



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee July 14, 2020

Call to Order

The meeting was called to order at 4:00 PM via WebEx.

Committee members present: Jeanne Byrne – Chair
Alvin Edwards
Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Maureen Hamilton, Water Resources Engineer
Arlene Tavani, Executive Assistant
Sara Reyes, Sr. Office Specialist

Comments from Public

None

Action Items

1. Consider Adoption of June 9, 2020 Administrative Committee Meeting

On a motion by Edwards and second by Evans, the minutes of the June 9, 2020 Committee meeting were approved 3 – 0 by a roll call vote.

Consent Calendar

On a motion by Evans and second by Edwards, the committee voted to (1) adopt Item 5 as a single Consent Item, and (2) to approve this item as recommended by staff. The motion was approved on a 3 – 0 roll call vote by Evans, Edwards and Byrne.

2. Consider Authorization to Contract with RJA Management Services for General Manager Annual Performance Evaluation

On a motion by Evans and second by Edwards, the committee voted to recommend the Board hire RJA Management Services to provide General Manager annual performance appraisal services and authorize entering into a contract not exceeding \$11,000 inclusive of out-of-pocket expenses and a 10% contingency. The motion was approved 3 – 0 by a roll call vote.

3. Consider Approval of Contract with Shute, Mihaly & Weinberger LLP for Strategic CEQA Legal Services

On a motion by Edwards and second by Evans, the committee voted to recommend the Board certify the engagement of Shute, Mihaly & Weinberger LLP by the General Manager, and authorize up to an additional \$10,000 if, in the opinion of District Counsel, additional work up to a \$25,000 limit is warranted. The motion was approved 3 – 0 by a roll call vote.

4. Consider Adoption of Revisions to District Investment Policy

On a motion by Evans and second by Edwards, the committee voted to recommend the Board eliminate (a) Repurchase Agreements, (b) Securities Lending Agreement, and (c) Mortgage Pass-Through Securities from the District’s permitted investments, as well as increase the allowable portion of the portfolio invested in Negotiable Certificates of Deposit to 75%. The motion was approved 3 – 0 by a roll call vote.

5. Consider Adoption of Treasurer’s Report for May 2020

Approved.

Informational Items

6. Report on Activity/Progress on Contracts over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

7. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

8. Monthly Progress Report – Santa Margarita Water Treatment Facility

This item was presented as information to the committee. No action was required or taken by the committee.

9. Review Draft July 20, 2020 Regular Board Meeting Agenda

No changes were made by the committee.

10. Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 4:21 PM.