

EXHIBIT 5-D

Monterey Peninsula Water Management District Board Room Audio/Visual Upgrade Scope of Work

PROJECT OVERVIEW & OBJECTIVES

The overview of this project is to update and upgrade Multimedia Resources and Equipment to better suit the purposes of the Monterey Peninsula Water Management District (MPWMD), and their legal obligation to remain transparent for all public meetings. Joel G. Pablo, Executive Assistant/Board Clerk with MPWMD will be the Project Coordinator/Lead and Kodiak Adams, Access Media Productions (AMP) Station Manager, will be responsible for AMP staff on location during the entire install/upgrade. Deveera, Inc. is responsible for cabling and network support, purchasing an acceptable workstation (e.g. monitor and towers) for AMP Staff and related technological needs of the District in relation to the project described herein.

Project: MPWMD Board Room Audio / Visual (A/V) Upgrade

MPWMD Project Lead: Joel G. Pablo, Executive Assistant/Board Clerk at (831) 658-5652

AMP Contact: Kodiak Adams, AMP Station Manager

Deveera, Inc. Contact: Matt Lampi, Sr. Client Success Manager

Project Schedule

Start Date: December 1, 2022

Anticipated Completion Date: December 15, 2022

Context: This project must be completed because the current A/V equipment in the MPWMD Board Room is extremely out of date and failing. If public meetings are to be held on-site, the current A/V system will not support a Hybrid (in-person and teleconferencing needs) meeting model, HD Video, and Multiple Streaming destinations (e.g. through Youtube, Zoom, Teams and AMP Broadcasting Channels) without the use of additional Production Technicians. The current equipment is running on antiquated components and operating systems that have reached their end-of-life status.

Task List and Deliverables:

1. Pricing out specific A/V equipment needed to complete this project- *AMP Task*
2. Designing the A/V system control panel and functionality- *AMP Task*
3. Replacing PTZ cameras and existing camera mounts with new models- *AMP Task*
4. Consultation and Design of Hybrid meeting functionalities with MPWMD Staff- *AMP Task*
5. Clean up and organize XLR connections in the Board Room and Control Room - *AMP Task*

6. Meet with Deveera, Inc. about IP scheme for IP Camera Controller and Network config - *AMP/Deveera, Inc. Task*
7. Running Cat 6 ethernet and SDI cables for POE to cameras- *Deveera, Inc. Task*
8. Running an 3.5mm aux cable from the control room to speaker input in the Overflow room- *Deveera, Inc. Task*
9. Mounting TV and Speaker in Overflow room- *Deveera, Inc. Task*
10. Access to Board Room and Overflow Room during the upgrade- *MPWMD Task*
11. MPWMD Staff training on Hybrid Meetings- *AMP/MPWMD Task*

PAYMENT INFORMATION, TERMS & CONDITIONS

Payment information: AMP will bill on Net 30 terms through QuickBooks for installation after the job has been completed. AMP will send one invoice for the equipment purchase and a separate invoice for labor and installation.

Labor Time and Cost Estimate:

3 Production Technicians at \$85/hr.

\$255 per hour for 3 technicians for a total time of 25 hours.

Total Project Estimate: \$6,375

Any additional increases in scope of work will be billed separately.

The project deadline will be met, unless otherwise communicated *in writing* among AMP, Deveera, Inc., and Joel G. Pablo with MPWMD due to unforeseen circumstances.

AMP staff will communicate with both Deveera, Inc. and MPWMD through e-mail when certain aspects of the installation are complete and we move onto the next steps. Example “Camera installation has been completed on 12/10 and we are now moving to the final stage of hybrid meeting connections and staff training”

Terms: AMP Media and Deveera, Inc. will be responsible for purchasing all required equipment for the installation/upgrade with the expectation that MPWMD will be reimbursing AMP via invoice.

Gear List

Please see attached documentation

SIGNATURE AND DATE

The parties hereby agree to the Scope of Work set forth in this document and such is demonstrated by their signatures below:

AMP

Name: _____

Signature: _____

Date: _____

Deveera, Inc.

Name: _____

Signature: _____

Date: _____

Monterey Peninsula Water Management District

Name: _____

Signature: _____

Date: _____