



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, April 7, 2022.

Administrative Committee Members:
Amy Anderson – Chair
Alvin Edwards
Karen Paull

Alternate: Safwat Malek

Staff Contact:
Suresh Prasad
Sara Reyes

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA
Administrative Committee
of the Monterey Peninsula Water Management District

Monday, April 11, 2022 2:00 PM, Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at:
<https://us06web.zoom.us/j/89393432930?pwd=UmVnK3JLOE15ZVIITQwb29QSTM0UT09>
Or access the meeting at: <https://zoom.us/>
Webinar ID: 893 9343 2930
Meeting password: 04112022
Participate by phone: (669) 900-9128

For detailed instructions on connecting to the Zoom meeting see page 2 of this agenda.

Call to Order/Roll Call

Additions / Corrections to Agenda

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of March 14, 2022, Committee Meeting Minutes
2. Consider Increase of Funds for Consultant Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
3. Consider Approval of Expenditure of Budgeted Funds for the "Mulch Madness" Conservation Event
4. Approve Expenditure of Budgeted Funds to Corporation Service Company – Document Recording Fees
5. Declaration of Surplus Assets
6. Consider Adoption of Treasurer's Report for February 2022

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

7. Report on Activity/Progress on Contracts Over \$25,000
8. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

9. Review Draft April 18, 2022 Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, April 8, 2022 to sara@mpwmd.net or call 831-658-5610. Additionally, requests can be sent to Joel Pablo at joel@mpwmd.net or 831-658-5652.

Instructions for Connecting to the Zoom Meeting

NOTE: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://us06web.zoom.us/j/89393432930?pwd=UmVnK3JLOE15ZVIITTQwb29QSTM0UT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING (PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
•If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
•If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Dial one of the numbers listed below using a phone. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key.
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. You may select any of the numbers listed below:

+1 669-900-9128 (San Jose, CA)

+1 253-215-8782 (Houston, TX)

+1 346-248-7799 (Chicago, IL)

+1 301-715-8592 (New York, NY)

+1 312-626-6799 (Seattle, WA)

+1 646-558-8656 (Maryland)

3. The phone will automatically dial the number and input the Webinar Meeting ID No. and your Password.
4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, press *6 to unmute yourself and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or “COMMENTS FROM THE PUBLIC”. Comments must be received by noon on Monday, April 11, 2022. Comments submitted **by noon** will be provided to the committee members and compiled as part of the record of the meeting.

ADMINISTRATIVE COMMITTEE**1. CONSIDER ADOPTION OF MARCH 14, 2022 COMMITTEE MEETING MINUTES**

Meeting Date: April 11, 2022

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Draft minutes of the March 14, 2022, Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of March 14, 2022 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee March 14, 2022

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:03 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Thomas Christensen, Environmental Resources Manager
Larry Hampson, District Engineer
Simona Mossbacher, HR Coordinator/Contracts Specialist
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for March 21, 2022

1. Consider Adoption of February 16 ,2022 Committee Meeting Minutes

On a motion by Edwards and second by Paull, the minutes of the February 16, 2022 meeting were approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

2. Consider Approval of Funds and a Contract for the Sleepy Hollow Steelhead Rearing Facility Quarantine Tanks Replacement Project

On a motion by Anderson and second by Edwards, the Administrative Committee recommended that the Board authorize the General Manager to enter into a contract with Monterey Peninsula Engineering for the work in an amount not-to-exceed \$233,500 plus a contingency amount of \$29,000 (12.5% of the contract amount) for unforeseen circumstances. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

- 3. Consider Approval of Amendment No. 5 to Agreement for Employment of General Manager**
On a motion by Edwards and second by Anderson, the Administrative Committee recommended that the Board approve compensation changes as shown in “Amendment 5 to Agreement for Employment of General Manager” and with a modification to the scheduled pay increase as suggested by the committee. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

- 4. Consider Approval of Legal Services Contract with DeLay and Laredo, Attorneys at Law**
On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board approve the proposed contract for legal services with De Lay and Laredo with a retainer of \$6,500 per month and \$275 per hour for special services with an annual increase of 4.0% commencing on January 1, 2023 and 2024 for the period covering January 1, 2022 through December 2024. The motion was approved on a roll call vote of 3 – 0 by.

- 5. Review Draft March 21, 2022 Board Meeting Agenda**
General Manager reviewed the agenda with the Committee. The Committee made no changes to the agenda.

Suggest Items to be Placed on Future Agendas

None

Adjournment

The meeting adjourned at 3:15 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER INCREASE OF FUNDS FOR CONSULTANT SERVICES FOR SLEEPY HOLLOW STEELHEAD REARING FACILITY MONITORING AND CONTROL SYSTEMS

Meeting Date:	April 11, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Protect Environmental Quality 2-3-1-N
Prepared By:	Thomas Christensen	Cost Estimate:	\$ 8,060

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022 and recommended _____.

CEQA Compliance: Exempt under §15262.

SUMMARY: This item is to authorize an increase of \$8,060 for the agreement with Telemetrix (TMX) to provide up to 100 hours of consultant service to assist staff with operations and troubleshooting, maintain a web service to provide remote access to on site controls, provide telecommunications, provide 24-hour alarm monitoring, and to provide operational monitoring data at the Sleepy Hollow Steelhead Rearing Facility (Facility) in Carmel Valley.

RECOMMENDATION: The Administrative Committee should recommend that the Board authorize the General Manager to amend an agreement with Telemetrix, Inc. for consultant services in an amount not-to-exceed \$8,060. If this item is approved, the not-to-exceed amount would be \$26,000.

DISCUSSION: At their July 19, 2021 meeting, the Board authorized entering into an agreement with Telemetrix (TMX) to provide technical support for a one-year period for the Programmable Logic Controller (PLC) that monitors and controls most functions of the Facility. At the time TMX made a proposal for services, the District requirement for consultant liability insurance for this Facility was set at a minimum of \$2 million. Subsequently, based on District Counsel recommendation, the District determined that due to the value of improvements at the Facility, the proposed work would require a \$5 million policy. The annual cost to the consultant for obtaining the policy was just over \$9,000, which significantly reduced the budget for providing technical support and web services.

IMPACTS ON STAFF AND RESOURCES: The mid-year budget adjustment adopted on February 24, 2022 includes \$26,000 in funds for this work under Sleepy Hollow Operations Budget Program line item 2-3-1-N Operations Consultant with Web Support. The work would be performed under the direction of District staff involved with Sleepy Hollow Facility operations.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

3. CONSIDER APPROVAL OF EXPENDITURE OF BUDGETED FUNDS FOR THE “MULCH MADNESS” CONSERVATION EVENT

Meeting Date:	April 11, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Program 4-2-2-O
Prepared By:	Stephanie Locke	Cost Estimate:	NTE \$10,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022, and recommended _____.

CEQA Compliance: N/A

SUMMARY: The District, in partnership with California American Water (CAW), has planned a spring “Mulch Madness” event to promote water conservation in the landscape by providing reduced cost mulch to District occupants. Mulch is a layer of organic material, usually bark/wood chips, leaves, and grasses, but can include items such as newspaper, straw and hay. It is applied in the landscape to the surface of the soil to conserve soil moisture, improve fertility, regulate soil temperature, and reduce weed growth. Mulch can reduce water use by 20-25 percent. As an organic product, it decomposes into soil over time and needs to be topped off annually.

As part of the first joint MPWMD/CAW mulch conservation program, staff requests approval of funding not to exceed \$10,000 for a mulch giveaway event in late Spring 2022 (**Exhibit 3-A**). “Mulch Madness” will provide two cubic yards of free mulch to MPWMD/CAW customers. The mulch will be provided by Tope’s Sustainable Garden Center, 115 Monterey Salinas Hwy, Salinas, at a heavily discounted rate of \$15/cubic yard (cu yd) compared to the normal \$35/cu yd, for a total cost of \$30 per customer, plus tax (two other Peninsula vendors refused to offer a discount). Customers must pick up the mulch or pay a delivery cost. Tope’s has agreed to offer additional mulch to the customer at \$25/cu yd, a discount of nearly 30% off the normal price. The type of mulch is recycled green waste from local tree trimming/removal vendors, primarily Monterey Pine and Monterey Cypress.

The giveaway will be promoted by email using CAW’s email database, through MPWMD/CAW social media pages, and with print ads in local papers. To confirm eligibility, customers will be required to fill out a form on Montereywaterinfo.org which will be reviewed by CAW staff. Once approved, they will be issued a voucher to present to Tope’s. Tope’s will bill MPWMD/CAW for the number of vouchers redeemed. The initial budget proposed for the program is \$20,000 (see estimate at **Exhibit 3-B**.) In the event the program is a huge success (as it surely will be!), additional mulch funding is available from both organizations.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of up to \$10,000 to partner with CAW for the Mulch Madness conservation program.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure were included in item 4-2-2-O in the Fiscal Year 2021-2022 budget.

EXHIBITS

3-A Mulch Madness Proposal

3-B Quotes from Vendors

EXHIBIT 3-A

2022 MPWMD/CAW

Mulch Madness Conservation Program – Budget and Advertising Plan

Description: The Monterey Peninsula Water Management District (MPWMD), in partnership with California American Water (CAW), proposes a co-sponsored mulch promotional event during the late Spring or Summer of 2022. “Mulch Madness” will provide two cubic yards of natural mulch for free to residents and commercial accounts within the MPWMD and CAW service areas. This amount of mulch covers approximately 300 square feet of landscaping 2” thick. Customers will receive an additional 30% discount for mulch purchased beyond the first 2 cubic yards offered free by MPWMD/CAW. Natural mulch from Tope’s landscape consists of locally sourced recycled green waste from its tree service. Ninety-five percent of the material is Monterey Pine and Monterey Cypress. The materials are ground up twice through an inch and half size screen.

Tope’s regular price of \$35 per cubic yard of natural mulch will be reduced to a cost of \$15 per cubic yard for the first 2 cubic yards per customer. This will be billed to MPWMD/CAW. The mulch price for customers who purchase natural mulch above the 2 free cubic yards will be offered at \$25 per cubic yard, a discount of almost 30%. Sales tax is additional.

Mulch Program can be extended if demand warrants, as there is additional money available in the budget. Program may be repeated in coming years. Program collateral will be produced in Year 1 and can be reused in future years.

Potential Water Savings

20-25 percent when compared to non-mulched areas per Bob Costa, Landscape Irrigation Consultant. Drip irrigation is most efficient/effective delivery system.

Advertising Plan

Webpage at Montereywaterinfo.org will include offer, application, legal disclaimer. Customers will sign up for mulch on the website and provide documentation, name, service address, account number etc. MPWMD/CAW will verify customer of record and then send a numbered voucher to the customer. Vendor (Tope’s Sustainable Garden Center) will periodically receive updated list of customers who sign up for the program through a shared excel spreadsheet on SharePoint.

Primary Advertising will be through CAW Email Blasts	FREE
Print Ads for 4 Weeks: Pinecone, MC Weekly, Pacific Grove Press	\$8,000
Facebook Ads for 4 Weeks	\$500
Design Work	\$2,500
Mulch program webpage on MontereyWaterInfo.org	\$600

Mulch Budget

Mulch budget (approximately 228 vouchers)	\$7,500
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TOTAL Budget

Budget	\$19,100
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Contingency for legal review, etc.	\$900
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<i>Total Budget (to be split between MPWMD and CAW)</i>	<i>\$20,000</i>
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Legal Review

Product liability disclaimer to be developed that states MPWMD/CAW will not be responsible for mulch quality or effects of mulch on plants, etc.

Additional Costs

Legal Review

Customer Eligibility Requirements

- Only customers of California American Water or MPWMD boundaries are eligible to participate in this event
- Limit one service address/Parcel per participant.
- For personal use only, not for resale or commercial use.
- Supplies are limited and offered on a first-come, first-served basis.
- Limit of two free cubic yards of mulch that covers approximately 300 square feet of landscaping. Additional costs are the responsibility of the applicant.
- Customer can purchase additional mulch above the two free cubic yards of mulch at a cost of \$25 per cubic yard, which is almost a 30% discount from normal price
- Does not include CAW wastewater-only customers

Stephanie Kister

From: Andrew Tope <andrew@topestreeservice.com>
Sent: Monday, March 14, 2022 4:16 PM
To: Joseph L Dimaggio
Cc: Stephanie Kister
Subject: Re: Water Saving Groundcover Offer -

Joe, The mulch is made up from recycled green waste from our tree service, all locally sourced... I'd say about 95% of the material is Monterey pine and Monterey Cypress. The materials ground up twice through an inch and a half size screen.

Andrew Tope
Topes Tree Service Inc.
831-238-3655

On Mar 14, 2022, at 9:05 AM, Joseph L Dimaggio <Joe.DiMaggio@amwater.com> wrote:

Andrew, we are leaning on the natural much only.

Can you please tell us the source of the mulch? Whats inside the mulch, tree trimming etc.

Thanks Joe

From: Andrew Tope <andrew@topestreeservice.com>
Sent: Friday, March 4, 2022 10:17 AM
To: Joseph L Dimaggio <Joe.DiMaggio@amwater.com>
Cc: Andy Falconer <andy@topesgardencenter.com>; Stephanie Kister <skister@mpwmd.net>; Bob Costa <pacwater@sbcglobal.net>; Andy Tope <andy@topestreeservice.com>
Subject: Re: Water Saving Groundcover Offer -

EXTERNAL EMAIL: The Actual Sender of this email is andrew@topestreeservice.com "Think before you click!".

Hi Joe,

We can offer Cal Am our natural mulch @ \$15 per yard plus tax, you guys pick how many yards you would like to buy for your customers. Then you could promote to your customers that you will provide x amount of free wood chips... as the customers come in we will keep a tally of the yardage and bill you, setting a budget not to exceed. Each additional yardage the customer wants to purchase over the amount cal am will provide will be discounted to \$25 per yard. This will be by far the most cost effective and we will get the most square footage coverage which would equal the most water savings.

Additionally we can offer the same promotion with the colored mulches (chocolate, mahogany, black, red) @ \$30 per yard ...Each additional yardage the customer wants to purchase over the amount cal am will provide will be discounted to \$35 per yard.

The coupon will also give a 10% discount on our Nursery's plants and synthetic turfs.

Thanks, look forward to hearing your thoughts. I agree getting this going before our Earth Day event in April would be huge.

Andrew Tope
Topes Tree Service Inc.
831-238-3655

On Mar 2, 2022, at 11:12 AM, Joseph L Dimaggio <Joe.DiMaggio@amwater.com> wrote:

Hi Andrew,

It was a pleasure meeting you last week and planning our event.

How is the proposal coming along?

Is there any way you can also do a reduction in the delivery charge to entice customers?>

Looking forward to hearing from you soon.

Just as you stated, hoping we can get this through for Earth Day.

Thanks Joe

From: Andrew Tope <andrew@topestreeservice.com>
Sent: Wednesday, February 2, 2022 9:00 AM
To: Joseph L Dimaggio <Joe.DiMaggio@amwater.com>
Cc: Andy Falconer <andy@topesgardencenter.com>; Stephanie Kister <skister@mpwmd.net>
Subject: Re: Water Saving Groundcover Offer - Nothing attached

EXTERNAL EMAIL: The Actual Sender of this email is andrew@topestreeservice.com "Think before you click!"

Sounds great, I personally would really try to push are natural mulch. It's a great value price wise and it has good water holding capacity with its size.

Andrew Tope
Topes Tree Service Inc.
831-238-3655



SKU	Description	UOM	Price	Aggregate Price Sheet
004	3/4"x1/2" batched	Ton	\$ 49.00	Working Class
008	1/2" batched	Ton	\$ 55.00	
1002990	Batched mix	Ton	\$ 62.50	
345	*Lightweight Agg	Ton	\$ 195.50	*Check for Availability Call 831-392-3750
033A	Recycled Base Rock	Ton	\$ 31.50	
060	Concrete Sand (Gray)	Ton	\$ 59.00	
649	Oly Washed Fine Sand	Ton	\$ 85.00	
303	#2 Coarse	Ton	\$ 85.00	
271	Utility Trench Sand	Ton	\$ 52.00	
011	1/4"x10 Granite (Roofing)	Ton	\$ 64.00	Prices as of 03/14/2022
024	Drain Rock 3/4"	Ton	\$ 55.00	Prices Subject to change!
022	Drain Rock 1-1/2"	Ton	\$ 55.00	Prices Subject to change!
254	Round Rock 3/4"	Ton	\$ 52.00	
374	Pea Gravel 3/8"	Ton	\$ 53.00	
033	Base Rock Class 2	Ton	\$ 49.00	
131	Cold mix	Ton	\$ 199.00	
1016398	Calif Gold 1/4"	Ton	\$ 82.00	Decorative Rocks
1000945	Calif Gold 3/4"	Ton	\$ 75.00	
1000944	Calif Gold 3/8"	Ton	\$ 75.00	
1005362	Cobbles 1 1/2"	Ton	\$ 166.00	
1000950	Cobbles 2-4"	Ton	\$ 166.00	
1000951	Cobbles 4-8"	Ton	\$ 166.00	
1004103	Coral Sea 1/2"	Ton	\$ 580.00	You may go to www.graniterock.com
610	Decomposed Granite	Ton	\$ 75.00	to use our online Calculator
1000937	Desert Amber 3/4"	Ton	\$ 155.00	to compute quantities needed!
1017045	Mex Pebble La Paz 1/8-1/4	Ton	\$ 363.00	
1017038	Mex Pebble La Paz 1/4-1/2	Ton	\$ 363.00	
1018325	Multi Colored Cobble	Ton	\$ 402.00	
1000954	Pixi/Pami 3/8"	Ton	\$ 600.00	
1000955	Pixi/Pami 3/4"	Ton	\$ 600.00	
1008125	Pixi/Pami Cobble	Ton	\$ 417.00	



1000934	Yuba Quartz 3/8"	Ton	\$ 116.00	
1000933	Yuba Quartz 3/4"	Ton	\$ 116.00	
1015719	Cedar Chips (Premium)	Cu Yd	\$ 60.00	Ground Covers & Soils
1000949	Fir Small Deco Bark	Cu Yd	\$ 85.00	
1000967	Gorilla Hair	Cu Yd	\$ 53.00	
1000964	Fir Walk on bark	Cu Yd	\$ 65.00	
1420420	Happy Mix	Cu Yd	\$ 85.00	Sold by yard only
1022840	Organic Compost	Ton	\$ 85.00	Sold by the TON
1018264	50/50 Blend	Ton	\$ 99.00	Sold by the TON (50%Soil&50%Org.Compost)
1019005	Beach Lava Stone 1/2-1" 50#	Sack	\$ 71.00	Sacked Products
1017824	Beach Lava Stone 1-2" 50#	Sack	\$ 71.00	
1017825	Beach Lava Stone 2-4" 50#	Sack	\$ 71.00	
1014802	La Paz 3/8 - 5/8" 75#	Sack	\$15	
1015024	Mexican Pebble Blk 1/2-1" 75#	Sack	\$ 17.85	0
1010455	Mexican Pebble Blk 1-2" 75#	Sack	\$ 17.85	
1010457	Mexican Pebble Blk 2-3" 75#	Sack	\$ 17.85	
1015025	Mexican Pebble Blk 3-5" 75#	Sack	\$ 15.00	
1000652	Granitepatch 50#	Sack	\$ 15.30	
Revised as of 03/14/2022				

HANA GARDENS - DEL REY OAKS			Delivery Rates		
901 Angelus Way Del Rey Oaks, CA 93940 831-920-1231 www.hanagardens.com			Loads greater than 5 tons are priced at an hourly rate. Del Rey Oaks, Seaside \$55 Monterey, Pasadera, York Rd, Marina, PG \$90 Carmel, Pebble Beach, Salinas, Corral de Tierra \$105 Carmel Valley to CV Village \$130 min Past CV Village, Santa Lucia Preserve, Big Sur, Hollister Hourly Rate		
Delivery Information					
No minimum - Please schedule 2 days in advance. Standard Dump Truck - 20 CYD bark, 5 tons rock. Transfer Truck - 23 tons rock.			Hourly rate as follows: Standard dump \$95/hr, Transfer \$130/hr		
Bulk material sold in self-serve quantities are priced as follows. We provide the bags, you fill them!					
1 BAG = 33 Gal. Heavy Duty Contractor Bag			1 SACK = 0.5 CF Poly Sand Bag		
Bark	Bag Price	CYD Price	Gravel, Sand, & Aggregates	Sack Price	Ton Price
Mini Bark, 1/8"-3/8"	\$15.99	\$77	1/4" California Gold Gravel	\$6.49	\$75.00
Small Bark, 1/4"-3/4"	\$15.99	\$77	3/8" California Gold Gravel	\$6.49	\$75.00
Medium Bark, 3/4"-1.5"	\$15.99	\$77	3/4" California Gold Rock	\$6.49	\$75.00
Walk On Bark	\$14.99	\$60	DG	\$5.49	\$75.00
Cedar Woodchips	\$13.99	\$58	3/8" Hollister Pea Gravel	\$4.99	\$53.00
Mahogany Woodchips	\$11.99	\$46	3/4" Hollister Rock	\$4.99	\$53.00
Gorilla Hair	\$10.99	\$42	River Cobbles	\$7.49	\$199.00
Redwood Sawdust	\$9.99	\$40			
Soil	1/2 Bag Price	CYD Price	3/4" Crushed Drain Rock	\$4.99	\$58.00
Organic Compost	\$5.49	\$43	Recycled Base Rock Class II	\$3.49	\$32.00
Topsoil	\$7.49	\$57	Granite Dust	\$4.99	\$59.00
Premium Planting Mix	\$8.00	\$65			
Happy Hippie Potting Mix	\$10.99	\$98			
Rock	LB Price	Ton Price	Flagstone	LB Price	Ton Price
Baja Cresta Stone	\$0.32	\$330	Antique Brown	\$0.41	\$754.00
Carmel Ledge Stone	\$0.40	\$640	Autumn Gold Quartzite	\$0.41	\$765.00
Old Mission Cobbles	\$0.28	\$280	Bluestone	\$0.53	\$895.00
Grey Cobbles	\$0.28	\$280	Buckskin Quartzite	\$0.45	\$695.00
Holle Fieldstone	\$0.28	\$280	Cherokee Red Sandstone	\$0.34	\$625.00
Mexican Beach Pebbles	\$0.34	\$380	Classic Oak Sandstone	\$0.34	\$625.00
Mountain Gate Boulders	\$0.34	\$380	Fish Creek Brown Quartzite	\$0.41	\$695.00
Mule Creek Rock	\$0.38	\$380	French Vanilla	\$0.39	\$665.00
Napa Stone	\$0.34	\$380	Pink Oak Sandstone	\$0.34	\$625.00
Paskenta Blue Stone	\$0.34	\$380	Storm Mountain Quartzite	\$0.39	\$665.00
Sierra Granite Boulders	\$0.38	\$380			
Sonoma Fieldstone	\$0.15	\$150			
Bagged Products	Size	Price			
#16 Kiln Dry Silica Sand	100 LB	\$12.79			
#30 Mesh Silica Sand	100 LB	\$6.49			
Erosion Control Sand	50 LB	\$3.99			
Concrete Mix	60 LB	\$4.69			
Fence Post Mix	60 LB	\$3.25			
Portland Cement Mix	47 LB	\$6.99			
Cold Patch Asphalt	60 LB	\$18.79			

We reserve the right to change or modify pricing at any time. Material availability subject to stock on hand.
Revised 03/15/22

ADMINISTRATIVE COMMITTEE

4. APPROVE EXPENDITURE OF BUDGETED FUNDS TO CORPORATION SERVICE COMPANY – DOCUMENT RECORDING FEES

Meeting Date:	April 11, 2022	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Recording Fees 26-05-781900
Prepared By:	Stephanie Locke	Cost Estimate:	\$24,000 (partially reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022, and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Permit applications have increased 30% over last fiscal year, and the budget for electronic deed restriction recording during Fiscal Year 2021-22 was insufficient. The Board approved a budget increase of \$24,000 during the mid-year budget review. Electronic recording costs less than the District's former method of transmitting documents via courier to the Monterey County Recorder's Office. Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records and limitations on use, Well Confirmation of Exemptions, Water Distribution System Permits, and notices of non-compliance/compliance and removal.

Corporation Service Company (the recording vendor) requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. Staff is seeking approval to expend the additional \$24,000 of budgeted funds for document recording during Fiscal Year 2021-2022.

RECOMMENDATION: The Administrative Committee should recommend that the Board approve the expenditure of \$24,000 for recording fees for Fiscal Year 2021-2022.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure were approved in the mid-year budget adjustments for Fiscal Year 2021-2022.

EXHIBITS

None

ADMINISTRATIVE COMMITTEE

5. DECLARATION OF SURPLUS ASSETS

Meeting Date:	April 11, 2022	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: In accordance with Article 16, Section 6 of the California Constitution, the Monterey Peninsula Water Management District (District), as a public entity, may dispose of property that it no longer needs provided that such property is transferred for fair and adequate value. The District may establish its own internal controls to ensure that value is accurately assessed. In the event the excess property has no value, the District may establish its own rules and protocol for disposal. On July 21, 2003, the Board of Directors adopted a Policy Regarding Disposal of Surplus Property. The guidelines set forth in the District's policy state that Surplus District property that is determined to have no value may be donated to a non-profit organization that is willing to accept it or disposed of at a landfill or by other appropriate manner. Items listed on **Exhibit 5-A** have been determined to be of no value and needs to be declared as surplus.

RECOMMENDATION: The Administrative Committee should recommend that the Board declare the items listed on **Exhibit 5-A** as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District.

EXHIBIT

5-A Surplus List

EXHIBIT 5-A

	<u>DESCRIPTION</u>	<u>SERIAL NO.</u>
1	Chainsaw: Stihl Pro MS260	0000 967 3697 SAL
2	Reliance Electrical Pump/Duty Master AC Motor Model #: P25G3704L	1971089616
3	Reliance Electrical Pump/Duty Master AC Motor Model #: P21G2702E	(no serial tag)
4	Pentax Total Station (PTS-10)	741754
5	Tonneau Cover	N/A
6	Netgear Router (2 qty)	N/A
7	Computer keyboard	N/A
8	Pentax Charger	N/A
9	Data Logger	N/A
10	Two-line speaker phone	N/A
11	Norstar telephone	N/A
12	Fax ATA router	N/A
13	Microphones and cables (3 qty)	N/A
14	Tape recorder	N/A
15	Cables and computer chargers (various)	N/A
16	Tripplite battery backups (qty 2)	N/A
17	Tripplite APC battery backups (qty 3)	N/A
18	Norstar modules (qty 4)	N/A
19	Desktop scanner	N/A
20	HP laptop	584037-001
21	Gateway laptop	31210830934
22	Smithroot battery charger	25312
23	HP printer CP2025 color laserjet	CNBST00005
24	ASUS monitor	D7LMTF227863
25	HUMAX Digital video recorder	T800 (Model No.)
26	Samsung monitor	MY24H9LB500271D
27	Planar monitor	25B231700095
28	Samsung monitor	HU24HCGQ600309F
29	LG monitor	404KGTV91025
30	LG monitor	905NDJX7N844
31	T5 Flushmeter	N/A
32	Hard drive	16244041700218
33	Acer monitor	04803705542
34	Staples mini shredder	FK11018781
35	Server	ASO847231132
36	Server	ASO846231491
37	Memotec	00708
38	Desk chair	N/A
39	Server rack and shelving	N/A

ADMINISTRATIVE COMMITTEE

6. CONSIDER ADOPTION OF TREASURER'S REPORT FOR FEBRUARY 2022

Meeting Date:	April 11, 2022	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on April 11, 2022 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Exhibit 6-A comprises the Treasurer's Report for February 2022. Exhibit 6-B and Exhibit 6-C are listings of check disbursements for the period February 1-28, 2022. Checks, virtual checks (AP Automation), direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,325,303.80. There were \$625.00 conservation rebates paid out during the current period. Exhibit 6-D reflects the unaudited version of the financial statements for the month ending February 28, 2022.

RECOMMENDATION: The Administrative Committee should recommend that the Board adopt the February 2022 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 6-A** Treasurer's Report
- 6-B** Listing of Cash Disbursements-Regular
- 6-C** Listing of Cash Disbursements-Payroll
- 6-D** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR FEBRUARY 2022**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Multi-Bank Securities</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$804,469.47	\$5,347,078.52	\$10,640,036.42	\$3,422,888.14	\$20,214,472.55	\$11,932.40
Fee Deposits		2,186,102.22			2,186,102.22	472,433.85
MoCo Tax & WS Chg Installment Pymt					0.00	
Interest Received				4,283.90	4,283.90	
Transfer - Checking/LAIF					0.00	
Transfer - Money Market/LAIF					0.00	
Transfer - Money Market/Checking	1,000,000.00	(1,000,000.00)			0.00	
Transfer - Money Market/Multi-Bank					0.00	
Transfer to CAWD					0.00	
Voided Checks		225.00			225.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Other	(857.50)				(857.50)	
Credit Card Fees	(1,073.92)				(1,073.92)	
Returned Deposits	-				0.00	
Payroll Tax/Benefit Deposits	(93,411.74)				(93,411.74)	
Payroll Checks/Direct Deposits	(130,409.19)				(130,409.19)	
General Checks	(4,423.16)				(4,423.16)	
Bank Draft Payments	(9,670.80)				(9,670.80)	
AP Automation Payments	(1,085,457.49)				(1,085,457.49)	
Ending Balance	\$479,165.67	\$6,533,405.74	\$10,640,036.42	\$3,427,172.04	\$21,079,779.87	\$484,366.25

EXHIBIT 6-B

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Check Report

By Check Number

Date Range: 02/01/2022 - 02/28/2022



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
Payment Type: Regular						
04349	American Water Resources Assoc.	02/03/2022	Regular	0.00	179.00	40634
00758	FedEx	02/03/2022	Regular	0.00	2,055.63	40635
00253	AT&T	02/10/2022	Regular	0.00	881.40	40636
05370	California Secretary of State	02/10/2022	Regular	0.00	1.50	40637
01003	Department of Industrial Relations	02/10/2022	Regular	0.00	225.00	40638
00758	FedEx	02/10/2022	Regular	0.00	205.63	40639
06746	POSTMASTER	02/10/2022	Regular	0.00	250.00	40640
Total Regular:				0.00	3,798.16	

Check Report

Date Range: 02/01/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
00249	A.G. Davi, LTD	02/02/2022	Virtual Payment	0.00	790.00	APA000200
14567	Applicant Information	02/02/2022	Virtual Payment	0.00	99.48	APA000201
12601	Carmel Valley Ace Hardware	02/02/2022	Virtual Payment	0.00	22.28	APA000202
18734	DeVeera Inc.	02/02/2022	Virtual Payment	0.00	7,834.90	APA000203
12655	Graphicsmiths	02/02/2022	Virtual Payment	0.00	160.00	APA000204
04717	Inder Osahan	02/02/2022	Virtual Payment	0.00	1,332.00	APA000205
00222	M.J. Murphy	02/02/2022	Virtual Payment	0.00	16.15	APA000206
00259	Marina Coast Water District	02/02/2022	Virtual Payment	0.00	1,151.83	APA000207
07418	McMaster-Carr	02/02/2022	Virtual Payment	0.00	47.44	APA000208
00118	Monterey Bay Carpet & Janitorial Svc	02/02/2022	Virtual Payment	0.00	1,260.00	APA000209
00274	Monterey One Water	02/02/2022	Virtual Payment	0.00	864,979.45	APA000210
13396	Navia Benefit Solutions, Inc.	02/02/2022	Virtual Payment	0.00	778.00	APA000211
00755	Peninsula Welding Supply, Inc.	02/02/2022	Virtual Payment	0.00	64.50	APA000212
00262	Pure H2O	02/02/2022	Virtual Payment	0.00	65.54	APA000213
20185	The Marketing Department, Inc.	02/02/2022	Virtual Payment	0.00	10,975.60	APA000214
17965	The Maynard Group	02/02/2022	Virtual Payment	0.00	1,525.35	APA000215
00203	ThyssenKrup Elevator	02/02/2022	Virtual Payment	0.00	686.64	APA000216
00207	Universal Staffing Inc.	02/02/2022	Virtual Payment	0.00	972.80	APA000217
01000	A&B Fire Protection & Safety, Inc.	02/10/2022	Virtual Payment	0.00	317.17	APA000218
00010	Access Monterey Peninsula	02/10/2022	Virtual Payment	0.00	1,750.00	APA000277
00983	Beverly Chaney	02/10/2022	Virtual Payment	0.00	63.00	APA000278
01001	CDW Government	02/10/2022	Virtual Payment	0.00	745.78	APA000279
12655	Graphicsmiths	02/10/2022	Virtual Payment	0.00	301.60	APA000280
09927	Hach Company	02/10/2022	Virtual Payment	0.00	2,082.31	APA000281
00083	Hayashi & Wayland Accountancy Corp.	02/10/2022	Virtual Payment	0.00	11,500.00	APA000282
22159	Joel Pablo	02/10/2022	Virtual Payment	0.00	43.00	APA000283
00094	John Arriaga	02/10/2022	Virtual Payment	0.00	3,200.00	APA000284
06999	KBA Docusys	02/10/2022	Virtual Payment	0.00	18,138.36	APA000285
05830	Larry Hampson	02/10/2022	Virtual Payment	0.00	1,010.56	APA000286
00222	M.J. Murphy	02/10/2022	Virtual Payment	0.00	62.11	APA000287
00242	MBAS	02/10/2022	Virtual Payment	0.00	1,295.00	APA000288
07418	McMaster-Carr	02/10/2022	Virtual Payment	0.00	134.62	APA000289
19448	Monroe Stone Insurance Solutions, Inc.	02/10/2022	Virtual Payment	0.00	29.75	APA000290
00274	Monterey One Water	02/10/2022	Virtual Payment	0.00	204.61	APA000291
00154	Peninsula Messenger Service	02/10/2022	Virtual Payment	0.00	713.00	APA000292
13430	Premiere Global Services	02/10/2022	Virtual Payment	0.00	17.35	APA000293
00176	Sentry Alarm Systems	02/10/2022	Virtual Payment	0.00	160.16	APA000294
04709	Sherron Forsgren	02/10/2022	Virtual Payment	0.00	976.80	APA000295
19700	Shute, Mihaly & Weinberger LLP	02/10/2022	Virtual Payment	0.00	1,701.00	APA000296
04719	Telit IoT Platforms, LLC	02/10/2022	Virtual Payment	0.00	1,137.08	APA000297
09425	The Ferguson Group LLC	02/10/2022	Virtual Payment	0.00	8,000.00	APA000298
00024	Three Amigos Pest Control DBA Central Coast Exte	02/10/2022	Virtual Payment	0.00	104.00	APA000299
00225	Trowbridge Enterprises Inc.	02/10/2022	Virtual Payment	0.00	216.99	APA000300
00207	Universal Staffing Inc.	02/10/2022	Virtual Payment	0.00	972.80	APA000301
00271	UPEC, Local 792	02/10/2022	Virtual Payment	0.00	970.00	APA000302
04707	VertiGIS	02/10/2022	Virtual Payment	0.00	5,464.00	APA000303
20230	Zoom Video Communications Inc	02/10/2022	Virtual Payment	0.00	448.69	APA000304
00763	ACWA-JPIA	02/17/2022	Virtual Payment	0.00	313.98	APA000306
00767	AFLAC	02/17/2022	Virtual Payment	0.00	869.48	APA000307
01188	Alhambra	02/17/2022	Virtual Payment	0.00	119.10	APA000308
01015	American Lock & Key	02/17/2022	Virtual Payment	0.00	23.49	APA000309
00028	Colantuono, Highsmith, & Whatley, PC	02/17/2022	Virtual Payment	0.00	11,286.50	APA000310
06001	Cypress Coast Ford	02/17/2022	Virtual Payment	0.00	179.73	APA000311
18734	DeVeera Inc.	02/17/2022	Virtual Payment	0.00	187.41	APA000312
02660	Forestry Suppliers Inc.	02/17/2022	Virtual Payment	0.00	337.26	APA000313
00986	Henrietta Stern	02/17/2022	Virtual Payment	0.00	1,332.00	APA000314
08828	Johnson Construction Enterprise LLC	02/17/2022	Virtual Payment	0.00	750.00	APA000315
00022	Joseph T. King	02/17/2022	Virtual Payment	0.00	2,030.00	APA000316
05830	Larry Hampson	02/17/2022	Virtual Payment	0.00	912.30	APA000317
13431	Lynx Technologies, Inc	02/17/2022	Virtual Payment	0.00	2,625.00	APA000318

Check Report

Date Range: 02/01/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13396	Navia Benefit Solutions, Inc.	02/17/2022	Virtual Payment	0.00	700.83	APA000319
05053	Pacific Smog	02/17/2022	Virtual Payment	0.00	39.75	APA000320
00755	Peninsula Welding Supply, Inc.	02/17/2022	Virtual Payment	0.00	65.69	APA000321
18739	Reiff Manufacturing	02/17/2022	Virtual Payment	0.00	40,350.00	APA000322
00176	Sentry Alarm Systems	02/17/2022	Virtual Payment	0.00	125.50	APA000323
02838	Solinst Canada Ltd	02/17/2022	Virtual Payment	0.00	1,292.00	APA000324
04719	Telit Io T Platforms, LLC	02/17/2022	Virtual Payment	0.00	244.25	APA000325
09351	Tetra Tech, Inc.	02/17/2022	Virtual Payment	0.00	5,338.83	APA000326
00207	Universal Staffing Inc.	02/17/2022	Virtual Payment	0.00	972.80	APA000327
04348	Water Education Foundation	02/17/2022	Virtual Payment	0.00	1,000.00	APA000328
01015	American Lock & Key	02/24/2022	Virtual Payment	0.00	39.88	APA000329
00760	Andy Bell	02/24/2022	Virtual Payment	0.00	631.00	APA000330
00281	CoreLogic Information Solutions, Inc.	02/24/2022	Virtual Payment	0.00	1,488.56	APA000331
04041	Cynthia Schmidlin	02/24/2022	Virtual Payment	0.00	948.63	APA000332
00046	De Lay & Laredo	02/24/2022	Virtual Payment	0.00	27,808.20	APA000333
00192	Extra Space Storage	02/24/2022	Virtual Payment	0.00	973.00	APA000334
00758	FedEx	02/24/2022	Virtual Payment	0.00	201.25	APA000335
02656	Graniterock	02/24/2022	Virtual Payment	0.00	172.61	APA000336
00277	Home Depot Credit Services	02/24/2022	Virtual Payment	0.00	229.88	APA000337
03857	Joe Oliver	02/24/2022	Virtual Payment	0.00	1,332.00	APA000338
22332	Leigh & Clare Rodney	02/24/2022	Virtual Payment	0.00	640.16	APA000339
00222	M.J. Murphy	02/24/2022	Virtual Payment	0.00	102.91	APA000340
13396	Navia Benefit Solutions, Inc.	02/24/2022	Virtual Payment	0.00	700.83	APA000341
07627	Purchase Power	02/24/2022	Virtual Payment	0.00	500.00	APA000342
13394	Regional Government Services	02/24/2022	Virtual Payment	0.00	1,458.30	APA000343
09425	The Ferguson Group LLC	02/24/2022	Virtual Payment	0.00	72.89	APA000344
20185	The Marketing Department, Inc.	02/24/2022	Virtual Payment	0.00	12,750.00	APA000345
00024	Three Amigos Pest Control DBA Central Coast Ext	02/24/2022	Virtual Payment	0.00	104.00	APA000346
00225	Trowbridge Enterprises Inc.	02/24/2022	Virtual Payment	0.00	350.63	APA000347
00269	U.S. Bank	02/24/2022	Virtual Payment	0.00	8,795.16	APA000348
08105	Yolanda Munoz	02/24/2022	Virtual Payment	0.00	540.00	APA000349
Total Virtual Payment:				0.00	1,085,457.49	

Check Report

Date Range: 02/01/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
00993	Harris Court Business Park	02/25/2022	Bank Draft	0.00	-400.14	DFT0002184
00993	Harris Court Business Park	02/25/2022	Bank Draft	0.00	-364.38	DFT0002185
00252	Cal-Am Water	02/03/2022	Bank Draft	0.00	137.78	DFT0002233
00252	Cal-Am Water	02/03/2022	Bank Draft	0.00	80.57	DFT0002234
00277	Home Depot Credit Services	02/03/2022	Bank Draft	0.00	118.92	DFT0002235
00282	PG&E	02/03/2022	Bank Draft	0.00	10.52	DFT0002236
00266	I.R.S.	02/11/2022	Bank Draft	0.00	12,670.44	DFT0002238
00266	I.R.S.	02/11/2022	Bank Draft	0.00	2,629.10	DFT0002239
00267	Employment Development Dept.	02/11/2022	Bank Draft	0.00	5,203.55	DFT0002240
00266	I.R.S.	02/11/2022	Bank Draft	0.00	487.34	DFT0002241
00252	Cal-Am Water	02/10/2022	Bank Draft	0.00	162.17	DFT0002242
00282	PG&E	02/10/2022	Bank Draft	0.00	37.34	DFT0002243
00282	PG&E	02/10/2022	Bank Draft	0.00	25.39	DFT0002244
18163	Wex Bank	02/10/2022	Bank Draft	0.00	1,937.22	DFT0002245
00769	Laborers Trust Fund of Northern CA	02/10/2022	Bank Draft	0.00	26,859.00	DFT0002246
00267	Employment Development Dept.	02/17/2022	Bank Draft	0.00	450.00	DFT0002248
06268	Comcast	02/17/2022	Bank Draft	0.00	254.20	DFT0002249
00277	Home Depot Credit Services	02/17/2022	Bank Draft	0.00	66.03	DFT0002250
00277	Home Depot Credit Services	02/17/2022	Bank Draft	0.00	-66.03	DFT0002250
00282	PG&E	02/17/2022	Bank Draft	0.00	1,525.22	DFT0002251
00282	PG&E	02/17/2022	Bank Draft	0.00	10.51	DFT0002252
00266	I.R.S.	02/17/2022	Bank Draft	0.00	55.02	DFT0002253
00266	I.R.S.	02/17/2022	Bank Draft	0.00	86.14	DFT0002254
00266	I.R.S.	02/17/2022	Bank Draft	0.00	368.28	DFT0002255
00266	I.R.S.	02/25/2022	Bank Draft	0.00	12,615.27	DFT0002257
00266	I.R.S.	02/25/2022	Bank Draft	0.00	2,624.44	DFT0002258
00267	Employment Development Dept.	02/25/2022	Bank Draft	0.00	5,209.36	DFT0002259
00266	I.R.S.	02/25/2022	Bank Draft	0.00	518.14	DFT0002260
00277	Home Depot Credit Services	02/24/2022	Bank Draft	0.00	64.82	DFT0002261
00282	PG&E	02/24/2022	Bank Draft	0.00	1,932.96	DFT0002262
00282	PG&E	02/24/2022	Bank Draft	0.00	1,504.48	DFT0002263
00221	Verizon Wireless	02/24/2022	Bank Draft	0.00	1,273.72	DFT0002264
00768	ICMA	02/25/2022	Bank Draft	0.00	4,151.59	DFT0002267
00766	Standard Insurance Company	02/24/2022	Bank Draft	0.00	1,359.50	DFT0002275
00768	ICMA	02/11/2022	Bank Draft	0.00	3,901.59	DFT0002280
00256	PERS Retirement	02/15/2022	Bank Draft	0.00	15,582.48	DFT0002281
Total Bank Draft:				0.00	103,082.54	

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	7	0.00	3,798.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	40	36	0.00	103,082.54
EFT's	0	0	0.00	0.00
Virtual Payments	142	91	0.00	1,085,457.49
	194	134	0.00	1,192,338.19

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
Payment Type: Virtual Payment						
22001	Anita Melvin	02/17/2022	Virtual Payment	0.00	625.00	APA000305
Total Virtual Payment:				0.00	625.00	

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	1	1	0.00	625.00
	1	1	0.00	625.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	7	0.00	3,798.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	40	36	0.00	103,082.54
EFT's	0	0	0.00	0.00
Virtual Payments	143	92	0.00	1,086,082.49
	195	135	0.00	1,192,963.19

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	2/2022	1,192,963.19
			1,192,963.19

EXHIBIT 6-C

Payroll Bank Transaction Report



Monterey Peninsula Water Management Dist

By Payment Number

Date: 2/1/2022 - 2/28/2022

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
6316	02/11/2022	Regular	1077	Pablo, Joel G	0.00	2,128.57	2,128.57
6317	02/11/2022	Regular	1024	Stoldt, David J	0.00	6,060.03	6,060.03
6318	02/11/2022	Regular	1044	Bennett, Corryn D	0.00	2,002.95	2,002.95
6319	02/11/2022	Regular	1078	Mossbacher, Simona F	0.00	2,194.22	2,194.22
6320	02/11/2022	Regular	1018	Prasad, Suresh	0.00	3,944.72	3,944.72
6321	02/11/2022	Regular	1019	Reyes, Sara C	0.00	2,013.52	2,013.52
6322	02/11/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,414.11	3,414.11
6323	02/11/2022	Regular	6063	Hampson, Larry M	0.00	2,422.30	2,422.30
6324	02/11/2022	Regular	1011	Lear, Jonathan P	0.00	4,369.60	4,369.60
6325	02/11/2022	Regular	1012	Lindberg, Thomas L	0.00	2,775.00	2,775.00
6326	02/11/2022	Regular	1080	Steinmetz, Cory S	0.00	2,253.70	2,253.70
6327	02/11/2022	Regular	1045	Atkins, Daniel N	0.00	2,239.43	2,239.43
6328	02/11/2022	Regular	1004	Chaney, Beverly M	0.00	2,789.97	2,789.97
6329	02/11/2022	Regular	1005	Christensen, Thomas T	0.00	3,816.86	3,816.86
6330	02/11/2022	Regular	1079	Gallagher, Riley M	0.00	2,493.07	2,493.07
6331	02/11/2022	Regular	1007	Hamilton, Cory R	0.00	2,359.24	2,359.24
6332	02/11/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	599.17	599.17
6333	02/11/2022	Regular	1048	Lumas, Eric M	0.00	2,022.29	2,022.29
6334	02/11/2022	Regular	1001	Bravo, Gabriela D	0.00	2,727.73	2,727.73
6335	02/11/2022	Regular	1076	Jakic, Tricia	0.00	2,564.69	2,564.69
6336	02/11/2022	Regular	1010	Kister, Stephanie L	0.00	2,679.17	2,679.17
6337	02/11/2022	Regular	1017	Locke, Stephanie L	0.00	3,597.39	3,597.39
6338	02/11/2022	Regular	1040	Smith, Kyle	0.00	2,580.12	2,580.12
6339	02/17/2022	Regular	7015	Adams, Mary L	0.00	239.07	239.07
6340	02/17/2022	Regular	7020	Anderson, Amy E	0.00	623.36	623.36
6341	02/17/2022	Regular	7019	Paul, Karen P	0.00	374.02	374.02
6342	02/17/2022	Regular	7018	Riley, George T	0.00	374.02	374.02
6343	02/25/2022	Regular	1077	Pablo, Joel G	0.00	2,128.58	2,128.58
6344	02/25/2022	Regular	1024	Stoldt, David J	0.00	6,060.03	6,060.03
6345	02/25/2022	Regular	1044	Bennett, Corryn D	0.00	2,002.95	2,002.95
6346	02/25/2022	Regular	1078	Mossbacher, Simona F	0.00	2,194.22	2,194.22
6347	02/25/2022	Regular	1018	Prasad, Suresh	0.00	3,944.72	3,944.72
6348	02/25/2022	Regular	1019	Reyes, Sara C	0.00	2,013.53	2,013.53
6349	02/25/2022	Regular	1042	Hamilton, Maureen C.	0.00	3,414.12	3,414.12
6350	02/25/2022	Regular	6063	Hampson, Larry M	0.00	2,867.97	2,867.97
6351	02/25/2022	Regular	1011	Lear, Jonathan P	0.00	4,369.61	4,369.61
6352	02/25/2022	Regular	1012	Lindberg, Thomas L	0.00	2,775.01	2,775.01
6353	02/25/2022	Regular	1080	Steinmetz, Cory S	0.00	2,084.30	2,084.30
6354	02/25/2022	Regular	1045	Atkins, Daniel N	0.00	2,126.46	2,126.46
6355	02/25/2022	Regular	1004	Chaney, Beverly M	0.00	2,789.97	2,789.97
6356	02/25/2022	Regular	1005	Christensen, Thomas T	0.00	3,816.87	3,816.87
6357	02/25/2022	Regular	1079	Gallagher, Riley M	0.00	2,334.74	2,334.74
6358	02/25/2022	Regular	1007	Hamilton, Cory R	0.00	2,359.25	2,359.25
6359	02/25/2022	Regular	6078	Kneemeyer, Cinthia A	0.00	219.79	219.79
6360	02/25/2022	Regular	1048	Lumas, Eric M	0.00	2,022.30	2,022.30
6361	02/25/2022	Regular	1001	Bravo, Gabriela D	0.00	2,727.75	2,727.75
6362	02/25/2022	Regular	1076	Jakic, Tricia	0.00	2,564.70	2,564.70
6363	02/25/2022	Regular	1010	Kister, Stephanie L	0.00	2,679.18	2,679.18
6364	02/25/2022	Regular	1017	Locke, Stephanie L	0.00	3,597.39	3,597.39
6365	02/25/2022	Regular	1040	Smith, Kyle	0.00	2,580.13	2,580.13
40641	02/17/2022	Regular	7009	Edwards, Alvin	703.28	0.00	703.28
40642	02/17/2022	Regular	7021	Malek, Safwat	374.02	0.00	374.02
Total:					1,077.30	129,331.89	130,409.19



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH FEBRUARY 28, 2022

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2021/2022 Year-to-Date Actual	FY 2021/2022 Annual Budget	Prior FY Year-to-Date Actual
REVENUES							
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,297,364	\$ 2,200,000	\$ 1,236,027
Water supply charge			-	-	2,031,182	3,400,000	2,028,469
User fees	763,109	296,836	177,582	1,237,528	3,506,149	5,000,000	3,654,297
Mitigation revenue	-			-	-	-	-
PWM Water Sales			792,459	792,459	6,297,547	9,828,000	2,891,512
Capacity fees			34,548	34,548	362,537	400,000	297,433
Permit fees	-	17,378		17,378	158,388	198,000	119,443
Investment income	-	-	-	-	10,012	130,000	11,078
Miscellaneous	-	-	-	-	19,120	15,000	9,862
Sub-total district revenues	763,109	314,214	1,004,590	2,081,913	13,682,299	21,171,000	10,248,122
Project reimbursements	-	-	-	-	1,137,317	1,802,100	713,224
Legal fee reimbursements		750		750	2,850	16,000	1,456
Grants	-	-	-	-	338,823	2,335,200	82,253
Recording fees		4,070		4,070	36,410	10,400	27,385
Sub-total reimbursements	-	4,820	-	4,820	1,515,400	4,163,700	824,318
From Reserves	-	-	-	-	-	4,269,000	-
Total revenues	763,109	319,034	1,004,590	2,086,733	15,197,699	29,603,700	11,072,440
EXPENDITURES							
Personnel:							
Salaries	70,519	37,727	82,534	190,780	1,694,174	2,611,200	1,622,535
Retirement	6,146	3,597	7,647	17,390	609,373	707,100	550,837
Unemployment Compensation	-	-	-	-	450	12,000	2,584
Auto Allowance	92	92	277	462	3,854	6,000	3,878
Deferred Compensation	151	151	454	757	6,321	10,000	6,193
Temporary Personnel	1,556	1,012	1,323	3,891	23,919	50,000	-
Workers Comp. Ins.	2,879	212	2,078	5,168	47,048	66,800	39,706
Employee Insurance	15,229	8,458	14,488	38,176	302,815	506,900	300,303
Medicare & FICA Taxes	1,408	654	1,409	3,470	29,846	43,600	31,030
Personnel Recruitment	-	-	-	-	743	3,000	-
Other benefits	40	26	34	100	1,478	2,000	1,478
Staff Development	-	125	-	125	1,825	32,800	3,101
Sub-total personnel costs	98,022	52,054	110,244	260,320	2,721,846	4,051,400	2,561,643
Services & Supplies:							
Board Member Comp	1,470	1,470	1,515	4,455	22,140	34,000	25,785
Board Expenses	168	109	143	421	2,856	8,000	4,073
Rent	1,012	253	953	2,218	16,894	24,200	17,040
Utilities	983	609	842	2,434	20,380	33,200	18,565
Telephone	1,669	925	1,002	3,596	29,249	50,000	35,208
Facility Maintenance	1,034	672	879	2,585	24,709	56,600	40,718
Bank Charges	773	502	432	1,706	22,318	15,000	11,600
Office Supplies	302	252	221	775	6,794	19,000	8,868
Courier Expense	312	266	203	781	4,734	6,000	3,031
Postage & Shipping	321	209	273	804	2,659	5,900	2,074
Equipment Lease	357	227	288	872	7,795	23,000	8,281
Equip. Repairs & Maintenance	386	251	328	964	1,870	7,000	1,621
Photocopy Expense				-			
Printing/Duplicating/Binding	1	0	1	2	2	500	59
IT Supplies/Services	3,501	2,276	2,976	8,752	196,444	231,000	175,030
Operating Supplies	893	1,354	-	2,247	17,078	16,700	2,425
Legal Services	3,333	3,624	4,373	11,329	192,753	400,000	175,396



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH FEBRUARY 28, 2022

	Mitigation	Conservation	Water Supply	Current Period Activity	FY 2021/2022 Year-to-Date Actual	FY 2021/2022 Annual Budget	Prior FY Year-to-Date Actual
Professional Fees	12,660	8,229	10,761	31,650	239,217	455,000	219,525
Transportation	2,509	25	561	3,096	22,923	30,000	13,938
Travel	27	-	-	27	3,483	19,600	3,247
Meeting Expenses	529	344	450	1,324	11,181	16,600	7,875
Insurance	4,461	2,900	3,792	11,153	89,271	134,000	67,121
Legal Notices	-	-	-	-	-	3,100	-
Membership Dues	400	260	340	1,000	31,744	35,400	30,112
Public Outreach	-	-	-	-	1,115	2,600	250
Assessors Administration Fee	-	-	-	-	-	30,000	-
Miscellaneous	-	-	-	-	387	3,100	386
Sub-total services & supplies costs	37,102	24,757	30,332	92,191	967,996	1,659,500	872,228
Project expenditures	114,802	6,025	810,646	931,473	9,848,397	21,755,000	7,463,787
Fixed assets	-	-	-	-	94,011	298,500	34,270
Contingencies	-	-	-	-	-	70,000	-
Election costs	-	-	-	-	-	-	-
Debt service: Principal	-	-	-	-	-	-	-
Debt service: Interest	-	-	2	2	52,387	230,000	62,231
Flood drought reserve	-	-	-	-	-	-	-
Capital equipment reserve	-	-	-	-	-	339,300	-
General fund balance	-	-	-	-	-	500,000	-
Debt Reserve	-	-	-	-	-	500,000	-
Pension reserve	-	-	-	-	-	100,000	-
OPEB reserve	-	-	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Sub-total other	114,802	6,025	810,648	931,475	9,994,795	23,892,800	7,560,288
Total expenditures	249,926	82,836	951,225	1,283,986	13,684,636	29,603,700	10,994,159
Excess (Deficiency) of revenues over expenditures	\$ 513,184	\$ 236,198	\$ 53,365	\$ 802,747	\$ 1,513,063	\$ -	\$ 78,280

ADMINISTRATIVE COMMITTEE**7. REPORT ON ACTIVITY/PROGRESS ON CONTRACTS OVER \$25,000**

Meeting Date:	April 11, 2022	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Attached for review is **Exhibit 7-A**, monthly status report on contracts over \$25,000 for the period February 2022. This status report is provided for information only, no action is required.

EXHIBIT**7-A** Status on District Open Contracts (over \$25k)

EXHIBIT 7-A

**Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2022**

Contract	Description	Date Authorized	Contract Amount	Prior Period		Total		Expected Completion	Current Period Acitivity	P.O. Number
				Expended To Date	Current Period Spending	Expended To Date	Expected Completion			
1	Montgomery & Associates	Annual Groundwater Modeling support	11/15/2021	\$ 50,000.00	\$ -	\$ 1,449.00	\$ 1,449.00		Current period billing for groundwater monitoring support	PO02849
2	DUDEK	Grant administration services for the Proposition 1 IRWM Implementation	12/14/2020	\$ 114,960.00	\$ -	\$ 14,192.50	\$ 14,192.50		Current period billing for Prop 1 IRWM grant administration services	PO02847
3	Shute, Mihaly & Weinberger LLP	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 50,000.00	\$ 1,701.00		\$ 1,701.00			PO02843
4	Reiff Manufacturing	Quarantine tanks with for the Sleepy Hollow steelhead facility	10/18/2022	\$ 48,000.00	\$ 40,350.00		\$ 40,350.00			PO02824
5	Psomas	Measure J/Rule 19.8 MPWMD Survey Services	9/20/2021	\$ 28,000.00	\$ 25,308.49	\$ 591.51	\$ 25,900.00		Current period billing for LAFCO Measure J survey services	PO02791
6	Hayashi & Wayland	Audit services	6/15/2020	\$ 69,500.00	\$ 54,065.80	\$ 11,500.00	\$ 65,565.80		Current period billing for auditing services	PO02783
7	Regional Government Services	Human Resouces contractual services	6/21/2021	\$ 70,000.00	\$ 21,616.40	\$ 4,635.75	\$ 26,252.15		Current period billing for HR services	PO02698
8	The Marketing Department	Outreach Consultant Contract FY 2021/2022	6/21/2021	\$ 51,000.00	\$ 21,250.00	\$ 4,250.00	\$ 25,500.00		Current period retainer billing for outreach services	PO02696
9	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	6/21/2021	\$ 67,500.00	\$ 11,785.12		\$ 11,785.12			PO02693
10	DeVeera Inc.	Dell PE R740XD Series Server (2)	6/21/2021	\$ 60,000.00	\$ -		\$ -			PO02666
11	Zim Industries, Inc.	ASR 1 Rehabilitation	2/25/2021	\$ 113,350.00	\$ 106,277.25		\$ 106,277.25			PO02650
12	DeVeera Inc.	BDR Datto Services Contract FY 2021/2022	6/21/2021	\$ 26,352.00	\$ 15,372.00	\$ 2,196.00	\$ 17,568.00		Current period billing for IT backup services	PO02646
13	DeVeera Inc.	IT Managed Services Contract for FY 2021/2022	6/21/2021	\$ 58,728.00	\$ 34,253.80	\$ 4,893.40	\$ 39,147.20		Current period billing for IT managed services	PO02647
14	The Ferguson Group LLC	2021-22 - Legislative and Administrative Services	6/21/2021	\$ 99,500.00	\$ 56,593.85	\$ 8,064.73	\$ 64,658.58		Current period retainer billing	PO02645
15	JEA & Associates	Legislative and Administrative Services	6/21/2021	\$ 43,400.00	\$ 22,400.00	\$ 3,200.00	\$ 25,600.00		Current period retainer billing	PO02644
16	Lynx Technologies, Inc	Geographic Information Systems contractual services	6/21/2021	\$ 35,000.00	\$ 8,150.00		\$ 8,150.00			PO02637
17	Pueblo Water Resources, Inc.	ASR Operations Support	6/21/2021	\$ 75,000.00	\$ 53,807.14		\$ 53,807.14			PO02630
18	MBAS	ASR Water Quality	6/21/2021	\$ 40,000.00	\$ 35,417.50	\$ 1,295.00	\$ 36,712.50		Current period billing related to ASR water quality testing	PO02627
19	Monterey One Water	PWM Deep Injection Well #4 Design/Construction	9/21/2020	\$ 4,070,000.00	\$ 1,109,051.76		\$ 1,109,051.76			PO02604
20	Goodin, MacBride, Squeri & Day, LLP	Legal Fee Related MPWSP	4/1/2021	\$ 50,000.00	\$ 29,848.31		\$ 29,848.31			PO02601
21	Local Agency Formation Commission (LAFCO) of Monterey County	Measure J/Rule 19.8 MPWMD LAFCO Application Procces	5/17/2021	\$ 232,800.00	\$ 198,117.23		\$ 198,117.23			PO02598
22	FISHBIO	Carmel River Fish Weir	8/17/2020	\$ 130,000.00	\$ 126,799.07		\$ 126,799.07			PO02586
23	Shute, Mihaly & Weinberger LLP	Measure J CEQA Litigation Legal Services	12/23/2020	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57			PO02490
24	De Lay & Laredo	Measure J/Rule 19.8 3rd Party Operations Phase II	12/16/2019	\$ 87,000.00	\$ 18,690.50		\$ 18,690.50			PO02398
25	Weston Solutions, Inc.	UXO Support Services	6/15/2020	\$ 26,378.70	\$ 5,677.76		\$ 5,677.76			PO02371
26	Denise Duffy & Assoc. Inc.	CEQA addendum for ASR Parallel Pipeline	4/20/2020	\$ 28,567.00	\$ 25,970.44		\$ 25,970.44			PO02363
27	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/MAI Services	6/15/2020	\$ 120,000.00	\$ 76,032.00		\$ 76,032.00			PO02316

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2022

Contract	Description	Date Authorized	Contract Amount	Prior Period		Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
				Expended To Date	Current Period					
28	De Lay & Laredo	Measure J/Rule 19.8 Appraisal/Rate Study Phase II	12/16/2019	\$ 200,000.00	\$ 188,683.75		\$ 188,683.75			PO02282
29	De Lay & Laredo	Measure J/Rule 19.8 Operations Plan - Phase II	12/16/2019	\$ 145,000.00	\$ 62,077.50		\$ 62,077.50			PO02281
30	De Lay & Laredo	Measure J/Rule 19.8 CEQA Services Consultant	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54			PO02273
31	Rutan & Tucker, LLP	Rule 19.8 Eminent Domain Legal Services - Phase II	12/16/2019	\$ 200,000.00	\$ 167,535.44		\$ 167,535.44			PO02236
32	Norton Rose Fulbright	Cal-Am Desal Structuring & Financing Order	4/20/2015	\$ 307,103.13	\$ 38,557.29		\$ 38,557.29			PO02197
33	Pueblo Water Resources, Inc.	ASR SMWTF Engineering Services During Construction	10/21/2019	\$ 148,100.00	\$ 142,709.87		\$ 142,709.87			PO02163
34	U.S. Bank Equipment Finance	Copier machine leasing - 60 months	7/15/2019	\$ 52,300.00	\$ 25,400.12	\$ 871.81	\$ 26,271.93	6/30/2024	Current period billing for photocopy machine lease	PO02108
35	Monterey One Water	Supplemental EIR Costs for PWM Expansion Project	3/18/2019	\$ 750,000.00	\$ 731,336.70		\$ 731,336.70			PO02095
36	Monterey One Water	Pre-Construction Costs for PWM Expansion Project	11/13/2017	\$ 360,000.00	\$ 312,617.94		\$ 312,617.94			PO02094
37	DUDEK	Consulting Services for Prop 1 grant proposal	4/15/2019	\$ 95,600.00	\$ 94,315.05		\$ 94,315.05			PO01986
38	Denise Duffy & Associates	Consulting Services IRWM plan update	12/17/2018	\$ 55,000.00	\$ 53,322.32		\$ 53,322.32			PO01985
39	Tetra Tech, Inc.	Engineering services Sleepy Hollow Facility Upgrade	7/16/2018	\$ 30,000.00	\$ 26,878.87		\$ 26,878.87			PO01880
40	Colantuono, Highsmith, & Whatley, PC	Legal Services for MCWD vs PUC Matter for FY 2018-2019	7/1/2018	\$ 60,000.00	\$ 54,628.80		\$ 54,628.80	6/30/2022		PO01874
41	Ecology Action of Santa Cruz	IRWM HEART Grant	4/16/2018	\$ 152,600.00	\$ 86,362.33		\$ 86,362.33			PO01824
42	Pueblo Water Resources, Inc.	ASR Backflush Basin Expansion, CM services	7/16/2018	\$ 96,034.00	\$ 68,919.39		\$ 68,919.39			PO01778
43	Rural Community Assistance Corporation	IRWM DAC Needs Assessment	4/16/2018	\$ 100,000.00	\$ 99,250.00		\$ 99,250.00			PO01777
44	Mercer-Fraser Company	Sleepy Hollow Intake upgrade project	7/16/2018	\$ 2,075,000.00	\$ 1,944,949.80	\$ 93,755.91	\$ 2,038,705.71		Current period billing for SH facility intake upgrade construction	PO01726
45	Colantuono, Highsmith, & Whatley, PC	MPTA Legal Matter	7/1/2018	\$ 50,000.00	\$ 39,964.43		\$ 39,964.43			PO01707
46	Pueblo Water Resources, Inc.	Seaside Groundwater Basin Geochemical Study	1/24/2018	\$ 68,679.00	\$ 57,910.25	\$ 1,971.10	\$ 59,881.35			PO01628
47	Pueblo Water Resources, Inc.	SSAP Water Quality Study	8/21/2017	\$ 94,437.70	\$ 44,318.11		\$ 44,318.11			PO01510
48	Normandeu Associates, Inc.	Assistance with IFIM Study	11/13/2017	\$ 35,000.00	\$ 31,482.50		\$ 31,482.50			PO01509
49	Balance Hydrologics, Inc	Design Work for San Carlos Restoration Project	6/19/2017	\$ 51,360.00	\$ 50,894.32		\$ 50,894.32			PO01321
50	AECOM Technical Services, Inc.	Los Padres Dam Alternatives Study	1/25/2017	\$ 700,700.00	\$ 625,812.50	\$ 7,455.00	\$ 633,267.50		Current period billing for Los Padres Dsam Study	PO01268
51	Denise Duffy & Assoc. Inc.	MMRP Services for Monterey Pipeline	1/25/2017	\$ 80,000.00	\$ 73,144.06		\$ 73,144.06			PO01202
52	Goodin,MacBride,Squeri,Day,Lamprey	User Fee PUC Proceedings Legal Fee	7/1/2016	\$ 50,000.00	\$ 49,318.05		\$ 49,318.05	6/30/2022		PO01100
53	Whitson Engineers	Carmel River Thawleg Survey	9/19/2018	\$ 52,727.43	\$ 49,715.00		\$ 49,715.00			PO01076
54	HDR Engineering, Inc.	Los Padres Dam Fish Passage Study	4/18/2016	\$ 320,000.00	\$ 316,085.56		\$ 316,085.56			PO01072

Monterey Peninsula Water Management District
Status on District Open Contracts (over \$25K)
For The Period February 2022

Contract		Description	Date Authorized	Contract Amount	Prior Period Expended To Date	Current Period Spending	Total Expended To Date	Expected Completion	Current Period Activity	P.O. Number
55	Michael Hutnak	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 71,800.00	\$ 65,880.00		\$ 65,880.00			PO00123
56	Justin Huntington	GS Flow Modeling for Water Resouces Planning	8/19/2013	\$ 59,480.00	\$ 53,918.98		\$ 53,918.98			PO00122

ADMINISTRATIVE COMMITTEE

8. STATUS REPORT ON MEASURE J/RULE 19.8 PHASE II SPENDING

Meeting Date:	April 11, 2022	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on April 11, 2022.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Attached for review is **Exhibit 8-A**, monthly status report on Measure J/Rule 19.8 Phase II spending for the period February 2022. This status report is provided for information only, no action is required.

EXHIBIT

8-A Status on Measure J/Rule 19.8 Phase II Spending

**Monterey Peninsula Water Management District
Status on Measure J/Rule 19.8 Spending Phase II
Through February 2022**

	Contract	Date Authorized	Contract/Approved Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/16/2019	\$ 345,000.00	\$ 167,535.44		\$ 167,535.44	\$ 177,464.56	PA00005-01
2	CEQA Work	12/16/2019	\$ 134,928.00	\$ 134,779.54		\$ 134,779.54	\$ 148.46	PA00005-02
3	Appraisal Services	12/16/2019	\$ 430,000.00	\$ 188,683.75		\$ 188,683.75	\$ 241,316.25	PA00005-03
4	Operations Plan	12/16/2019	\$ 145,000.00	\$ 94,860.00		\$ 94,860.00	\$ 50,140.00	PA00005-04
5	District Legal Counsel	12/16/2019	\$ 40,000.00	\$ 150,501.56	\$ 2,815.10	\$ 153,316.66	\$ (113,316.66)	PA00005-05
6	MAI Appraiser	12/16/2019	\$ 170,000.00	\$ 76,032.00		\$ 76,032.00	\$ 93,968.00	PA00005-06
7	Jacobs Engineering	12/16/2019	\$ 87,000.00	\$ 86,977.36		\$ 86,977.36	\$ 22.64	PA00005-07
8	LAFCO Process	12/16/2019	\$ 240,000.00	\$ 205,317.23		\$ 205,317.23	\$ 34,682.77	PA00005-08
8	PSOMAS	9/20/2021	\$ 28,000.00	\$ 25,308.49		\$ 25,308.49	\$ 2,691.51	PA00005-09
9	Contingency/Miscellaneous/Uncommitted	12/16/2019	\$ 289,072.00	\$ 35,697.45	\$ 591.51	\$ 36,288.96	\$ 252,783.04	PA00005-20
	Total		\$ 1,909,000.00	\$ 1,165,692.82	\$ 3,406.61	\$ 1,169,099.43	\$ 739,900.57	
1	Measure J CEQA Litigation Legal Services	12/23/2000	\$ 200,000.00	\$ 134,820.57		\$ 134,820.57	\$ 65,179.43	PA00005-15
1	Measure J LAFCO Litigation Legal Services	1/1/2022	\$ 50,000.00	\$ 1,701.00		\$ 1,701.00	\$ 48,299.00	PA00005-16

Phase I Costs
Status on Measure J/Rule 19.8 Spending
Through November 2019

	Contract	Date Authorized	Contract Amount	Prior Period Spending	Current Period Spending	Total Expended To Date	Spending Remaining	Project No.
1	Eminent Domain Legal Counsel	12/17/2018	\$ 100,000.00	\$ 148,802.21	\$ 12,195.95	\$ 160,998.16	\$ (60,998.16)	PA00002-01
2	Investment Banking Services	2/21/2019	\$ 30,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 3,000.00	PA00002-02
3	Valuation & Cost of Service Study Consulta	2/21/2019	\$ 355,000.00	\$ 247,690.63	\$ 39,274.54	\$ 286,965.17	\$ 68,034.83	PA00002-03
4	Investor Owned Utility Consultant	2/21/2019	\$ 100,000.00	\$ 84,221.69		\$ 84,221.69	\$ 15,778.31	PA00002-04
5	District Legal Counsel		\$ 35,000.00	\$ 33,763.61	\$ 8,133.98	\$ 41,897.59	\$ (6,897.59)	PA00002-05
6	Contingency/Miscellaneous		\$ 30,000.00	\$ 9,931.83	\$ 33,814.12	\$ 43,745.95	\$ (13,745.95)	PA00002-10
	Total		\$ 650,000.00	\$ 524,409.97	\$ 120,418.59	\$ 644,828.56	\$ 5,171.44	

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 6:00 PM.



Preliminary Draft Agenda

Agenda

Special and Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, April 18, 2022 at 5:00 p.m., Virtual Meeting

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only.

Join the meeting at this link:

<https://us06web.zoom.us/j/84896674174?pwd=MFZrMG1ZK3hVK3h5Vnk5aEY1bU1HQOT09>

Or join at: <https://zoom.us/>

Webinar ID: 848 9667 4174

Passcode: 04182022

Participate by phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 5 of this agenda.

You may also view the live webcast on AMP <https://accessmediaproductions.org/> scroll down to the bottom of the page and select the Peninsula Channel

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5:00 PM on Friday, April 15, 2022

CLOSED SESSION AT 5:00 P.M.

CALL TO ORDER / ROLL CALL

ADDITIONS AND CORRECTIONS ON THE CLOSED SESSION AGENDA BY DISTRICT

COUNSEL- *District Counsel will announce agenda corrections and proposed additions, which may be acted on by the Directors as provided in Sections 54954.2 of the California Government Code.*

Board of Directors

Karen Paull, Chair – Division 4
 Mary L. Adams, Vice Chair – Monterey County
 Board of Supervisors Representative
 Alvin Edwards – Division 1
 George Riley – Division 2
 Safwat Malek – Division 3
 Amy Anderson – Division 5
 Clyde Roberson – Mayoral Representative

General Manager
 David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G, Monterey, California on Friday, April 15, 2022. After staff reports have been posted and distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be posted on the District website. Documents distributed on the afternoon of the meeting will be available upon request, and posted to the web within five days of adjournment of the meeting. The next scheduled meeting of the MPWMD Board of Directors will be on Monday, May 16, 2022.

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA- *Members of the public may address the Board on the item or items listed on the Closed Session agenda.*

CLOSED SESSION – *As permitted by Government Code Section 54956.9 et seq., the Board may recess to closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters or certain property acquisition matters.*

CS 1 Conference with Legal Counsel- the board will confer with District Counsel to review pending litigation pursuant to Government Code Section 54956.9:

- a. Conference with Legal Counsel – the board will review one case of pending litigation (§ 54956.9). MPWMD v. LAFCO -- Monterey Superior Court Case No.: 22CV000925

CONVENE TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REGULAR SESSION | 6:00 p.m.

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - *The General Manager will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

ORAL COMMUNICATIONS- - *Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.*

CONSENT CALENDAR - The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. Unless noted with double asterisks “**”, Consent Calendar items do not constitute a project as defined by CEQA Guidelines section 15378.

1. Consider Adoption of Minutes of the March 21, 2022 Regular Board Meeting and April 1, 2022 Special Board Meeting
2. Consider Adopting Draft Resolution No. 2022-11 Authorizing Remote Teleconferencing Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act and AB 361 (Rivas)
3. Consider Adoption of Treasurer's Report for February 2022
4. Consider Increase of Funds for Consultant Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems
5. Declaration of Surplus Assets
6. Consider Expenditure of Budgeted Funds for the “Mulch Madness” Conservation Event
7. Receive and File District-Wide Annual Water Distribution System Production Summary Report for Water Year 2021
8. Receive and File District-Wide Annual Water Production Summary Report for Water Year 2021
9. Receive Fiscal Year 2020-21 Mitigation Program Annual Report
10. Ratify Appointment to Ordinance No. 152 Citizen’s Oversight Panel

11. Approve Expenditure of Budgeted Funds To Corporation Service Company – Document Recording Fees

GENERAL MANAGER’S REPORT

12. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
13. Update on Measure J – Materials
14. Update on Water for Housing Initiative

REPORT FROM DISTRICT COUNSEL

15. Report from District Counsel on Action Taken During Closed Session on Monday, April 18, 2022 at 5:00 p.m.
16. Report from District Counsel: MPWMD, *Petitioner and Plaintiff* v. LAFCO, et al., *Petition for Writ of Mandate and Complaint for Injunctive Relief* - Monterey County Superior Court Case No. 22CV000925

DIRECTORS’ REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

17. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARING -- – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

18. Consider Adoption of the 2021 MPWMD Annual Report

Recommended Action: *The District’s enabling legislation requires that a public hearing be conducted on the Annual Report and direct staff to finalize the 2021 MPWMD Annual Report.*

19. Consider Adoption of Urgency Ordinance No. 190 Extending the Exemption for Outdoor Restaurant Seating Water Permit Requirements Due to the COVID-19 Pandemic

Recommended Action:

ACTION ITEMS – *Public Comment will be received. Please limit your comments to three (3) minutes per item.*

20. Consider Adoption of District Legislative Advocacy Plan for 2022

Recommended Action: *The Board will consider approving the District’s Legislative Advocacy Plan for 2022.*

- XX. *Intentionally Left Blank*

Recommended Action:

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

21. Report on Activity/Progress on Contracts Over \$25,000
22. Status Report on Measure J/Rule 19.8 Phase II Spending
23. Letters Received
24. Committee Reports
25. Monthly Allocation Report
26. Water Conservation Program Report
27. Carmel River Fishery Report for February 2022
28. Monthly Water Supply and California American Water Production Report
29. Quarterly Carmel River Riparian Corridor Management Report
30. Quarterly Water Use Credit Transfer Status Report

ADJOURNMENT

Board Meeting Schedule			
Monday, May 16, 2022	Regular Meeting	6:00 p.m.	Virtual – Zoom
Thursday, May 26, 2022	Special- Budget Workshop	6:00 p.m.	Virtual – Zoom
Monday, June 20, 2022	Regular Meeting	6:00 p.m.	Virtual – Zoom

Board Meeting Television and On-Line Broadcast Schedule	
View Live Webcast at https://accessmediaproductions.org/ scroll to the bottom of the page and select the Peninsula Channel	
Television Broadcast	Viewing Area
Comcast Ch. 25 (Monterey Channel), Mondays view live broadcast on meeting dates, and replays on Mondays, 7 pm through midnight	City of Monterey
Comcast Ch. 28, Mondays, replays only 7 pm	Throughout the Monterey County Government Television viewing area.
For Xfinity subscribers, go to https://www.xfinity.com/support/local-channel-lineup/ or https://www.xfinity.com/stream/listings - enter your address for the listings and channels specific to your city.	Pacific Grove, Pebble Beach, Sand City, Seaside, Monterey
Internet Broadcast	
Replays – Mondays, 4 pm to midnight at https://accessmediaproductions.org/ scroll to Peninsula Channel	
Replays – Mondays, 7 pm and Saturdays, 9 am www.mgtvonline.com	
YouTube – available five days following meeting date - https://www.youtube.com/channel/UCg-2VgzLBmgV8AaSK67BBRg	

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Submit requests by noon on Friday, April 18, 2022 to joel@mpwmd.net, or at (831) 658-5652. Alternatively, you may reach Sara Reyes, Admin Services Division at (831) 658-5610.

Instructions for Connecting to the **Zoom Meeting**

Note: If you have not used Zoom previously, when you begin connecting to the meeting you may be asked to download the app. If you do not have a computer, you can participate by phone.

Begin: Within 10 minutes of the meeting start time from your computer click on this link: <https://us06web.zoom.us/j/84896674174?pwd=MFZrMG1ZK3hVK3h5Vnk5aEY1bU1HQOT09> or paste the link into your browser.

DETERMINE WHICH DEVICE YOU WILL BE USING
(PROCEED WITH ONE OF THE FOLLOWING INSTRUCTIONS)

USING A DESKTOP COMPUTER OR LAPTOP

1. In a web browser, type: <https://www.zoom.us>
2. Hit the enter key
3. At the top right-hand corner, click on “Join a Meeting”
4. Where it says “Meeting ID”, type in the Meeting ID# above and click “Join Meeting”
5. Your computer will begin downloading the Zoom application. Once downloaded, click “Run” and the application should automatically pop up on your computer. (If you are having trouble downloading, alternatively you can connect through a web browser – the same steps below will apply).
6. You will then be asked to input your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
7. From there, you will be asked to choose either ONE of two audio options: Phone Call or Computer Audio:

COMPUTER AUDIO

1. If you have built in computer audio settings or external video settings – please click “Test Speaker and Microphone”.
2. The client will first ask “Do you hear a ringtone?” •If no, please select “Join Audio by Phone”.
 - If yes, proceed with the next question:
3. The client will then ask “Speak and pause, do you hear a replay?” •If no, please select “Join Audio by Phone”
 - If yes, please proceed by clicking “Join with Computer Audio”

PHONE CALL

1. If you do not have built in computer audio settings or external video settings – please click “Phone Call”
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. Once connected, it will ask you to enter the Webinar ID No. and press the pound key
4. It will then ask you to enter your participant ID number and press the pound key.
5. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Play Store (the application is free).
2. Once download is complete, open the Zoom app.
3. Tap “Join a Meeting”
4. Enter the Meeting ID number
5. Enter your name. It is imperative that you put in your first and last name, as participants and attendees should be able to easily identify who is communicating during the meeting.
6. Tap “Join Meeting”
7. Tap “Join Audio” on the bottom left hand corner of your device
8. You may select either ONE of two options: “Call via Device Audio” or “Dial in”

DIAL IN

1. If you select “Dial in”, you will be prompted to select a toll-free number to call into.
2. Select a phone number based on your current location for better overall call quality.

+1 669-900-9128 (San Jose, CA)	+1 253-215-8782 (Houston, TX)
+1 346-248-7799 (Chicago, IL)	+1 301-715-8592 (New York, NY)
+1 312-626-6799 (Seattle, WA)	+1 646-558-8656 (Maryland)
3. The phone will automatically dial the number, and input the Webinar Meeting ID No. and your Password.

4. Do not hang up the call, and return to the Zoom app
5. You are now connected to the meeting.

Presenting Public Comment

Receipt of Public Comment – the Chair will ask for comments from the public on all items. Limit your comment to 3 minutes but the Chair could decide to set the time for 2 minutes.

- (a) Computer Audio Connection: Select the “raised hand” icon. When you are called on to speak, please identify yourself.
- (b) Phone audio connection **with** computer to view meeting: Select the “raised hand” icon. When you are called on to speak, dial *6 to unmute and please identify yourself.
- (c) Phone audio connection only: Press *9. Wait for the clerk to unmute your phone and then identify yourself and provide your comment. Press *9 to end the call.

Submit Written Comments

If you are unable to participate via telephone or computer to present oral comments, you may also submit your comments by e-mailing them to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS". Comments must be received by 12:00 p.m. on Monday, April 18, 2022. Comments submitted by noon will be provided to the Board of Directors and compiled as part of the record of the meeting.