



EXHIBIT 1-A

DRAFT MINUTES
**Monterey Peninsula Water Management District
Administrative Committee
December 8, 2020**

Call to Order

The meeting was called to order at 4:00 PM via WebEx.

Committee members present: Alvin Edwards
Molly Evans
George Riley

Staff present: David Stoldt, General Manager
Jonathan Lear, Water Resources Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Stephanie Locke, Water Demand Manager
Thomas Christensen, Environmental Resources Division Manager
Maureen Hamilton, Water Resources Engineer
Sara Reyes, Sr. Office Specialist

Comments from Public

None

Action Items

On a motion by Evans and second by Riley, the Committee voted to move Item 8 - Consider Adoption of Resolution 2020-18 Authorizing an Exception to the CalPERS 180-Day Waiting Period for Hiring a Retiree, as an Action Item on the agenda. The motion was approved 3 – 0 on a roll call vote.

1. Consider Approval of Amendment 4 to the Cost Sharing Agreement with the Monterey One Water for the Pure Water Monterey Project Expansion

On a motion by Riley and second by Evans, the Committee voted to recommend the Board approve Amendment 4 to the Cost Sharing Agreement with Monterey One Water for the Pure Water Monterey Project expansion and execute per agreement with Monterey One Water and at the direction of the CFO and General Manager. The motion was approved 3 – 0 by a roll call vote.

Consent Calendar

On a motion by Evans and second by Riley, the committee voted to approve Consent Calendar items 2, 4, 5 and 6. The motion was approved 3 – 0 on a roll call vote by Evans, Riley and Edwards.

2. Consider Adoption of October 13, 2020 Administrative Committee Meeting Minutes Approved.

3. Consider Authorizing the General Manager to Enter into a Contract for Grant Administration Services with Dudek

On a motion by Riley and second by Evans, the Committee voted to recommend the Board Authorize the General Manager to enter into a contract for grant administration services with Dudek in the amount of \$114,960 plus 1.5% contingency for a total contract amount not-to-exceed \$132,204. The contract will be paid on a time and material basis. The contract amount will be 100% reimbursed by grant funding. The motion was approved 3 – 0 by Riley, Evans and Edwards.

4. Consider Adoption of Treasurer’s Report for September 2020

Approved.

5. Receive and File First Quarter Financial Activity Report for Fiscal Year 2020-2021

Approved.

6. Consider Approval of Third Quarter Fiscal Year 2020-2021 Investment Report

Approved.

7. Consider Recommendation to the Board to Fund Rebates in the California American Water System Between January 1, 2021 and the Availability of Funding from the California American Water General Rate Case

On a motion by Evans and second by Riley, the Committee voted to recommend the Board approve interim funding up to \$200,000 through June 2021 for the Rebate Program from the District’s general reserve fund. District expenditures for Cal-Am customers will be reimbursed by Cal-Am when a rebate fund is approved in the General Rate Case. The motion was approved 3 – 0 by Evans, Riley and Edwards.

8. Consider Adoption of Resolution 2020-18 Authorizing an Exception to the CalPERS 180-Day Waiting Period for Hiring a Retiree

On a motion by Evans and second by Riley, the Committee voted to adopt Resolution 2020-18 authorizing an exception to the CalPERS 180-day wait period to hire Ms. Arlene Tavani as a part-time, limited term employee. The motion was approved 3 – 0 by Evans, Riley and Edwards.

Informational Items

9. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

10. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

Other Items

11. Review Draft December 14, 2020 Board Meeting Agenda

No changes were made to the December 14 Regular Board meeting agenda. The committee agreed to move the start time to 5 PM due to the lengthy agenda.

Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 5:01 PM.

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