



**FINAL MINUTES**  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*March 14, 2022*

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.*

**Call to Order**

The virtual meeting was called to order at 2:03 PM via Zoom.

Committee members present: Amy Anderson, Chair  
Alvin Edwards  
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Thomas Christensen, Environmental Resources Manager  
Larry Hampson, District Engineer  
Simona Mossbacher, HR Coordinator/Contracts Specialist  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

**Additions / Corrections to Agenda: None**

**Comments from the Public: None**

**Items on Board Agenda for March 21, 2022**

**1. Consider Adoption of February 16 ,2022 Committee Meeting Minutes**

On a motion by Edwards and second by Paull, the minutes of the February 16, 2022 meeting were approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**2. Consider Approval of Funds and a Contract for the Sleepy Hollow Steelhead Rearing Facility Quarantine Tanks Replacement Project**

On a motion by Anderson and second by Edwards, the Administrative Committee recommended that the Board authorize the General Manager to enter into a contract with Monterey Peninsula Engineering for the work in an amount not-to-exceed \$233,500 plus a contingency amount of \$29,000 (12.5% of the contract amount) for unforeseen circumstances. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**3. Consider Approval of Amendment No. 5 to Agreement for Employment of General Manager**

On a motion by Edwards and second by Anderson, the Administrative Committee recommended that the Board approve compensation changes as shown in “Amendment 5 to Agreement for Employment of General Manager” and with a modification to the scheduled pay increase as suggested by the committee. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

**4. Consider Approval of Legal Services Contract with DeLay and Laredo, Attorneys at Law**

On a motion by Paull and second by Edwards, the Administrative Committee recommended that the Board approve the proposed contract for legal services with De Lay and Laredo with a retainer of \$6,500 per month and \$275 per hour for special services with an annual increase of 4.0% commencing on January 1, 2023 and 2024 for the period covering January 1, 2022 through December 2024. The motion was approved on a roll call vote of 3 – 0 by.

**5. Review Draft March 21, 2022 Board Meeting Agenda**

General Manager reviewed the agenda with the Committee. The Committee made no changes to the agenda.

**Suggest Items to be Placed on Future Agendas**

None

**Adjournment**

The meeting adjourned at 3:15 PM.

Sara Reyes, Sr. Office Specialist

Clerk to the Administrative Committee

Approved by the MPWMD Administrative Committee on April 11, 2022

Received by the MPWMD Board of Director’s on April 18, 2022