



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, February 5, 2021

Administrative Committee

Members:

Karen Paull, Chair
Amy Anderson

Alternate:

Alvin Edwards

Staff Contact:

Suresh Prasad
Sara Reyes

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Wednesday, February 10, 2021, 4:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/91231545959?pwd=MXk4SWhzYkd6VUdRVWJkRUloS2s3dz09>

Or join at: <https://zoom.us/>

Webinar ID: 912 3154 5959

Meeting password: 02102021

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Items on Board Agenda for February 25, 2021

1. Consider Adoption of January 13, 2021 Administrative Committee Meeting Minutes
2. Consider Expenditure of Funds for the Maintenance and Repair of the Rearing Channel Liner at the Sleepy Hollow Steelhead Rearing Facility
3. Direct the General Manager to Enter into a Contract with ZIM Industries to Rehabilitate ASR 1 for an Amount not to Exceed \$113,350
4. Consider Approval of Expenditure for Purchase of Ford F150 4X4 Truck
5. Election of Secretary and Treasurer for 2021
6. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report
7. Receive Government Accounting Standards Board Statement No. 75 Accounting and Financial Reporting for Post-Employment Benefits Other than Pensions
8. Consider Adoption of Treasurer's Report for November 2020
9. Consider Adoption of Treasurer's Report for December 2020
10. Consider Approval of Second Quarter Financial Activity Report for Fiscal Year 2020-2021
11. Consider Approval of Second Quarter Fiscal Year 2020-2021 Investment Report

Informational Items

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

12. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project
13. Report on Activity Progress on Contracts Over \$25,000
14. Status Report on Measure J/Rule 19.8 Spending

Discussion/Other Items - *Public comment will be received. Please limit your comment to three (3) minutes.*

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2020-2021
16. Approve 2021 Committee Meeting Schedule
17. Review Draft February 25, 2021 Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Monday, February 8, 2021 to Sara Reyes at sara@mpwmd.net or call 831-658-5610.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link:
<https://zoom.us/j/91231545959?pwd=MXk4SWhzYkd6VUdRVWJkRUloS2s3dz09>
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DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
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PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

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3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key

- 4.It will then ask you to enter your participant ID number and press the pound key.
- 5.You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

- 1.Download the Zoom application through the Apple Store or Google Play Store (the application is free).
- 2.Once download is complete, open the Zoom app.
- 3.Tap “Join a Meeting”
- 4.Enter the Meeting ID number
- 5.Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
- 6.Tap “Join Meeting”
- 7.Tap “Join Audio” on the bottom left hand corner of your device
- 8.You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

- 1.If you select “Dial in”, you will be prompted to select a toll-free number to call into.
- 2.You may select any of the numbers listed below:

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+1 253-215-8782 (Houston, TX)

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- 3.The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
- 4.Do not hang up the call, and return to the Zoom app
- 5.You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBIC". Comments must be received by noon on Monday, February 8, 2021. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF JANUARY 13, 2021 COMMITTEE MEETING

Meeting Date: February 10, 2021

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the January 13, 2021 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of January 13, 2021 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
January 13, 2021

Call to Order

The meeting was called to order at 4:05 PM via WebEx.

Committee members present: Alvin Edwards
 George Riley

Staff present: David Stoldt, General Manager
 Jonathan Lear, Water Resources Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Maureen Hamilton, Water Resources Engineer
 Sara Reyes, Sr. Office Specialist

Comments from Public

None

Consent Calendar

On a motion by Riley and second by Edwards, the committee voted to approve Consent Calendar items 1, 2, 3, 4 and 5. The motion was approved 2 – 0 on a roll call vote by Riley and Edwards.

1. **Consider Adoption of December 8, 2020 Administrative Committee Meeting Minutes**
 Approved.
2. **Review Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2019-2020**
 Approved.
3. **Consider Authorizing a Contract Amendment with Martin Feeney for Performing Project Management for the Final Conditioning of the Pure Water Monterey Injection Well Field**
 Approved.
4. **Consider Approval of Annual Update of Investment Policy**
 Approved.
5. **Consider Adoption of Treasurer's Report for October 2020**
 Approved.

Informational Items

6. **Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

7. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

8. Monthly Progress Report – Santa Margarita Water Treatment Facility

This item was presented as information to the committee. No action was required or taken by the committee.

Other Items

9. Review Draft Board Meeting Agendas for January 25 and January 28, 2021

General Manger Stoldt reported that an additional action item would be added to the January 25th agenda and that he would include under the General Manager's report the Monthly Progress Report for the Santa Margarita Water Treatment Facility.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 4:34 PM.

ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE OF FUNDS FOR THE MAINTENANCE AND REPAIR OF THE REARING CHANNEL LINER AT THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	February 10, 2021	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	2-3-1 A General operations and maintenance
Prepared By:	Beverly Chaney and Larry Hampson	Cost Estimate:	\$13,363

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021 and recommended _____.

CEQA Compliance: Categorical Exemption, Section 15301, Existing Facilities.

SUMMARY: Staff proposes to hire Scardina Builders, Inc. to repair a portion of the liner used in the rearing channel at the Sleepy Hollow Steelhead Rearing Facility. The cost of repair is estimated to be \$12,363 (see **Exhibit 2-A**). District staff would like to include a \$1,000 contingency for this project. Work must be completed prior to the initiation of 2021 operations and should take approximately one week. Because the needed repair work was discovered after the adoption of the FY 2020-2021 budget in June 2020, the General operations and maintenance line item should be increased with the mid-year budget adjustment.

RECOMMENDATION: The Administrative Committee should recommend that the Board of Directors approve the following actions:

- A) Authorize repairs at a Not-to-Exceed cost of \$13,363; and
- B) Authorize a mid-year budget adjustment of \$13,363 in line item 2-3-1 A. General operations and maintenance for the Sleepy Hollow Steelhead Rearing Facility.

DISCUSSION: The Sleepy Hollow Steelhead Rearing Facility was recently upgraded to allow for expanded use of the facility and was operated for several months in 2020. However, no repairs were made to the original 800 feet of liner in the rearing channel during the upgrade project. In the past when there was evidence of minor leaks in the liner, staff have carried out repairs. Operations during 2020 showed that the liner, which was installed in 1996 and is made of Hypalon, has deteriorated to the point that there are water leaks out of the channel through the bottom and sides at several locations. The location proposed for repairs is one of the largest leaks along the channel and could cause loss of support material for the liner and concrete walls. The liner has been repaired previously but must now be replaced in this section and the new section joined to

the adjacent upstream section. Staff has worked with Scardina Builders, Inc., on several other maintenance projects at the facility.

IMPACTS ON STAFF AND RESOURCES: Funds for repairs will be included in the FY 2020-2021 mid-year budget adjustment under Program line item 2-3-1 A. General operations and maintenance.

EXHIBIT

2-A January 15, 2021 Cost Estimate from Scardina Builders, Inc.

Scardina Builders, Inc.
P.O. Box 1453
Carmel Valley, CA 93924
License # 933369
831-659-3329 831-659-1033

January 15, 2021

Monterey Peninsula Water Management District
5 Harris Court Bldg. G
Monterey, CA 93940

Steelhead Rearing Facility- Repair pond liner, termination & connections at last pond tank

Move/in set up	\$200
Demo existing EDPM pond liner in tank	\$450
Excavate bottom of tank for new slab	\$800
Compact tank bottom & set 2" of sand	\$600
Drill & set reinforcing steel	\$1,750
Pour 6" hydraulic cement slab	\$3,800
Cut channel in concrete curb	\$850
Install new PVC Liner	\$2,300
Project subtotal	\$10,750
15% P&O	\$1,613
Project total	\$12,363

ADMINISTRATIVE COMMITTEE

3. DIRECT THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH ZIM INDUSTRIES TO REHABILITATE ASR 1 FOR AN AMOUNT NOT TO EXCEED \$113,350

Meeting Date:	February 10, 2021	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item No.:	Water Supply Projects 1-2-1
Prepared By:	Jonathan Lear	Cost Estimate:	\$113,350

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: While CalAm was operating ASR 1 in recovery over the 2019 summer, District staff noted that the required flush rate of 3,000 gpm by the Department of Drinking Water Permit could no longer be maintained without the pump bowles breaking suction and causing cavitation.

Upon further investigation, the constant sustainable flux rate of ASR 1 was determined to be approximately 2,250 gpm. At that point Cal-Am and the District approached DDW and modified the conditions of the permit to flush at the sustainable rate but for a longer period of time prior to using ASR 1 as a source to the system.

Long term operations of ASR 1 both in injection and recovery will require the well be formally rehabilitated to restore efficiency and operational flexibility of the ASR well field.

RECOMMENDATION: The Administrative Committee should recommend that the Board direct the General Manager to enter into an agreement for \$113,350 with ZIM Industries to complete a formal rehabilitation of ASR 1.

BACKGROUND: ASR 1 was constructed in 2001 and was last rehabilitated in 2007, after which the well displayed a pumping specific capacity of 59.7 gallons per minute per foot of drawdown (gpm/ft). Since then, the well's performance has steadily declined to 31.1 gpm/ft as a result of residual plugging, representing a decline of approximately 48 percent. It is noted that the observed decline due to residual plugging from injection operations is to be expected as with most ASR wells, and the periodic rehabilitation of ASR wells is a part of the routine maintenance required to maintain capacity and extend useful well service-lives.

In late January 2020 MPWMD staff directed Pueblo Water Resources to send a request for quotes to three qualified contractors holding valid licenses (C-57/C-61) to perform a formal rehabilitation

on ASR 1. The lowest quote was submitted by ZIM Industries whom has also successfully performed rehabilitations on ASR 2 and 3.

In March 2020 in response to the first Shelter in Place Order related to COVID 19, Cal-Am requested the District hold off on beginning the rehabilitation work due to the unknowns related to interruptions in staffing or supply chains. ASR 1 was an important well needed for recovery of Pure Water Monterey water and Cal-Am in the 2020 summer recovery season. Rather than risk the possibility that the rehabilitation work would be interrupted by the Pandemic and the well would not be ready when needed for PWM recovery, Cal-Am choose to push the work to early 2021. Following Cal-Am's request, the District notified ZIM Industries that the work would be postponed until early 2021.

The original quote provided by ZIM to complete the rehabilitation was for \$104,460 and was good for 90 days. At the March 16, 2020 Regular Board Meeting, the Board approved on Consent Calendar accepting the quote from ZIM and proceeding with the work. Due to postponing the work as a cautionary measure, the 90 days have elapsed. The District is now beginning contracting for this work according to the current schedule and ZIM has informed District Staff that there is a 3% increase in cost due to slight increases in labor and chemicals from when the job was quoted in February 2020. Adding a 5% contingency to the new quote of \$107,951, the amount of the contract will be \$113,350. The new contract amount is still \$50,000 less than the nearest quote received last February.

IMPACT TO STAFF/RESOURCES: Funds for this project are included in the FY 2020-21 budget under "Water Supply Projects," line item 1-2-1. Funds expended to complete this work will be reimbursed to the District by CalAm through the ASR Management and Operations agreement between the District and CalAm. Staff time will be utilized to provide project management and oversee field work.

EXHIBIT

3-A Technical Specifications and ZIM Industry quotes received to complete ASR rehabilitation work



SCOPE OF WORK

The Contractor shall provide all equipment, labor, chemicals, chemical mixing vessels, and temporary fluid storage and conditioning facilities to complete the work outlined in these specifications, and as directed by the Owner’s Technical Representative (OTR)¹. The site location is shown on **Figure 1** and an as-built schematic of the well is shown on **Figure 2**. The Contractor will execute an agreement for the work directly with MPWMD based on the scope of work presented herein and the Contractor’s quote. Generally, the work shall consist of:

- Removal of the existing pump and appurtenances from the well
- Pre-rehabilitation video surveying
- Nylon brushing the well screen
- Bailing the well to bottom
- Simultaneous pumping/swabbing
- Chemical treatment
- Agitation by swabbing
- Simultaneous pumping/swabbing
- Post-rehabilitation acceptance video surveying
- Reinstallation of existing pump and appurtenances
- Well disinfection

Contractor Qualifications

Contractor shall be familiar with all aspects of the work outlined in these specifications and shall possess a C-57 or C-61 Contractors License. Contractor shall have a minimum of 5 years of experience in well servicing and chemical/mechanical rehabilitation work.

Compliance with Applicable Laws and Regulations

Contractor shall perform all work in strict accordance with all Federal, State, and local regulations, including those applying to the handling, transportation, and disposal of chemicals used or produced on the project. Contractor shall also obtain all permits required for the performance of the work outlined in these specifications.

Safety

Job site safety, both during and after working hours, is the sole responsibility of the Contractor. The Contractor, his employees and subcontractors shall be familiar with and

¹ Pueblo Water Resources, Inc.



comply with all applicable safety regulations and guidelines relating to the transportation, handling, and disposal of the chemicals to be utilized for the work as well as other aspects of the work, including electrical and mechanical safety guidelines and regulations. The Contractor shall also provide for and ensure public safety around the site both during and after work hours.

Contractor shall provide and maintain onsite the necessary equipment and materials for chemical mist and spray migration abatement, spill containment, neutralization, and cleanup of the chemicals utilized or produced during the project work. The Contractor shall be held responsible for any and all damages caused by fugitive chemical releases, including mist, spray, and spills. The Contractor shall address mitigation of chemical mist or spray which may occur during the raising and lowering of tools while the chemical solution is in the well. If the OTR determines that any of the Contractor's mitigation equipment, mitigation methods, safety measures, or safety equipment onsite are inadequate or inappropriate, he shall stop all work until the safety issue is corrected. No payment for standby time or equipment rental shall be made for such delays in the work.

Contractor's Equipment

The Contractor shall provide all necessary equipment, tools, and appurtenances for the timely completion of the work. Contractor's equipment shall be in complete and safe operating condition and shall be appropriately maintained and operated during the project. No payment shall be made for standby time or equipment rental caused by a breakdown or failure of the Contractor's equipment. Equipment necessary for the work shall include, but not be limited to, the following items:

- Pump rig capable of lifting the line-swab tool at a minimum velocity of 3 feet/second at the bottom of the well
- Fishing (debris retrieval) tools
- 20-inch-nominal-diameter Nylon brush block (weighted)
- 10- to 12-inch-nominal-diameter bailer
- 19-inch-nominal-diameter single line swabbing tool
- 20-inch-nominal-diameter by 10-foot separation dual-swab zone-isolation air-lift assembly.
- One (minimum) 21,000-gallon (500-barrel) portable storage tank (e.g., Baker Tanks) for treatment, solids settling and temporary storage of well discharge water
- Pumps for transferring and circulating fluids in tanks (e.g., "trash" pumps)
- Temporary containment vessel for bailed fluids and solids removed from the well
- Temporary piping and valves for well pump discharge and storage tank piping
- Chemical pre-mix tank, minimum capacity 1,200 gallons



Materials

The following materials shall be utilized in the chemical treatment of the well. The quantities of the chemicals listed are estimated based on existing water levels and well dimensions. No substitutions of chemical type shall be allowed without the prior written approval of the OTR.

Chemical Requirement Estimate

Chemical	Purpose	Quantity
70% wt. Glycolic Acid*	Chelant / Biocide	220 gallons
28% wt. Hydrochloric Acid**	Mineral Acid	1,320 gallons
12.5% Sodium Hypochlorite	Disinfectant	55 gallons
Lime or Sodium Hydroxide	Neutralizer	As needed

* With surfactant and dispersant additives

* With corrosion inhibitor

*

Prior to mobilization, the Contractor shall provide to the OTR for approval a list of the types and quantities of chemicals to be used for the redevelopment work. The Contractor shall provide suitable mixing tanks, transfer pumps, and agitators as necessary to accurately prepare, dilute, and inject the chemicals. The Contractor shall, at the completion of the work, legally dispose of all empty chemical containers or return them to the manufacturer. The Contractor shall obtain OSHA Material Safety Data Sheets (MSDS) for all chemicals. Copies of MSDS sheets shall be provided to the OTR prior to mobilization, and the Contractor shall retain copies of MSDS sheets onsite at all times.

Procedures

Contractor shall, under the direction of the OTR or his representative, perform both mechanical and chemical redevelopment work on the well to remove deleterious material from the screens/gravel pack/aquifer matrices. The work shall be performed according to the following schedule, with allowances for the effectiveness of treatment as determined by the OTR.

- Task 1. Mobilize Contractor's equipment.
- Task 2. Remove existing vertical turbine pump and all downhole appurtenances, including the Baski Flow Control Valve [FCV]) from the well. Once removed from the well, the FCV shall be kept in the vertical upright position to prevent liquid leakage. Prior to reinstallation (Task 15), the OTR will perform leak testing of the FCV fittings.
- Task 3. After a period of no less than 24-hours following the removal of the pump from the well, the Contractor shall perform a video survey of the well. The video survey shall include downhole and sidescan views of the well screen and shall be performed as directed by the OTR.



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- Task 4. Brush well screen using weighted Nylon brush. Each 20-foot section of well screen shall be brushed for 30 minutes.
 - Task 5. Bail well to bottom to remove all material produced from the brushing operation. Bailed solids and fluids shall be placed in the temporary containment vessel.
 - Task 6. Install temporary piping to route well discharge into the temporary storage tanks. The discharge piping shall contain valves, fittings, and ports to allow for acid neutralization of the discharge water, and routing of produced water from the temporary storage tanks to the disposal area (on-site backflush percolation pit at the Santa Margarita ASR Facility). The temporary storage tanks shall be connected in series, baffled or otherwise configured to allow and facilitate the settlement of solids in the produced water.
 - Task 7. Using the dual-swab airlifting assembly fitted with air-line, pump while simultaneously swabbing each 10-foot screened section for 30 minutes, starting from the top of the screen and working down to the bottom. Water produced during the airlift pumping shall be routed to the fluids disposal area from the temporary storage tank.
 - Task 8. Mix hydrochloric and glycolic acids proportionately in the 1,200 gallon (minimum) chemical pre-mix tank. Inject the mixture through the dual-swab assembly at each 20-foot section of screen in an amount proportional to the total screened interval. Chemicals shall be worked into the formation through vigorous swabbing for 30 minutes before proceeding to the next section. The introduction of chemicals and swabbing while chemicals are placed shall be performed in a continuous operation of not less than 12 hours. Once the chemicals are introduced, the Contractor shall allow the well to stand idle overnight.
 - Task 9. Following introduction of the chemicals, removal of the dual-swab assembly from the well, and the initial overnight idle period, swab each 20-foot section of screen for 30 minutes using the line-swabbing tool. This procedure shall be repeated once. Equipment utilized during swabbing operations shall be capable of raising the swab at a velocity of 3 feet/second (minimum). The Contractor shall then allow the well to stand idle for a period no less than 12 hours following the initial swabbing of the acid solution. Following the second 12-hour idle period, line-swab each 20-foot section of screen for 30 minutes before moving on to the next 20-foot section of screen. This procedure shall also be repeated once.
 - Task 10. Using the dual-swab assembly fitted with air-line, pump and simultaneously swab each 10-foot screened section for 60 minutes, or until the OTR determines that airlift/swabbing of each section is complete, starting from the top of the screen and working down to the bottom.
 - Task 11. During the flushing of the acid solution from the well, Contractor shall neutralize the cleaning solution by placing soda ash or other acceptable base neutralizer in the storage tank under the direction of the OTR. Discharge water may be routed to the fluid disposal area only when the OTR has determined that the solution has been sufficiently neutralized for discharge (pH > 6.5).



- Task 12. Bail the well to bottom to remove any additional material produced during the agitation of the chemical solution. Bailed solids and fluids shall be placed in the temporary containment vessel.
- Task 13. After a period of no less than 24-hours following Task 12 bailing, the Contractor shall perform a video inspection of the well casing. The video survey shall include downhole and sidescan views of the well screen and shall be performed as directed by the OTR. The video survey shall verify that the well is free of structural damage and clear of all debris to total depth.
- Task 14. Upon completion of the video survey, Contractor shall prepare a 1,200-gallon mixture of 5,000-ppm chlorinated water. The mixture shall be adjusted to a pH of 7.0 to 8.0 prior to introduction into the well. The mixture shall be placed into the well and surged into each screened zone with a wire line surge block or other acceptable method. Each 20-foot section of well screen shall be surged for a minimum period of 30 minutes. The solution shall be allowed to stand overnight.
- Task 15. Contractor shall reinstall the District's pump assembly and related appurtenances. This task shall include the provision and installation of a ¼-inch-diameter stainless steel air-line from the top of pump bowls through the discharge head (approximately 460 feet) and capped.
- Task 16. Following reinstallation of the pump assembly, flush the chlorinated well water into the temporary holding tanks until the produced water is free of chlorine. Complete flushing shall be evidenced by a free chlorine residual of less than 0.02 ppm chlorine. Contractor shall neutralize the chlorine residual to below 0.1 ppm using an acceptable dechlorinating agent (e.g., sodium thiosulfate) before discharging the water to the disposal area.
- Task 17. Demobilize Contractor's equipment, remove storage tank and remove all rubbish, empty containers, and waste material from site. The residues removed from the well during the project (i.e., from bailing, settled solids in Baker Tanks, etc.,) shall be legally disposed offsite by the Contractor.

Payment

Payment will be made according to the unit price schedule in the contract based on the actual unit quantities expended as determined by the OTR. Payment for lump sum items shall be made only upon satisfactory completion of the entire task.

Payment for work completed as part of Tasks 4, 5, 7, 9, and 10 **will be made on an hourly basis only for time spent performing "active" development or pumping.** Active development is defined as the actual time spent pumping, swabbing, airlifting/pumping, or both, of the well. Compensation will not be made for down time or time spent installing or removing pipe or tools, or for making connections.

Monterey Peninsula Water Management District
 ASR-1 Well Rehabilitation Project
 January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$	\$
2	Pump Assembly Removal	Lump Sum	1	\$	\$
3	Pre-Rehab Video Survey	Lump Sum	1	\$	\$
4	Nylon Brushing	Hourly	5	\$	\$
5	Bailing	Lump Sum	1	\$	\$
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$	\$
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$	\$
8.1	Chemicals	Lump Sum	1	\$	\$
8.2	Chemical Injection	Lump Sum	1	\$	\$
9	Dry-Swabbing	Hourly	10	\$	\$
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$	\$
11	Acid Neutralization	Lump Sum	1	\$	\$
12	Bailing	Lump Sum	1	\$	\$
13	Post-Rehab Video Survey	Lump Sum	1	\$	\$
14	Well Disinfection	Lump Sum	1	\$	\$
15	Reinstallation of Pump Assembly	Lump Sum	1	\$	\$
16	Chlorine Flushing	Lump Sum	1	\$	\$
17	Demobilization	Lump Sum	1	\$	\$
Total Price					\$
Total in Words:					

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



Chemical Supplier: _____

Name of Firm: _____ Estimated Start Date: _____

Representative: _____ Title: _____

Signature: _____ Date: _____

PROPOSAL IS ASSUMED TO BE VALID FOR 90 DAYS UNLESS OTHERWISE NOTED

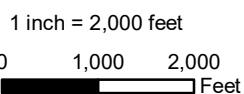
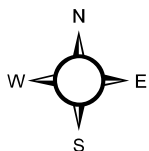
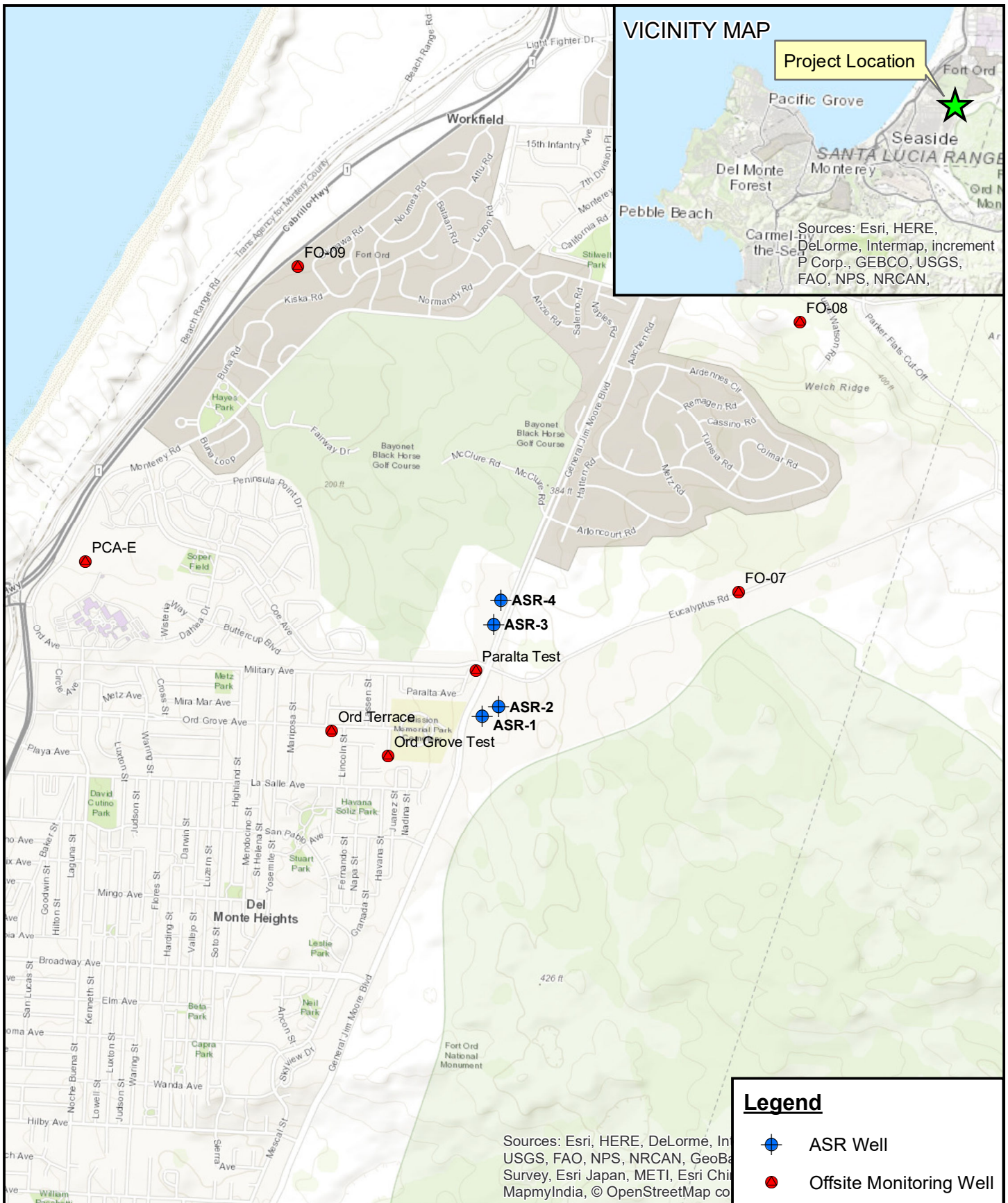
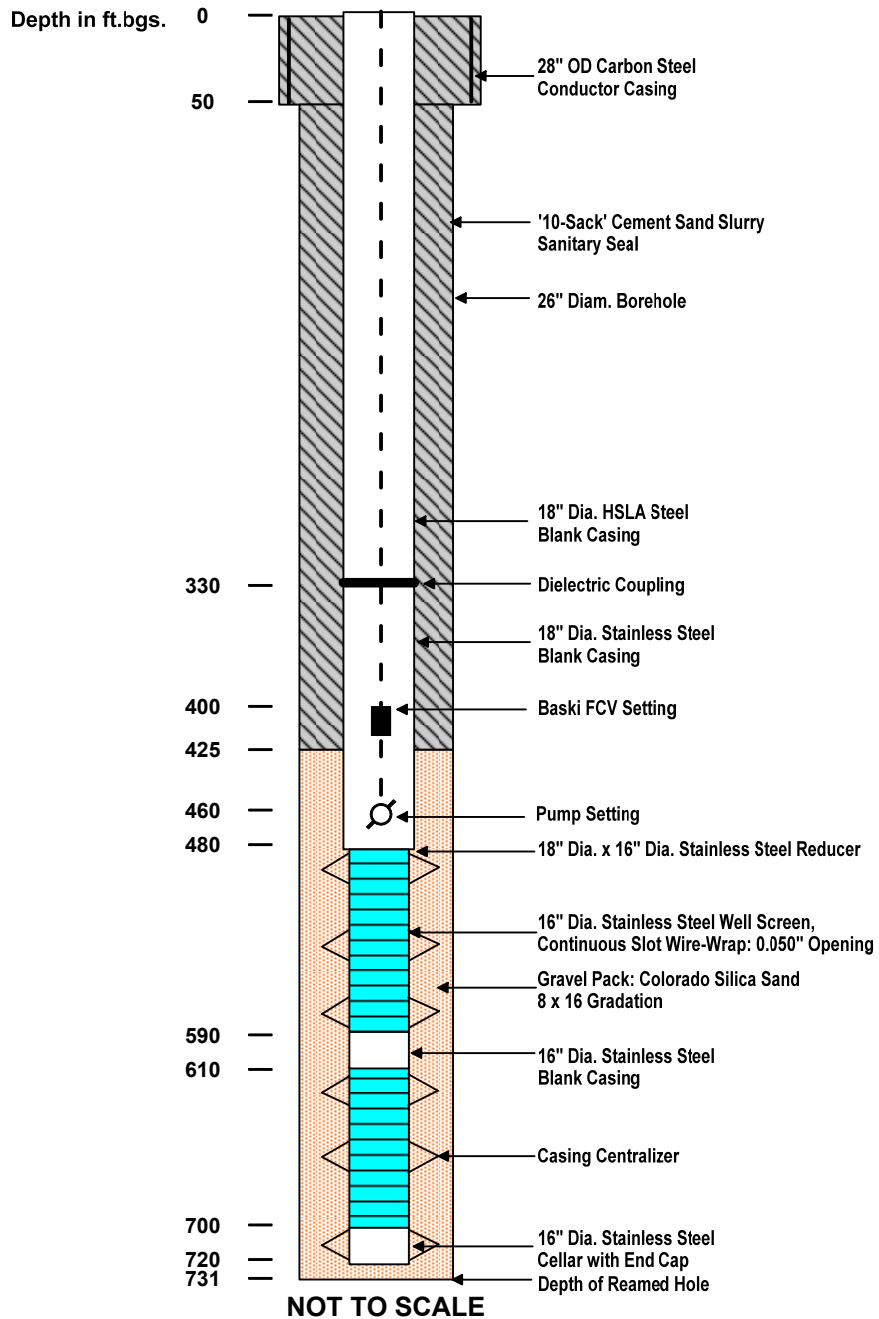


FIGURE 1. SITE LOCATION MAP
ASR-1 Rehabilitation Project
Monterey Peninsula Water Management District



Pump Assembly Notes:

Hp: 600
Bowls: 16ENL, 7 stage
Col. Pipe Dia: 12"
Col. Pipe Length: 20'
Assy. Type: Water Lube/Open Shaft
Baski FCV Setting: 400' - 410'
Top of Bowls: 460'
Bowl Length: 10.5'
Suction Length: 10'
Intake: 480.5'



FIGURE 2. AS-BUILT SCHEMATIC
ASR-1 Rehabilitation Project
Monterey Peninsula Water Management District

Monterey Peninsula Water Management District
 ASR-1 Well Rehabilitation Project
 January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$ 23,100	\$ 23,100
2	Pump Assembly Removal	Lump Sum	1	\$ 10,000	\$ 10,000
3	Pre-Rehab Video Survey	Lump Sum	1	\$ 1,100	\$ 1,100
4	Nylon Brushing	Hourly	5	\$ 400	\$ 2,000
5	Bailing	Lump Sum	1	\$ 1,800	\$ 1,800
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$ 2,700	\$ 2,700
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$ 500	\$ 5,000
8.1	Chemicals	Lump Sum	1	\$ 17,500	\$ 17,500
8.2	Chemical Injection	Lump Sum	1	\$ 5,160	\$ 5,160
9	Dry-Swabbing	Hourly	10	\$ 400	\$ 4,000
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$ 500	\$ 10,000
11	Acid Neutralization	Lump Sum	1	\$ 2,600	\$ 2,600
12	Bailing	Lump Sum	1	\$ 1,500	\$ 1,500
13	Post-Rehab Video Survey	Lump Sum	1	\$ 1,100	\$ 1,100
14	Well Disinfection	Lump Sum	1	\$ 2,900	\$ 2,900
15	Reinstallation of Pump Assembly	Lump Sum	1	\$ 10,000	\$ 10,000
16	Chlorine Flushing	Lump Sum	1	\$ 2,200	\$ 2,200
17	Demobilization	Lump Sum	1	\$ 1,800	\$ 1,800
Total Price					\$ 104,460
Total in Words: <i>one hundred and four thousand four hundred and sixty dollars</i>					

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



Chemical Supplier: Amber Chemical
Name of Firm: Zim Industries Estimated Start Date: 4/6/20
Representative: Bob Zimmerer Title: V-P/Secretary
Signature: [Handwritten Signature] Date: 2/21/20

PROPOSAL IS ASSUMED TO BE VALID FOR 90 DAYS UNLESS OTHERWISE NOTED

Monterey Peninsula Water Management District
ASR-1 Well Rehabilitation Project
January 2020 (Project No. 18-0094)



QUOTE for ASR-1 WELL REHABILITATION

Task No.	Task Description	Units	Estimated Quantity	Unit Price	Total
1	Mobilization	Lump Sum	1	\$ 23,800	\$ 23,800
2	Pump Assembly Removal	Lump Sum	1	\$ 10,300	\$ 10,300
3	Pre-Rehab Video Survey	Lump Sum	1	\$ 1,133	\$ 1,133
4	Nylon Brushing	Hourly	5	\$ 412	\$ 2,060
5	Bailing	Lump Sum	1	\$ 1,854	\$ 1,854
6	Temporary Tanks, Piping, etc.	Lump Sum	1	\$ 2,781	\$ 2,781
7	Pre-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	10	\$ 515	\$ 5,150
8.1	Chemicals	Lump Sum	1	\$ 18,375	\$ 18,375
8.2	Chemical Injection	Lump Sum	1	\$ 5,315	\$ 5,315
9	Dry-Swabbing	Hourly	10	\$ 412	\$ 4,120
10	Post-Chemical Simultaneous Air-Lift Pumping/Swabbing	Hourly	20	\$ 515	\$ 10,300
11	Acid Neutralization	Lump Sum	1	\$ 2,678	\$ 2,678
12	Bailing	Lump Sum	1	\$ 1,545	\$ 1,545
13	Post-Rehab Video Survey	Lump Sum	1	\$ 1,133	\$ 1,133
14	Well Disinfection	Lump Sum	1	\$ 2,987	\$ 2,987
15	Reinstallation of Pump Assembly	Lump Sum	1	\$ 10,300	\$ 10,300
16	Chlorine Flushing	Lump Sum	1	\$ 2,266	\$ 2,266
17	Demobilization	Lump Sum	1	\$ 1,854	\$ 1,854
Total Price					\$ 107,951
Total in Words: <i>one hundred and seven thousand nine hundred and fifty-one dollars</i>					

ADMINISTRATIVE COMMITTEE

4. CONSIDER APPROVAL OF EXPENDITURE FOR PURCHASE OF FORD F150 4X4 TRUCK

Meeting Date: February 10, 2021 Budgeted: Yes
From: David J. Stoldt, General Manager Program/ Line Item No.: Fixed Assets XX-XX-914000
Prepared By: Suresh Prasad Cost Estimate: \$34,000

General Counsel Review: N/A
Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021 and recommended _____.
CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The Fiscal Year (FY) 2020-2021 Budget includes fund to purchase Ford F150 truck this fiscal year. This vehicle will be an addition to the District’s current fleet and will be primarily used for the weir (fish counting station) program within the Environmental Resources Division.

District is part of the Ford Fleet Program which provides incentives in price break. Staff solicited bids from three different Ford vendors which are attached as Exhibit 4-A. The vehicle provided in the proposals meets all specifications of the District. The prices are summarized in the following table:

Table with 4 columns: Vendor (Cypress Coast Ford, North Bay Ford, Mission Valley Ford) and Ford F150 Truck prices (\$33,220.75, \$35,085.73, \$35,972.75).

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize expenditure of funds to purchase Ford F150 truck from Cypress Coast Ford at a not-to-exceed price of \$34,000, which includes contingencies for documentation and additional taxes if required by law. The Administrative Committee considered this item on February 10, 2021 meeting and voted ___ to ___ to recommend _____.

BACKGROUND: The Fiscal Year 2020-2021 Budget includes \$25,000 for the purchase of Ford F150 4x4 truck. During mid-year budget process, additional funds will be allocated to cover the difference between the budgeted and the actual amount. In order to make it accessible for field use, the vehicles must be equipped with four-wheel drive function. This will be an addition to the District’s current fleet and will be primarily used for the weir (fish counting station) within the Environmental Resources Division.

EXHIBIT

4-A Truck proposals

Cypress Coast Ford Lincoln

Date: 1/22/2021
Salesperson: _____
Manager: Christian Saban

FOR INTERNAL USE ONLY

BUSINESS NAME _____ Home Phone : _____
CONTACT _____
 Address : _____ Work Phone : _____
 E-Mail : _____ Cell Phone : _____

VEHICLE

Stock # : _____ New / Used : **New** VIN : _____ Mileage : _____
 Vehicle : _____ Color : _____
 Type : _____

Market Value Selling Price	37,700.00
Discount	7,300.00
Adjusted Price	30,400.00
Tax	2,812.00
Non Tax Fees	8.75
Cash Deposit	.00
Balance	33,220.75

```

CNGP530                VEHICLE ORDER CONFIRMATION                01/22/21 14:19:17
==> _____                _____                Dealer: F72409
                                2021 F-150                Page: 1 of 2
Order No: B122   Priority: C4   Ord FIN: KG966   Order Type: 5B   Price Level: 130
Ord PEP: 101A   Cust/Flt Name: MRWM                PO Number:
                                RETAIL   DLR INV                RETAIL   DLR INV
F1E  F150 4X4 R/C   $33885 $32360.00                6325# GVWR
    141" WHEELBASE                CA BOARD FEES                NC                .65
YZ  OXFORD WHITE                FLEET SPCL ADJ                NC                (520.00)
A  VINYL 40/20/40                NC                NC                FRT LICENSE BKT                NC                NC
S  MED DARK SLATE                425                50 STATE EMISS                NC                NC
101A EQUIP GRP                2080                1893.00                53A TRAILER TOW PKG                1090                992.00
    .XL SERIES                .TRL BRAKE CONTR
    .POWER EQUIP GRP
    .CRUISE CONTROL                TOTAL BASE AND OPTIONS                39915                35207.93
    .REV SENSING SYS                XL HIGH DISCOUNT                (750)                (683.00)
    .17"SILVER STEEL                TOTAL                39165                34524.93
99B 3.3L V6 PFDI                *THIS IS NOT AN INVOICE*
44G ELEC 10-SPDAUTO
    .265/70R-17                * MORE ORDER INFO NEXT PAGE *
XL6 3.73 ELEC LOCK                570                518.00                F8=Next
F1=Help                F2=Return to Order                F3/F12=Veh Ord Menu
F4=Submit    F5=Add to Library
S006 - MORE DATA IS AVAILABLE.                QC07796

```

V1DP0688 2,6

IMS2 CNGP530 VEHICLE ORDER CON



CNGP530 VEHICLE ORDER CONFIRMATION 01/22/21 14:19:17
 ==> Dealer: F72409 Page: 1 of 2
 2021 F-150
 Order No: B122 Priority: C4 Ord FIN: KG966 Order Type: 5B Price Level: 130
 Ord PEP: 101A Cust/Flt Name: MRWM PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
F1E F150 4X4 R/C	\$33885	\$32360.00	6325# GVWR		
141" WHEELBASE			CA BOARD FEES	NC	.65
YZ OXFORD WHITE			FLEET SPCL ADJ	NC	(520.00)
A VINYL 40/20/40	NC	NC	FRT LICENSE BKT	NC	NC
S MED DARK SLATE			425 50 STATE EMISS	NC	NC
101A EQUIP GRP	2080	1893.00	53A TRAILER TOW PKG	1090	992.00
.XL SERIES			.TRL BRAKE CONTR		
.POWER EQUIP GRP			TOTAL BASE AND OPTIONS	39915	35207.93
.CRUISE CONTROL			XL HIGH DISCOUNT	(750)	(683.00)
.REV SENSING SYS			TOTAL	39165	34524.93
*17" SILVER STEEL			*THIS IS NOT AN INVOICE*		
99B 3.3L V6 PFDI			* MORE ORDER INFO NEXT PAGE *		
44G ELEC 10-SPDAUTO			F8=Next		
.265/70R-17			F3/F12=Veh Ord Menu		
XL6 3.73 ELEC LOCK	570	518.00	QC07796		

F1=Help F2=Return to Order
 F4=Submit F5=Add to Library
 S006 - MORE DATA IS AVAILABLE.

V1DP0688 2,6

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Santa Cruz
California
95062-1309
- RECREATIONAL VEHICLES
831-458-6166
1917 Soquel Avenue
Santa Cruz
California
95062-1309

MISSION VALLEY

Truck Center

PO Box 611150, San Jose, CA 95161
780 East Brokaw Road, San Jose, CA 95112

Telephone (408) 933-2300
Fax (408) 436-0313

Contact:	Email:	VIN	TBD
Purchaser	Phone:	Stock#:	TBD Date 2/2/2021
Address	City:	State:	CA Zip:
Quantity: 1	Year: 2021	Make: FORD	Model: F-150
Miles:	10	PO Number:	

Specifications

I/We hereby order from you, subject to all terms, conditions and agreements contained herein, and the ADDITIONAL PROVISIONS, attached as Sales Agreement, the following:

Wheel Base: 141 CA: GVW: 6325 Type: Exterior Color: WHITE
Engine: 3.3 Interior Color: GREY
Trans: 10

Axle, Front:
Axle, Rear:
Tires: 265/70R17
Wheels:
Brakes: ABS
Steering: Power
Fuel Tanks:

Other Vehicle Information: See Attached

Special programs, terms and conditions listed below

Email:

Special Equipment: Specifications per reference QuotID: See the attached:	Legal or Lien Legal Name: Address: City: State: Zip:
--	---

Purchaser has read all of this Order and the attached Sales Agreement, including the reference to Warranty and NO WARRANTIES OF MERCHANTABILITY OR FITNESS. The Purchaser agrees that all such provisions are part of this Order and that this Order supersedes any prior agreements and is the complete and exclusive agreement on the subject matters covered by this Order. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS ORDER AND AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. Purchaser certifies he is of majority age and has received a true copy of this Order and Sales Agreement. All fees subject to change after 7/1/2012.

Trade-In	Down Payment	Selling Price:	31489.00
Trade Year:	Cash Deposit: 0.00	Doc Fee:	0.00
Trade Make:	Rebates: 7300.00	Sales Tax: 9.250%	3587.98
Trade Model:	Cash On Delivery: 0.00	FET:	
Trade ID#:	Trade-In Equity: 0.00	License Reg: (est.):	0.00
Trade Allowance:		Tire Fee: 5	8.75
Less payoff:		Electronic Reg Fee	0.00
		Used Emsn Test Charge-Taxable	0.00
		Used Emsn Cert 4YR->	0.00
		Used Emsn Exempt 3YR<	0.00
		Extended Service Plan:	0.00
		Total Delivered Price:	42385.73
		Total Down Payment:	7300.00
		Unpaid Balance:	35085.73
		Finance Rate OAC:	
		Payment Factor:	
		# of Months:	
		Payment:	#VALUE!

THIS IS NOT A VALID ORDER UNTIL ACCEPTED BY MANAGEMENT

X _____ Purchaser
X _____ Salesperson
X _____ Manager

Used Vehicle Warranty
The used vehicle described on this order is sold "AS IS -- WHERE IS." There are no warranties express or implied, including any implied warranty of merchantability or fitness for a particular purpose and there are no obligations or liabilities on the part of the Seller. Certification is hereby made that we have read the above terms and understand them.

X _____

PREPARED BY CHARLIE ANGRISANI @MISSION VALLEY FORD

ADMINISTRATIVE COMMITTEE

5. ELECTION OF SECRETARY AND TREASURER FOR 2021

Meeting Date: February 10, 2021 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: It has been Board's past practice to elect the General Manager to serve as Secretary and the Administrative Services Manager to serve as Treasurer. In December 2020, when the Board conducted election of Chair & Vice-Chair for 2021, the Secretary and the Treasurer positions were inadvertently omitted from the election.

RECOMMENDATION: District staff recommends that General Manager, David Stoldt be elected to serve as Secretary and that Administrative Services Manager, Suresh Prasad be elected to serve as Treasurer for 2021.

EXHIBIT

None

The District's outside auditing firm, Hayashi & Wayland, provided staff with guidance on how to conform to the GASB 68 requirements. Hayashi & Wayland provided a final opinion on the appropriateness of the GASB 68 allocation that was presented in the FY 2019-2020 Comprehensive Annual Financial Report.

The pension liability reported in the Annual Financial Report for GASB 68 purposes does not impact the District's budget. The District's annual budget process will continue to use the annual pension costs that are provided by CalPERS in the actuarial valuation report in the July timeframe each year. This report provides the employer contribution rate that is used to determine the annual pension cost for the District.

RECOMMENDATION: The Administrative Committee should recommend that the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS.

BACKGROUND: Local governments with pensions have a total pension liability, which is the obligation to pay deferred pension benefits in the future. When the total pension liability is greater than the pension plan's assets there is a net pension liability, also known as unfunded pension liability. GASB 68 now requires governments to report their net pension liability on their government-wide financial statements, as well as in the proprietary fund statements, in the Annual Financial Report. Government-wide financial statements report information about the government as a whole without displaying individual funds or fund types. Prior to GASB 68 the net pension liability was reported in the annual actuarial report provided by CalPERS, but not in the government agency Annual Financial Report.

The new GASB 68 reporting requirements will impact the Annual Financial Report on an annual basis going forward. As with past practice, the District will continue to pay the annual required contribution for the pension liabilities as identified in the annual CalPERS actuarial report. The actuarial report, which informs the District of its FY 2021-2022 pension payments and rates, was released in July 2020. There will be a small discrepancy between the reports since the GASB 68 reports are based on actuarial analysis using employee census data that is two years in arrears while the July actuarial reports are based on current calendar year employee census data.

The annual contribution rate prescribed by CalPERS includes amortization of the unfunded Net Pension Liability. Other strategies to reduce the unfunded liability might include a borrowing to increase the District's Market Value of Assets, which would require annual debt repayments, or increased annual contributions over and above the annual contribution calculated by CalPERS. Neither approach would ensure the unfunded liability would not continue to vary in its calculation going forward.

Beginning with the fiscal year 2018-2019 budget, District has started setting aside funds towards the unfunded pension and other postemployment benefits (OPEB). With each budget cycle, staff will continue to recommend adding additional funds to these reserve accounts.

EXHIBIT

6-A GASB 68 Accounting Valuation Report



GASB 68 Accounting Report

**Prepared for
Miscellaneous Risk Pool,
a Cost-Sharing Multiple-Employer
Defined Benefit Pension Plan**

Measurement Date of June 30, 2019

Table of Contents

Actuarial Certification	3
Introduction	4
Changes in the Miscellaneous Risk Pool Net Pension Liability	5
Pension Expense/(Income) for the Measurement Period Ended June 30, 2019	6
Deferred Outflows and Deferred Inflows of Resources Related to Pensions	7
Required Supplementary Information	8

Appendix A – Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Schedule of Changes of Assumptions	A-1
Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Changes of Assumptions	A-2
Schedule of Differences Between Expected and Actual Experience	A-3
Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Expected and Actual Experience	A-4
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Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Projected and Actual Earnings on Pension Plan Investments	A-6
Summary of Recognized Deferred Outflows of Resources and Deferred Inflows of Resources	A-7

Appendix B – Interest and Total Projected Earnings

Risk Pool Interest on Total Pension Liability and Total Projected Earnings	B-1
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Appendix C – Schedule of Collective Pension Amounts

Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2019	C-1
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Actuarial Certification

This report provides disclosure and reporting information as required under Governmental Accounting Standards Board Statement 68 (GASB 68) for the Miscellaneous Risk Pool, which is part of the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (the Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS), for the measurement period ended June 30, 2019.

This report is to be viewed solely for the purpose of financial accounting requirements. Any usage of the contents provided in this report for purposes other than financial accounting requirements would be inappropriate.

This accounting report relies on liabilities and related validation work performed by the CalPERS Actuarial Office as part of the June 30, 2018 annual funding valuation. The census data and benefit provisions underlying the liabilities were prepared as of June 30, 2018 and certified as part of the annual funding valuation by the CalPERS Actuarial Office. The June 30, 2018 liabilities, which were rolled forward to June 30, 2019 and used for this accounting report, are based on actuarial assumptions adopted by the CalPERS Board of Administration and consistent with the requirements of GASB 68. The assumptions and methods are internally consistent and reasonable for PERF C. The asset information used in this accounting report is provided by the CalPERS Financial Office.

With the provided liability and asset information, the total pension liability, net pension liability, deferred inflows and outflows and pension expense were developed for the measurement period using standard actuarial techniques.

The undersigned are actuaries for CalPERS, who are members of the American Academy of Actuaries and the Society of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

NATHAN JENSEN, ASA, MAAA
Associate Pension Actuary, CalPERS
CalPERS Actuarial Office

CHEUK KIU (JET) AU, ASA, MAAA
Senior Pension Actuary, CalPERS
CalPERS Actuarial Office

Introduction

This is the GASB 68 accounting report for the Miscellaneous Risk Pool for the measurement date June 30, 2019. The Public Agency cost-sharing multiple-employer defined benefit pension plan (the Plan or PERF C) is administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety valuation rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety valuation rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan regardless of the number of valuation rate plans the employer sponsors. Each employer should combine information provided for their participation in the miscellaneous and/or safety pools to report them as one Plan in their financial statements.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date	June 30, 2018
Measurement Date	June 30, 2019
Measurement Period	June 30, 2018 to June 30, 2019

Changes in the Miscellaneous Risk Pool Net Pension Liability

The following table shows the changes in the net pension liability recognized over the measurement period.

	Increase (Decrease)		
	Total Pension Liability (a)	Risk Pool Fiduciary Net Position (b)	Net Pension Liability/(Asset) (c) = (a) – (b)
Balance at: 06/30/2018	\$16,891,153,209	\$13,122,440,092	\$3,768,713,117
Beginning of Year Adjustment	\$0	\$0	\$0
Adjusted Balance at: 06/30/2018	\$16,891,153,209	\$13,122,440,092	\$3,768,713,117
Changes Recognized for the Measurement Period:			
Service Cost	\$419,094,766		\$419,094,766
Interest on Total Pension Liability	1,212,477,468		1,212,477,468
Changes of Benefit Terms	1,283,372		1,283,372
Changes of Assumptions	0		0
Differences Between Expected and Actual Experience	251,306,290		251,306,290
Net Plan to Plan Resource Movement		\$28,244,929	(28,244,929)
Contributions – Employer		579,262,498	(579,262,498)
Contributions – Employees		184,665,204	(184,665,204)
Net Investment Income		865,624,853	(865,624,853)
Benefit Payments, Including Refunds of Employee Contributions	(791,126,841)	(791,126,841)	0
Administrative Expense		(9,453,860)	9,453,860
Other Miscellaneous Income/(Expense)		30,393	(30,393)
Net Changes During 2018-19	\$1,093,035,055	\$857,247,176	\$235,787,879
Balance at: 06/30/2019	\$17,984,188,264	\$13,979,687,268	\$4,004,500,996

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

	Discount Rate -1% 6.15%	Current Discount Rate 7.15%	Discount Rate + 1% 8.15%
Risk Pool's Net Pension Liability/(Asset)	\$6,423,429,224	\$4,004,500,996	\$2,007,846,603

Pension Expense/(Income) for the Measurement Period Ended June 30, 2019

Description	Amount
Service Cost	\$419,094,766
Interest on Total Pension Liability	1,212,477,468
Changes of Benefit Terms	1,283,372
Recognized Changes of Assumptions	201,085,119
Recognized Differences Between Expected and Actual Experience	90,118,983
Net Plan to Plan Resource Movement	(28,244,929)
Employee Contributions	(184,665,204)
Projected Earnings on Pension Plan Investments	(936,360,511)
Recognized Differences Between Projected and Actual Earnings on Plan Investments	159,378,283
Administrative Expense	9,453,860
Other Miscellaneous (Income)/Expense	(30,393)
Total Pension Expense/(Income)	\$943,590,814

Note: Employers should also include changes in proportion and differences between actual and proportionate share of contributions in the pension expense computation.

Deferred Outflows and Deferred Inflows of Resources Related to Pensions

The following table presents deferred outflows and deferred inflows of resources related to pensions as of June 30, 2019. Note that no adjustments have been made for contributions subsequent to the measurement date. Appropriate treatment of any contributions made after the measurement date is the responsibility of the employer. Employers are also responsible for determining the difference between the employers' actual and allocated contributions and changes in proportion.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$190,953,116	\$(67,691,294)
Differences Between Expected and Actual Experience	278,129,471	(21,549,404)
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	0	(70,011,075)
Total	\$469,082,587	\$(159,251,773)

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Measurement Periods Ended June 30:	Deferred Outflows/(Inflows) of Resources
2020	\$294,655,907
2021	(32,128,597)
2022	33,156,374
2023	14,147,130
2024	0
Thereafter	0

Note: For employers with June 30 year-end, the fiscal year will be one year later than the measurement period. For example, the 2020 measurement period presented in the above table will be listed as year 2021 in the employer's fiscal year ending June 30, 2020 financial statements.

Expected Average Remaining Service Lifetime (EARSL)

The EARSL for PERF C for the measurement period ending June 30, 2019 is 3.8 years, which was obtained by dividing the total service years of 530,470 (the sum of remaining service lifetimes of the active employees) by 140,593 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

Required Supplementary Information

Summary of Changes of Benefits or Assumptions

Benefit Changes: There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees by granting Two Years Additional Service Credit to members retiring during a specified time period (a.k.a. Golden Handshakes). Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors.

Changes of Assumptions: None.

Employers should refer to CalPERS' Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019, which may be accessed on the CalPERS website at www.calpers.ca.gov, to obtain the required supplementary information for proper financial reporting.

Appendices

- **Appendix A – Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**
- **Appendix B – Interest and Total Projected Earnings**
- **Appendix C – Schedule of Collective Pension Amounts**

Appendix A

Risk Pool Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

- Schedule of Changes of Assumptions
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Changes of Assumptions
- Schedule of Differences Between Expected and Actual Experience
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Expected and Actual Experience
- Schedule of Differences Between Projected and Actual Earnings on Pension Plan Investments
- Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Projected and Actual Earnings on Pension Plan Investments
- Summary of Recognized Deferred Outflows of Resources and Deferred Inflows of Resources

Schedule of Changes of Assumptions

Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Changes of Assumptions

Measurement Date	Changes of Assumptions	Remaining Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Changes of Assumptions						
			2019	2020	2021	2022	2023	2024	Thereafter
2014	\$0	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	(242,065,946)	0.0	0	0	0	0	0	0	0
2016	0	0.0	0	0	0	0	0	0	0
2017	907,027,295	1.8	238,691,393	190,953,116	0	0	0	0	0
2018	(142,903,842)	2.8	(37,606,274)	(37,606,274)	(30,085,020)	0	0	0	0
2019	0	0.0	0	0	0	0	0	0	0
Net Increase (Decrease) in Pension Expense			\$201,085,119	\$153,346,842	\$(30,085,020)	\$0	\$0	\$0	\$0

Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Changes of Assumptions

Measurement Date	Increase in Total Pension Liability (a)	Decrease in Total Pension Liability (b)	Amounts Recognized in Pension Expense Through June 30, 2019 (c)	Balances at June 30, 2019	
				Deferred Outflows of Resources (a) – (c)	Deferred Inflows of Resources (b) – (c)
2014	\$0	\$0	\$0	\$0	\$0
2015	0	(242,065,946)	(242,065,946)	0	0
2016	0	0	0	0	0
2017	907,027,295	0	716,074,179	190,953,116	0
2018	0	(142,903,842)	(75,212,548)	0	(67,691,294)
2019	0	0	0	0	0
				\$190,953,116	\$(67,691,294)

Schedule of Differences Between Expected and Actual Experience

Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Differences Between Expected and Actual Experience

Measurement Date	Differences Between Expected and Actual Experience	Remaining Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Effects of Differences Between Expected and Actual Experience						
			2019	2020	2021	2022	2023	2024	Thereafter
2014	\$0	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	25,585,821	0.0	0	0	0	0	0	0	0
2016	(3,805,440)	0.7	(719,949)	0	0	0	0	0	0
2017	(102,359,669)	1.8	(26,936,755)	(21,549,404)	0	0	0	0	0
2018	196,241,321	2.8	51,642,453	51,642,453	41,313,962	0	0	0	0
2019	251,306,290	3.8	66,133,234	66,133,234	66,133,234	52,906,588	0	0	0
Net Increase (Decrease) in Pension Expense			\$90,118,983	\$96,226,283	\$107,447,196	\$52,906,588	\$0	\$0	\$0

Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Expected and Actual Experience

Measurement Date	Experience Losses (a)	Experience Gains (b)	Amounts Recognized in Pension Expense Through June 30, 2019 (c)	Balances at June 30, 2019	
				Deferred Outflows of Resources (a) – (c)	Deferred Inflows of Resources (b) – (c)
2014	\$0	\$0	\$0	\$0	\$0
2015	25,585,821	0	25,585,821	0	0
2016	0	(3,805,440)	(3,805,440)	0	0
2017	0	(102,359,669)	(80,810,265)	0	(21,549,404)
2018	196,241,321	0	103,284,906	92,956,415	0
2019	251,306,290	0	66,133,234	185,173,056	0
				\$278,129,471	\$(21,549,404)

Schedule of Differences Between Projected and Actual Earnings on Pension Plan Investments

**Increase (Decrease) in Pension Expense Arising From the Recognition of the Differences
 Between Projected and Actual Earnings on Pension Plan Investments**

Measurement Date	Differences Between Projected and Actual Earnings on Pension Plan Investments	Remaining Recognition Period (Years)	Increase (Decrease) in Pension Expense Arising From the Recognition of the Differences Between Projected and Actual Earnings on Pension Plan Investments						
			2019	2020	2021	2022	2023	2024	Thereafter
2014	\$(910,997,066)	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2015	571,477,513	1.0	114,295,501	0	0	0	0	0	0
2016	772,867,770	2.0	154,573,554	154,573,554	0	0	0	0	0
2017	(448,702,781)	3.0	(89,740,556)	(89,740,556)	(89,740,557)	0	0	0	0
2018	(169,486,738)	4.0	(33,897,348)	(33,897,348)	(33,897,348)	(33,897,346)	0	0	0
2019	70,735,658	5.0	14,147,132	14,147,132	14,147,132	14,147,132	14,147,130	0	0
Net Increase (Decrease) in Pension Expense			\$159,378,283	\$45,082,782	\$(109,490,773)	\$(19,750,214)	\$14,147,130	\$0	\$0

Deferred Outflows of Resources and Deferred Inflows of Resources Arising From Differences Between Projected and Actual Earnings on Pension Plan Investments

Measurement Date	Investment Earnings Less Than Projected (a)	Investment Earnings Greater Than Projected (b)	Amounts Recognized in Pension Expense Through June 30, 2019 (c)	Balances at June 30, 2019	
				Deferred Outflows of Resources (d) = (a) – (c)	Deferred Inflows of Resources (e) = (b) – (c)
2014	\$0	\$(910,997,066)	\$(910,997,066)	\$0	\$0
2015	571,477,513	0	571,477,513	0	0
2016	772,867,770	0	618,294,216	154,573,554	0
2017	0	(448,702,781)	(269,221,668)	0	(179,481,113)
2018	0	(169,486,738)	(67,794,696)	0	(101,692,042)
2019	70,735,658	0	14,147,132	56,588,526	0
				\$211,162,080	\$(281,173,155)
				Net Deferred Outflows/(Inflows) of Resources	
				(d) + (e)	
				\$(70,011,075)	

Note: GASB 68 paragraph 33 requires that deferred outflows of resources and deferred inflows of resources arising from differences between projected and actual pension plan investment earnings in different measurement periods should be aggregated and reported as a net deferred outflow or inflow.

Summary of Recognized Deferred Outflows of Resources and Deferred Inflows of Resources

	Net Increase (Decrease) in Pension Expense						
	2019	2020	2021	2022	2023	2024	Thereafter
Changes of Assumptions	\$201,085,119	\$153,346,842	\$(30,085,020)	\$0	\$0	\$0	\$0
Differences Between Expected and Actual Experience	90,118,983	96,226,283	107,447,196	52,906,588	0	0	0
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	159,378,283	45,082,782	(109,490,773)	(19,750,214)	14,147,130	0	0
Grand Total	\$450,582,385	\$294,655,907	\$(32,128,597)	\$33,156,374	\$14,147,130	\$0	\$0

Appendix B

Interest and Total Projected Earnings

- Risk Pool Interest on Total Pension Liability and Total Projected Earnings

Risk Pool Interest on Total Pension Liability and Total Projected Earnings

Interest on Total Pension Liability	Amount for Period (a)	Portion of Period (b)	Interest Rate (c)	Interest on the Total Pension Liability (a) X (b) X (c)
Beginning Total Pension Liability	\$16,891,153,209	100%	7.15%	\$1,207,717,454
Changes of Benefit Terms	1,283,372	100%	7.15%	91,761
Changes of Assumptions	0	100%	7.15%	0
Difference Between Expected and Actual Experience	251,306,290	100%	7.15%	17,968,400
Service Cost	419,094,766	50%	7.15%	14,982,638
Benefit Payments, Including Refunds of Employee Contributions	(791,126,841)	50%	7.15%	(28,282,785)
Total Interest on Total Pension Liability				\$1,212,477,468

Projected Earnings on Pension Plan Investments	Amount for Period (a)	Portion of Period (b)	Projected Rate of Return (c)	Projected Earnings (a) X (b) X (c)
Beginning Plan Fiduciary Net Position Excluding Receivables ¹	\$13,099,628,192	100%	7.15%	\$936,623,416
Net Plan to Plan Resource Movement	28,244,929	50%	7.15%	1,009,756
Employer Contributions	579,262,498	50%	7.15%	20,708,634
Employee Contributions ²	185,688,903	50%	7.15%	6,638,378
Benefit Payments, Including Refunds of Employee Contributions	(791,126,841)	50%	7.15%	(28,282,785)
Administrative Expense	(9,453,860)	50%	7.15%	(337,975)
Other Miscellaneous Income/(Expense)	30,393	50%	7.15%	1,087
Total Projected Earnings				\$936,360,511

¹ Includes any beginning of year adjustment. Contribution receivables for employee service buybacks, totaling \$22,811,900 as of June 30, 2018, were excluded for purposes of calculating projected earnings on pension plan investments.

² The change in contribution receivables for employee service buybacks, totaling \$(1,023,699) during the fiscal year 2018-19, were excluded for purposes of calculating projected earnings on pension plan investments.

Appendix C

Schedule of Collective Pension Amounts

- Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2019

Schedule of Collective Pension Amounts for PERF C, as of the Measurement Date June 30, 2019

	Miscellaneous	Safety	Total
Total Pension Liability	\$17,984,188,264	\$23,442,265,225	\$41,426,453,489
Plan Fiduciary Net Position	\$13,979,687,268	\$17,199,726,799	\$31,179,414,067
Net Pension Liability	\$4,004,500,996	\$6,242,538,426	\$10,247,039,422
Deferred Outflows of Resources			
Changes of Assumptions	190,953,116	255,870,778	446,823,894
Differences Between Expected and Actual Experience	278,129,471	407,581,459	685,710,930
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	0	0	0
Total Deferred Outflows of Resources Excluding Employer Specific Amounts¹	469,082,587	663,452,237	1,132,534,824
Deferred Inflows of Resources			
Changes of Assumptions	(67,691,294)	(49,932,947)	(117,624,241)
Differences Between Expected and Actual Experience	(21,549,404)	0	(21,549,404)
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	(70,011,075)	(85,876,728)	(155,887,803)
Total Deferred Inflows of Resources Excluding Employer Specific Amounts¹	(159,251,773)	(135,809,675)	(295,061,448)
Plan Pension Expense	\$943,590,814	\$1,264,997,744	\$2,208,588,558

¹ No adjustments have been made for employer specific amounts such as changes in proportion, differences between employer contributions and proportionate share of contributions, and contributions to the Plan subsequent to the measurement date as defined in paragraphs 54, 55, and 57 of GASB 68. Appropriate treatment of such amounts is the responsibility of the employer.

ADMINISTRATIVE COMMITTEE**7. RECEIVE GOVERNMENT ACCOUNTING STANDARDS BOARD STATEMENT NO. 75 ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS****Meeting Date: February 10, 2021** **Budgeted: N/A****From: David J. Stoldt,** **Program/ N/A**
General Manager **Line Item No.:****Prepared By: Suresh Prasad** **Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021 and recommended _____.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: In July 2004, the Governmental Accounting Standards Board (GASB) issued Statement Nos. 43 & 45, establishing financial reporting requirement for post-employment benefits other than pensions. The District currently provides health insurance benefits as a post-employment benefit and has complied with GASB 43 & 45 requirements by including current and future cost information in its financial statements beginning with Fiscal Year 2009-2010. Previously, for GASB 45 purposes, District used the actuarial firm Milliman, Inc. to compile the required data using the alternative measurement report method.

In June 2015, GASB issued Statement No. 75 replacing GASB 45, financial reporting requirement for post-employment benefits other than pensions, which now includes information with respect to the total obligation to provide future retiree health and welfare benefits with fiscal year beginning June 15, 2017. Since this is a report that requires a full actuarial report, District used Precision Actuarial, Inc. to prepare this report to meet GASB Statement No. 75 for the fiscal year ending June 30, 2020 attached as **Exhibit 7-A**. It is noteworthy to mention that the GASB 75 standard only applies to reporting the liability and does not stipulate any requirement for funding the liability.

As stated in the Executive Summary, page 3, the District's Net OPEB Liability as of June 30, 2020 is estimated at \$4,116,712, most of which remains unfunded. In comparison, District's Net OPEB Liability as of June 30, 2019 was estimated at \$4,542,208.

The District's annual expense of \$237,425 would fully fund the current and future costs amortized over time. In FY 2019-2020, the District paid premium contributions towards medical coverage for twelve retirees and one surviving spouse of retiree in the amount of \$117,237. This actual cost would be deducted from any contribution made for the year. For example, if the District had fully funded its contribution in FY 2019-2020, the \$117,237 would have been deducted from the \$237,425 resulting in a net contribution of \$120,188. It should be noted that

both current and future costs must be recalculated on an annual basis based on then current employee data and District benefit levels, so the contribution amounts may vary somewhat each subsequent year. The District can elect to either partially fund, fully fund or continue to fund the costs on a pay-as-you-go basis. The District's budget in the past has included funds for pay-as-you-go basis. The District budget starting with fiscal year 2018-2019 has also included an additional \$100,000 set aside towards OPEB reserve funds.

RECOMMENDATION: The Administrative Committee should recommend that the Board receive the GASB 75 OPEB Valuation Report prepared by Precision Actuarial, Inc.

BACKGROUND: In July 2004, GASB issued Statement Nos. 43 & 45, establishing financial reporting requirements for post-employment benefits other than pensions. The District provides health insurance as a post-employment benefit and is required to comply with GASB 43 & 45 and include the required information in its audited financial statements beginning in FY 2009-10.

In June 2015, GASB issued Statement No. 75 replacing GASB 45, financial reporting requirement for post-employment benefits other than pensions, which now includes information with respect to the total obligation to provide future retiree health and welfare benefits with fiscal year beginning June 15, 2017.

The main thrust of GASB OPEB standard is to require that public-sector employees recognize the cost of other post-employment benefits over the service life of their employees rather than on a pay-as-you-go basis. While the liability amount must be included in each entities annual audited financial statements, the GASB statements do not require that the amount actually be funded. Government entities can either partially fund, fully fund or continue to fund the costs on a pay-as-you-go basis.

Beginning with the fiscal year 2018-2019 budget, District has started setting aside funds towards the unfunded pension and other postemployment benefits (OPEB). With each budget cycle, staff will continue to recommend adding additional funds to these reserve accounts.

EXHIBIT

7-A GASB 75 OPEB Valuation Report

**Monterey Peninsula Water Management District
Retiree Health Benefits Plan
GASB 75 OPEB Valuation Report Measured as of June 30, 2020
for Disclosures for the Fiscal Year Ending June 30, 2020**

November 16, 2020



562A Filbert Street, Suite 4
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November 16, 2020

Suresh Prasad
Administrative Services Manager/CFO
Monterey Peninsula Water Management District
P.O. Box 85
Monterey, California 93942

Re: Monterey Peninsula Water Management District Retiree Health Benefits Plan GASB 75 OPEB Valuation Measured as of June 30, 2020

Dear Mr. Prasad:

At your request, we completed an actuarial valuation of the retiree health and welfare benefits valued as of June 30, 2020, and measured as of June 30, 2020, for the Monterey Peninsula Water Management District. This is a full valuation. Please use the information in this report for your financial statements for the fiscal year ending June 30, 2020. This valuation is based on input from the District and from CalPERS, as well as our understanding of GASB Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" (GASB 75).

We greatly appreciate your business. If you have any questions, please feel free to call us at (415) 801-5987.

Best Regards,

Roger T. Burton, FSA, MAAA, FCA



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Purpose of the Report

Precision Actuarial prepared this report to meet employer financial accounting requirements under GASB Statement No. 75 “Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions”, issued in June 2015, as amended by GASB Statement No. 85. This report includes information with respect to the obligation to provide future retiree health and welfare benefits for the fiscal year ending June 30, 2020.

Valuation Date: June 30, 2020
Measurement Date: June 30, 2020
Report Date: June 30, 2020

Application to Financials

This report provides liabilities and expenses for use in the District's 2020 financial reports.

The District should use the liabilities and expense measured as of June 30, 2020, for its financial statements for the year ending June 30, 2020.

Changes Since the Prior Valuation

This valuation is a full valuation. We updated:

- Census
- Premiums
- Healthcare trends
- Discount rate from 3.13% to 2.45%
- Benefit payments

Actuarial Certification

Our determinations reflect the provisions and methods prescribed by GASB 75. In preparing this report, we relied on employee census, plan design, premium rates, and administrative fees provided directly or indirectly by the plan sponsor, and demographic assumptions provided by CalPERS. CalPERS' actuaries set the premium rates using community rating. We did not attempt to verify that the community-rated premium rates represent the true cost of claims and administrative fees.

Actuarial Certification *(continued)*

We based the results in this report on this information, along with the actuarial assumptions and methods used herein. In our opinion, the assumptions used represent reasonable expectations of anticipated plan experience. We reviewed the census information for reasonableness, but we did not audit it.

Actuarial computations under GASB 75 fulfill employer accounting and financial reporting requirements. The calculations are consistent with our understanding of GASB 75. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results in our report. Accordingly, additional determinations may be necessary for other purposes, such as judging benefit security at termination.

No third-party recipient of Precision Actuarial's work product should rely solely on Precision Actuarial's work product. Any third-party recipient should engage qualified professionals for advice appropriate to their own needs.

There is no relationship between Precision Actuarial, its owners, subcontractors, or staff; GovInvest; or the Monterey Peninsula Water Management District beyond the contractual services that we perform for the Monterey Peninsula Water Management District.

On the basis of the foregoing, we hereby certify that, to the best of our knowledge and belief, the report is complete and accurate and that we prepared it in accordance with generally recognized and accepted actuarial principles and practices which are consistent with the applicable "Actuarial Standards of Practice" and "Actuarial Compliance Guidelines" as promulgated by the American Academy of Actuaries.

The undersigneds are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.



Roger T. Burton, FSA, MAAA, FCA
Chief Actuary



Christian M. Boughner, ASA, MAAA
Consulting Actuary

Accounting Summary

A summary of the key valuation results follows.

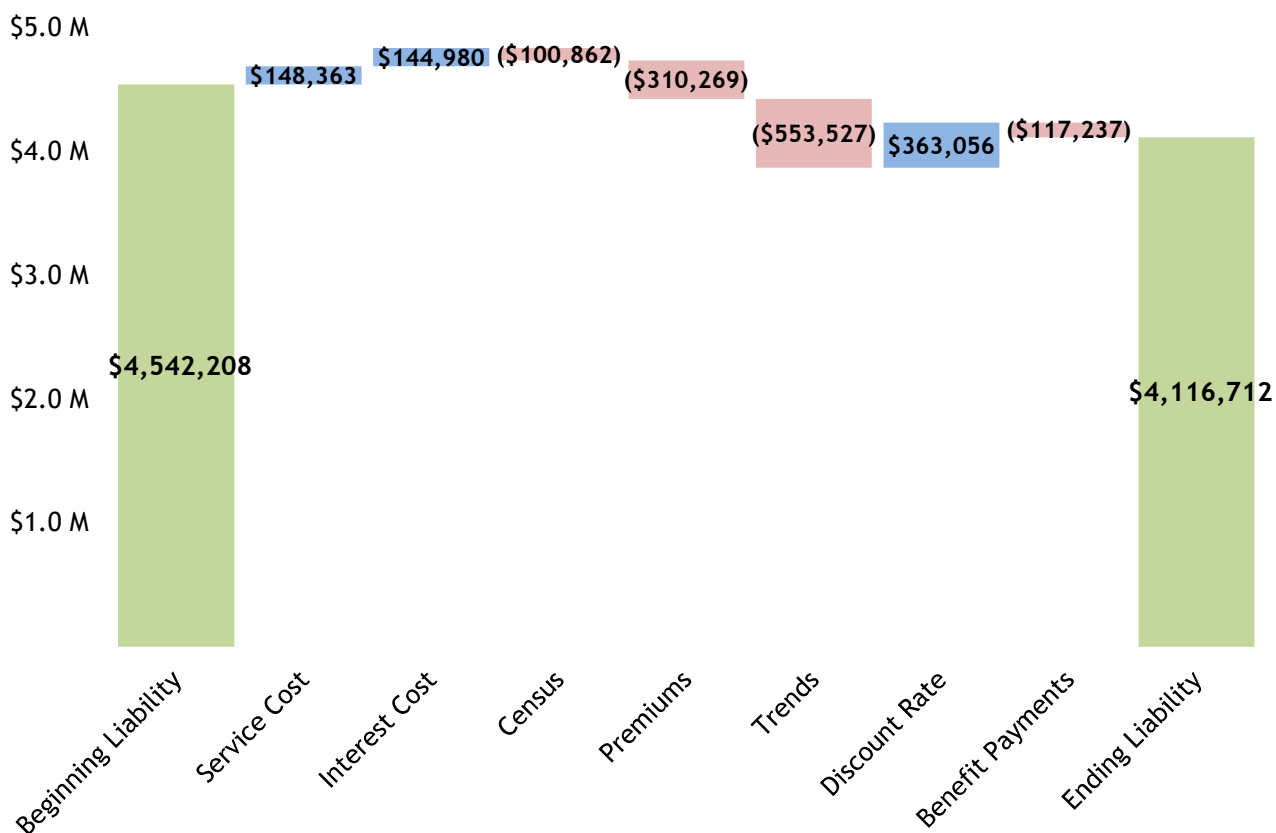
	<i>Prior Report</i>	<i>Current Report</i>
Valuation Date:	June 30, 2018	June 30, 2020
Measurement Date:	June 30, 2019	June 30, 2020
Report Date:	June 30, 2019	June 30, 2020
Present Value of Future Benefits		
Active Employees	\$ 4,134,154	\$ 3,220,494
Retirees	+ 1,607,742	2,022,247
Total Present Value of Future Benefits	= 5,741,896	5,242,741
Total Present Value of Future Normal Costs	- 1,199,688	1,126,029
Total OPEB Liability	= \$ 4,542,208	\$ 4,116,712
OPEB Liability		
Active Employees	\$ 2,934,466	\$ 2,094,465
Retirees	+ 1,607,742	2,022,247
Total OPEB Liability	= \$ 4,542,208	\$ 4,116,712
Covered-Employee Payroll	\$ 2,508,173	\$ 2,577,148
Total OPEB Liability as a Percentage of Covered-Employee Payroll	181.10%	159.74%
	Measurement Period:	2018-2019
	Reporting Period:	2019-2020
Expense	\$ 326,016	\$ 237,425

Reconciliation of the Change in the Total OPEB Liability

A reconciliation of the changes to the Total OPEB Liability since the prior valuation report follow.

Total OPEB Liability as of Measurement Date June 30, 2019 / Report Date June 30, 2019	\$ 4,542,208
Service Cost	148,363
Interest Cost	144,980
Change in Census	(100,862)
Change in Premiums	(310,269)
Change in Healthcare Trends	(553,527)
Change in Discount Rate from 3.13% to 2.45%	363,056
Benefits Paid	(117,237)
Total OPEB Liability as of Measurement Date June 30, 2020 / Report Date June 30, 2020	\$ 4,116,712

Reconciliation of the Change in the Total OPEB Liability



Changes in the Total OPEB Liability

The funded status of the Plan as of the fiscal year-end, as well as other required disclosure information, follows.

	<i>Increase / (Decrease)</i> <u>Total OPEB Liability</u>
Balance as of Measurement Date June 30, 2019 / Report Date June 30, 2019	\$ <u>4,542,208</u>
Changes for the year:	
Service Cost	148,363
Interest	144,980
Changes of Benefit Terms	-
Differences Between Expected and Actual Experience	(411,131)
Changes of Assumptions	(190,471)
Benefit Payments	(117,237)
Implicit Subsidy Credit	-
Other Changes	-
Net Changes	<u>(425,496)</u>
Balance as of Measurement Date June 30, 2020 / Report Date June 30, 2020	\$ <u><u>4,116,712</u></u>

Development of Deferred Outflows and Inflows of Resources

Balances as of Measurement Date June 30, 2020 / Report Date June 30, 2020

Deferred Outflows and Inflows of Resources Arising from Differences Between Expected and Actual Experience

Measurement Date – June 30:	Experience Losses (a)	Experience Gains (b)	Amounts Recognized in Expense Through Measurement Date June 30, 2020 (c)	Deferred Outflows of Resources (a) - (c)	Deferred Inflows of Resources (b) - (c)
2018	\$ -	\$ -	\$ -	\$ -	\$ -
2019	-	-	-	-	-
2020	-	(411,131)	(65,259)	-	(345,872)
Total				\$ -	\$ (345,872)

Deferred Outflows and Inflows of Resources Arising from Changes in Assumptions

Measurement Date – June 30:	Increase in Total Liability (a)	Decrease in Total Liability (b)	Amounts Recognized in Expense Through Measurement Date June 30, 2020 (c)	Deferred Outflows of Resources (a) - (c)	Deferred Inflows of Resources (b) - (c)
2018	\$ -	\$ -	\$ -	\$ -	\$ -
2019	249,320	-	79,150	170,170	-
2020	-	(190,471)	(30,234)	-	(160,237)
Total				\$ 170,170	\$ (160,237)

Expense and Deferred Outflows and Inflows

	Measurement Period:	2019-2020
	Reporting Period:	2019-2020
Expense		
Service Cost	\$	148,363
Interest on Total OPEB Liability		144,980
Changes of Benefit Terms		-
Recognized Differences Between Expected and Actual Experience		(65,259)
Recognized Changes of Assumptions		9,341
Other Miscellaneous (Income)/Expense		-
Total Expense	\$	237,425

	Report Year Ending June 30, 2020	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ -	\$ (345,872)
Changes of Assumptions	170,170	(160,237)
Contributions Subsequent to the Measurement Date	-	-
Total	\$ 170,170	\$ (506,109)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	Report Year Ending June 30:	Amount
	2021 \$	(55,918)
	2022	(55,918)
	2023	(55,918)
	2024	(55,918)
	2025	(83,623)
	Remaining	(28,644)

Reconciliation of Expense

	Total OPEB Liability	Deferred (Inflows)	Deferred Outflows	Net Deferrals	Total OPEB Liability plus Net Deferrals	Annual Expense
Balance as of Measurement Date June 30, 2019 / Report Date June 30, 2019	\$ (4,542,208)	\$ -	\$ 209,745	\$ 209,745	\$ (4,332,463)	
Service Cost	(148,363)					\$ 148,363
Interest on Total OPEB Liability	(144,980)					144,980
Effect of Changes of Benefit Terms	-					-
Effect of Liability Gains or Losses	411,131	(411,131)	-	(411,131)		
Effect of Assumption Changes or Inputs	190,471	(190,471)	-	(190,471)		
Benefit Payments	117,237				117,237	
Implicit Subsidy Credit	-				-	
Recognition of Liability Gains or Losses		65,259	-	65,259		(65,259)
Recognition of Assumption Changes or Inputs		30,234	(39,575)	(9,341)		9,341
Annual Expense					(237,425)	\$ 237,425
Balance as of Measurement Date June 30, 2020 / Report Date June 30, 2020	\$ (4,116,712)	\$ (506,109)	\$ 170,170	\$ (335,939)	\$ (4,452,651)	

Interest on Total OPEB Liability

For the report year ending June 30, 2020

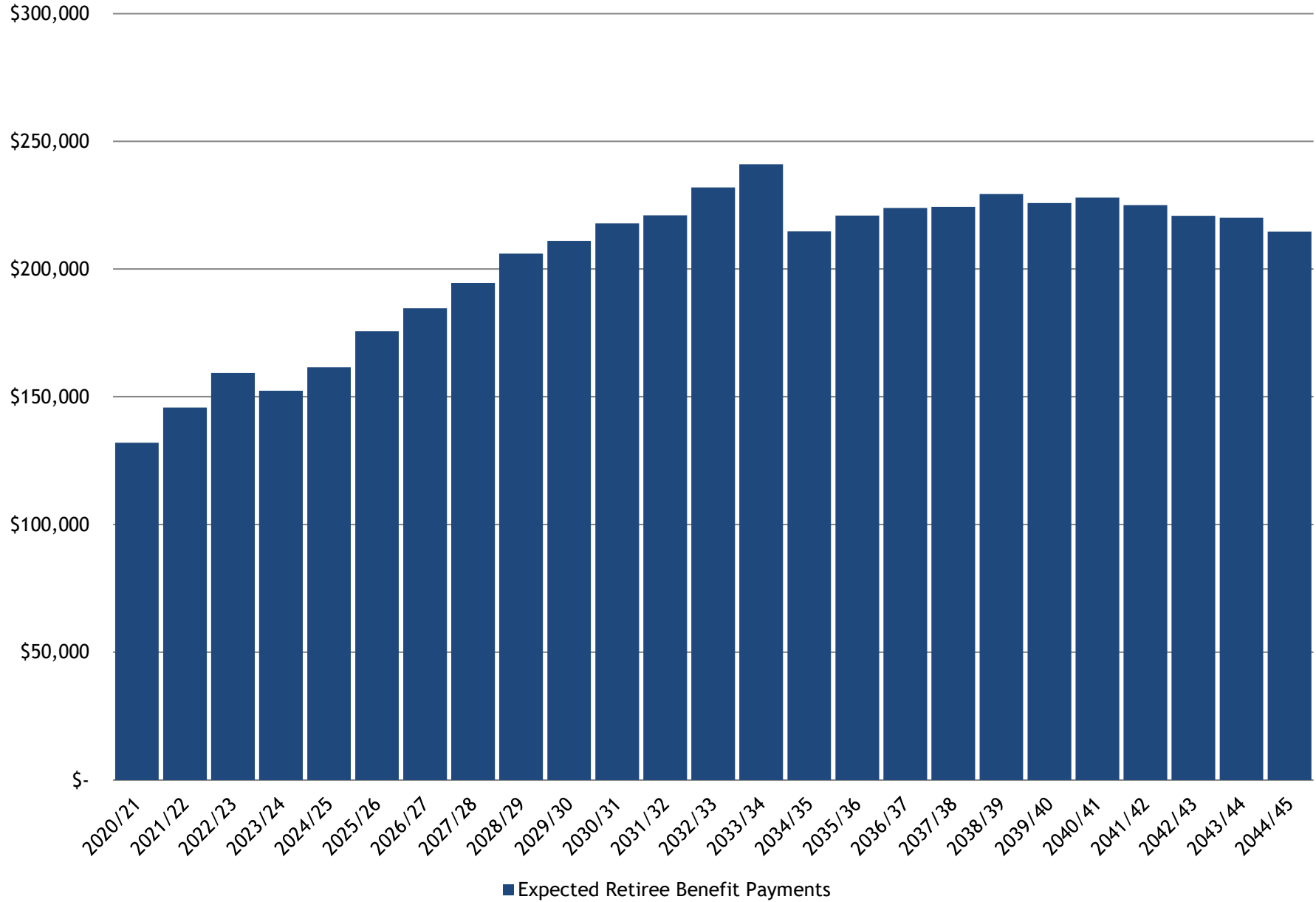
Interest on Total OPEB Liability	Amount for Period (a)	Portion of Period (b)	Interest Rate (c)	Interest on the Total OPEB Liability (d) = (a) × (b) × (c)
Beginning Total OPEB Liability	\$ 4,542,208	100%	3.13%	\$ 142,171
Service Cost	148,363	100%	3.13%	4,644
Benefit Payments	(117,237)	50%	3.13%	(1,835)
Implicit Subsidy	-	50%	3.13%	-
Total Interest on Total OPEB Liability				<u>\$ 144,980</u>

OPEB Cash-Flow Projections

OPEB cash-flow projections for current participants for the next twenty-five years follow.

Measurement Period Ending June 30:	Expected Retiree		Total Expected
	Benefit Payments	Implicit Subsidy	Benefit Payments
2021	\$ 131,963	\$ -	\$ 131,963
2022	145,734	-	145,734
2023	159,308	-	159,308
2024	152,370	-	152,370
2025	161,463	-	161,463
2026	175,656	-	175,656
2027	184,630	-	184,630
2028	194,544	-	194,544
2029	206,014	-	206,014
2030	211,002	-	211,002
2031	217,821	-	217,821
2032	221,033	-	221,033
2033	231,888	-	231,888
2034	240,961	-	240,961
2035	214,670	-	214,670
2036	220,890	-	220,890
2037	223,879	-	223,879
2038	224,290	-	224,290
2039	229,309	-	229,309
2040	225,787	-	225,787
2041	227,964	-	227,964
2042	224,964	-	224,964
2043	220,810	-	220,810
2044	220,108	-	220,108
2045	214,575	-	214,575

OPEB Cash-Flow Projections for Current Participants



Schedule of Implicit Subsidy Liability

Actuarial standard of practice (ASOP) number 6, "Measuring Retiree Group Benefits Obligations and Determining Retiree Group Benefits Program Periodic Costs or Actuarially Determined Contributions", requires the inclusion of the implicit subsidy in OPEB valuations.

The implicit subsidy arises when an employer allows a retiree and the retiree's dependents to continue on the plans for active employees, and pay the active-employee premiums. Retirees are not paying the true cost of their benefits because they have higher costs than active employees, and therefore are partially subsidized by the active employees. Once a retiree reaches Medicare eligibility, the rates are set for Medicare retirees separately, and are

Measurement Date (June 30):	2018	2019	2020
Report Date (June 30):	<u>2018</u>	<u>2019</u>	<u>2020</u>
Benefit Payments	\$ 4,104,989	\$ 4,542,208	\$ 4,116,712
Implicit Subsidy	<u>-</u>	<u>-</u>	<u>-</u>
Total OPEB Liability	<u>\$ 4,104,989</u>	<u>\$ 4,542,208</u>	<u>\$ 4,116,712</u>
Discount Rate	3.50%	3.13%	2.45%

Schedule of Deferred Outflows and Inflows of Resources

Schedule of Deferred Outflows and Inflows of Resources

	Measurement Period	Base Amount	Amount Previously Recognized	Recognition Period	Remaining Period	Increase/(Decrease) in Expense: Measurement / Report Years Ending June 30:						Remaining
						2020	2021	2022	2023	2024	2025	
Differences Between Expected and Actual Experience	2017-2018	-	-	6.3	4.3	-	-	-	-	-	-	-
	2018-2019	-	-	6.3	5.3	-	-	-	-	-	-	-
	2019-2020	(411,131)	-	6.3	6.3	(65,259)	(65,259)	(65,259)	(65,259)	(65,259)	(65,259)	(19,577)
Changes of Assumptions	2017-2018	-	-	6.3	4.3	-	-	-	-	-	-	-
	2018-2019	249,320	39,575	6.3	5.3	39,575	39,575	39,575	39,575	39,575	11,870	-
	2019-2020	(190,471)	-	6.3	6.3	(30,234)	(30,234)	(30,234)	(30,234)	(30,234)	(30,234)	(9,067)

Summary of Deferred Outflows and Inflows of Resources

Measurement Period: July 1, 2019 - June 30, 2020

Fiscal Reporting Period: July 1, 2019 - June 30, 2020

	Measurement/Report Years Ending June 30:						Remaining
	2020	2021	2022	2023	2024	2025	Remaining
Differences Between Expected and Actual Experience	\$ (65,259)	\$ (65,259)	\$ (65,259)	\$ (65,259)	\$ (65,259)	\$ (65,259)	\$ (19,577)
Changes of Assumptions	9,341	9,341	9,341	9,341	9,341	(18,364)	(9,067)
Total	\$ (55,918)	\$ (55,918)	\$ (55,918)	\$ (55,918)	\$ (55,918)	\$ (83,623)	\$ (28,644)

Schedule of Changes in the Total OPEB Liability and Related Ratios

GASB 75 requires a disclosure of the changes in the Total OPEB Liability for the last ten fiscal years, or for as many years as are available.

Measurement Date (June 30):	2018	2019	2020
Report Date (June 30):	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Total OPEB Liability</u>			
Service Cost	\$ 127,662	\$ 131,173	\$ 148,363
Interest	140,378	155,268	144,980
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual Experience	-	-	(411,131)
Changes of Assumptions	-	249,320	(190,471)
Benefit Payments	(92,380)	(98,542)	(117,237)
Implicit Subsidy Credit	-	-	-
Net Change in Total OPEB Liability	175,660	437,219	(425,496)
Total OPEB Liability – Beginning	<u>3,929,329</u>	<u>4,104,989</u>	<u>4,542,208</u>
Total OPEB Liability – Ending	<u>\$ 4,104,989</u>	<u>\$ 4,542,208</u>	<u>\$ 4,116,712</u>
Covered-Employee Payroll	\$ 2,441,044	\$ 2,508,173	\$ 2,577,148
District's Total OPEB Liability as a Percentage of Covered-Employee Payroll	168.2%	181.1%	159.7%

Notes to schedule: the District adopted GASB 75 for the fiscal year ending June 30, 2018.

Draft Notes to the Financial Statements

A draft of the required notes to the District's financial statements, based on the requirements of GASB 75 and our understanding of the District's retiree health plan, follows.

Notes to the Financial Statements for the Year Ended June 30, 2020

Summary of Significant Accounting Policies

Other Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense information about the fiduciary net position of the District's Retiree Health Benefits Plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

Note X – Other Post-Employment Benefits (OPEB)

Plan Description

The District administers an Agent Multiple-Employer defined-benefit post-employment healthcare plan (The Plan). Dependents are eligible to enroll, and benefits continue to surviving spouses for 1 year following the member's death.

Benefits Provided

Retirees are eligible for medical benefits if they retire at Age 50+. A retiree who was hired before 7/1/2013 and retires with 15+ years of service is eligible to receive a payment of \$1,256 per month for fiscal-year end 6/30/2021. The amount of this payment increases 3% annually. All other retirees are eligible to receive \$540 per month with no service requirements. There are no disability benefits.

Employees Covered by Benefit Terms

At June 30, 2020 (the census date), the benefit terms covered the following employees:

<u>Category</u>	<u>Count</u>
Inactive employees, spouses, or beneficiaries currently receiving benefit payments:	13
Inactive employees entitled to but not yet receiving benefit payments:	0
Active employees:	22
Total	35

Draft Notes to the Financial Statements

Contributions

The District pays benefits as they come due.

Contribution rate:	Benefits Due
Reporting period contributions:	\$117,237

Financial Report

The District issues a stand-alone financial report that is available to the public. The report is available at: <https://www.mpwmd.net/who-we-are/finance/budgets/>

Total OPEB Liability

The District's total OPEB liability was valued as of June 30, 2020, and was used to calculate the total OPEB liability measured as of June 30, 2020.

Actuarial Assumptions

The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Measurement Date:	June 30, 2019	June 30, 2020
Discount Rate	3.13%	2.45%
Inflation	2.50%	0.75%
Healthcare Cost Trend Rates	n/a	7.00% Trending down to 3.84% over 54 years. Applies to calendar years.
Salary Increases	2.750%	2.750% Additional merit-based increases based on CalPERS merit salary increase tables.
Mortality Rates	Based on CalPERS tables.	

Discount Rate

The discount rate used to measure the total OPEB liability is 2.45%. The District's OPEB Plan is an unfunded plan, therefore the discount rate was set to the rate of tax-exempt, high-quality 20-year municipal bonds, as of the valuation date.

Draft Notes to the Financial Statements

<i>Changes in the Total OPEB Liability</i>	<i>Increase/(Decrease) Total OPEB Liability</i>
Balance as of Report Date June 30, 2019	\$ 4,542,208
Changes for the year:	
Service Cost	148,363
Interest	144,980
Changes of Benefit Terms	-
Differences Between Expected and Actual Experience	(411,131)
Changes of Assumptions	(190,471)
Benefit Payments	(117,237)
Implicit Subsidy Credit	-
Other Miscellaneous Income/(Expense)	-
Net Changes	(425,496)
Balance as of Report Date June 30, 2020	\$ 4,116,712

Sensitivity of Liability to Changes in the Discount Rate and Healthcare Cost Trend Rate

Sensitivity of the total OPEB liability to changes in the discount rate. The total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (1.45%) or one percentage point higher (3.45%) follows:

	1% Decrease 1.45%	Discount Rate 2.45%	1% Increase 3.45%
Total OPEB Liability (Asset)	\$ 4,750,218	\$ 4,116,712	\$ 3,598,914
Increase (Decrease)	633,506		(517,798)
% Change	15.4%		-12.6%

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The healthcare trend for this valuation started at 7.00% and decreased to 3.84% over 54 years. The total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower (6.00%) or one percentage point higher (8.00%) than current healthcare cost trend rates follows:

	1% Decrease 6.00%	Trend Rate 7.00%	1% Increase 8.00%
Total OPEB Liability (Asset)	\$ 3,566,349	\$ 4,116,712	\$ 4,802,132
Increase (Decrease)	(550,363)		685,420
% Change	-13.4%		16.6%

Draft Notes to the Financial Statements

OPEB Expense and Deferred Inflows and Outflows of Resources Related to OPEB

For the report year ended June 30, 2020, the District recognized an OPEB expense of \$237,425. The District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	\$	\$
Differences Between Actual and Expected Experience	-	(345,872)
Changes of Assumptions	170,170	(160,237)
Contributions Subsequent to the Measurement Date	-	-
Total	\$ 170,170	\$ (506,109)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	Report Year Ending June 30:	Amount
	2021	\$ (55,918)
	2022	(55,918)
	2023	(55,918)
	2024	(55,918)
	2025	(83,623)
	Remaining	(28,644)
<i>Current Liability</i>		
Current OPEB Liability	\$ 130,366	
Non-Current OPEB Liability	3,986,346	
Total OPEB Liability	\$ 4,116,712	

Substantive Plan

A summary of the substantive plan used as the basis of the valuation follows.

Tier 1 – Hired Before 7/1/2013 or Classic Member under PEPR	
Less than 15 Years of Service	
Eligibility	On attainment of age 50.
Duration of coverage	Retiree's lifetime.
Dependent coverage	Eligible to enroll but no employer contribution. Surviving spouse benefits available for one year after retiree death, if applicable
Medical plan choices	Retiree will be enrolled in the Laborers Northern California Trust Special Plan.
Core Benefit	District contributes up to \$540. This amount is fixed.
15 or More Years of Service	
Eligibility	On attainment of age 50 and 15 years of Service.
Duration of coverage	Retiree's lifetime.
Dependent coverage	Eligible to enroll but no employer contribution. Surviving spouse benefits available for one year after retiree death, if applicable
Medical plan choices	Retiree will be enrolled in the Laborers Northern California Trust Special Plan.
Core Benefit	District contributes up to \$1,255.54 per month for fiscal-year end 6/30/2020. This cap increases by 3% on July 1st of each successive year.

Tier 2 – Hired After 1/1/2013 or PEPR New Member Under PEPR	
Eligibility	On attainment of age 50.
Duration of coverage	Retiree's lifetime.
Dependent coverage	Eligible to enroll but no employer contribution. Surviving spouse benefits available for one year after retiree death, if applicable.
Medical plan choices	Retiree will be enrolled in the Laborers Northern California Trust Special Plan.

Participant Summary

Census Date: June 30, 2020
 Age and service determined as of the census date.

Active Participants											
Age	Years of Service										Total
	< 1	1-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40+	
< 25											0
25-29	1	1									2
30-34		3									3
35-39	1			1							2
40-44		1			1						2
45-49			2	1							3
50-54		1			1	1		2			5
55-59							2				2
60-64			1						2		3
65-69											0
70+											0
Total	2	6	3	2	2	1	2	2	2	0	22

Average Active Participant Age: 46.4

Average Years of Service: 14.4

Changes from Prior Census

Active Participants	Count
Prior Census	24
Hires	+ 5
Terminations*	- 4
Retirements	- 3
Current Census	= 22

Inactive Participants			
Age	Retiree	Spouse**	Total
< 50			0
50-54	1		1
55-59			0
60-64	4		4
65-69	3		3
70-74	3		3
75-79	1		1
80-84	1		1
85-89			0
90+			0
Total	13	0	13

Inactive Participants	Retiree
Prior Census	10
Retirements	+ 3
Deaths*	- 0
Current Census	= 13

Average Inactive Participant Age: 68.8

*Includes withdrawals

**Retiree spouse ages are unknown

Participant Summary Charts

Census Date: June 30, 2020

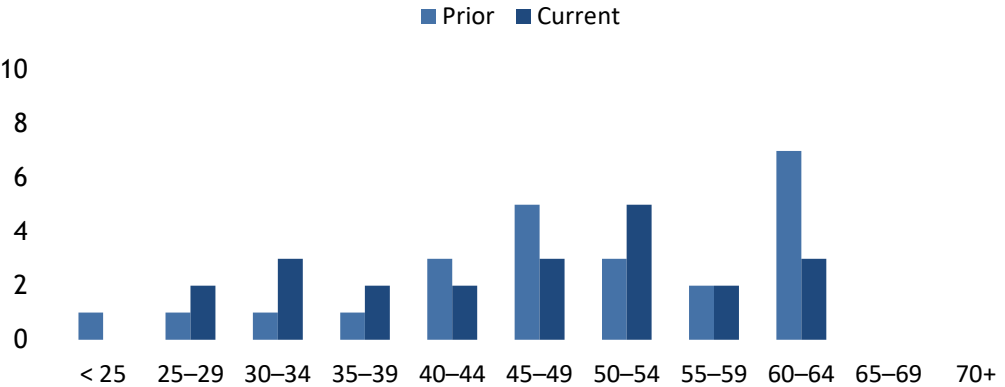
Age and service determined as of the census date.

Average Active

Participant Age

Prior: 49.2
 Current: 46.4
 Change: (2.8)
 % Change: -5.7%

Count of Actives by Age Bracket

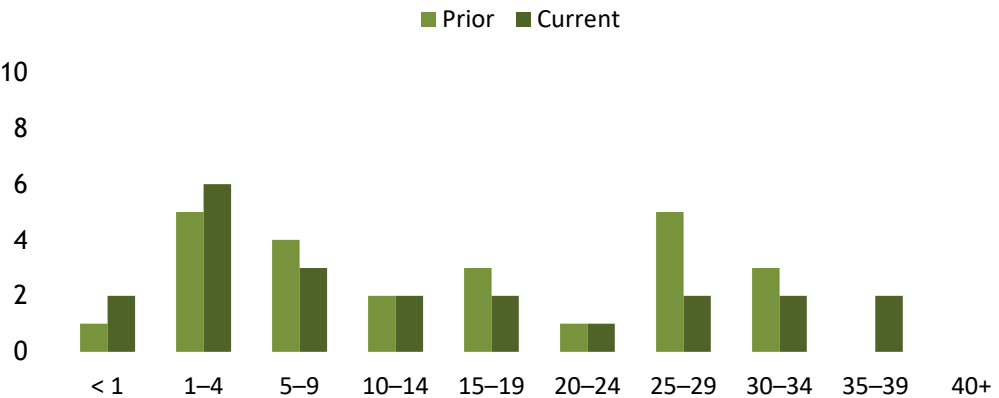


Average Years of

Service

Prior: 11.4
 Current: 14.4
 Change: 3.0
 % Change: 26.3%

Count of Actives by Years of Service

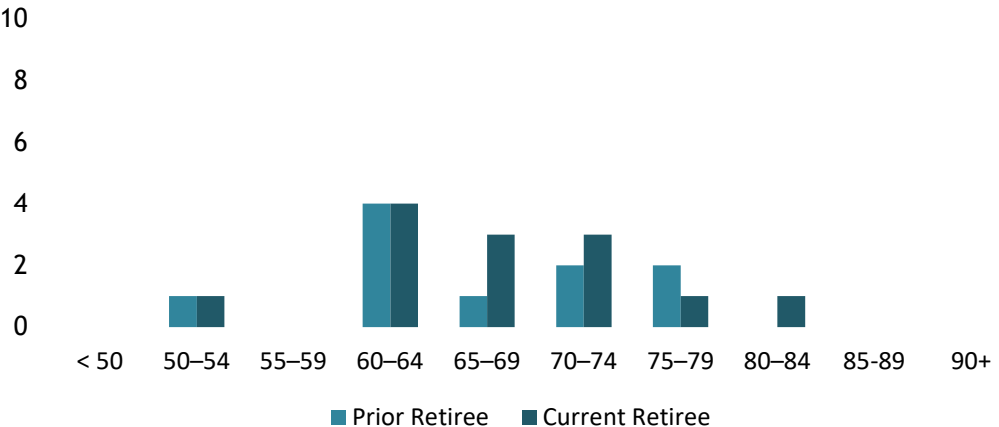


Average Inactive

Participant Age

Prior: 62.6
 Current: 68.8
 Change: 6.2
 % Change: 9.9%

Count of Inactives by Age Bracket



Actuarial Assumptions

A summary of the actuarial assumptions used for this valuation follows. We considered the reasonableness of each assumption independently based on its own merits, consistent with each other assumption, and the combined impact of all assumptions.

Assumption	Rates
Actuarial Cost Method	Entry-Age Normal, Level Percentage of Salary
Valuation Date	June 30, 2020
Measurement Date	June 30, 2020
Report Date	June 30, 2020
Discount Rate	The discount rate selected is 2.45%. The discount rate is the 20-year tax-exempt municipal bond yield for the valuation.
Mortality	Same as CalPERS. See appendix.
Termination Rates	Same as CalPERS. See appendix. Also known as "turnover".
Disability	Same as CalPERS. See appendix.
Retirement	Same as CalPERS. See appendix.
Annual Per Capita Claims	Not applicable.
Average Per Capita Cost for Implicit Subsidy Calculation	Not applicable.

Actuarial Assumptions

Assumption	Rates						
Aging or Morbidity Factors	Based on actual CalPERS HMO and PPO population data.						
Participant Contributions	Based on service at retirement and employee group.						
Salary Increases	2.750% The salary increase is used to determine the growth in the aggregate payroll. Individual Salary Increases: 2018 CalPERS Merit Salary Increases.						
Inflation Rate	0.75%						
Marital Status	Current Retirees: Actual spouse coverage is used. Future retirees: 70% assumed to be married.						
Spouse Gender	Assumes spouse of opposite gender for current and future retirees.						
Spouse Age Difference	Assumes males are three years older than females for future						
Participation	Current Retirees: Assume current elections continue until Future Retiree election assumptions summarized below: <table border="1" data-bbox="534 1102 1161 1220"> <thead> <tr> <th>Hire Dates</th> <th>Service Retirement</th> </tr> </thead> <tbody> <tr> <td>Pre-2013, 15+ Years of Service</td> <td>90%</td> </tr> <tr> <td>All Others</td> <td>75%</td> </tr> </tbody> </table>	Hire Dates	Service Retirement	Pre-2013, 15+ Years of Service	90%	All Others	75%
Hire Dates	Service Retirement						
Pre-2013, 15+ Years of Service	90%						
All Others	75%						
	*Assumed all covered spouses elect survivor spouse benefits.						
PEMHCA Administrative Fee	Not Applicable						
Annual PEMHCA Amount	Not Applicable						

Actuarial Assumptions

Assumption
Rates
Premiums

A single retiree premium was developed based on current enrollment patterns.

Grouping	Employee	Two-Party
Pre-Medicare Plans	\$ 13,584	\$ 27,168
Medicare Plans	\$ 4,374	8,748

Trend Rates

Medical long-term trends from Society of Actuaries "Long Term Healthcare Cost Trends Model v2020_b" using baseline assumptions. Applied to both claims and premiums.

Calendar Year	Pre-Medicare Trend	Medicare Trend
2021	7.00%	4.00%
2022	6.50%	4.00%
2023	6.00%	4.00%
2024	5.50%	4.00%
2025	5.20%	4.00%
2026	5.20%	4.00%
2027	5.20%	4.00%
2028	5.19%	4.00%
2029-2074
2075+	3.84%	4.00%

About GASB 75

This section includes a brief summary of GASB 75, as well as definitions of some of the key terminology used in this report.

About GASB 75

In General. In June 2015 the Governmental Accounting Standards Board released GASB 75, “Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions”. GASB 75 replaced GASB 45 for fiscal years beginning after June 15, 2017, for employers that sponsor OPEB plans. The provisions in GASB 75 are similar to the provisions of GASB 68 for pensions.

Accounting. GASB 75 requires a liability known as the Net OPEB Liability (NOL). The employer recognizes the NOL on its balance sheet. The employer also recognizes an OPEB expense in the income statement. GASB 45 recorded the Unfunded Accrued Actuarial Liability (UAAL) in the notes to the financial statement, whereas GASB 75 records the NOL, which is very similar to the UAAL with just a few technical differences, on the balance sheet.

Financial Statement Impact (Employers). One of the biggest changes to the financial statements of governmental employers that provide OPEB is the reporting of the OPEB liability on the face of the statements rather than in the footnotes. Governments that do not provide OPEB through a trust are required to recognize the entire OPEB liability in the financial statements. For governments that provide OPEB through an OPEB plan that is administered through a trust, the government’s OPEB liability is recognized net of the amount of the OPEB plan’s fiduciary net position.

Changes to the Measurement of the Total OPEB Liability. Measurement of the OPEB liability includes discounting future benefit payments for current and former employees and their beneficiaries to their present value and allocating the present value over past and future periods of the employee service (total OPEB liability), less the amount of the OPEB plan’s fiduciary net position. The calculation continues to include employee-related events, such as projected salary increases and projected years of service, if they affect the amount of OPEB payments employees will receive, as well as provisions for automatic cost-of-living adjustments (COLAs) and other automatic benefits. Additionally, ad hoc COLAs and other ad hoc benefit changes, which are made at the discretion of the government, are included in projections as well, if they routinely recur.

GASB 75 requires governments to discount projected OPEB payments to their present value. Under the new standard, governments discount the projected OPEB payments to be made in each year and the amount of plan assets (if a government administers the OPEB through a trust) available for providing those benefits to current active and inactive employees and their beneficiaries. Similar to the pension standards, the discount rate used is based on whether the plan assets are projected to be sufficient to make future payments. If the plan assets are sufficient, governments discount future payments using the long-term expected rate of return. If projected plan assets are insufficient to make all future payments to current and inactive employees and their beneficiaries, or if there are no plan assets held in trust, the discount rate is based on a high-quality 20-year tax-exempt general obligation municipal bond yield or index rate. “High-quality” is defined as being rated AA or higher (or an equivalent rating).

Cost Method. The Entry Age Normal Cost method must be used.

About GASB 75 (continued)

Factors that affect a government's OPEB liability, such as actual earnings on plan investments when the OPEB plan is administered as a trust, employee compensation changes, interest on the outstanding OPEB liability, contributions from employees and employers, and actual demographic and economic changes that are not in line with assumptions made in the actuarial calculations, are considered when determining the government's OPEB expense. A government's annual OPEB expense is calculated with consideration for factors affecting the OPEB liability within the reporting period. Several causes of changes in OPEB liability are immediately factored into the calculation of OPEB expense for the period, such as benefits earned each year, interest on the total OPEB liability, changes in benefit terms, and projected earnings on plan investments, if administered through a trust.

Governments are required to recognize deferred outflows of resources or deferred inflows of resources and then introduce into the expense calculation, systematically and rationally over the average remaining years of employment (active employees and inactive employees, including retirees), the effect on the total OPEB liability of differences between assumptions and actual experience.

Key Terminology

Actuarially Determined Contribution	A target or recommended contribution to a defined benefit OPEB plan for the reporting period, determined in conformity with Actuarial Standards of Practice based on the most recent measurement available when the contribution for the reporting period was adopted.
Actuarial Present Value of Projected Benefit Payments	Projected benefit payments discounted to reflect the expected effects of the time value (present value) of money and the probabilities of payment.
Agent Employer	An employer whose employees are provided with OPEB through an agent multiple-employer defined-benefit OPEB plan.
Closed Period	A specific number of years that is counted from one date, which declines to zero with the passage of time. For example, if the recognition period initially is five years on a closed basis, four years remain after the first year, three years after the second year, and so forth until no years remain.
Contributions	Additions to an OPEB plan's fiduciary net position for amounts from employers, non-employer contributing entities, or employees.
Dates and Periods	
• Census Date	The date of the census. It is usually the same as the Valuation Date .
• Measurement Date	The date on which assets are measured. The liabilities are rolled forward to this date from the Valuation Date , should it differ, using actuarial roll-forward techniques.
• Measurement Period	The year ending on the Measurement Date .
• Report Date	The date on which the amounts are reported in the financial statements. It is the same as the fiscal year-end. It may be up to one year ahead of the Measurement Date , with no roll-forward of liabilities or assets required.
• Reporting Period	The year ending on the Report Date . It is the same as the fiscal year.
• Valuation Date	The date on which the liabilities are valued.
Deferred Inflows and Outflows of Resources	The portion of the changes in the Net OPEB Liability that are not recognized in the current pension expense and are recognized in later periods. The changes deferred include differences between expected and actual experience, changes in assumptions, and differences between expected and actual earnings on OPEB plan investments.

Key Terminology (continued)

Defined-Benefit OPEB	OPEB for which the benefits that the employee will receive at or after separation from employment are defined by the benefit terms. The OPEB may be stated as (a) a specified dollar amount (b) an amount that is calculated based on one or more factors such as age, years of service, and compensation, or (c) a type or level of coverage such as prescription drug coverage or a percentage of health insurance premiums. OPEB that does not have all of the terms of defined contribution OPEB is classified as defined-benefit OPEB.
Discount Rate	A yield or index rate for 20-year, tax-exempt general-obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another scale), to the extent that the conditions in (a) are not met.
Fiduciary Net Position	The market value of assets as of the Measurement Date .
Implicit Subsidy	The implicit subsidy arises when an employer allows a retiree and the retiree's dependents to continue on the plans for active employees, and pay the active-employee premiums. Retirees are not paying the true cost of their benefits because they have higher costs than active employees, and therefore are partially subsidized by the active employees. Once a retiree reaches Medicare eligibility, the rates are set for Medicare retirees separately, and are set to be sufficient to cover the true costs of the Medicare retirees. Thus, there is no implicit subsidy for Medicare retirees.
Net OPEB Liability	The Total OPEB Liability minus the Fiduciary Net Position .
Normal Cost	See Service Cost .
Other Postemployment Benefits (OPEB)	Benefits (such as death benefits, life insurance, disability, and long-term care) that are paid in the period after employment and that are provided separately from a pension plan, as well as healthcare benefits paid in the period after employment, regardless of the manner in which they are provided. OPEB does not include termination benefits or termination payment for sick leave.
Projected Benefit Payments	All benefits estimated to be payable through OPEB plan to current active and inactive employees as a result of their past service and their expected future
Service Cost	The portions of the actuarial present value of projected benefit payments that are attributed to valuation years. Also called Normal Cost .
Substantive Plan	The plan terms as understood by the employer and the plan members at the time of the valuation, including only changes to plan terms that have been made and communicated to employees.
Total OPEB Liability	The liability of employers and non-employer contributing entities to employees for benefits provided through a defined-benefit OPEB plan that is administered through a trust that meets the criteria in paragraph 4 of GASB 75.

Decrement Tables

The valuation used the following decrement tables from the CalPERS OPEB Assumption Model, revised May 14, 2018:

Mortality	<u>Source Table</u>
Miscellaneous Employees	Mort and Disb Rates_PA Misc
Disability Rates	
Miscellaneous Employees	Mort and Disb Rates_PA Misc
Terminated Refund Rates	
Miscellaneous Employees	Terminated Refund Rates_Misc
Terminated Vested Rates	
Miscellaneous Employees	Terminated Vested Rates_PA Misc
Salary Scale Rates	
Miscellaneous Employees	Salary Scale Rates_PA Misc
Service Retirement Rates	
Miscellaneous Employees	
• 2.0% at 55	Rx PA Misc 2% @ 55
• 2.0% at 62	Rx PA Misc 2% @ 62

Sample Mortality and Disability Rates

Attained Age	Pre-Retirement Mortality				Post-Retirement Mortality						Disability			
	Male Assumptions		Female Assumptions		Male Assumptions			Female Assumptions			Male Assumptions		Female Assumptions	
	Non Industrial Death	Industrial Death	Non Industrial Death	Industrial Death	Healthy Recipients	Non Industrially Disabled	Industrially Disabled	Healthy Recipients	Non Industrially Disabled	Industrially Disabled	Non Industrial Disability	Industrial Disability	Non Industrial Disability	Industrial Disability
1	0.00000	0.00000	0.00000	0.00000	0.00016	0.00016	0.00003	0.00003	0.00003	0.00003	0.00000	0.00000	0.00000	0.00000
5	0.00000	0.00000	0.00000	0.00000	0.00016	0.00016	0.00003	0.00003	0.00003	0.00003	0.00000	0.00000	0.00000	0.00000
10	0.00000	0.00000	0.00000	0.00000	0.00016	0.00016	0.00003	0.00003	0.00003	0.00003	0.00000	0.00000	0.00000	0.00000
15	0.00016	0.00000	0.00003	0.00000	0.00016	0.00016	0.00003	0.00003	0.00003	0.00003	0.00017	0.00000	0.00010	0.00000
20	0.00022	0.00000	0.00007	0.00000	0.00022	0.00022	0.00004	0.00007	0.00007	0.00007	0.00017	0.00000	0.00010	0.00000
25	0.00029	0.00000	0.00011	0.00000	0.00029	0.00029	0.00006	0.00011	0.00011	0.00006	0.00017	0.00000	0.00010	0.00000
30	0.00038	0.00000	0.00016	0.00000	0.00038	0.00038	0.00007	0.00016	0.00016	0.00007	0.00019	0.00000	0.00024	0.00000
35	0.00049	0.00000	0.00027	0.00000	0.00049	0.00049	0.00009	0.00027	0.00027	0.00009	0.00039	0.00000	0.00071	0.00000
40	0.00064	0.00000	0.00037	0.00000	0.00064	0.00064	0.00010	0.00037	0.00037	0.00010	0.00102	0.00000	0.00135	0.00000
45	0.00080	0.00000	0.00054	0.00000	0.00080	0.00080	0.00012	0.00054	0.00054	0.00012	0.00151	0.00000	0.00188	0.00000
50	0.00116	0.00000	0.00079	0.00000	0.00372	0.01183	0.00372	0.00346	0.01083	0.00346	0.00158	0.00000	0.00199	0.00000
55	0.00172	0.00000	0.00120	0.00000	0.00437	0.01613	0.00437	0.00410	0.01178	0.00410	0.00158	0.00000	0.00149	0.00000
60	0.00255	0.00000	0.00166	0.00000	0.00671	0.02166	0.00671	0.00476	0.01404	0.00476	0.00153	0.00000	0.00105	0.00000
65	0.00363	0.00000	0.00233	0.00000	0.00928	0.02733	0.01113	0.00637	0.01757	0.00765	0.00128	0.00000	0.00088	0.00000
70	0.00623	0.00000	0.00388	0.00000	0.01339	0.03358	0.01607	0.00926	0.02184	0.01112	0.00102	0.00000	0.00084	0.00000
75	0.01057	0.00000	0.00623	0.00000	0.02316	0.04277	0.02779	0.01635	0.02969	0.01962	0.00102	0.00000	0.00088	0.00000
80	0.01659	0.00000	0.00939	0.00000	0.03977	0.06272	0.04773	0.03007	0.04641	0.03609	0.00102	0.00000	0.00088	0.00000
85	0.00000	0.00000	0.00000	0.00000	0.07122	0.09793	0.08547	0.05418	0.07847	0.06501	0.00000	0.00000	0.00000	0.00000
90	0.00000	0.00000	0.00000	0.00000	0.13044	0.14616	0.14348	0.10089	0.13220	0.11098	0.00000	0.00000	0.00000	0.00000
95	0.00000	0.00000	0.00000	0.00000	0.21658	0.21658	0.21658	0.17698	0.21015	0.17698	0.00000	0.00000	0.00000	0.00000
100	0.00000	0.00000	0.00000	0.00000	0.32222	0.32222	0.32222	0.28151	0.32226	0.28151	0.00000	0.00000	0.00000	0.00000
105	0.00000	0.00000	0.00000	0.00000	0.46691	0.46691	0.46691	0.43491	0.43491	0.43491	0.00000	0.00000	0.00000	0.00000
110	0.00000	0.00000	0.00000	0.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	0.00000	0.00000	0.00000	0.00000
115	0.00000	0.00000	0.00000	0.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	0.00000	0.00000	0.00000	0.00000
120	0.00000	0.00000	0.00000	0.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	0.00000	0.00000	0.00000	0.00000

Notes:

- 1) Pre-Retirement and Post-Retirement mortality rates include 20 years of projected on-going mortality improvement using Scale BB published by the Society of Actuaries.
- 2) Miscellaneous Plans usually have Industrial Death rates set to zero unless the agency has specifically contracted for Industrial Death benefits. If so, each Non-Industrial Death rate shown above will be split into two components: 99% will become the Non-Industrial Death rate and 1% will become the Industrial Death rate.
- 3) The Miscellaneous Non-Industrial Disability rates are used for Local Prosecutors.
- 4) Normally, Industrial Disability rates are zero for miscellaneous plans unless the agency has specifically contracted for Industrial Disability benefits. If so, each miscellaneous non-industrial disability rate will be split into two components: 50% will become the Non-Industrial Disability rate and 50% will become the Industrial Disability rate.

Sample Termination Rates

		Sample Terminated Refund Rates Public Agency Miscellaneous									
Entry Ages		15	20	25	30	35	40	45	50	55	59
Service	0	0.18120	0.17420	0.16740	0.16060	0.15370	0.14680	0.14000	0.13320	0.12620	0.12080
	5	0.02320	0.02120	0.01930	0.01740	0.01550	0.01360	0.01160	0.00970	0.00780	0.00620
	10	0.01550	0.01380	0.01210	0.01040	0.00880	0.00710	0.00550	0.00380	0.00210	0.00080
	15	0.00700	0.00600	0.00510	0.00420	0.00320	0.00230	0.00140	0.00040	0.00020	0.00020
	20	0.00450	0.00370	0.00290	0.00210	0.00130	0.00050	0.00010	0.00010	0.00010	0.00010
	25	0.00240	0.00170	0.00110	0.00050	0.00010	0.00010	0.00010	0.00010	0.00010	0.00010
	30	0.00110	0.00050	0.00010	0.00010	0.00010	0.00010	0.00010	0.00010	0.00000	0.00000
	35	0.00010	0.00010	0.00010	0.00010	0.00010	0.00010	0.00010	0.00000	0.00000	0.00000
	40	0.00010	0.00010	0.00010	0.00010	0.00010	0.00010	0.00000	0.00000	0.00000	0.00000
	45	0.00010	0.00010	0.00010	0.00010	0.00010	0.00000	0.00000	0.00000	0.00000	0.00000
	50	0.00010	0.00010	0.00010	0.00010	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000

		Sample Terminated Vested Rates Public Agency Miscellaneous									
Entry Ages		15	20	25	30	35	40	45	50	55	59
Service	0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	5	0.07140	0.06560	0.05970	0.05370	0.04770	0.04180	0.00000	0.00000	0.00000	0.00000
	10	0.05940	0.05300	0.04660	0.04030	0.03390	0.00000	0.00000	0.00000	0.00000	0.00000
	15	0.05110	0.04430	0.03730	0.03050	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	20	0.04050	0.03330	0.02610	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	25	0.02880	0.02120	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	30	0.01500	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	35	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	40	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	45	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
	50	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000

When a member is eligible to retire, the termination with vested benefits probability is set to zero

Sample Salary Scale Rates

Service	Entry Ages										Public Agency Miscellaneous			
	15	20	25	30	35	40	45	50	55	60	65	70	75	79
0	0.1220	0.1220	0.1220	0.1160	0.1090	0.1020	0.0950	0.0950	0.0950	0.0950	0.0950	0.0950	0.0950	0.0950
5	0.0640	0.0640	0.0640	0.0600	0.0550	0.0520	0.0480	0.0480	0.0480	0.0480	0.0480	0.0480	0.0480	0.0480
10	0.0460	0.0460	0.0460	0.0430	0.0410	0.0390	0.0370	0.0370	0.0370	0.0370	0.0370	0.0370	0.0370	0.0370
15	0.0420	0.0420	0.0420	0.0400	0.0380	0.0360	0.0340	0.0340	0.0340	0.0340	0.0340	0.0340	0.0340	0.0340
20	0.0390	0.0390	0.0390	0.0380	0.0360	0.0340	0.0330	0.0330	0.0330	0.0330	0.0330	0.0330	0.0330	0.0330
25	0.0370	0.0370	0.0370	0.0360	0.0340	0.0330	0.0310	0.0310	0.0310	0.0310	0.0310	0.0310	0.0310	0.0310
30	0.0350	0.0350	0.0350	0.0340	0.0330	0.0320	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
35	0.0350	0.0350	0.0350	0.0340	0.0330	0.0320	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
40	0.0350	0.0350	0.0350	0.0340	0.0330	0.0320	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
45	0.0350	0.0350	0.0350	0.0340	0.0330	0.0320	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
50	0.0350	0.0350	0.0350	0.0340	0.0330	0.0320	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300

Matrix of Sample Service Retirement Assumption Rates

Service	Attained Ages				Public Agency Miscellaneous 2.5% @ 55			
	50	55	60	65	70	75	79	
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
5	0.00800	0.02000	0.04400	0.12000	0.12000	1.00000	1.00000	
10	0.01400	0.03800	0.07200	0.15600	0.15600	1.00000	1.00000	
15	0.02000	0.05500	0.10100	0.19300	0.19300	1.00000	1.00000	
20	0.02600	0.07300	0.13000	0.22900	0.22900	1.00000	1.00000	
25	0.03300	0.12200	0.15800	0.26500	0.26500	1.00000	1.00000	
30	0.05000	0.19200	0.19700	0.33300	0.33300	1.00000	1.00000	
35	0.06000	0.30400	0.26100	0.38700	0.38700	1.00000	1.00000	
40	0.00000	0.36000	0.29100	0.40000	0.40000	1.00000	1.00000	
45	0.00000	0.00000	0.29100	0.40000	0.40000	1.00000	1.00000	
50	0.00000	0.00000	0.00000	0.40000	0.40000	1.00000	1.00000	

Service	Attained Ages				Public Agency Miscellaneous 2% @ 62			
	50	55	60	65	70	75	79	
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
5	0.00000	0.01000	0.03100	0.10800	0.12000	1.00000	1.00000	
10	0.00000	0.01900	0.05100	0.14100	0.15600	1.00000	1.00000	
15	0.00000	0.02800	0.07100	0.17300	0.19300	1.00000	1.00000	
20	0.00000	0.03600	0.09100	0.20600	0.22900	1.00000	1.00000	
25	0.00000	0.06100	0.11100	0.23900	0.26500	1.00000	1.00000	
30	0.00000	0.09600	0.13800	0.30000	0.33300	1.00000	1.00000	
35	0.00000	0.15200	0.18300	0.34800	0.38700	1.00000	1.00000	
40	0.00000	0.18000	0.20400	0.36000	0.40000	1.00000	1.00000	
45	0.00000	0.00000	0.20400	0.36000	0.40000	1.00000	1.00000	
50	0.00000	0.00000	0.00000	1.00000	1.00000	1.00000	1.00000	

ADMINISTRATIVE COMMITTEE

8. CONSIDER ADOPTION OF TREASURER'S REPORT FOR NOVEMBER 2020

Meeting Date: February 10, 2021 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 8-A comprises the Treasurer's Report for November 2020. Exhibit 8-B and Exhibit 8-C are listings of check disbursements for the period November 1-30, 2020. Check Nos. 38054 through 38126, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,075,364.63. This amount does not include any conservation rebates paid out during the current period. Exhibit 8-D reflects the unaudited version of the financial statements for the month ending November 30, 2020.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the November 2020 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 8-A** Treasurer's Report
- 8-B** Listing of Cash Disbursements-Regular
- 8-C** Listing of Cash Disbursements-Payroll
- 8-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR NOVEMBER 2020**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$101,475.30	\$431,517.02	\$10,589,906.05	\$2,856,783.89	\$13,979,682.26	\$13,540.30
Fee Deposits		1,095,517.23			1,095,517.23	960,089.63
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				6,200.66	6,200.66	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	990,510.02	(990,510.02)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	(963,000.00)
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(575.93)				(575.93)	
Credit Card Fees	(1,723.15)				(1,723.15)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(109,871.34)				(109,871.34)	
Payroll Checks/Direct Deposits	(124,464.42)				(124,464.42)	
General Checks	(838,729.79)				(838,729.79)	
Bank Draft Payments	-				0.00	
Ending Balance	\$16,620.69	\$536,524.23	\$10,589,906.05	\$2,862,984.55	\$14,006,035.52	\$10,629.93

Check Report

By Check Number

Date Range: 11/01/2020 - 11/30/2020



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	11/06/2020	Regular	0.00	395.00	38055
00767	AFLAC	11/06/2020	Regular	0.00	907.16	38056
00253	AT&T	11/06/2020	Regular	0.00	811.28	38057
19448	Monroe Stone Insurance Solutions, Inc.	11/06/2020	Regular	0.00	32.14	38058
18734	DeVeera Inc.	11/06/2020	Regular	0.00	6,947.00	38059
00277	Home Depot Credit Services	11/06/2020	Regular	0.00	420.60	38060
19897	John K. Cohan dba Telemetrix	11/06/2020	Regular	0.00	540.00	38061
05830	Larry Hampson	11/06/2020	Regular	0.00	651.20	38062
00222	M.J. Murphy	11/06/2020	Regular	0.00	55.64	38063
00223	Martins Irrigation Supply	11/06/2020	Regular	0.00	393.15	38064
00242	MBAS	11/06/2020	Regular	0.00	1,150.00	38065
13396	Navia Benefit Solutions, Inc.	11/06/2020	Regular	0.00	747.91	38066
00262	Pure H2O	11/06/2020	Regular	0.00	65.54	38067
00987	SDRMA - Prop & Liability Pkg	11/06/2020	Regular	0.00	5,198.45	38068
04709	Sherron Forsgren	11/06/2020	Regular	0.00	869.02	38069
19098	Specialty Construction, Inc.	11/06/2020	Regular	0.00	532,652.44	38070
09989	Star Sanitation Services	11/06/2020	Regular	0.00	90.71	38071
17965	The Maynard Group	11/06/2020	Regular	0.00	1,522.23	38072
00203	ThyssenKrup Elevator	11/06/2020	Regular	0.00	664.82	38073
00271	UPEC, Local 792	11/06/2020	Regular	0.00	902.50	38074
01197	USGS	11/06/2020	Regular	0.00	15,800.00	38075
00010	Access Monterey Peninsula	11/20/2020	Regular	0.00	875.00	38079
00763	ACWA-JPIA	11/20/2020	Regular	0.00	315.26	38080
01015	American Lock & Key	11/20/2020	Regular	0.00	65.55	38081
00760	Andy Bell	11/20/2020	Regular	0.00	711.00	38082
01347	ARC Document Solutions, LLC	11/20/2020	Regular	0.00	59.00	38083
00263	Arlene Tavani	11/20/2020	Regular	0.00	98.39	38084
00252	Cal-Am Water	11/20/2020	Regular	0.00	167.39	38085
12601	Carmel Valley Ace Hardware	11/20/2020	Regular	0.00	29.04	38086
06268	Comcast	11/20/2020	Regular	0.00	196.37	38087
04362	Costco Membership	11/20/2020	Regular	0.00	120.00	38088
19765	Daniel Larson	11/20/2020	Regular	0.00	178.25	38089
19448	Monroe Stone Insurance Solutions, Inc.	11/20/2020	Regular	0.00	31.66	38090
00192	Extra Space Storage	11/20/2020	Regular	0.00	885.00	38091
00083	Hayashi & Wayland Accountancy Corp.	11/20/2020	Regular	0.00	10,000.00	38092
00986	Henrietta Stern	11/20/2020	Regular	0.00	1,293.21	38093
00277	Home Depot Credit Services	11/20/2020	Regular	0.00	27.25	38094
03857	Joe Oliver	11/20/2020	Regular	0.00	1,293.21	38095
00094	John Arriaga	11/20/2020	Regular	0.00	2,500.00	38096
19764	Katrina Herrmann	11/20/2020	Regular	0.00	394.46	38097
00259	Marina Coast Water District	11/20/2020	Regular	0.00	811.31	38098
00259	Marina Coast Water District	11/20/2020	Regular	0.00	811.31	38099
19899	Marina Hernandez	11/20/2020	Regular	0.00	70.15	38100
05829	Mark Bekker	11/20/2020	Regular	0.00	1,094.00	38101
00223	Martins Irrigation Supply	11/20/2020	Regular	0.00	43.25	38102
00242	MBAS	11/20/2020	Regular	0.00	2,070.00	38103
20082	Moe Ammar	11/20/2020	Regular	0.00	83.37	38104
00118	Monterey Bay Carpet & Janitorial Svc	11/20/2020	Regular	0.00	1,260.00	38105
00274	Monterey One Water	11/20/2020	Regular	0.00	215,888.92	38106
00278	Monterey Tire Service	11/20/2020	Regular	0.00	24.73	38107
13396	Navia Benefit Solutions, Inc.	11/20/2020	Regular	0.00	647.91	38108
00036	Parham Living Trust	11/20/2020	Regular	0.00	850.00	38109
00755	Peninsula Welding Supply, Inc.	11/20/2020	Regular	0.00	64.50	38110

EXHIBIT 8-B

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Check Report

Date Range: 11/01/2020 - 11/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00282	PG&E	11/20/2020	Regular	0.00	18.08	38111
00282	PG&E	11/20/2020	Regular	0.00	62.62	38112
00282	PG&E	11/20/2020	Regular	0.00	4,013.04	38113
00282	PG&E	11/20/2020	Regular	0.00	10.40	38114
13430	Premiere Global Services	11/20/2020	Regular	0.00	383.29	38115
13394	Regional Government Services	11/20/2020	Regular	0.00	3,390.20	38116
02838	Solinst Canada Ltd	11/20/2020	Regular	0.00	91.31	38117
02838	Solinst Canada Ltd	11/20/2020	Regular	0.00	-91.31	38117
04341	State Board of Equalization	11/20/2020	Regular	0.00	2,160.00	38118
04341	State Board of Equalization	11/20/2020	Regular	0.00	1,970.40	38119
16717	State Water Resources Control Board	11/20/2020	Regular	0.00	2,625.00	38120
04719	Telit IoT Platforms, LLC	11/20/2020	Regular	0.00	272.09	38121
09425	The Ferguson Group LLC	11/20/2020	Regular	0.00	8,075.71	38122
04353	Thomas Christensen	11/20/2020	Regular	0.00	58.39	38123
00225	Trowbridge Enterprises Inc.	11/20/2020	Regular	0.00	431.25	38124
18163	Wex Bank	11/20/2020	Regular	0.00	943.04	38125
08105	Yolanda Munoz	11/20/2020	Regular	0.00	540.00	38126
Total Regular:				0.00	838,729.79	

EXHIBIT 8-B

Check Report

Date Range: 11/01/2020 - 11/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	11/06/2020	Bank Draft	0.00	11,834.37	DFT0001764
00266	I.R.S.	11/06/2020	Bank Draft	0.00	2,663.82	DFT0001765
00267	Employment Development Dept.	11/06/2020	Bank Draft	0.00	4,645.07	DFT0001766
00266	I.R.S.	11/06/2020	Bank Draft	0.00	682.00	DFT0001767
00267	Employment Development Dept.	11/06/2020	Bank Draft	0.00	204.50	DFT0001768
00266	I.R.S.	11/06/2020	Bank Draft	0.00	123.11	DFT0001770
00266	I.R.S.	11/06/2020	Bank Draft	0.00	117.48	DFT0001771
00267	Employment Development Dept.	11/06/2020	Bank Draft	0.00	6.07	DFT0001772
00266	I.R.S.	11/06/2020	Bank Draft	0.00	502.20	DFT0001773
00256	PERS Retirement	11/03/2020	Bank Draft	0.00	15,814.99	DFT0001774
00266	I.R.S.	11/20/2020	Bank Draft	0.00	12,210.51	DFT0001776
00266	I.R.S.	11/20/2020	Bank Draft	0.00	2,550.98	DFT0001777
00267	Employment Development Dept.	11/20/2020	Bank Draft	0.00	4,988.23	DFT0001778
00266	I.R.S.	11/20/2020	Bank Draft	0.00	408.02	DFT0001779
00256	PERS Retirement	11/06/2020	Bank Draft	0.00	15,549.29	DFT0001780
00768	ICMA	11/09/2020	Bank Draft	0.00	6,826.61	DFT0001815
00768	ICMA	11/23/2020	Bank Draft	0.00	2,650.09	DFT0001816
00769	Laborers Trust Fund of Northern CA	11/11/2020	Bank Draft	0.00	28,094.00	DFT0001822
Total Bank Draft:				0.00	109,871.34	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	69	0.00	838,821.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-91.31
Bank Drafts	29	18	0.00	109,871.34
EFT's	0	0	0.00	0.00
	107	88	0.00	948,601.13

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	69	0.00	838,821.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-91.31
Bank Drafts	29	18	0.00	109,871.34
EFT's	0	0	0.00	0.00
	107	88	0.00	948,601.13

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	11/2020	948,601.13
			948,601.13



Payroll Bank Transaction Report

By Payment Number

Date: 11/1/2020 - 11/30/2020

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5430	11/06/2020	Regular	1024	Stoldt, David J	0.00	5,913.54	5,913.54
5431	11/06/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.84	2,227.84
5432	11/06/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.05	2,031.05
5433	11/06/2020	Regular	1018	Prasad, Suresh	0.00	4,001.69	4,001.69
5434	11/06/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5435	11/06/2020	Regular	6063	Hampson, Larry M	0.00	2,073.37	2,073.37
5436	11/06/2020	Regular	1009	James, Gregory W	0.00	3,266.42	3,266.42
5437	11/06/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.73	4,230.73
5438	11/06/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.93	2,677.93
5439	11/06/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.50	1,965.50
5440	11/06/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.75	2,702.75
5441	11/06/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.19	3,685.19
5442	11/06/2020	Regular	6071	Foster, Ivie M	0.00	204.32	204.32
5443	11/06/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.13	2,373.13
5444	11/06/2020	Regular	6072	Hernandez, Marina	0.00	347.36	347.36
5445	11/06/2020	Regular	6069	Herrmann, Katrina F	0.00	810.13	810.13
5446	11/06/2020	Regular	6074	Kruse, Emerentia B	0.00	408.64	408.64
5447	11/06/2020	Regular	6070	Larson, Daniel K	0.00	388.22	388.22
5448	11/06/2020	Regular	1048	Lumas, Eric M	0.00	1,811.39	1,811.39
5449	11/06/2020	Regular	6073	Stewart, Jonathan D	0.00	408.64	408.64
5450	11/06/2020	Regular	1001	Bravo, Gabriela D	0.00	2,620.75	2,620.75
5451	11/06/2020	Regular	1076	Jakic, Tricia	0.00	2,583.98	2,583.98
5452	11/06/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.86	2,706.86
5453	11/06/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.22	3,468.22
5454	11/06/2020	Regular	1040	Smith, Kyle	0.00	2,389.57	2,389.57
5455	11/06/2020	Regular	1047	Timmer, Christopher	0.00	3,300.98	3,300.98
5456	11/06/2020	Regular	7015	Adams, Mary L	0.00	459.02	459.02
5457	11/06/2020	Regular	7014	Evans, Molly F	0.00	596.12	596.12
5458	11/06/2020	Regular	7017	Hoffmann, Gary D	0.00	374.02	374.02
5459	11/06/2020	Regular	7018	Riley, George T	0.00	498.69	498.69
5460	11/20/2020	Regular	1024	Stoldt, David J	0.00	5,913.56	5,913.56
5461	11/20/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.86	2,227.86
5462	11/20/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.06	2,031.06
5463	11/20/2020	Regular	1018	Prasad, Suresh	0.00	4,001.70	4,001.70
5464	11/20/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5465	11/20/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,653.45	2,653.45
5466	11/20/2020	Regular	6063	Hampson, Larry M	0.00	1,171.82	1,171.82
5467	11/20/2020	Regular	1009	James, Gregory W	0.00	3,266.44	3,266.44
5468	11/20/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.75	4,230.75
5469	11/20/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.95	2,677.95
5470	11/20/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.50	1,965.50
5471	11/20/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.77	2,702.77
5472	11/20/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.21	3,685.21
5473	11/20/2020	Regular	6071	Foster, Ivie M	0.00	408.64	408.64
5474	11/20/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.15	2,373.15
5475	11/20/2020	Regular	6069	Herrmann, Katrina F	0.00	866.88	866.88
5476	11/20/2020	Regular	6070	Larson, Daniel K	0.00	429.08	429.08
5477	11/20/2020	Regular	1048	Lumas, Eric M	0.00	1,811.40	1,811.40
5478	11/20/2020	Regular	1001	Bravo, Gabriela D	0.00	2,620.78	2,620.78
5479	11/20/2020	Regular	1076	Jakic, Tricia	0.00	2,583.99	2,583.99
5480	11/20/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.87	2,706.87
5481	11/20/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.24	3,468.24
5482	11/20/2020	Regular	1040	Smith, Kyle	0.00	2,389.58	2,389.58
5483	11/20/2020	Regular	1047	Timmer, Christopher	0.00	2,285.88	2,285.88
38054	11/06/2020	Regular	1042	Hamilton, Maureen C.	0.00	0.00	0.00
38076	11/06/2020	Regular	7007	Byrne, Jeanne	747.47	0.00	747.47
38077	11/06/2020	Regular	7009	Edwards, Alvin	698.70	0.00	698.70

EXHIBIT 8-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
38078	11/06/2020	Regular	7004	Potter, David L	236.96	0.00	236.96
Total:					1,683.13	122,781.29	124,464.42



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH NOVEMBER 30, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 1,000
Water supply charge			-	-	(159)	3,300,000	(2,376)
User fees	320,804	125,192	75,115	521,111	2,284,426	4,250,000	1,596,521
Mitigation revenue	-			-	-	-	-
Capacity fees			34,480	34,480	109,625	400,000	181,895
Permit fees	-	18,572		18,572	73,492	198,000	93,918
Investment income	5,542	658	-	6,201	(17,390)	200,000	63,362
Miscellaneous	-	-	-	-	9,542	15,000	5,765
Sub-total district revenues	326,346	144,422	109,595	580,363	2,459,536	10,413,000	1,940,084
Project reimbursements	-	18,128	544,554	562,681	1,703,320	2,436,000	855,703
Legal fee reimbursements		-		-	450	16,000	150
Grants	-	-	-	-	7,274	2,495,400	-
Recording fees		2,750		2,750	16,170	6,000	16,210
Sub-total reimbursements	-	20,878	544,554	565,431	1,727,215	4,953,400	872,063
From Reserves	-	-	-	-	-	9,055,400	-
Total revenues	326,346	165,300	654,148	1,145,794	4,186,750	24,421,800	2,812,147
EXPENDITURES							
Personnel:							
Salaries	61,862	42,598	74,652	179,113	945,808	2,651,200	1,005,799
Retirement	6,019	4,048	7,373	17,440	490,292	647,400	436,935
Unemployment Compensation	(580)	(1,800)	-	(2,380)	2,584	3,000	2,457
Auto Allowance	92	92	277	462	2,262	6,000	2,308
Deferred Compensation	151	151	454	757	3,544	9,400	3,572
Temporary Personnel	-	-	-	-	-	50,000	46,542
Workers Comp. Ins.	2,822	244	1,869	4,935	22,768	85,000	40,797
Employee Insurance	13,739	9,042	13,102	35,884	191,814	505,700	186,293
Medicare & FICA Taxes	1,427	667	1,143	3,238	19,325	46,800	20,298
Personnel Recruitment	-	-	-	-	-	3,000	550
Other benefits	41	26	33	100	500	1,500	350
Staff Development	73	197	59	329	1,991	29,700	4,645
Sub-total personnel costs	85,648	55,265	98,963	239,876	1,680,887	4,038,700	1,750,547
Services & Supplies:							
Board Member Comp	770	749	776	2,295	17,010	33,900	13,095
Board Expenses	243	154	196	593	3,083	10,000	995
Rent	985	230	915	2,130	10,650	23,200	10,250
Utilities	926	569	751	2,246	11,642	33,200	13,456
Telephone	1,665	1,141	1,154	3,960	22,243	46,500	18,600
Facility Maintenance	3,033	1,924	2,441	7,398	19,201	56,300	27,903
Bank Charges	943	598	759	2,299	7,382	15,100	8,014
Office Supplies	487	309	392	1,188	5,169	17,700	7,724
Courier Expense	100	63	80	243	1,840	6,100	2,676
Postage & Shipping	79	50	63	192	948	6,800	1,332
Equipment Lease	375	238	302	914	5,193	13,900	5,270
Equip. Repairs & Maintenance	317	201	255	773	1,113	7,000	4,285
Photocopy Expense				-			
Printing/Duplicating/Binding	24	15	19	59	59	500	-
IT Supplies/Services	3,220	2,042	2,591	7,853	116,894	220,000	97,252
Operating Supplies	-	250	-	250	746	16,100	5,848
Legal Services	6,288	4,746	7,191	18,226	111,094	400,000	87,120



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH NOVEMBER 30, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	11,876	7,531	9,558	28,965	107,715	360,200	137,206
Transportation	1,140	-	171	1,311	9,949	34,000	14,273
Travel	573	-	-	573	2,472	26,100	7,315
Meeting Expenses	359	228	289	875	6,125	6,700	1,752
Insurance	-	-	-	-	-	98,000	29,285
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	2,393	1,517	1,926	5,836	27,922	38,300	27,320
Public Outreach	8	5	7	20	250	3,900	1,288
Assessors Administration Fee	-	-	-	-	-	20,000	-
Miscellaneous	-	-	-	-	386	3,000	379
Sub-total services & supplies costs	35,802	22,560	29,836	88,198	489,085	1,499,600	522,636
Project expenditures	33,053	37,107	669,990	740,149	4,796,659	16,639,100	2,383,778
Fixed assets	-	-	-	-	34,270	220,000	7,363
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	-	230,000	63,748
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	33,053	37,107	669,990	740,149	4,830,929	18,883,500	2,454,890
Total expenditures	154,503	114,931	798,788	1,068,223	7,000,901	24,421,800	4,728,073
Excess (Deficiency) of revenues over expenditures	\$ 171,843	\$ 50,368	\$ (144,640)	\$ 77,571	\$ (2,814,151)	\$ -	\$ (1,915,926)

ADMINISTRATIVE COMMITTEE

9. CONSIDER ADOPTION OF TREASURER'S REPORT FOR DECEMBER 2020

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 9-A comprises the Treasurer's Report for December 2021. Exhibit 9-B and Exhibit 9-C are listings of check disbursements for the period December 1-31, 2020. Check Nos. 38127 through 38314, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,326,849.86. This amount included \$16,999.99 for conservation rebates paid out during the current period. Exhibit 9-D reflects the unaudited version of the financial statements for the month ending December 31, 2020.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the December 2020 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 9-A** Treasurer's Report
- 9-B** Listing of Cash Disbursements-Regular
- 9-C** Listing of Cash Disbursements-Payroll
- 9-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR DECEMBER 2020**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$16,620.69	\$536,524.23	\$10,589,906.05	\$2,862,984.55	\$14,006,035.52	\$10,629.93
Fee Deposits		1,148,875.35			1,148,875.35	239,132.48
MoCo Tax & WS Chg Installment Pymt		3,264,655.06			3,264,655.06	
Interest Received				2,100.29	2,100.29	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,445,199.35	(1,445,199.35)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(444.59)				(444.59)	
Credit Card Fees	(825.73)				(825.73)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(139,446.28)				(139,446.28)	
Payroll Checks/Direct Deposits	(187,481.60)				(187,481.60)	
General Checks	(995,026.92)				(995,026.92)	
Bank Draft Payments	(3,624.74)				(3,624.74)	
Ending Balance	\$134,970.18	\$3,504,855.29	\$10,589,906.05	\$2,865,084.84	\$17,094,816.36	\$249,762.41

EXHIBIT 9-B

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Check Report

By Check Number



Monterey Peninsula Water Management Dist

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	12/07/2020	Regular	0.00	395.00	38184
00010	Access Monterey Peninsula	12/07/2020	Regular	0.00	875.00	38185
01188	Alhambra	12/07/2020	Regular	0.00	55.60	38186
00252	Cal-Am Water	12/07/2020	Regular	0.00	118.10	38187
00252	Cal-Am Water	12/07/2020	Regular	0.00	78.11	38188
02777	California Dept. Fish & Wildlife	12/07/2020	Regular	0.00	850.00	38189
02777	California Dept. Fish & Wildlife	12/07/2020	Regular	0.00	850.00	38190
16237	California Water Efficiency Partnership	12/07/2020	Regular	0.00	125.00	38191
01001	CDW Government	12/07/2020	Regular	0.00	145.00	38192
00230	Cisco Systems, Inc.	12/07/2020	Regular	0.00	290.00	38193
00281	CoreLogic Information Solutions, Inc.	12/07/2020	Regular	0.00	973.45	38194
11822	CSC	12/07/2020	Regular	0.00	5,000.00	38195
04041	Cynthia Schmidlin	12/07/2020	Regular	0.00	868.03	38196
00046	De Lay & Laredo	12/07/2020	Regular	0.00	29,012.00	38197
00041	Denise Duffy & Assoc. Inc.	12/07/2020	Regular	0.00	15,228.74	38198
18734	DeVeera Inc.	12/07/2020	Regular	0.00	6,947.00	38199
00758	FedEx	12/07/2020	Regular	0.00	191.67	38200
00993	Harris Court Business Park	12/07/2020	Regular	0.00	721.26	38201
04717	Inder Osahan	12/07/2020	Regular	0.00	1,293.21	38202
05371	June Silva	12/07/2020	Regular	0.00	578.00	38203
00222	M.J. Murphy	12/07/2020	Regular	0.00	5.88	38204
00117	Marina Backflow Company	12/07/2020	Regular	0.00	150.00	38205
00259	Marina Coast Water District	12/07/2020	Regular	0.00	938.96	38206
00259	Marina Coast Water District	12/07/2020	Regular	0.00	938.96	38207
01012	Mark Dudley	12/07/2020	Regular	0.00	540.00	38208
00223	Martins Irrigation Supply	12/07/2020	Regular	0.00	49.70	38209
00242	MBAS	12/07/2020	Regular	0.00	8,855.00	38210
16182	Monterey County Weekly	12/07/2020	Regular	0.00	863.00	38211
13396	Navia Benefit Solutions, Inc.	12/07/2020	Regular	0.00	747.91	38212
00755	Peninsula Welding Supply, Inc.	12/07/2020	Regular	0.00	131.29	38213
00282	PG&E	12/07/2020	Regular	0.00	1,695.03	38214
00282	PG&E	12/07/2020	Regular	0.00	39,263.16	38215
18544	Psomas	12/07/2020	Regular	0.00	18,267.56	38216
00262	Pure H2O	12/07/2020	Regular	0.00	65.54	38217
13394	Regional Government Services	12/07/2020	Regular	0.00	5,880.20	38218
00251	Rick Dickhaut	12/07/2020	Regular	0.00	543.40	38219
04709	Sherron Forsgren	12/07/2020	Regular	0.00	869.02	38220
09989	Star Sanitation Services	12/07/2020	Regular	0.00	90.71	38221
17965	The Maynard Group	12/07/2020	Regular	0.00	1,525.77	38222
00024	Three Amigos Pest Control DBA Central Coast Ext	12/07/2020	Regular	0.00	104.00	38223
18737	U.S. Bank Equipment Finance	12/07/2020	Regular	0.00	871.82	38224
00221	Verizon Wireless	12/07/2020	Regular	0.00	1,358.77	38225
18163	Wex Bank	12/07/2020	Regular	0.00	252.20	38226
00763	ACWA-JPIA	12/11/2020	Regular	0.00	333.10	38227
04349	American Water Resources Assoc.	12/11/2020	Regular	0.00	179.00	38228
04039	American Water Works Association	12/11/2020	Regular	0.00	1,864.00	38229
00253	AT&T	12/11/2020	Regular	0.00	807.51	38230
00252	Cal-Am Water	12/11/2020	Regular	0.00	166.37	38231
04350	California Special Districts Assoc.	12/11/2020	Regular	0.00	7,805.00	38232
16237	California Water Efficiency Partnership	12/11/2020	Regular	0.00	125.00	38233
19765	Daniel Larson	12/11/2020	Regular	0.00	46.58	38234
12655	Graphicsmiths	12/11/2020	Regular	0.00	2,738.80	38235
00277	Home Depot Credit Services	12/11/2020	Regular	0.00	28.30	38236

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Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00094	John Arriaga	12/11/2020	Regular	0.00	2,500.00	38237
19764	Katrina Herrmann	12/11/2020	Regular	0.00	70.15	38238
00222	M.J. Murphy	12/11/2020	Regular	0.00	41.48	38239
00118	Monterey Bay Carpet & Janitorial Svc	12/11/2020	Regular	0.00	1,260.00	38240
00274	Monterey One Water	12/11/2020	Regular	0.00	176.41	38241
04032	Normandeau Associates, Inc.	12/11/2020	Regular	0.00	292.50	38242
00154	Peninsula Messenger Service	12/11/2020	Regular	0.00	716.00	38243
00282	PG&E	12/11/2020	Regular	0.00	48.94	38244
00282	PG&E	12/11/2020	Regular	0.00	25.87	38245
00282	PG&E	12/11/2020	Regular	0.00	26.78	38246
00282	PG&E	12/11/2020	Regular	0.00	10.85	38247
04736	Pitney Bowes Global Financial Svc, LLC	12/11/2020	Regular	0.00	42.57	38248
13430	Premiere Global Services	12/11/2020	Regular	0.00	226.98	38249
19098	Specialty Construction, Inc.	12/11/2020	Regular	0.00	134,515.25	38250
04719	Telit IoT Platforms, LLC	12/11/2020	Regular	0.00	432.94	38251
04359	The Carmel Pine Cone	12/11/2020	Regular	0.00	726.00	38252
09425	The Ferguson Group LLC	12/11/2020	Regular	0.00	8,000.00	38253
00225	Trowbridge Enterprises Inc.	12/11/2020	Regular	0.00	1,003.22	38254
00269	U.S. Bank	12/11/2020	Regular	0.00	3,045.73	38255
	Void	12/11/2020	Regular	0.00	0.00	38256
04340	Valley Trophies & Detectors	12/11/2020	Regular	0.00	325.57	38257
16235	California Department of Tax and Fee Administrat	12/14/2020	Regular	0.00	560.10	38258
16235	California Department of Tax and Fee Administrat	12/14/2020	Regular	0.00	2,429.76	38259
16235	California Department of Tax and Fee Administrat	12/14/2020	Regular	0.00	517.44	38260
00760	Andy Bell	12/18/2020	Regular	0.00	711.00	38261
16235	California Department of Tax and Fee Administrat	12/18/2020	Regular	0.00	10,000.00	38262
12601	Carmel Valley Ace Hardware	12/18/2020	Regular	0.00	61.45	38263
20083	Charles & Deborah Rees	12/18/2020	Regular	0.00	75.78	38264
06268	Comcast	12/18/2020	Regular	0.00	196.66	38265
01009	Cory Hamilton	12/18/2020	Regular	0.00	60.08	38266
19765	Daniel Larson	12/18/2020	Regular	0.00	32.78	38267
00758	FedEx	12/18/2020	Regular	0.00	104.62	38268
00083	Hayashi & Wayland Accountancy Corp.	12/18/2020	Regular	0.00	22,350.00	38269
00986	Henrietta Stern	12/18/2020	Regular	0.00	1,293.21	38270
00277	Home Depot Credit Services	12/18/2020	Regular	0.00	32.83	38271
03857	Joe Oliver	12/18/2020	Regular	0.00	1,293.21	38272
19764	Katrina Herrmann	12/18/2020	Regular	0.00	169.63	38273
06999	KBA Docusys	12/18/2020	Regular	0.00	772.55	38274
05830	Larry Hampson	12/18/2020	Regular	0.00	651.20	38275
00222	M.J. Murphy	12/18/2020	Regular	0.00	110.76	38276
00274	Monterey One Water	12/18/2020	Regular	0.00	464,268.89	38277
13396	Navia Benefit Solutions, Inc.	12/18/2020	Regular	0.00	647.67	38278
00036	Parham Living Trust	12/18/2020	Regular	0.00	850.00	38279
00755	Peninsula Welding Supply, Inc.	12/18/2020	Regular	0.00	64.50	38280
00159	Pueblo Water Resources, Inc.	12/18/2020	Regular	0.00	2,989.35	38281
08925	Quinn Company	12/18/2020	Regular	0.00	1,601.30	38282
13394	Regional Government Services	12/18/2020	Regular	0.00	2,932.55	38283
17968	Rutan & Tucker, LLP	12/18/2020	Regular	0.00	9,937.50	38284
17968	Rutan & Tucker, LLP	12/18/2020	Regular	0.00	8,779.93	38285
04708	Tyler Business Forms	12/18/2020	Regular	0.00	474.25	38286
00271	UPEC, Local 792	12/18/2020	Regular	0.00	902.50	38287
19701	Weston Solutions, Inc.	12/18/2020	Regular	0.00	812.38	38288
08105	Yolanda Munoz	12/18/2020	Regular	0.00	540.00	38289
00759	Mechanics Bank	12/21/2020	Regular	0.00	109,568.00	38290
00010	Access Monterey Peninsula	12/30/2020	Regular	0.00	875.00	38291
02777	California Dept. Fish & Wildlife	12/30/2020	Regular	0.00	850.00	38292
04351	Carmel Chamber of Commerce	12/30/2020	Regular	0.00	690.00	38293
00230	Cisco Systems, Inc.	12/30/2020	Regular	0.00	290.00	38294
00281	CoreLogic Information Solutions, Inc.	12/30/2020	Regular	0.00	930.05	38295
04041	Cynthia Schmidlin	12/30/2020	Regular	0.00	868.03	38296
06001	Cypress Coast Ford	12/30/2020	Regular	0.00	63.69	38297

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Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19448	Monroe Stone Insurance Solutions, Inc.	12/30/2020	Regular	0.00	34.47	38298
18734	DeVeera Inc.	12/30/2020	Regular	0.00	468.75	38299
00192	Extra Space Storage	12/30/2020	Regular	0.00	885.00	38300
00993	Harris Court Business Park	12/30/2020	Regular	0.00	721.26	38301
00277	Home Depot Credit Services	12/30/2020	Regular	0.00	549.86	38302
04717	Inder Osahan	12/30/2020	Regular	0.00	1,293.21	38303
05829	Mark Bekker	12/30/2020	Regular	0.00	1,094.00	38304
01012	Mark Dudley	12/30/2020	Regular	0.00	540.00	38305
00242	MBAS	12/30/2020	Regular	0.00	283.75	38306
16182	Monterey County Weekly	12/30/2020	Regular	0.00	1,450.00	38307
00176	Sentry Alarm Systems	12/30/2020	Regular	0.00	401.00	38308
09425	The Ferguson Group LLC	12/30/2020	Regular	0.00	66.53	38309
00024	Three Amigos Pest Control DBA Central Coast Ext	12/30/2020	Regular	0.00	104.00	38310
06009	yourservicesolution.com	12/30/2020	Regular	0.00	3,205.00	38311
20230	Zoom Video Communications Inc	12/30/2020	Regular	0.00	387.50	38312
Total Regular:				0.00	978,026.93	

EXHIBIT 9-B

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	12/04/2020	Bank Draft	0.00	12,214.06	DFT0001782
00266	I.R.S.	12/04/2020	Bank Draft	0.00	2,525.68	DFT0001783
00267	Employment Development Dept.	12/04/2020	Bank Draft	0.00	5,004.29	DFT0001784
00266	I.R.S.	12/04/2020	Bank Draft	0.00	299.90	DFT0001785
00266	I.R.S.	12/04/2020	Bank Draft	0.00	48.21	DFT0001787
00266	I.R.S.	12/04/2020	Bank Draft	0.00	66.58	DFT0001788
00266	I.R.S.	12/04/2020	Bank Draft	0.00	284.58	DFT0001789
00256	PERS Retirement	12/01/2020	Bank Draft	0.00	15,310.55	DFT0001790
00266	I.R.S.	12/18/2020	Bank Draft	0.00	12,359.14	DFT0001792
00266	I.R.S.	12/18/2020	Bank Draft	0.00	2,557.26	DFT0001793
00267	Employment Development Dept.	12/18/2020	Bank Draft	0.00	5,080.75	DFT0001794
00266	I.R.S.	12/18/2020	Bank Draft	0.00	434.80	DFT0001795
18163	Wex Bank	12/11/2020	Bank Draft	0.00	774.53	DFT0001796
00769	Laborers Trust Fund of Northern CA	12/11/2020	Bank Draft	0.00	25,540.00	DFT0001797
00766	Standard Insurance Company	12/01/2020	Bank Draft	0.00	1,350.59	DFT0001798
00767	AFLAC	12/18/2020	Bank Draft	0.00	907.16	DFT0001799
00282	PG&E	12/18/2020	Bank Draft	0.00	19.94	DFT0001800
00282	PG&E	12/18/2020	Bank Draft	0.00	375.86	DFT0001801
00266	I.R.S.	12/31/2020	Bank Draft	0.00	13,113.57	DFT0001803
00266	I.R.S.	12/31/2020	Bank Draft	0.00	2,560.27	DFT0001804
00267	Employment Development Dept.	12/31/2020	Bank Draft	0.00	5,418.09	DFT0001805
00266	I.R.S.	12/31/2020	Bank Draft	0.00	144.58	DFT0001806
00266	I.R.S.	12/31/2020	Bank Draft	0.00	87.59	DFT0001808
00266	I.R.S.	12/31/2020	Bank Draft	0.00	90.06	DFT0001809
00266	I.R.S.	12/31/2020	Bank Draft	0.00	385.02	DFT0001810
06268	Comcast	12/18/2020	Bank Draft	0.00	196.66	DFT0001821
00256	PERS Retirement	12/04/2020	Bank Draft	0.00	15,310.56	DFT0001832
00256	PERS Retirement	12/18/2020	Bank Draft	0.00	15,310.56	DFT0001833
00768	ICMA	12/09/2020	Bank Draft	0.00	2,650.09	DFT0001837
00768	ICMA	12/21/2020	Bank Draft	0.00	2,650.09	DFT0001848
Total Bank Draft:				0.00	143,071.02	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	177	128	0.00	978,026.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	42	30	0.00	143,071.02
EFT's	0	0	0.00	0.00
	219	159	0.00	1,121,097.95

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Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
19945	Alan O. Lurie	12/04/2020	Regular	0.00	500.00	38130
19938	Alan Sagaouspe	12/04/2020	Regular	0.00	500.00	38131
19909	Anna Forman	12/04/2020	Regular	0.00	75.00	38132
19946	Barbara Britton	12/04/2020	Regular	0.00	500.00	38133
19933	Blanca De Carvalho	12/04/2020	Regular	0.00	500.00	38134
19953	Boyd Furner	12/04/2020	Regular	0.00	500.00	38135
19915	Brandon Naylor	12/04/2020	Regular	0.00	125.00	38136
19952	Christopher Browning	12/04/2020	Regular	0.00	500.00	38137
19833	Cynthia Ovens	12/04/2020	Regular	0.00	150.00	38138
19935	Danielle Groshong	12/04/2020	Regular	0.00	500.00	38139
19916	David Meyer	12/04/2020	Regular	0.00	125.00	38140
19934	David S. Cohick	12/04/2020	Regular	0.00	500.00	38141
19949	Denise Zimmerer	12/04/2020	Regular	0.00	500.00	38142
19931	Diane Balesteri	12/04/2020	Regular	0.00	500.00	38143
19926	Donald Bottomley	12/04/2020	Regular	0.00	500.00	38144
19943	Dorothy O'Connor	12/04/2020	Regular	0.00	500.00	38145
19921	Eric Abma	12/04/2020	Regular	0.00	125.00	38146
19918	Frank Scott	12/04/2020	Regular	0.00	125.00	38147
19923	Howard Raphael	12/04/2020	Regular	0.00	125.00	38148
19951	James D. Whitlow	12/04/2020	Regular	0.00	500.00	38149
19902	James Forbes	12/04/2020	Regular	0.00	75.00	38150
19939	James Knight	12/04/2020	Regular	0.00	500.00	38151
19924	Jay Spingarn	12/04/2020	Regular	0.00	125.00	38152
19911	Jeff Campen	12/04/2020	Regular	0.00	150.00	38153
19928	Jennifer Green	12/04/2020	Regular	0.00	500.00	38154
19919	Joel Feldmeier	12/04/2020	Regular	0.00	125.00	38155
19932	John Stucky	12/04/2020	Regular	0.00	500.00	38156
19917	Jose Rafael Ramos	12/04/2020	Regular	0.00	125.00	38157
19903	Judith Hough	12/04/2020	Regular	0.00	575.00	38158
19913	Justin Bell	12/04/2020	Regular	0.00	250.00	38159
19936	Kathleen E. Lang	12/04/2020	Regular	0.00	500.00	38160
19904	Kathleen Hendricks	12/04/2020	Regular	0.00	75.00	38161
19920	Kathryn Prochaska	12/04/2020	Regular	0.00	125.00	38162
19944	Kelly Maschmeyer	12/04/2020	Regular	0.00	500.00	38163
19922	Marsha Dodson	12/04/2020	Regular	0.00	125.00	38164
19950	Mary Breen	12/04/2020	Regular	0.00	75.00	38165
19914	Michael Henderson	12/04/2020	Regular	0.00	250.00	38166
19925	Michael Wallensack	12/04/2020	Regular	0.00	125.00	38167
19941	Micheal M. Shea	12/04/2020	Regular	0.00	500.00	38168
19485	Miles Lundquist	12/04/2020	Regular	0.00	200.00	38169
19910	Nik Myers	12/04/2020	Regular	0.00	150.00	38170
19927	Niranjan Subedi	12/04/2020	Regular	0.00	500.00	38171
19947	Nuttivut Juntaradarapun	12/04/2020	Regular	0.00	500.00	38172
19940	Pamela Krone	12/04/2020	Regular	0.00	500.00	38173
19906	Paul B. Knostman	12/04/2020	Regular	0.00	75.00	38174
19948	Rajiv Sinha	12/04/2020	Regular	0.00	99.99	38175
19907	Rose DiRocco	12/04/2020	Regular	0.00	75.00	38176
19912	Rose DiRocco	12/04/2020	Regular	0.00	125.00	38177
19908	Sandra Collingwood	12/04/2020	Regular	0.00	75.00	38178
19937	Sandra R Pakaski	12/04/2020	Regular	0.00	500.00	38179
19929	Sarah Fields	12/04/2020	Regular	0.00	500.00	38180
19905	Sean Madden	12/04/2020	Regular	0.00	150.00	38181
19942	Sundown Partners	12/04/2020	Regular	0.00	500.00	38182

EXHIBIT 9-B

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Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19930	Valda Cotsworth	12/04/2020	Regular	0.00	500.00	38183
Total Regular:				0.00	16,999.99	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	54	54	0.00	16,999.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	54	54	0.00	16,999.99

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	231	182	0.00	995,026.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	42	30	0.00	143,071.02
EFT's	0	0	0.00	0.00
	273	213	0.00	1,138,097.94

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	12/2020	1,138,097.94
			1,138,097.94

EXHIBIT 9-C



Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 12/1/2020 - 12/31/2020

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5484	12/04/2020	Regular	1024	Stoldt, David J	0.00	5,913.54	5,913.54
5485	12/04/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.83	2,227.83
5486	12/04/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.06	2,031.06
5487	12/04/2020	Regular	1018	Prasad, Suresh	0.00	4,001.69	4,001.69
5488	12/04/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5489	12/04/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,653.43	2,653.43
5490	12/04/2020	Regular	6063	Hampson, Larry M	0.00	1,547.55	1,547.55
5491	12/04/2020	Regular	1009	James, Gregory W	0.00	3,266.42	3,266.42
5492	12/04/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.73	4,230.73
5493	12/04/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.93	2,677.93
5494	12/04/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.50	1,965.50
5495	12/04/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.76	2,702.76
5496	12/04/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.19	3,685.19
5497	12/04/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.14	2,373.14
5498	12/04/2020	Regular	6069	Herrmann, Katrina F	0.00	292.87	292.87
5499	12/04/2020	Regular	6070	Larson, Daniel K	0.00	211.13	211.13
5500	12/04/2020	Regular	1048	Lumas, Eric M	0.00	1,811.39	1,811.39
5501	12/04/2020	Regular	1001	Bravo, Gabriela D	0.00	2,620.75	2,620.75
5502	12/04/2020	Regular	1076	Jakic, Tricia	0.00	2,583.98	2,583.98
5503	12/04/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.86	2,706.86
5504	12/04/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.22	3,468.22
5505	12/04/2020	Regular	1040	Smith, Kyle	0.00	2,389.57	2,389.57
5506	12/04/2020	Regular	1047	Timmer, Christopher	0.00	2,285.87	2,285.87
5507	12/04/2020	Regular	7015	Adams, Mary L	0.00	348.14	348.14
5508	12/04/2020	Regular	7014	Evans, Molly F	0.00	249.34	249.34
5509	12/04/2020	Regular	7017	Hoffmann, Gary D	0.00	124.67	124.67
5510	12/04/2020	Regular	7018	Riley, George T	0.00	498.69	498.69
5511	12/18/2020	Regular	1024	Stoldt, David J	0.00	5,913.56	5,913.56
5512	12/18/2020	Regular	1025	Tavani, Arlene M	0.00	2,227.89	2,227.89
5513	12/18/2020	Regular	1044	Bennett, Corryn D	0.00	2,031.14	2,031.14
5514	12/18/2020	Regular	1018	Prasad, Suresh	0.00	4,001.70	4,001.70
5515	12/18/2020	Regular	1019	Reyes, Sara C	0.00	1,891.34	1,891.34
5516	12/18/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,653.45	2,653.45
5517	12/18/2020	Regular	6063	Hampson, Larry M	0.00	2,049.91	2,049.91
5518	12/18/2020	Regular	1009	James, Gregory W	0.00	3,266.44	3,266.44
5519	12/18/2020	Regular	1011	Lear, Jonathan P	0.00	4,230.75	4,230.75
5520	12/18/2020	Regular	1012	Lindberg, Thomas L	0.00	2,677.95	2,677.95
5521	12/18/2020	Regular	1045	Atkins, Daniel N	0.00	1,965.51	1,965.51
5522	12/18/2020	Regular	1004	Chaney, Beverly M	0.00	2,702.77	2,702.77
5523	12/18/2020	Regular	1005	Christensen, Thomas T	0.00	3,685.21	3,685.21
5524	12/18/2020	Regular	1007	Hamilton, Cory R	0.00	2,373.15	2,373.15
5525	12/18/2020	Regular	6069	Herrmann, Katrina F	0.00	675.92	675.92
5526	12/18/2020	Regular	6070	Larson, Daniel K	0.00	108.97	108.97
5527	12/18/2020	Regular	1048	Lumas, Eric M	0.00	1,811.40	1,811.40
5528	12/18/2020	Regular	1001	Bravo, Gabriela D	0.00	2,620.77	2,620.77
5529	12/18/2020	Regular	1076	Jakic, Tricia	0.00	2,583.99	2,583.99
5530	12/18/2020	Regular	1010	Kister, Stephanie L	0.00	2,706.87	2,706.87
5531	12/18/2020	Regular	1017	Locke, Stephanie L	0.00	3,468.29	3,468.29
5532	12/18/2020	Regular	1040	Smith, Kyle	0.00	2,389.58	2,389.58
5533	12/18/2020	Regular	1047	Timmer, Christopher	0.00	2,285.88	2,285.88
5534	12/31/2020	Regular	1024	Stoldt, David J	0.00	5,935.34	5,935.34
5535	12/31/2020	Regular	1025	Tavani, Arlene M	0.00	2,487.33	2,487.33
5536	12/31/2020	Regular	1044	Bennett, Corryn D	0.00	2,232.51	2,232.51
5537	12/31/2020	Regular	1018	Prasad, Suresh	0.00	4,292.06	4,292.06
5538	12/31/2020	Regular	1019	Reyes, Sara C	0.00	2,165.26	2,165.26
5539	12/31/2020	Regular	1042	Hamilton, Maureen C.	0.00	2,842.14	2,842.14
5540	12/31/2020	Regular	6063	Hampson, Larry M	0.00	755.48	755.48

EXHIBIT 9-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5541	12/31/2020	Regular	1009	James, Gregory W	0.00	3,316.87	3,316.87
5542	12/31/2020	Regular	1011	Lear, Jonathan P	0.00	4,311.13	4,311.13
5543	12/31/2020	Regular	1012	Lindberg, Thomas L	0.00	2,904.04	2,904.04
5544	12/31/2020	Regular	1045	Atkins, Daniel N	0.00	2,596.16	2,596.16
5545	12/31/2020	Regular	1004	Chaney, Beverly M	0.00	2,956.45	2,956.45
5546	12/31/2020	Regular	1005	Christensen, Thomas T	0.00	3,955.08	3,955.08
5547	12/31/2020	Regular	1007	Hamilton, Cory R	0.00	2,657.49	2,657.49
5548	12/31/2020	Regular	6069	Herrmann, Katrina F	0.00	320.11	320.11
5549	12/31/2020	Regular	1048	Lumas, Eric M	0.00	1,860.38	1,860.38
5550	12/31/2020	Regular	1001	Bravo, Gabriela D	0.00	3,079.10	3,079.10
5551	12/31/2020	Regular	1076	Jakic, Tricia	0.00	2,614.63	2,614.63
5552	12/31/2020	Regular	1010	Kister, Stephanie L	0.00	3,023.86	3,023.86
5553	12/31/2020	Regular	1017	Locke, Stephanie L	0.00	3,688.92	3,688.92
5554	12/31/2020	Regular	1040	Smith, Kyle	0.00	2,439.47	2,439.47
5555	12/31/2020	Regular	1047	Timmer, Christopher	0.00	2,335.52	2,335.52
5556	12/31/2020	Regular	7015	Adams, Mary L	0.00	348.14	348.14
5557	12/31/2020	Regular	7014	Evans, Molly F	0.00	374.02	374.02
5558	12/31/2020	Regular	7019	Paull, Karen P	0.00	498.69	498.69
5559	12/31/2020	Regular	7018	Riley, George T	0.00	734.53	734.53
38127	12/04/2020	Regular	7007	Byrne, Jeanne	249.34	0.00	249.34
38128	12/04/2020	Regular	7009	Edwards, Alvin	476.36	0.00	476.36
38129	12/04/2020	Regular	7004	Potter, David L	124.67	0.00	124.67
38313	12/31/2020	Regular	7009	Edwards, Alvin	587.53	0.00	587.53
38314	12/31/2020	Regular	7004	Potter, David L	236.96	0.00	236.96
Total:					1,674.86	185,806.74	187,481.60



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH DECEMBER 31, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ 175,908	\$ 260,711	\$ 799,408	\$ 1,236,027	\$ 1,236,027	\$ 2,050,000	\$ 1,139,505
Water supply charge			2,028,628	2,028,628	2,028,469	3,300,000	1,951,463
User fees	305,372	118,162	70,355	493,888	2,778,314	4,250,000	2,095,193
Mitigation revenue	-			-	-	-	-
Capacity fees			126,733	126,733	236,357	400,000	268,252
Permit fees	-	16,548		16,548	90,040	198,000	114,404
Investment income	1,463	637	-	2,100	(15,290)	200,000	71,719
Miscellaneous	51	33	41	126	9,667	15,000	5,906
Sub-total district revenues	482,794	396,090	3,025,165	3,904,049	6,363,585	10,413,000	5,646,441
Project reimbursements	-	22,299	424,342	446,641	2,149,962	2,436,000	1,018,849
Legal fee reimbursements		450		450	900	16,000	300
Grants	-	-	-	-	7,274	2,495,400	239,809
Recording fees		4,070		4,070	20,240	6,000	19,090
Sub-total reimbursements	-	26,819	424,342	451,161	2,178,376	4,953,400	1,278,048
From Reserves	-	-	-	-	-	9,055,400	-
Total revenues	482,794	422,910	3,449,507	4,355,211	8,541,961	24,421,800	6,924,489
EXPENDITURES							
Personnel:							
Salaries	93,365	61,376	111,618	266,359	1,212,167	2,651,200	1,258,261
Retirement	9,103	5,879	11,062	26,044	516,335	647,400	453,384
Unemployment Compensation	-	-	-	-	2,584	3,000	2,457
Auto Allowance	138	138	415	692	2,955	6,000	2,770
Deferred Compensation	227	227	681	1,136	4,679	9,400	4,286
Temporary Personnel	-	-	-	-	-	50,000	49,810
Workers Comp. Ins.	3,993	349	2,800	7,143	29,910	85,000	45,802
Employee Insurance	13,265	8,739	12,721	34,725	226,539	505,700	223,760
Medicare & FICA Taxes	1,714	961	1,688	4,363	23,688	46,800	24,527
Personnel Recruitment	-	-	-	-	-	3,000	550
Other benefits	41	26	33	100	600	1,500	420
Staff Development	110	-	-	110	2,101	29,700	7,510
Sub-total personnel costs	121,957	77,696	141,018	340,671	2,021,557	4,038,700	2,073,538
Services & Supplies:							
Board Member Comp	1,049	1,008	1,048	3,105	20,115	33,900	15,390
Board Expenses	109	69	88	266	3,350	10,000	1,060
Rent	985	230	915	2,130	12,780	23,200	11,530
Utilities	886	542	719	2,147	13,789	33,200	15,867
Telephone	1,929	1,285	1,391	4,605	26,849	46,500	21,218
Facility Maintenance	1,388	880	1,117	3,385	22,586	56,300	30,555
Bank Charges	521	331	420	1,271	8,653	15,100	8,894
Office Supplies	736	467	592	1,794	6,963	17,700	8,141
Courier Expense	241	153	194	588	2,428	6,100	3,201
Postage & Shipping	94	59	75	228	1,176	6,800	2,190
Equipment Lease	161	102	130	392	5,586	13,900	6,536
Equip. Repairs & Maintenance	-	-	-	-	1,113	7,000	4,285
Photocopy Expense	-	-	-	-	-	-	-
Printing/Duplicating/Binding	-	-	-	-	59	500	-
IT Supplies/Services	17,171	10,889	13,821	41,881	158,775	220,000	141,350
Operating Supplies	424	180	-	604	1,350	16,100	6,818
Legal Services	-	-	-	-	111,094	400,000	87,120



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH DECEMBER 31, 2020

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	15,037	9,536	12,103	36,675	144,390	360,200	165,404
Transportation	664	46	94	803	10,752	34,000	18,278
Travel	371	-	-	371	2,843	26,100	7,829
Meeting Expenses	359	228	289	875	7,000	6,700	2,118
Insurance	-	-	-	-	-	98,000	35,133
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	164	104	132	400	28,322	38,300	28,059
Public Outreach	-	-	-	-	250	3,900	2,473
Assessors Administration Fee	-	-	-	-	-	20,000	-
Miscellaneous	-	-	-	-	386	3,000	379
Sub-total services & supplies costs	42,288	26,109	33,126	101,523	590,608	1,499,600	623,827
Project expenditures	11,998	1,999	748,057	762,054	5,558,713	16,639,100	2,730,172
Fixed assets	-	-	-	-	34,270	220,000	25,482
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	62,308	62,308	62,308	230,000	63,748
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	11,998	1,999	810,365	824,363	5,655,292	18,883,500	2,819,403
Total expenditures	176,243	105,803	984,510	1,266,556	8,267,457	24,421,800	5,516,768
Excess (Deficiency) of revenues over expenditures	\$ 306,551	\$ 317,107	\$ 2,464,997	\$ 3,088,654	\$ 274,504	\$ -	\$ 1,407,721

ADMINISTRATIVE COMMITTEE

10. RECEIVE AND FILE SECOND QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2020-2021

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter of Fiscal Year (FY) 2019-2020 concluded on December 31, 2020. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 10-A**. **Exhibits 10-B and 10-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the second quarter and conclusion of FY 2020-2021 to the amounts budgeted for that same time period. Total revenues collected were \$8,541,960, or 70.0% of the budgeted amount of \$12,210,900. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,028,469, or 122.9% of the budget for the period. The first installment of this revenue was received in December 2020. The second installment will be received in April 2021.
- Property tax revenues were \$1,236,027, or 120.6% of the budget for the period. The first installment of this revenue was received in December 2020. The second installment will be received in April 2021.
- User Fee revenues were \$2,778,314, or about 130.7% of the amount budgeted. This is higher than budgeted due to collections being higher than anticipated budgeted amount.
- Connection Charge revenues were \$236,357, or 118.2% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more connection charge received than budgeted for the first six months.
- Permit Fees revenues were \$90,040, or 90.9% of the budget for the period. The actual was slightly lower than the budgeted figure.
- Interest revenues were (\$15,290), or -15.3% of the budget for the period. Actual interest includes accrual reversals from prior year. Most of the interest income revenue is realized in fourth quarter of the FY.

- Pure Water Monterey Water Sales revenue was \$1,515,641, or 100.0% of the budget for the period. This is water sales revenue for water purchased from Monterey One Water and sold to California American Water and is a pass-through to the District.
- Reimbursements of \$655,461, or 53.3% of the budget. This is based on actual spending and collection of reimbursement project funds. This is due to projects being deferred and continued to next quarter.
- Grant revenue of \$7,274, or 0.6% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$9,667 or about 128.9% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$8,267,456 were about 67.7% of the budgeted amount of \$12,210,900 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,021,557 were about 100.1% of the budget. This was slightly higher than the anticipated budget as CalPERS unfunded liability for the current fiscal year is paid up front in July.
- Expenditures for supplies and services were \$590,608, or about 78.8% of the budgeted amount. This was lower than the anticipated budget due to the consulting services and legal expenses coming in lower than the expected budgeted numbers.
- Fixed assets purchase of \$34,270 represented around 31.2% of the budgeted amount. This was due to some of the fixed asset purchases deferred to next quarter.
- Pure Water Monterey Water Purchase was \$1,649,053, or 100.0% of the budget for the period. This is water purchased from Monterey One Water and sold to California American Water which is a pass-through to the District.
- Funds spent for project expenditures were \$3,909,660, or approximately 47.0% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$62,308, or 54.2% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This category includes potential use of reserves during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXHIBITS

10-A Revenue and Expenditure Table

10-B Revenue Graph

10-C Expenditure Graph

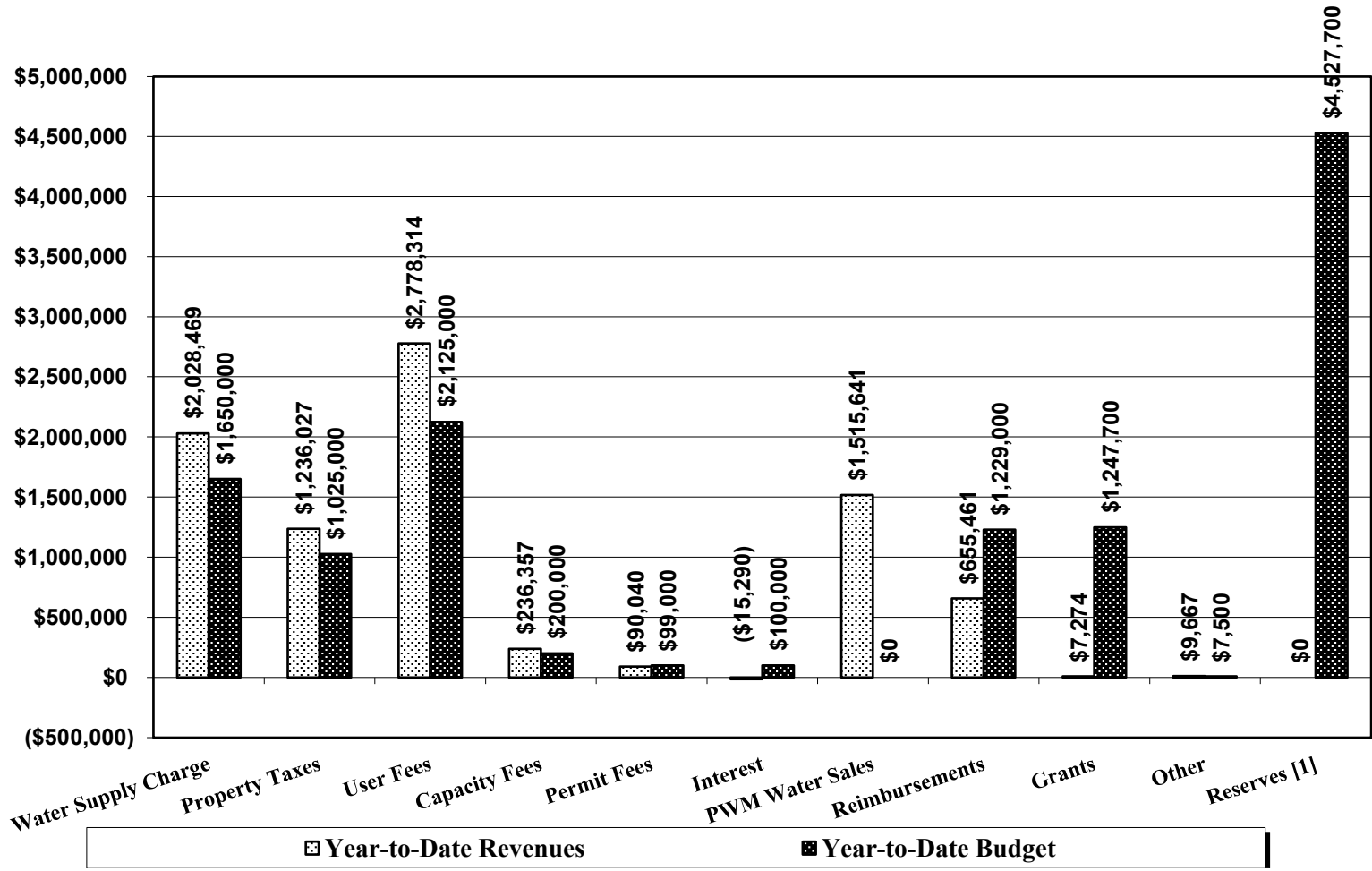
**Monterey Peninsula Water Management District
Financial Activity as of December 31, 2020
Fiscal Year 2020-2021**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,028,469	\$1,650,000	(\$378,469)	122.9%
Property Taxes	\$1,236,027	\$1,025,000	(\$211,027)	120.6%
User Fees	\$2,778,314	\$2,125,000	(\$653,314)	130.7%
Capacity Fees	\$236,357	\$200,000	(\$36,357)	118.2%
Permit Fees	\$90,040	\$99,000	\$8,960	90.9%
Interest	(\$15,290)	\$100,000	\$115,290	-15.3%
PWM Water Sales	\$1,515,641	\$0	(\$1,515,641)	100.0%
Reimbursements	\$655,461	\$1,229,000	\$573,539	53.3%
Grants	\$7,274	\$1,247,700	\$1,240,426	0.6%
Other	\$9,667	\$7,500	(\$2,167)	128.9%
Reserves [1]	\$0	\$4,527,700	\$4,527,700	0.0%
Total Revenues	<u>\$8,541,960</u>	<u>\$12,210,900</u>	<u>\$3,668,940</u>	<u>70.0%</u>

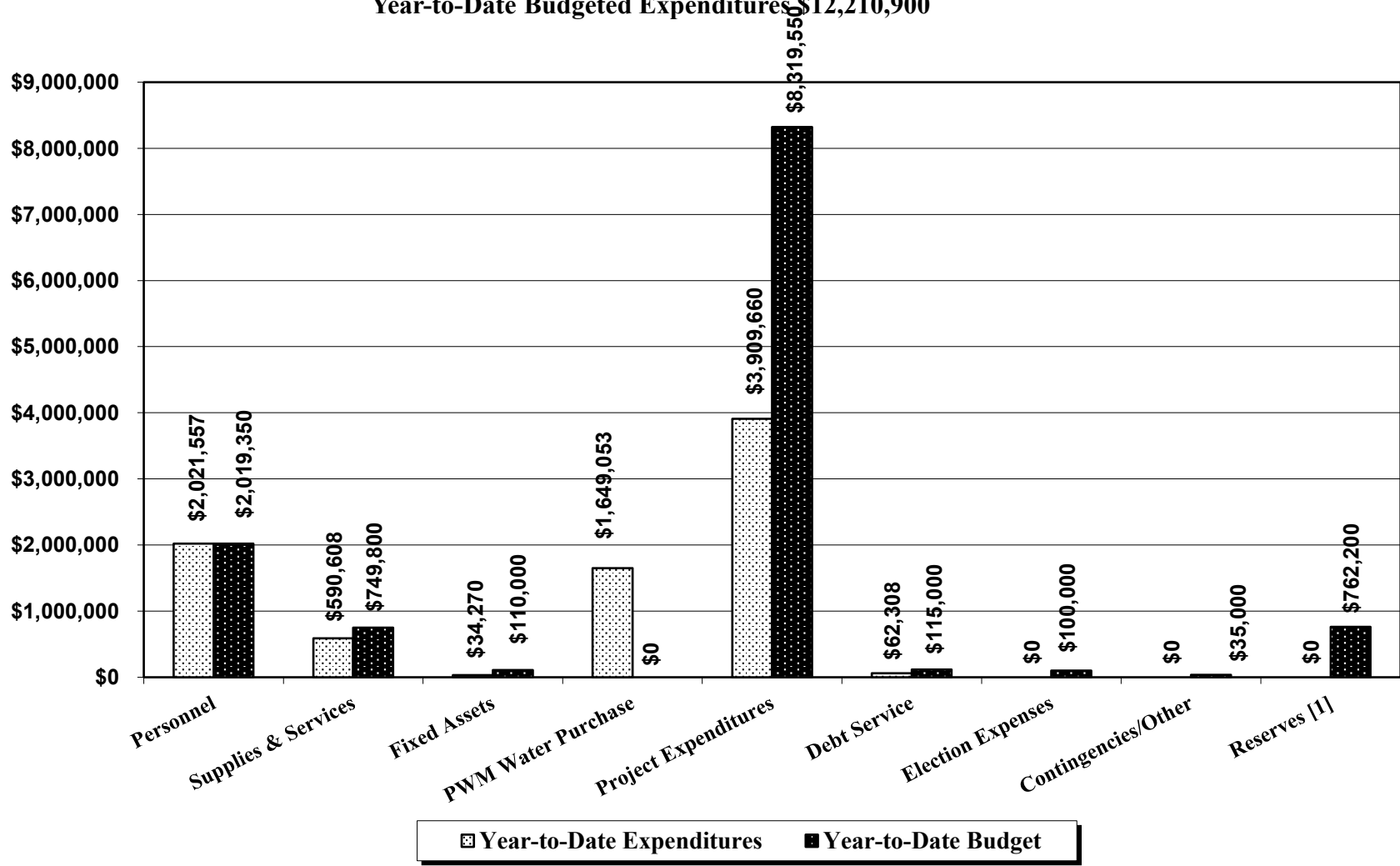
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,021,557	\$2,019,350	(\$2,207)	100.1%
Supplies & Services	\$590,608	\$749,800	\$159,192	78.8%
Fixed Assets	\$34,270	\$110,000	\$75,730	31.2%
PWM Water Purchase	\$1,649,053	\$0	(\$1,649,053)	100.0%
Project Expenditures	\$3,909,660	\$8,319,550	\$4,409,890	47.0%
Debt Service	\$62,308	\$115,000	\$52,692	54.2%
Election Expenses	\$0	\$100,000	\$100,000	0.0%
Contingencies/Other	\$0	\$35,000	\$35,000	0.0%
Reserves [1]	\$0	\$762,200	\$762,200	0.0%
Total Expenditures	<u>\$8,267,456</u>	<u>\$12,210,900</u>	<u>\$3,943,444</u>	<u>67.7%</u>

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

REVENUES
Fiscal Year Ended December 31, 2020
 Year-to-Date Actual Revenues \$8,541,960
 Year-to-Date Budgeted Revenues \$12,210,900



EXPENDITURES
Fiscal Year Ended December 31, 2020
 Year-to-Date Actual Expenditures \$8,267,456
 Year-to-Date Budgeted Expenditures \$12,210,900



ADMINISTRATIVE COMMITTEE

11. CONSIDER APPROVAL OF SECOND QUARTER FISCAL YEAR 2020-2021 INVESTMENT REPORT

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 10, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 11-A** is the report for the quarter ending December 31, 2020. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is also in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Administrative Committee considered this item at its February 10, 2021 meeting and voted _ to _ to recommend _____.

EXHIBIT

11-A Investment Report as of December 31, 2020

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF DECEMBER 31, 2020**

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	12/31/20	01/01/21	\$10,589,906	\$10,589,906	\$10,589,906	0.630%	61.95%
Bank of America:							
Money Market	12/31/20	01/01/21	3,504,855	3,504,855	3,504,855	0.000%	
Checking	12/31/20	01/01/21	134,970	134,970	134,970	0.000%	
			<u>\$3,639,825</u>	<u>\$3,639,825</u>	<u>\$3,639,825</u>		21.29%
Multi-Bank Securities Cash Account	12/31/20	01/01/21	137,085	137,085	137,085	0.000%	
Multi-Securities Bank Securities:							
Interest Bearing Certificate of Deposit	08/17/18	02/17/21	\$249,000	\$249,000	\$249,894	2.800%	
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$249,764	3.000%	
Interest Bearing Certificate of Deposit	07/03/18	07/06/21	\$246,000	\$246,000	\$249,764	3.000%	
Interest Bearing Certificate of Deposit	10/05/18	10/05/21	\$249,000	\$249,000	\$254,814	3.100%	
Interest Bearing Certificate of Deposit	11/21/18	11/22/21	\$246,000	\$246,000	\$253,036	3.250%	
Interest Bearing Certificate of Deposit	01/09/19	01/10/22	\$250,000	\$250,000	\$257,813	3.100%	
Interest Bearing Certificate of Deposit	02/06/20	02/06/23	\$247,000	\$247,000	\$255,761	1.800%	
Interest Bearing Certificate of Deposit	09/30/20	03/30/21	\$249,000	\$249,000	\$250,213	0.400%	
Interest Bearing Certificate of Deposit	03/13/20	03/13/25	\$249,000	\$249,000	\$258,534	1.250%	
Interest Bearing Certificate of Deposit	03/30/20	03/31/25	\$248,000	\$248,000	\$261,159	1.600%	
Interest Bearing Certificate of Deposit	09/22/20	03/22/21	\$249,000	\$249,000	\$250,424	0.550%	
			<u>\$2,865,085</u>	<u>\$2,865,085</u>	<u>\$2,928,260</u>	1.906%	16.76%
TOTAL MPWMD			<u>\$17,094,816</u>	<u>\$17,094,816</u>	<u>\$17,157,991</u>	<u>0.710%</u>	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.47%
Certificate Payment Fund	12/31/20	01/01/21	818	818	818	0.000%	
Interest Fund	12/31/20	01/01/21	338	338	338	0.000%	
Rebate Fund	12/31/20	01/01/21	19	19	19	0.000%	
			<u>\$1,176</u>	<u>\$1,176</u>	<u>\$1,176</u>	0.000%	
Bank of America:							99.53%
Money Market Fund	12/31/20	01/01/21	249,762	249,762	\$249,762	0.000%	
TOTAL WASTEWATER RECLAMATION PROJECT			<u>\$250,938</u>	<u>\$250,938</u>	<u>\$250,938</u>	<u>0.000%</u>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2020-2021 annual budget adopted on June 15, 2020.

Operation and Maintenance Disbursements:

MPWMD transferred advances in the amount of \$3,823,000 from the Water Sales Revenue Account to the Carmel Area Wastewater District during this reporting period. Advance payments are provided in accordance with the terms and conditions of Section 5.5 (a) of the Operation and Maintenance Agreement.

As provided in the Water Purchase Agreement, the obligation of the District to make disbursements is a special obligation of the District, payable solely from net operating revenues of the project, monies in the Revenue Fund, and other funds described in the Trust Agreement. In no event, will disbursements be payable out of any funds or properties of the District other than such sources.

Principal and Interest on Certificates:

A principal payment of \$2,400,000 was made by the Project during this reporting period. The outstanding balance on the Certificates is currently \$5,100,000.

The interest rate on the Series 1992 Certificates was set initially at 2.30 percent per annum until December 16, 1992. On that date and weekly thereafter, so long as the certificates are in the variable mode, the Remarketing Agent, Stone & Youngberg, determines the rate of interest. Interest rates for this reporting period fluctuated between 0.05% and 0.18%.

On June 7, 2000, the Reclamation Management Committee noted that the Capital Interest Fund, used for payment of monthly interest on the outstanding certificates, would soon be exhausted. The Committee discussed the use of water sales revenue to make future interest payments. On July 3, 2000, the Reclamation Technical Advisory Committee affirmed the use of water sales revenue for interest payments when excess funds are available.

Effective July 1, 2013, the Reclamation Project water rates have been delinked from the California American Water Company potable rates. The rates are now set based on revenue requirement for the Project.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

13. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 13-A**, monthly status report on contracts over \$25,000 for the period October 2020. This status report is provided for information only, no action is required.

EXHIBIT

13-A Status on District Open Contracts (over \$25k)

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period November 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period Spending				
1	The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	Current period retainer billing	PO02506
2	Hayashi & Wayland Accountancy Corp.	Audit services	6/15/2020	\$ 68,000.00	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00	Current period billing for auditing services	PO02426
3	Martin B. Feeney, PG, CHG	Construction Management of PWM final well comissioning	8/17/2020	\$ 53,820.00	\$ 20,110.00	\$ 13,745.00	\$ 33,855.00	Current period billing related to PWM well comissioning	PO02403
4	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ -	\$ 18,690.50	\$ 18,690.50	Current period billing for 3rd party operations for Phase 2 Measure J	PO02398
5	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ -	\$ 812.38	\$ 812.38	Current period billing related to ASR UXO support services	PO02371
6	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 23,754.74		\$ 23,754.74		PO02363
7	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 2,100.00		\$ 2,100.00		PO02357
8	Regional Government Services	Human Resouces contractual services	6/15/2020	\$ 70,000.00	\$ 21,381.70	\$ 4,398.35	\$ 25,780.05	Current period billing for HR services	PO02356
9	DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 8,784.00	\$ 2,196.00	\$ 10,980.00	Current period billing for IT backup services	PO02349
10	DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 19,004.00	\$ 4,751.00	\$ 23,755.00	Current period billing for IT managed services	PO02348
11	The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 32,280.06	\$ 8,066.53	\$ 40,346.59	Current period retainer billing	PO02339
12	JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 10,000.00	\$ 2,500.00	\$ 12,500.00	Current period retainer billing	PO02338
13	MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 12,310.00	\$ 5,280.00	\$ 17,590.00	Current period billing related to ASR water quality testing	PO02330
14	Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 1,995.00	\$ 2,310.00	\$ 4,305.00	Current period billing related to ASR operations support	PO02320
15	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 74,682.00	\$ 1,350.00	\$ 76,032.00	Current period billing appraisal services related to Phase 2 Measure J	PO02316
16	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 165,082.50	\$ 3,442.50	\$ 168,525.00	Current period billing rate study services related to Phase 2 Measure J	PO02282
17	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 47,972.50		\$ 47,972.50		PO02281
18	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 129,889.49	\$ 4,890.05	\$ 134,779.54	Current period billing CEQA services related to Phase 2 Measure J	PO02273
19	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services Phase II	12/16/2019	\$ 200,000.00	\$ 143,139.01	\$ 8,779.93	\$ 151,918.94	Current period billing for eminent domain work related to phase 2 Measure J	PO02236
20	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29		PO02197
21	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 130,069.71	\$ 965.25	\$ 131,034.96	Current period billing related to ASR engineering services	PO02163
22	Specialty Construction, Inc.	ASR SMWTF Construction	10/21/2019	\$ 4,649,400.00	\$ 4,160,644.44		\$ 4,160,644.44		PO02162
23	Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 190,910.68	\$ 27,536.38	\$ 218,447.06	Current period billing related to ASR construction management services	PO02160
24	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 13,114.97	\$ 871.82	\$ 13,986.79	6/30/2024 Current period billing for photocopy machine lease	PO02108
25	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70		PO02095
26	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94		PO02094

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period November 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total Expended To Date	Expected Completion	Current Period Acitivity	P.O. Number
				Expended To Date	Expended To Date					
27	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05			PO01986
28	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
29	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 21,490.66		\$ 21,490.66			PO01880
30	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021		PO01874
31	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
32	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
33	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 69,095.92		\$ 69,095.92			PO01777
34	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91			PO01726
35	Fort Ord Reuse Authority	ASR Backflush basin expansion project UXO support	7/16/2018	\$ 55,215.00	\$ 8,241.72		\$ 8,241.72			PO01686
36	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018	\$ 70,000.00	\$ 68,652.56		\$ 68,652.56			PO01645
37	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25			PO01628
38	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11			PO01510
39	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 24,180.00	\$ 292.50	\$ 24,472.50		Current period billing related to IFIM services	PO01509
40	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021		PO01471
41	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32			PO01321
42	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50			PO01268
43	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06			PO01202
44	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2021		PO01100
45	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00			PO01076
46	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71			PO01072
47	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00			PO00123
48	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98			PO00122

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period December 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period Spending				
1	Accela, Inc	Accela Annual Subscription Service 2021	6/15/2020	\$ 34,029.45	\$ -	\$ 34,029.45		Current period billing for Accela subscription services	PO02495
2	The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ 4,000.00	\$ 4,000.00			PO02506
3	Hayashi & Wayland Accountancy Corp.	Audit services	6/15/2020	\$ 68,000.00	\$ 13,500.00	\$ 22,350.00		Current period billing for auditing services	PO02426
4	Martin B. Feeney, PG, CHG	Construction Management of PWM final well comissioning	8/17/2020	\$ 53,820.00	\$ 33,855.00	\$ 33,855.00			PO02403
5	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50	\$ 18,690.50			PO02398
6	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 812.38	\$ 812.38			PO02371
7	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 23,754.74	\$ 23,754.74			PO02363
8	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 2,100.00	\$ 2,100.00			PO02357
9	Regional Government Services	Human Resouces contractual services	6/15/2020	\$ 70,000.00	\$ 25,780.05	\$ 3,825.10	\$ 29,605.15	Current period billing for HR services	PO02356
10	DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 10,980.00	\$ 2,196.00	\$ 13,176.00	Current period billing for IT backup services	PO02349
11	DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 23,755.00	\$ 4,751.00	\$ 28,506.00	Current period billing for IT managed services	PO02348
12	The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 40,346.59	\$ 8,000.00	\$ 48,346.59	Current period retainer billing	PO02339
13	JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 12,500.00	\$ 2,500.00	\$ 15,000.00	Current period retainer billing	PO02338
14	MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 17,590.00	\$ 5,463.75	\$ 23,053.75	Current period billing related to ASR water quality testing	PO02330
15	Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 4,305.00	\$ 4,305.00			PO02320
16	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00	\$ 76,032.00			PO02316
17	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 168,525.00	\$ 168,525.00			PO02282
18	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 47,972.50	\$ 47,972.50			PO02281
19	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54	\$ 134,779.54			PO02273
20	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 151,918.94	\$ 151,918.94			PO02236
21	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29	\$ 38,557.29			PO02197
22	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 131,034.96	\$ 131,034.96			PO02163
23	Specialty Construction, Inc.	ASR SMWTF Construction	10/21/2019	\$ 4,649,400.00	\$ 4,160,644.44	\$ 285,705.56	\$ 4,446,350.00	Current period billing related to ASR construction management services	PO02162
24	Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 218,447.06	\$ 218,447.06		Current period billing related to ASR construction management services	PO02160
25	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 13,986.79	\$ 13,986.79	6/30/2024		PO02108
26	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70	\$ 731,336.70			PO02095

EXHIBIT 13-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period December 2020**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period					
27	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094
28	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05			PO01986
29	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
30	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 21,490.66		\$ 21,490.66			PO01880
31	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021		PO01874
32	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
33	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
34	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 69,095.92		\$ 69,095.92			PO01777
35	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91			PO01726
36	Fort Ord Reuse Authority	ASR Backflush basin expansion project UXO support	7/16/2018	\$ 55,215.00	\$ 8,241.72		\$ 8,241.72			PO01686
37	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018	\$ 70,000.00	\$ 68,652.56		\$ 68,652.56			PO01645
38	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25			PO01628
39	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11			PO01510
40	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 24,472.50	\$ 910.00	\$ 25,382.50		Current period billing related to IFIM services	PO01509
41	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021		PO01471
42	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32			PO01321
43	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50			PO01268
44	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06			PO01202
45	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2021		PO01100
46	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00			PO01076
47	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71			PO01072
48	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00			PO00123
49	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98			PO00122

ADMINISTRATIVE COMMITTEE

14. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 10, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 14-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period November 2020 & December 2020. This status report is provided for information only, no action is required.

EXHIBITS

14-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through December 2020**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 151,918.94		\$ 151,918.94	\$ 73,081.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 168,525.00		\$ 168,525.00	\$ 31,475.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 47,972.50		\$ 47,972.50	\$ 97,027.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 76,407.01		\$ 76,407.01	\$ (36,407.01)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00	\$ 43,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 70,377.28		\$ 70,377.28	\$ 16,622.72	PA00005-07
8	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 4,433.65		\$ 4,433.65	\$ 284,638.35	PA00005-20
	Total		\$ 1,241,000.00	\$ 730,445.92	\$ -	\$ 730,445.92	\$ 510,554.08	
1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ -		\$ -	\$ 200,000.00	PA00005-15

**Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019**

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consultant	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04

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5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through November 2020**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 143,139.01	\$ 8,779.93	\$ 151,918.94	\$ 73,081.06	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 129,889.49	\$ 4,890.05	\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 165,082.50	\$ 3,442.50	\$ 168,525.00	\$ 31,475.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 47,972.50	\$ -	\$ 47,972.50	\$ 97,027.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 70,975.51	\$ 5,431.50	\$ 76,407.01	\$ (36,407.01)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 74,682.00	\$ 1,350.00	\$ 76,032.00	\$ 43,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 51,686.78	\$ 18,690.50	\$ 70,377.28	\$ 16,622.72	PA00005-07
8	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 4,433.65	\$ -	\$ 4,433.65	\$ 284,638.35	PA00005-20
	Total		\$ 1,241,000.00	\$ 687,861.44	\$ 42,584.48	\$ 730,445.92	\$ 510,554.08	

ADMINISTRATIVE COMMITTEE

15. REVIEW SECOND QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2020-2021

Meeting Date:	February 10, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: This is an informational item only.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter Legal Services Activity Report for Fiscal Year 2020-2021 is attached as **Exhibits 15-A** and **15-B**. The information presented are in a table and graph format and compares the actual second quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 47% of the total legal budget.

EXHIBITS

15-A Legal Services Costs Update Table

15-B Legal Services Graph by Fiscal Year

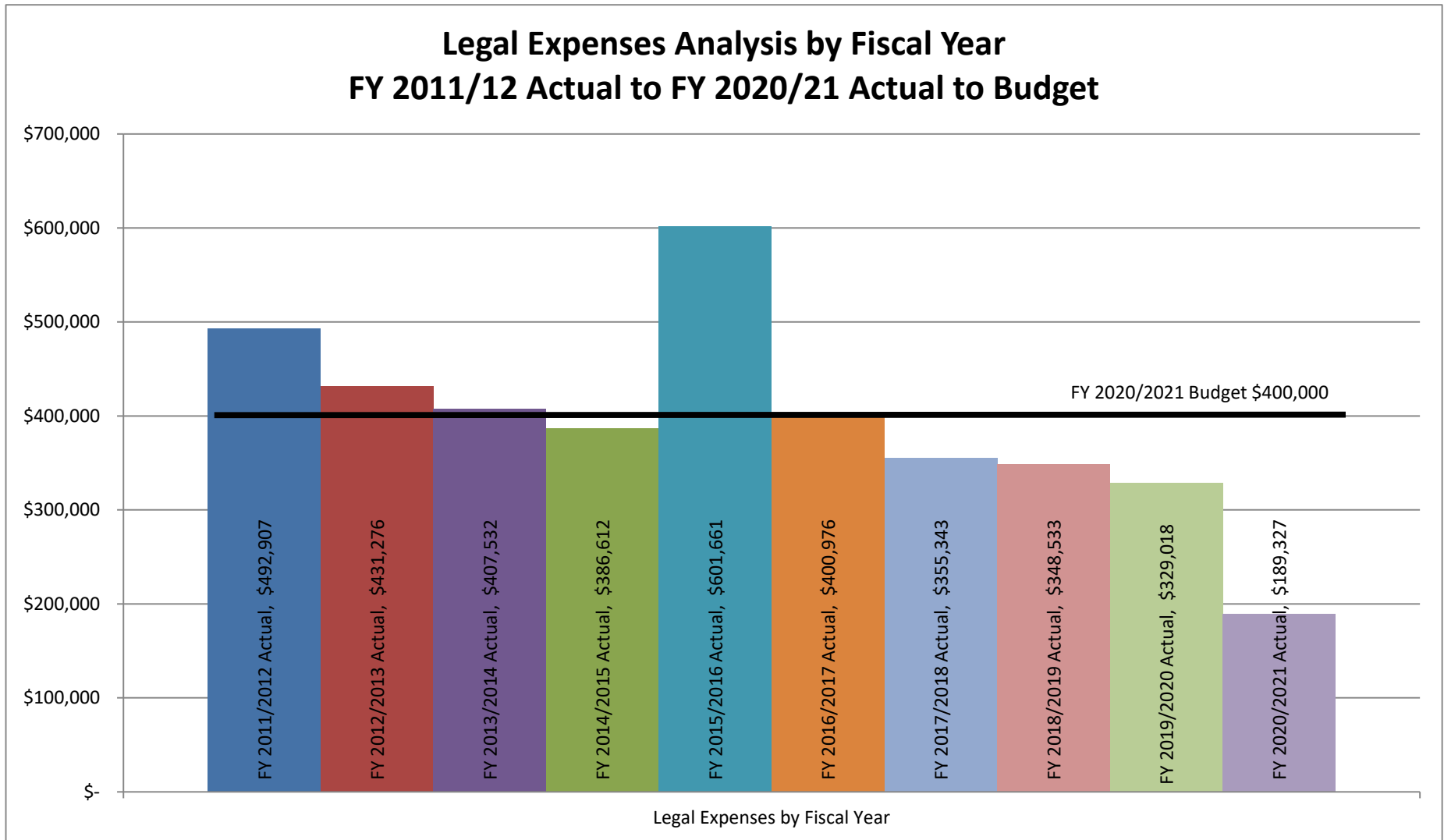
EXHIBIT 15-A

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
LEGAL SERVICES COSTS UPDATE
REPORT FOR QUARTER ENDED DECEMBER 31, 2020

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2020/2021 Budget
			October 2020	November 2020	December 2020		
<u>Delay & Laredo</u>							
WMD-001	Retained General Counsel Service	18,033.00	6,011.00	6,011.00	6,011.00	36,066.00	
WMD-002	Non-Retained General Counsel Service	12,087.00	-	1,836.00	2,550.00	16,473.00	
WMD-003	Special Legal Services	-	7,650.00	-	-	7,650.00	
WMD-003-01	Desal A.12-04-019	2,346.00	76.50	2,269.50	357.00	5,049.00	
WMD-003-03	SCD - A.10-09-019	-	-	-	-	-	
WMD-003-05	218 Fee A.10-01-012	867.00	306.00	-	-	1,173.00	
WMD-003-06	SWRCB Proceedings	2,728.50	739.50	331.50	178.50	3,978.00	
WMD-003-07	CPUC Proceedings (General)	739.50	280.50	280.50	255.00	1,555.50	
WMD-003-09	Seaside Basin Watermaster	-	-	-	-	-	
WMD-003-10	Special Counsel Oversight	102.00	-	-	-	102.00	
WMD-003-13	Groundwater Replenishment (GWR) Project	4,054.50	178.50	-	-	4,233.00	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	-	-	-	-	-	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	-	-	-	612.00	612.00	
WMD-003-20	2016 GRC - A. 16-07-002	153.00	-	280.50	-	433.50	
WMD-003-22	Cal-Am vs MPWMD, SWRCB	-	-	-	-	-	
WMD-003-23	Heuer vs. Valenzuela	-	-	-	-	-	
WMD-003-24	MCWD vs. PUC; City of Marina vs. PUC Case	-	-	-	-	-	
WMD-003-25	A.19-07-004 General Rate Case	26,418.00	2,983.50	5,431.50	5,788.50	40,621.50	
WMD-003-26	Laguna Seca Connection Moratorium	76.50	204.00	459.00	-	739.50	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	-	-	-	637.50	637.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	1,708.50	841.50	969.00	561.00	4,080.00	
WMD-005-02	Reclamation Matters	-	-	-	76.50	76.50	
WMD-005-03	WDS Permits and Water Rights Review	8,619.00	408.00	969.00	2,524.50	12,520.50	
WMD-005-04	ASR	1,785.00	-	127.50	204.00	2,116.50	
WMD-005-05	Public Records Request	1,479.00	1,020.00	229.50	102.00	2,830.50	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	-	-	-	-	-	
WMD-005-07	Cal-Am vs MPWMD (LAFCO-CEQA)	-	-	790.50	5,304.00	6,094.50	
MPWMD 70	Feasibility Study	26,755.50	8,313.00	4,641.00	2,575.50	42,285.00	
	Sub-total (Delay & Laredo)	107,952.00	29,012.00	24,626.00	27,737.00	189,327.00	
<u>Colantuono, Highsmith & Whatley, PC</u>							
	Prop 218 Advice	-	-	-	-	-	
	MCWD vs PUC	-	-	-	-	-	
	Measure J Activities	-	-	-	-	-	
	Total	\$ 107,952.00	\$ 29,012.00	\$ 24,626.00	\$ 27,737.00	\$ 189,327.00	\$400,000^[1]

47%

[1] Budget column includes legal budget of \$400,000.



ADMINISTRATIVE COMMITTEE**16. APPROVE 2021 COMMITTEE MEETING SCHEDULE**

Meeting Date: February 10, 2021

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Attached as **Exhibit 16-A** is a draft meeting schedule for 2021. The Committee should consider approving meeting dates for January and February 2022 since Committee assignments are ratified at the January Board meeting.

RECOMMENDATION: The Committee should review and adopt the meeting schedule for 2021 and determine if a date for January and February 2022 is needed.

EXHIBIT

16-A Draft 2021 Administrative Committee Meeting Schedule



EXHIBIT 16-A

DRAFT

Meeting Schedule

MPWMD Administrative Committee

March 2021 – February 2022

Adopted _____

Meetings begin at 2:00 PM in the District Conference Room unless noted otherwise.

Day	Date	Time
Monday	March 8	2:00 PM
Monday	April 12	2:00 PM
Monday	May 10	2:00 PM
Monday	June 14	2:00 PM
Monday	July 12	2:00 PM
Monday	August 9	2:00 PM
Monday	September 13	2:00 PM
Monday	October 11	2:00 PM
<i>Monday</i>	November 8	2:00 PM
Monday	December 6	2:00 PM
<i>Wednesday</i>	<i>January 19, 2022</i>	2:00 PM
<i>Wednesday</i>	<i>February 16, 2022</i>	2:00 PM

U:\staff\Board_Committees\Admin\2021\20210210\16\Item-16-Exh-A.docx

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



DRAFT AGENDA

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Thursday, February 25, 2021, 6:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/93577586923?pwd=WDNHbWExRnVsak13UWVrSzdqdG0xUT09>

Or join at: <https://zoom.us/>

Webinar ID: 935 7758 6923

Meeting password: 02252021

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, February 19, 2021

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

Alvin Edwards, Chair – Division 1
 Karen Paull, Vice Chair – Division 4
 George Riley – Division 2
 Vacant – Division 3
 Amy Anderson – Division 5
 Mary Adams, Monterey County
 Board of Supervisors Representative
 Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on Friday, February 19, 2021. Staff reports regarding these agenda items will be available for public review on Friday, February 19, 2021 at the District's website www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next meeting of the Board is set for March 15, 2021 at 6 pm.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks "***", Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the January 25, 2021 Regular Meeting and January 28, 2021 Special Meeting of the Board of Directors
2. Confirm Appointments to Ordinance No. 152 Oversight Panel
3. Consider Approval of Expenditure for Purchase of Ford F150 4X4 Truck
4. Consider Approval of Second Quarter Financial Activity Report for Fiscal Year 2020-21
5. Direct the General Manager to Enter into a Contract with ZIM Industries to Rehabilitate ASR 1 for an Amount not to Exceed \$113,350
6. Election of Secretary and Treasurer for 2021
7. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project
8. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report
9. Receive Government Accounting Standards Board Statement No. 75 Report for Determining Annual Costs for Post-Employment Medical Benefits
10. Consider Adoption of Treasurer's Report for November 2020
11. Consider Adoption of Treasurer's Report for December 2020
12. Reconfirm CY2021 Board Committee Assignments for Division 3

GENERAL MANAGER'S REPORT

13. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

REPORT FROM DISTRICT COUNSEL

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

14. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – Public Comment will be received. Please limit your comments to three (3) minutes per item.

NONE AT THIS TIME

ACTION ITEMS – Public Comment will be received. Please limit your comments to three (3) minutes per item.

15. Consider Expenditure of Funds for the Maintenance and Repair of the Rearing Channel Linear at the Sleepy Hollow Steelhead Rearing Facility
Action: The Board will consider authorizing repairs at a Not-to-Exceed cost of \$13,363 and authorizing a mid-year budget adjustment of \$13,363 in line item 2-3-1 A for the general operations and maintenance for the Sleepy Hollow Steelhead Rearing Facility.
16. Consider Adoption of Resolution No. 2021-XX Declaring the Week of March 15 – 21, 2021, to be Fix a Leak Week.
Action: The Board will consider adoption of Resolution 2021-XX. The U.S. Environmental Protection Agency's (EPA's) WaterSense® program promotes its annual Fix A Leak Week in March as part of its efforts to encourage Americans to use water efficiently. The District supports the EPA's program and encourages the immediate repair of every leak.

DISCUSSION ITEMS – Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.

- 17. Water Demand Forecast- Updated AMBAG Growth Forecast
- 18. Status Report on Measure J/Rule 19.8 Phase II Spending

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

- 19. Report on Activity/Progress on Contracts Over \$25,000
- 20. Letters Received
- 21. Committee Reports
- 22. Monthly Allocation Report
- 23. Water Conservation Program Report
- 24. Carmel River Fishery Report for December 2020
- 25. Monthly Water Supply and California American Water Production Report
- 26. Quarterly Carmel River Riparian Corridor Management Program Report
- 27. Semi-Annual Groundwater Quality Monitoring Report
- 28. Legislative Advocacy Committee State and Federal Tracking Update
- 29. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

ADJOURNMENT

Board Meeting Schedule			
Thursday, April 19, 2021	Regular Board Meeting	6:00 pm	Virtual - Zoom
Monday, May 17, 2021	Regular Board Meeting	6:00 pm	Virtual – Zoom
Thursday, May 27, 2021	Special Meeting	6:00 pm	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Monday, February 22, 2021 to joel@mpwmd.net, or call 831-658-5652.

Instructions for Connecting to the Zoom Meeting

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/93577586923?pwd=ekd1c2xoMUVEQ0tnemVYc2xLY2dnUT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on March 15, 2021. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.