



Final Minutes
Monterey Peninsula Water Management District
Finance and Administration Committee
November 7, 2022

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:30 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Thomas Christensen, Environmental Resources Manager
Larry Hampson, District Engineer / Project Manager
Simona Mossbacher, HR Coordinator/Contract Specialist
Sara Reyes, Sr. Office Specialist

District Counsel present: David C. Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for November 14, 2022

1. Consider Adoption of September 12, 2022 Committee Meeting Minutes

On a motion by Paull and second by Edwards, the minutes of the September 12, 2022 meeting were approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

2. Consider Approval of Funds and a Contract for the Sleepy Hollow Steelhead Rearing Facility Rearing Channel Rehabilitation Project

On a motion by Paull and second by Edwards, the Finance and Administration Committee recommended that the Board authorize the General Manager to enter into a contract with Tyman Construction for the Sleepy Hollow Steelhead Rearing Facility Rearing Channel Rehabilitation Project in an amount not-to-exceed \$643,000. Due to the unknowns associated with this work, staff requested approval of a contingency amount of \$96,500 (15% of the contract amount) for unforeseen circumstances and engineering consultant services for a total project cost of \$739,500. The motion

was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

3. Consider Approving Budgeted Funds Not to Exceed \$6,500 to Purchase Field Uniforms for the Water Resources and Environmental Resources Divisions

On a motion by Edwards and second by Paull, the Finance and Administration Committee recommended that the Board authorize staff to purchase 5 button up shirts, 2 hats, and 1 jacket for 10 field employees and have them embroidered with the District logo to serve as field uniforms in an amount not-to-exceed \$6,500. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull, and Anderson.

4. Consider Approving a Contract with Tierra Plan in an Amount not to Exceed \$27,730 to upgrade the MPWMD Stream Flow Data Porthole to a Public Facing Database Web Server

On a motion by Edwards and seconded by Paull, the Finance and Administration Committee recommended the Board authorize District staff to enter into a contract for an amount not-to-exceed \$27,730 with Tierra Plan to build a public facing database web server for the District's stream gage network and direct staff to make a midyear budget adjustment of \$3,730 to cover the difference between the budgeted amount and the cost of the product. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

5. Consider Adoption of Treasurer's Report for July 2022

On a motion by Paull and second by Edwards, the Finance and Administration Committee recommended the Board adopt the July 2022 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

6. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

7. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

8. Review Draft November 14, 2022 Regular Board Meeting Agenda

General Manager Stoldt reviewed the agenda with the committee and briefly explained of additional Action Items to be added to the agenda. The committee made no changes to the agenda.

Suggest Items to be Placed on Future Agendas

None

Adjournment

The meeting adjourned at 3:39 PM.

/ s/ Sara Reyes

Sara Reyes, Sr. Office Specialist to the
MPWMD Finance and Administration Committee

Approved by the MPWMD Finance and Administration Committee on December 5, 2022

Received by the MPWMD Board of Director's on December 12, 2022