



**EXHIBIT 1-A**

**DRAFT MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
February 11, 2019**

**Call to Order**

The meeting was called to order at 4:05 PM in the District Conference Room.

Committee members present: George Riley – Chair  
Molly Evans  
Gary Hoffmann

Staff present: Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Maureen Hamilton, Water Resources Engineer  
Stephanie Kister, Conservation Analyst  
Sara Reyes, Sr. Office Specialist

**Oral Communications**

None

**Items on Board Agenda for February 21, 2019**

**1. Consider Adoption of Minutes of November 5, 2018 Committee Meeting**

On a motion by Evans and second by Hoffman, the committee accepted the minutes as presented subject to discussion by the full Board as a Consent Calendar item at the February 21, 2019 meeting. The committee unanimously agreed on the motion presented by Director Evans.

Director Evans had no changes to the minutes; however two Board members previously on the Administrative Committee, are no longer on the Board (Brenda Lewis and Andrew Clarke). In order to adopt the minutes properly, Director Evans requested the minutes be placed on the Consent Calendar so that the Board, if needed, could pull the item for discussion.

**2. Consider Purchase of Internet License for Water Wise Gardening in Monterey County**

On a motion by Evans and second by Riley, the committee recommended the Board approve the expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Monterey County Water Wise Landscaping software. The motion was approved on a vote of 3 – 0 by Evans, Riley and Hoffmann.

**3. Consider Authorizing Funds for Santa Margarita ASR Expansion Engineering Services**

On a motion by Evans and second by Riley, the committee recommended this item be discussed by the full Board as presented by staff at the February 21, 2019 meeting. The motion was approved by Evans and Riley. Director Hoffman voted against the motion.

**4. Adopt 2019 Committee Meeting Schedule**

On a motion by Evans and second by Hoffmann, the committee adopted the meeting schedule for 2019

and a date for January and February 2020. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**5. Review Draft February 21, 2019 Board Meeting Agenda**

A revised agenda was distributed to the committee for review. The committee made no changes to the agenda.

**Adjournment**

The meeting was adjourned at 5:22 PM.

U:\staff\Board\_Committees\Admin\2019\20190311\01\Item-1-Exh-A.docx