



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee June 9, 2020

Call to Order

The meeting was called to order at 4:00 PM via WebEx.

Committee members present: Jeanne Byrne – Chair
Alvin Edwards
Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Water Resources Manager
Stephanie Locke, Water Demand Manger
Maureen Hamilton, Water Resources Engineer
Arlene Tavani, Executive Assistant
Sara Reyes, Sr. Office Specialist

Comments from Public

None

Action Items

1. Consider Adoption of May 12, 2020 Committee Meeting

On a motion by Edwards and second by Evans, the minutes of the May 12, 2020 Committee meeting were approved 3 – 0 by a roll call vote.

Consent Calendar

On a motion by Evans and second by Edwards, the committee voted to (1) adopt Items 5, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 22, 23 and 26 as a single Consent Item, and (2) to approve these items as recommended by staff. The motion was approved on a 3 – 0 roll call vote by Evans, Edwards and Byrne.

2. Consider Adoption of Resolution 2020-07 Calling an Election for Directors in Voter Divisions 3, 4 and 5 on November 3, 2020, and Approve Services Agreement with Election Department

On a motion by Evans and second by Edwards, the committee voted to adopt Resolution 2020-07 calling for an election in voter divisions 3, 4 and 5 on November 3, 2020 and authorize the General Manager to enter into a service agreement with Monterey County Elections to conduct the election. The motion was approved 3 – 0 by a roll call vote.

3. Consider Authorizing the General Manager to Enter into Unexploded Ordnance Support Contractors for the Santa Margarita ASR Project

Evans offered a motion that the Board approve contingent upon receiving proper notification other than a verbal notice. Byrne offered a counter motion that was second by Edwards that the Board

approve as recommended by staff. The motion was approved 2 – 1 by a roll call vote with Evans voting against the motion.

- 4. Recommend the Board Consider an Increase in the Budget for Appraisal Services for Measure J Phase 2 Activities**
On a motion by Edwards and second by Evans, the committee voted to recommend the Board increase the budget for appraisal services for Measure J Phase 2 activities to \$120,000 and set aside an additional 5% contingency. The motion was approved 3 – 0 by a roll call vote.
- 5. Consider Approval of Amendment No. 4 to Agreement with Regional Government Services Authority for Management and Administrative Services**
Approved.
- 6. Authorize Funds to Contract for District Engineer**
On a motion by Edwards and second by Evans, the committee voted to recommend the Board authorize the expenditure of funds to hire retired annuitant for up to 960 hours of work from July 1, 2020 through June 30, 2021. The motion was approved 3 – 0 by a roll call vote.
- 7. Consider Expenditure for Temporary Agency Employee to Assist with Document Scanning for all District Divisions During FY 2020-2021**
On a motion by Evans and second by Edwards, the committee voted to recommend the Board authorize the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, to perform scanning projects for the District. The motion was approved 3 – 0 by a roll call vote.
- 8. Consider Approval of agreement with Lynx Technologies for Geographic Information System (GIS) Services**
Approved
- 9. Authorize Funds to Contract for Limited-Term Field Positions During FY 2020-2021**
Approved.
- 10. Consider Approval of Three Temporary Field Staff Positions Funded Through the Interagency Contract Between MPWMD and NMFS to Provide for a Cooperative Research and Monitoring Projects**
Approved.
- 11. Consider Expenditure of Funds for Corelogic Information Solutions, Inc.**
Approved.
- 12. Authorize Expenditure for Software Maintenance Agreements**
Approved.
- 13. Approve Expenditure to Corporation Service Company - Recording Fees**
Approved.
- 14. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits**
Approved.

- 15. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**
Approved.
- 16. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services**
Approved.
- 17. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services**
Approved.
- 18. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Water Quality Monitoring**
Approved.
- 19. Consider Authoring Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring**
Approved.
- 20. Consider Approving 3-Year Agreement with DeVeera, Inc. for Information Technology Services**
On a motion by Edwards and second by Evans, the committee voted to recommend the Board authorize the General Manager or the Administrative Services Manager/CFO to enter into a 3-year agreement with DeVeera, Inc. to provide Information Technology services for a not-to-exceed amount of \$195,000 that includes a 10% contingency. The motion was approved 3 – 0 by a roll call vote.
- 21. Consider Authorization to Contract with Hayashi Wayland to conduct Annual Financial Audit for Fiscal Years Ending 2020, 2021, and 2022**
Approved.
- 22. Consider Adoption of Resolution 2020-08 Amending Fees and Charges Table – Rule 60**
Approved.
- 23. Consider Adoption of Resolution 2020-09 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges**
Approved.
- 24. Consider Adoption of Resolution 2020-10 Establishing Article XIII(B) Fiscal Year 2020-21 Appropriations Limit**
On a motion by Evans and second by Edwards, the committee voted to recommend the Board adopt Resolution 2020-10, Establishing Article XIII(B) Fiscal Year 2020-21 Appropriations Limit. The motion was approved 3 – 0 by a roll call vote.
- 25. Consider Adoption of Resolution 2020-11 Update to Rule 24, Table 3, Capacity Fee History**
On a motion by Evans and second by Edwards, the committee voted to recommend the Board adopt Resolution 2020-11, Update to Rule 24, Table 3, Capacity Fee History. The motion was approved 3 – 0 by a roll call vote.
- 26. Consider Adoption of Treasurer’s Report for April 2020**
Approved.

Informational Items

27. Report on Activity/Progress on Contracts over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

28. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

29. Monthly Progress Report – Santa Margarita Water Treatment Facility

This item was presented as information to the committee. No action was required or taken by the committee.

30. Review Draft June 15, 2020 Regular Board Meeting Agenda

No changes were made by the committee.

31. Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 5:35 PM.

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