



## **EXHIBIT 1-A**

DRAFT MINUTES  
**Monterey Peninsula Water Management District  
Administrative Committee  
March 10, 2020**

### **Call to Order**

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: Jeanne Byrne – Chair  
Alvin Edwards  
Molly Evans

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jonathan Lear, Water Resources Manager  
Sara Reyes, Sr. Office Specialist

### **Oral Communications**

None

### **Items on Board Agenda for March 16, 2020**

On a motion by Edwards and second by Evans, the committee voted to (1) adopt Items 1, 6, 7 and 8 as a single Consent Item, and (2) to approve these items as recommended by staff. The motion was approved 3 – 0 by Edwards, Evans and Byrne.

#### **1. Consider Adoption of Minutes of February 13, 2020 Committee Meeting**

Approved.

#### **2. Consider Expenditure of Budgeted Funds for Preparation of Analysis of Tularcitos Groundwater Basin as a Potential Future Aquifer Storage and Recovery Site**

On a motion by Edwards and second by Evans, the committee voted to recommend the Board authorize staff to enter into a new contract with Right on Q, Inc. to complete the Tularcitos Aquifer Storage and Recovery Feasibility Analysis. The motion was approved on a vote of 3 - 0 by Edwards, Evans and Byrne.

#### **3. Consider Approval of Funds to Enter Into Contract with ZIM Industries to Rehabilitate ASR 1**

On a motion by Evans and second by Edwards, the committee voted to recommend the Board direct the General Manager's to enter into an agreement for \$104,460 with ZIM Industries to complete a formal rehabilitation of ASR 1. The motion was approved on a vote of 3 - 0 by Evans, Edwards and Byrne.

#### **4. Consider Authorization to Contract with RJA Management Services for Facilitation of Board Strategic Planning Session**

On a motion by Evans and second by Edwards, the committee voted to recommend the Board approve the hiring of RJA Management Services to provide facilitated strategic planning services and authorize the General Manager to enter into a contract not exceeding \$12,000 inclusive of out-of-pocket expenses. The motion was approved on a vote of 3 – 0 by Evans, Edwards and Byrne.

**5. Consider Authorizing General Manager to Enter into Contract for CEQA Services Related to Measure J Phase 2**

At the request of General Manager Stoldt, this item will be presented to the full Board for discussion to allow legal counsel review and to provide additional information to the Board. No action was taken by the committee.

**6. Declaration of Surplus Assets**

Approved.

**7. Consider Adoption of Treasurer’s Report for January 2020**

Approved.

**8. Report on Activity/Progress on Contracts Over \$25,000**

Approved.

**9. Status Report on Measure J/Rule 19.8 Phase II Spending**

On a motion by Evans and second by Edwards, the Committee voted to receive the report. The motion was approved 3 – 0 by Evans, Edwards and Byrne.

**10. Monthly Progress Report – Santa Margarita Water Treatment Facility**

Jonathan Lear, Water Resources Manager, stated that a written update will be provided to the Board in the March 16 meeting packet.

**Other Items**

**11. Review Draft March 16, 2020 Regular Board Meeting Agenda**

No changes were made by the committee.

**12. Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 4:47 PM.