



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Monday, February 10, 2020.

Administrative Committee

Members:

Jeanne Byrne, Chair
Alvin Edwards
Molly Evans

Alternate:

George Riley

Staff Contact:

Suresh Prasad

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Thursday, February 13, 2020, 3:30 PM

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District’s jurisdiction that is not listed on the agenda. Please limit your comments to three minutes in length.*

Items on Board Agenda for February 19, 2020 – *Public comment will be received on each item. Please limit your comments to three minutes in length.*

1. Consider Adoption of January 15, 2020 Administrative Committee Meeting Minutes
2. Consider Purchase of Internet License for Water Wise Gardening in Monterey County
3. Consider Approval of Expenditure for Purchase of Ford F150 4x4 Truck
4. Consider Purchase of Water Conservation Equipment
5. Consider Sponsorship of Demonstration Garden at City of Carmel-by-the-Sea’s Public Works Department on Junipero Street in Carmel
6. Consider Approval for Grant Funding for Hastings Reservation Ford Replacement on Finch Creek
7. Consider Expenditure of Funds for Preparation of a 20-Year Summary Report of Bioassessment Sampling
8. Consider Adoption of Treasurer’s Report for December 2019
9. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2019-2020
10. Consider Approval of Second Quarter FY 2019-2020 Investment Report
11. Consider Request for Delay of Payment of Capacity Fees Payment for Non-Profit Public Benefit Project – Peninsula Shelter Project, 1292 Olympia Avenue, Seaside
12. Consider Change to Placement on Salary Schedule – Administrative Services Manager – 2019 MOU Confidential Staff Unit

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

13. Report on Activity/Progress on Contracts Over \$25,000
14. Monthly Progress Report – Santa Margarita Water Treatment Facility

Other Items – *Public comment will be received on each item. Please limit your comments to three minutes in length.*

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2019-2020
16. Approve 2020 Committee Meeting Schedule
17. Review Draft February 19, 2020 Regular Board Meeting Agenda
18. Update on Status of County of Monterey Electronic Permit Processing
19. Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on February 11, 2020. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

ADMINISTRATIVE COMMITTEE**1. ADOPT MINUTES OF JANUARY 15, 2020 COMMITTEE MEETING**

Meeting Date: February 13, 2020

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the January 15, 2020 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of January 15, 2020 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee January 15, 2020

Call to Order

The meeting was called to order at 4:02 PM in the District Conference Room.

Committee members present: George Riley – Chair
Gary Hoffmann

Committee members absent: Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Maureen Hamilton, Water Resources Engineer
Jonathan Lear, Water Resources Manager
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for January 23, 2020

1. **Consider Adoption of Minutes of November 13, 2019 Committee Meeting**
On a motion by Riley and second by Hoffmann, the minutes of the November 13, 2019 meeting were approved on a vote of 2 – 0 by Riley and Hoffmann.
2. **Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report**
The committee received the report and took no further action.
3. **Receive Government Accounting Standards Board Statement No. 75 Accounting and Financial Reporting for Postemployment Benefits Other than Pensions**
The committee received the report and took no further action.
4. **Consider Approval of Annual Update on Investment Policy**
On a motion by Riley and second by Hoffmann, the committee voted to recommend the Board approve the District's Investment Policy. The motion was approved on a vote of 2 – 0 by Riley and Hoffmann.
5. **Semi-Annual Report on the CAWD/PBCSD Wastewater Reclamation Project**
This report was presented for informational purposes only. No action was taken by the committee.
6. **Consider Adoption of Treasurer's Report for November 2019**
On a motion by Riley and second by Hoffmann, the committee voted to recommend the Board adopt

the November 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 2 – 0 by Riley and Hoffmann.

7. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

8. Status Report on Measure J/Rule 19.8 Spending

This item was presented as information to the committee. No action was required or taken by the committee.

9. Monthly Progress Report – Santa Margarita Water Treatment Facility

Committee members Hoffmann and Riley reported that they received the monthly progress report for the Santa Margarita Water Treatment Facility at the January 14, 2020 Water Supply Planning Committee and stated it was not needed to be presented to them at the January 15 Administrative Committee meeting.

Other Items

10. Review Draft January 23, 2020 Regular Board Meeting Agenda

A revised agenda was distributed to the committee and changes were presented by the General Manager. No changes were made by the committee.

Adjournment

The meeting adjourned at 5:58 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER PURCHASE OF INTERNET LICENSE FOR WATER WISE GARDENING IN MONTEREY COUNTY

Meeting Date:	February 13, 2020	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Program 4-2-2 J
Prepared By:	Stephanie Locke	Cost Estimate:	\$5,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2020 and recommended _____.

CEQA Compliance: N/A

SUMMARY: The District provides a web link for Monterey County Water Wise Landscaping to assist homeowners and professionals with landscape planning and design. Since landscape irrigation tends to generate the largest water usage on residential properties, the information provided by the software helps property owners be “garden smart” by providing information and photographs of water efficient plants and by allowing the user to create a landscape “shopping list.” The software is accessed by approximately 2,000 unique visitors each year.

District staff is requesting authorization to renew its one-year license to continue use of the Monterey County Water Wise Landscaping software on the District’s conservation program website. The license also allows unlimited links to the host website. The Water Awareness Committee (WAC) of Monterey County (the District is a founding member) links to MPWMD’s website.

RECOMMENDATION: Staff recommends the Administrative Committee approve expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Monterey County Water Wise Landscaping software.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are available in items 4-2-2-J in the Fiscal Year 2019-2020 budget.

EXHIBITS

None

QUOTE

CYPRESS COAST FORD
 4 GEARY PLAZA
 SEASIDE CA 93955
 Mike Aubuchon
 maubuchon@vscc.com
 831-899-8300
 831-915-5531 Cell

DATE: FEBRUARY 5, 2020

TO *Monterey Peninsula Water Management District*
 5 Harris Court
 Building G
 Monterey, CA 93940

 Suresh Prasad **831.521.5644.**



FLEET MANAGER	ORDER	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Mike Aubuchon	TBD	Delivered	TBD		Due on receipt	TBD

QTY	ITEM #	DESCRIPTION	MSRP	FLEET
1	101A	2020 F150 4X4 R/C 3.3L V6 PFDI ELEC 6-SPEED AUTO W/TOW MODE Exterior OXFORD WHITE Interior MEDIUM EARTH GRAYVINYL 40/20/40 FRONT SEAT XL POWER EQUIPMENT GROUP CLASS IV TRAILER HITCH REAR VIEW CAMERA	\$36,715.00	\$35,130.00
				-\$1,750.00
			FEES	\$118.00
			DMV	N/A
			TAX	\$3,249.53
			TOTAL	\$36,747.53

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CNGP530

VEHICLE ORDER CONFIRMATION

02/03/20 15:39:19

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Dealer: F72426

2020 F-150

Page: 1 of 1

Order No: 5001 Priority: D1 Ord FIN: QC018 Order Type: 5B Price Level: 035

Ord Code: 100A Cust/Flt Name: MPWMD PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
F1E	F150 4X4 R/C	\$33140	\$31649.00	60M	FORDPASS CONNCT	\$225	\$205.00
	122" WHEELBASE				FRT LICENSE BKT	NC	NC
YZ	OXFORD WHITE			425	50 STATE EMISS	NC	NC
A	VINYL 40/20/40	NC	NC	50S	CRUISE CONTROL	225	205.00
G	MED EARTH GRAY			85A	POWER EQUIP GRP	970	882.00
100A	EQUIP GRP				FLEX FUEL		
	.XL SERIES				SP FLT ACCT CR		(962.00)
	.17"SILVER STEEL				FUEL CHARGE		10.28
99B	3.3L V6 PFDI				DEST AND DELIV	1595	1595.00
446	ELEC 6-SPD AUTO			TOTAL	BASE AND OPTIONS	36575	33966.93
	.265/70R-17			TOTAL		36575	33966.93
X19	3.55 REG AXLE	NC	NC	*THIS IS NOT AN INVOICE*			
	6120# GVWR						
	CA BOARD FEES	NC	.65				
52P	SYNC	420	382.00				

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
 F4=Submit F5=Add to Library
 S099 - PRESS F4 TO SUBMIT

Bidder: North Bay Ford.
 Bobbie Robinson
 831-419-1602 PH.

QC07888
 34575
 115 Doc + EVT
 875 Tire.
 2766 Tax
 3746475

CNGP530

VEHICLE ORDER CONFIRMATION

01/23/20 16:13:17

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Dealer: F72412

2020 F-150

Page: 1 of 2

Order No: 9997 Priority: C3 Ord FIN: KG966 Order Type: 5B Price Level: 035

Ord PEP: 101A Cust/Flt Name: MRWM PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
F1E	F150 4X4 R/C	\$33140	\$31649.00	X26	3.73 REG AXLE	NC	NC
	122" WHEELBASE				6120# GVWR		
YZ	OXFORD WHITE				CA BOARD FEES	NC	.65
A	VINYL 40/20/40	NC	NC		FLEET SPCL ADJ	NC	(490.00)
G	MED EARTH GRAY				FRT LICENSE BKT	NC	NC
101A	EQUIP GRP	2280	2075.00	422	CALIF EMISSIONS	NC	NC
	.XL SERIES				PRO TRAILER AST		
	.POWER EQUIP GRP						
	.SYNC				TOTAL BASE AND OPTIONS	38010	33561.93
	.FORDPASS CONNCT				XL MID DISCOUNT	(750)	(683.00)
	.CRUISE CONTROL				TOTAL	37260	32878.93
	.17"SILVER STEEL				*THIS IS NOT AN INVOICE*		
99B	3.3L V6 PFDI						
446	ELEC 6-SPD AUTO				* MORE ORDER INFO NEXT PAGE *		
	.265/70R-17				F8=Next		

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC07725

Salinas Valley Ford

FI9C0Y Purchase Information Screen SVF-FI

1) Contract Date:	01/23/20	Deal Number:	2020
2) (w)FinIns:	FMCC	18) (w)ServiceContract:	
3) (w)City/County/Zip:		19) (w)GAP Protection:	
4) L,F Name:	MRWMD	20) (w)Maint Plan:	
5) Stock Number:		21) APR:	.00%
6) M.S.R.P.:	\$ 37,165.00	22) Term:	1
7) Cash Price:	\$ 28,649.00	23) SalesTax %/Amt: 8.7500%	\$ 2,506.79
8) (w)AfterSale/weOwes:		24) DaysTo/NextPymntDat 45	03/08/20
9) Customer Cash Down:		25) **PAYMENT**=====>>:	\$ 31,194.54
10) (w)Deferred Down:		FEG:	\$28,649.00
11) (w)Rebate(s):		BEG:	
12) (w)Trade(s) 1 & 2:		Sale Subtotal:	\$ 28,649.00
Total Down:		Total Financed:	\$ 31,194.54
13) DOC Fee :		Finance Charge:	
14) CA Tire Fee:	\$ 8.75	Total Other Charges:	
15) (w)Smog/GVW Fees:		Total of Payments:	\$ 31,194.54
16) DMV(F5=RS/F7=FEES):	\$ 30.00	Deferred Price:	\$ 31,194.54
17) (w)Total Fees:	\$ 38.75	Unpaid Balance:	\$ 31,194.54

Command:

F1=Help F2=Home F3=Save F4=Cancel SF8=Fee/Tax

Salinas Valley Ford

ADMINISTRATIVE COMMITTEE

4. CONSIDER EXPENDITURE OF BUDGETED FUNDS FOR WATER CONSERVATION EQUIPMENT

Meeting Date:	February 13, 2020	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Devices 4-2-2-D
Prepared By:	Stephanie Locke	Cost Estimate:	\$25,815

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District currently provides water conservation equipment to the public upon request and makes equipment available at various public events and workshops. As part of these activities, staff offers water saving devices to District residents and businesses. Equipment provided includes 1.5 gallons per minute showerheads, automatic shut-off hose nozzles, faucet aerators, and other water efficient equipment and devices. Staff is requesting approval for the expenditure of \$25,815 in budgeted funds to renew its stock of conservation equipment.

The District has purchased most devices from AM Conservation Group for a number of years, as their products are reasonably priced, meet the quality standards expected by staff, and they offer a selection of utility-grade water conservation products. Most of the AM Conservation Group, Niagara Conservation and Simply Conserve-branded products have earned the EPA's Watersense® and ENERGY STAR® certifications. Periodically, staff reviews products from other vendors and researches cost/quality for comparison. When new technology or products become available, staff requests samples for testing before requesting quotes. The quote for this purchase is attached as **Exhibit 4-A**.

The District's outreach program is done in coordination and partnership with California American Water. Both entities provide free devices and frequently share tablespace at outreach events.

RECOMMENDATION: By adopting this item with the Consent Calendar, the Board is approving the expenditure of \$23,615.42 of budgeted funds to renew the District's stock of water conservation equipment.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are included in the Fiscal Year 2019-2020 Water Conservation Program budget on line 4-2-2-D.

EXHIBIT

4-A AM Conservation Group

ADMINISTRATIVE COMMITTEE

5. CONSIDER SPONSORSHIP OF DEMONSTRATION GARDEN AT CITY OF CARMEL-BY-THE-SEA'S PUBLIC WORKS DEPARTMENT ON JUNIPERO STREET IN CARMEL

Meeting Date:	February 13, 2020	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Water Conservation 4-2-2-F
Prepared By:	Stephanie Locke	Cost Estimate:	NTE \$4,000

General Counsel Review: N/A

Committee Recommendation: The Water Demand Committee reviewed this project on January 16, 2020, and recommended approval

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The City of Carmel Public Works Department is requesting funding for a demonstration rain garden to be located in a prominent location on Junipero Street in Carmel (**Exhibit 5-A**). The project involves rainwater harvesting and irrigation, rainwater catchment, and installation of native drought tolerant plants and interpretive signs. The project will be installed by Public Works staff with a budget not to exceed \$4,000.

The Water Conservation budget has funds available in objective 4-2-2 Graywater/Rainwater Demo Project. District staff met with Public Works staff to review the proposal and determined that the public location and the project plan support water conservation education.

RECOMMENDATION: Staff recommends the Administrative Committee support the City of Carmel's installation of a demonstration garden at Public Works by recommending the Board authorize expenditure of \$4,000 of budgeted funds to the project.

EXHIBIT

5-A Request for funding

City of Carmel-by-the-Sea
DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX CC
CARMEL-BY-THE-SEA, CA 93921
(831) 620-2070

Water Demand Committee
Monterey Peninsula Water Management District
Building G, 5 Harris Court
Monterey, CA 93940

RE: Funding request for City of Carmel Demonstration Rain Garden Project

Dear Members of the Water Demand Committee,

The City of Carmel-by-the-Sea is submitting this request for funding to implement a demonstration rain garden project that will showcase better practices in drainage management to reduce potable water use and runoff pollution, and to utilize native, drought-tolerant landscaping.

Project Description

The project will be located in a very visible location in front of the City's Public Works building, along Junipero Street between Fourth and Fifth Avenues. The proposed project area is shown in the attached photographs. Currently, runoff from the roof of the Public Works building drains to the slope on the side of the building, which causes some erosion of mulch and sediment onto the street. The proposed project will create a rain garden that collects this runoff and infiltrates it into the landscape.

The rain garden and surrounding landscape areas will be vegetated with native drought-tolerant plants. The plant palette for the rain garden area, including yarrow, native iris, and rushes, is also tolerant of wet soil conditions, as recommended by the Central Coast Low-Impact Development Initiative. Pea gravel will be used as ground cover in the rain garden to minimize erosion during storms, while mulch will be used on surrounding landscape areas. The project also includes installation of a 150-gallon rain barrel to collect roof runoff for supplementary irrigation of the new landscaping during dry periods.

In order to reduce costs and provide in-house training, the project was designed and will be constructed by Public Works staff. Attached is the design plan concept. An attractive interpretive sign will be posted in a visible location to provide information to the public on the benefits of rain gardens.

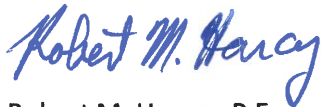
Project Budget

The City estimated a budget of \$3,950 for supplies to complete this project, as shown in the table below. If we encounter any cost savings, any remaining funds will be used to implement a demonstration native drought-tolerant landscape on the other side of the walkway to the Public Works Department.

Item	Cost
Native drought tolerant plants	\$700
Boulders and rocks	\$400
Pea gravel / river rock	\$600
Soil	\$300
Rain barrel (150 gallon) w/ anchor, hose adaptor valve, and overflow outlet	\$450
Interpretive signage	\$1,000
Contingency	\$500
TOTAL	\$3,950

The City of Carmel-by-the-Sea greatly appreciates your support with this exciting demonstration project. Finally, we would like to recognize the District's assistance and logo on the interpretive sign for the rain garden.

Sincerely,



Robert M. Harary, P.E.
Public Works Director

Attachments: Project Location Photographs
Project Plan

Project Location Photographs



Project location viewed from sidewalk and Public Works Department walkway



Project location viewed from the roof of the Public Works Department and from the south side of the proposed rain garden location, looking north.

ADMINISTRATIVE COMMITTEE

6. CONSIDER APPROVAL FOR GRANT FUNDING FOR HASTINGS RESERVATION FORD REPLACEMENT ON FINCH CREEK

Meeting Date:	February 13, 2020	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	ERD/Fisheries 2-3-9
Prepared By:	Beverly Chaney	Cost Estimate:	\$100,000

General Counsel Approval: N/A

Committee Recommendation: The Water Supply Planning Committee reviewed this item twice: once on March 28, 2019 and a second time on February 5 and recommended approval. Administrative Committee reviewed this item on February 13, 2020 and recommended _____.

CEQA Compliance: This grant is exempt as defined by the California Environmental Quality Act Guidelines section 15301(i). Project permitting will be handled by UCB.

SUMMARY: Finch Creek, in upper Carmel Valley, is the primary tributary to Cachagua Creek, and is potentially one of the most productive, highest habitat value creeks downstream of Los Padres Dam. In normal and above water years, much of Finch Creek remains wetted, allowing steelhead to survive the summer and contribute to the overall success of the Carmel River watershed's steelhead population.

The wet stream crossing (ford) at UC Berkeley's (UCB) Hastings Natural History Reservation on Finch Creek was identified as a likely steelhead barrier with "inadequate passage" and was ranked 6th worst in the District's 2014 Steelhead Barrier Assessment Report – part of the Integrated Regional Water Management (IRWM) report the District completed in 2014. Removal of this barrier would allow unrestricted passage to an additional 3.5 miles of quality stream habitat in wet years. Work to remove other barriers further downstream is currently being undertaken by Trout Unlimited and their partners. While this site is outside the District boundary, it is in the Carmel River Watershed and within the Integrated Regional Water Management (IRWM) boundary.

The concept of a partnership between the District, UCB/ Hastings Reserve, and the State Coastal Conservancy (SCC) to fund the planning, permitting and construction of a replacement crossing on Finch Creek to improve steelhead passage was brought before the District's Water Supply Planning Committee for discussion in March 2019. Dr. Jennifer Hunter, Hastings' Director, gave a presentation and after a discussion and questions, the Committee gave its support to a District grant to help fund the project.

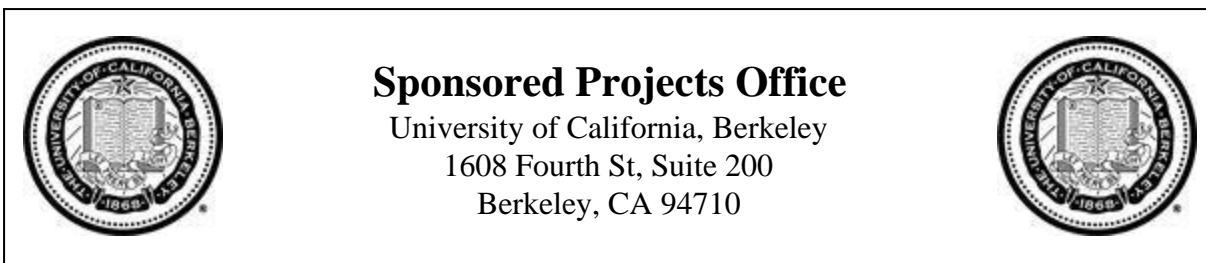
By the end of 2019, both UCB and the SCC were ready to move forward with the project. They need the grant money from the District to stay on-track this spring with the planning and permitting stage. Construction is planned for fall of 2020 with possible project completion by the end of this year.

RECOMMENDATION: Recommend that the Board of Directors authorize the General Manager to approve the grant to the Regents of the University of California, Berkeley campus, for the work related to the replacement of the Finch Creek Ford at the Hastings Natural History Reservation for a not-to-exceed amount of \$100,000.

IMPACT TO STAFF/RESOURCES: Funds for this project are included in the FY 2019-2020 budget under “Aquatic Resources Fisheries” line item 2-3-9 Ford Removal @ Hastings Reservation”, Account 24-04-785870, \$100,000.

EXHIBIT

6-A Proposal from Regents University of California, Hastings Reservation, Finch Creek Ford Replacement Grant Request dated December 19, 2019.

EXHIBIT 6-A

Principal Investigator: Jennifer Hunter
 Sponsor: Monterey Peninsula Water Management District
 Title: Finch Creek Ford Replacement - Planning
 Reference: Phoebe 24175

Please accept the enclosed proposal submitted on behalf of The Regents of the University of California, Berkeley campus. Should this proposal be selected for funding, the award documents should be issued using the information provided below.

Endorsed for the Regents by:

12/19/19

Jessie Brown
 Contract and Grant Officer
 Sponsored Projects Office

If you have any questions or need additional information regarding this proposal, please contact:

Jessie Brown
 Contract and Grant Officer
 Phone: (510) 642-8120
 Email: jwbrown@berkeley.edu

<p>AWARDS SHOULD BE MADE TO:</p> <p>The Regents of the University of California</p> <p>c/o Sponsored Projects Office University of California, Berkeley 1608 Fourth Street Berkeley, CA 94710</p> <p>email address for electronics awards: spoawards@berkeley.edu</p> <p>Main Office: (510) 642-0120 Fax: (510) 642-8236 Website: http://spo.berkeley.edu</p>	<p>CHECKS SHOULD BE MADE PAYABLE TO:</p> <p>The Regents of the University of California</p> <p>CHECKS SHOULD BE SENT TO:</p> <p>Contracts & Grants Accounting attn: Elizabeth Chavez, Interim CGA Director University of California, Berkeley 2195 Hearst Avenue, Room 130F Berkeley, CA 94720-1103 Telephone: (510) 642-1371 Fax: (510) 643-7628 email: cgaawards@berkeley.edu</p>
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EXHIBIT 6-A

PROJECT NARRATIVE

The Hasting Natural History Reservation is located in the upper Carmel River Valley. Hastings has been a biological field station of UC Berkeley since 1937, and is one of the oldest field stations in the world. Hastings has been the site of hundreds of research studies documenting biological processes, geology and the cultural history of our region. The reserve is 2,500 acres in size and includes oak woodlands, chaparral and hardwood forest habitats.

Hastings also has three creeks that flow through the reserve, fed from a 22 mi² watershed. (Figure 1). While all three are considered to be seasonal creeks, the largest, Finch Creek, a tributary of Cachagua Creek, periodically flows year-round. In 1988 the University purchased a 2 acre parcel adjacent to the reserve at 38501 E. Carmel Valley Rd. to house the incoming Hastings Reserve director. This parcel included a low concrete ford crossing Finch Creek. In 1995 the ford was inundated and undercut during a flood. It was reinforced in 1996 with additional concrete and stone to protect existing utility lines and to maintain the structural integrity of the crossing. Since this time there has been significant sediment deposition upstream of the ford, and channel incision downstream of the ford has created a 6' plunge pool.

During high flows Finch Creek flows over the ford, and during low flows the creek runs through four small (10"-12") culverts imbedded in the concrete under the surface of the ford. Threatened Central California coast steelhead migrate from the ocean to spawning grounds in Finch Creek annually and during the late winter months large fish are regularly seen moving through the creek. During periods of high flow the ford is considered a "partial barrier" because adult steelhead are able to pass over the ford, however during low-flow conditions the ford becomes a complete barrier to fish migration (Figure 2).

An assessment by the Monterey Peninsula Water Management District in 2014 identified the Finch Creek ford as the 6th most significant barrier to steelhead passage in four of the major tributaries of the Carmel River watershed. Nearly four miles of excellent spawning and rearing habitat exist upstream of the ford. Since this time other fish passage barriers have been improved or replaced, while the Finch Creek ford remains a major impediment to steelhead migration in the upper watershed. The District and the Carmel River Steelhead Association (CRSA) perform annual rescues of young-of-the-year and juvenile steelhead in the Cachagua Creek watershed in late spring, before seasonal drying. This year the CRSA rescued over 2,600 fish from four sites along Finch Creek, including ~ 1,400 fish upstream of the ford.

The proposed project will begin the process of replacing the Finch Creek crossing to ensure that fish passage to the upper Carmel River watershed can be maintained, in both high- and low-flow years. We are acquiring funds for the planning and engineering phase of the Finch Creek Ford Replacement Project. We propose to engage a contractor to evaluate the geotechnical, hydrological and hydraulic aspects of replacing the current ford with a vehicular bridge that will facilitate passage by steelhead and other aquatic species; as well as, restore normal hydrological processes. The contractor will be responsible for providing 65% plans, submitting these plans to the appropriate agencies for permits, in coordination with UC Berkeley's department of Capital Projects. The contractor will ultimately provide 100% plans, after incorporating input from the

EXHIBIT 6-A

permit agencies and other project stakeholders. The State Coastal Conservancy (SCC) and Trout Unlimited have pledged staff support to assist the University as necessary.

The proposed grant would be instrumental in allowing us to remove of the ford. Hastings does not receive significant financial support from UC Berkeley. Each year we receive a small stipend to help offset operational costs, which translates to less than 10% of our annual budget. The remainder of our costs are paid from user fees and charitable donations. In most years, Hastings operates on a deficit, relying on endowment funds, and periodic large gifts to sustain reserve operations. Hastings has only two employees, and unlike on-campus resources, we are responsible for maintaining all of our facilities, vehicles and communications infrastructure. In the absence of grant funds, we will not have the resources to remove the ford. At present we have the support of the SCC, which administers a settlement fund set up to offset California American Water's excessive diversions from the Carmel River. Subsequent to the planning phase, SCC staff will seek board approval to grant UC Berkeley the balance of funds needed for the construction phase of the project.

BROADER IMPACTS

The ford replacement will not only rectify a piece of failing infrastructure and improve spawning habitat for a imperiled species, but will also provide a unique study and research opportunity for students ranging from elementary to university graduate student level. The mission of the Hastings Reserve is to provide opportunities for research and education. Each year Hastings hosts hundreds of K-12 students, undergraduate courses, and graduate student retreats. These groups regularly inquire about the potential to be involved in data collection for on-going research projects, in order to learn new survey and monitoring techniques. However, current research at Hastings, provides few opportunities to involve visiting students.

The replacement of the ford on Finch Creek will have consequences for aquatic communities up- and downstream of the ford, and will significantly change the hydrology of the stream. We will work with researchers at UC Berkeley to develop a rapid-assessment monitoring protocol, beginning winter/spring 2020 to establish baseline flow and aquatic food web distribution. This effort will include surveying the following: 1. channel geometry, 2. sediment characteristics, 3. large woody debris, 4. the benthic macroinvertebrate community, 5. juvenile steelhead, 6. invasive species and 7. riparian vegetation. These protocols will be provided to visiting student groups to involve student-scientists in our ongoing monitoring work. Additionally, we will train a cohort of interns to help with supervision and survey planning.

We will also work with NOAA fisheries and UC Berkeley scientists to develop an antenna array to allow us to monitor the passage of tagged steelhead below the proposed vehicle bridge. In summer, 2019 NOAA deployed 73 PIT tags in young steelhead upstream of the ford, allowing mark-recapture opportunities in Finch Creek and beyond. It is our hope that steelhead monitoring in Finch Creek will augment other long-term aquatic monitoring programs throughout the watershed and provide additional information about migration timing, and population dynamics of steelhead in the upper watershed.

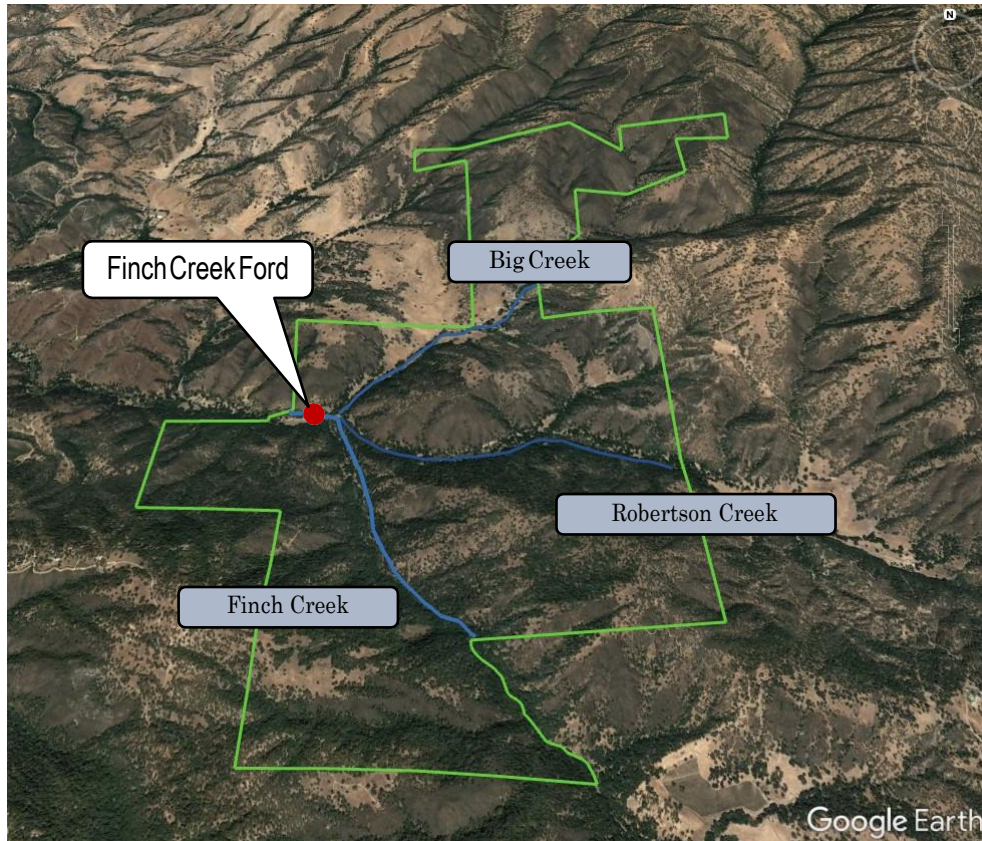
EXHIBIT 6-A

Figure 1. Hastings Reserve boundaries, with creeks. The Finch Creek ford is located near the entrance of the reserve (36.3788024, -121.5664295).

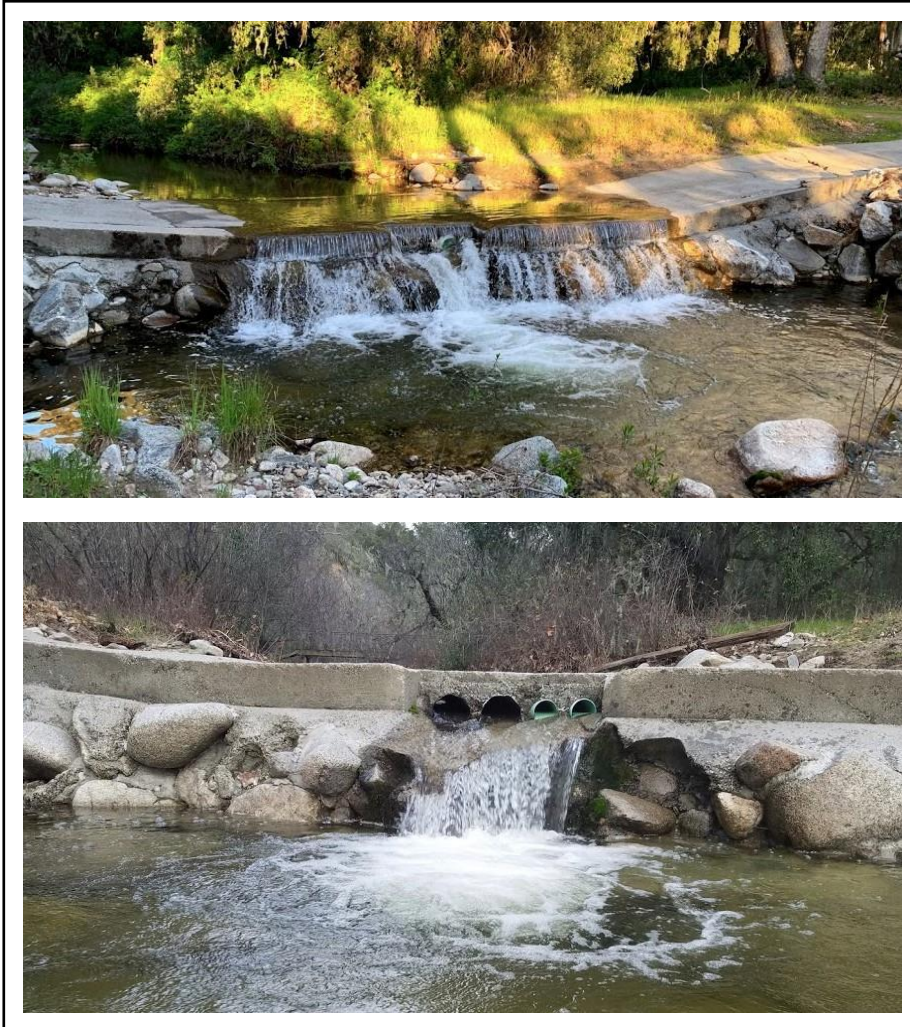
EXHIBIT 6-A

Figure 2: Finch Creek ford during high and low flows.

PHOEBE #:	24175	Federal	N	PERIOD 1	PERIOD 1	TOTAL	32
Principal Investigator:	Jennifer Hunter	NIH Cap	N	Direct:	100,000	02-01-2020	02-01-2020
RFP/Solicitation:	N/A - emailed solicitation	<u>Proj. Periods</u>		Indirect:	-	12-31-2021	12-31-2021
TOTAL BUDGET:	\$100,000	2 Years		Total:	100,000	23.0 Months	23.0 Months

OTHER THAN PERSONNEL	Description	CS	IDC	INF	Amount	Total	Total
OTHER COSTS: Other:	Contractors/Suppliers	N		0%	100,000	100,000	100,000
SUBTOTAL: OTHER COSTS		UC-Berkeley				100,000	100,000
TOTAL DIRECT COSTS		UC-Berkeley				100,000	100,000
IDC #1 - NONE		UC-Berkeley		0.0%	-	-	-
TOTAL COSTS		UC-Berkeley				100,000	100,000
DIRECT COSTS (NIH)		Direct Costs minus Subcontract F&A):				100,000	100,000

DHHS Cost Allocation Services, Arif M. Karim, 415-437-7820

EXHIBIT 6-A**BUDGET JUSTIFICATION****Other Direct Costs**

Contractors/Suppliers: We are requesting \$100,000 to engaging an environmental consulting firm. This contractor will perform necessary geotechnical, hydraulic and hydrologic analyses, and generate a design for a new vehicular bridge or culvert. This new crossing will meet County of Monterey design standards and provide for improved fish passage conditions in accordance with design guidance provided by NOAA Fisheries and the California Department of Fish and Wildlife. The contractor will be responsible for providing at least 65% plans, submitting these plans to the appropriate agencies for permits, and ultimately providing 100% plans, after incorporating input from the permit agencies and other project stakeholders.

Any grant funds remaining after the planning phase is completed will be used for project construction costs.

Indirect Cost Rate

The Monterey Peninsula Water Management District does not allow for indirect costs.

EXHIBIT 6-A**Jennifer S. Hunter**

Hastings Natural History Reservation
 University of California, Berkeley
 38601 E. Carmel Valley Rd
 Carmel Valley, CA 93924
 email: jshunter@berkeley.edu
 tel: (831) 659-2664

EDUCATION

- Ph.D. in Ecology (2008) University of California, Davis
 Dissertation: Adaptations to intraguild competition in mesocarnivores.
 Advisor: Tim Caro
- B.S. in Wildlife Science (2002) University of Washington
 Thesis: Spatial movement in black and white ruffed lemurs (*Vareica variegata*)
 Advisor: Steve West

PROFESSIONAL APPOINTMENTS

- | | | |
|-----------------------------|--|--------------------|
| Resident Director | Hastings Natural History Reservation
University of California, Berkeley | 2018-Present |
| Associate Specialist | University of California, Berkeley | 2017-2018 |
| Project Leader | Panthera | 2015-2018 |
| Academic Coordinator | University of California, Berkeley | 2014-2017 |
| Research Analyst | Monterey Bay Aquarium | 2012-2015 |
| Stewardship Volunteer | Audubon California | 2009-2010 |
| Graduate Student Researcher | University of California, Davis | 2008-2009 |
| Graduate Student Researcher | University of California, Davis | 2004 |
| Field Instructor | State University of New York | 2002-2004,
2006 |

RESEARCH EXPERIENCE

- | | |
|-----------|--|
| 2015-2018 | East Bay Mountain Lion Project: Mountain lion ecology and human-wildlife conflict in a highly fragmented landscape |
| 2006-2008 | Predator response to aposematic signaling by striped skunks |
| 2004-2007 | Antipredator behavior of cheetahs in Serengeti National Park |
| 2002-2005 | Affiliative and agonistic interactions between semi-free ranging coastal bottlenose dolphins |
| 2000 | Spatial associations and vocalizations in groups of black and white ruffed lemurs |
| 1999 | Interspecific avoidance by Namibian carnivores |

PEER-REVIEWED PUBLICATIONS

Smith J, **Hunter J**, Gaynor K, Keller C, Palmer M, Suraci J, Atkins J, Castañeda I, Cherry M, Garvey P, Huebner S, Morin D, Teckentrup L, Weterings M, Beaudrot L. *In review*. Snapshots across scales: camera traps provide new insights into predator-prey ecology. *Frontiers in Ecology and the Environment*.

Bidder O, di Virgilio A, **Hunter J**, McInturff A, Gaynor K, Smith A, Rossell F. *Accepted*. A novel approach for studying canid scent marking: leveraging advances in data science and biologging techniques. *Scientific Reports*.

Hunter J.S. 2015. King mackerel & Spanish mackerel: U.S. Atlantic, U.S. Gulf of Mexico. Monterey Bay Aquarium Seafood Watch Program. 63pp.

Hunter JS. 2014. Cobia: US Wild-caught. Monterey Bay Aquarium Seafood Watch Program. 62pp.

Hunter JS. 2013. Mahi mahi and Wahoo: US troll fishery. Monterey Bay Aquarium Seafood Watch Program. 42pp.

Hunter JS. 2013. Mahi mahi: Ecuador, Peru and Costa Rica. Monterey Bay Aquarium Seafood Watch Program. 49pp.

Caro T, Stankowich T, Kiffner C, **Hunter J.** 2013. Are spotted skunks conspicuous or cryptic? *Ethology, Ecology & Evolution* 25:144-160.

Hunter JS. 2009. Familiarity breeds contempt: Effects of striped skunk color, shape and abundance on wild carnivore behavior. *Behavioral Ecology* 20: 1315-1322

Hunter JS, Caro TM. 2008. Patterns of interspecific competition in American carnivore families. *Ethology, Ecology and Evolution* 20: 295-324. (Invited article)

Sergio F, Caro TM, Brown D, Clucas B, **Hunter JS**, Ketchum J, McHugh K, Hiraldo F. 2008. Top predators as conservation tools: ecological rationale, assumptions and efficacy. *Annual Review of Ecology, Evolution and Systematics* 39: 1-19

Hunter JS, Durant SM, Caro TM. 2007. Factors affecting scavenger arrival at carcasses in Serengeti National Park. *African Journal of Ecology* 45: 275-281.

Hunter JS, Durant SM, Caro TM. 2007. To flee or not to flee: Scavenger avoidance by cheetahs at kills. *Behavioral Ecology and Sociobiology* 61: 1033-1042.

Hunter JS. 2002. Sex differences in vertical ranging in black and white ruffed lemurs (*Varecia variegata*) in Ranomafana National Park, Madagascar. *American Journal of Primatology* 57 (S1): 30.

SELECT PRESENTATIONS

The Hastings Reserve. 2019. School of Natural Science Seminar Series. Cal State Monterey Bay. Seaside, CA

The Hastings Reserve. 2019. Camel Valley Public Library. Carmel Valley, CA

Skunk's Life. 2019. Monterey County Regional Park District. Camel-by-the-Sea, CA

The Hastings Reserve. 2018. Carmel Foundation, Carmel-by-the-Sea, CA

Skunk's Life. 2018. Oakland 4H Club Seminar, Oakland, CA

Skunks: The Most Interesting Animals in the World. 2018. Wild St. Helena Seminar Series, Napa, CA.

Skunks! 2017. Wild Napa Seminar Series, Napa, CA.

EXHIBIT 6-A

East Bay Mountain Lion Project. 2017. East Bay Regional Park District Stewardship Meeting, San Leandro, CA.

King mackerel, Spanish mackerel. 2015. Monterey Bay Aquarium Seafood Watch Program, Monterey, CA.

Cobia. 2014. Monterey Bay Aquarium Seafood Watch Program, Monterey, CA.

Mahi mahi, wahoo. 2013. Monterey Bay Aquarium Seafood Watch Program, Monterey, CA.

Carnivore avoidance of striped skunks. 2009. Sierra Nevada Aquatic Research Laboratory Seminar Series. Mammoth Lakes, CA.

TEACHING EXPERIENCE

University of California, Berkeley

Research in Trail Design (independent study). Course Instructor 2019

State University of New York

Tropical Marine Ecology (Field Course). Field Instructor 2002-2004, 2006.

Field Methods (Field Course). Field Instructor. 2002-2004, 2006.

University of California, Davis

Behavioral Ecology (WFC 141). Invited Speaker (Warning signals and aposematism). 2008.

Principles of Environmental Science (ESP 110). Invited Speaker (Conserving carnivore habitat). 2007.

HONORS AND FELLOWSHIPS

Biodiversity and Ecosystem Services Training Network Fellow, 2008, Arizona State University

Alliance for Graduate Education and the Professoriate Fellow, 2007, University of California, Davis

Valentine Eastern Sierra Reserve Research Grant, 2007, University of California, Santa Barbara

Institutional Support Fellowship, 2006, University of California, Davis

Graduate Research Fellowship, 2003-2005, National Science Foundation

Non-Resident Tuition Fellowship, 2002, University of California, Davis

Dean's List, 1997-2002, University of Washington

Minority Achievement Award Scholarship, 1997, Western Washington University (*Declined*)

EDITORIAL SERVICE

Animal Behaviour

Behavioral Ecology

Biology Letters

Ecological Research

Journal of Mammalogy

Journal of Wildlife Management

Cornell University

Arctic

Behavioral Ecology and Sociobiology

Ecography

Journal of Animal Ecology

Journal of Natural History

Journal of Zoology

PROFESSIONAL AFFILIATIONS

California Mountain Lion Working Group

EXHIBIT 6-A

Society for Conservation Biology
Ecological Society of America
IUCN Small Carnivore Specialist Group



EXHIBIT 6-A
CIRMEI MIDDU SCHOOL
 C D U G R R S



Dan Morgan, Principal
 Sarah Greco, Counselor

Carmel Unified School District

Jennifer Kasper, Assistant Principal
 Melissa Magreta, Counselor

12/16/19

To whom it may concern,

The Carmel River Watershed is an important part of the learning experience for students at Carmel Unified Schools. Six of the seven Carmel Unified Schools lie within the Carmel River Watershed and the river is an integral part of the student experience at all Carmel Unified Schools. The proposed project to the Monterey Water Management District at Hastings Natural History Research Reserve has many valuable opportunities for elementary, middle school, and high school students to study Finch Creek as it travels into the Carmel River. This project would open the doors for many valuable hands-on, inquiry lessons about water chemistry, ecology, history, and natural history.

Last September over 200 seventh graders from Carmel Middle School visited Hasting Natural History Research Reserve as part of the Monterey Bay Outdoor Education Week for the first time in many, many years. Students, teachers, and administrators valued the trip because they were able to connect science, history, and natural history with the unique environment of Carmel Valley. This educational partnership between CUSD and Hastings is something that we want to continue, and a lesson focused around our watershed at Hastings would be a great addition. In conclusion, I support the proposed project and am interested in working with Hastings reserve to develop experiences around the Carmel River Watershed that will students will not forget. Please do not hesitate to contact me if there are any questions.

D eely
 dsteely@carmelunified.org

Science Teacher
 Habitat Liaison
 Instructional Coach
 Carmel Unified School District

EXHIBIT 6-A

Carmel River Watershed Conservancy
PO Box 223833, Carmel, CA 93922

**Board of Directors:**

Michael Waxer, Past President
 Lorin Letendre, President
 Paul Bruno, Vice President
 Abbie Beane, Interim Exec Director
 Andy Magnasco, Treasurer
 Jennifer Duggan, Secretary
 Catherine Stedman
 Jen Hunter
 Scott Hennessy

Re: Finch Creek Ford Replacement Project grant proposal
 December 11, 2019

Dear Monterey Peninsula Water Management District:

The Carmel River Watershed Conservancy (CRWC) is offering its support for the Finch Creek Ford Replacement Project grant proposal (2019). CRWC's primary objective is to restore the health and beauty of the Carmel River, and that includes its threatened species. One of those species is the threatened Central California coast steelhead, which is also a key indicator species for watershed health. This project will address the urgent need to remove the sixth most significant barrier to fish passage among the remaining barriers in the Carmel River and its tributaries. Also, the Carmel River Task Force, which CRWC chairs, lists as one of its highest priorities the removal of fish passage barriers. The Finch Creek ford currently inhibits steelhead from migrating from the ocean back upstream to their spawning grounds.

Hastings Natural History Reservation is well positioned to carry out this work given its history as a UC Berkeley field station for more than 80 years. Hastings brings a unique set of knowledgeable researchers and has supported hundreds of research studies focused on biological processes. The location is perfectly suited to carry out this type of work.

The need for this project is significant. In 1999 the Carmel River, which provides incredible utility and recreation for our region, was listed among the top 10 most endangered rivers in the U.S. While all of our hard work has put the River on a path to restoration, our watershed continues to experience extreme conditions including drought years. In 2019, we saw a record number of steelhead resume their natural migration patterns, however, a record number of juvenile steelhead were also rescued by the Carmel River Steelhead Association, and nearly 15% of those were in Finch Creek alone. It is critical that we continue to support efforts that restore the River to its natural condition.

Sincerely,

Abbie Beane
 Interim Executive Director

EXHIBIT 6-A

David Stoldt, General Manager
The Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

December 19, 2019

RE: Removal of Fish Barrier on Finch Creek, Hastings Reserve

Dear Mr. Stoldt:

I am writing you in support of a proposed project to remove a barrier to salmon migration on Finch Creek, an important tributary to the Carmel River. Your agency has generously agreed to help fund the removal and replacement of a concrete ford on the Hastings Natural Reserve. Your funding will be critical to plan and design a replacement structure. This project will have multiple benefits including providing fish migration on all flows, restoration of natural sediment transport; as well as, providing reliable all-weather access to the field station's housing. As you may know, the Coastal Conservancy administers the Carmel River Settlement Account, on behalf of NOAA and its partners. We feel that this is a high priority project and a good candidate for funding from the Settlement Account. Therefore, once designs reach a 65% level of completion and permits are obtained, we intend to recommend to the Conservancy board of directors that the Settlement fund be used to complete the project. And UC administration at the Berkeley campus has committed to match our funding commitment by covering its project staff costs. We are very excited to see this project move forward in 2020.

Please contact me at 510 286-7028 if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Tom Gandesbery".

Tom Gandesbery
Project Manager

cc: Jen Hunter, Hastings Reserve

ADMINISTRATIVE COMMITTEE

7. CONSIDER EXPENDITURE OF FUNDS FOR PREPARATION OF A 20-YEAR SUMMARY REPORT OF BIOASSESSMENT SAMPLING

Meeting Date:	February 13, 2020	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	ERD/Fisheries 2-3-6
Prepared By:	Beverly Chaney	Cost Estimate:	\$14,675

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 13 and recommended _____.

CEQA Compliance: Project is exempt as defined by the California Environmental Quality Act Guidelines section 15301(i).

SUMMARY: The District initiated benthic macroinvertebrate (BMI) sampling in 2000. BMI samples are collected at various locations along the Carmel River by District staff and sent to a certified laboratory for analysis. Results from the District's sampling are used in combination with other habitat quality measurements to form a more complete picture of the biological health of the Carmel River system. In 2010, a Ten-Year Summary Report was prepared by the District's BMI lab contractor, BioAssessment Services (BAS). With the completion of the 2019 BMI field sampling and lab identification, the District has now completed 20 years of this study, one of the longest BMI data-sets in the state. BAS has done an exemplary job for the District the past 20 years, completing the annual analysis and summary reports, as well as the Ten-Year Summary Report, on time, and within the budget. This item is for authorization to contract BAS to prepare a summary of all information collected to date. A copy of the proposal for the report is included as **Exhibit 7-A**.

BACKGROUND: Since 1990, the District has been the lead agency in assessing the biological health (i.e., biological assessment) of the Carmel River. Steelhead counts, both adults and juveniles, and water quality analyses (i.e., temperature and other indicator parameters) have been collected regularly in this effort. In 1999, the California Department of Fish and Game (CDFG) approved the California Stream Bioassessment Procedure, based on national Rapid Bioassessment Protocols approved by the U.S. Environmental Protection Agency (the protocol was updated in ~2010 and renamed the Surface Water Ambient Monitoring Program – SWAMP). CDFG and Regional Water Quality Boards recommended adding the sampling of BMIs to biological assessment and mitigation programs. Examples of BMIs include the filter-feeding larvae of insects such as caddis flies, blackflies and mayflies, as well as larvae of predaceous insects such as stoneflies and dragon flies. BMIs are frequently used as indicators of overall stream conditions because they are abundant and taxonomically diverse, provide a wide range of response to changes in the aquatic environment over time and, unlike fishes, are not as likely to move from a stressed environment. Furthermore, they are relatively easy to sample and

provide a direct measure of water and habitat quality, as each species has a known relative tolerance to degraded conditions.

RECOMMENDATION: The Administrative Committee recommends that the Board of Directors authorize expenditure of budgeted funds in a not-to-exceed amount of \$14,675 (\$13,340 plus a 10% contingency) for the preparation of a BMI 20-Year Summary Report by BioAssessment Services, in Folsom, CA.

IMPACT TO STAFF/RESOURCES: The 2019-2020 Budget includes \$18,000 for Contracted Aquatic Invertebrate Identification and Reporting (Line Item 2-3-6). Approximately \$2,500 is needed for the 2019 BMI laboratory analysis work leaving \$15,500 in the account for this planned report.

EXHIBIT

7-A Proposal from BioAssessment Services (BAS), dated January 22, 2020.

EXHIBIT 7-A

Carmel River 20-Year Bioassessment Report Workplan

Prepared for the Monterey Peninsula Water Management District (District)
Prepared by Tom King, BioAssessment Services (BAS)

Scope of Work

Task I – Literature Review

The Carmel River Bioassessment Program (CRBP) has compiled 20 years of benthic macroinvertebrate (BMI) and associated habitat data. A 10-year report of results was prepared in December 2010, which consolidated historical information as well summarized BMI and habitat data (King et. al. 2010). Pertinent historical information compiled in the 10-year bioassessment report will be included in the 20-year report along with more recent information such as the bioassessment monitoring of the Carmel River diversion channel. In addition, CSCI scores for sites in nearby watersheds will be examined for additional perspective. The District will assist BAS by identifying sources of relevant background information.

Task II - Data Processing and Analysis

BMI data for the 20-year monitoring period will be reviewed for consistency with current taxonomic naming criteria developed by the Southwest Association of Freshwater Invertebrate Taxonomists (SAFIT). BMI data files will be formatted for use in statistical programs such as “R” for calculating the California Stream Condition Index (CSCI) and non-metric multidimensional scaling (NMS) for further analysis including identifying possible relationships with habitat data. The calculation of the CSCI is a complex procedure, involving the use of geographical information systems (GIS) and the statistical program “R”. Staff at Applied Marine Sciences (AMS) will calculate CSCI scores for most or all of the pre-existing BMI data using taxonomic lists formatted by BAS. AMS may also provide additional consulting services for GIS and data analysis where needed upon approval of the District.

Physical habitat data collected by the District using the State Board’s Reach-wide Benthic Procedure (RWB) will be entered into a structured spreadsheet file for the purpose of data storage and calculating site level statistics pertaining to substrate, channel characteristics, canopy, and hydrologic habitat types.

Task III - Report Preparation

A draft report will include five sections:

- 1) Introduction - Background on the CRBP, its value as an indicator of water quality and implementation of the program in 2000. Much of this background information was consolidated into the 2010 summary report but it is anticipated that this section may be updated to include changes in the monitoring program that occurred since 2010.

- 2) Methods – Description of study design, field sample collection methods, site locations, laboratory procedures, and analyses of data. Information pertinent to the study design will be provided by District staff, most of which was summarized in the 2010 report.
- 3) Literature Review – Summaries of work done in the Carmel River watershed pertaining to BMIs. Background bioassessment information was consolidated into the 10-year summary report but it is anticipated that this section will be updated to include any pertinent information available after 2010. Some of the information sources will be provided by District staff.
- 4) Results – Organization of taxonomic lists, BMI metrics, CSCI, and site-scale habitat data into tables and presented in appendices for the 20-year monitoring effort. Results of analyses including CSCI and NMS ordination will be presented in the body of the report. Tables of site scale habitat and water quality data will also be included in the body of the report. BAS will coordinate with District staff regarding selection of BMI data summaries to be used in the report. Maps, supplemental habitat data, site coordinates and background program information will be provided by District staff with possible collaboration with AMS.
- 5) Discussion/Conclusions - Patterns, relationships and trends in biological and habitat data will be discussed including possible changes to the findings in the 10-year summary report. A discussion of the relative quality of Carmel River BMIs in terms of metrics will be enhanced since the 10-year summary report because of the recent development of the CSCI, which will likely provide more robust biological signals when compared to previous indices. In addition, CSCI results from sites within nearby watersheds will be included for additional perspective.

Literature Cited

King, J.T., B. Chaney, and T. Lindberg. 2010. Ten year summary of the Monterey Peninsula Water Management District's bioassessment program on the Carmel River. MPWMD, Monterey, CA.

Cost Summary

Task I – Literature Review (BAS¹)

8 hours @ \$65.00 per hour.....\$ 520.00

Task II - Data Processing and Analysis

50 hours @ \$65.00 per hour (BAS)\$3,250.00

20 hours @ \$105.00 per hour (AMS ²).....\$2,100.00

14 hours @ \$150.00 per hour (AMS)\$2,100.00

Task III – Report Preparation

48 hours @ \$65.00 per hour (BAS)\$3,120.00

15 hours @ \$150.00 per hour (AMS)\$2,250.00

Total..... \$13,340.00

¹ BioAssessment Services (BAS)

² Applied Marine Sciences (AMS)

AMS may provide other services as well on an “as needed” basis at the discretion of the District.

Work Schedule

A draft report will be prepared and submitted to District staff by the end of March 2020 for review and comment. District staff will be informed if target date needs to be pushed forward. Recommendations or comments by District staff will be integrated into a final report. Final report will be completed and submitted to MPWMD by May 30, 2020.

ADMINISTRATIVE COMMITTEE

8. CONSIDER ADOPTION OF TREASURER'S REPORT FOR DECEMBER 2019

Meeting Date:	February 13, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 8-A comprises the Treasurer's Report for December 2019. Exhibit 8-B and Exhibit 8-C are listings of check disbursements for the period December 1-31, 2019. Check Nos. 36222 through 36392, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$736,484.49. This amount included \$14,775.00 for conservation rebates. Exhibit 8-D reflects the unaudited version of the financial statements for the month ending December 31, 2019.

RECOMMENDATION: District staff recommends adoption of the December 2019 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its February 13, 2020 meeting and voted ___ to ___ to recommend _____.

EXHIBITS

- 8-A** Treasurer's Report
- 8-B** Listing of Cash Disbursements-Regular
- 8-C** Listing of Cash Disbursements-Payroll
- 8-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR DECEMBER 2019**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	(\$33,084.61)	\$386,705.33	\$10,092,405.22	\$1,786,393.36	\$2,304,584.84	\$14,537,004.14	\$733,192.97
Fee Deposits		3,778,210.07				3,778,210.07	352,960.32
MoCo Tax & WS Chg Installment Pymt						0.00	
Interest Received				4,723.81	3,594.29	8,318.10	
Transfer - Money Market/LAIF						0.00	
Transfer - Money Market/Checking	809,655.17	(809,655.17)				0.00	
Transfer - Money Market/Multi-Bank						0.00	
Transfer - Money Market/Wells Fargo						0.00	
Transfer to CAWD						0.00	(700,000.00)
Voided Checks						0.00	
Bank Corrections/Reversals/Errors						0.00	
Bank Charges/Other	(526.90)					(526.90)	
Credit Card Fees	(353.90)					(353.90)	
Returned Deposits	-					0.00	
Payroll Tax/Benefit Deposits	(124,583.02)					(124,583.02)	
Payroll Checks/Direct Deposits	(158,678.26)					(158,678.26)	
General Checks	(452,342.41)					(452,342.41)	
Bank Draft Payments	-					0.00	
Ending Balance	\$40,086.07	\$3,355,260.23	\$10,092,405.22	\$1,791,117.17	\$2,308,179.13	\$17,587,047.82	\$386,153.29

Check Report

By Check Number

Date Range: 12/01/2019 - 12/31/2019



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	12/06/2019	Regular	0.00	395.00	36222
00767	AFLAC	12/06/2019	Regular	0.00	907.16	36223
01188	Alhambra	12/06/2019	Regular	0.00	164.77	36224
00760	Andy Bell	12/06/2019	Regular	0.00	684.00	36225
00252	Cal-Am Water	12/06/2019	Regular	0.00	66.87	36226
00252	Cal-Am Water	12/06/2019	Regular	0.00	45.91	36227
04350	California Special Districts Assoc.	12/06/2019	Regular	0.00	7,615.00	36228
01001	CDW Government	12/06/2019	Regular	0.00	2,587.81	36229
19096	CSG Consultants, Inc.	12/06/2019	Regular	0.00	1,366.00	36230
04041	Cynthia Schmidlin	12/06/2019	Regular	0.00	691.33	36231
00046	De Lay & Laredo	12/06/2019	Regular	0.00	60,777.66	36232
18734	DeVeera Inc.	12/06/2019	Regular	0.00	383.42	36233
08929	HDR Engineering, Inc.	12/06/2019	Regular	0.00	12,971.20	36234
00986	Henrietta Stern	12/06/2019	Regular	0.00	1,255.54	36235
00277	Home Depot Credit Services	12/06/2019	Regular	0.00	180.93	36236
00768	ICMA	12/06/2019	Regular	0.00	18,165.09	36237
04717	Inder Osahan	12/06/2019	Regular	0.00	1,255.54	36238
03965	Irrigation Association	12/06/2019	Regular	0.00	50.00	36239
03857	Joe Oliver	12/06/2019	Regular	0.00	1,255.54	36240
00094	John Arriaga	12/06/2019	Regular	0.00	2,500.00	36241
05371	June Silva	12/06/2019	Regular	0.00	485.30	36242
00280	Kevan Urquhart	12/06/2019	Regular	0.00	45.00	36243
05830	Larry Hampson	12/06/2019	Regular	0.00	2,036.00	36244
00117	Marina Backflow Company	12/06/2019	Regular	0.00	75.00	36245
05829	Mark Bekker	12/06/2019	Regular	0.00	1,018.00	36246
00242	MBAS	12/06/2019	Regular	0.00	527.50	36247
09462	Medialocate USA Inc.	12/06/2019	Regular	0.00	2,442.00	36248
00118	Monterey Bay Carpet & Janitorial Svc	12/06/2019	Regular	0.00	1,260.00	36249
19099	Monterey Bay Master Gardeners	12/06/2019	Regular	0.00	225.00	36250
00274	Monterey One Water	12/06/2019	Regular	0.00	163.21	36251
13396	Navia Benefit Solutions, Inc.	12/06/2019	Regular	0.00	883.34	36252
00154	Peninsula Messenger Service	12/06/2019	Regular	0.00	396.00	36253
00282	PG&E	12/06/2019	Regular	0.00	308.85	36254
00282	PG&E	12/06/2019	Regular	0.00	2,004.54	36255
19104	PlanTag, Inc.	12/06/2019	Regular	0.00	84.40	36256
13430	Premiere Global Services	12/06/2019	Regular	0.00	101.33	36257
00262	Pure H2O	12/06/2019	Regular	0.00	65.24	36258
04709	Sherron Forsgren	12/06/2019	Regular	0.00	736.35	36259
03973	Stephanie Kister	12/06/2019	Regular	0.00	250.07	36260
00258	TBC Communications & Media	12/06/2019	Regular	0.00	3,500.00	36261
04719	Telit Io T Platforms, LLC	12/06/2019	Regular	0.00	233.87	36262
09425	The Ferguson Group LLC	12/06/2019	Regular	0.00	8,056.63	36263
17965	The Maynard Group	12/06/2019	Regular	0.00	1,521.13	36264
04708	Tyler Business Forms	12/06/2019	Regular	0.00	213.57	36265
18737	U.S. Bank Equipment Finance	12/06/2019	Regular	0.00	867.83	36266
00207	Universal Staffing Inc.	12/06/2019	Regular	0.00	510.72	36267
00271	UPEC, Local 792	12/06/2019	Regular	0.00	1,045.00	36268
04360	WateReuse Association	12/06/2019	Regular	0.00	3,852.00	36269
08105	Yolanda Munoz	12/06/2019	Regular	0.00	540.00	36270
00763	ACWA-JPIA	12/13/2019	Regular	0.00	349.61	36271
00243	CalPers Long Term Care Program	12/13/2019	Regular	0.00	50.06	36272
04351	Carmel Chamber of Commerce	12/13/2019	Regular	0.00	690.00	36273
12601	Carmel Valley Ace Hardware	12/13/2019	Regular	0.00	18.31	36274

EXHIBIT 8-B

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Check Report

Date Range: 12/01/2019 - 12/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
06001	Cypress Coast Ford	12/13/2019	Regular	0.00	1,778.50	36275
18734	DeVeera Inc.	12/13/2019	Regular	0.00	6,808.00	36276
00758	FedEx	12/13/2019	Regular	0.00	30.08	36277
19097	Julia Karo	12/13/2019	Regular	0.00	96.28	36278
00280	Kevan Urquhart	12/13/2019	Regular	0.00	2,274.03	36279
19101	M&S Building Supply, Inc.	12/13/2019	Regular	0.00	149.21	36280
00222	M.J. Murphy	12/13/2019	Regular	0.00	162.32	36281
19106	Marina Lesse	12/13/2019	Regular	0.00	99.76	36282
01012	Mark Dudley	12/13/2019	Regular	0.00	540.00	36283
00223	Martins Irrigation Supply	12/13/2019	Regular	0.00	56.31	36284
16823	Mercer-Fraser Company	12/13/2019	Regular	0.00	52,487.50	36285
04729	Monterey Commercial Property Owners Associati	12/13/2019	Regular	0.00	400.00	36286
00282	PG&E	12/13/2019	Regular	0.00	26,093.31	36287
00159	Pueblo Water Resources, Inc.	12/13/2019	Regular	0.00	3,578.85	36288
07627	Purchase Power	12/13/2019	Regular	0.00	500.00	36289
00251	Rick Dickhaut	12/13/2019	Regular	0.00	531.50	36290
02838	Solinst Canada Ltd	12/13/2019	Regular	0.00	612.67	36291
00225	Trowbridge Enterprises Inc.	12/13/2019	Regular	0.00	148.26	36292
00207	Universal Staffing Inc.	12/13/2019	Regular	0.00	851.20	36293
07769	University Corporation at Ryan Ranch	12/13/2019	Regular	0.00	11,429.00	36294
18163	Wex Bank	12/13/2019	Regular	0.00	1,115.73	36295
00252	Cal-Am Water	12/20/2019	Regular	0.00	82.41	36299
01001	CDW Government	12/20/2019	Regular	0.00	157.00	36300
00024	Central Coast Exterminator	12/20/2019	Regular	0.00	104.00	36301
00230	Cisco Systems, Inc.	12/20/2019	Regular	0.00	95.20	36302
00224	City of Monterey	12/20/2019	Regular	0.00	1,617.99	36303
06268	Comcast	12/20/2019	Regular	0.00	188.26	36304
00281	CoreLogic Information Solutions, Inc.	12/20/2019	Regular	0.00	1,095.64	36305
19096	CSG Consultants, Inc.	12/20/2019	Regular	0.00	1,466.00	36306
04041	Cynthia Schmidlin	12/20/2019	Regular	0.00	691.33	36307
06001	Cypress Coast Ford	12/20/2019	Regular	0.00	204.25	36308
00192	Extra Space Storage	12/20/2019	Regular	0.00	885.00	36309
05164	GardenSoft	12/20/2019	Regular	0.00	4,650.00	36310
12655	Graphicsmiths	12/20/2019	Regular	0.00	1,596.40	36311
00073	Grindstone Sharpening	12/20/2019	Regular	0.00	107.90	36312
00083	Hayashi & Wayland Accountancy Corp.	12/20/2019	Regular	0.00	10,000.00	36313
00277	Home Depot Credit Services	12/20/2019	Regular	0.00	7.94	36314
00768	ICMA	12/20/2019	Regular	0.00	2,165.09	36315
06999	KBA Docusys	12/20/2019	Regular	0.00	2,165.20	36316
13431	Lynx Technologies, Inc	12/20/2019	Regular	0.00	600.00	36317
00259	Marina Coast Water District	12/20/2019	Regular	0.00	95.05	36318
00259	Marina Coast Water District	12/20/2019	Regular	0.00	95.05	36319
00223	Martins Irrigation Supply	12/20/2019	Regular	0.00	120.51	36320
00242	MBAS	12/20/2019	Regular	0.00	930.00	36321
13396	Navia Benefit Solutions, Inc.	12/20/2019	Regular	0.00	657.94	36322
04347	Oregon RFID	12/20/2019	Regular	0.00	1,563.95	36323
00755	Peninsula Welding Supply, Inc.	12/20/2019	Regular	0.00	64.50	36324
00282	PG&E	12/20/2019	Regular	0.00	11.18	36325
00282	PG&E	12/20/2019	Regular	0.00	28.04	36326
00282	PG&E	12/20/2019	Regular	0.00	68.27	36327
00282	PG&E	12/20/2019	Regular	0.00	26.32	36328
00159	Pueblo Water Resources, Inc.	12/20/2019	Regular	0.00	23,323.50	36329
00759	RaboBank,N.A.	12/20/2019	Regular	0.00	109,568.00	36330
13394	Regional Government Services	12/20/2019	Regular	0.00	2,633.75	36331
00176	Sentry Alarm Systems	12/20/2019	Regular	0.00	125.50	36332
09989	Star Sanitation Services	12/20/2019	Regular	0.00	180.42	36333
00269	U.S. Bank	12/20/2019	Regular	0.00	11,727.48	36334
	Void	12/20/2019	Regular	0.00	0.00	36335
00207	Universal Staffing Inc.	12/20/2019	Regular	0.00	851.20	36336
Total Regular:					437,567.41	

EXHIBIT 8-B

Check Report

Date Range: 12/01/2019 - 12/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	12/06/2019	Bank Draft	0.00	29,719.40	DFT0001530
00266	I.R.S.	12/06/2019	Bank Draft	0.00	4,606.38	DFT0001531
00267	Employment Development Dept.	12/06/2019	Bank Draft	0.00	11,124.00	DFT0001532
00266	I.R.S.	12/06/2019	Bank Draft	0.00	511.30	DFT0001533
00769	Laborers Trust Fund of Northern CA	12/12/2019	Bank Draft	0.00	27,830.00	DFT0001534
00256	PERS Retirement	12/11/2019	Bank Draft	0.00	15,616.28	DFT0001535
00266	I.R.S.	12/20/2019	Bank Draft	0.00	11,949.50	DFT0001537
00266	I.R.S.	12/20/2019	Bank Draft	0.00	2,626.12	DFT0001538
00267	Employment Development Dept.	12/20/2019	Bank Draft	0.00	4,582.60	DFT0001539
00266	I.R.S.	12/20/2019	Bank Draft	0.00	535.06	DFT0001540
00266	I.R.S.	12/18/2019	Bank Draft	0.00	42.21	DFT0001542
00266	I.R.S.	12/18/2019	Bank Draft	0.00	74.40	DFT0001543
00266	I.R.S.	12/18/2019	Bank Draft	0.00	318.06	DFT0001544
00266	I.R.S.	12/31/2019	Bank Draft	0.00	12.38	DFT0001546
00266	I.R.S.	12/31/2019	Bank Draft	0.00	66.58	DFT0001547
00266	I.R.S.	12/31/2019	Bank Draft	0.00	284.58	DFT0001548
00256	PERS Retirement	12/24/2019	Bank Draft	0.00	14,684.17	DFT0001554
Total Bank Draft:					124,583.02	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	159	111	0.00	437,567.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	25	17	0.00	124,583.02
EFT's	0	0	0.00	0.00
	184	129	0.00	562,150.43

EXHIBIT 8-B

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Check Report

Date Range: 12/01/2019 - 12/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
18897	Kyung Chee	12/30/2019	Regular	0.00	-500.00	35927
19010	Ben Beckner	12/30/2019	Regular	0.00	-500.00	36002
18983	Debbie Britz	12/30/2019	Regular	0.00	-225.00	36020
19023	Diana Aiello	12/30/2019	Regular	0.00	-500.00	36021
19072	Floyd Hardcastle	12/30/2019	Regular	0.00	-500.00	36029
19008	Jeffrey Dellis	12/30/2019	Regular	0.00	-500.00	36046
19089	Judith Robinson	12/30/2019	Regular	0.00	-500.00	36065
19055	Tong Kim	12/30/2019	Regular	0.00	-125.00	36109
19007	William Haines	12/30/2019	Regular	0.00	-500.00	36113
19195	Alan Katz	12/23/2019	Regular	0.00	500.00	36337
19181	Alexandria Burks	12/23/2019	Regular	0.00	125.00	36338
19187	ALISA BALESTERI	12/23/2019	Regular	0.00	500.00	36339
19210	Annie Giammanco	12/23/2019	Regular	0.00	500.00	36340
19165	BETKA GUILFORD	12/23/2019	Regular	0.00	75.00	36341
19166	Beverley Grewell	12/23/2019	Regular	0.00	75.00	36342
19162	Bill Phillips	12/23/2019	Regular	0.00	125.00	36343
19213	Carmelo Patania	12/23/2019	Regular	0.00	75.00	36344
19204	Charles Philips	12/23/2019	Regular	0.00	500.00	36345
19206	Chuck Boogay	12/23/2019	Regular	0.00	500.00	36346
19184	Claire Peters	12/23/2019	Regular	0.00	500.00	36347
19180	Dick Wong	12/23/2019	Regular	0.00	125.00	36348
19198	Doris Siane Sevaaetasi	12/23/2019	Regular	0.00	500.00	36349
19190	Emily Trubey	12/23/2019	Regular	0.00	500.00	36350
19173	Hans Lehmann	12/23/2019	Regular	0.00	125.00	36351
19178	Jana Mar	12/23/2019	Regular	0.00	125.00	36352
19191	Jeff Sundquist and Luis Guzman	12/23/2019	Regular	0.00	500.00	36353
19205	Jen Hatzung	12/23/2019	Regular	0.00	500.00	36354
19193	Jeremy Goldbogen	12/23/2019	Regular	0.00	500.00	36355
19177	Jim Vanderzwaan	12/23/2019	Regular	0.00	125.00	36356
19215	Jing Zhou	12/23/2019	Regular	0.00	500.00	36357
19167	John Brandlin	12/23/2019	Regular	0.00	75.00	36358
19214	John T. Gatti	12/23/2019	Regular	0.00	500.00	36359
19175	Jonathan Ramirez	12/23/2019	Regular	0.00	125.00	36360
19176	Karen Gilbert	12/23/2019	Regular	0.00	125.00	36361
19189	Ken Bohrman	12/23/2019	Regular	0.00	500.00	36362
19209	Kritsi Marotta	12/23/2019	Regular	0.00	500.00	36363
19208	Linda Mary McGlone	12/23/2019	Regular	0.00	500.00	36364
19207	Maria Gomes	12/23/2019	Regular	0.00	500.00	36365
19199	Marie Compagno	12/23/2019	Regular	0.00	500.00	36366
19179	Mark C. Hansen	12/23/2019	Regular	0.00	125.00	36367
19172	MARY E. WESTERMAN	12/23/2019	Regular	0.00	125.00	36368
19200	MERCY ROSARIO	12/23/2019	Regular	0.00	500.00	36369
19212	Michael Crall	12/23/2019	Regular	0.00	500.00	36370
19211	Nathaniel Males	12/23/2019	Regular	0.00	500.00	36371
19201	Paul Warfield	12/23/2019	Regular	0.00	500.00	36372
19163	Peggy Perkins	12/23/2019	Regular	0.00	75.00	36373
19171	Ralph S. Zotovich	12/23/2019	Regular	0.00	150.00	36374
19164	RALPH S. ZOTOVICH	12/23/2019	Regular	0.00	75.00	36375
19185	Robert Atanasio	12/23/2019	Regular	0.00	500.00	36376
19202	Robin Jepsen	12/23/2019	Regular	0.00	500.00	36377
19196	Roger A Ruehle	12/23/2019	Regular	0.00	500.00	36378
19192	Scott Barschig	12/23/2019	Regular	0.00	500.00	36379
19168	Sonja Pebworth	12/23/2019	Regular	0.00	75.00	36380
19203	Stephan Schwirzke	12/23/2019	Regular	0.00	500.00	36381
19197	Stephanie Latino	12/23/2019	Regular	0.00	500.00	36382
19170	Timothy J. Breen	12/23/2019	Regular	0.00	75.00	36383
19186	Timothy LeDonne	12/23/2019	Regular	0.00	500.00	36384
19194	Virginia Babbitt	12/23/2019	Regular	0.00	500.00	36385
19182	Virginia Hall	12/23/2019	Regular	0.00	500.00	36386

EXHIBIT 8-B

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Check Report

Date Range: 12/01/2019 - 12/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19174	Wei-Hwa Huang	12/23/2019	Regular	0.00	125.00	36387
19188	William Hallman Jr.	12/23/2019	Regular	0.00	500.00	36388
19183	Yvonne Thomas	12/23/2019	Regular	0.00	500.00	36389
Total Regular:					14,775.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	53	53	0.00	18,625.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	-3,850.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	53	62	0.00	14,775.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	212	164	0.00	456,192.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-3,850.00
Bank Drafts	25	17	0.00	124,583.02
EFT's	0	0	0.00	0.00
	237	191	0.00	576,925.43

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	12/2019	576,925.43
			576,925.43

EXHIBIT 8-C

Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 12/1/2019 - 12/31/2019

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
4788	12/06/2019	Regular	1024	Stoldt, David J	0.00	5,635.51	5,635.51
4789	12/06/2019	Regular	1025	Tavani, Arlene M	0.00	2,150.15	2,150.15
4790	12/06/2019	Regular	1044	Bennett, Corryn D	0.00	2,194.78	2,194.78
4791	12/06/2019	Regular	1018	Prasad, Suresh	0.00	3,983.84	3,983.84
4792	12/06/2019	Regular	1019	Reyes, Sara C	0.00	1,831.07	1,831.07
4793	12/06/2019	Regular	1075	Valencia, Mariel C	0.00	1,619.80	1,619.80
4794	12/06/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,365.72	3,365.72
4795	12/06/2019	Regular	6063	Hampson, Larry M	0.00	2,578.57	2,578.57
4796	12/06/2019	Regular	1009	James, Gregory W	0.00	3,177.59	3,177.59
4797	12/06/2019	Regular	1011	Lear, Jonathan P	0.00	3,934.59	3,934.59
4798	12/06/2019	Regular	1012	Lindberg, Thomas L	0.00	2,591.51	2,591.51
4799	12/06/2019	Regular	1043	Suwada, Joseph	0.00	2,739.66	2,739.66
4800	12/06/2019	Regular	1045	Atkins, Daniel N	0.00	1,836.92	1,836.92
4801	12/06/2019	Regular	1004	Chaney, Beverly M	0.00	2,618.62	2,618.62
4802	12/06/2019	Regular	1005	Christensen, Thomas T	0.00	3,429.31	3,429.31
4803	12/06/2019	Regular	1007	Hamilton, Cory R	0.00	2,299.86	2,299.86
4804	12/06/2019	Regular	6064	Li, Trevin	0.00	533.72	533.72
4805	12/06/2019	Regular	1048	Lumas, Eric M	0.00	1,761.37	1,761.37
4806	12/06/2019	Regular	1026	Urquhart, Kevan A	0.00	26,306.99	26,306.99
4807	12/06/2019	Regular	1001	Bravo, Gabriela D	0.00	2,523.70	2,523.70
4808	12/06/2019	Regular	1076	Jakic, Tricia	0.00	2,512.37	2,512.37
4809	12/06/2019	Regular	1010	Kister, Stephanie L	0.00	2,775.46	2,775.46
4810	12/06/2019	Regular	1017	Locke, Stephanie L	0.00	3,557.92	3,557.92
4811	12/06/2019	Regular	1040	Smith, Kyle	0.00	2,225.46	2,225.46
4812	12/06/2019	Regular	1047	Timmer, Christopher	0.00	2,129.55	2,129.55
4813	12/20/2019	Regular	1024	Stoldt, David J	0.00	5,635.51	5,635.51
4814	12/20/2019	Regular	1025	Tavani, Arlene M	0.00	2,150.16	2,150.16
4815	12/20/2019	Regular	1044	Bennett, Corryn D	0.00	2,194.84	2,194.84
4816	12/20/2019	Regular	1018	Prasad, Suresh	0.00	3,983.84	3,983.84
4817	12/20/2019	Regular	1019	Reyes, Sara C	0.00	1,831.07	1,831.07
4818	12/20/2019	Regular	1075	Valencia, Mariel C	0.00	1,619.80	1,619.80
4819	12/20/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,365.71	3,365.71
4820	12/20/2019	Regular	6063	Hampson, Larry M	0.00	2,414.37	2,414.37
4821	12/20/2019	Regular	1009	James, Gregory W	0.00	3,177.58	3,177.58
4822	12/20/2019	Regular	1011	Lear, Jonathan P	0.00	3,934.59	3,934.59
4823	12/20/2019	Regular	1012	Lindberg, Thomas L	0.00	2,591.55	2,591.55
4824	12/20/2019	Regular	1043	Suwada, Joseph	0.00	2,107.84	2,107.84
4825	12/20/2019	Regular	1045	Atkins, Daniel N	0.00	2,302.04	2,302.04
4826	12/20/2019	Regular	1004	Chaney, Beverly M	0.00	2,618.61	2,618.61
4827	12/20/2019	Regular	1005	Christensen, Thomas T	0.00	3,429.36	3,429.36
4828	12/20/2019	Regular	1007	Hamilton, Cory R	0.00	2,299.86	2,299.86
4829	12/20/2019	Regular	6064	Li, Trevin	0.00	895.37	895.37
4830	12/20/2019	Regular	1048	Lumas, Eric M	0.00	1,761.37	1,761.37
4831	12/20/2019	Regular	1001	Bravo, Gabriela D	0.00	2,523.70	2,523.70
4832	12/20/2019	Regular	1076	Jakic, Tricia	0.00	2,405.00	2,405.00
4833	12/20/2019	Regular	1010	Kister, Stephanie L	0.00	2,775.52	2,775.52
4834	12/20/2019	Regular	1017	Locke, Stephanie L	0.00	3,557.92	3,557.92
4835	12/20/2019	Regular	1040	Smith, Kyle	0.00	2,225.46	2,225.46
4836	12/20/2019	Regular	1047	Timmer, Christopher	0.00	2,129.55	2,129.55
4837	12/18/2019	Regular	7015	Adams, Mary L	0.00	236.96	236.96
4838	12/18/2019	Regular	7014	Evans, Molly F	0.00	490.07	490.07
4839	12/18/2019	Regular	7017	Hoffmann, Gary D	0.00	374.02	374.02
4840	12/18/2019	Regular	7018	Riley, George T	0.00	374.02	374.02
4841	12/31/2019	Regular	7015	Adams, Mary L	0.00	236.96	236.96
4842	12/31/2019	Regular	7014	Evans, Molly F	0.00	249.34	249.34
4843	12/31/2019	Regular	7017	Hoffmann, Gary D	0.00	374.02	374.02
4844	12/31/2019	Regular	7018	Riley, George T	0.00	374.02	374.02

EXHIBIT 8-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
36296	12/18/2019	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
36297	12/18/2019	Regular	7009	Edwards, Alvin	365.19	0.00	365.19
36298	12/18/2019	Regular	7004	Potter, David L	236.96	0.00	236.96
36390	12/31/2019	Regular	7007	Byrne, Jeannie	498.69	0.00	498.69
36391	12/31/2019	Regular	7009	Edwards, Alvin	249.34	0.00	249.34
36392	12/31/2019	Regular	7004	Potter, David L	124.67	0.00	124.67
Total:					1,724.19	156,954.07	158,678.26

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Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	1,953,839	283,220	1,670,619	689.87 %	1,951,463	3,400,000	-1,448,537	57.40 %
R120 - Property Taxes Revenues	1,138,505	170,765	967,740	666.71 %	1,139,505	2,050,000	-910,495	55.59 %
R130 - User Fees	498,672	416,500	82,172	119.73 %	2,095,193	5,000,000	-2,904,807	41.90 %
R140 - Connection Charges	86,357	33,320	53,037	259.17 %	268,252	400,000	-131,748	67.06 %
R150 - Permit Processing Fee	20,486	14,578	5,909	140.53 %	114,354	175,000	-60,646	65.35 %
R180 - River Work Permit Application	0	0	0	0.00 %	50	0	50	0.00 %
R190 - WDS Permits Rule 21	0	4,665	-4,665	0.00 %	0	56,000	-56,000	0.00 %
R200 - Recording Fees	2,880	500	2,380	576.23 %	19,090	6,000	13,090	318.17 %
R210 - Legal Fees	150	1,333	-1,183	11.25 %	300	16,000	-15,700	1.88 %
R220 - Copy Fee	0	0	0	0.00 %	53	0	53	0.00 %
R230 - Miscellaneous - Other	141	1,250	-1,109	11.28 %	426	15,000	-14,574	2.84 %
R240 - Insurance Refunds	0	0	0	0.00 %	5,427	0	5,427	0.00 %
R250 - Interest Income	8,318	14,994	-6,676	55.48 %	71,492	180,000	-108,508	39.72 %
R260 - CAW - ASR	546,784	40,376	506,409	1,354.25 %	546,784	484,700	62,084	112.81 %
R270 - CAW - Rebates	26,750	58,310	-31,560	45.88 %	141,422	700,000	-558,578	20.20 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	47,115	45,000	2,115	104.70 %
R300 - Watermaster	24,629	2,916	21,714	844.76 %	24,629	35,000	-10,371	70.37 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	15,984	0	15,984	0.00 %	714,400	0	714,400	0.00 %
R310 - Other Reimbursements	18,999	10,521	8,478	180.59 %	18,999	126,300	-107,301	15.04 %
R320 - Grants	239,809	38,984	200,824	615.14 %	239,809	468,000	-228,191	51.24 %
R500 - Capital Equipment Reserve	0	2,374	-2,374	0.00 %	0	28,500	-28,500	0.00 %
R510 - Operating Reserve	0	402,660	-402,660	0.00 %	0	4,833,850	-4,833,850	0.00 %
Total Revenue:	4,582,303	1,502,678	3,079,625	304.94 %	7,398,763	18,039,350	-10,640,587	41.01 %

EXHIBIT 8-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	252,462	229,458	-23,004	110.03 %	1,258,261	2,754,600	1,496,339	45.68 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	2,770	6,000	3,230	46.16 %
1120 - Manager's Deferred Comp	714	783	69	91.20 %	4,286	9,400	5,114	45.59 %
1130 - Unemployment Compensation	0	250	250	0.00 %	2,457	3,000	543	81.90 %
1150 - Temporary Personnel	3,268	4,590	1,322	71.21 %	49,810	55,100	5,290	90.40 %
1160 - PERS Retirement	16,450	49,439	32,989	33.27 %	453,385	593,500	140,115	76.39 %
1170 - Medical Insurance	26,581	31,346	4,765	84.80 %	156,038	376,300	220,263	41.47 %
1180 - Medical Insurance - Retirees	9,526	6,497	-3,028	146.61 %	55,530	78,000	22,470	71.19 %
1190 - Workers Compensation	5,004	5,939	935	84.26 %	24,917	71,300	46,383	34.95 %
1200 - Life Insurance	270	392	122	68.96 %	1,679	4,700	3,022	35.71 %
1210 - Long Term Disability Insurance	1,051	1,266	215	82.99 %	6,268	15,200	8,932	41.24 %
1220 - Short Term Disability Insurance	209	283	75	73.65 %	1,244	3,400	2,156	36.60 %
1230 - Other Benefits	70	125	55	56.02 %	420	1,500	1,080	28.00 %
1260 - Employee Assistance Program	54	125	71	43.26 %	317	1,500	1,183	21.15 %
1270 - FICA Tax Expense	665	683	18	97.42 %	5,217	8,200	2,983	63.62 %
1280 - Medicare Tax Expense	3,564	3,407	-157	104.61 %	19,311	40,900	21,589	47.21 %
1290 - Staff Development & Training	2,510	1,200	-1,310	209.25 %	6,150	14,400	8,250	42.71 %
1300 - Conference Registration	250	966	716	25.87 %	1,055	11,600	10,545	9.09 %
1310 - Professional Dues	105	208	103	50.42 %	305	2,500	2,195	12.20 %
1320 - Personnel Recruitment	0	250	250	0.00 %	550	3,000	2,450	18.35 %
Total Level1: 100 - Personnel Costs:	323,216	337,707	14,491	95.71 %	2,049,970	4,054,100	2,004,130	50.57 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	2,295	2,824	529	81.27 %	15,390	33,900	18,510	45.40 %
2020 - Board Expenses	65	425	360	15.30 %	1,060	5,100	4,040	20.78 %
2040 - Rent	1,280	1,933	653	66.23 %	11,530	23,200	11,670	49.70 %
2060 - Utilities	2,411	2,766	355	87.18 %	15,867	33,200	17,333	47.79 %
2120 - Insurance Expense	5,847	5,423	-425	107.83 %	35,133	65,100	29,967	53.97 %
2130 - Membership Dues	739	2,782	2,043	26.56 %	28,059	33,400	5,341	84.01 %
2140 - Bank Charges	881	325	-556	271.12 %	8,894	3,900	-4,994	228.06 %
2150 - Office Supplies	417	1,449	1,033	28.75 %	8,141	17,400	9,259	46.79 %
2160 - Courier Expense	525	508	-17	103.32 %	3,201	6,100	2,899	52.48 %
2170 - Printing/Photocopy	0	42	42	0.00 %	0	500	500	0.00 %
2180 - Postage & Shipping	858	566	-291	151.40 %	2,190	6,800	4,610	32.20 %
2190 - IT Supplies/Services	44,098	12,495	-31,603	352.93 %	141,350	150,000	8,650	94.23 %
2200 - Professional Fees	28,198	30,038	1,840	93.87 %	165,404	360,600	195,196	45.87 %
2220 - Equipment Repairs & Maintenance	0	583	583	0.00 %	4,285	7,000	2,715	61.21 %
2235 - Equipment Lease	1,266	1,158	-108	109.33 %	6,536	13,900	7,364	47.02 %
2240 - Telephone	2,618	4,223	1,605	61.99 %	21,218	50,700	29,482	41.85 %
2260 - Facility Maintenance	2,653	3,432	779	77.30 %	30,555	41,200	10,645	74.16 %
2270 - Travel Expenses	514	2,591	2,076	19.85 %	7,829	31,100	23,271	25.17 %

EXHIBIT 8-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	4,005	2,916	-1,089	137.37 %	18,278	35,000	16,722	52.22 %
2300 - Legal Services	0	33,320	33,320	0.00 %	87,120	400,000	312,880	21.78 %
2380 - Meeting Expenses	366	508	142	72.12 %	2,118	6,100	3,982	34.72 %
2420 - Legal Notices	0	258	258	0.00 %	0	3,100	3,100	0.00 %
2460 - Public Outreach	1,185	208	-977	569.03 %	2,473	2,500	27	98.92 %
2480 - Miscellaneous	0	250	250	0.00 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	970	1,408	438	68.89 %	6,818	16,900	10,082	40.34 %
Total Level1: 200 - Supplies and Services:	101,191	114,096	12,905	88.69 %	623,827	1,369,700	745,873	45.54 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	346,394	962,115	615,721	36.00 %	2,730,172	11,550,000	8,819,828	23.64 %
4000 - Fixed Asset Purchases	18,119	17,818	-301	101.69 %	25,482	213,900	188,418	11.91 %
5000 - Debt Service	0	19,159	19,159	0.00 %	63,748	230,000	166,252	27.72 %
6000 - Contingencies	0	5,831	5,831	0.00 %	0	70,000	70,000	0.00 %
6500 - Reserves	0	45,952	45,952	0.00 %	0	551,650	551,650	0.00 %
Total Level1: 300 - Other Expenses:	364,513	1,050,875	686,362	34.69 %	2,819,403	12,615,550	9,796,147	22.35 %
Total Expense:	788,919	1,502,678	713,759	52.50 %	5,493,199	18,039,350	12,546,151	30.45 %
Report Total:	3,793,384	0	3,793,384		1,905,563	0	1,905,563	

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

Fund Summary

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	338,618	0	338,617		-67,540	0	-67,540	
26 - CONSERVATION FUND	183,356	0	183,356		5,318	0	5,318	
35 - WATER SUPPLY FUND	3,271,410	0	3,271,410		1,967,785	0	1,967,785	
Report Total:	3,793,384	0.01	3,793,384		1,905,563	0	1,905,563	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R130 - User Fees	308,034	256,564	51,470	120.06 %	1,296,482	3,080,000	-1,783,518	42.09 %
R180 - River Work Permit Application	0	0	0	0.00 %	50	0	50	0.00 %
R190 - WDS Permits Rule 21	0	4,665	-4,665	0.00 %	0	56,000	-56,000	0.00 %
R220 - Copy Fee	0	0	0	0.00 %	22	0	22	0.00 %
R230 - Miscellaneous - Other	58	417	-359	13.87 %	173	5,000	-4,827	3.46 %
R240 - Insurance Refunds	0	0	0	0.00 %	2,225	0	2,225	0.00 %
R250 - Interest Income	1,207	4,165	-2,958	28.99 %	8,924	50,000	-41,076	17.85 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	47,115	45,000	2,115	104.70 %
R310 - Other Reimbursements	18,999	7,522	11,477	252.58 %	18,999	90,300	-71,301	21.04 %
R320 - Grants	239,809	38,984	200,824	615.14 %	239,809	468,000	-228,191	51.24 %
R500 - Capital Equipment Reserve	0	950	-950	0.00 %	0	11,400	-11,400	0.00 %
R510 - Operating Reserve	0	55,378	-55,378	0.00 %	0	664,800	-664,800	0.00 %
Total Revenue:	568,107	372,393	195,715	-152.56 %	1,613,799	4,470,500	-2,856,701	36.10 %

EXHIBIT 8-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	131,228	88,889	-42,338	147.63 %	523,883	1,067,100	543,217	49.09 %
1110 - Manager's Auto Allowance	92	75	-17	123.12 %	554	900	346	61.55 %
1120 - Manager's Deferred Comp	143	117	-26	122.47 %	857	1,400	543	61.24 %
1130 - Unemployment Compensation	0	100	100	0.00 %	2,030	1,200	-830	169.20 %
1150 - Temporary Personnel	1,340	1,883	543	71.18 %	12,832	22,600	9,768	56.78 %
1160 - PERS Retirement	6,122	19,092	12,970	32.07 %	175,881	229,200	53,319	76.74 %
1170 - Medical Insurance	10,670	12,895	2,225	82.75 %	64,135	154,800	90,665	41.43 %
1180 - Medical Insurance - Retirees	3,906	2,666	-1,240	146.52 %	22,748	32,000	9,252	71.09 %
1190 - Workers Compensation	3,434	3,390	-44	101.28 %	15,333	40,700	25,367	37.67 %
1200 - Life Insurance	114	158	44	72.05 %	709	1,900	1,191	37.33 %
1210 - Long Term Disability Insurance	407	508	101	80.14 %	2,537	6,100	3,563	41.58 %
1220 - Short Term Disability Insurance	81	108	27	74.71 %	504	1,300	796	38.74 %
1230 - Other Benefits	29	50	21	57.42 %	172	600	428	28.70 %
1260 - Employee Assistance Program	22	42	20	52.46 %	131	500	369	26.21 %
1270 - FICA Tax Expense	362	308	-53	117.34 %	3,292	3,700	408	88.97 %
1280 - Medicare Tax Expense	1,914	1,316	-598	145.43 %	8,428	15,800	7,372	53.34 %
1290 - Staff Development & Training	894	375	-519	238.54 %	2,293	4,500	2,207	50.96 %
1300 - Conference Registration	103	317	214	32.38 %	341	3,800	3,459	8.98 %
1310 - Professional Dues	105	67	-38	157.56 %	255	800	545	31.88 %
1320 - Personnel Recruitment	0	100	100	0.00 %	114	1,200	1,086	9.51 %
Total Level1: 100 - Personnel Costs:	160,965	132,455	-28,509	121.52 %	837,031	1,590,100	753,069	52.64 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	770	1,158	388	66.46 %	5,152	13,900	8,748	37.06 %
2020 - Board Expenses	27	175	148	15.23 %	435	2,100	1,665	20.69 %
2040 - Rent	560	891	331	62.87 %	5,287	10,700	5,413	49.41 %
2060 - Utilities	991	1,141	150	86.82 %	6,534	13,700	7,166	47.69 %
2120 - Insurance Expense	2,397	2,224	-173	107.79 %	14,385	26,700	12,315	53.88 %
2130 - Membership Dues	303	975	672	31.09 %	11,338	11,700	362	96.90 %
2140 - Bank Charges	361	133	-228	270.96 %	3,647	1,600	-2,047	227.92 %
2150 - Office Supplies	163	583	420	27.97 %	2,459	7,000	4,541	35.13 %
2160 - Courier Expense	215	208	-7	103.36 %	1,312	2,500	1,188	52.50 %
2170 - Printing/Photocopy	0	17	17	0.00 %	0	200	200	0.00 %
2180 - Postage & Shipping	352	233	-118	150.75 %	898	2,800	1,902	32.06 %
2190 - IT Supplies/Services	18,080	5,123	-12,957	352.93 %	57,950	61,500	3,550	94.23 %
2200 - Professional Fees	11,561	12,320	759	93.84 %	67,801	147,900	80,099	45.84 %
2220 - Equipment Repairs & Maintenance	0	242	242	0.00 %	1,735	2,900	1,165	59.84 %
2235 - Equipment Lease	519	475	-44	109.31 %	2,687	5,700	3,013	47.14 %
2240 - Telephone	1,256	1,716	460	73.18 %	9,844	20,600	10,756	47.79 %
2260 - Facility Maintenance	1,099	1,416	317	77.64 %	10,473	17,000	6,527	61.61 %
2270 - Travel Expenses	341	783	442	43.55 %	3,844	9,400	5,556	40.89 %

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	3,022	1,308	-1,714	231.08 %	14,773	15,700	927	94.09 %
2300 - Legal Services	0	9,996	9,996	0.00 %	31,100	120,000	88,900	25.92 %
2380 - Meeting Expenses	150	208	58	72.15 %	822	2,500	1,678	32.90 %
2420 - Legal Notices	0	108	108	0.00 %	0	1,300	1,300	0.00 %
2460 - Public Outreach	486	83	-403	583.25 %	1,006	1,000	-6	100.57 %
2480 - Miscellaneous	0	100	100	0.00 %	155	1,200	1,045	12.95 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	48	183	136	25.95 %	730	2,200	1,470	33.16 %
Total Level1: 200 - Supplies and Services:	42,701	42,283	-418	100.99 %	254,365	507,600	253,235	50.11 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	18,395	155,908	137,513	11.80 %	579,606	1,871,650	1,292,044	30.97 %
4000 - Fixed Asset Purchases	7,429	8,447	1,018	87.95 %	10,337	101,400	91,063	10.19 %
6000 - Contingencies	0	2,391	2,391	0.00 %	0	28,700	28,700	0.00 %
6500 - Reserves	0	30,908	30,908	0.00 %	0	371,050	371,050	0.00 %
Total Level1: 300 - Other Expenses:	25,824	197,654	171,830	13.07 %	589,942	2,372,800	1,782,858	24.86 %
Total Expense:	229,490	372,393	142,903	61.63 %	1,681,339	4,470,500	2,789,161	37.61 %
Total Revenues	568,107	372,393	195,715	-152.56 %	1,613,799	4,470,500	-2,856,701	-36.10 %
Total Fund: 24 - MITIGATION FUND:	338,618	0	338,617		-67,540	0	-67,540	

EXHIBIT 8-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2019-2020 Period Ending: 12/31/2019**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	138,842	20,825	118,017	666.71 %	138,842	250,000	-111,158	55.54 %
R130 - User Fees	119,340	99,960	19,380	119.39 %	500,578	1,200,000	-699,422	41.71 %
R150 - Permit Processing Fee	20,486	14,578	5,909	140.53 %	114,354	175,000	-60,646	65.35 %
R200 - Recording Fees	2,880	500	2,380	576.23 %	19,090	6,000	13,090	318.17 %
R210 - Legal Fees	150	1,333	-1,183	11.25 %	300	16,000	-15,700	1.88 %
R220 - Copy Fee	0	0	0	0.00 %	14	0	14	0.00 %
R230 - Miscellaneous - Other	37	417	-380	8.79 %	113	5,000	-4,887	2.27 %
R240 - Insurance Refunds	0	0	0	0.00 %	1,411	0	1,411	0.00 %
R250 - Interest Income	4,557	3,332	1,225	136.75 %	13,938	40,000	-26,062	34.84 %
R270 - CAW - Rebates	26,750	58,310	-31,560	45.88 %	141,422	700,000	-558,578	20.20 %
R500 - Capital Equipment Reserve	0	666	-666	0.00 %	0	8,000	-8,000	0.00 %
R510 - Operating Reserve	0	20,992	-20,992	0.00 %	0	252,000	-252,000	0.00 %
Total Revenue:	313,042	220,912	92,130	-141.70 %	930,062	2,652,000	-1,721,938	35.07 %

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	40,333	57,494	17,161	70.15 %	244,424	690,200	445,776	35.41 %
1110 - Manager's Auto Allowance	92	125	33	73.87 %	554	1,500	946	36.93 %
1120 - Manager's Deferred Comp	143	200	57	71.44 %	857	2,400	1,543	35.72 %
1130 - Unemployment Compensation	0	67	67	0.00 %	188	800	612	23.50 %
1150 - Temporary Personnel	850	1,191	341	71.34 %	26,649	14,300	-12,349	186.36 %
1160 - PERS Retirement	3,517	11,604	8,086	30.31 %	99,316	139,300	39,984	71.30 %
1170 - Medical Insurance	6,152	8,455	2,303	72.77 %	33,466	101,500	68,034	32.97 %
1180 - Medical Insurance - Retirees	2,477	1,691	-786	146.47 %	14,476	20,300	5,824	71.31 %
1190 - Workers Compensation	155	317	162	48.88 %	947	3,800	2,853	24.92 %
1200 - Life Insurance	49	83	34	58.76 %	302	1,000	698	30.19 %
1210 - Long Term Disability Insurance	239	325	86	73.54 %	1,301	3,900	2,599	33.37 %
1220 - Short Term Disability Insurance	47	75	27	63.33 %	258	900	642	28.71 %
1230 - Other Benefits	18	33	15	54.62 %	109	400	291	27.30 %
1260 - Employee Assistance Program	13	33	21	37.70 %	68	400	332	17.09 %
1270 - FICA Tax Expense	46	58	12	79.66 %	312	700	388	44.55 %
1280 - Medicare Tax Expense	587	858	271	68.45 %	3,884	10,300	6,416	37.71 %
1290 - Staff Development & Training	782	458	-324	170.61 %	2,237	5,500	3,263	40.67 %
1300 - Conference Registration	65	392	327	16.60 %	370	4,700	4,330	7.88 %
1310 - Professional Dues	0	75	75	0.00 %	50	900	850	5.56 %
1320 - Personnel Recruitment	0	67	67	0.00 %	344	800	456	43.06 %
Total Level1: 100 - Personnel Costs:	55,565	83,600	28,035	66.47 %	430,115	1,003,600	573,485	42.86 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	749	733	-16	102.21 %	5,030	8,800	3,770	57.16 %
2020 - Board Expenses	17	108	91	15.61 %	276	1,300	1,024	21.20 %
2040 - Rent	230	217	-14	106.24 %	1,381	2,600	1,219	53.10 %
2060 - Utilities	620	691	71	89.67 %	4,043	8,300	4,257	48.71 %
2120 - Insurance Expense	1,520	1,408	-113	108.00 %	9,170	16,900	7,730	54.26 %
2130 - Membership Dues	192	1,025	832	18.75 %	7,596	12,300	4,704	61.75 %
2140 - Bank Charges	229	83	-146	274.91 %	2,313	1,000	-1,313	231.25 %
2150 - Office Supplies	103	383	280	26.99 %	3,672	4,600	928	79.83 %
2160 - Courier Expense	137	133	-3	102.42 %	832	1,600	768	52.02 %
2170 - Printing/Photocopy	0	8	8	0.00 %	0	100	100	0.00 %
2180 - Postage & Shipping	223	142	-81	157.45 %	569	1,700	1,131	33.49 %
2190 - IT Supplies/Services	11,466	3,249	-8,217	352.93 %	36,759	39,000	2,241	94.25 %
2200 - Professional Fees	7,331	7,797	466	94.03 %	43,035	93,600	50,565	45.98 %
2220 - Equipment Repairs & Maintenance	0	150	150	0.00 %	1,156	1,800	644	64.24 %
2235 - Equipment Lease	329	300	-29	109.76 %	1,703	3,600	1,897	47.31 %
2240 - Telephone	679	1,066	387	63.70 %	5,403	12,800	7,397	42.21 %
2260 - Facility Maintenance	685	866	182	79.01 %	9,903	10,400	497	95.22 %
2270 - Travel Expenses	86	1,141	1,055	7.57 %	2,329	13,700	11,372	17.00 %

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	525	317	-209	165.87 %	1,508	3,800	2,292	39.69 %
2300 - Legal Services	0	4,998	4,998	0.00 %	23,429	60,000	36,571	39.05 %
2380 - Meeting Expenses	95	125	30	76.25 %	595	1,500	905	39.65 %
2420 - Legal Notices	0	50	50	0.00 %	0	600	600	0.00 %
2460 - Public Outreach	308	58	-250	528.38 %	638	700	62	91.11 %
2480 - Miscellaneous	0	67	67	0.00 %	99	800	702	12.31 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	922	1,050	127	87.87 %	6,074	12,600	6,526	48.21 %
Total Level1: 200 - Supplies and Services:	26,447	26,639	192	99.28 %	167,511	319,800	152,289	52.38 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	42,962	96,295	53,333	44.61 %	320,455	1,156,000	835,545	27.72 %
4000 - Fixed Asset Purchases	4,711	4,240	-471	111.11 %	6,663	50,900	44,237	13.09 %
6000 - Contingencies	0	1,516	1,516	0.00 %	0	18,200	18,200	0.00 %
6500 - Reserves	0	8,622	8,622	0.00 %	0	103,500	103,500	0.00 %
Total Level1: 300 - Other Expenses:	47,673	110,672	63,000	43.08 %	327,118	1,328,600	1,001,482	24.62 %
Total Expense:	129,685	220,912	91,226	58.70 %	924,744	2,652,000	1,727,256	34.87 %
Total Revenues	313,042	220,912	92,130	-141.70 %	930,062	2,652,000	-1,721,938	-35.07 %
Total Fund: 26 - CONSERVATION FUND:	183,356	0	183,356		5,318	0	5,318	

EXHIBIT 8-D

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2019-2020 Period Ending: 12/31/2019**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	1,953,839	283,220	1,670,619	689.87 %	1,951,463	3,400,000	-1,448,537	57.40 %
R120 - Property Taxes Revenues	999,663	149,940	849,723	666.71 %	1,000,663	1,800,000	-799,337	55.59 %
R130 - User Fees	71,297	59,976	11,321	118.88 %	298,132	720,000	-421,868	41.41 %
R140 - Connection Charges	86,357	33,320	53,037	259.17 %	268,252	400,000	-131,748	67.06 %
R220 - Copy Fee	0	0	0	0.00 %	17	0	17	0.00 %
R230 - Miscellaneous - Other	47	417	-370	11.16 %	139	5,000	-4,861	2.79 %
R240 - Insurance Refunds	0	0	0	0.00 %	1,791	0	1,791	0.00 %
R250 - Interest Income	2,554	7,497	-4,943	34.07 %	48,630	90,000	-41,370	54.03 %
R260 - CAW - ASR	546,784	40,376	506,409	1,354.25 %	546,784	484,700	62,084	112.81 %
R300 - Watermaster	24,629	2,916	21,714	844.76 %	24,629	35,000	-10,371	70.37 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	15,984	0	15,984	0.00 %	714,400	0	714,400	0.00 %
R310 - Other Reimbursements	0	2,999	-2,999	0.00 %	0	36,000	-36,000	0.00 %
R500 - Capital Equipment Reserve	0	758	-758	0.00 %	0	9,100	-9,100	0.00 %
R510 - Operating Reserve	0	326,290	-326,290	0.00 %	0	3,917,050	-3,917,050	0.00 %
Total Revenue:	3,701,154	909,374	2,791,781	-407.00 %	4,854,902	10,916,850	-6,061,948	44.47 %

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	80,902	83,075	2,173	97.38 %	489,954	997,300	507,346	49.13 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	1,662	3,600	1,938	46.17 %
1120 - Manager's Deferred Comp	429	466	38	91.86 %	2,571	5,600	3,029	45.92 %
1130 - Unemployment Compensation	0	83	83	0.00 %	239	1,000	761	23.86 %
1150 - Temporary Personnel	1,079	1,516	438	71.14 %	10,329	18,200	7,871	56.75 %
1160 - PERS Retirement	6,810	18,743	11,932	36.34 %	178,188	225,000	46,812	79.19 %
1170 - Medical Insurance	9,759	9,996	237	97.62 %	58,436	120,000	61,564	48.70 %
1180 - Medical Insurance - Retirees	3,144	2,141	-1,003	146.84 %	18,306	25,700	7,394	71.23 %
1190 - Workers Compensation	1,416	2,232	817	63.42 %	8,637	26,800	18,163	32.23 %
1200 - Life Insurance	107	150	43	71.38 %	667	1,800	1,133	37.08 %
1210 - Long Term Disability Insurance	405	433	28	93.42 %	2,430	5,200	2,770	46.74 %
1220 - Short Term Disability Insurance	80	100	20	80.25 %	482	1,200	718	40.18 %
1230 - Other Benefits	23	42	19	55.46 %	139	500	361	27.72 %
1260 - Employee Assistance Program	20	50	30	39.30 %	118	600	482	19.64 %
1270 - FICA Tax Expense	257	317	59	81.30 %	1,613	3,800	2,187	42.45 %
1280 - Medicare Tax Expense	1,063	1,233	170	86.21 %	6,998	14,800	7,802	47.29 %
1290 - Staff Development & Training	834	367	-468	227.59 %	1,620	4,400	2,780	36.82 %
1300 - Conference Registration	83	258	176	31.95 %	343	3,100	2,757	11.07 %
1310 - Professional Dues	0	67	67	0.00 %	0	800	800	0.00 %
1320 - Personnel Recruitment	0	83	83	0.00 %	92	1,000	908	9.18 %
Total Level1: 100 - Personnel Costs:	106,686	121,651	14,966	87.70 %	782,824	1,460,400	677,576	53.60 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	776	933	157	83.20 %	5,208	11,200	5,992	46.50 %
2020 - Board Expenses	21	142	120	15.15 %	350	1,700	1,350	20.57 %
2040 - Rent	490	825	335	59.36 %	4,862	9,900	5,038	49.11 %
2060 - Utilities	800	933	133	85.76 %	5,290	11,200	5,910	47.23 %
2120 - Insurance Expense	1,930	1,791	-139	107.75 %	11,578	21,500	9,922	53.85 %
2130 - Membership Dues	244	783	539	31.14 %	9,125	9,400	275	97.08 %
2140 - Bank Charges	291	108	-182	268.42 %	2,935	1,300	-1,635	225.78 %
2150 - Office Supplies	150	483	333	31.08 %	2,009	5,800	3,791	34.64 %
2160 - Courier Expense	173	167	-7	103.99 %	1,056	2,000	944	52.82 %
2170 - Printing/Photocopy	0	17	17	0.00 %	0	200	200	0.00 %
2180 - Postage & Shipping	283	192	-91	147.72 %	723	2,300	1,577	31.42 %
2190 - IT Supplies/Services	14,552	4,123	-10,429	352.93 %	46,642	49,500	2,858	94.23 %
2200 - Professional Fees	9,305	9,921	616	93.79 %	54,568	119,100	64,532	45.82 %
2220 - Equipment Repairs & Maintenance	0	192	192	0.00 %	1,393	2,300	907	60.55 %
2235 - Equipment Lease	418	383	-35	109.02 %	2,145	4,600	2,455	46.64 %
2240 - Telephone	683	1,441	758	47.41 %	5,971	17,300	11,329	34.52 %
2260 - Facility Maintenance	869	1,150	281	75.58 %	10,179	13,800	3,621	73.76 %
2270 - Travel Expenses	87	666	580	13.03 %	1,657	8,000	6,343	20.71 %

EXHIBIT 8-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	458	1,291	833	35.46 %	1,997	15,500	13,503	12.88 %
2300 - Legal Services	0	18,326	18,326	0.00 %	32,590	220,000	187,410	14.81 %
2380 - Meeting Expenses	121	175	54	69.14 %	701	2,100	1,399	33.38 %
2420 - Legal Notices	0	100	100	0.00 %	0	1,200	1,200	0.00 %
2460 - Public Outreach	391	67	-324	586.81 %	829	800	-29	103.68 %
2480 - Miscellaneous	0	83	83	0.00 %	125	1,000	875	12.50 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	0	175	175	0.00 %	15	2,100	2,085	0.70 %
Total Level1: 200 - Supplies and Services:	32,042	45,174	13,132	70.93 %	201,951	542,300	340,349	37.24 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	285,037	709,912	424,875	40.15 %	1,830,111	8,522,350	6,692,239	21.47 %
4000 - Fixed Asset Purchases	5,979	5,131	-848	116.53 %	8,483	61,600	53,117	13.77 %
5000 - Debt Service	0	19,159	19,159	0.00 %	63,748	230,000	166,252	27.72 %
6000 - Contingencies	0	1,924	1,924	0.00 %	0	23,100	23,100	0.00 %
6500 - Reserves	0	6,422	6,422	0.00 %	0	77,100	77,100	0.00 %
Total Level1: 300 - Other Expenses:	291,016	742,549	451,532	39.19 %	1,902,342	8,914,150	7,011,808	21.34 %
Total Expense:	429,744	909,374	479,630	47.26 %	2,887,117	10,916,850	8,029,733	26.45 %
Total Revenues	3,701,154	909,374	2,791,781	-407.00 %	4,854,902	10,916,850	-6,061,948	-44.47 %
Total Fund: 35 - WATER SUPPLY FUND:	3,271,410	0	3,271,410		1,967,785	0	1,967,785	
Report Total:	3,793,384	0	3,793,384		1,905,563	0	1,905,563	

EXHIBIT 8-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Fund Summary

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	338,618	0	338,617		-67,540	0	-67,540	
26 - CONSERVATION FUND	183,356	0	183,356		5,318	0	5,318	
35 - WATER SUPPLY FUND	3,271,410	0	3,271,410		1,967,785	0	1,967,785	
Report Total:	3,793,384	0.01	3,793,384		1,905,563	0	1,905,563	

- Reimbursements of \$1,493,349, or 211.7% of the budget. This is based on actual spending and collection of reimbursement project funds. This is considerably higher than the budgeted amount due to the Pure Water Monterey reimbursement from State Revolving Fund which was received in first half of the fiscal and not reflected in the budget. This reimbursement amount was \$698,416.
- Grant revenue of \$239,809, or 102.5% of the budget. The actual collection was in line with the budgeted amount.
- The Other revenue category totaled \$25,296 or about 136.7% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$5,493,199 were about 60.9% of the budgeted amount of \$9,019,675 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,049,970 were about 101.1% of the budget. This was slightly higher than the anticipated budget as CalPERS unfunded liability for the current fiscal year is paid up front in July.
- Expenditures for supplies and services were \$623,827, or about 91.1% of the budgeted amount. This was lower than the anticipated budget due to the consulting services and legal expenses coming in lower than the expected budgeted numbers.
- Fixed assets purchase of \$25,482 represented around 23.8% of the budgeted amount. This was slightly lower than the anticipated budget due to deferral of fixed asset purchases into the second half of the fiscal year.
- Funds spent for project expenditures were \$2,730,172, or approximately 47.3% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$63,748, or 55.4% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This category includes potential use of reserves during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXHIBITS

- 9-A** Revenue and Expenditure Table
- 9-B** Revenue Graph
- 9-C** Expenditure Graph

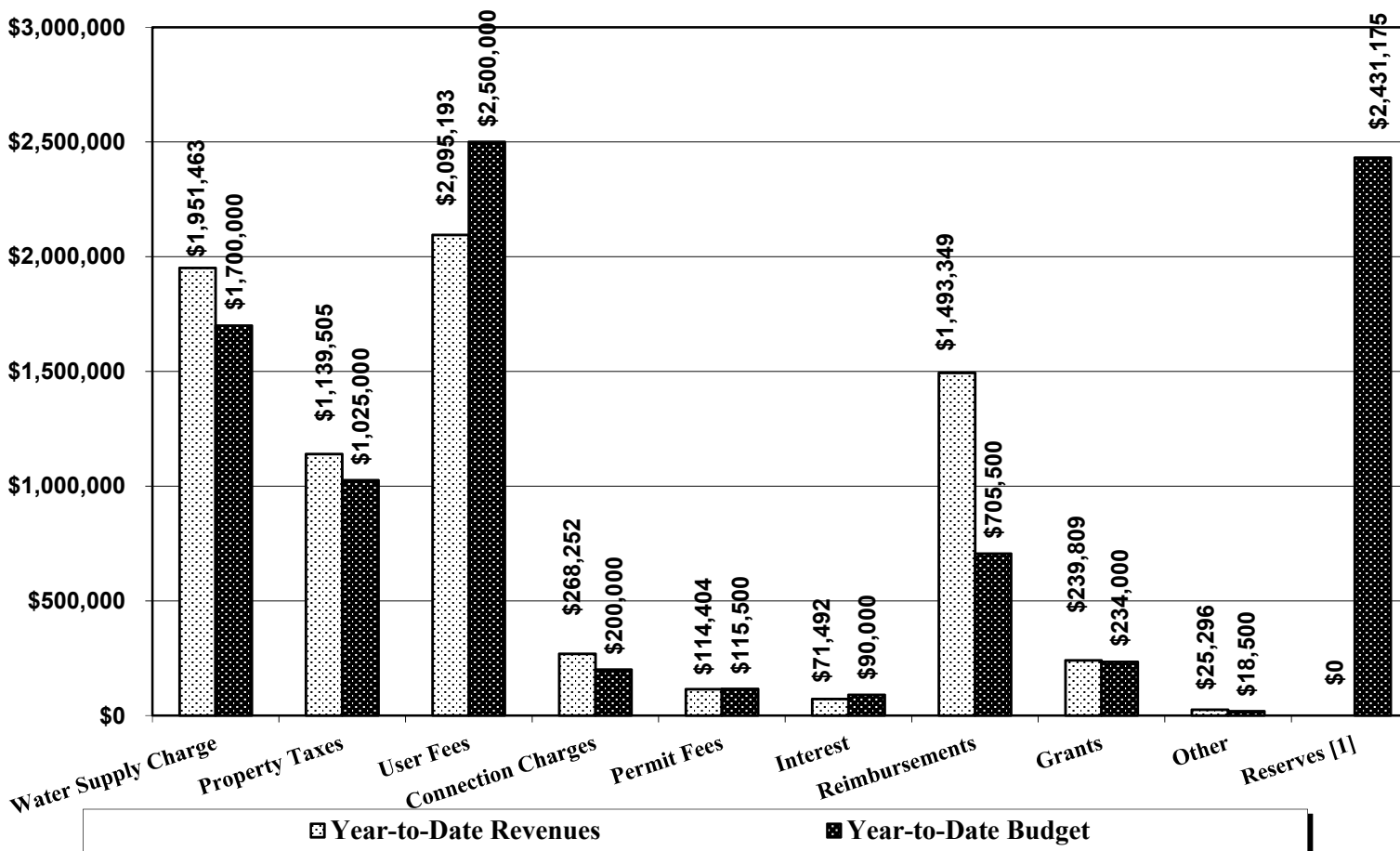
**Monterey Peninsula Water Management District
Financial Activity as of December 31, 2019
Fiscal Year 2019-2020**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$1,951,463	\$1,700,000	(\$251,463)	114.8%
Property Taxes	\$1,139,505	\$1,025,000	(\$114,505)	111.2%
User Fees	\$2,095,193	\$2,500,000	\$404,807	83.8%
Connection Charges	\$268,252	\$200,000	(\$68,252)	134.1%
Permit Fees	\$114,404	\$115,500	\$1,096	99.1%
Interest	\$71,492	\$90,000	\$18,508	79.4%
Reimbursements	\$1,493,349	\$705,500	(\$787,849)	211.7%
Grants	\$239,809	\$234,000	(\$5,809)	102.5%
Other	\$25,296	\$18,500	(\$6,796)	136.7%
Reserves [1]	\$0	\$2,431,175	\$2,431,175	0.0%
Total Revenues	\$7,398,763	\$9,019,675	\$1,620,912	82.0%

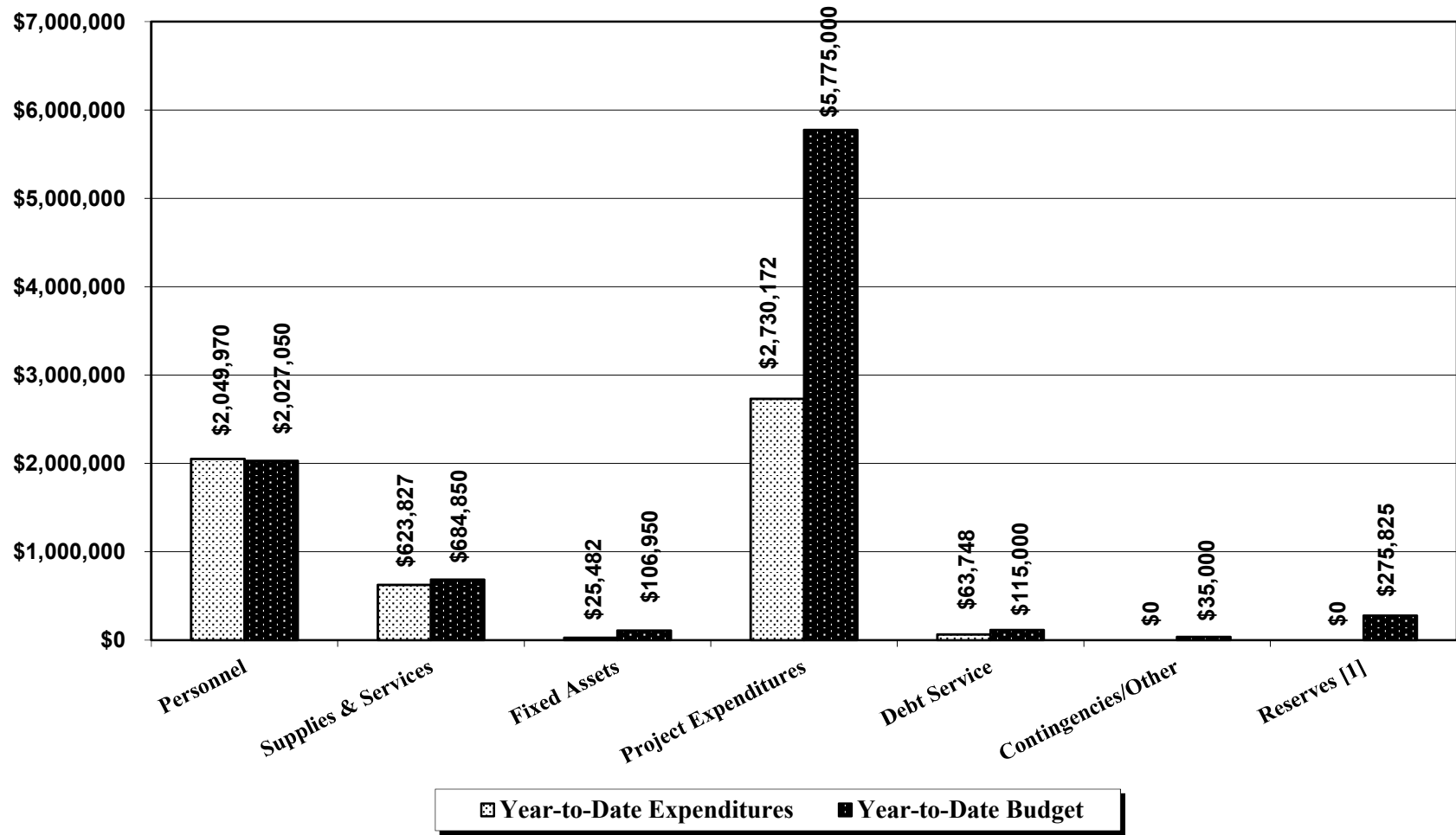
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,049,970	\$2,027,050	(\$22,920)	101.1%
Supplies & Services	\$623,827	\$684,850	\$61,023	91.1%
Fixed Assets	\$25,482	\$106,950	\$81,468	23.8%
Project Expenditures	\$2,730,172	\$5,775,000	\$3,044,828	47.3%
Debt Service	\$63,748	\$115,000	\$51,252	55.4%
Contingencies/Other	\$0	\$35,000	\$35,000	0.0%
Reserves [1]	\$0	\$275,825	\$275,825	0.0%
Total Expenditures	\$5,493,199	\$9,019,675	\$3,526,476	60.9%

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

REVENUES
Fiscal Year Ended December 31, 2019
 Year-to-Date Actual Revenues \$9,019,675
 Year-to-Date Budgeted Revenues \$7,398,763



EXPENDITURES
Fiscal Year Ended December 31, 2019
 Year-to-Date Actual Expenditures \$9,019,675
 Year-to-Date Budgeted Expenditures \$5,493,199



ADMINISTRATIVE COMMITTEE

10. CONSIDER APPROVAL OF SECOND QUARTER FISCAL YEAR 2019-2020 INVESTMENT REPORT

Meeting Date:	February 13, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 10-A** is the report for the quarter ending December 31, 2019. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Administrative Committee considered this item at its February 13, 2020 meeting and voted _ to _ to recommend _____.

EXHIBIT

10-A Investment Report as of December 31, 2019

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF DECEMBER 31, 2019**

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	12/31/19	01/01/20	\$10,092,405	\$10,092,405	\$10,092,405	2.290%	57.39%
Bank of America:							
Money Market	12/31/19	01/01/20	3,355,260	3,355,260	3,355,260	0.000%	
Checking	12/31/19	01/01/20	40,086	40,086	40,086	0.000%	
			<u>\$3,395,346</u>	<u>\$3,395,346</u>	<u>\$3,395,346</u>		19.31%
Wells Fargo Money Market	12/31/19	01/01/20	291,117	291,117	291,117	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	02/22/18	02/24/20	\$250,000	\$250,000	\$250,266	2.400%	
Interest Bearing Certificate of Deposit	02/28/18	02/28/20	\$250,000	\$250,000	\$250,269	2.300%	
Interest Bearing Certificate of Deposit	03/05/18	03/05/20	\$250,000	\$250,000	\$250,317	2.350%	
Interest Bearing Certificate of Deposit	03/09/18	03/09/20	\$250,000	\$250,000	\$250,317	2.300%	
Interest Bearing Certificate of Deposit	06/13/18	06/15/20	\$250,000	\$250,000	\$251,254	2.750%	
Interest Bearing Certificate of Deposit	06/28/18	06/29/20	\$250,000	\$250,000	\$251,350	2.750%	
			<u>\$1,791,117</u>	<u>\$1,791,117</u>	<u>\$1,794,890</u>	<u>2.475%</u>	10.18%
Multi-Bank Securities Cash Account	12/31/19	01/01/20	75,179	75,179	75,179	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$250,819	3.000%	
Interest Bearing Certificate of Deposit	06/29/18	06/29/20	\$249,000	\$249,000	\$250,407	2.800%	
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$250,819	3.000%	
Interest Bearing Certificate of Deposit	07/06/18	07/06/20	\$249,000	\$249,000	\$250,397	2.750%	
Interest Bearing Certificate of Deposit	08/17/18	02/17/21	\$249,000	\$249,000	\$252,155	2.800%	
Interest Bearing Certificate of Deposit	10/05/18	10/05/21	\$249,000	\$249,000	\$255,058	3.100%	
Interest Bearing Certificate of Deposit	11/21/18	11/22/21	\$246,000	\$246,000	\$253,060	3.250%	
Interest Bearing Certificate of Deposit	01/09/19	01/10/22	\$250,000	\$250,000	\$256,900	3.100%	
Interest Bearing Certificate of Deposit	01/09/19	01/09/20	\$249,000	\$249,000	\$249,085	3.000%	
			<u>\$2,308,179</u>	<u>\$2,308,179</u>	<u>\$2,343,879</u>	<u>2.977%</u>	13.12%
TOTAL MPWMD			<u>\$17,587,048</u>	<u>\$17,587,048</u>	<u>\$17,626,521</u>	<u>1.957%</u>	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.30%
Certificate Payment Fund	12/31/19	01/01/20	816	816	816	0.000%	
Interest Fund	12/31/19	01/01/20	337	337	337	0.000%	
Rebate Fund	12/31/19	01/01/20	19	19	19	0.000%	
			<u>\$1,172</u>	<u>\$1,172</u>	<u>\$1,172</u>	<u>0.000%</u>	
Bank of America:							99.70%
Money Market Fund	12/31/19	01/01/20	386,153	386,153	\$386,153	0.000%	
TOTAL WASTEWATER RECLAMATION PROJECT			<u>\$387,326</u>	<u>\$387,326</u>	<u>\$387,326</u>	<u>0.000%</u>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2019-2020 annual budget adopted on June 17, 2019.

ADMINISTRATIVE COMMITTEE

11. CONSIDER REQUEST FOR DELAY OF PAYMENT OF CAPACITY FEES PAYMENT FOR NON-PROFIT PUBLIC BENEFIT PROJECT – PENINSULA SHELTER PROJECT, 1292 OLYMPIA AVENUE, SEASIDE

Meeting Date:	February 13, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Gabriela Bravo Stephanie Locke	Cost Estimate:	N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2020 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental quality Act Guidelines Section 15378.

SUMMARY: Community Human Services (CHS) and Gathering for Women (GFW) are requesting Board approval for delayed collection of the Capacity Fees associated with a Water Permit for the Peninsula Shelter Project at 1292 Olympia Avenue in Seaside (**Exhibit 11-A**). The project involves converting a 4,500 square-foot building (Group I water use) to a Group III “dormitory” use. The project will house 30 participants in ten bedrooms. The Change of Use results in an increased Water Use Capacity of 0.315 Acre-Feet (AF) of water, and Capacity Fees of \$8,693.07 will be due when the Water Permit is issued.

District Rule 24-H-2 (**Exhibit 11-B**) allows the Board, on a case-by-case basis, to defer payment for projects undertaken by a California Non-Profit Public Benefit Corporation when there is the presence of a substantial financial hardship to the Project proponent such that the development of the project would be jeopardized by the present assessment of the full fees and charges due for the issuance of a Water Permit. When a delay in payment is approved by the Board, a deed restriction is recorded on the property that requires payment of all fees and charges due for the issuance of a Water Permit, together with deferred interest at a rate set by the Board, to be paid in full in the event the project ownership or occupancy is transferred to any entity other than a California Non-Profit Public Benefit Corporation. District Rule 24-H-2 is intended for use in the presence of substantial financial hardship to the project proponent.

CHS and GFW are 501(c)(3) non-profit organizations and qualify for consideration of the delayed permit fees as allowed by District Rule 24-H-2. The applicant states that substantial hardship would occur by requiring payment of the Capacity Fees. Homeless Emergency Assistance Program (HEAP) funding was awarded for the capital development of the property and a few months of shelter operations. The applicants have indicated that the project would present a substantial financial hardship that could negatively affect the ability to complete construction with

the timelines specified by HEAP. The County of Monterey is supporting this project by leasing the property to the organizations at no cost for a period of ten years.

RECOMMENDATION: The Administrative Committee should make a recommendation to the Board for adoption of the Findings of Approval to allow delayed payment of Capacity Fees for the Peninsula Shelter Project at 1292 Olympia Avenue in Seaside. In addition, the Administrative Committee should recommend that the Board approve the State of California's legal interest rate of 7 percent on judgments as the amount of interest that would be charged in the event the project transfers to a for-profit organization in the future. The amount of interest will be stated in the deed restriction recorded on the property. Delayed Capacity Fees, with interest, would become due if and when the property is no longer operated by a California Non-Profit Public Benefit Corporation.

EXHIBITS

11-A Request for Delayed of Payment of Capacity Fees

11-B Rule 24-H-2

11-C Findings of Approval



January 31, 2020

The Board of Directors
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

**RE: Peninsula Shelter Project, 1292 Olympia Avenue, Seaside, CA
Request for Deferral of Payment under Rule 24-H-2**

Dear Members of the Board:

Community Human Services (CHS) and Gathering for Women (GFW) are partnering to address the homeless crisis on the Monterey Peninsula with the opening of the *Casa de Noche Buena* shelter in Seaside. This shelter program will provide women and families with children a place to live and supportive services for up to 6 months. CHS and GFW case managers will work with them to provide linkages to income, education, employment and housing, as well as assessment and referrals to mental health, substance abuse and other services depending on their individual needs. It is our intent that *Casa de Noche Buena* will provide its residents with a bridge to long-term housing and economic and educational stability. The shelter will accommodate approximately 30 individuals at a time, or about 150 each year.

The County of Monterey is supporting this project by leasing their property at 1292 Olympia Avenue in Seaside at no cost for a period of ten years. Homeless Emergency Assistance Program (HEAP) funding was awarded for the capital development of the property and a few months of shelter operations. However, the HEAP funding does not cover the additional fees of \$8,693.07 for water capacity, as they were not known at the time of application. Additional fundraising is underway through establishment of a special purpose fund at Community Foundation but payment of these fees would present a substantial financial hardship to the project that could negatively affect the ability to complete construction within the timelines specified by HEAP.

Community Human Services is a 501(c)(3) public nonprofit and Joint Powers Authority providing substance abuse and mental health counseling and recovery services to middle and low income individuals and families in Monterey County. Gathering for Women is a 501(c)(3) public benefit corporation providing supportive services to homeless women on the Monterey Peninsula including case management, hot meals, clothing and showers. Both agencies are deeply committed to addressing

the issue of homelessness on the Peninsula and are encouraged by the support we have received from local governments and the community. Letters of support for the project from Monterey County Supervisors representing District 4 and District 5 and from the City of Seaside are included in this correspondence. Also included are minutes from the December 19, 2019 Seaside City Council meeting where the request to reallocate .285 AF of to the project was approved.

In consideration of the financial hardship that payment of the District Capacity Fees of \$8,693.07 would present to the *Casa de Noche Buena* project, we would like to request that the Board of the Monterey Peninsula Water Management District authorize delayed payment under the provisions of Rule 24-H.

If you have any questions or would like any additional information, please contact us at amy@gatheringforwomen.org or by phone at (831) 241-6154.

Sincerely yours,

A handwritten signature in blue ink that reads "Amy Stocker". The signature is fluid and cursive, with the first name "Amy" and the last name "Stocker" clearly legible.

Amy Stocker, Finance Director
Gathering for Women

Enclosures



SEASIDE CITY COUNCIL

440 Harcourt Avenue
Seaside, CA 93955
www.ci.seaside.ca.us

Telephone 831-899-6707
Fax 831-718-8594

March 28, 2019

Coalition for Homeless Service Providers
Martinez Hall
220 12th Street
Marina, CA 93933
chspmontry@aol.com

RE: HEAP Application Letter of Support

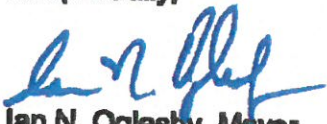
Dear Ms. Katherine Theoni,

The City of Seaside is supportive of the proposal by Community Human Services (CHS) and Gathering for Women (GFW) to rehabilitate County-owned property on Olympia Avenue in Seaside and operate a shelter for homeless women and families with children there.

We encourage the approval of Homeless Emergency Assistance Program (HEAP) funding to both rehabilitate the facility and operate the shelter and ask that the project be funded as requested to ensure that the facility becomes an asset to the City and shelter operations are effective and run smoothly.

We believe CHS and GFW have the experience and expertise to operate the shelter, and will continue to work with them to make this project a success.

Respectfully,


Ian N. Oglesby, Mayor
City of Seaside

MONTEREY COUNTY



BOARD OF SUPERVISORS

MARY L. ADAMS, SUPERVISOR – FIFTH DISTRICT
1200 Aguajito Road, Suite #1, Monterey, CA 93940
E-mail: District5@co.monterey.ca.us
Phone: (831) 647-7755

March 28, 2019

Monterey-San Benito Continuum of Care
c/o The Coalition of Homeless Services Providers
Martinez Hall
220 12th Street
Marina, CA 93933

Re: Letter of Support for Shelter in Seaside

To Whom It May Concern:

I am the Supervisor for District 5, County of Monterey. I am supportive of the proposal by Community Human Services (CHS) and Gathering for Women (GFW) to rehabilitate County-owned property on Olympa Avenue in Seaside and operate a shelter for homeless women and families with children there.

I encourage the approval of Homeless Emergency Assistance Program (HEAP) funding to both rehabilitate the facility and operate the shelter and ask that the project be funded as requested to ensure that the facility becomes an asset to the City of Seaside and shelter operations are effective and run smoothly.

I believe CHS and GFW have the experience and expertise to operate the shelter, and will continue to work with them to make this project a success.

Sincerely,

Mary L. Adams
Board of Supervisors
Fifth District

MONTEREY COUNTY



THE BOARD OF SUPERVISORS

JANE PARKER, SUPERVISOR - FOURTH DISTRICT
MAILING: 2616 1ST AVENUE, MARINA, CA 93933
EMAIL: district4@cc.monterey.ca.us PHONE: (831) 883-7570

March 27, 2019

To Whom it May Concern;

I am writing to express my strong support for the proposal from Community Human Services (CHS) and Gathering for Women (GFW) to rehabilitate County-owned property on Olympa Avenue in Seaside and operate a homeless shelter.

This project has support from a wide range of stakeholders, including the Seaside City Council, Seaside residents, Monterey County Board of Supervisors, the Monterey Peninsula Unified School District, and non-profit partners. On behalf of the County, my staff have worked diligently with the City of Seaside to advance this project in a way that is responsive to and garners support from the community. The City of Seaside is to be commended for the process that they used to engage the community in consideration of the project and their commitment to respond to concerns shared by the community.

Community Human Services has a long history of serving families on the Monterey Peninsula and is well respected by their clients and jurisdictional partners. Importantly Community Human Services is uniquely positioned as a Joint Powers Authority to coordinate homeless shelter operations with its member agencies, which include Board representation from each local City and School District. Gatherings for Women, although a newer agency, has proven to be an incredibly effective volunteer-driven non-profit that leverages philanthropic resources in response to the crisis of homelessness. The partnership between Community Human Services and Gatherings for Women is indeed a powerful collaboration.

I understand that there are a great deal of worthwhile proposal to be considered, and urge your strong consideration of this opportunity to establish a much needed homeless shelter on the Monterey Peninsula. I am confident that CHS and GFW have the experience and expertise to operate the shelter, and will continue to work with them to make this project a success.

Sincerely,

Jane Parker

A handwritten signature in blue ink that reads "Jane Parker". The signature is fluid and cursive.

District 4, County Supervisor



DRAFT MINUTES
CITY OF SEASIDE
CITY COUNCIL

REGULAR MEETING
Council Chamber
Thursday, December 19, 2019
7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: OGLESBY, PACHECO, CAMPBELL, WIZARD, KISPERSKY
ABSENT: NONE

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation led by Rev. Harold Lusk / Pledge of Allegiance led by City Attorney Don Freeman

4. REVIEW OF AGENDA

The meeting would be adjourned in memory of Kelvin Garnett and Lloyd Love.

5. PUBLIC COMMENT

PUBLIC COMMENT SPEAKERS: Ray Rearden, Constance Constable, Analisa Mitchell, Allen Caplan, Ruthie Watts, Wanda Parrot, Alvin Edwards, Hector Aspuelta, Peter Kaiser, Rev. Harold Lusk

6. PUBLIC AGENCY COMMUNICATIONS

Chief Abdul Pridgen - Seaside Police Department: announced the SNAACK van provides healthy snacks and sports equipment to Seaside youth residents and a schedule will be provided soon. Chief Pridgen also reported on the "Cookie with a Cop" event that was held on December 16, 2019 at Angelina's Bakery on Fremont Blvd which is an opportunity for members of the community to meet and interact with officers; announcements of public outreach events are on Facebook.

Alvin Edwards - Monterey Peninsula Water Management District (Division 1): December 16, 2019 - the board met on entering into new agreements with consultants to help position the board to vote on a Resolution of Public Necessity sometime next summer for the buying of Cal AM water and work will be done in 5 additional areas of study; on December 12 Pure Water Monterey had a public

hearing on the expansion SEIR and there will be an extension of the public comment period until January 31 2020, also the City Manager is expected to receive an updated water demand forecast for his review and comments and the Board is hoping to make a decision on the item within the first month of 2020; board elections were held and the new chair of the Board is Director Edwards (Division 1 - Seaside), the new Vice Chair is Director Byrant Burns (Division 4 - Pacific Grove); Mr. Edwards wished everyone a Merry Christmas and a Happy New Year!

Mayor Oglesby congratulated Mr. Edwards on his election to Chair of the Board.

Mayor Oglesby, City Attorney Freeman and City Manager Malin responded to the comments from the public.

7. PRESENTATIONS

A. PROCLAMATION HONORING CITY ATTORNEY FREEMAN

Mayor Oglesby and Assistant City Attorney Sheri Damon presented City Attorney Don Freeman with a proclamation and thanked him for his service and work with the City of Seaside. Each Councilmember thanked, congratulated and spoke of their experience in working with Mr. Freeman. Mr. Freeman responded by thanking all for their kind words and dedication to the work of the city and the Community for their engagement throughout the years.

8. CONSENT AGENDA

On motion by Councilmember Campbell and second by Councilmember Pacheco and carried by the following vote, the City Council moved to approve the Consent Agenda with the exception of item 8J.

Item 8J pulled by Councilmember Wizard.

RESULTS: 5-0-0-0

AYES: OGLESBY, PACHECO, CAMPBELL, WIZARD, KISPERSKY

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

A. APPROVE MINUTES FROM NOVEMBER 21, 2019 AND DECEMBER 5, 2019

Action: Approved

B. APPROVE AND FILE CITY CHECKS

Action: Approved

- C. APPROVE A FEE WAIVER FROM HINDU TEMPLE OF MONTEREY PENINSULA FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR DIWALI CELEBRATION NIGHT EVENT ON NOVEMBER 07, 2020**
Action: Approved
- D. APPROVE A FEE WAIVER FROM MONTEREY COUNTY SOCCER CLUB FOR THE USE OF LLOYD GARNETT FIELD AT CUTINO PARK**
Action: Approved
- E. APPROVE A FEE WAIVER FROM WAYNE GARNETT FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR CELEBRATION OF LIFE FOR KELVIN GARNETT ON DECEMBER 21, 2019**
Action: Approved
- F. APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM ORCHESTRA IN THE SCHOOLS**
Action: Approved
- G. APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM INTERNATIONAL SCHOOL OF MONTEREY**
Action: Approved
- H. APPROVE REALLOCATING 0.285 AF WATER FROM SMALL COMMERCIAL FUND TO RESERVE FUND, AND APPROVING WAC-19-26: MONTEREY COUNTY, PROPERTY OWNER, AND COMMUNITY HUMAN SERVICES, APPLICANT, 0.285 AF OF WATER FROM RESERVE FOR THE SHELTER AT 1292 OLYMPIA AVENUE LOCATED IN THE COMMERCIAL MIXED-USE (CMX) ZONING DISTRICT. THE PROJECT IS EXEMPT CLASS 1, SECTION 15301.A FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES.**
Action: Approved
- I. APPROVE THE TRAFFIC ADVISORY COMMITTEE (TAC) RECOMMENDATIONS FOR PARKING DESIGNATION ON THERESA STREET**
Action: Approved
- J. APPROVE A RESOLUTION APPROVING MAYORAL RECOMMENDATIONS FOR MAYOR PRO TEMPORE AND ANNUAL APPOINTMENTS TO OUTSIDE COMMITTEE ASSIGNMENTS FOR JANUARY 1, 2020 TO DECEMBER 31, 2020.**

Councilmember Wizard indicated that he and Councilmember Kispersky were interested in swapping certain assignments with one another.

On motion by Councilmember Wizard and second by Councilmember Kispersky and carried by the following vote, the City Council moved to switch the appointments for Councilmember Wizard to be appointed to the Association of Monterey Bay Area Governments (AMBAG) and Councilmember Kispersky to be appointed to the Seaside County Sanitation District (SCSD).

RESULT: 5-0-0-0

AYES: OGLESBY, PACHECO, CAMPBELL, WIZARD, KISPERSKY

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

Action: Approved

K. ADOPT A RESOLUTION UPDATING THE LISTING OF BENEFITS FOR DEPARTMENT DIRECTORS

Action: Approved

M. ADOPT RESOLUTION CANCELLING JANUARY 2, 2020 MEETING.

Action: Approved

L. ADOPT A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH PRECISION CONCRETE CUTTING FOR A COST NOT TO EXCEED \$66,000 FOR SIDEWALK MAINTENANCE AND REPAIR SERVICES

Action: Approved

9. PUBLIC HEARING

A. INTRODUCTION OF AN ORDINANCE AMENDING SEASIDE MUNICIPAL CODE TITLE 13, CHAPTER 10.080 MUNICIPAL WATER SYSTEM – PERMITS TO CONNECT, PARAGRAPH G, AND TITLE 13, SECTION 12 CROSS CONNECTION CONTROL PROGRAM (FIRST READING - ROLL CALL VOTE)

Interim City Engineer Scott Ottmar introduced the item and explained that the cross connection are applicable to the Seaside Municipal Water System in an effort to prevent oversight of a non-City owned water system. There were no questions or comments from the Council or public.

On motion by Councilmember Campbell and second by Councilmember Pacheco and carried by the following roll call vote, the City Council moved to approve the proposed edits that reflects updates to the California Code of Regulations as it pertains to the types of back flow protection devices necessary to maintain the



SEP 30 2019

September 26, 2019

Ms. Amy Stocker
 Gathering for Women
 147 El Dorado St.
 Monterey, California 93940

**Subject: Peninsula Shelter Project, 1292 Olympia Avenue, Seaside, CA
 (APN: 012-691-001)**

Dear Ms. Stocker:

A description of the proposed Peninsula Shelter Project was submitted to the District on September 24, 2019. It is my understanding that it was submitted with a request to review the water needs for the project. The following summarizes the Water Permit process for the proposed project:

The District will consider the proposed shelter as a Group III "dormitory" use with a water use factor of 0.02 acre-foot (AF) per one-person bed. The written proposal indicated that there would be 30 participants in ten bedrooms (the submitted floor plan shows 26 beds). For the purpose of calculating the amount of water needed for the project, the District assumes there will be a maximum of 30 beds. Thirty beds at 0.02/AF will result in a Water Use Capacity of 0.60 AF.

The existing 4,500 square-foot building is considered a Group I water use with a water factor of 0.00007 AF/square-foot. This equates to a Water Use Capacity of 0.315 AF. Because there is an increase in the Capacity due to the new use, the City of Seaside will need to authorize 0.285 AF from one of its water Allocations. Seaside has water in three Allocations as of August 30, 2019: The Paralta Allocation (2.149 AF), the Pre-Paralta Allocation (34.438 AF), and the Public Credit Allocation (1.144 AF). All but the Public Credit are subject to the District's Capacity Fee.

The District's Capacity Fee for 0.285 AF during fiscal year 2019-20 is \$8,693.07. This fee may be deferred upon approval of the Board per MPWMD Rule 24-H, Permit Fee Payment Plans. Rule 24-H-2 states:

"...the Board, on a case-by-case basis, may authorize delayed payment for Projects which are solely undertaken by California Non-Profit Public Benefit Corporations provided each such plan shall ensure, by recorded deed restriction which includes the consent of each property owner, that all fees and charges due for the issuance of a Water Permit, together with deferred interest at the rate to be set by the Board, shall be paid in full in the event Project-ownership or occupancy is transferred to any entity other than a California Non-Profit Public Benefit Corporation. This provision is intended for use only in the presence of a substantial financial hardship to the Project proponent such that the development of the Project would be jeopardized by the present assessment of the full fees and charges due for the issuance of a Water Permit."

Ms. Amy Stocker
Page 2 of 2
September 26, 2019

If Gathering for Women wants to request the deferred payment option, a written request will be required. The request should explain the substantial financial hardship behind the request (see above). A public hearing on the request will be scheduled for a meeting of the Board of Directors.

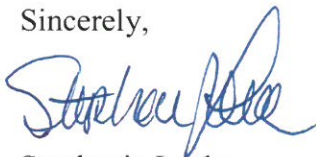
Once the final construction plans have been received by the City of Seaside, the City will release the water and the plans for the District's Water Permit process. The District's process includes recordation of at least one deed restriction on the property before issuance of the Water Permit. Deed restrictions must be signed by an authorized representative of the County of Monterey (and witnessed by a Notary) and may require action by the Board of Supervisors.

To summarize: Based on the description received by the District on September 24, the project Site has an existing Water Use Capacity of 0.315 AF. The new project has a Water Use Capacity of 0.60 AF. The City of Seaside needs to release 0.285 AF from an Allocation for the project. Capacity Fees of \$8,693.07 will be charged for 0.285 AF, but this may be deferred by action of the Board, and a request to delay payment is needed. There will also be processing fees of \$450, plus additional fees for preparing and recording documents. Prior to issuance of the Water Permit, there will be at least one deed restriction that will require the notarized signature(s) of the property owner(s).

The information in this letter is based on the District's current rules and regulations. The District's Rules and Regulations are subject to revision by action of the Board of Directors. New Water Permit applications submitted to the District are subject to the rules in effect at the time the complete application is received.

If you have further questions, please contact Gabby Bravo or Stephanie Kister at 831-658-5601. Gabby and Stephanie will be processing the Water Permit.

Sincerely,



Stephanie Locke
Water Demand Manager

- a. Refunds of less than fifty thousand dollars (\$50,000) shall be processed within thirty (30) days;
- b. Refunds between fifty thousand dollars (\$50,000) and one hundred thousand dollars (\$100,000) shall be processed within forty-five (45) days;
- c. Refunds over one hundred thousand dollars (\$100,000) shall be processed within sixty (60) days.

G. CAPACITY FEE FUND ACCOUNTING

1. The District shall maintain separate accounts in its general fund for Capacity Fees received. Those separate fund accounts shall be maintained and designated as Capacity Fee accounts "A" and "B". Account "A" shall receive 18.67% of all Capacity Fees collected. Account "B" shall receive 81.33% of all Capacity Fees collected. The proceeds of any connection surcharge shall be transferred to the District's general fund, without restriction.
2. Capacity Fee funds shall be expended from Capacity Fee accounts "A" and "B" for the sole purpose of planning for, acquiring and/or reserving augmented water supply capacity for District water distribution facilities. It is recognized that such purposes include engineering, hydrologic, geologic, fishery, appraisal, financial, and property acquisition endeavors. Capacity Fee funds may further be used to acquire, maintain, and/or reserve capacity in existing water distribution facilities existing within the District.

H. PERMIT FEE PAYMENT PLANS

1. Except as may be required by operation of law, or as approved by the Board of Directors on a case-by-case basis pursuant to this Rule, the District shall not authorize a payment plan for fees and charges due for the issuance of a Water Permit. This means that no Permit will be issued by the District unless all required fees and charges have first been paid in full to the District. In any circumstance where a Permit has been issued on less than full payment of all fees and charges due from that Parcel, that Permit shall immediately be Suspended and thereafter Revoked. Revocation of a Water Permit shall cause removal or limitation of water service to that Connection.

2. Notwithstanding any provision of this Rule, the Board, on a case-by-case basis, may authorize delayed payment for Projects which are solely undertaken by California Non-Profit Public Benefit Corporations provided each such plan shall ensure, by recorded deed restriction which includes the consent of each property owner, that all fees and charges due for the issuance of a Water Permit, together with deferred interest at the rate to be set by the Board, shall be paid in full in the event Project-ownership or occupancy is transferred to any entity other than a California Non-Profit Public Benefit Corporation. This provision is intended for use only in the presence of a substantial financial hardship to the Project proponent such that the development of the Project would be jeopardized by the present assessment of the full fees and charges due for the issuance of a Water Permit.

Rule added by Ordinance No. 8 (1/14/81); amended by Ordinance No. 9 (2/14/83); Ordinance No. 17 (9/24/84); Ordinance No. 18 (11/12/84); Ordinance No. 20 (12/10/84); Ordinance No. 21 (3/11/85); Ordinance No. 26 (9/8/86); Ordinance No. 33 (3/14/88); Ordinance 34 (5/9/88); Ordinance No. 40 (4/10/89); Ordinance No. 60 (6/15/92); Ordinance No. 71 (12/20/93); Ordinance No. 76 (5/15/95); Ordinance No. 80 (11/20/95); Ordinance No. 98 (4/16/2001); Ordinance No. 111 (1/29/2004); Ordinance No. 114 (5/17/2004); Ordinance No. 125 (9/18/2006); Ordinance No. 145 (9/20/2010); Ordinance No. 157 (12/9/2013); Ordinance No. 162 (8/18/2014); Ordinance No. 164 (4/20/2015); Ordinance No. 170 (5/16/2016); Ordinance No. 176 (1/25/2017); Ordinance No. 177 (9/18/2017); Ordinance No. 182 (5/20/2019)

EXHIBIT 11-C**FINDINGS OF APPROVAL****CONSIDER REQUEST FOR DELAY OF PAYMENT OF CAPACITY FEES PAYMENT
FOR NON-PROFIT PUBLIC BENEFIT PROJECT – PENINSULA SHELTER
PROJECT, 1292 OLYMPIA AVENUE, SEASIDE****February 13, 2020**

It is hereby found and determined as follows:

1. **FINDING:** Community Human Services (CHS) and Gathering for Women (GFW), both 501(c)(3) California Non-Profit Public Benefit Corporations, requested Board approval to delay payment of Capacity Fees for a Change of Use that will result in an increase in Capacity of 0.315 Acre-Foot at 1292 Olympia Avenue in Seaside.

EVIDENCE: Letter from CHS and GFW dated January 31, 2020, attached as **Exhibit 11-A** that describes the Peninsula Shelter Project at 1292 Olympia Avenue.

2. **FINDING:** District Rule 24-H-2 allows the Board, on a case-by-case basis, to defer payment for projects undertaken by California Non-Profit Public Benefit Corporations when there is the presence of substantial financial hardship to the project proponent.

EVIDENCE: Letter from CHS and GFW dated January 31, 2020, attached as **Exhibit 11-A** and District Rule 24-H-2 attached as **Exhibit 11-B**.

3. **FINDING:** The applicants (**Exhibit 11-A**) state that substantial hardship would occur by requiring payment of the Capacity Fees. Homeless Emergency Assistance Program (HEAP) funding was awarded for the capital development of the property and a few months of shelter operations. HEAP funding does not cover the cost of the District's Capacity Fee, which was not known at the time of the HEAP application.

EVIDENCE: The applicants have stated that the project would present a substantial financial hardship that could negatively affect the ability to complete construction with the timelines specified by HEAP.

4. **FINDING:** Deferred Capacity Fees, along with interest, shall be paid in full in the event project ownership or occupancy is transferred to any entity other than a California Non-Profit Public Benefit Corporation.

EVIDENCE: Rule 24-H-2 attached as **Exhibit 11-B**.

5. FINDING: When a delay in payment of Capacity Fees is approved by the Board, the Board must set an interest rate for the deferred fees. The Board approved this request and set an interest rate at the State of California's legal interest rate of 7 percent on judgments.

EVIDENCE: Minutes of the February 20, 2020, MPWMD Board meeting.

ADMINISTRATIVE COMMITTEE

13. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date:	February 13, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 13, 2020.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 13-A**, monthly status report on contracts over \$25,000 for the period December 2019. This status report is provided for information only, no action is required.

EXHIBITS

13-A Status on District Open Contracts (over \$25k)

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period December 2019**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Acitivity	P.O. Number
1	Accela Inc.	6/17/2019	\$ 32,720.62	\$ -	\$ 32,720.62	\$ 32,720.62		Current period billing for Accela annual subscription service	PO02191
2	Norton Rose Fulbright	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
3	Pueblo Water Resources, Inc.	10/21/2019	\$ 148,100.00	\$ 3,578.85		\$ 3,578.85			PO02163
4	Specialty Construction, Inc.	10/21/2019	\$ 4,649,400.00	\$ -	\$ 237,226.40	\$ 237,226.40		Current period billing related to ASR treatment facility construction	PO02162
5	Psomas	8/19/2019	\$ 190,280.00	\$ -	\$ 3,130.00	\$ 3,130.00		Current period billing related to ASR construction management services	PO02160
6	U.S. Bank Equipment Finance	7/15/2019	\$ 52,300.00	\$ 3,552.88	\$ 867.83	\$ 4,420.71	6/30/2024	Current period billing for photocopy machine lease	PO02108
7	Monterey One Water	3/18/2019	\$ 750,000.00	\$ -		\$ -			PO02095
8	Monterey One Water	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094
9	Deveera Inc.	9/16/2019	\$ 46,120.00	\$ 13,836.00	\$ 4,612.00	\$ 18,448.00	6/30/2020	Current period billing for IT managed services	PO02091
10	Hayashi Wayland Accountancy Group	6/19/2017	\$ 64,500.00	\$ 27,000.00	\$ 10,000.00	\$ 37,000.00	6/30/2020	Current period billing for auditing services	PO02075
11	Lynx Technologies, Inc	6/17/2019	\$ 35,000.00	\$ 13,125.00	\$ 600.00	\$ 13,725.00		Current period gis services	PO02065
12	Regional Government Services	6/17/2019	\$ 70,000.00	\$ 24,502.70	\$ 2,086.50	\$ 26,589.20		Current period hr services	PO02064
13	Pueblo Water Resources, Inc.	7/15/2019	\$ 70,000.00	\$ 2,470.39	\$ 2,293.09	\$ 4,763.48		Current period billing related to ASR operational support services	PO02063
14	MBAS	7/15/2019	\$ 60,000.00	\$ 11,451.75		\$ 11,451.75			PO02062
15	TBC Communications & Media	6/17/2019	\$ 42,000.00	\$ 17,500.00	\$ 7,000.00	\$ 24,500.00		Current period retainer	PO02055
16	The Ferguson Group LLC	6/17/2019	\$ 100,000.00	\$ 40,378.79	\$ 8,097.56	\$ 48,476.35		Current period retainer	PO02028
17	John Arriaga	6/17/2019	\$ 35,000.00	\$ 12,500.00	\$ 2,500.00	\$ 15,000.00		Current period retainer	PO02026
18	DUDEK	4/15/2019	\$ 95,600.00	\$ 74,397.55	\$ 8,228.75	\$ 82,626.30		Current period billing related to Prop 1 grant proposal services	PO01986
19	Denise Duffy & Associates	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
20	United States Geologic Survey	3/18/2019	\$ 75,000.00	\$ 51,240.00		\$ 51,240.00			PO01973
21	Pueblo Water Resources, Inc.	2/21/2019	\$ 300,662.00	\$ 287,119.19	\$ 12,565.75	\$ 299,684.94		Current period billing related to ASR treatment facility design services	PO01912
22	Colantuono, Highsmith, & Whatley, PC	7/1/2018	\$ 60,000.00	\$ 54,161.30		\$ 54,161.30	6/30/2020		PO01874
23	Ecology Action of Santa Cruz	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
24	Pueblo Water Resources, Inc.	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
25	Rural Community Assistance Corporation	4/16/2018	\$ 100,000.00	\$ 61,705.57		\$ 61,705.57			PO01777
26	Mercer-Fraser Company	7/16/2018	\$ 1,802,835.00	\$ 1,631,080.87		\$ 1,631,080.87			PO01726
27	Fort Ord Reuse Authority	7/16/2018	\$ 55,215.00	\$ 5,005.64		\$ 5,005.64			PO01686

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period December 2019**

Contract	Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Acitivity	P.O. Number
28	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018	\$ 70,000.00	\$ 68,652.56	\$ 68,652.56			PO01645
29	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 35,295.25	\$ 1,500.00	\$ 36,795.25	Current period services related to Geochemical study	PO01628
30	Big Sur Land Trust	Update of the IRWMP Plan	4/16/2018	\$ 34,000.00	\$ 12,305.67	\$ 12,305.67			PO01620
31	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11	\$ 44,318.11			PO01510
32	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 24,050.00	\$ 24,050.00			PO01509
33	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81	\$ 669,227.81	6/30/2020		PO01471
34	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32	\$ 50,894.32			PO01321
35	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50	\$ 505,766.50			PO01268
36	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06	\$ 73,144.06			PO01202
37	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85	\$ 33,411.85	6/30/2020		PO01100
38	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00	\$ 49,715.00			PO01076
39	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 295,003.20	\$ 295,003.20			PO01072
40	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 56,800.00	\$ 55,940.00	\$ 55,940.00			PO00123
41	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98	\$ 53,918.98			PO00122

ADMINISTRATIVE COMMITTEE**14. MONTHLY PROGRESS REPORT – SANTA MARGARITA WATER TREATMENT FACILITY****Meeting Date: February 13, 2020****From: David J. Stoldt,
General Manager****Prepared By: Maureen Hamilton**

A verbal report and PowerPoint will be presented at the meeting.

ADMINISTRATIVE COMMITTEE

15. REVIEW SECOND QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2019-2020

Meeting Date:	February 13, 2020	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: This is an informational item only.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter Legal Services Activity Report for Fiscal Year 2019-2020 is attached as **Exhibits 15-A** and **15-B**. The information presented are in a table and graph format and compares the actual second quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 34% of the total legal budget.

EXHIBITS

15-A Legal Services Costs Update Table

15-B Legal Expenses Analysis by Fiscal Year

EXHIBIT 15-A

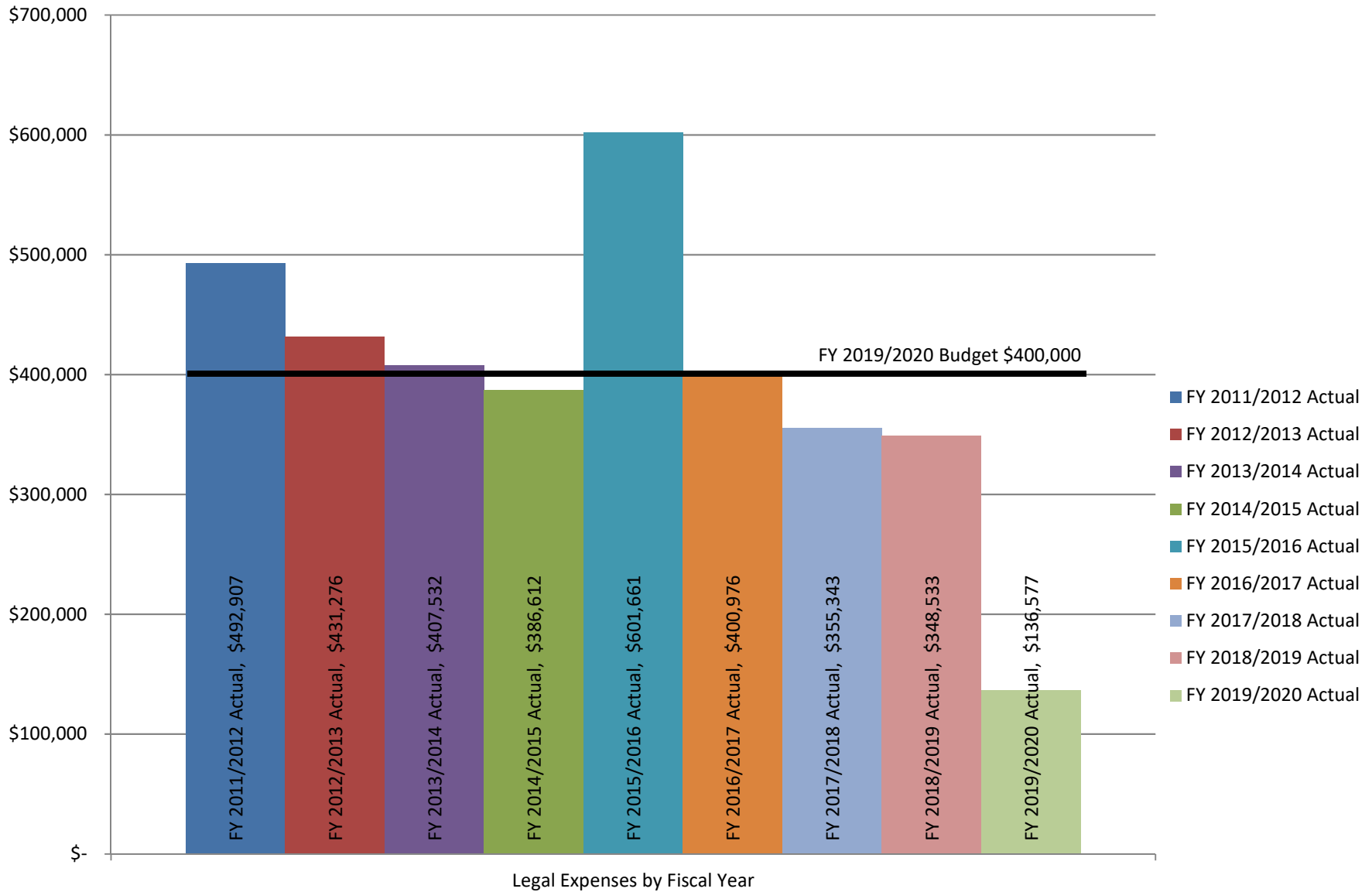
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
LEGAL SERVICES COSTS UPDATE
REPORT FOR QUARTER ENDED DECEMBER 31, 2019

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2019/2020 Budget
			October 2019	November 2019	December 2019		
<u>Delay & Laredo</u>							
WMD-001	Retained General Counsel Service	17,340.00	5,780.00	5,780.00	5,780.00	34,680.00	
WMD-002	Non-Retained General Counsel Service	-	-	2,033.50	-	2,033.50	
WMD-003	Special Legal Services	-	-	-	-	-	
WMD-003-01	Desal A.12-04-019	2,278.50	122.50	220.50	514.50	3,136.00	
WMD-003-03	SCD - A.10-09-019	196.00	-	-	-	196.00	
WMD-003-05	218 Fee A.10-01-012	710.50	563.50	24.50	98.00	1,396.50	
WMD-003-06	SWRCB Proceedings	269.50	24.50	-	196.00	490.00	
WMD-003-07	CPUC Proceedings (General)	784.00	588.00	318.50	269.50	1,960.00	
WMD-003-09	Seaside Basin Watermaster	318.50	73.50	122.50	-	514.50	
WMD-003-10	Special Counsel Oversight	-	-	-	-	-	
WMD-003-11	MPWMD vs. SWRCB (CDO)	-	-	-	-	-	
WMD-003-13	Groundwater Replenishment (GWR) Project	1,984.50	-	73.50	294.00	2,352.00	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	-	-	-	-	-	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	24.50	-	318.50	98.00	441.00	
WMD-003-20	2016 GRC - A. 16-07-002	343.00	-	294.00	73.50	710.50	
WMD-003-21	Cost of Capital Application A.17-04-003	-	-	-	-	-	
WMD-003-22	Cal-Am vs MPWMD, SWRCB	-	-	-	-	-	
WMD-003-23	Heuer vs. Valenzuela	-	-	-	-	-	
WMD-003-24	MCWD vs. PUC; City of Marina vs. PUC Case	73.50	-	-	-	73.50	
WMD-003-25	GRC 2019	22,181.31	2,940.00	2,352.00	6,688.50	34,161.81	
WMD-003-26	Laguna Seca Connection Moratorium	6,180.77	4,998.00	1,201.91	-	12,380.68	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	-	-	-	612.50	612.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	2,033.50	1,372.00	1,225.00	1,225.00	5,855.50	
WMD-005-02	Reclamation Matters	-	-	-	-	-	
WMD-005-03	WDS Permits and Water Rights Review	5,022.50	1,739.50	686.00	343.00	7,791.00	
WMD-005-04	ASR	931.00	196.00	-	73.50	1,200.50	
WMD-005-05	Public Records Request	882.00	171.50	147.00	833.00	2,033.50	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	-	-	-	-	-	
MPWMD 70	Feasibility Study	11,515.00	6,125.00	2,009.00	1,176.00	20,825.00	
	Sub-total (Delay & Laredo)	73,068.58	24,694.00	16,806.41	18,275.00	132,843.99	
<u>Colantuono, Highsmith & Whatley, PC</u>							
	Prop 218 Advice	-	-	-	-	-	
	MCWD vs PUC	260.00	-	-	-	260.00	
	Measure J Activities	3,473.50	-	-	-	3,473.50	
	Total	\$ 76,802.08	\$ 24,694.00	\$ 16,806.41	\$ 18,275.00	\$ 136,577.49	\$400,000.00^[1]

34%

[1] Budget column includes legal budget of \$400,000.

Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2019/20 Actual to Budget



ADMINISTRATIVE COMMITTEE**16. APPROVE 2020 COMMITTEE MEETING SCHEDULE****Meeting Date:** February 13, 2020**From:** David J. Stoldt,
General Manager**Prepared By:** Sara Reyes

SUMMARY: Attached as **Exhibit 16-A** is a draft meeting schedule for 2020. The Committee should also approve meeting dates for January and February 2021 since new Committee members are selected at the January Board meeting.

RECOMMENDATION: The Committee should review and adopt the meeting schedule for 2020 and a date for January and February 2021.

EXHIBIT**16-A** Draft 2020 Administrative Committee Meeting Schedule

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EXHIBIT 16-A

**MPWMD Administrative Committee Meeting Schedule
March 2020 – February 2021**

Meetings begin at 3:30 PM in the District Conference Room unless noted otherwise.

Day of Week	Date	Time
Tuesday	March 10	3:30 PM
Tuesday	April 14	3:30 PM
Tuesday	May 12	3:30 PM
Tuesday	June 9	3:30 PM
Tuesday	July 14	3:30 PM
Tuesday	August 11	3:30 PM
Tuesday	September 15	3:30 PM
Tuesday	October 13	3:30 PM
Tuesday	November 10	3:30 PM
Monday	December 8	3:30 PM
<i>Wednesday</i>	<i>January 13, 2021</i>	3:30 PM
<i>Wednesday</i>	<i>February 10, 2021</i>	3:30 PM

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This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 6:00 PM.



DRAFT AGENDA (Current 2/5/2020)
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Wednesday, February 19, 2020, 6:00 PM
 Conference Room, Monterey Peninsula Water Management District
 5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
 by 5 PM on Thursday, January 16, 2020

**View a live webcast of the meeting at <https://accessmediaproductions.org/>
 scroll down to the bottom of the page and select the Peninsula Channel**

View web and television broadcast schedule on page 3.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

Board of Directors

Alvin Edwards, Chair – Division 1
 Jeanne Byrne, Vice Chair - Division 4
 George Riley – Division 2
 Molly Evans – Division 3
 Gary D. Hoffmann, P.E. – Division 5
 Mary Adams, Monterey County Board of
 Supervisors Representative
 David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2020. Staff reports regarding these agenda items will be available for public review on _____, 2020 at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next meeting of the Board of Directors is scheduled for March 16, 2020, at 6 pm.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the January 23, 2020 Regular and February 3, 2020 Special Board Meetings
2. Confirm Appointments to Ordinance No. 152 Oversight Panel
3. Consider Purchase of Internet License for Water Wise Gardening in Monterey County
4. Consider Approval of Expenditure for Purchase of Ford F150 4x4 Truck
5. Consider Expenditure for Water Conservation Equipment
6. Consider Sponsorship of Demonstration Garden at City of Carmel-by-the-Sea’s Public Works Department on Junipero Street in Carmel
7. Consider Approval for Grant Funding for Hastings Reservation Ford Replacement on Finch Creek
8. Consider Expenditure of Funds for Preparation of a 20-Year Summary Report of Bioassessment Sampling
9. Consider Adoption of Treasurer's Report for December 2019
10. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2019-2020
11. Consider Approval of Second Quarter FY 2019-2020 Investment Report

GENERAL MANAGER’S REPORT

12. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

13. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – No Public Hearing items were submitted for Board consideration.

ACTION ITEMS –Public comment will be received. Please limit your comment to three (3) minutes per item

14. Receive 2019 Ordinance No. 152 Oversight Panel Annual Report
Action:
15. Consider Request for Delay of Payment of Capacity Fees Payment for Non-Profit Public Benefit Project – Peninsula Shelter Project, 1292 Olympia Avenue, Seaside
16. Consider Change to Placement on Salary Schedule - Administrative Services Manager - 2019 MOU Confidential Staff Unit
Action:

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

17. Report on Activity/Progress on Contracts Over \$25,000
18. Monthly Progress Report – Santa Margarita Water Treatment Facility
19. Letters Received
20. Committee Reports
21. Monthly Allocation Report
22. Water Conservation Program Report
23. Carmel River Fishery Report for January 2020
24. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	
Comcast Ch. 25, Mondays view live broadcast on meeting dates, and replays on Mondays, 4 pm - midnight	City of Monterey
Comcast Ch. 28, Mondays, replays 7 pm and Saturdays 9 am	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Carmel, Carmel Valley, Del Rey Oaks, Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
On demand – three days following meeting date https://videoplayer.telvue.com/player/m_3HX6961GRMsvkqSCdwmGeJ8rwpRZrR/playlists/6023/media/514239?sequenceNumber=1&autostart=true&showtabssearch=true	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Board Meeting Schedule			
Monday, March 16, 2020	Regular Board Meeting	6:00 pm	District conference room
Monday, April 20, 2020	Regular Board Meeting	6:00 pm	District conference room
Monday, May 20, 2020	Regular Board Meeting	6:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by noon on Friday, February 14, 2020. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey CA, 39342. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600. You may also email to arlene@mpwmd.net.

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