



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
November 5, 2018**

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Brenda Lewis – Chair
Andrew Clarke
Molly Evans

Staff present: David J. Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Jonathan Lear, Senior Hydrologist
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for November 19, 2018

- 1. Consider Adoption of Minutes of October 8, 2018 Committee Meeting**
On a motion by Evans and second by Clarke, the minutes of the October 8, 2018 meeting were approved on a vote of 3 – 0 by Evans, Clarke and Lewis.
- 2. Consider Allocating funds from Pueblo Water Resources Contract to McCampbell Laboratories to Provide Support for ASR Operations**
On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to allocate funds up to \$40,000 from the Pueblo Water Resources contract to complete laboratory analysis related to the Supplemental Sample and Analysis Plan in Water Year 2019. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.
- 3. Consider Approval of Legal Services Contract with DeLay and Laredo, Attorneys at Law**
On a motion by Evans and second by Clarke, the committee recommended the Board approve the proposed contract for legal services, as well as establish a term for expiration. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.
- 4. Consider Approval of First Quarter Fiscal Year 2018-2019 Investment Report**
On a motion by Clarke and second by Evans, the committee recommended the Board approve the First Quarter Fiscal Year 2018-2019 Investment Report. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

5. Receive and File First Quarter Financial Activity Report for Fiscal Year 2018-2019

On a motion by Evans and second by Clarke, the committee voted to recommend the Board receive and file the First Quarter Financial Activity Report for Fiscal Year 2018-2019. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

6. Consider Adoption of Treasurer’s Report for September 2018

On a motion by Clarke and second by Evans, the committee voted to recommend the Board adopt the September 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

7. Status Report on District Construction Activities

General Manager Stoldt reported a report will be presented to the Board for the November 19, 2018 meeting and will include more than construction activities.

8. Review Draft November 19, 2018 Board Meeting Agenda

The committee reviewed the agenda and made no changes.

Adjournment

The meeting was adjourned at 4:30 PM.

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