



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
July 8, 2019**

Call to Order

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: George Riley – Chair
Molly Evans

Committee members absent: Gary Hoffmann

Staff present: David J. Stoldt, General Manager
Stephanie Locke, Water Demand Manger
Jon Lear, Water Resources Manager
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for July 15, 2019

- 1. Consider Adoption of Minutes of June 10, 2019 Committee Meeting**
On a motion by Evans and second by Riley, the minutes of the June 10, 2019 meeting were approved on a vote of 2 – 0 by Evans and Riley.
- 2. Consider Contract for District Public Outreach and Communications Services with Thomas Brand Consulting for Fiscal Year 2019-2020**
The committee ratified the motion from the June 10, 2019 Administrative Committee and unanimously agreed that the action from the June 10 meeting stands.
- 3. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**
On a motion by Riley and second by Evans, the committee voted to recommend the Board authorize the General Manager to enter into an agreement on an as-needed basis for the WY 2020 ASR season. The motion was approved on a vote of 2 – 0 by Riley and Evans.
- 4. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring**
On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the General Manager to spend up to \$10,000 to complete laboratory analysis related to the Watermaster in WY 2020. The motion was approved on a vote of 2 – 0 by Evans and Riley.

5. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Project Operations

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the General Manager to spend funds up to \$60,000 to complete laboratory analysis related to the Sample and Analysis plan in WY 2020. The motion was approved on a vote of 2 – 0 by Evans and Riley.

6. Consider Funding Upgrade to Six Carmel River Monitoring Stations

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize the purchase of equipment to upgrade the Carmel River main stem water level and stream gage network in the amount not to exceed \$20,000. The motion was approved on a vote of 2 – 0 by Evans and Riley.

7. Consider Approval of Expenditure for Leasing Three Photocopy Machines

On a motion by Evans and second by Riley, the committee voted to recommend the Board authorize expenditure of funds to lease three photocopy machines through KBA Docusys, Inc. or Canon at a not-to-exceed price of \$48,000 plus applicable taxes. The motion was approved on a vote of 2 – 0 by Evans and Riley.

8. Semi-Annual Report on the CAWD/PBCSD Wastewater Reclamation Project

This report was presented for informational purposes only. No action was taken by the committee.

9. Consider Adoption of Treasurer’s Report for May 2019

On a motion by Evans and second by Riley, the committee voted to recommend the Board adopt the May 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 2 – 0 by

10. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

11. Status Report on Measure J/Rule 19.8 Spending

This item was presented as information to the committee. No action was required or taken by the committee.

12. Review Draft July 15, 2019 Regular Board Meeting Agenda

A revised agenda was distributed to the committee. No changes were made by the committee.

Adjournment

The meeting was adjourned at 4:59 PM.