



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, April 4, 2019.

Administrative Committee

Members:

George Riley, Chair
Molly Evans
Gary Hoffmann

Alternate:

Dave Potter

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA
**Administrative Committee
of the Monterey Peninsula Water Management District**

Monday, April 8, 2019, 4:00 PM

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Items on Board Agenda for April 15, 2019

1. Consider Adoption of Minutes of March 11, 2019 Committee Meeting
2. Consider Approval to Purchase Pit Tag Antennae Array Equipment, Expendable Pit Tags, and Other Disposable Tagging Supplies for the Remainder of Calendar Year 2019
3. Consider Authorization of Additional Expenditure for November 6, 2018 Election Costs
4. Consider Approval of Additional Expenditure to Brown and Caldwell for North Monterey County Drought Contingency Plan
5. Consider Approval for Retaining Consultant Services to Prepare a Proposal to the Department of Water Resources for Proposition 1 Integrated Regional Water Management Implementation Grant Funds
6. Consider Approval of Amendment 3 to the Cost Sharing Agreement with the Monterey One Water for the Pure Water Monterey Project Expansion
7. Consider Adoption of Treasurer's Report for February 2019
8. Report on Activity/Progress on Contracts Over \$25,000
9. Expenditures to Date on Rule 19.8 Consultant Costs

Other Items

10. Review Draft April 15, 2019 Board Meeting Agenda

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and

brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on April 5. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

U:\staff\Board_Committees\Admin\2019\20190408\April-8-2019-Admin-Agenda.docx

ADMINISTRATIVE COMMITTEE**1. ADOPT MINUTES OF MARCH 11, 2019 COMMITTEE MEETING****Meeting Date:** April 8, 2019**From:** David J. Stoldt,
General Manager**Prepared By:** Sara Reyes

SUMMARY: Draft minutes of the March 11, 2019 Administrative Committee meeting are attached as **Exhibit 1-A**.**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.**EXHIBIT****1-A** Draft Minutes of March 11, 2019 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee March 11, 2019

Call to Order

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: George Riley – Chair
 Molly Evans
 Gary Hoffmann

Staff present: David J. Stoldt, General Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Larry Hampson, Water Resources & Engineering Manager/District Engineer
 Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for March 18, 2019

1. **Consider Adoption of Minutes of February 11, 2019 Committee Meeting**
On a motion by Evans and second by Riley, the minutes of the February 11, 2019 meeting were approved on a vote of 3 – 0 by Evans, Riley and Hoffmann.
2. **Consider Entering into a Technical Assistance Agreement with U.S. Geological Survey for Modeling Water Supply Scenarios in the Carmel River**
On a motion by Evans and second by Riley, the committee recommended the Board authorize the General Manager to enter into an agreement for services with the U.S. Geological Survey for a not-to-exceed amount of \$75,000. The motion was approved on a vote of 3 – 0 by Evans, Riley and Hoffmann.
3. **Consider Adoption of Treasurer’s Report for December 2018**
On a motion by Evans and second by Riley, the committee recommended the Board adopt the December 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Riley and Hoffmann.
4. **Receive and File Second Quarter Financial Activity Report for Fiscal Year 2018-2019**
On a motion by Hoffmann and second by Evans, the committee recommended the Board receive and file the Second Quarter Financial Activity Report for Fiscal Year 2018-2019. The motion was approved on a vote of 3 – 0 by Hoffmann, Evans and Riley.
5. **Consider Approval of Second Quarter Fiscal Year 2018-2019 Investment Report**
On a motion by Evans and second by Hoffmann, the committee recommended the Board approve the

second quarter fiscal year 2018-2019 Investment Report. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

6. Consider Adoption of Treasurer’s Report for January 2019

On a motion by Hoffmann and second by Evans, the committee recommended the Board adopt the January 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Hoffmann, Evans and Riley.

7. Review Second Quarter Legal Services Activity Report for Fiscal Year 2018-2019

This was presented as an informational item. No action was taken by the committee.

8. Review Draft March 18, 2019 Board Meeting Agenda

The committee reviewed the draft agenda and made no changes.

Adjournment

The meeting was adjourned at 6:06 PM.

U:\staff\Board_Committees\Admin\2019\20190408\01\Item-1-Exh-A.docx

ADMINISTRATIVE COMMITTEE

2. CONSIDER APPROVAL TO PURCHASE PIT TAG ANTENNAE ARRAY EQUIPMENT, EXPENDABLE PIT TAGS, AND OTHER DISPOSABLE TAGGING SUPPLIES FOR THE REMAINDER OF CALENDAR YEAR 2019

Meeting Date:	April 8, 2019	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/ Line Item No.:	Aquatic Resources/ Fisheries 2-3-1 H.
Prepared By:	Kevan Urquhart	Cost Estimate:	\$20,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 8, 2019 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act guidelines section 15378.

SUMMARY: The District has been cooperating with the National Marine Fisheries Service, Southwest Fisheries Science Center (NMFS-SWFSC) since 2013 to tag juvenile steelhead with half-duplex (HDX) Passive Integrated Transponder tags (PIT-tags). Additional tags, tag injectors, needles, scalpels and other such disposable/expendable field supplies are needed in order to tag juvenile fish this upcoming summer rescue season, and during fall population monitoring. We need up to a total of an additional 3,000 PIT tags of two sizes (2,000 12 mm & 1,000 24 mm), so that we have approximately 3,000 of each size on hand per year, as well as the associated tagging supplies. The tags alone run approximately \$1.65 each, plus tax and shipping, for up to an estimated \$12,000 in tags each year, which does not include additional supplies necessary to complete the tagging process. We are ordering less than the full 6,000, due to having tags remaining from prior years' efforts. We also need to buy replacement antennae array controllers and wire for ones that have been buried by high flows or failed in use, and to have two spares on hand for rapid redeployments. Replacement hardware, parts, and tags are not always available on short notice as they are custom manufactured, so must be ordered prior to the field season in sufficient quantities to cover maximum expected needs.

The Board last authorized similar expenditures in June 2018, allocated as \$12,000 for the end of Fiscal Year (FY) 2017-2018, and \$8,000 for the current FY 2018-2019. These authorized amounts did not include ongoing minor supplies billed to the same Line Item. To date, in FY 2018-2019 we have spent approximately \$24,158 of the \$45,000 budget on all items related to the program, leaving up to \$20,842 to be authorized. The additional hardware, supplies, and expendable/disposable supplies needed to continue tagging fish this Calendar Year, is estimated as up to \$20,000. Any additional major hardware or equipment expenses for FY 2019-2020 will be proposed and documented in an additional staff note, next FY.

RECOMMENDATION: Staff recommends that the District Board authorize additional expenditure of budgeted funds in the amount of \$20,000 for FY 2018-2019 to cover the costs of

expendable/disposable PIT tags and tagging supplies, replacement and back-up antennae array controllers, replacement deep cycle batteries, and antennae cable, not including other miscellaneous ongoing operational expenses to support the program.

IMPACT TO STAFF/RESOURCES: The Fiscal Year 2018-2019 Budget includes \$45,000 for these ongoing studies to monitor steelhead related to our impending NMFS ESA Section 10(A)(1)(a) permit.

EXHIBIT

None

ITEM: ADMINISTRATIVE COMMITTEE**3. CONSIDER AUTHORIZATION OF ADDITIONAL EXPENDITURE FOR NOVEMBER 6, 2018 ELECTION COSTS**

Meeting Date:	April 8, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Election Expense
Prepared By:	Suresh Prasad	Cost Estimate:	\$221,003.63

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee considered this item on April 8, 2019 and recommended _____.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: On June 18, 2018, the MPWMD Board approved an agreement with Monterey County Elections Department (MCED) to bill the District for the November 6, 2018 election costs. At that time, based on historical costs, the District estimated the November 2018 election costs to be at \$160,000.

The District has received the actual bill from the MCED and the reimbursement amount is \$221,003.63. The actual cost is \$61,003.63 higher than what was presented to the Board by staff in June 2018. The November 2018 elections included directors from Division 1 and 2, and also a District-wide election for Measure J. Staff is requesting authorization from the Board for increased reimbursement for the election costs. The funding for this additional cost will come from the District Reserve Fund.

RECOMMENDATION: District staff recommends that the Board authorize additional spending for the 2018 election costs. The Administrative Committee reviewed this item at its April 8, 2019 meeting and voted __ to __ to recommend _____.

EXHIBITS**3-A** Monterey County Elections Department Invoice



**MONTEREY COUNTY
ELECTIONS DEPARTMENT**

PO BOX 4400
SALINAS, CA 93912
Phone: (831) 796-1499
Fax: (831) 755-5485

RECEIVED

MAR 26 2019

MPWMD

INVOICE TO:

MP WATER MANAGEMENT DISTRICT
PO BOX 85
MONTEREY, CA 93942

Invoice Number: 181130
Invoice Date: 3/15/2019
Payment Due: 4/19/2019

Description of Charges for November 6, 2018	Amount
Setup Fee	\$ 150.00
County Employees	\$ 41,306.93
Temporary Staff	\$ 43,518.81
Voter Information Guide	\$ 61,670.39
Ballot Printing and Mailing	\$ 30,037.20
Voting Equipment	\$ 20,592.67
Office	\$ 11,016.20
Transport	\$ 5,784.21
Notices	\$ 1,129.49
Indirect Cost	\$ 5,797.74
TOTAL AMOUNT DUE	\$ 221,003.63
Registered Voters for this election	59,443
Cost Per Registered Voter	\$ 3.72

Please make remittance payable to MONTEREY COUNTY.
Please attach one copy of this invoice with payment.

Jurisdiction Copy

ADMINISTRATIVE COMMITTEE

4. CONSIDER APPROVAL OF ADDITIONAL EXPENDITURE TO BROWN AND CALDWELL FOR NORTH MONTEREY COUNTY DROUGHT CONTINGENCY PLAN

Meeting Date:	April 8, 2019	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Drought Contingency Plan 1-13-1
Prepared By:	Suresh Prasad	Cost Estimate:	\$235,818 (District Share)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on April 8, 2019 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: On June 15, 2015, MPWMD Board approved an action seeking a grant with Bureau of Reclamation in the amount of \$200,000 towards developing North Monterey County Drought Contingency Plan (Plan).

On March 21, 2016, the Board authorized to enter into an agreement with Brown and Caldwell in the amount of \$422,939 to develop the North Monterey County Drought Contingency Plan. Of the authorized amount, \$200,000 was to be reimbursed by the Bureau of Reclamation, and \$222,939 was going to be the District's share of local match.

Staff needs an additional \$12,879 authorized towards District's share of the costs to complete the plan. The additional increase is attributed due to extra round of review and comments performed by Bureau of Reclamation.

This additional spending was included in the 2018-2019 Mid-Year Budget adopted by the Board on March 18, 2019.

RECOMMENDATION: Staff is requesting the Board authorize additional spending in the amount of \$12,879 to complete the North Monterey County Drought Contingency Plan. The Administrative Committee reviewed this item at its April 8, 2019 meeting and voted ___ to ___ to recommend _____.

BACKGROUND: District staff has been the administrative lead to develop a Drought Contingency Plan for the northern portion of Monterey County that would benefit from the Pure Water Monterey Project. However, staff had recommended that the consulting team that prepared the grant application and the detailed work plan (attached as **Exhibit 4-A**) for submittal to Reclamation be hired to develop the plan. The consulting team would be hired without a Request for Qualifications because they are uniquely suited to execute the plan for five key

reasons (a) they prepared the grant application, detailed work plan, public outreach plan, and attended the Plan Task Force kick-off meeting hence have a strong understanding of the project; (b) they have been hired by Reclamation to assist with a parallel and overlapping effort – the Salinas and Carmel Rivers Basin Study – which must be carefully coordinated with this Plan; (c) Brown and Caldwell has prior experience with Salinas River data modeling; (d) drought contingency plans are a new initiative of Reclamation and there is very little industry experience – staff was looking at either Brown and Caldwell or Carollo for this work, but the two firms had already agreed to work jointly; and (e) Bryant & Associates has assisted the District with federal funding strategies in the past. Development of a Plan must be completed within two years of award.

EXHIBIT

4-A Detailed Work and Public Outreach Plan

North Monterey County Drought Contingency Plan: Detailed Work Plan

Applicant

Monterey Peninsula Water Management District (MPWMD) office is located in the City of Monterey in Monterey County, California. The MPWMD is the lead agency and fiscal agent for the North Monterey County Drought Contingency Plan (DCP) and convener of the Plan Task Force (Task Force). The Task Force includes MPWMD, Monterey Regional Water Pollution Control Agency (MRWPCA), Monterey County Water Resources Agency (MCWRA), and Monterey County Office of Emergency Services, among others.

Summary

The DCP Plan Area (Plan Area) is home to some of California's most valuable agriculture, diverse communities, and spectacular natural resources. It is also not served by a state or federal water project, groundwater basins are over-drafted, in some cases with significant saltwater intrusion, and court-mandated or regulatory actions have pending catastrophic impacts to urban water supplies. These conditions coupled with the 4th year of drought provide the catalyst to bring stakeholders together to share technical information, understand the impacts of drought and climate change to their way of life and jointly develop a DCP to manage their scarce water resources to the benefit of all.

Description of Drought Contingency Plan Area

The Plan Area is the northern portion of Monterey County including a part of the Salinas Valley situated from the southern edge of the City of Salinas to the Pacific Ocean, the western portion of Carmel Valley, and the urbanized Monterey Peninsula area between the two valleys as shown on Figure 1 below. The main geographic features in the Plan Area are the lower Salinas River valley and Carmel River valley. The urban areas consist of the cities of Carmel, Monterey, Pacific Grove, Del Rey Oaks, Seaside, Marina, and Salinas, and the Castroville area. Major land uses include agriculture, rangeland, forest, and urban development.

The key water supply challenges facing the Plan Area according to the California Water Plan are as follows:

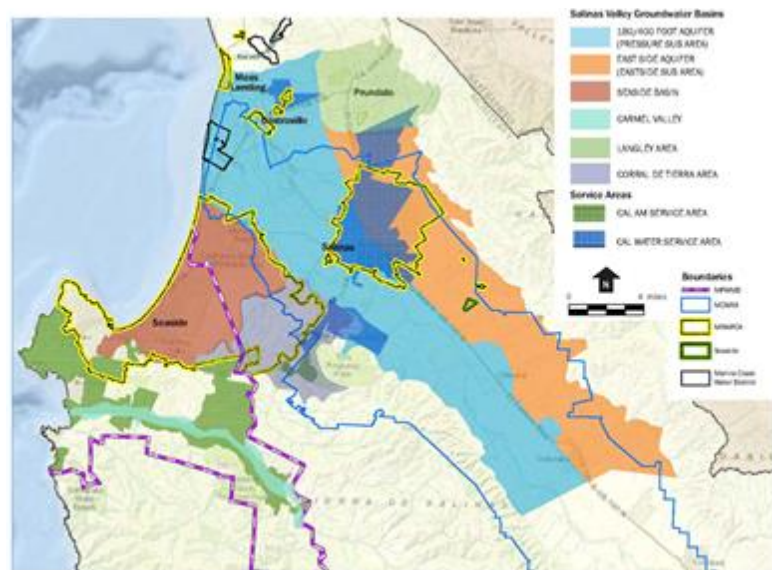


Figure 1 DCP Plan Area

Groundwater Quality. Seawater intrusion and nitrate pollution of groundwater aquifers.

Agricultural and Rangeland Water Quality. Runoff, tail water, and percolation of agricultural and rangeland water continues to negatively impact regional surface waters and groundwater.

Salinas River Watershed. Flood risk, river channel congestion, seawater intrusion, nitrate contamination, and the distribution of water supplies continue to be a challenge to this critical watershed.

Water Reliability. The Monterey Peninsula must develop new water supplies due to a Cease and Desist Order requiring Cal-Am to reduce water diversion from the Carmel River and an adjudication of the Seaside groundwater basin requiring Cal-Am to reduce its groundwater pumping.

Steelhead Fisheries. The Carmel River steelhead population has declined by up to 90% since the early 20th century. Surface water diversions and development on the floodplain have greatly reduced steelhead habitat in both the Salinas and Carmel Rivers.

In addition to the above listed water supply challenges there are also state and federal water quality protection goals for the Monterey Bay where the Carmel River, Salinas River, and urban areas drain into the Bay.

Coordination with Other Studies

The DCP is being conducted in parallel and in coordination with the Salinas and Carmel Rivers Basin Study (Basin Study). The DCP is a 24 month look at how to predict the different stages or levels of severity of drought; to address near-term vulnerabilities; to identify mitigation actions and activities that will build long-term resiliency to drought and reduce the need for response actions; identify drought response actions and activities that can be implemented quickly during a drought and, develop an operational and administrative framework to identify who is responsible for undertaking the actions necessary to implement each element of the Plan. The Basin Study is a longer-term study process that will develop new modeling and information to be used for the formulation and evaluation of currently identified and potential new mitigation measures.

The Basin Study and the DCP will access data created under the locally sponsored and currently underway, Salinas River Groundwater Basin Investigation. The combination of the technical analysis of the Salinas River Groundwater Basin Investigation feeding both the near-term drought response actions and organization aspects of the DCP and the long-term planning efforts of the Basin Study provides for synergy and consistency between the studies while meeting the needs of the stakeholders in a timely manner.

The study area for the DCP is a much smaller sub-region of the Basin Plan area. However this sub-region is the most critically impacted by the drought, with the greatest diversity of stakeholders and, seriously competing demands between agricultural, environmental and urban water-users. The DCP Plan Area was shown on Figure 1 and the plan area of the Basin Study is shown on Figure 2 below.

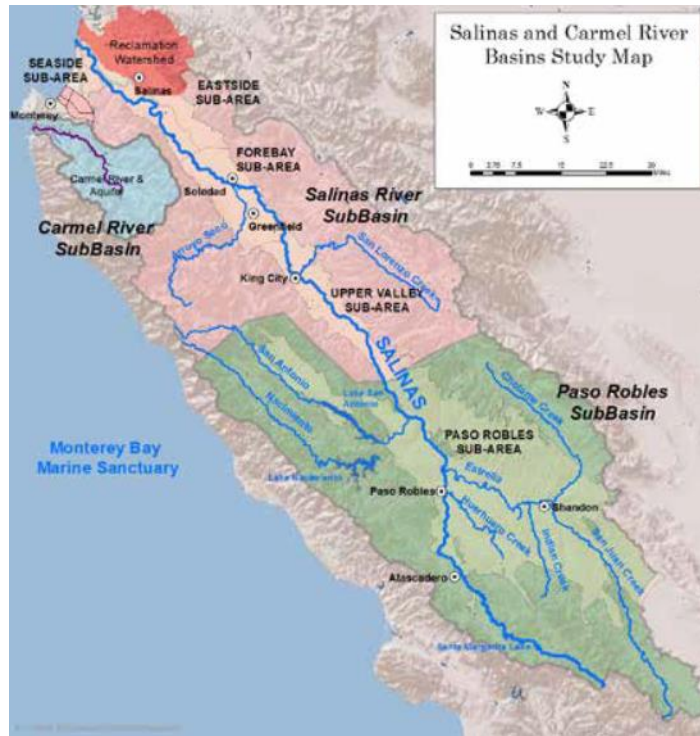


Figure 2 Basin Study Plan Area

Plan of Study Activities

The scope of Work Tasks and the activities to complete the tasks are summarized in Table 1 – Detailed Work Plan

DRAFT

Table 1 Detailed Work Plan	
Task	Activities
<p>Task 1. Initial Drought Contingency Plan Steps Following finalization of the financial assistance agreement, MPWMD and their consultants will work with Reclamation to finalize the DCP work plan before development of the plan begins.</p> <p>1.1. Establish the North Monterey County Drought Contingency Plan Task Force. MPWMD will lead a DCP Task Force (Task Force) and connect with various stakeholders in the region that represent multiple interests within the planning area.</p> <p>1.2. Development of a Detailed Work Plan Develop a work plan in consultation with Reclamation that will describe in detail how the various tasks included in developing the DCP will be accomplished.</p> <p>1.3. Development of a Communication and Outreach Plan. The purpose of this effort is to build understanding and support for drought contingency planning. Planning for a sustainable, resilient water supply will take consistent coordination, cooperation and focused planning and management with North County stakeholders in the preparation of a DCP.</p> <p>1.4. Engage DCP Consulting Team MPWMD will Develop request for qualifications, solicit, and hire consulting team for the DCP.</p>	<p>1.1 Task Force</p> <ul style="list-style-type: none"> • MPWMD to identify and solicit the Task Force members • Develop meeting agenda and presentation and hand out materials <p>Assumptions</p> <ul style="list-style-type: none"> • Initial meeting in February coordinated with Basin Study • Following meetings coordinated with Basin Study Schedule <p>1.2. Work Plan</p> <ul style="list-style-type: none"> • Develop a project schedule • Identify tasks to implement scope of work • Identify coordination and responsibilities of Reclamation, MPWMD as the planning lead, the Task Force and other interested stakeholders. <p>Assumptions</p> <ul style="list-style-type: none"> • Coordinate with Salinas River Groundwater Basin Investigation schedule of products • Coordinate the approach to water supply vulnerability, mitigation actions, and stakeholder activities with the Basin Study <p>1.3 Outreach Plan</p> <ul style="list-style-type: none"> • Establish a Task Force that will coordinate and make initial planning decisions to be vetted by various stakeholders and the North County communities through a series of collaborative activities. • Define meetings, products, stakeholder list development, communications plan <p>Assumptions</p> <ul style="list-style-type: none"> • Coordinated stakeholder lists, meetings, materials with Basin Study • Develop Website or SharePoint on MPWMD to convey draft materials for review and comment

Table 1 Detailed Work Plan

Task	Activities
<p>Task 2. Background, Study Area, and Participating Agencies</p> <p>Describe the background of the DCP, the Plan Area, the participating agencies, and other water and wastewater agencies located within the Plan Area. Describe existing plans that have portions relevant to drought planning and an explanation of why a new plan is needed will also be compiled.</p> <p>The history of drought in the area, current drought situation, severity of drought conditions, recent drought experiences, and the period of time that the area has been experiencing drought conditions will be described.</p>	<ul style="list-style-type: none"> • Coordinated effort of the MPWMD staff and consulting team to access all available information regarding the Plan Area • Meetings with the Monterey County Water Resources Agency, OES, and other stakeholders. • Review existing relevant water basin study and drought plans, response policies, emergency response plans, urban water management plans, water management plans, the Greater Monterey County and Monterey Peninsula Integrated Regional Water Management Plans, California Department of Water Resources and Reclamation drought planning guidelines, groundwater management plans, general plans, and other relevant information will be reviewed • Present existing meteorological and drought analysis data and summarize historical drought frequency and magnitude, including multi-year droughts and seasonal droughts. <p>Assumptions</p> <ul style="list-style-type: none"> • Detail of the stakeholder processes are in the Significant information available from MPWMD staff or through the MPWMD staff describing the required information • Team approach with MPWMD staff to develop the descriptions using available materials • Coordinated with Salinas River Groundwater Basin Investigation team for available information
<p>Task 3. Water Supplies and Demands</p> <p>Review and summarize existing water supply and demand data for all pertinent water agencies and end users. Describe the availability and quality of existing data and models applicable to the proposed plan.</p> <p>Define the drought impacts to each water purveyor’s water supply. Identify the vulnerability of the existing water supply sources. Describe water quality impacts of drought conditions.</p> <p>Present projected water demands for municipal, agricultural, and environmental uses. Provide a total water supply to demand comparison. The water supply and demand comparison will compare the water supply sources available in normal and dry periods to the projected water demands.</p>	<ul style="list-style-type: none"> • Describe existing water supplies and the key water supply facilities. These sources include river surface water, ocean water, groundwater, recycled water, wastewater, stormwater, agricultural return water, and interconnections with neighboring systems. • The groundwater-surface water model from the Salinas River Groundwater Basin Investigation will be used as an evaluation tool. • The Carmel River Basin Hydrologic Model (CRBHM) will be used as an evaluation tool. • Consider long term replenishment requirements for Seaside Groundwater Basin • The water rights and/or contracts and historical use for each source will be presented • Quantify stream flows, reservoir storage levels and yield, water quality, and historic flow patterns, flow requirements, including magnitude and timing of release. <p>Assumptions</p> <ul style="list-style-type: none"> • Urban water demands developed in coordination with the 2015 Urban Water Management Plans being developed by July 1, 2016. • Groundwater usage records have been acquired for the development of the model in the Salinas River Groundwater Basin Investigation and will be used for the DCP in the DCP project area. • CRBHM will have been calibrated by USGS and will be used for the DCP.

Table 1 Detailed Work Plan	
Task	Activities
	<ul style="list-style-type: none"> • Salinas River Groundwater Basin Investigation and Basin Study climate change analysis will be adopted by the DCP for consistency between the studies. • DCP schedule delayed to anticipate data availability given the USGS schedule for the Salinas River Groundwater Basin Investigation. • Coordinated efforts with Basin Study to share water demand information for consistency.
<p>Task 4. Drought Monitoring Process</p> <p>Establish a process for monitoring near and long-term water availability, and a framework for predicting the probability of future droughts or confirming an existing drought. Develop a process for the collection, analysis, and dissemination of water availability and other drought-related data. Explain how this data will be used to predict or confirm droughts, including identifying metrics and triggers that may be used to define stages of drought, to trigger mitigation or response actions, and to define the different stages or levels of severity of drought.</p>	<ul style="list-style-type: none"> • Identify drought indicators and trigger levels that are currently being used by each participating agency to signal pending drought conditions and severity. • Summarize current drought monitoring strategies used by each water purveyor. • Develop as necessary specific parameters and triggers to monitor for drought conditions. • Provide recommendations for drought indicators and triggers to use for deciding when a drought starts and when it ends. <p>Assumptions</p> <ul style="list-style-type: none"> • Coordinate with the Task Force agencies on available definition of drought, current agency approaches to drought prediction and drought data dissemination
<p>Task 5. Vulnerability Assessment</p> <p>Evaluate the vulnerability of water supplies to drought and climate change. Describe the reliability and vulnerability of the water supply to seasonal or climatic shortage. Consider a range of future conditions, including the effects of climate change.</p> <p>Describe the severity of consequences for not addressing drought risks to water supplies. Present descriptions of existing or potential risks to human health and safety including water quality risks; endangered, threatened, or candidate species; agricultural water supplies; hydropower production; fish and wildlife habitat; recreation; and any other significant areas of risk. The consequences of seawater intrusion and sea level rise will be evaluated.</p>	<ul style="list-style-type: none"> • Provide an analysis of the drought impacts of climate change and the resulting practical implications for drought planning for the plan area. • Develop one or more synthetic drought scenarios for evaluation with planning tools • Identify impacts to water supplies for a range of possible drought and climate change scenarios. • Review and summarize the climate change work being done by Reclamation, the State of California, and other federal and state agencies. • Summarize the climate change analysis presented in each of the two integrated regional water management plans <p>Assumptions</p> <ul style="list-style-type: none"> • Key input from Salinas River Groundwater Basin Investigation Analysis of Water Availability – schedule of DCP set based on the modeling results • Coordinate definitions and consequences with Basin Study activities and define the water supply needs

Table 1 Detailed Work Plan

Task	Activities
<p>Task 6. Mitigation Actions</p> <p>Identify, evaluate, and prioritize mitigation actions and activities that will build long-term resiliency to drought, mitigate the risks posed by drought, decrease sector vulnerabilities, and reduce the need for response actions. Identify drought actions, responses, programs, and strategies. Consider the best way to equitably allocate drought water resources to the various types of water needs. Provide recommendations to improve the consistency of the region’s drought response.</p> <p>Other regionally significant objectives defined by the stakeholder process will be considered that may be incorporated into the above objectives or stated as additional objectives such as enhanced groundwater replenishment, river restoration, and mitigating seawater intrusion.</p> <p>For the short list of potential drought mitigation projects, describe each mitigation project and how the identified project would address the existing or potential drought risks and develop cost estimates.</p> <p>Describe:</p> <ul style="list-style-type: none"> • The benefits that are expected to result from implementing the projects based on whether the projects will result in benefits to the health and safety of people and fish and wildlife and the environment. • The benefits that are not captured above including projects that support agriculture, promote and encourage collaboration among parties, prevent a water-related crisis or conflict, and facilitate the voluntary sale, transfer or exchange of water. • How the identified projects have a nexus to Reclamation project activities. • Define the steps that are required for implementing the identified projects, including developing an estimated project schedule for implementing each project. • Describe the magnitude of the impacts if the identified projects are not implemented including economic, social, public health, and number of people impacted by the risks. 	<ul style="list-style-type: none"> • Review, compare, and summarize the staged demand reduction program used by each participating agency. Identify and evaluate potential additional responses for use at each stage of drought. • Identify potential mitigation projects that would build long-term resilience to drought and reduce the need for emergency response actions. Work with the participating agencies to include projects that have been previously identified and discussed, regardless of the level of planning and development that has been done to date. • Evaluate the projects using screening criteria and develop a short list of the best projects, mitigation actions, and response actions and their associated triggers. • Identify screening criteria including anticipated drought supply amounts, cost, sustainability, legal and contractual issues, policy synergism, reliability history, and ease of implementation. This criteria list will be compiled into a matrix of criteria with weighting factors and used to screen potential response actions and mitigation actions • Projects will be selected that accomplish one or more of the following objectives: <ul style="list-style-type: none"> – increase the reliability of water supply and sustainability; – improve water management and/ or decrease consumptive use; – expand beneficial reuse of municipal wastewater, dry weather storm drain flows, and agricultural runoff; – implement systems to facilitate voluntary sale, transfer, or exchange of water; – provide benefits for fish and wildlife and the environment; and – mitigate poor water quality caused by drought <p>Assumptions</p> <ul style="list-style-type: none"> • Early activities coordinating with MPWMD and County of Monterey to identify potential projects to address water shortages in North Monterey County from past studies and ongoing activities. • Following completion of analysis by Salinas River Groundwater Basin Investigation and the definition of vulnerability develop of list of potential mitigation actions • Develop a DCP- Basin Study- Monterey County Study team to address the mitigation actions including linkages beyond the DCP boundaries • Provide mitigation action alternative information to the County of Monterey for evaluation of alternatives using the model from the Salinas River Groundwater Basin Investigation • Output from models used for both the DCP and the Basin Study

Table 1 Detailed Work Plan	
Task	Activities
<p>Task 7. Response Actions Identify, evaluate, and prioritize drought response actions and activities that can be implemented quickly during a drought to mitigate the impacts and provide rapid benefits. Establish a staged approach to implementation. Develop bundles of response actions that would be implemented at each stage.</p>	<ul style="list-style-type: none"> • Define the stages of drought when the response actions are triggered to manage the limited supply and decrease the severity of immediate impacts. • Estimate the expected ability each stage of response actions are expected to have on reducing water demands on a temporary basis. • Consider water savings, lead time to activate response actions, costs, and procedural requirements for implementation <p>Assumptions</p> <ul style="list-style-type: none"> • Coordinated activities with the Task Force agencies
<p>Task 8 Administrative and Organizational Framework Develop an operational and administrative framework to identify who is responsible for undertaking the actions necessary to implement each element of the plan, including communicating with the public about those actions.</p>	<ul style="list-style-type: none"> • Identify roles, responsibilities, and procedures necessary to conduct drought monitoring, initiate response and mitigation actions, and update the DCP. • The organizational structure currently used by each of the participating agencies to respond to a drought will be reviewed, and updated if appropriate. This includes elements such as the establishment of a described water shortage response team, public information, interagency coordination, staffing, costs, communications, and drought response actions. • The participating agencies process for the development of the DCP will consist of having: <ul style="list-style-type: none"> – Regular progress meetings, – Providing status reporting, – Conducting workshops. • Stakeholders will be engaged through Drought Summit Workshops and other Outreach Tactics and Tools described in the Communications and Outreach Plan <p>Assumptions</p> <ul style="list-style-type: none"> • Details of stakeholder communications are in the Communication and Outreach Plan • Coordinated “Participating Agency” meetings with Basin Study and Monterey County Inter-Agency Drought Task Force • Work with MPWMD and Task Force agencies to develop conceptual
<p>Task 9. Update Process Describe a process and schedule for monitoring, evaluating, and updating the DCP.</p>	<ul style="list-style-type: none"> • Develop an organizational framework and process to routinely update the DCP. • Develop guidelines to use to determine the triggers to identify when an update should be done. • Coordinate with Task Force agencies

Table 1 Detailed Work Plan	
Task	Activities
<p>Task 10. Drought Contingency Plan Document Summarize all task efforts and findings into a DCP document. Prepare the DCP document and associated appendices, maps, figures, tables, and computer models.</p>	<ul style="list-style-type: none"> • Submit first draft of the DCP for review and comment. • Submit second draft of the DCP for review and comment. • Based on the results of agency input, a final submittal will be prepared. • Twenty copies of each submittal, as well as one electronic/digital copy, will be provided
<p>Task 11. Project Management Provide monthly updates of project status, issues, and concerns. Maintain project schedule. Conduct project progress meetings once per month with senior staff. Provide weekly email project status reports. Provide project documentation, quality control checks on project deliverables, management of progress against budget and schedule commitments, and submittal of monthly invoices and monthly project status reports.</p>	

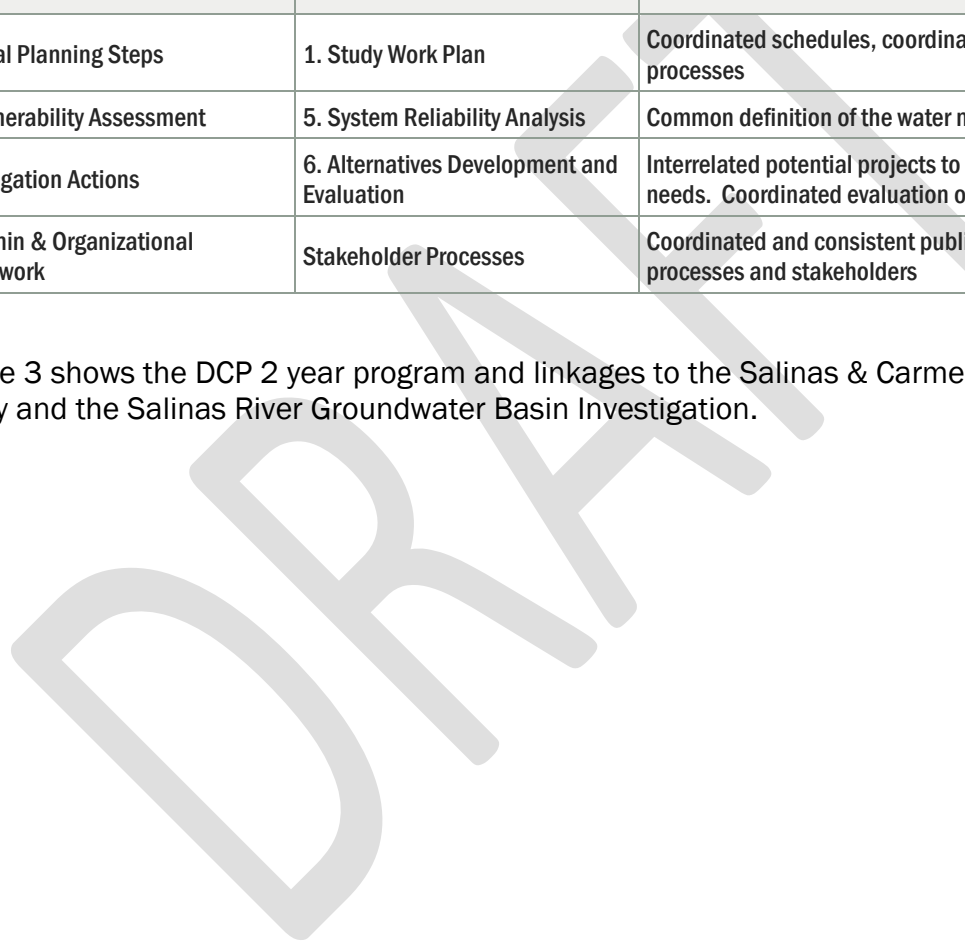
DRAFT

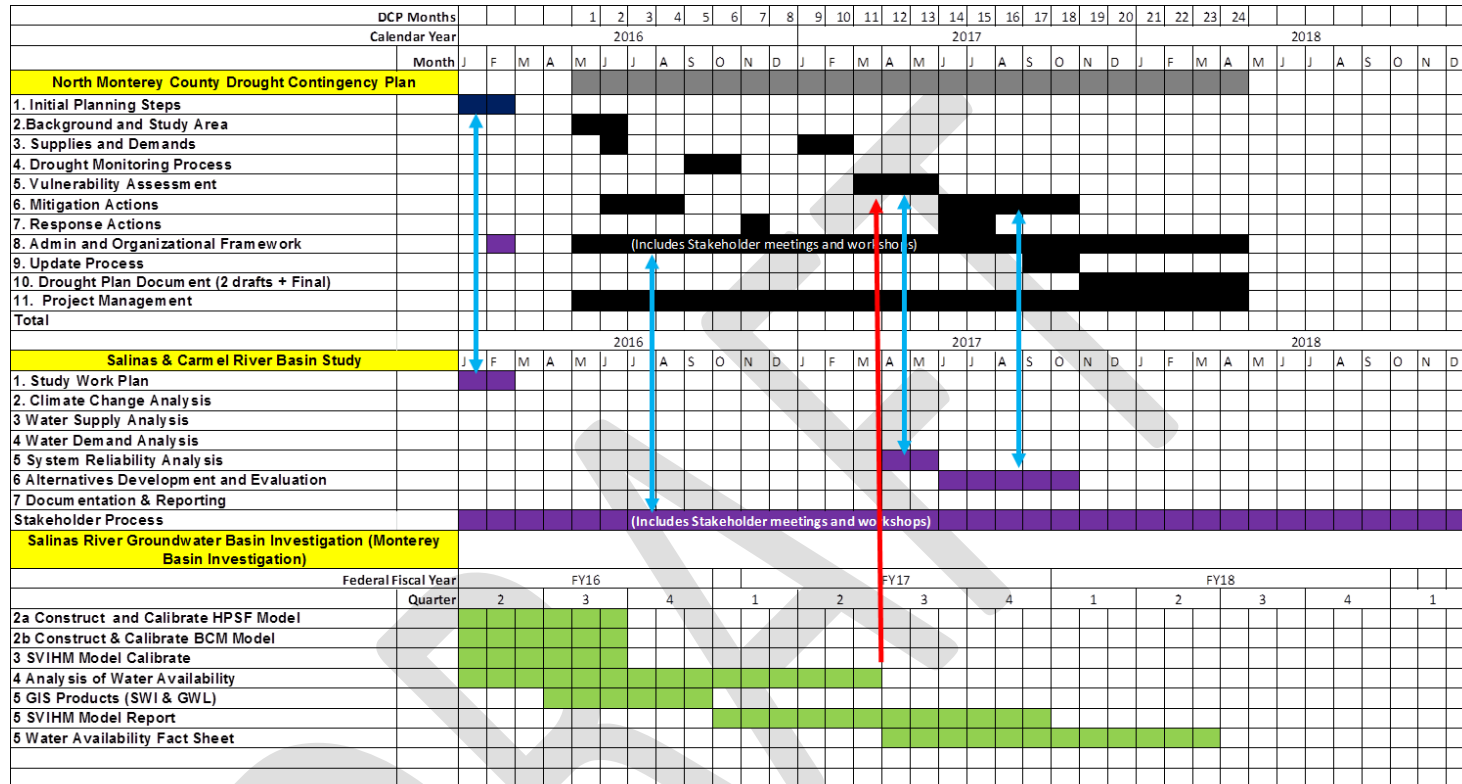
DCP Schedule

The DCP schedule is coordinated with the Salinas & Carmel River Basins Study and the Salinas River Groundwater Basin Investigation currently being conducted by Monterey County using the USGS. Key data regarding demands and supplies are needed from the County’s groundwater model to both the DCP and the Basin Study as shown in Figure 3. Key points of coordination needed between the DCP and the Basin Study are illustrated in Table 2:

Table 2. Key Points of Coordination		
DCP Task	Basin Study Task	Comments
1 Initial Planning Steps	1. Study Work Plan	Coordinated schedules, coordinated stakeholder processes
5. Vulnerability Assessment	5. System Reliability Analysis	Common definition of the water needs
6. Mitigation Actions	6. Alternatives Development and Evaluation	Interrelated potential projects to address the water needs. Coordinated evaluation of alternatives
8. Admin & Organizational Framework	Stakeholder Processes	Coordinated and consistent public information processes and stakeholders

Figure 3 shows the DCP 2 year program and linkages to the Salinas & Carmel Rivers Basin Study and the Salinas River Groundwater Basin Investigation.





→ **Key Data from Monterey County Model**
↔ **Key Tasks with Coordination Between DCP & Basin Study**

Figure 3. DCP, Basin Study and Salinas River Groundwater Basin Investigation Coordinated Schedules

DCP Budget

Agency Costs

Monterey Peninsula Water Management District administration will include an allocation of up to seven staff members with some level of responsibility in each of Tasks 1 through 11. The General Manager, David Stoldt, will have Program Manager responsibility. However, as shown in Table 3 other staff will have additional responsibilities receiving and administering federal grant funds, regular conference calls and meetings, contract consultant management, budget and schedule tracking, performance and documentation of project progress and success, overseeing and advising on technical complexities and local data needs, reviewing contracted work product. MPWMD staff will coordinate the other public agencies comprising the Drought Contingency Plan Task Force, the Advisory Committee, and the Outreach Group.

Key MPWMD employees are as follows:

- General Manager: David Stoldt
- District Engineer and Planning and Engineering Manager: Larry Hampson
- Water Demand Manager: Stephanie Locke
- Water Resources Manager: Joe Oliver
- Senior Hydrologist: Jonathon Lear
- Water Project Manager: Currently being hired
- Administrative Services: Suresh Prasad

Employee tasks, hours, labor rates, and fringe rates have been clearly shown in the Table 3 Budget Proposal. Travel, equipment, materials, and supplies, as well as indirect costs, have been budgeted at zero dollars. In the event such out-of-pocket costs occur, MPWMD will absorb them with no offset from federal monies received.

Table 3. Budget Proposal

Task	Subtask	General Manager	District Engineer	Water Demand Manager	Water Resources Manager	Senior Hydrologist	Water Project Manager	Administrative Services	Total
1. Initial Planning Steps	001 Drought Planning Task Force	2	4	2			8		16
	002 Detailed Work Plan	3	8	8	4	4	10	3	40
	003 Communication and Outreach Plan	4	4	8			6		22
2. Background and Study Area	001 Study Area		2		1				3
	002 Background		4						4
	003 Review Plans								0
	004 Drought History	1		3	2	4			10
3. Supplies and Demands	001 Review Data and Models		5		4	4	1		14
	002 Surface Water Supplies		2				2		4
	003 Groundwater Supplies				2		2		4
	004 Other Supply Sources		2			2	2		6
	005 Urban Demands	1	1	2					4
	006 Ag and Other Demands								0
	007 Conservation Programs			4					4
	008 Supply to Demand Comparison	1							1
4. Drought Monitoring Process	001 Drought Indicators	1		1	1	2			5
	002 Drought Triggers	1		1	1	2			5
5. Vulnerability Assessment	000 Assess Supply Vulnerability		3				2		5
	000 No Action Consequences	1	3	2	3	3	4		16
	000 Climate Change Impacts	1	4			3	3		11
6. Mitigation Actions	001 Drought Mitigation Measures		2				6		8
	002 Initial List of Drought Projects		2				6		8
	003 Short List of Drought Projects		2				6		8
	004 Benefits of Projects		2				6		8
	005 Implementation		4		2	2	6		14
7. Response Actions	001 Response Actions	1	2	4					7
8. Admin and Organizational Framework	001 Drought Response Organization	10	8	12			4	6	40
	002 Participating Agencies Process	12	4	4			2	4	26
	003 Stakeholder Process	12	4	4			2	4	26
9. Update Process	001 Default Task		2				2		4
10. Drought Plan Document	001 First Draft	2	8	2	2		2		16
	002 Second Draft	2	4	2	1		1		10
	004 Final Report	2	2	2	1		1		8
11. Project Management	001 Project Management	12	40	20			20	36	128
	002 Meetings	20	20	12			12		64
Total Hours		89	148	93	24	26	116	53	549
Labor Rate per Hour		\$ 93.75	\$ 67.82	\$ 50.32	\$ 55.92	\$ 50.22	\$ 50.22	\$ 64.62	
Salaries and Wages		\$ 8,344	\$ 10,037	\$ 4,680	\$ 1,342	\$ 1,306	\$ 5,826	\$ 3,425	\$34,959
Fringe Benefit Rate		\$ 19.33	\$ 17.83	\$ 15.73	\$ 35.85	\$ 33.86	\$ 33.92	\$ 17.40	
Fringe Benefits		\$ 1,720	\$ 2,639	\$ 1,463	\$ 860	\$ 880	\$ 3,935	\$ 922	\$12,420
Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Materials/Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Contractual - Direct (see Table 4)									\$422,939
Total Direct Costs									\$470,318
Indirect Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Total Project Costs									\$470,318

Contractual Costs

The costs shown in Table 4 below reflect the consulting team to be competitively selected to conduct the Drought Contingency Plan tasks as identified.

Table 4 Contracted Costs										
Task	Subtask	Engineering Consultant	Public Involvement Consultant	Planning Consultant	Donald Wilhite Senior Researcher	Labor Hours	Labor Cost	Materials and Travel	Total by Subtask	
1. Initial Planning Steps	001	Drought Planning Task Force	4	32	4	4	44	\$8,332	\$2,425	\$10,757
	002	Detailed Work Plan	36		8	16	60	\$13,754	\$2,009	\$15,763
	003	Communication and Outreach Plan	4	46	4	4	58	\$10,942	\$734	\$11,676
2. Background and Study Area	001	Study Area	18				18	\$3,764	\$0	\$3,764
	002	Background	16				16	\$3,736	\$0	\$3,736
	003	Review Plans	16				16	\$3,614	\$0	\$3,614
	004	Drought History	8				8	\$2,021	\$0	\$2,021
3. Supplies and Demands	001	Review Data and Models	8				8	\$2,143	\$0	\$2,143
	002	Surface Water Supplies	12				12	\$2,077	\$0	\$2,077
	003	Groundwater Supplies	4				4	\$1,011	\$0	\$1,011
	004	Other Supply Sources	24				24	\$5,351	\$0	\$5,351
	005	Urban Demands	12				12	\$2,077	\$0	\$2,077
	006	Ag and Other Demands	12		8		20	\$3,677	\$80	\$3,757
	007	Conservation Programs	12		8		20	\$3,677	\$80	\$3,757
	008	Supply to Demand Comparison	28				28	\$4,736	\$0	\$4,736
4. Drought Monitoring	001	Drought Indicators	34				34	\$6,312	\$0	\$6,312
	002	Drought Triggers	42				42	\$7,378	\$0	\$7,378
5. Vulnerability Assessment	000	Assess Supply Vulnerability	32				32	\$7,229	\$0	\$7,229
	000	No Action Consequences	34				34	\$6,312	\$0	\$6,312
	000	Climate Change Impacts	44				44	\$9,259	\$0	\$9,259
6. Mitigation Actions	001	Drought Mitigation Measures	40				40	\$8,295	\$700	\$8,995
	002	Initial List of Drought Projects	50		8		58	\$12,557	\$80	\$12,637
	003	Short List of Drought Projects	84		8		92	\$19,657	\$780	\$20,437
	004	Benefits of Projects	50		16		66	\$14,157	\$160	\$14,317
	005	Implementation	38				38	\$7,804	\$0	\$7,804
7. Response Actions	001	Response Actions	40				40	\$8,822	\$0	\$8,822
8. Admin and Organizational Framework	001	Drought Response Organization	12	22		8	42	\$8,134	\$277	\$8,411
	002	Participating Agencies Process	50	92	56		198	\$39,402	\$11,020	\$50,422
	003	Stakeholder Process	48	140	24		212	\$39,203	\$5,533	\$44,736
9. Update Process	001	Default Task	30				30	\$6,738	\$0	\$6,738
10. Drought Plan Document	001	First Draft	156	8	40	4	208	\$36,335	\$1,140	\$37,475
	002	Second Draft	102	2	8	2	114	\$20,513	\$100	\$20,613
	004	Final Report	64	2	8	2	76	\$14,111	\$1,252	\$15,363
11. Project Management	001	Project Management	120	4			124	\$27,327	\$739	\$28,066
	002	Meetings	64	6			70	\$17,057	\$8,315	\$25,372
Total			1348	354	200	40	1942	\$387,516	\$35,423	\$422,939

North Monterey County Drought Contingency Plan Communication and Outreach Plan

Geographic Project Area and Community Overview

This Communication and Outreach Plan describes how stakeholders and the general public will be informed of and involved in the planning process, including providing input on the drafting of the Drought Contingency Plan (DCP) and providing feedback to the Task Force.

Study Overview

The DCP Communication and Outreach Plan coincides with the DCP Detailed Work Plan and elaborates on DCP Tasks 1.1, 1.3, and 8.

- Appoint and describe Drought Task Force (*Underway*)
- State purpose and objective

Develop a process to identify appropriate stakeholders and interested parties who would contribute to the process by participating. Potential stakeholders include water agencies, County agencies, business groups, agricultural groups, property owners, environmental groups, and special interest groups, such as the Salinas Valley Water Coalition and the Grower–Shipper Association.

Study Audience and Participants

- Key Stakeholders
- General Public

Outreach Goals

The purpose of this effort is to build understanding, involvement, and support for drought contingency planning throughout the defined affected region.

The Task Force will coordinate, gather data from existing sources, and make initial planning decisions to be vetted by various stakeholders and the North County communities through a series of collaborative activities.

At various intervals during the process, data collection and assessment will reach plateaus or milestones. These are opportune times in the process where key stakeholders and the general public could be briefed on the status of assessments and provide comment and input to the Task Force. These intervals in the process may be difficult to initially pinpoint but it is anticipated that 3 “Drought Summit Workshops” could occur during the process as identified in the later section “Opportunities for Providing Input - Public Involvement Workshops”.

Internal Engagement: Drought Task Force

The Task Force will be convened for a kickoff workshop to introduce team members, project purpose, scope, schedule, and committee operating guidelines. The kickoff workshop will solicit and document stakeholder issues and values pertaining to drought management and risk levels that will serve as guiding principles throughout the project.

External Engagement

- Stakeholders
- Public

It is essential for Task Force members to identify citizen groups (stakeholders) that have a stake in drought contingency planning, and to understand their interests (environmental, civic, agricultural, etc.). These groups will be involved early and continuously in the interest of fair representation and effective drought management and planning. Opportunities to discuss and understand diverse viewpoints will be an integral part of the process. It is envisioned that the series of stakeholder forums will have a unique, memorable name such as the “Drought Summit Series.”

- Assist with coordinating and conducting a total of three Drought Summit Series workshops. Assist with promoting the workshops and inviting stakeholders. Provide workshop agendas and handout materials as necessary including summaries of existing policies and industry examples. Prepare a summary documenting the meeting discussions and outcomes.
- Task Force Meetings
 - Participation
 - Feedback/Input
 - Venues
- Public Meetings
 - Participation
 - Feedback/Input
 - Venues

Outreach Tactics and Tools

Once the Task Force is formed, kickoff activities will include a summit session to define the objectives, timeline, and financial obligations of each participating agency and/or organization represented. This session will include a focus on desired outcomes and key milestones to be achieved.

A series of relevant topical Workshops or Public Informational Meetings will be developed to inform and involve stakeholders, the public, and media (Drought Summit Series). Topics would be determined by the Task Force based on informational objectives identified to reach key milestones. Outcomes of each topical Workshop will be documented and provided to the Task Force and public/stakeholders.

Outreach Tools

Notification/Announcements. Possible subjects for the Drought Summit Series stakeholder workshops include: criteria for defining water shortages, potential actions in advance of water shortage, priorities of water use, classes of customers, nonessential uses, environmental (instream flows), recreational needs, and overall drought equity issues.

- Prepare announcements and distribute via email and social media.
- Prepare advertisements for general public awareness of the Drought Summit Series workshops for print and digital media distribution

Informational Materials

Providing information to and receiving input from community members will be critical as well. For simplification, the following list of activities is categorized, though there is overlap between some of the categories and actions.

- Web activities: expand existing Monterey Peninsula, Carmel Bay, and South Monterey Bay Integrated Regional Water Management (www.mpirwm.org) websites to include pages with DCP project-related information, maps, data, and contact information.
 - Provide guidance on functionality for ease of use by a variety of potential participants/users.
 - Password-protected pages could be incorporated that house modelling information, GIS functions, and information being developed and shared by team members but not yet ready for release to broader audiences.
 - Once information is ready for broader publication it can move to common access areas of these web pages.
- Written communications: produce and distribute email updates, informational project fact sheet, and press releases.
- Initiate articles for appropriate newspapers and other publications and websites.
- As appropriate, arrange for face-to-face activities including personal briefings with small stakeholder groups, presentations at neighborhood meetings, and offer presentations via a speaker's bureau.
- Assist the project team with creating PowerPoint presentations and other informational materials for public workshops and Task Force meetings.
- Use social media tools (Twitter, Facebook) and email to generate community interest and direct the public and stakeholders to project-related web resources.

Study Participant Database

Utilize a contact management database to track and provide segmentation of the various participants, stakeholders, and stakeholder groups in order to direct targeted communications as appropriate. Such a tool provides for tracking of which stakeholders attend which meetings, who was sent information, and who may have issues that need to be tracked and/or addressed over time.

Create segmented classifications per stakeholder audience definitions for contact management, mailing lists, and email broadcasts. Maintain and manage customer contact records, mailing lists, and email lists on an on-going basis. Manage data security, integrity, and data hygiene. Maintain database, coordinate updates, and make modifications to system as needed

Measurements of Success

Establish agreed-upon indicators of successful community and stakeholder outreach efforts.

Measurements can document outreach effectiveness to audiences and can be conducted in several ways, for example:

- Audience/participant comments gathered at meetings, workshops, speaker's bureau presentations, and community events.

- General comments registered by the public through the website, and received via email.
- Number of letters received from local agencies and stakeholder groups.
- Measure traffic on project web pages and responses on social media.

Opportunities for Providing Input - Public Involvement Workshops

The DCP is part of a multi-agency effort. Input opportunities for stakeholders and the public can occur throughout the process but we anticipate 3 key workshops where collated data is at a point where weighing viewpoints and gathering input is valuable.

The Drought Summit Workshop will focus on 3 areas (potential dates of the summits are shown:

1. Discuss preliminary supply & demand and identification of potential mitigation options to be addressed. Receive any additional potential mitigation options to have a complete list. Discuss goals, objectives and measures of success for screening mitigation actions July 2016
2. Discuss the definition of vulnerability and define the needs to be addressed with mitigation actions April 2017
3. Discuss early results of mitigation action screening and receive input to adjust analysis as needed. September 2017

Coordination with Basin Study Plan Activities

The next few pages outline how the DCP efforts could potentially interface with the broader Salinas and Carmel River Basin Study (Basin Study) plan.

Coordinate with Reclamation regarding the interface of the DCP and the Basin Study:

- Coordinate public outreach process when possible between both activities; meetings, social media outreach tools, and associated stakeholder contact database management software
- Webpage management could address both Reclamation and local participating agency requirements
- Coordinate technical products sharing with public outreach processes between the DCP and the Basin Study

Communication Plan Outlines - Depicting Potential Overlaps and Differences		
DCP	Basin Study	Comments
<p>Geographic Project Area and Community Overview</p> <p>Prepare a communication and outreach plan that provides an explanation of how stakeholders and the public will be involved in the planning process, including providing input on the drafting of the Drought Contingency Plan and providing feedback to the Task Force.</p>	<p>Geographic Project Area and Community Overview</p> <p>(State the problem)</p>	<p>Parallel activities that need to link directly at the geographic overlap of the project areas</p>

Communication Plan Outlines - Depicting Potential Overlaps and Differences		
DCP	Basin Study	Comments
Study Overview (Performance Work Statement and Plan of Study or Approach)	Study Overview (Performance Work Statement and Plan of Study or Approach)	
- Appoint and describe Drought Task Force		
- State purpose and objective		
Develop a process to identify and contact stakeholders. Potential stakeholders include water agencies, County agencies, business groups, homeowners, environmental groups, and citizens groups, such as the Salinas Valley Water Coalition and the Grower–Shipper Association.		
Study Audience and Participants	Study Audience and Participants	Develop total list of stakeholders in the Basin Study Area with notation of those also in the DCP area. Use of a Contact Manager database will help to manage this.
Key Stakeholders	Cost Share Partners	
Public	Stakeholders	
	Public	
Outreach Goals Informing participant, stakeholders and public through-out the process steps. Explain informational gaps. And once drought plans are created inform and educate stakeholders and public about them.	Outreach Goals (list primary goals/ objectives)	Illustrate the goals and activities that are consistent between the projects and those that are not. See the attached comparison of project tasks to the right
Internal Engagement	Internal Engagement	Some common agencies - Learn what each is doing: their roles, their reach, etc.
Drought Task Force	Project Steering Team List Tentative Dates	Develop process for consistency of message and accuracy of common and different activities between the studies.
	Executive Committee List Tentative Dates	
The Task Force will be convened for a kickoff workshop to introduce team members, project purpose, scope, schedule, and committee operating guidelines. The kickoff workshop will solicit and document stakeholder issues and values pertaining to drought management and risk levels that will serve as guiding principles throughout the project.		

Communication Plan Outlines - Depicting Potential Overlaps and Differences		
DCP	Basin Study	Comments
External Engagement	External Engagement	
It is essential for Task Force members to identify citizen groups (stakeholders) that have a stake in drought contingency planning, and to understand their interests (environmental, civic, agricultural, etc.). These groups will be involved early and continuously in the interest of fair representation and effective drought management and planning. Opportunities to discuss and understand diverse viewpoints will be an integral part of the process. It is envisioned that the series of stakeholder forums will have a unique, memorable name such as the "Drought Summit Series."		Combine and coordinate external meetings to the extent that stakeholder organizations can come together in appropriate geographic areas and in time frames that coincide with key study milestones. Acknowledge some meetings may have to be held separately.
Conduct a total of three Drought Summit workshops. Provide meeting agenda and handout materials as necessary including summaries of existing policies and industry examples. Prepare memorandum documenting the meeting discussions.		The capabilities of the coordinators is key to bringing this all together.
Task Force Meetings	Technical Advisory Group Meetings	Some common members - Maximize involvement of key decision makers.
Participation	Participation	
Feedback/ Input	Feedback/ Input	
Venues	Venues	
Public Meetings		Some common members
Participation		
Feedback/ Input		
Venues		
Outreach Tactics and Tools	Outreach Tactics and Tools	
Once the Task Force is formed kickoff activities will include defining the objectives, timeline and financial obligations of each participating agency and/or organization represented.		May be several opportunities to combine efforts. Combine and coordinate tactics and tools when and where appropriate.
A series of relevant topical Workshops or Public Informational meetings will be developed to inform stakeholders, the public and media alike. Topics would be determined by the Task Force based on informational objectives needed to reach key milestones. Outcomes of each topical Workshop will be feedback to the Task Force.		

Communication Plan Outlines - Depicting Potential Overlaps and Differences		
DCP	Basin Study	Comments
Notification/Announcements	Notification/Announcements	
Possible subjects for the stakeholder workshops include criteria for defining water shortages, potential actions in advance of water shortage, priorities of water use, classes of customers, nonessential uses, environmental (instream flows), recreational needs, and overall drought equity issues.	Use periodic email broadcasts to keep all audience segments informed. These would be monthly, bi-monthly or quarterly but always consistent. During dormant informational periods we provide updates on what research, modeling or studies are underway.	Notifications could be cross coordinated whenever possible.
Announcements Email/Mailers/Twitter	Announcements Email/Mailers/Twitter	Similar for each
Advertisements Print & Digital	Advertisements Print & Digital	Similar for each
Informational Materials	Informational Materials	
Providing information and receiving input from various community members will be critical as well. For simplification, the following list of activities is categorized, though there is overlap between some of the categories and items.		Similar process for each.
Web activities: Expand existing Monterey Peninsula, Carmel Bay, and South Monterey Bay Integrated Regional Water Management (www.mpirwm.org) website to include pages with DCP project related information, maps and data. Provide guidance on functionality for ease of use by a variety of potential participant users.	Web activities: Expand existing Monterey Peninsula, Carmel Bay, and South Monterey Bay Integrated Regional Water Management (www.mpirwm.org) website to include pages with DCP project related information, maps and data. Provide guidance on functionality for ease of use by a variety of potential participant users.	Similar for both efforts. Assumes Project Website will be hosted, managed and maintained by Reclamation Staff but outreach team will provide guidance for organizing information and provide content as appropriate.
Written communication Activities include e-mail updates, informational materials, newspaper articles and press releases		Similar for each.
Face-to-Face Activities include one-to-one briefings, small group/round table discussions, neighborhood meetings, formal presentations, speakers bureau, and facility tours		May not be appropriate for both
Use of Social Media To direct stakeholders to project-related web pages/website		May not be appropriate for both

Communication Plan Outlines - Depicting Potential Overlaps and Differences		
DCP	Basin Study	Comments
Study Participant Database	Study Participant Database	
Utilize a contact manager database to track and segment the various stakeholders and stakeholder groups. Such a tool allows tracking who comes to which meeting, who was sent information and who had issues that needed to be tracked over time.	Utilize a contact manager database to track and segment the various stakeholders and stakeholder groups. Such a tool allows tracking who comes to which meeting, who was sent information and who had issues that needed to be tracked over time.	One overall database indicating which project they participate in, mtgs attended, documents received, correspondence, etc.
Roles and Responsibilities	Roles and Responsibilities	Possible to merge the communications into single documents to clearly indicate Reclamation funded activities benefiting the Basins?
Email/Mailers to Stakeholder Database	Email/Mailers to Stakeholder Database	
Advertisements	Advertisements	
Media Relations	Media Relations	
Measurements of success	Measurements of success	
Establish agreed upon indicators	Establish agreed upon indicators	<p>Measurements help note progress and can acknowledge achievement of objectives</p> <ul style="list-style-type: none"> This plan can identify specific measurements in each tactical section. Other opportunities for measuring success include: Media coverage is balanced and accurate. <p>Counting the numbers</p> <ul style="list-style-type: none"> Attendance at various stakeholder and public meetings and presentations, and community events. Results of this data, including monitoring and documenting oral comments received at each activity, could be compiled in a summary report. Quantity of letters of support received from local agencies and stakeholder groups. Quantity of public input via phone calls, email through the website and various social media platforms.

ADMINISTRATIVE COMMITTEE

5. CONSIDER APPROVAL FOR RETAINING CONSULTANT SERVICES TO PREPARE A PROPOSAL TO THE DEPARTMENT OF WATER RESOURCES FOR PROPOSITION 1 INTEGRATED REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT FUNDS

Meeting Date:	April 8, 2019	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/ Line Item No.:	Protect Environmental Quality Program 2-6-1-A
		Acct. No.	24-03-785505
Prepared By:	Larry Hampson	Cost Estimate:	\$100,000 (partly reimbursable)

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 8, 2019 and recommended _____

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Under a negotiated agreement with other Integrated Regional Water Management (IRWM) Central Coast planning regions, the Monterey Peninsula planning region is eligible to receive a total of up to \$4.33 million in Proposition 1 grant funds. The Department of Water Resources (DWR) awarded a grant of \$466,000 in 2018 to the region for Disadvantaged Community planning. Approximately \$1.7 million is available to the region in the first round of project implementation grant funds to be administered by DWR, with the remaining balance of \$2.2 million to be awarded in 2020. The region must prepare a comprehensive proposal to DWR for each round of funding. Staff estimates the proposal for the current round of funding will be due in the fall of 2019.

At this time, staff believes there would be four projects eligible for the current round of grant funds. Preparation of a comprehensive grant proposal for these projects and the follow up work with DWR necessary to complete the proposal requires experience and resources that the District does not have. Attached as **Exhibit 5-A** is an excerpt from a proposal by Dudek, a firm with offices in Santa Cruz that has extensive experience in completing complex funding applications for various clients throughout Southern, Central, and Northern California.

One of the proposed projects, the Coe Avenue Recycled Water Distribution Pipeline sponsored by the Marina Coast Water District (MCWD), would benefit both the Monterey Peninsula region and the Greater Monterey County planning region; however, the water resources benefit would accrue to the Greater Monterey County region. For this reason, staff have requested that MCWD reimburse the District for costs associated with obtaining a grant.

RECOMMENDATION: Staff recommends that the General Manager be authorized to:

- 1) Enter into an agreement with Dudek to provide services to prepare and submit a comprehensive grant proposal to the Department of Water Resources for a Not-to-Exceed cost of \$95,600 with a contingency of \$4,400 for unforeseen expenses.
- 2) Obtain a reimbursement agreement with Marina Coast Water District for expenses associated with including the Coe Avenue Recycled Water Distribution Pipeline project in a grant application.

DISCUSSION: As shown in **Exhibit 5-A**, there are four projects proposed for grant funding:

- **Del Monte Manor Park Low Impact Development (LID) Improvements Project (City of Seaside)** – A stormwater-focused project located within a severely disadvantaged community low income rental housing complex in the upper portion of Seaside that will reconstruct part of an existing drainage basin with stormwater capture and treatment facilities. The project aims to mitigate flooding impacts to the playground and open space, treat and infiltrate an average of 14 acre-feet per year of runoff from the surrounding area, and improve the flora and aesthetics of the drainage detention basin.
- **Ramona Avenue Stormwater Runoff Infiltration Project (City of Monterey)** – A stormwater-focused project that would implement infiltration features at multiple locations within the Casanova-Oak knoll neighborhood (just west of Work Memorial Park in Seaside) to capture and treat stormwater runoff that currently flows into Laguna Grande Lake. This project drainage area is approximately 21 acres that flows along Ramona Avenue 1,000 feet to North Fremont Street. Local drainage has caused flooding of multiple lanes along North Fremont Street and some residential flooding at Ramona Avenue at Dundee Avenue. Three storm water infiltration systems would be installed with each installation consisting of five 4-foot diameter by 15-feet deep dry wells, one high flow rate tree box filter, distribution piping and valves, and reconstruction of curb, gutter, sidewalk, and street pavement. The systems would infiltrate on average 2.3 acre-feet of stormwater per year, which is 18% of the watershed’s annual runoff.
- **West End Stormwater Management Improvements (Sand City)** – A stormwater-focused project that includes retrofit of two existing streets to integrate LID features that will address multiple city needs, including flood control, water quality, receiving water protection, and regulatory compliance. Two existing streets, Catalina and Contra Costa Streets, would be retrofitted to integrate LID features such as bioretention. Benefits would include stormwater volume reduction and infiltration, annual pollutant load reductions (e.g., TSS, metals), increased number of native drought-tolerant plants and trees, a modified street length to provide community urban greening benefits, and the project would serve as a catalyst for the City to further implement LID/Green Infrastructure practices.
- **Coe Avenue Recycled Water Distribution Pipeline (Marina Coast Water District)** – A recycled water project that involves construction of a new recycled water distribution main to bring water to athletic fields, parks, and common landscape areas where potable

water is currently used for irrigation. Along the Coe Avenue corridor in the City of Seaside, MCWD plans to construct a new recycled water distribution main that extends approximately 3,000 linear feet from an existing turnout to the west of General Jim Moore Boulevard westward toward Seaside Highlands, a newer neighborhood that is already plumbed to irrigate residential front yards and HOA common landscape areas with advanced- treated recycled water. The completion of the Coe Avenue distribution line would also extend recycled water service to Seaside Middle and High Schools, Central Coast High School, the City of Seaside's Soper Park, and Monterey Bay Military Housing's Hayes Park neighborhood. In total, it is estimated that switching irrigation in the above areas from potable to recycled water would offset approximately 200 AFY of potable water use.

The latter project has the unique characteristic of potentially benefitting both the Monterey Peninsula and Greater Monterey County IRWM planning regions. Staff notes that DWR strongly encourages inter-regional cooperation on IRWM projects. However, because MCWD serves this area, the source of supply is from the Salinas Valley Groundwater Basin (SVGB). Therefore, the water resource benefit of substituting potable water with recycled water would accrue to the SVGB and the Greater Monterey County IRWM planning region. Staff at the City of Seaside have indicated that the project could result in freeing up potable water for use in development of housing in areas of Fort Ord that are to be conveyed to Seaside.

Dudek has extensive experience assisting water agencies with IRWM planning, project solicitation, grant proposals and grant administration.

IMPACT TO STAFF/RESOURCES: Funds (\$100,000) were included in the mid-year budget adjustment approved by the Board in March 2019 under Project Expenditures Line Item 2-6-1-A "Prop 1 Coordination." Some staff resources would also be needed to administer the consultant agreement.

The estimated cost of including the Coe Avenue Recycled Water Pipeline project is approximately \$23,900, which the District would seek reimbursement for from MCWD.

EXHIBIT

5-A Excerpt from March 15, 2009 Dudek proposal



Integrated Regional Water Management (IRWM) Round 1 Grant Application

PREPARED FOR

Monterey Peninsula Water Management District

March 15, 2019

Cover Letter

March 15, 2019

Larry Hampson, District Engineer
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, California 93940

Subject: Integrated Regional Water Management Round 1 Grant Application

Dear Mr. Hampson,

Dudek is pleased to submit this proposal to the Monterey Peninsula Water Management District (MPWMD) for generation of an Implementation Application in conformance with the California Department of Water Resources' (DWR's) Proposal Solicitation Package (PSP) for Round 1 Integrated Regional Water Management (IRWM) Funding under Proposition (Prop) 1.

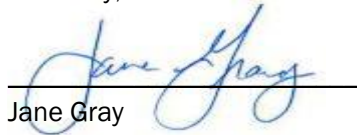
Dudek is aware that this grant application must be responsive to DWR's requirements, be complete and thorough to garner a high score, and result in a fully funded award. Dudek has worked on successful and fully funded IRWM grant applications for a number of IRWM Regions throughout the IRWM program under Props 50, 84, and 1. Our team understands the complexity of the application as well as the level of effort and communication required to generate a technically accurate, internally consistent, and compelling application that meets the DWR's standards. The tasks outlined in the scope of work herein describe our methodical approach to preparing an application that will represent the MPWMD region and the Project Proponents well.

Elizabeth Geisler, located in our Santa Cruz office, will coordinate with the Monterey Peninsula, Carmel Bay, and South Monterey Bay IRWM Regional Water Management Group (RWMG) for development of the IRWM Grant Application. She is available for in-person meetings and has existing relationships with MPWMD staff and other RWMG members. Over the past ten years, she has worked on a variety of projects in the Monterey region with MPWMD, the City of Monterey, California American Water Company (CalAm), and others, and has a strong understanding of the region's water resources and environmental challenges and objectives.

Dudek has been working on IRWM planning and programming issues since 2005, and Jane Gray has been working within the Central Coast Funding Area since 2007. Ms. Gray has worked with the San Luis Obispo County IRWM Region on various Prop 84 rounds of funding as well the IRWM Plan Update completed in 2014. She has worked on applications and projects in the Santa Barbara IRWM Region from Prop 50 to the present. She has been involved in two IRWM Plan updates and has been active within the Santa Barbara IRWM on the Disadvantaged Community Involvement (DACI) Grant.

We thank you for offering us this opportunity. Please contact Elizabeth Geisler at 831.600.1413 or by email at egeisler@dudek.com, or contact Jane Gray at 805.308.8531 or by email at jgray@dudek.com with any questions or comments.

Sincerely,



Jane Gray
Senior Project Manager II/Regional Planner



Elizabeth Geisler
Deputy Project Manager and Grant Project Support

Understanding of Scope of Work/Approach

Dudek understands that Integrated Regional Water Management (IRWM) and IRWM Grants occupy a unique space within the planning and funding universe. IRWM Plans are time- and energy-intensive endeavors, and grant applications are large undertakings that represent a culmination of extensive project development processes involving many stakeholders and public input. Moreover, as IRWM projects implement the IRWM Plan, a successful application must effectively convey the importance of projects to the region's goals as well as the California Department of Water Resources' (DWR's) statewide goals.

For Proposition (Prop) 1 Funding, DWR has chosen to require mandatory pre-application meetings with funding areas. Subsequent to the Monterey Peninsula, Carmel Bay, and South Monterey Bay IRWM Regional Water Management Group's (RWMG) project solicitation and selection, it is our understanding that MPWMD and the Project Proponents will meet with DWR to obtain feedback on projects and to solicit guidance. It is our understanding that Dudek would provide readiness for the meeting with DWR, and Elizabeth Geisler would attend the mandatory pre-application meeting with the project proponents and a representative/representatives from the RWMG or the MPWMD.

Based on our conversations and correspondence, it is our understanding that the RWMG will likely have a total of four projects, one to two of which will directly benefit a Disadvantaged Community (DAC). Three of the projects are stormwater focused and one involves the distribution of recycled water.

Project Title (Project Proponent)	Description
Del Monte Manor Park Low Impact Development (LID) Improvements Project (City of Seaside)	A stormwater-focused project located within an affordable family rental housing complex that will reconstruct a portion of an existing drainage basin with stormwater capture and treatment facilities. The project aims to mitigate flooding issues and improve water quality and aesthetics.
Ramona Avenue Stormwater Runoff Infiltration Project (City of Monterey)	A stormwater-focused project that would implement infiltration features at multiple locations within a Monterey neighborhood to capture and treat stormwater runoff that currently flows into Laguna Grande Lake.
West End Stormwater Management Improvements (Sand City)	A stormwater-focused project that includes retrofit of two existing streets to integrate LID features that will address multiple city needs, including flood control, water quality, receiving water protection, and regulatory compliance.
Coe Avenue Recycled Water Distribution Pipeline (Marina Coast Water District)	A recycled water project that involves construction of a new recycled water distribution main to bring water to athletic fields, parks, and common landscape areas where potable water is currently used for irrigation.

Dudek is experienced and skilled in the preparation and successful delivery of multi-faceted projects and grant applications with interdependent parts that must be carefully crafted and well-articulated. Dudek will prepare a thorough, technically accurate and compelling application that contains the following requisite attachments:

1. Authorization and Eligibility Requirements
2. Proposal Summary
3. Project Information Forms
4. Work Plan
5. Budget
6. Schedule
7. Disadvantaged Community
8. Economically Distressed Areas
9. Tribe

Scope of Work

Task 1. Kick-Off Meeting with MPWMD

Our team will work directly with MPWMD staff and Project Proponents over the course of the generation and submittal of the grant application. Once we have received a Notice To Proceed, Dudek will organize a kick-off meeting with MPWMD staff to accomplish the following:

- Collect all relevant documents germane to all projects;
- Agree to a schedule for Dudek and MPWMD staff to have check-in meetings (in person or via conference calls) on application development;
- Discuss the timeline for application development; and
- Establish a draft application completion date to facilitate review, agree on roles and responsibilities, and confer on the method and strategy for drafting application components.

Task 2. In-Person Meetings with All the Project Proponents

Recognizing the differential support and staffing each entity has, Dudek will schedule an in-person meeting with each of the Project Proponents to accomplish the following: outline the overall timeline for application development, including dates for Dudek to submit a complete draft and final application to the Project Proponent, leaving enough time to edit, incorporate feedback, and final submittal; discuss roles, responsibilities, and expectations; provide the Project Proponent with a detailed project tracking sheet that will outline each component of the application as it relates to needed information or that will be generated; and deadlines for each. At each initial Project Proponent meeting, the team will schedule a series of team meetings and identify a point person or team for clear communication between meetings to streamline the process and ensure that information is gathered in a timely manner and efficiently incorporated into the grant application. Dudek will request full agreement for Project Proponents on the roles, responsibilities, and timeline prior to closing the in-person meetings. Based on the anticipated number of projects, Dudek expects to hold four in-person meetings with Project Proponents.

Task 3. Preparation for and Attendance at the Mandatory Pre-Application Meeting with DWR

Dudek will work with MPWMD and the Project Proponents to generate materials and a presentation for the mandatory pre-application with DWR. Dudek will attend the mandatory meeting with the Project Proponents and a representative from the MPWMD or the RWMG. Feedback from DWR received at the mandatory pre-application meeting will be incorporated into the Round 1 Application.

Task 4. Grant Application Development

Dudek will work with MPWMD and the Project Proponents to generate an application that will effectively demonstrate the need and importance of each project in achieving the Region's goals as laid out in MPWMD's IRWM Plan and in contributing to DWR's statewide priorities. Dudek understands that clearly articulating the nexus between individual project components and larger regional and statewide priorities is critical to producing a highly competitive application. Dudek will make sure that materials for each project are internally consistent, accurate, and articulated to maximize scoring. Dudek will complete the following tasks to submit a complete, comprehensive, and competitive application:

Task 4.1 Information Gathering. Dudek will work closely with each Project Proponent to acquire all necessary project information, including a detailed budget, timeline, and scope of work. The timeline for acquiring this information is discussed under Task 2. Dudek will update the project tracking sheet provided to each Project Proponent throughout this process to make certain that all materials are received in an effective and timely manner and include all the requisite information and detail.

Task 4.2 Grant Generation and Editing. Dudek will synthesize information and data required to generate thorough, complete, and technically competent application material for each project individually and for the application as a whole. Dudek will assist as needed with all required components and approvals, including generating disadvantaged community, economically distressed area, and tribe attachments as required. With a full staff of technical experts, Dudek has a deep understanding and knowledge of what it takes to secure grants, and we can supplement with additional services and expertise, as needed. Dudek will prepare technical analyses, including a cost-benefit analysis, air quality and greenhouse gas emission reduction analysis, and other analyses as required. Our grant experts will prepare a draft application package, including all materials and attachments for each project. In addition to ensuring accuracy and internal consistency, Dudek will focus on maximizing project-level and application-level scoring based on the criteria identified in the PSP. Dudek's technical editing team will review all draft application materials to verify that they are clear, internally consistent, and error free.

Prior to submitting the Draft Application materials to MPWMD and the Project Proponents for review, Dudek will prepare an audit of the Application. We will use the Table 4 Scoring Criteria located in the PSP to guide the audit and to identify areas where our professionals have determined either more information is needed or where a finer point needs to be made. Once the audit is complete, our staff will revisit the areas of the application that need work, if any, and then finalize a Draft Review for Comment. The Project Proponents and MPWMD will have a one-week period to review and comment on the draft application.

Task 4.3 Grant Finalization and Submittal. Once we receive draft application package comments, the Dudek team will prepare a final application for submittal, verifying that the exact application specifications are met, including page limit, font size, format, file size, naming convention, and inclusion of all required documents and certifications. Dudek will submit the application through GRanTS and send the required email to DWR to notify them that the final application is ready for review as stipulated in the PSP.

Task 5. Grant Funding Agency Coordination and Application Follow Up

Dudek's successful relationships with funding agencies are a result of our relationships over time with agencies and program staff as well as an understanding of the program and PSP goals. Our staff has been working in the IRWM program since 2005, and we have consistently been communicating with DWR staff, the Roundtable of Regions, and other decision-makers. We communicate with staff at the regional offices and with those in Sacramento.

Task 5.1 Application Follow Up. Dudek will stay in contact with DWR as needed during their application review. We will be available to answer any questions and provide any necessary follow-up material as well as stay abreast of any changes in the review and associated award timeline. Dudek will provide regular updates regarding the status of the submitted application and will be available to answer questions from Project Proponents as needed throughout the application review process.

Task 5.2 Application Debrief. Dudek will follow up with DWR regarding the review and scoring of the submitted application as requested by MPWMD. In the event that the application is not awarded full funding, Dudek will discuss any feedback from the funding agency with Project Proponents and determine whether DWR made any errors in scoring that should be corrected.

Task 6. Project Management

Dudek's Project Manager Jane Gray will maintain regular communication with the MPWMD project manager and Project Proponents throughout the project, and she will provide responses within 24 hours. Additionally, all involved Project Proponents will be able to reach Dudek team members by office or cell phone at any time. Ms. Gray will use a schedule-tracking tool to track important milestones and will email a monthly progress report and invoice to the MPWMD project manager. This monthly progress report will include a list of tasks completed during the past month, anticipated tasks during the coming month, a summary of and update on the project schedule, and any outstanding scope of work issues.

Figure 1. Organizational Chart



Project Manager

Jane Gray

Ms. Gray is a regional planner, environmental specialist, and project manager with more than 23 years’ project management and environmental planning experience, specializing in water/wastewater planning and permitting, agricultural resource and policy planning, policy analysis, land use planning, project development and entitlement services, and grant writing and management. She has a diverse and nuanced planning background, having worked as a project manager, analyst, and environmental planner for nongovernmental entities, public agencies, and private firms and corporations. Ms. Gray has been responsible for projects varying from small-scale development and infrastructure planning in developing economies to private residential and commercial developments throughout California.

Ms. Gray brings acumen, efficacy, and a customized approach to efficient service delivery. Her ability to skillfully negotiate the often disparate interests involved in projects and bring about consensus is an asset in any situation. Ms. Gray has organizational expertise, technical aptitude, planning proficiency, and competency in facilitating projects through contentious issues and fractious communities.

Education

Universität Dortmund, Dortmund, Germany
 MS, Regional Planning and Management
 State University of New York, Buffalo
 BS, Social Work

Professional Affiliations

Second District Santa Barbara County Supervisorial Appointee to the Agricultural Advisory Committee
 Gubernatorial Appointee to the Central Coast Regional Water Quality Control Board (Region 3)

Her relevant grant writing experience includes:

- Montecito Water District, On-Call Grant Writing Services
- City of Antioch, Northeast Antioch Annexation Grant Services
- San Mateo County, On-Call Grant Writing Services
- County of Santa Barbara, Prop 1E Stormwater Flood Management Grant Applications, Round 2
- County of Santa Barbara, Grant Writing Support Services for Prop 84 IRWM Plan and Contract Management and Administration
- Joshua Basin Water District, Title XVI U.S. Bureau of Reclamation WaterSMART Grant
- San Luis Obispo County, Prop 84 IRWM Grant Applications and Prop 84 Drought Round Grant Application
- City of Guadalupe, Prop 84 Management and Administration
- Joshua Basin Water District, Grant Writing Services for California Department of Public Health, U.S. Bureau of Reclamation, and State Revolving Fund Projects
- CLWA, Grant Administrative Services
- City of Guadalupe, Grant Writing Services
- City of Santa Barbara, On-Call Grant Services
- City of Guadalupe, Grant Administration and Processing Services
- Cuyama Community Services District, On-Call Grant Writing Services, and Grant Management and Administration
- Santa Barbara County Water Agency, IRWMP Grant Administration Staff Support Prop 50

Deputy Project Manager and Grant Project Support

Elizabeth Geisler

Elizabeth Geisler is a trained watershed scientist and biologist with 10 years' experience in the Monterey Bay and San Diego regions. Specifically, Ms. Geisler has experience in stormwater, water quality, hydrology and hydraulics, stream restoration, field biology, environmental compliance, and quality control. She has a diverse work history ranging from the public sector, to construction, and environmental consulting. As a result, Ms. Geisler brings a unique perspective and skill set that supports effective collaboration with regulatory representatives, stakeholders, and clients in both public and private sectors. Her relevant water resources/stormwater and regional experience includes:

Education

California State University (CSU), Monterey Bay

MS, Coastal and Watershed Science and Policy

University of California (UC), Santa Cruz BS, Molecular, Cell, and Developmental Biology

- City of Monterey, Stormwater/Trash Amendment Planning Support
- San Jose Water, Raw Water Intake Bypass Flow Study
- Santa Clara Valley Open Space Authority, Pajaro River Top of Bank Delineation
- Santa Clara Valley Habitat Agency, San Felipe Creek Restoration Project
- San Clemente Dam Removal and Carmel River Reroute Project (Pre-Dudek)
- Monterey Peninsula Regional Park District, Frog Pond Wetland Preserve Enhancement Study (Pre-Dudek)
- National Oceanic and Atmospheric Administration/United States Geological Survey, San Clemente Dam Removal Sediment Transport Study (Pre-Dudek)
- Monterey Peninsula Water Management District (MPWMD), Carmel River Monitoring and Mitigation Program (Pre-Dudek)

Grant Project Support

Sheldon Leiker

Sheldon Leiker is an environmental scientist with 8 years' experience in biology and an in-depth understanding of environmental permitting/compliance, stormwater, natural resource management, watershed science, data management, field biology, and GIS. Ms. Leiker has public and private sector experience in both California and the Southeastern United States, bringing a unique perspective to natural resource management. She specializes in coastal and watershed science and policy. Her relevant water resources/stormwater and regional experience includes:

- San Clemente Dam Removal and Carmel River Reroute Project (Pre-Dudek)
- National Oceanic and Atmospheric Administration/United States Geological Survey, San Clemente Dam Removal Sediment Transport Study (Pre-Dudek)
- Santa Lucia Conservancy, Santa Lucia Preserve Stream Flow Monitoring Project (Pre-Dudek)

Education

CCU Monterey Bay
MS, Coastal and Watershed
Science and Policy
University of Georgia
BS, Avian Biology

Certifications

FAA Part 107 Remote Pilot
Certificate (UAS/drone license)

Grant Specialists

Zoë Carlson

Zoë Carlson is an environmental specialist/planner with more than 10 years' experience specializing in watershed management, science, strategic planning, facilitation, and grant management. She also has extensive experience with stakeholder engagement in watershed management, IRWM, and sustainable groundwater management. Ms. Carlson specializes in working with organizations on developing funding strategies to align priority projects with regional, watershed, and grant funding priorities. Her relevant grant management experience includes:

- Los Angeles/Ventura County IRWM Disadvantaged Community Involvement Grant Proposal Development
- Ventura River Watershed, Watershed Coordination and IRWM Project Development,
- Santa Clara River Watershed, Watershed Coordination and IRWM Project Development
- Resource Conservation District of Santa Cruz County, Integrated Watershed Restoration Program Grant Management and Program Implementation
- Grant Funding Workshops, Watersheds Coalition of Ventura County
- Ventura County Watershed Protection District, Agricultural Water Use Efficiency Grant Management

Education

UC Santa Barbara
MESM, Environmental Science and
Management
CSU Monterey Bay
BS, Earth Systems Science and
Policy

Certifications

Management Practices, UC Santa
Barbara

Madelyn Murray

A recent UC Santa Barbara graduate, Madelyn Murray brings passion, drive, and creativity to her new position at Dudek. She has been involved in numerous campus projects at UC Santa Barbara and spent a summer in the Wildlands Studies Australia Program. While at the Center for Resource Solutions, Madelyn reviewed renewable energy claims and critically evaluated compliance with Green-e program rules, enforced carbon offset market standards, and expanded knowledge of renewable energy markets and consumer-protection issues. Her relevant grant management experience includes:

- Santa Barbara County Disadvantaged Community Involvement Grant Needs Assessment and Administration
- Santa Clarita Valley Water Agency Prop 84 Round 1 Grant Administration
- CABY Region IRWM Plan Update 2019

Education

*UC Santa Barbara
BA, Environmental Studies with
Ecology Emphasis*

Technical Editor

Laurel Porter

Laurel Porter is a board-certified technical editor with more than 30 years' editorial experience. She has worked on a variety of environmental documents, including environmental impact reports, resource management plans, multiple species habitat conservation plans, biological technical reports, initial studies/mitigated negative declarations, and other California Environmental Quality Act documents. Ms. Porter specializes in editing large, complex, technical documents for private and government clients.

She has participated in and led editorial and writing teams remotely, using online meeting applications, shared status sheets, and conducting conference calls to coordinate team efforts. Ms. Porter's primary goal on any project is ensuring that the client's message comes across clearly, directly, and on time, with a keen focus on achieving a cohesive, accessible style and meeting agency and client requirements. Relevant water/wastewater experience includes:

- Metropolitan Water District of Southern California Foothill Feeder Repair and Future Inspections Project Supplemental Environmental Impact Report
- Metropolitan Water District of Southern California Distribution System Infrastructure Protection Program Environmental Impact Reports (multiple operating regions)
- Buena Vista Creek Maintenance Supplemental Environmental Impact Report
- Vallecitos Water District Rock Springs Sewer Replacement Project Initial Study/Mitigated Negative Declaration

Education

*UC Irvine
BA, Music*

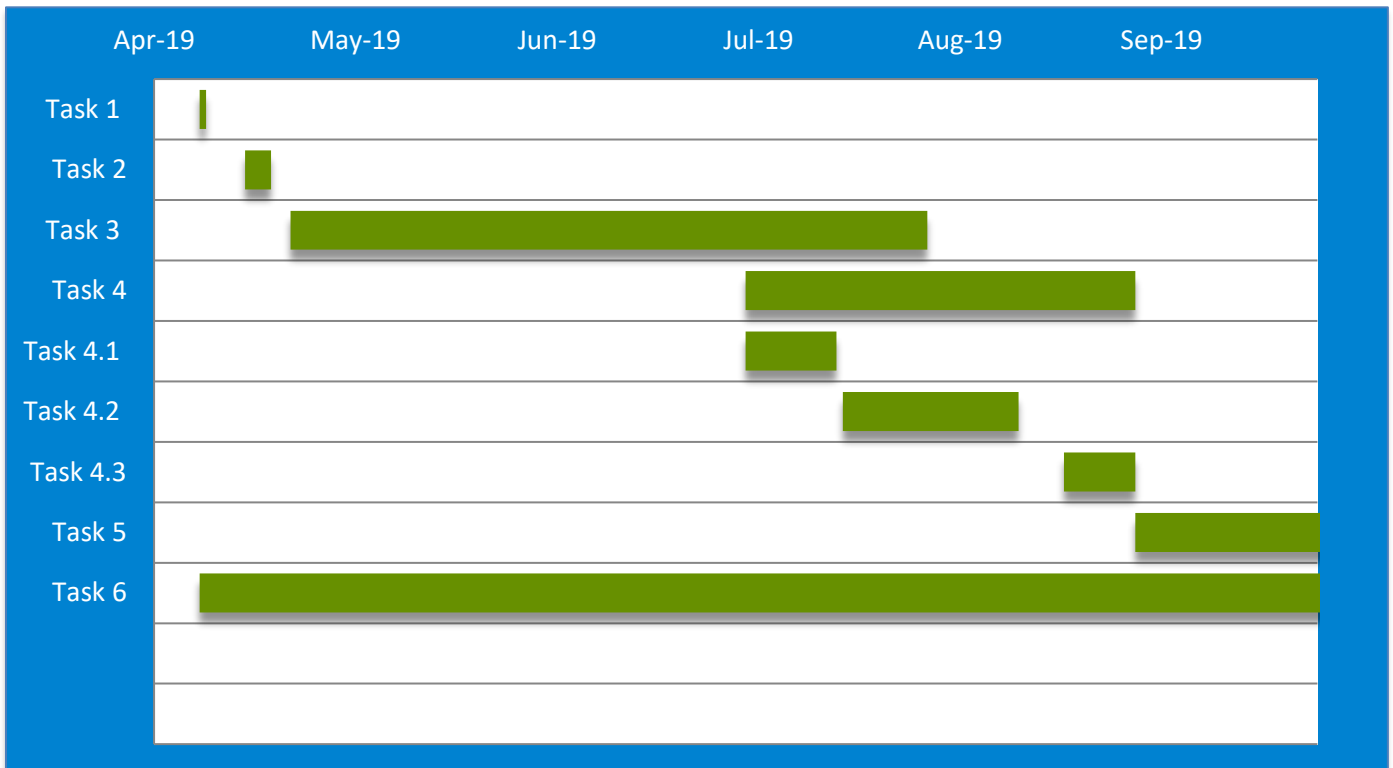
Certifications

*Board of ELS Certification
UC San Diego Copyediting
Certificate*

Schedule

Dudek has provided a general schedule and presumes work to commence in April and potentially end in August. We anticipate the work leading up to the pre-application meeting to occur between April and June, and work on the application to immediately follow the mandatory pre-application meeting in June or July and end in August with submittal of a complete and competitive application to DWR. Dudek will prepare a detailed schedule once the final PSP has been released, the date of the mandatory prep-application has been decided, and in consultation with the MPWMD. Dudek staff is 100% dedicated to the MPWMD application and all resources will be focused on this effort once it is undertaken.

Project Schedule



Management Practices

Senior Technical Oversight and Administrative Management

The Dudek team has established a project management structure that will ensure guidance, rigorous policy and technical oversight, and administrative management of all aspects of the environmental clearance process. Our Project Manager Jane Gray will oversee all day-to-day operational aspects of the work and will be the regular point of contact for the MPWMD and Dudek staff throughout the project.

Project Management Tools

Ms. Gray is an experienced, responsive project manager who will put MPWMD first. She will communicate project status, issues, and concerns and will keep the project tasks on schedule and within budget. Ms. Gray will use the following management tools:

Kick-off Meeting. A kick-off meeting will occur at commencement of the contract to establish relationships and, more specifically, define the overall roles, responsibilities, and goals for the MPWMD. Two key staff members will attend the kick-off meeting.

Master Schedule and Tracking. Dudek will prepare a schedule and tracking sheet for each discrete grant that will identify key document and process milestones, such as deliverable dates for sections, administrative draft materials, review periods, and conference calls or meetings dates, should any meetings be necessary. Dudek also has online meeting tools available to allow collaborative document revisions with MPWMD and efficient resolution of comments, if needed. Dudek will routinely provide MPWMD with up-to-date status reports.

Monthly Progress Report. Ms. Gray will submit a monthly progress report and invoice to MPWMD. This report will include a list of tasks completed during the past month, anticipated tasks during the coming month, and any outstanding scope of work or information request issues.

The Dudek team has prepared and will carry out a project management plan emphasizing the following key elements:

- Continuous communication
- Development of a detailed work program
- Rigorous and frequent review of schedule and project costs
- Quality assurance (QA)

Continuous Communication. In practice, effective project management is the result of constant and careful attention to the daily demand for communication—communication among project participants and communication with the client. Dudek believes that the most effective project manager is the one who facilitates continual information, data, instructions, and guidance flow. Dudek's technical experts will report findings to Ms. Gray, who will in turn communicate information to MPWMD. In addition, at least one member of the project management team will review each document or work product. This ensures that all work products will be consistent, accurately reflect the scope of the proposed project, and appropriately maintain internal consistency and highly competitive written applications. We will use meetings and conference calls as needed during application preparation to facilitate discussion of issues, reviews of preliminary and administrative drafts, and timely completion of each task.

Ms. Gray will maintain a continual level of communication with MPWMD by:

- Serving as the single point of contact
- Regularly communicating with the MPWMD key contact regarding project milestones, activities, and potential issues
- Holding regular project management meetings or conference calls as necessary with key project staff
- Updating, as necessary, the project description, schedule, work progress reports, and inventories of available data so that team members are aware of information that may affect the work products and schedules
- Coordinating with MPWMD at strategic junctures

Detailed Work Program. Dudek believes it is crucial to clearly identify and document the needs, expectations, and issues to be resolved, as well as the products and services, in a detailed work program. The work program becomes the single most important document defining the conduct of work and the approach/methodology to be followed in evaluating potential impacts. The project management team will use the scope of work to monitor the progress of activities and to ensure that each team member (including other consultants) is performing the work in a manner mutually agreed upon with MPWMD.

Cost and Schedule Control. Dudek employs a variety of computerized project management systems to oversee project costs and schedule adherence. We use our regular project team meetings as a tool for maintaining continuous communication. These meetings are also invaluable in closely monitoring cost and schedule performance. Dudek's project management team will be provided with weekly reports of labor hours expended on a project and biweekly reports of labor and other direct costs. Ms. Gray will also review and approve invoices for other direct cost expenses. Any charges that substantially vary from the budget contained in the detailed work program can be withheld by the project manager to maintain cost controls.

The dedication of a core staff for projects and the experience of the project management team assigned for this project will enable us to complete work on schedule. Dudek has a well-earned reputation for managing a team of consultants to complete quality work on accelerated schedules. Our experienced staff, well-defined procedures, and strong appreciation of our clients' needs and expectations have contributed to successful completion of the most challenging goals and daunting schedules.

Quality Assurance. Dudek's QA begins with our highly qualified professional staff and project managers. Ms. Gray will serve as the project manager and the primary point of contact throughout the life of the contract. She will be responsible for coordinating all work products, Dudek team assignments, and staff assignments for this project. Ms. Gray will also be a key member of the Dudek team, participating in meetings and project management tasks.

Although our QA process is not unique, the intensity with which we carry out our QA process is the foundation for our success. We follow three principles:

- **Do it right the first time.** The more accurate the deliverable, the better the control.
- **Complete the project within budget and on time.** Close schedule and cost monitoring keeps the project on track.
- **Avoid surprises.** Understand the client's needs and keep them apprised of any potential issues or changes through clear and consistent communication.

Dudek's professional services are based on these sound principles and must meet acceptable standards of professional practice. We review our work products for completeness, accuracy, and coordination in accordance with our internal QA guidelines. A quality work product is one that meets the requirements of our client contract and is prepared in accordance with accepted standards of professional practice.

Quality work products occur more frequently with quality management practices. It is essential that our projects be staffed with personnel who are appropriately qualified to perform the respective assignments and that the grant applications are reviewed by likewise qualified staff. The time and budget necessary for proper quality control must be provided; if they are not, quality control must be performed regardless.

Document Review Procedures. At the outset of the project, the Dudek technical editing team will create a project-specific style guide to verify consistency of the terms and nomenclature used in applications. This style guide will be shared with MPWMD. A technical editor will review draft written work products, following the agreed-upon style guide, and a publications staff member will be format the document.

The fundamental objectives of Dudek's QA guidelines are to verify, not only that our work products fulfill the scope of work requirements for each task, but also that the specific and unique needs of MPWMD are satisfied. All project deliverables will be reviewed by the project manager and will also receive a senior review. Other elements of our QA guidelines include procedures and protocols for procurement/subcontracting, invoicing, and contact with external agencies and organizations.

Grant Proposal Development

Dudek's key priorities in completing any application are to maximize the competitiveness of the application and to develop a work plan, associated budget, and schedule for successful completion of the identified project. Dudek will verify that the grant application fully satisfies the evaluation criteria used to score the application and rank it against others. The key elements of the application required for maximizing scoring are typically an effective project justification and a detailed work plan, as well as a defensible budget. Ensuring internal consistency within all portions of the application is one of the most important aspects of compelling and successful applications, along with succinctly articulating the need and benefits of the project vis-à-vis the grant requirements/guidelines. Procedurally, Dudek will outline a timeline for each application and prepare a draft application package, transmit the package to MPWMD, and request comments. Once comments from MPWMD are received, Dudek will prepare a final application for submittal and then submit it to the funding agency.

As appropriate, once the application(s) has been submitted, Dudek will follow up with the appropriate funding agency staff to confirm that application materials have been received. At appropriate intervals, Dudek will contact funding agency staff to inquire about review. Dudek will keep MPWMD abreast of all contact and outcomes of discussions with the funding agency.

Presentations and Meeting Attendance

Presentation and meeting attendance are vital to successful project processes, understanding, and consensus building from funding through completion. Our staff is skilled in engaging with our clients and their communities to discuss concerns in the planning and grant acquisition process. Our public presentation and outreach materials meet critical deadlines, are legally defensible, and are thoroughly reviewed internally.

Budget

Employee	Jane Gray	Elizabeth R Geisler	Zoe R Carlson	Madelyn A Murray	Laurel Porter	Hannah R Wertheimer	Todd W Anderson	Raoul B Ranoa	Kirsten Zecher	Labor Hours	Labor @ Billing Rates	DIRECT COSTS	Total
Billing Category	Senior Specialist IV	Project Engineer II/ Technician II	Specialist V	Analyst III	Technical Editor III	Technical Editor I	Senior Designer	Senior Designer	GIS Specialist IV				
% Used on job	12%	21%	8%	31%	8%	8%	4%	3%	4%				
Phase	230.00	160.00	180.00	100.00	145.00	115.00	165.00	165.00	160.00				
Task 1 - Kick Off Meeting	2	2	2	2						8	1,340	500	1,840
Task 2 - In Person Meetings	8	24		24						56	8,080	1,400	9,480
Task 3 - Preparation for and Attendance at the Mandatory Pre-Application Meeting with DWR	8	24		24	4	8	4	4	4	80	11,540	1,200	12,740
Task 4 - Grant Application Development										-	-		-
Task 4.1 - Information Gathering	10	28	16	60						114	15,660		15,660
Task 4.2 - Grant Generation and Editing	16	40	24	62	40	28	16	16	22	264	38,420		38,420
Task 4.3 - Grant Finalization and Submittal	8	12	6	20	8	16	8			78	11,160	200	11,360
Task 5. Grant Funding Agency Coordination and Application Follow Up										-	-		-
Task 5.1 Grant Application Follow Up	2	4		4						10	1,500		1,500
Task 5.2 Grant Application Debrief										-	-		-
Task 6 - Project Management	20									20	4,600		4,600
Total Hours	74	134	48	196	52	52	28	20	26	630	92,300		95,600
Total Billing	17,020	21,440	8,640	19,600	7,540	5,980	4,620	3,300	4,160		92,300	3,300	\$95,600.

ADMINISTRATIVE COMMITTEE

6. CONSIDER APPROVAL OF AMENDMENT 3 TO THE COST SHARING AGREEMENT WITH THE MONTEREY ONE WATER FOR THE PURE WATER MONTEREY PROJECT EXPANSION

Meeting Date: April 8, 2019 **Budgeted:** N/A

From: David J. Stoldt **Program/**
General Manager **Line Item No.:** N/A

Prepared By: David Stoldt **Cost Estimate:** N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 8, 2019 and recommended _____.

CEQA Compliance: Action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: In May 2013, the District entered into a Cost-Sharing Agreement with the Monterey One Water (M1W) to fund the Groundwater Replenishment (GWR) Project planning and development costs. Beginning with Fiscal Year 2013-14, M1W agreed to fund 25% of all costs while MPWMD agreed to pay for 75% of the specified costs. In July 2016, the District entered into Amendment 1 to the Cost Sharing Agreement. In November 2017, the District and M1W entered into Amendment 2 in order to better define reimbursement amounts, as well as to fund some additional ongoing costs that would not be reimbursed by the State Revolving Fund Loan. Included in those costs was a preliminary look at design and feasibility of expansion of Pure Water Monterey. At its March 18, 2019 Board meeting the District approved sharing costs on an additional \$1 million of environmental, permitting, and design of expansion of the Pure Water Monterey project.

The attached Amendment 3 (**Exhibit 6-A**), incorporates changes to the Agreement to accommodate the additional expenditure of funds.

RECOMMENDATION: Administrative Committee recommends the Board approve either Amendment 3 to the Cost Sharing Agreement with M1W for the Pure Water Monterey Project expansion and execute per agreement with MRWPCA and at the direction of the CFO and General Manager.

EXHIBIT

6-A Amendment 3 – M1W-MPWMD GWR Project Cost Sharing Agreement

EXHIBIT 6-A
AMENDMENT 3
to
M1W (formerly MRWPCA)-MPWMD
GROUNDWATER REPLENISHMENT PROJECT
COST SHARING AGREEMENT

This Amendment is entered into as of April __, 2019 (**Effective Date**), by and between the Monterey One Water, a joint powers authority ("M1W") and the Monterey Peninsula Water Management District, a California special act district ("MPWMD"), collectively the "Parties", based upon the following facts, intentions and understandings of the Parties.

Section II. A. 1 is amended to read as follows:

1.(d) Unreimbursed Construction Period Costs Defined

From March 1, 2017 through December 31, 2020, there may occur project related costs that are not allowed to be capitalized to the project and paid or reimbursed by State Revolving Fund Loans. Examples of those costs include, among others:

1. Public Outreach
2. Geochemical Water Quality Modeling
3. Groundwater Basin Modeling
4. Facility Expansion Design and Engineering
5. Regulatory Proceedings
6. Expansion Environmental Scoping and Review
7. Expansion Permitting

1.(e) Financing of GWR Unreimbursed Construction Period Costs

MPWMD shall pay seventy-five percent (75%) of such costs, and M1W shall pay twenty-five percent (25%) of such costs. Of such costs incurred after April 1, 2019 related to the expansion of the facility, if the expansion is not undertaken on behalf of water users on the Monterey Peninsula, MPWMD will reimburse M1W for its share of the costs over a five year period.

Section II. F. is amended to read as follows:

14. Term

This Agreement shall remain in force and effect until December 31, 2020. The term of this Agreement may be extended with the mutual agreement of the Parties.

WHEREFORE, this Amendment 3 to the Cost Sharing Agreement was executed by the parties on the date first above written.

M1W

MONTEREY ONE WATER,

By:

Ron Stefani, Board Chair
M1W Board of Directors

MPWMD

MONTEREY PENINSULA WATER MANAGEMENT
DISTRICT,

By:

Molly Evans, Chair
MPWMD Board of Directors

ADMINISTRATIVE COMMITTEE

7. CONSIDER ADOPTION OF TREASURER'S REPORT FOR FEBRUARY 2019

Meeting Date:	April 8, 2019	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on April 08, 2019 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 7-A comprises the Treasurer's Report for February 2019. Exhibit 7-B and Exhibit 7-C are listings of check disbursements for the period February 1-28, 2019. Check Nos. 34113 through 34291, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$817,798.66. That amount included \$27,198.20 for conservation rebates. Exhibit 7-D reflects the unaudited version of the financial statements for the month ending February 28, 2019.

RECOMMENDATION: District staff recommends adoption of the February 2019 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its April 8, 2019 meeting and voted __ to __ to recommend _____.

EXHIBITS

- 7-A Treasurer's Report
- 7-B Listing of Cash Disbursements-Regular
- 7-C Listing of Cash Disbursements-Payroll
- 7-D Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR FEBRUARY 2019**

<u>Description</u>	<u>Checking</u>	MPWMD		<u>Wells Fargo</u>	<u>Multi-Bank</u>	<u>MPWMD</u>	PB
		<u>Money Market</u>	<u>L.A.I.F.</u>				<u>Reclamation</u>
				<u>Investments</u>	<u>Securities</u>	<u>Total</u>	<u>Money Market</u>
Beginning Balance	\$116,034.05	\$439,919.22	\$7,624,025.71	\$2,250,000.00	\$2,252,848.36	\$12,682,827.34	\$595,654.05
Fee Deposits		1,241,290.14				1,241,290.14	278,516.75
MoCo Tax & WS Chg Installment Pymt						0.00	
Line of Credit Draw/Payoff						0.00	
Interest Received		17.52		16,381.74	3,695.00	20,094.26	16.64
Transfer - Money Market/LAIF						0.00	
Transfer - Money Market/Checking	946,932.03	(946,932.03)				0.00	
Transfer - Money Market/Multi-Bank						0.00	
Transfer - Money Market/Wells Fargo		509,250.00		(509,250.00)		0.00	
Transfer to CAWD						0.00	(585,000.00)
Voided Cks						0.00	
Bank Corrections/Reversals/Errors	(75.00)	0.22				(74.78)	
Bank Charges/Other	(644.85)					(644.85)	(30.00)
Returned Deposits	-					0.00	
Payroll Tax/Benefit Deposits	(38,534.05)					(38,534.05)	
Payroll Checks/Direct Deposits	(133,995.46)					(133,995.46)	
General Checks	(588,409.31)					(588,409.31)	
Bank Draft Payments	(56,859.84)					(56,859.84)	
Ending Balance	\$244,447.57	\$1,243,545.07	\$7,624,025.71	\$1,757,131.74	\$2,256,543.36	\$13,125,693.45	\$289,157.44

Check Report

By Check Number

Date Range: 02/01/2019 - 02/28/2019



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
01188	Alhambra	02/01/2019	Regular	0.00	99.48	34121
04045	California Society of Municipal Finance Officers	02/01/2019	Regular	0.00	110.00	34122
00243	CalPers Long Term Care Program	02/01/2019	Regular	0.00	50.06	34123
04043	Campbell Scientific, Inc.	02/01/2019	Regular	0.00	5,362.87	34124
00024	Central Coast Exterminator	02/01/2019	Regular	0.00	104.00	34125
00224	City of Monterey	02/01/2019	Regular	0.00	75.10	34126
00028	Colantuono, Highsmith, & Whatley, PC	02/01/2019	Regular	0.00	25,760.33	34127
00041	Denise Duffy & Assoc. Inc.	02/01/2019	Regular	0.00	3,079.00	34128
00225	Escalon Services c/o Palace Business Solutions	02/01/2019	Regular	0.00	289.13	34129
03964	EWING	02/01/2019	Regular	0.00	115.34	34130
17806	Gladwell Governmental Services Inc.	02/01/2019	Regular	0.00	900.00	34131
17967	Government Tax Seminars, LLC	02/01/2019	Regular	0.00	300.00	34132
15398	GovInvest	02/01/2019	Regular	0.00	2,400.00	34133
00768	ICMA	02/01/2019	Regular	0.00	5,525.09	34134
04717	Inder Osahan	02/01/2019	Regular	0.00	1,218.97	34135
06745	KBA Docusys - Lease Payments	02/01/2019	Regular	0.00	947.22	34136
07622	KISTERS North America, Inc.	02/01/2019	Regular	0.00	5,050.00	34137
00222	M.J. Murphy	02/01/2019	Regular	0.00	94.89	34138
00259	Marina Coast Water District	02/01/2019	Regular	0.00	1,168.65	34139
00259	Marina Coast Water District	02/01/2019	Regular	0.00	378.99	34140
05829	Mark Bekker	02/01/2019	Regular	0.00	814.00	34141
12597	Maureen Hamilton	02/01/2019	Regular	0.00	203.00	34142
12658	McCampbell Analytical, Inc.	02/01/2019	Regular	0.00	1,147.50	34143
01002	Monterey County Clerk	02/01/2019	Regular	0.00	50.00	34144
08700	Monterey Regional Waste Management District	02/01/2019	Regular	0.00	21.08	34145
13396	Navia Benefit Solutions, Inc.	02/01/2019	Regular	0.00	881.26	34146
00282	PG&E	02/01/2019	Regular	0.00	329.89	34147
00282	PG&E	02/01/2019	Regular	0.00	8,576.00	34148
00282	PG&E	02/01/2019	Regular	0.00	8,497.88	34149
00282	PG&E	02/01/2019	Regular	0.00	284.40	34150
13430	Premiere Global Services	02/01/2019	Regular	0.00	195.13	34151
00752	Professional Liability Insurance Service	02/01/2019	Regular	0.00	38.12	34152
00159	Pueblo Water Resources, Inc.	02/01/2019	Regular	0.00	4,485.00	34153
00262	Pure H2O	02/01/2019	Regular	0.00	65.24	34154
09989	Star Sanitation Services	02/01/2019	Regular	0.00	88.76	34155
01349	Suresh Prasad	02/01/2019	Regular	0.00	121.21	34156
09351	Tetra Tech, Inc.	02/01/2019	Regular	0.00	1,360.22	34157
00207	Universal Staffing Inc.	02/01/2019	Regular	0.00	3,321.36	34158
00221	Verizon Wireless	02/01/2019	Regular	0.00	686.65	34159
06009	yourservicesolution.com	02/01/2019	Regular	0.00	2,690.00	34160
00010	Access Monterey Peninsula	02/11/2019	Regular	0.00	320.00	34165
16771	Advanced Testing & Inspections, LLC	02/11/2019	Regular	0.00	9,930.00	34166
00252	Cal-Am Water	02/11/2019	Regular	0.00	112.95	34167
01001	CDW Government	02/11/2019	Regular	0.00	410.36	34168
07626	Ecology Action of Santa Cruz	02/11/2019	Regular	0.00	10,442.50	34169
08929	HDR Engineering, Inc.	02/11/2019	Regular	0.00	7,059.42	34170
00277	Home Depot Credit Services	02/11/2019	Regular	0.00	33.56	34171
00094	John Arriaga	02/11/2019	Regular	0.00	2,500.00	34172
00118	Monterey Bay Carpet & Janitorial Svc	02/11/2019	Regular	0.00	1,000.00	34173
00154	Peninsula Messenger Service	02/11/2019	Regular	0.00	377.00	34174
09425	The Ferguson Group LLC	02/11/2019	Regular	0.00	8,000.00	34175
00203	ThyssenKrup Elevator	02/11/2019	Regular	0.00	623.28	34176
00754	Zone24x7	02/11/2019	Regular	0.00	2,522.00	34177

EXHIBIT 7-B

64

Check Report

Date Range: 02/01/2019 - 02/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
09127	Ben Meadows	02/19/2019	Regular	0.00	63.98	34179
12188	Brown and Caldwell	02/19/2019	Regular	0.00	11,213.26	34180
00252	Cal-Am Water	02/19/2019	Regular	0.00	214.08	34181
00252	Cal-Am Water	02/19/2019	Regular	0.00	84.48	34182
16237	California Water Efficiency Partnership	02/19/2019	Regular	0.00	872.00	34183
01001	CDW Government	02/19/2019	Regular	0.00	3,500.00	34184
00281	CoreLogic Information Solutions, Inc.	02/19/2019	Regular	0.00	1,121.70	34185
08109	David Olson, Inc.	02/19/2019	Regular	0.00	9,941.00	34186
00277	Home Depot Credit Services	02/19/2019	Regular	0.00	39.08	34187
00768	ICMA	02/19/2019	Regular	0.00	5,525.09	34188
05371	June Silva	02/19/2019	Regular	0.00	432.06	34189
00274	Monterey One Water	02/19/2019	Regular	0.00	157.81	34190
00127	Monterey Peninsula Engineering	02/19/2019	Regular	0.00	113,100.35	34191
08700	Monterey Regional Waste Management District	02/19/2019	Regular	0.00	5.00	34192
13396	Navia Benefit Solutions, Inc.	02/19/2019	Regular	0.00	754.00	34193
13396	Navia Benefit Solutions, Inc.	02/19/2019	Regular	0.00	881.26	34194
00755	Peninsula Welding Supply, Inc.	02/19/2019	Regular	0.00	0.97	34195
00282	PG&E	02/19/2019	Regular	0.00	9.53	34196
00282	PG&E	02/19/2019	Regular	0.00	6,323.80	34197
03973	Stephanie Kister	02/19/2019	Regular	0.00	537.94	34198
00258	TBC Communications & Media	02/19/2019	Regular	0.00	10,647.00	34199
00271	UPEC, Local 792	02/19/2019	Regular	0.00	1,092.50	34200
00249	A.G. Davi, LTD	02/22/2019	Regular	0.00	395.00	34201
00763	ACWA-JPIA	02/22/2019	Regular	0.00	391.55	34202
00767	AFLAC	02/22/2019	Regular	0.00	1,207.44	34203
00760	Andy Bell	02/22/2019	Regular	0.00	684.00	34204
00253	AT&T	02/22/2019	Regular	0.00	3,764.27	34205
00253	AT&T	02/22/2019	Regular	0.00	233.37	34206
00236	AT&T Long Distance	02/22/2019	Regular	0.00	4.26	34207
00036	Bill Parham	02/22/2019	Regular	0.00	650.00	34208
00243	CalPers Long Term Care Program	02/22/2019	Regular	0.00	50.06	34209
01001	CDW Government	02/22/2019	Regular	0.00	721.65	34210
00230	Cisco WebEx, LLC	02/22/2019	Regular	0.00	184.00	34211
06268	Comcast	02/22/2019	Regular	0.00	286.62	34212
04041	Cynthia Schmidlin	02/22/2019	Regular	0.00	694.09	34213
00041	Denise Duffy & Assoc. Inc.	02/22/2019	Regular	0.00	2,348.75	34214
00267	Employment Development Dept.	02/22/2019	Regular	0.00	589.00	34215
00192	Extra Space Storage	02/22/2019	Regular	0.00	849.00	34216
00758	FedEx	02/22/2019	Regular	0.00	20.86	34217
00073	Grindstone Sharpening	02/22/2019	Regular	0.00	39.00	34218
00277	Home Depot Credit Services	02/22/2019	Regular	0.00	82.12	34219
03857	Joe Oliver	02/22/2019	Regular	0.00	1,218.97	34220
17969	Jordan C. Besson	02/22/2019	Regular	0.00	153.12	34221
13431	Lynx Technologies, Inc	02/22/2019	Regular	0.00	4,500.00	34222
00223	Martins Irrigation Supply	02/22/2019	Regular	0.00	403.94	34223
16823	Mercer-Fraser Company	02/22/2019	Regular	0.00	170,335.00	34224
04032	Normandeau Associates, Inc.	02/22/2019	Regular	0.00	13,133.56	34225
00282	PG&E	02/22/2019	Regular	0.00	20.95	34226
00282	PG&E	02/22/2019	Regular	0.00	9.86	34227
00159	Pueblo Water Resources, Inc.	02/22/2019	Regular	0.00	48,944.72	34228
05831	Seaside Chamber of Commerce	02/22/2019	Regular	0.00	250.00	34229
00176	Sentry Alarm Systems	02/22/2019	Regular	0.00	125.50	34230
00283	SHELL	02/22/2019	Regular	0.00	646.35	34231
04709	Sherron Forsgren	02/22/2019	Regular	0.00	736.35	34232
00766	Standard Insurance Company	02/22/2019	Regular	0.00	1,503.11	34233
03973	Stephanie Kister	02/22/2019	Regular	0.00	233.16	34234
04719	Telit Io T Platforms, LLC	02/22/2019	Regular	0.00	264.78	34235
00207	Universal Staffing Inc.	02/22/2019	Regular	0.00	5,460.20	34236
07769	University Corporation at Ryan Ranch	02/22/2019	Regular	0.00	3,342.72	34237
Total Regular:					561,211.11	

EXHIBIT 7-B

Check Report

Date Range: 02/01/2019 - 02/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00266	I.R.S.	02/01/2019	Bank Draft	0.00	11,398.07	DFT0001324
00266	I.R.S.	02/01/2019	Bank Draft	0.00	2,638.42	DFT0001325
00267	Employment Development Dept.	02/01/2019	Bank Draft	0.00	4,444.41	DFT0001326
00266	I.R.S.	02/01/2019	Bank Draft	0.00	63.42	DFT0001327
00266	I.R.S.	02/05/2019	Bank Draft	0.00	198.48	DFT0001330
00266	I.R.S.	02/05/2019	Bank Draft	0.00	148.80	DFT0001331
00267	Employment Development Dept.	02/05/2019	Bank Draft	0.00	20.32	DFT0001332
00266	I.R.S.	02/05/2019	Bank Draft	0.00	636.12	DFT0001333
00266	I.R.S.	02/15/2019	Bank Draft	0.00	11,609.20	DFT0001335
00266	I.R.S.	02/15/2019	Bank Draft	0.00	2,683.52	DFT0001336
00267	Employment Development Dept.	02/15/2019	Bank Draft	0.00	4,529.61	DFT0001337
00266	I.R.S.	02/15/2019	Bank Draft	0.00	163.68	DFT0001338
00256	PERS Retirement	02/01/2019	Bank Draft	0.00	15,319.91	DFT0001339
00769	Laborers Trust Fund of Northern CA	02/13/2019	Bank Draft	0.00	26,220.00	DFT0001340
00256	PERS Retirement	02/15/2019	Bank Draft	0.00	15,319.93	DFT0001346
Total Bank Draft:					95,393.89	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	133	112	0.00	561,211.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	23	15	0.00	95,393.89
EFT's	0	0	0.00	0.00
	156	127	0.00	656,605.00

EXHIBIT 7-B

66

Check Report

Date Range: 02/01/2019 - 02/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
17630	Norbert Azevedo	02/01/2019	Regular	0.00	-500.00	33678
17575	DEBBIE BRITZ	02/01/2019	Regular	0.00	-500.00	33946
17864	WEI DING	02/11/2019	Regular	0.00	-150.00	34020
17919	ANGELA FUCCI	02/01/2019	Regular	0.00	500.00	34114
17575	DEBBIE BRITZ	02/01/2019	Regular	0.00	500.00	34115
17887	Michael Tancredi	02/01/2019	Regular	0.00	450.00	34116
17896	Michael Tancredi	02/01/2019	Regular	0.00	2,000.00	34117
17858	Michael Tancredi	02/01/2019	Regular	0.00	75.00	34118
17630	Norbert Azevedo	02/01/2019	Regular	0.00	500.00	34119
17883	YVONNE TORREZ	02/01/2019	Regular	0.00	500.00	34120
17988	ANDREW AUSONIO	02/22/2019	Regular	0.00	500.00	34238
18000	ANISHA BHARDWAJ	02/22/2019	Regular	0.00	75.00	34239
17979	Barbara Van Rheenen	02/22/2019	Regular	0.00	625.00	34240
18012	Brooke Bott	02/22/2019	Regular	0.00	500.00	34241
18013	CATHERINE AIELLO	02/22/2019	Regular	0.00	500.00	34242
18014	CHING MAO HUNG	02/22/2019	Regular	0.00	500.00	34243
18001	CHRISTOPHER CAMIRE	02/22/2019	Regular	0.00	150.00	34244
18002	Custom House Realty & Property Mgt.	02/22/2019	Regular	0.00	75.00	34245
17989	David Christmas	02/22/2019	Regular	0.00	500.00	34246
17976	DEBBY ESTES	02/22/2019	Regular	0.00	125.00	34247
17996	DONALD KIDWELL JR.	02/22/2019	Regular	0.00	500.00	34248
17997	DONALD LEE HEDGEPEETH	02/22/2019	Regular	0.00	500.00	34249
18015	Elizabeth Harding	02/22/2019	Regular	0.00	448.20	34250
18010	HANNA QUINNELL	02/22/2019	Regular	0.00	125.00	34251
17973	JACQUELINE RUPP	02/22/2019	Regular	0.00	150.00	34252
17975	JACQUELINE RUPP	02/22/2019	Regular	0.00	500.00	34253
17974	JALAL GHARFEH	02/22/2019	Regular	0.00	75.00	34254
18016	JAMES D RICHARDS	02/22/2019	Regular	0.00	500.00	34255
17927	JAMES V CULCASI	02/22/2019	Regular	0.00	500.00	34256
18017	JENNIFER BODENSTEINER	02/22/2019	Regular	0.00	500.00	34257
17999	Joe Cappuccio c/o: Pennisula Group Realty	02/22/2019	Regular	0.00	3,000.00	34258
17983	JOHN B WHITT	02/22/2019	Regular	0.00	500.00	34259
18003	JORGE TONG	02/22/2019	Regular	0.00	150.00	34260
18018	JORGE TONG	02/22/2019	Regular	0.00	500.00	34261
17990	KATHERINE RIVERA	02/22/2019	Regular	0.00	500.00	34262
18004	Kathryn Varner	02/22/2019	Regular	0.00	75.00	34263
18020	KENNETH KUCHMAN	02/22/2019	Regular	0.00	200.00	34264
17981	KENT ALLEN	02/22/2019	Regular	0.00	500.00	34265
18005	KRISTI PETRALIA	02/22/2019	Regular	0.00	150.00	34266
17980	Laura Ireland	02/22/2019	Regular	0.00	125.00	34267
18021	LYLE QUOCK	02/22/2019	Regular	0.00	1,000.00	34268
18019	MANUEL RUIZ	02/22/2019	Regular	0.00	500.00	34269
17984	MARTIN JOHNSON JR	02/22/2019	Regular	0.00	500.00	34270
18006	MARTIN MCCARTHY	02/22/2019	Regular	0.00	75.00	34271
17998	Mast Realty	02/22/2019	Regular	0.00	1,000.00	34272
17991	Milda Iliscupidez	02/22/2019	Regular	0.00	500.00	34273
17982	MOHAMED TABIB	02/22/2019	Regular	0.00	500.00	34274
18007	NADENE MARTIN	02/22/2019	Regular	0.00	75.00	34275
17987	NESTOR DORSEY	02/22/2019	Regular	0.00	500.00	34276
17977	PAUL WATSON	02/22/2019	Regular	0.00	125.00	34277
17992	PHILLIP CAREY	02/22/2019	Regular	0.00	625.00	34278
17995	Pine Terrace Management Corp.	02/22/2019	Regular	0.00	2,000.00	34279
17986	Richard Herbert	02/22/2019	Regular	0.00	500.00	34280
18008	ROBERT & JAN ANDREWS	02/22/2019	Regular	0.00	150.00	34281
17978	RODERICK MATHEWS	02/22/2019	Regular	0.00	750.00	34282
18009	SARAH E. KING	02/22/2019	Regular	0.00	75.00	34283
17971	SCOTT CONNER	02/22/2019	Regular	0.00	200.00	34284
17970	Shannon Dugan	02/22/2019	Regular	0.00	150.00	34285
18011	SUNEE JINES	02/22/2019	Regular	0.00	125.00	34286

EXHIBIT 7-B

Check Report

Date Range: 02/01/2019 - 02/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
17993	SUSAN TAPSON	02/22/2019	Regular	0.00	125.00	34287
17985	THOMAS CHO	02/22/2019	Regular	0.00	500.00	34288
17864	WEI DING	02/22/2019	Regular	0.00	150.00	34289
17994	Wendy Concepcion	02/22/2019	Regular	0.00	500.00	34290
17972	WILLIAM M DWYER	02/22/2019	Regular	0.00	150.00	34291
Total Regular:					27,198.20	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	61	61	0.00	28,348.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-1,150.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	61	64	0.00	27,198.20

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	194	173	0.00	589,559.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-1,150.00
Bank Drafts	23	15	0.00	95,393.89
EFT's	0	0	0.00	0.00
	217	191	0.00	683,803.20

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	2/2019	683,803.20
			683,803.20

EXHIBIT 7-C

Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Management Dist

By Payment Number

Date: 2/1/2019 - 2/28/2019

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
4203	02/01/2019	Regular	1024	Stoldt, David J	0.00	5,721.81	5,721.81
4204	02/01/2019	Regular	1025	Tavani, Arlene M	0.00	2,091.10	2,091.10
4205	02/01/2019	Regular	1044	Bennett, Corryn D	0.00	2,624.72	2,624.72
4206	02/01/2019	Regular	1006	Dudley, Mark A	0.00	2,647.81	2,647.81
4207	02/01/2019	Regular	1018	Prasad, Suresh	0.00	4,260.69	4,260.69
4208	02/01/2019	Regular	1019	Reyes, Sara C	0.00	1,770.28	1,770.28
4209	02/01/2019	Regular	1045	Atkins, Daniel	0.00	1,797.14	1,797.14
4210	02/01/2019	Regular	1005	Christensen, Thomas T	0.00	3,190.48	3,190.48
4211	02/01/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,152.36	3,152.36
4212	02/01/2019	Regular	1008	Hampson, Larry M	0.00	3,081.07	3,081.07
4213	02/01/2019	Regular	1009	James, Gregory W	0.00	3,301.69	3,301.69
4214	02/01/2019	Regular	1011	Lear, Jonathan P	0.00	3,720.56	3,720.56
4215	02/01/2019	Regular	1012	Lindberg, Thomas L	0.00	2,515.83	2,515.83
4216	02/01/2019	Regular	6035	Besson, Jordan C.	0.00	451.99	451.99
4217	02/01/2019	Regular	1004	Chaney, Beverly M	0.00	2,533.44	2,533.44
4218	02/01/2019	Regular	1007	Hamilton, Cory R	0.00	2,230.23	2,230.23
4219	02/01/2019	Regular	1043	Suwada, Joseph	0.00	2,115.73	2,115.73
4220	02/01/2019	Regular	1026	Urquhart, Kevan A	0.00	2,213.10	2,213.10
4221	02/01/2019	Regular	1001	Ayala, Gabriela D	0.00	2,439.24	2,439.24
4222	02/01/2019	Regular	1010	Kister, Stephanie L	0.00	2,686.69	2,686.69
4223	02/01/2019	Regular	1017	Locke, Stephanie L	0.00	3,460.46	3,460.46
4224	02/01/2019	Regular	1040	Smith, Kyle	0.00	2,082.12	2,082.12
4225	02/01/2019	Regular	1047	Timmer, Christopher	0.00	1,996.38	1,996.38
4226	02/05/2019	Regular	7015	Adams, Mary L	0.00	665.35	665.35
4227	02/05/2019	Regular	7014	Evans, Molly F	0.00	813.75	813.75
4228	02/05/2019	Regular	7017	Hoffmann, Gary D	0.00	748.03	748.03
4229	02/05/2019	Regular	7018	Riley, George T	0.00	733.70	733.70
4230	02/15/2019	Regular	1024	Stoldt, David J	0.00	5,721.81	5,721.81
4231	02/15/2019	Regular	1025	Tavani, Arlene M	0.00	2,091.12	2,091.12
4232	02/15/2019	Regular	1044	Bennett, Corryn D	0.00	2,624.72	2,624.72
4233	02/15/2019	Regular	1006	Dudley, Mark A	0.00	2,647.80	2,647.80
4234	02/15/2019	Regular	1018	Prasad, Suresh	0.00	4,260.69	4,260.69
4235	02/15/2019	Regular	1019	Reyes, Sara C	0.00	1,770.28	1,770.28
4236	02/15/2019	Regular	1045	Atkins, Daniel	0.00	1,797.14	1,797.14
4237	02/15/2019	Regular	1005	Christensen, Thomas T	0.00	3,190.48	3,190.48
4238	02/15/2019	Regular	1042	Hamilton, Maureen C.	0.00	3,152.37	3,152.37
4239	02/15/2019	Regular	1008	Hampson, Larry M	0.00	3,081.07	3,081.07
4240	02/15/2019	Regular	1009	James, Gregory W	0.00	3,301.69	3,301.69
4241	02/15/2019	Regular	1011	Lear, Jonathan P	0.00	3,720.55	3,720.55
4242	02/15/2019	Regular	1012	Lindberg, Thomas L	0.00	2,515.83	2,515.83
4243	02/15/2019	Regular	6035	Besson, Jordan C.	0.00	1,080.11	1,080.11
4244	02/15/2019	Regular	1004	Chaney, Beverly M	0.00	2,533.44	2,533.44
4245	02/15/2019	Regular	1007	Hamilton, Cory R	0.00	2,230.23	2,230.23
4246	02/15/2019	Regular	1043	Suwada, Joseph	0.00	2,279.40	2,279.40
4247	02/15/2019	Regular	1026	Urquhart, Kevan A	0.00	2,213.10	2,213.10
4248	02/15/2019	Regular	1001	Ayala, Gabriela D	0.00	2,439.23	2,439.23
4249	02/15/2019	Regular	1010	Kister, Stephanie L	0.00	3,081.30	3,081.30
4250	02/15/2019	Regular	1017	Locke, Stephanie L	0.00	3,460.46	3,460.46
4251	02/15/2019	Regular	1040	Smith, Kyle	0.00	2,082.12	2,082.12
4252	02/15/2019	Regular	1047	Timmer, Christopher	0.00	1,996.38	1,996.38
34113	02/01/2019	Regular	1046	Whitmore, Cortina	1,310.24	750.00	2,060.24
34161	02/05/2019	Regular	7006	Brower, Sr., Robert S	124.67	0.00	124.67
34162	02/05/2019	Regular	7007	Byrne, Jeannie	498.69	0.00	498.69
34163	02/05/2019	Regular	7009	Edwards, Alvin	809.88	0.00	809.88
34164	02/05/2019	Regular	7004	Potter, David L	124.67	0.00	124.67

EXHIBIT 7-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
34178	02/15/2019	Regular	1046	Whitmore, Cortina	1,310.24	750.00	2,060.24
Totals:					4,178.39	129,817.07	133,995.46



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	0	283,333	-283,333	0.00 %	1,930,663	3,400,000	-1,469,337	56.78 %
R120 - Property Taxes Revenues	0	149,981	-149,981	0.00 %	1,062,370	1,800,000	-737,630	59.02 %
R130 - User Fees	362,729	354,133	8,596	102.43 %	2,779,820	4,250,000	-1,470,180	65.41 %
R140 - Connection Charges	73,916	20,833	53,082	354.80 %	477,619	250,000	227,619	191.05 %
R150 - Permit Processing Fee	16,799	14,578	2,222	115.24 %	161,546	175,000	-13,454	92.31 %
R160 - Well Registration Fee	100	0	100	0.00 %	1,225	0	1,225	0.00 %
R190 - WDS Permits Rule 21	0	4,667	-4,667	0.00 %	13,900	56,000	-42,100	24.82 %
R200 - Recording Fees	137	3,332	-3,195	4.11 %	2,348	40,000	-37,652	5.87 %
R210 - Legal Fees	150	1,333	-1,183	11.25 %	2,700	16,000	-13,300	16.88 %
R220 - Copy Fee	0	0	0	0.00 %	203	0	203	0.00 %
R230 - Miscellaneous - Other	50	1,250	-1,200	4.00 %	1,169	15,000	-13,831	7.80 %
R240 - Insurance Refunds	19	0	19	0.00 %	19	0	19	0.00 %
R250 - Interest Income	16,399	2,916	13,483	562.39 %	139,578	35,000	104,578	398.79 %
R260 - CAW - ASR	-34,411	40,950	-75,361	-84.03 %	-34,411	491,600	-526,011	-7.00 %
R270 - CAW - Rebates	18,671	80,801	-62,130	23.11 %	470,324	970,000	-499,676	48.49 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R300 - Watermaster	15,170	4,548	10,622	333.54 %	15,170	54,600	-39,430	27.78 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	6,665	-6,665	0.00 %	0	80,000	-80,000	0.00 %
R320 - Grants	693,064	178,895	514,169	387.41 %	693,990	2,147,600	-1,453,610	32.31 %
R510 - Operating Reserve	0	178,563	-178,563	0.00 %	0	2,143,500	-2,143,500	0.00 %
Total Revenue:	1,162,793	1,332,193	-169,400	87.28 %	7,718,234	15,989,300	-8,271,066	48.27 %

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	192,023	223,627	31,604	85.87 %	1,695,726	2,684,600	988,874	63.16 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	3,924	6,000	2,076	65.39 %
1120 - Manager's Deferred Comp	714	758	44	94.21 %	6,010	9,100	3,090	66.05 %
1130 - Unemployment Compensation	589	250	-339	235.69 %	2,649	3,000	351	88.30 %
1150 - Temporary Personnel	6,912	2,916	-3,996	237.06 %	44,024	35,000	-9,024	125.78 %
1160 - PERS Retirement	16,242	44,057	27,815	36.87 %	437,066	528,900	91,834	82.64 %
1170 - Medical Insurance	27,346	28,372	1,026	96.38 %	216,869	340,600	123,731	63.67 %
1180 - Medical Insurance - Retirees	8,039	6,872	-1,167	116.98 %	64,910	82,500	17,590	78.68 %
1190 - Workers Compensation	3,727	4,648	921	80.18 %	34,538	55,800	21,263	61.90 %
1200 - Life Insurance	317	483	167	65.51 %	2,963	5,800	2,838	51.08 %
1210 - Long Term Disability Insurance	1,075	1,233	158	87.19 %	9,234	14,800	5,566	62.39 %
1220 - Short Term Disability Insurance	213	267	53	80.03 %	1,833	3,200	1,367	57.28 %
1230 - Other Benefits	70	125	55	56.02 %	836	1,500	664	55.76 %
1260 - Employee Assistance Program	54	125	71	43.26 %	465	1,500	1,035	31.03 %
1270 - FICA Tax Expense	231	400	169	57.68 %	3,191	4,800	1,609	66.48 %
1280 - Medicare Tax Expense	2,684	3,315	631	80.96 %	25,642	39,800	14,158	64.43 %
1290 - Staff Development & Training	230	2,241	2,011	10.26 %	5,170	26,900	21,730	19.22 %
1300 - Conference Registration	0	408	408	0.00 %	3,856	4,900	1,044	78.69 %
1310 - Professional Dues	119	233	114	51.02 %	829	2,800	1,971	29.61 %
1320 - Personnel Recruitment	60	250	190	24.01 %	549	3,000	2,451	18.31 %
Total Level1: 100 - Personnel Costs:	261,106	321,080	59,974	81.32 %	2,560,284	3,854,500	1,294,216	66.42 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	1,080	2,832	1,752	38.13 %	18,765	34,000	15,235	55.19 %
2020 - Board Expenses	1,484	833	-651	178.17 %	2,818	10,000	7,182	28.18 %
2040 - Rent	1,894	1,933	39	98.00 %	14,345	23,200	8,855	61.83 %
2060 - Utilities	2,458	2,749	291	89.41 %	20,234	33,000	12,766	61.32 %
2120 - Insurance Expense	0	4,332	4,332	0.00 %	143	52,000	51,858	0.27 %
2130 - Membership Dues	110	2,974	2,864	3.70 %	29,821	35,700	5,879	83.53 %
2140 - Bank Charges	720	333	-386	215.98 %	3,501	4,000	499	87.51 %
2150 - Office Supplies	337	1,416	1,079	23.79 %	8,706	17,000	8,294	51.21 %
2160 - Courier Expense	262	666	404	39.32 %	2,448	8,000	5,552	30.60 %
2170 - Printing/Photocopy	2	42	40	3.60 %	32	500	468	6.46 %
2180 - Postage & Shipping	735	558	-177	131.69 %	3,107	6,700	3,593	46.38 %
2190 - IT Supplies/Services	6,952	10,829	3,877	64.20 %	118,911	130,000	11,089	91.47 %
2200 - Professional Fees	22,378	29,821	7,444	75.04 %	220,020	358,000	137,980	61.46 %
2220 - Equipment Repairs & Maintenance	0	583	583	0.00 %	3,361	7,000	3,639	48.01 %
2235 - Equipment Lease	947	1,166	219	81.22 %	8,740	14,000	5,260	62.43 %
2240 - Telephone	6,048	3,382	-2,666	178.83 %	45,528	40,600	-4,928	112.14 %
2260 - Facility Maintenance	2,574	3,432	858	75.00 %	24,377	41,200	16,823	59.17 %
2270 - Travel Expenses	2,866	2,049	-816	139.84 %	19,444	24,600	5,156	79.04 %

EXHIBIT 7-D

73

Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 02/28/2019**

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,461	2,832	1,371	51.58 %	17,116	34,000	16,884	50.34 %
2300 - Legal Services	25,700	33,320	7,621	77.13 %	203,608	400,000	196,392	50.90 %
2380 - Meeting Expenses	242	491	249	49.28 %	2,642	5,900	3,258	44.78 %
2420 - Legal Notices	0	258	258	0.00 %	0	3,100	3,100	0.00 %
2460 - Public Outreach	350	458	108	76.39 %	1,671	5,500	3,829	30.38 %
2480 - Miscellaneous	0	250	250	0.00 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,241	1,591	350	77.98 %	10,233	19,100	8,867	53.58 %
Total Level1: 200 - Supplies and Services:	79,839	110,797	30,958	72.06 %	779,948	1,330,100	550,152	58.64 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	238,028	784,186	546,159	30.35 %	3,300,724	9,414,000	6,113,276	35.06 %
4000 - Fixed Asset Purchases	13,858	47,764	33,907	29.01 %	293,616	573,400	279,784	51.21 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	13,328	13,328	0.00 %	0	160,000	160,000	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	29,347	29,347	0.00 %	0	352,300	352,300	0.00 %
Total Level1: 300 - Other Expenses:	251,885	900,031	648,146	27.99 %	3,659,740	10,804,700	7,144,960	33.87 %
Total Expense:	592,830	1,331,909	739,079	44.51 %	6,999,973	15,989,300	8,989,327	43.78 %
Report Total:	569,963	284	569,679		718,261	0	718,261	

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Fund Summary

Fund	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	768,087	137	767,949		-146,311	0	-146,311	
26 - CONSERVATION FUND	-2,051	0	-2,051		350,613	0	350,613	
35 - WATER SUPPLY FUND	-196,073	147	-196,220		513,959	0	513,959	
Report Total:	569,963	284.08	569,679		718,261	0	718,261	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R120 - Property Taxes Revenues	0	91,667	-91,667	0.00 %	649,226	1,100,000	-450,774	59.02 %
R130 - User Fees	227,701	220,833	6,868	103.11 %	1,627,892	2,650,000	-1,022,108	61.43 %
R160 - Well Registration Fee	100	0	100	0.00 %	1,225	0	1,225	0.00 %
R190 - WDS Permits Rule 21	0	4,667	-4,667	0.00 %	13,900	56,000	-42,100	24.82 %
R220 - Copy Fee	0	0	0	0.00 %	2	0	2	0.00 %
R230 - Miscellaneous - Other	0	417	-417	0.00 %	283	5,000	-4,717	5.66 %
R240 - Insurance Refunds	8	0	8	0.00 %	8	0	8	0.00 %
R250 - Interest Income	3,025	833	2,192	363.16 %	35,685	10,000	25,685	356.85 %
R290 - CAW - Miscellaneous	0	3,749	-3,749	0.00 %	0	45,000	-45,000	0.00 %
R310 - Other Reimbursements	0	2,250	-2,250	0.00 %	0	27,000	-27,000	0.00 %
R320 - Grants	693,064	158,270	534,794	437.90 %	693,990	1,900,000	-1,206,010	36.53 %
R510 - Operating Reserve	0	23,750	-23,750	0.00 %	0	285,000	-285,000	0.00 %
Total Revenue:	923,898	506,435	417,463	-182.43 %	3,022,210	6,078,000	-3,055,790	49.72 %

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	72,009	88,889	16,881	81.01 %	662,076	1,067,100	405,024	62.04 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	785	1,200	415	65.39 %
1120 - Manager's Deferred Comp	143	117	-26	122.47 %	1,202	1,400	198	85.85 %
1130 - Unemployment Compensation	236	100	-136	235.69 %	1,060	1,200	140	88.30 %
1150 - Temporary Personnel	2,765	1,166	-1,598	237.06 %	17,610	14,000	-3,610	125.78 %
1160 - PERS Retirement	6,192	17,660	11,468	35.06 %	175,409	212,000	36,591	82.74 %
1170 - Medical Insurance	10,504	12,145	1,641	86.49 %	85,897	145,800	59,903	58.91 %
1180 - Medical Insurance - Retirees	3,216	2,749	-467	116.98 %	26,198	33,000	6,802	79.39 %
1190 - Workers Compensation	2,118	2,766	648	76.58 %	20,169	33,200	13,031	60.75 %
1200 - Life Insurance	130	217	87	59.90 %	1,219	2,600	1,381	46.89 %
1210 - Long Term Disability Insurance	417	516	100	80.67 %	3,666	6,200	2,534	59.14 %
1220 - Short Term Disability Insurance	83	108	26	76.40 %	728	1,300	572	56.02 %
1230 - Other Benefits	28	50	22	56.02 %	335	600	265	55.76 %
1260 - Employee Assistance Program	21	50	29	41.70 %	185	600	415	30.79 %
1270 - FICA Tax Expense	190	167	-24	114.33 %	2,493	2,000	-493	124.66 %
1280 - Medicare Tax Expense	1,063	1,316	253	80.80 %	10,604	15,800	5,196	67.11 %
1290 - Staff Development & Training	0	708	708	0.00 %	1,484	8,500	7,016	17.46 %
1300 - Conference Registration	0	117	117	0.00 %	1,139	1,400	261	81.34 %
1310 - Professional Dues	78	50	-28	155.26 %	298	600	302	49.60 %
1320 - Personnel Recruitment	24	100	76	24.01 %	248	1,200	952	20.64 %
Total Level1: 100 - Personnel Costs:	99,307	129,090	29,783	76.93 %	1,012,803	1,549,700	536,897	65.35 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	432	1,133	701	38.13 %	7,509	13,600	6,091	55.21 %
2020 - Board Expenses	480	333	-147	144.06 %	1,013	4,000	2,987	25.33 %
2040 - Rent	862	883	21	97.64 %	6,509	10,600	4,091	61.41 %
2060 - Utilities	989	1,108	119	89.27 %	8,140	13,300	5,160	61.21 %
2120 - Insurance Expense	0	1,733	1,733	0.00 %	57	20,800	20,743	0.27 %
2130 - Membership Dues	44	908	864	4.85 %	10,611	10,900	289	97.35 %
2140 - Bank Charges	258	133	-125	193.53 %	1,310	1,600	290	81.87 %
2150 - Office Supplies	162	550	388	29.50 %	3,572	6,600	3,028	54.13 %
2160 - Courier Expense	105	267	162	39.32 %	979	3,200	2,221	30.60 %
2170 - Printing/Photocopy	1	17	16	3.60 %	13	200	187	6.46 %
2180 - Postage & Shipping	294	225	-69	130.72 %	1,243	2,700	1,457	46.03 %
2190 - IT Supplies/Services	2,781	4,332	1,551	64.20 %	47,564	52,000	4,436	91.47 %
2200 - Professional Fees	8,671	11,929	3,257	72.69 %	85,645	143,200	57,555	59.81 %
2220 - Equipment Repairs & Maintenance	0	233	233	0.00 %	1,344	2,800	1,456	48.01 %
2235 - Equipment Lease	407	466	59	87.32 %	3,758	5,600	1,842	67.11 %
2240 - Telephone	2,621	1,349	-1,271	194.21 %	19,040	16,200	-2,840	117.53 %
2260 - Facility Maintenance	1,030	1,383	353	74.46 %	9,763	16,600	6,837	58.82 %
2270 - Travel Expenses	633	641	9	98.67 %	4,251	7,700	3,449	55.21 %

EXHIBIT 7-D

77

Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 02/28/2019**

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,330	1,141	-188	116.50 %	13,428	13,700	272	98.02 %
2300 - Legal Services	5,499	11,662	6,163	47.15 %	34,190	140,000	105,810	24.42 %
2380 - Meeting Expenses	97	200	103	48.46 %	1,009	2,400	1,391	42.02 %
2420 - Legal Notices	0	108	108	0.00 %	0	1,300	1,300	0.00 %
2460 - Public Outreach	140	183	43	76.39 %	631	2,200	1,569	28.67 %
2480 - Miscellaneous	0	100	100	0.00 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	120	108	-12	110.81 %	1,193	1,300	107	91.79 %
Total Level1: 200 - Supplies and Services:	26,954	41,608	14,654	64.78 %	262,926	499,500	236,574	52.64 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	24,985	300,388	275,403	8.32 %	1,839,948	3,606,100	1,766,152	51.02 %
4000 - Fixed Asset Purchases	4,564	13,878	9,314	32.89 %	52,844	166,600	113,756	31.72 %
5500 - Election Expenses	0	5,331	5,331	0.00 %	0	64,000	64,000	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	13,503	13,503	0.00 %	0	162,100	162,100	0.00 %
Total Level1: 300 - Other Expenses:	29,549	335,599	306,050	8.80 %	1,892,792	4,028,800	2,136,008	46.98 %
Total Expense:	155,811	506,297	350,487	30.77 %	3,168,521	6,078,000	2,909,479	52.13 %
Total Revenues	923,898	506,435	417,463	-182.43 %	3,022,210	6,078,000	-3,055,790	-49.72 %
Total Fund: 24 - MITIGATION FUND:	768,087	137	767,949		-146,311	0	-146,311	

EXHIBIT 7-D

78

Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 02/28/2019**

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	0	47,481	-47,481	0.00 %	336,417	570,000	-233,583	59.02 %
R130 - User Fees	83,766	83,300	466	100.56 %	667,776	1,000,000	-332,224	66.78 %
R150 - Permit Processing Fee	16,799	14,578	2,222	115.24 %	161,546	175,000	-13,454	92.31 %
R200 - Recording Fees	137	3,332	-3,195	4.11 %	2,348	40,000	-37,652	5.87 %
R210 - Legal Fees	150	1,333	-1,183	11.25 %	2,700	16,000	-13,300	16.88 %
R220 - Copy Fee	0	0	0	0.00 %	1	0	1	0.00 %
R230 - Miscellaneous - Other	50	417	-367	12.00 %	706	5,000	-4,294	14.12 %
R240 - Insurance Refunds	5	0	5	0.00 %	5	0	5	0.00 %
R250 - Interest Income	3,390	833	2,557	407.00 %	38,259	10,000	28,259	382.59 %
R270 - CAW - Rebates	18,671	80,801	-62,130	23.11 %	470,324	970,000	-499,676	48.49 %
R320 - Grants	0	12,712	-12,712	0.00 %	0	152,600	-152,600	0.00 %
R510 - Operating Reserve	0	24,632	-24,632	0.00 %	0	295,700	-295,700	0.00 %
Total Revenue:	122,968	269,417	-146,449	-45.64 %	1,680,083	3,234,300	-1,554,217	51.95 %

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	45,078	56,686	11,608	79.52 %	393,489	680,500	287,011	57.82 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	785	1,200	415	65.39 %
1120 - Manager's Deferred Comp	143	192	49	74.54 %	1,202	2,300	1,098	52.25 %
1130 - Unemployment Compensation	165	67	-98	247.48 %	742	800	58	92.72 %
1150 - Temporary Personnel	1,935	816	-1,119	237.06 %	12,327	9,800	-2,527	125.78 %
1160 - PERS Retirement	3,625	10,479	6,854	34.59 %	97,666	125,800	28,134	77.64 %
1170 - Medical Insurance	7,216	7,580	364	95.20 %	53,726	91,000	37,274	59.04 %
1180 - Medical Insurance - Retirees	2,251	1,924	-327	116.98 %	18,143	23,100	4,957	78.54 %
1190 - Workers Compensation	172	250	78	68.74 %	1,518	3,000	1,482	50.60 %
1200 - Life Insurance	61	108	48	55.93 %	597	1,300	703	45.89 %
1210 - Long Term Disability Insurance	267	317	50	84.34 %	2,191	3,800	1,609	57.66 %
1220 - Short Term Disability Insurance	53	67	14	79.61 %	435	800	365	54.41 %
1230 - Other Benefits	20	33	14	58.82 %	234	400	166	58.55 %
1260 - Employee Assistance Program	14	33	19	43.04 %	117	400	283	29.35 %
1270 - FICA Tax Expense	19	58	40	32.14 %	326	700	374	46.52 %
1280 - Medicare Tax Expense	648	841	194	76.99 %	6,104	10,100	3,996	60.44 %
1290 - Staff Development & Training	230	900	670	25.57 %	2,938	10,800	7,862	27.20 %
1300 - Conference Registration	0	192	192	0.00 %	1,806	2,300	494	78.53 %
1310 - Professional Dues	19	133	114	14.50 %	509	1,600	1,091	31.83 %
1320 - Personnel Recruitment	17	67	50	25.21 %	283	800	517	35.32 %
Total Level1: 100 - Personnel Costs:	62,025	80,843	18,818	76.72 %	595,138	970,500	375,362	61.32 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	302	791	489	38.21 %	5,253	9,500	4,247	55.29 %
2020 - Board Expenses	336	233	-103	144.06 %	709	2,800	2,091	25.33 %
2040 - Rent	238	233	-4	101.92 %	1,858	2,800	942	66.35 %
2060 - Utilities	672	750	78	89.58 %	5,535	9,000	3,465	61.50 %
2120 - Insurance Expense	0	1,216	1,216	0.00 %	40	14,600	14,560	0.27 %
2130 - Membership Dues	31	1,341	1,310	2.30 %	10,721	16,100	5,379	66.59 %
2140 - Bank Charges	181	92	-89	197.05 %	1,002	1,100	98	91.11 %
2150 - Office Supplies	82	417	335	19.58 %	2,494	5,000	2,506	49.89 %
2160 - Courier Expense	73	183	110	40.03 %	685	2,200	1,515	31.16 %
2170 - Printing/Photocopy	0	8	8	5.04 %	9	100	91	9.04 %
2180 - Postage & Shipping	206	150	-56	137.25 %	872	1,800	928	48.44 %
2190 - IT Supplies/Services	1,947	3,032	1,085	64.20 %	33,270	36,400	3,130	91.40 %
2200 - Professional Fees	6,266	8,347	2,081	75.07 %	61,606	100,200	38,594	61.48 %
2220 - Equipment Repairs & Maintenance	0	167	167	0.00 %	941	2,000	1,059	47.05 %
2235 - Equipment Lease	227	325	98	69.98 %	2,132	3,900	1,768	54.68 %
2240 - Telephone	1,657	900	-757	184.17 %	12,477	10,800	-1,677	115.53 %
2260 - Facility Maintenance	721	933	212	77.25 %	6,820	11,200	4,380	60.89 %
2270 - Travel Expenses	1,329	875	-454	151.94 %	10,558	10,500	-58	100.55 %

EXHIBIT 7-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	64	566	503	11.28 %	1,547	6,800	5,253	22.75 %
2300 - Legal Services	6,262	4,998	-1,264	125.30 %	28,663	60,000	31,337	47.77 %
2380 - Meeting Expenses	68	133	65	50.87 %	774	1,600	826	48.36 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	98	125	27	78.43 %	489	1,500	1,011	32.59 %
2480 - Miscellaneous	0	67	67	0.00 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	1,025	1,391	366	73.66 %	8,525	16,700	8,175	51.05 %
Total Level1: 200 - Supplies and Services:	21,783	27,806	6,022	78.34 %	197,087	333,800	136,713	59.04 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	35,686	123,725	88,040	28.84 %	346,501	1,485,300	1,138,799	23.33 %
4000 - Fixed Asset Purchases	5,525	24,715	19,190	22.36 %	190,745	296,700	105,955	64.29 %
5500 - Election Expenses	0	3,732	3,732	0.00 %	0	44,800	44,800	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	6,847	6,847	0.00 %	0	82,200	82,200	0.00 %
Total Level1: 300 - Other Expenses:	41,211	160,769	119,558	25.63 %	537,246	1,930,000	1,392,754	27.84 %
Total Expense:	125,019	269,417	144,398	46.40 %	1,329,470	3,234,300	1,904,830	41.11 %
Total Revenues	122,968	269,417	-146,449	-45.64 %	1,680,083	3,234,300	-1,554,217	-51.95 %
Total Fund: 26 - CONSERVATION FUND:	-2,051	0	-2,051		350,613	0	350,613	

EXHIBIT 7-D

81

Statement of Revenue Over Expense - No Decimals**For Fiscal: 2018-2019 Period Ending: 02/28/2019**

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	0	283,333	-283,333	0.00 %	1,930,663	3,400,000	-1,469,337	56.78 %
R120 - Property Taxes Revenues	0	10,833	-10,833	0.00 %	76,727	130,000	-53,273	59.02 %
R130 - User Fees	51,262	50,000	1,262	102.52 %	484,152	600,000	-115,848	80.69 %
R140 - Connection Charges	73,916	20,833	53,082	354.80 %	477,619	250,000	227,619	191.05 %
R220 - Copy Fee	0	0	0	0.00 %	200	0	200	0.00 %
R230 - Miscellaneous - Other	0	417	-417	0.00 %	180	5,000	-4,820	3.60 %
R240 - Insurance Refunds	6	0	6	0.00 %	6	0	6	0.00 %
R250 - Interest Income	9,984	1,250	8,734	798.71 %	65,634	15,000	50,634	437.56 %
R260 - CAW - ASR	-34,411	40,950	-75,361	-84.03 %	-34,411	491,600	-526,011	-7.00 %
R300 - Watermaster	15,170	4,548	10,622	333.54 %	15,170	54,600	-39,430	27.78 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	4,415	-4,415	0.00 %	0	53,000	-53,000	0.00 %
R320 - Grants	0	7,914	-7,914	0.00 %	0	95,000	-95,000	0.00 %
R510 - Operating Reserve	0	130,181	-130,181	0.00 %	0	1,562,800	-1,562,800	0.00 %
Total Revenue:	115,927	556,341	-440,414	-20.84 %	3,015,940	6,677,000	-3,661,060	45.17 %

EXHIBIT 7-D**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	74,936	78,052	3,116	96.01 %	640,161	937,000	296,839	68.32 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	2,354	3,600	1,246	65.40 %
1120 - Manager's Deferred Comp	429	450	21	95.26 %	3,607	5,400	1,793	66.79 %
1130 - Unemployment Compensation	188	83	-105	226.27 %	848	1,000	152	84.77 %
1150 - Temporary Personnel	2,212	933	-1,279	237.06 %	14,088	11,200	-2,888	125.78 %
1160 - PERS Retirement	6,426	15,919	9,493	40.37 %	163,991	191,100	27,109	85.81 %
1170 - Medical Insurance	9,625	8,647	-978	111.32 %	77,246	103,800	26,554	74.42 %
1180 - Medical Insurance - Retirees	2,573	2,199	-373	116.98 %	20,569	26,400	5,831	77.91 %
1190 - Workers Compensation	1,437	1,633	195	88.03 %	12,851	19,600	6,749	65.57 %
1200 - Life Insurance	126	158	32	79.73 %	1,147	1,900	753	60.35 %
1210 - Long Term Disability Insurance	391	400	9	97.87 %	3,377	4,800	1,423	70.35 %
1220 - Short Term Disability Insurance	78	92	14	84.64 %	669	1,100	431	60.85 %
1230 - Other Benefits	22	42	19	53.78 %	268	500	232	53.53 %
1260 - Employee Assistance Program	19	42	23	45.31 %	163	500	337	32.65 %
1270 - FICA Tax Expense	21	175	154	12.25 %	372	2,100	1,728	17.72 %
1280 - Medicare Tax Expense	973	1,158	185	84.01 %	8,934	13,900	4,966	64.27 %
1290 - Staff Development & Training	0	633	633	0.00 %	748	7,600	6,852	9.85 %
1300 - Conference Registration	0	100	100	0.00 %	911	1,200	289	75.92 %
1310 - Professional Dues	22	50	28	44.18 %	22	600	578	3.68 %
1320 - Personnel Recruitment	19	83	64	23.05 %	19	1,000	981	1.92 %
Total Level1: 100 - Personnel Costs:	99,774	111,147	11,373	89.77 %	952,344	1,334,300	381,956	71.37 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	346	908	562	38.06 %	6,003	10,900	4,897	55.08 %
2020 - Board Expenses	668	267	-402	250.67 %	1,095	3,200	2,105	34.22 %
2040 - Rent	794	816	22	97.29 %	5,978	9,800	3,822	61.00 %
2060 - Utilities	797	891	94	89.43 %	6,559	10,700	4,141	61.30 %
2120 - Insurance Expense	0	1,383	1,383	0.00 %	46	16,600	16,554	0.27 %
2130 - Membership Dues	35	725	690	4.86 %	8,489	8,700	211	97.57 %
2140 - Bank Charges	281	108	-173	259.61 %	1,188	1,300	112	91.41 %
2150 - Office Supplies	93	450	357	20.72 %	2,639	5,400	2,761	48.87 %
2160 - Courier Expense	84	217	133	38.71 %	783	2,600	1,817	30.13 %
2170 - Printing/Photocopy	0	17	16	2.88 %	10	200	190	5.17 %
2180 - Postage & Shipping	235	183	-52	128.34 %	992	2,200	1,208	45.11 %
2190 - IT Supplies/Services	2,225	3,465	1,241	64.20 %	38,076	41,600	3,524	91.53 %
2200 - Professional Fees	7,441	9,546	2,105	77.95 %	72,769	114,600	41,831	63.50 %
2220 - Equipment Repairs & Maintenance	0	183	183	0.00 %	1,075	2,200	1,125	48.88 %
2235 - Equipment Lease	313	375	62	83.39 %	2,849	4,500	1,651	63.32 %
2240 - Telephone	1,770	1,133	-637	156.26 %	14,010	13,600	-410	103.02 %
2260 - Facility Maintenance	824	1,116	293	73.79 %	7,794	13,400	5,606	58.16 %
2270 - Travel Expenses	904	533	-371	169.51 %	4,635	6,400	1,765	72.42 %

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Level...	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	67	1,125	1,057	6.00 %	2,141	13,500	11,359	15.86 %
2300 - Legal Services	13,938	16,660	2,722	83.66 %	140,755	200,000	59,245	70.38 %
2380 - Meeting Expenses	78	158	81	48.97 %	859	1,900	1,041	45.23 %
2420 - Legal Notices	0	92	92	0.00 %	0	1,100	1,100	0.00 %
2460 - Public Outreach	112	150	38	74.70 %	551	1,800	1,249	30.63 %
2480 - Miscellaneous	0	83	83	0.00 %	121	1,000	879	12.12 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	96	92	-4	104.77 %	515	1,100	585	46.79 %
Total Level1: 200 - Supplies and Services:	31,101	41,383	10,282	75.15 %	319,935	496,800	176,865	64.40 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	177,356	360,073	182,716	49.26 %	1,114,275	4,322,600	3,208,325	25.78 %
4000 - Fixed Asset Purchases	3,769	9,171	5,403	41.09 %	50,027	110,100	60,073	45.44 %
5000 - Debt Service	0	19,159	19,159	0.00 %	65,400	230,000	164,600	28.43 %
5500 - Election Expenses	0	4,265	4,265	0.00 %	0	51,200	51,200	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	8,996	8,996	0.00 %	0	108,000	108,000	0.00 %
Total Level1: 300 - Other Expenses:	181,125	403,663	222,538	44.87 %	1,229,703	4,845,900	3,616,197	25.38 %
Total Expense:	312,000	556,194	244,194	56.10 %	2,501,982	6,677,000	4,175,018	37.47 %
Total Revenues	115,927	556,341	-440,414	-20.84 %	3,015,940	6,677,000	-3,661,060	-45.17 %
Total Fund: 35 - WATER SUPPLY FUND:	-196,073	147	-196,220		513,959	0	513,959	
Report Total:	569,963	284	569,679		718,261	0	718,261	

EXHIBIT 7-D

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2018-2019 Period Ending: 02/28/2019

Fund Summary

Fund	February Activity	February Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	768,087	137	767,949		-146,311	0	-146,311	
26 - CONSERVATION FUND	-2,051	0	-2,051		350,613	0	350,613	
35 - WATER SUPPLY FUND	-196,073	147	-196,220		513,959	0	513,959	
Report Total:	569,963	284.08	569,679		718,261	0	718,261	

ADMINISTRATIVE COMMITTEE

8. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date: April 8, 2019 **Budgeted:** N/A

From: Dave Stoldt,
General Manager **Program/
Line Item No.:** N/A

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Approval: N/A

Committee Recommendation: This report was presented to the Administrative Committee on April 8, 2019.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act guidelines section 15378.

SUMMARY: Attached for committee review as **Exhibit 8-A**, is a monthly report titled Status on District Open Contracts (over \$25K) for the Period February 2019. This report is provided for information only, no action is required.

EXHIBIT

8-A Status on District Open Contracts (over \$25k)

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2019**

Contract	Description	Date Authorized	Amount Authorized	Prior Spending	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
1	De Lay & Laredo	Rule 19.8 Investment Banking Services	1/21/2019 \$ 27,000.00	\$ -	\$ -	\$ -	9/30/2019		PO01930
2	De Lay & Laredo	Rule 19.8 Investor Owned Utility Consultant	1/21/2019 \$ 88,462.00	\$ -	\$ -	\$ -	9/30/2019		PO01929
3	De Lay & Laredo	Rule 19.8 Valuation & Cost of Service Consultant	1/21/2019 \$ 321,495.00	\$ -	\$ -	\$ -	9/30/2019		PO01928
4	Eminent Domain Legal Services	Rule 19.8 Eminent Domain Legal Services	12/17/2018 \$ 100,000.00	\$ -	\$ 16,050.00	\$ 16,050.00	9/30/2019	Current period legal services related to feasibility study	PO01920
5	Pueblo Water Resources, Inc.	Design water treatment facilities ASR Santa Margarita	2/21/2019 \$ 261,445.00		\$ -	\$ -			PO01912
6	McCampbell Analytical, Inc.	ASR Water Quality	11/19/2018 \$ 40,000.00	\$ 4,996.50	\$ 288.00	\$ 5,284.50	6/30/2019		PO01806
7	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018 \$ 52,727.43	\$ 49,715.00	\$ -	\$ 49,715.00			PO01076
8	Monterey Peninsula Engineering	ASR Backflush Basin Expansion	9/17/2018 \$ 420,512.00	\$ 196,186.40	\$ 113,100.35	\$ 309,286.75			PO01779
9	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018 \$ 96,034.00	\$ 38,657.51	\$ 10,960.56	\$ 49,618.07			PO01778
10	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018 \$ 1,802,835.00	\$ 968,183.92	\$ -	\$ 968,183.92			PO01726
11	MBAS	ASR Water Quality	7/16/2018 \$ 60,000.00	\$ 12,583.75	\$ 3,600.00	\$ 16,183.75	6/30/2019		PO01716
12	Fort Ord Reuse Authority	ASR Backflush basin expansion project UXO support	7/16/2018 \$ 55,215.00	\$ 3,870.11	\$ -	\$ 3,870.11			PO01686
13	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018 \$ 50,000.00	\$ 25,760.33	\$ 3,708.50	\$ 29,468.83	6/30/2019	Current period legal services for MCWD vs PUC matter	PO01874
14	The Maynard Group	Network cable installation for phone service	6/18/2018 \$ 25,109.64	\$ -		\$ -	6/30/2019		PO01868
15	Zone24x7	Water Demand Database administration & maintenance services	6/18/2018 \$ 30,000.00	\$ 7,566.00	\$ 2,522.00	\$ 10,088.00	6/30/2019	Current period retainer	PO01727
16	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/18/2018 \$ 35,000.00	\$ 10,725.00	\$ 4,500.00	\$ 15,225.00	6/30/2019	Current period GIS services	PO01703
17	Regional Government Services	Human Resouces contractual services	6/18/2018 \$ 70,000.00	\$ 23,246.90	\$ 3,442.80	\$ 26,689.70	6/30/2019	Current period hr services	PO01702
18	TBC Communications & Media	Marketing services retainer	6/18/2018 \$ 42,000.00	\$ 26,035.99	\$ 3,500.00	\$ 29,535.99	6/30/2019	Current period retainer	PO01669
19	Monterey County Elections Department	Election services (3 directors & Measure J/Rule 19.8)	6/18/2018 \$ 160,000.00			\$ -	4/30/2019		PO01648
20	The Ferguson Group LLC	Federal lobbyist services agreement	6/18/2018 \$ 99,500.00	\$ 64,251.21	\$ 8,000.00	\$ 72,251.21	6/30/2019	Current period retainer	PO01647
21	John Arriaga	State lobbyist services agreement	6/18/2018 \$ 35,000.00	\$ 17,500.00	\$ 2,500.00	\$ 20,000.00	6/30/2019	Current period retainer	PO01646
22	CSC	Annual e-recording of deed restrictions.	6/18/2018 \$ 50,000.00	\$ 28,195.00		\$ 28,195.00	6/30/2019		PO01540
23	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018 \$ 152,600.00	\$ 53,852.29		\$ 53,852.29			PO01824
24	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018 \$ 100,000.00	\$ 819.96		\$ 819.96			PO01777
25	Denise Duffy & Assoc. Inc.	Consultant services - spawning gravel	4/16/2018 \$ 40,000.00	\$ 34,095.58		\$ 34,095.58			PO01728
26	Big Sur Land Trust	Update of the IRWMP Plan	4/16/2018 \$ 34,000.00	\$ 12,305.67		\$ 12,305.67			PO01620
27	Pueblo Water Resources, Inc.	ASR operations support	1/24/2018 \$ 70,000.00	\$ 45,151.03		\$ 45,151.03			PO01645

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2019**

Contract	Description	Date Authorized	Amount Authorized	Prior Spending	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
28	Pueblo Water Resources, Inc.	1/24/2018	\$ 68,679.00	\$ 8,500.00		\$ 8,500.00			PO01628
29	Normandeau Associates, Inc.	11/13/2017	\$ 35,000.00	\$ 21,840.00		\$ 21,840.00			PO01509
30	Accela Inc.	11/13/2017	\$ 676,377.00	\$ 572,161.57	\$ 3,916.66	\$ 576,078.23	6/30/2019	Current period travel costs associated with new database setup	PO01471
31	AM Conservation Group, Inc.	10/16/2017	\$ 60,000.00	\$ 47,685.55		\$ 47,685.55			PO01437
32	Pueblo Water Resources, Inc.	8/21/2017	\$ 94,437.70	\$ 21,553.20		\$ 21,553.20			PO01510
33	Hayashi & Wayland Accountancy Corp.	6/19/2017	\$ 62,900.00	\$ 58,000.00		\$ 58,000.00	3/31/2019		PO01800
34	Balance Hydrologics, Inc	6/19/2017	\$ 51,360.00	\$ 50,897.32		\$ 50,897.32			PO01321
35	AECOM Technical Services, Inc.	1/25/2017	\$ 700,700.00	\$ 489,916.50		\$ 489,916.50			PO01268
36	Denise Duffy & Assoc. Inc.	1/25/2017	\$ 80,000.00	\$ 72,703.06		\$ 72,703.06			PO01202
37	Pueblo Water Resources, Inc.	7/18/2016	\$ 300,729.00	\$ 221,320.02	\$ 6,035.00	\$ 227,355.02			PO01099
38	Pueblo Water Resources, Inc.	7/18/2016	\$ 182,361.74	\$ 166,005.67		\$ 166,005.67			PO01098
39	Goodin,MacBride,Squeri,Day,Lamprey	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2019		PO01100
40	HDR Engineering, Inc.	4/18/2016	\$ 310,000.00	\$ 282,032.00		\$ 282,032.00			PO01072
41	Brown and Caldwell	6/15/2015	\$ 422,939.00	\$ 414,321.49	\$ 6,911.03	\$ 421,232.52			PO01020
42	Sidley Austin LLP	4/20/2015	\$ 460,000.00	\$ 152,896.87		\$ 152,896.87			PO00594
43	KBA Docusys - Lease Payments	6/30/2014	\$ 41,808.00	\$ 43,074.80		\$ 43,074.80	6/30/2019		PO00687
44	HydroPoint Data Systems, Inc.	3/17/2014	\$ 77,000.00	\$ 30,760.19		\$ 30,760.19			PO00219
45	Charles N. Atkins	2/12/2014	\$ 75,000.00	\$ 15,000.00		\$ 15,000.00			PO00170
46	WaterWise Consulting, Inc.	1/29/2014	\$ 75,000.00	\$ 31,660.00		\$ 31,660.00			PO00256
47	Michael Hutnak	8/19/2013	\$ 56,800.00	\$ 39,180.00	\$ 4,660.00	\$ 43,840.00			PO00123
48	Justin Huntington	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98			PO00122

Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending
For the Period February 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ -	\$ 16,050.00	\$ 16,050.00	\$ 83,950.00	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ -	\$ -	\$ -	\$ 355,000.00	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	PA00002-04
5	District Legal Counsel		\$ 30,000.00	\$ -	\$ 5,708.50	\$ 5,708.50	\$ 24,291.50	PA00002-05
6	Contingency/Miscellaneous		\$ 35,000.00	\$ -	\$ 82.50	\$ 82.50	\$ 34,917.50	PA00002-10
	Total		\$ 650,000.00	\$ -	\$ 21,841.00	\$ 21,841.00	\$ 628,159.00	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



DRAFT AGENDA (Current 4/3/2019)

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, April 15, 2019

Closed Session 6:30 pm

Regular Meeting 7:00 pm

Conference Room, Monterey Peninsula Water Management District
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, April 12, 2019

The meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

6:30 PM – Closed Session

As permitted by Government Code Section 54956 et seq., the Board may adjourn to closed or executive session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property acquisition matters.

1. **Public Comment** - Members of the public may address the Board on the item or items listed on the Closed Session agenda.
2. **Adjourn to Closed Session**
3. **Conference with Labor Negotiators (Gov. Code 54957.6)**
Agency Designated Representatives: David Stoldt; Suresh Prasad and Mi Ra Park
Employee Organization: General Staff and Management Bargaining Units Represented by United Public Employees of California/LIUNA, Local 792
4. Adjourn to 7 pm Regular Meeting

7:00 PM – Regular Meeting

**CALL TO ORDER/ROLL CALL
PLEDGE OF ALLEGIANCE**

Board of Directors

Molly Evans, Chair – Division 3
Alvin Edwards, Vice Chair – Division 1
George Riley – Division 2
Jeanne Byrne – Division 4
Gary D. Hoffmann, P.E. – Division 5
Mary Adams, Monterey County Board of Supervisors Representative
David Potter – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2019. Staff reports regarding these agenda items will be available for public review on Friday, February 15, 2019 at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for May 20, 2019 at 7 pm.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the March 18, 2019 Regular Board Meetings
2. Consider Approval to Purchase Pit Tag Antennae Array Equipment, Expendable Pit Tags, and Other Disposable Tagging Supplies for the Remainder of Calendar Year 2019
3. Consider Authorization of Additional Expenditure for November 6, 2018 Election Costs
4. Consider Approval of Additional Expenditure to Brown and Caldwell for North Monterey County Drought Contingency Plan
5. Consider Approval for Retaining Consultant Services to Prepare a Proposal to the Department of Water Resources for Proposition 1 Integrated Regional Water Management Implementation Grant Funds
6. Consider Approval of Amendment 3 to the Cost Sharing Agreement with the Monterey One Water for the Pure Water Monterey Project Expansion
7. Consider Adoption of 2019-20 Legislative Advocacy Plan
8. Confirm Appointments to the Ordinance No. 152 Oversight Panel
9. Receive and File District-Wide Annual Water Distribution System Production Summary Report for Water Year 2018
10. Receive and File District-Wide Annual Water Production Summary Report for Water Year 2018
11. Consider Adoption of 2018 MPWMD Mitigation Program Annual Report
12. Consider Adoption of Treasurer's Report for February 2019

GENERAL MANAGER'S REPORT

13. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

PRESENTATION

14. Presentation by Stephanie Locke, Water Demand Manager, on Retrofits - HEART Program Achievements

ATTORNEY'S REPORT

15. Report on 6:30 pm Closed Session of the Board

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

16. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

17. **Consider First Reading of a Revised Draft Ordinance No. 181 Amending District Rules and Regulations to Modify the Extent of the Carmel River Riparian Corridor**

Action:

18. **Consider First Reading of Ordinance No. 182 - Rules and Regulations Clean Up Ordinance**

Action:

ACTION ITEMS - Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

19. Receive 2018 Ordinance No. 152 Oversight Panel Annual Report

Action:

20. Consider Approval of 1 and 3 Year Strategic Planning Goals

Action:

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

21. Report on Activity/Progress on Contracts Over \$25,000
22. Expenditures to Date on Rule 19.8 Consultant Costs
23. Receive Notice of Appointment to Carmel River Advisory Committee
24. Letters Received
25. Committee Reports
26. Monthly Allocation Report
27. Water Conservation Program Report
28. Quarterly Carmel River Riparian Corridor Management Report
29. Carmel River Fishery Report for March 2019
30. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
View Live Webcast at https://www.ampmedia.org/peninsula-tv/	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Board Meeting Schedule			
Monday, May 20, 2019	Regular Board Meeting	7:00 pm	District conference room
Monday, June 17, 2019	Regular Board Meeting	7:00 pm	District conference room
Monday, July 15, 2019	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on

Thursday, April 11, 2019. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

U:\staff\Board_Committees\Admin\2019\20190408\10\Item-10.docx