



## **EXHIBIT 1-A**

### **DRAFT MINUTES Finance and Administration Committee *April 14, 2025 at 2:00 p.m.***

Meeting Location: District Office, Main Conference Room  
5 Harris Court, Building G., Monterey, CA 93940  
(Hybrid: Meeting Held In-Person and via Zoom – Teleconferencing means)

#### **Call to Order**

Chair Riley called the meeting to order at 2:00 p.m.

#### **Committee Members Present**

George Riley, Chair  
Karen Paull (Alternate)

#### **Committee Members Absent**

Kate Daniels  
Rebecca Lindor

#### **District Staff Members Present**

David J. Stoldt, General Manager  
Mike McCullough, Assistant General Manager  
Nishil Bali, Chief Financial Officer/Administrative Services Manager  
Thomas Christensen, Environmental Resources Manager  
Jonathan Lear, Water Resources Manager  
Maureen Hamilton, District Engineer  
Sara Reyes, Executive Assistant/Board Clerk

#### **District Staff Members Absent**

None

#### **District Counsel Present**

Fran Farina, De Lay & Laredo (via Zoom)

#### **Additions / Corrections to Agenda**

None

#### **Comments from the Public**

None

#### **Action Items**

- 1. Consider Adoption of February 18, 2025 Committee Meeting Minutes**  
On a motion by Riley and seconded by Paull, the minutes of February 18, 2025, meeting were approved 2-0.
- 2. Consider Authorization to Enter into a Contract with Telemetrix Consulting Services for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems**

Thomas Christensen, Environmental Resources Manager, reported that the meeting packet contained an older version of the consultant proposal. He provided an update proposal with a \$500 increase to the committee.

On a motion by Riley and seconded by Paull, the Finance and Administration Committee recommended that the Board authorize the General Manager to enter into an agreement with Telemetrix, Inc. for consultant services in an amount not-to-exceed \$35,408. The motion passed unanimously on a 2-0 vote.

**3. Authorize Funds to Contract for a Limited-Term Field Position for FY 2025-2026.**

On a motion by Paull and seconded by Riley, the Finance and Administration Committee recommended that the Board approve the limited-term Water Resources Assistant positions for up to a total of 2,970 hours of work. The motion passed unanimously on a 2-0 vote.

**4. Consider Reclassifying the Meter Coordinator Position to Water Resources Technician Position**

On a motion by Riley and seconded by Paull, the Finance and Administration Committee recommended that the Board approve the Water Resources Technician position as per the attached job description with a salary range of 29 and approve recruitment for this position. The motion passed unanimously on a 2-0 vote.

**5. Consider Adoption of Treasurer’s Report for February 2025**

On a motion by Paull and seconded by Riley, the Finance and Administration Committee recommended that the Board adopt the February 2025 Treasurer’s Report and Statement of Revenues and Expenditures, and ratify the disbursements made during the month. The motion passed unanimously on a 2-0 vote.

**6. Consider Authorization of Various Software Maintenance Agreements**

On a motion by Riley and seconded by Paull, the Finance and Administration Committee recommended that the Board approve expenditures and contract agreements in the amount of \$203,000 for FY 2025-26 to continue with annual software subscriptions and maintenance as shown in the table from Item 6, plus a 5% contingency for subscriptions/agreements that are not yet finalized/executed. The motion passed unanimously on a 2-0 vote.

**7. Consider Authorization to Contract with the Pun Group LLP to Conduct Annual Financial Audits**

On a motion by Paull and seconded by Riley, the Finance and Administration Committee recommended that the Board authorize the Chief Financial Officer to enter into a five-year agreement with two one-year options to renew with The Pun Group LLP to conduct the annual audit of the District’s financial records including the compilation of the ACFR and completion of the State Controllers Report. The motion passed unanimously on a 2 – 0 vote.

**Informational Items**

**8. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Status Report on Spending – Public’s Ownership of Monterey Water System**

This item was presented as information to the committee. No action was required or taken by the committee.

## **Discussion Items**

### **10. Committee Activities Related to Adopted 2025 Strategic Goals and Objectives**

General Manager Stoldt provided a copy of the adopted 2025 Strategic Goals and Objectives and highlighted Goal #5: Protect, enhance, and maintain District's financial health. Staff will discuss these matters further at the May 29, 2025 Budget Workshop.

### **11. Review Draft April 21, 2025 Regular Board Meeting Agenda**

The Committee reviewed and discussed the draft agenda for the April 21 Board meeting and made no changes.

## **Adjournment**

There being no further business, Chair Riley adjourned the meeting at 3:17 p.m.

/s/ Sara Reyes

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Sara Reyes, Committee Clerk to the  
*MPWMD Finance and Administration Committee*

Reviewed and Approved by the MPWMD Finance and Administration Committee on \_\_\_\_\_, 2025.

Received by the MPWMD Board of Directors on \_\_\_\_\_. 2025.

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