



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
*August 13, 2018***

Call to Order

The meeting was called to order at 3:33 PM in the District Conference Room.

Committee members present: Brenda Lewis – Chair
Andrew Clarke
Molly Evans

Staff present: David J. Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Kevan Urquhart, Sr. Fisheries Biologist
Thomas Christensen, Riparian Projects Coordinator
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for August 20, 2018

- 1. Consider Adoption of Minutes of July 10, 2018 Committee Meeting**
On a motion by Evans and second by Clarke, the minutes of the July 10, 2018 meeting were approved on a vote of 3 – 0 by Evans, Clarke and Lewis.
- 2. Consider Expenditure to Contract with the California Conservation Corps for Fall 2018 Vegetation Management and to Remove Concrete at Rancho Cañada**
On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to enter into an agreement with the California Conservation Corps to assist with Vegetation Management and Concrete Removal, rent equipment for concrete removal, and hire Carmel Valley Iron Works for cutting of steel beams for a not-to-exceed amount of \$18,311. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.
- 3. Consider Expenditure to Contract for Completion of Annual Carmel River Survey (Exempt from CEQA – Section 15306)**
On a motion by Evans and second by Clarke, the committee recommended the Board authorize the General Manager to enter into an agreement with the University Foundation at CSUMB for a not-to-exceed amount of \$21,495 and an additional \$2,150 in contingency funding for unforeseen conditions. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.
- 4. Consider Expenditures for Permitting of a New Carmel River Fish Counting Weir**
On a motion by Clarke and second by Evans, the committee recommended the Board (1) approve the CEQA NOE; (2) approve an expenditure of \$2,170.50 for the California Department of Fish &

Wildlife Lake & Streambed Alteration Agreement five-year permit fee; (3) authorize the General Manager to enter into an agreement with Denise Duffy & Associates for a not-to-exceed amount of \$7,829.50 for assistance with permit acquisition; and (4) include a \$5,000 contingency for a total expenditure of \$15,000. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

5. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

On a motion by Clarke and second by Evans, the committee voted to recommend the Board adopt the Semi-Annual Financial report on the CAWD/PBCSD Wastewater Reclamation Project. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

6. Review Fourth Quarter Legal Services Activity Report for Fiscal Year 2017-18

This was presented as an informational item. No action was taken by the committee.

7. Review Draft August 20, 2018 Board Meeting Agenda

The committee reviewed the agenda and made no changes.

Adjournment

The meeting was adjourned at 4:10 PM.

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