



**EXHIBIT 1-A**

**DRAFT MINUTES**  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*August 9, 2021*

**Call to Order**

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Karen Paull, Chair  
Amy Anderson (arrived at 2:02 PM)  
Safwat Malek

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Thomas Christensen, Environmental Resources Manager  
Larry Hampson, District Engineer  
Jonathan Lear, Water Resources Manager  
Stephanie Locke, Water Demand Manager  
Sara Reyes, Sr. Office Specialist

District Counsel present: Fran Farina with De Lay and Laredo

**Additions / Corrections to Agenda: None**

**Comments from the Public: None**

**Items on Board Agenda for August 16, 2021**

**1. Consider Adoption of July 12, 2021 Committee Meeting Minutes**

On a motion by Anderson and second by Malek, the minutes of the July 12, 2021, meeting were approved on a roll call vote of 3 – 0 by Anderson, Malek and Paull.

**2. Consider Expenditure of Funds for Consultant Services for Upgrades at the Sleepy Hollow Steelhead Rearing Facility**

On a motion by Anderson and second by Paull, the committee voted to recommend that the Board authorize the General Manager to enter into an agreement with Tetra Tech for consultant services in an amount not-to-exceed \$61,338 and approve a 10% contingency (approximately \$6,100) for additional consultant work. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**3. Consider Purchase of Spare Replacement Parts for Sleepy Hollow Steelhead Rearing Facility UV Unit**

On a motion by Paull and second by Malek, the committee voted to recommend that the Board authorize the General Manager to purchase UV unit replacement parts for the Sleepy Hollow Facility at an approximate cost of \$9,000. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek ,and Paull.

**4. Consider Adoption of Resolution No. 2021-11 – Amending Fees and Charges Table – Rule 60**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board Adopt Resolution 2021-11, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Amending Rule 60, Fees and Charges Table with amendments proposed by staff. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

**5. Consider Recommending Approval of the Watermater Master Service Agreement**

On a motion by Paull and second by Malek, the committee received the Draft Master Services Agreement between MPWMD and the Watermaster for Hydrologic Monitoring and Database Services and recommended that the Board approve the agreement. The motion was approved by a roll call vote of 3 – 0 by Anderson, Malek and Paull.

**6. Review Draft August 16, 2021 Board Meeting Agenda**

General Manager Stoldt reported that additional Action Items will be added to the agenda. Additionally, the Item 5 on the August 9, 2021 Administrative Committee meeting will be added to the agenda. No changes were made by the committee.

**Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 3:18 PM.