



## **EXHIBIT 1-A**

### **DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee September 15, 2020**

#### **Call to Order**

The meeting was called to order at 4:05 PM via WebEx.

Committee members present: Jeanne Byrne – Chair  
Alvin Edwards  
Molly Evans

Staff present: David Stoldt, General Manager  
Jonathan Lear, Water Resources Manager  
Stephanie Locke, Water Demand Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Thomas Christensen, Environmental Resources Manager  
Sara Reyes, Sr. Office Specialist

#### **Comments from Public**

None

#### **Action Items**

##### **1. Consider Funding and Remediation Plan for Pure Water Monterey Baseline Project (Phase 1) Injection Facilities**

On a motion by Edwards and second by Evans, the Committee voted to recommend the Board discuss this as an Action Item at the September 21, 2020 Board meeting and that staff be prepared to answer questions raised by the Committee. The motion was approved 3 – 0 by a roll call vote.

#### **Consent Calendar**

On a motion by Edwards and second by Evans, the committee voted to approve Consent Calendar items 2, 4, 6, 7 and 8. The motion was approved on a 3 – 0 roll call vote by Edwards, Evans and Byrne.

##### **2. Consider Adoption of August 11, 2020 Administrative Committee Meeting Minutes**

Approved

##### **3. Approve Contract with TMD Creative for Public Outreach Services**

On a motion by Edwards and second by Byrne, the Committee voted to recommend the Board approve a contract with TMD Creative for the remainder of Fiscal Year 2020-2021. The motion was approved 3 – 0 by a roll call vote.

##### **4. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2021**

Approved.

**5. Consider New Assistant Fisheries Biologist Position for Operation of the Carmel River Resistance Board Weir and Other Fisheries Related Work**

On a motion by Edwards and second by Evans, the Committee voted to recommend the Board authorize the new Assistant Fisheries Biologist position and associated salary range. The motion was approved 3 – 0 by a roll call vote.

**6. Consider Adoption of Treasurer’s Report for June 2020**

Approved.

**7. Consider Adoption of Treasurer’s Report for July 2020**

Approved.

**8. Consider Approval of Fourth Quarter Fiscal Year 2019-2020 Investment Report**

Approved.

**Informational Items**

**9. Monthly Progress Report – Santa Margarita Water Treatment Facility**

This item was presented as information to the committee. No action was required or taken by the committee.

**10. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**11. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**12. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project**

This item was presented as information to the committee. No action was required or taken by the committee.

**13. Review Fourth Quarter Legal Services Activity Report for Fiscal Year 2019-2020**

This item was presented as information to the committee. No action was required or taken by the committee.

**14. Review Draft September 21, 2020 Board Meeting Agenda**

A draft agenda for the September 21, 2020 Closed Session meeting was distributed to the Committee for review. No changes were made to the agendas.

**15. Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 4:50 PM.