



**EXHIBIT 1-A**

**DRAFT MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
May 13, 2019**

**Call to Order**

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: George Riley – Chair  
Molly Evans  
Gary Hoffmann

Staff present: David J. Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Stephanie Locke, Water Demand Manger  
Sara Reyes, Sr. Office Specialist

**Oral Communications**

None

**Items on Board Agenda for May 13, 2019**

- 1. Consider Adoption of Minutes of March 11, 2019 Committee Meeting**  
On a motion by Evans and second by Hoffmann, the minutes of the March 11, 2019 meeting were approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.
- 2. Consider Lawn Removal Rebate Request from Monterey Peninsula Unified School District for the International School of Monterey**  
On a motion by Evans and second by Riley, the committee recommended the Board grant the requested lawn removal rebate for the Monterey Peninsula Unified School District. The motion was approved on a vote of 2 – 1 by Evans and Riley. Director Hoffmann voted against the motion.
- 3. Consider Expenditure of Budgeted Funds for Water Conservation Equipment and Conservation Signage**  
On a motion by Hoffmann and second by Evans, the committee voted to recommend the Board approve the purchase of \$10,600 of conservation products to renew the District's stock of water conservation equipment. The motion was approved on a voted of 3 – 0 by Hoffmann, Evans and Riley.
- 4. Consider Approval of Purchase of Three Cellular Modems for the District's California Irrigation Management Information System (CIMIS) Stations**  
On a motion by Hoffmann and second by Evans, the committee recommended the Board approve an expenditure to replace three CIMIS controllers for a not-to-exceed amount of \$2,450. The motion was approved on a vote of 3 – 0 by Hoffmann, Evans and Riley.

**5. Consider Funding Recycled Water Storage Tank Rehabilitation for Reclamation Project**

On a motion by Evans and second by Riley, the committee recommended the Board approve a two-year funding agreement with the Reclamation Project subject to the terms contained in the Funding Agreement. The motion was approved on a vote of 2 – 1 by Evans and Riley. Director Hoffmann voted against the motion.

**6. Consider Adoption of Resolution No. 2019-05 Authorizing an Exception to the CalPers 180-Day Wait Period for Hiring a Retiree**

On a motion by Evans and second by Hoffmann, the committee recommended the Board adopt Resolution 2019-05, authorizing an exception to the CalPERS 180-day wait period to hire Larry Hampson as a part-time, limited-term employee. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**7. Consider Authorization of Additional Contingency Funds for Construction and Related Services for the Sleepy Hollow Steelhead Rearing Facility Raw Water Intake and Water Supply System Upgrade Project**

On a motion by Riley and second by Evans, the committee recommended the Board authorize the General Manager to approve an additional \$100,000 in change orders to the construction and service contracts or for new service contracts for the Project to allow for unforeseen items up to a total of \$257,165. The motion was approved on a vote of 3 – 0 by Riley, Evans and Hoffmann.

**8. Consider Extension of Local Water Project Grant for City of Seaside Laguna Grande Non-Potable Water Project**

On a motion by Evans and second by Hoffmann, the committee recommended the Board approve a one-year extension of the Local Water Project Grant for the City of Seaside to June 30, 2021. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**9. Declaration of Surplus Assets**

On a motion by Hoffmann and second by Riley, the committee recommended the Board declare the items listed as surplus assets to be disposed at the Monterey Regional Waste Management District. The motion was approved on a vote of 3 – 0 by Hoffmann, Riley and Evans.

**10. Consider Adoption of Treasurer’s Report for March 2019**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt the March 2019 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Hoffmann, Riley and Evans.

**11. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2018-2019**

On a motion by Evans and second by Hoffmann, the committee recommended the Board receive and file the Third Quarter Financial Activity Report for Fiscal Year 2018-2019. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**12. Consider Approval of Third Quarter Fiscal Year 2018-2019 Investment Report**

On a motion by Evans and second by Hoffmann, the committee recommended the Board approve the Third Quarter Fiscal Year 2018-2019 Investment Report. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**13. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**14. Status Report on Measure J/Rule 19.8 Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**15. Review Third Quarter Legal Services Activity Report for Fiscal Year 2018-2019**

This item was presented as information to the committee. No action was required or taken by the committee.

**16. Review Draft May 20, 2019 Regular Board Meeting Agenda**

General Manager Stoldt commented that an additional Action Item may be added to the May 20<sup>th</sup> agenda. The committee reviewed the draft agenda and made no changes.

**Adjournment**

The meeting was adjourned at 6:21 PM.

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