



**Final Minutes  
Monterey Peninsula Water Management District  
Finance and Administration Committee  
November 6, 2023**

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

**Call to Order**

Chair Anderson called the meeting to order at 2:03 PM.

Committee members present: Amy Anderson, Chair  
Alvin Edwards

Committee members absent: Marc Eisenhart

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Maureen Hamilton, District Engineer  
Stephanie Locke, Water Demand Manager  
Sara Reyes, Executive Assistant/Board Clerk

District staff members absent: None

District Counsel present: David Laredo, DeLay & Laredo

**Additions / Corrections to Agenda:**

None

**Comments from the Public:**

None

**Action Items:**

**1. Consider Adoption of October 5, 2023 Committee Meeting Minutes**

On a motion by Edwards and second by Anderson, the minutes of the October 5, 2023 meeting were approved unanimously 2 – 0.

**2. Consider Adoption of Treasurer's Report for September 2023**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board adopt the September 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved unanimously

on a 2 – 0 vote.

**3. Receive and File First Quarter Financial Activity Report for Fiscal Year 2023-2024**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board Receive and File the First Quarter Financial Activity Report for Fiscal Year 2023-2024. The motion was approved unanimously on a 2 – 0 vote.

**4. Consider Approval of First Quarter Fiscal Year 2023-2024 Investment Report**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board approve the First Quarter Fiscal Year 2023-2024 Investment Report. The motion was approved unanimously on a 2 – 0 vote.

**5. Consider Converting the Associate Hydrologist Position to Meter Program Coordinator Position**

This item was presented to the committee at its October 5, 2023 meeting upon which it was approved unanimously by a 2 – 0 vote. Due to the title change since it was presented in October, on a motion by Edwards and second by Anderson, the Finance and Administration committee recommended that the Board convert the Associate Hydrologist Position to Meter Coordinator Position at Range 21 and begin the recruitment process. The motion was approved unanimously on a 2 – 0 vote.

**6. Consider Authorizing CLA-VAL Western Regional Service to Proceed with Five Year Maintenance and Servicing of Valves at the Santa Margarita Aquifer Storage & Recovery Facility**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board authorize the General Manager to enter into an agreement with CLA-VAL Western Regional Service to complete the five-year maintenance of the CLA-VALs located at the Santa Margarita ASR facility. The motion was approved unanimously on a 2 – 0 vote.

**7. Consider Recommendation to the Board to Fund Rebates in the California American Water System between January 1, 2024, and the Availability of Funding from the California American Water General Rate Case**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended the Board approve interim funding up to \$200,000 through June 2023 for the Rebate Program from the District's general reserve fund. District expenditures for Cal-Am customers will be reimbursed by Cal-Am when a rebate fund is approved in the General Rate Case. The motion was approved unanimously on a 2 – 0 vote.

**Informational Items:**

**8. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Discussion Item:**

**10. Review Draft November 13, 2023 Special and Regular Board Meeting Agenda**

General Manager Stoldt reviewed the draft agenda with the committee. No changes were made by the committee.

**Adjournment**

Chair Anderson adjourned the meeting at 2:51 PM.

/s/ Sara Reyes

---

Sara Reyes, Committee Clerk  
to the Finance and Administration Committee

Reviewed and Approved by the MPWMD Finance and Administration Committee on December 4, 2023

Received by the MPWMD Board of Directors on December 11, 2023

U:\staff\Boardpacket\2023\20231211\Informational Items\21\Item-21-Exh-21-A.docx