



**Final Minutes**  
**Monterey Peninsula Water Management District**  
**Finance and Administration Committee**  
**January 16, 2024**

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

**Call to Order**

Chair Anderson called the meeting to order at 2:01 PM.

Committee members present: Amy Anderson, Chair  
Alvin Edwards  
Marc Eisenhart

District staff members present: David Stoldt, General Manager  
Nishil Bali, Administrative Services Manager/Chief Financial Officer  
Jonathan Lear, Water Resources Manager  
Simona Mossbacher, Human Resources Coordinator/Contract Specialist  
Sara Reyes, Executive Assistant/Board Clerk

District staff members absent: None

District Counsel present: David Laredo, DeLay & Laredo

**Additions / Corrections to Agenda:**

None

**Comments from the Public:**

None

**Action Items:**

- 1. Consider Adoption of December 4, 2023 Committee Meeting Minutes**  
On a motion by Eisenhart and second by Edwards, the minutes of the December 4, 2023 meeting were approved unanimously 3 – 0.
  
- 2. Consider Adoption of Resolution 2024-01 Rescinding Resolution 2023-15**  
On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board adopt Resolution 2024-01, rescinding Resolution No. 2023-15. The motion was approved unanimously on a 3 – 0 vote.

**3. Consider Approving a Contract with Tierra Plan in an Amount Not-To-Exceed \$8,000 to Maintain and Provide Additional Development to the MPWMD Stream Flow Data Portal as a Public Facing Database Web Server**

On a motion by Edwards and second by Anderson, the Finance and Administration Committee recommended that the Board authorize District staff to enter into a contract for an amount not-to-exceed \$8,000 with Tierra Plan to maintain and provide additional development to the District's public-facing database web server for the District's stream and rain gage networks. The motion was approved unanimously on a 3 – 0 vote.

**4. Consider Adoption of Treasurer's Report for November 2023**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board adopt the November 2023 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved unanimously on a 3 – 0 vote.

**5. Review Annual Disclosure Statement of Employee/Board Reimbursements for FY 2022-2023**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee approved the report subject to clarifying descriptions under the column titled Payable Description in the MPWMD Annual Disclosure Statement – Employee/Board Reimbursement Fiscal Year 2022-2023. The motion was approved unanimously on a 3 – 0 vote.

**6. Consider Approval of Annual Update of Investment Policy**

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended that the Board review and approve the District's Investment Policy. The motion was approved unanimously on a 3 – 0 vote.

**Informational Items:**

**7. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Discussion Item:**

**9. Review Draft January 22, 2024 Special and Regular Board Meeting Agenda**

General Manager Stoldt reviewed the draft agenda with the committee. No changes were made by the committee.

**Adjournment**

Chair Anderson adjourned the meeting at 3:03 PM.

/s/ Sara Reyes

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Sara Reyes, Committee Clerk to the Finance and Administration Committee

Reviewed and Approved by the MPWMD Finance and Administration Committee on February 5, 2024

Received by the MPWMD Board of Directors on February 12, 2024