



EXHIBIT 1-A

DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
February 10, 2021

Call to Order

The meeting was called to order at 4:00 PM via Zoom.

Committee members present: Karen Paull, Chair
Amy Anderson
Alvin Edwards

Staff present: David Stoldt, General Manager
Jonathan Lear, Water Resources Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Thomas Christensen, Environmental Resources Manager
Beverly Chaney, Associate Fisheries Biologist
Sara Reyes, Sr. Office Specialist

Comments from Public

None

Items on Board Agenda for February 25, 2021

1. Consider Adoption of January 13, 2021 Administrative Committee Meeting Minutes

On a motion by Anderson and second by Edwards, the minutes of the January 13, 2021 meeting were approved on a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

2. Consider Expenditure of Funds for the Maintenance and Repair of the Rearing Channel Liner at the Sleepy Hollow Steelhead Rearing Facility (include suggested And consider analyzing the repairs

On a motion by Anderson and second by Edwards, the committee voted to recommend the Board: A) authorize repairs at a not-to-exceed cost of \$13,363; and B) authorize a mid-year budget adjustment of \$13,363 in line item 2-3-1 A. General operations and maintenance for the Sleepy Hollow Steelhead Rearing Facility. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

3. Direct the General Manager to Enter into a Contract with ZIM Industries to Rehabilitate ASR 1 for an Amount not to Exceed \$113,350

On a motion by Edwards, and second by Anderson, the committee voted to recommend the Board direct the General Manager to enter into an agreement for \$113,350 with ZIM Industries to complete a formal rehabilitation of ASR 1. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

4. Consider Approval of for Purchase of Ford F150 4X4 Truck

On a motion by Edwards and second by Anderson, the committee voted to recommend the Board authorize expenditure of funds to purchase Ford F150 truck from Cypress Coast Ford at a not-to-exceed price of \$34,000, which includes contingencies for documentation and additional taxes if required by law. The motion was approved by a roll call vote of 3 – 0 by Edwards, Anderson and Paull.

5. Election of Secretary and Treasurer for 2021

On a motion by Paull and second by Edwards, the committee voted to recommend that the Board elect David Stoldt, General Manager to serve as Secretary and that Suresh Prasad, Administrative Services Manager, serve as Treasurer for 2021. The motion was approved by a roll call vote of 3 – 0 by Paull, Edwards, and Anderson.

6. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report

On a motion by Anderson and second by Paull, the committee voted to recommend that the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS. The motion was approved by a roll call vote of 3 – 0 by Anderson, Paull and Edwards.

7. Receive Government Accounting Standards Board Statement No. 75 Accounting and Financial Reporting for Post-Employment Benefits Other than Pensions

On a motion by Paul and second by Edwards, the committee voted to recommend that the Board receive the GASB 75 OPEB Valuation Report prepared by Precision Actuarial, Inc. The motion was approved by a roll call vote of 3 – 0 by Paul, Edwards and Anderson.

General Manager Stoldt offered a recommendation to the committee to combine items 8-11 as one action item to approve if the committee members have no questions.

Director Anderson offered a motion to adopt and approve items 8, 9, 10 and 11. Edwards second the motion. The motion was approved by a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

8. Consider Adoption of Treasurer’s Report for November 2020

Approved.

9. Consider Adoption of Treasurer’s Report for December 2020

Approved.

10. Consider Approval of Second Quarter Financial Activity Report for Fiscal Year 2020-2021

Approved.

11. Consider Approval of Second Quarter Fiscal Year 2020-2021 Investment Report

Approved.

12. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

This item was presented as information to the committee. No action was required or taken by the committee.

13. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

14. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2020-2021

This item was presented as information to the committee. No action was required or taken by the committee.

16. Approve 2021 Committee Meeting Schedule

On a motion by Anderson and second by Paull, the committee adopted the 2021 Administrative Committee Meeting Schedule. The motion was approved by a roll call vote of 3 – 0 by Anderson, Paull and Edwards.

17. Review Draft February 25, 2021 Board Meeting Agenda

General Manger Stoldt presented a revised draft agenda to the committee for review. No changes were made by the committee.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 5:46 PM.

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