

This meeting has been noticed according to the Brown Act rules. This agenda was posted on January 8, 2021.



Administrative Committee

Members:

*Vacant, Chair
Alvin Edwards
Vacant*

Alternate:

George Riley

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda they will be made available on the District's website prior to the meeting. Documents distributed at the meeting will be made available upon request and posted to the District's website www.mpwmd.net within five days following the meeting.

**AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District**

Wednesday, January 13, 2021, 4:00 PM

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using WebEx.

Join the meeting at:

<https://mpwmd.webex.com/mpwmd/onstage/g.php?MTID=eb9f46c4435ecce7d72b3c73861bb5225>

Or join at: mpwmd.webex.com.

Meeting number: 126 129 4173

Meeting password: JanAdmin

Participate by phone: 877-668-4493

For detailed instructions on how to connect to the meeting, see page 2 of this agenda.

Call to Order

Comments from Public – *At this time, the public may comment on Consent Calendar Items or any item within the District's jurisdiction that is not listed on the agenda. Please limit your comments to three minutes in length.*

Action Items - *Public comment will be received on each item. Please limit your comments to three minutes in length.*

Consent Calendar - *The Consent Calendar consists of routine items for which staff has prepared a recommendation. Adoption of the Consent Calendar indicates that the Committee has approved the staff recommendations. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Committee. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks "**", Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.*

1. Consider Adoption of December 8, 2020 Administrative Committee Meeting Minutes
2. Review Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2019-2020
3. Consider Authorizing a Contract Amendment with Martin Feeney for Performing Project Management for the Final Conditioning of the Pure Water Monterey Injection Well Field
4. Consider Approval of Annual Update on Investment Policy
5. Consider Adoption of Treasurer's Report for October 2020

Informational Items – Public comment will be received on each item. Please limit your comments to three minutes in length.

6. Report on Activity/Progress on Contracts Over \$25,000
7. Status Report on Measure J/Rule 19.8 Phase II Spending
8. Monthly Progress Report – Santa Margarita Water Treatment Facility

Other Items

9. Review Draft Board Meeting Agendas
 - January 25, 2021 Regular Board Meeting
 - January 28, 2021 Special Board Meeting

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on January 11, 2021 to Sara Reyes at sara@mpwmd.net or call 831-658-5610.

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Instructions for Connecting to the WebEx Meeting

Note: If you have not used WebEx previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone only.

Begin: Within 10 minutes of the meeting start time, from your computer click on this link:

<https://mpwmd.webex.com/mpwmd/onstage/g.php?MTID=eb9f46c4435eccc7d72b3c73861bb5225>
or copy and paste the link into your browser, or go to: mpwmd.webex.com.

Under “Join a Meeting” enter the meeting number **126 129 4173**, hit the enter key and when prompted enter the meeting password **JanAdmin**, click “Next” and see the dropdown menu at the bottom of the screen “Use computer for audio” and select the method you will use to hear the meeting – see below.

1) Audio and video connection from computer with WebEx app – view participants/materials on your screen

Click on the “Use computer for audio” drop down list

Click “Join Meeting”

Once in the meeting, mute your microphone.

Turn your microphone on when it is your turn to speak.

2) View material on your computer screen and listen to audio on your phone

From the “Use computer for Audio” drop down list select “Call In”

Click on “Join Meeting” / You will see a toll-free telephone number, access code, and attendee ID # -- enter these numbers on your phone.

Mute the microphone on your computer.

Disable computer speakers using the Settings menu.

Join by phone only (no computer) dial 1-877-668-4493 and use the meeting number above.

Presenting Public Comment

- 1) The Chair will call the meeting to order.
- 2) Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.
 - (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
 - (b) Phone audio connection: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.
- 3) For Action and Discussion Items the Chair will receive a presentation from staff and the Directors may ask questions. Following the question and answer period, the Chair will ask for comments from the public.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on Wednesday, January 13, 2021. Comments submitted by noon will be provided to the Board of Directors and will be compiled as part of the record.

ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF DECEMBER 8, 2020 COMMITTEE MEETING

Meeting Date: January 13, 2021

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the December 8, 2020 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of December 8, 2020 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee December 8, 2020

Call to Order

The meeting was called to order at 4:00 PM via WebEx.

Committee members present: Alvin Edwards
Molly Evans
George Riley

Staff present: David Stoldt, General Manager
Jonathan Lear, Water Resources Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Stephanie Locke, Water Demand Manager
Thomas Christensen, Environmental Resources Division Manager
Maureen Hamilton, Water Resources Engineer
Sara Reyes, Sr. Office Specialist

Comments from Public

None

Action Items

On a motion by Evans and second by Riley, the Committee voted to move Item 8 - Consider Adoption of Resolution 2020-18 Authorizing an Exception to the CalPERS 180-Day Waiting Period for Hiring a Retiree, as an Action Item on the agenda. The motion was approved 3 – 0 on a roll call vote.

1. Consider Approval of Amendment 4 to the Cost Sharing Agreement with the Monterey One Water for the Pure Water Monterey Project Expansion

On a motion by Riley and second by Evans, the Committee voted to recommend the Board approve Amendment 4 to the Cost Sharing Agreement with Monterey One Water for the Pure Water Monterey Project expansion and execute per agreement with Monterey One Water and at the direction of the CFO and General Manager. The motion was approved 3 – 0 by a roll call vote.

Consent Calendar

On a motion by Evans and second by Riley, the committee voted to approve Consent Calendar items 2, 4, 5 and 6. The motion was approved 3 – 0 on a roll call vote by Evans, Riley and Edwards.

2. Consider Adoption of October 13, 2020 Administrative Committee Meeting Minutes Approved.

3. Consider Authorizing the General Manager to Enter into a Contract for Grant Administration Services with Dudek

On a motion by Riley and second by Evans, the Committee voted to recommend the Board Authorize the General Manager to enter into a contract for grant administration services with Dudek in the amount of \$114,960 plus 1.5% contingency for a total contract amount not-to-exceed \$132,204. The contract will be paid on a time and material basis. The contract amount will be 100% reimbursed by grant funding. The motion was approved 3 – 0 by Riley, Evans and Edwards.

4. Consider Adoption of Treasurer’s Report for September 2020

Approved.

5. Receive and File First Quarter Financial Activity Report for Fiscal Year 2020-2021

Approved.

6. Consider Approval of Third Quarter Fiscal Year 2020-2021 Investment Report

Approved.

7. Consider Recommendation to the Board to Fund Rebates in the California American Water System Between January 1, 2021 and the Availability of Funding from the California American Water General Rate Case

On a motion by Evans and second by Riley, the Committee voted to recommend the Board approve interim funding up to \$200,000 through June 2021 for the Rebate Program from the District’s general reserve fund. District expenditures for Cal-Am customers will be reimbursed by Cal-Am when a rebate fund is approved in the General Rate Case. The motion was approved 3 – 0 by Evans, Riley and Edwards.

8. Consider Adoption of Resolution 2020-18 Authorizing an Exception to the CalPERS 180-Day Waiting Period for Hiring a Retiree

On a motion by Evans and second by Riley, the Committee voted to adopt Resolution 2020-18 authorizing an exception to the CalPERS 180-day wait period to hire Ms. Arlene Tavani as a part-time, limited term employee. The motion was approved 3 – 0 by Evans, Riley and Edwards.

Informational Items

9. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

10. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

Other Items

11. Review Draft December 14, 2020 Board Meeting Agenda

No changes were made to the December 14 Regular Board meeting agenda. The committee agreed to move the start time to 5 PM due to the lengthy agenda.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 5:01 PM.

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ADMINISTRATIVE COMMITTEE

2. REVIEW ANNUAL DISCLOSURE STATEMENT OF EMPLOYEE/BOARD REIMBURSEMENTS FOR FISCAL YEAR 2019-2020

Meeting Date: January 13, 2021 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 13, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: California Government Code Section 53065.5 states: Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The Annual Disclosure Statement – Employee/Board Reimbursement for FY 2019-20 is attached for your review and consideration.

Including the Annual Disclosure Statement – Employee/Board Reimbursement in the agenda packet and having the document available for the public to view on our website meets the Government Code requirements.

EXHIBIT

2-A Annual Disclosure Statement – Employee/Board Reimbursements

EXHIBIT 2-A

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**MPWMD Annual Disclosure Statement - Employee/Board Reimbursement Report
Fiscal Year 2019-2020**

Vendor Name	Payable Number	Payment Date	Payment Number	Description (Payable)	Amount
Stephanie L Locke	05302019	07/03/2019	35138	Accommodations SWRCB Meeting S. Locke	222.62
Gary Hoffmann	07122019	07/19/2019	35184	Expenses - GHoffmann - July 2019 CSDA Conference	361.11
Gary Hoffmann	07122019	07/19/2019	35184	Expenses - GHoffmann - July 2019 CSDA Conference	229.00
Gary Hoffmann	07122019	07/19/2019	35184	Expenses - GHoffmann - July 2019 CSDA Conference	290.65
Joseph Suwada	08132019	09/06/2019	35569	Mileage for Stream Gauging	75.12
Joseph Suwada	08132019	09/06/2019	35569	Mileage for Stream Gauging	4.80
Joseph Suwada	08272019	09/06/2019	35569	ASR Water Meter Parts	51.68
Kevan Urquhart	08282019	09/06/2019	35570	Car Wash & Safety Glasses form FY 18-19	54.59
Kevan Urquhart	08282019	09/06/2019	35570	Car Wash & Safety Glasses form FY 18-19	26.95
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	141.35
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	26.11
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	49.13
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	76.47
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	18.56
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	14.19
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	27.19
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	43.68
Kevan Urquhart	08282019-1	09/06/2019	35570	Waders, Life Vests, Polarized Glasses & Technu	23.91
Kevan Urquhart	616367130	09/06/2019	35570	Chest Waders for NMFS Fall Crew	88.00
Kevan Urquhart	616367130	09/06/2019	35570	Chest Waders for NMFS Fall Crew	78.21
Kevan Urquhart	616367130	09/06/2019	35570	Chest Waders for NMFS Fall Crew	78.21
Larry Hampson	092012019	09/27/2019	35656	Expense Reimbursement: Mileage and Pool Car Wash	59.07
Beverly Chaney	10012019	10/11/2019	35783	Exp Reimb National Professional Conference	403.68
Beverly Chaney	10012019	10/11/2019	35783	Exp Reimb National Professional Conference	21.00
Beverly Chaney	10012019	10/11/2019	35783	Exp Reimb National Professional Conference	477.21
Beverly Chaney	10012019	10/11/2019	35783	Exp Reimb National Professional Conference	183.63
Kyle Smith	10012019	10/11/2019	35799	Expense Reimb WaterSmart Conference	85.57
Kyle Smith	10012019	10/11/2019	35799	Expense Reimb WaterSmart Conference	213.76
Kyle Smith	10012019	10/11/2019	35799	Expense Reimb WaterSmart Conference	198.39
Robert Manos	09272019	10/11/2019	35810	Mileage Reimbursement	29.58
Stephanie Kister	10072019	10/11/2019	35811	WSI Expenses Reimbursement	213.76
Stephanie Kister	10072019	10/11/2019	35811	WSI Expenses Reimbursement	33.73
Stephanie Kister	10072019	10/11/2019	35811	WSI Expenses Reimbursement	166.29
Christopher Timmer	10/11/2019	10/25/2019	35860	Expense Reimbursements: Water Smart Conference	213.76
Christopher Timmer	10/11/2019	10/25/2019	35860	Expense Reimbursements: Water Smart Conference	16.00
Christopher Timmer	10/11/2019	10/25/2019	35860	Expense Reimbursements: Water Smart Conference	10.77
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	45.00
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	61.37
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	126.85
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	9.23
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	82.09
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	14.16
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	75.00
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	102.27
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	13.99
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	211.41
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	15.38
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	136.82
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	23.60
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	180.00
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	245.47
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	507.38
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	36.90
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	328.37
Dave Stoldt	10252019	11/04/2019	35973	Expense Reimbursement - Stoldt	56.64
Kevan Urquhart	11302019	12/06/2019	36243	Expense Reimbursement: AIFRB Dues FY19-20	45.00
Stephanie Kister	11212019	12/06/2019	36260	Mileage for Water Efficiency Workshop1	226.20
Stephanie Kister	11212019	12/06/2019	36260	Mileage for Water Efficiency Workshop1	9.99
Stephanie Kister	11212019	12/06/2019	36260	Mileage for Water Efficiency Workshop1	13.88
Kevan Urquhart	11262019	12/13/2019	36279	National AFS Mtg. & Training, Reno NV	725.00
Kevan Urquhart	11262019	12/13/2019	36279	National AFS Mtg. & Training, Reno NV	47.42

EXHIBIT 2-A

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**MPWMD Annual Disclosure Statement - Employee/Board Reimbursement Report
Fiscal Year 2019-2020**

Vendor Name	Payable Number	Payment Date	Payment Number	Description (Payable)	Amount
Kevan Urquhart	11262019	12/13/2019	36279	National AFS Mtg. & Training, Reno NV	18.23
Kevan Urquhart	11262019	12/13/2019	36279	National AFS Mtg. & Training, Reno NV	382.80
Kevan Urquhart	11262019	12/13/2019	36279	National AFS Mtg. & Training, Reno NV	1,100.58
Beverly Chaney	11152019	01/03/2020	36397	Reimbursement: Invasive Weeds Symposium Regist	60.00
Christopher Timmer	10122019	01/03/2020	36402	Reimbursement: GreyWater/RainWater Workshop	70.90
Larry Hampson	12162019	01/03/2020	36415	Reimbursement: Sleepy Hollow Project	136.59
Larry Hampson	12162019	01/03/2020	36415	Reimbursement: Sleepy Hollow Project	21.95
Larry Hampson	12162019	01/03/2020	36415	Reimbursement: Sleepy Hollow Project	37.12
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	78.48
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	29.38
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	49.76
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	18.62
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	63.16
Suresh Prasad	12272019	01/03/2020	36435	Exp Reimb - Incode User Group Training Fresno CA	23.65
Christopher Timmer	578944--2	01/23/2020	36648	WAC Christmas Lunch	17.99
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	41.09
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	26.22
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	138.14
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	174.30
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	0.98
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	68.49
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	43.70
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	230.24
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	290.50
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	1.63
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	164.38
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	104.88
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	552.58
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	697.20
Dave Stoldt	03062020	03/06/2020	36812	Stoldt Expense Reimbursement	3.91
Jeanne Byrne	03102020	03/17/2020	36885	ACWA 2020 Washington DC Conference	855.02
Jeanne Byrne	03102020	03/17/2020	36885	ACWA 2020 Washington DC Conference	542.21
Jeanne Byrne	03102020	03/17/2020	36885	ACWA 2020 Washington DC Conference	688.19
Jonathan Lear	05052020	05/22/2020	37234	Expense Reimbursement - Professional Licenses	371.25
Maureen Hamilton	04132020	05/29/2020	37267	Reimbursement - Professional Engineers License	241.00
Beverly Chaney	05052020	06/05/2020	37281	Expense Reimbursement - SHSRF Supplies	127.90
Mary L. Adams	04222020	06/05/2020	37288	ACWA 2020 DC Conference	797.48
Mary L. Adams	04222020	06/05/2020	37288	ACWA 2020 DC Conference	505.72
Mary L. Adams	04222020	06/05/2020	37288	ACWA 2020 DC Conference	641.88
Molly Evans	04162020	06/05/2020	37289	Expense Reimbursement - 2020 ACCWA DC Conference	844.62
Molly Evans	04162020	06/05/2020	37289	Expense Reimbursement - 2020 ACCWA DC Conference	535.61
Molly Evans	04162020	06/05/2020	37289	Expense Reimbursement - 2020 ACCWA DC Conference	679.82
Total					\$19,125.30

ADMINISTRATIVE COMMITTEE

3. CONSIDER AUTHORIZING A CONTRACT AMMENDMENT WITH MARTIN FEENEY FOR PERFORMING PROJECT MANAGEMENT FOR THE FINAL CONDITIONING OF THE PURE WATER MONTEREY INJECTION WELL FIELD

Meeting Date:	January 13, 2021	Budgeted:	No
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-2-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$2,970

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 13, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Pure Water Monterey (PWM) began injecting water in March. In August, the wells moved into the final commissioning stage. This stage involved chemical treatment, brushing and swabbing of the well screens. The final commissioning is a step that has been performed on all injection wells in the Santa Margarita Sandstone to restore the injection well capacity after a preliminary decline following initial injection. It is the District's experience that all injection wells in the geologic formation experience an initial decline of injection capacity and the final commissioning step returns the wells to their initial performance. Final commissioning of both wells was completed early January 2021.

DISCUSSION: Martin Feeney was retained by the District to supervise the final commissioning of the PWM injection wells. The commissioning began with DIW 1 in August and was completed with the DIW 2 work finishing in January 2021. Both wells improved in injection performance as expected. Acid treatment is a step in the commissioning process and the program specified for the PWM commissioning work was developed from the District's experience with its ASR wells. Because the water quality of the Advanced Treated Water and the Carmel River Water differ, the amount of acid required to commission an ASR well is greater than the amount of acid required to commission the PWM wells. In the District's experience with ASR well commissioning, acid is added to a well and after 2 days the pH of the acid water mix is close to neutral due to the reaction of the acid with minerals deposited in the well through the injection of Carmel River water. In the case of PWM, there was not as much deposition of minerals in the well so there was not as much reaction with the acid introduced into PWM injection well 1. The District's permit to spread water on to the former Fort Ord lands has water quality specifications and the discharge water from PWM injection well 1 required treatment to reach pH neutral prior to pumping the water from the well. This process added 3 days to the estimated schedule and the increased labor is the cause for the cost increase. Martin Feeney adjusted the amount of acid added to PWM injection well 2 based on what we learned from the commissioning of well 1 and the neutralization step was not required

for commission of well 2. The contract amendment to compensate Martin Feeney for the unexpected time required for the neutralization step completed during the well 1 commissioning is included as **Exhibit 3-A**.

RECOMMENDATION: The Committee should recommend that the Board authorize the General Manager to enter into a contract amendment with Martin Feeney for \$2,970 to compensate the neutralization step completed during the commissioning of PWM well 1.

BACKGROUND: The District has been investigating and operating ASR wells in the Santa Margarita Sandstone since 2001. There are now 6 wells including the Carmel River ASR and PWM projects. All 6 wells have experienced an initial drop off in performance following startup. In the Carmel River ASR wells, the commissioning step has proved to restore the wells to near their post development performance.

IMPACT TO STAFF/RESOURCES: Funds for this project were not included in the FY 2020-21 budget under “Water Supply Projects,” line item 1-2-1 and will addressed through the mid-year budget adjustment process.

EXHIBIT

3-A Contract Amendment No. 1

CONTRACT AMENDMENT No. 1
TO
AGREEMENT BETWEEN
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AND
MARTIN FEENEY
FOR PROFESSIONAL SERVICES,
MONTEREY PENINSULA ASR PROJECT

Original Contract, Date Signed: November 3, 2006

THIS AMENDMENT is entered into this _____ day of _____ 2017, by and between Martin Feeney (Consultant) and the Monterey Peninsula Water Management District (MPWMD). This amendment pertains to the following sections of the original contract agreement signed November 3, 2006:

SECTION I, SCOPE OF SERVICES is outlined in “**Exhibit A**”

SECTION II (A), FEE SCHEDULE is increased by \$2,970.

SECTION II (C), MAXIMUM PAYMENT is increased from \$53,820 to \$56, 790.

SECTION II (D), LATE PERFORMANCE PENALTY is outlined in “**Exhibit A**”

SECTION VII, INSURANCE Consultant shall confirm in writing that the insurance requirements specified in **Exhibit A**.

ALL SECTIONS. References to “**Exhibit A**” include and incorporate the exhibits described above and attached hereto, which are in addition to those described in the original contract agreement.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the day and year first above written.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

BY: David J. Stoldt, General Manager

MARTIN FEENEY

BY:

FEDERAL TAX IDENTIFICATION NUMBER: _____

AGREEMENT BETWEEN THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT AND
MARTIN FEENEY, CONSULTING HYDROGEOLOGIST
FOR PROFESSIONAL SERVICES TO PROVIDE PROJECT MANAGEMENT OF THE
PURE WATER MONTEREY INJECTION WELL COMMISSIONING PROGRAM

THIS AGREEMENT is entered into this _____ day of _____, 20____, by and between Right on Q, Inc., hereinafter called "Consultant," and the Monterey Peninsula Water Management District, hereinafter called "MPWMD".

SECTION I
SCOPE OF SERVICES

MPWMD hereby engages Consultant for services as set forth in **Exhibit A**, Scope of Services.

SECTION II
COMPENSATION

A. FEE SCHEDULE

Fees payable to Consultant for services specified herein shall be in accordance with the Fee Schedule in **Exhibit B**.

B. METHOD OF PAYMENT

Payment of fees shall be based on work completed, as documented in monthly billings submitted by Consultant. Work reports shall be rendered in accordance with the schedule shown in **Exhibit C**, Work Schedule. Payments are due and payable within thirty (30) days after receipt of each invoice subject to a finding by MPWMD that work performed has been satisfactory and that payment is for the work specified in **Exhibit A**, Scope of Services. Where MPWMD finds the work to be unsatisfactory, MPWMD shall describe deficiencies in writing to Consultant within ten (10) days.

C. MAXIMUM PAYMENT

Payments to Consultant for services rendered and expenses incurred under this Agreement **shall not exceed \$ 53,820 without written authorization from MPWMD.**

SECTION III
INSPECTION OF WORK

The books, papers, records and accounts of Consultant or any subconsultants retained by Consultant insofar as they relate to charges for services, or are in any way connected with the work herein contemplated, shall be open at all reasonable times to inspection and audit by the agents and authorized representatives of MPWMD. Said records shall be retained for a minimum of five (5) years after completion of services.

SECTION IV OWNERSHIP OF PROJECT REPORT AND EQUIPMENT PURCHASED

All original documents, explanations of methods, maps, tables, computer programs, reports and other documents prepared under this Agreement and equipment purchased specifically for the project shall become the exclusive property of MPWMD.

Digital data used to generate tables, figures, diagrams, images, Geographical Information System (GIS) or Computer Aided Design (CAD) layers shall be considered separate deliverables and shall be provided to MPWMD after acceptance by MPWMD of the final work product(s).

Global Positioning System (GPS) data deliverables shall include the following:

- Original rover files, unless otherwise specified by MPWMD
- Base station correction files, unless otherwise specified by MPWMD
- Differentially corrected GPS files, if requested by MPWMD
- Copies of field data collection notes
- Completed documentation sheet for each collection event
- Almanac files are optional

GIS deliverables shall include the following:

- Geospatial dataset [generated from GPS data] in Environmental Systems Research Institute, Inc.'s (ESRI) shapefile format, including a projection file. In this regard, point features shall be generated as point shapefiles, linear features shall be generated as line shapefiles, and area features shall be generated as polygon shapefiles.
- Each geospatial dataset shall be accompanied by documentation sufficient to meet the Content Standard for Digital Geospatial Metadata (CSDGM), Vers. 2 (FGDC-STD-001-1998), dated June 1998.
- Any geospatial dataset derived from new or existing geospatial data in shapefile format, along with an explanation of the methodology used to generate the derived geospatial data.

Consultant may retain copies for his/her own use. Consultant shall not be held liable for reuse of documents or modifications of the subject data thereof, including documents on electronic media, by MPWMD, or its representatives, for any purpose other than the original intent of this Agreement.

SECTION V TIME OF PERFORMANCE

Consultant shall begin work upon the effective date of this Agreement and shall complete all tasks described herein according to the schedule shown in **Exhibit C**, Work Schedule.

SECTION VI
RESPONSIBILITIES

- A. Consultant represents that he has or will secure at his own expense all personnel, materials, and related services required to perform the services under this Agreement. Consultant shall act as an independent consultant and not as an agent or employee of MPWMD. Consultant shall have exclusive and complete control over his employees and subcontractors, and shall determine the method of performing the services hereunder.
- B. MPWMD shall provide Consultant with all relevant data and studies in its possession without charge. Consultant represents that he/she is familiar with such materials in the possession of MPWMD and that they are sufficient to discharge MPWMD's obligation hereunder.
- C. MPWMD shall coordinate and arrange for all meetings required to be held with other agencies or persons hereunder, unless otherwise specified in Exhibit A, Scope of Services.
- D. Consultant shall be responsible for the reproduction of work produced by Consultant hereunder.
- E. The officers, agents, and employees of MPWMD shall cooperate with Consultant in the performance of services under this agreement without charge to Consultant. Consultant agrees to use such services insofar as feasible in order to effectively discharge his/her obligations hereunder and further agrees to cooperate with MPWMD's officers, agents and employees.
- F. The Consultant agrees to indemnify, defend and save harmless MPWMD, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all consultants, subcontractors, materialmen, laborers and any other person, firm or corporation who may be injured or damaged by the negligent acts, errors, and/or omissions of the Consultant, Consultant's employees, or Consultant's subcontractors or subconsultants in the performance of this Agreement.
- G. Consultant shall comply with all applicable laws, ordinances and codes of the federal, California, and local governments.

SECTION VII
INSURANCE

- A. Consultant shall obtain and keep insurance policies in full force and effect for the following forms of coverage as shown in Exhibit D, Insurance Requirements.

SECTION VIII
CHANGES AND CHANGED CONDITIONS

- A. If, during the course of the work herein contemplated, the need to change the Scope of Services should arise, for whatever reasons, whichever party first identifies such need to change shall notify the other party in writing. The representatives of the parties shall meet within seven (7) working days of the date of such notice to discuss the need for change so identified and to set the proposed action to be taken by the parties. A change in the Scope of Services may also result in a change in the compensation amount. Compensation changes shall be based upon the Consultant Fee Schedule (**Exhibit B**) attached hereto. Any changes agreed to shall be documented by duly executed amendments to this Agreement.
- B. MPWMD reserves the right to specify individual employees, subconsultants or agents of Consultant who shall be assigned to perform the tasks specified in **Exhibit A**, Scope of Services. If, during the course of the work herein contemplated, there is a change such that the specified individual employees, subconsultants or agents are no longer assigned to the work described in this contract and/or are no longer affiliated with Consultant, Consultant shall immediately notify MPWMD in writing. Consultant shall assign the rights to this contract to another entity, if requested by MPWMD, as part of termination proceedings pursuant to Section IX, Termination.

SECTION IX
TERMINATION

- A. MPWMD may terminate Consultant's services at any time by written notice to Consultant at least thirty (30) days prior to such termination. Upon receipt of written notice from MPWMD that this Agreement is terminated, Consultant shall submit an invoice for an amount that represents the value of services actually performed to the date of said notice for which he/she has not previously been compensated. Upon approval of this invoice by MPWMD, Consultant shall be paid from the sum found due after having applied the provisions of Section II, Paragraph (D) of this Agreement, "Late Performance Penalty," where applicable, and MPWMD shall have no further obligation to Consultant, monetarily or otherwise.
- B. Upon receipt of written notice of termination, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) deliver or otherwise make available to MPWMD, copies, including magnetic media, of data, design calculations, drawings, specifications, reports, estimates, summaries and other such information and materials as may have been accumulated by the Consultant in performing the services under this Agreement.

SECTION X

SUB-CONTRACTING AND ASSIGNABILITY

Consultant shall not sub-contract any portion of the work required by this Agreement nor otherwise assign or transfer any interest in it without prior written approval of MPWMD. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

SECTION XI

DISCRIMINATION AND FAIR EMPLOYMENT

Attention is directed to Section 1735 of the California Labor Code, which reads as follows:

“No discrimination shall be made in the employment of persons upon public works because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons, except as provided in Section 12940 of the government code and every Consultant for public works violating this section is subject to all penalties imposed by a violation of this chapter.”

During the performance of this Agreement, Consultant and its Consultants shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Consultant and its Consultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and its Consultants shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

SECTION XII

INTEREST OF CONSULTANT

Consultant covenants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement.

SECTION XIII

CONTINGENT FEES

Consultant warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Agreement, and that he/she has not paid or agreed to pay any company, or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gifts, or other consideration, contingent upon or resulting from the award or making of this Agreement. For breach of violation of this warranty, MPWMD shall have the right to annul this Agreement without liability or at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage, gift or contingent fee.

SECTION XIV DISPUTES

In the event of a dispute arising out of the performance of this Agreement either party shall, as soon as a conflict is identified, submit a written statement of the conflict to the other party. Within five (5) working days of receipt of such a statement of conflict, the second party will respond and a meeting will be arranged not more than five (5) working days thereafter to arrive at a negotiated settlement or procedure for settlement. If, within twenty (20) working days from the initial filing of a statement of conflict an agreement cannot be reached, it is agreed that the dispute may be resolved in a court of law competent to hear this matter. This Agreement shall be construed in accord with California law and it is agreed that venue shall be in the County of Monterey. The prevailing party shall be awarded costs of suit, and attorneys' fees.

SECTION XV NOTICES

All communications to either party by the other shall be deemed given when made in writing and delivered or mailed to such party at its respective address, as follows:

MPWMD: Jonathan Lear, Water Resources Division Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey CA 93940
or
P. O. Box 85
Monterey, CA 93942-0085

CONSULTANT: Martin Feeney
PO Box 23240
Ventura, CA 93002

SECTION XVI AMENDMENTS

This Agreement together with **Exhibits A, B, C, and D** sets forth the entire understanding of the parties with respect to the subject matter herein. There are no other agreements expressed or implied, oral or written, except as set forth herein. This Agreement may not be amended except

upon written amendment, executed by both parties hereto.

**SECTION XVII
ATTACHMENTS**

The following exhibits attached hereto and referred to in the preceding sections are, by reference, incorporated herein and made an integral part of this Agreement:

- Exhibit A.** Scope of Services
- Exhibit B.** Fee Schedule
- Exhibit C.** Work Schedule
- Exhibit D.** Insurance Requirements

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the day and year first above written.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

BY: David J. Stoldt, General Manager

CONSULTANT

BY:

FEDERAL TAX IDENTIFICATION NUMBER:

EXHIBIT A – SCOPE OF SERVICES

Consultant will provide experienced field staff to observe the work being performed to complete the Pure Water Monterey Injection Well Commissioning Program and assure that the work is being conducted in accordance with the specifications. Consultant will take detailed notes that will be distributed daily to the District. Consultant will provide oversight to field staff and be in telephone communication. Should issues develop during performance of the work, Consultant will coordinate with the District and Todd so that these parties can make a decision as to the best approach to move forward.

EXHIBIT B - FEE SCHEDULE

The fee schedule by task is broken down on the next page in Table 1. Task costs are related to the billing rate and time allotted to each task. Payment will only be made for actual hours worked towards completion of tasks and this breakdown of cost shows the distribution of level of effort associated with each task. Billing rate and hours for each task are attached to this document.

EXHIBIT C – SCHEDULE

Work is expected to be initiated with an on-site startup meeting after contracting is complete and is expected to be completed within 180 days.

EXHIBIT D - INSURANCE REQUIREMENTS

- I. Consultant shall provide evidence of valid and collectible insurance carried for those exposures indicated by an "X".
- A. X Professional Liability Errors & Omissions
 - B. X Workers Compensation and Employers Liability
 - C. X Automobile Liability - "Any Auto - Symbol 1"
 - D. Comprehensive General Liability, including Bodily Injury, Property Damage and Personal Injury
 - E. Protection & Indemnity (Marine/Aviation)
- II. The minimum limit of protection provided by insurance policies for each of the coverages listed above shall be not less than \$1,000,000, except for coverage "D", which shall not be less than \$2,000,000. The procurement and maintenance by the Consultant of the policies required to be obtained and maintained by Consultant under this Agreement shall not relieve or satisfy Consultant's obligation to indemnify, defend and save harmless the District.
- III. Evidence of insurance carried shall be Certificates of Insurance for the current policies. The District shall be listed as a certificate holder on the Consultant's Commercial or Comprehensive General Liability insurance policy and the policy must be endorsed to provide a 30-day prior written notice of cancellation.
- IV. The District requires that the Consultant carry a commercial liability policy written on a broad comprehensive general liability form.
- A. Such protection is to include coverage for the following, indicated by an "X":
 - 1. Premises and Operations
 - 2. Products and Completed Operations
 - 3. Explosion Collapse and Underground
 - 4. Broad Form Blanket Contractual
 - 5. Broad Form Property Damage
 - 6. Personal Injury, A, B & C
 - 7. Employees named as Persons Insured
 - B. The "Persons Insured" provision on each comprehensive general liability policy shall include as an insured the "Monterey Peninsula Water Management District,

its officers, directors, agents and employees."

- C. This policy shall contain a severability of interest clause or similar language to the following:

"The insurance afforded applies separately to each insured against whom claim is made or suit is brought including claims made or suits brought by any persons included within the persons insured provision of the insurance against any other such person or organization."

- D. All policies shall contain a provision that the insurance company shall give the District at least thirty (30) days prior written notice mailed to the address shown below prior to any cancellation, lapse or non-renewal. The 30-day written notice must be shown on all certificates of insurance.
- E. Certificates of Insurance for the current policies shall be delivered by the Consultant to the Risk Manager for the District as verification that terms A, B, C and D have been met.

- V. All insurance correspondence, certificates, binders, etc., shall be mailed to:

Monterey Peninsula Water Management District
Attn: Administrative Services Manager
5 Harris Court, Building G
P.O. Box 85
Monterey, CA 93942-0085

- VI. All policies carried by the Consultant shall be primary coverage as to the interest of the additional insured to any and all other policies that may be in force. The District shall not be responsible for payment of premiums due as a result of compliance with the terms and conditions of the insurance requirements.
- VII. All such policies of insurance shall be issued by domestic United States insurance companies with general policy holders' rating of not less than "B" and admitted to do business in the State of California. The policies of insurance so carried shall be carried and maintained throughout the term of this Agreement.

ADMINISTRATIVE COMMITTEE

4. CONSIDER APPROVAL OF ANNUAL UPDATE OF INVESTMENT POLICY

Meeting Date: January 13, 2021 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 13, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current investment policy, included as **Exhibit 4-A**, was adopted by the Board on September 20, 1997 and has been reviewed and approved annually by the Board. The policy provides guidance for the District Treasurer, who acts on behalf of the Board in all investment matters. The policy was last reviewed and approved by the Board on January 23, 2020. District staff has again reviewed the investment policy and determined that it complies with the current Government Code; and that it is adequate for protecting safety and providing liquidity while yielding a reasonable rate of return given current market conditions.

RECOMMENDATION: The Committee should recommend that the Board review and approve the District's Investment Policy. This item will be approved if adopted along with the Consent Calendar.

BACKGROUND: The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current policy was adopted on September 20, 1997 and has been reviewed and approved annually by the Board since that time. Additionally, State law, as well as District policy, requires that each quarter the Board receive and approve a report of investments held by the District. This requirement has been met as the Board has received quarterly reports on the contents and performance of the investment portfolio since adoption of the investment policy.

EXHIBIT

4-A Monterey Peninsula Water Management District Investment Policy

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT POLICY

| Approved by the MPWMD Board on January ~~23~~5, 202~~0~~1



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MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT POLICY

1 Introduction

This policy governs the investment of District funds. The purpose of the policy is to provide guidance to the District Treasurer to invest funds in a manner that provides for the protection of principal (safety), meets the cash flow (liquidity) demands of the District and earns a reasonable yield. It shall be the policy of the District to invest all funds in strict conformance with all state statutes governing the investment of public monies. Moreover, it shall be the policy to manage investments under the prudent investor rule. This rule affords the District a broad spectrum of investment opportunities so long as the investment is deemed prudent and is allowable under State of California Government Code section 53600 et. seq., the investment policy of Monterey County and Section 118-507 (West's Annotated Government Code) of the District's enabling legislation.

2 Prudence

The District Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the treasurer shall act with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investments of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the District. Within the limitation of this policy and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law.

3 Investment and Risk

The objectives of the District's investment program in order of priority are:

- 1) Safety of invested funds – The Treasurer shall ensure the safety of the District's invested funds by limiting, as much as possible, credit and interest rate risk. Credit risk is the risk of loss due to failure of the security issuer or backer. Interest rate risk is the risk that the market value of investments will fall due to an increase in the general level of interest rates.
- 2) Maintenance of sufficient liquidity to meet cash flow requirements – Attainment of a market average rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash requirements. The Treasurer, acting in accordance with District procedures and this policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4 Types of Investments

District funds may be placed in any instrument or medium approved by the State of California as enumerated in Government Code Section 53651, and not otherwise limited by the Monterey County Investment Policy. A listing of currently eligible securities shall be maintained. The Treasurer shall submit any proposed changes to the list of eligible investments to the Administrative Committee and Board of Directors. The Administrative Committee shall approve investment in a class of securities included on the list, but in which the District has not previously invested. The Board of Directors shall approve changes to the list of eligible securities. The currently approved list of securities is incorporated as Attachment I.

5 Prohibited Investments

The District shall not be authorized to invest in any security that has the possibility of returning a zero or negative yield if held to maturity except that investment in U. S. Treasury Certificates of indebtedness ("SLUGS") issued by the U. S. Bureau of Public debt is authorized. Prohibited investments shall include inverse floaters, range notes and interests only strips derived from a pool of mortgages.

6 Access to Funds

The premise underlying the District's investment policy is to ensure that money is available when needed. To this end, the District will maintain funds on deposit in a local bank or other federal or state regulated depository sufficient to meet expenditure requirements for the following six months as represented in the most recent budget adopted by the Board of Directors.

7 Authority

The Treasurer of the Board of Directors of the Monterey Peninsula Water Management District is responsible for the custody and management of District investments. Management activity will adhere to applicable state law, provisions of the District's enabling legislation and this policy. The Treasurer may delegate ministerial duties related to the investment program to other District staff, but shall retain responsibility for all transactions undertaken and shall establish a system of internal control to regulate activity of subordinate personnel.

8 Reports

Pursuant to Government Code Section 53646 the Treasurer shall provide quarterly investment reports to the Board of Directors. Each report shall include a listing of all securities held in the portfolio. It shall list investments by type, issuer, maturity, par value, market value, and dollar amount invested. The report shall contain a citation of compliance with this policy, an explanation for any non-compliance and a statement as to the ability or inability to meet expenditure requirements for the following six months. District monies over which the Treasurer does not exercise control or safekeeping e.g., does not determine how the funds are to be invested or banked, need not be included in the report. Agency contributions to the Public Employees Retirement

System need not be included. Deferred compensation funds (Section 457) held by third-party administrators and invested at the direction of program participants need not be included pursuant to PL 104-188.

9 Audits

The District's portfolio, quarterly reports, policy, internal control procedures and investment practices shall be the subject of scrutiny in the course of annual audits performed by external independent auditors selected by the Board of Directors.

10 Policy Review

The Board of Directors shall review this policy at least annually.

| [Z:\Investments\Investment Policy 2021.docx](#)~~[Z:\Investments\Investment Policy 2020.docx](#)~~

11 Attachment I

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE
AS OF JANUARY 1, 2020

INVESTMENT TYPE	MAXIMUM SECURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS	GOVERNMENT CODE SECTION	MPWMD ALLOWED
Local Agency Bonds	5 years	None	None	53601(a)	<u>Yes</u>
U.S. Treasury Obligations	5 years	None	None	53601(b)	<u>Yes</u>
State Obligations – CA and Others	5 years	None	None	53601(d)	<u>Yes</u>
CA Local Agency Obligations	5 years	None	None	53601(e)	<u>Yes</u>
U.S. Agency Obligations	5 years	None	None	53601(f)	<u>Yes</u>
Bankers' Acceptances	180 days	40%	None	53601(g)	<u>Yes</u>
Commercial Paper – Pooled Funds	270 days	40% of the agency's money	Highest letter and number rating by an NRSRO	53635(a)(1)	<u>Yes</u>
Commercial Paper – Non-Pooled Funds	270 days	25% of the agency's money	Highest letter and number rating by an NRSRO	53601(h)(2)(C)	<u>Yes</u>
Negotiable Certificates of Deposits	5 years	30%	None	53601(i)	<u>Yes</u>
Non-negotiable Certificates of Deposits	5 years	None	None	53630 et seq.	<u>Yes</u>
Placement Service Deposits	5 years	30%	None	53601.8 and 53635.8	<u>Yes</u>
Placement Service Certificates of Deposits	5 years	30%	None	53601.8 and 53635.8	<u>Yes</u>
Repurchase Agreements	1 year	None	None	53601(i)	<u>No</u>
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None	53601(j)	<u>No</u>
Medium-Term Notes	5 years	30%	"A" rating category or its equivalent or better	53601(k)	<u>Yes</u>
Mutual Funds and Money Market Mutual Funds	N/A	20%	Multiple	53601(l) and 53601.6(b)	<u>Yes</u>
Collateralized Bank	5 years	None	None	53630 et seq. and	<u>No</u>

Deposits				53601(n)	
Mortgage Pass-Through Securities	5 years	20%	“AA” rating category or its equivalent or better	53601(o)	<u>No</u>
County Pooled Investment Funds	N/A	None	None	27133	<u>Yes</u>
Joint Powers Authority Pool	N/A	None	Multiple	53601(p)	<u>Yes</u>
Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1	<u>Yes</u>
Voluntary Investment Program Fund	N/A	None	None	16340	<u>Yes</u>
Supranational Obligations	5 years	30%	“AA” rating category or its equivalent or better	53601(q)	<u>Yes</u>

ADMINISTRATIVE COMMITTEE

5. CONSIDER ADOPTION OF TREASURER'S REPORT FOR OCTOBER 2020

Meeting Date:	January 13, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on January 13, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 5-A comprises the Treasurer's Report for October 2020. Exhibit 5-B and Exhibit 5-C are listings of check disbursements for the period October 1-31, 2020. Check Nos. 37862 through 38053, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$2,416,881.15. This amount included \$21,850.00 for conservation rebates paid out during the current period. Exhibit 5-D reflects the unaudited version of the financial statements for the month ending October 31, 2020.

RECOMMENDATION: District staff recommends adoption of the October 2020 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 5-A** Treasurer's Report
- 5-B** Listing of Cash Disbursements-Regular
- 5-C** Listing of Cash Disbursements-Payroll
- 5-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR OCTOBER 2020**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	(\$71,643.55)	\$756,825.04	\$12,162,102.53	\$2,854,683.60	\$15,701,967.62	\$1,219,822.12
Fee Deposits		664,691.98			664,691.98	333,718.18
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received			27,803.52	2,100.29	29,903.81	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF		1,600,000.00	(1,600,000.00)		0.00	
Transfer - Money Market/Checking	2,590,000.00	(2,590,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(1,540,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(532.35)				(532.35)	
Credit Card Fees	(482.55)				(482.55)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(134,763.43)				(134,763.43)	
Payroll Checks/Direct Deposits	(150,331.74)				(150,331.74)	
General Checks	(2,129,429.12)				(2,129,429.12)	
Bank Draft Payments	(1,341.96)				(1,341.96)	
Ending Balance	\$101,475.30	\$431,517.02	\$10,589,906.05	\$2,856,783.89	\$13,979,682.26	\$13,540.30

Check Report

By Check Number

Date Range: 10/01/2020 - 10/31/2020



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
00249	A.G. Davi, LTD	10/02/2020	Regular	0.00	395.00	37864
00010	Access Monterey Peninsula	10/02/2020	Regular	0.00	1,750.00	37865
00252	Cal-Am Water	10/02/2020	Regular	0.00	78.24	37866
00252	Cal-Am Water	10/02/2020	Regular	0.00	115.48	37867
00024	Three Amigos Pest Control DBA Central Coast Exte	10/02/2020	Regular	0.00	104.00	37868
00224	City of Monterey	10/02/2020	Regular	0.00	697.75	37869
00277	Home Depot Credit Services	10/02/2020	Regular	0.00	115.42	37870
04717	Inder Osahan	10/02/2020	Regular	0.00	1,293.21	37871
00222	M.J. Murphy	10/02/2020	Regular	0.00	43.44	37872
01012	Mark Dudley	10/02/2020	Regular	0.00	540.00	37873
01002	Monterey County Clerk	10/02/2020	Regular	0.00	50.00	37874
01002	Monterey County Clerk	10/02/2020	Regular	0.00	50.00	37875
13396	Navia Benefit Solutions, Inc.	10/02/2020	Regular	0.00	100.00	37876
19100	Norton Rose Fulbright	10/02/2020	Regular	0.00	33,598.50	37877
00282	PG&E	10/02/2020	Regular	0.00	13.10	37878
04736	Pitney Bowes Global Financial Svc, LLC	10/02/2020	Regular	0.00	392.41	37879
00159	Pueblo Water Resources, Inc.	10/02/2020	Regular	0.00	3,675.00	37880
04709	Sherron Forsgren	10/02/2020	Regular	0.00	869.02	37881
09989	Star Sanitation Services	10/02/2020	Regular	0.00	71.01	37882
17965	The Maynard Group	10/02/2020	Regular	0.00	1,522.23	37883
18737	U.S. Bank Equipment Finance	10/02/2020	Regular	0.00	871.82	37884
00763	ACWA-JPIA	10/09/2020	Regular	0.00	358.54	37885
00767	AFLAC	10/09/2020	Regular	0.00	907.16	37886
01188	Alhambra	10/09/2020	Regular	0.00	95.72	37887
00253	AT&T	10/09/2020	Regular	0.00	801.73	37888
00252	Cal-Am Water	10/09/2020	Regular	0.00	167.46	37889
01001	CDW Government	10/09/2020	Regular	0.00	757.35	37890
00224	City of Monterey	10/09/2020	Regular	0.00	171.33	37891
04041	Cynthia Schmidlin	10/09/2020	Regular	0.00	868.03	37892
00046	De Lay & Laredo	10/09/2020	Regular	0.00	102,460.50	37893
18734	DeVeera Inc.	10/09/2020	Regular	0.00	7,049.39	37894
15398	GovInvest	10/09/2020	Regular	0.00	4,900.00	37895
00083	Hayashi & Wayland Accountancy Corp.	10/09/2020	Regular	0.00	3,500.00	37896
05371	June Silva	10/09/2020	Regular	0.00	578.00	37897
05830	Larry Hampson	10/09/2020	Regular	0.00	2,098.20	37898
13431	Lynx Technologies, Inc	10/09/2020	Regular	0.00	1,200.00	37899
00259	Marina Coast Water District	10/09/2020	Regular	0.00	232.63	37900
00259	Marina Coast Water District	10/09/2020	Regular	0.00	232.63	37901
07418	McMaster-Carr	10/09/2020	Regular	0.00	149.50	37902
04034	Monterey County Tax Collector	10/09/2020	Regular	0.00	192.94	37903
04034	Monterey County Tax Collector	10/09/2020	Regular	0.00	192.94	37904
00274	Monterey One Water	10/09/2020	Regular	0.00	176.41	37905
01199	Monterey Signs, Inc.	10/09/2020	Regular	0.00	295.00	37906
13396	Navia Benefit Solutions, Inc.	10/09/2020	Regular	0.00	662.49	37907
00036	Parham Living Trust	10/09/2020	Regular	0.00	850.00	37908
00755	Peninsula Welding Supply, Inc.	10/09/2020	Regular	0.00	127.64	37909
00282	PG&E	10/09/2020	Regular	0.00	27.13	37910
00262	Pure H2O	10/09/2020	Regular	0.00	65.54	37911
04709	Sherron Forsgren	10/09/2020	Regular	0.00	869.02	37912
19098	Specialty Construction, Inc.	10/09/2020	Regular	0.00	606,260.30	37913
04719	Telit Io T Platforms, LLC	10/09/2020	Regular	0.00	232.98	37914
09425	The Ferguson Group LLC	10/09/2020	Regular	0.00	8,000.00	37915
00271	UPEC, Local 792	10/09/2020	Regular	0.00	997.50	37916

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Check Report**Date Range: 10/01/2020 - 10/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
06827	Waterline Envirotech Ltd	10/09/2020	Regular	0.00	1,267.79	37917
18163	Wex Bank	10/09/2020	Regular	0.00	808.82	37918
03966	ACWA (Memberships/Conferences/Publications	10/16/2020	Regular	0.00	11,900.00	37922
00760	Andy Bell	10/16/2020	Regular	0.00	711.00	37923
00252	Cal-Am Water	10/16/2020	Regular	0.00	5.00	37924
12601	Carmel Valley Ace Hardware	10/16/2020	Regular	0.00	92.23	37925
06268	Comcast	10/16/2020	Regular	0.00	196.37	37926
19765	Daniel Larson	10/16/2020	Regular	0.00	87.40	37927
12655	Graphicsmiths	10/16/2020	Regular	0.00	568.00	37928
19894	Gray CPA Consulting PC	10/16/2020	Regular	0.00	7,500.00	37929
00986	Henrietta Stern	10/16/2020	Regular	0.00	1,293.21	37930
00277	Home Depot Credit Services	10/16/2020	Regular	0.00	504.39	37931
03857	Joe Oliver	10/16/2020	Regular	0.00	1,293.21	37932
00094	John Arriaga	10/16/2020	Regular	0.00	2,500.00	37933
19897	John K. Cohan dba Telemetrix	10/16/2020	Regular	0.00	2,358.00	37934
19900	Jonathan Stewart	10/16/2020	Regular	0.00	29.90	37935
19764	Katrina Herrmann	10/16/2020	Regular	0.00	169.05	37936
19899	Marina Hernandez	10/16/2020	Regular	0.00	122.48	37937
00242	MBAS	10/16/2020	Regular	0.00	1,893.75	37938
00274	Monterey One Water	10/16/2020	Regular	0.00	731,336.70	37939
00274	Monterey One Water	10/16/2020	Regular	0.00	389,648.94	37940
00282	PG&E	10/16/2020	Regular	0.00	37,985.60	37941
00282	PG&E	10/16/2020	Regular	0.00	19.53	37942
00282	PG&E	10/16/2020	Regular	0.00	51.64	37943
18544	Psomas	10/16/2020	Regular	0.00	22,504.44	37944
00159	Pueblo Water Resources, Inc.	10/16/2020	Regular	0.00	1,579.50	37945
17968	Rutan & Tucker, LLP	10/16/2020	Regular	0.00	16,248.52	37946
16121	Skillpath	10/16/2020	Regular	0.00	149.00	37947
09351	Tetra Tech, Inc.	10/16/2020	Regular	0.00	2,041.38	37948
00281	CoreLogic Information Solutions, Inc.	10/23/2020	Regular	0.00	1,054.05	38015
00046	De Lay & Laredo	10/23/2020	Regular	0.00	35,871.50	38016
00192	Extra Space Storage	10/23/2020	Regular	0.00	885.00	38017
00758	FedEx	10/23/2020	Regular	0.00	15.89	38018
00277	Home Depot Credit Services	10/23/2020	Regular	0.00	55.82	38019
03965	Irrigation Association	10/23/2020	Regular	0.00	75.00	38020
19764	Katrina Herrmann	10/23/2020	Regular	0.00	123.05	38021
00117	Marina Backflow Company	10/23/2020	Regular	0.00	150.00	38022
19899	Marina Hernandez	10/23/2020	Regular	0.00	94.88	38023
05829	Mark Bekker	10/23/2020	Regular	0.00	1,094.00	38024
00118	Monterey Bay Carpet & Janitorial Svc	10/23/2020	Regular	0.00	1,260.00	38025
01002	Monterey County Clerk	10/23/2020	Regular	0.00	3,343.25	38026
13396	Navia Benefit Solutions, Inc.	10/23/2020	Regular	0.00	727.19	38027
00154	Peninsula Messenger Service	10/23/2020	Regular	0.00	870.00	38028
00282	PG&E	10/23/2020	Regular	0.00	6,949.25	38029
00282	PG&E	10/23/2020	Regular	0.00	2,075.55	38030
19575	RJA Management Services	10/23/2020	Regular	0.00	8,788.30	38031
00176	Sentry Alarm Systems	10/23/2020	Regular	0.00	309.25	38032
04359	The Carmel Pine Cone	10/23/2020	Regular	0.00	726.00	38033
08105	Yolanda Munoz	10/23/2020	Regular	0.00	540.00	38034
00010	Access Monterey Peninsula	10/30/2020	Regular	0.00	875.00	38035
00252	Cal-Am Water	10/30/2020	Regular	0.00	118.58	38036
00252	Cal-Am Water	10/30/2020	Regular	0.00	78.38	38037
08926	Capitol Enquiry	10/30/2020	Regular	0.00	44.68	38038
00230	Cisco Systems, Inc.	10/30/2020	Regular	0.00	290.00	38039
18734	DeVeera Inc.	10/30/2020	Regular	0.00	1,168.52	38040
00993	Harris Court Business Park	10/30/2020	Regular	0.00	721.26	38041
04717	Inder Osahan	10/30/2020	Regular	0.00	1,293.21	38042
01012	Mark Dudley	10/30/2020	Regular	0.00	540.00	38043
16182	Monterey County Weekly	10/30/2020	Regular	0.00	863.00	38044
13430	Premiere Global Services	10/30/2020	Regular	0.00	432.57	38045
00251	Rick Dickhaut	10/30/2020	Regular	0.00	543.40	38046

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Check Report**Date Range: 10/01/2020 - 10/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
09425	The Ferguson Group LLC	10/30/2020	Regular	0.00	63.17	38047
00024	Three Amigos Pest Control DBA Central Coast Exte	10/30/2020	Regular	0.00	104.00	38048
00269	U.S. Bank	10/30/2020	Regular	0.00	6,072.76	38049
	Void	10/30/2020	Regular	0.00	0.00	38050
18737	U.S. Bank Equipment Finance	10/30/2020	Regular	0.00	871.82	38051
00221	Verizon Wireless	10/30/2020	Regular	0.00	1,448.52	38052
18163	Wex Bank	10/30/2020	Regular	0.00	352.73	38053
Total Regular:				0.00	2,107,579.12	

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Check Report**Date Range: 10/01/2020 - 10/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	10/09/2020	Bank Draft	0.00	13,262.62	DFT0001733
00266	I.R.S.	10/09/2020	Bank Draft	0.00	2,834.33	DFT0001734
00267	Employment Development Dept.	10/09/2020	Bank Draft	0.00	5,449.21	DFT0001735
00266	I.R.S.	10/09/2020	Bank Draft	0.00	939.36	DFT0001736
00256	PERS Retirement	10/02/2020	Bank Draft	0.00	15,920.38	DFT0001737
00256	PERS Retirement	10/05/2020	Bank Draft	0.00	15,920.38	DFT0001739
00256	PERS Retirement	10/02/2020	Bank Draft	0.00	-15,920.38	DFT0001739
00256	PERS Retirement	10/02/2020	Bank Draft	0.00	700.00	DFT0001740
00266	I.R.S.	10/07/2020	Bank Draft	0.00	47.09	DFT0001742
00266	I.R.S.	10/07/2020	Bank Draft	0.00	70.50	DFT0001743
00266	I.R.S.	10/07/2020	Bank Draft	0.00	301.32	DFT0001744
00769	Laborers Trust Fund of Northern CA	10/13/2020	Bank Draft	0.00	28,094.00	DFT0001745
00266	I.R.S.	10/16/2020	Bank Draft	0.00	3,410.48	DFT0001747
00266	I.R.S.	10/16/2020	Bank Draft	0.00	370.98	DFT0001748
00267	Employment Development Dept.	10/16/2020	Bank Draft	0.00	1,169.86	DFT0001749
00266	I.R.S.	10/23/2020	Bank Draft	0.00	13,687.97	DFT0001751
00266	I.R.S.	10/23/2020	Bank Draft	0.00	2,843.17	DFT0001752
00267	Employment Development Dept.	10/23/2020	Bank Draft	0.00	5,670.81	DFT0001753
00266	I.R.S.	10/23/2020	Bank Draft	0.00	943.48	DFT0001754
00766	Standard Insurance Company	10/26/2020	Bank Draft	0.00	1,341.96	DFT0001755
00266	I.R.S.	10/30/2020	Bank Draft	0.00	1,081.21	DFT0001757
00266	I.R.S.	10/30/2020	Bank Draft	0.00	162.40	DFT0001758
00267	Employment Development Dept.	10/30/2020	Bank Draft	0.00	435.23	DFT0001759
00256	PERS Retirement	10/15/2020	Bank Draft	0.00	16,138.49	DFT0001760
00768	ICMA	10/09/2020	Bank Draft	0.00	2,655.09	DFT0001761
00768	ICMA	10/23/2020	Bank Draft	0.00	2,655.09	DFT0001762
00256	PERS Retirement	10/05/2020	Bank Draft	0.00	15,920.36	DFT0001819
Total Bank Draft:				0.00	136,105.39	

Bank Code APBNK	Summary			
	Payable Count	Payment Count	Discount	Payment
	181	120	0.00	2,107,579.12
	0	0	0.00	0.00
	0	1	0.00	0.00
	43	27	0.00	136,105.39
	0	0	0.00	0.00
	224	148	0.00	2,243,684.51

EXHIBIT 5-B

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Check Report**Date Range: 10/01/2020 - 10/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
19655	Shannon Ashley	10/02/2020	Regular	0.00	-500.00	37406
19655	Shannon Ashley	10/02/2020	Regular	0.00	500.00	37863
19860	Abraham Ramirez	10/23/2020	Regular	0.00	500.00	37949
19863	Alan Mah	10/23/2020	Regular	0.00	500.00	37950
19882	Alden Adolph	10/23/2020	Regular	0.00	500.00	37951
19885	Alicia Suits	10/23/2020	Regular	0.00	500.00	37952
19864	Amrita Prasad	10/23/2020	Regular	0.00	500.00	37953
19843	Angela Guerra	10/23/2020	Regular	0.00	75.00	37954
19837	Annette Jankosky	10/23/2020	Regular	0.00	75.00	37955
19834	Barbara Bastian	10/23/2020	Regular	0.00	75.00	37956
19854	Ben Trainer	10/23/2020	Regular	0.00	125.00	37957
19893	Brandon Smart	10/23/2020	Regular	0.00	500.00	37958
19865	Brendan Devine	10/23/2020	Regular	0.00	500.00	37959
19856	Brita Bruemmer	10/23/2020	Regular	0.00	125.00	37960
19500	Caroline MacDonald	10/23/2020	Regular	0.00	125.00	37961
19883	Christopher A. Costa	10/23/2020	Regular	0.00	500.00	37962
19890	Courtney Wettstein	10/23/2020	Regular	0.00	500.00	37963
19833	Cynthia Ovens	10/23/2020	Regular	0.00	75.00	37964
19857	Danielle Coelho	10/23/2020	Regular	0.00	125.00	37965
19875	David Ghio	10/23/2020	Regular	0.00	500.00	37966
19866	David J. Nelson	10/23/2020	Regular	0.00	500.00	37967
19877	David Refuerzo	10/23/2020	Regular	0.00	500.00	37968
19844	David Winter	10/23/2020	Regular	0.00	75.00	37969
18145	Debbie Britz	10/23/2020	Regular	0.00	500.00	37970
19845	Deborah Appel	10/23/2020	Regular	0.00	150.00	37971
19831	Eldred Griffin	10/23/2020	Regular	0.00	225.00	37972
19886	Elizabeth Page	10/23/2020	Regular	0.00	100.00	37973
19835	George Hoffman	10/23/2020	Regular	0.00	150.00	37974
19855	Helena Lum	10/23/2020	Regular	0.00	125.00	37975
19851	Hillary Cook	10/23/2020	Regular	0.00	125.00	37976
19884	Holly Philipsen	10/23/2020	Regular	0.00	500.00	37977
19872	Jack Lagier	10/23/2020	Regular	0.00	500.00	37978
19874	James Peterson	10/23/2020	Regular	0.00	500.00	37979
19892	Janice Uhler	10/23/2020	Regular	0.00	500.00	37980
19869	Jennifer Greunke	10/23/2020	Regular	0.00	500.00	37981
19870	Jimmy Cook	10/23/2020	Regular	0.00	500.00	37982
19841	John Gill	10/23/2020	Regular	0.00	75.00	37983
19871	John Gordon Morrison	10/23/2020	Regular	0.00	500.00	37984
19832	John T. Michiels	10/23/2020	Regular	0.00	225.00	37985
19868	Johnathan Smith	10/23/2020	Regular	0.00	500.00	37986
19888	JuanJuan Zang	10/23/2020	Regular	0.00	250.00	37987
19852	Julie Filizetti	10/23/2020	Regular	0.00	125.00	37988
19861	Karen Crockett	10/23/2020	Regular	0.00	500.00	37989
19881	Karen D. King	10/23/2020	Regular	0.00	500.00	37990
19878	Kimberly Gilbreath	10/23/2020	Regular	0.00	500.00	37991
19887	Lane Trotter	10/23/2020	Regular	0.00	75.00	37992
19858	Linda Watson	10/23/2020	Regular	0.00	500.00	37993
19697	Mast Realty	10/23/2020	Regular	0.00	75.00	37994
19848	Michael McCarver	10/23/2020	Regular	0.00	150.00	37995
19891	Michael Ryan Griffin	10/23/2020	Regular	0.00	500.00	37996
19879	Moyara Ruehsen	10/23/2020	Regular	0.00	500.00	37997
19847	Patrick Catania	10/23/2020	Regular	0.00	150.00	37998
19840	Peter Dienna	10/23/2020	Regular	0.00	225.00	37999
19876	Preston Flatley	10/23/2020	Regular	0.00	500.00	38000
19846	Sal Dimaggio	10/23/2020	Regular	0.00	75.00	38001
19867	Sandy Shore	10/23/2020	Regular	0.00	500.00	38002
19873	Sau Sy	10/23/2020	Regular	0.00	500.00	38003
19889	Sean Spowart	10/23/2020	Regular	0.00	500.00	38004
19849	Stephanie Dutra	10/23/2020	Regular	0.00	125.00	38005

EXHIBIT 5-B

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Check Report**Date Range: 10/01/2020 - 10/31/2020**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19862	Stewart Tabak	10/23/2020	Regular	0.00	500.00	38006
19836	Sung Choe	10/23/2020	Regular	0.00	425.00	38007
19838	Susan Greenbaum	10/23/2020	Regular	0.00	75.00	38008
19853	Tammy Jennings	10/23/2020	Regular	0.00	125.00	38009
19880	Tippon or Debby Weiss	10/23/2020	Regular	0.00	500.00	38010
19859	Tom Barrera	10/23/2020	Regular	0.00	500.00	38011
19839	Warren Neidenburg	10/23/2020	Regular	0.00	225.00	38012
19850	William Brosseau	10/23/2020	Regular	0.00	625.00	38013
19842	William Potter	10/23/2020	Regular	0.00	75.00	38014
Total Regular:				0.00	21,850.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	67	67	0.00	22,350.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	67	68	0.00	21,850.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	248	187	0.00	2,129,929.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-500.00
Bank Drafts	43	27	0.00	136,105.39
EFT's	0	0	0.00	0.00
	291	216	0.00	2,265,534.51

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	10/2020	2,265,534.51
			2,265,534.51

EXHIBIT 5-C

Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 10/1/2020 - 10/31/2020

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5367	10/09/2020	Regular	1024	Stoldt, David J	0.00	5,669.24	5,669.24
5368	10/09/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.83	2,227.83
5369	10/09/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.06	2,031.06
5370	10/09/2020	Regular	1018	Prasad, Suresh	0.00	4,067.47	4,067.47
5371	10/09/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5372	10/09/2020	Regular	1075	Valencia, Mariel C	0.00	2,542.02	2,542.02
5373	10/09/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,653.43	2,653.43
5374	10/09/2020	Regular	6063	Hampson, Larry M	0.00	2,190.64	2,190.64
5375	10/09/2020	Regular	1009	James, Gregory W	0.00	3,266.43	3,266.43
5376	10/09/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.74	4,230.74
5377	10/09/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.95	2,677.95
5378	10/09/2020	Regular	1043	Suwada, Joseph	0.00	2,011.60	2,011.60
5379	10/09/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.50	1,965.50
5380	10/09/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.76	2,702.76
5381	10/09/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.20	3,685.20
5382	10/09/2020	Regular	6071	Foster, Ivie M	0.00	231.56	231.56
5383	10/09/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.14	2,373.14
5384	10/09/2020	Regular	6072	Hernandez, Marina	0.00	878.08	878.08
5385	10/09/2020	Regular	6069	Herrmann, Katrina F	0.00	821.66	821.66
5386	10/09/2020	Regular	6074	Kruse, Emerentia B	0.00	922.96	922.96
5387	10/09/2020	Regular	6070	Larson, Daniel K	0.00	415.47	415.47
5388	10/09/2020	Regular	1048	Lumas, Eric M	0.00	1,811.39	1,811.39
5389	10/09/2020	Regular	6073	Stewart, Jonathan D	0.00	922.96	922.96
5390	10/09/2020	Regular	1001	Bravo, Gabriela D	0.00	2,830.87	2,830.87
5391	10/09/2020	Regular	1076	Jacic, Tricia	0.00	2,583.98	2,583.98
5392	10/09/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.87	2,706.87
5393	10/09/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.23	3,468.23
5394	10/09/2020	Regular	1040	Smith, Kyle	0.00	2,389.57	2,389.57
5395	10/09/2020	Regular	1047	Timmer, Christopher	0.00	2,190.67	2,190.67
5396	10/07/2020	Regular	7015	Adams, Mary L	0.00	236.96	236.96
5397	10/07/2020	Regular	7014	Evans, Molly F	0.00	374.02	374.02
5398	10/07/2020	Regular	7017	Hoffmann, Gary D	0.00	124.67	124.67
5399	10/07/2020	Regular	7018	Riley, George T	0.00	249.34	249.34
5400	10/16/2020	Regular	1043	Suwada, Joseph	0.00	7,867.70	7,867.70
5401	10/23/2020	Regular	1024	Stoldt, David J	0.00	5,657.12	5,657.12
5402	10/23/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.86	2,227.86
5403	10/23/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.07	2,031.07
5404	10/23/2020	Regular	1018	Prasad, Suresh	0.00	4,067.46	4,067.46
5405	10/23/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5406	10/23/2020	Regular	1075	Valencia, Mariel C	0.00	4,472.10	4,472.10
5407	10/23/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,653.44	2,653.44
5408	10/23/2020	Regular	6063	Hampson, Larry M	0.00	2,636.31	2,636.31
5409	10/23/2020	Regular	1009	James, Gregory W	0.00	3,266.43	3,266.43
5410	10/23/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.74	4,230.74
5411	10/23/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.94	2,677.94
5412	10/23/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.50	1,965.50
5413	10/23/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.76	2,702.76
5414	10/23/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.20	3,685.20
5415	10/23/2020	Regular	6071	Foster, Ivie M	0.00	197.52	197.52
5416	10/23/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.14	2,373.14
5417	10/23/2020	Regular	6072	Hernandez, Marina	0.00	534.05	534.05
5418	10/23/2020	Regular	6069	Herrmann, Katrina F	0.00	658.19	658.19
5419	10/23/2020	Regular	6074	Kruse, Emerentia B	0.00	1,003.44	1,003.44
5420	10/23/2020	Regular	6070	Larson, Daniel K	0.00	197.52	197.52
5421	10/23/2020	Regular	1048	Lumas, Eric M	0.00	1,811.39	1,811.39
5422	10/23/2020	Regular	6073	Stewart, Jonathan D	0.00	1,003.44	1,003.44
5423	10/23/2020	Regular	1001	Bravo, Gabriela D	0.00	2,620.76	2,620.76

EXHIBIT 5-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	50 Total Payment
5424	10/23/2020	Regular	1076	Jakic, Tricia	0.00	2,583.99	2,583.99
5425	10/23/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.86	2,706.86
5426	10/23/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.23	3,468.23
5427	10/23/2020	Regular	1040	Smith, Kyle	0.00	2,389.58	2,389.58
5428	10/23/2020	Regular	1047	Timmer, Christopher	0.00	2,190.68	2,190.68
5429	10/30/2020	Regular	1043	Suwada, Joseph	0.00	4,002.36	4,002.36
37919	10/07/2020	Regular	7007	Byrne, Jeanne	498.69	0.00	498.69
37920	10/07/2020	Regular	7009	Edwards, Alvin	476.36	0.00	476.36
37921	10/07/2020	Regular	7004	Potter, David L	236.96	0.00	236.96
Total:					1,212.01	149,119.73	150,331.74



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH OCTOBER 31, 2020

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>FY 2020/2021 Year-to-Date Actual</u>	<u>FY 2020/2021 Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 1,000
Water supply charge			(159)	(159)	(159)	3,300,000	(2,376)
User fees	357,204	137,212	81,151	575,567	1,763,315	4,250,000	1,039,126
Mitigation revenue	-			-	-	-	-
Capacity fees			41,382	41,382	75,145	400,000	132,139
Permit fees	-	20,124		20,124	54,920	198,000	76,660
Investment income	7,564	6,783	30,807	45,154	(23,591)	200,000	52,220
Miscellaneous	4	2	3	9	9,542	15,000	5,765
Sub-total district revenues	364,771	164,121	153,184	682,077	1,879,172	10,413,000	1,304,535
Project reimbursements	8,579	24,069	894,686	927,335	1,140,639	2,436,000	792,446
Legal fee reimbursements		150		150	450	16,000	150
Grants	-	-	-	-	7,274	2,495,400	-
Recording fees		4,290		4,290	13,420	6,000	11,940
Sub-total reimbursements	8,579	28,509	894,686	931,775	1,161,783	4,953,400	804,536
From Reserves	-	-	-	-	-	9,055,400	-
Total revenues	373,351	192,630	1,047,870	1,613,851	3,040,956	24,421,800	2,109,071
EXPENDITURES							
Personnel:							
Salaries	77,002	43,895	89,470	210,368	766,695	2,651,200	813,901
Retirement	6,342	4,033	7,642	18,017	472,852	647,400	420,287
Unemployment Compensation	205	-	-	205	4,964	3,000	2,457
Auto Allowance	92	92	277	462	1,801	6,000	1,847
Deferred Compensation	143	143	429	714	2,787	9,400	2,858
Temporary Personnel	-	-	-	-	-	50,000	43,308
Workers Comp. Ins.	3,333	247	2,164	5,744	17,833	85,000	37,171
Employee Insurance	15,978	9,971	15,332	41,280	155,931	505,700	147,808
Medicare & FICA Taxes	2,069	729	1,479	4,277	16,087	46,800	16,527
Personnel Recruitment	-	-	-	-	-	3,000	505
Other benefits	41	26	33	100	400	1,500	210
Staff Development	-	506	-	506	1,662	29,700	2,652
Sub-total personnel costs	105,206	59,642	116,825	281,673	1,441,010	4,038,700	1,489,530
Services & Supplies:							
Board Member Comp	1,361	1,320	1,369	4,050	14,715	33,900	10,530
Board Expenses	109	69	88	266	2,491	10,000	995
Rent	985	230	915	2,130	8,520	23,200	8,120
Utilities	988	608	801	2,397	9,396	33,200	10,889
Telephone	1,802	1,113	1,279	4,194	18,283	46,500	15,666
Facility Maintenance	2,245	1,424	1,807	5,476	10,829	56,300	23,575
Bank Charges	416	264	335	1,015	5,083	15,100	5,985
Office Supplies	281	152	243	676	3,981	17,700	5,790
Courier Expense	194	123	156	473	1,597	6,100	2,280
Postage & Shipping	7	4	5	16	756	6,800	1,332
Equipment Lease	357	227	288	872	4,279	13,900	5,349
Equip. Repairs & Maintenance	-	-	-	-	341	7,000	2,119
Photocopy Expense	-	-	-	-	-	-	-
Printing/Duplicating/Binding	-	-	-	-	-	500	-
IT Supplies/Services	8,078	5,123	6,502	19,703	109,041	220,000	81,174
Operating Supplies	121	60	38	219	496	16,100	4,374
Legal Services	8,181	5,560	6,550	20,291	92,869	400,000	56,179



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH OCTOBER 31, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	8,420	5,340	6,777	20,537	78,750	360,200	101,757
Transportation	1,177	50	826	2,053	8,638	34,000	10,029
Travel	697	-	-	697	1,899	26,100	6,107
Meeting Expenses	718	455	578	1,750	5,250	6,700	907
Insurance	-	-	-	-	-	98,000	23,438
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	8,362	5,303	6,730	20,395	22,086	38,300	26,010
Public Outreach	82	52	66	200	230	3,900	1,288
Assessors Administration Fee	-	-	-	-	-	20,000	-
Miscellaneous	158	100	127	386	386	3,000	379
Sub-total services & supplies costs	44,739	27,577	35,480	107,796	399,913	1,499,600	404,270
Project expenditures	32,934	26,877	697,357	757,168	4,031,096	16,639,100	2,045,513
Fixed assets	-	-	-	-	34,270	220,000	7,363
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	-	230,000	-
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	32,934	26,877	697,357	757,168	4,065,367	18,883,500	2,052,876
Total expenditures	182,879	114,095	849,662	1,146,637	5,906,290	24,421,800	3,946,676
Excess (Deficiency) of revenues over expenditures	\$ 190,471	\$ 78,535	\$ 198,208	\$ 467,214	\$ (2,865,335)	\$ -	\$ (1,837,605)

ADMINISTRATIVE COMMITTEE

6. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: January 13, 2021 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
 General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 13, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 6-A**, monthly status report on contracts over \$25,000 for the period October 2020. This status report is provided for information only, no action is required.

EXHIBIT

6-A Status on District Open Contracts (over \$25k)

EXHIBIT 6-A

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Monterey Peninsula Water Management District Status on District Open Contracts (over \$25K) For The Period October 2020

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1 Hayashi & Wayland Accountancy Corp.	Audit services	6/15/2020	\$ 68,000.00	\$ 3,500.00		\$ 3,500.00			PO02426
2 Martin B. Feeney, PG, CHG	Construction Management of PWM final well comissioning	8/17/2020	\$ 53,820.00	\$ 20,110.00		\$ 20,110.00			PO02403
3 De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ -		\$ -			PO02398
4 Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ -		\$ -			PO02371
5 Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 8,526.00	\$ 15,228.74	\$ 23,754.74		Current period billing for CEQA services	PO02363
6 Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 2,100.00		\$ 2,100.00			PO02357
7 Regional Government Services	Human Resouces contractual services	6/15/2020	\$ 70,000.00	\$ 12,111.30	\$ 9,270.40	\$ 21,381.70		Current period billing for HR services	PO02356
8 DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 6,588.00	\$ 2,196.00	\$ 8,784.00		Current period billing for IT backup services	PO02349
9 DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 14,253.00	\$ 4,751.00	\$ 19,004.00		Current period billing for IT managed services	PO02348
10 The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 24,204.35	\$ 8,075.71	\$ 32,280.06		Current period retainer billing	PO02339
11 JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00		Current period retainer billing	PO02338
12 MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 10,891.25	\$ 1,418.75	\$ 12,310.00		Current period billing related to ASR water quality testing	PO02330
13 Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 1,995.00		\$ 1,995.00			PO02320
14 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 63,066.00	\$ 11,616.00	\$ 74,682.00		Current period billing appraisal services related to Phase 2 Measure J	PO02316
15 De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 165,082.50		\$ 165,082.50			PO02282
16 De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 47,972.50		\$ 47,972.50			PO02281
17 De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 129,928.00	\$ 129,889.49		\$ 129,889.49			PO02273
18 Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services Phase II	12/16/2019	\$ 200,000.00	\$ 133,201.51	\$ 9,937.50	\$ 143,139.01		Current period billing for eminent domain work related to phase 2 Measure J	PO02236
19 Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
20 Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 127,080.36	\$ 2,989.35	\$ 130,069.71		Current period billing related to ASR engineering services	PO02163
21 Specialty Construction, Inc.	ASR SMWTF Construction	10/21/2019	\$ 4,649,400.00	\$ 4,026,129.19	\$ 134,515.25	\$ 4,160,644.44		Current period billing related to ASR construction management services	PO02162
22 Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 176,703.18	\$ 14,207.50	\$ 190,910.68		Current period billing related to ASR construction management services	PO02160
23 U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 12,243.15	\$ 871.82	\$ 13,114.97	6/30/2024	Current period billing for photocopy machine lease	PO02108
24 Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70			PO02095
25 Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094
26 DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05			PO01986

EXHIBIT 6-A

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**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period October 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
27	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32		PO01985
28	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 21,490.66		\$ 21,490.66		PO01880
29	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021	PO01874
30	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33		PO01824
31	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39		PO01778
32	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 69,095.92		\$ 69,095.92		PO01777
33	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91		PO01726
34	Fort Ord Reuse Authority	ASR Backflush basin expansion project UXO support	7/16/2018	\$ 55,215.00	\$ 8,241.72		\$ 8,241.72		PO01686
35	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018	\$ 70,000.00	\$ 68,652.56		\$ 68,652.56		PO01645
36	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25		PO01628
37	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11		PO01510
38	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 24,180.00		\$ 24,180.00		PO01509
39	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021	PO01471
40	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32		PO01321
41	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50		PO01268
42	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06		PO01202
43	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2021	PO01100
44	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00		PO01076
45	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71		PO01072
46	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00		PO00123
47	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98		PO00122

ADMINISTRATIVE COMMITTEE

7. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date: January 13, 2021 **Budgeted:** N/A

From: David J. Stoldt, **Program/** N/A
 General Manager **Line Item No.:**

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on January 13, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 7-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period October 2020. This status report is provided for information only, no action is required.

EXHIBIT

7-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
For the Period October 2020**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 133,201.51	\$ 9,937.50	\$ 143,139.01	\$ 81,860.99	PA00005-01
2	CEQA Work	12/16/2019	\$ 129,928.00	\$ 129,889.49	\$ -	\$ 129,889.49	\$ 38.51	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 165,082.50	\$ -	\$ 165,082.50	\$ 34,917.50	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 47,972.50	\$ -	\$ 47,972.50	\$ 97,027.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 62,662.51	\$ 8,313.00	\$ 70,975.51	\$ (30,975.51)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 63,066.00	\$ 11,616.00	\$ 74,682.00	\$ 45,318.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 51,686.78	\$ -	\$ 51,686.78	\$ 35,313.22	PA00005-07
6	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 294,072.00	\$ 1,090.40	\$ 3,343.25	\$ 4,433.65	\$ 289,638.35	PA00005-20
	Total		\$ 1,241,000.00	\$ 654,651.69	\$ 33,209.75	\$ 687,861.44	\$ 553,138.56	

ADMINISTRATIVE COMMITTEE

8. MONTHLY PROGRESS REPORT – SANTA MARGARITA WATER TREATMENT FACILITY

Meeting Date: January 13, 2021 **Budgeted:** N/A
From: David J. Stoldt **Program/** N/A
 General Manager **Line Item:**
Prepared By: Maureen Hamilton **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: This progress report is provided for information only; no action is required.

The final invoice was received for the Santa Margarita Water Treatment Facility construction contract. The following table details the construction contract cost:

Item	Amount	Notes
Awarded Construction Contract	\$4,649,400.00	
Allowed Contingency	\$464,940.00	10% of awarded construction contract amount
Total Board Authorized Expenditure	\$5,114,340.00	
Change Orders	\$190,968.42	4% of awarded construction contract amount
Bid Items not Required	-\$160,000.00	Soundwall, standby time
Construction Contract Expenditure	\$4,680,368.42	
Reimbursement Request	-\$112,551.43	Flow meter installed on behalf of Cal Am
Estimated MPWMD Construction Contract Expenditure	\$4,567,816.99	

The bid line item for soundwalls was a placeholder in the amount of \$150,000 because the design was not finalized at bid time. As the design progressed, it became apparent that there is insufficient space for a soundwall, protective bollards, vehicle passage, and the temporary chlorination facility housing. A soundwall may be revisited as part of a future project. No standby time was used for the project, resulting in a \$10,000 savings.

Cal-Am was required to install a flow meter (Meter Works) on the lateral pipeline connecting the Santa Margarita site to the transmission pipeline CalAm shares with Marina Coast Water District. MPWMD and Cal-Am agreed to install the meter as part of the Santa Margarita construction project in an effort to reduce cost and minimize public nuisance due to traffic impacts. A separate bid line item was created for the reimbursable Meter Works. MPWMD is submitting a reimbursement request to Cal-Am now that the construction contract final payment request has been received.

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



DRAFT AGENDA (Current 12/21/20)
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, January 25, 2021, 6:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

Or join at _____.

Event number:

Meeting password:

Participate by phone: _____

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/>
 scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
 by 5 PM on Thursday, January 21, 2021

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

Alvin Edwards, Chair – Division 1
 Karen Paull, Vice Chair – Division 4
 George Riley – Division 2
 Vacant – Division 3
 Amy Anderson – Division 5
 Mary Adams, Monterey County Board of
 Supervisors Representative
 David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on Friday, ----- . Staff reports regarding these agenda items will be available for public review on _____ at the District's website www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next meeting of the Board is set for January 28, 2021 at 6 pm.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks "**", Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the December 14, 2020 Regular and December 23, 2020 Special Meetings of the Board of Directors
2. Ratify Board Committee Assignments for 2021
3. Consider Amendment to Electronic Communications Management Policy
4. Annual MPWMD Board/Employee Reimbursement Report
5. Consider Authorizing a Contract Amendment with Martin Feeney for Performing Project Management for the Final Conditioning of the Pure Water Monterey Injection Well Field
6. Consider Approval of Annual Update on Investment Policy
7. Consider Adoption of Treasurer's Report for October 2020

GENERAL MANAGER'S REPORT

8. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
9. Update on Development of Water Supply Projects

REPORT FROM DISTRICT COUNSEL

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – No Public Hearing items were submitted for Board consideration.

ACTION ITEMS – Public Comment will be received. Please limit your comments to three (3) minutes per item.

11. Consider Adoption of an Addendum to the District's Prior ASR Environmental Impact Report for Construction of a Bypass Pipeline to Allow Simultaneous Pure Water Monterey Recovery and ASR Injection (Subject to CEQA Review per CEQA Guideline Sections 15162 and 15164)
Action:

DISCUSSION ITEMS - Public Comment will be received. Please limit your comments to three (3) minutes per item.

12. Options for Election of Director Division 3
The Board will discuss No action will be taken.
13. Timeline on Future Decision Points - Feasibility of Public Ownership of California American Water Monterey Water System
The Board will discuss.....No action will be taken.

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

14. Report on Activity/Progress on Contracts Over \$25,000
15. Status Report on /Rule 19.8 Phase II Spending
16. Monthly Progress Report - Santa Margarita Water Treatment Facility
17. Letters Received

18. Committee Reports
19. Monthly Allocation Report
20. Water Conservation Program Report
21. Carmel River Fishery Report
22. Monthly Water Supply and California American Water Production Report
23. Quarterly Carmel River Riparian Corridor Management Program Report
24. Semi-Annual Groundwater Quality Monitoring Report

ADJOURNMENT

Board Meeting Schedule			
Thursday, January 28, 2021	Special Board Meeting	6:00 pm	Virtual - Zoom
Thursday, February 25, 2021	Regular Board Meeting	6:00 pm	Virtual - Zoom
Monday, March 15, 2020	Regular Board Meeting	6:00 pm	Virtual - Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

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Instructions for Connecting to the Zoom Meeting

Note: If you have not used WebEx previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

~~— **Begin:** Within 10 minutes of the meeting start time from your computer click on this link~~

~~or past the link into your browser or go to: mpwmd.webex.com.~~

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~~Click on the “Use computer for audio” drop down list~~

~~Click “Join Meeting”~~

~~Once in the meeting, mute your microphone.~~

~~Turn your microphone on when it is your turn to speak.~~

~~-~~

~~**2) View material on your computer screen and listen to audio on your phone**~~

~~From the “Use computer for Audio” drop down list select “Call In”~~

~~Click on “Join Meeting” / You will see a toll free telephone number, access code, and attendee ID #—enter these numbers on your phone.~~

~~Mute the microphone on your computer.~~

~~Disable computer speakers using the Settings menu.~~

~~-~~

~~**3) Join by phone only (no computer) dial 1-877-668-4493 and use the meeting number above.**~~

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

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(c) Phone audio connection only: Press *3. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *3 to end the call.

Submit Written Comments

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U:\staff\Board_Committees\Admin\2021\20210113\10\Item-10.docx

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DRAFT AGENDA (Current 12/21/20)
Special Meeting
Board of Directors
Monterey Peninsula Water Management District

Thursday, January 28, 2021, 6 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

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 by 5 PM on Tuesday, January 26, 2021

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

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 Karen Paull, Vice Chair - Division 4
 George Riley – Division 2
 Vacant – Division 3
 Amy Anderson – Division 5
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David J. Stoldt

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ORAL COMMUNICATIONS - Anyone wishing to address the Board on matters not listed on the agenda that are within the purview of the District may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

ACTION ITEM - Public comment will be received. Please limit your comment to three (3) minutes per item

1. Review Letters of Nomination and Statements of Qualifications Received from Persons Interested to Serve as Director Division 3

Action:

2. Consider Method of Replacement - Select Appointee or Conduct Election in Voter Division 3

Action:

IF APPOINTED, ADMINISTER OATH OF OFFICE TO DIRECTOR DIVISION 3

ADJOURNMENT

Board Meeting Schedule			
Thursday, February 25, 2021	Regular Board Meeting	6:00 pm	Virtual – Zoom
Monday, April 19, 2021	Regular Board Meeting	6:00 pm	Virtual - Zoom
Monday, May 17, 2021	Regular Board Meeting	6:00 pm	Virtual - Zoom

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