

Committee unanimously adopted a motion to recommend that the Board of Directors pass the staff's request to hire Arbitrage Compliance Specialists, Inc for a not-to-exceed amount of \$5,750.

- C. **Authorize Agreement with Decision Management Company for an Assessment of Methods to Improve Customer Service Response Time, and Data Management in the Water Demand Division**

The Water Demand Division Manager, Ms Stephanie Pintar outlined the proposals received by staff resulting from the request for proposals issued in February 2000. Following questions and discussion, the committee on a motion by Director Lindstrom, seconded by Director Chesshire, adopted a motion supporting the staff recommendation to hire Decision Management Company for a not-to-exceed amount of \$28,740 subject to verifying past performance of the firm with other public entities and adjustment in the contract to enable the consultant adequate time to complete assigned tasks in a manner satisfactory to the District. The motion passed 3-0.

- D. **Authorize Funds for Carmel River Mapping Project**

The General Manager explained the purpose of request by staff to contract with Central Coast Surveyors to draft assessor's parcel information onto aerial photography of the Carmel River riparian corridor. The committee discussed the eventual use of GIS and programs such as ARC Info to enable the electronic sharing of this type of data. On a motion by Director Chesshire, seconded by Director Lindstrom, the Committee voted 3-0 to recommend the Board pass this matter as recommended by staff. The not-to-exceed amount is \$11,230.

IV Other Business

- A. **Selection of Administrative Committee (ADCOM) Chair**

Acting on a single nomination, the committee unanimously elected Molly Erickson as chair of the Administrative Committee.

- B. **Review of committee charge**

The committee considered the charge adopted in March 1998 and concluded by consensus that no change was warranted.

- C. **Discussion of committee procedures and meeting schedule**

Following review of the draft staff note relating to modification of the monthly Board meeting schedule to be considered by the Board on March 20, 2000, the committee agreed unanimously that the regular ADCOM meetings would be on the