MONTEREY PENINSULA
WATER
MANAGEMENT DISTRICT

ELECTRONIC REVIEW PROCESS FOR WATER PERMITS FOR FIRE SUPPRESSION SYSTEMS, METER ENLARGEMENTS, METER SPLITS, AND HYDRANT METERS

September 21, 2021

The MPWMD office is open with reduced capacity between the hours of 9 and 4 weekdays. We are available by phone and by email to answer your questions and to receive and process Water Permit Applications electronically. Please follow the instructions below to have your project reviewed by staff.

Electronic Submittal Requirements: ALL APPLICATIONS MUST BE TRANSMITTED BY EMAIL OR A DOCUMENT SHARING APPLICATION

1) **Application**: Complete a Fire Suppression System, Meter Enlargement, or Meter Split Application or a Mobile Water Distribution System Permit Application (Hydrant Meter) found here. Incomplete applications will be rejected.
2) **An application fee is required for a hydrant meter (see below).**

How do I get a Water Permit for Fire Service, Meter Enlargement, or Meter Split(s)? Who do I need to contact?

1. For Fire Service/Meter Enlargement applications, a valid Water Permit for must be on record with the District. If not, please review *Water Permit Process – Electronic Review* handout.
2. Submit the application to the District through email to conserve@mpwmd.net.
3. The Water Permit will be prepared and emailed to the applicant for signature.
4. An electronic signature is required on the Water Permit to validate it.
5. Provide a copy of the Water Permit to California American Water Company or the appropriate water supplier. Please contact the water company with questions regarding the timing and cost of meter installations and meter size upgrade requirements. Cal-Am's local customer service number is 831-646-3205.

How do I get a Water Permit for a Hydrant Meter?

Follow the same process using the application for a Mobile Water Distribution System. There is a $90 fee for this permit. You will be contacted by phone to pay by credit card.

For more information, please contact the Permit office at 831-658-5601 or email Conserve@mpwmd.net