Edwards and second by Anderson, the minutes of the November 6, 2023 meeting were approved unanimously 2 – 0 and 1-Abstention (Eisenhart).
2. **Consider Adoption of Resolution 2023-15 Authorizing an Exception to the CalPERS 180-Day Wait Period for Hiring a Retiree (Suresh Prasad)**

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended that the Board adopt Resolution 2023-15, authorizing an exception to the CalPERS 180-day wait period to hire Suresh Prasad as a part-time, limited-term employee. The motion was approved unanimously on a 3 – 0 vote.

**3. Consider Adoption of Resolution 2023-16 Authorizing an Exception to the CalPERS 180-Day Wait Period for Hiring a Retiree (Tom Lindberg)**

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended that the Board adopt Resolution 2023-15, authorizing an exception to the CalPERS 180-day wait period to hire Tom Lindberg as a part-time, limited-term employee. The motion was approved unanimously on a 3 – 0 vote.

**4. Consider Adoption of Treasurer’s Report for October 2023**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board adopt the October 2023 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved unanimously on a 3 – 0 vote.

**5. Receive Pension Reporting Standards Government Accounting Standards Board (GASB) Statement No. 68 Accounting Valuation Report**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS. The motion was approved unanimously on a 3 – 0 vote.

**6. Receive Government Accounting Standards Board (GASB) Statement No. 75 Accounting and Financial Reporting for Post-Employment Benefits Other than Pensions**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board receive the GASB 75 OPEB Valuation Report prepared by GovInvest. The motion was approved unanimously on a 3 – 0 vote.

**Informational Items:**

**7. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Discussion Item:**

**9. Review Draft December 11, 2023 Special and Regular Board Meeting Agenda**

General Manager Stoldt reviewed the draft agenda with the committee. No changes were made by the committee.

**Adjournment**

Chair Anderson adjourned the meeting at 3:02 PM.



**FINANCE AND ADMINISTRATION COMMITTEE**

**2. CONSIDER ADOPTION OF RESOLUTION NO. 2024-01 RESCINDING RESOLUTION NO. 2023-15**

<b>Meeting Date:</b>	<b>January 16, 2024</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Simona Mossbacher</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** The Board adopted Resolution No. 2023-15 on December 11, 2023 to Authorize an Exception to the Cal-PERS 180 day waiting period for the rehire of Suresh Prasad based on the assumption that his engagement as a retired annuitant would begin January 6th, 2024. Mr. Prasad’s retirement date precedes the ordinary Cal-PERS “normal retirement age”, and as such a mandatory 60-day waiting period must therefore be applied prior to his re-employment as a retired annuitant. As approved, Resolution 2023-15 is inaccurate because it does not accurately reflect this circumstance.

**RECOMMENDATION:** The Finance and Administration Committee should recommend that the Board adopt Resolution No. 2024-01, **Exhibit 2-A**, rescinding Resolution No. 2023-15

**IMPACTS TO STAFF/RESOURCES:** None

**EXHIBIT**

**2-A** Draft Resolution No. 2024-01

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**DRAFT**  
**EXHIBIT 2-A**

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
RESCINDING RESOLUTION NO. 2023-15**

The Board of Directors of the Monterey Peninsula Water Management District, hereby adopts the following Resolution:

**WHEREAS**, The Board adopted Resolution No. 2023-15 on December 11, 2023 to Authorize an Exception to the Cal-PERS rehire limitation for Suresh Prasad based on the assumption that his engagement as a retired annuitant would begin January 6, 2024.

**WHEREAS**, Mr. Prasad's retirement date precedes the ordinary Cal-PERS "normal retirement age", a mandatory 60-day waiting period must therefore be applied prior to his re-employment. As approved, Resolution No. 2023-15 is inaccurate because it does not accurately reflect this circumstance.

**THEREFORE, BE IT RESOLVED THAT** the Monterey Peninsula Water Management District Board does hereby Rescind Resolution No. 2023-15.

**PASSED AND ADOPTED** on this 22<sup>nd</sup> day of January 2024 on a motion by Director \_\_\_\_\_ and second by Director \_\_\_\_\_, by the following vote, to wit:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 22<sup>nd</sup> day of January 2024.

Dated: January \_\_, 2024

\_\_\_\_\_  
David J. Stoldt,  
Secretary to the Board

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## FINANCE AND ADMINISTRATION COMMITTEE

### 3. CONSIDER APPROVING A CONTRACT WITH TIERRA PLAN IN AN AMOUNT NOT TO EXCEED \$8,000 TO MAINTAIN AND PROVIDE ADDITIONAL DEVELOPMENT TO THE MPWMD STREAM FLOW DATA PORTAL AS A PUBLIC FACING DATABASE WEB SERVER

<b>Meeting Date:</b>	<b>January, 16, 2024</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>Dave Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>2-5-3 A</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>\$8,000</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** Currently, the District maintains 15 stream gages, 3 weather stations, and 2 water level monitoring stations. The stations collect 15-minute data and store the data locally to the stations on their data loggers. Last year, District Staff worked with Tierra Plan to develop an API based data server to make the data better accessible to District Staff and the Public. The Water Resources Division also underwent a stream gage upgrade adding telemetry to the remaining 10 gages and brought those stations into the Web Portal, so the stations are available in real time.

There was a desire from the Hydrology and Fish Biology Staff to have all that data collected into a dashboard so that MPWMD staff can know current River conditions when planning field work. All of this work has been completed and the data product can be viewed here (<https://map.mpwmd.net/?page=map>). Since completing the first version of the Web Portal, District staff has identified the desire to bring in more rain gage networks operated by Monterey County and Department of Water Resources. Tierra Plan has recommended an annual maintenance contract to keep up with software and operating system updates. An additional 40 hours of additional development to add new sensors or different types of data, such as groundwater to facilitate data sharing with neighboring Groundwater Sustainability Agencies. This contract is structured as time and expense, so if no work is completed, the District will not incur costs.

**RECOMMENDATION:** The Finance and Administration Committee should recommend that the Board authorize District staff to enter into a contract for an amount not-to-exceed \$8,000 with Tierra Plan to maintain and provide additional development to the District's public-facing database web server for the District's stream and rain gage networks. This item is budgeted in the FY 2023-2024 Budget under District Wide Hydrologic Monitoring.

**BACKGROUND:** The Water Resources Division is at the end of a 2-step upgrade to the District's stream gage network. The first step completed included upgrades to the gage data

loggers and telemetry to all the gages in the network. The second step was to bring the data into a Web Portal. District staff had requested to have a dashboard built where real time River conditions could be accessed to help inform fieldwork. This work was completed in calendar year 2023.

Users can now download customizable data tables from any of the District's gages. This functionality saves staff time and gets the data into the hands of the public faster as currently District Hydrologists complete each data request when a request is received as schedules allow.

The work funded by this contract will be completed by December 31, 2024, termed "fiscal year" on **Exhibit 3-A**.

**IMPACT TO STAFF/RESOURCES:** District Staff will work with Tierra Plan to customize this tool to best fit the District's need.

## **EXHIBIT**

### **3-A Water Portal Technical Support and Additional Development**



Water Portal Technical Support and Additional Development

Mailing Address  
PO Box 1462  
Colorado Springs, CO 80901 USA

Project Contact  
Kevin Knapp – President and Project Lead  
Phone: 719-332-2058  
Email: [kknapp@tierraplan.com](mailto:kknapp@tierraplan.com)

November 30, 2023

### Scope

Tierra Plan (TP) will provide Monterey Peninsula Water Management District (MPWMD) **40 hours** for Additional Development Tasks such as adding sensors, ground water data, and other enhancements to the water portal platform as directed by MPWMD staff.

Tierra Plan will also provide annual technical support and maintenance for managing the live water portal website, data API, data backups, on-call support, and ad-hoc technical issues. This includes two hours of technical support time per month when needed.

### Costs

Total costs for this quote are **\$8,000**.

Additional Development Tasks = \$5,000.

One year of annual technical support and maintenance costs = \$3,000

### Invoicing

TP can invoice the District monthly, quarterly, or annually for annual technical support.

Annual support for the current fiscal year will be prorated beginning December 1, 2023 through the end of the fiscal year. The next annual support term would begin at the start of the next fiscal year.

Additional development task work will be invoiced as tasks are completed.

Thank you,

Kevin Knapp, President  
November 30, 2023





## FINANCE AND ADMINISTRATION COMMITTEE

### ITEM: ACTION ITEM

#### 4. CONSIDER ADOPTION OF TREASURER'S REPORT FOR NOVEMBER 2023

**Meeting Date:** January 16, 2024                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Nishil Bali                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee considered this item on January 16, 2024 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** Exhibit 4-A comprises the Treasurer's Report for November 2023. Exhibit 4-B and Exhibit 4-C are listings of check disbursements for the period November 1-30, 2023. Checks, virtual checks (AP Automation), direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,348,644.86. There were no conservation rebates paid out during the current period. Exhibit 4-D reflects the unaudited version of the financial statements for the month ending November 30, 2023.

**RECOMMENDATION:** The Finance and Administration Committee should recommend that the Board adopt the November 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

#### EXHIBITS

- 4-A Treasurer's Report
- 4-B Listing of Cash Disbursements-Regular
- 4-C Listing of Cash Disbursements-Payroll
- 4-D Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR NOVEMBER 2023**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
<b>Beginning Balance</b>	\$439,597.29	\$2,647,710.13	\$9,990,839.26	\$8,883,718.40	\$21,961,865.08	\$598,327.66
Fee Deposits		680,528.12			680,528.12	493,728.34
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				34,654.24	34,654.24	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,500,000.00	(1,500,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(580,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors	0.02				0.02	
Bank Charges/Other	-				0.00	
Credit Card Fees	(707.89)				(707.89)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(131,721.35)				(131,721.35)	
Payroll Checks/Direct Deposits	(145,685.52)				(145,685.52)	
General Checks	(45,465.26)				(45,465.26)	
Rebate Payments	-				0.00	
Bank Draft Payments	(11,945.37)				(11,945.37)	
AP Automation Payments	(255,427.06)				(255,427.06)	
<b>Ending Balance</b>	<b>\$1,348,644.86</b>	<b>\$1,828,238.25</b>	<b>\$9,990,839.26</b>	<b>\$8,918,372.64</b>	<b>\$22,086,095.01</b>	<b>\$512,056.00</b>



# Check Report

By Check Number

Date Range: 11/01/2023 - 11/30/2023



Monterey Peninsula Water Management Di

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK</b>	<b>-Bank of America Checking</b>					
<b>Payment Type: Regular</b>						
01020	Sara Reyes - Petty Cash Custodian	11/03/2023	Regular	0.00	331.92	40807
19897	John K. Cohan dba Telemetry	11/13/2023	Regular	0.00	41,124.09	40808
04362	Costco Membership	11/17/2023	Regular	0.00	120.00	40810
	**Void**	11/17/2023	Regular	0.00	0.00	40811
01002	Monterey County Clerk	11/17/2023	Regular	0.00	3,889.25	40812
			<b>Total Regular:</b>	<b>0.00</b>	<b>45,465.26</b>	

## Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
01188	Alhambra	11/03/2023	Virtual Payment	0.00	201.05	APA003590
00760	Andy Bell	11/03/2023	Virtual Payment	0.00	1,236.00	APA003591
00253	AT&T	11/03/2023	Virtual Payment	0.00	1,339.05	APA003592
12601	Carmel Valley Ace Hardware	11/03/2023	Virtual Payment	0.00	14.50	APA003593
00083	Clifton Larson Allen LLP	11/03/2023	Virtual Payment	0.00	15,750.00	APA003594
00281	CoreLogic Information Solutions, Inc.	11/03/2023	Virtual Payment	0.00	1,470.85	APA003595
06001	Cypress Coast Ford	11/03/2023	Virtual Payment	0.00	419.21	APA003596
00046	De Lay & Laredo	11/03/2023	Virtual Payment	0.00	32,681.00	APA003597
18734	DeVeera Inc.	11/03/2023	Virtual Payment	0.00	6,172.70	APA003598
00192	Extra Space Storage	11/03/2023	Virtual Payment	0.00	1,251.00	APA003599
21199	G3LA, LLC	11/03/2023	Virtual Payment	0.00	3,500.00	APA003600
00993	Harris Court Business Park	11/03/2023	Virtual Payment	0.00	360.77	APA003601
00993	Harris Court Business Park	11/03/2023	Virtual Payment	0.00	360.49	APA003602
00986	Henrietta Stern	11/03/2023	Virtual Payment	0.00	1,413.12	APA003603
04717	Inder Osahan	11/03/2023	Virtual Payment	0.00	1,413.12	APA003604
03857	Joe Oliver	11/03/2023	Virtual Payment	0.00	705.00	APA003605
05371	June Silva	11/03/2023	Virtual Payment	0.00	732.40	APA003606
07622	KISTERS North America, Inc.	11/03/2023	Virtual Payment	0.00	9,663.09	APA003607
00222	M.J. Murphy	11/03/2023	Virtual Payment	0.00	57.58	APA003608
00117	Marina Backflow Company	11/03/2023	Virtual Payment	0.00	255.00	APA003609
00259	Marina Coast Water District	11/03/2023	Virtual Payment	0.00	2,963.66	APA003610
00259	Marina Coast Water District	11/03/2023	Virtual Payment	0.00	177.74	APA003611
01012	Mark Dudley	11/03/2023	Virtual Payment	0.00	540.00	APA003612
00242	MBAS	11/03/2023	Virtual Payment	0.00	2,946.00	APA003613
16182	Monterey County Weekly	11/03/2023	Virtual Payment	0.00	1,940.00	APA003614
22201	Montgomery & Associates	11/03/2023	Virtual Payment	0.00	4,469.00	APA003615
13396	Navia Benefit Solutions, Inc.	11/03/2023	Virtual Payment	0.00	852.91	APA003616
00262	Pure H2O	11/03/2023	Virtual Payment	0.00	65.54	APA003617
13394	Regional Government Services	11/03/2023	Virtual Payment	0.00	3,476.63	APA003618
00251	Rick Dickhaut	11/03/2023	Virtual Payment	0.00	540.00	APA003619
17968	Rutan & Tucker, LLP	11/03/2023	Virtual Payment	0.00	11,086.74	APA003620
00176	Sentry Alarm Systems	11/03/2023	Virtual Payment	0.00	309.25	APA003621
23422	Simona Mossbacher	11/03/2023	Virtual Payment	0.00	64.28	APA003622
09989	Star Sanitation Services	11/03/2023	Virtual Payment	0.00	117.61	APA003623
00024	Three Amigos Pest Control DBA Central Coast E	11/03/2023	Virtual Payment	0.00	104.00	APA003624
00225	Trowbridge Enterprises Inc.	11/03/2023	Virtual Payment	0.00	407.58	APA003625
18737	U.S. Bank Equipment Finance	11/03/2023	Virtual Payment	0.00	871.81	APA003626
22792	Uline	11/03/2023	Virtual Payment	0.00	1,302.65	APA003627
00271	UPEC, Local 792	11/03/2023	Virtual Payment	0.00	1,113.75	APA003628
08105	Yolanda Munoz	11/03/2023	Virtual Payment	0.00	540.00	APA003629
03966	ACWA (Memberships/Conferences/Publication)	11/09/2023	Virtual Payment	0.00	13,005.00	APA003630
00763	ACWA-JPIA	11/09/2023	Virtual Payment	0.00	347.04	APA003631
02655	David Casarez	11/09/2023	Virtual Payment	0.00	800.00	APA003632
08109	David Olson, Inc.	11/09/2023	Virtual Payment	0.00	1,699.83	APA003633
12655	Graphicsmiths	11/09/2023	Virtual Payment	0.00	210.00	APA003634
02833	Greg James	11/09/2023	Virtual Payment	0.00	804.58	APA003635
00073	Grindstone Sharpening	11/09/2023	Virtual Payment	0.00	48.00	APA003636
05830	Larry Hampson	11/09/2023	Virtual Payment	0.00	1,413.12	APA003637
13431	Lynx Technologies, Inc	11/09/2023	Virtual Payment	0.00	2,025.00	APA003638
19101	M&S Building Supply, Inc.	11/09/2023	Virtual Payment	0.00	103.43	APA003639
00222	M.J. Murphy	11/09/2023	Virtual Payment	0.00	45.88	APA003640
18325	Minuteman Press Monterey	11/09/2023	Virtual Payment	0.00	108.45	APA003641
00118	Monterey Bay Carpet & Janitorial Svc	11/09/2023	Virtual Payment	0.00	1,260.00	APA003642
13396	Navia Benefit Solutions, Inc.	11/09/2023	Virtual Payment	0.00	752.91	APA003643
04709	Sherron Forsgren	11/09/2023	Virtual Payment	0.00	472.32	APA003644
09425	The Ferguson Group LLC	11/09/2023	Virtual Payment	0.00	6,000.00	APA003645
00269	U.S. Bank	11/09/2023	Virtual Payment	0.00	7,171.81	APA003646
00207	Universal Staffing Inc.	11/09/2023	Virtual Payment	0.00	1,102.00	APA003647
00760	Andy Bell	11/17/2023	Virtual Payment	0.00	618.00	APA003648
00263	Arlene Tavani	11/17/2023	Virtual Payment	0.00	1,040.00	APA003649

## Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00253	AT&T	11/17/2023	Virtual Payment	0.00	1,375.31	APA003650
23767	Catherine A Francini	11/17/2023	Virtual Payment	0.00	75.38	APA003651
00281	CoreLogic Information Solutions, Inc.	11/17/2023	Virtual Payment	0.00	1,599.67	APA003652
04041	Cynthia Schmidlin	11/17/2023	Virtual Payment	0.00	1,020.64	APA003653
18734	DeVeera Inc.	11/17/2023	Virtual Payment	0.00	13,253.09	APA003654
00268	ESRI, Inc.	11/17/2023	Virtual Payment	0.00	10,000.00	APA003655
22793	ETech Consulting, LLC	11/17/2023	Virtual Payment	0.00	787.50	APA003656
00986	Henrietta Stern	11/17/2023	Virtual Payment	0.00	1,413.12	APA003657
03857	Joe Oliver	11/17/2023	Virtual Payment	0.00	705.00	APA003658
00094	John Arriaga	11/17/2023	Virtual Payment	0.00	3,400.00	APA003659
06999	KBA Document Solutions, LLC	11/17/2023	Virtual Payment	0.00	2,439.66	APA003660
00259	Marina Coast Water District	11/17/2023	Virtual Payment	0.00	177.74	APA003661
13396	Navia Benefit Solutions, Inc.	11/17/2023	Virtual Payment	0.00	852.91	APA003662
23759	Ozark Underground Lab, Inc	11/17/2023	Virtual Payment	0.00	1,404.76	APA003663
00036	Parham Living Trust	11/17/2023	Virtual Payment	0.00	850.00	APA003664
00154	Peninsula Messenger Service	11/17/2023	Virtual Payment	0.00	505.00	APA003665
00755	Peninsula Welding Supply, Inc.	11/17/2023	Virtual Payment	0.00	64.50	APA003666
24873	Rincon Consultants Inc	11/17/2023	Virtual Payment	0.00	1,177.00	APA003667
19700	Shute, Mihaly & Weinberger LLP	11/17/2023	Virtual Payment	0.00	13,995.60	APA003668
09989	Star Sanitation Services	11/17/2023	Virtual Payment	0.00	117.61	APA003669
04359	The Carmel Pine Cone	11/17/2023	Virtual Payment	0.00	726.00	APA003670
09425	The Ferguson Group LLC	11/17/2023	Virtual Payment	0.00	57.17	APA003671
00225	Trowbridge Enterprises Inc.	11/17/2023	Virtual Payment	0.00	643.30	APA003672
23764	Tyman Construction Inc.	11/17/2023	Virtual Payment	0.00	36,895.65	APA003673
00207	Universal Staffing Inc.	11/17/2023	Virtual Payment	0.00	928.00	APA003674
23550	WellmanAD	11/17/2023	Virtual Payment	0.00	8,975.00	APA003675
<b>Total Virtual Payment:</b>				<b>0.00</b>	<b>255,352.06</b>	

Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Payment Type: Bank Draft</b>						
00266	I.R.S.	11/03/2023	Bank Draft	0.00	13,980.13	DFT0003050
00266	I.R.S.	11/03/2023	Bank Draft	0.00	3,114.42	DFT0003051
00267	Employment Development Dept.	11/03/2023	Bank Draft	0.00	5,562.36	DFT0003052
00266	I.R.S.	11/03/2023	Bank Draft	0.00	261.52	DFT0003053
00252	Cal-Am Water	11/03/2023	Bank Draft	0.00	78.79	DFT0003054
00252	Cal-Am Water	11/03/2023	Bank Draft	0.00	168.81	DFT0003055
00758	FedEx	11/03/2023	Bank Draft	0.00	83.02	DFT0003056
00277	Home Depot Credit Services	11/03/2023	Bank Draft	0.00	38.54	DFT0003057
00282	PG&E	11/03/2023	Bank Draft	0.00	2,501.14	DFT0003058
00282	PG&E	11/03/2023	Bank Draft	0.00	972.59	DFT0003059
00221	Verizon Wireless	11/03/2023	Bank Draft	0.00	1,359.92	DFT0003060
00277	Home Depot Credit Services	11/09/2023	Bank Draft	0.00	24.68	DFT0003061
00282	PG&E	11/09/2023	Bank Draft	0.00	83.70	DFT0003062
18163	Wex Bank	11/09/2023	Bank Draft	0.00	122.14	DFT0003063
00769	Laborers Trust Fund of Northern CA	11/09/2023	Bank Draft	0.00	35,650.00	DFT0003064
00766	Standard Insurance Company	11/01/2023	Bank Draft	0.00	1,515.60	DFT0003065
00266	I.R.S.	11/17/2023	Bank Draft	0.00	13,917.90	DFT0003066
00266	I.R.S.	11/17/2023	Bank Draft	0.00	3,069.80	DFT0003067
00267	Employment Development Dept.	11/17/2023	Bank Draft	0.00	5,537.14	DFT0003068
00266	I.R.S.	11/17/2023	Bank Draft	0.00	70.68	DFT0003069
00266	I.R.S.	11/17/2023	Bank Draft	0.00	17.06	DFT0003070
00266	I.R.S.	11/17/2023	Bank Draft	0.00	62.66	DFT0003071
00266	I.R.S.	11/17/2023	Bank Draft	0.00	267.84	DFT0003072
00252	Cal-Am Water	11/17/2023	Bank Draft	0.00	186.27	DFT0003073
00758	FedEx	11/17/2023	Bank Draft	0.00	81.97	DFT0003074
00277	Home Depot Credit Services	11/17/2023	Bank Draft	0.00	267.26	DFT0003075
00282	PG&E	11/17/2023	Bank Draft	0.00	1,507.54	DFT0003076
18163	Wex Bank	11/17/2023	Bank Draft	0.00	1,491.47	DFT0003077
00256	PERS Retirement	11/13/2023	Bank Draft	0.00	19,623.69	DFT0003105
00768	MissionSquare Retirement- 302617	11/03/2023	Bank Draft	0.00	5,480.97	DFT0003106
00768	MissionSquare Retirement- 302617	11/17/2023	Bank Draft	0.00	5,480.97	DFT0003107
00256	PERS Retirement	11/29/2023	Bank Draft	0.00	19,624.21	DFT0003109
00766	Standard Insurance Company	11/27/2023	Bank Draft	0.00	1,461.93	DFT0003110
<b>Total Bank Draft:</b>				<b>0.00</b>	<b>143,666.72</b>	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	4	0.00	45,465.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	46	33	0.00	143,666.72
EFT's	0	0	0.00	0.00
Virtual Payments	146	86	0.00	255,352.06
	<b>197</b>	<b>124</b>	<b>0.00</b>	<b>444,484.04</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	4	0.00	45,465.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	46	33	0.00	143,666.72
EFT's	0	0	0.00	0.00
Virtual Payments	146	86	0.00	255,352.06
	<b>197</b>	<b>124</b>	<b>0.00</b>	<b>444,484.04</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	11/2023	444,484.04
			<b>444,484.04</b>



**EXHIBIT 4-C**



Monterey Peninsula Water Management District

**Payroll Bank Transaction Report**

By Payment Number

Date: 11/1/2023 - 11/30/2023

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
7600	11/03/2023	Regular	1019	Reyes, Sara C	0.00	2,319.82	2,319.82
7601	11/03/2023	Regular	1024	Stoldt, David J	0.00	6,472.41	6,472.41
7602	11/03/2023	Regular	1044	Bennett, Corryn D	0.00	2,533.74	2,533.74
7603	11/03/2023	Regular	1078	Mossbacher, Simona F	0.00	2,524.84	2,524.84
7604	11/03/2023	Regular	1018	Prasad, Suresh	0.00	4,041.75	4,041.75
7605	11/03/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,198.24	2,198.24
7606	11/03/2023	Regular	1081	Banker-Hix, William C	0.00	2,486.15	2,486.15
7607	11/03/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,615.33	3,615.33
7608	11/03/2023	Regular	1011	Lear, Jonathan P	0.00	4,653.94	4,653.94
7609	11/03/2023	Regular	1012	Lindberg, Thomas L	0.00	3,227.14	3,227.14
7610	11/03/2023	Regular	1080	Steinmetz, Cory S	0.00	2,278.85	2,278.85
7611	11/03/2023	Regular	1045	Atkins, Daniel N	0.00	2,284.14	2,284.14
7612	11/03/2023	Regular	1004	Chaney, Beverly M	0.00	2,948.70	2,948.70
7613	11/03/2023	Regular	6062	Chaney, Ryan D	0.00	1,029.27	1,029.27
7614	11/03/2023	Regular	1005	Christensen, Thomas T	0.00	3,497.94	3,497.94
7615	11/03/2023	Regular	1007	Hamilton, Cory R	0.00	2,525.80	2,525.80
7616	11/03/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,201.96	2,201.96
7617	11/03/2023	Regular	6078	Kneemeyer, Cinthia A	0.00	733.60	733.60
7618	11/03/2023	Regular	1048	Lumas, Eric M	0.00	2,218.45	2,218.45
7619	11/03/2023	Regular	1001	Bravo, Gabriela D	0.00	2,871.44	2,871.44
7620	11/03/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,755.85	1,755.85
7621	11/03/2023	Regular	1010	Kister, Stephanie L	0.00	2,937.22	2,937.22
7622	11/03/2023	Regular	1017	Locke, Stephanie L	0.00	3,806.73	3,806.73
7623	11/03/2023	Regular	1076	Nguyen, Tricia K	0.00	2,395.08	2,395.08
7624	11/03/2023	Regular	1082	Osborn, Carrie S	0.00	2,127.83	2,127.83
7625	11/03/2023	Regular	1040	Smith, Kyle	0.00	2,834.59	2,834.59
7626	11/17/2023	Regular	1019	Reyes, Sara C	0.00	2,319.82	2,319.82
7627	11/17/2023	Regular	1024	Stoldt, David J	0.00	6,472.41	6,472.41
7628	11/17/2023	Regular	1044	Bennett, Corryn D	0.00	2,533.74	2,533.74
7629	11/17/2023	Regular	1078	Mossbacher, Simona F	0.00	2,524.84	2,524.84
7630	11/17/2023	Regular	1018	Prasad, Suresh	0.00	4,041.75	4,041.75
7631	11/17/2023	Regular	1083	Silvas Robles, Teresa	0.00	2,198.23	2,198.23
7632	11/17/2023	Regular	1081	Banker-Hix, William C	0.00	2,486.15	2,486.15
7633	11/17/2023	Regular	1042	Hamilton, Maureen C.	0.00	3,615.33	3,615.33
7634	11/17/2023	Regular	1011	Lear, Jonathan P	0.00	4,653.94	4,653.94
7635	11/17/2023	Regular	1012	Lindberg, Thomas L	0.00	3,133.53	3,133.53
7636	11/17/2023	Regular	1080	Steinmetz, Cory S	0.00	2,278.85	2,278.85
7637	11/17/2023	Regular	1045	Atkins, Daniel N	0.00	2,284.15	2,284.15
7638	11/17/2023	Regular	1004	Chaney, Beverly M	0.00	2,948.70	2,948.70
7639	11/17/2023	Regular	6062	Chaney, Ryan D	0.00	522.66	522.66
7640	11/17/2023	Regular	1005	Christensen, Thomas T	0.00	3,497.94	3,497.94
7641	11/17/2023	Regular	1007	Hamilton, Cory R	0.00	2,525.80	2,525.80
7642	11/17/2023	Regular	1085	Hettrick, Clyde Marlin	0.00	2,201.96	2,201.96
7643	11/17/2023	Regular	1048	Lumas, Eric M	0.00	2,218.45	2,218.45
7644	11/17/2023	Regular	1001	Bravo, Gabriela D	0.00	2,871.45	2,871.45
7645	11/17/2023	Regular	1084	Ignacio, Fredrick M	0.00	1,755.85	1,755.85
7646	11/17/2023	Regular	1010	Kister, Stephanie L	0.00	2,937.22	2,937.22
7647	11/17/2023	Regular	1017	Locke, Stephanie L	0.00	3,806.74	3,806.74
7648	11/17/2023	Regular	1076	Nguyen, Tricia K	0.00	2,395.08	2,395.08
7649	11/17/2023	Regular	1082	Osborn, Carrie S	0.00	2,127.84	2,127.84
7650	11/17/2023	Regular	1040	Smith, Kyle	0.00	2,834.59	2,834.59
7651	11/17/2023	Regular	7015	Adams, Mary L	0.00	242.53	242.53
7652	11/17/2023	Regular	7020	Anderson, Amy E	0.00	498.69	498.69
7653	11/17/2023	Regular	7022	Eisenhart, Marc A	0.00	124.67	124.67
7654	11/17/2023	Regular	7023	Oglesby, Ian N	0.00	124.67	124.67
7655	11/17/2023	Regular	7019	Paull, Karen P	0.00	124.67	124.67
7656	11/17/2023	Regular	7018	Riley, George T	0.00	374.02	374.02

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
40809	11/17/2023	Regular	7009	Edwards, Alvin	488.44	0.00	488.44
<b>Total:</b>					<b>488.44</b>	<b>145,197.08</b>	<b>145,685.52</b>



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE MONTH NOVEMBER 30, 2023

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>Current FY Year-to-Date Actual</u>	<u>Current FY Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
<b>REVENUES</b>							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000	\$ -
Water supply charge			(75)	(75)	(75)	3,400,000	(178)
User fees	398,837	153,488	93,023	645,349	2,503,703	6,000,000	1,260,097
Mitigation revenue	-			-	-	-	-
PWM Water Sales			1,156,509	1,156,509	5,432,289	13,275,500	5,451,391
Capacity fees			13,587	13,587	125,991	500,000	159,653
Permit fees	-	25,291		25,291	100,402	198,000	89,199
Investment income	-	-	-	-	82,516	150,000	58,289
Miscellaneous	-	-	-	-	6,564	15,000	13,647
<b>Sub-total district revenues</b>	<b>398,837</b>	<b>178,779</b>	<b>1,263,043</b>	<b>1,840,660</b>	<b>8,251,389</b>	<b>26,138,500</b>	<b>7,032,098</b>
Project reimbursements	-	26,619	-	26,619	431,120	1,251,200	200,329
Legal fee reimbursements		9,584		9,584	10,484	16,000	1,950
Grants	119,766	-	-	119,766	182,652	18,940,000	43,028
Recording fees		4,730		4,730	24,310	25,000	18,920
<b>Sub-total reimbursements</b>	<b>119,766</b>	<b>40,933</b>	<b>-</b>	<b>160,699</b>	<b>648,566</b>	<b>20,232,200</b>	<b>264,227</b>
From Reserves	-	-	-	-	-	2,067,550	-
<b>Total revenues</b>	<b>518,603</b>	<b>219,712</b>	<b>1,263,043</b>	<b>2,001,359</b>	<b>8,899,955</b>	<b>48,438,250</b>	<b>7,296,325</b>
<b>EXPENDITURES</b>							
Personnel:							
Salaries	74,016	46,161	95,086	215,262	1,041,538	2,902,800	1,007,855
Retirement	7,498	4,700	10,057	22,254	608,651	820,700	615,424
Unemployment Compensation	-	-	-	-	-	10,100	-
Auto Allowance	92	92	277	462	2,192	6,000	2,215
Deferred Compensation	165	165	495	825	4,115	10,700	3,614
Temporary Personnel	1,144	1,109	1,213	3,466	4,568	10,000	6,264
Workers Comp. Ins.	3,188	255	2,465	5,908	28,111	56,600	27,347
Employee Insurance	15,972	11,148	17,126	44,245	222,502	583,700	208,308
Medicare & FICA Taxes	1,306	713	1,296	3,315	15,810	49,500	17,412
Personnel Recruitment	41	40	43	124	430	8,000	453
Other benefits	33	32	35	100	600	2,000	500
Staff Development	-	-	180	180	3,769	26,400	5,670
<b>Sub-total personnel costs</b>	<b>103,454</b>	<b>64,414</b>	<b>128,272</b>	<b>296,141</b>	<b>1,932,286</b>	<b>4,486,500</b>	<b>1,895,063</b>
Services & Supplies:							
Board Member Comp	668	668	689	2,025	11,340	37,000	12,555
Board Expenses	106	69	90	266	1,450	8,000	2,435
Rent	840	403	865	2,108	10,512	26,300	9,885
Utilities	981	951	1,040	2,972	15,152	33,200	14,486
Telephone	3,518	2,997	2,983	9,497	25,926	47,000	20,150
Facility Maintenance	1,739	1,686	1,845	5,270	17,489	55,100	13,191
Bank Charges	234	227	248	708	5,363	25,100	8,129
Office Supplies	535	480	524	1,539	7,179	24,200	16,036
Courier Expense	176	171	187	534	3,302	7,600	3,444
Postage & Shipping	-	-	-	-	1,000	7,500	1,889
Equipment Lease	715	453	575	1,744	4,786	13,100	4,786
Equip. Repairs & Maintenance	805	781	854	2,440	3,660	5,100	1,170
Photocopy Expense							
Printing/Duplicating/Binding	-	-	-	-	-	-	-
IT Supplies/Services	2,785	3,488	2,954	9,227	123,615	260,000	190,334
Operating Supplies	445	1,430	30	1,905	10,520	21,200	2,688
Legal Services	6,688	5,958	12,183	24,829	178,758	400,000	128,199



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE MONTH NOVEMBER 30, 2023

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>Current FY Year-to-Date Actual</u>	<u>Current FY Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Professional Fees	12,916	12,525	13,699	39,140	160,941	455,100	87,719
Transportation	1,089	239	322	1,651	15,742	31,000	11,883
Travel	-	-	-	-	854	19,500	14,768
Meeting Expenses	-	-	-	-	2,228	19,800	6,738
Insurance	-	-	-	-	48	250,000	72,265
Legal Notices	-	-	-	-	-	2,600	-
Membership Dues	5,617	5,447	5,958	17,022	30,920	41,200	30,428
Public Outreach	7	7	7	20	1,620	3,100	110
Assessors Administration Fee	-	-	-	-	-	34,000	-
Miscellaneous	-	-	-	-	387	3,200	387
<b>Sub-total services &amp; supplies costs</b>	<b>39,865</b>	<b>37,979</b>	<b>45,052</b>	<b>122,896</b>	<b>632,792</b>	<b>1,829,900</b>	<b>653,675</b>
Project expenditures	31,234	57,792	1,197,219	1,286,245	6,156,378	36,631,100	6,547,558
Fixed assets	12,224	10,786	12,943	35,952	36,827	230,000	55,195
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	-	-	213
Flood drought reserve	-	-	-	-	-	171,056	-
Capital equipment reserve	-	-	-	-	-	330,300	-
General fund balance	-	-	-	-	-	1,089,394	270
Debt Reserve	-	-	-	-	-	-	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
<b>Sub-total other</b>	<b>43,458</b>	<b>68,578</b>	<b>1,210,161</b>	<b>1,322,197</b>	<b>6,193,205</b>	<b>38,721,850</b>	<b>6,603,236</b>
<b>Total expenditures</b>	<b>186,777</b>	<b>170,971</b>	<b>1,383,486</b>	<b>1,741,234</b>	<b>8,758,283</b>	<b>45,038,250</b>	<b>9,151,975</b>
<b>Excess (Deficiency) of revenues over expenditures</b>	<b>\$ 331,827</b>	<b>\$ 48,741</b>	<b>\$ (120,443)</b>	<b>\$ 260,125</b>	<b>\$ 141,672</b>	<b>\$ 3,400,000</b>	<b>\$ (1,855,650)</b>

## FINANCE AND ADMINISTRATION COMMITTEE

### 5. REVIEW ANNUAL DISCLOSURE STATEMENT OF EMPLOYEE/BOARD REIMBURSEMENTS FOR FY 2022-2023

**Meeting Date:** January 16, 2024                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Nishil Bali                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** California Government Code Section 53065.5 states: Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. “Individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The Annual Disclosure Statement – Employee/Board Reimbursement for FY 2022-2023 is attached for your review and consideration.

Including the Annual Disclosure Statement – Employee/Board Reimbursement in the agenda packet and having the document available for the public to view on the District website meets the Government Code requirements.

## EXHIBIT

### 5-A Annual Disclosure Statement – Employee/Board Reimbursements





MPWMD Annual Disclosure Statement - Employee/Board Reimbursement  
Fiscal Year 2022-2023

Vendor Name	Payable Description	Payment Number	Payment Date	Amount
Beverly Chaney	Reimbursement: Dip Nets Sleepy Hollow	APA001638	11/18/2022	\$ 48.12
Beverly Chaney	Reimbursement: Overnight Fish Samples to CDFW	APA002096	03/03/2023	126.21
Carrie S. Osborn	WaterSmart Conference Meals, Accommodations	APA001463	10/13/2022	602.82
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA000973	07/08/2022	119.34
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA001075	08/11/2022	467.50
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA001300	09/06/2022	403.75
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA001488	10/20/2022	467.50
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA001753	12/12/2022	233.75
Cinthia Kneemeyer	Mileage Reimbursement: Sleep Hollow	APA002004	02/02/2023	237.83
Cinthia Kneemeyer	Mileage Reimbursement November 2022	APA001753	12/12/2022	297.50
Corryn Bennett	Bennett: 2022 CalPERS Educational Expenses Reimb	APA001575	11/04/2022	409.81
Dave Stoldt	Reimbursement: Water Managers meeting; Water Reuse Conference	APA001434	10/06/2022	2,127.85
Dave Stoldt	Reimbursement: CPUC meeting	APA001829	01/05/2023	955.12
Dave Stoldt	Reimbursement: Meetings at MCWD, SWRCB & Salinas	APA002824	06/23/2023	1,294.59
Dave Stoldt	Reimbursement: Water Conference Anaheim	APA001559	10/27/2022	867.89
Gabby Bravo	WaterSmart Conference	APA001468	10/13/2022	502.86
Joel Pablo	Athenian Dialogue via IIMC for CMC Designation	APA001036	07/29/2022	75.00
Joel Pablo	Salinas Valley Trophies/Detectors Purchase Pablo J	40743	11/23/2022	276.40
Jonathan Lear	Lear Parking Fee	APA001175	08/19/2022	30.00
Jonathan Lear	Reimbursement: Lodging for Training	APA001175	08/19/2022	576.52
Jonathan Lear	Employee Reimb - Lear	APA001761	12/12/2022	990.78
Jonathan Lear	Lear Expense Reimbursement	APA002206	04/06/2023	875.00
Simona Mossbacher	Simona Expense Reimb - PERS Conference	APA001653	11/18/2022	45.00
Simona Mossbacher	Christmas Party Expenses (games & prizes)	APA001849	01/05/2023	67.53
Stephanie Kister	Reimbursement: Plants for Raised Beds at Office	APA001655	11/18/2022	58.14
Stephanie Kister	WaterSmart Conference Meals, Accommodations	APA001482	10/13/2022	961.27
Teresa Silvas	Silvas: 2022 CalPERS Edu Forum Expenses Reimb	APA001656	11/18/2022	103.87
Tom Lindberg	Meals Reimbursement for Cla-Val Training	APA001658	11/18/2022	138.34
Tom Lindberg	Mileage Reimbursement	APA002156	03/17/2023	47.16
Tom Lindberg	Reimbursement for Field Supplies	APA002853	06/30/2023	47.45
Kyle Smith	Reimbursement: Water Smart Conference 2022	APA001735	12/01/2022	533.89
Thomas Christensen	Reimbursement: Sump Pump for SHSRF	APA001881	01/19/2023	139.00
Thomas Christensen	Reimbursement Professional Geologist Renewal	APA002424	05/12/2023	180.00
William Banker-Hix	Tools	APA002069	02/16/2023	100.33
Cory Hamilton	Battery Protectors	APA002536	06/19/2023	2.17
Cory Hamilton	Battery Dielectric Goop	APA002536	06/19/2023	2.17
Cory Hamilton	Wire Brushes	APA002536	06/19/2023	9.82
Cory Hamilton	State Battery Fee	APA002536	06/19/2023	2.02
Cory Hamilton	Jumper Cables	APA002536	06/19/2023	54.61
Cory Hamilton	Battery	APA002536	06/19/2023	229.41
<b>Total</b>				<b>14,708.32</b>



## FINANCE AND ADMINISTRATION COMMITTEE

### ITEM: ACTION ITEM

#### 6. CONSIDER APPROVAL OF ANNUAL UPDATE OF INVESTMENT POLICY

**Meeting Date:** January 16, 2024                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Nishil Bali                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** Pursuant to California Government Code Section 53646(a)(2), this report provides an annual review of the District’s Statement of Investment Policy. The District’s current investment policy, included as **Exhibit 6-A**, was adopted by the Board on September 20, 1997, and has been updated and reviewed annually by the Board. The policy provides guidance for the District Treasurer, who acts on behalf of the Board in all investment matters. The policy was last reviewed and approved by the Board on January 23, 2023. District staff has again reviewed the investment policy and determined that it complies with the current Government Code; and that it is adequate for protecting safety and providing liquidity, while yielding a reasonable rate of return given current market conditions.

**RECOMMENDATION:** The Finance and Administration Committee should recommend that the Board review and approve the District’s Investment Policy.

**BACKGROUND:** The State of California Government Code permits the Board to annually review and approve the District Investment Policy. The District’s current policy was originally adopted on September 20, 1997 and has been reviewed, updated, and approved annually by the Board since that time. Additionally, State law, as well as District policy, requires that each quarter the Board receive and approve a report of investments held by the District. This requirement has been met as the Board has received quarterly reports on the contents and performance of the investment portfolio since the adoption of the investment policy.

### EXHIBIT

#### 6-A Monterey Peninsula Water Management District Investment Policy



**EXHIBIT 6-A**

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
INVESTMENT POLICY**

Approved by the MPWMD Board on January 22, 2024



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## MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

### INVESTMENT POLICY

#### 1 Introduction

This policy governs the investment of District funds. The purpose of the policy is to provide guidance to the District Treasurer to invest funds in a manner that provides for the protection of principal (safety), meets the cash flow (liquidity) demands of the District and earns a reasonable yield. It shall be the policy of the District to invest all funds in strict conformance with all state statutes governing the investment of public monies. Moreover, it shall be the policy to manage investments under the prudent investor rule. This rule affords the District a broad spectrum of investment opportunities so long as the investment is deemed prudent and is allowable under State of California Government Code section 53600 et. seq., the investment policy of Monterey County and Section 118-507 (West's Annotated Government Code) of the District's enabling legislation.

#### 2 Prudence

The District Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the treasurer shall act with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investments of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the District. Within the limitation of this policy and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law.

#### 3 Investment and Risk

The objectives of the District's investment program in order of priority are:

- 1) Safety of invested funds – The Treasurer shall ensure the safety of the District's invested funds by limiting, as much as possible, credit and interest rate risk. Credit risk is the risk of loss due to failure of the security issuer or backer. Interest rate risk is the risk that the market value of investments will fall due to an increase in the general level of interest rates.
- 2) Maintenance of sufficient liquidity to meet cash flow requirements – Attainment of a market average rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash requirements. The Treasurer, acting in accordance with District procedures and this policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### 4 Types of Investments

District funds may be placed in any instrument or medium approved by the State of California as enumerated in Government Code Section 53651, and not otherwise limited by the Monterey County Investment Policy. A listing of currently eligible securities shall be maintained. The Treasurer shall submit any proposed changes to the list of eligible investments to the Finance and Administration Committee and Board of Directors. The Finance and Administration Committee shall approve investment in a class of securities included on the list, but in which the District has not previously invested. The Board of Directors shall approve changes to the list of eligible securities. The currently approved list of securities is incorporated as Attachment I.

#### 5 Prohibited Investments

The District shall not be authorized to invest in any security that has the possibility of returning a zero or negative yield if held to maturity except that investment in U. S. Treasury Certificates of indebtedness ("SLUGS") issued by the U. S. Bureau of Public debt is authorized. Prohibited investments shall include inverse floaters, range notes, and interests only strips derived from a pool of mortgages.

#### 6 Access to Funds

The premise underlying the District's investment policy is to ensure that money is available when needed. To this end, the District will maintain funds on deposit in a local bank or other federal or state regulated depository sufficient to meet expenditure requirements for the following six months as represented in the most recent budget adopted by the Board of Directors.

#### 7 Authority

The Treasurer of the Board of Directors of the Monterey Peninsula Water Management District is responsible for the custody and management of District investments. Management activity will adhere to applicable state law, provisions of the District's enabling legislation, and this policy. The Treasurer may delegate ministerial duties related to the investment program to other District staff, but shall retain responsibility for all transactions undertaken and shall establish a system of internal control to regulate activity of subordinate personnel.

#### 8 Reports

Pursuant to Government Code Section 53646 the Treasurer shall provide quarterly investment reports to the Board of Directors. Each report shall include a listing of all securities held in the portfolio. It shall list investments by type, issuer, maturity, par value, market value, and dollar amount invested. The report shall contain a citation of compliance with this policy, an explanation for any non-compliance, and a statement as to the ability or inability to meet expenditure requirements for the following six months. District monies over which the Treasurer does not exercise control or safekeeping e.g., does not determine how the funds are to be invested or banked, need not be included in the report. Agency contributions to the Public Employees Retirement



System need not be included. Deferred compensation funds (Section 457) held by third-party administrators and invested at the direction of program participants need not be included pursuant to PL 104-188.

#### 9 Audits

The District's portfolio, quarterly reports, policy, internal control procedures and investment practices shall be the subject of scrutiny in the course of annual audits performed by external independent auditors selected by the Board of Directors.

#### 10 Policy Review

The Board of Directors shall review this policy at least annually.

## 11 Attachment I

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE  
AS OF JANUARY 1, 2024

INVESTMENT TYPE	MAXIMUM SECURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS	GOVERNMENT CODE SECTION	MPWMD ALLOWED
Local Agency Bonds	5 years	None	None	53601(a)	Yes
U.S. Treasury Obligations	5 years	None	None	53601(b)	Yes
State Obligations – CA and Others	5 years	None	None	53601(c&d)	Yes
CA Local Agency Obligations	5 years	None	None	53601(e)	Yes
U.S. Agency Obligations	5 years	None	None	53601(f)	Yes
Bankers' Acceptances	180 days	40%	None	53601(g)	Yes
Commercial Paper – Pooled Funds	270 days	40% of the agency's money	Highest letter and number rating by an NRSRO	53635(a)(1)	Yes
Commercial Paper – Non-Pooled Funds	270 days	25% of the agency's money	Highest letter and number rating by an NRSRO	53601(h)(2)(C)	Yes
Negotiable Certificates of Deposits	5 years	30%	None	53601(i)	Yes
Non-negotiable Certificates of Deposits	5 years	None	None	53630 et seq.	Yes
Placement Service Deposits	5 years	30%	None	53601.8 and 53635.8	Yes
Placement Service Certificates of Deposits	5 years	30%	None	53601.8 and 53635.8	Yes
Repurchase Agreements	1 year	None	None	53601(j)(2)	No
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None	53601(j)(3)	No
Medium-Term Notes	5 years	30%	“A” rating category or its equivalent or better by an NRSRO	53601(k)	Yes
Mutual Funds and Money Market Mutual Funds	N/A	20%	Multiple	53601(l) and 53601.6(b)	Yes

<b>INVESTMENT TYPE</b>	<b>MAXIMUM SECURITY</b>	<b>MAXIMUM SPECIFIED % OF PORTFOLIO</b>	<b>MINIMUM QUALITY REQUIREMENTS</b>	<b>GOVERNMENT CODE SECTION</b>	<b>MPWMD ALLOWED</b>
Collateralized Bank Deposits	5 years	None	None	53630 et seq. and 53601(n)	No
Mortgage Pass-Through Securities	5 years	20%	“AA” rating category or its equivalent or better	53601(o)	No
County Pooled Investment Funds	N/A	None	None	27133	Yes
Joint Powers Authority Pool	N/A	None	Multiple	53601(p)	Yes
Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1	Yes
Voluntary Investment Program Fund	N/A	None	None	16340	Yes
Supranational Obligations	5 years	30%	“AA” rating category or its equivalent or better	53601(q)	Yes



**FINANCE AND ADMINISTRATION COMMITTEE****ITEM: INFORMATIONAL ITEM****7. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000**

**Meeting Date:** January 16, 2024 **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.:** N/A

**Prepared By:** Nishil Bali **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** Attached for review as **Exhibit 7-A** is a monthly status report on contracts over \$25,000 for the period November 2023. This status report is provided for information only, no action is required.

**EXHIBIT**

**7-A** Status on District Open Contracts (over \$25k)



**Monterey Peninsula Water Management District  
Status on District Open Contracts (over \$25K)  
For The Period November 2023**

<b>Contract</b>	<b>Description</b>	<b>Date Authorized</b>	<b>Contract Amount</b>	<b>Prior Period Expended To Date</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Current Period Activity</b>	<b>P.O. Number</b>
1	DeVeera Inc.	2/24/2023	\$ 37,955.00	\$ -	\$ 35,951.71	\$ 35,951.71	Current period billing for IT managed services	PO03578
2	Telemetry	1/23/2023	\$ 85,000.00	\$ 41,124.09		\$ 41,124.09		PO03556
3	Clifton Larson Allen LLP	8/21/2023	\$ 64,000.00	\$ 34,650.00	\$ 5,250.00	\$ 39,900.00	Current period billing for audit services	PO03541
4	Rincon Consultants, Inc.	5/25/2023	\$ 29,000.00	\$ 21,944.25		\$ 21,944.25		PO03525
5	Regional Government Services	6/20/2023	\$ 25,000.00	\$ 3,538.13	\$ 6,858.78	\$ 10,396.91	Current period billing for HR contract services	PO03499
6	Tyler Technologies	6/20/2023	\$ 33,266.25	\$ 32,673.11		\$ 32,673.11		PO03476
7	Schaaf & Wheeler	4/23/2023	\$ 30,000.00	\$ 6,752.50		\$ 6,752.50		PO03474
8	Lynx Technologies, Inc	6/20/2023	\$ 35,000.00	\$ 10,875.00	\$ 1,275.00	\$ 12,150.00	Current period billing for GIS services	PO03475
9	DeVeera Inc.	6/15/2020	\$ 62,500.00	\$ 20,768.00	\$ 5,192.00	\$ 25,960.00	Current period billing for IT managed services	PO03433
10	JEA & Associates	6/20/2023	\$ 40,800.00	\$ 13,600.00	\$ 3,400.00	\$ 17,000.00	Current period retainer billing	PO03412
11	The Ferguson Group LLC	6/20/2023	\$ 72,000.00	\$ 24,034.54	\$ 6,055.74	\$ 30,090.28	Current period retainer billing	PO03411
12	Montgomery & Associates	6/20/2023	\$ 55,000.00	\$ -		\$ -		PO03408
13	Maggiora Bros. Drilling, Inc	6/20/2023	\$ 50,000.00	\$ -		\$ -		PO03407
14	Pueblo Water Resources, Inc.	6/20/2023	\$ 25,000.00	\$ -		\$ -		PO03406
15	CSC	7/1/2023	\$ 50,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	Current period payment for e-recording services	PO03402
16	WellmanAD	7/1/2023	\$ 94,500.00	\$ 31,600.00	\$ 16,300.00	\$ 47,900.00	Current period payment for public outreach retainer	PO03380
17	Montgomery & Associates	3/20/2023	\$ 119,200.00	\$ 14,642.00		\$ 14,642.00		PO03368
18	Kevin Robert Knapp/ Tierra Plan LLC	11/14/2022	\$ 27,730.00	\$ 24,025.81		\$ 24,025.81		PO03302
19	City of Monterey	10/17/2022	\$ 25,000.00	\$ 14,955.50		\$ 14,955.50		PO03242
20	DeVeera Inc.	12/12/2022	\$ 160,000.00	\$ 157,273.63		\$ 157,273.63		PO03222
21	DeVeera Inc.	12/12/2022	\$ 30,000.00	\$ 19,012.00		\$ 19,012.00		PO03221
22	Access Monterey Peninsula	12/12/2022	\$ 25,000.00	\$ 24,383.71		\$ 24,383.71		PO03220
23	Montgomery & Associates	6/20/2022	\$ 50,000.00	\$ 7,957.00		\$ 7,957.00		PO03193
24	Telemetry	6/20/2022	\$ 27,060.00	\$ 24,554.64		\$ 24,554.64		PO03121
25	De Lay & Laredo	8/15/2022	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46		PO03113

**Monterey Peninsula Water Management District**  
**Status on District Open Contracts (over \$25K)**  
**For The Period November 2023**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Current Period Activity	P.O. Number	
26	Monterey One Water	PWM Expansion Project Amd #6	11/15/2021	\$ 1,200,000.00	\$ 909,545.39	\$ 909,545.39		PO03042	
27	DeVeera Inc.	BDR Datto Services Contract FY 2022-2024	9/6/2019	\$ 32,940.00	\$ 32,940.00	\$ 32,940.00		PO03027	
28	MBAS	ASR Water Quality FY 2022-2023	6/20/2022	\$ 40,000.00	\$ 14,202.00	\$ 14,202.00		PO02982	
29	City of Sand City	IRWM Grant Reimbursement	3/28/2022	\$ 1,084,322.50	\$ 19,554.85	\$ 19,554.85		PO03093	
30	Marina Coast Water District	IRWM Grant Reimbursement	3/28/2022	\$ 83,079.00	\$ 42,375.00	\$ 42,375.00		PO02947	
31	City of Seaside	IRWM Grant Reimbursement	3/28/2022	\$ 578,987.90	\$ 442,866.17	\$ 442,866.17		PO02948	
32	Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ 44,122.00	\$ 44,122.00		PO02849	
33	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ 44,803.75	\$ 3,661.25	\$ 48,465.00	Current period billing for Prop 1 IRWM grant administration services	PO02847
34	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 400,000.00	\$ 357,889.70	\$ 10,394.16	\$ 368,283.86	Current period billing for LAFCO Measure J litigation services	PO02843
35	Reiff Manufacturing	Quarantine tanks for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00		PO02824
36	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 46,108.64		\$ 46,108.64		PO02693
37	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,839,650.64		\$ 1,839,650.64		PO02604
38	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 6,521.66		\$ 6,521.66		PO02371
39	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87		PO02163
40	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 43,708.13	\$ 1,743.62	\$ 45,451.75	Current period billing for photocopy machine lease	PO02108
41	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05		PO01986
42	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87		PO01880
43	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
44	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 250,000.00	\$ 239,380.43		\$ 239,380.43		PO01707
45	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,168.85		\$ 57,168.85		PO01628
46	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510



**FINANCE AND ADMINISTRATION COMMITTEE**

**ITEM: INFORMATIONAL ITEM**

**8. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE III/IV SPENDING**

**Meeting Date:** January 16, 2024                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Nishil Bali                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Finance and Administration Committee reviewed this item on January 16, 2024.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** Attached for review as **Exhibit 8-A** is a monthly status report on Measure J/Rule 19.8 spending for the period November 2023. This status report is provided for information only, no action is required.

**EXHIBIT**

**8-A** Status on Measure J/Rule 19.8 Phase III/IV Spending



**Monterey Peninsula Water Management District  
Status on Measure J/Rule 19.8 Spending Phase IV  
Through November 2023**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
	Phase IV - Authorization (unallocated)	11/13/2023	\$ 600,000.00				\$ 600,000.00	
1	Eminent Domain Legal Counsel	12/16/2019	\$ -	\$ -	\$ -	\$ -	\$ -	PA00009-01
2	Appraisal Services	8/21/2023	\$ 20,000.00	\$ 2,970.00	\$ -	\$ 2,970.00	\$ 17,030.00	PA00009-03
3	District Legal Counsel		\$ -	\$ 36,394.50	\$ 5,586.00	\$ 41,980.50	\$ (41,980.50)	PA00009-05
	<b>Total</b>		<b>\$ 620,000.00</b>	<b>\$ 39,364.50</b>	<b>\$ 5,586.00</b>	<b>\$ 44,950.50</b>	<b>\$ 575,049.50</b>	

**Monterey Peninsula Water Management District  
Status on Measure J/Rule 19.8 Spending Phase III  
Through October 10, 2023**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/16/2019	\$ 200,000.00	\$ 98,283.28	\$ 39,424.94	\$ 137,708.22	\$ 62,291.78	PA00007-01
2	Appraisal Services	4/17/2023	\$ 220,000.00	\$ 220,000.75		\$ 220,000.75	\$ (0.75)	PA00007-03
3	District Legal Counsel	12/16/2019	\$ 100,000.00	\$ 46,361.50		\$ 46,361.50	\$ 53,638.50	PA00007-05
4	Real Estate Appraiser	8/15/2022	\$ 80,000.00	\$ 53,309.64		\$ 53,309.64	\$ 26,690.36	PA00007-06
5	Water Rights Appraisal	8/15/2022	\$ 75,000.00	\$ 45,490.46		\$ 45,490.46	\$ 29,509.54	PA00007-10
6	Contingency/Miscellaneous	12/16/2019	\$ -	\$ -		\$ -	\$ -	PA00007-20
	<b>Total</b>		<b>\$ 675,000.00</b>	<b>\$ 463,445.63</b>	<b>\$ 39,424.94</b>	<b>\$ 502,870.57</b>	<b>\$ 172,129.43</b>	

1	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 140,303.06		\$ 140,303.06	\$ 59,696.94	PA00005-15
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1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 400,000.00	\$ 368,283.86		\$ 368,283.86	\$ 31,716.14	PA00005-16
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**Monterey Peninsula Water Management District  
Status on Measure J/Rule 19.8 Spending Phase II  
Through September 2022**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	9/20/2021	\$ 345,000.00	\$ 168,265.94		\$ 168,265.94	\$ 176,734.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	9/20/2021	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 151,860.00	\$ 10,394.16	\$ 162,254.16	\$ (122,254.16)	PA00005-05
6	MAI Appraiser	6/15/2020	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	11/15/2021	\$ 240,000.00	\$ 217,784.62		\$ 217,784.62	\$ 22,215.38	PA00005-08
9	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,900.00		\$ 25,900.00	\$ 2,100.00	PA00005-09
10	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 38,707.08		\$ 38,707.08	\$ 250,364.92	PA00005-20
	<b>Total</b>		<b>\$ 1,909,000.00</b>	<b>\$ 1,183,850.29</b>	<b>\$ 10,394.16</b>	<b>\$ 1,194,244.45</b>	<b>\$ 714,755.55</b>	

**Phase I Costs  
Status on Measure J/Rule 19.8 Spending  
Through November 2019**

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 160,998.16		\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ 27,000.00		\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consultant	2/21/2019	\$ 355,000.00	\$ 286,965.17		\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 41,897.59		\$ 41,897.59	\$ (6,897.59)	PA00002-05

	<b>Contract</b>	<b>Date Authorized</b>	<b>Authorized Amount</b>	<b>Prior Period Spending</b>	<b>Current Period Spending</b>	<b>Total Expended To Date</b>	<b>Spending Remaining</b>	<b>Project No.</b>
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 45,495.95		\$ 45,495.95	\$ (15,495.95)	PA00002-10
	<b>Total</b>		<b>\$ 650,000.00</b>	<b>\$ 646,578.56</b>	<b>\$ -</b>	<b>\$ 646,578.56</b>	<b>\$ 3,421.44</b>	



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM, *unless otherwise noted.*



DRAFT AGENDA (1/11/24)  
**Special and Regular Meeting**  
**Board of Directors**  
**Monterey Peninsula Water Management District**  
 \*\*\*\*\*

**Monday, January 22, 2024 at 5:00 p.m. [PST]**

Meeting Location: MPWMD – Main Conference Room  
 5 Harris Court, Building G, Monterey, CA 93940

[This is an In-Person meeting. Remote participation may be offered via Zoom, but this is optional as connectivity cannot be assured and thus is not a necessary requisite for the meeting to proceed in-person.]

To Join via Zoom- Teleconferencing means, please click the link below:

<https://mpwmd-net.zoom.us/j/81378371324?pwd=y1QOb7tHFyoUjw0ClxNJ2SJ42juT5L.1>

Or join at: <https://zoom.us/>

Webinar ID: 813 7837 1324

Passcode: 01222024

To Participate by Phone: (669) 900-9128

**For detailed instructions on how to connect to the meeting, please see page 5 of this agenda.**

You may also view the live webcast on AMP <https://accessmediaproductions.org/>  
 scroll down to the bottom of the page and select AMP 1.

This agenda was posted at the District website ([www.mpwmd.net](http://www.mpwmd.net)) and at 5 Harris Court, Bldg. G, Monterey, California on \_\_\_\_\_. Staff notes will be available on the District web site at <http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/> by 5:00 P.M. on Friday, January 19, 2024.

**CLOSED SESSION AT 5:00 P.M.**

**CALL TO ORDER / ROLL CALL**

**Board of Directors**

Amy Anderson, Chair – Division 5  
 George Riley, Vice-Chair – Division 2  
 Alvin Edwards – Division 1  
 Marc Eisenhart – Division 3  
 Karen Paull – Division 4  
 Mary L. Adams– Monterey County Board of  
 Supervisors Representative  
 Ian Oglesby– Mayoral Representative

**General Manager**

David J. Stoldt

**Mission Statement**

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

**Vision Statement**

Model ethical, responsible, and responsive governance in pursuit of our mission.

**Board's Goals and Objectives**

Are available online at: <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

**ADDITIONS AND CORRECTIONS TO THE AGENDA** – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

**PUBLIC COMMENT ON THE CLOSED SESSION AGENDA** – *Members of the public may address the Board on the item or items listed on the Closed Session agenda.*

**CLOSED SESSION** – *As permitted by Government code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

- CS 1. Conference with Legal Counsel – Existing Litigation Pursuant to CA Gov Code Sec. 54956.9 of the Government Code) - MPWMD v. LAFCO – Case No. 22 CV 000935
- CS 2. Conference with Legal Counsel – Existing Litigation Pursuant to CA Gov Code Sec. 54956.9 of the Government Code) - MPWMD v. Cal-Am – Case No. 23 CV 004102
- CS 3. Public Employee Performance Evaluation, (Pursuant to CA Gov Code Sec. 54957 of the Government Code) - Title: General Manager

**RECESS TO CLOSED SESSION**

*Any Closed Session Items not completed may be continued to after the end of all open session items.*

**REGULAR SESSION AT 6:00 P.M.**

**CALL TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO THE AGENDA** – *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

**ORAL COMMUNICATIONS** – *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

**PRESENTATION TO MARY ADAMS, MONTEREY COUNTY BOARD OF SUPERVISORS  
REPRESENTATIVE | 2023 BOARD CHAIR**

**CONSENT CALENDAR** - *The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “\*\*”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.*

1. Consider Adoption of Minutes of the Special and Regular Board Meeting on December 11, 2023
2. Consider Adoption of Resolution 2024-01 Rescinding Resolution 2023-15



3. Consider Approving Contract No. 1 with Tierra Plan in an Amount Not-To-Exceed \$8,000 to Maintain and Provide Additional Development to the MPWMD Stream Flow Data Portal as a Public Facing Database Web Server
4. Consider Adoption of Treasurer's Report for November 2023
5. Review Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2022-2023
6. Consider Approval of Annual Update on Investment Policy
7. Ratify Board Committee Assignments for Calendar Year 2024

#### **GENERAL MANAGER'S REPORT**

8. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision (*Verbal Report*)
9. Report on Legislative Outreach for Calendar Year 2023

#### **REPORT FROM DISTRICT COUNSEL**

10. Update on Pending Litigation and Report Out from the Monday, December 11, 2023 Closed Session Meeting

#### **DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

11. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**PUBLIC HEARINGS** – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

12. Consider First Reading of Ordinance No. 194 – Amending Rule 11, and Adding Rule 23.10 to Establish a Water Entitlement for the City of Seaside

*Recommended Action: The Board will consider an ordinance to create a Water Entitlement of 13 Acre-Feet Annually based on adjudicated rights from the Seaside Groundwater Basin under a court-approved in-lieu groundwater storage program. The City has been purchasing recycled water from the Marina Coast Water District to irrigate golf courses and has been accumulating stored water credits recognized by the Seaside Watermaster. The Entitlement will be available in the Cal-Am System supplied by the Seaside Groundwater Basin within the City of Seaside. The City has identified the Ascent Housing Project as the Benefited Properties.*

**DISCUSSION ITEMS** – *Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.*

13. Discuss Aquifer Storage & Recovery Third Injection Well Concept

**INFORMATIONAL ITEMS/STAFF REPORTS** - *The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.*

14. Report on Activity/Progress on Contracts Over \$25,000
15. Status Report on Measure J / Rule 19.8 Phase II Spending
16. Letters Received and Sent
17. Committee Reports
18. Monthly Allocation Report
19. Water Conservation Program Report
20. Carmel River Fishery Report for December 2023

21. Monthly Water Supply and California American Water Production Report  
[Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources]
22. Quarterly Water Use Credit Transfer Status Report
23. Quarterly Carmel River Riparian Corridor Management Program Report

#### ADJOURNMENT

Board Meeting Schedule		
Monday, February 12, 2024	<i>Regular</i>	6:00 p.m.
Monday, March 18, 2024	<i>Regular</i>	6:00 p.m.

Board Meeting Television and On-Line Broadcast Schedule	
<b>Television Broadcast</b>	<b>Viewing Area</b>
Comcast Ch. 24   View live broadcast on meeting dates, and replays on Mondays, Tuesdays and Thursdays at 4:00 p.m.	All Peninsula Cities
Comcast Ch. 28 (Monterey County Government Channel) Replays only at 9:00 a.m. on Saturdays	Throughout the Monterey County Government Television viewing area.
<b>Internet Broadcast</b>	
AMP 1   View live broadcast on meeting dates, and replays on Mondays, Tuesdays, and Thursdays at 4:00 p.m. and at <a href="https://accessmediaproductions.org/">https://accessmediaproductions.org/</a> scroll to <b>AMP 1</b> .	
Monterey County Government Channel   Replays only at 9:00 a.m. on Saturdays at <a href="http://www.mgtvonline.com">www.mgtvonline.com</a>	
MPWMD YouTube Page – View live broadcast on meeting dates. Recording/Replays available five (5) days following meeting date - <a href="https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg">https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg</a>	

#### Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests at least 48 hours prior to the scheduled meeting date/time to Sara Reyes, Board Clerk by e-mail at [sara@mpwmd.net](mailto:sara@mpwmd.net) or at (831) 658-5610.

#### Provide Public Comment at the Meeting

##### Attend In-Person

The Board meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942** and has limited seating capacity. Face coverings are encouraged, but not required. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Board Clerk.

**Attend via Zoom:** See below “Instructions for Connecting to the [Zoom Meeting](#)”

#### **Submission of Public Comment via E-mail**

Send comments to [comments@mpwmd.net](mailto:comments@mpwmd.net) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Board. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District's website as part of the agenda packet for the meeting.

#### **Submission of Written Public Comment**

All documents submitted by the public must have no less than fifteen (15) copies to be received and distributed by the **Clerk** prior to the Meeting.

#### **Document Distribution**

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of the Board of Directors that are provided to a majority of the members less than 72 hours before the meeting will be made available at the **District Office, 5 Harris Court, Building G, Monterey, CA** during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

### **Instructions for Connecting to the Zoom Meeting**

**The public may remotely view and participate in the meeting to make public comment by computer, by phone or smart device.**

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device or telephone. (Your device must have audio capability to participate).

To Join via Zoom- Teleconferencing means, please click the link below:

<https://mpwmd-net.zoom.us/j/81378371324?pwd=y1QOb7tHFyoUjw0ClxNJ2SJ42juT5L.1>

Or join at: <https://zoom.us/>

Webinar ID: 813 7837 1324

Passcode: 01222024

To Participate by Phone: (669) 900-9128

1. Use the "raise hand" function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

**COMPUTER / SMART DEVICE USERS:** You can find the raise hand option under your participant name.

**TELEPHONE USERS:** The following commands can be entered using your phone's dial pad:

- \*6 – Toggle Mute / Unmute
- \*9 – Raise Hand

2. Staff will call your name or the last four digits of your phones number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*

5. You may log off or hang up after making your comments.

*Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings:*  
<https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>