



FINAL MINUTES
Monterey Peninsula Water Management District
Finance and Administration Committee
September 12, 2022

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Simona Mossbacher, HR Coordinator/Contract Specialist
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for September 19, 2022

1. Consider Adoption of July 11, 2022 Committee Meeting Minutes

On a motion by Edwards and second by Paull, the minutes of the July 11, 2022 meeting were approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

2. Consider Adding the Position of District Engineer to the District's Organization Chart

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board authorize staff to add the District Engineer position to the District's current organization chart and associated salary range. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

3. Consider Adding the Position of Public Outreach Coordinator/Public Outreach Specialist to the District's Organization Chart

On a motion by Edwards and second by Paull, the Finance and Administration Committee recommended that the Board authorize staff to add the Public Outreach Coordinator/Public Outreach

Specialist position to the District’s current organization chart and associated salary range. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

4. Approve Budget for Outside Consultant for Public Outreach Services

On a motion by Edwards and seconded by Paull, the Finance and Administration Committee recommended the Board approve a contract budget with a monthly retainer of no more than \$8,000. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

5. Declaration of Surplus Assets

On a motion by Edwards and seconded by Anderson, the Finance and Administration Committee recommended the Board declare the items listed on Exhibit 5 -A as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved on a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

6. Consider Adoption of Treasurer's Report for June 2022

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended the Board adopt the June 2022 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

7. Receive and File Fourth Quarter Financial Activity Report for Fiscal Year 2021-2022

On a motion by Anderson and second by Paull, the Finance and Administration Committee recommended that the Board receive and file the Fourth Quarter Financial Activity Report for Fiscal Year 2021-2022. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

8. Consider Approval of Fourth Quarter Fiscal Year 2021-2022 Investment Report

On a motion by Paull and second by Edwards, the Finance and Administration Committee recommended that the Board approve the Fourth Quarter Fiscal Year 2021-2022 Investment Report. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

9. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

10. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

11. Review Fourth Quarter Legal Services Activity Report for Fiscal Year 2021-2022

This item was presented as information to the committee. No action was required or taken by the committee.

12. Review Draft September 19, 2022 Regular Board Meeting Agenda

The committee reviewed the agenda and suggested modifying the title and action to be taken for Item 16 on the Draft agenda.

Suggest Items to be Placed on Future Agendas

Director Edwards asked for an item to discuss costs for a Coastal Commission Lobbyist.

Adjournment

The meeting adjourned at 3:05 PM.

/ s/ Sara Reyes

Sara Reyes, Sr. Office Specialist to the
MPWMD Finance and Administration Committee

Approved by the MPWMD Finance and Administration Committee on November 7, 2022

Received by the MPWMD Board of Director's on November 14, 2022