STATE OF CALIFORNIA CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES DESIGNATION OF APPLICANT'S AGENT RESOLUTION

RECOVERY DIRECTORATE FINANCIAL PROCESSING DIVISION

NON-STATE AGENCIES	Cal OES ID No:
OES-FPD-130 (Rev. 10-2022)	

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY T	HE OF THE	
	HEOF THE_ (Governing Body)	(Name of Applicant)
THAT _		, OR
	(Title of Authorized Agent)	
_		, OR
	(Title of Authorized Agent)	
	(Title of Authorized Agent)	
s hereby authorized	d to execute for and on behalf of the	
		(Name of Applicant)
•	blished under the laws of the State of e California Governor's Office of Eme	• •
	g federal financial assistance for any	-
program, including,	but not limited to any of the followin	g:
- Federally decl	ared Disaster (DR), Fire Mitigation Ass	istance Grant (FMAG),
California State	e Only Disaster (CDAA), Immediate S	ervices Program (ISP), Hazard
_	nt Program (HMGP), Building Resilient (BRIC), Legislative Pre-Disaster Mitigat	
	· · · · ·	-
	288 as amended by the Robert T. Sta sistance Act of 1988, and/or state find	
	ster Assistance Act.	arielai assistariee oriaei irie
- Flood Mitigatio	on Assistance Program (FMA), under S	Section 1366 of the National
Flood Insuranc		
- National Earth	quake Hazards Reduction Program (N	NEHRP) 42 U.S. Code 7704 (b)
	d 42 U.S. Code 7704 (b) (2) (B) Nation	• ,
	gram, and also The Consolidated Ap	
Department of	f Homeland Security Appropriations A	Act, 2018, Pub. L. No. 115-141
	r 7, Article 5, Sections 8587.8, 8587.11,	
That the	, a public er	ntity established under the
	lame of Applicant)	,
	California, hereby authorizes its agen	. , .
Governor's Office o	of Emergency Services for all matters p	benaining to such state

disaster assistance the assurances and agreements required.

(Name of Applicant)

(Signature)

RECOVERY DIRECTORATE FINANCIAL PROCESSING DIVISION

NON-STATE AGENCIES

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Plea	se check the appropriate box below
	This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
	This is a disaster/grant specific resolution and is effective for only disaster/grant number(s):
Pass	ed and approved thisday of, 20
	(Name and Title of Governing Body Representative)
	(Name and Title of Governing Body Representative)
	(Name and Title of Governing Body Representative)
	CERTIFICATION
l,	, duly appointed andof (Name) (Title), do hereby certify that the above is a true and
	(Name of Applicant)
corr	ect copy of a resolution passed and approved by the(Governing Body)
of th	e on the day of 20

(Title)

RECOVERY DIRECTORATE FINANCIAL PROCESSING DIVISION

OES-FPD-130 (Rev. 10-2022)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of

approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

- 1. Titles Only: The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
- Names and Titles: If the Governing Body so chooses, the names and titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

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Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."