



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, April 8, 2021

Administrative Committee

Members:

Karen Paull, Chair
Amy Anderson
Safwat Malek

Alternate:

Alvin Edwards

Staff Contact:

Suresh Prasad
Sara Reyes

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Monday, April 12, 2021, 2:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at:

<https://zoom.us/j/91313157269?pwd=ZWpMc2g5WEFLQ1dKcElxNHB5d2E5QT09>

Or access the meeting at: <https://zoom.us/>

Webinar ID: 913 1315 7269

Meeting password: 04122021

Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.

Call to Order/Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received*

1. Consider Adoption of February 10, 2021 Administrative Committee Meeting Minutes
2. Consider Amendment No. 3 to Contract with RJA Management Services for Facilitation of Board Strategic Planning Session
3. Consider Authorization for General Manager to Amend Contract for Los Padres Dam Alternatives Study
4. Consider Adoption of Treasurer's Report for February 2021
5. Consider Recommendation to the Board to Approve Six Month Extension of City of Seaside Local Water Project Grant
6. Consider Expenditure of Funds to Maintain the Access Road to the Sleepy Hollow Steelhead Rearing Facility
7. Consider Expenditure of Funds to Improve Cooling Tower and Rearing Channel Operations at the Sleepy Hollow Steelhead Rearing Facility

Informational Items

8. Report on Activity Progress on Contracts Over \$25,000
9. Status Report on Measure J/Rule 19.8 Spending

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

Discussion/Other Items - Public comment will be received. Please limit your comment to three (3) minutes.

10. Review Draft April 19, 2021 Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, April 9, 2021 to sara@mpwmd.net or call 831-658-5610.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link:
<https://zoom.us/j/91313157269?pwd=ZWpMc2g5WEFLQ1dKcElxNHB5d2E5QT09>
or paste the link into your browser.

**DETERMINE WHICH DEVICE YOU WILL BE USING
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)**

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "COMMENTS FROM THE PUBIC". Comments must be received by noon on Monday, April 12, 2021. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

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ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF FEBRUARY 10, 2021 COMMITTEE MEETING

Meeting Date: April 12, 2021

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the February 10, 2021 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of February 10, 2021 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
February 10, 2021

Call to Order

The meeting was called to order at 4:00 PM via Zoom.

Committee members present: Karen Paull, Chair
 Amy Anderson
 Alvin Edwards

Staff present: David Stoldt, General Manager
 Jonathan Lear, Water Resources Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Thomas Christensen, Environmental Resources Manager
 Beverly Chaney, Associate Fisheries Biologist
 Sara Reyes, Sr. Office Specialist

Comments from Public

None

Items on Board Agenda for February 25, 2021

1. **Consider Adoption of January 13, 2021 Administrative Committee Meeting Minutes**
On a motion by Anderson and second by Edwards, the minutes of the January 13, 2021 meeting were approved on a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

2. **Consider Expenditure of Funds for the Maintenance and Repair of the Rearing Channel Liner at the Sleepy Hollow Steelhead Rearing Facility (include suggested And consider analyzing the repairs**
On a motion by Anderson and second by Edwards, the committee voted to recommend the Board: A) authorize repairs at a not-to-exceed cost of \$13,363; and B) authorize a mid-year budget adjustment of \$13,363 in line item 2-3-1 A. General operations and maintenance for the Sleepy Hollow Steelhead Rearing Facility. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

3. **Direct the General Manager to Enter into a Contract with ZIM Industries to Rehabilitate ASR 1 for an Amount not to Exceed \$113,350**
On a motion by Edwards, and second by Anderson, the committee voted to recommend the Board direct the General Manager to enter into an agreement for \$113,350 with ZIM Industries to complete a formal rehabilitation of ASR 1. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

4. Consider Approval of for Purchase of Ford F150 4X4 Truck

On a motion by Edwards and second by Anderson, the committee voted to recommend the Board authorize expenditure of funds to purchase Ford F150 truck from Cypress Coast Ford at a not-to-exceed price of \$34,000, which includes contingencies for documentation and additional taxes if required by law. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

5. Election of Secretary and Treasurer for 2021

On a motion by Paull and second by Edwards, the committee voted to recommend that the Board elect David Stoldt, General Manager to serve as Secretary and that Suresh Prasad, Administrative Services Manager, serve as Treasurer for 2021. The motion was approved by a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

6. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report

On a motion by Anderson and second by Paull, the committee voted to recommend that the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS. The motion was approved by a roll call vote of 3 – 0 by Anderson, Paull and Edwards.

7. Receive Government Accounting Standards Board Statement No. 75 Accounting and Financial Reporting for Post-Employment Benefits Other than Pensions

On a motion by Paul and second by Edwards, the committee voted to recommend that the Board receive the GASB 75 OPEB Valuation Report prepared by Precision Actuarial, Inc. The motion was approved by a roll call vote of 3 – 0 by Paul, Edwards and Anderson.

General Manager Stoldt offered a recommendation to the committee to combine items 8-11 as one action item to approve if the committee members have no questions.

Director Anderson offered a motion to adopt and approve items 8, 9, 10 and 11. Edwards second the motion. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

8. Consider Adoption of Treasurer’s Report for November 2020

Approved.

9. Consider Adoption of Treasurer’s Report for December 2020

Approved.

10. Consider Approval of Second Quarter Financial Activity Report for Fiscal Year 2020-2021

Approved.

11. Consider Approval of Second Quarter Fiscal Year 2020-2021 Investment Report

Approved.

12. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

This item was presented as information to the committee. No action was required or taken by the committee.

13. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

14. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2020-2021

This item was presented as information to the committee. No action was required or taken by the committee.

16. Approve 2021 Committee Meeting Schedule

On a motion by Anderson and second by Paull, the committee adopted the 2021 Administrative Committee Meeting Schedule. The motion was approved by a roll call vote of 3 – 0 by Anderson, Paull and Edwards.

17. Review Draft February 25, 2021 Board Meeting Agenda

General Manger Stoldt presented a revised draft agenda to the committee for review. No changes were made by the committee.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 5:46 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER AMENDMENT NO. 3 TO CONTRACT WITH RJA MANAGEMENT SERVICES FOR FACILITATION OF BOARD STRATEGIC PLANNING SESSION

Meeting Date:	April 12, 2021	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Dave Stoldt	Cost Estimate:	\$3,000 increase

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: In May of 2020, the Board authorized a facilitated strategic planning session to help develop near-term and long-term goals for the District. Such goal development will help inform policy priorities for the Board, identify potential budget impacts, and set a foundation for evaluation of the performance of the General Manager.

The Board authorized an amount not to exceed \$12,000. However, with the advent of Covid-19 the process was delayed in hopes that in-person meetings would return. When it became evident that would not be the case, it was decided to hold the strategic planning sessions via Zoom. The delay resulted in four new Directors joining the Board, which required the facilitator to repeat pre-session interviews, increasing the number of hours allocated by the consultant. This contract amendment would raise the maximum authorized by an additional \$3,000 to a total of \$15,000 and allow the contract to be closed out.

RECOMMENDATION: The Administrative Committee should recommend to the Board approval of Amendment No.3 with RJA Management Services to provide facilitated strategic planning services and authorize the General Manager to enter into a contract amendment not exceeding a total of \$15,000 inclusive of out-of-pocket expenses.

EXHIBIT

2-A Draft Amendment No. 3 to contract with RJA Management Services

EXHIBIT 2-A
AMENDMENT NO. 3 TO
AGREEMENT BETWEEN
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
AND
RJA MANAGEMENT SERVICES

FOR
FACILITATED STRATEGIC PLANNING SERVICES

THIS AMENDMENT is entered into this ___ day of April 2021, by and between RJA Management Services, hereafter called "Consultant," and the Monterey Peninsula Water Management District hereafter called "The District".

This amendment modifies the Agreement for Facilitated Strategic Planning Services (Agreement) dated March 23, 2020.

The maximum payment contained in Section II.C is revised from \$12,000 to \$15,000.

IN WITNESS WHEREOF, the parties hereto have entered into this Amendment effective as of the day and year first above written.

Monterey Peninsula Water Management District

BY: David J. Stoldt

CONSULTANT

BY: Richard Garcia, PhD

ADMINISTRATIVE COMMITTEE

3. CONSIDER AUTHORIZATION FOR GENERAL MANAGER TO AMEND CONTRACT FOR LOS PADRES DAM ALTERNATIVES STUDY

Meeting Date:	April 12, 2021	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/ Line Item No.:	Augment Water Supply 1-1-2 Los Padres Dam Long Term Plan
Prepared By:	Thomas Christensen	Cost Estimate:	\$94,220 (reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District and Cal-Am are working cooperatively to develop a comprehensive long-term management plan for Los Padres Dam and Reservoir. Part of this process includes the Los Padres Alternatives Study (Study). The cost for this Study was developed in 2016 and the District entered into a contract with AECOM in early 2017. The reports were supposed to be finalized in 2018. However, there has been significant input from California Department of Fish and Wildlife (CDFW) and the National Marine Fisheries Service (NMFS) with regards to technical aspects of the Study related to sediment, steelhead, and modeled Carmel River flows. Much of this review by CDFW and NMFS is complete, and AECOM is now preparing to complete the remaining tasks of the Study and incorporate some new information from NMFS' own steelhead studies on the Carmel River. AECOM has requested a contract amendment because their original cost proposal did not account for this long of a study duration (annual rate increases), additional technical review meetings, and incorporation of new steelhead studies (**Exhibit 3-A**).

The Study focuses on three main alternatives: 1) management of existing and future sediment accumulation in the reservoir; 2) expansion of reservoir storage; and 3) dam removal. To finalize the Study, AECOM needs to evaluate the effects on steelhead from different alternatives, identify feasible alternatives, and prepare a final report.

RECOMMENDATION: The Administrative Committee should review AECOM's budget amendment request and forward their recommendation to the full Board. It is important to note that Cal-Am has agreed to reimburse the District and fund this budget amendment request.

DISCUSSION: Many of the delays in completing the Study have been outside of AECOM's control. AECOM has also attended additional meetings with CDFW and NOAA to help work towards a final document that addresses their concerns.

EXHIBIT

3-A AECOM Budget Amendment Request



AECOM
300 Lakeside Drive
Suite 400
Oakland, CA 94612
www.aecom.com

510-893-3600 tel
510-874-3268 fax

March 15, 2021

Thomas Christensen
MPWMD Environmental Resources Division Manager
5 Harris Court, Bldg. G
Monterey CA 93940

Subject: Budget Amendment Request for Los Padres Dam & Reservoir Alternatives & Sediment Management Study, AECOM Project No. 60536296

Dear Mr. Christensen,

The AECOM Team is requesting additional budget for the Los Padres Dam and Reservoir Alternatives and Sediment Management Study (Study). This proposal has been updated based on comments from and discussion with Monterey Peninsula Water Management District (MPWMD) and California American Water Company (CalAm).

AECOM developed its cost proposal for the Study in 2016 based on a scope and schedule that would have had the Study complete in 2018. Due to the relatively short duration of the project, the cost proposal did not account for annual rate increases and the associated escalation of costs, nor for the management and coordination effort required over a longer study duration. However, significant delays outside of AECOM's control have extended the Study duration from less than 2.5 years to over 5 years, and the current schedule indicates completion of the Study in 2022. In order to support the Study at the same level of effort as that originally proposed in 2016, AECOM proposes to escalate the approved budget for incomplete tasks so that they are budgeted at 2021 billing rates, as opposed to 2016 rates, and to allow for a suitable familiarization effort to get all leads up to speed on the latest developments and information prior to kicking off the alternatives formation phase. This proposal also includes limited effort to include new information from NMFS into the Study.

The initial Study delay was caused by additional work requested by the Technical Review Committee (TRC) during completion of the Sediment Management Options task (Task 2) and extended the project duration roughly 1 year. AECOM completed Task 2 in March 2019 and was prepared to proceed with Task 3 at that time, but the TRC's requests of analyses being developed by MPWMD and others continue to delay the Study. Although the AECOM Team has maintained limited involvement in the Study over the past 2 years as the TRC, MPWMD, and others have worked through completion of the analyses upon which the AECOM Team's next tasks depend, this has not contributed to completion of our approved scope of work and has resulted in depletion of budget for upcoming tasks. For example, the Task 3 (Evaluate Effects on Steelhead) budget is over 25 percent spent and although we have provided several report outline's for MPWMD's consideration, and have participated in many meetings, we have not yet initiated the approved scope of work because it is dependent on the analyses still underway by others. In addition to additional budget for meetings and coordination already complete proposed for Task 3, this proposal also includes time to incorporate new information from NMFS' Carmel River fisheries study into the Task 3 analysis. This information was not available or anticipated when the original scope of work was developed.

As we look towards upcoming completion of the analyses that will allow the AECOM Team to resume our approved scope of work, it is apparent that we will need to spend appropriate effort familiarizing the AECOM Team (including a new design lead) with where we left things, along with the latest

developments and industry knowledge, before we can kick off the next phase. Our scope of work is a multidisciplinary scope that depends on integration of input from our civil design engineers, geotechnical engineers, geologists, hydrologists, and biologists, and it is critical that each discipline lead have a comprehensive understanding of the full body of work. Therefore, we have proposed a new Restart Task 1-5 that will allow the AECOM Team to review past materials and convene an internal workshop that will allow us to move forward in a coordinated and efficient manner.

In summary, AECOM proposes the following additions to the AECOM Team budget for the Study:

- \$47,450 for 3 percent annual escalation of approved budgets for incomplete tasks, to bring the 2016 costs current with 2021
- \$21,550 restart cost to refamiliarize AECOM Team Study participants with previous work and work completed by others over the past 2 years
- \$11,110 for incorporating available results from NMFS' Carmel River steelhead study, as described in NMFS' annual Carmel River Steelhead Fisheries reports, into Task 3. AECOM assumes this will include all reports through the 2021 annual report which will be available as a draft by April 30, 2021 and as a final report by May 31, 2021.
- \$14,110 for additional meetings and coordination that has occurred throughout the Study, primarily associated with Task 3, but including extra effort spent across all Study tasks. This additional budget is for meetings, coordination, review of third-party materials, and other effort that has already been spent. The amount requested is roughly equal to the amount the Task 3 budget has been depleted prior to initiating the approved Task 3 scope of work. The intent in including the additional meetings line item for the steelhead task is to account for the work that has occurred to date and restore the task funding to that which was previously approved, because we have not initiated the approved task scope of work and still anticipate needing the full budget to complete the task.

The total budget request is an additional \$94,220, which, when combined with the currently approved contract budget would bring the total contract budget to \$794,920. A table describing these costs in more detail is attached to this letter, followed by a revised schedule that includes the AECOM Team's Study Restart task and Task 3 dependence on availability of the 2021 annual report from NMFS. We recommend that this amendment be reviewed and approved in time for the additional Task 1-5 Restart budget to be available when the AECOM Team is asked to resume its approved scope of work on the Study. If you have any questions, please contact Jon Stead at jon.stead@aecom.com or 510-874-3058.

Sincerely,



Jonathan Stead
Project Manager
AECOM



Theodore Feldsher
VP, Dams/Water Resources Section Manager
AECOM

Cc: Aman Gonzales, California American Water

Attachments:

Attachment A - Summary of Current Task Budgets, Task Status, and Proposed Budgets for Contract Amendment

Attachment B – Revised Study Schedule Showing Restart



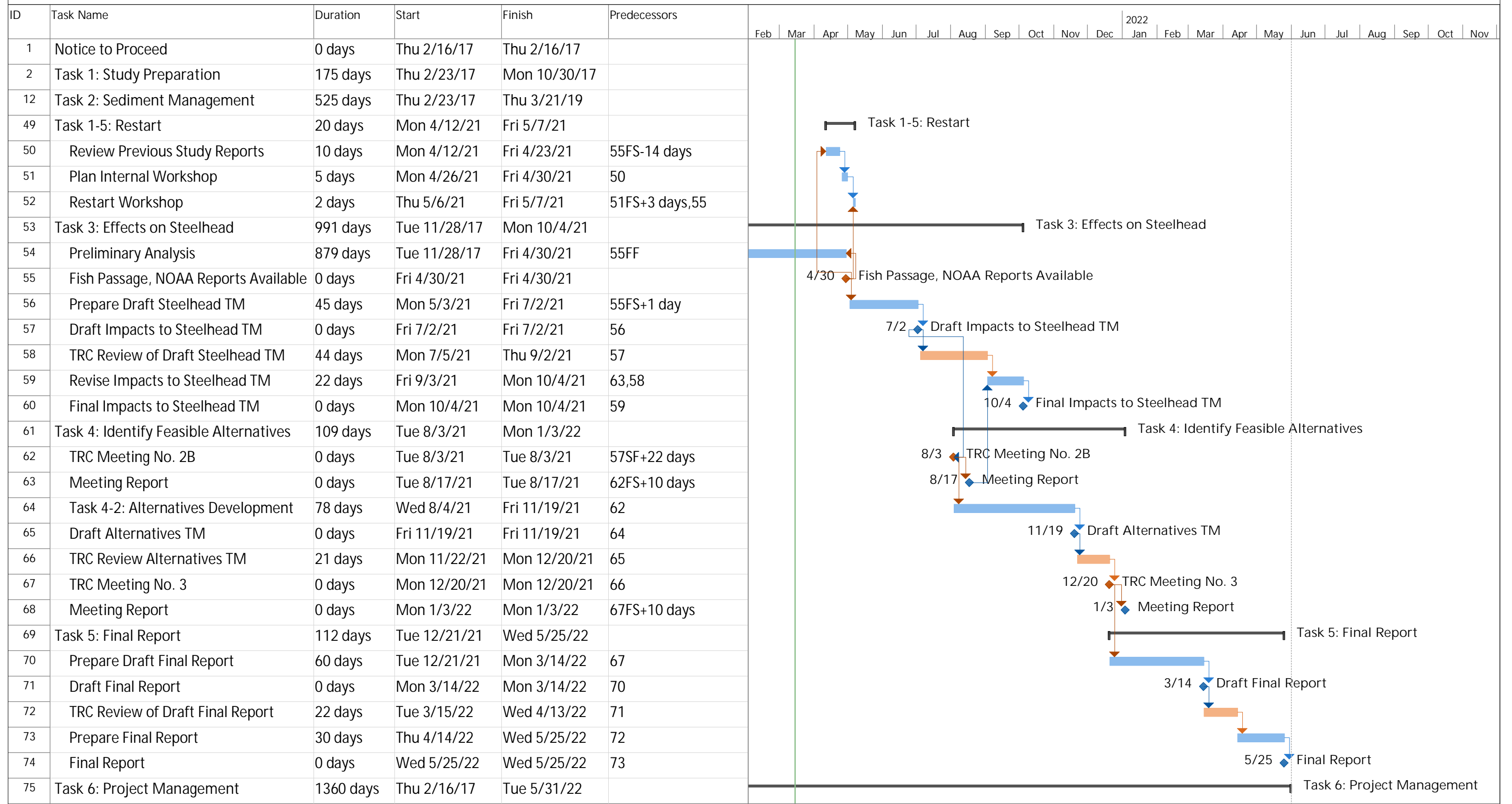
AECOM
 300 Lakeside Drive
 Suite 400
 Oakland, CA 94612
 www.aecom.com

510-893-3600 tel
 510-874-3268 fax

Attachment A: Summary of Current Task Budgets, Task Status, and Proposed Budgets for Contract Amendment

Task	Description	Approved Budget	Task Status	Rate Escalation Cost 2016 to 2021*	Restart Cost	Incorporate NMFS Results	Additional Meetings & Coordination	Total Amendment 3 Add Budget
1	Feasibility Study Preparation	\$44,392	Complete	\$0	\$21,553	\$0	\$0	\$21,553
1-1	Compile Background Information	\$12,195	Complete	\$0	\$0	\$0	\$0	\$0
1-2	Prepare Evaluation Criteria	\$10,225	Complete	\$0	\$0	\$0	\$0	\$0
1-3	Identify Critical Data Gaps	\$7,158	Complete	\$0	\$0	\$0	\$0	\$0
1-4	TRC Meeting No. 1	\$14,814	Complete	\$0	\$0	\$0	\$0	\$0
1-5	Restart Reviews and Internal Workshop	\$0	Incomplete	\$0	\$21,553	\$0	\$0	\$21,553
2	Sediment Management Options	\$358,401	Complete	\$0	\$0	\$0	\$0	\$0
2-1	Reservoir Sediment Samples	\$185,833	Complete	\$0	\$0	\$0	\$0	\$0
2-2	Describe Alternatives	\$42,692	Complete	\$0	\$0	\$0	\$0	\$0
2-3	Geomorphic Effects of Changes in Sediment	\$129,876	Complete	\$0	\$0	\$0	\$0	\$0
3	Evaluate Effects on Steelhead	\$54,049	Incomplete	\$8,609	\$0	\$11,107	\$14,109	\$33,825
3-1	Increase in Sediment Transport	\$31,340	Incomplete	\$4,992	\$0	\$0	\$5,521	\$10,512
3-2	No Increase in Sediment Transport	\$9,080	Incomplete	\$1,446	\$0	\$0	\$2,476	\$3,923
3-3	Alternative Water Supply & Task 3 TM	\$13,629	Incomplete	\$2,171	\$0	\$0	\$6,112	\$8,283
3-4	Incorporate NMFS Results	\$0	Incomplete	\$0	\$0	\$11,107	\$0	\$11,107
4	Identify Feasible Alternatives	\$111,516	Incomplete	\$17,762	\$0	\$0	\$0	\$17,762
4-1	TRC Meeting No. 2	\$40,442	Incomplete	\$6,441	\$0	\$0	\$0	\$6,441
4-2	Alternative Development	\$56,260	Incomplete	\$8,961	\$0	\$0	\$0	\$8,961
4-3	TRC Meeting No. 3	\$14,814	Incomplete	\$2,359	\$0	\$0	\$0	\$2,359
5	Final Report	\$51,878	Incomplete	\$8,263	\$0	\$0	\$0	\$8,263
5-1	Prepare Draft and Final Report	\$51,878	Incomplete	\$8,263	\$0	\$0	\$0	\$8,263
6	Project Management	\$80,464	Incomplete	\$12,816	\$0	\$0	\$0	\$12,816
6-1	Project Administration	\$43,426	Incomplete	\$6,917	\$0	\$0	\$0	\$6,917
6-2	Meetings and Conference Calls	\$37,038	Incomplete	\$5,899	\$0	\$0	\$0	\$5,899
	Totals	\$700,700		\$47,449	\$21,553	\$11,107	\$14,109	\$94,218

*Total additional cost due to 3 percent annual escalation applied to current budget



Date: Mon 3/15/21

AECOM Task █ AECOM Milestone ◆ Summary External Tasks █ External Milestone ◆

ADMINISTRATIVE COMMITTEE**4. CONSIDER ADOPTION OF TREASURER’S REPORT FOR FEBRUARY 2021****Meeting Date:** April 12, 2021 **Budgeted:** N/A**From:** David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 4-A comprises the Treasurer’s Report for February 2021. Exhibit 4-B and Exhibit 4-C are listings of check disbursements for the period February 1-28, 2021. Check Nos. 38555 through 38746, the direct deposits of employee’s paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,278,976.60. This amount included \$22,449.22 for conservation rebates paid out during the current period. Exhibit 4-D reflects the unaudited version of the financial statements for the month ending February 28, 2021.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the February 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 4-A Treasurer’s Report
- 4-B Listing of Cash Disbursements-Regular
- 4-C Listing of Cash Disbursements-Payroll
- 4-D Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR FEBRUARY 2021**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	(\$298,786.50)	\$2,907,819.22	\$10,607,185.13	\$2,874,695.80	\$16,090,913.65	\$265,551.48
Fee Deposits		972,051.35			972,051.35	445,936.72
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				4,411.57	4,411.57	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,200,000.00	(1,200,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	
Voided Checks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(1,027.79)				(1,027.79)	
Credit Card Fees	(569.39)				(569.39)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(105,027.21)				(105,027.21)	
Payroll Checks/Direct Deposits	(132,575.93)				(132,575.93)	
General Checks	(1,020,659.88)				(1,020,659.88)	
Bank Draft Payments	(19,116.40)				(19,116.40)	
Ending Balance	(\$377,763.10)	\$2,679,870.57	\$10,607,185.13	\$2,879,107.37	\$15,788,399.97	\$711,488.20

Check Report

By Check Number

Date Range: 02/01/2021 - 02/28/2021



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Bank of America Checking						
Payment Type: Regular						
00249	A.G. Davi, LTD	02/04/2021	Regular	0.00	395.00	38555
01188	Alhambra	02/04/2021	Regular	0.00	62.74	38556
00252	Cal-Am Water	02/04/2021	Regular	0.00	140.53	38557
00252	Cal-Am Water	02/04/2021	Regular	0.00	78.07	38558
00230	Cisco Systems, Inc.	02/04/2021	Regular	0.00	290.00	38559
00281	CoreLogic Information Solutions, Inc.	02/04/2021	Regular	0.00	985.85	38560
04041	Cynthia Schmidlin	02/04/2021	Regular	0.00	868.03	38561
08109	David Olson, Inc.	02/04/2021	Regular	0.00	770.00	38562
00192	Extra Space Storage	02/04/2021	Regular	0.00	885.00	38563
00758	FedEx	02/04/2021	Regular	0.00	141.59	38564
12655	Graphicsmiths	02/04/2021	Regular	0.00	79.20	38565
00993	Harris Court Business Park	02/04/2021	Regular	0.00	721.26	38566
00083	Hayashi & Wayland Accountancy Corp.	02/04/2021	Regular	0.00	29,650.00	38567
00277	Home Depot Credit Services	02/04/2021	Regular	0.00	61.29	38568
04717	Inder Osahan	02/04/2021	Regular	0.00	1,293.21	38569
00222	M.J. Murphy	02/04/2021	Regular	0.00	41.99	38570
00259	Marina Coast Water District	02/04/2021	Regular	0.00	1,667.92	38571
05829	Mark Bekker	02/04/2021	Regular	0.00	1,094.00	38572
01012	Mark Dudley	02/04/2021	Regular	0.00	540.00	38573
00242	MBAS	02/04/2021	Regular	0.00	775.00	38574
00118	Monterey Bay Carpet & Janitorial Svc	02/04/2021	Regular	0.00	1,260.00	38575
00278	Monterey Tire Service	02/04/2021	Regular	0.00	776.28	38576
13396	Navia Benefit Solutions, Inc.	02/04/2021	Regular	0.00	1,493.42	38577
00036	Parham Living Trust	02/04/2021	Regular	0.00	850.00	38578
00154	Peninsula Messenger Service	02/04/2021	Regular	0.00	359.00	38579
00755	Peninsula Welding Supply, Inc.	02/04/2021	Regular	0.00	131.29	38580
13430	Premiere Global Services	02/04/2021	Regular	0.00	251.65	38581
00159	Pueblo Water Resources, Inc.	02/04/2021	Regular	0.00	965.25	38582
07627	Purchase Power	02/04/2021	Regular	0.00	500.00	38583
00251	Rick Dickhaut	02/04/2021	Regular	0.00	638.00	38584
00176	Sentry Alarm Systems	02/04/2021	Regular	0.00	309.25	38585
19098	Specialty Construction, Inc.	02/04/2021	Regular	0.00	285,705.56	38586
09989	Star Sanitation Services	02/04/2021	Regular	0.00	90.71	38587
04359	The Carmel Pine Cone	02/04/2021	Regular	0.00	1,452.00	38588
20185	The Marketing Department, Inc.	02/04/2021	Regular	0.00	4,000.00	38589
17965	The Maynard Group	02/04/2021	Regular	0.00	1,529.21	38590
00225	Trowbridge Enterprises Inc.	02/04/2021	Regular	0.00	1,236.94	38591
00269	U.S. Bank	02/04/2021	Regular	0.00	4,088.90	38592
	Void	02/04/2021	Regular	0.00	0.00	38593
18737	U.S. Bank Equipment Finance	02/04/2021	Regular	0.00	871.81	38594
04360	WateReuse Association	02/04/2021	Regular	0.00	3,852.00	38595
01015	American Lock & Key	02/16/2021	Regular	0.00	215.00	38597
00253	AT&T	02/16/2021	Regular	0.00	817.17	38598
06268	Comcast	02/16/2021	Regular	0.00	231.61	38599
06001	Cypress Coast Ford	02/16/2021	Regular	0.00	219.93	38600
00046	De Lay & Laredo	02/16/2021	Regular	0.00	42,932.00	38601
18734	DeVeera Inc.	02/16/2021	Regular	0.00	6,947.00	38602
00277	Home Depot Credit Services	02/16/2021	Regular	0.00	237.91	38603
00094	John Arriaga	02/16/2021	Regular	0.00	2,500.00	38604
05371	June Silva	02/16/2021	Regular	0.00	586.00	38605
19764	Katrina Herrmann	02/16/2021	Regular	0.00	211.68	38606
13431	Lynx Technologies, Inc	02/16/2021	Regular	0.00	450.00	38607
00222	M.J. Murphy	02/16/2021	Regular	0.00	81.07	38608

EXHIBIT 4-B

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Check Report

Date Range: 02/01/2021 - 02/28/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00242	MBAS	02/16/2021	Regular	0.00	9,413.75	38609
16182	Monterey County Weekly	02/16/2021	Regular	0.00	863.00	38610
13396	Navia Benefit Solutions, Inc.	02/16/2021	Regular	0.00	715.42	38611
00755	Peninsula Welding Supply, Inc.	02/16/2021	Regular	0.00	64.50	38612
18544	Psomas	02/16/2021	Regular	0.00	7,350.38	38613
17968	Rutan & Tucker, LLP	02/16/2021	Regular	0.00	2,418.00	38614
14676	Scardina Builders	02/16/2021	Regular	0.00	9,903.02	38615
04709	Sherron Forsgren	02/16/2021	Regular	0.00	961.19	38616
04719	Telit Io T Platforms, LLC	02/16/2021	Regular	0.00	497.95	38617
20185	The Marketing Department, Inc.	02/16/2021	Regular	0.00	4,000.00	38618
00024	Three Amigos Pest Control DBA Central Coast Exte	02/16/2021	Regular	0.00	104.00	38619
00203	ThyssenKrup Elevator	02/16/2021	Regular	0.00	664.83	38620
19701	Weston Solutions, Inc.	02/16/2021	Regular	0.00	3,439.97	38621
20230	Zoom Video Communications Inc	02/16/2021	Regular	0.00	387.50	38622
00763	ACWA-JPIA	02/19/2021	Regular	0.00	298.22	38623
00767	AFLAC	02/19/2021	Regular	0.00	910.69	38624
01015	American Lock & Key	02/19/2021	Regular	0.00	226.15	38625
00760	Andy Bell	02/19/2021	Regular	0.00	647.00	38626
16237	California Water Efficiency Partnership	02/19/2021	Regular	0.00	125.00	38627
00281	CoreLogic Information Solutions, Inc.	02/19/2021	Regular	0.00	1,072.65	38628
11220	Craig Evans	02/19/2021	Regular	0.00	275.00	38629
11822	CSC	02/19/2021	Regular	0.00	1,000.00	38630
00046	De Lay & Laredo	02/19/2021	Regular	0.00	29,072.00	38631
00192	Extra Space Storage	02/19/2021	Regular	0.00	885.00	38632
00083	Hayashi & Wayland Accountancy Corp.	02/19/2021	Regular	0.00	2,500.00	38633
00986	Henrietta Stern	02/19/2021	Regular	0.00	1,293.21	38634
03857	Joe Oliver	02/19/2021	Regular	0.00	1,293.21	38635
20469	Local Agency Formation Commission (LAFCO) of N	02/19/2021	Regular	0.00	7,200.00	38636
00120	Martin B. Feeney, PG, CHG	02/19/2021	Regular	0.00	22,935.00	38637
00242	MBAS	02/19/2021	Regular	0.00	5,175.00	38638
07418	McMaster-Carr	02/19/2021	Regular	0.00	151.38	38639
19448	Monroe Stone Insurance Solutions, Inc.	02/19/2021	Regular	0.00	18.70	38640
16182	Monterey County Weekly	02/19/2021	Regular	0.00	863.00	38641
00274	Monterey One Water	02/19/2021	Regular	0.00	424,342.19	38642
00274	Monterey One Water	02/19/2021	Regular	0.00	176.41	38643
00159	Pueblo Water Resources, Inc.	02/19/2021	Regular	0.00	12,258.76	38644
00262	Pure H2O	02/19/2021	Regular	0.00	65.54	38645
17968	Rutan & Tucker, LLP	02/19/2021	Regular	0.00	900.00	38646
19700	Shute, Mihaly & Weinberger LLP	02/19/2021	Regular	0.00	8,856.58	38647
09351	Tetra Tech, Inc.	02/19/2021	Regular	0.00	3,649.36	38648
09425	The Ferguson Group LLC	02/19/2021	Regular	0.00	70.19	38649
00225	Trowbridge Enterprises Inc.	02/19/2021	Regular	0.00	290.21	38650
00271	UPEC, Local 792	02/19/2021	Regular	0.00	950.00	38651
04340	Valley Trophies & Detectors	02/19/2021	Regular	0.00	46.64	38652
08105	Yolanda Munoz	02/19/2021	Regular	0.00	540.00	38653
12601	Carmel Valley Ace Hardware	02/26/2021	Regular	0.00	16.15	38720
01001	CDW Government	02/26/2021	Regular	0.00	143.00	38721
00230	Cisco Systems, Inc.	02/26/2021	Regular	0.00	290.00	38722
18734	DeVeera Inc.	02/26/2021	Regular	0.00	980.01	38723
02656	Graniterock	02/26/2021	Regular	0.00	146.55	38724
00993	Harris Court Business Park	02/26/2021	Regular	0.00	721.12	38725
00277	Home Depot Credit Services	02/26/2021	Regular	0.00	53.77	38726
04717	Inder Osahan	02/26/2021	Regular	0.00	1,293.21	38727
19764	Katrina Herrmann	02/26/2021	Regular	0.00	143.92	38728
06999	KBA Docusys	02/26/2021	Regular	0.00	508.08	38729
00222	M.J. Murphy	02/26/2021	Regular	0.00	15.47	38730
00259	Marina Coast Water District	02/26/2021	Regular	0.00	418.48	38731
00259	Marina Coast Water District	02/26/2021	Regular	0.00	418.48	38732
05829	Mark Bekker	02/26/2021	Regular	0.00	1,176.00	38733
01012	Mark Dudley	02/26/2021	Regular	0.00	540.00	38734
13396	Navia Benefit Solutions, Inc.	02/26/2021	Regular	0.00	715.42	38735

EXHIBIT 4-B

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Check Report

Date Range: 02/01/2021 - 02/28/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00036	Parham Living Trust	02/26/2021	Regular	0.00	850.00	38736
00755	Peninsula Welding Supply, Inc.	02/26/2021	Regular	0.00	31.19	38737
09925	QED Environmental Systems	02/26/2021	Regular	0.00	1,705.88	38738
13394	Regional Government Services	02/26/2021	Regular	0.00	4,408.10	38739
00176	Sentry Alarm Systems	02/26/2021	Regular	0.00	125.50	38740
09989	Star Sanitation Services	02/26/2021	Regular	0.00	112.11	38741
04359	The Carmel Pine Cone	02/26/2021	Regular	0.00	726.00	38742
20185	The Marketing Department, Inc.	02/26/2021	Regular	0.00	4,000.00	38743
04353	Thomas Christensen	02/26/2021	Regular	0.00	98.31	38744
00269	U.S. Bank	02/26/2021	Regular	0.00	2,500.18	38745
18737	U.S. Bank Equipment Finance	02/26/2021	Regular	0.00	871.81	38746
Total Regular:				0.00	998,210.66	

EXHIBIT 4-B

Check Report

Date Range: 02/01/2021 - 02/28/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00282	PG&E	02/04/2021	Bank Draft	0.00	393.10	DFT0001850
00282	PG&E	02/04/2021	Bank Draft	0.00	1,900.74	DFT0001851
17964	SWRCB	02/04/2021	Bank Draft	0.00	276.00	DFT0001852
00221	Verizon Wireless	02/04/2021	Bank Draft	0.00	1,280.11	DFT0001853
18163	Wex Bank	02/04/2021	Bank Draft	0.00	82.81	DFT0001854
00266	I.R.S.	02/12/2021	Bank Draft	0.00	12,620.15	DFT0001856
00266	I.R.S.	02/12/2021	Bank Draft	0.00	2,642.20	DFT0001857
00267	Employment Development Dept.	02/12/2021	Bank Draft	0.00	5,108.44	DFT0001858
00266	I.R.S.	02/12/2021	Bank Draft	0.00	732.30	DFT0001859
00266	I.R.S.	02/12/2021	Bank Draft	0.00	73.39	DFT0001861
00266	I.R.S.	02/12/2021	Bank Draft	0.00	86.14	DFT0001862
00266	I.R.S.	02/12/2021	Bank Draft	0.00	368.28	DFT0001863
00766	Standard Insurance Company	02/09/2021	Bank Draft	0.00	1,270.87	DFT0001865
00282	PG&E	02/16/2021	Bank Draft	0.00	10.77	DFT0001866
00282	PG&E	02/16/2021	Bank Draft	0.00	10,196.40	DFT0001867
00282	PG&E	02/16/2021	Bank Draft	0.00	38.25	DFT0001868
00282	PG&E	02/16/2021	Bank Draft	0.00	24.55	DFT0001869
00282	PG&E	02/16/2021	Bank Draft	0.00	10.51	DFT0001870
18163	Wex Bank	02/16/2021	Bank Draft	0.00	1,082.85	DFT0001871
00266	I.R.S.	02/26/2021	Bank Draft	0.00	12,430.21	DFT0001873
00266	I.R.S.	02/26/2021	Bank Draft	0.00	2,589.50	DFT0001874
00267	Employment Development Dept.	02/26/2021	Bank Draft	0.00	5,137.37	DFT0001875
00266	I.R.S.	02/26/2021	Bank Draft	0.00	582.54	DFT0001876
00769	Laborers Trust Fund of Northern CA	02/12/2021	Bank Draft	0.00	26,817.00	DFT0001877
00256	PERS Retirement	02/11/2021	Bank Draft	0.00	15,107.97	DFT0001878
00256	PERS Retirement	02/25/2021	Bank Draft	0.00	15,631.54	DFT0001879
00282	PG&E	02/26/2021	Bank Draft	0.00	1,865.53	DFT0001880
00282	PG&E	02/26/2021	Bank Draft	0.00	406.43	DFT0001881
18163	Wex Bank	02/26/2021	Bank Draft	0.00	277.48	DFT0001882
00768	ICMA	02/02/2021	Bank Draft	0.00	2,450.09	DFT0001883
00768	ICMA	02/16/2021	Bank Draft	0.00	2,650.09	DFT0001884
Total Bank Draft:				0.00	124,143.61	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	187	124	0.00	998,210.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	39	31	0.00	124,143.61
EFT's	0	0	0.00	0.00
	226	156	0.00	1,122,354.27

EXHIBIT 4-B

Check Report

Date Range: 02/01/2021 - 02/28/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Regular						
20238	Albert Giustiniani	02/19/2021	Regular	0.00	625.00	38654
20239	Amado Medina	02/19/2021	Regular	0.00	500.00	38655
20251	Ann Wright	02/19/2021	Regular	0.00	500.00	38656
20236	AnnaLisa Giorgini	02/19/2021	Regular	0.00	664.22	38657
20242	Anthony J Gannon	02/19/2021	Regular	0.00	500.00	38658
20261	Asuman Johnson	02/19/2021	Regular	0.00	500.00	38659
20281	Bryan Ashby	02/19/2021	Regular	0.00	75.00	38660
20235	Catherine Collinsworth	02/19/2021	Regular	0.00	500.00	38661
20278	Chris Mack	02/19/2021	Regular	0.00	150.00	38662
20286	Daniel Cutler	02/19/2021	Regular	0.00	75.00	38663
20256	David Ng	02/19/2021	Regular	0.00	500.00	38664
20276	Felix Bachofner	02/19/2021	Regular	0.00	75.00	38665
20289	Francesca Burnham	02/19/2021	Regular	0.00	125.00	38666
20284	George Isaac	02/19/2021	Regular	0.00	150.00	38667
20257	Ginger Marshall	02/19/2021	Regular	0.00	500.00	38668
20280	Hazel Jacoby	02/19/2021	Regular	0.00	500.00	38669
20288	James Frear	02/19/2021	Regular	0.00	150.00	38670
20250	Jeffrey Lanzman	02/19/2021	Regular	0.00	500.00	38671
20291	Jennifer Lozada	02/19/2021	Regular	0.00	500.00	38672
20243	Jill Gabbe	02/19/2021	Regular	0.00	500.00	38673
20285	Joan Lester	02/19/2021	Regular	0.00	75.00	38674
20268	Joanne Noto	02/19/2021	Regular	0.00	125.00	38675
20275	Jody Clark	02/19/2021	Regular	0.00	260.00	38676
20287	John Chatters	02/19/2021	Regular	0.00	75.00	38677
20246	John P Beaudoin	02/19/2021	Regular	0.00	500.00	38678
20272	John Smith	02/19/2021	Regular	0.00	125.00	38679
20244	Joseph E. Kordsmeier	02/19/2021	Regular	0.00	500.00	38680
20262	Justin Inductivo	02/19/2021	Regular	0.00	500.00	38681
20292	Karen Learned	02/19/2021	Regular	0.00	500.00	38682
20290	Karon Peterson	02/19/2021	Regular	0.00	500.00	38683
20277	Kathryn N. Varner	02/19/2021	Regular	0.00	150.00	38684
20263	Kirk Osumi	02/19/2021	Regular	0.00	700.00	38685
20282	Kristin Cushman	02/19/2021	Regular	0.00	75.00	38686
20260	Laird Small	02/19/2021	Regular	0.00	500.00	38687
20267	Marilyn Gibfried	02/19/2021	Regular	0.00	125.00	38688
20254	Mark Angel	02/19/2021	Regular	0.00	500.00	38689
20241	Marla Hendrickson	02/19/2021	Regular	0.00	500.00	38690
20264	Mary Skipwith	02/19/2021	Regular	0.00	125.00	38691
20252	MaryEllen Dick	02/19/2021	Regular	0.00	625.00	38692
19697	Mast Realty	02/19/2021	Regular	0.00	225.00	38693
20233	Maybelline Hernandez	02/19/2021	Regular	0.00	75.00	38694
20279	Michael Rothgeb	02/19/2021	Regular	0.00	75.00	38695
20259	Michael Stowitz	02/19/2021	Regular	0.00	500.00	38696
20249	Onsy W. Shenouda	02/19/2021	Regular	0.00	500.00	38697
20247	Peter Newman	02/19/2021	Regular	0.00	500.00	38698
20283	Richard Ash	02/19/2021	Regular	0.00	150.00	38699
20258	Robert Andreatta	02/19/2021	Regular	0.00	500.00	38700
20237	Robert Ascio	02/19/2021	Regular	0.00	500.00	38701
20265	Robert Von Essen	02/19/2021	Regular	0.00	125.00	38702
20232	Ron Gilmartin	02/19/2021	Regular	0.00	325.00	38703
20273	Russell Lefebre	02/19/2021	Regular	0.00	125.00	38704
20240	Sanford Cohen	02/19/2021	Regular	0.00	500.00	38705
20294	Shin Kim	02/19/2021	Regular	0.00	500.00	38706
20269	Sibyl S Johnson	02/19/2021	Regular	0.00	125.00	38707
20271	Sirintip Polonis-Carnes	02/19/2021	Regular	0.00	125.00	38708
20253	Skyler Scarlett	02/19/2021	Regular	0.00	500.00	38709
20245	Stacey Huntington	02/19/2021	Regular	0.00	500.00	38710
20266	Steven C. Wilson	02/19/2021	Regular	0.00	125.00	38711
20037	Stuart Wells	02/19/2021	Regular	0.00	150.00	38712

EXHIBIT 4-B

Check Report

Date Range: 02/01/2021 - 02/28/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
20234	Su Ling Lin	02/19/2021	Regular	0.00	25.00	38713
20293	Susan Weitz	02/19/2021	Regular	0.00	500.00	38714
20274	Tammy Foster	02/19/2021	Regular	0.00	125.00	38715
20231	Thomas Pelikan	02/19/2021	Regular	0.00	500.00	38716
20255	Thomas Trotter	02/19/2021	Regular	0.00	500.00	38717
20248	Victor N. Whiteside	02/19/2021	Regular	0.00	500.00	38718
20270	Werner Landau	02/19/2021	Regular	0.00	125.00	38719
Total Regular:				0.00	22,449.22	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	66	0.00	22,449.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	66	66	0.00	22,449.22

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	253	190	0.00	1,020,659.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	39	31	0.00	124,143.61
EFT's	0	0	0.00	0.00
	292	222	0.00	1,144,803.49

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	2/2021	1,144,803.49
			1,144,803.49

EXHIBIT 4-C



Monterey Peninsula Water Management Dist

Payroll Bank Transaction Report

By Payment Number

Date: 2/1/2021 - 2/28/2021

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
5606	02/12/2021	Regular	1077	Pablo, Joel G	0.00	1,969.46	1,969.46
5607	02/12/2021	Regular	1024	Stoldt, David J	0.00	6,017.67	6,017.67
5608	02/12/2021	Regular	6075	Tavani, Arlene	0.00	1,972.36	1,972.36
5609	02/12/2021	Regular	1044	Bennett, Corryn D	0.00	1,986.57	1,986.57
5610	02/12/2021	Regular	1078	Mossbacher, Simona F	0.00	1,926.95	1,926.95
5611	02/12/2021	Regular	1018	Prasad, Suresh	0.00	4,004.05	4,004.05
5612	02/12/2021	Regular	1019	Reyes, Sara C	0.00	1,869.02	1,869.02
5613	02/12/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,147.24	3,147.24
5614	02/12/2021	Regular	6063	Hampson, Larry M	0.00	2,219.24	2,219.24
5615	02/12/2021	Regular	1009	James, Gregory W	0.00	3,274.94	3,274.94
5616	02/12/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.64	4,234.64
5617	02/12/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.10	2,671.10
5618	02/12/2021	Regular	1045	Atkins, Daniel N	0.00	2,378.98	2,378.98
5619	02/12/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.48	2,672.48
5620	02/12/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.24	3,693.24
5621	02/12/2021	Regular	1007	Hamilton, Cory R	0.00	2,378.01	2,378.01
5622	02/12/2021	Regular	6069	Herrmann, Katrina F	0.00	605.67	605.67
5623	02/12/2021	Regular	1048	Lumas, Eric M	0.00	2,629.60	2,629.60
5624	02/12/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.56	2,611.56
5625	02/12/2021	Regular	1076	Jakic, Tricia	0.00	2,559.58	2,559.58
5626	02/12/2021	Regular	1010	Kister, Stephanie L	0.00	2,706.95	2,706.95
5627	02/12/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.95	3,489.95
5628	02/12/2021	Regular	1040	Smith, Kyle	0.00	2,394.74	2,394.74
5629	02/12/2021	Regular	1047	Timmer, Christopher	0.00	2,291.02	2,291.02
5630	02/12/2021	Regular	7015	Adams, Mary L	0.00	348.71	348.71
5631	02/12/2021	Regular	7020	Anderson, Amy E	0.00	623.36	623.36
5632	02/12/2021	Regular	7019	Paull, Karen P	0.00	374.02	374.02
5633	02/12/2021	Regular	7018	Riley, George T	0.00	623.36	623.36
5634	02/26/2021	Regular	1077	Pablo, Joel G	0.00	1,969.47	1,969.47
5635	02/26/2021	Regular	1024	Stoldt, David J	0.00	6,017.68	6,017.68
5636	02/26/2021	Regular	6075	Tavani, Arlene	0.00	1,615.44	1,615.44
5637	02/26/2021	Regular	1044	Bennett, Corryn D	0.00	1,929.24	1,929.24
5638	02/26/2021	Regular	1078	Mossbacher, Simona F	0.00	1,796.76	1,796.76
5639	02/26/2021	Regular	1018	Prasad, Suresh	0.00	4,004.06	4,004.06
5640	02/26/2021	Regular	1019	Reyes, Sara C	0.00	1,869.02	1,869.02
5641	02/26/2021	Regular	1042	Hamilton, Maureen C.	0.00	3,297.86	3,297.86
5642	02/26/2021	Regular	6063	Hampson, Larry M	0.00	1,746.86	1,746.86
5643	02/26/2021	Regular	1009	James, Gregory W	0.00	3,274.94	3,274.94
5644	02/26/2021	Regular	1011	Lear, Jonathan P	0.00	4,234.65	4,234.65
5645	02/26/2021	Regular	1012	Lindberg, Thomas L	0.00	2,671.11	2,671.11
5646	02/26/2021	Regular	1045	Atkins, Daniel N	0.00	2,187.48	2,187.48
5647	02/26/2021	Regular	1004	Chaney, Beverly M	0.00	2,672.49	2,672.49
5648	02/26/2021	Regular	1005	Christensen, Thomas T	0.00	3,693.25	3,693.25
5649	02/26/2021	Regular	1007	Hamilton, Cory R	0.00	2,378.02	2,378.02
5650	02/26/2021	Regular	6069	Herrmann, Katrina F	0.00	605.67	605.67
5651	02/26/2021	Regular	1048	Lumas, Eric M	0.00	2,302.16	2,302.16
5652	02/26/2021	Regular	1001	Bravo, Gabriela D	0.00	2,611.57	2,611.57
5653	02/26/2021	Regular	1076	Jakic, Tricia	0.00	2,559.59	2,559.59
5654	02/26/2021	Regular	1010	Kister, Stephanie L	0.00	2,588.46	2,588.46
5655	02/26/2021	Regular	1017	Locke, Stephanie L	0.00	3,489.96	3,489.96
5656	02/26/2021	Regular	1040	Smith, Kyle	0.00	2,394.74	2,394.74
5657	02/26/2021	Regular	1047	Timmer, Christopher	0.00	2,291.03	2,291.03
38596	02/12/2021	Regular	7009	Edwards, Alvin	699.95	0.00	699.95
Total:					699.95	131,875.98	132,575.93



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH FEBRUARY 28, 2021

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2020/2021 Year-to-Date Actual	FY 2020/2021 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,236,027	\$ 2,050,000	\$ 1,139,505
Water supply charge			-	-	2,028,469	3,300,000	1,951,463
User fees	535,957	209,154	125,492	870,603	3,654,297	4,250,000	3,046,259
Mitigation revenue	-			-	-	-	-
Capacity fees			44,807	44,807	297,433	400,000	419,969
Permit fees	-	18,308		18,308	119,443	198,000	146,112
Investment income	1,512	658	2,241	4,412	16,012	200,000	152,542
Miscellaneous	-	-	-	-	9,862	15,000	5,937
Sub-total district revenues	537,469	228,120	172,540	938,129	7,361,543	10,413,000	6,861,787
Project reimbursements	-	-	672,202	672,202	3,577,083	2,436,000	1,060,606
Legal fee reimbursements		150		150	1,456	16,000	1,350
Grants	74,979	-	-	74,979	82,253	2,495,400	260,078
Recording fees		4,730		4,730	27,385	6,000	25,360
Sub-total reimbursements	74,979	4,880	672,202	752,061	3,688,177	4,953,400	1,347,394
From Reserves	-	-	-	-	-	9,055,400	-
Total revenues	612,447	233,000	844,742	1,690,190	11,049,720	24,421,800	8,209,181
EXPENDITURES							
Personnel:							
Salaries	67,700	43,162	78,610	189,472	1,622,535	2,651,200	1,712,162
Retirement	6,212	3,963	7,379	17,553	550,837	647,400	493,001
Unemployment Compensation	-	-	-	-	2,584	3,000	3,417
Auto Allowance	92	92	277	462	3,878	6,000	3,924
Deferred Compensation	151	151	454	757	6,193	9,400	6,071
Temporary Personnel	-	-	-	-	-	50,000	56,067
Workers Comp. Ins.	2,789	246	1,909	4,944	39,706	85,000	53,876
Employee Insurance	13,809	9,217	13,227	36,253	298,793	505,700	299,154
Medicare & FICA Taxes	1,354	752	1,374	3,480	31,030	46,800	32,427
Personnel Recruitment	-	-	-	-	-	3,000	649
Other benefits	41	26	33	100	1,478	1,500	1,277
Staff Development	-	875	-	875	3,101	29,700	8,536
Sub-total personnel costs	92,149	58,484	103,262	253,895	2,560,134	4,038,700	2,670,560
Services & Supplies:							
Board Member Comp	891	891	918	2,700	25,785	33,900	21,870
Board Expenses	169	107	136	411	4,073	10,000	7,064
Rent	985	230	915	2,130	17,040	23,200	16,440
Utilities	947	575	770	2,292	18,565	33,200	20,924
Telephone	1,847	1,251	1,303	4,400	35,208	46,500	26,555
Facility Maintenance	5,905	3,745	4,753	14,402	40,718	56,300	53,538
Bank Charges	655	415	527	1,597	11,600	15,100	12,180
Office Supplies	119	75	96	290	8,868	17,700	9,532
Courier Expense	194	123	156	474	3,031	6,100	4,235
Postage & Shipping	83	53	67	204	2,074	6,800	3,030
Equipment Lease	357	227	288	872	8,281	13,900	8,298
Equip. Repairs & Maintenance	208	132	168	508	1,621	7,000	5,824
Photocopy Expense				-			
Printing/Duplicating/Binding	-	-	-	-	59	500	-
IT Supplies/Services	3,253	2,000	2,539	7,792	175,030	220,000	163,443
Operating Supplies	582	180	-	762	2,425	16,100	9,428
Legal Services	9,948	6,240	8,015	24,204	175,396	400,000	155,193



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH FEBRUARY 28, 2021

	<u>Mitigation</u>	<u>Conservation</u>	<u>Water Supply</u>	<u>Current Period Activity</u>	<u>FY 2020/2021 Year-to-Date Actual</u>	<u>FY 2020/2021 Annual Budget</u>	<u>Prior FY Year-to-Date Actual</u>
Professional Fees	8,855	5,615	7,127	21,597	219,525	360,200	226,687
Transportation	1,331	60	189	1,580	13,938	34,000	23,272
Travel	242	-	-	242	3,247	26,100	10,076
Meeting Expenses	359	228	289	875	7,875	6,700	8,696
Insurance	48	-	-	48	48	98,000	46,875
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	293	1,186	236	1,715	30,112	38,300	32,094
Public Outreach	-	-	-	-	250	3,900	3,006
Assessors Administration Fee	-	-	-	-	-	20,000	-
Miscellaneous	-	-	-	-	386	3,000	379
Sub-total services & supplies costs	37,272	23,333	28,490	89,096	805,154	1,499,600	868,639
Project expenditures	12,532	15,331	914,844	942,707	7,441,092	16,639,100	3,341,842
Fixed assets	-	-	-	-	34,270	220,000	30,653
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	200,000	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	-	-	62,231	230,000	63,748
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	324,400	-
General fund balance	-	-	-	-	-	1,000,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	12,532	15,331	914,844	942,707	7,537,593	18,883,500	3,436,244
Total expenditures	141,953	97,149	1,046,597	1,285,699	10,902,881	24,421,800	6,975,443
Excess (Deficiency) of revenues over expenditures	\$ 470,495	\$ 135,851	\$ (201,855)	\$ 404,491	\$ 146,839	\$ -	\$ 1,233,738

ADMINISTRATIVE COMMITTEE

5. CONSIDER RECOMMENDATION TO THE BOARD TO APPROVE SIX MONTH EXTENSION OF CITY OF SEASIDE LOCAL WATER PROJECT GRANT

Meeting Date:	April 12, 2021	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/ Line Item No.:	Water Supply Projects 1-10-1
Prepared By:	Arlene Tavani	Cost Estimate:	\$106,900 – Previously approved

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District issued the City a \$106,900 grant in 2015 for planning and construction of a non-potable water system that would offset potable supply from the Seaside municipal water system. No grant funds have yet been issued to the City. On May 21, 2018 the District Board approved a two-year extension of the grant to June 30, 2020. Again, in May 2020, the District Board extended the grant to June 30, 2021.

Attached as **Exhibit 5-A**, the City is requesting a six-month extension. Staff recommends an additional one-year extension to provide a buffer. If approved, the agreement would be extended to June 30, 2022.

RECOMMENDATION: The Administrative Committee should recommend that the Board of Directors approve a one-year extension of the Local Water Project Grant for the City of Seaside to June 30, 2022.

IMPACT TO STAFF/RESOURCES: Funds are included in Water Supply Projects, Line Item 1-10-1 “Local Water Projects” in the Fiscal Year 2020-21 budget adopted by the Board of Directors in June 2020. It would be carried over to the 2021-22 budget.

EXHIBIT

5-A Letter from City of Seaside Requesting an Extension

**Department of Public Works**440 Harcourt Avenue
Seaside, CA 93955Telephone (831) 899-6825
FAX (831) 899-6211

March 26, 2021

David J. Stoldt, General Manager
Local Projects Application
Monterey Peninsula Water Management District
PO Box 85
Monterey, CA 93942-0085
Via email dstoldt@mpwmd.net

RECEIVED

APR 05 2021

MPWMD

Subject: Grant for Local Water Project – Request for Extension

Dear Mr. Stoldt:

The City of Seaside submitted an application to the Monterey Peninsula Water Management District (MPWMD) for grant monies to design and construct a system to provide non-potable water for public works activities such as sewer line cleaning, street sweeping, storm drain cleaning, and other maintenance and construction needs. On October 19, 2015, the MPWMD Board of Directors approved funding the City of Seaside's proposal in the amount of one hundred six thousand nine hundred dollars (\$106,900). The grant is set to expire on June 30, 2021.

Progress has been made toward project completion. The city's consultant has submitted draft final plans to the engineering department for review. A preliminary analysis by engineering and public works staff suggest the project can be constructed by city crews.

Since the grant funds have not been expended and the project has not been completed, the City requests a six month extension to complete the project and seek reimbursement under this grant. Please advise if the MPWMD is receptive to this request.

You may contact the undersigned at NPatel@ci.seaside.ca.us or 831-899-6884 to discuss any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "N. Patel".

Nisha Patel, PE
City Engineer / Public Works DirectorCopy: Craig Malin, City Manager
Victor Damiani, Finance Director
Scott Ottmar, Senior Civil Engineer

ADMINISTRATIVE COMMITTEE

6. CONSIDER EXPENDITURE OF FUNDS TO MAINTAIN THE ACCESS ROAD TO THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	April 12, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	2-3-1 C Road Maintenance
Prepared By:	Thomas Christensen	Cost Estimate:	\$10,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.

CEQA Compliance: Categorical Exemption, Section 15301, Existing Facilities.

SUMMARY: Staff proposes to hire a contractor (either Scardina Builders or Cordrey Construction) to carry out road maintenance along the access to the Sleepy Hollow Steelhead Rearing Facility. The cost of repairs is estimated to be up to \$10,000. This amount is already in the adopted current year budget. Work should be carried out prior to the initiation of 2021 operations at the facility and should take less than one week. Due to the 2020 Carmel fire and subsequent intense rains in late January, an exceptional amount of rock and debris washed down onto the access road and there are several large potholes along the road.

RECOMMENDATION: The Administrative Committee should recommend that the Board consider hiring the proposed contractor and approve the funds for road maintenance.

DISCUSSION: The Sleepy Hollow Steelhead Rearing Facility is accessed from Carmel Valley Road over an approximately one-mile single lane dirt road on Cal-Am property east of Carmel Valley Village. Cal-Am and the District have a shared interest in maintaining the road. In September 2020, Cal-Am carried out over \$400,000 of slope stabilization work after MPWMD notified Cal-Am that the road was unsafe. In January 2021, the road was blocked by debris in several locations as a result of intense rainfall on steep slopes burned during the 2020 Carmel fire.

Cal-Am equipment cleared most, but not all, of the debris from the access road and made it passable for high-clearance vehicles. Portions of the road still need some clean-up for safe passage and a section that turns to deep mud after rain requires placement of base rock. Staff's priority is to repair the worst sections of the road first. If any funds are left after completion of the priority items, they would be used to start repairing potholes along the road.

District staff received a quote from Scardina Builders (**Exhibit 6-A**) and requested a quote from Cordrey Construction. Both firms are licensed contractors and both are located in Carmel Valley. An estimate had not been received from Cordrey Construction by the deadline for staff notes. Staff

will submit an estimate from Cordrey Construction and a recommendation about which contractor to hire at the April 12, 2021 Administrative Committee meeting.

IMPACTS ON STAFF AND RESOURCES: Funds for maintenance work were included in the FY 2020-2021 budget Program line item 2-3-1 C. Road Maintenance.

EXHIBIT

6-A March 23, 2021 Cost Estimate from Scardina Builders, Inc.

U:\staff\Board_Committees\Admin\2021\20210412\06\Item-6.docx

EXHIBIT 6-A

Scardina Builders, Inc.
P.O. Box 1453
Carmel Valley, CA 93924
License # 933369
831-659-3329 831-659-1033

March 23, 2021

Monterey Peninsula Water Management District
5 Harris Court Bldg. G
Monterey, CA 93940

Steelhead Rearing Facility- Access Road repairs & Maintenance

Move in/set up	\$500
Remove large rocks & sluff from roadside	\$650
Finish grade area to receive base rock	\$900
Class 2 base rock 24tons	\$1,050
Place and grade base rock from bridge to water tank as needed	\$2,900
Compact with 5-ton roller	\$2,100
Sweep & clean	\$500
Project subtotal	\$8,600
15% P&O	\$1,290
Project total	\$9,890

ADMINISTRATIVE COMMITTEE

7. CONSIDER EXPENDITURE OF FUNDS TO IMPROVE COOLING TOWER AND REARING CHANNEL OPERATIONS AT THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	April 12, 2021	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Protect Environmental Quality
		Line Item No.:	2-3-1 A General Operations Maintenance
Prepared By:	Thomas Christensen	Cost Estimate:	\$11,800

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021 and recommended _____.

CEQA Compliance: Categorical Exemption, Section 15301, Existing Facilities.

SUMMARY: Staff proposes to hire Telemetrix, a communications consultant, to install a wet bulb temperature sensor to improve cooling tower operations and a magnetic flow meter to monitor flow to the rearing channel. The equipment would be integrated into the Programmable Logic Controller (PLC) that monitors and operates the Sleepy Hollow Steelhead Rearing Facility. The cost of installation and programming is estimated to be up to \$11,800 (including a 15% contingency). Work should be carried out prior to the initiation of 2021 operations at the facility.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the funds for installation and integration into the PLC.

DISCUSSION: After completion of a facility upgrade in the spring of 2020, operations during summer and fall 2020 revealed two significant issues: 1) the cooling tower can warm Carmel River flow used at the facility during warm periods; and 2) debris and biofilm caused the flow meter for the rearing channel to malfunction.

1) cooling tower and installation of a wet bulb sensor

A large cooling tower was installed in 2000 with the capability to circulate about 800 gallons per minute (almost 2 cubic feet per second). This tower was refurbished in 2020, but not as part of the overall facility upgrade (the tower requires periodic maintenance). The tower works as an evaporative cooler, i.e., air is drawn into the tower through media filled with river water, a part of which “evaporates” and cools the surrounding water passing through the media. The cooler generally cools outside air by 15-25 degrees; however, afternoon temperatures at Sleepy Hollow are often in the mid-to high 90’s (°F) and there are short stretches of temperatures over 100 °F, sometimes with high levels of humidity (which reduces the effectiveness of the cooling tower).

Through monitoring of temperature sensors at the cooling tower inlet and outlet installed with the facility upgrade in 2020, it was determined that running the cooling tower fan on warm afternoons resulted in heating the river water flowing to the rearing channel through the cooling tower, rather than cooling the water. Manually turning the cooling tower fan on and off (either when on site or remotely) proved to be inefficient, as there are diurnal changes in air temperatures and humidity at the site and the time of day when these changes occur constantly.

Staff asked Telemetrix (TMX) to propose a method to automate operation of the cooling tower fan. A two-phased approach is proposed: 1) install a wet bulb temperature sensor, which measures the lowest temperature that can be achieved purely by evaporative cooling; 2) tie the sensor into the PLC and reprogram the PLC to operate the cooling tower fan based on wet bulb temperature (this is a standard industry practice for cooling tower operations).

Installation of the wet bulb sensor and linking it to the PLC would allow the PLC to automatically turn on the cooling tower fan when temperature and humidity conditions allow cooling of the water and turn it off when running the fan would heat water.

2) rearing channel magnetic meter

Flow to the rearing channel is currently monitored using a “paddle wheel” style meter that has a small paddle wheel inserted into the delivery pipe to the head of the rearing channel. The paddle wheel clogged in 2020 due to debris and biofilm and had to be removed, cleaned, and reinserted (at a cost of \$500). Accurate flow measurement at the head of the rearing channel is needed to determine that flow is going to the channel and is a factor used in determining steelhead density and habitat quality. A magnetic meter does not have clogging issues because a magnetic field is used to measure flow in the pipe and there is no part of the instrument in the pipe flow.

TMX was the controls subcontractor for the facility upgrade, has extensive experience with the onsite equipment, and installed and programmed the PLC for the facility.

IMPACTS ON STAFF AND RESOURCES: Funds for this work were included in the mid-year FY 2020-2021 budget adjustment under Program line item 2-3-1 A. General Operations and Maintenance.

EXHIBIT

7-A March 20, 2021 Cost Estimate from Telemetrix



TO: Larry Hampson, MPWMD
FM: Kim Cohan, Telemetry
DT: March 20, 2021
RE: SHSRF wet bulb sensor for cooling tower & magnetic flow meter for FE-401

Dear Mr. Hampson,

We are pleased to furnish this proposal to MPWMD for cooling tower wet bulb control of cooling fan and converting the FE-401 paddlewheel to a magnet flow meter..

Wet bulb temperature project scope:

1. Install Vaisela HMS-110 wet bulb sensor on backboard at headworks. Connect with conduit to CP-400 remote PLC.
2. Change PLC software to operate cooling tower fan when wet bulb temperature is within evaporative cooling regime. Shut down cooling tower when wet bulb temperature approaches inlet water temperature.
3. Update HMI to show wet bulb and dry bulb temperatures. Update user manual.

Cost: \$6,135.00

FE-401 Mag meter replacement:

Replace existing Seametrics paddlewheel flow meter with Seametrics EX250S magnetic flow meter and new power supply.

Cost: \$4,560.00

Total: \$10,695.00. Deduct \$500 if both items are ordered concurrently.

Terms: Net 30 on approved credit.

Sincerely,

A handwritten signature in black ink that reads "Kim Cohan".

Kim Cohan, Owner Kim@telemetry.com 831-521-2360

ADMINISTRATIVE COMMITTEE

8. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000

Meeting Date:	April 12, 2021	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 12, 2021.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 8-A**, monthly status report on contracts over \$25,000 for the period February 2021. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on District Open Contracts (over \$25k)

EXHIBIT 8-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period Spending	Expended To Date	Current Period Spending			
1	Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ -		\$ -			PO02517
2	Integrated Aqua Systems, Inc	UV unit for RAS building at Sleepy Hollow	7/16/2020	\$ 62,025.08	\$ -		\$ -			PO02514
3	The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ 8,000.00	\$ 4,000.00	\$ 12,000.00		Current period retainer billing related to outreach services	PO02506
4	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 8,856.58	\$ 6,526.34	\$ 15,382.92		Current period billing related to Measure J CEQA litigation legal services	PO02490
5	The Marketing Department	Outreach Consultant Contract FY 2020/2021	9/21/2020	\$ 36,000.00	\$ 4,000.00		\$ 4,000.00			PO02506
6	Hayashi & Wayland Accountancy Corp.	Audit services	6/15/2020	\$ 68,000.00	\$ 65,500.00	\$ 2,500.00	\$ 68,000.00		Current period billing for auditing services	PO02426
7	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50			PO02398
8	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 4,252.35		\$ 4,252.35			PO02371
9	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 23,754.74		\$ 23,754.74			PO02363
10	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/15/2020	\$ 35,000.00	\$ 2,550.00	\$ 1,425.00	\$ 3,975.00		Current period billing for GIS services	PO02357
11	Regional Government Services	Human Resouces contractual services	6/15/2020	\$ 70,000.00	\$ 34,013.25	\$ 3,040.40	\$ 37,053.65		Current period billing for HR services	PO02356
12	DeVeera Inc.	BDR Datto Services Contract FY 2020/2021	9/16/2019	\$ 26,352.00	\$ 15,372.00	\$ 2,196.00	\$ 17,568.00		Current period billing for IT backup services	PO02349
13	DeVeera Inc.	IT Managed Services Contract for FY 2020/2021	6/15/2020	\$ 57,012.00	\$ 33,257.00	\$ 4,751.00	\$ 38,008.00		Current period billing for IT managed services	PO02348
14	The Ferguson Group LLC	2020-21 - Legislative and Administrative Services	6/15/2020	\$ 99,500.00	\$ 56,416.78	\$ 8,131.26	\$ 64,548.04		Current period retainer billing	PO02339
15	JEA & Associates	Contract for Legislative and Administrative Services - FY 20-21	6/15/2020	\$ 35,000.00	\$ 17,500.00	\$ 2,500.00	\$ 20,000.00		Current period retainer billing	PO02338
16	MBAS	ASR Water Quality	6/15/2020	\$ 40,000.00	\$ 26,778.75	\$ 10,708.75	\$ 37,487.50		Current period billing related to ASR water quality testing	PO02330
17	Pueblo Water Resources, Inc.	ASR Operations Support	6/15/2020	\$ 75,000.00	\$ 16,563.76		\$ 16,563.76			PO02320
18	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00			PO02316
19	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 183,720.00		\$ 183,720.00			PO02282
20	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50			PO02281
21	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54			PO02273
22	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 155,236.94		\$ 155,236.94			PO02236
23	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
24	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 131,034.96		\$ 131,034.96			PO02163
25	Specialty Construction, Inc.	ASR SMWTF Construction	10/21/2019	\$ 4,680,368.42	\$ 4,446,350.00	\$ 234,018.42	\$ 4,680,368.42		Current period billing related to ASR construction management services	PO02162
26	Psomas	ASR Construction Management Services	8/19/2019	\$ 218,822.00	\$ 218,777.50		\$ 218,777.50			PO02160
27	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 15,810.21	\$ 871.81	\$ 16,682.02	6/30/2024	Current period billing for photocopy machine lease	PO02108

EXHIBIT 8-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2021**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total		Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Expended To Date		Expended To Date	Expended To Date			
28	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70				PO02095
29	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94				PO02094
30	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05				PO01986
31	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32				PO01985
32	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 25,140.02	\$ 663.52	\$ 25,803.54		Current period billing related to Sleepy Hollow design services		PO01880
33	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2021			PO01874
34	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33				PO01824
35	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39				PO01778
36	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 69,095.92		\$ 69,095.92				PO01777
37	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 1,802,835.00	\$ 1,786,834.91		\$ 1,786,834.91				PO01726
38	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 36,795.25		\$ 36,795.25				PO01628
39	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11				PO01510
40	Normandeau Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 25,382.50	\$ 1,800.00	\$ 27,182.50		Current period billing related to IFIM services		PO01509
41	Accela Inc.	Acquisition of Water Demand Database System	11/13/2017	\$ 676,377.00	\$ 669,227.81		\$ 669,227.81	6/30/2021			PO01471
42	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32				PO01321
43	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 505,766.50		\$ 505,766.50				PO01268
44	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06				PO01202
45	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 33,411.85		\$ 33,411.85	6/30/2021			PO01100
46	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00				PO01076
47	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 310,000.00	\$ 309,751.71		\$ 309,751.71				PO01072
48	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00				PO00123
49	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98				PO00122

ADMINISTRATIVE COMMITTEE**9. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING****Meeting Date:** April 12, 2021 **Budgeted:** N/A**From:** David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on April 12, 2021.**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 9-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period February 2021. This status report is provided for information only, no action is required.

EXHIBIT**9-A** Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through February 2021**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 225,000.00	\$ 155,236.94	\$ 2,358.51	\$ 157,595.45	\$ 67,404.55	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 200,000.00	\$ 183,720.00		\$ 183,720.00	\$ 16,280.00	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50	\$ 82,922.50	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 88,235.02		\$ 88,235.02	\$ (48,235.02)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00	\$ 43,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 70,377.28		\$ 70,377.28	\$ 16,622.72	PA00005-07
8	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 4,433.65	\$ 7,200.00	\$ 11,633.65	\$ 277,438.35	PA00005-20
	Total		\$ 1,241,000.00	\$ 774,891.93	\$ 9,558.51	\$ 784,450.44	\$ 456,549.56	

1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 8,856.58	\$ 6,526.34	\$ 15,382.92	\$ 184,617.08	PA00005-15
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**Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019**

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03

EXHIBIT 9-A

4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



DRAFT – VERSION C

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, April 19, 2021, 6:00 PM, Virtual Meeting

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus), meetings of the Monterey Peninsula Water Management District Board of Directors and committees will be conducted with virtual (electronic) participation only using Zoom.

Join the meeting at this link:

<https://zoom.us/j/96566093869?pwd=aWp3QUhNWGhFSUJOUi9FNVdmbDRGQT09>

Or join at: <https://zoom.us/>

Webinar ID: 965 6609 3869

Passcode: 04192021

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 4 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, April 16, 2021

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Board of Directors

Alvin Edwards, Chair – Division 1
 Karen Paull, Vice Chair – Division 4
 George Riley – Division 2
 Safwat Malek – Division 3
 Amy Anderson – Division 5
 Mary L. Adams, Monterey County
 Board of Supervisors Representative
 Clyde Roberson – Mayoral Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on April 16, 2021. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next meeting of the Board is set for Monday, May 17, 2021 at 6 pm.

ORAL COMMUNICATIONS- - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes from the February 25, 2021 Regular Meeting, March 12, 2021 Special Meeting, March 15, 2021 Regular Meeting and March 26, 2021 Special Meeting
2. Consider Adoption of Treasurer’s Report for February, 2021
3. Receive and File District-Wide Annual Water Distribution System Production Summary Report for Water Year 2020
4. Receive and File District-Wide Annual Water Production Summary Report for Water Year 2020
5. Consider Adoption of 2020 MPWMD Mitigation Program Annual Report
6. Consider Approval of RJA Management Services Contract Amendment
7. Consider Authorization for General Manager to Amend Contract for Los Padres Dam Alternatives Study
8. Consider Recommendation to the Board to Approve Six Month Extension of City of Seaside Local Water Project Grant
9. Consider Expenditure of Funds to Maintain the Access Road to the Sleepy Hollow Steelhead Rearing Facility
10. Consider Expenditure of Funds to Improve Cooling Tower and Rearing Channel Operations at the Sleepy Hollow Steelhead Rearing Facility

GENERAL MANAGER’S REPORT

12. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

REPORT FROM DISTRICT COUNSEL

DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

13. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS- Public Comment will be received. Please limit your comments to three (3) minutes per item.

14. Consider Adoption of Urgency Ordinance No. 187 Temporarily Suspending A Portion Of Rule 24-B-1-I Pertaining To Exterior Restaurant Seating In Response To Covid-19 Re-Opening Procedures
Recommended Action: The Board will consider extending an ordinance suspending the limitation on the number of outdoor restaurants seats allowed without requiring a Water Permit.

ACTION ITEMS – Public Comment will be received. Please limit your comments to three (3) minutes per item.

15. Consider Adoption of Strategic Planning Goals
Recommended Action: The Board will consider adoption of the Monterey Peninsula Water Management District’s Strategic Planning Goals for CY2021.

DISCUSSION ITEMS- Discussion Only. No action will be taken by the Board. Public Comment will be received. Please limit your comments to three (3) minutes per item.

16. Update on Integrated Regional Water Management Grant Status

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

17. Status Report on Measure J / Rule 19.8 Phase II Spending
 18. Report on Activity / Progress on Contracts Over \$25,000
 19. Letters Received
 20. Committee Reports
 21. Monthly Allocation Report
 22. Water Conservation Program Report
 23. Monthly Carmel River Fisheries Report
 24. Monthly Water Supply and California American Water Production Report
 25. Quarterly Carmel River Riparian Corridor Management Report
 26. Quarterly Water Use Credit Transfer Status Report

ADJOURNMENT

Board Meeting Schedule			
Friday, May 17, 2021	Regular Meeting	6:00 pm	Virtual - Zoom
Monday, May 27, 2021	Special Meeting	6:00 pm	Virtual - Zoom
Monday, June 21, 2021	Regular Meeting	6:00 pm	Virtual - Zoom

Board Meeting Television and On-Line Broadcast Schedule View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by 5 pm on Friday, April 16, 2021 to joel@mpwmd.net, or call (831) 658-5652.

Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://zoom.us/j/96566093869?pwd=aWp3QUhNWGhFSUJOUi9FNVdmbDRGQT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key

- 4.It will then ask you to enter your participant ID number and press the pound key.
- 5.You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

- 1.Download the Zoom application through the Apple Store or Google Play Store (the application is free).
- 2.Once download is complete, open the Zoom app.
- 3.Tap “Join a Meeting”
- 4.Enter the Meeting ID number
- 5.Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
- 6.Tap “Join Meeting”
- 7.Tap “Join Audio” on the bottom left hand corner of your device
- 8.You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

- 1.If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
- 3.The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.
- 4.Do not hang up the call, and return to the Zoom app
- 5.You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on April 19, 2021. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.