



**FINAL MINUTES**  
**Monterey Peninsula Water Management District**  
**Finance and Administration Committee**  
*August 12, 2024*

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

**Call to Order**

Chair Riley called the meeting to order at 2:00 PM.

Committee members present: George Riley, Chair  
Alvin Edwards  
Karen Paull

District staff members present: Nishil Bali, Chief Financial Officer /Administrative Services Manager  
Maureen Hamilton, District Engineer  
Sara Reyes, Executive Assistant/Board Clerk  
Simona Mossbacher, HR Coordinator/Contract Specialist

District Counsel present: Michael Laredo, DeLay & Laredo

**Additions / Corrections to Agenda:**

None.

**Comments from the Public:**

None

**Action Items:**

**1. Consider Adoption of June 10, 2024 Committee Meeting Minutes**

On a motion by Riley and second by Edwards, the minutes of the June 10, 2024 meeting were approved 2-0 (Edwards, and Riley), 0-Noes, and 1-Abstention (Paull).

**2. Consider Recommendation to Authorize a Contract with TM Process & Controls Inc. to Provide ASR Well Turbidity Control**

Maureen Hamilton, District Engineer presented this item and answered questions from the Committee. Ms. Hamilton provided background information on the staff recommendation for installing an ASR turbidity analyzer.

On a motion by Paull and second by Edwards the Finance and Administration Committee recommended that the Board authorize the General Manager or his designee to enter into a contract with TM Process & Controls, Inc. in the amount of \$52,498.69 with a 10% contingency for a total not-

to-exceed amount of \$57,748.56 to provide ASR well turbidity control. The motion was unanimously approved 3 – 0.

**3. Consider Recommendation to Authorize a Lease for Three Photocopy Machines**

On a motion by Edwards and second by Paull, the Finance and Administration Committee recommended that the Board authorize leasing three photocopy machines using NASPO Value Point Master Agreement 140599 through Kyocera Document Solutions America, Inc. at \$29,424 plus applicable taxes. The motion was approved unanimously on a 3 – 0 vote.

**4. Consider Adoption of Treasurer’s Report for June 2024**

On a motion by Paull and second by Edwards, the Finance and Administration Committee recommended that the Board adopt the June 2024 Treasurer’s Report and Statement of Revenues and Expenditures and ratify the disbursements made during the month. The motion passed unanimously on a 3 – 0 vote.

**5. Consider Inclusion of California Liquid Assets Securities System (CLASS) and California Assets Management Program (CAMP) in District’s Investment Portfolio**

On a motion by Riley and second by Paull, the Finance and Administration Committee recommended that the Board include the CLASS and CAMP programs in the District’s investment portfolio. The motion passed unanimously on a 3 – 0 vote.

**Informational Items:**

**6. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**7. Status Report on Spending – Public’s Ownership of Monterey Water System**

This item was presented as information to the committee.

**Discussion Item:**

**8. Review Draft August 19, 2024 Regular Board Meeting Agenda**

Sara Reyes, Board Clerk, distributed a revised agenda for the committee to review. The committee examined and discussed the agenda and made no changes.

**Adjournment**

There being no further business, Chair Riley adjourned the meeting at 3:06 PM.

/s/ Sara Reyes

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Sara Reyes, Committee Clerk to the  
*MPWMD Finance and Administration Committee*

Reviewed and Approved by the MPWMD Finance and Administration Committee on September 9, 2024.  
Received by the MPWMD Board of Directors on September 16, 2024.