



**Final Minutes**  
**Monterey Peninsula Water Management District**  
**Finance and Administration Committee**  
***October 5, 2023***

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
*(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)*

**Call to Order**

Chair Anderson called the meeting to order at 11:30 AM.

Committee members present: Amy Anderson, Chair  
Alvin Edwards  
George Riley

Committee members absent: Marc Eisenhart

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jon Lear, Water Resources Manager  
Maureen Hamilton, District Engineer  
Kristina Pacheco, Executive Assistant/Board Clerk  
Sara Reyes, Sr. Office Specialist

District staff members absent: None

District Counsel present: None

**Additions / Corrections to Agenda:**

None

**Comments from the Public:**

None

**Action Items:**

- 1. Consider Adoption of September 11, 2023 Committee Meeting Minutes**  
On a motion by Edwards and second by Anderson, the minutes of the September 11, 2023 meeting were approved 2 – 0 with 1 abstain vote by Riley.
- 2. Consider Adoption of Treasurer's Report for August 2023**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board adopt the August 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved unanimously on a 3 – 0 vote.

**3. Declaration of Surplus Assets**

On a motion by Anderson and second by Edwards, the Finance and Administration Committee recommended that the Board declare the items listed on Exhibit 3-A as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved unanimously on a 3 – 0 vote.

**4. Consider Converting the Associate Hydrologist Position to Meter Program Coordinator Position**

On a motion by Edwards and second by Riley, the Finance and Administration Committee recommended that the Board authorize the General Manager to convert the Associate Hydrologist Position to Meter Coordinator Position at Range 21 and begin the recruitment process. The motion was approved unanimously on a 3 – 0 vote.

**Informational Items:**

**5. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**6. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Discussion Item:**

**7. Review Draft October 16, 2023 Regular Board Meeting Agenda**

General Manager Stoldt reviewed the draft agenda with the committee. No changes were made by the committee.

**Adjournment**

Chair Anderson adjourned the meeting at 12:34 PM.

/s/ Sara Reyes

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Sara Reyes, Committee Clerk  
to the Finance and Administration Committee

Reviewed and Approved by the MPWMD Finance and Administration Committee on November 6, 2023  
Received by the MPWMD Board of Directors on November 13, 2023