

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, August 8, 2019.



Administrative Committee

Members:

George Riley, Chair
Molly Evans
Gary Hoffmann

Alternate:

Dave Potter

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA

**Administrative Committee
of the Monterey Peninsula Water Management District**

Monday, August 12, 2019, 4:00 PM

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Items on Board Agenda for August 19, 2019

1. Consider Adoption of Minutes of July 8, 2019 Committee Meeting
2. Consider Expenditure for Updates to Gardensoft Waterwise Gardening Software
3. Consider Approval of Additional Expenditure to Right-on-Q Hydrogeology (Michael Hutnak) for Technical Support for the Carmel River Basin Hydrologic Model
4. Consider Expenditure to Contract for Completion of Annual Carmel River Survey
5. Consider Augmenting Expenditures for Permitting of a New Carmel River Fish Counting Weir (*Exempt under CEQA Guidelines Section 15306 and 15378*)
6. Consider Expenditure for Pre-Purchase of Materials Necessary to Construct Santa Margarita Disinfection Facilities
7. Status Report on Measure J/Rule 19.8 Spending

Other Items

8. Review Fourth Quarter Legal Services Activity Report for Fiscal Year 2018-2019
9. Review Draft August 19, 2019 Regular Board Meeting Agenda

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on August 9. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85,

Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF JULY 8, 2019 COMMITTEE MEETING

Meeting Date: August 12, 2019

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the July 8, 2019 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of July 8, 2019 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES

Monterey Peninsula Water Management District Administrative Committee July 8, 2019

Call to Order

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: George Riley – Chair
Molly Evans

Committee members absent: Gary Hoffmann

Staff present: David J. Stoldt, General Manager
Stephanie Locke, Water Demand Manger
Jon Lear, Water Resources Manager
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for July 15, 2019

1. **Consider Adoption of Minutes of June 10, 2019 Committee Meeting**
On a motion by Evans and second by Riley, the minutes of the June 10, 2019 meeting were approved on a vote of 2 – 0 by Evans and Riley.
2. **Consider Contract for District Public Outreach and Communications Services with Thomas Brand Consulting for Fiscal Year 2019-2020**
The committee ratified the motion from the June 10, 2019 Administrative Committee and unanimously agreed that the action from the June 10 meeting stands.
3. **Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**
On a motion by Riley and second by Evans, the committee voted to recommend the Board authorize the General Manager to enter into an agreement on an as-needed basis for the WY 2020 ASR season. The motion was approved on a vote of 2 – 0 by Riley and Evans.
4. **Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring**
On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the General Manager to spend up to \$10,000 to complete laboratory analysis related to the Watermaster in WY 2020. The motion was approved on a vote of 2 – 0 by Evans and Riley.

5. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Project Operations

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the General Manager to spend funds up to \$60,000 to complete laboratory analysis related to the Sample and Analysis plan in WY 2020. The motion was approved on a vote of 2 – 0 by Evans and Riley.

6. Consider Funding Upgrade to Six Carmel River Monitoring Stations

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the purchase of equipment to upgrade the Carmel River main stem water level and stream gage network in the amount not to exceed \$20,000. The motion was approved on a vote of 2 – 0 by Evans and Riley.

7. Consider Approval of Expenditure for Leasing Three Photocopy Machines

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize expenditure of funds to lease three photocopy machines through KBA Docusys, Inc. or Canon at a not-to-exceed price of \$48,000 plus applicable taxes. The motion was approved on a vote of 2 – 0 by Evans and Riley.

8. Semi-Annual Report on the CAWD/PBCSD Wastewater Reclamation Project

This report was presented for informational purposes only. No action was taken by the committee.

9. Consider Adoption of Treasurer’s Report for May 2019

On a motion by Evans and second by Riley, the committee voted to recommend the Board adopt the May 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 2 – 0 by

10. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

11. Status Report on Measure J/Rule 19.8 Spending

This item was presented as information to the committee. No action was required or taken by the committee.

12. Review Draft July 15, 2019 Regular Board Meeting Agenda

A revised agenda was distributed to the committee. No changes were made by the committee.

Adjournment

The meeting was adjourned at 4:59 PM.

ADMINISTRATIVE COMMITTEE

2. CONSIDER EXPENDITURE FOR UPDATES TO GARDENSOFT WATERWISE GARDENING SOFTWARE

Meeting Date:	August 12, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Conservation Programs
		Line Item No.:	4-2-2-J
Prepared By:	Kyle Smith	Cost Estimate:	\$4,650

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: District staff is requesting authorization to expend \$4,650 in budgeted funds for GardenSoft to make necessary modernization upgrades to the District's Monterey County Water Wise Gardening program www.montereylandscaping.org. GardenSoft is a web development company that licenses the District's software through an annual subscription fee paid every March. This March marked the ten-year anniversary of the District's software and it is due for an update. The fees included in the proposal are one time fees to upgrade and enhance the software, additions will not affect the annual subscription fee. The project will not exceed \$4,650 and was included in the Fiscal Year 2019-20 budget. The District's Water Wise Gardening software has 70 to 100 users per month.

Modernization updates can be found in the proposal attached as **Exhibit 2-A**. These upgrades will give the website a modern look and feel, making the site more intuitive and user friendly. There will be an opportunity to increase District messaging and update links to all other District sites. As an example of an updated website please visit <http://www.marinwater.water-wise-gardening.com/>. The Fact Sheets guide the user in creating a sustainable landscape. Each is an individual page on the website which covers a wide range of topics and adds depth to the site. The fact sheets are included as hot links in the garden tours. Those links are highlighted in green and will send the user to the specific Fact Sheet when selected. This leads the user through the site and exposes them to more information. All the content on the Fact Sheets is customizable.

RECOMMENDATION: Staff recommends that the Board approve the modernization upgrades and fact sheets for not to exceed expenditure of \$4,650. The upgrades and fact sheets will streamline the website and offer the user a better experience with more detailed information about local Water Wise Gardening.

BACKGROUND: The District's Water Wise Gardening site is a resource for gardeners of all skill levels that was curated to highlight plants that will thrive on the Monterey Peninsula and will

help conserve water. At its root, the site is a database of plants, where users can find what they are looking for through searches or by garden tours that highlight specific plants. The site is a valued resource for users installing a new landscape as well as for users looking up specific information about a plant for an existing landscape. Over half of those users have the page bookmarked and navigate directly to the site.

IMPACT TO STAFF/RESOURCES: None

EXHIBIT

2-A GardenSoft Scope of Work/Web Contract



Scope of Work/Web Contract

Client: MONTEREY PENINSULA WATER DISTRICT
Description: Upgrade to Water Wise Web Site
Contract ID: WWG0090
Date Revised: January 23, 2019
Contact: Gerry Kiffe
Phone: 805-499-9689

Contents

I.	Signatures of Acceptance	2
II.	Synopsis.....	3
III.	Scope of Work and Deliverables	3
IV.	Delivery Date, Costs, Payment Schedule, License	4
V.	Addendum.....	5
VI.	Client Obligations	6
VII.	Contacting GardenSoft	6

I. Acceptance of Agreement

By signing this agreement, we mutually accept all of the provisions presented in the Contents of this document. Payment for work completed based on this agreement will be invoiced as per the terms and conditions set forth in this document.

MONTEREY PENN. WATER DISTRICT representative

Date Signed

Mark Chilcott, CEO GardenSoft

Date Signed

II. Synopsis

This proposal/contract covers the improvements to the current MONTEREY PENN. WATER DISTRICT Water Wise Gardening Web Site. GardenSoft will modernize and upgrade the MONTEREY PENN. WATER DISTRICT's Water Wise Web Site. The scope of work will be itemized below.

III. Scope of Work and Deliverables

General Changes:

Upgrade Proposal:

1. Rebuilt Landing Page
2. Install software to crop rather than stretch thumbnails.
3. Re-configure Thumbnails to remove beveling and improve labels.
4. Rebuild Tours, Galleries, and Plant Lists with Stacked Thumbnails
5. Rebuild Plant Report with new styling
6. Rebuild Plant Thumbnails page, enlarge, four to a row rather than 5
7. Institute new Style sheet with new fonts and backgrounds
8. Rebuild My List Page
9. Add Advance buttons on screen for garden tours and galleries
10. Restyle Resources and Watering Guide pages

One Time Cost: \$2150

Add-On Options when bundled with the above changes:

Fact Sheets: \$2500

<http://watersmartgardening.com/factsheets.php>

Lawn to Garden Subsection \$2,500

<http://watersmartgardening.com/lawntogarden.php>

IV. Delivery Date, Review, Costs, Payment Schedule, License**Delivery Date**

Delivery will be provided within 2 weeks of signing date or purchase order
The project can begin with the issuance of a purchase order or a signed contract.

Review Opportunities

Review of web site prior to going live will be provided on a private site for client.

Payment Schedule Components:

Cost: \$2150 Billed upon completion 30 days for payment

Add-ons are additional fees

License

This project does not alter or amend the current license for the MONTEREY
PENN. WATER DISTRICT Water Wise Gardening Web site.

V. Addendum**Addendum: Intellectual Property Clause**

All photos or intellectual property taken or owned by MONTEREY PENN. WATER DISTRICT Public Works remain the property of MONTEREY PENN. WATER DISTRICT and may not be used in any way without written permission of MONTEREY PENN. WATER DISTRICT WORKS. Conversely, all photographs, content, software and or intellectual properties provided by GardenSoft in the course of this project will remain the property of GardenSoft and may not be used in any way without written permission of GardenSoft. If pictures used in the system are desired for promotion of the web site or CD systems, or for other water conservation brochures or flyers they will be made available upon request.

Addendum: Termination Clauses

Should GardenSoft go out of business before the license agreement term is completed then GardenSoft will turn over the software system to the client in CDROM or DVD formats for further use. Should MONTEREY PENN. WATER DISTRICT desire to suspend use of the website during the license period then GardenSoft will take down the site but the payment terms will be completed as agreed upon in this contract.

VI. Client Obligations

The Client and its staff will:

1. Review and comment on web site changes within 10 working days.
2. Review Artwork on a timely basis.
3. Report technical difficulties when they arise to GardenSoft.

VII. Contacting GardenSoft

For Project Questions and horticultural Issues:

Gerry Kiffe
Sales Manager
2686 Velarde Dr.
Thousand Oaks, CA 91360
805-499-9689
Email: gerry@gardensoft.com
World Wide Web: www.gardensoft.com

For technical questions and support:

Mark Chilcott
Director of Engineering
2686 Velarde Dr.
Thousand Oaks, CA 91360
Telephone: 805-492-0120
Email: Mark@gardensoft.com
www.gardensoft.com

ADMINISTRATIVE COMMITTEE

3. CONSIDER APPROVAL OF ADDITIONAL EXPENDITURE TO RIGHT ON Q HYDROGEOLOGY (MICHAEL HUTNAK) FOR TECHNICAL SUPPORT FOR THE CARMEL RIVER BASIN HYDROLOGIC MODEL

Meeting Date:	August 12, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Reservoir Alternatives Simulation (CRBHM)
		Line Item No.:	1-1-2-C
Prepared By:	Thomas Christensen and Jonathan Lear	Cost Estimate:	\$15,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019 and recommended _____.

CEQA Compliance: Exempt, CEQA Section 15262 (Feasibility and Planning Studies)

SUMMARY: On August 19, 2013, the MPWMD Board approved entering into an agreement for services with Right on Q Hydrogeology (Michael Hutnak) for a Not-to-Exceed amount of \$56,800 to assist District staff in developing a GSFLOW (Groundwater and Surface FLOW) model. This model is now called the Carmel River Basin Hydrologic Model. Currently, MPWMD, U.S.G.S. and Right on Q Hydrogeology have been working on developing a set of versions of the CRBHM that represent various scenarios with respect to the future of Los Padres Reservoir (dredging versus removal) and reduced pumping by Cal-Am (compliance with the CDO 2009-0060). Now that these models are nearly complete for a set of specific scenarios, the National Marine Fisheries Service has requested a sensitivity analysis of some of the hydrologic properties of the model, which would help them understand how changes in certain parameters (aquifer properties) impacts results of the model. Results from the model runs come in the form of large tables with flow data at various locations along the river. These large data sets are best processed by scripts that allow analysis by producing graphs and summary statistics. Carrying out a sensitivity analysis and the development of these scripts is beyond the original scope of work.

Approximately \$4,020 remains in the current contract with Right on Q Hydrogeology. Staff is requesting a contract amendment that would add an additional \$15,000 of authorized funds to complete a sensitivity analysis of various model parameters and development of Matlab scripts that will process model output. This additional spending is included in the 2019-2020 Budget adopted by the Board on June 17, 2019.

RECOMMENDATION: Staff is requesting the Board authorize additional spending in the amount of \$15,000 to carry out sensitivity analysis of the CRBHM and the programing of scripts that process the large output files resulting in graphs and summary statistics. The original contract was for a Not-to-Exceed amount of \$56,800. This amendment would add \$15,000 to the current contract for a Not-to-Exceed amount of \$71,800.

DISCUSSION: Right on Q Hydrogeology has been part of the modeling team since 2013 when the District started moving forward with the development of the CRBHM. Right on Q Hydrogeology developed many of the original Matlab scripts that take the pumping data from Excel spreadsheets and converts them into a format that is recognized by GSFLOW.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

4. CONSIDER EXPENDITURE TO CONTRACT FOR COMPLETION OF ANNUAL CARMEL RIVER SURVEY (*Exempt from CEQA – Section 15306*)

Meeting Date:	August 12, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Erosion Protection 2-2-2 Carmel Riverbed Topographic Data
Prepared By:	Thomas Christensen	Cost Estimate:	\$25,839

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019 and recommended _____.

CEQA Compliance: This action is categorically exempt under California Environmental Quality Act Guidelines section 15306.

SUMMARY: MPWMD has cooperated for several years with the California State University at Monterey Bay (CSUMB) to gather and analyze Carmel River data. The Division of Science & Environmental Policy has provided a proposal attached as **Exhibit 4-A** to gather data in the active channel from the Carmel River Reroute to the lagoon. These data will be incorporated into the long-term database the District has developed to monitor and analyze the District's efforts to manage and restore streambank stability, vegetation, and fisheries habitat within the riparian corridor.

RECOMMENDATION: Staff recommends the Board authorize the General Manager to enter into an agreement with the University Foundation at CSUMB for a not-to-exceed amount of \$24,839. Staff requests an additional \$1,000 in contingency funding for unforeseen conditions. If this item is approved with the Consent Calendar, the General Manager would be authorized to expend up to \$25,839 for this work.

DISCUSSION: CSUMB students have surveyed the Carmel River for large wood abundance and changes in channel geometry on several occasions since 2003. These data are being published annually and are used to track changes in the river resulting from the removal of San Clemente Dam. Replicating previous survey work will document the evolution of the channel and will help inform the Los Padres Dam study as well as long-term management of the Carmel River.

California Environmental Quality Act Compliance (CEQA): Guidelines Section 15306. Information Collection

Class 6 consists of basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded.

EXHIBIT**4-A** July 10, 2019 Proposal

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EXHIBIT 4-A

Applied Environmental Science

*100 Campus Center
Seaside, CA 93955-8001
831-582-4120
831-582-4122 Fax*

2019 Carmel River Cross Section and Substrate Survey

July 10, 2019

From: Dr. Douglas Smith (CSUMB Department of Applied Environmental Science)

To: Thomas Christensen (Monterey Peninsula Water Management District)

Overview

San Clemente Dam was removed in 2015. We propose to document geomorphic changes and shifts in sediment size distributions in the fourth winter runoff following dam removal. We will use benchmarked cross sections and bed material particle counts to collect the data.

The proposed work is timely in that it would capture the geomorphic changes in the active channel resulting from a 10-year event that occurred in winter 2019. It is also timely in that it would build upon and expand similar surveys by USGS/NOAA that will occur in mid-July 2019. The last time the surveys were completed in this way, a peer-review article resulted (Harrison et al. 2018). An updated article would result from this mission as well.

Justification

The dam removal project is unique in the world because it was designed to produce *de minimis* negative impacts to the downstream reach of river, while providing the ecological benefits of fish passage, restoration of steelhead spawning gravel, and the safety benefits of dam removal (Blanco et al., 2013; Boughton et al., 2016). In contrast, the project has brought abundant sand to the lower river, resulting in pool-filling and degraded spawning conditions (Chow et al. 2016a; Steinmetz and Smith 2018a; Klein et al. 2019). It is clear that the post-dam river behavior is driven by both high sediment supply in the old reservoir sediment and the inherent variability of the Mediterranean climate (Harrison et al. 2018). In addition to biological impacts, the reintroduced bedload (whether sand or gravel) can locally influence flood hazard through channel-filling bar formation and floodplain aggradation. Further, bar formation can force flows against stream banks, leading to accelerated erosion of public and private property. Continued monitoring of the channel behavior is warranted given these unanticipated impacts of San Clemente dam removal. The high flows of winter 2019 had the potential to significantly alter the channel geometry and substrate characteristics.

Background

CSUMB established 40 benchmarked river cross sections to monitor the changes in the river related to dam removal. We periodically collect topographic data and perform grainsize analysis on the Carmel River (e.g., Leiker et al. 2014; Chow et al. 2016a; 2017; Steinmetz and Smith 2018a, Klein et al. 2019). The work to date has shown that a small, pool-filling wave of sand and fine gravel prograded just 3.5 km downstream from the dam site in the first post-dam winter (Chow et al. 2016a), and virtually no cross sectional changes or variations in grain size were noted downstream of that point. In the second year (water year 2017), high flows eroded a large volume of sediment from above the dam site and deposited it throughout the lower Carmel River all the way to the coast. The resulting significant cross sectional changes and changes to sediment size were reported in Steinmetz and Smith (2018a) and Harrison et al. (2018). Much of the lower river was blanketed in sand and small gravel, leaving fewer opportunities for steelhead spawning in the lower river than existed before the dam removal. Further substrate fining and aggradation was noted following the average runoff year of winter 2018 (Klein et al. 2019). While spawning-sized gravel has been transported to the lower river, it is clear that subsequent flows will be needed to winnow the fine sediment and concentrate the high quality gravel for spawners. The proposed work will continue monitoring the river to document the changes driven by the 10-year flow event water year 2019.

Deliverables

The deliverables will include one final report and associated data in spreadsheet format. The cross section report will include data for approximately 40 cross sections spanning from below Los Padres Dam to the Crossroads shopping center. The report will include the following sections:

- 1) Project background
- 2) Data collection methods
- 3) Presentation of cross section and grainsize analyses in graphs and summary data tables
- 4) Comparison with previous data sets to analyze change occurring before dam removal and as a result of dam removal.

Budget

We propose to complete the work for \$24,839, a summary budget is included. All survey equipment will be provided by the CSUMB Watershed Geology Lab. We propose to complete the fieldwork fall of 2019 before significant runoff of 2020 water year impedes access to the channel. Reports will be completed before March 2020. Work on this project is contingent upon contracting between the MPWMD and the University Corporation at Monterey Bay.



Douglas Smith PhD PG (831.582.4696 dosmith@csumb.edu)
Professor, Applied Environmental Science



Budget Items Requested	Budget period 9/1/19 to 2/28/20
A. Direct Costs:	
1. Salaries & Wages (professional & clerical employees, temporary and student support, etc.)	\$ 16,994
2. Fringe Benefits	\$ 1,869
3. Materials and Supplies	\$ 300
4. Vehicle	\$ 1,568
Total Direct Costs:	\$ 20,699
B. Indirect/Administrative Costs: 20%	\$ 3,996
TOTAL PROJECT FUNDS:	\$ 24,839

References

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ADMINISTRATIVE COMMITTEE

5. CONSIDER AUGMENTING EXPENDITURES FOR PERMITTING OF A NEW CARMEL RIVER FISH COUNTING WEIR (*Exempt under CEQA Guidelines Section 15306 and 15378*)

Meeting Date:	August 12, 2019	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	Program – Aquatic Resources Fisheries
Prepared By:	Kevan Urquhart	Cost Estimate:	\$ 10,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019 and recommended _____.

CEQA Compliance: The primary project is Categorically Exempt under the California Environmental Quality Act Guidelines section 15306, and the remaining actions do not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District needs to complete the permitting process required to install a new fish counting weir that will enumerate the full annual run size of Carmel River steelhead. This process was initiated in fall 2018. The last permit to be applied for is a California Department of Fish & Wildlife (CDFW), 5-Year Lake & Streambed Alteration Agreement (LSAA) permit that staff will prepare in August. We also need to augment and extend the existing agreement between Denise Duffy & Associates (DD&A) and the District to assist in completing the process of acquiring other State and local permits or waivers.

RECOMMENDATION: Staff recommends the Board of Directors: (1) approve an expenditure of \$3,288.75 for the CDFW LSAA five-year permit fee that increased in 2019; (2) authorize the General Manager to augment and extend an existing agreement with DD&A for a not-to-exceed additional amount of \$5,000.00 for assistance with remaining permit acquisition; and (3) include a \$1,711.25 contingency for a total expenditure of \$10,000.00.

BACKGROUND: The District had budgeted for a new fish-counting weir to be built in the winter of 2018-2019 at River Mile ~0.5. It will be placed between the banks of the Carmel River on property owned by the Carmel Area Wastewater District and the City of Carmel-by-the-Sea. It will be removed and reinstalled annually for up to a six month monitoring season from December – May. The design is a resistance board weir, attached with sand anchors to the substrate, where the center panels are hinged, allowing them to lay down and flatten out under high flows, so that debris can pass over the structure. The weir includes a trap for adult steelhead on one bank. Regulatory agency permitting requirements being applied to this project, but almost nowhere else

in California to other identical projects, have delayed its installation an increased permit preparation costs and application fees.

The District originally maintained a DIDSON hydro-acoustic sound camera upstream of this location on loan from the CDFW for this purpose, but the use of that device in the lower river has been rendered ineffective by the large number of striped bass that now regularly move up and down the river, which cannot be distinguished from steelhead with existing hydro-acoustic technology.

Preliminary consultations with CDFW and National Marine Fisheries Service staff operating these types of weirs from Santa Cruz County to the Oregon border, and in the Sacramento Valley, had suggested that other Counties, the United States Army Corps of Engineers (USACoE) and the State Coastal Commission (SCC) did not previously exert permit jurisdiction over these kinds of seasonal temporary installations elsewhere, and we might simply have to notify the parties and request a waiver. CDFW's Central Region has indicated they will require a LSAA not required in other Regions, which also required the District to conduct CEQA compliance through issuing Notice of Exemption last fall. The Monterey County Water Resources Agency requires formal consultation on any structures placed in the Carmel River flood plain, but decided it did not need to exert jurisdiction or undergo permitting for this project. The USACoE decided to exert jurisdiction and require Federal Endangered Species Act (ESA) Section 7 consultation with the U.S. Fish and Wildlife Service (USFWS) and the National Marine Fisheries Service (NMFS), because the area is deemed under tidal influence for at least part of the year. The USACoE staff have completed their review and site visit, but the federal interagency Section 7 consultations remain to be completed, and may incur more consulting support for any responses.

The Board approved an initial \$15,000 for this effort in August 20, 2018, which has been exhausted, so that the budget has to be augmented to continue the process.

ACTION #1: The Board should approve an expenditure of \$3,288.75 to acquire a CDFW LSAA for the next five years of weir operations.

ACTION #2: The Board should authorize the General Manager to amend and extend an agreement with DD&A for a not-to-exceed augmentation of \$5,000 to the existing contract for assistance with permit acquisition. DD&A will be responsible for completing the USACoE permit application process, including ESA Section 7 consultations with the USFWS or NMFS, and assisting with the CDFW LSAA permit application, if necessary. MPWMD would acquire a CDFW LSAA permit for the project; and supervise installation by a specialized biological consulting firm to be selected as a result of a bid process in September 2019.

ACTION #3: The Board should authorize a \$1,711.25 contingency for a total expenditure of \$10,000.

IMPACT TO STAFF/RESOURCES: Thirty percent of the funds for the permits and to retain the services of DD&A in the FY 2019-2020 Fisheries Program Budget under account 24-04-785851 "2-3-4 Monitoring of Adult Steelhead Counts: A. Resistance Board Weir Construction (Permitting)", and the remaining 70% will come from the same account under "2-3-4 Monitoring

of Adult Steelhead Counts: B. Resistance Board Weir. Staff time will also be needed for the CDFW LSAA application, and to oversee the project.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

6. CONSIDER EXPENDITURE FOR PRE-PURCHASE OF MATERIALS NECESSARY TO CONSTRUCT SANTA MARGARITA DISINFECTION FACILITIES

Meeting Date:	August 12, 2019	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects 35-04-786004
Prepared By:	Maureen Hamilton	Cost Estimate:	\$88,516

General Counsel Review: Yes

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019 and recommended _____.

CEQA Compliance: The Board adopted an addendum to the Aquifer Storage and Recovery EIR/EA for the Santa Margarita Water Treatment Facilities project on July 15, 2019.

SUMMARY: Staff is proposing to begin construction to complete the Santa Margarita Disinfection Facilities Project (Project) at MPWMD's Santa Margarita site located at 1910 General Jim Moore Boulevard this fall. The Project will construct disinfection facilities required for California-American Water (Cal-Am) to recover Pure Water Monterey (PWM) water from the Seaside Groundwater Basin (SGB).

To facilitate timely completion of the project, long lead time items were identified and should be purchased in advance. These are items that Cal-Am has standardized in order to reduce maintenance costs, improve reliability, and improve operability in their Monterey delivery system.

MPWMD owns the Santa Margarita site and is responsible for construction of works at the site. Cal-Am will operate and maintain the Project works.

The Project will bid in August 2019. Cal-Am needs the Project to be substantially completed by May 31, 2020 in order to provide training time and utilize the Seaside Middle School site for summer production of PWM water.

RECOMMENDATION: That the Administrative Committee recommend that the Board of Directors:

1. Make a finding under Public Contract Code Section 3400 (c) (2) and (3) that the materials to be purchased under this authorization are required in order to match other products in use within the Cal-Am system and that the necessary materials are available from one source.
2. Authorize the General Manager to enter into a contract with Hopkins Technical Products, Inc. to purchase chemical feed systems for the amount of \$80,469.28, with a 10%

contingency for delivery, offloading, and/or storage to be authorized by MPWMD staff, for a total amount not-to-exceed (NTE) \$88,516.

DISCUSSION: The Project work includes and is not limited to:

- A CMU building approximately 1,500 square feet in size with HVAC
- Chemical delivery, storage, and feed systems
- An exterior above-ground metering and chemical injection manifold
- Installation of approximately 2”-30” pipe
- Associated appurtenances, analyzers, electrical, excavation, trenching, backfill, pavement, fencing

The Project designer (Pueblo Water Resources) investigated lead times for project components and found that the chemical feed systems had a lead time that would cause the Project to miss the substantial completion date. Pre-purchasing this equipment is required to meet the Project completion schedule.

Prominent chemical feed systems are standard at Cal-Am’s disinfection facilities on the Monterey Peninsula, are used at nineteen (19) facilities in the area, and are additionally used in the waste water portion of their business locally. Standardization achieves the following benefits:

- Reduced spare parts cost
- Reliability due to interchangeability, availability of spare parts, maintenance expertise
- Ease of maintenance reducing labor cost and downtime
- Ease of operation increasing productivity and accuracy
- Ease of training improving cost and reliability
- Equipment performance history

Public Contracting Code 3400 states that a material or product may be designated by brand name or trade name in order to match other products in use on a particular public improvement either completed or in the course of completion. The awarding authority, or its designee, must make a finding that is described in the invitation to bid.

Prominent chemical feed systems can be purchased only through approved suppliers. There is one approved supplier for each region in the country. A customer cannot solicit bids from multiple regions. Bidding this material would likely not result in any costs savings, but would result in a schedule delay. Pre-purchasing the materials will facilitate installation of the system in a time frame to meet Cal-Am’s requirements.

The agreement payment terms will be lump sum. Staff will negotiate delivery, offloading, and storage. The agreement will be executed prior to the construction contract.

EXHIBIT

6-A Quotation for Prominent Chemical Feed Systems



Quote #: HTP-22164 ID: RH190522-54902

Quote Date: 07/22/2019

Customer:

Maureen Hamilton
 Monterey Peninsula Water Management District
 5 Harris Court, Building "G"
 Monterey, CA 93940

Submitted by:

General Manager Rich Hopkins

Project Name: Santa Margarita ASR Facility Disinfection System

We are pleased to offer you the following quotation for your favorable consideration.

#	Material #	Description	Qty	Net	Ext. Net
1	Section 1 - NaOCl 20-Inch Line				\$20,638.77
1.1	S1CBH10050PVT070UD81001EN	<p>Sigma/ 1 Control version b</p> <p>The Sigma/ 1 motor-driven diaphragm metering pump features a high strength inner housing for the mechanically loaded parts and an additional plastic housing to protect it from corrosion. The pump capacity is adjusted via the stroke length (4 mm), in 0.5% increments, with a self-locking rotary dial.</p> <p>Capacity:</p> <ul style="list-style-type: none"> * 12.9GPH; 49L/H * 145PSI; 10BAR <p>Selected Options:</p> <ul style="list-style-type: none"> * Liquid End Materials: PVDF with PTFE seal * Seal: Standard diaphragm / PTFE seal * Diaphragm type: Safety diaph w/ visual indicat * Liquid End Options: without valve springs * Hydraulic Connection: PVDF clamping nut & insert * Labeling: Standard with ProMinent logo * Voltage Supply: 100 - 240 V * Cable and Plug: North American plug, 115 V * Relay: 4-20mA out+fault/pacing relay * Control Variants: Option 0 + analog control * Overpressure Shut-off: without pressure shut-off * Operating Unit (HMI): HMI + 0.5m cable * Access code: Access code * Language: English 	2	\$3,591.00	\$7,182.00
1.2	1001301	Universal control cable, 5-pin round plug; 5-wire 15 ft. (5m)	2	\$50.86	\$101.72
1.3	7745682	<p>CP2 TWO PUMP 120VAC SCADA PANEL</p> <p>Dual Pump H/O/A Scada Interface Panel</p> <p>Includes:</p> <p>NEMA 4X FRP Enclosure</p> <p>Main 20A circuit breaker (20A, 120VAC 1ph, 60hz power)</p> <p>Circuit breaker for each pump (15A)</p> <p>Two, H/O/A selector switches</p> <p>Two, PXU digital process controllers</p> <p>Two, Alarm pilot lights</p>	1	\$5,389.29	\$5,389.29



Quote #: HTP-22164 ID: RH190522-54902

Quote Date: 07/22/2019

Misc terminals, relays as required

Inputs:

Two, Analog (4-20ma) speed command
Two Digital (on/off) run command

Outputs:

Two, Digital (on/off) run status
Two, Digital (on/off) alarm status
Two, Digital (on/off) in-remote status
Two, Analog (4-20ma) speed indication.

1.4	DO000006	MS2A-A050_FLOOR_PVC/VITON_PD	1	\$7,965.76	\$7,965.76
		1/2" PVC/Viton® Primary Backup System Primary/Backup arrangement PP/PE skid for motor driven pumps (48.75"W x 30"D x 60"H) 1/2" PVC/Viton socket weld pipe and fittings Wye strainer 500ml PVC calibration column Pressure gauge with isolator Two pressure relief valves Two 164ml PVC/Viton pulsation dampener Back pressure valve Discharge Side High Pressure Switch Plumbing and components rated at 150 PSI regardless of pump pressure.			
2	Section 2 - NaOCl 16-Inch Line				\$20,699.31
2.1	S1CBH10022PVTS070UD81001EN	Sigma/ 1 Control version b The Sigma/ 1 motor-driven diaphragm metering pump features a high strength inner housing for the mechanically loaded parts and an additional plastic housing to protect it from corrosion. The pump capacity is adjusted via the stroke length (4 mm), in 0.5% increments, with a self-locking rotary dial. Capacity: * 6.9GPH; 26L/H * 145PSI; 10BAR Selected Options: * Liquid End Materials: PVDF with PTFE seal * Seal: Standard diaphragm / PTFE seal * Diaphragm type: Safety diaph w/ visual indicat * Liquid End Options: without valve springs * Hydraulic Connection: PVDF clamping nut & insert * Labeling: Standard with ProMinent logo * Voltage Supply: 100 - 240 V * Cable and Plug: North American plug, 115 V * Relay: 4-20mA out+fault/pacing relay * Control Variants: Option 0 + analog control * Overpressure Shut-off: without pressure shut-off * Operating Unit (HMI): HMI + 0.5m cable * Access code: Access code * Language: English	2	\$3,621.27	\$7,242.54



Quote #: HTP-22164 ID: RH190522-54902

Quote Date: 07/22/2019

2.2	1001301	Universal control cable, 5-pin round plug; 5-wire 15 ft. (5m)	2	\$50.86	\$101.72
2.3	7745682	<p>CP2 TWO PUMP 120VAC SCADA PANEL</p> <p>Dual Pump H/O/A Scada Interface Panel Includes: NEMA 4X FRP Enclosure Main 20A circuit breaker (20A, 120VAC 1ph, 60hz power) Circuit breaker for each pump (15A) Two, H/O/A selector switches Two, PXU digital process controllers Two, Alarm pilot lights Misc terminals, relays as required</p> <p>Inputs: Two, Analog (4-20ma) speed command Two Digital (on/off) run command</p> <p>Outputs: Two, Digital (on/off) run status Two, Digital (on/off) alarm status Two, Digital (on/off) in-remote status Two, Analog (4-20ma) speed indication.</p>	1	\$5,389.29	\$5,389.29
2.4	DO000006	<p>MS2A-A050_FLOOR_PVC/VITON_PD</p> <p>1/2" PVC/Viton® Primary Backup System Primary/Backup arrangement PP/PE skid for motor driven pumps (48.75"W x 30"D x 60"H) 1/2" PVC/Viton socket weld pipe and fittings Wye strainer 500ml PVC calibration column Pressure gauge with isolator Two pressure relief valves Two 164ml PVC/Viton pulsation dampener Back pressure valve Discharge Side High Pressure Switch Plumbing and components rated at 150 PSI regardless of pump pressure.</p>	1	\$7,965.76	\$7,965.76
3	Section 3 - Potassium Permanganate System				\$31,651.20
3.1	GMXA1009PVT2Q000UDC1300EN	<p>gamma/X</p> <p>The ProMinent gamma/X is a microprocessor-based solenoid-driven diaphragm programmable pump. Continuous electronic stroke length adjustment from 0 - 100% (recommended 30 - 100%). Stroke rate adjustment in 1 stroke/hour increments from 0 to 12,000 strokes/h.</p> <p>Standard features include:</p> <ul style="list-style-type: none"> - Remote on/off and external contact input 1:1 with pulse control. - Backlit dot matrix display with 3-LED indicators - Fiberglass-reinforced, PPE plastic housing rated to IP65. <p>** (ProMinent Control Cable is required for external control)</p>	4	\$1,769.12	\$7,076.48



Quote #: HTP-22164 ID: RH190522-54902

Quote Date: 07/22/2019

Capacity:

- * 2.38GPH; 9.0LH
- * 145PSI; 10BAR

Selected Options:

- * Liquid end materials: PVDF/PVDF
- * Diaphragm/seals: PTFE/PTFE coated
- * Liquid end version: Bleed valve w/o valve springs
- * Hydraulic connections: 1/2" x 3/8"
- * Diaphragm rupture indicator: Not included
- * Version: Standard
- * Logo: Standard, with logo
- * Electrical connection: Universal, 100-230 V 50/60 Hz
- * Cable and plug: N.American plug, 115V
- * Relay, pre-set: Fault relay + 4-20ma output
- * Accessories: Standard accessories
- * Control variant: Option 0 + analog control
- * Metering monitor: Pulse signal input
- * Bluetooth remote stop: Not included
- * Language: Standard (English)
- * Approvals: MET (USA)
- * Documentation: Standard Documentation

3.2	1001301	Universal control cable, 5-pin round plug; 5-wire 15 ft. (5m)	4	\$50.86	\$203.44
3.3	DO000006	SS2-C_FLOOR_050_PVC\VITON_PD 1/2" PVC/Viton® Primary Backup System Primary/Backup arrangement PP/PE skid for solenoid driven pumps, (44"W x 20"D x 46"H) 1/2" PVC/Viton socket weld pipe and fittings Wye strainer 500ml PVC calibration column Two 164ml CPVC/Viton pulsation dampeners Two pressure relief valves Pressure gauge with isolator Back pressure valve Discharge Side High Pressure Side Plumbing and components rated at 150 PSI regardless of pump pressure.	2	\$6,796.35	\$13,592.70
3.4	7745682	CP2 TWO PUMP 120VAC SCADA PANEL Dual Pump H/O/A Scada Interface Panel Includes: NEMA 4X FRP Enclosure Main 20A circuit breaker (20A, 120VAC 1ph, 60hz power) Circuit breaker for each pump (15A) Two, H/O/A selector switches Two, Chromalox digital process controllers Two, Alarm pilot lights Misc terminals, relays as required Inputs: Two, Analog (4-20ma) speed command Two Digital (on/off) run command	2	\$5,389.29	\$10,778.58



Quote #: HTP-22164 ID: RH190522-54902

Quote Date: 07/22/2019

Outputs:
 Two, Digital (on/off) run status
 Two, Digital (on/off) alarm status
 Two, Digital (on/off) in-remote status
 Two, Analog (4-20ma) speed indication.

4	Section 4 - Manufacturer's Services				\$7,480.00
4.1	7777780	Documentation (Submittals and Operations Manuals)	1	\$1,200.00	\$1,200.00
4.2	7777780	Testing and Start-up including Travel and living expenses	2	\$1,260.00	\$2,520.00
4.3	7777780	Training - Plant Personnel	1	\$1,260.00	\$1,260.00
4.4	7777780	Freight to jobsite	1	\$2,500.00	\$2,500.00

GRAND TOTAL FOR ABOVE...\$ 80,469.28**Terms:**

Net 30 days.

Quote is valid 90 days.

State and Local taxes and fees not included.

F.O.B.: Pittsburgh, PA

Freight: Included to jobsite.

Delivery: Submittals: 4 to 6 weeks ARO.

Custom Fabrication of Equipment: 16 – 20 Weeks ARA, Common Carrier.

If you have any questions, or if we can be of further service, please do not hesitate to contact us at (925) 240-2160.

Sincerely,

Richard M. Hopkins
 General Manager
 Hopkins Technical Products, Inc.

ADMINISTRATIVE COMMITTEE

7. STATUS REPORT ON MEASURE J/RULE 19.8 SPENDING

Meeting Date: August 12, 2019 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on August 12, 2019.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 7-A**, monthly status report on Measure J/Rule 19.8 spending for the period June 2019. This status report is provided for information only, no action is required.

EXHIBIT

7-A Status on Measure J/Rule 19.8 Spending

Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending
For the Period June 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 42,327.70	\$ 12,712.50	\$ 55,040.20	\$ 44,959.80	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 78,883.45	\$ 46,521.34	\$ 125,404.79	\$ 229,595.21	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 35,974.94	\$ -	\$ 35,974.94	\$ 64,025.06	PA00002-04
5	District Legal Counsel		\$ 30,000.00	\$ 17,005.61	\$ 1,788.50	\$ 18,794.11	\$ 11,205.89	PA00002-05
6	Contingency/Miscellaneous		\$ 35,000.00	\$ 5,149.01	\$ 921.40	\$ 6,070.41	\$ 28,929.59	PA00002-10
	Total		\$ 650,000.00	\$ 179,340.71	\$ 61,943.74	\$ 241,284.45	\$ 408,715.55	

ADMINISTRATIVE COMMITTEE

8. REVIEW FOURTH QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2018-2019

Meeting Date:	August 12, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: This is an informational item only.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The fourth quarter Legal Services Activity Report for Fiscal Year 2018-2019 is attached as **Exhibits 8-A** and **8-B**. The information presented are in a table and graph format and compares the actual fourth quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 81% of the total legal budget.

EXHIBITS

8-A Legal Services Costs Update Table

8-B Legal Expenses Analysis by Fiscal Year

EXHIBIT 8-A

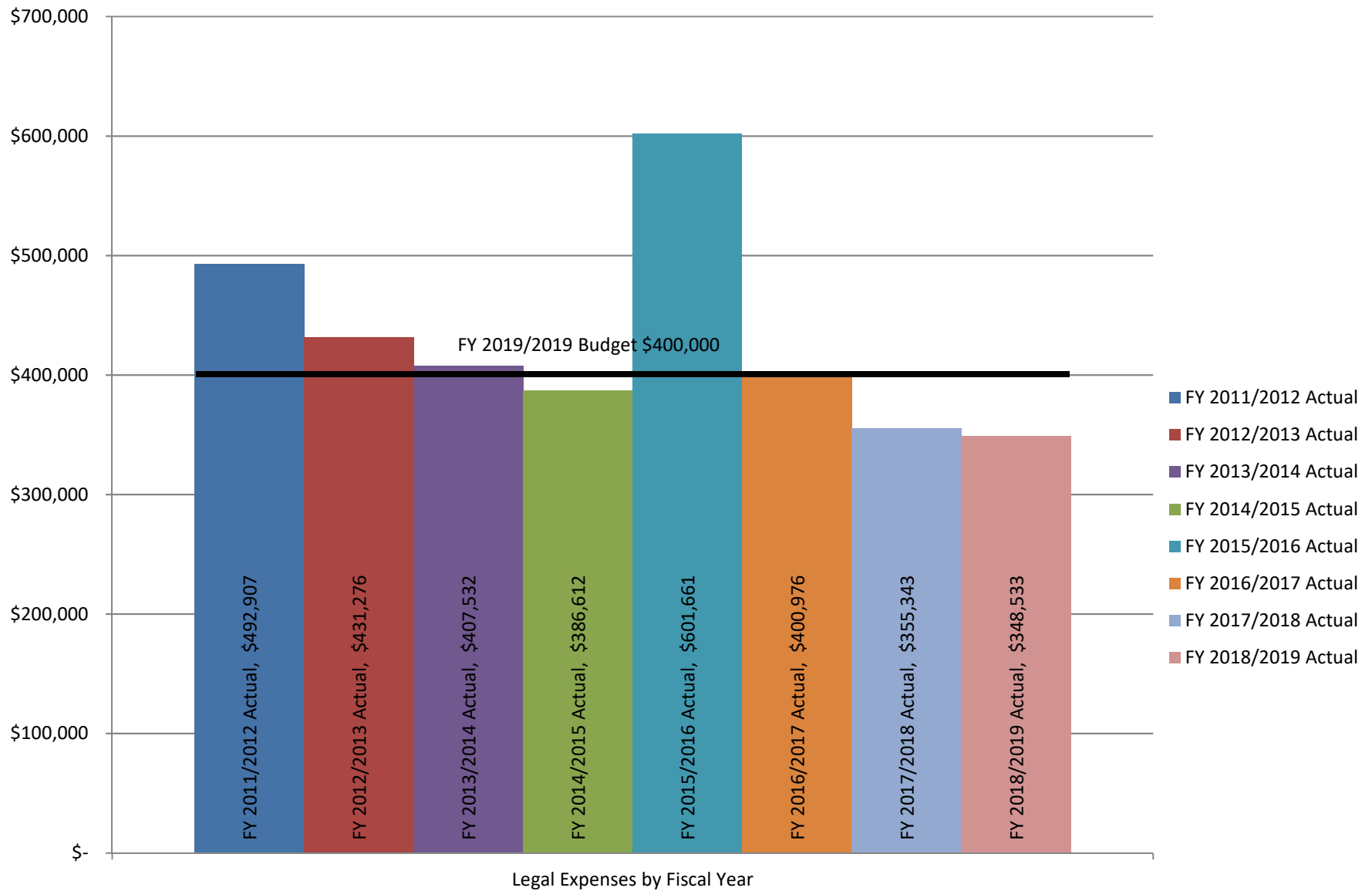
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
LEGAL SERVICES COSTS UPDATE
REPORT FOR QUARTER ENDED JUNE 30, 2019

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2018/2019 Budget
			April 2019	May 2019	June 2019		
<u>Delay & Laredo</u>							
WMD-001	Retained General Counsel Service	49,053.00	5,780.00	5,780.00	5,780.00	66,393.00	
WMD-002	Non-Retained General Counsel Service	2,425.50	-	-	-	2,425.50	
WMD-003	Special Legal Services	-	-	-	-	-	
WMD-003-01	Desal A.12-04-019	44,923.50	514.50	73.50	73.50	45,585.00	
WMD-003-05	218 Fee A.10-01-012	2,257.70	367.50	-	-	2,625.20	
WMD-003-06	SWRCB Proceedings	2,929.00	245.00	2,584.35	-	5,758.35	
WMD-003-07	CPUC Proceedings (General)	1,531.50	1,029.00	196.00	-	2,756.50	
WMD-003-09	Seaside Basin Watermaster	2,585.00	-	-	-	2,585.00	
WMD-003-10	Special Counsel Oversight	313.50	73.50	49.00	171.50	607.50	
WMD-003-11	MPWMD vs. SWRCB (CDO)	6,356.50	-	-	-	6,356.50	
WMD-003-13	Groundwater Replenishment (GWR) Project	514.50	122.50	1,715.00	1,396.50	3,748.50	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	211.50	-	-	-	211.50	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	1,339.50	1,396.50	24.50	196.00	2,956.50	
WMD-003-20	2016 GRC - A. 16-07-002	17,692.00	514.50	563.50	-	18,770.00	
WMD-003-21	Cost of Capital Application A.17-04-003	161.50	-	-	-	161.50	
WMD-003-22	Cal-Am vs MPWMD, SWRCB	220.50	-	-	-	220.50	
WMD-003-23	Heuer vs. Valenzuela	3,031.50	-	-	-	3,031.50	
WMD-003-24	MCWD vs. PUC; City of Marina vs. PUC Case	43,817.50	5,684.00	2,964.50	-	52,466.00	
WMD-003-25	GRC 2019	-	-	5,218.50	7,056.00	12,274.50	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	1,809.50	367.50	49.00	-	2,226.00	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	10,825.50	73.50	294.00	1,911.00	13,104.00	
WMD-005-02	Reclamation Matters	-	-	-	-	-	
WMD-005-03	WDS Permits and Water Rights Review	4,825.00	392.00	1,592.50	147.00	6,956.50	
WMD-005-04	ASR	1,527.50	-	-	-	1,527.50	
WMD-005-05	Public Records Request	5,417.00	245.00	-	490.00	6,152.00	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	70.50	24.50	-	-	95.00	
MPWMD 70	Feasibility Study	15,658.11	1,347.50	1,715.00	3,454.50	22,175.11	
	Sub-total (Delay & Laredo)	219,496.81	18,177.00	22,819.35	20,676.00	281,169.16	
<u>Goodin, MacBride, Squeri, Day & Lamprey, LLP</u>							
3465-001	PUC Proceeding	-	-	-	-	-	
<u>Colantuono, Highsmith & Whatley, PC</u>							
	Prop 218 Advice	38,495.01	-	-	-	38,495.01	
	MCWD vs PUC	21,688.73	683.74	5,736.00	32.50	28,140.97	
	Measure J Activities	-	-	-	728.00	728.00	
	Total	\$ 279,680.55	\$ 18,860.74	\$ 28,555.35	\$ 21,436.50	\$ 348,533.14	\$400,000.00^[1]

81%

[1] Budget column includes legal budget of \$400,000.

Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2018/19 Actual to Budget



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



DRAFT AGENDA (Current 8/7/2019)
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, August 19, 2019

6:30 pm – Closed Session

7:00 pm – Regular Meeting

Conference Room, Monterey Peninsula Water Management District
 5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
 by 5 PM on Thursday, August 15, 2019

The meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

6:30 PM – Closed Session

As permitted by Government Code Section 54956 et seq., the Board may adjourn to closed or executive session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property acquisition matters.

1. **Public Comment** - Members of the public may address the Board on the item or items listed on the Closed Session agenda.
2. **Adjourn to Closed Session**
3. **Conference with Labor Negotiators (Gov. Code 54957.6)**
 Agency Designated Representatives: David Stoldt; Suresh Prasad and Mi Ra Park
 Employee Organization: General Staff and Management Bargaining Units Represented by United Public Employees of California/LIUNA, Local 792
 Unrepresented Employees: Confidential Unit
4. **Adjourn to 7 pm Regular Meeting**

7:00 PM – Regular Meeting

CALL TO ORDER/ROLL CALL

Board of Directors

Molly Evans, Chair – Division 3
 Alvin Edwards, Vice Chair – Division 1
 George Riley – Division 2
 Jeanne Byrne – Division 4
 Gary D. Hoffmann, P.E. – Division 5
 Mary Adams, Monterey County Board of Supervisors Representative
 David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2019. Staff reports regarding these agenda items will be available for public review on _____, 2019 at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for September 16, 2019 at 7 pm.

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the July 15, 2019 Regular Board Meeting and June 13, 2019 Special Board Meeting
2. Consider Expenditure of Budgeted Funds for Updates to Water Smart Gardening Website
3. Consider Approval of Additional Expenditure to Right-on-Q Hydrology for Technical Support for the Carmel River Basin Hydrologic Model
4. Consider Expenditure to Contract for Completion of Annual Carmel River Survey
5. Consider Augmenting Expenditures for Permitting of a New Carmel River Fish Counting Weir
6. Consider Expenditure for the Santa Margarita Water Disinfection Facilities Construction Management Services
7. Consider Approval of 2019 Annual Memorandum of Agreement for Releases from Los Padres Reservoir among California American Water, California Department of Fish and Wildlife, and Monterey Peninsula Water Management District

GENERAL MANAGER'S REPORT

8. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

ATTORNEY'S REPORT

9. Report on 6:30 pm Closed Session of the Board

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – No Public Hearing items were submitted for Board consideration.

ACTION ITEMS – Public comment will be received. Please limit your comment to three (3) minutes per item.

11. **Consider Expenditure for Pre-Purchase of Materials Necessary to Construct Santa Margarita Disinfection Facilities**

Action: The Board will consider authorization for pre-purchase of materials in order to meet the Santa Margarita Disinfection Facilities project completion schedule.

DISCUSSION ITEMS - Public comment will be received. Please limit your comment to three (3) minutes per item.

12. **Report from General Manager on Pursuing Public Ownership of Monterey Public Water System**

13. Allocation of Water for Affordable Housing

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

14. Status Report on Measure J/Rule 19.8 Spending
15. Letters Received
16. Committee Reports
17. Monthly Allocation Report
18. Water Conservation Program Report
19. Carmel River Fishery Report for July 2019
20. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28 View Live Webcast at https://www.ampmedia.org/peninsula-tv/	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Board Meeting Schedule			
Monday, September 16, 2019	Regular Board Meeting	7:00 pm	District conference room
Thursday, October 3, 2019	Board Closed Session	11:00 am	District conference room
Monday, October 21, 2019	Regular Board Meeting	7:00 pm	District conference room
Monday, November 18, 2019	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Thursday, August 15, 2019. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.