



**FINAL MINUTES**  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*April 12, 2021*

**Call to Order**

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Karen Paull, Chair  
(Via Roll-Call) Amy Anderson  
Alvin Edwards

Committee members absent: None

District staff members present: David J. Stoldt, General Manager  
Jonathan Lear, Water Resources Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Thomas Christensen, Environmental Resources Manager  
Beverly Chaney, Associate Fisheries Biologist  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo, Esq. with De Lay and Laredo

**Comments from the Public:** None

**Items on Board Agenda for April 19, 2021**

- 1. Consider Adoption of February 10, 2021 Administrative Committee Meeting Minutes**  
On a motion by Paull and second by Anderson, the minutes of the February 10, 2021 meeting were approved on a roll call vote of 3 – 0 by Anderson, Paull and Edwards.
- 2. Consider Amendment No. 3 to Contract with RJA Management Services for Facilitation of Board Strategic Planning Session**  
On a motion by Anderson and second by Edwards, the committee voted to recommend the Board approve Amendment No. 3 with RJA Management Services to provide facilitated strategic planning services and authorize the General Manager to enter into a contract amendment not exceeding a total of \$15,000 inclusive of out-of-pocket expenses. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.
- 3. Consider Authorization for General Manager to Amend Contract for Los Padres Dam Alternatives Study**  
On a motion by Edwards, and second by Anderson, the committee voted to review the AECOM's budget amendment request and forward their recommendation to the full Board. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.
- 4. Consider Adoption of Treasurer's Report for February 2021**  
On a motion by Edwards and second by Paull, the committee voted to recommend that the Board adopt the February 2021 Treasurer's Report and financial statements, and ratification of the

disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**5. Consider Recommendation to the Board to Approve Six Month Extension of City of Seaside Local Water Project Grant**

On a motion by Edwards and second by Anderson, the committee voted to recommend that the Board approve a one-year extension of the Local Water Project Grant for the City of Seaside to June 30, 2022. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

**6. Consider Expenditure of Funds to Maintain the Access Road to the Sleepy Hollow Steelhead Rearing Facility**

On a motion by Edwards and second by Anderson, the committee voted to recommend that the Board consider hiring the proposed contractor Cordrey Construction and approve the funds for road maintenance. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

**7. Consider Expenditure of Funds to Improve Cooling Tower and Rearing Channel Operations the Sleepy Hollow Steelhead Rearing Facility**

On a motion by Edwards and second by Paull, the committee voted to recommend that the Board approve the funds for installation and integration into the Programmable Logic Controller. The motion was approved by a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

**8. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**10. Review Draft April 19, 2021 Board Meeting Agenda**

General Manager Stoldt reported that Item 7 on the Board meeting agenda - Consider Authorization for General Manager to Amend Contract for Los Padres Dam Alternatives Study, would be moved to an Action Item on the April 19<sup>th</sup> agenda. No changes were made by the committee.

**Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 3:17 PM.

Submitted by Sara Reyes, Clerk to the MPWMD Administrative Committee



Received by the MPWMD Board of Directors on Monday, May 17, 2021

Approved by the MPWMD Administrative Committee on May 10, 2021