



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
BUDGET PROCESS CALENDAR
FISCAL YEAR 2009-10**

<u>Target Date</u>	<u>Action</u>	<u>Responsibility</u>
February 27, 2009	Budget memorandum and forms distributed	Administrative Services
March 30, 2009	Budget request forms due to ASD	Division Managers
April 17, 2009	Draft Budget distributed	Administrative Services
April 21, 2009	Budget review session	Team Management
May 6, 2009	Budget revisions due to ASD	Division Managers
May 14, 2009	Budget review session	Team Management
May 26, 2009	Budget review session	Team Management
May 28, 2009	Proposed budget submitted to Board	General Manager
June 1, 2009	Board workshop on proposed budget	Board of Directors
June 15, 2009	Board adopts Budget Board sets appropriation limit Board approves any fund transfers	Board of Directors